Crosslake Park, Recreation, and Library Commission Minutes

Wednesday January 24, 2024

Crosslake Community Center 2:00pm

Present: Chair Joe Albrecht, Heather Jones, Peter Graves, Ann Schrupp (via Zoom), Kera Porter, Kristin Graham, Parks and Recreation Director TJ Graumann, Parks and Recreation Manager Jane Monson

Not in attendance: May Jo Fritsvold

- I. Meeting was called to order at 2:00pm
- II. Approval of Agenda

Motion to approve agenda with addition of appointing a chair and secretary to new

business.

Heather/Peter Favor: All Opposed: None

III. Approval of Minutes

Motion to approve minutes of October 25, 2023 meeting with corrections.

Kristin/Kera Favor: All Opposed: None

- IV. Old Business None
- V. New Business
 - A) Appoint a Chair and Secretary Thank you to Joe for his years of service on the commission. And Congratulations to Jane who is retiring in February after 23 years of service with Crosslake Parks and Recreation.

Motion to appoint Heather as Secretary

Heather/Peter Favor: All Opposed: None

Motion to appoint Peter as Chair

Kristin/Kera Favor: All Opposed: None

B) Park Master Plan – Jim, a landscape architect with Bolton and Menk, joined the meeting via zoom. He presented us with a draft plan, including phases to help us in the cost planning. He had some questions for the commission. Hockey Rink questions were related to bleachers, players benches, and a penalty box. There was discussion and it was decided that we should add the players benches and penalty box and leave room for bleachers in the future. There was discussion about the skating ribbon. Do we want to stick with the ribbon? Other options are being considered, including a leisure rink on the East side of the Hockey rink. We also discussed the size and location of both possibilities. There was discussion about adding a splash pad to the plan. The current plan for pickleball courts is to add four to the west of the existing courts, which would

take out the current warming house (no one was upset about this). There were additional questions and discussion regarding the location of Pickleball and access to the new parking lot. Bathrooms were discussed, where they would go, would they be open all the time or only during business hours. There is a desire to make them available outside of the regular business hours. The Softball field will be moved to the NE and includes fenced dugouts in the plan presented to us. There would also be an additional parking lot near the softball field, which is also the trail head. We discussed maximizing additional parking, both by the softball field (24 spaces), and by the hockey rink (44 spaces). We may have to take one of the parking lot entrances out, and we request that one of the ADA parking spaces be moved closer to the dog park. The sledding hill will be moved to accommodate the new plan. We asked about storm water retention needs, it may be needed, but not sure at this point. Jim will check into code on the water retention, there is space if we need to add it. While looking at options for the leisure rink, we need to look at future needs and keep as much green space as possible. The timing and phases will need to be carefully considered and planned to limit disruption to other activities. The new warming house and pickleball courts will need to be done together. Bolton and Menk will amend the draft based on our discussion today.

- C) Pickleball Memorial Discussion An idea of using memorials as a fundraising option. Memorials have been contentious in the past. Peter informed us that there was a death in the pickleball community, other members have been asking if a memorial is possible. We discussed a possible "time limit" on memorial signage. TJ will research policies for memorials and bring the info back to the next meeting for us to review and decide if we want to send it to the council. The commission is directing TJ to research and talk to the city attorney before our next meeting.
- D) Park Dedication Fee Increase Peter went through the entire city fee schedule; it had not been done in 20 years. There are increases coming across the board, this includes Park Dedication Fees. The fee would go from \$1,500/new lot to \$1,850/new lot.

 Motion to recommend to council that the park dedication fee be increased to \$1,850/new lot.

Peter/Kera Favor: All Opposed: None

- VI) Other Business
 - A) Staff Report
 - i. PAL update -- PAL is working on next steps for the park.
 - Library Update The library is low on volunteers. Jane is working on getting things organized for her retirement and the new staff that will be coming in.
 - B) Comments from the commission THANK YOU JOE!!!!!
 - C) Pequot Lakes Community Education Update Joell was in attendance. The new community Education brochure is out, tumbling, skijoring, firearm safety, and snowshoe

yoga are some of the new offerings. All the Early Childhood Education classes are full. GLAPA is putting on a double feature, Alladin, and Space Pirates. The school district is working on a new strategic plan and looking at next steps after the referendum failed in November.

- VII) Open Forum None
- VIII) Adjourn at 3:39 PM

 Motion to adjourn.

 Kristin/Kera

Favor: All Opposed: None