

**Parks, Recreation/Library Commission Minutes**  
**Wednesday, May 27, 2020**  
**2:00 PM Meeting Conducted Via Zoom**

**Members Present:** Darrell Shannon, Sandy Melberg, Ann Schrupp, Mick Tchida, Council Member John Andrews, CC/Lib. Manager Jane Monson, and Parks and Recreation Department Director, TJ Graumann

I. Call to Order

The meeting was called to order at 2:00 pm.

II. New Commission Member

TJ informed the Commission a new member, Kristin Graham, has been appointed to the Parks, Recreation/Library Commission.

III. COVID-19 Updates

TJ provided an overview of the policies and procedures the department has in place concerning the COVID-19 pandemic including park amenities, programs and the community center building.

- Park Amenities—Several of the park’s amenities are available for public use however, signage has been placed for public notice to “use at your own risk”, groups of more than 10 people are not permitted, and facilities, equipment, etc. are not being sanitized on a regular schedule. The tennis courts are open and USTA guidelines/recommendations have been posted.

- The dog park, disc golf course, and the community garden are also available at this time. Hand washing stations have been placed at these locations as a safety precaution. Satellite toilets have also been placed in the park for public use as they are easier to maintain than the shelter restrooms. Signs have also been placed on the existing trail system throughout the City. Commission member, Mick Tchida, suggested anchoring the signs into the ground rather than the current procedure of using safety cones as the wind frequently tips them over.

- Programs---Because the department has yet to receive direction from the Governor on opening dates, which programs will be allowed to proceed, etc., it is unsure what direction to take on many of the summer programs. Many of the large events scheduled for the Community Center this summer have already been cancelled or will be held in a virtual format. Programming, such as the youth and adult sports leagues, adult classes, and weight room availability, has yet to be determined.

- Building---The building currently remains closed to the public. No exact opening date has been established at this point in time. The Library has put a curbside pick-up and drop-off program in place. Patrons may call or email for selections Monday, Wednesday and Friday mornings. Orders are filled and they are notified when their materials are available. Pick-up is available Monday, Wednesday and Friday afternoons only. Once returned, materials are

quarantined for 24 hours before they are available for the next patron. The Commission was asked their opinion on the Summer Reading Program and recommended the program format be changed this year to reflect social distancing procedures and the uncertain opening date.

#### IV. Pickleball & Basketball Project Updates

TJ presented a detailed timeline of the new courts project. At this time the fencing is being installed. Members are welcome to drive by to check out the progress.

#### V. USTA Grant Update

TJ presented an update on the grant application process with the USTA for resurfacing of the tennis courts. The project would be funded in part through the Parks and Recreation Department budget as well. TJ is optimistic the City will receive some of the funding through the USTA and hopes to hear in the next couple of weeks of their decision. The best outcome would be to receive grant monies in time to surface both projects at the same time.

#### VI. Park Dedication Discussion

Developer Stuart Swenson has approached the Department inquiring as to the possibility of having Park Dedication fees waived for his project along County Road 66, especially in the case of the two existing buildings. Discussion ensued. The consensus of the Members was the project details presented were vague and that any redevelopment project should be liable for Park Dedication fees. The request for waived Park Dedication Fees should be denied.

The following motion was made:

**Motion—Park Dedication for the Swenson project should be paid on all units. Schrupp**

**Second: Tchida**

**Favor: All Opposed: None**

#### VII. Open Forum

No items brought forth.

#### VIII. Adjourn

**Motion to Adjourn at 2:55 pm: Schrupp**

**Second: Melberg**

**Favor: All Opposed: None**