

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2023
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 5, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Mic Tchida. Tim Berg was absent. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Council Member Marcia Seibert-Volz, City Engineer Phil Martin and City Clerk Char Nelson. There were six people in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO APPROVE THE MEETING MINUTES OF AUGUST 7, 2023. MOTION CARRIED WITH ALL AYES.
3. The Commission considered a right of way (ROW) vacation request from City Staff between 12886 and 12880 Manhattan Point Blvd. Pat Davern of 12886 Manhattan Point Blvd stated that there have been erosion and drainage problems since the neighbor black topped the ROW several years ago. Mr. Davern is opposed to the vacation of the ROW until the City corrects the problems. Dave Nevin asked if there were erosion problems before the asphalt was put in. Mr. Davern stated that there were no issues before then.

Mike Lyonais reported that this has been an ongoing battle between the neighbors for years and that staff has worked with the property owners every year to address the issues. Steve Thompson of 12880 Manhattan Point Blvd stated that after the City repaved Manhattan Point Blvd, his garage flooded and that is why they got permission from the Council to blacktop the ROW, to redirect the water flow. Mr. Thompson stated that he has not seen erosion issues. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL DENY THE RIGHT OF WAY VACATION REQUEST BY CITY STAFF BETWEEN 12886 AND 12880 MANHATTAN POINT BLVD. MOTION FAILED 2-2 WITH SWENSON AND FREY OPPOSED.

A MOTION WAS MADE BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE RIGHT OF WAY VACATION REQUEST FROM STAFF BETWEEN 12886 AND 12880 MANHATTAN POINT BLVD CONTINGENT ON A UTILITY EASEMENT FOR THE POWER POLE. Motion died for lack of second.

4. The Commission reviewed a memo dated September 1, 2023 from Phil Martin regarding projects update.

As directed by the Commission at its last meeting, Phil Martin reported that he and Pat Wehner reviewed the stormwater erosion concern on the right of way (ROW) between 11797

and 11805 Whitefish Ave. They believe that a small “hump” can be constructed in the platted access and extended each way from the road as a vegetated berm to address stormwater originating along the access. The vegetated berm would require cooperation with property owners. The property owners have requested that the ROW be vacated.

Mic Tchida stated that the property owner should fix and pay for the issues himself. The property owners stated that the Commission does not understand. Mr. Evenson of 11805 Whitefish Ave stated that he is willing to fix and pay for issues even though it is not his land. Mic Tchida stated that he is not in favor of vacating any ROW because they belong to the public. Tom Swenson asked if staff could do the labor to reduce cost. A discussion ensued regarding types of resolutions and working with the property owner.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL DENY THE RIGHT-OF-WAY VACATION REQUEST FROM JOHN & CAROLYN FORNEY AND BRIAN & CHERYL EVENSON BETWEEN 11805 AND 11797 WHITEFISH AVE. MOTION CARRIED WITH ALL AYES.

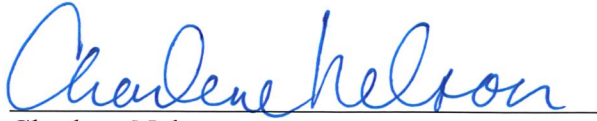
A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL WORK WITH PROPERTY OWNERS OF 11805 AND 11797 WHITEFISH AVE TO CORRECT EROSION AND DRAINAGE ISSUES ON PUBLIC RIGHT-OF-WAY. MOTION CARRIED WITH ALL AYES.

The memo included information on CSAH 66 Improvements, 2022 Street Improvements and CSAH 3/66 Pedestrian & Intersection Improvements. Bob Frey asked about the height of the manhole covers on CSAH 66 and Phil Martin replied that the contractor said they cannot be raised any higher. Mr. Martin reported that a preliminary plat of the cemetery addition was included in the packet. Mr. Martin reported that no work has been done at 11722 Manhattan Point Blvd as staff is waiting for receipt of signed agreement from property owners.

Phil Martin handed out the 5-Year Road Plan and reported that he, Mike Lyonais, Tom Swenson and Pat Wehner reviewed the plan last week. The priority of the plan was to preserve pavement by using sealcoat, then follow up with mill and overlay in high traffic use areas. The target was to spend about \$1 million per year for 5 years. A lengthy discussion ensued regarding the roads in the plan, how they were rated and how the City would pay for the plan. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY SUPPORTING THE 5-YEAR ROAD IMPROVEMENT PLAN DATED JULY 2023 AND RECOMMENDING THAT THE CITY COUNCIL HOLD A PUBLIC HEARING PRIOR TO ADOPTING THE 5-YEAR ROAD PLAN SO THAT BONDS COULD BE ISSUED FOR ROAD MAINTENANCE. MOTION CARRIED WITH ALL AYES.

5. Char Nelson provided an update on Phase 2 sewer connections, stating that there were four property owners that have yet to connect to the municipal sewer system and have a deadline of 9/15/23 for hooking up. The Commission suggested sending letters to the property owners and that user fees be charged as penalties. Char Nelson will bring this forward to the Council.

6. Patty Norgaard of 37104 Bunkhouse Road stated that if the ROW on Whitefish Ave is worth keeping, the City should pay to fix the erosion problems. Mic Tchida stated that the property owners created the problems.
7. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO ADJOURN THE MEETING AT 5:43 P.M. AYES: ALL.



Charlene Nelson
City Clerk