

Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, December 15, 2021

Crosslake Community Center 2:00 p.m.

Members Present: Chair Joe Albrecht, Mic Tchida, Darrell Shannon, Ann Schrupp, Heather Jones, Kristin Graham, Sandy Melberg, Kera Porter, Council Liaison John Andrews, and Parks and Recreation Director TJ Graumann

I. Meeting was called to order at 2:00 pm.

II. Approve November Minutes

Motion: to approve Minutes from November 17, 2021 as written.

Mic/Ann Favor: All Opposed: None

III. Old Business

A. Youth Member of Park/Library Commission

The updated draft proposal for a Youth Member was presented.

Motion: To accept the proposal as submitted.

Darrell/Ann Favor: All Opposed: None

A draft amendment to the City Ordinance was presented. After reading through the draft amendment, a motion was entertained.

Motion: Recommend that City Council approve the amendment to the City Ordinance as written.

Ann/Sandy Favor: All Opposed: None

B. ROW Vacation Application Process

The Public Works Commission discussed the ROW Vacation Application Process at their regular meeting on Monday, December 6. In that meeting, they made three suggestions. 1) to add 'whichever is greater' to paragraph two under Submission of ROW Vacation Applications "either within the 350-ft radius, entire plat or *whichever is greater*", 2) identify who will notify the public of commission meetings, 3) who will take minutes at the DRT meeting.

It was the consensus of the commission to include "whichever is greater", city attorney to notify the public and the Park and Recreation Director shall be in charge of recording minutes.

IV. New Business

A. Comprehensive Plan

TJ reported a brief summary from the Comprehensive Plan Workshop that was held on Wednesday, December 8. From that meeting, each member identified three projects from the list that they would like to include in the survey.

TJ presented a draft survey to the commission. After going through the survey, the commission suggested a few revisions. TJ will bring the revised draft survey to the January meeting for approval.

V. Other Business

A. Staff Report

1) Playground Update — At their last meeting, City Council approved a donation from Dick Dietz for \$80,000.00 to be used to purchase the Mary Lu Dietz Obstacle Course. TJ presented a slideshow of the obstacle course with renderings

2) Intern Update — The job description and job announcement are ready to be sent out. The PAL Foundation will add \$4/hour on top of the \$12/hour provided by Sourcewell.

3) Snowshoe Trail Expansion Update — Deb Dahlke has marked the entire snowshoe trail and is continuing her efforts expanding the trail.

4) Outdoor Amenities Update — Due to the lack of snow and warm temperatures the outdoor amenities are at a standstill. Contingent on the weather, we are hopeful that the hockey rink will be open by Christmas.

B. Comments from Commission

1) Darrell Shannon mentioned that he would like to serve a second term on the commission.

2) Darrell asked if commission would like to move meetings back to City Hall so members could Zoom in. TJ will check with Char to see if members can call in via telephone rather than Zoom in.

VI. Open Forum

No community members in attendance.

VII. Adjourn

Motion to Adjourn: Mic/Ann Favor: All Opposed: None