

**CITY OF CROSSLAKE
FEE SCHEDULE
EFFECTIVE NOVEMBER 10, 2025
ADMINISTRATION – FEE SCHEDULE**

ITEM DESCRIPTION	FEE
<u>CEMETERY</u>	
• Cemetery Plot for Resident/Property Owner	\$400
• Cemetery Plot for Non-Resident	\$800
• Staking Fee	\$50
• Full Opening in Summer	\$400
• Full Opening in Winter	\$500
• Cremation Opening in Summer	\$150
• Cremation Opening in Winter	\$200
• Holidays/Weekends	\$100
<u>FIRE</u>	
• Controlled House Burn	\$1600
<u>POLICE</u>	
• False Alarm Fee (after third response)	\$50
• Copies of Reports	\$5
• Copies of Videos	\$10
<u>LIQUOR LICENSES</u>	
• Club On Sale	\$300
• Off Sale 3.2 Beer	\$25
• Off Sale Brewer Taproom	\$200
• Off Sale Intoxicating Liquor	\$100
• On Sale 3.2 Beer	\$75
• On Sale Brewer Taproom	\$500
• On Sale Intoxicating Liquor	\$1500
• Special Event for Retail On-Sale Intoxicating Liquor License	\$200
• Set Up and Display	\$50
• Sunday On Sale	\$200
• Background Investigation (in state)	\$500
• Background Investigation (out of state)	\$10,000 Max
<u>CANNABIS</u>	
• Initial Registration Fee – Retailer	\$500
• Registration Renewal - Retailer	\$1,000
• Violation Fees	Up to \$2,000
• Initial Registration Fee – LPHE	\$125
• Registration Renewal – LPHE	\$250

MISCELLANEOUS

- Assessment Searches \$15
- City Maps \$10
- DVD Copies \$10
- Duplicate License \$10
- Election Filing Fee \$2
- Fax \$1 Page
- Photo Copies Black/White \$0.25 Each Page 8.5x11
\$0.50 Each Page 11x17
- Photo Copies Color \$1.00 Each Page
- Returned Check Fee \$25 + Actual Costs Incurred
- Water \$1.80/per 1,000 Gallons
- Special Council Meeting Request \$500

MUNICIPAL SEWER CHARGES

- Residential Usage Charge \$65/ Per Month Eff w/Jan 2024 Usage
- Commercial Usage Charge \$65/ Per 8,000 Gallons/Per month
- Penalty Charge 10% of Unpaid Balance
- Residential Connection Fee \$5,500
- Commercial Connection Fee \$9,200

PERMITS

- Adult Establishment \$2,500
- Background Investigation (in state) \$500
- Background Investigation (out of state) \$10,000 Max
- Single Transient Merchant Permit – Per Day \$50
- Group Transient Merchant Permit – Annual \$50
- Express Service – to Process in Less Than 14 Days \$50
- Pawn Broker \$150/Calendar Year
- Waste Hauler License \$100/per year

PUBLIC WORKS

- Antenna Added to Existing Tower \$500
- Crack Sealing \$0.85/Per Foot
- Mailbox Post with Installation \$125
- Mowing \$75/Per Hour
- Petition to Vacate Road/Alley/Public Way \$1,000
- Salt/Sand \$75/Per Yard
- Small Cell Wireless Permit \$500
- Snowplowing \$100/Per Hour
- Street Sweeping \$100/Per Hour
- Waste Hauler Determined on a Case by Case Basis

SHORT-TERM RENTAL PENALTIES

• Annual License Fee	\$750 (No Prorating)
• Failure to License Penalty (first offense)	\$3,000
• Failure to License Penalty (second offense)	\$3,000
• Failure to License Penalty (third offense)	\$3,000
• Violation of Ordinance Regulations (first offense)	\$1,000
• Violation of Ordinance Regulations (second offense)	\$3,000
• Violation of Ordinance Regulations (third offense)	\$3,000 and revocation of license
• False Reporting of Violation (first offense)	\$250
• False Reporting of Violation (second offense)	\$500
• False Reporting of Violation (third offense)	\$1,000

Unpaid fines will be certified to property taxes each November.

PARKS, RECREATION & LIBRARY – FEE SCHEDULE

- Deposits: \$50 for meeting rooms. \$100 for gymnasium.
- Flat Fee of \$11 for use of the kitchen.
- All groups utilizing the Community Center before or after regular hours will be charged \$20 an hour in addition to the regular costs of room or gym rental. Regular hours are Monday – Thursday 8am-8pm; Friday 8am-4pm; Saturday 8am-4pm; and Sunday 12pm-4pm.
- Civic Clubs and Community Clubs meeting room use that exceeds 6 hours a day will be charged an additional \$11.
- Set Up/Take Down Fee: This service will only be available if staffing permits and will be assessed to all groups utilizing rental space. The minimum charge for set up of equipment will be \$10. Up to 6 banquet tables will be set up for this fee. A fee of \$3 per table will be charged for set up and take down of tables over the amount of six. The \$10 minimum fee for set up/take down does apply for card tables. Up to 25 chairs will be set up for free. Additional cost of chair set up/take down is \$1 per chair. Groups can avoid the set up/take down fees by setting up equipment themselves.

TYPE OF ACTIVITY	FEE
<u>MEETING ROOM RENTALS</u>	
There is a flat rate of \$11/per hour for meeting room #3. Meeting rooms #1 and #2 can be rented together for a discount of \$5/per hour if no other group discounts apply.	
• City Activities • Youth Clubs • School District Youth Sports/Charter School	No Cost No Cost No Cost - Up to 2 Events Per Week/2 Hours Per Event
• County, State, Federal • Community Education • Civic Clubs	\$11/Hour \$1.50/Per Person \$11/Up to 6 Hours
(Lions and Legion have one free event (2 day maximum) per year. After hour fees are charged if event takes place after or before regular hours)	
• Community Clubs, Non-profits	\$11/Up to 6 Hour or \$33/ Per Day
• Lake Associations • Private Groups and Other Businesses	\$20/Per Hour \$20/Per Hour
<u>GYM RENTALS</u>	
• City Activities • Youth Clubs • County, State, Federal	No Cost \$11/Per Hour \$16/Hour

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|--|---|
| • School District Youth Sport/Charter School | No Cost – Up to 2
Events Per Week/2
Hours Per Event |
| • Charter School After School Sports Club | \$100/8 Week Session |
| • Civic Clubs | \$25/Per Hour |
| • Community Clubs | \$25/Per Hour |
| • Private Groups, Lake Associations and Other Businesses | \$40/Per Hour |

MISCELLANEOUS RENTALS

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|---|----------------------------------|
| • Disc Golf Set | \$5/2 Hours |
| • Picnic Shelter | \$30 |
| (\$50 deposit required. Beer and wine permits are available with City approval at a cost of \$30) | |
| • Tennis Racket | \$3/2 Hours |
| • Snowshoe Rental (2 Hours) | \$5/Pair |
| • Pickleball – 2 to 4 Paddles, 2 Balls | \$5/2 Hours |
| • Pickleball – 5 to 8 Paddles, 4 Balls | \$10/2 Hours |
| • Ping Pong | \$3/2 Hours |
| • Shuffleboard | \$5/2 Hours |
| • Popcorn Machine | \$25/Day (\$50 Cleaning Deposit) |

MISCELLANEOUS SALES

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|-------------------------------------|-------------------------|
| • Disc Golf Disc (1 Disc) | \$13 |
| • Disc Golf Discs (Set of 3) | \$32 |
| • Tennis Balls | \$4/Can |
| • Trail Maps | \$1/Per Two- Sided Copy |
| • Shower | \$3 |
| • Water | \$1/Bottle |
| • Bench with Installation | \$900 |
| ○ Custom Engraving Boards (up to 3) | \$80/Board |

ACTIVITY FEES

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|--------------------------------------|-----------------|
| • T-Ball – Per Season | \$35 |
| • Mustang Baseball – Per Season | \$35 |
| • Colt Baseball and Up – Per Season | \$45 |
| • SilverSneakers Class Punch Card | \$28/8 Classes |
| • SilverSneakers Class Day Pass | \$4 |
| • Discount Program Punch Card | \$10/20 Classes |
| • Pickleball Day Pass | \$5 |
| • Pickleball 10 Day Punch Card | \$30 |
| • Pickleball Annual Membership | \$75 |
| • Basketball for Grades K-2 | \$30 |
| • Basketball for Grades 3-6 | \$30 |
| • Summer Basketball Camp | \$30/6 Sessions |
| • Soccer for Grades K-1 – Per Season | \$30 |
| • Soccer for Grades 2-3 – Per Season | \$35 |
| • Soccer for Grades 4-6 – Per Season | \$40 |

- Soccer for Grades 7-12 – Per Season \$65
- Summer Soccer Camp \$25/6 Sessions
- Tennis for Seniors – Per Season \$25
- Tennis for Seniors – Day Pass \$4
- Tennis Lessons – Per Week \$42
- Tennis Lessons – 3 Weeks \$100
- Volleyball – Daily \$4
- Volleyball – 10 Weeks \$20
- Weight Room – Daily \$8
- Weight Room – Monthly \$35
- Weight Room – 2 Months \$70
- Weight Room – Quarterly \$90
- Weight Room – Semi Annual \$160
- Weight Room – Nine Month \$225
- Weight Room – Annual \$260
- 10 Day Punch Card \$55
- Veteran's 10% Discount on any Membership
- Youth Sports Late Fee: Extra \$25 after deadline; if space is available

LIBRARY

- Library Cards \$5 – Adult
\$1 – Student
\$5 – Replacement
- Material Fines Cost of Replacement
- Administrative Fee – fine for notice sent out \$5
- Summer Reading Program \$5
- Storage Disc \$2
- One Time Computer Use (without card purchase) \$3
- Copies (limit of 25 pages per day) \$0.25/per page

PLANNING AND ZONING – FEE SCHEDULE

Subd. 8. Fees. The Council shall adopt the following schedule of fees for all permits and other services. No permit shall be issued or request brought before the Board of Adjustment or Planning and Zoning Commission until the fees are paid. Applications received after work has progressed shall require the payment of an additional fee as adopted in the schedule of fees to cover the additional costs of investigation. This fee shall be required whether the permit is issued or not.

TYPE OF PERMIT	PERMIT FEE
<u>RESIDENTIAL NEW CONSTRUCTION (not including accessory structure or addition)</u>	
• Up to 1,000 sq. ft. ground cover	\$350
• 1,001-2,000 sq. ft. ground cover	\$850
• 2,001-3,000 sq. ft. ground cover	\$1,000
• 3,001-4,000 sq. ft. ground cover	\$1,350
• Each additional 1,000 sq. ft. ground cover	\$350
<u>RESIDENTIAL ACCESSORY STRUCTURE OR ADDITION</u>	
• Up to 100 sq. ft. ground cover	\$50
• 101-200 sq. ft. ground cover	\$150
• 201-400 sq. ft. ground cover	\$175
• 401-600 sq. ft. ground cover	\$250
• 601-1,000 sq. ft. ground cover	\$325
• 1,001-2,000 sq. ft. ground cover	\$350
• Each additional 1,000 sq. ft. ground cover	\$325
<u>COMMERCIAL NEW CONSTRUCTION (not including plan review/not including accessory structure or addition)</u>	
• Up to 1,000 sq. ft. ground cover	\$500
• 1,001-2,000 sq. ft. ground cover	\$850
• 2,001-5,000 sq. ft. ground cover	\$950
• 5,001-10,000 sq. ft. ground cover	\$1,050
• Each additional 1,000 sq. ft. ground cover	\$500
<u>COMMERCIAL ACCESSORY STRUCTURE OR ADDITION (not including plan review)</u>	
• Up to 100 sq. ft. ground cover	\$150
• 101-400 sq. ft. ground cover	\$250
• 401-1,000 sq. ft. ground cover	\$500
• 1,001-2,000 sq. ft. ground cover	\$850
• 2,001-5,000 sq. ft. ground cover	\$950
• 5,001-10,000 sq. ft. ground cover	\$1,050

• Each additional 1,000 sq. ft. ground cover	\$500
<u>ACCESSIBILITY PLAN REVIEW</u>	\$100 / hour (1 hr. minimum)
<u>ADMINISTRATION FEE</u>	\$75 / hour (1 hr. minimum)
<u>DEVELOPMENT REVIEW/DRT FEE</u>	\$75 / hour (1 hr. minimum)
<u>AFTER-THE-FACT</u>	5x's application fee
<u>APPEAL TO P&Z COMMISSION</u>	\$750
<u>APPLICANT'S REQUEST FOR SPECIAL MEETING</u>	\$750
<u>CELL TOWER ANTENNA</u>	\$750
<u>COMMERCIAL CHANGE OF USE PERMIT</u>	\$150
<u>CONDITIONAL USE PERMIT (including amendments)</u>	
• Residential	\$750
• Commercial	\$750
<u>DEMOLISH/REMOVE BUILDING</u>	\$50
<u>FENCE</u>	\$75
<u>LAND ALTERATIONS</u>	\$250
<u>ON-SITE SIGN</u>	
• Residential/Home Occupation	\$25
• Commercial	
* Permanent	\$100
* Temporary (Up to 60 days)	No fee
• E-911 Sign/Address Fee	\$150
• E-911 Sign/Address Replacement Fee	\$100
<u>SEPTIC: Upgrade/New System</u>	
• Residential	\$350 + cost of review/inspection
• Commercial	
* Small Flow System (< 1,000 gal/day)	\$450 + cost of review/inspection
* Large Flow System (> 1,000 gal/day)	\$575 + cost of review/inspection
<u>SUBDIVISIONS</u>	
Metes and Bounds (if handled over the counter)	\$200 + \$100 per lot
(if commission/council approval is required)	\$800 + \$100 per lot

Preliminary Residential Plat	\$800 + \$125 per lot
Final Residential Plat	\$800 + \$50 per lot
Preliminary Commercial Plat	\$1,250 + \$200 per lot
Final Commercial Plat	\$1,250 + \$100 per lot
Lot Line Adjustment	\$200 per adjustment
Lot Consolidation	\$200 per consolidation

PARK DEDICATION FEES

\$1500 per new lot

Sec. 44-402. Required; applicability.

(a) The developer of a subdivision shall dedicate ten percent (10%) of his buildable land as measured pre-plat to the public for park purposes, or, at the option of the city council, shall pay the city an amount equal to \$1,500.00 per lot for a commercial- or industrial-zoned subdivision and \$1,500.00 per residential unit created in a residentially zoned subdivision, or a combination of land dedication and payment of cash in lieu of land according to the formula set forth in this Code.

(b) This section shall apply to all land subdivisions, including land subdivided by metes and bounds description.

TEMPORARY STRUCTURES

\$50

VARIANCE

- Residential \$750 + \$300.00/item after 5
- Commercial \$750 + \$300.00/item after 5

ZONING INFORMATION

- **Maps**
 - * Road \$10
 - * Zoning (11" by 17") \$5
 - * Out-as-Shown (floodplain) \$50

ZONING MAP AMENDMENT

\$750

ZONING ORDINANCE AMENDMENT

\$750 + Printing Costs

CERTIFICATION OF UNPAID CHARGES - Nothing in this section shall be held or construed as in any way stopping or interfering with the City's right to certify as unpaid service charges or assessments against any premises affected, any past due and/or delinquent fees, including interest and late fees. Each and every unpaid fee is hereby made a lien upon the lot, land, or premises served, and such charges that are past due and/or delinquent on October 15th of each year shall be certified to the Crow Wing County Auditor. The charges shall be collected and the collection thereof enforced in the same manner as county and state taxes, subject to like penalties, costs and interest charges. Upon certification to the County Auditor, any past due and/or delinquent fees shall be due and payable to the office of the County Auditor.