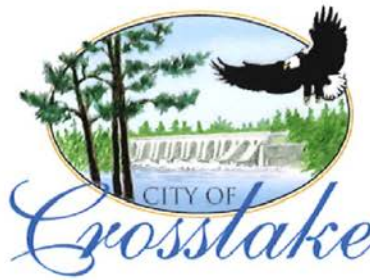


City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

June 23, 2023

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: City of Crosslake Parks & Recreation Department

Authorized Agent: N/A

Site Location: 14126 Daggett Pine Road, Crosslake, MN 56442

Variance for:

- Electric changeable message sign (ECMS), where Chapter 26, Sec. 26-863 (3) h) states electronic changing message signs are prohibited

To construct:

- 10 foot long x 8 foot high ECMS as part of a monument, where Chapter 26, Sec. 26-864 (16) states a community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: City of Crosslake Parks & Recreation Department

Parcel Number(s): 14090749

Application Submitted: May 11, 2023

Action Deadline: July 9, 2023

City 60 Day Extension Letter sent / Deadline: NA / NA

Applicant Extension Received / Request: NA / NA

City Council Date: NA

Authorized Agent: TJ Graumann, Director of Parks, Recreation & Library

Variance for:

- Electric changeable message sign (ECMS), where Chapter 26, Sec. 26-863 (3) h) states electronic changing message signs are prohibited

To construct:

- 10 foot long x 8 foot high ECMS as part of a monument, where Chapter 26, Sec. 26-864 (16) states a community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

Current Zoning: Public

Existing Impervious Coverage:

n/a

Proposed Impervious Coverage:

n/a

- A compliant septic compliance inspection dated 11.2.2021 is on file

Parcel History:

- February 2005 – Approved Conditional Use Permit to exceed 50 cubic yards of dirt
- May 2006 – Approved Conditional Use Permit to construction an addition
- September 2010 – Installation of steps
- October 2012 – Construction of new driveway about 42 ft east of the existing driveway
- October 2012 – Compliant septic compliance inspection

Agencies Notified and Responses Received:

County Highway Dept: N/A

DNR: No comment received before packet cutoff date

City Engineer: N/A

Lake Association: No comment received before packet cutoff date

Crosslake Public Works: No comment received before packet cutoff date

Crosslake Park, Recreation & Library: N/A

Concerned Parties: No comment received before packet cutoff date

POSSIBLE MOTION:

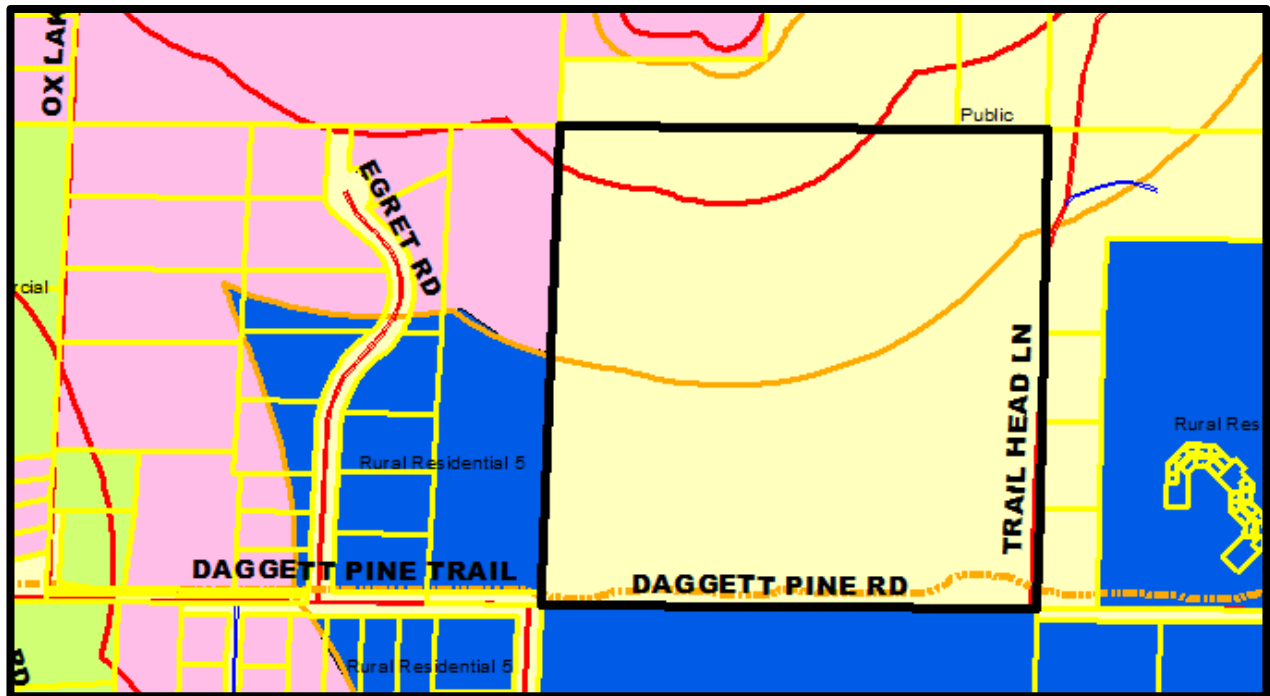
To approve/table/deny the variance to allow:

- Electric changeable message sign (ECMS), where Chapter 26, Sec. 26-863 (3) h) states electronic changing message signs are prohibited

To construct:

- 10 foot long x 8 foot high ECMS as part of a monument, where Chapter 26, Sec. 26-864 (16) states a community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

As shown on the detailed packet information





Road to sign approximately 50ft

Proposed Sign Design

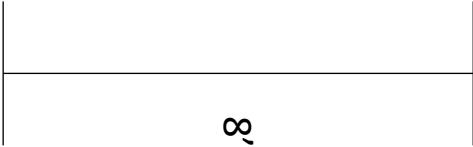
10'

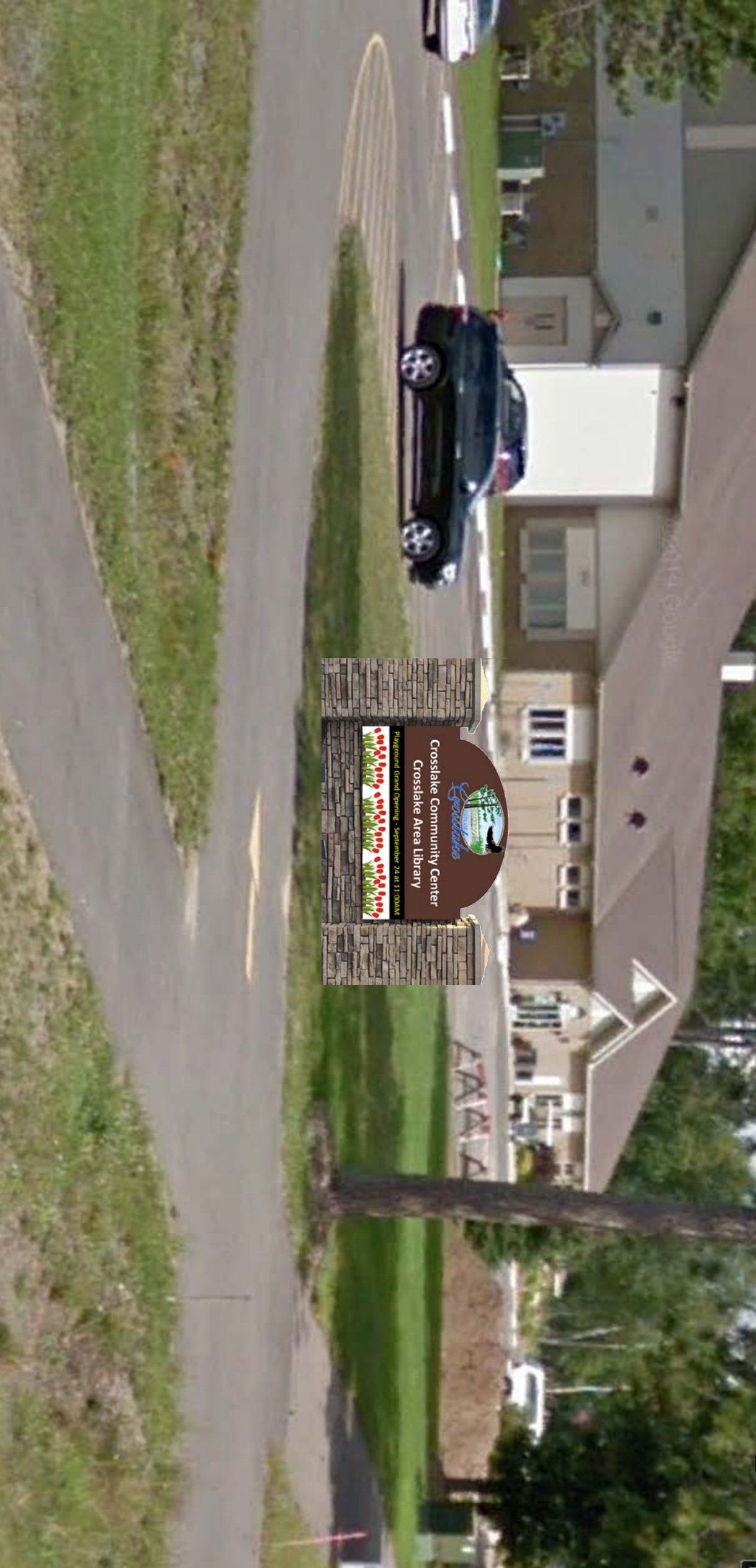


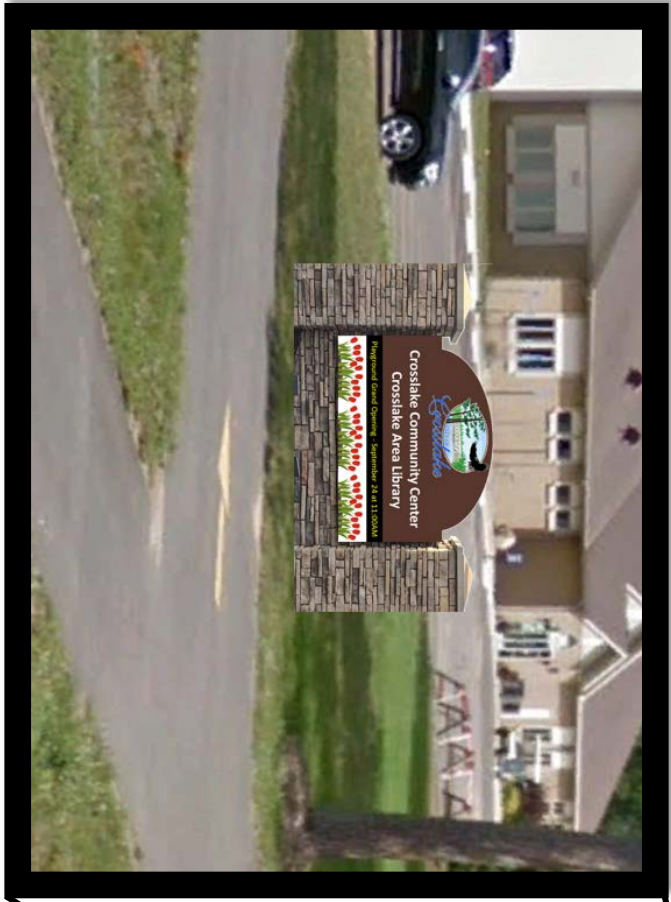
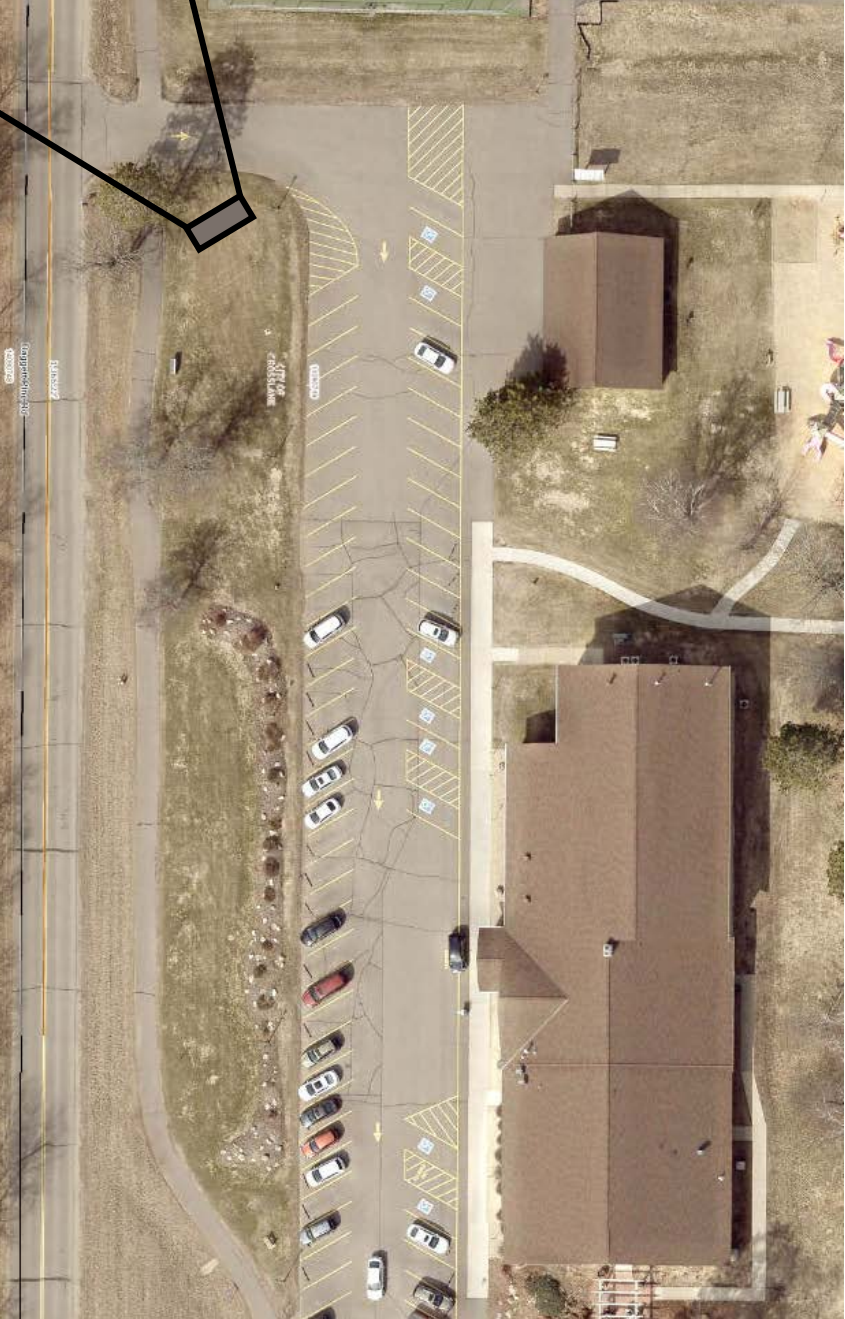
LED PORTION



8'









Road to sign approximately 50ft

Proposed Sign Provisions

- The electric changeable message sign (ECMS) shall be part of the freestanding business identification sign.
- Text display only, no images.
- The message shall only display one color.
- May not flash, animate, scroll, or otherwise move, or transition from one message to another in a moving manner. The transition between messages shall be instantaneous.
- Each message shall be continuously displayed for a minimum of fifteen (15) minutes before changing to another message.
- The sign may only be lit between the hours of 7:00 AM and 10:00 PM (park hours) and shall be equipped with an automatic timing switch that assures compliance with this restriction.
- The message shall be associated with the Crosslake Community Center and/or City of Crosslake related meetings, activities, events, etc.

Other notes:

- The sign will be one-sided.
- Our parking lot has one entrance and one exit. The sign is located at the entrance of the parking lot.
- The signs position will not hinder the view of a driver if they are using the entrance to exit the parking lot.



Variance Application

Planning and Zoning Department

13888 Daggett Bay Road, Crosslake, MN 56442

218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 7/c

Permit Number: 230078V

Property Owner(s): City of Crosslake

Mailing Address: 13888 Daggett Bay Rd.

Site Address: 14126 Daggett Pine Rd.

Phone Number: 218-692-4211

E-Mail Address: tgrawmann@crosslake.net

Parcel Number(s): 14090749

Legal Description: SE 1/4 of NW 1/4

Sec 9 Twp 137 Rge 26 ☐ 27 ☒ 28 ☐

Lake/River Name: MacClain

Do you own land adjacent to this parcel(s)? ☒ Yes ☐ No

If yes list Parcel Number(s) 14090755, 14090762, 14090505, 14090763, 14090765, 14090766,

Authorized Agent: 14090760, 14090758 plus

Agent Address: na

Agent Phone Number: na

Signature of Property Owner(s) [Signature]

Date 4-28-23

Signature of Authorized Agent(s) na

Date na

- All applications must be accompanied by a signed Certificate of Survey
- Fee \$500 for Residential and Commercial Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/Board of Adjustment at a public meeting as per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 5-11-2023 Land Use District Public

Lake Class na Septic: Compliance 11-2-2021 SSTS Design: na Installation yes

Variances

(Check applicable requests)

- ☐ Lake/River Setback
- ☐ Road Right-of-Way Setback
- ☐ Bluff Setback
- ☐ Side Yard Setback
- ☐ Wetland Setback
- ☐ Septic Tank Setback
- ☐ Septic Drainfield Setback
- ☐ Impervious Coverage
- ☐ Accessory Structure
- ☐ Building Height
- ☐ Patio Size
- ☒ Sign
- ☐



Practical Difficulty Statement

Pursuant to City of Crosslake Ordinance Article 8 – Variances may be granted when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty”.

Please answer the following questions regarding the “practical difficulty” for your variance request.

1. Is the Variance request in harmony with the purposed and intent of the Ordinance?

Yes ☒ No ☐

Why: *Signs are allowed*

Defer to the Planning Commission/Board of Adjustment

2. Is the Variance consistent with the Comprehensive Plan?

Yes ☒ No ☐

Why: *Signs are allowed in public zone areas*

Defer to the Planning Commission/Board of Adjustment

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes ☒ No ☐

Why: *Signs are allowed within said property*

4. Will the issuance of a Variance maintain the essential character of the locality?

Yes ☒ No ☐

Why: *The sign dimensions would be within the allowed dimensions*

5. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes ☒ No ☐

Why: *Yes, to promote programs/activities for the general public*

6. Does the need for a Variance involve more than economic considerations?

Yes ☒ No ☐

Why: *It allows the request for a electronic changing sign where they are prohibited.*



City of Crosslake Planning Commission/Board of Adjustment

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Planning Commission/Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty” according to Minnesota Statute Chapter 462. The Planning Commission/Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are “practical difficulties” in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No

Why:

2. Is the Variance consistent with the Comprehensive Plan?

Yes No

Why:

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes No

Why:

4. Will the issuance of a Variance maintain the essential character of the locality?

Yes No

Why:

5. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes No

Why?

6. Does the need for a Variance involve more than economic considerations?

Yes No

Why: