



## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

April 24, 2020  
9:00 A.M.

Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442

1. Present by teleconference and rollcall: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 3-27-2020 Minutes & Findings – **Motion by Lindner; supported by Schiltz to approve the minutes & findings as written. Rollcall - All members voting “Aye”, Motion carried.**
5. Old Business - None
6. New Business
  - 6.1 Chapter 26 Land Use; Code of Ordinance for the City of Crosslake  
Land Use Ordinance proposed changes  
Article 5  
Article 10  
Article 11  
Article 12  
Article 13  
Article 26  
Article 29  
Article 36  
Article 43
7. Other Business
  - 7.1 Staff report
8. Open Forum – None
9. Adjournment

**Crosslake Planning & Zoning  
City of Crosslake, Chapter 26 Land Use Revisions**

Kolstad explained the need for transparency when making changes to the Land Use Ordinance. Kolstad suggested, supported by the city administrator, that a recommendation to the city council be tabled until such time that a face-to-face meeting can be held. A teleconference meeting holds some limitations. Due to the pandemic “stay at home” order and Kolstad’s suggestion, a short discussion was held on tabling the recommendation until the May meeting. If at the May meeting the commissioners feel there is still a need to hold off on the recommendation, then it will be tabled once again.

**Motion by Wessels; supported by Volz to table the Chapter 26 Land Use recommendation to the Crosslake city council.**

Staff report:

- Permits are being processed – month of April is approximately 12
- DRT meetings the month of April – 4 were held
  - Variance for an Island parcel
  - The old charter school parcel remodel into apartments and add Villas
- PC/BOA May meeting – 2 variances and 1 CUP

**Chair Wessels adjourned the planning and zoning commission meeting;  
Motion by Wessels; supported by Lindner to adjourn at 9:45 A.M.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Planner-Zoning Coordinator