

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
MONDAY, MARCH 6, 2023  
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, March 6, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Mic Tchida, Bob Frey, Tim Berg, and Gordon Wagner. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson. Mr. Swenson asked if there were any additions. Pat Wehner stated that he checked on the price of tires for the water truck and that they ranged from \$8,580-\$11,811. A discussion ensued whether to get rid of the truck and purchase a used tanker, look for used tires, or rent a water truck from an area City. Mike Lyonais stated that the Fire Department just sold one to Federal Dam for \$25,000 which had fire equipment on it that would not have been suitable for the Public Works Department. Pat Wehner noted that Crow Wing County rented the City's truck from time to time. Mr. Wehner stated that he would look into all of these ideas and bring options to the next meeting.
2. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES OF FEBRUARY 6, 2023. MOTION CARRIED WITH ALL AYES.
3. Phil Martin presented an engineering proposal for the development of a road improvement plan at a cost of \$12,200. In 2018 Bolton & Menk performed a pavement evaluation by having an inspector drive on every road in the City and rating the condition on a scale from 1-10; 1 being poorest condition and 10 being the best. This proposal would use that rating information and eliminate all roads that were a 1-4 in 2018 and assume they are past the point of preservation and need to be reconstructed. Mr. Martin stated that the City could take the remaining ratings and reduce each by one, but that may not give an accurate condition of the roads. The cost to have a physical inspection done of the remaining roads would be an additional \$7,500, which is optional. A discussion ensued regarding the lack of follow through from the Councils on Road Improvement Plans and whether it is worth the expense and time to create another plan. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK FOR ROAD IMPROVEMENT PLAN DEVELOPMENT AT A COST NOT TO EXCEED \$19,700. MOTION CARRIED WITH ALL AYES.
4. Phil Martin gave a brief update on other projects. Pay Application No. 6 from Casper Construction will be acted on by the Council at their next meeting, which includes a reduction of retainage to 2.2%. This amount should cover the outstanding items to be completed on the punch list.

Crow Wing County plans to hold another public open house in the spring to review the CSAH 3/66 Pedestrian and Intersection Improvements. Concepts for improving pedestrian mobility along CSAH 66 and CSAH 3 are being developed. The concepts are considering a reduced parking lane layout and enhanced street crossing features.

5. Pat Wehner reported that the clarifiers are up and running. Mr. Wehner gave a brief update on the new maintenance building at the park.
6. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY TO ADJOURN THE MEETING AT 4:45 P.M. AYES: ALL.



Charlene Nelson  
City Clerk