

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday January 28, 2026

Crosslake Community Center 9:00am

Present: Chair Peter Graves, Heather Jones, Ann Schrupp (via Zoom), Joe Albrecht, Mary Jo Fritsvold, David Rogers, Parks and Recreation Director TJ Graumann, City Council Liaison Mayor Jackson Purfeerst

- I. The meeting was called to order at 9:01 am
- II. Approval of Agenda
Motion to approve the agenda.
Mary Jo/Heather Favor: All Opposed: None
- III. Appointment of Chair
Heather Volunteered for the position
Motion to appoint Heather as Chair
Joe/Mary Jo Favor: All Opposed: None
- IV. Appointment of Secretary
Peter nominated Ann and volunteered to be the backup for when Ann is not present.
Motion to appoint Ann as Secretary
Peter/Joe Favor: All Opposed: None
- V. Approval of Minutes
Motion to approve minutes of November 2025 meeting.
Ann/Joe Favor: All Opposed: None
- VI. Old Business
 - A) Robert Street Access – TJ is working on a plan for this and will have one before Spring. Camera will stay up at Robert Street, the other camera will move from East Shore to another location, not yet determined.
 - B) Kiosk Sites – A map and application process for sponsorships are still being worked on. Two of the kiosks are already up, by the school and on Hwy 3 by Andy's.
 - C) Meeting Times – after discussion we agreed to continue with the morning meetings.
- VII. New Business
 - A) County Road 103 shared-use trail – In 2028, the County will be reconstructing the intersection of 3/103/36. The City Council has approved an archaeological study along County Road 103 from Perking to County Road 3. The report indicates that archaeological artifacts may be present, which could place certain constraints on future trail development. If we view this as a high-priority opportunity, we need to be proactive in our planning efforts — pursuing funding and finalizing a plan that aligns with the County's 2028 construction timeline. **Motion to recommend continued efforts to extend the trail down Cty Rd 103 from Cty Rd 3.**

Joe/Mary Jo

Favor: All

Opposed: None

VIII. Other Business

A) Updates

- i. December Council Actions – Approved the Draft 2026 fee schedule.
- ii. Park Master Plan Phase 2 – Working with contractors to get cost estimates, HyTec will join us next month to go over opportunities. TJ looked into pricing for splash pads, included info in our packets.
- iii. 2025 Review (annual report) – We received copies and went through some of the numbers. The report will be added to the website.
- iv. 2026 Outlook – In partnership with Pal we will be adding a GAGA Ball Pit, two bike repair stations, and doing more tree planting. TJ is still working on the nature play area and we will be adding a cold storage building.
- v. Trail Projects
 - a) CSAH 3 Trail extension – met with Widseth and CWC to go over the preliminary plan, more to come on this in the next couple of months.
 - b) Brainerd Lakes Area Vulnerable Users Plan – five proposals were submitted, Bolton and Menk was selected as consultant on the project. More to come in the next couple of months.
 - c) Trail feasibility plan – InputID was closed January 1. The project steering committee will meet Feb 4 to review the findings and discuss next steps.
- vi. Winterfest – The park will once again host activities on Friday night, Feb 6, from 5:30-7:30. Activities include sledding, skating, fire pits with smores, horse drawn wagon ride, chuck a puck, food truck and more.
- vii. 2026Commission list – TJ handed out the list.

B) Comments from the commission – Heather mentioned that the new sledding hill is great! Peter mentioned that we should be looking for volunteers for things around the community center to help the staff.

C) Pequot Lakes Community Education Update – Joell was not in attendance.

D) Community School Update – Heidi let us know that the school has service projects to do and they would be a resource if we are looking for volunteers. They are doing their Trout program again, the eggs have hatched and will be released in the spring. They are hosting Cabin Fever on Feb 6, 3:30-5 during Winterfest. They also have their spaghetti dinner fundraiser coming up on Feb 20.

VI) Open Forum – None

VII) Adjourn

Motion to adjourn.

Heather/Mary Jo

Favor: All

Opposed: None