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CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, MARCH 2, 2026
3:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, March 2, 2026 in City Hall. The following Commission Members were present: Tom Swenson, Tim Berg. Dave Schrupp & Mary Prescott attended via Zoom. Gordy Wagner was absent. Also in attendance were Public Works Director Pat Wehner, City Administrator Lori Conway, City Engineer Phil Martin, Crow Wing County Engineering Manager Steve Stroschein, Council Liaison Robin Sylvester, and Deputy Clerk/City Treasurer Sharyl Murphy

1. The meeting was called to order at 3:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY TIM BERG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE MINUTES OF FEBRUARY 2, 2026. MOTION CARRIED WITH ALL AYES.
3. Pat discussed the draft ordinance amended by Char Nelson for developer roads to review. Added in the City Code 42-91 and that the developers must have the road paved and then chip sealed after one year at the owner's expense to cover the city. The application had some changes and updates from Planning & Zoning Developer Agreement. The developers will be aware of the changes and costs of chip sealing. Discussion was had to modify the draft proposed ordinance language and add verification by the city engineer before the city will accept the new road of improvements as specified by the city engineer and allow borings/other required tests for consideration by the committee. Concern was had that we emphasize the need for developers to be informed and know all requirements regarding the subdivision ordinance and all standards for road construction. There were a couple of proposed changes and in addition to the Developers' agreement and will have Planning & Zoning make a few more minor modifications to the packet and bring it to the City Council. Phil mentioned that if a Subdivision lays out what improvements are and can be based on our ordinance for both residential and commercial and reviewed, then the City Engineer will look at the ordinance and certain standards as it will have to be built to the city ordinance if they plan to turn the road over to the city later down the road. Dave would like to see a clause that any road going forward must follow all the guidelines and then wouldn't have to worry about any issues and acceptance of all city standards.
4. Pat updated on the newly installed sewer meters and mentioned there are approximately 36 left to install.
5. Steve Stroschein gave an update on the upcoming Federal project for CSAH 66 County Bridge rehabilitation project. It has been approved at the Federal and State level and is now looking for approval from the city. It is projected to start June 1, 2026, and be completed by September 30, 2026. The bridge will always be open for one lane of traffic with a light on a trailer signaling each side of the bridge to alternate traffic. There will also be a temporary

crosswalk during the construction. The bridge updates new safety rails and will be replaced with wire bands and closer together for better safety improvements. After inspection they noticed that the concrete beams are heavy chloride and separating from the beams roughly 3'. They will mill off about 3" and restore it with concrete overlay for preventative measure. It is 45 years old, built in 1980. The ends of each bridge have some ends breaking off but superficial and will need a little patching. Boat traffic going under the bridge will be fine during all construction. There was a request that the East side of the road be done first to minimize disruption during peak times. There will be communication and the county website with updates daily on the progress of improvements.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND COUNCIL APPROVAL OF "RESOLUTION APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS" MOTION CARRIED WITH ALL AYES

5. Discussion was made on the on the sidewalk extension from Bald Eagle Pass to Marine Max entrance. The County will be resurfacing that section of CSAH 66 in 2028. If the City wishes to fund the project or can obtain grant funds to complete the project in the future the curb can be removed to accommodate the sidewalk. Lori will explore funding options and will work with Phil on filling out the applications. Robin will investigate the TED grant for funding. Once we explore options for grant funding and TED grants for the sidewalk extension, we will discuss this in the upcoming meetings. There needs to be a strategy for this to happen, and we will keep this on the long-term discussion section of future agendas.
6. Phil and Pat discussed the Annual Bridge Inspections Report as standard protocol, and all looks good. Pat will follow up on the minor maintenance recommendations stated in the report.
7. Phil gave an update on Year-3 Road Improvements and said the County opened the bids and it came in a little less than our 3-year budget. Anderson Brothers has the bid, and we have had good luck with them in the past. Sunrise Blvd. we are bidding now and will be in the Echo for the next 3 weeks and will open on March 31, 2026. Phil met regarding the 5-Year Road Improvement plan last week with Jason Murray from David Drone Consulting and Lori to bring it forward to the council on Monday, March 10th for update and how it is being reconstructed using the Mn Statute 475 Bonding plan for the updated 5-year Road Improvement Plan, 2026-2030. Jason will also discuss the 2025 General Obligation Bond.
8. Lori gave an update on the Loon Center and noted that there is a special council meeting on Friday, March 6 at 11:00. The city has taken responsibility of the \$2.5M bond cash bill and noted that we would benefit if they can take us out as the Grantee and put it into the National

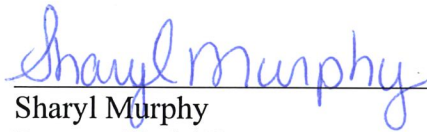
Loon Center therefore it would eliminate the city to be responsible for 37-1/2 years. Carrie Ruud will help with this.

13. Lori Conway gave an update regarding the Mad Rabbit Sewer Claim and said we are still waiting for a response to the counter claim. Lori asked how much we want to spend on the attorney fees. She will consolidate and bring all legal expenses to next month's meeting and see where we are at on expenses. They should be insured and maybe we will consider filing an insurance claim against them. More discussion on this next month.

16. Pat mentioned that Erik Klein with Public Works has passed his B wastewater license.

17. Pat – mentioned they are working on the snow removal for St. Patrick's Day parade and have hung all the lights ~~are up~~.

18. A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 4:07 P.M. MOTION CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer