

Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, February 24, 2021

Crosslake City Hall 2:00 p.m.

Present: Joe Albrecht, Darrell Shannon, Alternate Kera Porter, Parks and Recreation Director TJ Graumann. Via Skype: Ann Schrupp, Sandy Melberg, Heather Jones, Kristin Graham, and Council Liaison John Andrews

Guests Present: Planning and Zoning Administrator Jon Kolstad, Neal and Elaine Bailey, and Sue Scharenbroich

I. Meeting called to order at 2:00 pm. by TJ Graumann in the absence of the Commission Chair.

II. Approval of Minutes

Motion to Approve Minutes from January 27, 2021 as written: Joe/Darrell Favor: All

III. Welcome new Commission Members

TJ welcomed new Members and Alternates to the Parks and Recreation Commission.

IV. Approve Meeting Dates for 2021

TJ proposed changes to the regular scheduled meeting dates due to the 2021 holiday season.

Motion to Accept Changes to the 2021 Meeting Schedule: Joe/Anne Favor: All

V. Review Application for ROW Vacation/Move

ROW Re-location Applicants, Neal and Elaine Bailey, were present to answer any questions the Commission may have in regards to their application to relocate the ROW (between Parcels 14010718 and 14010720 of Whitefish Ave.). In order to allow for the purchase of additional property from their neighbor and for each owner to have a continuous property line adjacent to the ROW, they are requesting the re-positioning of the ROW.

Darrell asked why the parties don't just ask for vacation of the ROW and pay a fee. Jon Kolstad, Planning and Zoning Department Head, explained that you cannot collect fees or payments for the ROW's. After discussion, the following motion was entertained:

Motion: To Approve the ROW Request as Submitted: Darrell/Joe Favor: All

VI. West Shore Drive Trail Snow Removal Discussion

The Parks Department and City Hall have received a request from residents along West Shore Drive to remove the snow on the trail to allow for walking during the winter as was done along Daggett Pine Road this year. TJ explained the removal of snow along the Daggett Pine Trail was authorized by the City Council for this year only because of special circumstances, (the Community Center gym being unavailable for public walking due to COVID). That was the only trail in the system that has been cleared. Sue Scharenbroich, representing the West Shore residents, addressed the Commission to support the clearing of the West Shore Trail as it is a wonderful amenity that is only being utilized during the months there is no snow. She pointed out, according to their Mission Statement, the Crosslake Parks and Recreation Department is to provide recreational services that positively impact the health and quality of life in the community. Also, the trails are a community building amenity.

After lengthy discussion, TJ suggested he prepare for the Commission's next meeting a spreadsheet which will analyze the costs in vehicle maintenance, staff hours, etc., to provide this service. The records for the current year's expenses on the Daggett Pine Trail are being kept for the City's information. They will be considered before any recommendations for next year will be made. If it is the Commission's recommendation to support all trails be cleared in the winter months, and it is approved by the Council, TJ would like to see a policy put in place before the next winter season in regards to budgeting, snow removal priorities, etc.

VII. PAL Foundation Sponsored Pickleball Tournament

At their last meeting, the PAL Foundation discussed their desire to sponsor Pickleball Tournaments with the assistance of city staff and the Pickleball league.

VIII. Youth Programming Ideas

TJ reported that the youth baseball program will proceed as normal this year with registration forms being emailed and available online in the next week. He also inquired of the Members if anyone had any ideas for additional youth programs to be considered or implemented. As always, additional resources such as coaches would be needed.

IX. Fitness Equipment Updates

TJ reported he will be requesting several fitness equipment companies to provide bids for some of the older equipment in the weight room. Each year Capital Outlay includes money for these more expensive items. He will provide updates as needed.

X. South Bay Park Update

The Corp of Engineers has yet to set up a time to meet to review the three documents they have been provided including; 1) the Management Plan; 2) the Site Plan; and 3) the Improvement Plan. Until these plans have been approved the Archeological Survey cannot be scheduled.

XI. Open Forum

- 1) Parking at the Park Facility—it was brought to the Commission's attention an increased number of requests to utilize the Community Center's parking lot for private events have been coming in each summer. Staff recently discovered that at least one of the local VRBO's has been directing their renters to contact the Community Center to meet parking needs for large groups and/or events being held on their private property. The Staff would like the Commission to provide some direction as to what our policy should be regarding providing parking space for people who are not utilizing the facilities, and who may or may not be utilizing the parking facilities during open hours. Discussion on options, signage and control ensued. TJ suggested staff check on the current ordinance and make recommendations at the next meeting.
- 2) Commission Chair---the position of the Commission Chair is designed to be voted on annually. TJ will place this item of business on the next month's agenda.

XII. Adjourn

Motion to Adjourn: Darrell/Anne Favor: All