

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, APRIL 4, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, April 4, 2022 in City Hall. The following Commission Members present: Tim Berg, Mic Tchida, Gordon Wagner, and Bob Frey. Tom Swenson was absent. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Council Liaison Dave Nevin, and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Mic Tchida.
2. Bob Frey stated that the comments he made at the March meeting, requesting the City Engineer to determine the classification Dodo Fraser's property and whether Casper Construction had warfare and terrorism insurance, were not included in the minutes and felt they should be. Phil Martin replied that the Fraser property is zoned Limited Commercial and that the ordinance bases its assessments on zoning, not use. Mr. Martin stated he did not review the insurance clause but will do that this week and send an email to the commission members. A MOTION WAS MADE BY GORDON WAGNER, SECONDED BY BOB FREY TO APPROVE THE MARCH 7, 2022 MEETING MINUTES WITH THE ADDITION OF MR. FREY'S COMMENTS AS STATED. ALL IN FAVOR.
3. Phil Martin reported that the Council held a closed meeting to discuss Log Church storm sewer negotiations and the Council made a motion to hold the assessment hearing for the Sewer Extension Project on Monday, May 9, 2022 at 5:00 P.M. in City Hall. Mr. Martin stated that the Council needs to determine which assessment scenario they would like to move forward with so that notices of the hearing can be published and mailed to affected property owners. A discussion ensued regarding each scenario, connection charges, and the stormwater project. Phil Martin showed the construction schedule from Casper Construction, which starts May 16 and goes through August 30. These dates are subject to change but the contract is for 65 working days. Gordon Wagner stated that many motorists will use Old Log Landing roads as a detour and asked if there is a provision to repair those roads. Phil Martin replied that the official detour is West Shore Drive and there has been no discussion to repair roads.
4. The Commission reviewed the bids for the 2022 Road Improvement Projects. Bob Frey wondered if the bidders understood Line #11 on the abstract, noting that the bidders were approximately 60% under the engineer's estimate. Phil Martin replied that the estimate could depend on their stockpile of material. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL AWARD BID FOR 2022 ROAD IMPROVEMENT PROJECTS TO ANDERSON BROTHERS. ALL IN FAVOR.
5. Phil Martin asked for clarification on the extent of service of the 5-Year Capital Plan that the Commission wanted. A discussion ensued regarding having the roads re-rated or simply adding cost of inflation to the existing plan. Dave Nevin stated that Shafer Road is in bad condition and stated he did not think it was on the 5-year plan. Phil Martin stated that he

would update the current plan by removing projects that are completed and reviewing the priority list of roads needing work.

6. The Commission reviewed a quote from Kamco for crack sealing City parking lots and mastic sealing identified roads. A discussion ensued regarding the difference between crack sealing and mastic sealing. Mike Lyonais noted that this amount was included in the 2022 Budget for crack sealing. A MOTION WAS MADE BY TIM BERG AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL AWARD KAMCO THE CONTRACT FOR MASTIC AND CRACK SEALING ROADS AT A COST OF \$50,000. ALL IN FAVOR. Phil Martin stated that he would research the Mastic product and provide information to the commission next month.
7. The Commission reviewed an estimate from Trana Masonry for a 30' x 80' cement slab in the sewer oxidation building. Mike Lyonais reported that this was part of the 2022 Budget and included in the space needs report. A lengthy discussion ensued regarding which building this was and what would be stored there. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ESTIMATE FROM TRANA MASONRY FOR 30'X80' CEMENT SLAB AT A COST OF \$12,462.50. ALL IN FAVOR.
8. Tim Berg asked the status of the Harbor Lane construction project. Phil Martin replied that there will be maps in City Hall and on the website for residents to view and that the project is moving forward.


Bob Frey stated that when the Commission toured the Public Works facilities, Ted Strand had an air compressor that was charging and said it had to be charging all the time in order to work. Mr. Frey suggested that the commission recommend that the equipment be repaired. Mike Lyonais replied that Mr. Strand had authority to repair if he felt it was needed.

Bob Frey stated that he noticed the condition of the columns in the wash bay at the Public Works facility and that they were in need of repair. Mr. Frey stated that many bolts were missing. Mr. Frey provided drawings for the City to use to repair the wash bay. Mike Lyonais stated that the County Engineer reviewed the situation and was taking action.

Bob Frey asked the status of the surplus items in the storage garages at the Public Works facility. Char Nelson replied that the Fire and Public Works Departments were bringing lists of surplus equipment to the Council for approval to sell or dispose of.

Phil Martin noted that he will be bringing a proposal for engineering services to the Council for finishing the 2022 Road Improvement projects.

9. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY BOB FREY TO ADJOURN THE MEETING AT 5:10 P.M. ALL IN FAVOR.



Charlene Nelson
City Clerk