37028 County Road 66 Crosslake, Minnesota 56442 www.cityofcrosslake.org

City Hall: 218-692-2688 Planning & Zoning: 218-692-2689

Fax: 218-692-2687



CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT May 27, 2022 9:00 A.M.

Crosslake City Hall 13888 Daggett Bay Rd, Crosslake MN 56442 (218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Butterfield Enterprises LLC

Authorized Agent: Patrick Trottier of Stonemark Land Surveying Inc

Site Location: 33703 Antler Rd, Crosslake, MN 56442

Request a Conditional Use Permit:

- Residential Rental Unit
- Commercial storage building/storage unit rental

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).

Crosslake

STAFF REPORT

Property Owner/Applicant: Butterfield Enterprises LLC

Parcel Number(s): 14330515/14330516

Application Submitted: April 8, 2022

Action Deadline: June 6, 2022

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: N/A

Authorized Agent: Patrick Trottier of Stonemark Land Surveying Inc

Request:

Conditional Use Permit for residential rental unit and commercial storage building/storage unit rental

Current Zoning:

Limited Commercial

Adjacent Land Use/Zoning:

North – Limited Commercial

South - Limited Commercial

East – Shoreland & Rural Residential 5 (RR5)

West – Rural Residential 5 (RR5)

Development Review Team Minutes held on 3-9-2022:

- Property is located at 33703 Antler Road
- The proposed Pine Vista Circle Plat, variance for lot size, and/or CUP for storage rental & dwelling, preliminary/final plats (covenants) and/or lot consolidation (1 for each parcel if not consolidated first); talk to surveyor on the consolidation
- Discussion on pros & cons on separate parcels vs consolidation of the two parcels; if keep separate may need easement for building #1 access
- Owner met with Chip Lohmiller, Fire Chief, to discuss short term rental requirements
- Article 10 Land Use Classification List, Sec 26-281 Land Use Table requires a CUP in the Limited Commercial district for storage rental and dwelling (short term rental)
- Impervious maximum of 50% (east side of both bldgs. has class 5); proposed: Building #1=6 storage units for sale; Building #2=8 units for dwelling (10)/office/storage; Building #3=1 large storage rental; new parking to be asphalt per ordinance
- The parcel is located within a plat and/or an organization that may have restrictions, owner verifies any restrictions and clarifies that the request is approved by that organization or allowed in the plat

- Design and implement a stormwater management plan (gutters, berm & rain gardens) to update any existing plan per Article 7 & 8 and is not required to be on the survey
- A septic compliance inspection will be required and/or septic design if applicable; applicant will need to verify that the septic size meets the listed # of rental occupancies
- Wetland Delineation is a requirement for a variance or a no wetland statement/letter
- Discussion on application requirements, procedure, schedule, fee and the requirements/need for a complete application packet by 4:30 PM of the deadline date; 2-yr variance limit; notification methods (Relating handouts were included in their packet: Land Use Table, LC Size/setbacks, parking, signs, landscaping/screening)
- A Land Use Permit will be required prior to construction

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

- 1. A certificate of survey meeting the requirements outlined in Article 7, Sec. 26-185 for the CUP and Article 8, Sec. 26-222 for the variance of the City Land Use Ordinance and/or Chapter 44 preliminary/final plat
- 2. Wetland delineation or a no wetland statement/letter
- 3. A septic design if needed or a septic compliance inspection or winter window agreement
- 4. A complete Conditional Use Permit (CUP)/Variance application/preliminary plat
- 5. The public hearing fee of \$500.00 CUP/Variance each and preliminary/final plat costs

Parcel History:

• Pine Vista Plat established in 1999

14330515

• January 2004 - 6' fence with three strands barbed wire between buildings & freestanding approximately 40 sq ft

14330516

- January 2000 CUP for wholesaling/warehouse operation with retail sales
- February 2000 CUP for outside storage in conjunction with wholesaling/warehousing operation
- March 2000 70'x150' building; 56'x36' building; 100'x50' roofed storage per CUP 00-01 & 00-03
- April 2000 CUP approved to operate a warehousing/wholesaling operation with retail sales
- April 2000 CUP approved for outside storage and open, roofed storage in conjunction with the warehousing/wholesaling/retail sales operation
- August 2000 Certificate of Installation for septic system

City Ordinance:

Residential rental unit and commercial storage building/storage unit rental – Allowed in Limited Commercial zoning with an approved conditional use permit (Article 10, Sec. 26-281)

Agencies Notified and Responses Received:

County Highway Dept: No comment received before packet cutoff date

DNR: No comment received before packet cutoff date

City Engineer: N/A

Lake Association: No comment received before packet cutoff date

Crosslake Public Works: No comment received before packet cutoff date

Crosslake Park, Recreation & Library: N/A

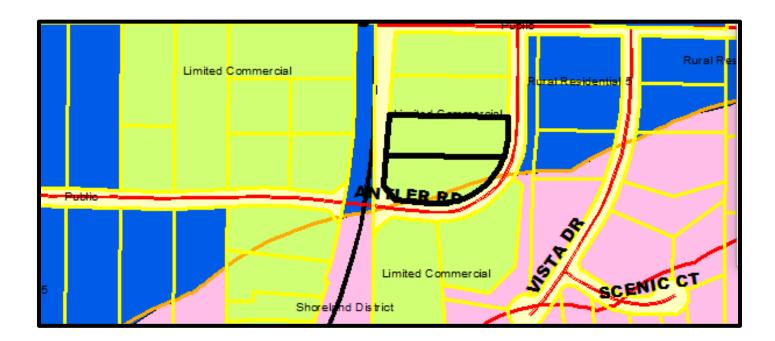
Concerned Parties: No comment received before packet cutoff date

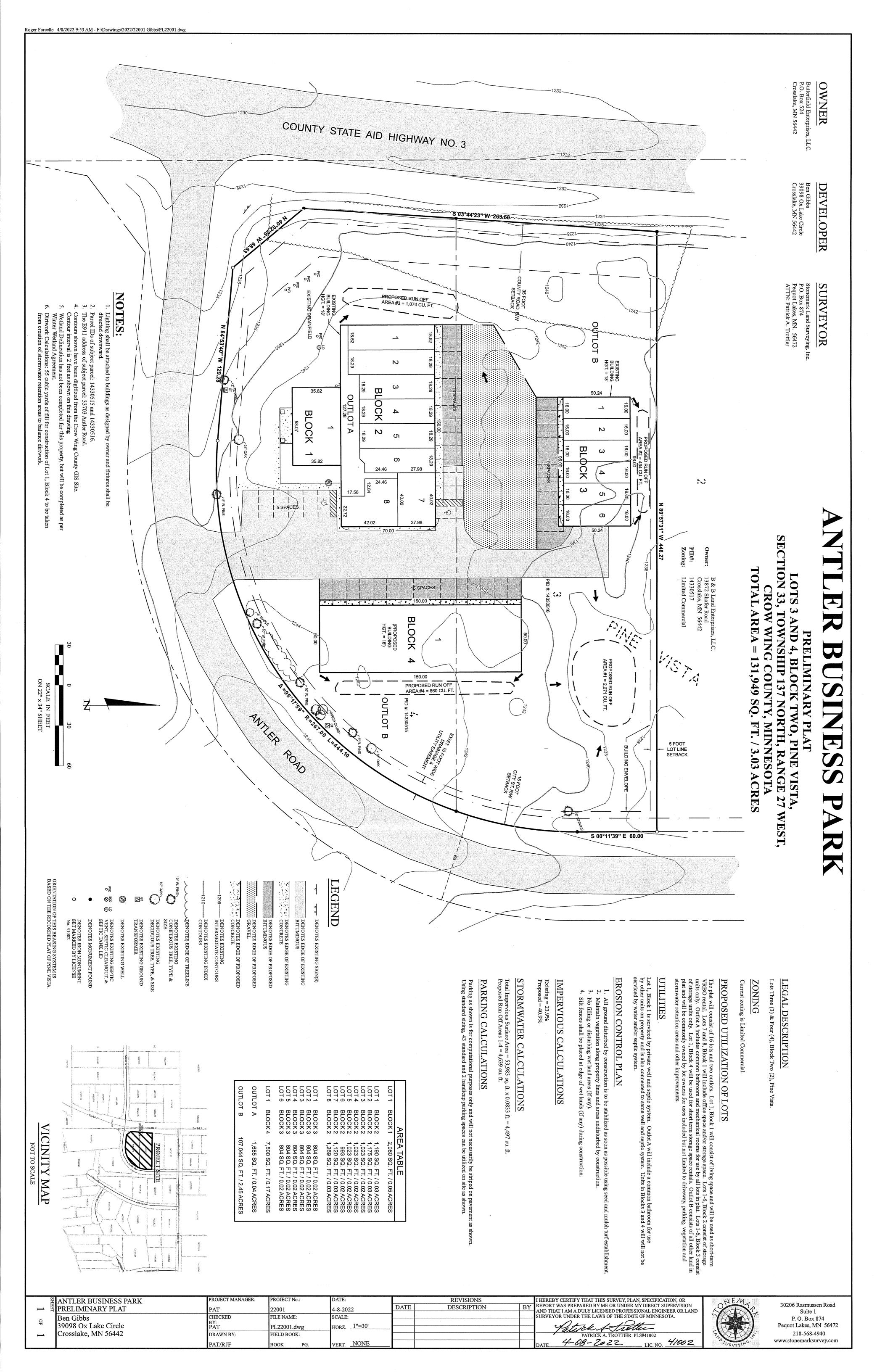
POSSIBLE MOTION:

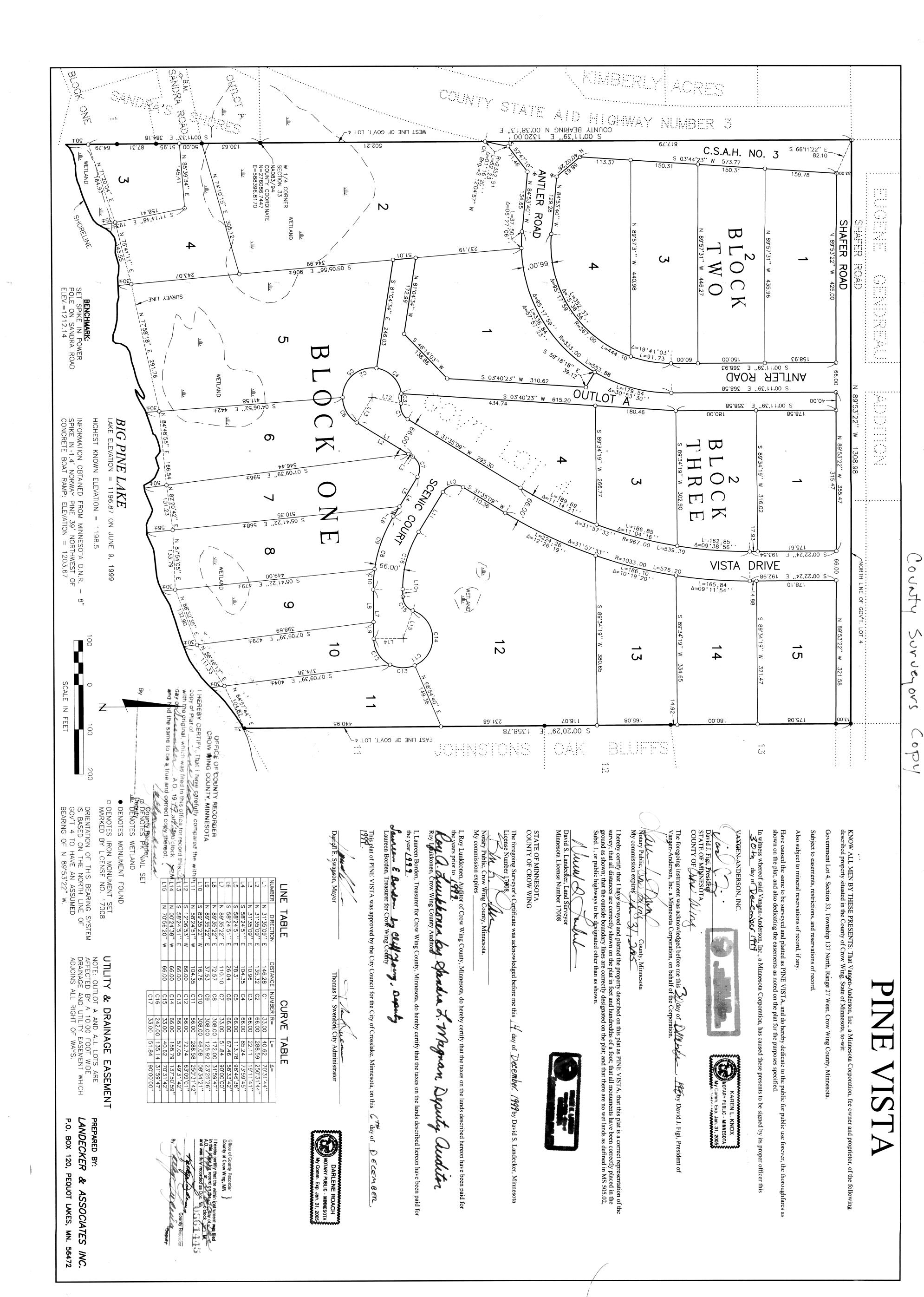
To approve/table/deny the Conditional Use Permit for Residential rental unit and commercial storage building/storage unit rental involving approximately 3.03 acres located at 33703 Antler Road, City of Crosslake

POSSIBLE CONDITIONS:

- 1. Work with staff to implement the submitted stormwater plan
- 2. Limit hours of usage/operation
- 3. Screening requirements per Chapter 26 Land Use Article 28, Sec. 26-738
- 4. Limit outside storage items, types of items and/or location
- 5. Require a perpetual fence: location, minimum height, type and maintenance thereof
- 6. All driving/parking/storage areas to be paved or concrete surface

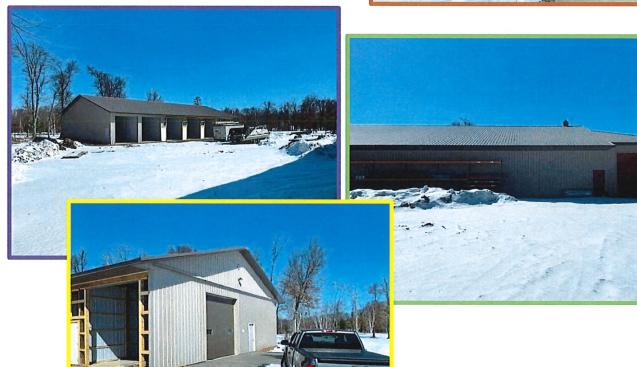
















From: Mark Melby
To: Cheryl

Cc:Jory Danielson; Tim Bray; Rob HallSubject:RE: 3.9.2022 DRT Meeting InfoDate:Tuesday, March 8, 2022 12:51:26 PM

Attachments: <u>image001.png</u>

Application-Agency Kent.pdf Application-Agency Gibbs.pdf

Kent Application – If the proposed storage facility proceeds, any upgrades to a commercial entrance will require a permit from the highway department. The County and/ or Assistant Engineers may offer additional comments.

Gibbs Application – No comments on the Gibbs application at this time.

Mark Melby Engineering Coordinator Highway Department Office - 218-822-2694 Cell - 218-839-6207 www.crowwing.us



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Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

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From: Cheryl <cstuckmayer@crosslake.net>
Sent: Wednesday, February 23, 2022 1:04 PM
To: Mark Melby <Mark.Melby@crowwing.us>

Subject: 3.9.2022 DRT Meeting Info

Good Afternoon,

Please review the attachment(s). As always, any comments you would like to contribute to our meeting, please put in writing or present in person. The times of each application is indicated at the top of the application.

Respectfully,

Cheryl Stuckmayer
Planner – Zoning Coordinator
Crosslake Planning and Zoning Department



Septic: Compliance

Conditional/Interim Use Permit Application

Planning and Zoning Department

13888 Daggett Bay Rd, Crosslake, MN 56442

218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 4 6 9 9 3	Permit Number: 220031	
Property Owner(s): Butterfield Enterprises LLC	(Check applicable requests)	
Mailing Address: 39098 Ox Lake Circle, Crosslake, MN. 56442	Specify Rental Dwelling unit Shoreland District	
Site Address: 33703 Antler Road. Crosslake, MN. 56442	☐ Rural Residential District (5 A Min.) ☐ Sensitive Shoreland District	
Phone Number: 612-386-8361	Limited Commercial District Downtown Commercial District	
E-Mail Address: ben@crosslakesales.com	☐ Waterfront Commercial District ☐ Commercial/Light Industrial District	
Parcel Number(s): 14330515	Recreational Uses: Specify	
Legal Description: Lot 4, Block 2 Pine Vista Sec 33 Twp 137 Rge 26 27 28	 ☐ Shoreland District ☐ Rural Residential District (5 A Min.) ☐ Limited Commercial District ☐ Waterfront Commercial District ☐ Commercial/Light Industrial District 	
Land Involved: Width: Length: Acres: 1.49	☐ Civic, Edu & Institutional Uses:	
Lake/River Name: NA	Specify Shoreland District Rural Residential District (5 A Min.) Limited Commercial District	
Do you own land adjacent to this parcel(s)? Yes No	☐ Waterfront Commercial District ☐ Commercial/Light Industrial District	
Authorized Agent: Patrick trottic Agent Address: DO Box P74 Pequot Cales Agent Phone Number: 218-568-4940	Specify Shoreland District Rural Residential District (5 A Min.) Sensitive Shoreland District Limited Commercial District Downtown Commercial District Waterfront Commercial District Commercial/Light Industrial District	
Signature of Property Owner(s)	Date 4-8-22	
Signature of Authorized Agent(s)	Date	
 All applications must be accompanied by a site plan Fee \$500 for Residential and Commercial Payable to "City of Crosslake" + bl. or Copic No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/Board of Adjustment at a public meeting as per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance. 		
For Office Use: Application accepted by	District ZC Lake Class 11/A	

SSTS Design W A Installation

City of Crosslake Planning Commission/Board of Adjustment

Conditional Use Permit Application

Findings of Fact

Supporting/Denying a Conditional Use Permit Request

Findings shall be made in either recommending approval or denial of a Conditional Use Permit application, and should reference Chapter 26, Article 7 of the City of Crosslake Ordinance. The following questions are to be considered, but are not limited to:

(1)	Will the proposed use impact the health, safety, and general welfare of the occupants in the surrounding neighborhood? YES NO W Why? We are dividing the property into smaller building sizes that will be used for small business's or storage
	the previous land owners used the property for manufacturing of log products much of the work
	was done out side and was loud
(2)	Does the proposed use meet the standards of this Chapter? YES NO Why? I believe small companies will be able to run there business out of our location and store
	their items in a nice and neat way. We will also offer housing to people in the area
(3)	Will the proposed use meet goals and policies adopted within the Crosslake Comprehensive Plan? YES NO Why? Same as above
(4)	Will the proposed use adversely affect property values and future development of the land in the surrounding neighborhood? YES NO V Why? I believe it will make this are better with being with less noise
(5)	Will the proposed negatively impact public utility, public services, roads and schools? YES NO Why? see above

(0)	will the proposed use impact the environment adversely, considering its impact on
	groundwater, surface water and air quality?
	YES NO V
	Why? we are not near any lakes and we will be putting in drainge areas. We will not be using
	big chain saws outside of building thru out the year.
• •	Are the water supply, public sewer or subsurface sewage treatment system facilities, erosion control and stormwater management provided for pursuant to applicable standards of the Ordinance? YES NO Why? Why? PGINE Septice +0 Spec's

City of Crosslake Planning Commission/Board of Adjustment

Conditional Use Permit Application

Findings of Fact

Supporting/Denying a Conditional Use Permit Request

Findings shall be made in either recommending approval or denial of a Conditional Use Permit application, and should reference Chapter 26, Article 7 of the City of Crosslake Ordinance. The following questions are to be considered, but are not limited to:

(1)	Will the proposed use impact the health, safety, and general welfare of the occupants in the surrounding neighborhood? YES NO Why?
(2)	Does the proposed use meet the standards of this Chapter? YES NO Why?
(3)	Will the proposed use meet goals and policies adopted within the Crosslake Comprehensive Plan? YES NO Why?
(4)	Will the proposed use adversely affect property values and future development of the land in the surrounding neighborhood? YES NO Why?
(5)	Will the proposed negatively impact public utility, public services, roads and schools? YES NO Why?

(6) Will the proposed use impact the environment adversely, considering its impact on groundwater, surface water and air quality? YES NO Why?
(7) Are the water supply, public sewer or subsurface sewage treatment system facilities erosion control and stormwater management provided for pursuant to applicable standards of the Ordinance? YES NO Why?