

AGENDA
PUBLIC WORKS COMMISSION
CITY OF CROSSLAKE
THURSDAY, JANUARY 8, 2026
3:00 P.M. – CITY HALL

1. Call to Order
2. Approval of December 1, 2025 Minutes (Motion)
3. Tom – Update on discussion with Mayor Purfeerst regarding Gordy Wagner’s additional 3 year term
4. Lori Conway – Mad Rabbit Sewer Claim Update
5. Pat – Any update on the cost estimate for the filter repairs at the sewer plant
6. Pat – Short Term Rental letter and highlighted list of properties required have been mailed out December 11, 2025
7. Pat – Update from city council to amend the ordinance for developer roads
8. Pat – Discussion regarding vehicles parking along County Road 66 in front of Northern MN Railroad
9. Phil - 2026 Traffic Investigation Requests Review from Tim Bray
10. Phil – Parcel #14160737 Michael Rutt & Carla Bainbridge along Brook Street Assessment requesting for exclusion
11. Phil – Any update from the County or discussion regarding CSAH 66 between Bald Eagle Drive and Log Landing in the summer of 2028 with extending the sidewalk?
12. Phil –5-Year Road Plan discussion-Road segment options for:
 - Year 4 proposed changes
 - Year 5 proposed changes/additions
 - Year 6 proposed additions
 - Year 7 proposed additions
13. Phil – Any updates for Sunrise Blvd approved and preparation of report & hearing on improvements
14. Pat – Crow Wing Power Letter regarding tree and brush clearing to begin soon
15. Discussion on Long Term Open Projects/Issues/Concerns:
 - Trail Updates
 - County Road Projects with Crosslake Updates
 - Loon Center Update
 - Bio Solids Study-John is working on the Study
 - Robert Street Access Traffic-2026 Discussion
16. Other Business That May Arise
17. Adjourn

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, DECEMBER 1, 2025
4:00 P.M. – CITY HALL

Pursuant to due notice and call, the Public Works Commission held its regular monthly meeting on Monday, December 1, 2025, in City Hall. The following Commission Members were present: Tom Swenson, Dave Schrupp, Gordon Wagner, Mary Prescott & Tim Berg. Also in attendance were Public Works Director Pat Wehner, City Engineer Phil Martin. Also in attendance via zoom was Liaison Robin Sylvester

The meeting was called to order at 4:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG
TO APPROVE THE MEETING MINUTES FROM NOVEMBER 3, 2025
THE MOTION WAS CARRIED WITH ALL AYES.

Tom Swenson discussed Public Works Commissioners terms ending on 1/31/26 for Gordy Wagner and Tim Berg. Gordy was an alternate his first year, so he can run again for another 3-year term. They have both agreed to run for another 3 years and be reappointed. Tom will address this with Mayor Purfeerst.

Pat is still waiting on a cost estimate for the filter repairs at the sewer plant. We will discuss this again at the January meeting next month.

Discussion for VRBO's and connections to the sewer system being installed and water meters on their wells as they are running a business. A second reading of an Ordinance amendment requiring connections will be on the agenda for next week's city council meeting. Sharyl will request a list of VRBO's that will need to be connected from Chip or Jen for next month's meeting.

Pat discussed CSAH 66 between Bald Eagle Drive and Marine Max sidewalk extension again and asked Lori to speak to Cindy (Chamber of Commerce) and see if the businesses really want a sidewalk. It will be a very tight squeeze by adding a sidewalk without moving the curb. The County doesn't have much interest in digging the road up and moving the curb. Questions were asked; can we just add a crosswalk sign at Edgewater Lane in lieu of extending the entire sidewalk. Phil will email Tim Bray for clarification on this and to see what our best approach may be to keep people safe and ADA acceptable. Phil will contact the County and share the information at our next month's meeting on the future sidewalk.

Phil updated on the final invoice for the 2025 Year-2 Improvements. He mentioned that the county gets 3% of the total amount paid. Payment of \$553,834.45 will be sent out after the council meeting on December 8th. Phil stated that the improvement total is roughly \$537,703.35.

Phil updated us that the Harbor Lane Improvement construction work has been completed. We are waiting for the turf establishment to reach the appropriate level at which point we can close out the project.

Phil updated on Year 3 Road Improvements and said we are 95% done with the plans based on the revised scope the City Council agreed to at their last meeting. Sealcoats and mill & overlay additions were included for the following: Allen Avenue & Harbor Lane were added for sealcoat and Wilderness Avenue added for mill and overlay for Year 3. Sunrise Blvd can be added to Year 3 following the Improvement Hearing but will not be included in the bond.

Phil updated on the 5 Year Plan with an attached summary cost table and updated improvement maps for Year 3 (2026) through Year 7 (2030), plus a map that identifies the road segments that were identified with ratings 4, 3 or 2 as requiring a full depth reclamation or reconstruction improvement approach. We can coordinate this information and consider filling out the proposed improvements for Year 6 & Year 7.

Phil will put different road segments together with amounts for the next meeting Phil will try and add additional roads to bring each year of road improvements closer to \$1M each year Phil will put together estimated numbers to present next month for review.

Phil gave an update on Sunrise Blvd Year-3 (2026) and the City Council approved preparation of report and hearing on road improvements. It will be presented at the city council meeting next week, Monday, December 8th.

Phil discussed proposed language in the ordinance for Private Development Roads and mentioned that we change or amend the language to, "Acceptance of the public improvements by the city shall be contingent upon receipt of written certification by the developer's engineer that the construction has been completed in accordance with the approved plans and specifications and submittal of certified record drawings. In the situation where a street is constructed to final pavement conditions but not requested for approval in the same year completed, the Developer will be responsible to provide a pavement aggregate chip sealcoat or bituminous mill & overlay dependent upon the pavement condition as determined by the City when the request for City approval is made." Discussion was made, what if the developer wants to turn it over sooner. It is up to the city which should have a plan to follow. Developers must follow our policy for yearly maintenance until the road is turned over. Do we collect Escrow money? Generally, a road must sit for one year once paved and then the following year it should chip sealed before we consider the road complete. City will not take over the roads until they are 100% completed and chip sealed.

There were concerns about who is in charge to follow up and seeing that the developer roads are being completed and have met all requirements. Is there permit data from Planning and Zoning for all developer roads?

Dan Miller has requested the city take over Sylva Lane. Based on review, Phil recommended that the crack in the pavement be filled and add a stop sign. It has been completed and meets the city's

requirements and is ready for the city to take over if the council approves accepting the road for future maintenance.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO INFORM THE CITY COUNCIL THAT SYLVA LANE HAS BEEN BUILT TO THE CITY STANDARD REQUIREMENTS.
A MOTION WAS CARRIED WITH ALL AYES.

Discussion on Other Business-

- *Loon Center has broken ground.
- *January meeting date has been changed to Thursday, January 8th @ 3:00 since Dave will be traveling and will not be able to attend if we leave it for Monday, January 5th. Dave can zoom in on January 8th meeting. The date and time change will be updated on the city website.
- *Discussion to increase sewer pricing in 2027. No action was taken. This would be a Council decision which should be discussed during the budget process.

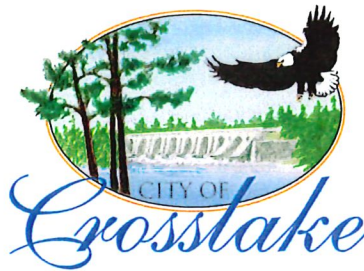
A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL THAT WE CHANGE THE PUBLIC WORKS MEETING FROM JANUARY 5, 2026 TO THURSDAY, JANUARY 8, 2026 @ 3:00. 2026 FUTURE MEETINGS START AT 3:00. A MOTION WAS CARRIED WITH ALL AYES.

A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 5:40 P.M.
A MOTION WAS CARRIED WITH ALL AYES.

Sharyl Murphy
Deputy Clerk/City Treasurer

PUBLIC WORKS - Meets 1st Monday of Month @ 4:00 P.M.					START	END	TERM
	PHONE	ADDRESS	City Hall		DATE	DATE	
Tom Swenson, Chair	692-4330	36036 West Shore Dr	tomswen@crosslake.net		2/1/2025	1/31/2028	2nd
Gordon Wagner	701-371-9522	14142 Tall Timbers Trl	kody10wagner@hotmail.com		2/1/2023	1/31/2026	1st
Tim Berg	612-968-2422	12038 Harbor Ln	tim_berg220@msn.com		2/1/2023	1/31/2026	1st
Mary Prescott	651-497-4027	15294 Birch Narrows Rd	maryaprescott@msn.com		2/1/2025	1/31/2028	1st
Dave Schrupp	218-546-3746	33873 Wild Wind Ranch Dr	dschrupp@crosslake.net		2/1/2024	1/31/2027	1st
Robin Sylvester, Liaison	218-839-7817	12888 County Road 103	rsylvester@cityofcrosslake.org		1/1/2025		

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

12/11/2025

Subject: Required Connection to City Sewer for Short-Term Rental Properties

We appreciate your contribution to our community through your short-term rental property. As your property operates in a manner like a business, the City Council made a motion on Monday, December 8th, requiring short-term rentals that are connected to city sewers to be treated with the same public health and infrastructure standards as other commercial businesses.

Therefore, effective January 1, 2026, your property will be required to comply with this new rule for your short-term rental.

The city has meters available at no cost to you; however, we require a licensed plumber for installation. Please have your plumber arrange a time to pick up the meter by calling the Public Works Director, Pat Wehner, at 507-440-1174.

We realize this is a fast turnaround and we are willing to be as accommodating as possible, but if we do not hear from you by January 2, 2026, a penalty may be imposed.

Sincerely,

A handwritten signature in black ink, which appears to read "Lori Conway". The signature is fluid and cursive, with a large, stylized initial "L".

Lori Conway
City Administrator
City of Crosslake
218-692-9803
lconway@cityofcrosslake.org

License Number	Property	Address	Owner
004258	12402	ABC Dr	Roozen, Daniel & Renee
005012	38049	Anchor Pt Ln	Peterson-Baker Trust
008198	12554	Anchor Pt Rd	Bredeson, Steve
003404	12604	Anchor Pt Rd	12604 Anchor Point LLC
002848	12651	Anchor Pt Rd	Jensen, Jesse & Christina
008340	12722	Anchor Pt Rd	Young Family Cabin LLC
002520	12790	Anchor Pt Rd	Doughty, Andrew
001618	12897	Anchor Pt Rd	TJC Properties LLC
011242	33693	Anderson Ct	Gabbard, Sean & Adriana
005674	33703	Antler Rd	Butterfield Enterprises LLC
003396	36404	Arlas Pond Trl	Johnson, Harlan
010832	13661	Bacon Ln	Bacon Memories LLC
002636	33098	Big Pine Dr	Rice, Breanne
001980	33117	Big Pine Hollow	Pine Lake LLC
001974	33187	Big Pine Hollow	Courneya, Thomas & Amy
003314	14072	Big Pine Trl	Chies, Katie & Ryan
002844	14410	Big Pine Trl	Skalisky, Sean
004732	14478	Big Pine Trl	Vance & Stella Properties LLC
004742	14520	Big Pine Trl	Eichhorst, Scott & Kyle
004906	15192	Birch Narrows Rd	Gibbons-Baker, Kay
003654	15434	Birch Narrows Rd	Brightonbea LLC
005558	38712	Bird Haven Rd	Peterson, Kent
002674	38744	Bird Haven Rd	Jones, Marlin & Jennifer
006186	36815	Bonnie Lakes Ln	Sanders, Nathan & Laurie
002838	36875	Bonnie Lakes Ln	Shelby Ventures LLC
009062	36037	Bonnie Lakes Rd	Balmer, Matthew & Renae
006062	36077	Bonnie Lakes Rd	Linda Holmes Trust
006174	36039	Bonnie Lakes Rd	Stonetree Properties LLC
003414	11750	Border Pt	Joslin, Jessica
002076	11782	Border Pt	EA Properties LLC
003252	36886	Brook St	Brook Street Retreat LLC
006396	38276	Buckskin Ln	Roggenkamp, Timothy & Cynthia
006674	36537	Channel Ln	Ebanks, Leslie & Michele
001582	12755	Cool Haven Ln	Shannon Patton Trust
005722	33816	Co Rd 3	P&F Capital LLC
006420	34330	Co Rd 3, Unit 1	RP Nelson Investments LLC
012380	34330	Co Rd 3, Unit 2	RP Nelson Investments LLC
002310	35059	Co Rd 3	Rotting Hills Cross Lake LLC

012382	35059	Co Rd 3	Burnham, Matthew & Nicole
005668	35117	Co Rd 3	Schindel, Bryan & Polina
005894	38325	Co Rd 3	Dixon Real Estate LLC
003684	12785	Co Rd 16	Graham, Scott & Amy
005292	13095	Co Rd 16	Macalus, Frederick & Tanya
010538	14361	Co Rd 36	Palmer, David
003048	37424	Co Rd 66	Schmelz, Paul
004302	37471	Co Rd 66	Brummer, Merry
006360	37538	Co Rd 66	Crosslake Summit Properties LLC
007754	38663	Co Rd 66	Nelson, Robert & Pam - Septic
004368	15309	Daggett Pine Rd	SKB Peterson Properties LLC
003504	15460	Dream Island Cir	Johnson, Brent & Karen
004886	37898	Dream Island Rd	Enger, Daniel
005368	38047	Dream Island Rd	Coons, Kenneth & Trudie
004378	13803	Edgewater Ln	Schwartz, Ann
003750	12278	Fawn Lake Rd	Tilbury, Andrew
001086	12640	Fawn Lake Rd	Tuxedo Property Holdings LLC
008448	37772	Forest Lodge Rd	John, Trevor & Erin
004734	12101	Ginseng Patch Rd	Reznicek, Joseph & Leann
003826	12112	Ginseng Patch Rd	Wilkus, John
003336	12127	Ginseng Patch Rd	Strategic Real Estate LLC
009590	13112	Gladick Ln	Corrick, Scott
009588	13130	Gladick Ln	Price, James & Coral
001068	13144	Happy Cove Rd	Bicknese Eric & Brianna
005846	34515	Happy Landing Rd	Happy Landing Cabin LLC
005338	13401	Hidden Valley Rd	Krueger, Benjamin & Luke
002560	13402	Hidden Valley Rd	Hidden Valley Pond LLC
002944	12392	Ivy Ln	Olson, David & Erin
011124	12427	Ivy Ln	Shea, William
001276	33584	Lake St	Brewster, Kathleen
005928	11492	Manhattan Point Blvd	Dixon Real Estate LLC
001706	11570	Manhattan Point Blvd	Anderson, Chad
002770	12424	Manhattan Point Blvd	Maguiness, Sheilagh
003958	12432	Manhattan Point Blvd	Bolin, Brian & Lindsey
004116	12864	Manhattan Point Blvd	Sliwicki, Shane
002804	13161	Manhattan Point Blvd	Sunny Pancake LLC
001024	13854	Mary Lane	Camplin, Michael & Erika
004032	13812	Mary Lane	Crosslake Treetop Escape LLC
001960	37226	Milinda Shores Rd	Erklouts, Jason & Fauna
006416	38618	Northwood Ave	Nelson, Robert & Pam
005064	13274	Ox Lake Crossing Rd	Graeff, David & Kathy

Plumbing Complete 12/23/25

002806	38055	Ox Lake Landing	Moser Real Estate Holdings
001002	12582	Perkins Rd	Slinger, Dylan
005506	14488	Pine Bay Trl	Nordenstrom, Dana
002780	16499	Pine Lure Dr	Bohle, Kari & Franklin
006188	33900	Pine View Ln	Crosslake Cove LLC
006094	36200	Pond View Ln	Christianson, Casey
003044	14436	Rabbit Ln	Lindblom, David & Angela
003530	35751	Red Pine Rd	Schuman, Gregory
010396	35909	Red Pine Rd	Flynn, Barbara
001310	36074	Robert St	Weber, Greg
002562	35360	Rocky Rd	Holm, Jeffrey & Alexa
003376	36544	Rushmoor Blvd	Brothers Lodge LLC
006748	35507	Sand Pointe Dr	Chautauqua Investment Services LLC
003284	13911	Scenic Ct	Peterson, Andrew & Lindsey
006656	36518	Shores Dr	Clark, Verna
005990	36630	Shores Dr	Ellestad Properties LLC
003478	37249	Silver Peak Rd	Silver Peak Rd LLC
005988	38652	South Landing	Minneapolis Investments LLC
007596	38758	South Landing	Capiz, Daniel & Katherine
001748	14109	Sugarloaf Rd	Huffman, Bill
002662	14141	Sugarloaf Rd	Kuendig, Bill
003940	12384	Sunset Dr	Ingberg, Devlan & Elisa
002366	36154	Tamarack Rd	Stahl, Sean & Kimberly
009032	36330	Tamarack Rd	Balmer, Jeffrey & Lindsay
009080	36596	Tamarack Rd	Pineway Cabins Works LLC
006178	36686	Tamarack Rd	Stonetree Properties LLC
007672	13002	Verna Dr	Little, Timothy & Mary
003010	34385	W Shore Dr	Hesch, Conor
009932	35271	W Shore Dr	McShane, Patrick
002608	35827	W Shore Dr	Spencer, Erika
005066	11367	Whitefish Ave	Donnay, Jeff & Emily
001840	12115	Whitefish Ave	Dee John
002082	12125	Whitefish Ave	Sherwood, Scott & Robin
002952	38646	Windsor Ave	Volkers, Cole & Elly
004760	14556	Wolf Trl	Farb, Harry
001812	14896	Wolf Trl	Swartzentruber, Jon

Sharyl Murphy

From: Tim Berg <Tim_Berg220@msn.com>
Sent: Tuesday, December 30, 2025 5:01 PM
To: Patrick Wehner; tomswen@crosslake.net
Cc: dschrupp@crosslake.net; Phil Martin; kody10wagner@hotmail.com; Prescott Mary; Sharyl Murphy; Robin Sylvester
Subject: RE: Vehicles parked in front of Northern MN Railroad

I do know the same 3 to 4 vehicles have been parked there 24/7 for nearly 2 weeks now.

So, the question comes down to legality.

Is a business able to use County Rd 66 as 24/7 parking?

I remember when the old House of Judys sold. The new owners wanted to use street parking for their event center, and it was refused for safety purposes and aesthetics.

Whatever is going on is new, and I as I stated before: it sets a bad precedence for the town. If you let one business do it, everyone is going to be doing it and safety definitely becomes an issue.

My 2 cents....

From: Patrick Wehner <pwehner@cityofcrosslake.org>
Sent: Tuesday, December 30, 2025 4:53 PM
To: tomswen@crosslake.net; tim_berg220@msn.com
Cc: dschrupp@crosslake.net; Phil Martin <phillip.martin@bolton-menk.com>; kody10wagner@hotmail.com; Prescott Mary <maryaprescott@msn.com>; Sharyl Murphy <smurphy@cityofcrosslake.org>; Robin Sylvester <rsylvester@cityofcrosslake.org>
Subject: Re: Vehicles parked in front of Northern MN Railroad

I think it's seabergs renters up stairs

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From: Tom Swenson <tomswen@crosslake.net>
Sent: Tuesday, December 30, 2025 4:37:11 PM
To: tim_berg220@msn.com <tim_berg220@msn.com>
Cc: dschrupp@crosslake.net <dschrupp@crosslake.net>; Phil Martin <phillip.martin@bolton-menk.com>; kody10wagner@hotmail.com <kody10wagner@hotmail.com>; Prescott Mary <maryaprescott@msn.com>; Sharyl Murphy <smurphy@cityofcrosslake.org>; Robin Sylvester <rsylvester@cityofcrosslake.org>; Patrick Wehner <pwehner@cityofcrosslake.org>
Subject: Re: Vehicles parked in front of Northern MN Railroad

I drove by today and there were 3 cars parked on 66 between Seaberg and Northern Railroad. I kinda wonder if they belong to Seaberg employees since their parking lot is small and full of snowmobiles? Tom
Sent from my iPhone

On Dec 29, 2025, at 2:39 PM, Tim Berg <Tim_Berg220@msn.com> wrote:

Greetings,

For the past 10 days or so I have noticed up to 4 vehicles parked at 1 time along the road (Co Rd 66) in front of Northern MN Railroad. At first I thought maybe there was some work being done in the parking "lots" as they appear to have parking on both sides of the building. However, its been at least 10 days and those same vehicles seem content on continuing to park on County Rd 66.

I'm not sure why this bothers me, but it does. It seems a lot like opening pandoras box. Up the road by the Lutheran church you see parking on both sides of the road during church services or funerals, which I have no problem with. The church has never used County Rd 66 as permanent or 24 hour parking for multiple days.

I guess I'm wondering what has changed with the building of Northern MN Railroad where they need to have 4 vehicles parked along the road when they are closed and have nobody parked in their parking lots. Why is this now happening?

Thank you!

Tim Berg
612-968-2422



December 19, 2025

Ken Hansen
MnDOT District 3 Traffic Engineer
7694 Industrial Park Rd
Baxter, MN 56425

RE: 2026 Traffic Investigation Requests

Dear Mr. Hansen:

In accordance with Minnesota Statutes Chapter 169.14 Subdivision 5, I hereby officially request that the Commissioner of Transportation conduct an engineering and traffic investigation for the purpose of determining and authorizing the erection of signs indicating the reasonable and safe speed limit upon:

County State Aid Highway 2 from TH 25 East County Line (Mille Lacs).

County State Aid Highway 9 from CSAH 2 to TH 25.

County State Aid Highway 21 from CSAH 2 to TH 371B.

County State Aid Highway 22 from TH 25 to CSAH 8.

County Road 103 from CSAH 39 to CSAH 3.

County Road 107 from South JCT TH 371 to North JCT TH 371.

Please also find an enclosed map of the proposed study areas.

If you have questions or concerns, please feel free to contact me.

Sincerely,

Timothy Bray
County Engineer

Enclosure

Cc: County Commissioners
City of Crosslake
City of Pequot Lakes
Crow Wing Township
Daggett Brook Township
Garrison Township
Long Lake Township
Maple Grove Township
Platte Lake Township
Roosevelt Township
St Mathias Township

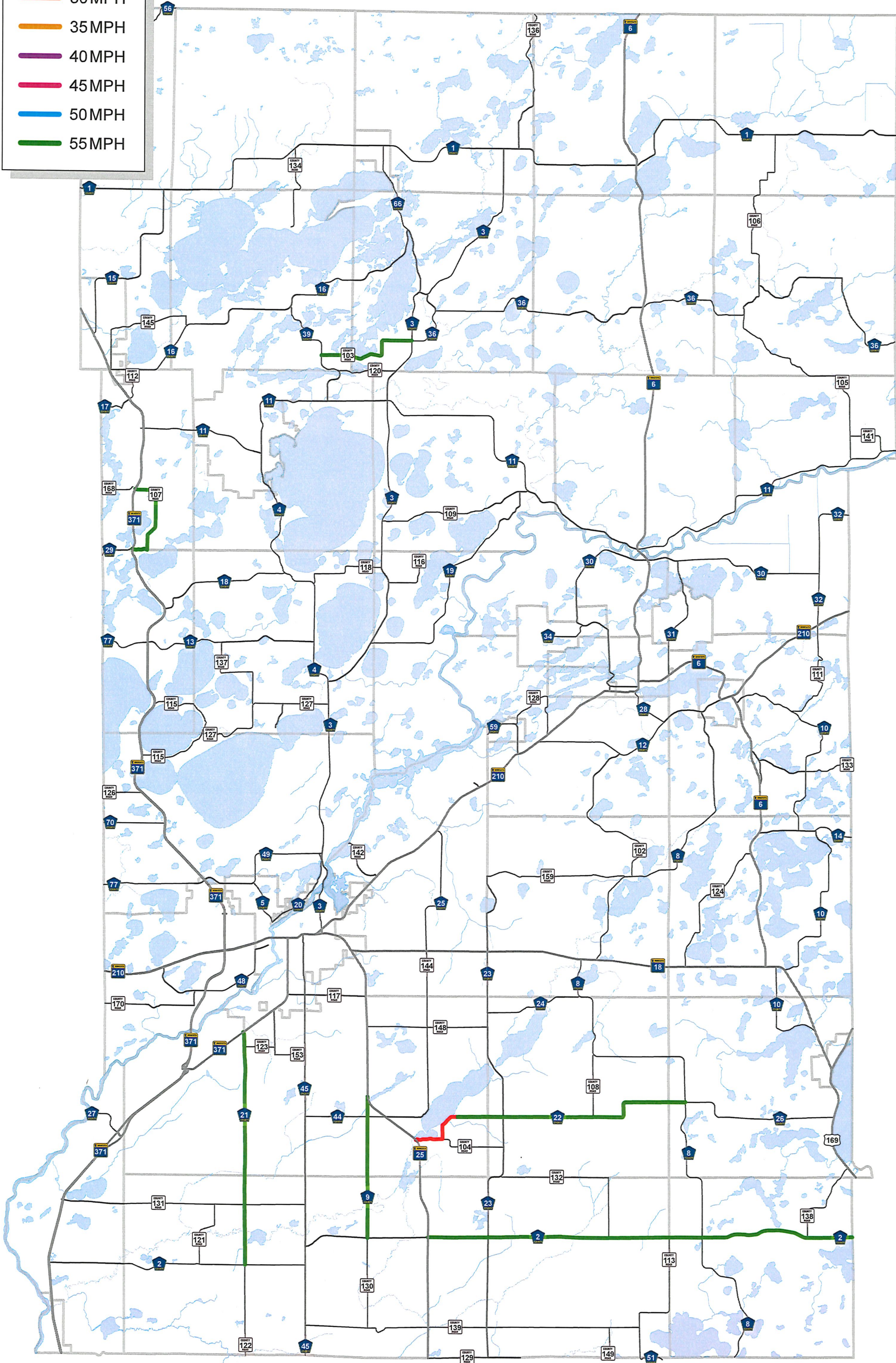
Timothy V. Bray
County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

Legend

- 30MPH
- 35MPH
- 40MPH
- 45MPH
- 50MPH
- 55MPH



1/2/2026

(A) NEBBI 14160658
 (2) SAHL 14160657
 (3) SENS 14160656
 (2) LIT BAY LLC 14160655
 DATE E.
 14160654 EXCLUDED

↓
Duck

PUTT A PUTT
 14160737 14160738
 (2) 14160736
 Dobbeldie
 14160735
 Brook St
 (PEPSKI)?

DAGGETT BAY ROAD

# 120162200BA0009	City of Crosslake	7.05 Acres	Approximately 690 LF of frontage
✓ # 141990010050009	Brickson, Dale L	0.64 Acres	Approximately 167 LF of frontage
# 142270010010009	Guttormson, Steven R.	0.46 Acres	Approximately 236 LF of frontage
# 142270020010009	Guttormson, Arnold & Luoy	0.51 Acres	Approximately 192 LF of frontage
# 142270020070009	Hankel, Daryl B	0.69 Acres	Approximately 300 LF of frontage

BROOK STREET

# 141210000110009	Pepski, Jeffrey A Trust	0.64 Acres	Approximately 180 LF of frontage
# 141210000120009	Dallmann, Kurt & LeRae & Todd & Donna Lein	0.61 Acres	Approximately 150 LF of frontage

NOT
BESS

14160734

~~~~~ = END of PRIOR TO 2025 Rework

10. a.

**Sharyl Murphy**

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**From:** Dave Schrupp <dschrupp@crosslake.net>  
**Sent:** Friday, January 2, 2026 1:37 PM  
**To:** Lori Conway; Jackson Purfeerst; Sharyl Murphy; tomswen@crosslake.net; Phil Martin; tim\_berg220@msn.com; kody10wagner@hotmail.com; Mary Prescott; dschrupp@crosslake.net  
**Subject:** Assessments on Brook Street Info we need to discuss on 1-8 to respond to Mike Rutt  
**Attachments:** 2026-01-02 13-21 Brook Street Assessments.pdf

To all, attached please find a very rough sketch of Brook Street. When we built the new City hall, all of Daggett Bay Road was ripped up for sewer and a sewer Tee was added in Brook Street at that time and the road was replaced on Daggett Pine and North and South a bit from the Tee on Brook Street, not sure who was assessed then on Brook Street.

Looking at the sketch and Phil's assessment List, Nelson and Rutt were assessed for road work last summer.

For the upcoming meeting, in an effort to not waste any more time, we need to know why we did not assess Sahli, Senst, Moonlite Bay LLC and Dubbeldee. You can see the property #s on the attachment.

Dave

----- Original Message -----

From "Phil Martin" <Phillip.Martin@bolton-menk.com>  
To "Dave Schrupp" <dschrupp@crosslake.net>; "Lori Conway" <lconway@cityofcrosslake.org>; "Jackson Purfeerst" <jpurfeerst@cityofcrosslake.org>; "Sharyl Murphy" <smurphy@cityofcrosslake.org>; "Tom Swenson" <tomswen@crosslake.net>  
Date 12/12/2025 10:18:35 AM  
Subject RE: Lot that should have been excluded from Road assessment per notification

Dave

I inquired with Char on Monday evening at the Council meeting about the past assessment of Daggett Bay Rd and Brooks St. She did not believe the improvement and assessment went very far on Brook St from the Daggett Bay Rd, so she didn't think Rutt was previously assessed.

I agree it would be good to verify based on the City records.



Phil Martin, PE (MN)  
Municipal Practice Leader | Principal  
Bolton & Menk, Inc.

(218) 821-7265

10.b.

**From:** Dave Schrupp <dschrupp@crosslake.net>

**Sent:** Friday, December 12, 2025 9:56 AM

**To:** Lori Conway <lconway@cityofcrosslake.org>; Jackson Purfeerst <jpurfeerst@cityofcrosslake.org>; Phil Martin <Phillip.Martin@bolton-menk.com>; Sharyl Murphy <smurphy@cityofcrosslake.org>; Tom Swenson <tomswen@crosslake.net>

**Subject:** Lot that should have been excluded from Road assessment per notification

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

To All, Mike Rutt happened to share his issue with me yesterday before we played Pickleball. I listened to his complaint, said I would take a look at. No promised made, I just explained the process to him.

Glad this is on the next meeting in January, right thing to do. I have a version of the assessments for this 2025 project, not sure it is the final.

Going back in time: When the new city hall was built (2018-2019), the sewer was extended on Daggett Bay Road to Brook street and a Sewer Tee was added at the intersection going North and South on Brook Street. And new asphalt was placed on the impacted roads. This was done by Dave Reese of Widseth. I have a drawing of what was to be done to the roads and sewer but no information about the replacement of Asphalt, such as how far north and south did we replace on Brook Street.

Phil states that 14160658 was assessed recently, which is across ( to the West ) from the Rutt parcels. 14160657 (Sahli) and 14160656 (Senst) were not assessed recently and are just south of the 658 assessed parcel.

Can we look into our records and find out the parcels that were assessed when the Sewer was added? Perhaps the two lots mentioned above were assessed for the road back then.

Can we also look at those lots impacted from the Extension (back then) and find out which ones have connected to sewer?

Thanks, Dave

**From:** Lori Conway <lconway@cityofcrosslake.org>  
**Sent:** Thursday, December 11, 2025 11:30 AM  
**To:** MICHAEL RUTT <mrutt1@msn.com>; Jackson Purfeerst <jpurfeerst@cityofcrosslake.org>; Phil Martin <phillip.martin@bolton-menk.com>  
**Cc:** Carla Bainbridge <cbainbridge@predictivetalent.com>; Sharyl Murphy <smurphy@cityofcrosslake.org>  
**Subject:** RE: Lot that should have been excluded from Road assessment per notification.

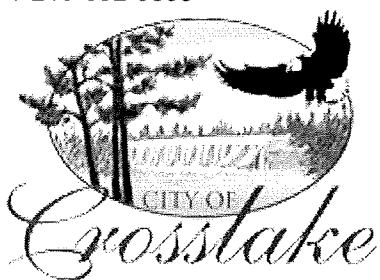
I acknowledge receipt of all communications. This is being placed on the January 8<sup>th</sup> Public Works Commission Agenda.

You will be able to zoom in or attend in person, please reach out to Sharyl Murphy if you would like the link for attending by Zoom.

All communications will be distributed to the commission members for the meeting.

Thank you everyone.

Lori A Conway  
 City Administrator  
 1-218-692-9803



**From:** MICHAEL RUTT <mrutt1@msn.com>  
**Sent:** Thursday, December 11, 2025 11:09 AM  
**To:** Jackson Purfeerst <jpurfeerst@cityofcrosslake.org>; Phil Martin <phillip.martin@bolton-menk.com>  
**Cc:** Carla Bainbridge <cbainbridge@predictivetalent.com>; Sharyl Murphy <smurphy@cityofcrosslake.org>; Lori Conway <lconway@cityofcrosslake.org>  
**Subject:** Re: Lot that should have been excluded from Road assessment per notification.

Hi Jackson and Phil,

10. d.

I hope this message finds you well. I appreciate the ongoing discussions regarding the assessment of Lot 14160737 along Brook Street. However, I need to reiterate that this lot should be treated the same as the lot directly across the street, which has no assessment. Only 5% of our lot is adjacent to the improvement, and it seems unfair to be assessed for the entire amount of \$2200 for such a small portion. Admitting the mistake is a start. In regard to future assessments who knows what the future will bring and costs associated. I would hope the city would develop a general fund for just roads as this city continues to grow and develop.

Also understand a meeting was already held and was not available to attend due to travel conflict. We didn't have a problem with the assessment for Lot 14160378. I admit I made an interpretation error of the assessments. Oldy enough my review was only for one lot 14160378, which made sense, not realizing the lot in question was also attached and not a double copy for same lot.

I understand that the City Council needs to address this issue, and I am more than willing to discuss it. However, given that the 2026 tax bills will be issued soon, I would appreciate a resolution at the earliest possible time. Since we will be traveling in January, we will need to use technology (Zoom) for any necessary meetings. Your assistance in resolving this matter is greatly appreciated.

Additionally, I want to point out that the damage caused by the detour of Route 66 significantly reduced the road's lifespan by seven years. This should have been considered in the assessment costs, as mentioned by the previous Mayor in a city council meeting.

Thank you for your attention to this matter. I look forward to discussing it further and finding a fair resolution.

Best regards,  
Michael Rutt and Carla Bainbridge

---

**From:** Jackson Purfeerst <[jpurfeerst@cityofcrosslake.org](mailto:jpurfeerst@cityofcrosslake.org)>  
**Sent:** Thursday, December 11, 2025 8:29 AM  
**To:** MICHAEL RUTT <[mrutt1@msn.com](mailto:mrutt1@msn.com)>; Phil Martin <[phillip.martin@bolton-menk.com](mailto:phillip.martin@bolton-menk.com)>  
**Cc:** Carla Bainbridge <[cbainbridge@predictivetalent.com](mailto:cbainbridge@predictivetalent.com)>; Sharyl Murphy <[smurphy@cityofcrosslake.org](mailto:smurphy@cityofcrosslake.org)>; Lori Conway <[lconway@cityofcrosslake.org](mailto:lconway@cityofcrosslake.org)>  
**Subject:** Re: Lot that should have been excluded from Road assessment per notification.

All-

Mike and Carla- I must say, I hear your frustration and get your point. I'm more than willing to have a conversation BUT it's at your gamble. Assessemnts will be going up as years go on.

I'm not trying to sound rude, but this will have to be done in January as we do not have any special meeting coming up as now we are rolling into the Christmas season and council members are traveling.

Also, we had this hearing two months ago and that was the time to address it as now the taxes are certified, etc.

More than willing to talk about it at the January council meeting, but city staff will have to contact our attorney and the county and ask IF we do decide to change it, how and if we can even go about it.

Thank you,  
And your concern is valid.

Jackson M. Purfeerst

**Mayor**

[jpurfeerst@cityofcrosslake.org](mailto:jpurfeerst@cityofcrosslake.org)

815-904-9665




---

**From:** MICHAEL RUTT <[mrutt1@msn.com](mailto:mrutt1@msn.com)>

**Sent:** Wednesday, December 10, 2025 10:18:55 PM

**To:** Phil Martin <[phillip.martin@bolton-menk.com](mailto:phillip.martin@bolton-menk.com)>

**Cc:** Jackson Purfeerst <[jpurfeerst@cityofcrosslake.org](mailto:jpurfeerst@cityofcrosslake.org)>; Carla Bainbridge <[cbainbridge@predictivetalent.com](mailto:cbainbridge@predictivetalent.com)>; Sharyl Murphy <[smurphy@cityofcrosslake.org](mailto:smurphy@cityofcrosslake.org)>; Lori Conway <[lconway@cityofcrosslake.org](mailto:lconway@cityofcrosslake.org)>

**Subject:** Re: Lot that should have been excluded from Road assessment per notification.

Exactly and my lot is directly across from that lot. However we got assessed and that lot received zero.

I believe we need to meet and walk the road.

Michael

On Dec 10, 2025, at 3:12 PM, Phil Martin <[Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com)> wrote:

Parcel 14160657 is not adjacent to the improvement and is not assessed. Parcel 14160658 to the north is adjacent and is assessed.

10. f.

The City assesses on a "parcel" basis not "front foot". Your parcel 14160737 got included because part (about 30%) of your parcel along Brook St is adjacent to the improvement. You were assessed for the entire parcel.

I believe your request is to remove the parcel from the assessment now because only a small portion of the parcel is adjacent to the improvement. If the City agrees and removes the assessment, a future assessment of your parcel may occur when the remainder of Brooks St is improved.

<image001.png>

<image002.png>

**Phil Martin, PE (MN)**

Municipal Practice Leader | Principal  
**Bolton & Menk, Inc.**

<image003.png>

(218) 821-7265

■

**From:** MICHAEL RUTT <[mrutt1@msn.com](mailto:mrutt1@msn.com)>

**Sent:** Wednesday, December 10, 2025 2:37 PM

**To:** Phil Martin <[Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com)>

**Cc:** [jpurfeerst@cityofcrosslake.org](mailto:jpurfeerst@cityofcrosslake.org); Carla Bainbridge <[cbainbridge@predictivetalent.com](mailto:cbainbridge@predictivetalent.com)>; Sharyl Murphy <[smurphy@cityofcrosslake.org](mailto:smurphy@cityofcrosslake.org)>; Lori Conway <[lconway@cityofcrosslake.org](mailto:lconway@cityofcrosslake.org)>

**Subject:** Re: Lot that should have been excluded from Road assessment per notification.

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

---

Thanks for your follow up, however lot 14160657 has no assessment. That lot is directly across from our lot 14160737. Zero assessment! Your saying that for 5 linear feet I owe \$2200.

Michael

On Dec 10, 2025, at 12:45 PM, Phil Martin <[Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com)> wrote:

Mr. Rutt

I am in receipt of your request. Your request has to be considered by the City Council and they would need to direct any action.



For your information, I have attached a simple map to show the extent of the City's bituminous improvement this summer. A small portion of Brook Street was improved. Since your parcel 14160737 and your neighbor across the street, parcel 14160658, were adjacent to the improvement, those lots were identified for assessment.

The City held a public hearing on September 24, 2025. No issues, concerns, or objections were raised for either parcel on Brook St. As a result, both parcels were assessed.

As I stated earlier, it is ultimately up to the City Council. I agree that a small portion of 14160737 is actually adjacent to the improvement and the parcel assessment could be reconsidered at the Council's discretion. The Council regularly meets the 2<sup>nd</sup> Monday of each month and I would encourage you to request your information be placed on the agenda for the next meeting.

The temporary detour of CSAH 66 was discussed on numerous occasions and at the public hearing. Available City information (Council minutes, pavement inspection from 2018, and original road improvement plans) was considered by the City relative to that assertion by property owners.

<image001.png>

<image002.png>

**Phil Martin, PE (MN)**  
Municipal Practice Leader | Principal  
**Bolton & Menk, Inc.**

<image003.png>  
(218) 821-7265

<~WRD0001.jpg>

**From:** MICHAEL RUTT <[mrutt1@msn.com](mailto:mrutt1@msn.com)>

**Sent:** Wednesday, December 10, 2025 11:13 AM

**To:** Phil Martin <[Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com)>

**Cc:** [jpurfeerst@cityofcrosslake.org](mailto:jpurfeerst@cityofcrosslake.org); Carla Bainbridge <[cbainbridge@predictivetalent.com](mailto:cbainbridge@predictivetalent.com)>

**Subject:** Lot that should have been excluded from Road assessment per notification.

**Importance:** High

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

---

Dear Phillip,

I am writing to request the exclusion of Lot 14160737 along Brook Street from the assessment, as it should be treated identically to the lots directly across the street that have zero assessment. It is important to note that 95% of this lot is situated on Brook Street and does not include "Kimball Road (from Brook Street to Bunkhouse Road)." For clarity, I am not disputing Lot 114160738 along Kimball Road. Please correct this mistake as soon as possible, before the 2026 tax bills

P.S. The damage caused by the detour of Route 66 significantly reduced the road's lifespan by seven years. This should have been accounted for in the assessment costs. The previous Mayor even mentioned this in a city council meeting.

Thank you,

Michael Rutt and Carla Bainbridge  
Cell 612-804-4554  
<Brooks Kimball Road.pdf>

Sharyl Murphy

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Monday, December 15, 2025 12:20 PM  
**To:** Sharyl Murphy  
**Cc:** tomswen@crosslake.net; Patrick Wehner  
**Subject:** Year 5 Road Improvement Plan - Update  
**Attachments:** 5 yr plan update summary Dec 12 2025.pdf; 5 Yr Update Tables Dec 2025.pdf; Updated 2023 Crosslake Pavement Ratings Map Year 3 with Adds October 2025.pdf; 2025 Crosslake Pavement Ratings Map Year 4 updated with adds.pdf; 2025 Crosslake Pavement Ratings Map Year 5 updated with adds.pdf

Hi Sharyl

At the last Public Works Commission Meeting, the Commission directed me to finish assembling Year 6 & Year 7 for their review prior tot the next Public Works Commission meeting.

Attached is information presenting proposed modifications to original Year 3, Year 4, and Year 5 road improvements. I will send new Year 6 & Year 7 proposed improvements in a separate email.

Please share with the PW Commission members.



**BOLTON  
& MENK**

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**Phil Martin, PE (MN)**  
Municipal Practice Leader | Principal  
Bolton & Menk, Inc.

📍 7656 Design Road Suite 200, Baxter, Minnesota, 56425-8676

📞 (218) 297-8385

📠 (218) 821-7265

✉ phillip.martin@bolton-menk.com

🌐 www.Bolton-Menk.com

**Sharyl Murphy**

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Monday, January 5, 2026 3:14 PM  
**To:** Sharyl Murphy; Patrick Wehner; Robin Sylvester  
**Cc:** tomswen@crosslake.net; dschrupp@crosslake.net; kody10wagner@hotmail.com; tim\_berg220@msn.com; Mary Prescott  
**Subject:** RE: Public Works Meeting Thursday, January 8th @ 3:00 Agenda  
**Attachments:** 5 yr plan update summaryJanuary 5 2026.pdf; 5 yr plan update table Yr 3 and Yr 4 January 5 2026.pdf; 2025 Crosslake Pavement Ratings Map Year 4 updated with adds.pdf

Attached are some updated information to include 3 identified new road segments that the City has taken responsibility for in the last few years. Those roads are Serenity Lane (2022), Sylva Lane (2023), and Wilderness Parkway (2025). They have been added to the Year 4 (2027) Improvement Plan as aggregate chip sealcoat segments.

The attached files show the updates to the previous tables submitted and an update of the Year 4 Improvement Map.



Real People. Real Solutions.



**Phil Martin, PE (MN)**  
 Municipal Practice Leader | Principal  
**Bolton & Menk, Inc.**

📍 7656 Design Road Suite 200, Baxter, Minnesota, 56425-8676

☎ (218) 297-8385

📠 (218) 821-7265

✉ [phillip.martin@bolton-menk.com](mailto:phillip.martin@bolton-menk.com)

🌐 [www.Bolton-Menk.com](http://www.Bolton-Menk.com)

**From:** Sharyl Murphy <smurphy@cityofcrosslake.org>

**Sent:** Monday, January 5, 2026 9:04 AM

**To:** Patrick Wehner <pwehner@cityofcrosslake.org>; Phil Martin <Phillip.Martin@bolton-menk.com>; Robin Sylvester <rsylvester@cityofcrosslake.org>

**Cc:** tomswen@crosslake.net; dschrupp@crosslake.net; kody10wagner@hotmail.com; tim\_berg220@msn.com; Mary Prescott <maryaprescott@msn.com>

**Subject:** Public Works Meeting Thursday, January 8th @ 3:00 Agenda

\*\*\* WARNING: This email is from outside the company. Proceed with Caution\*\*\*

## Summary

## 5-Yr Road Plan (2024-2028) Status &amp; Updated - January 5, 2026

|                              | Chip Sealcoat |               | Bituminous OL   |               | Total           |
|------------------------------|---------------|---------------|-----------------|---------------|-----------------|
|                              | Original      | Add           | Original        | Add           |                 |
| <b>Year 1 (2024) est</b>     | \$ 288,000.00 |               | \$ 270,000.00   |               | \$ 558,000.00   |
| <b>Year 2 (2025) est</b>     | \$ 91,609.26  |               | \$ 1,341,834.45 |               | \$ 1,433,443.71 |
| Year 3 (2026) <sup>(1)</sup> | \$ 255,686.30 | \$ 31,633.56  | \$ 419,132.87   | \$ 514,247.95 | \$ 1,220,700.68 |
| Year 4 (2027) <sup>(2)</sup> | \$ 239,242.08 | \$ 179,276.94 | \$ 266,772.36   | \$ 354,811.03 | \$ 1,040,102.42 |
| Year 5 (2028) <sup>(3)</sup> | \$ 201,779.81 | \$ 184,202.71 | \$ -            | \$ 712,312.68 | \$ 1,098,295.19 |
| Year 6 (2029)                | \$ -          | \$ 210,301.84 | \$ -            | \$ 811,195.61 | \$ 1,021,497.45 |
| Year 7 (2030)                | \$ -          | \$ 135,502.07 | \$ -            | \$ 893,514.25 | \$ 1,029,016.32 |
|                              |               |               |                 |               | \$ 7,401,055.77 |

(1) INCLUDES \$294,000 NOT IN ORIGINAL 5-YR PLAN

(2) INCLUDES \$193,933 NOT IN ORIGINAL 5-YR PLAN

(3) INCLUDES \$720,142 NOT IN ORIGINAL 5-YR PLAN

12.b.

| Year 5 (2028) adds   | Sealcoat     |               | Bituminous OL    |               |
|----------------------|--------------|---------------|------------------|---------------|
| Manhattan Point Blvd | \$ 73,130.13 |               | White Oak Dr     | \$ 17,843.97  |
| Manhattan Point Blvd | \$ 25,951.42 |               | 1st St           | \$ 6,844.84   |
| Brita Lane           | \$ 6,254.58  |               | 2nd St           | \$ 7,435.49   |
| Gendreau Rd          | \$ 11,052.64 |               | Anchor Point Rd  | \$ 31,532.86  |
| Greer Lake Rd        | \$ 15,965.00 |               | Antler Rd        | \$ 36,472.31  |
| Greer Lake Rd        | \$ 16,408.77 |               | Buckskin La      | \$ 19,240.67  |
| Pine View La         | \$ 5,065.04  |               | Dancing Bear Dr  | \$ 65,823.49  |
| Pine View La         | \$ 4,701.18  |               | Duckwood Tr      | \$ 50,343.86  |
| Shafer Rd OL         | \$ 19,698.81 |               | E Shore Cir      | \$ 5,266.55   |
| Shafer Rd FDR        | \$ 5,975.13  | \$ 184,202.71 | East Shore Road  | \$ 42,840.00  |
|                      |              |               | Ginsing Patch Rd | \$ 24,266.67  |
|                      |              |               | Gordon Cir       | \$ 16,220.82  |
|                      |              |               | Ivy La           | \$ 21,543.39  |
|                      |              |               | Ivy La           | \$ 6,160.00   |
|                      |              |               | Kimberly Rd      | \$ 88,328.50  |
|                      |              |               | Moccasin Dr      | \$ 28,572.86  |
|                      |              |               | Northern Terrace | \$ 36,377.07  |
|                      |              |               | Red Oak Cir      | \$ 17,085.94  |
|                      |              |               | Rush La          | \$ 9,870.00   |
|                      |              |               | Scenic Ct        | \$ 9,887.20   |
|                      |              |               | Sequoia Dr       | \$ 6,774.98   |
|                      |              |               | Silver Peak Rd   | \$ 11,401.41  |
|                      |              |               | Staley La        | \$ 32,346.49  |
|                      |              |               | Tamarack Rd      | \$ 44,100.00  |
|                      |              |               | Whipple Dr       | \$ 45,748.12  |
|                      |              |               | White Oak Dr     | \$ 29,985.21  |
|                      |              |               |                  | \$ 712,312.68 |

5 rated



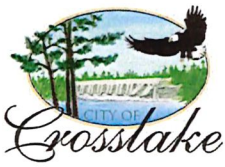
| Year 6 (2029) adds | Sealcoat     |               | Bituminous OL                   |               |
|--------------------|--------------|---------------|---------------------------------|---------------|
| 1st St             | \$ 2,020.86  |               | Ox Lake Lndg \$ 73,855.92       | 5 rated       |
| 2nd St             | \$ 2,195.24  |               | Ox Lake Lndg \$ 93,890.23       |               |
| Anchor Point Rd    | \$ 9,309.70  |               | Ox Lake Lndg \$ 6,796.57        |               |
| Antler Rd          | \$ 10,768.01 |               | Gould Street \$ 8,353.30        |               |
| Buckskin La        | \$ 5,680.58  |               | Ivy Tr \$ 2,214.88              |               |
| Dancing Bear Dr    | \$ 19,433.60 |               | Manhattan Dr \$ 7,985.99        |               |
| Duckwood Tr        | \$ 14,863.43 |               | Milinda Shores Rd \$ 9,417.46   | 6 rated       |
| E Shore Cir        | \$ 1,554.89  |               | Ojibway Circle \$ 5,493.44      |               |
| East Shore Road    | \$ 12,648.00 |               | Ostlund Ave \$ 25,286.80        |               |
| Ginsing Patch Rd   | \$ 7,164.44  |               | Sandra Rd \$ 16,893.82          |               |
| Gordon Cir         | \$ 4,789.00  |               | Sleepy Valley Rd \$ 19,112.16   |               |
| Ivy La             | \$ 6,360.43  |               | Twin Bay Dr \$ 21,205.49        |               |
| Ivy La             | \$ 1,818.67  |               | Big Pine Trail (5) \$ 61,250.00 | \$ 351,756.06 |
| Kimberly Rd        | \$ 26,077.94 |               | FDR/Recon                       |               |
| Moccasin Dr        | \$ 8,435.80  |               | Anderson Ct \$ 109,849.42       |               |
| Northern Terrace   | \$ 10,739.90 |               | Andersen Dr \$ 78,913.48        |               |
| Red Oak Cir        | \$ 5,044.42  |               | Lake St \$ 26,267.83            |               |
| Rush La            | \$ 2,914.00  |               | Lake St \$ 86,966.76            |               |
| Scenic Ct          | \$ 2,919.08  |               | Red Pine Rd \$ 47,257.67        |               |
| Sequoia Dr         | \$ 2,000.23  |               | Vista Dr \$ 24,605.08           |               |
| Silver Peak Rd     | \$ 3,366.13  |               | Vista Dr \$ 85,579.31           | \$ 459,439.56 |
| Staley La          | \$ 9,549.92  |               |                                 |               |
| Tamarack Rd        | \$ 13,020.00 |               |                                 |               |
| Whipple Dr         | \$ 13,506.59 |               |                                 |               |
| White Oak Dr       | \$ 5,268.22  |               |                                 |               |
| White Oak Dr       | \$ 8,852.78  | \$ 210,301.84 |                                 |               |

| Year 7 (2030) adds | Sealcoat     |               | FDR/Recon        |               |
|--------------------|--------------|---------------|------------------|---------------|
| Ox Lake Lndg       | \$ 21,805.08 |               | Arrowhead La     | \$ 326,821.17 |
| Ox Lake Lndg       | \$ 27,719.97 |               | Black Bear Path  | \$ 100,398.77 |
| Ox Lake Lndg       | \$ 2,006.61  |               | Brookwood Cir    | \$ 96,094.26  |
| Gould Street       | \$ 2,466.21  |               | Northern Terrace | \$ 66,151.30  |
| Ivy Tr             | \$ 653.92    |               | Anchor Point Tr  | \$ 91,995.33  |
| Manhattan Dr       | \$ 2,357.77  |               | Aspen Ct         | \$ 43,361.20  |
| Milinda Shores Rd  | \$ 2,780.39  |               | Aspen Dr         | \$ 72,456.18  |
| Ojibway Circle     | \$ 1,621.87  |               | Eagle St         | \$ 96,236.04  |
| Ostlund Ave        | \$ 7,465.63  |               |                  |               |
| Sandra Rd          | \$ 4,987.70  |               |                  |               |
| Sleepy Valley Rd   | \$ 5,642.64  |               |                  |               |
| Twin Bay Dr        | \$ 6,260.67  |               |                  |               |
| Big Pine Trail (5) | \$ 18,083.33 | \$ 103,851.79 |                  |               |
| Anderson Ct        | \$ 7,567.40  |               |                  |               |
| Andersen Dr        | \$ 5,436.26  |               |                  |               |
| Lake St            | \$ 1,809.56  |               |                  |               |
| Lake St            | \$ 5,991.04  |               |                  |               |
| Red Pine Rd        | \$ 3,255.53  |               |                  |               |
| Vista Dr           | \$ 1,695.02  |               |                  |               |
| Vista Dr           | \$ 5,895.46  | \$ 31,650.28  |                  |               |
|                    |              |               |                  | \$ 893,514.25 |



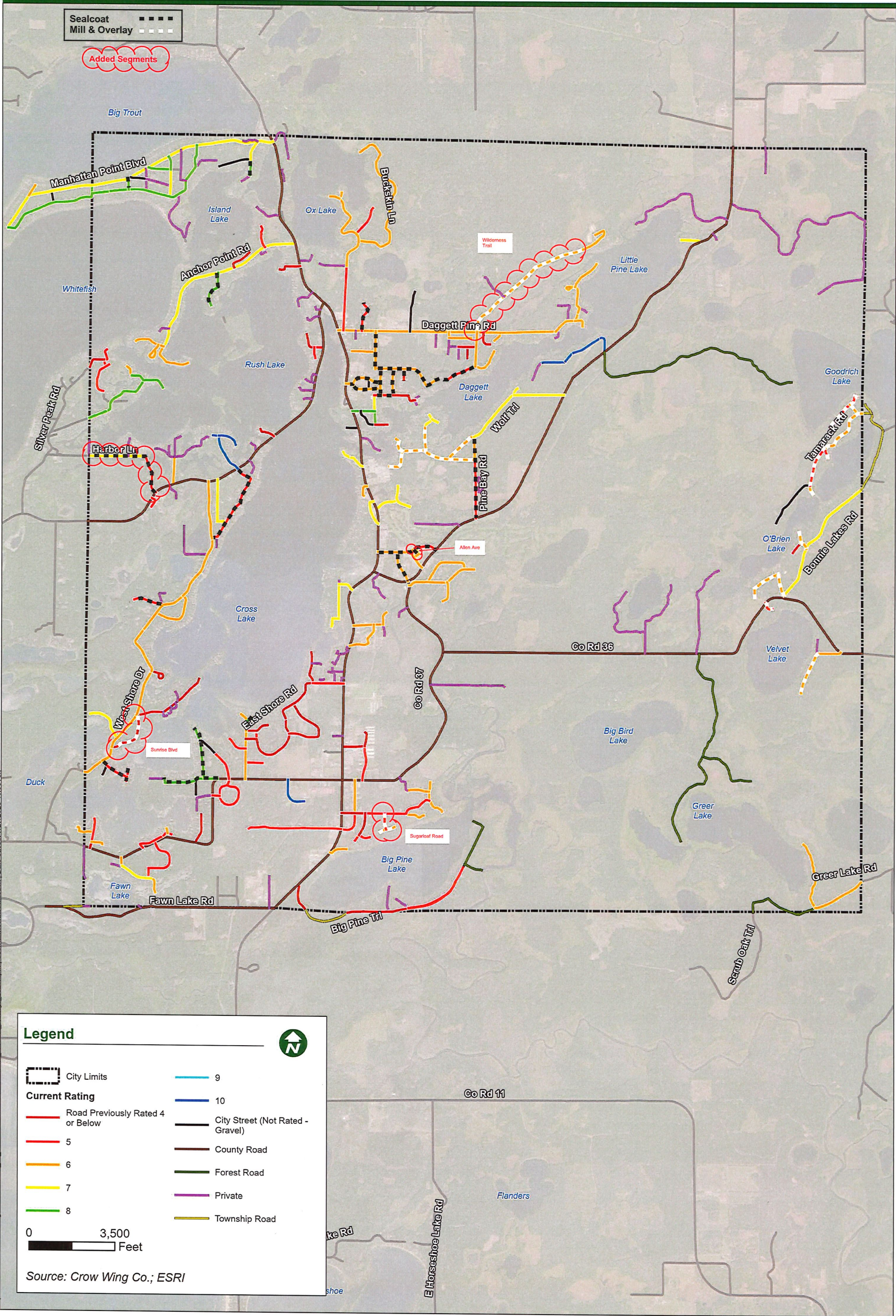
| NOT IDENTIFIED FOR IMPROVEMENT |                 |    |              | COMMENT                         |
|--------------------------------|-----------------|----|--------------|---------------------------------|
| 324-020                        | Big Pine Trail  | \$ | 250,458.50   | Township ownership complication |
| 324-005                        | Big Pine Trail  | \$ | 121,402.09   | Township ownership complication |
| 370-010                        | E Shore Blvd    | \$ | 117,359.84   | Sewered                         |
| 420-010                        | East Shore Road | \$ | 399,141.97   | Potential Utility Segment       |
| 421-010                        | East Shore Road | \$ | 314,635.18   | Potential Utility Segment       |
| 420-020                        | Park Dr         | \$ | 316,765.37   | Potential Utility Segment       |
| 555-010                        | Gale Lane       | \$ | 42,100.45    |                                 |
| 389-010                        | Gladick La      | \$ | 59,601.03    |                                 |
| 410-010                        | Jason Lane      | \$ | 27,056.70    |                                 |
| 452-020                        | Norway Tr       | \$ | 39,517.72    | Potential Utility Segment       |
| 500-010                        | Silver Peak Rd  | \$ | 79,200.36    | End of Township segment         |
| 534-010                        | Waterwood Ct    | \$ | 65,780.35    |                                 |
| 302-010                        | 2nd Ave         | \$ | 58,236.67    |                                 |
| 395-010                        | Happy Cove Rd   | \$ | 82,594.93    |                                 |
| 414-020                        | Kimball Rd      | \$ | 103,459.29   | Potential Utility Segment       |
|                                |                 | \$ | 2,077,310.49 |                                 |





ROAD IMPROVEMENT PLAN - YEAR 3 (2026)

12.2.







2025 Crosslake Pavement Ratings

City of Crosslake, MN

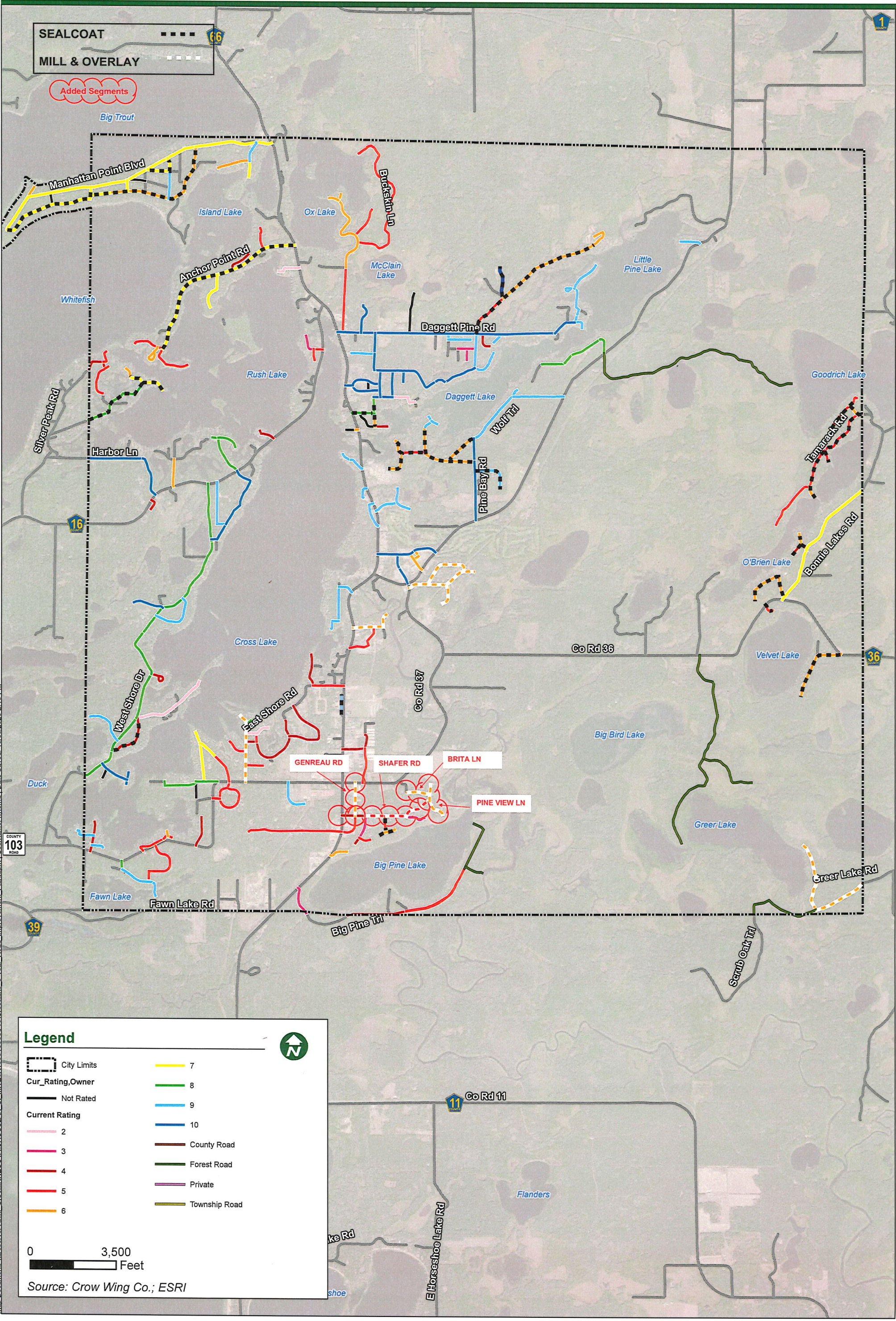
October 2025



UPDATED YEAR 4 (2027) IMPROVEMENTS & ADDS - PROPOSED

12.g.

Map Document: \\narserver1\hmi\GIS\MN\MINNESOTA\CROSSLAK\CL\MN25X135013000\Pro\Crosslake\_5-Year\_Road\_Improvement\_Plan.aprx | Username: kvlenu | Date Saved: 10/30/2025 2:15 PM



Legend

- City Limits
- Cur\_Rating, Owner
- Not Rated
- Current Rating
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- County Road
- Forest Road
- Private
- Township Road

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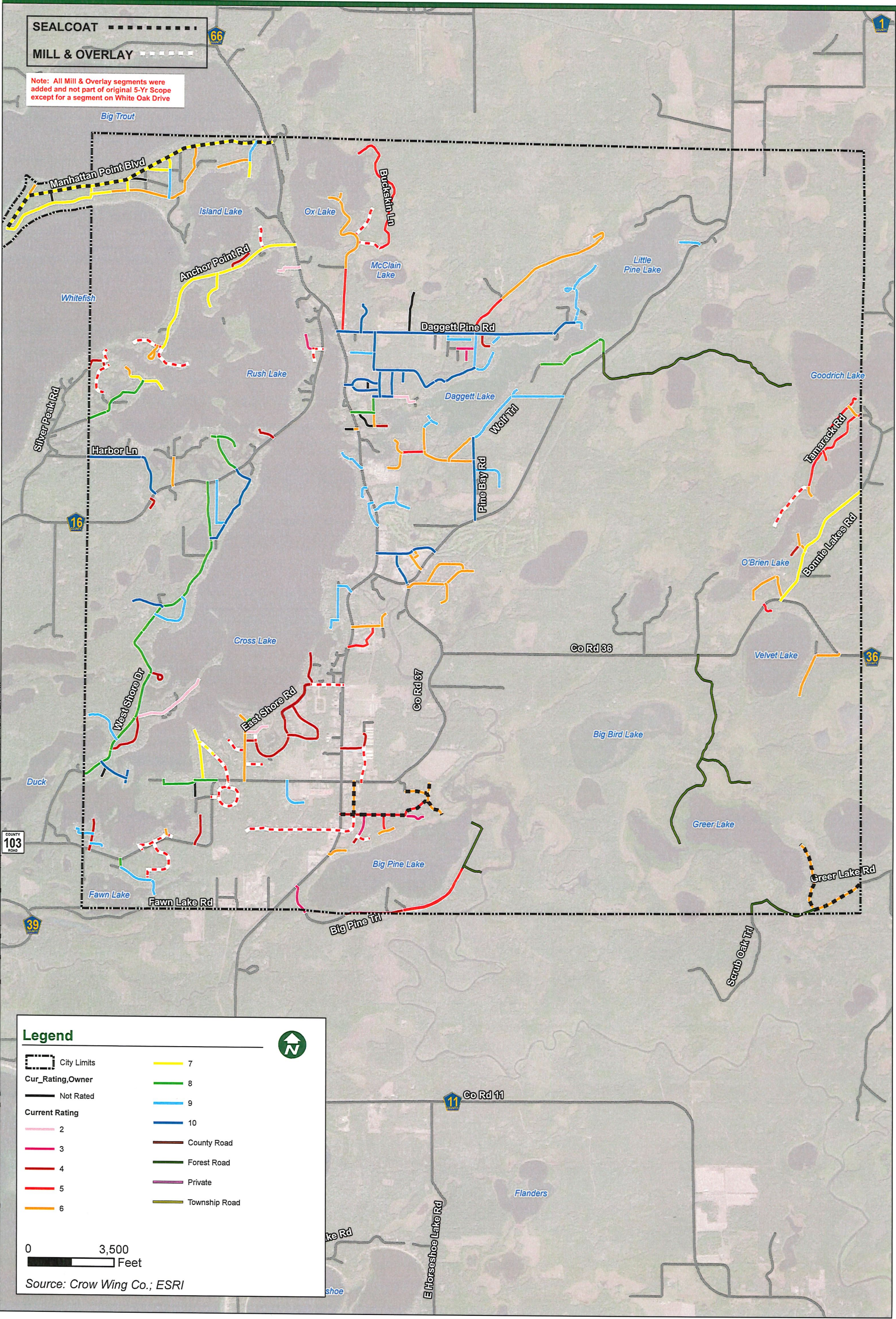
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12. h.

UPDATED YEAR 5 (2028) IMPROVEMENTS & ADDS - PROPOSED



Map Document: \\arseserver1\hmi\_gis\MINNESOTA\CROSSLAKE CL MN25X1390130001\Proj\Crosslake 5-Year Road Improvement Plan.aprx | Username: kylemu | Date Saved: 10/30/2025 2:15 PM



12. i

## Sharyl Murphy

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Monday, December 15, 2025 12:22 PM  
**To:** Sharyl Murphy  
**Cc:** Patrick Wehner; tomswen@crosslake.net  
**Subject:** 5 Yr Road Improvement Plan Update - Proposed Year 6 & Year 7  
**Attachments:** 2025 Crosslake Pavement Ratings Map Year 6 updated.pdf; 2025 Crosslake Pavement Ratings Map Year 7 updated.pdf

Hi Sharyl

Attached are the maps for proposed Year 6 & Year 7 improvements. Please share with the PW Commission members.



Real People. Real Solutions.



### Phil Martin, PE (MN)

Municipal Practice Leader | Principal  
**Bolton & Menk, Inc.**

📍 7656 Design Road Suite 200, Baxter, Minnesota, 56425-8676

📞 (218) 297-8385

📠 (218) 821-7265

✉ [phillip.martin@bolton-menk.com](mailto:phillip.martin@bolton-menk.com)

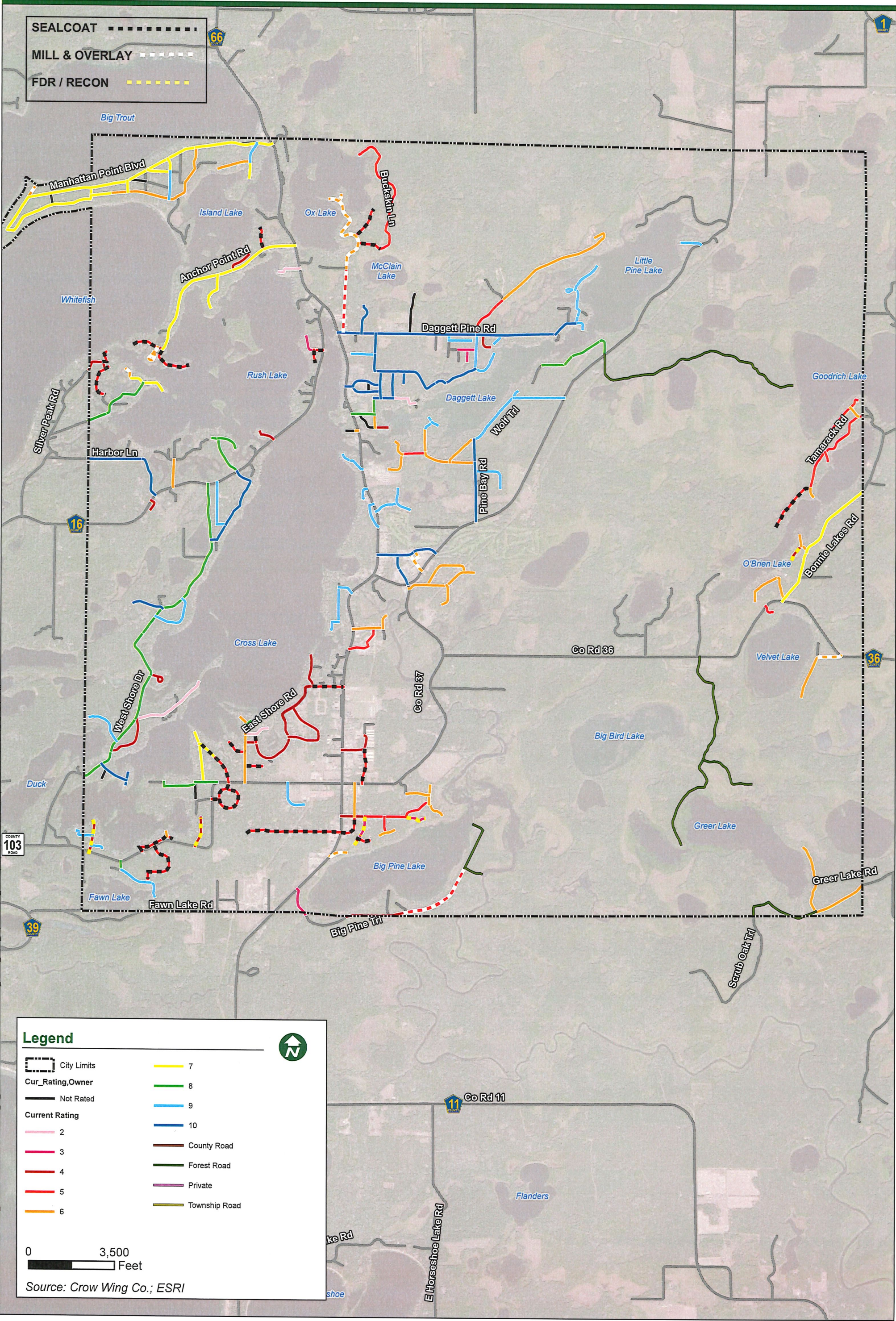
🌐 [www.Bolton-Menk.com](http://www.Bolton-Menk.com)





UPDATED YEAR 6 (2029) IMPROVEMENTS - PROPOSED

12. j

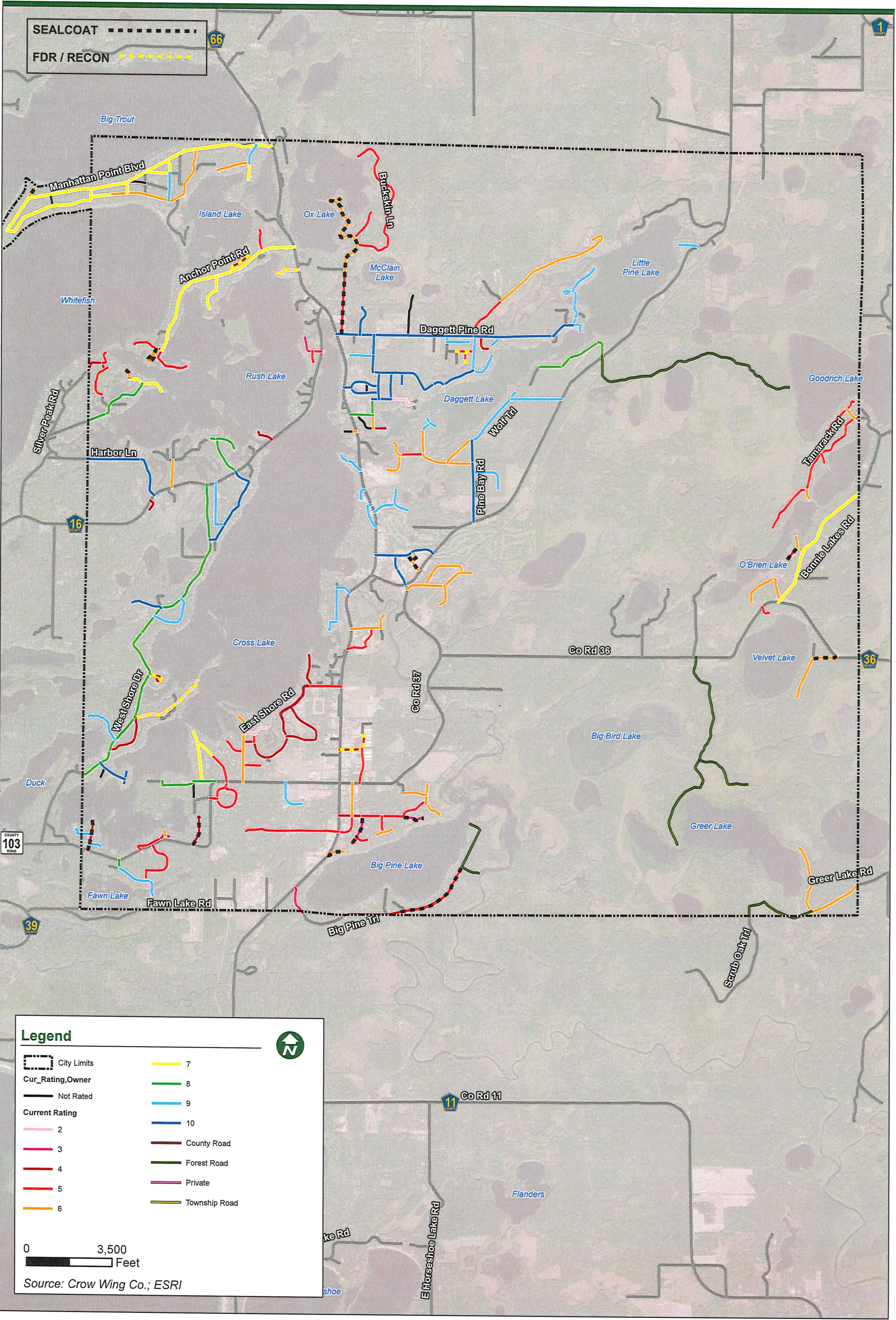






12. K.

UPDATED YEAR 7 (2030) IMPROVEMENTS - PROPOSED



Map Document: \\arserver1\hmi\_gis\minnesota\crosslake CL MN25X139013000\Pro\Crosslake 5-Year\_Road\_Improvement\_Plan.aprx | Username: kvlamu | Date Saved: 10/30/2025 2:15 PM





PO Box 507

Hwy 371 North  
Brainerd, MN 56401

[www.cwpower.com](http://www.cwpower.com)

218-829-2827 1-800-648-9401

December 11, 2025

Dear Member,

This letter is to notify Crow Wing Power members in your area that tree and brush clearing work is set to begin soon within Crow Wing Power's right-of-way. This work is very important for continued reliability, and for the safety of our employees, our members and the public. Carr's Tree Service has been hired to do the clearing, which may take several months to complete.

Within landscaped areas:

1. Trees will be pruned for up to 7 years of clearance. Required clearance will vary by species.
2. Service wires (between the transformer and meter) will receive 5 feet of pruning clearance.
3. Trees growing close to primary wires may be selected for removal.
4. Dead, diseased, or infested trees may be removed to a safe height with no debris cleanup.
5. Logs and wood will be left on site, while healthy branches will be chipped.
6. Stumps will not be removed.

Outside landscaped areas:

1. Woody vegetation will be cleared back to the mature wooded edge, generally, 20 feet on both sides of the line (conductors).
2. Trees and brush may be cleared mechanically or treated with herbicide.
3. Hazardous trees outside the corridor may be removed or pruned to a safe height.

The herbicide method is a foliar application, applied directly to the leaves of smaller, nuisance, tree species. The herbicides used are chosen to encourage native grasses and flowers to colonize. All herbicide applications are done by professional applicators licensed by the State of Minnesota through the Department of Agriculture. All products are approved for use in the rights-of-way by the U.S. EPA and the Minnesota Department of Agriculture. Special precautions are taken around wetlands, waterways, grazing lands and gardens. Please contact Carr's Tree Service at 218-367-3355 or Crow Wing Power if you would like more information or have concerns about the herbicide application.



Our easement allows us to perform this necessary maintenance in order to ensure safe and reliable power to your area. However, if you have any questions, please feel free to contact us at 1-800-648-9401. For more information you may also visit our website [www.cwppower.com](http://www.cwppower.com) and click on "Right Of Way Program" under the Programs tab. We appreciate your cooperation as we continue to improve service to your home or business.

Sincerely,



Todd Kozelka  
Resource & Planning Coordinator  
Crow Wing Power  
1-800-648-9401



Rick Abear  
Carr's Tree Service  
ISA Certified Arborist MN-4709A  
218-367-3355



Owen Gluck  
Right of Way Supervisor  
Crow Wing Power  
ISA Certified Arborist WI-1327A  
1-800-648-9401

# Trees and Power Lines



## STANDARD PRACTICES

Crow Wing Power schedules maintenance to provide tree clearance for a period of six or more years. The cost of vegetation management is shared equally by all Crow Wing Power members.

### Landscape Trees

- Trees planted under lines, and trees requiring severe pruning, are selected for removal. Stumps are not removed.
- Trees located outside the power line right-of-way are pruned as needed.
- Branches from live trees are chipped, and larger wood is left on site.

### Beyond the Home Landscape

- 20-30 foot corridor is cleared of trees and brush.
- Trees located outside the cleared corridor that pose a danger to the lines are cut down.
- Debris from clearing is mulched on site or left at the edge of the corridor. Wood is the property of the landowner.

## WHY RIGHT-OF-WAY MAINTENANCE IS IMPORTANT

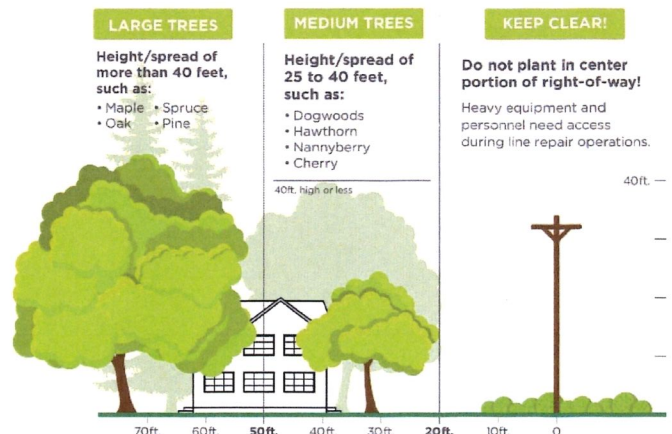
Trees contacting power lines are a primary cause of power outages. When tree limbs grow too close to power lines, they can cause damage or interrupt service.

They may also create a safety hazard. Electrical shock can occur when a person touches a tree that is in contact with a live wire, especially during damp weather. Trees in contact with wires have also caused wildfires.

A clear right-of-way allows access for line personnel and equipment to restore power after a storm.

## PLANTING: RIGHT TREE, RIGHT PLACE

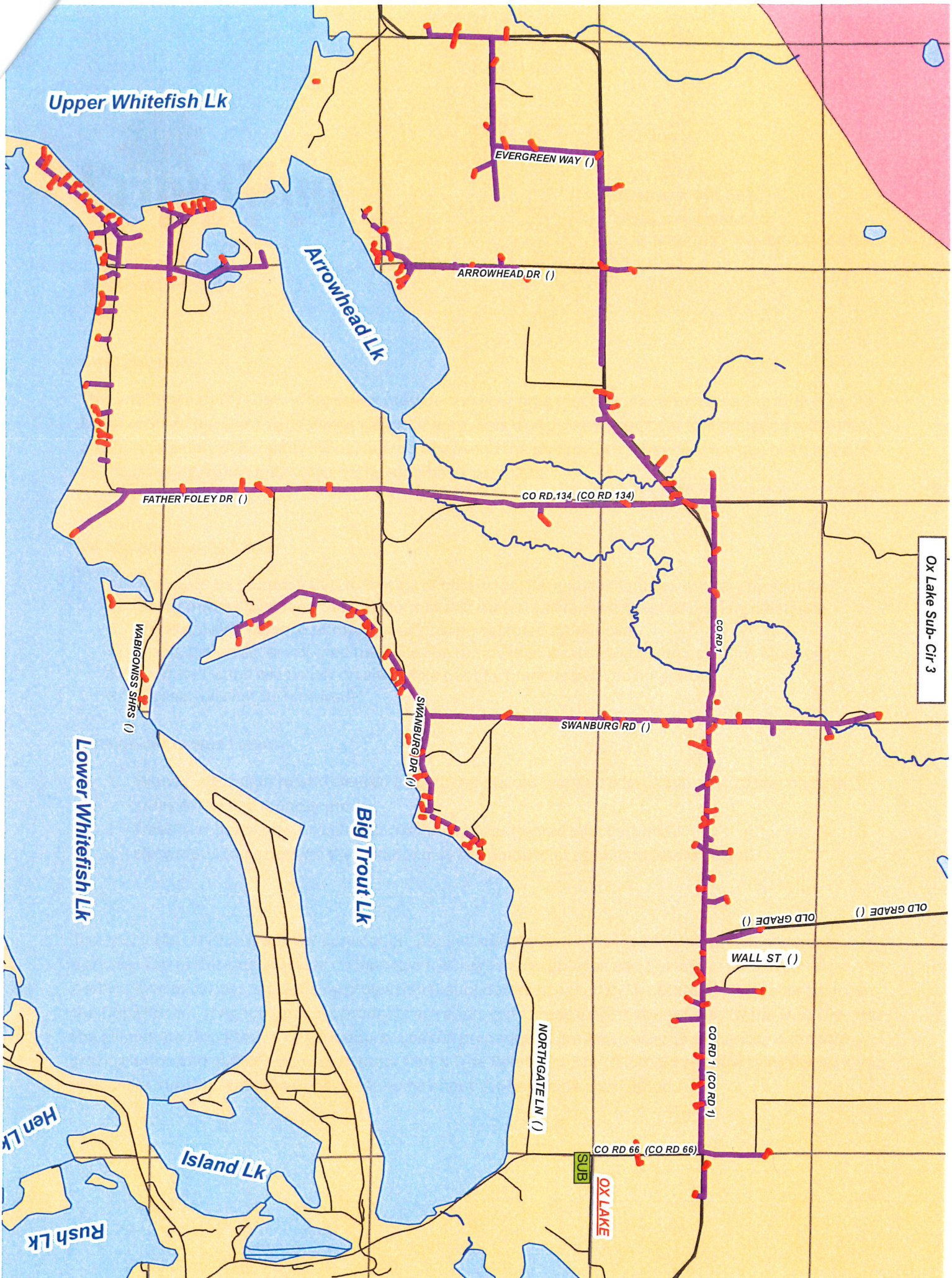
- Before planting, consider the mature size and crown spread of trees. Trees maturing to over 15' in height should be planted at least 25' from power lines.
- See recommended planting diagram and website for a list of compatible species.
- **Always call for a locate of underground utilities before you dig. Call Gopher State One-Call at 1.800.252.1166 two work days ahead.**
- Do not plant over or near underground lines or cabinets.



## POWER LINE RELOCATION

When feasible, lines can be moved or located underground **at the member's expense.**





Ox Lake Sub-Cir 3

Upper Whitefish Lk

Arrowhead Lk

EVERGREEN WAY (I)

ARROWHEAD DR (I)

FATHER FOLEY DR (I)

CO RD.134 (CO RD 134)

WABIGONISS SHRS (I)

Lower Whitefish Lk

Big Trout Lk

SWANBURG DR (I)

SWANBURG DR (I)

CO RD 1

WALL ST (I)

CO RD 1 (CO RD 1)

CO RD 66 (CO RD 66)

NORTHGATE LN (I)

SUB

OX LAKE

Island Lk

Rush Lk

Hen Lk