

**City of Crosslake Request for New E-911 Address:**



Name of Property Owner: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**(must be legible to email you your new address)**

Parcel Number: \_\_\_\_\_

Section: \_\_\_\_\_ Township: 137 Range:  27 or  28

Legal Description: \_\_\_\_\_

Type of Driveway:  Marked-Not Started  Driveway Existing  Approach Existing

How is the location of the driveway staked: \_\_\_\_\_

What is the name of the road (must be spelled correctly with the correct Suffix-St, Ln, Dr...) your driveway intersects: \_\_\_\_\_

Which side of the road is your structure on:  N  S  E  W

If your driveway/entrance is new contact the proper road authority:

- ❖ City road call public works 218-692-2748 for location approval (minimal 10' from property line)
- ❖ County road apply online at county website and/or call 218-824-1110 for entrance permit
- ❖ Did you receive an entrance approval and/or a permit from the proper road authority?
- ❖  Yes  No County Permit Number required if on county road \_\_\_\_\_

If your driveway is a private driveway, does it serve three or more properties? If yes please contact Crosslake Planning & Zoning 218-692-2689

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FEE: \$150.00** for Residential and Commercial Payable to "City of Crosslake"

**For Office Use Only**

<input type="checkbox"/> Application Received Date:	<input type="checkbox"/> Receipt Number:
<input type="checkbox"/> Application Received By:	<input type="checkbox"/> Flagged E911 locate Date:
<input type="checkbox"/> GPS Points Date:	<input type="checkbox"/> GPS Coordinates:
<input type="checkbox"/> Online Application Date:	<input type="checkbox"/> E911 Letter Received Date: