

**Crosslake Parks & Recreation/Library Commission Minutes**  
**Wednesday, March 27, 2023**  
**Crosslake Community Center 2:00 P.M.**

Present: Chair Peter Graves, Ann Schrupp (via Zoom), Kristin Graham, Mary Jo Fritsvold, and Parks and Recreation Director TJ Graumann

Not in attendance: Heather Jones, Kera Porter, Council Liaison Jackson Purfeerst

- I. The meeting was called to order at 2:00 pm.
  
- II. Approval of Agenda  
**Motion to approve the agenda**  
**Kristin/Mary Jo                      Roll Call Vote: All              Opposed: None**
  
- III. Approval of February Minutes  
Motion approve February minutes as stated with the correction of Mary Jo's name.  
**Ann/Kristin                      Roll Call Vote: All              Opposed: None**

**IV. Old Business**

A. Park Master Plan Update, Bolton & Menk

It was the consensus of the group that they are frustrated with Bolton & Menk and their response time regarding the updated plan. The updated plan was sent Monday evening which only gave members two days to look it over. Kristin questioned why we are rating a skating rink over a splash pad. TJ said it is still in the 'potential addition' category. We will monitor the use of nearby communities that have splash pads to see if that takes the pressure off of us. TJ is still concerned about the cost level estimates and would like to possibly reach out to local contractors to get a cost comparison. Before that, he would like to meet with members on city council. It was agreed upon that the best way to share this plan to the public is to host an open house. This way, the community can voice their opinion and we may end up hearing some really good ideas. TJ will meet with each council member and return to the commission with updates.

B. Outdoor Pickleball Tournament Requests from 501C3's

TJ provided the board with a draft pickleball court rental policy. Discussion ensued regarding what should be discussed in the policy. TJ will work on firming up specifics and bring it back to the board at a future meeting.

C. Entrance Sign Discussion

Peter mentioned that it may be a good idea to pause design work on our community center entrance sign. The city is planning on installing a welcome sign at 3 & 66, adjacent to the forthcoming roundabout. In an effort to be cohesive with the community, the group agreed that it is a good idea to wait and see what is installed at 3 & 66.

D. Memorial Donation Policy (action/motion)

TJ presented a draft Memorial Donation Policy to the board.

**Motion to send the draft memorial donation policy to the city attorney for their review and then bring it to city council for approval.**

**Mary Jo/Kristin**

**Roll Call Vote: All**

**Opposed: None**

V. New Business

A. Library Logo Redesign

Mirroring the efforts in creating a parks and recreation logo, the goal is to establish better brand recognition for the library. The logo will be utilized on flyers, social media posts, etc. TJ presented a draft redesign of the library's logo, discussion ensued. It was the consensus of the board to wait for input from the new Library Coordinator.

VI. Other Business

A. Staff Report

i. Sourcewell Grant Opportunity

TJ informed the board that this grant is only eligible for applicants who are looking to repair or remodel existing city facilities (e.g., city hall, police department, fire hall, community center). Ann asked if we could utilize a local sales tax to fund some of the amenities we are proposing in the park master plan. TJ said that there is a moratorium on new local sales tax proposals through the 2025 legislative session.

ii. Library Update

The new Library Coordinator, Karen Field, will be starting mid-April. TJ thanked the library volunteers for ramping up their efforts and making it a seamless transition. TJ said it has been a great learning experience for him to get to know more about the day-to-day operations.

B. Comments from Commission

Mary Jo mentioned that, while we are talking about some of these topics, it would be nice to go around the room and offer each member time to comment.

C. Pequot Lakes Community Education Update

Joell listed a handful of things they are working on in community education and in the district.

- Creating a summer brochure
- Footloose production
- Changes to their drivers ed program
- Finalizing a district strategic plan
- Brainstorming new ways to distribute newsletters

VII. Open Forum – none

VIII. Adjourn

**Motion to adjourn. 3:24**

**Mary Jo, Ann**

**Roll Call Vote: All**

**Opposed: None**