

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
MONDAY, JANUARY 3, 2022  
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, January 3, 2022 in City Hall. The meeting was called to order at 4:00 P.M. by Chairman Doug Vierzba with the following members present: Doug Vierzba, Tim Berg, Mic Tchida, Gordon Wagner, and Tom Swenson. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Public Works Director Ted Strand, Park Director TJ Graumann, Council Member Marcia Seibert-Volz, and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Doug Vierzba.
2. A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPROVE THE DECEMBER 6, 2021 MEETING MINUTES. ALL IN FAVOR.

A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPROVE THE OCTOBER 4, 2021 MEETING MINUTES. ALL IN FAVOR.

3. A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY MIC TCHIDA TO APPOINT TOM SWENSON AS CHAIR OF THE COMMISSION. VIERZBA, BERG, TCHIDA AND WAGNER IN FAVOR. SWENSON ABSTAINED.

A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPOINT MIC TCHIDA AS VICE CHAIR OF THE COMMISSION. ALL IN FAVOR.

4. TJ Graumann discussed educating the departments and the applicants regarding changes to the Right of Way (ROW) vacation process. The application would be taken by the Planning and Zoning Department and then to the Park and Public Works for review. Mr. Graumann talked about the application process and notifying the public of the commission meetings. Tom Swenson stated that the cost to notify the public should come out of the application fee. A completed survey should be required. Marcia Seibert-Volz recommended streamlining the process so that it only goes through Planning and Zoning and then directly to the City Council for a public hearing. Mic Tchida and Tom Swenson disagreed. Tom Swenson recommend that the notices be sent out by the City Clerk, not the City Attorney. Tom Swenson asked that the language be revised and the matter was tabled until the next meeting.
5. Phil Martin provided a report negotiating for the perpetual utility easement at the Log Church and Simonson Lumber. Simonson Lumber would like to trade the sewer connect cost for the storm sewer pond. Tom Swenson stated that Simonson Lumber should pay for the connection charge and the City should pay for the storm water pond, each at the cost of \$6,500. Simonson Lumber also requested that they be allowed to have two years to connect because they are planning a reconstruction project. More discussion with the Log Church needs to be done. Bids for the sewer expansion project will be opened on January 27, 2022 at 1:00 P.M.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDIE WAGNER TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE AGREEMENT WITH SIMONSON LUMBER FOR THE COST OF THE CONNECTION FEE AND STORM WATER POND AND TO EXTEND CONNECTION PERIOD TO TWO YEARS. ALL IN FAVOR.

6. Ted Strand updated the Commission on all the snow we have had, what we are doing to prepare for more, and snow removal on West Shore path. Ted Strand also talked about how Public Works assisted in getting emergency services to their destinations during the big snow events. Ted Strand discussed road repairs and getting public input on the proposed Harbor Lane trail.
7. Tom Swenson thanked Doug Vierzba for his leadership with the Commission.
8. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY TOM SWENSON TO ADJOURN THE MEETING AT 4:53 P.M. ALL IN FAVOR.



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Joe Chase  
Public Works Department