

Crosslake Parks & Recreation/Library Commission Minutes
Wednesday, October 25th
Crosslake Community Center 2:00 pm

Present: Mary Jo Fritsvold, Ann Schrupp, Peter Graves, Kera Porter, Kristin Graham, Chair Joe Albrecht, Jane Monson, Library Manager, TJ Graumann, Parks, Recreation & Library Director

Public: Jeff Benson

I. Call to Order 2:00 pm

II. Approval of Agenda

Motion to Approve Agenda: Ann/Kristin Favor: All Opposed: None

III. Approval of Minutes

Motion to approve Minutes from Wednesday, September 27, 2023 with the following correction: Section V, Part A, Row 4 edit to read “but the ROW does due to the Fifty Lakes/Manhattan Beach portion”. Peter/Ann Favor: All Opposed: None

IV. Old Business

Update on park signage—TJ has been in contact with Upland Sign Designs who have provided a concept design. The sign would be one-sided, without masonry or LED lighting. The cost would be \$750.00. Peter commented on how much better the berm looks after the new landscaping has been completed.

V. New Business

Due to the presence of Mr. Benson pertaining to the ROW Vacation, Chair Joe stated the New Business items would be reversed.

B) Glencrest Beach ROW Vacation Application

A site visit of the ROW was conducted on October 24, 2023 where it was determined both neighboring parties are using the ROW as a part of their driveway and there appears to be no reason the City would want to utilize the ROW in the future due to the incredibly steep bank making access to the lake nearly impossible. Discussion ensued.

Motion: To approve the Glencrest Beach ROW Vacation Ann/Peter Favor: All Opposed: None

A) Library Volunteer Policy Update

The Library Manager is requesting the Commission set written age requirements for Library Volunteers for clarification purposes. Currently the Policy states no age requirements, (other than you must have a parent’s written permission to volunteer if you are under 18), and it appears to be up to the discretion of the Library Manager and/or an unwritten understanding. Discussion ensued.

Motion to Update the Library Policy as determined; Page 4, Paragraph 4 shall now read: “Volunteers must be a minimum of 15 years of age and must be able to responsibly perform assigned duties/tasks unsupervised. Volunteers must be at least 18 years of age to operate the Circulation Desk.

Volunteers shall complete a release to the City of Crosslake for a required, routine background check.”

Ann/Kristin Favor: All Opposed: None

VI. Other Business

A) Staff Report

1. October Council Actions-- Approved Park Dedication in the amount of \$16,500.00
2. Hockey Rink Update-- TJ has ordered the removal of the temporary hockey boards as they have outlived their life expectancy and may be determined unsafe or dangerous. A skating area will be flooded directly on the ground in that location. TJ is working with Bolton Menk on a future rink design concept for the area. The Pickleball Club will begin fundraising efforts for their portion of the future concept soon. Discussion followed. TJ will create a spreadsheet of Pickleball income since May of 2022 for this Commission's information as it relates to any future park design.
3. Overlook Park-- The following progress has been completed or is being made in regards to the new park: posts are now in place for fencing around the porta-potty area, cameras will be installed yet this fall, and a quote is being prepared for a future irrigation system. The PAL Foundation will be working on Phase II which includes fundraising for a new roof and floor epoxy for the shelter.
4. ROW Task Force Update-- The Task Force met recently and determined location signs should be placed on ROW's before releasing locality information to the public. This will be done in the Spring. The Commission discussed ongoing site visits as any vacation applications come in. It was decided to continue with these visits as it is a very beneficial tool when determining the value/usefulness of the ROW to the City.

B) Comments from the Commission-- Ann complimented TJ on the outstanding job he does as Director and stated that he is a real asset to the City. The Members were in agreement and Mary Jo also stated she appreciated TJ's open-mindedness when considering requests and solutions to issues which is greatly appreciated.

C) Pequot Lakes Community Education Update—N/A

VII. Open Forum

N/A

VIII. Adjourn

Motion to Adjourn: Ann/Peter Favor: All Opposed: None