

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, AUGUST 1, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, August 1, 2022 in City Hall. The following Commission Members were present: Tom Swenson, Gordon Wagner, Tim Berg, and Bob Frey. Mic Tchida was absent. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, City Clerk Char Nelson, City Engineer Phil Martin, and Council Member John Andrews.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY TIM BERG, SECONDED BY BOB FREY TO APPROVE THE JULY 5, 2022 MEETING MINUTES. AYES: ALL.
3. The Commission discussed the Public Works Budget for 2023. Mike Lyonais stated that the Council needs to decide how they want to pay for road projects moving forward and whether they want to revise the road plan schedule. Tom Swenson asked if residents on Norway Trail have asked about getting sanitary sewer again. Mike Lyonais replied that the residents have not submitted a petition for an extension to the sewer system. Tom Swenson questioned whether Norway Trail should be repaired now along with the local detour roads or whether the City should wait until it decides whether sanitary sewer will be extended to that area.

Phil Martin stated that his approach to road maintenance would be roads needing major work as low priority. Mr. Martin suggested letting roads needing major reconstruction in the near future continue to deteriorate until the residents petition the City to repair them. Then the City will be able to assess the projects. Mr. Martin suggested that the City continue to chip seal and overlay roads that can still be preserved to extend the useful life by 10-15 years. Mr. Martin stated that Harbor Lane is on the 2023 schedule to be reconstructed, as long as the City obtains all necessary easements. Brook Street, Kimball Road, Lumberjack Road and Miller Road are in need of repairs from the local detour traffic and could be done next year also.

Tom Swenson stated that he would like to see enough money in the 2023 Budget for chip seals and overlays to maintain the roads in better condition. Mike Lyonais stated that he would like the Council to put a set amount of money in the budget every year for maintenance whether it gets used or not. Unused dollars can be put in an assigned fund account and used when larger projects are done.

Gordy Wagner asked about the County's status of changing the intersection at CSAH 66 and CSAH 3. Phil Martin replied that it is still being discussed and that the County is in the process of hiring an engineer to do a study to determine the best traffic control method. Phil Martin stated that the options include changing nothing, adding a traffic light, or adding a

roundabout. However, in order to add a traffic light, a certain threshold of traffic needs to be met.

John Andrews stated that he attended the Crosslakers meeting and they were hoping that the County could install temporary stop signs at the intersection to see if a 4-way stop would work. The Crosslakers want pedestrians to be the number one concern of the traffic study, not vehicles. The police chief will contact the county engineer to see if temporary stop signs would be allowed.

Phil Martin stated that the County will listen to and consider what the City wants, but the final choice rests with the County. The County would like the study completed by November 2022.

Tom Swenson questioned the bridge maintenance being done by the County on their bridges and asked if the City was doing any crack filling maintenance on our bridges. Pat Wehner stated that he would check with Jory Danielson to see what the County was using for crack fill maintenance.

A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL CONSIDER INCREASING THE FUNDS IN THE 2023 ROAD MAINTENANCE BUDGET. AYES: ALL.

4. Phil Martin provided an update on the Sewer Extension Project and reported that the County made a major change to the project on July 13, 2022 by deciding to replace all the easterly concrete curb and gutter. The County will pay for the expense when the project is completed.

Phil Martin reported that Casper Construction is requesting that 20 working days be added to the project with no penalty. The City reviewed Casper's list of reasons and determined that 3 additional days could possibly be approved.

Phil Martin and Mike Lyonais met with Mike Wiebolt of Moonlite Square and Carwash and with Rich Eide of Moonlite Bay to discuss connection charges. They reviewed the metered flows to date and the proposed method of determining the fees. Both parties were in agreement to the approach being used. Mike Lyonais stated that the parties agreed that if they change the use of their business, the connection charges would change as well. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TOM SWENSON TO RECOMMEND THAT THE COUNCIL BASE THE CONNECTION FEE ON 75% FLOW DURING WET MONTHS (MARCH THROUGH AUGUST); COLLECT INITIAL PAYMENT, DUE PRIOR TO CONNECTION, OF 80% OF THE ENGINEER'S ESTIMATE; AND COLLECT FINAL PAYMENT AFTER 1 YEAR WHEN FLOW VERIFICATION IS COMPLETE AND THE FEE COULD BE ADJUSTED UP OR DOWN DEPENDING ON READINGS FOR THE YEAR. AYES: ALL.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO RECOMMEND THAT THE COUNCIL SET THE DATE FOR THE FINAL

ASSESSMENT HEARING FOR THE 2022 ROAD IMPROVEMENT PROJECTS ON
SEPTEMBER 14, 2022. AYES: ALL.

5. Phil Martin and Pat Wehner reported that Isaac Wannebo has been digging the sewer connections about 2 feet deep and because that is so shallow, they expect that many will freeze in the winter.
6. A MOTION WAS MADE BY GORDY WAGNER AND SECONDED BY TOM SWENSON TO ADJOURN THE MEETING AT 4:50 P.M. AYES: ALL.



Charlene Nelson
City Clerk