

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday November 19, 2025

Crosslake Community Center 9:00am

Present: Chair Peter Graves, Heather Jones, Ann Schrupp, Joe Albrecht, Kera Porter, Parks and Recreation Director TJ Graumann, City Council Liaison Mayor Jackson Purfeerst

- I. The meeting was called to order at 8:58 am
- II. Approval of Minutes  
Fix title of minutes to include library, fix Barstow to Barstock.  
**Motion to approve minutes of June 2025 meeting.**  
**Ann/Joe Favor: All Opposed: None**
- III. Old Business
  - A) South Bay Park Management Plan, Phase II Plan – This was discussed with PAL. We will start with signage, add memorial benches if they come in. We discussed removing the dock from the plan.  
**Motion to remove the dock from the plan and update the dates of the South Bay Park Management Plan.**  
**Joe/Ann Favor: All Opposes: None**
- IV. New Business
  - A) Park Master Plan Phase II Cost Level Estimates – Plan to look at cost level estimates before opening Gordian Process.  
**Motion to pursue cost level estimates for phase 2.**  
**Heather/Kera Favor: All Opposed: None**
  - B) Proposed Fee Schedule Changes 2026 – This would be the first substantial change in fees since 2012. The commission looked at the current fee schedule. TJ will provide us with the new fee schedule when it is complete, and he will present it to council for approval.  
**Motion to change the pickleball primetime to 8am-11am effective in 2026.**  
**Ann/Heather Favor: All Opposed: None**
- V. Other Business
  - A) Updates
    - i. Robert Street Access, Right of Ways that lead to water – this was discussed at a public works meeting, they have two concerns, road integrity, and AIS. There was a motion at their meeting to close the ROW's, it died with no second.

Discussion about the Robert Street access, making it narrower, adding no parking signs to the street. TJ will meet with WAPOA and the DNR to discuss further. We also discussed possible improvements to the landing.

- ii. Pickleball Advisory Committee – last draft reading was November.
- iii. Brainerd Lakes Area Vulnerable Users Plan – RFP sent out.
- iv. Trail Improvement Study, Input ID – inputid is live and taking input through December.
- v. Potential Trail Kiosk Placements – A small group went out to look at placements; Peter gave us an update. We are to decide where they go and need a plan for them. Currently looking at the Loon Center, the school and by the bench on Hwy 3 across from the old Judy's building. Other potential locations include the campground, town square, yellow house.

**Motion to have the Parks and Recreation, and Library Commission develop a plan for the locations of the kiosks and an application process for sponsorships.**

**Joe/Ann**

**Favor: All**

**Opposed: None**

- vi. Pine River Overlook Park Improvement – Cornhole boards were installed.
- vii. Misc. – the city received a \$50,000 sourcewell grant to build a cold storage building. We also received a grant for a hydration station.

B) Comments from the commission – Joe brought up moving the meeting back to 2pm with a liaison from council at every meeting. We agreed to add it to the agenda for next month for further discussion. Kera will be gone until March. There is now indoor Pickleball in Crosslake 7 days a week, the school, community center, and log church all have play times.

C) Pequot Lakes Community Education Update – Joell was not in attendance.

D) Crosslake Community School Update – Heidi was not in attendance.

VI) Open Forum – None

VII) Adjourn

**Motion to adjourn at 9:50am.**

**Ann/Heather**

**Favor: All**

**Opposed: None**