

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
WEDNESDAY, NOVEMBER 9, 2022  
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Wednesday, November 9, 2022 in City Hall. The following Commission Members were present: Tom Swenson, Mic Tchida, Bob Frey, Gordon Wagner and Tim Berg. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Council Liaison Dave Nevin, City Clerk Char Nelson, City Engineer Phil Martin, and Council Members John Andrews and Dave Schrupp. There was one person in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY GORDON WAGNER TO APPROVE THE OCTOBER 3, 2022 MEETING MINUTES. AYES: ALL.
2. The Commission reviewed a memo dated November 9, 2022 from Phil Martin on projects update. Mr. Martin stated that the punch list items left on the sewer extension project will not be addressed until 2023. Bolton & Menk has reviewed added work claims and added working days (35 total) that were submitted by Casper Construction in early October. There will be a meeting with Casper Construction representatives, City staff, Mayor Nevin and Phil Martin to discuss their claims.

Phil Martin reported that the contract for the 2022 Road Improvements will carry into 2023 because the contractor was not able to achieve an acceptable turf restoration on Wild Wind Ranch Drive. Bolton & Menk has submitted a change order for tree storm damage removal and added runoff/erosion control measures on Rushmoor Blvd, along with Pay Application No. 3. Mr. Martin will request a reduction in retainage to 2%, as allowed by State law.

Phil Martin reported that he and his engineering staff have met with the Peitso's and provided them with a couple options to address their drainage concerns. The work will need to be completed in 2023 when conditions are better. Charles Peitso was present at the meeting and stated that he was much in favor Phil Martin's resolution.

Dave Nevin stated that the City is responsible for the drainage issues at the Peitso property because the road was raised as part of the construction project and suggested that the City fix the Peitso yard temporarily so that there is no flooding in the spring. A lengthy discussion ensued regarding whether City staff should work on private property. It was the consensus of the Commission that if Mr. Peitso makes improvements on his property to prevent flooding, that he retains his receipts and ask for reimbursement from the Council in the spring.

Dave Schrupp stated that a new home is being built on Perkins Road and that the contractor is storing equipment on the bike trail and road. Mr. Schrupp suggested that a letter be sent to the contractor to move the equipment from City property. Tom Swenson stated that staff should take pictures.

Dave Schrupp asked the status of the road reconstruction/maintenance plan. Mr. Schrupp stated that residents want to know when their road will be fixed. Tom Swenson stated that some of next year's budget should be spent on a road study. Mic Tchida stated that the Public Works Director drives on the roads everyday and should have input on the roads that need priority. Tim Berg stated that road plans for Harbor Lane will need to be done by July in order for it to be done in 2024. Phil Martin asked that the Commission give him time to develop a plan.

Phil Martin stated that the next roads to be seal coated included the roads that were reconstructed in 2002, Bonnie Lakes Road and Sand Point Drive.

3. Pat Wehner and Phil Martin reported that there were some issues with the parts that came in for the Clarifier Project that needed to be returned and fixed. The parts were shipped back to the City last week and should arrive soon. There is no financial cost to the City.
4. Charles Peitso asked if the City could clean the drain on Rushmoor Blvd now and clean it on a routine basis. Pat Wehner stated that they would.
5. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY TO ADJOURN THE MEETING AT 5:23 P.M. AYES: ALL.



Charlene Nelson  
City Clerk