

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 2, 2025
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 2, 2025, in City Hall. The following Commission Members were present: Tom Swenson, Tim Berg, Mary Prescott, Dave Schrupp & Gordon Wagner. Also in attendance were Public Works Director Pat Wehner, City Council Member Robin Sylvester & City Engineer Phil Martin.

The meeting was called to order at 4:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO APPROVE THE MEETING MINUTES FROM AUGUST 4, 2025.
A ROLL CALL VOTE CARRIED WITH ALL AYES.

Pat informed the Commission that the filter at the sewer plant was inspected by the engineer and he's waiting on receiving a cost estimate for the repairs. Pat also stated money is included in the 2026 Budget for seal coating additional trails.

Pat discussed Simonson Lumber and the status of their City Sewer Connection and their extension to connect has expired.

After discussion, the city will need to pursue Simonson to get connected. They were given 3 years to get connected with two one-year extensions.
They need to get connected now or show progress with building plans.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT WE NOTIFY SIMONSON LUMBER THAT THEIR EXTENSION TO CONNECT TO CITY SEWER IS UP AND THEY MUST CONNECT TO THE SEWER. THEY HAVE BEEN GIVEN 3 YEARS WITH TWO ONE YEAR EXTENSIONS.
A MOTION WAS CARRIED WITH ALL AYES.

Pat discussed the Crosswalk on 66 & Daggett Pine Road with concerns about it being too congested. Pat and his Public Work Staff will complete the yellow curb painting request.

Pat discussed the ordinance for Jumping from the Bridge. There is an ordinance in place already Sec. 30-130. – Traffic and Bridge Obstructions.
Pat has additional signs on order to display on and near the bridge.

Phil gave a status update on Rolling Woods new road and said that the road is built and shouldering is done but there are a few minor items that will need to be adjusted before it is ready to bring to the City Council for consideration to approve. Dave Nevin was notified by Phil on what conditions need to be done to complete it in full. Phil also stated that he feels the road is built well. Once the following items are completed and approved either by Phil or Public Works Director Pat Wehner they will have met the requirements for City consideration.

1. The right-of-way is deeded to the public and recorded.
2. The grass has not established enough but it isn't far off. A little rain will help this
3. There is significant erosion off the right edge of the cul-de-sac as you face north. With some minor grading/topsoil addition and an erosion blanket to hold the slope will help
4. The stop sign, installed on the new road by Wilderness Trail, has 2 maple trees obstructing the view and will need to be removed for the stop sign to be more visible.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON THE CITY ENGINEER PHIL MARTIN'S REVIEW WE CONSIDER TAKING OVER THE ROAD AND MAINTENANCE CONINGENT ON THE 4 ITEMS BEING COMPLETED AND APPROVED BY PHIL OR PAT.

A MOTION WAS CARRIED WITH ALL AYES.

Phil discussed Year-2 Road Improvements and mentioned all work has been completed and the Assessments are set for the Public Hearing on September 24, 2025, 6:00 P.M.
Crosslake City Hall.

Phil gave an update on Harbor Lane and mentioned it has been paved, and signs are in. It will be seeded and the striping will be complete in the next couple of weeks.

Phil gave an update on Year-3 Road Improvements, and he mentioned that they have requested soil boring quotes and began collecting mailbox replacement counts.

Phil gave an update on updating the 5 Year Road Plan. The pavement review & rating is complete and Phil will start to break those out. He mentioned that they are behind schedule to assemble the pavement rating results and update costs but thought in October his staff will be back in the office for reviewing and will be able to make better progress. It was mentioned that T.J. is forming a small committee for the new Trails.

The Loon Center should be breaking ground soon.

The County Road 103 Archeology Study should be completed in September.

The CSAH 3 Trail from the bridge to East Shore Road will be scheduled for 2027.

Roundabout landscaping has all been replanted and completed in the last week of August 2025.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON
WAGNER TO ADJOURN THE MEETING AT 4:40 P.M.
A MOTION WAS CARRIED WITH ALL AYES.

Sharyl Murphy
Deputy Clerk/City Treasurer

Simonson 4.a.

Lori Conway

From: Cheryl Stuckmayer
Sent: Monday, September 22, 2025 2:43 PM
To: larryg@simonson-lumber.com
Cc: Lori Conway; Celeste Torgerson; Jody Grund; Patrick Wehner; Schrupp Excavating LLC; City Clerk
Subject: RE: Connecting to City Sewer
Attachments: 20250922144253206.pdf

Thank you for the conversation today. I have attached the permit for your no fee city sewer permit. Please fill it out completely and when it is submitted to our office we will assign it a permit number so that Ray Schrupp will know that you are good to go as far as the city is considered.

I have included the other P&Z staff; Lori, City Admin; Pat, Public Works Director; Char, City Clerk, & Ray, Schrupp Excavating, to keep everyone in the loop on your schedule of installation on October 22, 2025 by Schrupp Excavating.

Thank you for your help in keeping our records up-to-date.

Respectfully,

Cheryl
Planner – Zoning Coordinator

Crosslake Planning and Zoning Department
13888 Daggett Bay Rd
Crosslake, MN 56442

Office: (218) 692-2689
Fax: (218) 692-2687
Email: crosslakepz@cityofcrosslake.org
Website: www.cityofcrosslake.org

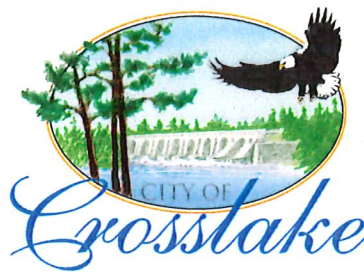
OG 22nd
Install

Excellent customer service is our top priority. Please let me know if I was helpful!

This e-mail and any attachment is intended to be read only by the intended recipient. This e-mail may be legally privileged or protected from disclosure by law. If you are not the intended recipient, any dissemination of this e-mail or any attachments is strictly prohibited, and you should refrain from reading this e-mail or examining any attachments. If you received this e-mail in error, please notify the sender immediately and delete this e-mail and any attachments. Thank you.

From: Lori Conway <lconway@cityofcrosslake.org>
Sent: Monday, September 22, 2025 2:12 PM
To: Cheryl Stuckmayer <cstuckmayer@cityofcrosslake.org>
Subject: FW: Connecting to City Sewer

Lori A Conway
City Administrator
1-218-692-9803



September 16, 2025

Simonson Lumber
Larry Geschwill
37568 County Road 66
Crosslake, MN 56442

RE: Notice of Expired Sewer Connection Extension and Pending Penalty

Dear Mr. Geschwill,

This letter serves as formal notification that the extension previously granted to Simonson Lumber for connection to the municipal sewer system has **expired**. As per the motion passed by the City Council on September 8, 2025, staff has been directed to inform your company that the deadline to complete the sewer connection has not been met.

Please be advised that failure to complete the connection to the city sewer system by **December 31, 2025**, will result in a **penalty**, the amount and nature of which will be determined by the City Attorney and applied accordingly.

The City has made reasonable accommodations to support compliance with municipal requirements. The expectation is that Simonson Lumber will now take immediate steps to complete the connection process within the stipulated timeframe to avoid enforcement actions.

Should you have any questions or require clarification regarding this matter, you may contact the City Administrator's office or Public Works Director.

Sincerely,

A handwritten signature in blue ink, reading 'Lori Conway', is written over the printed name and title.

Lori Conway
City Administrator

1. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 09R-11-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO NOTIFY SIMONSON LUMBER THAT THEIR EXTENSION TO CONNECT TO MUNICIPAL SEWER HAS ENDED AND THAT PENALTY, TO BE DETERMINED BY CITY ATTORNEY, WILL APPLY IF CONNECTION IS NOT COMPLETED IN 2025. MOTION CARRIED WITH ALL AYES.



Quotation

Date: September 30, 2025
 To: Crosslake Minnesota
 Attn: Patrick Wehner
 Quote #: Q080122A

Quote Items

Item	Description	Unit Price	Quantity	Total
1	Spectrum Wave 5/8 x 3/4 Prism Register Includes 10-yr subscription Programming TBD	\$425.00	25	\$10,625.00
2	Spectrum 25D 5/8" Includes 10-yr subscription Programming TBD	\$425.00	56	\$23,800.00
3	Spectrum 50DL 1" Includes 10-yr subscription Programming TBD	\$695.00	22	\$15,290.00
4	Spectrum 88DLT Includes 10-yr subscription Programming TBD	\$905.00	13	\$11,050.00
5	Spectrum 130 2" Includes 10-yr subscription Programming TBD	\$1,550.00	3	\$4650.00
6	Spectrum 500D 3" Includes 10-yr subscription Programming TBD	\$2,750.00	4	\$11,000.00
Subtotal				\$77,130.00
Sales tax (9.5%)				\$
Total				\$

Terms and Conditions

Prices are F.O.B. Boulder, CO USA

State and Local Sales Taxes not included unless specifically listed in quotation

Payment terms are Net-30 unless formally agreed upon in other agreement

Purchases orders should be sent to:

Transparent Technologies

T2admin@transparenttech.com

Item	Amount	Prev Read	Cur Read	Usage Date	Read Date
Late Fee	\$4.58			9/18/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$115.38			9/25/2025	
01-00003291-00-0	VIRGINIA/JAMES MERRILL	At 35375 SAND POINTE DRIVE		Send Bill	Direct Pay
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00000431-00-9	ROBERT/CAROLE MERTENS	At 35031 COUNTY ROAD 3		Send Bill	Direct Pay
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00005001-00-7	BRAD MESSER	At 14114 BALD EAGLE TRAIL		Send Email Bill	Direct Pay
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00000531-00-6	JAKE MIESEN	At 35280 COUNTY ROAD 3		Send Bill	
Prev Bal	\$65.00				
Receipt	\$65.00			9/8/2025	
005 SEWER MTR	\$65.00	416850	418350	1500 9/25/2025	9/25/2025
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00001881-00-1	MILLNER ESTATE PLANNING	At 35253 COUNTY ROAD 3		Send Email Bill	
Prev Bal	\$65.00				
Receipt	\$65.00			9/3/2025	
005 SEWER MTR	\$65.00	25	325 E	300 9/25/2025	9/25/2025
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00001741-00-2	MINI GOLF	At 36006 COUNTY ROAD 66		Send Email Bill	Direct Pay
Prev Bal	\$130.00				
Receipt	\$130.00			9/11/2025	
001 SEWER FLA	\$65.00			9/25/2025	
005 SEWER MTR	\$65.00	53300	53300	0 9/25/2025	9/25/2025
Cur Charges	\$130.00			9/25/2025	
Total	\$130.00			9/25/2025	
01-00004881-00-8	MINNESOTA WAKE	At 35056 COUNTY RD 3		Send Email Bill	Direct Pay
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
005 SEWER MTR	\$65.00	19685	20763	1078 9/25/2025	9/25/2025
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	

Item	Amount	Prev Read	Cur Read	Usage Date	Read Date	
01-00003601-00-1	CROSSLAKE FIRE DEPARTMENT			At 37028 COUNTY ROAD 66	Send Email Bill	
Prev Bal	\$65.00					
Receipt	\$65.00			9/10/2025		
005 SEWER MTR	\$65.00	10397	10522	125 9/25/2025	9/25/2025	
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
01-00004571-00-4	CROSSLAKE LAUNDRY			At 35632 PIONEER DRIVE	Send Bill	Direct Pay
Prev Bal	\$455.00					
Receipt	\$455.00			9/11/2025		
001 SEWER FLA	\$130.00			9/25/2025		
002 SEWER MTR	\$0.00			36700 9/25/2025		
003 SEWER MTR	\$0.00			36700 9/25/2025		
005 SEWER MTR	\$325.00	2415500	2452200	36700 9/25/2025	9/25/2025	
Cur Charges	\$455.00			9/25/2025		
Total	\$455.00			9/25/2025		
01-00003571-00-5	CROSSLAKE LUTHERAN CHURCH			At 35960 COUNTY ROAD 66	Send Email Bill	Direct
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
005 SEWER MTR	\$65.00	234990	240181	5191 9/25/2025	9/25/2025	
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
01-00003431-00-6	CROSSLAKE TRIO LLC			At 35494 COUNTY ROAD 3	Send Email Bill	Direct Pay
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
005 SEWER MTR	\$65.00	288150	293000	4850 9/25/2025	9/25/2025	
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
01-00004591-00-0	CROSSLAKE WASH COMPANY			At 35724 COUNTY RD 3	Send Bill	
Prev Bal	\$65.00					
Receipt	\$65.00			9/8/2025		
002 SEWER MTR	\$0.00			9600 9/25/2025		
003 SEWER MTR	\$0.00			9600 9/25/2025		
004 SEWER MTR	\$0.00			9600 9/25/2025		
005 SEWER MTR	\$130.00	798200	807800	9600 9/25/2025	9/25/2025	
Cur Charges	\$130.00			9/25/2025		
Total	\$130.00			9/25/2025		
01-00002711-00-2	CROW WING KAYAKS			At 36414 COUNTY ROAD 66	Send Bill	
Prev Bal	\$70.79					
Receipt	\$77.29			9/19/2025		
Late Fee	\$6.50			9/18/2025		
002 SEWER MTR	\$0.00			150 9/25/2025		
003 SEWER MTR	\$0.00			150 9/25/2025		
004 SEWER MTR	\$0.00			150 9/25/2025		
005 SEWER MTR	\$65.00	1996800	1996950	150 9/25/2025	9/25/2025	
055 SEWER MTR	\$0.00			150 9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
01-00002741-00-1	DAIRY QUEEN			At 36404 COUNTY ROAD 66	Send Email Bill	

Item	Amount	Prev Read	Cur Read	Usage Date	Read Date
01-00004331-00-8 WILLARD BURY At 13664 EAST SHORE CT Send Bill					
Prev Bal	\$65.00				
Receipt	\$65.00			9/4/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00002651-00-7 BRYAN/AMBER CALANDER At 36279 MARGARET LANE Send Bill					
Prev Bal	\$65.00				
Late Fee	\$6.50			9/18/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$136.50			9/25/2025	
01-00000911-00-8 JACK/CHRISTINE CANFIELD At 36065 ECHO DRIVE Send Bill					
Prev Bal	\$103.61				
Receipt	\$103.61			9/4/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00001891-00-4 CAPPELLE CO LLC At 35245 COUNTY ROAD 3 Send Email Bill Direct Pay					
Prev Bal	\$390.00				
Receipt	\$390.00			9/11/2025	
001 SEWER FLA	\$325.00 195.00			9/25/2025	
005 SEWER MTR	\$195.00	4324500	4342600	18100 9/25/2025	9/25/2025
Cur Charges	\$520.00 390.00			9/25/2025	
Total	\$520.00			9/25/2025	
01-00000071-00-3 RICHARD CARLSON At 35209 SAND POINTE DR Send Bill					
Prev Bal	-\$195.00				
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	
Total	-\$130.00			9/25/2025	
01-00003721-00-4 MATT & MICHELLE CARON At 36949 SUNDANCE LOOP # 825 Send Email Bill Direct Pa					
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
005 SEWER MTR	\$65.00	572600	574200	1600 9/25/2025	9/25/2025
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00003781-00-2 CHAMBER OF COMMERCE At 35446 COUNTY ROAD 3 Send Bill					
Prev Bal	\$65.00				
Receipt	\$65.00			9/10/2025	
005 SEWER MTR	\$65.00	110400	110550	150 9/25/2025	9/25/2025
Cur Charges	\$65.00			9/25/2025	
Total	\$65.00			9/25/2025	
01-00000441-00-2 ROBERT/NANCY CHAPMAN At 35073 COUNTY ROAD 3 Send Email Bill Direct Pay					
Prev Bal	\$65.00				
Receipt	\$65.00			9/11/2025	
001 SEWER FLA	\$65.00			9/25/2025	
Cur Charges	\$65.00			9/25/2025	

	Amount	Prev Read	Cur Read	Usage Date	Read Date	
00000171-00-1	CROSSLAKE CANVAS	At 37148 COUNTY ROAD 66		Send Email Bill	Direct Pay	
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
002 SEWER MTR	\$0.00			3587 9/25/2025		
003 SEWER MTR	\$0.00			3587 9/25/2025		
005 SEWER MTR	\$65.00	53915	57502	3587 9/25/2025	9/25/2025	
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000421-00-7	CROSSLAKE EVANGELICAL FREE CHURCH	At 37218 COUNTY ROAD 66		Send Bill		
Prev Bal	\$130.00					
Receipt	\$130.00			9/8/2025		
005 SEWER MTR	\$0.00	16812E	24780 E	7968 9/25/2025	9/25/2025	
006 2ND METER	\$0.00	683	7585	6902 9/25/2025	9/25/2025	
007 3RD METER	\$0.00	3234E	4190 E	956 9/25/2025	9/25/2025	
008 COMBINE U	\$130.00			15826 9/25/2025		
Cur Charges	\$130.00			9/25/2025		
Total	\$130.00			9/25/2025		
02-00000211-00-0	CROSSLAKE SUMMIT PROPERTIES LLC	At 37538 COUNTY RD 66		Send Bill	Direct Pay	
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000061-00-1	MELANIE EISENBRAUN	At 37395 COUNTY RD 66		Send Bill		
Prev Bal	\$136.50					
Receipt	\$136.50			9/4/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000071-00-4	HARLAN/JAN FISCHER	At 37133 COUNTY RD 66		Send Bill		
Prev Bal	\$65.00					
Receipt	\$65.00			9/15/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000301-00-4	DORIS FRASER	At 37670 COUNTY RD 66		Send Bill		
Prev Bal	\$65.00					
Receipt	\$65.00			8/29/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000111-00-3	THOMAS HAGEN	At 37225 COUNTY RD 66		Send Email Bill	Direct Pay	
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		

City of Crosslake

Bill Register by Name

9/25/2025

Page 1

Item	Amount	Prev Read	Cur Read	Usage Date	Read Date	
02-00000091-00-0 66 MARINE NORTH At 13751 DAGGETT PINE ROAD Send Bill						
Prev Bal	\$65.00					
Receipt	\$65.00			9/15/2025		
002 SEWER MTR	\$0.00			55 9/25/2025		
003 SEWER MTR	\$0.00			55 9/25/2025		
005 SEWER MTR	\$65.00	1945	2000	55 9/25/2025	9/25/2025	
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000221-00-3 ALAN & DEANNA ANDERSON At 37154 COUNTY ROAD 66 Send Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000081-00-7 STEVEN/JENNIFER BAKER At 37441 COUNTY RD 66 Send Email Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000231-00-6 ROBERT BEYER At 37754 COUNTY ROAD 66 Send Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000201-00-7 JAMIE BOLLER At 37221 COUNTY RD 66 Send Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000121-00-6 MERRY BRUMMER At 37471 COUNTY RD 66 Send Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		
02-00000281-00-1 EVA KREITZ CLOW At 37382 COUNTY RD 66 Send Bill Direct Pay						
Prev Bal	\$65.00					
Receipt	\$65.00			9/11/2025		
001 SEWER FLA	\$65.00			9/25/2025		
Cur Charges	\$65.00			9/25/2025		
Total	\$65.00			9/25/2025		

INVOICE

HJC Properties LLC
36037 County Road 66
Crosslake, MN 56442-1006

joe@hjcprop.com
+1 (218) 820-3444

**218-820-3444****Bill to**

City Of Crosslake
13888 Dagget Bay Rd
Crosslake, MN 56442

Ship to

City Of Crosslake
13888 Dagget Bay Rd
Crosslake, MN 56442

Invoice details

Invoice no.: 1018
Terms: Net 30
Invoice date: 09/09/2025
Due date: 10/09/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Services	Reimbursement for having to hire Wicks to scope the sewer line in front of Barstock Liquors Located at 37500 Pioneer Dr. for incorrect locating of the sewer hookup up by the public works dept. (Note: City Sewer map shows a hook-up at that location, there is not one there). HJC Properties paid this invoice by check #2040	1	\$225.00	\$225.00

Total**\$225.00**

If you have any questions, please feel free to contact me at 218-820-3444 Joe. Thank you.

Devin Wicks
P.O. Box 848
Pequot Lakes, MN 56472

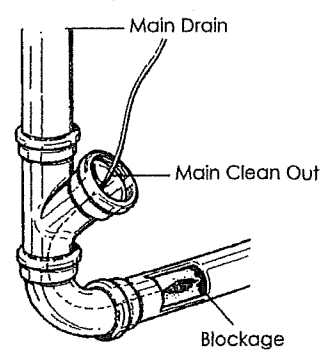
INVOICE

9/15, 2025

218-820-3444

Wicks Advanced
Drain Cleaning

Hydro Jetting
Sewer Line Thawing
Sewer Line Televising
Root Cutting



HJC Properties

(218) 820-3693

TERMS: STATEMENT DUE UPON RECEIPT

Serving the Brainerd Lakes Area

DESCRIPTION	AMOUNT
Fee for service to 35700 Popper Dr.	
Televis main city sewer line 76'	\$725.00
Did not find any tie ins.	
	Ⓟ check # 2090

Thank you Devin

If not paid within
30 days an interest
of 5.0% per month
will be charged.



June 16, 2025

Minnesota Department of Transportation
Attn: Ken Hansen
7694 Industrial Park Rd
Baxter, MN 56425

RE: CSAH 3 Speed Study Reevaluation in Crosslake

Dear Mr. Hansen:

I am writing to respectfully request a re-evaluation of the speed limit on a specific 3,900-foot segment of Crow Wing County State Aid Highway 3 (CSAH 3) located between Crosslake and Fifty Lakes. This segment, which features an urban section reconstructed in 2014 using a 40-mph design speed, is outlined in the attached map.

MnDOT previously conducted speed studies on this corridor in 2015 and again in 2021. The 2015 study resulted in no change to the posted speed limits in this segment, while the 2021 study led only to a speed limit increase to 45-mph at the far northern end of CSAH 3 near Fifty Lakes. Notably, the 2021 study did not appear to collect data within the urban section in question.

Following the 2015 preliminary findings, Crow Wing County submitted comments expressing concern with the continued use of a 55-mph speed limit through the reconstructed urban section. These concerns were conveyed to the MnDOT District Traffic Engineer in a formal letter (attached), but no revisions were reflected in the final study recommendations.

Recently, our office received a formal request from the City of Crosslake seeking a new speed study specifically for this segment. The City shares the County's long-standing concern that the current 55-mph speed limit is inconsistent with both the roadway's design and the surrounding environment, and that the current reliance on advisory curve signage is not an adequate mitigation.

I've included the 2015 speed study, which shows 85th percentile speeds of 46 mph southbound and 49 mph northbound in Segment #2—the portion corresponding to the urban section. I've also attached the County's 2015 comment letter and the recent request from the City of Crosslake.

Given the urban nature of this segment, its original 40-mph design speed, and continued local concern, we respectfully request that MnDOT review its files and/or collect updated speed data to determine whether a regulatory speed limit change to 45 mph is now warranted.

Please feel free to contact me if you have any questions or need additional information.

Sincerely,

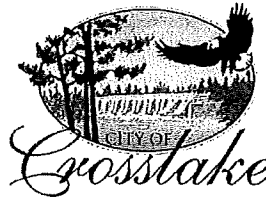
Enclosures

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Tim Bray
Crow Wing County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

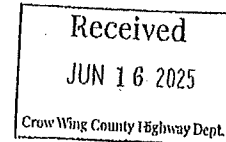
Jackson M. Purfeerst
Mayor
815-904-9665
jpurfeerst@cityofcrosslake.org



City Hall: 218-692-2688
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

June 11, 2025

Crow Wing County Highway Department
Attn: Tim Bray
16589 County Road 142
Brainerd, MN 56401



Dear Mr. Bray,

The Crosslake City Council met on June 9, 2025 and unanimously passed a motion to support Crow Wing County in having a speed study done on County Road 3 in Crosslake from the address of 37870 County Road 3, north, approximately 3 miles, to Boy Scout Road. The Council feels that the current speed limit of 55 mph is too high in that residential area.

Please let the City know if the request is approved and what the timeline is for completion. It is our understanding that there is no cost to the City for this study.

If you have any questions, you can reach me at 815-904-9665.

Sincerely,

Jackson M. Purfeerst
Mayor

Crow Wing CSAH 3 Investigation Area



Speed Zone Evaluation – Crow Wing CSAH 3

Date: 8/4/2025

From: 0.9mi south of Boy Scout Rd

To: Boy Scout Rd

Approximate Length of Zone: 0.9 mi

PREVAILING VEHICLE SPEEDS		Speed Check #1	Speed Check #2
85 th Percentile Speeds*	Northbound	50mph	54mph
	Southbound	55mph	52mph
50 th Percentile Speeds*	Northbound	46mph	50mph
	Southbound	50mph	47mph
10 MPH Pace**	Northbound	41-50mph	46-55mph
	Southbound	46-55mph	43-52mph
% In Pace***	Northbound	83.6%	71.8%
	Southbound	65.1%	79.3%
Existing Speed Limit		55mph	55mph

*The 85th percentile speed is the speed at or below which 85 percent of the motorists drive on a given road unaffected by slower traffic or poor weather. This value indicates the speed that most motorists on the road consider safe and reasonable. Setting the speed limit near the 85th percentile speed helps to encourage more drivers to voluntarily comply with the posted limit, helps reduce the number of crashes due to speed variance, and helps law enforcement target a narrower set of violators.

*The 50th percentile speed is the speed at or below which 50 percent of the drivers travel on a road segment.

**The 10 MPH pace speed is a 10 MPH range of speeds that covers the greatest number of vehicles observed. Statistically, this value is the range of speed at which the majority of cars are travelling.

***The % in pace value determines the percent of vehicles that are within the pace speed. These pace related values help gauge how well traffic will adhere to a posted speed limit.



Design Characteristics

Length of Zone: 0.9 miles

AADT: 1536

HCAADT: Unavailable

Context Category: Rural

Additional details: Rural residential along north side of roadway near Little Pine Lake with varying building setbacks

**Descriptions of each category are provided in Chapter 3C of the MnDOT Facility Design Guide*

Accesses per mile: ~40

Number of Thru Lanes (two-way total): 2

Roadway Surface Type: Bituminous

Surface Width: 44ft

Additional details: 12ft driving lanes

Shoulder Type: Bituminous

Shoulder Width: 8ft

Shoulder Type: Concrete curb and gutter

Shoulder Width: 2ft

Adverse Alignment Present: Yes

Additional details: One curve that is signed 40mph advisory

Pedestrian/Bicycle Activity: Possible

Additional details: Along roadway on wide shoulder



Crash Experience

Crash Study Period: 5 years (2020 - 2024)

Total Crash Rate: 0.396

Total Crash Index: 0.23

Total FAR Rate: 0.000

Total FAR Index: 0.00

Total Number of Crashes with Speed as a Contributing Factor: 0

Engineering Judgement

No Change

The roadway context is rural with residences primarily on the north/west side of the roadway. The lots are wooded with mostly large building setbacks to the roadway (setbacks are much closer to the road where Little Pine Lake is closest to the road). The roadway itself is wide with 8ft shoulders and curb and gutter. The rural context and wide roadway geometry give the road a fast feel. Access density is quite high however with the wide setbacks, drivers are not changing their behavior.

Both speed checks were taken on a tangent on either side of the curve which has a posted 40mph advisory speed. Speed Check #1 shows an 85th percentile speed of 50mph northbound with a 41-50mph pace (83.6% drivers were in the pace) and 55mph southbound with a 46-55mph pace (65.1% drivers were in the pace). Speed Check #2 shows an 85th percentile speed of 54mph northbound with a 46-55mph pace (71.8% drivers were in the pace) and 52mph southbound with a 43-52mph pace (79.3% drivers were in the pace).

Speed Check #1 northbound and Speed Check #2 southbound were impacted by the curve with slightly slower speeds upon entry from both respective directions. The percentage within the 10mph pace for both directions going into the curve are also much more consistent than on the exit to the curve where drivers are speeding up at differing locations.

There was one property damage only crash recorded in the last 5yr period. The crash rate for this segment is below the statewide average of similar segments.

The roadway context, geometry, speed checks, and crash history show that the roadway is posted appropriately at 55mph. The existing curb and gutter does not give the driver the feel of an urban segment. If a lower speed is desired as indicated by both the City and County, the roadway geometry needs to be narrowed to change driver behavior (possibly adding sidewalk/paved trail, convert shoulder to bike lanes, etc). Signing alone will not change driver behavior.

Segment Safety Screening

Segment: CSAH 3 near Little Pine Lake

Crashes 2020-2024

Statewide Averages based on 2019-2023 crashes

Crashes by Crash Severity		Analysis Description	
Fatal (K)	0	Length	0.900 miles
Incapacitating Injury (A)	0	VMT	2,524,262
Minor Injury (B)	0	Non-junction AND Juction Crashes	
Possible Injury (C)	0		
Property Damage (PDO)	1		
Total Crashes	1		

Annual crash cost per mile = \$3,333

Statewide comparison = Rural 2-Lane AADT 1500-4999

Total Crash Rate (CR)		Fatal & Serious Injury Crash Rate (FAR)	
Observed	0.396	Observed	0.000
Statewide Average	0.460	Statewide Average	2.812
Critical Rate	1.760	Critical Rate	36.150
Critical Index	0.23	Critical Index	0.00

The observed crash rate is the number of crashes per million vehicle miles traveled (MVMT). The critical rate is a statistical comparison based on similar trunk highways statewide. An observed crash rate greater than the critical rate indicates that the section operates outside the expected, normal range. The critical index reports the magnitude of this difference (i.e. observed crash rate ÷ critical crash rate).

The observed total crash rate for this period is 0.40 per MVMT; this is 77% below the critical rate. Based on similar statewide segments, an additional 4 crashes over the five years would indicate this section operates outside the normal range.

The observed fatal and serious injury crash rate for this period is 0.00 per 100 MVMT; this is 100% below the critical rate. The section operates within the normal range.



Crash Summary

CSAH 3 near Little Pine Lake

7.h.

Crash Severity/Crash Year												
Crash Severity	Total	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
K - Fatal	0	0	0	0	0	0	0	0	0	0	0	0
A - Serious Injury	0	0	0	0	0	0	0	0	0	0	0	0
B - Minor Injury	0	0	0	0	0	0	0	0	0	0	0	0
C - Possible Injury	0	0	0	0	0	0	0	0	0	0	0	0
N - Prop Dmg Only	2	0	0	0	0	0	0	1	0	0	0	1
Total	2	0	0	0	0	0	0	1	0	0	0	1

Crash Severity/Number of Vehicles						Relationship to Intersection Summary		
Crash Severity	Total	0	1	2	3+		Total	%
K - Fatal	0	0	0	0	0	Not at Intersection/Interchange	2	100.0
A - Serious Injury	0	0	0	0	0	Four-Way Intersection	0	0.0
B - Minor Injury	0	0	0	0	0	T or Y Intersection	0	0.0
C - Possible Injury	0	0	0	0	0	Five-Way Intersection or More	0	0.0
N - Prop Dmg Only	2	0	2	0	0	Roundabout	0	0.0
Total	2	0	2	0	0	Intersection Related	0	0.0

Basic Type Summary			Total	%	Relationship to Intersection Summary		
Pedestrian			0	0.0	Driveway Access Related	0	0.0
Bike			0	0.0	At School Crossing	0	0.0
Single Vehicle Run Off Road			2	100.0	Railway Grade Crossing	0	0.0
Single Vehicle Other			0	0.0	Shared Use Path or Trail	0	0.0
Sideswipe Same Direction			0	0.0	Interchange on Ramp	0	0.0
Sideswipe Opposing			0	0.0	Interchange off Ramp	0	0.0
Rear End			0	0.0	Interchange Other Areas	0	0.0
Head On			0	0.0	Crossover Related	0	0.0
Left Turn			0	0.0	Acceleration/Deceleration Lane	0	0.0
Angle			0	0.0	Other/Unknown	0	0.0
Other			0	0.0	Total	2	100.0
Total			2	100.0			

First Harmful Event Summary			Total	%	Weather 1 Summary		
Pedestrian			0	0.0	Clear	2	100.0
Bicyclist			0	0.0	Cloudy	0	0.0
Motor Vehicle In Transport			0	0.0	Rain	0	0.0
Parked Motor Vehicle			0	0.0	Snow	0	0.0
Train			0	0.0	Sleet, Hail (Freezing Rain/Drizzle)	0	0.0
Deer/Animal			0	0.0	Fog/Smog/Smoke	0	0.0
Other - Non Fixed Object			0	0.0	Blowing Sand/Soil/Dirt/Snow	0	0.0
Collision Fixed Object			2	100.0	Severe Crosswinds	0	0.0
Non-Collision Harmful Events			0	0.0	Other/Unknown	0	0.0
Other/Unknown			0	0.0	Total	2	100.0
Total			2	100.0			

Light Condition Summary			Total	%
Daylight			2	100.0
Sunrise			0	0.0
Sunset			0	0.0
Dark (Str Lights On)			0	0.0
Dark (Str Lights Off)			0	0.0
Dark (No Str Lights)			0	0.0
Dark (Unknown Light)			0	0.0
Other/Unknown			0	0.0
Total			2	100.0



Crash Summary

CSAH 3 near Little Pine Lake

Time of Day/Day of Week														
From To	00:00 01:59	02:00 03:59	04:00 05:59	06:00 07:59	08:00 09:59	10:00 11:59	12:00 13:59	14:00 15:59	16:00 17:59	18:00 19:59	20:00 21:59	22:00 23:59	Total	%
SUN	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
MON	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
TUE	0	0	0	0	2	0	0	0	0	0	0	0	2	100.0
WED	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
THU	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
FRI	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
SAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
Total	0	0	0	0	2	0	0	0	0	0	0	0	2	100.0
%	0.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	100.0	100.0

Driver & Non-Motorist Age/Gender Summary							Month Summary			Total	%
Age	M	F	NR	No Value	Total	%					
<14	0	0	0	0	0	0.0	January	1			50.0
14	0	0	0	0	0	0.0	February	0			0.0
15	0	0	0	0	0	0.0	March	0			0.0
16	0	0	0	0	0	0.0	April	0			0.0
17	0	0	0	0	0	0.0	May	0			0.0
18	0	1	0	0	1	50.0	June	0			0.0
19	0	0	0	0	0	0.0	July	0			0.0
20	0	0	0	0	0	0.0	August	0			0.0
21-24	0	0	0	0	0	0.0	September	0			0.0
25-29	0	0	0	0	0	0.0	October	0			0.0
30-34	0	0	0	0	0	0.0	November	1			50.0
35-39	0	0	0	0	0	0.0	December	0			0.0
40-44	0	0	0	0	0	0.0	Total	2			100.0
45-49	0	0	0	0	0	0.0					
50-54	0	0	0	0	0	0.0	Physical Condition Summary				
55-59	0	0	0	0	0	0.0	Apparently Normal (Including No Drugs/Alcohol)			2	100.0
60-64	0	0	0	0	0	0.0	Physical Disability (Short Term or Long Term)			0	0.0
65-69	0	0	0	0	0	0.0	Medical Issue (Ill, Sick or Fainted)			0	0.0
70-74	0	0	0	0	0	0.0	Emotional (Depression, Angry, Disturbed, etc.)			0	0.0
75-79	1	0	0	0	1	50.0	Asleep or Fatigued			0	0.0
80-84	0	0	0	0	0	0.0	Has Been Drinking Alcohol			0	0.0
85-89	0	0	0	0	0	0.0	Has Been Taking Illicit Drugs			0	0.0
90-94	0	0	0	0	0	0.0	Has Been Taking Medications			0	0.0
95+	0	0	0	0	0	0.0	Other/Unknown			0	0.0
Unknown or Blank	0	0	0	0	0	0.0	Total			2	100.0
Total	1	1	0	0	2	100.0					
%	50.0	50.0	0.0	0.0	100.0	100.0					

Selection Filter:

WORK AREA: County('18') - SPATIAL FILTER APPLIED

Analyst:

Ken Hansen

Notes:

STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION
FIELD SPEED SURVEY SHEET

SPEED SAMPLE #1

Road No CSAH 3 Zone 55 (caution 40 curve).H. Location at 37918 Co Rd 3
Ref Pt _____ Time 12:40pm-2pm
County Crow Wing Weather Cloudy Road Type 2 lane bit
Date 2025.08.04 Machine Eagle II N.B. 85% Tile 50, 50% Tile 46 Pace 41 to 50 83.6% in 10 pace
Day Monday Observer Kaitlyn S. S.B. 85% Tile 55, 50% Tile 50 Pace 46 to 55 65.1% in 10 pace

PASSENGER CARS, PICKUPS, VANS								TRUCKS & BUSES							
NORTH				SOUTH				NORTH				SOUTH			
Bound				Bound				Bound				Bound			
VEHICLES		A.T.	%	VEHICLES	T.	A.T.	%	T. & B.	T.	A.T.	%	T. & B.	T.	A.T.	%
70															
69															
68															
67															
66															
65															
64															
63															
62		1	55	100.0%		3	63	100.0%							
61															
60					1	60	95.2%								
59															
58					1	59	93.7%						1	1	100.0%
57					3	58	92.1%								
56		1	54	98.2%		1	55	87.3%							
55					4	54	85.7%								
54					3	50	79.4%								
53		2	53	96.4%		4	47	74.6%							
52					4	43	68.3%								
51		3	51	92.7%		6	39	61.9%		1	3	100.0%			
50		2	48	87.3%		4	33	52.4%							
49		7	46	83.6%		6	29	46.0%							
48		5	39	70.9%		3	23	36.5%		1	2	66.7%			
47		6	34	61.8%		4	20	31.7%							
46		4	28	50.9%		3	16	25.4%		1	1	33.3%			
45		4	24	43.6%		2	13	20.6%							
44		8	20	36.4%		5	11	17.5%							
43		4	12	21.8%											
42					3	6	9.5%								
41		6	8	14.5%		2	3	4.8%							
40															
39															
38		1	2	3.6%											
37															
36					1	1	1.6%								
35															
34															
33															
32															
31		1	1	1.8%											

7. K.

STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION
FIELD SPEED SURVEY SHEET

SPEED SAMPLE #2

SPEED SAMPLE #2

Road No CSAH 3
Ref Pt _____
County Crow Wing
Date 8/4/2025
Day Monday

Zone 55 mph (40 mph caution)
Time 10am - 12:15pm
Weather Cloudy
Machine Eagle II
Observer Kaitlyn S

Location ~200 ft E of Bayshore

Road Type 2 lane bit

N.B. 85% Tile 54, 50% Tile 50 Pace 46 to 55

71.8% in 10 pace

S.B. 85% Tile 52, 50% Tile 47 Pace 43 to 52

79.3% in 10 pace

PASSENGER CARS, PICKUPS, VANS								TRUCKS & BUSES							
NORTH				SOUTH				NORTH				SOUTH			
Bound				Bound				Bound				Bound			
VEHICLES		A.T.	%	VEHICLES	T.	A.T.	%	T. & B.	T.	A.T.	%	T. & B.	T.	A.T.	%
70															
69															
68															
67															
66															
65															
64															
63															
62															
61															
60		1	78	100.0%											
59		1	77	98.7%											
58															
57		1	76	97.4%											
56		2	75	96.2%		2	58	100.0%							
55		3	73	93.6%		1	56	96.6%							
54		9	70	89.7%		3	55	94.8%							
53		7	61	78.2%		1	52	89.7%							
52		4	54	69.2%		3	51	87.9%							
51		9	50	64.1%		4	48	82.8%							
50		6	41	52.6%		4	44	75.9%							
49		5	35	44.9%		3	40	69.0%							
48		5	30	38.5%		4	37	63.8%							
47		3	25	32.1%		8	33	56.9%							
46		5	22	28.2%		2	25	43.1%							
45		3	17	21.8%		10	23	39.7%							
44		4	14	17.9%		6	13	22.4%							
43		3	10	12.8%		2	7	12.1%							
42		1	7	9.0%		1	5	8.6%							
41		2	6	7.7%		1	4	6.9%							
40		1	4	5.1%		1	3	5.2%							
39		2	3	3.8%		1	2	3.4%							
38						1	1	1.7%							
37															
36		1	1	1.3%											
35															
34															
33															
32															
31															

Sharyl Murphy

From: Carla T <ctauzl@msn.com>
Sent: Thursday, September 25, 2025 12:00 PM
To: Sharyl Murphy
Subject: Sleepy Valley Rd



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender ctauzl@msn.com

Sheryl,

Chatted with you earlier today regarding the markings on the road near our place at 34987, Sleepy Valley Rd, SE of Crosslake.

As I said, the City of Crosslake Public Works Supervisor, a very nice man, drove to check on these markings for us and called saying it had to do with soil boring that was being done with possible plans to resurface the road.

Sleepy Valley road is used daily by what I think could be 10-20 vehicles max. 5-6 homeowners on that road are seasonal and even in the summer it's quiet and has minimal use. The road seems to be in great condition, no major cracking or deteriorating, no holes, no breaking off at edges.

We just feel that replacing or resurfacing this is very unnecessary. Being assessed for this when there seems no reason to do so is not something we want to see happen, so we would like to voice that we are very against spending money on this and being assessed to do the work.

Please keep us updated on this plan as we'd like to have a voice against it.

Thank you,
Carla and Paul Tazell
651-470-0560
ctauzl@msn.com

8.a.

Sharyl Murphy

From: Carla T <ctauzl@msn.com>
Sent: Friday, October 3, 2025 9:18 AM
To: Sharyl Murphy
Subject: update

Sharyl,

It's Carla Tazuell from Forest Lake, I wrote a note to you last week regarding Sleepy Valley Road. Just following up as we were up there this last weekend and I took note of the road, moreso now with this possible update.

The road does have cracks that have been sealed, but honestly they never jumped out at me as they are so smooth that they seem to be a non issue. It all seems to be holding up very well. Just wanted to clarify that I had not taken note as they are done so well that I hadn't noticed.

Thanks for your time,
Carla Tazuell



September 10, 2025

RE: Future County Highway Project
2026 Bituminous Seal Coat

Once again, it is time to start thinking about next year's seal coat contract. This letter is sent to inform you that the Crow Wing County Highway Department will be administering a smaller than usual seal coat contract for 2026. Since your City/Township has participated in past seal coat projects, we ask that you begin thinking about any joint or tied projects that may create a cost savings opportunity for the community.

For 2026, the Crow Wing County Highway Department is planning to seal coat portions of County State Aid Highway (CSAH) 36 and County Road (CR) 142. Additional County Road miles may be added or subtracted in the near future, but this is our plan moving forward.

Currently, these projects are on schedule for a bid letting date in March 2026. If the City/Township wishes to bid a seal coat project jointly, please contact me by **December 1, 2025**, so your concerns can be addressed. Meeting this deadline will ensure the project remains on schedule for the projected letting date. For cost estimating purposes, using \$37,000 per mile is a good starting point.

The County is currently looking into the possibility of switching over to micro-surfacing instead of seal coating in the future. If you are curious about what that final product looks like, we had some done this summer on CR 170 in Baxter, east of the schools. MnDOT is also doing a micro-surfacing project on Trunk Highway (TH) 210 between Brainerd and Ironton.

For those of you that participated in the 2025 seal coat project, I plan on sending invoices out here in the next month or so after the contract has been finalized.

If you have questions relating to the project, please contact me at 218-822-2691, or e-mail at Jordan.larson@crowwing.gov. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Jordan D. Larson, P.E.
Senior Engineer

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us



**BOLTON
& MENK**

Real People. Real Solutions.

MEMORANDUM

Date: October 3, 2025
To: Pat Wehner, Public Works Director
From: Phil Martin, PE
Subject: Update for October 6, 2025 Public Works Meeting

Year 2 Road Improvements

All work is completed. We have not received the final cost information from the County to my knowledge.

The assessment hearing was completed on September 24, 2025. There was one assessment revision. In the OLL assessment roll, Parcel 14090576 was reduced to \$2,200 from \$3,850 to match their assessment from last year. The parcel is over 11 acres and touches both Daggett Pine Road and Tall Timbers Road. There were 6 properties that left written objection to the assessment.

Harbor Lane Improvements

The construction work is complete. We are waiting for turf establishment to reach the appropriate level at which point we can close out the project.

We have prepared Pay Application 4 for work through September 25, 2025. We also prepared Change Order 1 for \$1,882.20 to address the contractor's claim for lost timber value. We believe it is a legitimate claim. I will discuss the details at the PW Commission meeting. We estimate that the construction cost will come in about \$18,000 less than the bid.

The assessment hearing was completed on September 24, 2025. For the Harbor Lane assessment roll, Parcel 14180542 was reduced to \$0 from \$1,100. This was the parcel that I should not have included initially as it is the grass area in the Timberlane Pt road turn around. There were 2 properties that left written objection to the assessment.

Private Development Roads— Below are general updates for property development that has expressed an interest in turning over their road to the City:

- River Trail Road (Cunningham) – No update since we notified them of conditions regarding subgrade confirmation.
- Grand Review (Miller) – First lift of pavement placed last month. No recent activity since.
- Rolling Woods (Nevin) – City accepted road at last Council meeting.
- CSAH 3 Frontage Rd (Miller) – Dan Miller requested City take over the road. We reviewed construction in 2023. The road was constructed to City standard. I reviewed the road in September 2025 and noted comments to Pat. Based on our review, we believe the City Council can consider taking over the road. We would recommend that the following be completed before acceptance:
 - Fill the crack in the pavement over the westerly culvert crossing.
 - Add a stop sign.
 - Additional City Consideration. Normally City does chip sealcoat the year after paving is completed. This road is not in the 5-yr plan so it could not have a chip sealcoat as part of the City/County partnership until it was part of an updated 5-yr plan. If the plan is revised, it could be added as early as the summer of 2026 but more likely the summer of

10. a.

2027. The City has seen a cost of \$3.10/SY of chip sealcoat when partnering with the County. The total area is about 3,600 SY which would amount to \$11,160.

Year 3 Road Improvements – Soil borings were completed this week on Sunrise Boulevard and in the Year 3 Road Improvements.

Based on the original 5-yr Road Improvement Plan segments and anticipated construction cost, we estimate the following cost for Year 3 (2026) Road Improvements:

	Chip Sealcoat	Bituminous OL
Year 3 (2026)	\$ 250,596.38	\$ 419,132.87

Harbor Lane chip sealcoat was not factored into the original Year 3. If we add it, we add \$28,682 to the chip sealcoat estimate.

We will have more information to review at the meeting.

5-yr Road Plan Update – We completed the pavement review and have assembled a spreadsheet to show the past and estimated costs for continuation of the bituminous pavement preservation plan. Based on our early review, there is about \$1.2 million of bituminous pavement preservation (i.e. mill & overlay) improvements remaining. Beyond this, the needed improvements are more costly full depth reclamation and full reconstruction. Below is a summary of the remaining pavement preservation by year and beyond.

	Chip Sealcoat		Bituminous OL		Total
	Original	Add	Original	Add	
Year 3 (2026)	\$ 250,596.38	\$ 28,682.04	\$ 419,132.87		\$ 698,411.29
Year 4 (2027)	\$ 209,966.37		\$ 266,772.36		\$ 476,738.73
Year 5 (2028)	\$ 201,779.81		\$ 421,601.43		\$ 623,381.24
Total	\$ 662,342.56	\$ 28,682.04	\$ 1,107,506.66	\$ -	\$ 1,798,531.26
			Bituminous OL		
Not in 5 Yr Plan			\$ 1,188,973.95		

YEAR 2 (2025)ROAD IMPROVEMENTS

PUBLIC HEARING

City of Crosslake

Crosslake City Hall
September 24, 2025



Presentation

- ☐ Background
- ☐ Improvement, Scope, Cost
- ☐ Improvements Assessment
- ☐ Market Value Benefit
- ☐ Market Value Benefit Assessment
- ☐ Public Input



Background

- ☐ 5-yr Road Improvement Plan
 - ☐ Funding – Bond Sale (Mn Stat 475)
 - ☐ Prioritized Pavement Preservation
 - ☐ Annual Cost Target ~ \$1,000,000
 - ☐ Public Hearing & Adoption October 9, 2023
 - ☐ Partner with Crow Wing County
 - ☐ Year 1 completed in 2024
 - ☐ Year 2 completed in 2025
- ☐ Aggregate Chipseal Maintenance
 - ☐ Not assessed
- ✓ Bituminous Overlay and Reconstruction
 - ☐ Assessed



Year 2 (2025) Improvement, Scope, Cost

- ☐ 17 road segments were improved
 - ☐ Residential, commercial, and public zoned land
 - ☐ Bituminous Improvements
 - ☐ Overlay
 - ☐ Mill & Overlay (Pioneer and Swann)
 - ☐ Reconstruction & Overlay (Harbor Lane)
 - ☐ Trail constructed (Harbor Lane)
 - ☐ Swing Type Mailbox Post Replacement
- ☐ Estimated Total Cost = \$1,341,834.45



Improvements Assessment

- ☐ Assessment - Mn Statute 429
- ☐ City Ordinance No. 358: Assessment to each parcel at a rate that does not exceed the “market value benefit”
 - ☐ Considers opinion of market value benefit & City’s past practice
- ☐ Assessment Payment
 - ☐ After Final Assessment Adopted – in full (interest free if within 30 days) or over time as determined by Council



Improvements Assessment

☐ Appeal

☐ No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing.

☐ Deferment

☐ The council may, in its discretion, defer the payment of this special assessment for any homestead property owned by a person 65 years of age or older, one retired by virtue of a permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make the payments.



Grass Lake



Market Value Benefit Opinion – June 2024

Nagel Opinion of Market Benefit Ranges - June 2024

Mill & Overlay Improvement	Low	High	Basis
SF Res Home - Lake	\$2,500.00	\$4,000.00	per bld lot
SF Res Home - No Lake	\$2,000.00	\$3,500.00	per bld lot
Resort - Lake	\$15,000.00	\$20,000.00	
Vacant Res Land - Lake	\$2,500.00	\$3,500.00	per bld lot
Vacant Res Land - No Lake	\$1,500.00	\$3,000.00	per bld lot
Reconstruction Improvement	Low	High	Basis
SF Res Home - No Lake	\$6,000	\$10,000	per bld lot
Resort - Lake	\$15,000.00	\$20,000.00	
Vacant Land - No Lake	\$5,000.00	\$9,000.00	per bld lot



Market Value Benefit Opinion – January 2025

Nagel Opinion of Market Benefit Ranges - January 2025

Swann & Pioneer Area			
	Low	High	Basis
SF Res Homes	\$2,000.00	\$ 3,500.00	per bld lot
Vac Comm Land	\$ 0.10	\$ 0.20	per SF useable site area
Comm Properties	\$ 0.15	\$ 0.30	per SF useable site area
Robert, Sunset, Sunrise Area			
	Low	High	Basis
SF Res Homes - Lake	\$3,000.00	\$ 4,500.00	per bld lot
SF Res Homes - No Lake	\$2,500.00	\$ 4,000.00	per bld lot
Vacant Res Land - Lake	\$2,500.00	\$ 4,000.00	per bld lot
Vacant Res Land - No Lake	\$2,000.00	\$ 3,500.00	per bld lot
Pine Bay			
	Low	High	Basis
SF Res Homes < 2.01 ac	\$2,500.00	\$ 4,000.00	per bld lot
SF Res Homes > 2.01 ac	\$ 250.00	\$ 750.00	per useable acre
SF Res Condos	\$1,000.00	\$ 2,000.00	per unit
Vacant Res Land < 2.01 ac	\$2,000.00	\$ 3,500.00	per bld lot
Vacant Res Land > 2.01 ac	\$ 250.00	\$ 750.00	per useable acre
Egret, Miller, OLL Area			
	Low	High	Basis
SF Res Homes - Lake	\$3,000.00	\$ 4,500.00	per bld lot
SF Res Homes - No Lake	\$2,500.00	\$ 4,000.00	per bld lot
Vacant Res Land - Lake	\$2,500.00	\$ 4,000.00	per bld lot
Vacant Res Land - No Lake (< 2 ac)	\$2,000.00	\$ 3,500.00	per bld lot
Vacant Res Land - No Lake (> 2 ac)	\$ 250.00	\$ 750.00	per useable acre



115

Market Value Benefit Assessment

- ☐ Benefit Range
- ☐ City Assessment History
- ☐ Primary Benefit (adjacent)
 - ☐ 50% for Secondary Benefit
- ☐ Total Assessed = \$711,395
 - ☐ 53% of total cost
 - ☐ 319 parcels in total
 - ☐ \$2,200 (assumed 10-yr, 4.75%)
 - ☐ \$281.46/yr

YEAR 2 ROAD IMPROVEMENT	
PROPOSED 2025 PARCEL ASSESSMENT	
Mill & Overlay Improvement	
Residential < 5 ac	\$2,200
Residential Common Wall	\$1,100
Residential > 5 ac	\$3,850
SF Res Condo	\$550
Commercial 1 ac or less	\$2,200
Commercial > 1 acre*	\$2,200 multiples
* Ex. 2.1 acre = 3 X \$2,200	\$6,600
Resort / Lodging	\$6,600
Reconstruction Improvement	
Residential	\$6,000



Public Input

Please state your name and address for the record before providing your input.

Thank you for attending.

