

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 3, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, October 3, 2022 in City Hall. The following Commission Members were present: Tom Swenson, Mic Tchida, Bob Frey, Gordon Wagner and Tim Berg. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Council Liaison Dave Nevin, City Clerk Char Nelson, City Engineer Phil Martin, and Council Member John Andrews.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson. Tom Swenson asked that discussion on bridges, shouldering, sewer connections, seal coating, and approval of minutes be added to the agenda. A MOTION WAS MADE BY BOB FREY, SECONDED BY MIC TCHIDA TO APPROVE THE SEPTEMBER 6, 2022 MEETING MINUTES. AYES: ALL.
2. The Commission reviewed a memo dated September 30, 2022 from Phil Martin on project updates. Mr. Martin stated that punch list items are left on the sewer extension project, including bringing the manhole covers up to grade. The contractor has been requested to provide change order information and delay claims so the engineer can process those but they have not been turned in yet. Mr. Martin reported that both Moonlite Bay and Moonlite Square have connected to the sewer.

Phil Martin reported that the 2022 Road Improvements are substantially complete. They are monitoring turf establishment on Wild Wind Ranch Drive. The Council adopted the assessment roll on September 28, 2022. One resident on Rushmoor Blvd is still unhappy with drainage issues. A lengthy discussion ensued regarding the construction on Rushmoor Blvd, why the road appears to be narrower, and why the resident continues to have drainage issues. The Commission discussed possible solutions and questioned whether the City should be responsible for the cost to fix. Mic Tchida stated that if the City pays to fix one problem, they should pay for all, noting that several property owners have complained about drainage issues after road construction.

Phil Martin reported that they have received comments from residents along Harbor Lane and the majority seem to support an improvement and trail for safety. Mr. Martin suggested that the City obtain a new appraisal since the last appraisal did not include the addition of a trail. Mr. Martin stated that the timing to get this done in 2023 is late and would rather take extra time to make sure the project is well communicated to the property owners.

3. Pat Wehner provided updates from the Public Works and Sewer Department. The new sickle mower was delivered and is working great. The wash bays have been completed. The Clarifier Project will begin tomorrow. Shouldering and pot hole filling on the detour roads will be done this week. The pad for concrete is ready at the Community Center for their new building. Staff is still working to cleanup storm damage. Two of the snow plows are getting repaired. One of the plows is 6 years old and may need to be replaced next year. The bridge

decks have been sealed and the guard rails have been repaired. The newest pickup truck lost its transmission but was still under warranty.

Mr. Wehner stated that Reed's Market is replacing the blacktop on their parking lot and suggested that the City redo the blacktop at their lift station located there at an estimated cost of \$4,000. Currently the area retains water and the new blacktop could be sloped to drain it away from the equipment. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY GORDY WAGNER TO RECOMMEND THAT THE COUNCIL APPROVE THE REPLACEMENT OF BLACKTOP AT THE LIFT STATION BY REED'S MARKET AT AN ESTIMATED COST OF \$4,000. MOTION CARRIED WITH ALL AYES.

Pat Wehner reported that there are 4 commercial and 8 residential connections in Phase 2 of the sewer system and 107 commercial and 231 residential connections in Phase 1. This is a total of 350 connections in the City.

Pat Wehner and Phil Martin will work together to determine which roads should be seal coated next year so that the County can be notified and the City's project can be included with the County's larger project.

4. Char Nelson reported that she just learned of violations to the cemetery rules regarding headstones and that she will bring those to the City Council next week.
5. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDY WAGNER TO ADJOURN THE MEETING AT 5:05 P.M. AYES: ALL.



Charlene Nelson
City Clerk