

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, FEBRUARY 7, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 7, 2022 in City Hall. The following Commission Members present: Tom Swenson, Tim Berg, Mic Tchida, Gordon Wagner, and Bob Frey. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Public Works Director Ted Strand, Park Director TJ Graumann, Council Member Marcia Seibert-Volz, Council Member John Andrews, Council Member Dave Schrupp (via zoom) and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY BOB FREY TO APPROVE THE JANUARY 3, 2022 MEETING MINUTES. ALL IN FAVOR.
3. Discussion with Pastor Mark Holman, Ben Gibbs and Troy Nelson about easement and assessment for the Log Church. Pastor Holman questioned the \$83,000 assessment fee. Mr. Swenson questioned Phil Martin about the assessment fees and Mr. Martin stated \$47,4500 on the north parcel and \$35,600 for the south parcel. Dave Nevin asked if it was a current assessment. Mr. Martin stated it is. Lengthy discussion continued.

Phil Martin recommended the City Council have a Final Assessment Hearing and then recommend Casper Construction for the sewer expansion project. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO RECOMMEND HAVING A FINAL ASSESSMENT HEARING AND TO RECOMMEND CASPER CONSTRUCTION FOR THE SEWER EXPANSION PROJECT. ALL IN FAVOR.

Phil Martin gave an update on Simonson Lumber. They have an agreement and don't have any questions. Also no solution with the Log Church.

A MOTION WAS MADE BY BOB FREY AND A SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO START THE LEGAL PROCESS OF ACQUIRING LAND FOR THE EASEMENTS. ALL IN FAVOR.

4. Phil Martin gave an update on Projects. Phil stated the 2022 road projects are ready to go out for bids and open the bids in the middle of March. Projects included Rushmoor Blvd, Rushmoor Trail, Birch Narrows Rd, Wild Wind Ranch Drive and Whitefish Ave. Mr. Martin made a recommendation to support the bidding schedule with revisions to not making any curve adjustments on Whitefish Ave. but, to install two stop signs. A MOTION WAS MADE TO ACCEPT PHIL MARTIN'S RECOMMENDATIONS BY MIC TCHIDA AND SECONDED BY TIM BERG. ALL IN FAVOR.

5. TOM SWENSON MADE A MOTION TO UPDATE THE FIVE-YEAR PLAN FOR SEWER AND ROADS, SECONDED BY GORDON WAGNER. ALL IN FAVOR
6. TOM SWENSON MADE A MOTION FOR THE ROW PROCESS THAT THE CITY CLERK SEND OUT NOTICES AND TO ADD THAT THE RECOMENDATIONS BY THE PUBLIC WORKS ALONG WITH PARK AND REC WILL BE CONSIDERED BY THE COUNCIL. ALL IN FAVOR.
7. Update from Ted Stand. Ted stated Waste Water Treatment Plant cannot be shut down until the fall due to flow. Ted also talked about snow removal for St. Pats Day and having a tour of the public works and WWTP facilities before the next meeting.
8. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 6:31 P.M. ALL IN FAVOR.


Joe Chase
Public Works Department