



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

March 23, 2018
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Vice-Chair Matt Kuker; Mark Wessels; Joel Knippel; Mark Lindner; Alternate Bill Schiltz and Council Member Dave Nevin
2. Absent: None
3. Staff: Jacob Frie, Environmental Services Supervisor; Jon Kolstad, Environmental Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 2-23-18 Minutes & Findings – **Motion by Knippel; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Wannebo Excavating – Metes and Bounds Subdivision involving 5.5 acres into 2 tracts
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Wannebo Excavating
1425700090A0009**

Herzog announced the metes and bounds subdivision application and invited Scharenbroich, the representative to the podium. Stuckmayer read the request, project details, no comments received, easement access, all ordinance requirements met, history of the parcel and the surrounding parcel history into the record. Discussion on the details of the ordinance, the use, and the clarification that the submitted application meets and exceeds all of the ordinance requirements. It was stated that this is a recommendation to the city council. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Stuckmayer to initiate the findings of fact procedure with the board members deliberating and responding to each question.

March 23, 2018 Action:

Motion by Knippel; supported by Wessels to approve a recommendation to the city council to:

- 1. Subdivide parcel 1425700090A0009 involving 5.5 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 3-22-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 1-18-18 for property located off of West Shore Drive, Crosslake, MN 56442

Conditions:

- 1. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on April 9, 2018**
- 2. Record the ingress/egress easement at the Crow Wing County Land Services recorder's office**

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had no March monthly meeting
 - c. Six April public hearing applications and a road right-of-way vacation
 - d. Comprehensive plan update and timeline
 - e. March 28th workshop and agenda

Open Forum:

1. Dean Eggena, 13116 Fawn Lake Rd, City of Crosslake, opened a discussion on the possibility of an ordinance alteration on the commercial/light industrial (C/LI) district new lot minimum width. Eggena stated he owns 60 acres and has been contacted by EDA to do additional commercial development on his property. He would like the ordinance reviewed for a lot width change from 150' to 100' in the C/LI district to mirror the limited commercial district size requirement. Eggena has spoken to the City of Crosslake Planning and Zoning staff member Kolstad pertaining to this. Eggena has had conversations and did some research as to the most ideal proportionate size of a lot. Eggena would like to work in partnership with the city to develop his property in phases. The commissioners requested the staff to research the situation and report the outcome at the April meeting.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Kuker to adjourn at 9:40 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist