

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday April 26, 2023

Crosslake Community Center 2:00pm

Present: Chair Joe Albrecht, Heather Jones, Kera Porter, Peter Graves, Ann Schrupp, Kristin Graham, Mary Jo Fritsvold, Parks and Recreation Director TJ Graumann, Parks and Recreation Manager Jane Monson

- I. Meeting was called to order at 2:00pm
- II. Welcome, Mary Jo! Welcome our new member to the commission.
- III. Approval of Agenda
Motion to approve agenda.
Peter/Kera Favor: All Opposed: None
- IV. Approval of minutes
Motion to approve minutes of March 22, 2023 meeting as written.
Peter/Kera Favor: All Opposed: None
- V. Old Business - None
- VI. New Business
 - A) Right of Way Vacation Application for David Webster on Whitefish Ave. TJ, Joe, and Peter visited the site prior to the meeting and provided photos to the commission. Kevin McCormick, Land Design Solutions, and one of the adjoining property owners were in attendance. This request consists of two adjoining 10' ROW's, for a 20' path from Whitefish Ave to Island Lake. Kevin spoke to the request on behalf of the adjoining property owner. He brought copies of the plat map to show the ROW's being discussed and his clients' properties, he also highlighted another ROW on the original map that has since been lost to the City. The Webster's have purchased land on both sides of the ROW. The Webster's are asking that the 20' ROW be vacated. They argue that the ROW is unused by the public and necessary to continuity of their property, they state that it does not allow safe access to the water and is not currently used by the public. Peter spoke about the site, as he had visited the day prior. Peter stated that it is a beautiful piece of land with great views of Island Lake. It was discussed that since this ROW is not marked it is impossible to say if it would be used if people were aware that it was there. Peter feels that due to the location and ease of access, it would be used. Discussion was had about the difference between "not used" and "useless". It is felt by members of the commission that visited the site that this ROW is very usable. It was previously used as a horse path to the lake. There was discussion about the MN statute regarding the

vacation of streets. The statute states that “No vacation shall be made unless it appears in the best interest of the public to do so...”. Kevin brought up the Edgewater beach ROW that was lost to the city during a re-plat many years ago. He argued that this ROW is smaller and should be vacated. Kevin stated that the property owners currently have no plans to build on the property. He believes that having a ROW in the middle of their property is not fair to them. The commission questioned that based on them purchasing properties on both sides of an existing ROW.

There were 2 separate motions, the first died with no second, there was additional discussion about these points during and between the motions with Kevin accusing the commission of not doing their jobs properly.

Motion to recommend allowing vacation of the Pine Lane Roadway and Pine Landing ROW's, 20' total.

Kristin

No second, motion died

Motion to recommend denying the application to vacate the Pine Lane Roadway and Pine Landing ROW's, 20' total.

Peter/Kera

Favor: 4

Oppose: 1

Motion passed

VII. Other Business

A) Staff Report

- i. ROW Inventory Update/additional discussion about ROW's – Commission discussion regarding ROW's and the process we currently use to make recommendations on vacations. TJ showed us the spreadsheet he has been working on to identify all the ROWs in the city. We discussed getting times scheduled to start visiting and inventorying them with notes regarding potential use. TJ will work on getting times set up to get this finished, it was the consensus that we need to have more/better information about these to make the best decisions moving forward.
- ii. Pine River Overlook Park – PAL is about half way to their fundraising goal. There will be signs going up on Cty Rd 3 soon to show where the park is located, TJ is working with the county on this.
- iii. Rink Committee Update – Council approved the recommendations from the commission, PAL, and the Rink Committee, to go to the the city engineer to get pricing for getting pricing/plans for a rink. TJ spoke to Phil Martin about what it would cost to get all of this together, he stated around \$15,000 for plans, conceptual views, location planning, etc. (professional services).

Motion to recommend the city works with Bolton and Menk to develop a conceptual design along with planning level cost estimate and rendered plan for a community rink, warming house, and recreational rink. Cost not to exceed \$15,000.

Heather/Ann

Favor: All

Oppose: none

- iv. South Bay Park Update – TJ is working with the archeological survey company. The archeological survey is scheduled for this spring.
- v. Breezy Point Disc Golf Course Discussion – Due to time we will move this discussion to next month.
- vi. Sign Update – TJ went to the DRT with Planning and Zoning regarding the variance request. TJ will go to the June P&Z meeting to make the proposal.
- vii. Summer Youth Program – A youth coordinator has been hired. TJ and Jane will meet with her next week to come up with a plan for the position and program.
A tennis instructor was found so lessons will be offered. The instructor is a former head coach in Willmar.
- viii. Comments from the commission – Joe mentioned that plans for the single-track bike trails we have discussed will be put off until next fall – it is still being discussed.

B) Pequot Lakes Community Education Update – no update today, Joell was not in attendance.

VIII. Open Forum – None

IX. Adjourn at 3:20PM

Motion to adjourn

Ann/Peter

Favor: All

Opposed: None