

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, APRIL 3, 2023
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, April 3, 2023 in City Hall. The following Commission Members were present: Mic Tchida, Bob Frey, Tim Berg, and Gordon Wagner. Tom Swenson was absent. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Council Liaison Dave Nevin, City Engineer Phil Martin and City Clerk Char Nelson. There were four people in the audience.

1. The meeting was called to order at 4:00 P.M. by Mic Tchida.
2. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES OF MARCH 6, 2023. MOTION CARRIED WITH ALL AYES.
3. The Commission reviewed an application for Road Right-Of-Way Vacation from David Webster on Whitefish Avenue. Kevin McCormick, authorized agent for the Websters, presented a survey of the area to be vacated, a copy of the plat from the 1920's, and a letter explaining the reason for asking for the vacation. Also included in the packet was a letter in favor of the vacation from neighboring property owners and a notification letter sent to property owners within 350 feet of the public hearing. Mr. McCormick stated that the right-of-way does not provide any useful purpose for the City of Crosslake or the general public. Mr. McCormick pointed out that bluff and steep slope conditions make access to the lake shore difficult, as well as a public safety hazard. A lengthy discussion ensued regarding whether this piece of land could be used by the City in the future, whether keeping it as green space has value to the City or if adding it to the tax base is best for the City. A MOTION WAS MADE BY TIM BERG AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE REQUEST TO VACATE THE PLATTED 10' RIGHT-OF-WAY OF PINE LANDING, IN THE PLAT OF MANHATTAN BEACH (A REPLAT OF TWIN BEACH) AND THE PLATTED 10' RIGHT-OF-WAY OF PINE LANE, IN THE PLAT OF MYRTLE LODGE. MOTION FAILED 2-2 WITH TCHIDA AND WAGNER OPPOSED.
4. Included in the packet for information was an email dated March 28, 2023 from Crow Wing County regarding the 2023 Seal Coat Project estimate. Crosslake's estimated cost for 2023 is \$120,000.
5. The 2022 routine bridge inspection reports for Sunrise Island Bridge and Milinda Shores Bridge were included in the packet for information. Pat Wehner stated that he and Phil Martin reviewed the reports. Phil Martin stated that he will ask Bolton & Menk's bridge engineer to take a look at these bridges when he comes to his cabin. There are no major problems with the bridges; they just need minor repairs.

6. A MOTION WAS MADE BY TIM BERG AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL APPROVE RENTING A SHOULDERING MACHINE FOR ONE MONTH DURING THE SUMMER OF 2023 AT A COST OF \$7,290. MOTION CARRIED WITH ALL AYES.
7. Pat Wehner presented a quote for a new water trailer and quotes for tires for the existing water truck. Mr. Wehner stated that the tires on the water truck are shot and need to be replaced. The quotes for tires are \$6,800-\$15,500. The truck is worth about \$3,000. Public Works uses the truck about 10 times a year and sometimes the County rents it. There are funds in the budget to purchase the water trailer. A MOTION WAS MADE BY TIM BERG AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PURCHASE OF A 1610 GALLON DOT WATER TRAILER AT A COST OF \$20,797.97. MOTION CARRIED WITH ALL AYES.
8. Phil Martin presented information regarding an engineering proposal for Crosslake Web GIS Platform Development. Tom Swenson had asked Mr. Martin to give a demonstration of the software at the May meeting. The Commission members were in favor of the idea.
9. Pat Wehner reported that the owner of 35205 Riverwood Trail has vacated the premises and the City has taken full ownership. Mr. Wehner stated that the building is in poor condition and suggested selling or burning it. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL ATTEMPT TO SELL THE BUILDING AT 35205 RIVERWOOD TRAIL AND IF IT DOES NOT SELL, TO GIVE TO FIRE DEPARTMENT FOR PRACTICE BURN. MOTION CARRIED WITH ALL AYES.

Tim Berg asked the status of Harbor Lane reconstruction. Phil Martin replied that he has meetings setup with a few more property owners regarding easements for the proposed trail. Mr. Martin stated that Ideal Township is interested in extending the trail as well.

10. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:15 P.M. AYES: ALL.



Charlene Nelson
City Clerk