City Hall: 218-692-2688

Planning & Zoning: 218-692-2689

Fax: 218-692-2687



13888 Daggett Bay Rd Crosslake, Minnesota 56442 www.cityofcrosslake.org

#### CITY OF CROSSLAKE

#### PLANNING COMMISSION/BOARD OF ADJUSTMENT

December 19, 2025 **9:00 A.M.** 

Crosslake City Hall 13888 Daggett Bay Rd, Crosslake MN 56442 (218) 692-2689

#### **PUBLIC HEARING NOTICE**

**Applicant:** Slayton Family Cabin LLC (Bob & Diane)

**Authorized Agent:** Emily Stelck, Northland Construction Inc.

Site Location: 36117 Echo Dr, Crosslake, MN 56442 on Crosslake - GD

#### Variance for:

- Lake setback of 73 feet where 75 feet is required to proposed dwelling addition
- Side yard setback of 3 feet where 10 feet is required to proposed dwelling addition

#### To construct:

• (28x36) 1,008 square foot second story addition to the existing dwelling

**Notification:** Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

**Information:** Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@cityofcrosslake.org).



#### STAFF REPORT

Property Owner/Applicant: Slayton Family Cabin LLC (Bob & Diane)

Parcel Number(s): 14160787

Application Submitted: October 24, 2025

Action Deadline: December 23, 2025

City 60 Day Extension Letter sent / Deadline: NA / NA

Applicant Extension Received / Request: NA / NA

City Council Date: NA

Authorized Agent: Emily Stelck, Northland Construction Inc.

#### Variance for:

• Lake setback of 73 feet where 75 feet is required to proposed dwelling addition

• Side yard setback of 3 feet where 10 feet is required to proposed dwelling addition

#### To construct:

• (28x36) 1,008 square foot second story addition to the existing dwelling

**Current Zoning:** Shoreland District

#### **Existing Impervious Coverage:**

**Proposed Impervious Coverage:** 

23.9%

23.9%

- A stormwater management plan was submitted with the variance application
- City sewer connection

#### **Parcel History:**

- November 1972 Construct 12'x36' addition by a variance
- September 1984 12'x22' deck
- July 1998 30'x40' garage; remove two outbuildings, update septic
- June 1999 Variance for the purpose of roofing and screening an existing 14'x12'4" deck and to enclose an existing 14'x6' screen porch
- May 2005 Municipal sewer hookup
- September 2005 Construction 14'x30' addition to the rear of the house
- August 2022 Shoreland Alteration permit
- May 2024 Shoreland Alteration permit
- May 19, 2005 Municipal sewer hooked up

#### **Agencies Notified and Responses Received:**

County Highway Dept: N/A

DNR: No comment received before packet cutoff date

City Engineer: N/A

Lake Association: No comment received before packet cutoff date

Crosslake Public Works: No comment received before packet cutoff date

Crosslake Park, Recreation & Library: N/A

Concerned Parties: No comment received before packet cutoff date

#### **POSSIBLE MOTION:**

To approve/table/deny the variance to allow:

- Lake setback of 73 feet where 75 feet is required to proposed dwelling addition
- Side yard setback of 3 feet where 10 feet is required to proposed dwelling addition

#### To construct:

• (28x36) 1,008 square foot second story addition to the existing dwelling

As shown on the certificate of survey dated 10-28-2025





## Appendix C: SHORELINE RAPID ASSESSMENT MODEL





The City of Crosslake's Shoreline Rapid Assessment Model (SRAM) is a tool for quickly and objectively determining the degree of natural vegetation along a shoreline and the amount of natural buffer required to meet Ordinance requirements. With this model, the Shore Impact Zones (SIZ-1 & SIZ-2) are evaluated for natural vegetative cover and a cumulative score is tallied. Vegetative restoration that may be necessary must be performed according to Article 19.

#### Shoreline:

Condition of Shoreline	Score:
Stable shoreline	(6)
< 25% of shoreline is eroding or unstable	-1
25-50% of shoreline is eroding or unstable	-2
50-75% of shoreline is eroding or unstable	-3
> 75% of shoreline is eroding or unstable .	-4

#### **Ground cover:**

% Naturally Vegetated Cover in SIZ 1	Points:
< 25% natural ground cover	1
25-50% natural vegetative cover	3
50-75% natural vegetated cover	5
> 75% natural vegetated cover	(7)

% Naturally Vegetated Cover in SIZ 2	Points:
< 25% natural ground cover	1
25-50% natural vegetative cover	2
50-75% natural vegetative cover	(3)
> 75% natural vegetated cover	4

# Shoreline OHW

#### Trees / shrubs:

% Naturally Vegetated Cover in SIZ 1	Points:
< 25% of surface is covered by shrubs and trees	1
25-50% of surface is covered by shrubs and trees	(3)
50-75 % of surface is covered by shrubs and trees	5
> 75% of surface is covered by shrubs and trees	7

% Naturally Vegetated Cover in SIZ 2	Points:
< 25% of surface is covered by shrubs and trees	(1)
25-50% of surface is covered by shrubs and trees	2
50-75 % of surface is covered by shrubs and trees	3
> 75% of surface is covered by shrubs and trees	4

#### If score is 0-5:

Leave a 20' No Mow Buffer & possible other mitigation efforts

#### If score is 6-10:

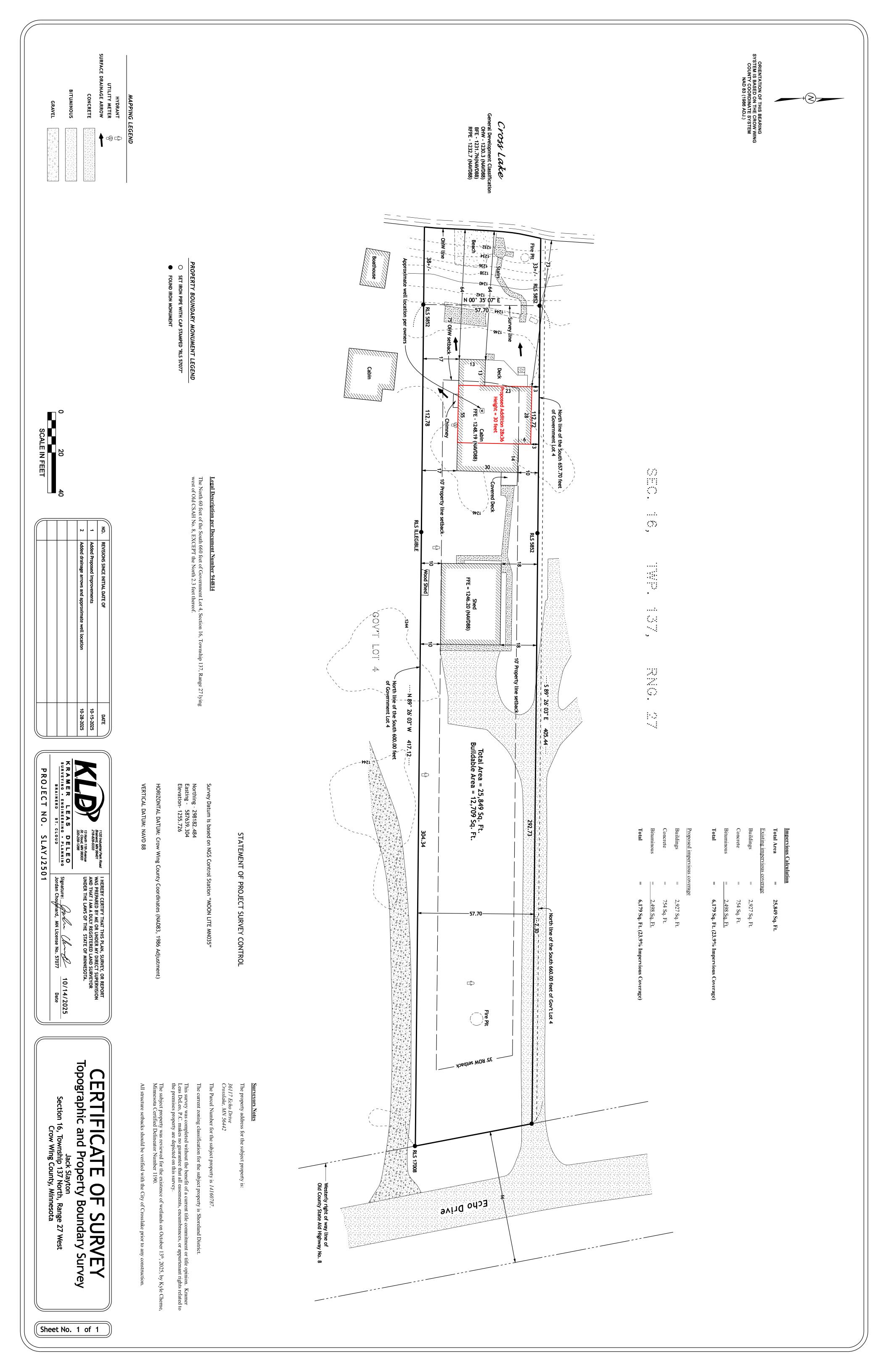
Leave a 15' No Mow Buffer

#### If score is 11-15:

Leave a 10' No Mow Buffer

Above buffers shall allow for an access area to lake, per Ordinance requirements

Landowner Slaybatanily ((C Pe	ermit or Parcel Number	#141667	37
Score (Max Score = 22)	$\sim$ 1 $\sim$		
Crosslake Planning & Zoning Department Staf	r lete Ga	ngen	STATE OF THE STATE OF



Landowner / Parcel #:	14160781	Date: //-4-2025

#### Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet

Please use the table below to calculate your impervious surface coverage. Impervious coverage is limited to 25% of the total lot area. Calculate out all that apply to your situation. If a structure has odd dimensions or if using to size stormwater basins, multiple rows / sheets may be needed. If total imp. of irregular structure or driveway is known, just multiply by 1.

<b>Existing Structures</b>	Length (ft)		Width (ft)		Total (in sq. feet)	
	1 (ft)	Х	6,179 (ft)	=	6,179 (sq ft)	
House, garage, shed	(ft)	Х	(ft)	=	0 (sq ft)	
Boathouse Greenhouse	(ft)	Х	(ft)	=	0 (sq ft)	
Other (Dog Kennel, etc.)	(ft)	Х	(ft)	=	0 (sq ft)	
	(ft)	Х	(ft)	=	0 (sq ft)	
Driveways* & Landscaping:						
Driveway*, Parking Area, Apron,	(ft)	Х	(ft)	=	0 (sq ft)	
Boat Ramp, Sidewalk,	(ft)	Х	(ft)	=	0 (sq ft)	
Patio, Paving Stones,	(ft)	Х	(ft)	=	0 (sq ft)	
Landscaping (incl. plastic), Other	(ft)	Х	(ft)	=	0 (sq ft)	
			Total Existing Impervio	us	6,179 <b>(sq ft)</b>	
Proposed Structures		***************************************				
	(ft)	Х	(ft)	=	0 (sq ft)	
House, garage, shed	(ft)	Х	(ft)	=	0 (sq ft)	
Boathouse Greenhouse	(ft)	Х	(ft)	=	0 (sq ft)	
Other (Dog Kennel, etc.)	(ft)	Χ	(ft)	=	0 (sq ft)	
	(ft)	Χ	(ft)	=	0 (sq ft)	
Driveways* & Landscaping:	*Assumes a 12' wide driv	veway unless evidence to the contrary				
	(ft)	Х	(ft)	=	0 (sq ft)	
Driveway*, Parking Area, Apron, Boat Ramp, Sidewalk,	(ft)	Х	(ft)	=	0 (sq ft)	
Patio, Paving Stones	(ft)	Χ	(ft)	=	0 (sq ft)	
Landscaping (incl. plastic), Other	(ft)	Χ	(ft)	=	0 (sq ft)	
			Total Proposed Impervio	us	0 (sq ft)	
		T	Total existing Impervious	=	6,179 (sq ft)	
Total of Aven (- : #1) - OF 046		Total w/new Impervious	=	6,179 (sq ft)		
Iotal Lot Area (sq. $\pi$ .) = 25,849	Total Lot Area (sq. ft.) = 25,849				23.9 %	
			% w/new impervious	=	23.9 %	

#### Simple Calculator for Approximating Size of Stormwater Practice & Amount of Phosphorus Reduction:

Total w/ new impervious:				Storage volume: Gal / Cu ft (= gal / 7.48)			3otto 3"	m siz 6"		sq ft) of in 9"	nfiltratio 12"	on area by 15"	y depth 18"	
6,179	x	0.623 / 0.083 Gal / Cu ft	=	3,850 Gal	51:	3 Cuft		051 ft x 4	1,02 cu ft x		682 cu ft x 1.33	513 cu ft x 1	410 cu ft x 0.8	344 cu ft x 0.67
Total exst imp	=	6,179	х	0.0000366	=	= 0.23			Existing phosphorous loading (lbs/yr)					
Tot w/new imp	=	6,179	х	0.0000366	0366 = 0.23				Phosphorous reduction w/ stormwater mg				er mgmt	
For rain barrel to determine si				Roof area (sq ft)		х	0.5625 = 0 Gallons of from a 1"							

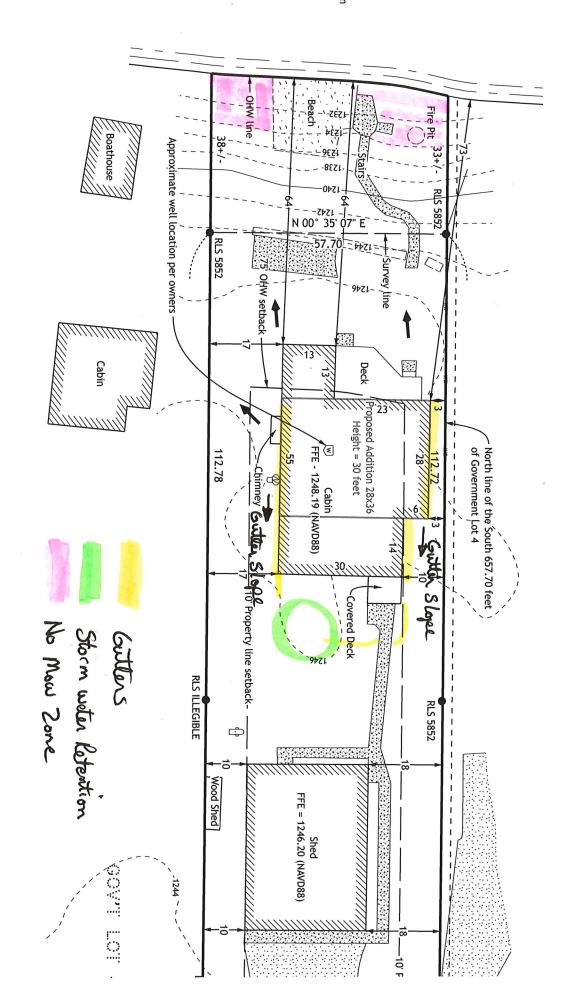
#### Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet

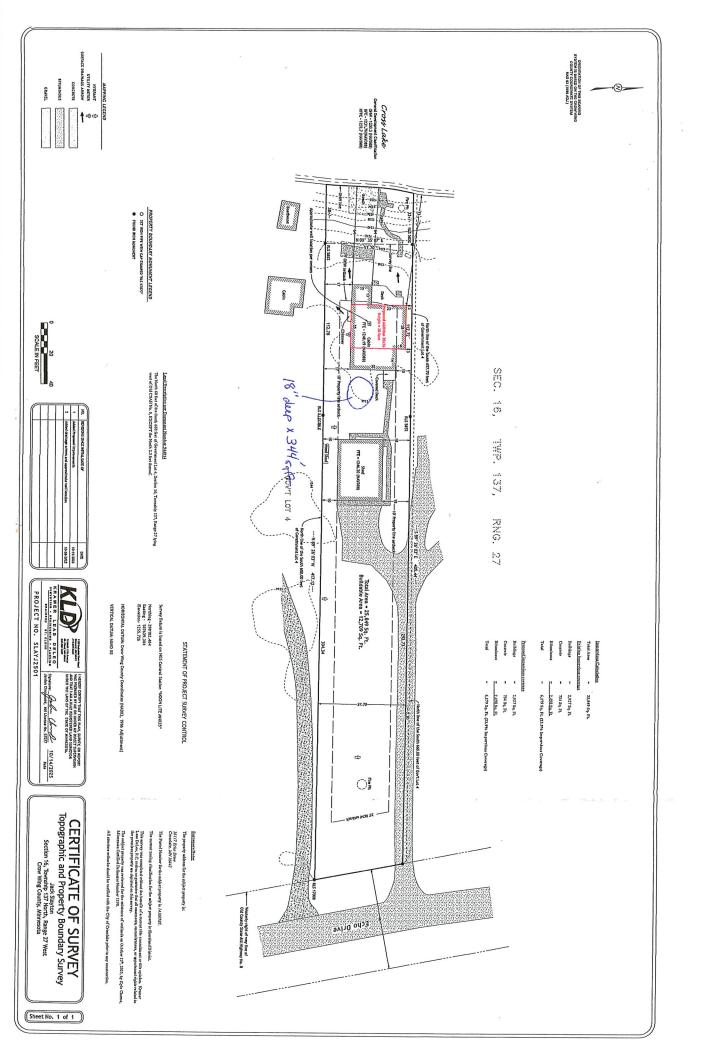
Please use the table below to calculate your impervious surface coverage. Impervious coverage is limited to 25% of the total lot area. Calculate out all that apply to your situation. If a structure has odd dimensions or if using to size stormwater basins, multiple rows / sheets may be needed. If total imp. of irregular structure or driveway is known, just multiply by 1.

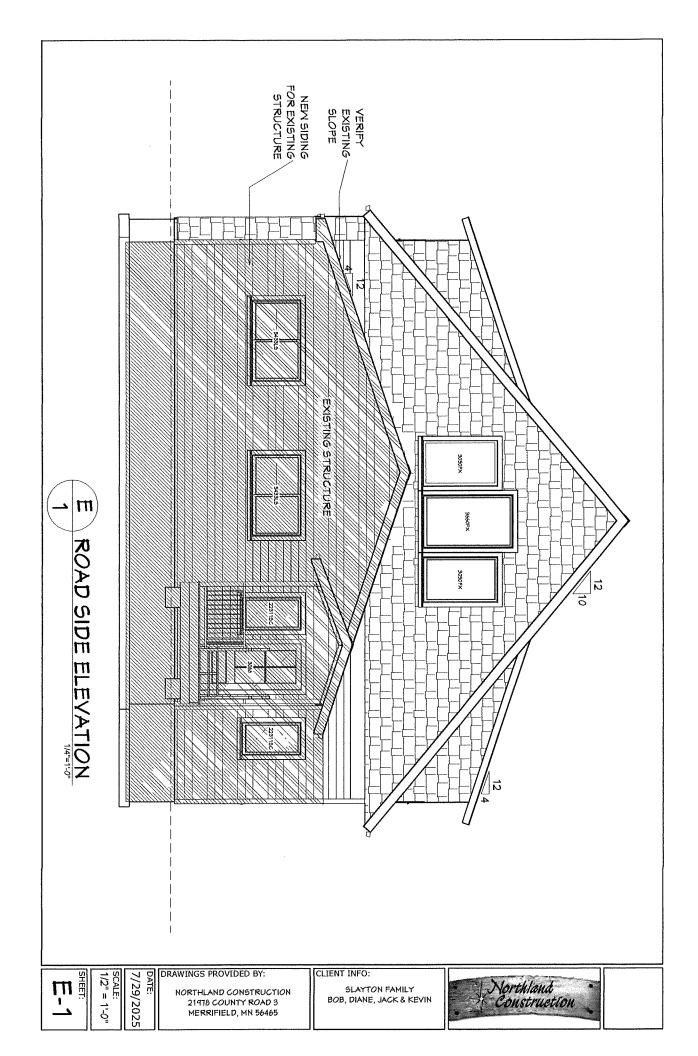
<b>Existing Structures</b>	Length	(ft)			Width (	ft)		Total (in	sq. feet)
	33	(ft)	Х		42	(ft)	=	1386	0 (sq ft)
House, garage, shed	40	(ft)	Х		38	(ft)	=	1520	0 (sq ft)
Boathouse Greenhouse		(ft)	Х			(ft)	=		0 (sq ft)
Other (Dog Kennel, etc.)		(ft)	Х			(ft)	=		0 (sq ft)
,		(ft)	Х			(ft)	=		0 (sq ft)
Driveways* & Landscaping:								-	
Driveway*, Parking Area, Apron,	10	(ft)	Χ		250	(ft)	=	2500	0 (sq ft)
Boat Ramp, Sidewalk,	10	(ft)	Χ		75	(ft)	=	750	0 (sq ft)
Patio, Paving Stones,		(ft)	Х			(ft)	=		0 (sq ft)
Landscaping (incl. plastic), Other		(ft)	Х			(ft)	=		0 (sq ft)
	Tota	l Existin	g Impervio	ous	6156	0 <b>(sq ft)</b>			
Proposed Structures	:No add	to in	MPA	urvous	Calcs	as 90	ing	aboveX	
		(ft)	Χ			(ft)	=		0 (sq ft)
House, garage, shed		(ft)	Χ			(ft)	=		0 (sq ft)
Boathouse Greenhouse		(ft)	Χ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		(ft)	=		0 (sq ft)
Other (Dog Kennel, etc.)	(ft)					(ft)	=		0 (sq ft)
	(ft)					(ft)	=		0 (sq ft)
Driveways* & Landscaping:	*Assumes a 12	' wide driv	rewa	y unless e	evidence to				
Dalaman & Davidson Anna Anna		(ft)	Х			(ft)	=		0 (sq ft)
Driveway*, Parking Area, Apron, Boat Ramp, Sidewalk,		(ft)	Χ	***************************************		(ft)	=		0 (sq ft)
Patio, Paving Stones	, , , , , , , , , , , , , , , , , , , ,	(ft)	Χ			(ft)	=		0 (sq ft)
Landscaping (incl. plastic), Other	(ft)					(ft)	=		0 (sq ft)
				Total	Propose	d Impervio	us		0 (sq ft)
		Total	existing l	mpervious	=	6156	0 (sq ft)		
Total Lat Area (as #1) =		Tota	al w/new l	mpervious	=	6156	0 (sq ft)		
Total Lot Area (sq. ft.) =				% ex	disting in	pervious	=	23.9	%
				%	w/new in	npervious	=	23.9	%

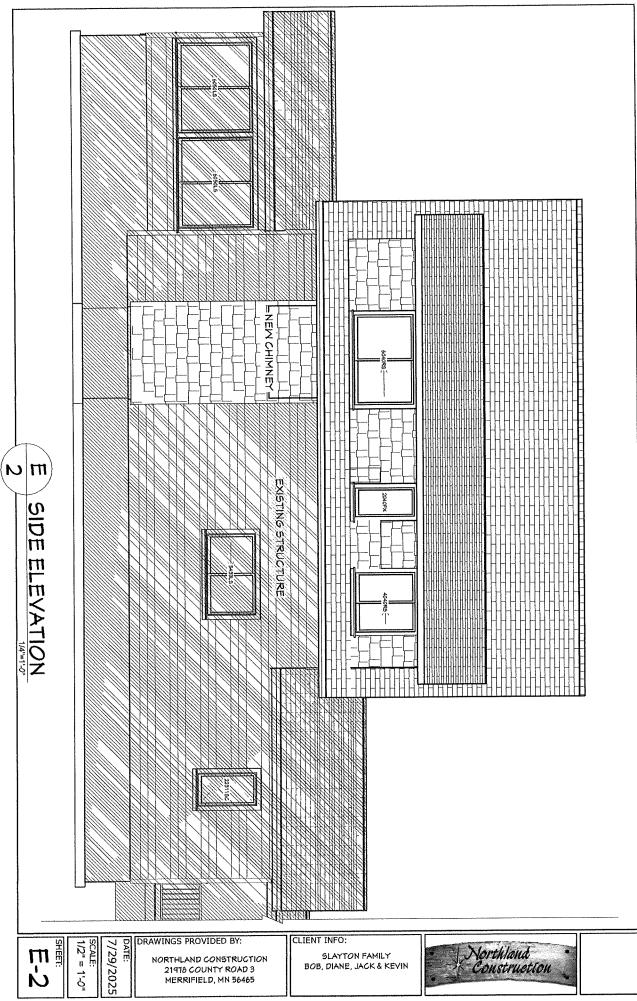
#### Simple Calculator for Approximating Size of Stormwater Practice & Amount of Phosphorus Reduction:

Total w/ new impervious:				Storage volume: Gal / Cu ft (= gal / 7.48)			1	Bottoi B"	6"	(sq ft) of 9"	infiltrati 12"	on area b 15"	y depth 18"
0 6151	х	0.623 / 0.083 Gal / Cu ft	=	0 38% Gal	0్	(Cu ft	2.04 cu f	f4 t x 4	022 cu ft x 2	(pb0 0 cu ft x 1.33	5/1 0 cu ft x 1	40 <sup>4</sup> 0 cu ft x 0,8	342 0 cu ft x 0,67
Total exst imp	=	0 1156	х	0.0000366	=	0.00 0.2	18		Existi	ng phospl	norous I	oading (II	os/yr)
Tot w/new imp	=	0 4196	х	0.0000366	0.0000366 = 0.00 0			Pho	osphoi	ous reduc	ction w/	stormwat	er mgmt
For rain barrel to determine si				922 Roof area (sq ft)			х	0.56	325 =	= 519 0		Gallons go om a 1" r	enerated ain event







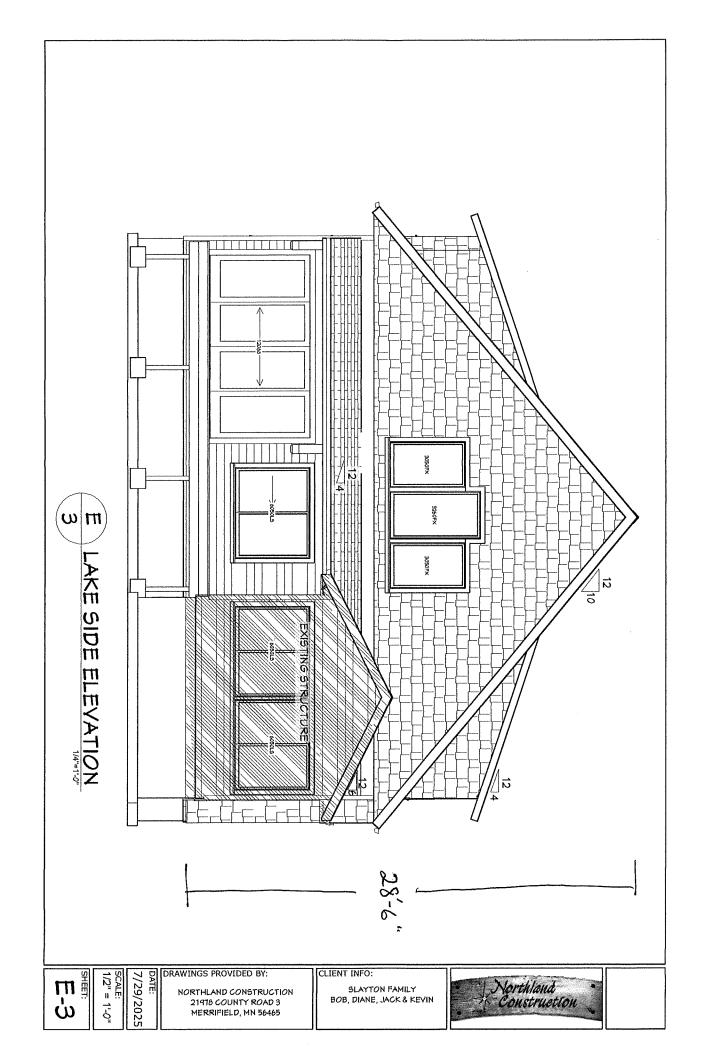


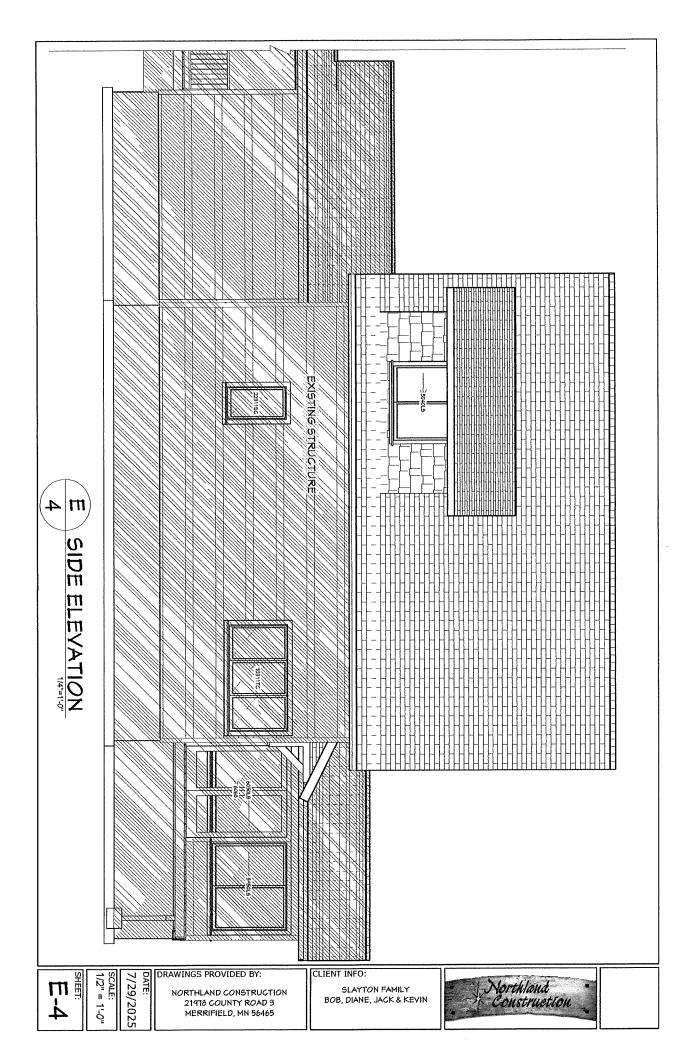
SCALE: 1/2" = 1'-0"

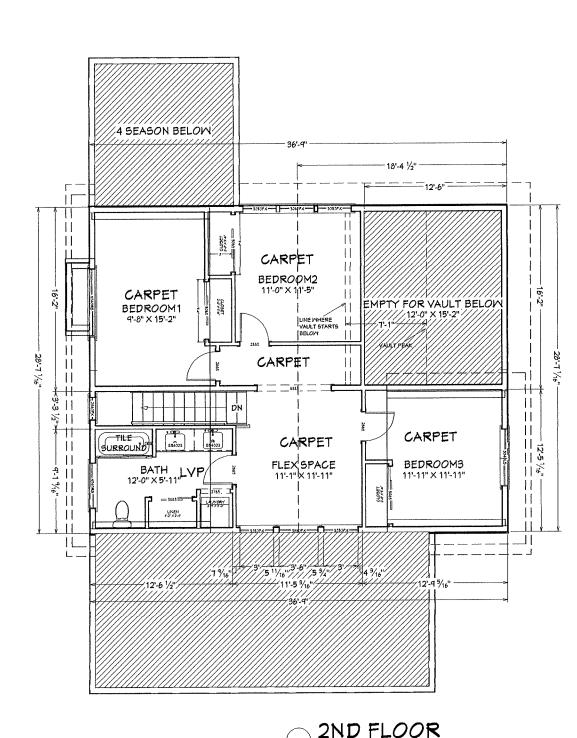
21978 COUNTY ROAD 3 MERRIFIELD, MN 56465

BOB, DIANE, JACK & KEVIN









2ND FLOOR 3/16 IN = 1 FT

SCALE: 3/16" = 1'-0"

DRAWINGS PROVIDED BY:

NORTHLAND CONSTRUCT

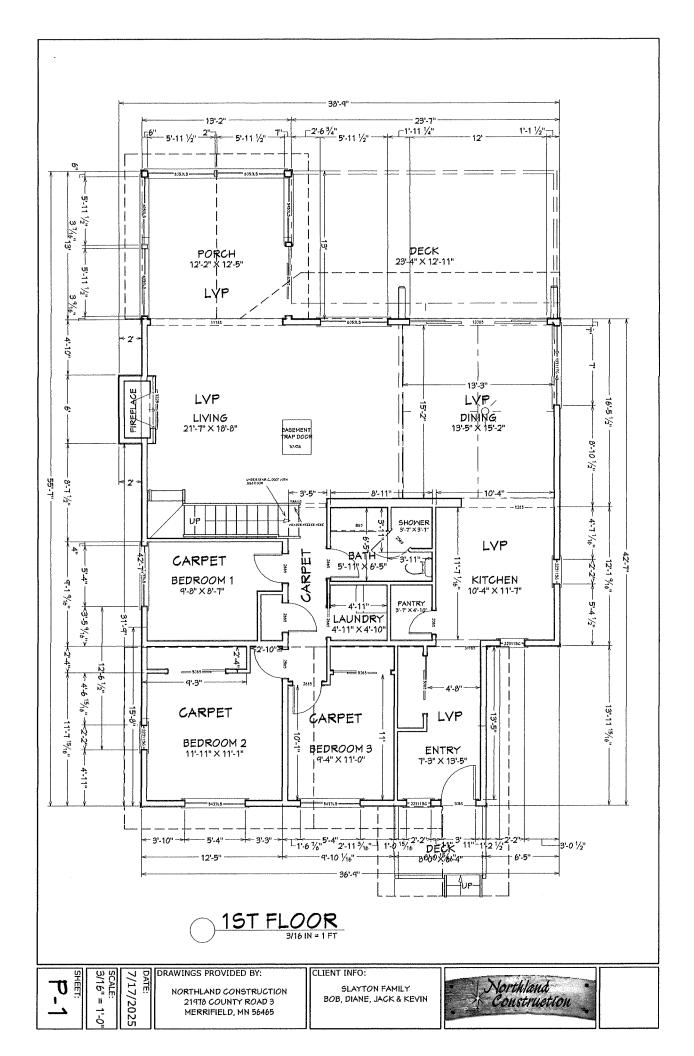
21918 COUNTY ROAD

MERRIFIELD, MN 5640 NORTHLAND CONSTRUCTION 21978 COUNTY ROAD 3 MERRIFIELD, MN 56465

CLIENT INFO:

SLAYTON FAMILY BOB, DIANE, JACK & KEVIN







Variance Application
Planning and Zoning Department
13888 Daggett Bay Road, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org 101 MIT

Property Owner(s): Diane + Bob Slayton Slayton	Permit Numb
Mailing Address: 4568 Tovero Trail Medina MN 55340	Y MI IMILEOS
	(Check applicable requests)
Site Address: 36117 Ello Drive Crosslake MN 56442	Lake/River Setback 73' where 75'is required
Phone Number: 612 80 2 3 8 3 3	Road Right-of-Way Setback
E-Mail Address: dslayton 1184 ogmail-com	☐ Bluff Setback
Parcel Number(s): 14160787 All that Part of N. 60ft of the S. 660 ft of Gov lot 4 Legal Description: Lying between cross lake and old they 8	Side Yard Setback  3' where 10' is required  Wetland Setback
Sec Twp 137 Rge 26 27 28	☐ Septic Tank Setback
Lake/River Name: Wass Lake	Septic Drainfield Setback
Do you own land adjacent to this parcel(s)? Yes No	☐ Impervious Coverage
If yes list Parcel Number(s)	☐ Accessory Structure
Authorized Agent: Emily Stelck	☐ Building Height
Agent Address: 21978 Country Road 3 Merrifield MN	☐ Patio Size
Agent Phone Number: 952 807 2839	
Signature of Property Owner(s) Diane E Slayton (Sep 12, 2025 15:40:06 CDT)	Date 09-12-2025
Signature of Authorized Agent(s) Guily Felix	Date 9/12/25
<ul> <li>All applications must be accompanied by a signed Certificate of St</li> <li>Fee \$750 for Residential and Commercial Payable to "City of Cros</li> <li>No decisions were made on an applicant's request at the DRT meet after DRT does not constitute approval. Approval or denial of app Planning Commission/Board of Adjustment at a public meeting as City of Crosslake Land Use Ordinance.</li> </ul>	slake" ting. Submittal of an application lications is determined by the
For Office Use: Application accepted by C Tour Date 10-24-2025	Land Use District SD
Lake Class Septic: Compliance na SSTS Design	<u>nα</u> Installation <u>nα</u>



#### **Practical Difficulty Statement**

Pursuant to City of Crosslake Ordinance Article 8 – Variances may be granted when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty".

Please answer the following questions regarding the "practical difficulty" for your variance request.

1.	Is the Variance request in harmony with the purposed and intent of the Ordinance?  Yes □ No □  Why:
	Defer to the Planning Commission/Board of Adjustment
2.	Is the Variance consistent with the Comprehensive Plan? Yes ☑ No □ Why: Defer to the Planning Commission/Board of Adjustment
3.	Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?  Yes No D  Why: Howeower is paaking a reasonable request with Minor alterations to the existing structure
4.	Will the issuance of a Variance maintain the essential character of the locality?  Yes No D  Why: Structure remains residential building with little to me imparts lake or surrounding area
5.	Is the need for a Variance due to circumstances unique to the property and not created by the property owner?  Yes  No  Why: Existing building is not conforming and not weated by current home owner.
6.	Does the need for a Variance involve more than economic considerations?  Yes No D  Why: Wast derations involve more than elonomic reasons



#### City of Crosslake Planning Commission/Board of Adjustment

### FINDINGS OF FACT SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Planning Commission/Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute Chapter 462. The Planning Commission/Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.							
1. Is the Variance Yes Why:	re request in harmony with the purposes and intent of the Ordinance?  No						
2. Is the Variance Yes Why:	e consistent with the Comprehensive Plan? No						
3. Is the property the Land Use Yes Why:	y owner proposing to use the property in a reasonable manner not permitted by Ordinance?  No						

4.		iance of a Varia No	nce maintain th	e essential chara	acter of the locality	7?
	Is the need e property ov Yes Why?		due to circumst	ances unique to	the property and r	not created by
6.		ed for a Varian No	ce involve more	than economic	considerations?	