



WORKSHOP NOTES
City of Crosslake
Planning Commission/Board of Adjustment
NOVEMBER 16, 2023
10:00 A.M.
Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Bill Schiltz; Mark Lindner; Jerome Volz; Kristin Graham; Alternate Joel Knippel; Alternate David Fuhs

Absent: Liaison Council Member Aaron Herzog

Staff: Peter Gansen, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

Attendees: David Nevin

2. Wessels opened the workshop; Bill Schiltz took over upon Wessels departure
3. Chapter 26 Land Use; Code of Ordinance for the City of Crosslake
 - 3.1 Land Use Ordinance discussion topics:
 - Land Use Table –
 - All the Accessory Structure item lines – all CUP where allowed
 - Sign section
 - Real estate signs
 - Enforcement, whether on personal property, on someone else's property or road ROW
 - Electronical changing signs (Community Center)
 - 3.2 Accessory structure discussion:
 - Accessory structure wall height diagrams, size, color, permit requirement procedure types (CUP), visual appearance, the added control using a CUP, which districts should use a CUP
 - Gansen handed out exterior accessory structure diagrams, examples of the structure appearance to be utilized in the definition section of the Land Use Ordinance
 - Possibly have a blanketed area that would not need to do a CUP, but the control over them would be lost
 - Conditions cheat sheet to be updated as needed and to be handed out at the appropriate CUP DRT meetings
 - 3.3 Enforcement:
 - Signs – how do you collect a fine from someone who does not own property in Crosslake
 - Gansen made a call to the cargo container supplier and explained our ordinance
 - Nevin requested Gansen to contact Alex or an attorney to help put together a warning type of letter of what would happen if you don't follow the ordinance or an approval motion on a CUP made by the commissioners
 - 3.4 The commissioners agreed that Gansen should start the ordinance change procedure