

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
MONDAY, FEBRUARY 6, 2023  
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 6, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Mic Tchida, Bob Frey, and Gordon Wagner. Tim Berg was absent. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Council Liaison Dave Nevin, City Clerk Char Nelson, and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO NOMINATE TOM SWENSON AS CHAIRMAN OF THE COMMISSION. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO NOMINATE MIC TCHIDA AS VICE CHAIRMAN OF THE COMMISSION. MOTION CARRIED WITH ALL AYES.

2. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES OF DECEMBER 5, 2022. MOTION CARRIED WITH ALL AYES.
3. Phil Martin reported that there is nothing new to report regarding the 2022 Road Improvements Projects. Bolton & Menk and Anderson Brothers plan to work with the Peitso's in the spring to address drainage issues.

Phil Martin reported that Casper Construction agreed to the change order items that were presented to the Commission and Council in December 2022. The change orders included no liquidated damages for substantial completion but retained the potential for liquidated damages for final completion. The contractor approved change orders will be brought to the Council for approval. The City has received reimbursement from the Bowser grant. Mike Lyonais is working with the County so that their portion of the project is paid to the City in 2023 rather than 2024. Mr. Martin hopes that punch list items and final completion is by July 1, 2023.

Phil Martin reported that the technical recommendation from the Intersection Control Evaluation (ICE) Study is to install a roundabout at the intersection of CSAH 3/66. The County has not formally adopted that recommendation. The County is trying to address the concerns of the Crosslakers and their wish to install a 4-way stop. Tom Swenson suggested that if the roundabout is installed, that electric be added for possible lighting and decorative purposes. Bob Frey stated that he is not in favor of a roundabout in this location. Phil Martin stated that the County plans to have another public meeting in the Spring.

4. Phil Martin reported that the City has given the County their list of roads to be included in the 2023 sealcoating project. Mr. Martin stated that he has been working on the future road project list and questioned whether roads with high traffic volumes or roads that serve many properties should be priorities. A lengthy discussion ensued regarding the costs/types of improvements and prioritizing road projects. Mr. Martin stated that Bolton & Menk conducted an inspection of roads in 2018 and made a spreadsheet with the conditions. Mr. Martin suggested that he update that report with current conditions for the Commission to review.
5. Pat Wehner provided a list of equipment with various ages and hours of use. Mr. Wehner asked that the Commission help create a replacement plan, stating that the County replaces equipment every seven years. The Commission reviewed the list. Pat Wehner stated that he would like to replace the water truck and would like to get a third plow truck. Bob Frey suggested that Mr. Wehner check into the cost of leasing equipment. Tom Swenson stated that he did not think a third plow truck was necessary and that the residents of Crosslake are fortunate they receive such good services.
6. Pat Wehner reported that the last clarifier was coming online tomorrow.  
  
Mr. Wehner reported that he would meet with Cindy Myogeto on Wednesday to discuss snow removal for the St. Patrick's Day parade.
7. Tom Swenson asked the status of the Oxidation Ditch Building. Pat Wehner replied that the concrete did not come in last fall so the project was not completed.
8. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY TO ADJOURN THE MEETING AT 5:25 P.M. AYES: ALL.



Charlene Nelson  
City Clerk