

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 6, 2020
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)
3. Recognition of Retiring Firefighter, Dave Demcho

B. ORGANIZATIONAL MEETING APPOINTMENTS

1. Designate Acting Mayor – (Council Action-Motion)
2. Appointment of 2-Ex Officios to the Fire Relief Association (Mayor and City Administrator) (Council Action-Motion)
3. Approve Schedule of Regular Council Meetings – (2nd Monday of Month at 7:00 P.M.) (Council Action-Motion)
4. Appointment of Official Newspaper (Council Action-Motion)
 - a. Letter from Echo Publishing Re: 2020 Rates
 - b. Letter dated December 30, 2019 from Northland Press Re: 2020 Rates
5. Appointment of City Engineer (Council Action-Motion)
 - a. Letter dated December 31, 2019 from WSN Re: End of Year Recap and 2020 Fee Schedule
 - b. Letter dated December 30, 2019 from Bolton & Menk Re: 2020 City Engineering Services Proposal
6. Appointment of Legal Services (Council Action-Motion)
 - a. Civil (Breen & Person)
 - b. Labor (Johnson, Killen & Seiler)
 - c. Prosecuting (Crow Wing County)
 - d. Bond Counsel (Briggs & Morgan)
 - e. Bond Advisor (David Drown Associates)

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Joint Council/Planning and Zoning Commission Meeting Minutes of December 6, 2019
2. Council Workshop Meeting Minutes of December 6, 2019
3. Regular Council Meeting Minutes of December 9, 2019
4. Public Hearing Minutes of December 13, 2019
5. Special Council Meeting Minutes of December 16, 2019
6. City – Month End Revenue Report dated December 2019
7. City – Month End Expenditures Report dated December 2019
8. December 2019 Budget to Actual Analysis
9. Official Depositories – (Frandsen Bank, 4M Fund)
10. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, City Administrator, and City Clerk)
11. Approve 2019 Mileage Reimbursement Rate (Current IRS Amount is \$0.575)

12. Approve Weed Inspector – (Mayor Nevin)
13. Approve Assistant Weed Inspector – (Ted Strand)
14. Police Report for Crosslake – December 2019
15. Police Report for Mission Township – December 2019
16. 2019 Annual Police Report for Crosslake
17. 2019 Annual Police Report for Mission Township
18. North Ambulance Run Report – December 2019
19. Planning and Zoning Monthly Statistics
20. Planning and Zoning Commission Meeting Minutes of October 25, 2019
21. Crosslake Roll-Off Recycling Report for November 2019
22. Waste Partners Recycling Report for November 2019
23. Memo dated December 31, 2019 from TJ Graumann Re: Park Updates
24. Kitchigami Regional Library System Agreement for Services for 2020
25. Park, Recreation & Library Annual Report 2019
26. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2020 Flea Markets
27. Bills Paid from 12/11/19 to 12/31/19
28. Bills for Approval
29. Approval of Fireworks Application for Winterfest
30. Crosslake Fire Department Annual Report 2019
31. LMCIT Insurance Renewal Waiver
32. Sales Tax Committee Meeting Minutes of December 19, 2019

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. Discuss Status of CSAH 66/Moonlite Sewer Extension
3. Hy-Tec Construction – Update on City Hall Building Projects and Approval of Proposal for Architectural/Engineering Services for New Fire Hall Remodel (Council Action-Motion)
4. Pay Application #4 from Hy-Tec Construction for New City Hall (Council Action-Motion)
5. Cindy Myogeto – Approval of St. Patrick's Day Parade on March 16, 2020 (Council Action-Motion)
6. Contribution Reports from Crosslake Ideal Lions and Northern Lakes Youth Hockey Assn (Council Information)
7. Contribution Report from Crosslake Fifty Lakes American Legion Post 500 (Council Information)

F. CITY ADMINISTRATOR'S REPORT

1. Resolution Supporting the Authority to Impose a Local Sales and Use Tax to Fund Specific Capital Improvements Providing Regional Significance, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Sales Tax Revenue (Council Action-Motion)

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Metes and Bounds Subdivision, Andrew Nelson, PID #14030504, Involving 12.6 Acres Into 2 Tracts and Approval of Park Dedication Fee in Lieu of Land (Council Action-Motion)

2. PARK & RECREATION/LIBRARY

- a. Staff Report dated December 31, 2019 from TJ Graumann Re: Pay Increase for Silver Sneakers Instructor (Council Action-Motion)

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Resolution Ordering Preparation of Report on Improvement for Wild Wind Ranch Drive (Council Action-Motion)
- b. Resolution Receiving Feasibility Report for Wild Wind Ranch Drive (Council Action-Motion)
- c. Resolution Receiving Feasibility Report for Big Pine Trail (Council Action-Motion)

H. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

1. Closed Session to discuss pending litigation in accordance with Minn. Stat. § 13D.01, subd. 3.

J. OLD BUSINESS

1. Update on Land Purchase of Parcel #14090673

K. NEW BUSINESS

L. ADJOURN

B.4.a.

To: The Crosslake City Council
Re: Legal newspaper for 2020

The Pineandlakes Echo Journal is applying to be the legal publication for the City of Crosslake in 2020. We're proud of the relationship with the city over the years, including publishing news coverage of the monthly council meetings.

All legal notices are published in the weekly Pineandlakes Echo Journal classified section and also available on the pineandlakes.com website.

The Pineandlakes Echo Journal publishing legal rate for 2020 is \$8.50 per column inch, which includes being posted online at no additional charge.

Thanks for considering the Pineandlakes Echo Journal for publishing City of Crosslake legal notices in 2020.



Pete Mohs
Publisher
Echo Journal/Brainerd Dispatch
(218) 855-5855



13833 Riverwood Lane, Suite 2, Crosslake 56442 • P.O. Box 145, Outing 56662
Phone: 218.692.5842 | Fax: 218.692.5844 | news@northlandpress.com | www.northlandpress.com

B.4.b.

December 30, 2019

To: Crosslake City Council
Re: 2020 Legal Newspaper Designation

Dear Mayor and City Council,

I would like to take this opportunity to thank the City of Crosslake for designating the Northland Press as your legal newspaper in 2019. We would like to continue as your resource for legal publishing in 2020.

We remain a free publication delivered through the U.S. Mail to every postal customer in Crosslake every week. This ensures that each resident has the opportunity to view every legal/public notice as well as follow any city business as reported in the paper.

The rate for publishing legal and public notices in 2020 will remain at \$8.50 per column inch. All notices will be posted on our website as required by Minnesota Statute. The paper is for sale at several retail outlets in the lakes area for residents that do not have a post office box, or are seasonal. We also offer subscriptions for six months and one year.

Enclosed with this letter is a copy of our filing with the Minnesota Secretary of State and rate card.

Again, thank you for your consideration to continue as your official newspaper. Please direct any questions to me. I can be reached at 218-340-4162 (cell), or email at paul@northlandpress.com.

Sincerely,

Paul Boblett

Owner/Editor Northland Press

Northland PRESS

Crosslake Office: 13833 Riverwood Lane, Suite 2, Crosslake, MN 56442

Phone: 218.692.5842 • Fax: 218.692.5844

Outing Office: P.O. Box 145, Outing, MN 56662 • FAX: 218.792.5844

Email: news@northlandpress.com • website: www.northlandpress.com

Frequency: Weekly, Tuesday, U.S. Mail (50 weeks) **First Publication:** April 5, 2005
Circulation: Free Distribution with Total Market Saturation; Circulation Verification Council (CVC) Audit
Serving: Breezy Point, Crosslake, Emily, Fifty Lakes, Jenkins, Manhattan Beach, Merrifield, Outing, Pequot Lakes, Pine River and surrounding townships.
Owners: Joanne & Paul Boblett
Deadlines: Display Advertising: Thursday by 12:00 pm; Classifieds: Friday by 11:00 am
Page Specs: Broadsheet Format; Print Area: 11.75 inches wide by 20.5 inches tall; 6 Columns
Column sizes: 1 col. = 1.8" 2 col. = 3.79" 3 col. = 5.78" 4 col. = 7.77" 5 col. = 9.76" 6 col. = 11.75"
Office hours: Crosslake: Tuesday-Thursday 9am - 4pm, Friday 9am - 12 noon; Outing: By appt. only

Display Advertising Rates: (Deadline Thursday at 2:00 pm)

Term And Volume Rate Discounts Available

- **Display Ads** - Open Rate \$10.00 per Column inch
- **Political** - *Prepaid only \$10.00 per Column inch
- **Classified Display** - Open Rate \$10.00 Column inch
- **National Commissionable** \$17.00 per Column inch
- **Legal Advertising** Available on Request
- **Professional Directory** Available on Request

Process Color: \$100 - Some discounts are available based on size

Personal Display Ads: (Deadline Thursday at 2:00 pm)

- Birth and Death Notices FREE w/limited availability due to space constraints
- Milestone Anniversary FREE w/limited availability due to space constraints
- Milestone Birthday FREE w/limited availability due to space constraints
- Birthday/Anniversary \$8.75 per column inch (for first 4 column inches, then open rate applies)
- Personal (non-business) Thanks \$8.75 per column inch (for first 4 column inches, then open rate applies)

Classified Word Advertising Rate: (Deadline Friday at 12 noon)

- Lost and Found ads are free; all other Classifieds: 65¢ per word (\$8 minimum/week) + \$1 Box
- Options: **Bold Face** \$1.00

Preprinted Inserts: (deadline Thursday 4:00 pm)

- \$70 per thousand* for full run; Zoning is available with a flat broken route charge of \$50
- *Rates may vary depending on size and weight of insert

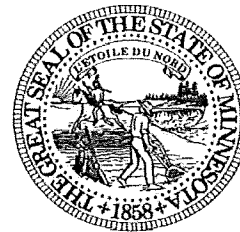
Northland Press Advertising Policy:

Our policy is simple: If you charge, we charge. We regularly receive requests for free publicity, including items with the words "Press Release" or "News Release" in large print across the top followed by a description promoting products or services of the individual, agency, organization or business that sent the request. If you charge for something, it is generally to cover expenses, and one of those expenses needs to be promotion (i.e. advertising). We want your news. We want your advertising. Let the Northland Press assist you in presenting both to our readers.

Office of the Minnesota Secretary of State

Legal Newspaper Status Application

Minnesota Statutes, Chapter 331A.02



Must be filed between September 1 and December 31, each year

Filing Fee: \$25.00

Please read the instructions before completing this form.

1. Current Name and Known Office of Issue Address of Newspaper:

The Northland Press Inc
2220 Peninsula Rd NE
Outing, MN 56662

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

DEC 09 2019

Steve Simon
Secretary of State

VC

2. **IF CHANGED**, list the new name and/or address of known office of issue:

Name of Newspaper: _____

Street Address: _____

(Must be a complete street address or rural route and rural route box number)

City: _____ State: MN Zip Code: _____

3. County of Known Office of Issue: (Required) Cass County
218-792-5842 Outing, MN office
4. Legal Newspaper Phone Number: (Required) 218-692-5842 Crosslake, MN office
(Area Code) Phone Number

5. Name and daytime phone number of contact person:

Joanne W. Boblett, Publisher/co-owner 218 792-5842
Contact Name Daytime Phone Number

6. Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices: _____

E-Mail Address: jo@northlandpress.com

7. This legal newspaper certifies that it has complied with all of the requirements of Minnesota Statutes, section 331A.02.

8. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

Joanne W. Boblett
Signature of Authorized Representative (Required)

11-19-2019
Date 11-19-2019



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com
WidsethSmithNolting.com

December 31, 2019

Honorable Mayor and City Council
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442-2528

RE: WSN ENGINEERING/SURVEYING – END-OF-YEAR RECAP

Dear Mayor and Members of the City Council:

We wish to express our thanks to the City Council and staff for the opportunity to serve the City of Crosslake in 2019. This letter summarizes the working agreement we have used this past year and propose to continue to use for 2020. This letter also summarizes the projects we have completed and will be continuing into 2020.

Project Recap for 2019

Ordinances, Policies and Studies

- We assisted with preparation of a revised Assessment Ordinance that was adopted by the City Council.
- Feasibility Studies
 - Daggett Bay Road Sanitary Sewer Extension – A feasibility study was completed, hearings were conducted, and assessment roll prepared for assessing improvements. Construction is slated for 2020.
 - Big Pine Trail Improvements – A feasibility study is being prepared. A preliminary improvement hearing is anticipated to be held in February.
 - Wild Wind Ranch Drive – A feasibility study is being prepared. A preliminary improvement hearing is anticipated to be held in February.
- We completed the Crosslake Parking/Pedestrian Route Study in cooperation with the Nation Loon Center Foundation, Crow Wing County and the City. We facilitated several public input meetings. The study will be utilized to apply for funding for the construction of pedestrian mobility projects along the CSAH 3-66 corridor and the Downtown Commercial area.

Streets and utilities

- Street improvements and maintenance completed in 2019 included chip sealing of Anchor Point Road, Urbans Point Road and Milinda Shores Road and crack sealing of selected streets and city parking lots. There are no current active contracts for street work. The City intends to join with the County on its annual chip sealing contract in 2020 to complete Manhattan Point Boulevard, Shadywood Street and a portion of Summit Avenue.
- Plans and specifications were prepared for the Daggett Bay Road Sanitary Sewer Extension project. Construction is slated for 2020.
- We assisted with facilitating study and meetings with property owners, Corps of Engineers and the City for improvements to Perkins Road. We are completing the plans and specifications for bidding and construction in 2020.

Stormwater and Drainage

- We assisted the City, Crow Wing County Highway Department and Crow Wing Soil and Water staff to obtain a BWSR grant for the construction of a stormwater quality project located at Manhattan Point Boulevard and CSAH 66. We also assisted with land acquisition for the project and are currently preparing plans and specifications for bidding and construction in 2020.

Structural

- We completed a live load capacity review of the mezzanine and submitted a report to the City for the Public Works Cold Storage Building.
- We completed a review of the Public Works Washbay Columns and submitted a report to the City.

CITY ENGINEERING

WSN proposes to continue to serve the City of Crosslake as we have in 2019 with David Reese, PE as primary contact and Mark Hallan, PE as secondary contact. Our 2020 Fee Schedule is attached for your information. Thank you once again.

Regards,

WIDSETH SMITH NOLTING and ASSOCIATES



David S. Reese, P.E.
Vice President

WIDSETH SMITH NOLTING



2020 FEE SCHEDULE

CLASSIFICATION	HOURLY RATE
<u>Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer</u>	
Level I	\$110.00
Level II	\$135.00
Level III	\$160.00
Level IV	\$170.00
Level V	\$185.00
<u>Technician</u>	
Level I	\$ 73.00
Level II	\$ 92.00
Level III	\$110.00
Level IV	\$125.00
Level V	\$140.00
Computer Systems Specialist	\$150.00
Senior Funding Specialist	\$125.00
Marketing Specialist	\$110.00
Funding Specialist	\$ 95.00
Administrative Assistant	\$ 70.00

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to IRS Guidelines</i>	Cost
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
Waste Water Sampler	\$40.00/Day
ISCO Flow Recorder	\$60.00/Day
Photoionization Detection Meter	\$80.00/Day
Explosimeter	\$50.00/Day
Product Recovery Equipment	\$35.00/Day
Survey-Grade GPS (Global Positioning System)	\$75.00/Hour
Mapping GPS (Global Positioning System)	\$150.00/Day
Soil Drilling Rig	\$35.00/Hour
Groundwater Sampling Equipment	\$75.00/Day
Subcontractors	Cost Plus 10%

Reproduction Costs	RATE
Black & White Copies: 8 1/2 x 11	\$0.10
Black & White Copies: 11 x 17	\$0.50
Black & White Copies: 24 x 36	\$3.00
Color Copies: 8 1/2 x 11	\$2.00
Color Copies: 11 x 17	\$4.00
Color Copies: 24 x 36	\$12.00
Color Plots: 42 x 48	\$22.00

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.



**BOLTON
& MENK**

Real People. Real Solutions.

B. 5. 6.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

December 30, 2019

Mike Lyonais, City Administrator/Treasure
37028 County Road 66
Crosslake, MN 56442

RE: 2020 City Engineering Services Proposal

Dear Mr. Lyonais:

The purpose of this letter is to express our interest in continuing to provide the City of Crosslake with City Engineering Services for 2020.

During 2019, Bolton & Menk provided the City general sanitary engineering and project specific sanitary and stormwater engineering services, as well as routinely attending City meetings to stay informed and engage in the discussion when appropriate.

For 2020, we propose to maintain the same service compensation structure as originally agreed to in 2017 and utilized during the last few years. This agreement provides for the City to receive a reduced engineering rate of \$100/hour from the current company fee schedule for the first 10 hours of City directed general engineering services each month.

I would continue in the role of City Engineer and be the primary contact for the City. I would be supported by Bryan Drown and Andy Beadell from our Baxter office to provide secondary contacts for the City. All three of us have direct engineering involvement with the City in the past through construction activity, infrastructure studies, and design services.

We appreciate the past opportunity to assist the City and look forward to continuing to serve the City of Crosslake during 2020. Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.

Phil Martin, PE
Principal Engineer

cc: David Nevin, Mayor - City of Crosslake
Ted Strand, Public Works Director

B.
6.
a.

BREEN & PERSON LLP
Attorneys At Law

December 10, 2019

City of Crosslake

Re: City Attorney contract

To Council and Staff:

This is to simply confirm our retainer and billing standards if you do vote to retain me as City Attorney in 2020.

Hourly rate: \$175; billed monthly

Scope: at discretion of Council but normally we would handle all legal matters other than criminal and labor/union issues.

Costs: We would seek reimbursement of any out of pocket costs incurred serving as your attorney.

Mileage: This confirms we do not charge mileage or time while driving from home or office to Crosslake matters as we have an office in Crosslake and treat city hall meetings as in house..

Respectfully submitted,
BREEN AND PERSON, LTD.



J. Brad Person

B. 6. b.

JOHNSON, KILLEN & SEILER,

A PROFESSIONAL ASSOCIATION

ATTORNEYS AT LAW

230 West Superior Street, Suite 800

Duluth, Minnesota 55802

www.duluthlaw.com

Telephone: 218-722-6331

Facsimile: 218-722-3031

WRITER'S E-MAIL ADDRESS:

jdurbin@duluthlaw.com

January 3, 2020

OF COUNSEL

ROBERT J. ZALLAR

NICHOLAS OSTAPENKO *

JOSEPH V. FERGUSON *

* ALSO MEMBER OF
WISCONSIN BAR

▲ ALSO MEMBER OF
NORTH DAKOTA BAR

◇ MINNESOTA STATE BAR ASSOCIATION
CERTIFIED LABOR AND
EMPLOYMENT LAW SPECIALIST

STEVEN J. SEILER *
ROBERT C. PEARSON *
JOSEPH J. ROBY, JR. * ◇
RICHARD J. LEIGHTON * ▲
ALOK VIDYARTHI
ROY J. CHRISTENSEN *
JESSICA L. DURBIN *
DIANA BOUSCHOR DODGE *
JACOB K. STONESIFER *
KEVIN C. PILLSBURY *
DARYL T. FUCHIHARA *
SUSAN L. WALDIE
AMANDA M. MANGAN

Honorable Mayor and City Council

Attn: Michael Lyonais

City Administrator/Treasurer

City of Crosslake

37028 County Road 66

Crosslake, MN 56442

Via Email & U.S. Mail

Re: 2020 Labor Relations Proposal

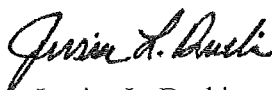
Dear Mayor, Councilors and Mr. Lyonais:

Please consider this letter as our proposal to provide labor relations services for the City of Crosslake for 2020.

I would propose to conduct labor negotiations for the City at the rate of \$215 per hour, and other labor and employment matters at the rate of \$225 per hour. Bills would be submitted monthly and would contain an itemization of services rendered and the hours of service per month. Mileage would be billed at the City's then-current rate. I would not bill for meals or other travel-related expenses (except where an overnight stay is required), nor for clerical assistance or long-distance telephone calls.

Thank you kindly for your consideration. I look forward to continuing to work with the Council and staff in 2020.

Very truly yours,



Jessica L. Durbin

JLD/gr



C.I.

STATED MINUTES

City of Crosslake Special Joint Council Meeting with Planning Commission/Board of Adjustment

December 6, 2019
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. The Council for the City of Crosslake met in a Special Joint Session with the Planning and Zoning Commission on December 6, 2019
2. Mayor Nevin called the Special Council Meeting to order
 - 2.1 Present: Mayor Dave Nevin, Dave Schrupp, Gary Heacox and Aaron Herzog
 - 2.2 Absent: John Andrews
3. Planning and Zoning Commission Chair Wessels called the Planning and Zoning Meeting to order
 - 3.1 Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Joel Knippel; Bill Schiltz; Jerome Volz
 - 3.2 Absent: None
4. The pledge of Allegiance was recited
5. Staff present: Jon Kolstad, Planning & Zoning Administrator; Cheryl Stuckmayer, Planner-Zoning Coordinator; and Mike Lyonais, City Administrator
6. Audience present: Approximately eleven people
7. Chapter 26 Land Use; Code of Ordinance for the City of Crosslake

Crosslake Planning & Zoning City of Crosslake, Chapter 26 Land Use Revisions

Wessels explained the reason for the meeting was to insure that the city council and the PC/BOA commissioners were in agreement as to what sections of the ordinance may possibly need to be updated. Kolstad presented to the board a summary of the City of Crosslake Chapter 26 Land Use Ordinance sections for discussion and the requirements that were needed for the ordinance changes.

Kolstad stated that the staff is asking for direction regarding Changes & Updates to the Land Use Ordinance, while keeping in mind *"Changing the Ordinance is much easier than administering it"* as stated in the *League of MN Cities*

December 6, 2019 Special Joint Council Meeting with Planning Commission/Board Of Adjustment

Changes/Updates should:

- Implement the Comprehensive Plan
- Clarify or add to definitions
- Provide more effective organization of the Land Use regulations
- Have Clear and Unambiguous Language
- Not deny the 'Reasonable Use' of the land
- Address concerns and problems expressed by the citizens and officials

Kolstad displayed the chart below on the Variances from 2017-2019 requests:

	Lake	ROW	Height	Side Yard	Septic	Density	Bluff	Aux Qtrs	Accessory Structure Size	Parking	Lot Size	Time
2019	8	5	6	2	3	2	2	1	0	0	0	0
2018	9	4	10	2	5	1	5	0	1	1	1	1
2017	12	6	5	4	8	1	7	0	0	0	2	2

Kolstad preceded to outline the topics below for this meetings discussion:

1. SSTS
2. Parking
3. Land Use Districts
4. Land Use Tables
5. Definitions
6. Metes & Bounds Subdivisions
7. Accessory Structures
8. Commercial& Residential Architectural Standards
9. Other Items...

Kolstad explained about topic 6. above. The planning and zoning staff is suggesting that the metes and bounds subdivision become a procedure that is approved by the Planning & Zoning Administrator when all ordinance requirements are meet. The past applications has shown that the commissioners and/or the city council members have not had any comments or concerns when all requirements are met. When there are extenuating circumstances then the Planning & Zoning Administrator could bring that application to the PC/BOA commissioners for their input and recommendation to the city council. This would shorten the time line for this process along with freeing up the commissioners' and council members' time and agenda.

Kolstad asked the members to think about topic 7. Above. There are a lot of hoop style buildings in the city limits and there have been more requests for additional new hoop style buildings. Kolstad made a suggestion to possibly have a short term and/or seasonal permit.

Comments/suggestions for the ordinance discussion received by the planning and zoning department from the city council members and PC/BOA commissioners are listed below:

December 6, 2019 Special Joint Council Meeting with Planning Commission/Board Of Adjustment

DATE	NAME	ARTICLE	COMMENTS - TALKING POINTS
11.18.19	John Andrews	Article 31 Subsurface Sewage Treatment Systems (SSTS), Sec. 26-821 SSTS Maintenance	I am very much in favor of Jon Kolstad's suggested changes to the Land Use Ordinance for SSTS, including his suggestion for a phased in approach. The number of failed SSTS per year is minimal. However, the City of Crosslake does not have information on many SSTS where the property has not been transferred or upgraded. My goal as a City of Crosslake resident and Crosslake City Council is to work to improve lake quality.
11.19.19	Mark Lindner	Article 31 Subsurface Sewage Treatment Systems (SSTS), Sec. 26-821 SSTS Maintenance	Agree with 3 year for normal residential inspections. Needs to be tracked by city. Additional staff??? Need more stringent guidelines/requirements for commercial/VRBO/rental.
		Article 26 Parking	Path paved from Andy's to Ace Hardware. Lot behind Andy's- save as many large trees as possible, but put in 50 to 60 parking spaces in current grass areas and make a park with picnic tables.... Parking behind Andy's can address Loon Center parking issue, but what about pedestrians crossing 3/66 from Loon Center to downtown parking?
		Land Use	Need rural residential between Low Density Residential and Rural Residential - Maybe 2 to 2.5 acres. Agree that too many large buildings are visible in and near Crosslake commercial downtown area. Should there be restrictions for future pole barns in downtown area?
11.26.19	Dave Schrupp	Article 31 Subsurface Sewage Treatment Systems (SSTS), Sec. 26-821 SSTS Maintenance	This form is from the MPCA. The contents or questions asked on this form are required to be answered by the Maintainers(pumpers) and a copy given to the customer after each pumping event. Again, this exact form does not have to be used but the Maintainer has to answer all the questions on some sort of his own form and give a copy of same to the customer. Honeywagon is working on a new form at my request as they kind of answered the questions but not all on the annual pumping for Wilderness Park. The reason I am sending this to you is that I think a copy of a form like this (or this form) should be sent to the CITY within the 30 days the proposed policy states by the resident. Not much work for the residents to do, just send us a copy and I would assume email would be fine.
12.4.19	Jerry Volz		December 6th meeting I would like the following discussed: Size of storage sheds in residential zones no matter what size the lot. Maintenance on empty lots e.g. Little Yukon

			<p>Exchange lot. How long can things stay there. Some of it is junk and it looks terrible.</p> <p>Abandoned docks and unused lifts in water along the lakeshore.</p> <p>Number of storage sheds being constructed along 66 & 3. Could we have a setback or barrier established?</p>
12.5.19	Bill Schiltz	Parking	Current parking with 'Remote Site' is not working
		Storage Buildings	none allowed on 'Gateway Roads'
			Residential - limit to 1200 sq ft per building
			Shoreland - 1200 max footprint, no Pole Buildings, no tin, no doors towards street
			We must be more observant on esthetics - MORE restrictive

Topic 1: Article 31 – Subsurface Sewage Treatment Systems (SSTS)

Proposed Addition:

Sec. 26-821 SSTS Maintenance

The owner of an SSTS, shall regularly, but not less frequently than every three (3) years, engage a State-licensed Septic Maintenance Business, which shall assess the tank(s) in order to maintain the system in accordance with the procedures specified in MN Rule 7080 for Maintenance of an SSTS. Removal of septage shall include complete removal of scum and sludge. Maintenance reports, on forms approved by the City, shall be submitted to the City within thirty (30) days of servicing the system. *A filing fee, as set by resolution, shall be required to be paid by the Maintenance Business or owner upon filing the reports.*

Kolstad asked for a discussion on whether or not this city ordinance change would apply to all SSTS in the city or will there be a phased approach? He also wanted input on the fee amount. How do the members want to proceed with this. Kolstad stated that the county is looking at incorporating a short term rental ordinance requiring the septic be designed according to the number of bedrooms with a maximum of 4 people per bedroom. The MPCA is currently looking at making changes to the pumping requirements. The MPCA states a tank maintenance inspection every three years is not considered a complete compliance inspection. Wessels and Kolstad explained the difference between a tank maintenance inspection and a compliance inspection, along with what the city procedure would be and what the city employees would be handling. Wessels stated that the past discussions were to hire a part time employee to record the tank inspections (enter data) and the individual maintenance businesses would do the actual physical procedure/inspection and complete the report. Schrupp explained the sludge requirements as far as the need to pump the tank or not and that the city is looking to comply with the state.

Lindner asked who completes the form and/or submits it. Schrupp stated the maintainer fills the report out and makes the determination if the tank will need to be pumped or not and the report could be submitted electronically. Kolstad explained that the fee will need to be submitted at the time of the report submission, which would require a check or cash, so an electronic submission would not work. Kolstad felt the owner should be responsible to get the report to the city because the city does not have the means to go after the business maintainer. Schrupp said the maintenance reporting form is not new and the businesses are required to fill them out.

Herzog would like to see an advertisement of some kind to explain the city's intent and the procedure.

Kolstad displayed on the screen the chart below and stated that currently the county and the city have the same process in place for the septic systems. Explanation and discussion was held on the below chart.

City of Crosslake - Septic Failures by year

2014	Riparian	non-riparian	Reason for failure	Immanent Threat
1	x		Soil Separation	x
2	x		graveless pipe failure - surfacing	x
3		x	Soil Separation 3/165 = 1.82%	
2015				
1		x	tank full of roots	
2	x		too close to shallow well	
3		x	graveless pipe failure - surfacing 3/144 = 2.08%	x
2016				
1		x	soil separation	
2		x	soil separation	
3	x		soil separation 3/151 = 1.99%	
2017				
1	x		tank Integrity	
2	x		soil separation	
3	x		exceeded operating limits - commercial	
4	x		Soil separation + Tank Integrity	
5		x	Soil separation + Tank Integrity	
6		x	soil separation + surfacing - commercial	x
7		x	tank Integrity	
8		x	tank Integrity	
9		x	drainfield surfacing 9/169 = 5.33%	x
2018				
1		x	cesspool	
2		x	soil separation	
3		x	graveless failure	x
4	x		soil separation 4/149 = 2.68%	
2019				
1	x		Tank integrity 1/171 = 0.58%	

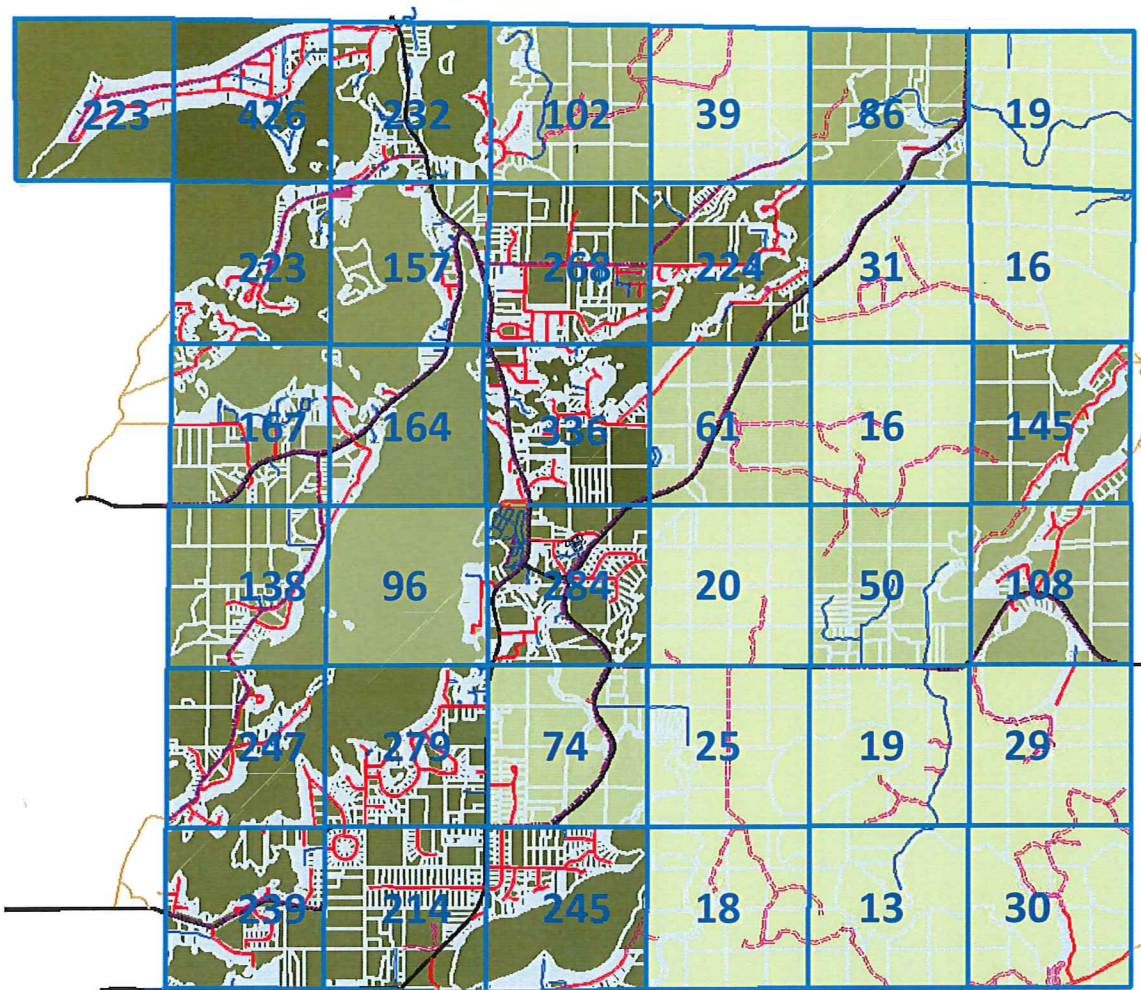
overall failure (2014-2019) = 23/949 = 2.42%

Wessels asked Wannebo for input on fee amount and procedure. Amy Wannebo of L.A.S. Design and Inspection said the septic inspectors completes a report and sends it to the state and the local authority. Ordinance change should reflect who is responsible for each required step and a timeline and/or submittal cutoff date.

Kolstad put the below information on the screen and gave a verbal explanation:

5063 parcels in the City of Crosslake

- 2838 – riparian
- 2225 – non-riparian
- 233 Public Owned {City (49), County (76), State (78) & Federal (30)}



Kolstad wanted input on a phase approach: by sections (1/3 of city per year), riparian parcels, rental parcels, commercial parcels or suggestions on breakdowns. A phase approach was discussed with Mayor Nevin suggesting to focus on riparian parcels. Herzog asked Wannebo if a pumping record was required from the owner before a compliance inspection would be done. Wannebo stated a compliance inspection may require a tank to be pumped and that would be part of the compliance inspection determination by the septic professional.

Wannebo as a water quality group member did a search on the county interactive mapping site which included data from October 2013 to September 2019 with the results shown below.

Section	# Parcels examined	Compliant 2016-summer 2019	Old Compliant 2013-2015	No Information
1	121 riparian	25	14	84
2	86	12	55	19
3	39	5	2	32
6	172	34	18	120
9	268	48	69	151
10	225	43	100	82
18	167	30	82	55
	1078	197	340	541

Kolstad proceeded to explain that the city planning and zoning staff are no longer employed by the county, so access to county software is no longer available, such as adding additional information to the county data base about the Crosslake parcels. Kolstad stated 50% of the Crosslake parcels had an inspection within 6 years. Schrupp stated that sending out a letter from the city explaining the new SSTS process and asking residence to send us their pump records would be of help. Kolstad suggested sending a letter out to the SSTS pumpers requesting information as to how many Crosslake systems they pumped within a certain time period. The general census was that a phase in approach is a good start. Herzog thought the first phase should be for the rental units, with Wessels stating that the city talked about hiring an administrative staff member to handle data coming in on a part time three year term to see who to flag and then move forward. Schrupp inquired if the first quarter of the year the current staff would have time to do this paperwork. Kolstad outlined the staff's current procedure and the difficulties that this additional workload would put on it.

Result: Kolstad to send out a letter to all Crosslake owners/residence to request they send us their pump records within the past 3 years and/or have someone pump their system and send that. Wessels asked to move onto the next topic.

Topic 2: Article 26 – Parking and Off Street Loading Standards

Shared parking – is it working? What changes would you propose?

Allow dock spaces to be counted for a % of required parking spots at Waterfront Commercial Businesses?

Review Table 26-672A – Minimum Required Parking Spaces

Herzog stated that there are two businesses that have alternate parking and they never use them; no one walks a mile to go to eat. Herzog suggested restricting the distance from business location and alternative parking location, with Lindner adding that the alternative parking area should list the hours it can be used for shared purposes. Wessels said there has been discussions about parking for 20 years now and businesses have limited impervious available to them; we should move to something else for now – another topic. Lindner wanted to mention that parking at the school during summer hours when the parking is needed the most (Loon Center coming) could be looked into. Schrupp stated that WSN is doing a study on parking and looking into a grant. Loon Center parking is a concern and will add pressure on the city parking. Kolstad asked about the use of docks for parking needs and what would be the percentage/ratio calculation. Lindner felt the summer is the busiest season and why not use the docks.

Topic 3: PART II – Land Use Districts

All residential Minimum ROW Frontage widths are 33' in the Land Use Ordinance – staff proposes making the Frontage width 50' for flag and pie shaped lots (26-307(SD), 26-345(RR-5), 26-377(LC), & 26-378(WC))

Per comprehensive Plan (p. 14) it was discussed that an additional Land Use District be included in the future (Future Land Use Map in purple). This district could be a 2 or 2.5 acres lot size.

Kolstad displayed the possible future comprehensive plan map and asked if the city wanted to do something along this line or wait. There are parcels in the mentioned area that are currently below the required size. Kolstad also asked if there is a need to discuss changing commercial to residential and/or the other way around. Lindner wanted to know if it was a common practice to require 5 acres to build a home. Kolstad explained that 6 plus years ago the city council wanted to preserve larger parcels. Herzog suggested looking at a 2 acre district. Wessels stated we already have a significant amount of small residential lots and that we have flip flopped lot sizes/zoning districts back and forth in the past which makes it very confusing for the owners.

Consensus was to deal with it on an individual bases and wait on doing any type of ordinance change.

Topic 4: Article 10 - Land Use Tables

Review Residential in Commercial?

Review Commercial in Residential?

Volz started the discussion with accessory structures and his take on not allowing big pole buildings on lake lots. Wessels and Volz discussed size of accessory structures versus lot size now in the current ordinance. Wessels cited past complaints and what is needed. Lindner asked for input from the council members as to their thoughts. Schrupp stated his focus is more on commercial in residential as being more the issue. Wessels cited the time span during the moratorium and the changes that it brought about, which caused the current owners renting out storage to not be in compliance with the changes. Kolstad suggested using controls such as a CUP, screening, size, access and not stating that the activity isn't allowed along with keeping in mind how to do the enforcement side. Kolstad explained that we cannot

restrict building pole buildings because we do not administer the building code and to do so would require hiring another staff member.

Topic 5: Article 43 – Definitions

1. Review Definitions for additions or corrections.
 - a. Add 'PERGOLA' to WOAS and Structure
2. Staff to review definitions in Ch. 26 and Ch. 44 to ensure they are the same
3. Ensure Definitions in potential Short-Term Rental Ordinance match Land Use Ord.

Kolstad did a brief explanation of the above outline and we moved on.

Topic 6: Chapter 44 – SUBDIVISIONS

The process for a property owner to get approval for a Metes and Bounds Subdivision can take up to 90-days.

Staff is proposing to allow M&B subdivision to follow the same procedures as a Lot Consolidation and a Lot Line Adjustment if the Park department doesn't want land in lieu of the Park Dedication Fee.

CH 44 Article IV – Metes and Bounds

Now requires a recommendation from the PC/BOA to proceed to the City Council for approval. This process requires a Public Hearing and does not allow splits of more than 2 new lots every 5 years from any parcel.

The limitations on splits would not change, Park Dedication would still be run through the Park Commission and any fees collected and lot size requirements would be enforced. Review by the City Engineer and City Attorney would occur at the Zoning Administrator's discretion. The complete requirements are in the ordinance. See earlier discussion on page 2 relating to this topic.

Topic 7: Article 36 – Accessory Structure Standards

Sec 26-960, Accessory Structures- Residential Districts (6)

(6) Semi-trailers, Cargo Containers, Railroad Cars, Manufactured Houses, or similar structures shall not be used for storage.

Multiple people have asked about them and there are containers sitting in yards – they would like them to be allowed for temporary storage of personal property while remodeling. Thoughts? There was a brief discussion with possibly a time limit for special use but there was no conclusion made on the topic.

Topic 8: Article 29 – Commercial and Residential Architectural Standards

Sec 26-752 (1) – prohibits plastic/vinyl sheeting or other flexible material of a similar nature.

Several people have asked about the fabric covered hoop building from Menards and Home Depot – why can't they have those but they can store stuff outside with ragged tarps covering them – what's the difference? They have asked that we allow them over the winter for keeping their boats that don't fit in a garage from being out in the weather. Could they be allowed from October 31 to May 1? Maybe a Temporary permit – could include Storage Containers also (with time limit). Kolstad stated that when he is on-site to do a permit approval and there are such storage units, he will not approve the permit until they are removed.

Topic 9: Other Discussions...

- Non-conforming structure roof pitch change that does not increase usable/livable space – Variance?
- Minimum Accessory Structure width – 24-ft to include Auxiliary Living Quarters
- Max accessory structure building height 25’ without living space, 30’ with living space
- Permit Fees
- Commission & Council Member comments...

Volz questioned the lack of maintenance at the Little Yukon property with Kolstad stating that it is a nuisance issue. The old Exchange location was also brought up and Kolstad explained the current planning and zoning staff’s history on this and that the use occurring on the parcel is not covered in the ordinance but the activity (items that are for sale) are meeting the ordinance requirements. On the building height item above, Lindner asked if it could be handled by adding conditions on a CUP with Kolstad answering yes.

A potential timeline for the Land Use Ordinance update was displayed showing the process and length of time to accomplish the updates.

**Chair Wessels adjourned the planning and zoning commission meeting;
Motion by Knippel; supported by Schiltz to adjourn at 10:10 A.M.**

**Mayor Nevin adjourned the special council meeting
Motion by Nevin; supported by Herzog to adjourn at 10:10 A.M.**

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C.2.

COUNCIL WORKSHOP
CITY OF CROSSLAKE
FRIDAY, DECEMBER 6, 2019
10:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Workshop on December 6, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Aaron Herzog, and Dave Schrupp. John Andrews was absent. Also present were City Administrator/Treasurer Mike Lyonais and City Clerk Char Nelson. There were four people in the audience.

Mayor Nevin called the meeting to order at 10.15 A.M. Mike Lyonais reported that the purpose of the meeting was to finalize the draft resolution supporting the authority to impose a local sales and use tax to fund specific capital improvements providing regional significance, to establish the duration of the tax and the revenue to be raised by the tax, and to authorize the city to issue bonds supported by the sales tax revenue. Mr. Lyonais thanked Councilmember Schrupp for helping write the resolution. The Council reviewed the capital project priorities included in the draft resolution, which all relate to the expansion of sanitary sewer on lakeshore properties in the City. The estimated cost of the five projects is \$21M. The estimated revenue of the sales tax at ½% is \$250,000 per year. It is recommended that the sales tax be in place for 25 years or until \$6M is collected in revenue. Mayor Nevin stated that he was in favor of a 1% sales tax.

Cindy Myogeto of the Chamber suggested that capital projects, such as roads, be used as priorities in the resolution because they may be better perceived by the voters. The sanitary sewer affects a small number of residents. Another alternative that Ms. Myogeto suggested was to make it a ten-year tax and use the revenue for the Moonlite and Daggett Bay sewer extensions only.

A lengthy discussion ensued regarding the percentage of tax to request, what capital projects should be included and how long it should last.

MOTION 12SP1-01-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE THE DRAFT RESOLUTION REGARDING SALES TAX WITH THE ADDITION OF INFLATION TO THE ESTIMATED TAX TO BE COLLECTED OVER 25 YEARS AND THE ESTIMATED COST OF THE SEWER PLANT REHABILITATION. MOTION CARRIED WITH ALL AYES.

There being no further business at 10:50 A.M., MOTION 12SP1-02-19 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.3.

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 9, 2019
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, December 9, 2019. The following Council Members were present: Mayor David Nevin, Gary Heacox, Dave Schrupp, John Andrews and Aaron Herzog. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, City Attorney Brad Person, City Engineers Dave Reese and Phil Martin, Echo Journal Reporter Dan Determan, and Northland Press Reporter Paul Boblett. There were approximately five people in the audience.

A. CALL TO ORDER – Mayor Nevin called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC INFORMATION MEETING – The Mayor turned the meeting over to City Administrator Mike Lyonais. Mr. Lyonais reported that the Council had four previous meetings to discuss the budget and that the budget presented tonight was the final recommendation. Mr. Lyonais welcomed comments or questions from the public.

Marcia Volz of 37668 Moen Beach Trail asked why the Council is approving a 9% increase to the budget when they could get by with approving a 6.15% increase and stated that her property value increased for 2020. Mr. Lyonais stated that the County reviews and adjusts property values every five years. Ms. Volz suggested rather than increasing the budget for unforeseen expenses, that the Council reallocate funds in the budget if more money is needed throughout the year.

Mike Lyonais stated that the largest factor in the budget is bond payments and that a 1% levy increase equals approximately \$40,000.

Ann Schwartz of 13803 Edgewater Lane addressed the Council and asked why there has been no extension to sanitary sewer as was promised when Phase 1 sewer project was complete in 2004. Extending the sewer to more customers would reduce the monthly user charges. Ms. Schwartz currently pays \$50 per month for sewer and said that was outrageous. Mayor Nevin replied that those promises were made by a previous Council and that this Council cannot speak to what happened then.

Dave Schrupp stated that he did not like referring to the 9% increase as a cushion.

MOTION 12R-02-19 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 19-32 APPROVING FINAL 2019 TAX LEVY

COLLECTIBLE IN 2020 AS PRESENTED TOTALING \$4,306,139 WHICH IS A 9% INCREASE OVER LAST YEAR. MOTION CARRIED WITH ALL AYES.

Ann Schwartz of 13803 Edgewater Lane asked if the proposed sewer extension was included in the 2020 Budget and asked why this year's actual amount is higher than the proposed amount for sewer projects. Mike Lyonais replied that bonds were not issued this year to cover the project costs and that the sewer project is included in the 2020 Budget.

MOTION 12R-03-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE 2020 CITY REVENUE BUDGET TOTALING \$7,602,310 AND THE 2020 EXPENDITURE BUDGET TOTALING \$11,598,125. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 12R-04-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of October 14, 2019
 2. Regular Council Meeting Minutes of November 12, 2019
 3. Special Council Meeting Minutes of November 21, 2019
 4. City – Month End Revenue Report dated November 2019
 5. City – Month End Expenditures Report dated November 2019
 6. November 2019 Budget to Actual Analysis
 7. Memo dated December 9, 2019 from Mike Lyonais Re: Tax Increment Financing Reimbursement
 8. Police Report for Crosslake – November 2019
 9. Police Report for Mission Township – November 2019
 10. Fire Department Report – November 2019
 11. North Memorial Ambulance Report – November 2019
 12. Planning and Zoning Monthly Statistics
 13. Public Works Meeting Minutes of October 7, 2019
 14. Park/Library Commission Meeting Minutes of October 23, 2019
 15. Waste Partners Recycling Report for October 2019
 16. Sales Tax Committee Meeting Minutes of November 13, 2019
 17. Annual Lutheran Social Service Meals Site Use Agreement for 2020
 18. Memo dated December 3, 2019 from City Clerk Re: Retroactive Approval of Bills for Payment
 19. Bills for Approval in the Amount of \$59,876.52
- MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – Tom Swenson of 36036 West Shore Drive stated that he suggested the Council go out for RFP's for City Attorney three months ago and no action has taken place. Mayor Nevin replied that the Council has no interest in pursuing that. Mr. Swenson suggested that the Council state that fact so the citizens know the answer. MOTION 12R-05-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO SET A POLICY THAT ALL ITEMS BROUGHT UP AT PUBLIC FORUM BE PLACED ON THE FOLLOWING AGENDA FOR ACTION. MOTION CARRIED WITH ALL AYES.

MOTION 12R-06-19 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO NOT SEEK RFP'S FOR CITY ATTORNEY AT THIS TIME. MOTION CARRIED WITH ALL AYES.

Ann Schwartz of 13803 Edgewater Lane stated she was disappointed with the Council's lack of progress in the last 15 years regarding the sewer extension and agreed with Mr. Swenson that the Council should respond to citizen's concerns.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Mayor Nevin presented a letter dated November 21, 2019 from Crow Wing Power regarding the cooperative's municipal meter relief program. Under the municipal meter relief program, the City of Crosslake currently has 8 meters that the cooperative is forgiving the normal monthly service fee. This saved the City \$2,304 in 2019 and \$22,712 over the past 24 years.
2. PAL Foundation member Marcia Volz presented Park Director TJ Graumann with a donation of \$3,303.08 for upgraded projector equipment at the Community Center. MOTION 12R-07-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 19-33 ACCEPTING DONATIONS FROM PAL FOUNDATION FOR PROJECTOR EQUIPMENT IN THE AMOUNT OF \$3,303.08 AND BLACK GOLD COMPOST IN THE AMOUNT OF \$300, AND FROM THE CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$1,111.26 FOR POWER TOOLS. MOTION CARRIED WITH ALL AYES.
3. Cindy Myogeto of the Chamber gave an update on the Winterfest celebration to be held January 30-February 1, 2020. MOTION 12R-08-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE FIREWORKS DISPLAY TO BE HELD ON JANUARY 31, 2019 AND TO APPROVE THE SERVING OF SOUP ON FEBRUARY 1, 2020 FOR WINTERFEST. MOTION CARRIED WITH ALL AYES.
4. Mayor Nevin gave a brief update on the new City Hall building. Weather has been an issue but the roof should be on by the end of the year. MOTION 12R-09-19 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE PAY APPLICATION #3 FROM HY-TEC CONSTRUCTION FOR THE CITY HALL PROJECT IN THE AMOUNT OF \$371,969.35. MOTION CARRIED WITH ALL AYES.
5. Dave Nevin reported that property owner David Anderson offered to sell the City the lot to the north of North Ambulance at a cost of \$40,000 with an additional \$10,000 donation from the City. Aaron Herzog replied that the lot in question is part of the Old Log Landing Homeowners Association and that the buyer would need permission from the association to sell the lot for purposes other than a dwelling. All properties in the association must pay assessments and dues. Dave Nevin suggested that the City could put a stormwater pond on the property. Attorney Person recommended having an appraisal done on the property. It was the consensus of the Council to direct staff to contact the Old Log Landing Homeowners Association to find out if the City could buy the lot to be used as a stormwater pond.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 12R-10-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE 2020 FEE SCHEDULE AS PRESENTED. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that he and Dave Schrupp worked with the Department of Revenue and the League of MN Cities to create the Resolution regarding sales tax. Five sewer related projects are listed as the top priorities of the City and that the sales tax would be generated to offset the City's cost of these projects. The proposed tax would last 25 years or until \$8,700,00 was collected. The rate of the sales tax would be ½%, which is estimated to raise \$240,000 per year. MOTION 12R-11-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 19-34 SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES AND USE TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL SIGNIFICANCE, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC WORKS/CEMETERY/SEWER COMMISSION
 - a. Dave Reese reported that the Public Works Commission recommended that Wild Wind Ranch Drive be included in the 2020 Road Improvement Projects. Ted Strand stated that the sub-base of the road is bad and damaged the plow last winter. Nagell Appraisals will do an appraisal to determine the value of the project to the affected property owners. MOTION 12R-12-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FOR WILD WIND RANCH DRIVE IMPROVEMENTS FEASIBILITY STUDY AT A COST OF \$4,000. MOTION CARRIED 4-1 WITH SCHRUPP ABSTAINING, AS HE LIVES ON WILD WIND RANCH DRIVE. MOTION CARRIED WITH ALL AYES.
 - b. Dave Reese presented the Crosslake Parking and Pedestrian Route Study dated November 2019. The study revealed that there are gaps of sidewalk missing throughout town that move pedestrians from one spot to another and that parking is adequate except on a handful of summer days. The Loon Center plans to have no parking on the Corps of Engineers property. A discussion ensued regarding the suggested projects from the study that would be broken into two construction phases. The City will submit a grant for funding from the federal government which would require a 40% match in 2024. Some of the projects would be cost shared with the County, if the project is adjacent to a County road. The grant application is due January 3rd and the County has offered to help write the application. MOTION 12R-13-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FINDINGS OF THE CROSSLAKE PARKING AND PEDESTRIAN ROUTE STUDY AND TO DIRECT STAFF TO PROCEED WITH FULL GRANT APPLICATION. MOTION CARRIED WITH ALL AYES.

- c. The Council reviewed recommendations from the Public Works Commission regarding assessments and hookup charges for the sanitary sewer extension to Moonlite Bay/Moonlite Square. Attorney Person noted that changing the assessment fee from \$7,500 to \$7,000 could be done anytime, but changing the amount of time that residents would have to hookup to the sewer would require an ordinance amendment. MOTION 12R-14-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO DIRECT STAFF TO DRAFT AN ORDINANCE AMENDMENT WHICH WOULD TIE THE AGE OF A RESIDENT'S SEPTIC SYSTEM TO WHEN THE RESIDENT WOULD NEED TO HOOKUP TO SANITARY SEWER. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that with the recent heavy snowfall, there is little room for the plows to push snow and asked residents to be patient.

2. PARK & RECREATION/LIBRARY COMMISSION

- a. MOTION 12R-15-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE REPLACEMENT OF A NEW CABINET UNIT HEATER AT A COST NOT TO EXCEED \$3,600 FROM MIKE'S ELECTRIC. MOTION CARRIED WITH ALL AYES.

3. PLANNING AND ZONING COMMISSION

- a. MOTION 12R-16-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE ORDINANCE NO. 360 NAMING AN UNNAMED ROAD AS ROCK LAKE TRAIL AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND TO PUBLISH SUMMARY OF ORDINANCE IN OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.

4. PERSONNEL COMMITTEE

- a. MOTION 12R-17-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE EMPLOYEE RECOGNITION POLICY AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- b. MOTION 12R-18-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE 3% COST OF LIVING ADJUSTMENT FOR NON-UNION EMPLOYEES FOR YEAR 2020. MOTION CARRIED WITH ALL AYES.

MOTION 12R-18-19 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO INCREASE BASE SALARY FOR MANAGER OF PARKS, RECREATION & LIBRARY BY \$2,500 EFFECTIVE 1/1/20. TJ Graumann reported that Jane does an absolute amazing job. MOTION CARRIED WITH ALL AYES.

- c. MOTION 12R-19-19 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FIRE DEPARTMENT OFFICERS FOR

2020-2022 AS PRESENTED. Dave Nevin stated that the fire department members do a great job. MOTION CARRIED WITH ALL AYES.

- d. Chief Lee reported that he will start advertising for a full-time officer this week. Chief Lee had hoped that one of the part-time officers would want to move to full-time, but none applied. He hopes to have a new officer on the road by March 1st.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – None.

J. NEW BUSINESS - None.

K. OLD BUSINESS– None.

L. ADJOURN – MOTION 12R-20-19 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 8:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.4.

PUBLIC HEARING
CITY OF CROSSLAKE
SANITARY SEWER EXTENSION TO CSAH 16
PRELIMINARY ASSESSMENT HEARING
FRIDAY, DECEMBER 13, 2019
2:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Friday, December 13, 2019 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Dave Schrupp, Aaron Herzog and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, City Attorney Brad Person, and City Engineer Phil Martin. There were approximately forty-three people in the audience.

Mayor Nevin called the meeting to order at 2:00 P.M. and the Pledge of Allegiance was recited. The meeting was then turned over to Phil Martin, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The initial sanitary sewer project was completed in 2004. The purpose of extending sanitary sewer is to keep the lake waters clean. The project extends sanitary sewer approximately 4000 feet, from City Hall along CSAH 66 to the intersection of CSAH 16. The project was initiated by Moonlite Bay, wanting to expand the restaurant and needing a larger septic or city sewer in order to meet the requirements. The total project cost is approximately \$1.3M. The City hired an appraiser to supply the City with a value of benefit to the affected properties along the project route.

Shawn Peterson of 61 Marine stated that he is not against the project, only against the cost. Mr. Peterson noted that no assessments were charged against the property owners in Phase 1 and that the proposed cost for him to hookup is ridiculous. Phil Martin explained the method used to calculate the costs: 61 Marine sits on 1.66 acres of land. The appraiser suggested charging commercial properties by square foot. The Council chose the mid-range cost that the appraiser supplied at \$0.35 which makes the proposed assessment \$25,308.36. The assessment plus the flat commercial connection of \$6,500 plus the cost that the property owner needs to pay to have the line connected from the road to the building, brings the total to approximately \$40,000.

Pastor Mark Holmen of the Log Church stated that he has great respect for the Council and the decisions they have to make, however, there is no need for the church to hookup to City sewer. Their septic is three years old. The estimated assessment and hookup fees for the church are \$70,000 plus the cost to bring the line to the building. The church is a non-profit and provides many programs to the community free of charge. This assessment would cause a major hardship for the church. Pastor Mark asked why everyone needs to hookup.

Lee Fischer of 13733 County Road 66 asked why the connection charges are higher for lakeside properties. Mr. Fischer asked the audience how many were in favor of the project. One person raised his hand. Mr. Fischer noted that none of the Council lives in the affected area and stated that the cost was too much.

Jamie Boller of 37221 County Road 66 stated that he was frustrated with the process and does not think there is a need for sanitary sewer now. Mr. Boller suggested that Moonlite Bay look at alternatives for hooking up to sewer.

Steve Faith of 14130 Tall Timbers Trail represented the Old Log Homeowners Association and stated that this project would be too big of an expense for its members.

Richard Hobbs of Simonson Lumber stated that he was in favor of the project and would write a check to the City today. Mr. Hobbs stated that the sewer would add value to the lumber yard.

Tom Hagen of 37225 County Road 66 stated that water quality is important to Crosslake but he is opposed to the residents paying for the entire cost of the project.

Phil Martin explained that the total cost of the project is \$1.3M and that the amount of proposed assessments is \$594,681.80. The City is paying the rest of the cost.

Lee Fischer of 13733 County Road 66 addressed the Council again and stated that he does not think his property value would increase if he hooked up to City sewer.

Jim Schultz, elder at the Log Church, stated that the church does not fit into the commercial or residential classifications and that the City should treat all churches the same.

Jess Eide of Moonlite Bay stated that the whole community benefits from water quality and that the City should pay for the project rather than just the affected property owners.

Mayor Nevin stated that he sees many holes in the proposed assessments and doubts that it would be defensible in court. Mayor Nevin presented a payment schedule. The proposal estimates \$357,875 paid by property owners, \$357,875 paid by City funds and \$384,250 to be paid by local option sales tax. The estimated cost for residential properties would be \$7,000 and \$9,625 for commercial properties. The Mayor stated that this would be a one-time fee and it could be called a hookup fee or assessment. The Mayor thought this was a fairer way to split the cost of the project and asked the Council to consider this alternative. MOTION 12SP2-01-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO HAVE THE COUNCIL CONSIDER THE PROPOSED ALTERNATIVE ASSESSMENT PLAN. Mayor Nevin stated that this is a little town and that the City cannot force that kind of charge on the property owners.

Dave Gahn of 37148 County Road 66 asked if there was an alternative to the big sewer pipe and stated that there is no benefit to his property to hookup to sewer. Mr. Gahn added that he is in favor of a sales tax to alleviate the cost of sewer expansion.

Richard Eide of Moonlite Bay stated that the Mayor's proposal is closer to the costs that property owners paid in 2004 for the initial sewer project. The audience seemed to be in favor of the proposal.

Mayor Nevin cautioned that the approval of sales tax is unknown and that the City could use reserves to pay for the project if sales tax was denied. Lee Fischer of 13733 County Road suggested that the Council ask for 1% sales tax rather than ½%.

Steve Baker of 37441 County Road 66 agreed that the Council should consider requesting a 1% sales tax and suggested that the Council delay the project until the City knows whether or not the sales tax is approved by the State and the voters.

Pastor Mark stated that he loves the proposal from the Mayor and that the church would be in favor of the project at that cost.

Attorney Person stated that he would not recommend initiating the proposal because the City has an assessment policy and it should be followed. The City already implemented the assessment policy to the property owners on the Daggett Bay Road project. Attorney Person cautioned that construction costs increase approximately 12% per year and that the City would have to increase the levy by \$800,000 to support the proposal.

John Andrews stated that he is concerned of doing a project that the citizens are against and questioned how and when to fund the project.

Gary Heacox stated that this is the reason the sewer has not been expanded. The cost is prohibitive for both the City and the residents.

John Gleason of 37471 County Road 66 stated that the sewer will eventually be needed on this stretch of town but that the cost is too high.

Attorney Person suggested that if the Council plans to move forward with the project and needs time to consider the assessments, the engineer could still move forward with the plans. Dave Schrupp agreed and stated that the specs are needed to determine costs.

Mike Lyonais noted that two letters were received from property owners against the project.

MOTION CARRIED WITH ALL AYES.

MOTION 12SP2-02-17 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO AUTHORIZE BOLTON & MENK TO CONTINUE WITH PLANS AND SPECS FOR SANITARY SEWER EXTENSION TO CSAH 16. MOTION CARRIED WITH ALL AYES.

There being no further discussion, the Mayor adjourned the meeting at 3:40 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.5.

CITY OF CROSSLAKE
SPECIAL MEETING
MONDAY, DECEMBER 16, 2019
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, December 16, 2019 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Dave Schrupp, and Aaron Herzog. Gary Heacox was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, City Engineer Phil Martin, Cindy Myogeto, Darrell Swanson, Leah Heggerston, MN House of Representatives Dale Lueck and MN State Senator Carrie Ruud.

Mayor Nevin called the meeting to order at 9:00 A.M. and introductions were made. Mike Lyonais gave a brief recap of the City's capital improvement projects and why the Council was in favor of seeking a local option sales tax. A lengthy discussion ensued regarding the process of obtaining approval for the implementation of sales tax. Representative Lueck and Senator Ruud stated that they were in favor of shepherding the Resolution through legislature as long as the final decision comes from the voters but cautioned that there is not a tax bill every year. If there is no tax bill in 2020, approval from the State would need to wait until 2021. The earliest the City would know if it received State approval would be mid-May. Representative Lueck added that the City has a huge environmental story to tell which will be good in considering the need for sales tax. Senator Carrie Ruud suggested that the City do a thorough job of informing the voters of the pros and cons of the tax. Representative Lueck stated that the seasonal residents could contact their representatives in the cities to support the bill as well.

Cindy Myogeto stated that there is not a lot of support from the business community, especially stores that sell high-priced items, such as boats or lumber. Dave Schrupp stated that he is in favor of slowing down the proposed sewer projects until the City knows whether or not a sales tax can be implemented to offset costs. Senator Ruud agreed that it is better to plan ahead than to be relying on funds that may not come through. Mike Lyonais suggested allowing the potential sales tax proceeds to build up before the City starts the next sewer project.

It was the consensus of the Council to submit the Resolution supporting the authority to impose a local sales and use tax to fund specific capital improvements providing regional significance, to establish the duration of the tax and the revenue to be raised by the tax, and to authorize the city to issue bonds supported by the sales tax revenue to Senator Carrie Ruud as soon as possible so that she can present it to the State revisor. The Legislators begin their 2020 session on February 11 and she would like to have the resolution back from the revisors so that it can be presented the first day.

There being no further discussion, the Mayor adjourned the meeting at 10:15 A.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.6.

CITY OF CROSSLAKE

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Month-End Revenue

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Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,218,300.00	\$1,324,302.66	\$3,132,490.67	\$85,809.33	97.33%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,116.00	\$0.00	\$111,249.91	-\$133.91	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$8.55	-\$8.55	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$18.69	-\$18.69	0.00%
31310	2012 Series A Levy	\$123,884.00	\$51,211.46	\$120,654.49	\$3,229.51	97.39%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,438.56	\$61.44	95.90%
31900	Penalties and Interest DelTax	\$2,500.00	\$476.88	\$922.96	\$1,577.04	36.92%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$13,500.00	\$2,500.00	84.38%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$200.00	\$50.00	\$3,555.00	-\$3,355.00	1777.50%
33400	State Grants and Aids	\$500.00	\$21,900.00	\$21,900.00	-\$21,400.00	4380.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$189.17	\$378.35	-\$378.35	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$4,970.88	-\$2,970.88	248.54%
33417	Police State Aid	\$33,000.00	\$0.00	\$45,797.68	-\$12,797.68	138.78%
33418	Fire State Aid	\$38,000.00	\$0.00	\$40,025.43	-\$2,025.43	105.33%
33419	Fire Training Reimbursement	\$5,000.00	\$2,100.00	\$21,235.00	-\$16,235.00	424.70%
33420	Insurance Premium Reimburse	\$0.00	\$3,948.00	\$8,797.00	-\$8,797.00	0.00%
33422	PERA State Aid	\$1,181.00	\$590.50	\$1,181.00	\$0.00	100.00%
33423	Insurance Claim Reimbursement	\$0.00	\$2,134.96	\$2,134.96	-\$2,134.96	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$500.00	\$0.00	\$295.85	\$204.15	59.17%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$40.00	\$60.00	40.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$30,000.00	\$600.00	\$57,775.00	-\$27,775.00	192.58%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$18,275.00	-\$16,775.00	1218.33%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$8,000.00	\$1,000.00	88.89%
34106	Sign Permits	\$500.00	\$50.00	\$250.00	\$250.00	50.00%
34107	Assessment Search Fees	\$800.00	\$75.00	\$1,060.00	-\$260.00	132.50%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$3,800.00	-\$3,800.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$0.00	\$12,950.00	-\$7,950.00	259.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$2,441.26	\$16,012.24	-\$15,812.24	8006.12%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$31,577.07	-\$1,577.07	105.26%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$54,733.00	\$0.00	\$54,825.00	-\$92.00	100.17%
34211	Police Donations	\$0.00	\$5,000.00	\$7,550.00	-\$7,550.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$622.80	\$4,377.20	12.46%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$5,000.00	\$11,500.00	-\$11,500.00	0.00%
34300	E911 Signs	\$1,000.00	\$600.00	\$3,200.00	-\$2,200.00	320.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$711.00	-\$411.00	237.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$130.00	\$949.00	-\$749.00	474.50%
34740	Park Concessions	\$500.00	\$0.00	\$89.50	\$410.50	17.90%
34741	Gen Gov t Concessions	\$100.00	\$61.69	\$1,062.77	-\$962.77	1062.77%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$425.00	\$4,567.00	-\$567.00	114.18%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$27.00	\$273.00	9.00%
34760	Library Cards	\$500.00	\$50.00	\$1,188.00	-\$688.00	237.60%
34761	Library Donations	\$500.00	\$0.00	\$45.00	\$455.00	9.00%
34762	Library Copies	\$300.00	\$25.50	\$446.00	-\$146.00	148.67%
34763	Library Events	\$5,000.00	\$0.00	\$5,086.14	-\$86.14	101.72%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$170.00	\$130.00	56.67%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$3,184.11	-\$2,934.11	1273.64%
34769	PAL Foundation - Park	\$3,000.00	\$3,603.08	\$15,860.85	-\$12,860.85	528.70%
34770	Silver Sneakers	\$9,000.00	\$182.00	\$15,800.00	-\$6,800.00	175.56%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$34,500.00	-\$30,000.00	766.67%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,961.00	-\$461.00	130.73%
34801	Recreational-Program	\$3,000.00	\$0.00	\$225.00	\$2,775.00	7.50%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$495.00	\$505.00	49.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$7,293.24	\$7,377.24	-\$6,377.24	737.72%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,750.50	\$39,221.50	-\$9,221.50	130.74%
34807	Volleyball Fees	\$750.00	\$152.00	\$644.00	\$106.00	85.87%
34808	Silver and Fit	\$13,000.00	\$819.00	\$11,717.00	\$1,283.00	90.13%
34809	Soccer Fees	\$1,500.00	\$0.00	\$1,835.00	-\$335.00	122.33%
34810	Pickle Ball	\$8,000.00	\$216.00	\$7,266.00	\$734.00	90.83%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$2,000.00	\$16,250.00	-\$13,250.00	541.67%
34941	Cemetery Openings	\$3,500.00	\$900.00	\$6,100.00	-\$2,600.00	174.29%
34942	Cemetery Other	\$450.00	\$0.00	\$1,000.00	-\$550.00	222.22%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$2,166.64	-\$666.64	144.44%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$19,239.70	\$25,760.30	42.75%
34953	Recycling Revenues	\$50.00	\$0.00	\$482.05	-\$432.05	964.10%
35100	Court Fines	\$10,000.00	\$855.96	\$16,217.62	-\$6,217.62	162.18%
35103	Library Fines	\$600.00	\$0.00	\$288.59	\$311.41	48.10%
35105	Restitution Receipts	\$1,000.00	\$328.00	\$4,770.73	-\$3,770.73	477.07%
36200	Miscellaneous Revenues	\$5,000.00	\$14.00	\$2,201.71	\$2,798.29	44.03%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$16,882.54	\$191,532.50	-\$131,032.50	316.58%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$3,258.29	\$7,089.31	-\$180.31	102.61%
36255	Sp Assess Int-Bridges	\$1,063.00	\$411.46	\$865.74	\$197.26	81.44%
36256	Andys Parking Lot Principal	\$5,790.00	\$2,895.09	\$4,342.65	\$1,447.35	75.00%
36257	Andys Parking Lot Interest	\$913.00	\$456.35	\$456.35	\$456.65	49.98%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE**Month-End Revenue**

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$16,500.00	\$32,605.00	-\$32,605.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$539,490.00	\$0.00	\$0.00	\$539,490.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$6,672.29	-\$6,672.29	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,501,149.00	\$1,480,879.59	\$4,259,576.08	\$241,572.92	94.63%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$5.94	-\$5.94	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$5.73	-\$5.73	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$4.04	-\$4.04	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$18.33	-\$18.33	0.00%
31308	2006 Series B Levy	\$0.00	\$26.60	\$51.04	-\$51.04	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$155,127.00	\$64,135.43	\$151,118.20	\$4,008.80	97.42%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$105,000.00	\$43,169.69	\$101,470.56	\$3,529.44	96.64%
31317	2019A City Hall/Police	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

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Month-End Revenue

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$32,133.00	-\$32,133.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE**Month-End Revenue**

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$260,127.00	\$107,331.72	\$284,806.84	-\$24,679.84	109.49%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$75.68	-\$75.68	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$3,812,437.10	-\$3,812,437.10	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$3,812,512.78	-\$3,812,512.78	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$6,176.80	\$12,353.60	-\$1,353.60	112.31%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$11,000.00	\$6,176.80	\$12,353.60	-\$1,353.60	112.31%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$8,500.00	\$3,526.06	\$8,316.49	\$183.51	97.84%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$8,500.00	\$3,526.06	\$8,336.49	\$163.51	98.08%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$9,214.29	-\$9,214.29	0.00%
34410	Unallocated Reserves	\$0.00	-\$186.57	-\$294.75	\$294.75	0.00%
36104	Penalty & Interest	\$1,000.00	\$430.62	\$2,237.56	-\$1,237.56	223.76%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$2,339.20	-\$1,339.20	233.92%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$433.36	\$433.36	-\$433.36	0.00%
37200	User Fee	\$260,000.00	\$26,759.01	\$295,489.67	-\$35,489.67	113.65%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$6,500.00	-\$6,500.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00	0.00%

CITY OF CROSSLAKE**Month-End Revenue**

Current Period: DECEMBER 2019

SRC	SRC Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 601	SEWER OPERATING FUND	\$1,462,000.00	\$27,436.42	\$315,919.33	\$1,146,080.67	21.61%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$91,359.42	\$215,240.59	\$5,759.41	97.39%
31312	2017 GO Sewer Rev Imp Bonds	\$118,776.00	\$49,013.65	\$115,566.03	\$3,209.97	97.30%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$353,776.00	\$140,373.07	\$330,806.62	\$22,969.38	93.51%
		\$6,596,552.00	\$1,765,723.66	\$9,024,311.74	-\$2,427,759.74	136.80%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: DECEMBER 2019

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$26,920.00	\$80.00	99.70%
122	FICA	\$2,066.00	\$172.15	\$2,059.68	\$6.32	99.69%
151	Workers Comp Insurance	\$131.00	\$0.00	\$92.00	\$39.00	70.23%
208	Instruction Fees	\$1,500.00	\$0.00	\$450.00	\$1,050.00	30.00%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$316.72	\$1,183.28	21.11%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$30.00	-\$30.00	0.00%
DEPT 41110 Council		\$33,053.00	\$2,422.15	\$29,868.40	\$3,184.60	90.37%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$97,351.00	\$7,591.60	\$98,660.80	-\$1,309.80	101.35%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$72,813.00	\$5,646.00	\$73,352.00	-\$539.00	100.74%
121	PERA	\$12,762.00	\$992.82	\$12,900.93	-\$138.93	101.09%
122	FICA	\$13,017.00	\$900.14	\$11,813.51	\$1,203.49	90.75%
131	Employer Paid Health	\$39,245.00	\$3,516.00	\$39,646.40	-\$401.40	101.02%
132	Employer Paid Disability	\$1,440.00	\$126.41	\$1,517.00	-\$77.00	105.35%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$2,064.00	\$0.00	100.00%
134	Employer Paid Life	\$134.00	\$10.40	\$131.20	\$2.80	97.91%
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,300.00	\$0.00	100.00%
151	Workers Comp Insurance	\$2,244.00	\$0.00	\$1,287.00	\$957.00	57.35%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$12,000.00	\$0.00	100.00%
200	Office Supplies	\$1,800.00	\$401.75	\$2,291.51	-\$491.51	127.31%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,010.10	\$989.90	50.51%
210	Operating Supplies	\$1,500.00	\$288.84	\$1,002.86	\$497.14	66.86%
220	Repair/Maint Supply - Equip	\$3,834.00	\$126.00	\$3,737.60	\$96.40	97.49%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$254.64	\$2,878.20	\$1,121.80	71.96%
322	Postage	\$1,000.00	\$104.12	\$504.31	\$495.69	50.43%
331	Travel Expenses	\$1,500.00	\$29.00	\$528.46	\$971.54	35.23%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$221.00	\$779.00	22.10%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$102.00	\$887.00	-\$37.00	104.35%
443	Sales Tax	\$100.00	\$0.00	\$12.00	\$88.00	12.00%
500	Capital Outlay	\$4,221.00	\$0.00	\$928.33	\$3,292.67	21.99%
600	Principal	\$835.00	\$70.52	\$836.59	-\$1.59	100.19%
610	Interest	\$29.00	\$1.48	\$27.41	\$1.59	94.52%
DEPT 41400 Administration		\$282,089.00	\$20,433.72	\$269,538.21	\$12,550.79	95.55%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$30.40	\$100.60	23.21%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$30.40	\$5,169.60	0.58%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$27,027.00	\$4,973.00	84.46%
304	Legal Fees (Civil)	\$7,000.00	\$600.00	\$7,407.50	-\$407.50	105.82%
307	Legal Fees (Labor)	\$10,000.00	\$0.00	\$4,320.77	\$5,679.23	43.21%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$600.00	\$38,755.27	\$10,244.73	79.09%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$4,535.60	\$15,859.60	-\$15,859.60	0.00%
101	Assistant	\$0.00	\$4,009.21	\$11,997.62	-\$11,997.62	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$640.86	\$2,089.29	-\$2,089.29	0.00%
122	FICA	\$0.00	\$561.86	\$1,876.29	-\$1,876.29	0.00%
131	Employer Paid Health	\$0.00	\$3,516.00	\$9,270.99	-\$9,270.99	0.00%
132	Employer Paid Disability	\$0.00	\$94.14	\$282.42	-\$282.42	0.00%
133	Employer Paid Dental	\$0.00	\$86.00	\$215.00	-\$215.00	0.00%
134	Employer Paid Life	\$0.00	\$10.40	\$26.00	-\$26.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$96.71	\$6,106.71	-\$6,106.71	0.00%
200	Office Supplies	\$700.00	\$181.68	\$1,357.10	-\$657.10	193.87%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$259.23	\$881.95	\$618.05	58.80%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$292.67	\$2,314.37	\$1,619.63	58.83%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$0.00	\$84.97	\$494.87	-\$494.87	0.00%
264	Unif Bobby/Cheryl	\$0.00	\$27.90	\$500.00	-\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$330.00	\$2,170.00	13.20%
304	Legal Fees (Civil)	\$5,000.00	\$570.00	\$3,135.00	\$1,865.00	62.70%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$192.18	\$2,240.80	\$1,259.20	64.02%
321	Communications-Cellular	\$0.00	\$38.23	\$76.46	-\$76.46	0.00%
322	Postage	\$500.00	\$104.13	\$512.64	-\$12.64	102.53%
331	Travel Expenses	\$1,000.00	\$89.43	\$351.18	\$648.82	35.12%
332	Travel Expense- P&Z Comm	\$1,500.00	\$875.00	\$3,850.00	-\$2,350.00	256.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$99.88	\$1,327.77	\$672.23	66.39%
352	Filing Fees	\$1,500.00	\$0.00	\$690.00	\$810.00	46.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$143.64	\$716.36	16.70%
430	Miscellaneous	\$500.00	\$4.30	\$12.90	\$487.10	2.58%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$12.00	-\$12.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$203,184.00	\$0.00	\$152,388.00	\$50,796.00	75.00%
500	Capital Outlay	\$4,221.00	\$0.00	\$14,566.33	-\$10,345.33	345.09%
600	Principal	\$835.00	\$70.52	\$836.59	-\$1.59	100.19%
610	Interest	\$29.00	\$1.48	\$27.41	\$1.59	94.52%
DEPT 41910 Planning and Zoning		\$237,463.00	\$16,442.38	\$233,772.93	\$3,690.07	98.45%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$537.47	-\$537.47	0.00%
133	Employer Paid Dental	\$125.00	\$41.55	\$576.75	-\$451.75	461.40%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$200.69	\$3,265.90	-\$765.90	130.64%
220	Repair/Maint Supply - Equip	\$0.00	\$637.58	\$1,135.78	-\$1,135.78	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$78.41	\$2,271.07	\$1,728.93	56.78%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$52.10	\$469.54	-\$169.54	156.51%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$28,493.90	-\$27,743.90	3799.19%
316	Security Monitoring	\$800.00	\$162.00	\$1,018.00	-\$218.00	127.25%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$104.13	\$344.73	-\$94.73	137.89%
354	Ordinance Codification	\$5,000.00	\$0.00	\$975.74	\$4,024.26	19.51%
360	Insurance	\$26,500.00	\$0.00	\$22,328.00	\$4,172.00	84.26%
381	Electric Utilities	\$14,500.00	\$1,353.00	\$10,828.00	\$3,672.00	74.68%
383	Gas Utilities	\$4,500.00	\$216.59	\$2,400.02	\$2,099.98	53.33%
384	Refuse/Garbage Disposal	\$500.00	\$63.41	\$307.18	\$192.82	61.44%
385	Sewer Utility	\$600.00	\$100.00	\$900.00	-\$300.00	150.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$8,490.00	\$1,110.00	88.44%
430	Miscellaneous	\$2,500.00	\$550.00	\$13,030.98	-\$10,530.98	521.24%
433	Dues and Subscriptions	\$3,500.00	\$399.00	\$5,693.84	-\$2,193.84	162.68%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$1,470.34	\$529.66	73.52%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$250.00	\$250.00	\$50.00	83.33%
442	Safety Prog/Equipment	\$10,500.00	\$3,469.99	\$6,865.04	\$3,634.96	65.38%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$1,000.00	\$14,000.00	6.67%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$2,850.00	\$850.00	77.03%
493	Pass Thru Donations	\$0.00	\$0.00	\$6,500.00	-\$6,500.00	0.00%
500	Capital Outlay	\$65,000.00	\$5,850.00	\$12,545.40	\$52,454.60	19.30%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$197,875.00	\$14,235.95	\$151,197.68	\$46,677.32	76.41%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$85,815.00	\$6,534.52	\$84,447.12	\$1,367.88	98.41%
101	Assistant	\$62,014.00	\$5,120.00	\$68,036.58	-\$6,022.58	109.71%
103	Tech 1	\$51,042.00	\$4,925.63	\$51,734.90	-\$692.90	101.36%
108	Tech 3	\$10,000.00	\$0.00	\$6,420.18	\$3,579.82	64.20%
110	Tech 4	\$24,232.00	\$1,216.64	\$28,741.89	-\$4,509.89	118.61%
112	Tech 5	\$64,689.00	\$4,961.95	\$58,100.35	\$6,588.65	89.81%
113	Tech 6	\$64,272.00	\$4,577.35	\$59,362.17	\$4,909.83	92.36%
121	PERA	\$61,370.00	\$4,410.29	\$59,857.43	\$1,512.57	97.54%
122	FICA	\$5,250.00	\$341.48	\$4,653.32	\$596.68	88.63%
131	Employer Paid Health	\$105,965.00	\$6,769.15	\$79,350.35	\$26,614.65	74.88%
132	Employer Paid Disability	\$2,721.00	\$269.69	\$3,044.78	-\$323.78	111.90%
133	Employer Paid Dental	\$4,926.00	\$324.48	\$4,093.20	\$832.80	83.09%
134	Employer Paid Life	\$403.00	\$26.00	\$360.40	\$42.60	89.43%
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,300.00	\$0.00	100.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$21,021.00	\$5,457.00	79.39%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$27,000.00	\$0.00	100.00%
200	Office Supplies	\$300.00	\$0.00	\$139.06	\$160.94	46.35%
208	Instruction Fees	\$5,000.00	\$635.00	\$2,744.13	\$2,255.87	54.88%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$58.97	\$1,294.05	\$505.95	71.89%
212	Motor Fuels	\$18,000.00	\$2,471.65	\$14,142.41	\$3,857.59	78.57%
214	Auto Expense- Squad 301	\$500.00	\$107.08	\$781.76	-\$281.76	156.35%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$3,030.71	-\$1,830.71	252.56%
217	Auto Expense- Squad 303	\$1,000.00	\$194.47	\$1,069.14	-\$69.14	106.91%
218	Auto Expense- Squad 302	\$1,000.00	\$9.42	\$1,898.12	-\$898.12	189.81%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$1,696.00	-\$1,196.00	339.20%
220	Repair/Maint Supply - Equip	\$15,000.00	\$250.00	\$7,889.66	\$7,110.34	52.60%
221	Repair/Maint Vehicles 306	\$2,000.00	\$259.54	\$2,651.78	-\$651.78	132.59%
258	Unif FIRE/Ted/Corey	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$496.95	\$178.05	73.62%
260	Unif Eric/Josh/Nate	\$675.00	\$527.51	\$773.45	-\$98.45	114.59%
261	Unif Jake/TJ/Seth	\$675.00	\$159.99	\$701.61	-\$26.61	103.94%
262	Unif Tony/Jon	\$675.00	\$112.96	\$269.57	\$405.43	39.94%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$243.13	\$431.87	36.02%
265	Unif & P/T Expense	\$500.00	\$0.00	\$194.62	\$305.38	38.92%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$31,118.00	-\$30,118.00	3111.80%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$1,141.98	-\$1,141.98	0.00%
320	Communications	\$2,800.00	\$272.79	\$2,987.57	-\$187.57	106.70%
321	Communications-Cellular	\$5,400.00	\$412.07	\$4,938.68	\$461.32	91.46%
322	Postage	\$200.00	\$7.60	\$98.03	\$101.97	49.02%
331	Travel Expenses	\$2,500.00	\$123.96	\$1,853.08	\$646.92	74.12%
340	Advertising	\$0.00	\$53.46	\$53.46	-\$53.46	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$85.00	-\$85.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$21,163.00	-\$7,163.00	151.16%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$52.61	\$163.24	\$36.76	81.62%
433	Dues and Subscriptions	\$250.00	\$0.00	\$3,954.00	-\$3,704.00	1581.60%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
500	Capital Outlay	\$4,683.00	\$0.00	\$828.99	\$3,854.01	17.70%
550	Capital Outlay - Vehicles	\$60,000.00	\$3,474.00	\$56,635.09	\$3,364.91	94.39%
600	Principal	\$139.00	\$11.75	\$139.43	-\$0.43	100.31%
610	Interest	\$5.00	\$0.25	\$4.57	\$0.43	91.40%
DEPT 42110 Police Administration		\$747,604.00	\$48,772.26	\$722,703.94	\$24,900.06	96.67%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$1,200.00	\$13,000.00	-\$7,000.00	216.67%
101	Assistant	\$1,200.00	\$100.00	\$1,200.00	\$0.00	100.00%
106	Training	\$2,100.00	\$75.00	\$900.00	\$1,200.00	42.86%
107	Services	\$72,000.00	\$9,691.50	\$88,543.00	-\$16,543.00	122.98%
122	FICA	\$6,219.00	\$846.62	\$7,928.85	-\$1,709.85	127.49%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$5,132.00	\$2,895.00	63.93%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,500.00	\$2,820.00	\$20,306.00	-\$11,806.00	238.89%
209	Physicals	\$3,500.00	\$351.00	\$2,880.00	\$620.00	82.29%
210	Operating Supplies	\$3,000.00	\$1,253.61	\$10,585.16	-\$7,585.16	352.84%
212	Motor Fuels	\$500.00	\$46.74	\$604.20	-\$104.20	120.84%
213	Diesel Fuel	\$2,500.00	\$142.41	\$940.83	\$1,559.17	37.63%
220	Repair/Maint Supply - Equip	\$3,000.00	\$191.18	\$4,502.18	-\$1,502.18	150.07%
221	Repair/Maint Vehicles 306	\$9,000.00	\$1,704.30	\$16,076.35	-\$7,076.35	178.63%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$346.65	\$2,153.35	13.87%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$2,403.56	-\$903.56	160.24%
258	Unif FIRE/Ted/Corey	\$1,000.00	\$0.00	\$1,394.68	-\$394.68	139.47%
266	Turnout Gear	\$7,500.00	\$0.00	\$17,479.70	-\$9,979.70	233.06%
319	Donation Expenditures	\$0.00	\$2,441.26	\$2,799.26	-\$2,799.26	0.00%
320	Communications	\$36.00	\$3.00	\$33.00	\$3.00	91.67%
321	Communications-Cellular	\$2,464.00	\$749.91	\$3,795.34	-\$1,331.34	154.03%
322	Postage	\$25.00	\$0.50	\$1.80	\$23.20	7.20%
331	Travel Expenses	\$6,000.00	\$389.76	\$6,154.27	-\$154.27	102.57%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$4,709.00	\$2,291.00	67.27%
381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
383	Gas Utilities	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$150.00	\$5,000.00	\$5,286.71	-\$5,136.71	3524.47%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,368.00	\$132.00	91.20%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$25,948.00	\$34,834.00	-\$9,834.00	139.34%
492	FDRA State Aid	\$38,000.00	\$39,025.43	\$40,025.43	-\$2,025.43	105.33%
500	Capital Outlay	\$7,500.00	\$810.00	\$17,912.28	-\$10,412.28	238.83%
550	Capital Outlay - Vehicles	\$265,000.00	\$0.00	\$297,557.48	-\$32,557.48	112.29%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$494,921.00	\$92,790.22	\$608,699.73	-\$113,778.73	122.99%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$465.00	\$1,335.00	25.83%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$12,100.00	\$1,100.00	91.67%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,100.00	\$12,565.00	\$2,435.00	83.77%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$59,420.00	\$4,667.50	\$56,371.87	\$3,048.13	94.87%
104	Tech 2	\$60,533.00	\$4,681.29	\$54,111.72	\$6,421.28	89.39%
105	Part-time	\$0.00	\$164.19	\$1,809.77	-\$1,809.77	0.00%
108	Tech 3	\$54,790.00	\$6,067.80	\$54,821.78	-\$31.78	100.06%
121	PERA	\$13,106.00	\$1,168.56	\$12,414.95	\$691.05	94.73%
122	FICA	\$13,368.00	\$1,052.88	\$11,151.47	\$2,216.53	83.42%
131	Employer Paid Health	\$47,098.00	\$5,369.49	\$59,605.56	-\$12,507.56	126.56%
132	Employer Paid Disability	\$1,212.00	\$103.56	\$1,242.72	-\$30.72	102.53%
133	Employer Paid Dental	\$2,463.00	\$262.67	\$3,102.80	-\$639.80	125.98%
134	Employer Paid Life	\$202.00	\$15.60	\$196.80	\$5.20	97.43%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$16,939.00	\$11,765.00	59.01%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$18,000.00	-\$3,000.00	120.00%
200	Office Supplies	\$450.00	\$0.00	\$322.29	\$127.71	71.62%
208	Instruction Fees	\$1,500.00	\$0.00	\$795.00	\$705.00	53.00%
210	Operating Supplies	\$1,200.00	\$58.81	\$1,601.47	-\$401.47	133.46%
212	Motor Fuels	\$8,000.00	\$1,297.07	\$7,781.02	\$218.98	97.26%
213	Diesel Fuel	\$15,000.00	\$663.38	\$7,380.87	\$7,619.13	49.21%
215	Shop Supplies	\$2,750.00	\$881.27	\$2,364.70	\$385.30	85.99%
220	Repair/Maint Supply - Equip	\$18,000.00	\$4,645.35	\$48,899.94	-\$30,899.94	271.67%
221	Repair/Maint Vehicles 306	\$15,000.00	\$3,338.55	\$14,694.15	\$305.85	97.96%
222	Tires	\$1,500.00	\$697.04	\$1,714.59	-\$214.59	114.31%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$845.44	\$11,504.27	-\$7,004.27	255.65%
224	Street Maint Materials	\$20,000.00	\$2,096.44	\$29,994.64	-\$9,994.64	149.97%
225	New Roads Materials	\$0.00	\$0.00	\$474.17	-\$474.17	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$12,765.00	\$3,235.00	79.78%
235	Signs	\$3,000.00	\$85.99	\$3,521.34	-\$521.34	117.38%
240	Small Tools and Minor Equip	\$2,500.00	\$896.19	\$4,807.14	-\$2,307.14	192.29%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$500.00	-\$200.00	166.67%
260	Unif Eric/Josh/Nate	\$300.00	\$0.00	\$492.53	-\$192.53	164.18%
261	Unif Jake/TJ/Seth	\$300.00	\$210.07	\$500.00	-\$200.00	166.67%
303	Engineering Fees	\$25,000.00	\$3,206.30	\$35,508.12	-\$10,508.12	142.03%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$240.00	\$760.00	24.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$197.40	\$2.60	98.70%
320	Communications	\$1,600.00	\$113.37	\$1,234.71	\$365.29	77.17%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$1,137.72	-\$137.72	113.77%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$93.50	\$6.50	93.50%
360	Insurance	\$27,000.00	\$0.00	\$12,307.00	\$14,693.00	45.58%
381	Electric Utilities	\$14,000.00	\$1,258.26	\$10,318.63	\$3,681.37	73.70%
383	Gas Utilities	\$6,000.00	\$790.21	\$3,325.04	\$2,674.96	55.42%
384	Refuse/Garbage Disposal	\$1,000.00	\$67.57	\$1,169.75	-\$169.75	116.98%
385	Sewer Utility	\$400.00	\$141.00	\$470.00	-\$70.00	117.50%
405	Cleaning Services	\$3,700.00	\$235.00	\$2,585.00	\$1,115.00	69.86%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$105.22	\$3,824.56	-\$2,824.56	382.46%
433	Dues and Subscriptions	\$0.00	\$510.00	\$545.00	-\$545.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$81.90	\$1,291.71	-\$291.71	129.17%
443	Sales Tax	\$100.00	\$0.00	\$33.00	\$67.00	33.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$8,088.68	\$37,485.75	\$7,514.25	83.30%
500	Capital Outlay	\$65,000.00	\$9,883.10	\$141,313.64	-\$76,313.64	217.41%
550	Capital Outlay - Vehicles	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0.00%
551	Capital Outlay-Building	\$105,000.00	\$0.00	\$0.00	\$105,000.00	0.00%
552	Capital Outlay-Land	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
553	Capital Outlay - Other	\$366,687.00	\$3,896.25	\$68,664.16	\$298,022.84	18.73%
581	Capital Outlay -Seal Coat	\$252,355.00	\$0.00	\$93,119.45	\$159,235.55	36.90%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$38,600.00	\$11,400.00	77.20%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$1,572,188.00	\$67,646.00	\$893,345.70	\$678,842.30	56.82%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$76.81	\$863.19	8.17%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$338.31	-\$88.31	135.32%
360	Insurance	\$60.00	\$0.00	\$71.00	-\$11.00	118.33%
381	Electric Utilities	\$350.00	\$3.15	\$101.54	\$248.46	29.01%
430	Miscellaneous	\$400.00	\$0.00	\$250.00	\$150.00	62.50%
452	Refund	\$0.00	\$0.00	\$175.00	-\$175.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$3.15	\$1,012.66	\$1,987.34	33.76%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$61,294.00	\$4,790.00	\$62,240.00	-\$946.00	101.54%
101	Assistant	\$43,680.00	\$3,528.64	\$45,842.32	-\$2,162.32	104.95%
103	Tech 1	\$28,588.00	\$2,423.60	\$31,365.86	-\$2,777.86	109.72%
104	Tech 2	\$5,455.00	\$0.00	\$0.00	\$5,455.00	0.00%
105	Part-time	\$43,680.00	\$2,630.00	\$39,761.90	\$3,918.10	91.03%
108	Tech 3	\$37,170.00	\$2,724.40	\$6,188.15	\$30,981.85	16.65%
121	PERA	\$16,081.00	\$1,108.63	\$12,169.71	\$3,911.29	75.68%
122	FICA	\$16,820.00	\$1,181.64	\$13,612.45	\$3,207.55	80.93%
131	Employer Paid Health	\$19,622.00	\$2,366.11	\$11,190.44	\$8,431.56	57.03%
132	Employer Paid Disability	\$1,174.00	\$127.45	\$1,218.13	-\$44.13	103.76%
133	Employer Paid Dental	\$4,128.00	\$339.33	\$2,723.84	\$1,404.16	65.98%
134	Employer Paid Life	\$269.00	\$20.80	\$212.80	\$56.20	79.11%
136	Deferred Compensation	\$650.00	\$50.00	\$650.00	\$0.00	100.00%
140	Unemployment	\$5,000.00	\$0.00	\$159.16	\$4,840.84	3.18%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$5,361.00	\$9,757.00	35.46%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$8,250.00	-\$2,250.00	137.50%
200	Office Supplies	\$200.00	\$102.34	\$186.00	\$14.00	93.00%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$324.39	\$3,243.56	-\$43.56	101.36%
212	Motor Fuels	\$2,000.00	\$161.83	\$1,844.90	\$155.10	92.25%
213	Diesel Fuel	\$1,000.00	\$215.54	\$941.36	\$58.64	94.14%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$3,000.00	\$356.86	\$5,947.45	-\$2,947.45	198.25%
221	Repair/Maint Vehicles 306	\$2,000.00	\$37.76	\$1,046.09	\$953.91	52.30%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,203.28	\$12,974.59	\$2,025.41	86.50%
231	Chemicals	\$5,000.00	\$16.18	\$3,191.98	\$1,808.02	63.84%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$8.97	\$47.88	\$252.12	15.96%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey	\$300.00	\$121.31	\$500.00	-\$200.00	166.67%
260	Unif Eric/Josh/Nate	\$0.00	\$230.01	\$489.98	-\$489.98	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$416.59	-\$116.59	138.86%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$2,793.75	\$2,206.25	55.88%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$465.00	\$4,535.00	9.30%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$207.92	\$1,392.08	13.00%
310	Program Supplies	\$1,000.00	\$63.96	\$519.82	\$480.18	51.98%
311	Softball/Baseball	\$1,000.00	\$0.00	\$691.67	\$308.33	69.17%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$0.00	\$0.00	\$123.82	-\$123.82	0.00%
316	Security Monitoring	\$1,200.00	\$251.88	\$706.76	\$493.24	58.90%
317	Soccer/Skating	\$1,500.00	\$0.00	\$2,150.71	-\$650.71	143.38%
318	Garage (North)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$7,266.24	\$7,766.24	-\$7,766.24	0.00%
320	Communications	\$3,500.00	\$429.62	\$4,617.40	-\$1,117.40	131.93%
322	Postage	\$150.00	\$6.50	\$42.00	\$108.00	28.00%
323	Garage (East)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$56.26	\$800.92	\$199.08	80.09%
335	Background Checks	\$150.00	\$0.00	\$255.00	-\$105.00	170.00%
340	Advertising	\$500.00	\$0.00	\$1,043.76	-\$543.76	208.75%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,355.00	\$1,645.00	89.03%
381	Electric Utilities	\$17,000.00	\$1,231.03	\$16,647.04	\$352.96	97.92%
383	Gas Utilities	\$8,000.00	\$1,533.38	\$7,436.84	\$563.16	92.96%
384	Refuse/Garbage Disposal	\$800.00	\$81.71	\$898.72	-\$98.72	112.34%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$2,189.34	\$1,610.66	57.61%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$160.63	\$539.37	22.95%
415	Equipment Rental	\$500.00	\$28.11	\$383.11	\$116.89	76.62%
430	Miscellaneous	\$800.00	\$15.17	\$1,498.10	-\$698.10	187.26%
433	Dues and Subscriptions	\$500.00	\$0.00	\$1,688.41	-\$1,188.41	337.68%
442	Safety Prog/Equipment	\$1,500.00	\$127.92	\$371.20	\$1,128.80	24.75%
443	Sales Tax	\$1,600.00	\$230.00	\$3,613.00	-\$2,013.00	225.81%
445	Sr Meals Expense	\$400.00	\$0.00	\$94.49	\$305.51	23.62%
448	Weight Room Ins Reimbur	\$150.00	\$9.50	\$118.00	\$32.00	78.67%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$60.00	\$479.75	-\$329.75	319.83%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$473.84	\$924.90	\$1,075.10	46.25%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$9,975.97	-\$6,975.97	332.53%
461	Silver Sneakers	\$6,500.00	\$728.00	\$9,438.00	-\$2,938.00	145.20%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$94,799.00	\$4,280.00	\$18,015.87	\$76,783.13	19.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$64.40	\$1,049.90	-\$529.90	201.90%
610	Interest	\$0.00	\$6.35	\$32.83	-\$32.83	0.00%
DEPT 45100 Park and Recreation (GENERA		\$518,648.00	\$41,012.94	\$382,332.01	\$136,315.99	73.72%
DEPT 45500 Library						
101	Assistant	\$35,027.00	\$0.00	\$0.00	\$35,027.00	0.00%
121	PERA	\$2,627.00	\$0.00	\$0.00	\$2,627.00	0.00%
122	FICA	\$2,680.00	\$0.00	\$0.00	\$2,680.00	0.00%
131	Employer Paid Health	\$19,622.00	\$0.00	\$0.00	\$19,622.00	0.00%
132	Employer Paid Disability	\$307.00	\$0.00	\$0.00	\$307.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$2,472.00	-\$2,122.00	706.29%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$750.00	\$5,250.00	12.50%
201	Library Operating Supplies	\$2,000.00	\$153.80	\$478.34	\$1,521.66	23.92%
202	Library Subscriptions	\$500.00	\$0.00	\$734.76	-\$234.76	146.95%
203	Library Books	\$5,000.00	\$141.54	\$5,973.01	-\$973.01	119.46%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$178.20	-\$178.20	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$66.80	\$695.75	\$304.25	69.58%
322	Postage	\$50.00	\$1.00	\$1.50	\$48.50	3.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$15.00	\$70.78	\$429.22	14.16%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,600.62	-\$600.62	160.06%
433	Dues and Subscriptions	\$0.00	\$0.00	\$435.34	-\$435.34	0.00%
443	Sales Tax	\$100.00	\$2.00	\$350.00	-\$250.00	350.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,450.75	-\$2,200.75	980.30%
500	Capital Outlay	\$3,298.00	\$0.00	\$4,658.73	-\$1,360.73	141.26%
600	Principal	\$520.00	\$42.10	\$938.78	-\$418.78	180.53%
610	Interest	\$0.00	\$4.15	\$21.45	-\$21.45	0.00%
DEPT 45500 Library		\$82,130.00	\$426.39	\$21,810.01	\$60,319.99	26.56%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$19,653.00	\$0.00	\$19,652.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$209,953.00	\$0.00	\$209,905.50	\$47.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,437.00	\$29,200.00	\$3,140.00	90.29%
388	Recycling Expenses	\$400.00	\$50.00	\$200.00	\$200.00	50.00%
430	Miscellaneous	\$3,240.00	\$258.00	\$3,140.00	\$100.00	96.91%
DEPT 48000 Recycling		\$35,980.00	\$2,745.00	\$32,540.00	\$3,440.00	90.44%
FUND 101 GENERAL FUND		\$4,484,104.00	\$308,630.16	\$3,608,077.44	\$876,026.56	80.46%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$16,045.00	\$0.00	\$16,040.63	\$4.37	99.97%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$16,045.00	\$0.00	\$16,040.63	\$4.37	99.97%
DEPT 47015 47015 Series 2015B						
600	Principal	\$142,000.00	\$0.00	\$142,000.00	\$0.00	100.00%
610	Interest	\$5,740.00	\$0.00	\$5,740.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$148,040.00	\$0.00	\$147,740.00	\$300.00	99.80%
FUND 301 DEBT SERVICE FUND		\$166,585.00	\$0.00	\$164,780.63	\$1,804.37	98.92%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$0.00	\$371,969.35	\$1,301,424.80	-\$1,301,424.80	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$34,000.00	-\$34,000.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$371,969.35	\$1,335,424.80	-\$1,335,424.80	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$371,969.35	\$1,335,424.80	-\$1,335,424.80	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$0.00	\$106.25	\$543.75	16.35%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$5,559.12	\$11,118.24	-\$918.24	109.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$11,500.00	\$5,559.12	\$11,324.49	\$175.51	98.47%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$11,500.00	\$5,559.12	\$11,324.49	\$175.51	98.47%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$654.40	\$1,138.75	-\$1,138.75	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$2,391.24	-\$2,391.24	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$654.40	\$3,529.99	-\$3,529.99	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,500.00	\$3,825.00	\$7,650.00	\$10,850.00	41.35%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,500.00	\$3,825.00	\$7,650.00	\$10,850.00	41.35%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,500.00	\$4,479.40	\$11,179.99	\$7,320.01	60.43%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$80,927.00	\$6,301.60	\$82,961.23	-\$2,034.23	102.51%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,070.00	\$472.62	\$6,106.58	-\$36.58	100.60%
122	FICA	\$6,191.00	\$432.35	\$5,558.64	\$632.36	89.79%
131	Employer Paid Health	\$19,622.00	\$1,758.00	\$19,823.20	-\$201.20	101.03%
132	Employer Paid Disability	\$740.00	\$61.66	\$739.92	\$0.08	99.99%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$1,032.00	\$0.00	100.00%
134	Employer Paid Life	\$67.00	\$5.20	\$65.60	\$1.40	97.91%
136	Deferred Compensation	\$650.00	\$50.00	\$650.00	\$0.00	100.00%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$3,919.00	\$2,091.00	65.21%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$0.00	\$536.49	-\$286.49	214.60%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,500.00	\$0.00	\$1,327.00	\$1,173.00	53.08%
210	Operating Supplies	\$3,500.00	\$530.76	\$1,824.67	\$1,675.33	52.13%
212	Motor Fuels	\$2,000.00	\$0.00	\$64.49	\$1,935.51	3.22%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$2,685.62	\$28,943.28	-\$18,943.28	289.43%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$99.17	\$1,400.83	6.61%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$1,564.57	\$4,020.48	-\$20.48	100.51%
229	Oper/Maint - Lift Station	\$12,000.00	\$6,654.11	\$30,299.31	-\$18,299.31	252.49%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$5,575.69	\$1,424.31	79.65%
231	Chemicals	\$18,000.00	\$0.00	\$13,273.65	\$4,726.35	73.74%
258	Unif FIRE/Ted/Corey	\$300.00	\$73.07	\$500.00	-\$200.00	166.67%
303	Engineering Fees	\$1,000.00	\$1,770.00	\$1,870.00	-\$870.00	187.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$162.88	\$1,783.58	\$2,772.42	39.15%
321	Communications-Cellular	\$1,600.00	\$89.80	\$921.84	\$678.16	57.62%
322	Postage	\$800.00	\$188.05	\$779.63	\$20.37	97.45%
331	Travel Expenses	\$2,500.00	\$0.00	\$525.55	\$1,974.45	21.02%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$306.00	-\$106.00	153.00%
360	Insurance	\$8,000.00	\$0.00	\$11,427.00	-\$3,427.00	142.84%
381	Electric Utilities	\$27,000.00	\$3,407.21	\$35,346.39	-\$8,346.39	130.91%
383	Gas Utilities	\$3,000.00	\$459.19	\$2,180.99	\$819.01	72.70%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$772.20	\$9,518.57	\$5,481.43	63.46%
407	Sludge Disposal	\$20,000.00	\$0.00	\$22,260.00	-\$2,260.00	111.30%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$92.58	\$7.42	92.58%
433	Dues and Subscriptions	\$300.00	\$320.00	\$1,591.00	-\$1,291.00	530.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$154.94	\$1,345.06	10.33%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$4.60	\$95.40	4.60%
500	Capital Outlay	\$1,300,000.00	\$0.00	\$85,412.62	\$1,214,587.38	6.57%
553	Capital Outlay - Other	\$0.00	\$4,817.10	\$30,443.10	-\$30,443.10	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$1,802,965.00	\$32,661.99	\$419,528.79	\$1,383,436.21	23.27%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,802,965.00	\$32,661.99	\$419,528.79	\$1,383,436.21	23.27%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	DECEMBER 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
DEPT 43200	Sewer					
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$19,923.00	\$0.00	\$24,055.00	-\$4,132.00	120.74%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$205,673.00	\$0.00	\$209,297.00	-\$3,624.00	101.76%
DEPT 47008	2003 Series B Sewer					
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$16,682.00	\$0.00	\$17,112.50	-\$430.50	102.58%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$106,682.00	\$0.00	\$107,112.50	-\$430.50	100.40%
FUND 651	SEWER RESTRICTED SINKING FUN	\$312,355.00	\$0.00	\$316,409.50	-\$4,054.50	101.30%
FUND 652	WASTEWATER MGMT DISTRICT					
DEPT 41910	Planning and Zoning					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652	WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,796,009.00	\$723,300.02	\$5,866,725.64	\$929,283.36	86.33%

C. 8.

City of Crosslake - Preliminary 12/31/2019 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2019 Budget	12/31/2019	2019 YTD Amount	2019 YTD Balance	2019 %YTD Budget
Total Expense (From Month End Report For December 31, 2019)	\$ 6,796,009	\$ 723,300	\$ 5,866,726	\$ 929,283	86.33%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(864)	0	100.00%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(864)	0	100.00%
(101-42110-600) Police: Copier Lease	(144)	(12)	(144)	0	100.00%
(101-45100-600) Parks and Rec.: Copier Lease	(520)	(71)	(960)	440	184.66%
(101-45500-600) Library: Copier Lease	(520)	(46)	(960)	440	184.66%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(19,653)	0	(19,653)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(253)	(47)	0.00%
(301-47015-600) 2015 Series B - Principal	(142,000)	0	(142,000)	0	100.00%
(301-47015-610) 2015 Series B - Interest	(5,740)	0	(5,740)	0	100.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47014-600) 2018 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2018 Series A - Interest	(16,045)	0	(16,041)	(4)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(301-47012-440/620) 2019 Series A Fiscal Agent Fees	0	0	(1,000)	1,000	100.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(185,000)	0	(185,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(19,923)	0	(24,055)	4,132	120.74%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(242)	(508)	32.27%
(651-47008-600) 2017 Series A Disposal Bonds	(90,000)	0	(90,000)	0	100.00%
(651-47008-610) 2017 Series A Disposal Bonds	(16,682)	0	(17,113)	431	102.58%
<i>Total Debt Service</i>	<u>(691,805)</u>	<u>(273)</u>	<u>(694,888)</u>	<u>3,083</u>	100.45%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,221)	-	(928)	(3,293)	21.99%
(101-41910-500) Planning and Zoning	(4,221)	-	(14,566)	10,345	345.09%
(101-41940-500) General Government Capital Outlay	(65,000)	(377,819)	(1,347,970)	1,282,970	2073.80%
(101-42110-500) Police Administration Capital Outlay	(4,683)	-	(829)	(3,854)	17.70%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(60,000)	(3,474)	(56,635)	(3,365)	94.39%
(101-42280-500) Fire Administration - Capital Outlay	(15,000)	(810)	(35,392)	20,392	235.95%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	(265,000)	-	(297,557)	32,557	112.29%
(101-43000-500) Public Works - Capital Outlay	(1,010,042)	(13,779)	(341,697)	(668,345)	33.83%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	-	-	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(94,799)	(4,280)	(18,016)	(76,783)	19.00%
(101-45500-500) Library	(3,298)	-	(4,659)	1,361	141.26%
(601-43200-500) Sewer - Capital Outlay	(1,300,000)	(4,817)	(115,856)	(1,184,144)	8.91%
<i>Total Capital Outlay</i>	<u>(2,827,264)</u>	<u>(404,980)</u>	<u>(2,234,106)</u>	<u>(593,158)</u>	79.02%
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	0	0	0	0	0.00%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(225,000)	0	0	(225,000)	0.00%
Adjusted Expenditures	\$ 3,051,940	\$ 318,047	\$ 2,937,732	\$ 114,208	96.26%
Linear Assumption (12 Month/12 Months) = 100.00%					
	100.00%	\$ 6,796,009			-3.74%



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

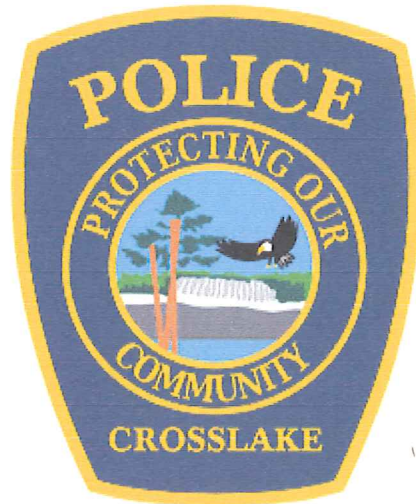
December

2019

**Crosslake Police Department
Monthly Report
December 2019**

Abandoned Vehicle	1
Agency Assist	13
Alarm	15
Animal Complaint	1
Burglary	1
Burning Complaint	1
Civil Problem	1
Death	1
Disturbance	1
DOA Natural	1
Ems	20
Fire	1
Found Property	1
Fraud	1
Gas Leak	2
Hazard In Road	1
Housewatch	1
Information	8
Internet Crime	1
Noise Complaint	1
Parking Complaint	2
Property Damage Acc	3
Public Assist	5
Scam/Con	2
Suspicious Person	1
Theft	2
Traffic Warnings	30
Traffic Citations	1
Trespass	1
Vehicle Off Road	5
Welfare Check	4

Total 129



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

December

2019

**Crosslake Police Department
Mission Township Monthly Report
December 2019**

Agency Assist	2
Animal Complaint	1
Ems	1
Gas Leak	2
Hazard In Road	1
Housewatch	3
Motorist Assist	2
Property Damage Acc	1
Suspicious Vehicle	1
Traffic Arrest	1
Traffic Citations	1
Traffic Stop	15
Vehicle Off Road	1
Total	32

C.16.



CROSSLAKE POLICE DEPARTMENT

ANNUAL REPORT
2019

**Crosslake Police Department
Annual Report
2019**

911 Hangup	8
Abandoned Vehicle	2
Agency Assist - Baxter PD	1
Agency Assist - Brainerd PD	3
Agency Assist - Breezy Point PD	53
Agency Assist - Crosby PD	3
Agency Assist - Crow Wing County Sheriff	153
Agency Assist - Emily PD	4
Agency Assist - Nisswa PD	3
Agency Assist - Other	12
Agency Assist - Pequot Lakes PD	4
Alarm	261
Animal Bite	3
Animal Complaint	40
Assault	8
ATV	8
Burglary	4
Burglary In Prog	1
Burning Complaint	8
Civil Problem	11
Compliance Check	5
Counterfeit	2
Criminal Sexual Cond	2
Damage To Property	16
Death	7
Disturbance	27
DOA Natural	1
Dog Ordinance	2
Domestic	11
Driving Complaint	33
Drug Information	1
Ems	244

Escort	1
Extra Patrol	10
Fight	1
Fire	17
Fireworks	5
Fleeing	1
Found Property	18
Fraud	1
Garbage Dumping	1
Gas Leak	7
Gun Permits	10
Harass Comm	4
Hazard In Road	29
Housewatch	9
Indecent Conduct	1
Information	71
Internet Crime	1
Intoxicated Person	7
Licensing	15
Liquor Violation	2
Lost Property	7
Missing Persons	3
Motorist Assist	9
Noise Complaint	14
Open Door	8
Other	4
Parking Complaint	28
Party Complaint	1
Personal In Accident	9
Property Damage Acc	54
Public Assist	59
Scam/Con	9
Search Warrant	1
Shooting Complaint	2
Stolen Recovered	1
Suicidal Person	9
Suspicious Activity	28

Suspicious Person	17
Suspicious Vehicle	26
Theft	29
Threats	2
Traffic Arrest	10
Traffic Citations	53
Traffic Warnings	572
Trespass	4
Vehicle Off Road	16
Vulnerable Adult	1
Walk Through	1
Warrant Oth Cnty	1
Warrant Service Atmpt	3
Water Complaint	1
Weather W/W	1
Welfare Check	31

Total	2166
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CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP
ANNUAL REPORT
2019

**Crosslake Police Department
Mission Township Annual Report
2019**

911 Hangup	2
Agency Assist	34
Alarm	10
Animal Complaint	9
ATV	3
Burglary	1
Civil Problem	1
Damage To Property	2
Disturbance	1
DOA Natural	1
Driving Complaint	9
Ems	24
Fire	1
Found Property	1
Garbage Dumping	1
Gas Leak	2
Hazard In Road	2
Housewatch	19
Information	1
Motorist Assist	7
Noise Complaint	1
Open Door	1
Parking Complaint	2
Property Damage Acc	6
Public Assist	2
Stalled Vehicle	1
Suspicious Activity	4
Suspicious Vehicle	5
Theft	1
Traffic Arrest	5
Traffic Citations	96
Traffic Warnings	481

Trespass	4
Vehicle Off Road	4
Welfare Check	1
Total	745

**NORTH AMBULANCE
CROSSLAKE**

DECEMBER 2019 RUN REPORT

TOTAL CALLOUTS: **63**

NIGHT: 17 DAY: 46

No Loads:	15
Cancels:	06
Fire Standbys:	01
Police Standbys:	00
Transported Patients:	41

CROSSLAKE:	28 (7 No Load, 2 Cancel, 1 Fire)
BREEZY POINT:	06 (3 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	05 (2 No Load)
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	13 (2 No Load)
BRAINERD:	10 (4 No Load, 1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

C.19.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	December-2019	Year-to-Date 2019	December-2018	Year-to-Date 2018
New Construction (Dwellings)	0	31	2	37
Septic - New	0	15	0	23
Septic Upgrades	0	27	1	22
Porch / Deck	0	58	6	69
Additions	1	21	1	24
Landscape Alterations	0	45	0	36
Access. Structures	0	38	0	34
Demo/Move	0	21	0	16
Signs	1	5	0	4
Fences	0	3	0	6
E911 Addresses Assigned	7	41	2	34
Total Permits	9	305	12	305

ENFORCEMENT / COMPLAINTS	Year-to-Date 2019	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	6	6	0	100.00%

CUSTOMER SERVICE STATISTICS	December-2019	Year-to-Date 2019	December-2018	Year-to-Date 2018
Counter Visits	23	777	21	872
Phone Calls	80	1860	85	1720
Email	34	616	44	675
Total	137	3253	150	3267

Call For Service	0	66	0	72
Shoreland Rapid Assessment Completed (Buffer)	0	30	1	25
Stormwater Plans Submitted	0	84	3	67
Site Visits	3	482	12	442

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2019	Year-To-Date Failed 2019	Year-To-Date Received 2018	Year-To-Date Failed 2018
Septic Compliance Inspections	171	1	149	4
Passing Septic Compliance Percentage		99.4%		97.3%

PUBLIC HEARINGS	December-2019	Year-to-Date 2019	December-2018	Year-to-Date 2018
DRT	2	25	1	28
Variance	1	15	2	21
CUP/IUP	0	2	0	4
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	9	2	7
Consolidations/Lot Line Adjustments	0	5	1	6



C. 20.

STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment
October 25, 2019
9:00 A.M.
Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Joel Knippel; Bill Schiltz; Jerome Volz; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 9-27-19 Minutes & Findings – **Motion by Knippel; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variances are heard on their individual requests, past variances hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Robert A & Laurie J Herje – Metes and Bounds Subdivision for parcel 14300743
 - 6.2 Robert A & Laurie J Herje – Metes and Bounds Subdivision for parcel 14300733
 - 6.3 Paul F Cserpes – Variance for setbacks from the lake, side yard, road right-of-way (ROW), the septic system and building height
 - 6.4 Hope Family Trust-Virginia Csernohorsky-Hope – Variance for lake setback, building height and building depth
 - 6.5 Merry Rachel Brummer – Variance for lake setback, building height and building depth
 - 6.6 Merry Rachel Brummer – Conditional Use Permit (CUP) for dirt moving
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Robert A & Laurie Herje
14300743**

Wessels announced the subdivision request. Kolstad read the metes and bounds subdivision request, project details, no comments received, no parcel history, zero impervious percentage, septic system site suitability submitted, cash recommendation from the Parks & Recreation Department, zoning of the parcel and the surrounding parcel zones into the record. Wessels invited McCormick of Land Design Solutions, the applicant's surveyor/representative, to the podium. Commissioners, staff and representative, McCormick discussed septic and access needs. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels explained that the motion would be a recommendation to the city council and requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Lindner; supported by Knippel to recommend to the Crosslake City Council the approval of the metes and bounds subdivision of parcel 14300743, involving 27.4 acres into 3 tracts, Section 30, located on West Shore Drive, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-21-19 for property located in part of the NE ¼ of the NW 1/4, Sec 30, City of Crosslake, 14300743, West Shore Dr, Crosslake, MN 56442

Conditions:

Failure to pay the park dedication fee and record a certificate of survey or a signed deed within 90 days of city council subdivision approval shall void the approval of the metes and bounds subdivision unless such time is extended by a resolution of the city council prior to the expiration of the 90-day period per Chapter 44

Findings: See attached

All members voting "Aye", Motion carried.

October 25, 2019
Planning Commission/Board Of Adjustment Meeting

**Robert A & Laurie Herje
14300733**

Wessels announced the subdivision request. Kolstad read the metes and bounds subdivision request, project details, no comments received, no parcel history, zero impervious percentage, septic system site suitabilities submitted, cash recommendation from the Parks & Recreation Department, zoning of the parcel and the surrounding parcel zones into the record. Wessels invited McCormick of Land Design Solutions, the applicant's surveyor/representative, to the podium. Commissioners, staff and representative, McCormick discussed septic and access needs. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels explained that the motion would be a recommendation to the city council and requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Volz; supported by Schiltz to recommend to the Crosslake City Council the approval of the metes and bounds subdivision of parcel 14300733, involving 26.7 acres into 3 tracts, Section 30, located on West Shore Drive, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-21-19 for property located in part of the SE 1/4 of NW 1/4, Sec 30, West Shore Drive, Crosslake, MN 56442

Conditions:

Failure to pay the park dedication fee and record a certificate of survey or a signed deed within 90 days of city council subdivision approval shall void the approval of the metes and bounds subdivision unless such time is extended by a resolution of the city council prior to the expiration of the 90-day period per Chapter 44

Findings: See attached

All members voting "Aye", Motion carried.

Paul F Cserpes
14310674

Wessels announced the variance request. Kolstad read the variance request, project details, details on the existing septic system approvals, storm water management plan, impervious calculations, two comments received, history of the parcel and the surrounding parcel history into the record.

Wessels invited Cserpes, the applicant/owner, and/or Hanson, the owner's builder/representative to the podium. Wessels opened the public hearing. Heltemes, 33569 Lake Street, stated he was in favor and that the project would be a great enhancement with only a little modification to the existing foot print. McCormick, 11821 Lake Trail, stated that most of the parcels in the plat needed variances, which provides the opportunity to address a stormwater management plan, parking is not a problem and he is in favor of the variance. Swanson, 33590 Lake Street, stated he was in agreement with McCormick, in support of the project and that the proposal would improve the neighborhood. Pritchett, 33540 Lake Street stated the plat was over 70 to 80 years old, the requirements for a variance are for modern times and most have been granted in the past to accommodate the larger modern positive structure. Soderstrom, 33587 Lake Street, we are not here to stop the variance. We are using this public hearing to bring forward the fact that this part of the lake is getting polluted and the DNR does not have the resources to watch the results of the variance requests. Soderstrom stated she was aware that the proposal would improve the structure and the neighborhood value, but parking is a problem in the area. Pribyl, 33557 Lake Street, thanked Soderstrom for her comments on the change in the lake traffic through the years, but it is not really part of this variance request. Pribyl offered his support and hoped the commissioners approved the request. The public hearing was closed. Schiltz felt the septic drainfield should be protected. Hanson stated the drainfield protection plan was to bring in dirt on the driveway for the use of the heavier equipment then remove it after construction. Lindner stated that at the October 24th on-site it showed there would be no change in the water runoff with a stormwater management plan addressing the runoff and that the garage addition has no impact on the lake. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Volz; supported by Knippel to approve the variance for:

- **Lake setback of 53 feet where 75 feet is required to proposed deck**
- **Lake setback of 66 feet where 75 feet is required to proposed dwelling**
- **Road right-of-way setback of 12.8 feet where 35 feet is required to proposed dwelling**
- **Side yard setback of 7.4 feet where 10 feet is required to proposed dwelling**
- **Side yard setback of 5 feet where 10 feet is required to the septic system**
- **Dwelling setback of 2 feet where 10 feet is required to the septic tank**
- **Dwelling setback of 7 feet where 20 feet is required to the drainfield**
- **Road right-of-way (ROW) setback of 4 feet where 10 feet is required to the drainfield**
- **Increase height of nonconforming structure from 18.2 feet to not exceed 24 feet**

To allow and construct:

October 25, 2019

Planning Commission/Board Of Adjustment Meeting

- 373 square foot deck
- 2820 square foot (sf) structure consisting of 720 sf first floor, 939 sf second floor, 720 sf basement and 441 sf attached garage per submitted preliminary floor plans

Per the findings of fact as discussed, the on-site conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 9-18-19 for property located at 33594 Lake Street, Sec 31, City of Crosslake.

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 10-25-21

1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance
2. Work with staff to implement and maintain erosion/sediment control during and after construction
3. Nonconforming items listed on the certificate of survey dated 9-18-19 to be removed and that existing foot print(s) and nonconforming setbacks are eliminated
4. Provide an elevation certificate (Supplemental Data Form) by a certified surveyor showing that the lowest floor meets the required Regulatory Flood Protection Elevation (RFPE) according to the city land use ordinance
5. Road conditions are narrow; no blocking of traffic or driveways
6. Protect the septic drainfield and a new septic compliance inspection to be done after construction is complete

Findings: See attached

All members voting “Aye”, Motion carried.

**Hope Family Trust; Virginia R Csernohorszky-Hope
14180509**

Wessels announced the variance request. Kolstad read the variance request, project details, location, authorized agent, septic compliance inspection on file, storm water management plan, impervious calculations, no comments received, history of the parcel and the surrounding parcel history into the record. Wessels invited Savageau, the representative/the now current owner to the podium. Schiltz stated there should be no excavating on the lake side of structure, with Kolstad explaining that a permit for land alteration will be needed to flatten an area for the walkout. Lindner explained the 10-24-19 on-site discussion about the stormwater management plan. McCormick of Land Design Solutions, the surveyor, clarified that a berm type of construction to stop runoff to the lake and an erosion plan would be put in place. Lindner asked for clarification of the 10-24-19 on-site discussion about installing french drains with Savageau explaining the process to address this item. Kolstad stated the use of dirt moving for construction versus a land alteration permit for dirt moving. Schiltz asked for clarification that the drop off to the lake would not be altered and Kolstad explained that an erosion plan would be put into place to protect this area. Savageau also stated that the drop off to the lake would be kept natural but he would like to install some riprap to protect the shoreline and possibly install a beach area. Wessels stated to be clear after the project the lake side will remain dirt and vegetation after completion. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Schiltz; supported by Lindner to approve the variance for:

- **Lake setback of 26.65 feet where 75 feet is required to proposed lower level**
- **Increase height of nonconforming structure from 14.3 feet to not exceed 18 feet**
- **Increase depth of nonconforming structure to not exceed 8 feet**

To allow and construct:

- **1,090 square foot (sf) lower level addition consisting of 210 sf and 880 sf**
- **416 square foot open covered entry**

Per the findings of fact as discussed, the on-site conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-23-19 for property located at 11959 Milinda Shores Rd, Sec 18, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 10-25-21

- 1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance**
- 2. Work with staff to implement and maintain erosion/sediment control during and after construction**
- 3. Construction spoils to be stored on the rear lot zone**
- 4. Construction equipment to use the east side of the structure only for lower level installation**

Findings: See attached

All members voting “Aye”, Motion carried.

Brummer, Merry Rachel
14080537

Wessels announced the variance request. Kolstad read the variance request project details, storm water management plan, impervious calculations, location, one comment received, compliance completed on the holding tank, and the history of the parcel into the record. Wessels invited Brummer, the owner, and/or Hathaway, the representative/builder to the podium if they would like to add anything. Brummer said that she would answer any questions they may have. Kolstad explained the 10-24-19 on-site discussion of revising the variance request to eliminate some digging in the setback area by raising the structure, which was agreed upon by the owner. Brummer provided a revised/amended lower floor elevation hand written survey request. Kolstad felt there was no need to have a surveyor authorize the lowest floor elevation due the fact that there is a bench mark on the parcel placed by the surveyor, with Lindner agreeing to this statement. Wessels mentioned that the shed should be moved to the approved location, off of the easement. The commissioners had a discussion on the traffic and use of the easement. Wessels stated with the easement having no outlet and the proposed project to be done now while some of the neighbors are gone for the winter will help with the traffic use. Wessels opened the public hearing with no one in attendance to respond, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Knippel; supported by Schiltz to approve the variance for:

- **Lake setback of 25.8 feet where 75 feet is required to proposed deck**
- **Lake setback of 35.5 feet where 75 feet is required to proposed dwelling**
- **Increase height of nonconforming structure from 12 feet to not exceed 15 feet REVISED TO 16.5 FEET**
- **Increase depth of nonconforming structure to not exceed 9.6 feet REVISED TO THE BOTTOM FLOOR TO BE NO LOWER THAN 1236 FEET ABOVE SEA LEVEL**

To allow and construct:

- **620 square foot deck with 286 square feet in SIZ1 and 344 in SIZ2**
- **1728 square foot (sf) dwelling with 864 sf on main level and 864 sf walkout level**

Per the findings of fact as discussed, the on-site conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 9-19-19 for property located at 13459 Island View Rd, Sec 8, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 10-25-21

1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance

October 25, 2019

Planning Commission/Board Of Adjustment Meeting

2. Work with staff to implement and maintain erosion/sediment control during and after construction
3. The owner agrees that any spoils will be removed from the parcel and relocated off-site per the 10-24-19 on-site and PC/BOA 10-25-19 discussion
4. Entire existing dwelling as shown on the certificate of survey dated 6-19-19 to be removed and that existing foot print and lake setback is eliminated
5. The owner agrees that the existing shed will be moved to the previous variance approved location; off of the easement; prior to final inspection or to be removed off of the parcel
6. Access is by an easement and traffic to not block access of such use

Findings: See attached

All members voting "Aye", Motion carried.

Brummer, Merry Rachel
14080537

Wessels announced the conditional use permit request. Wessels invited Brummer, the owner, and/or Hathaway, the representative/builder to the podium. Kolstad read the variance request, project details, location, one comment received, plat date, and history of the parcel into the record. The commissioners discussed the conditions to be place on the request with an agreement to use the conditions from the variance application 1910157V. Wessels opened the public hearing with no one in attendance to respond, therefore the public hearing was closed. Wessels asked if any of the commissioners were ready to proceed with the questions. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

October 25, 2019 Action:

Motion by Knippel; supported by Volz to approve the conditional use permit (CUP) for dirt moving of 78 cubic yards in the shore impact zone 1 (SIZ1) where 30 is allowed, at 13459 Island View Rd, Sec 8, City of Crosslake

Per the findings of fact as discussed, the on-sites conducted on 10-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 9-19-19 for property located at 13459 Island View Rd, Crosslake, MN 56442

Conditions:

- 1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance**
- 2. Work with staff to implement and maintain erosion/sediment control during and after construction**
- 3. The owner agrees that any spoils will be removed from the parcel and relocated off-site per the 10-24-19 on-site and PC/BOA 10-25-19 discussion**
- 4. Entire existing dwelling as shown on the certificate of survey dated 6-19-19 to be removed and that existing foot print and lake setback is eliminated**
- 5. The owner agrees that the existing shed will be moved to the previous variance approved location; off of the easement; prior to final inspection or to be removed off of the parcel**
- 6. Access is by an easement and traffic to not block access of such use**

Findings: See attached

All members voting "Aye", Motion carried.

October 25, 2019
Planning Commission/Board Of Adjustment Meeting

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had one October monthly meeting
 - c. November public hearing applications – none received
 - d. Update language to Land Use Ordinance
 - e. Comprehensive plan – review
 - f. Permits: Off of Echo Drive – 7200 sf accessory structure (pole/pool building)
Crosslake City Hall – no fee permit issued
 - g. Update to Land Use Ordinance Language

What other changes are you wanting to see?

We need to have proposed changes in time to proceed through the update process along with changes to Article 31 SSTs changes

Previously discussed changes at October PC/BOA Meeting

- Parking (Chart changes and Sharing)
- Land Use Table updates (commercial vs residential uses)
- Zoning Districts (add a new 2 or 2.5 acres district)
- Definitions (is there anything that is unclear or not defined?)
- Pitch of roof change only (should it require a variance?)

We need PC/BOA members to submit their suggested/proposed changes to staff

- Staff will bring them to the meeting for discussion

Commissioners agreed to do some homework and bring their suggestions to a December 6th meeting at 9:00 AM. Wessels to attend the November 12, 2019 meeting to inquire if the council members would like to hold a special city council meeting to discuss the Land Use Ordinance changes (joint PC-BOA/council meeting)

- h. No applications received for the November 22, 2019 PC/BOA meeting

Open Forum:

1. Herzog stated that the VRBO on County Rd 66 (Schmelz/Boller) had 21 pickups last weekend.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Wessels to adjourn at 11:35 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer

Planner-Zoning Coordinator

C. 21.

Crosslake Roll-Off & Recycling Services

November 2019

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	9120	840		0	7180	2620	15900	11840	0	47500	2000
February	0	0	0	0	6600	1380	11060	3900	0	22940	2000
March	8800	860	1800	0	2140	10620	13301	0	0	37521	2000
April	8600	0	0	0	2940	9380	13640	0	0	41100	2000
May	7920	720	1360	6360	4560	11640	13820	0	0	46380	2000
June	8340	640	1860	12900	4600	46980	12860	0	0	88180	2000
July	6720	3240	1700	15860	11520	14180	29180	0	0	82400	2000
August	6720	1960	0	9980	5880	30660	17160	0	0	72360	2000
September	8500	760	1900	9420	5580	33940	16320	0	0	76420	2000
October	6740	820	0	0	2100	4300	13120	0	0	27080	2000
November	7120	820	0	9540	900	21780	5640	0	0	45800	2000
December									0	0	2000

TOTAL IBS	78580	10660	8620	84380	44220	210440	150781	0	
2000#	2000	2000	2000	2000	2000	2000	2000	2000	
TOTAL TONS	39.29	5.33	4.31	42.19	22.11	105.22	75.3905	0	

Tires 0

SCORE REPORT FORM

Mo./Yr.

November 2019

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

11,554

Corrugated Cardboard

1,662

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

9,892

Metal: Appliances, misc...

Commingled Materials: (includes)

17,409

%

lbs

5% Metals- Aluminum Cans

870

21% Tin Cans

3656

61% Glass-

10620

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles

1741

3% Rejects

522

100%

17409

Total LBS.

28,964

0

Total Tons

14.48

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		67,732	119,203
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2917	70%	2047	36%	24,574	43,249
BAX	1867	95%	1771	31%	21,261	37,417
B.P.	663	98%	650	12%	7,803	13,733
P.L.	495	67%	331	6%	3,974	6,993
C.L.	1053	78%	824	15%	9,892	17,409
C TWNSP	0	0%	0	0%	1,620	1,577
NIS	85	22%	19	0%	228	401
	7080	80%	5642	100%		

**Community Center Update
Crosslake Parks, Recreation and Library**

TO: Crosslake City Council
FROM: TJ Graumann – Director of Parks, Recreation & Library
DATE: December 31, 2019

Ice Rinks

Both the hockey and recreation (free skate) sheets of ice officially opened for use on Friday, December 20th. It has been a challenge to produce a good ice surface thus far due to the inconsistent weather. For example, the storm on Saturday, December 28th damaged the ice substantially. Staff has been working hard trying to establish the best ice possible for users. The warming house smart lock system and smart camera continues to work well. Both smart devices have proven to be ideal, as we do not need a warming house attendant or staff to physically lock and unlock the doors.

Nordic Ridge Ski Trail / Snowshoe Trail / Sledding Hill

The amount of snow accumulated in December provided perfect conditions to pack the ski trail, snowshoe trail and sledding hill. All three amenities were steadily used over the course of the month. We received calls daily asking for updates on conditions, which is very encouraging.

Carpet Replacement

Becker Floor Covering started replacing carpet on the 16th and finished laying the new carpet tiles on the 18th. Becker replaced carpet in the exercise room in stages so users could still utilize the facility while they were working. We are very pleased with the final product and the quality of work Becker achieved. We managed to salvage the old carpet by placing it in the Warming House so users do not have to walk on concrete with their skates.

C. 24.



13 December 2019

Mayor David Nevin
Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

Dear Mr. Nevin,

Enclosed please find two copies of the agreement for Kitchigami Regional Library System services through the Crosslake Library for 2020.

Please sign both copies and return one to us in the enclosed stamped, addressed envelope and retain one for your records.

Sincerely,

Stephanie Johnson
Director

SJ/cl
Enclosures

Kitchigami Regional Library System Service Contract: City of Crosslake

1. Parties to Agreement

This Agreement is between Kitchigami Regional Library System as service provider (hereinafter referred to as "KRLS") at 310 2nd St. Pine River MN and the City of Crosslake (hereinafter referred to as "city") on behalf of its community library (hereinafter referred to as "Crosslake Library").

2. Purpose of Agreement

This Agreement defines the services to be provided by Kitchigami Regional Library System to the Crosslake Library with funds provided by Crow Wing County and the responsibilities of the Crosslake Library.

3. Term of Agreement

This Agreement will be in place from 1 January 2020, provided that the agreement is signed by both parties and both parties have received signed copies through certified mail by 31 December 2019, through 31 December 2020. If the Agreement is not completed by 31 December 2019, it will be in force on the 1st day of the month following signatures and be in effect for 12 months from that date.

4. Scope of Services: KRLS

Kitchigami Regional Library System will provide the following services, beginning 1 January 2020, or the 1st day of the month following completion of the negotiation process:

1. Facilitated borrower registration for KRLS borrowers who use the Crosslake library for pick up and return of library materials, within 7 days of receipt of fully completed borrower registration forms.
2. Interlibrary loan and intraregional loan borrowing to KRLS borrowers who use the Crosslake library for pick up and return of library materials through maintenance of that library as a pickup location.
3. Delivery services for library materials to and from the Crosslake library 3 days per week (Monday, Wednesday, Friday) on those days and weeks that deliveries are made to KRLS branch libraries. Deliveries may be interrupted by federal holidays, severe weather conditions or equipment interruptions; substitute delivery dates are not guaranteed by KRLS.
4. Information on and access to regional/statewide training opportunities.
5. Training materials and training of one local trainer selected by the Crosslake library on interlibrary loans support, borrower registration and delivery support as required. One training session will be provided on request within the contract period.

6. KRLS will issue a check to the City of Crosslake for the acquisition of materials for the Crosslake library collection, paid from the KRLS Crow Wing County reserve in the amount of \$5,000.00, within 30 days of the completion of the Agreement negotiations.

5. Scope of Service: City of Crosslake

The City of Crosslake commits to provide the following:

1. Registration of Kitchigami Regional Library System residents for KRLS borrower cards at no charge to the public, with verification of the residence requirements of the applicants.
2. A local trainer who will be responsible for training all local library workers on borrower registration, interlibrary loans and delivery.
3. The Crosslake library must be open or provide a secure location for delivery between 9:30 a.m. and noon on each of the delivery days described in paragraph 4.3 above.
4. All KRLS policies and procedures for registration, interlibrary loan, intraregional loans, delivery and electronic services will be followed.
5. The city must maintain a restricted fund for KRLS dollars paid to it for the purchase of library collection materials, which is audited annually and subject to review as described in paragraph 10 below.

6. Agreement Administration

All provisions of this Agreement shall be coordinated and administered by the persons identified in Paragraph 11.

7. Amendments

No amendments may be made to this Agreement after signing by the parties, except for extensions of time, or increases or reductions of the services to be performed as mutually agreed by the city and KRLS.

8. Data Practices

The city agrees to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. The city will immediately report to KRLS any requests from third parties for information relating to this Agreement. The KRLS board agrees to respond promptly to inquiries from the city concerning data requests. The city agrees to hold the KRLS library Board, its officers, and employees harmless from any claims resulting from the city's unlawful disclosure or use of data protected under state and federal laws.

The city will designate an official representative who will sign and maintain on file and submit to KRLS a copy of the KRLS Data Privacy and Non-disclosure of Information Policy included as Appendix A to this Agreement.

9. Compliance with the Law

The city agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (ADA) including changes made by the ADA Amendments Act of 2008 (P.L. 110-325), the Minnesota Human Rights Act (Minn.Stat. DC.363) and Title VII of the Civil Rights Act of 1964. These laws deal with discrimination based on race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability or age. In the event of questions from the city concerning these requirements, the KRLS library board agrees to supply promptly all necessary clarifications. Violation of any of the above laws can lead to termination of this Agreement.

10. Audits

The city agrees that the KRLS library board, the State Auditor or any of their duly authorized representatives, at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, and records that are relevant and involve transactions relating to this Agreement.

11. Cancellation, Default and Remedies

Either party of this Agreement may cancel this Agreement upon sixty (60) days written notice, except that if the city fails to fulfill its obligations under this Agreement in a proper and timely manner, or otherwise violates the terms of this Agreement, the KRLS library board has the right to terminate this Agreement, if the city has not cured the default after receiving seven (7) days written notice of the default.

The city agrees to defend, indemnify and hold the KRLS library board, its officials, officers, employees and agents harmless from any liability, claims, charges, damages, costs, judgments or expenses, including reasonable attorney's fees, resulting directly or indirectly on account of any product, or any act or omission (including, without limitation, professional errors and omissions) of the city, its officers, agents, employees or anyone who would be liable in the performance of the services provided by this agreement and against all loss by reason of the failure of the city fully to perform, in any respect, all obligations under this Agreement.

The city agrees to perform all acts and make all payments, the legal obligation for which arise as a result of its activities and performance in connection with this contract, including obligations to third persons and government agencies.

12. Notices

Any notice or demand, authorized or required under this Agreement shall be in writing, and shall be sent by certified mail to the other party as follows:

To the city:

Designated Representative

To the KRLS Library Board:

Designated Representative

Stephanie A. Johnson, Director
Kitchigami Regional Library System
P.O. Box 84
Pine River, MN 56474

Signatures



Chair, Kitchigami Regional Library Board

Date: 11-21-2018

Date: _____

Designated Representative, City of Crosslake

Parks, Recreation & Library Annual Report 2019

The mission of the Crosslake Parks and Recreation Department is to provide recreational services that positively impact the health of our citizens, the environment, the economy and the quality of life in our community.



Brief Overview of 2019

January

- Due to a continual problem covering the hours of operation with current staff and the small average member usage, the Park Department decided to change the hours of operation. This decision has proven to be very beneficial with minimal negative results.

February

- Two computers were replaced at the circulation desk of the Library. The new computers have been functioning flawlessly so far and volunteers have had no issues adjusting to the new operating system.
- A Facebook page was established for the Community Center. This has assisted both departments in their effort to get information out to community members. The page currently has 300 followers.

March

- A “traveling banner” was created with the intent to take it to various events throughout the community to showcase the Community Center.

April

- New weight plates were purchased to replace the old ones. Our new weight plates now have a rubber coating and a 3 spoke grab handle design which makes them much easier/safer to use. Staff has received a lot of positive feedback on the new plates.
- Community Center brochure was updated and printed. Our brochure is packed with various information including, hours of operation, adult/youth activities, ongoing clubs, outdoor recreational opportunities, special events and library information.
- Community Center staff manned an educational booth at the first annual Senior Expo. Staff was able to answer questions and offer insight on what activities/events the Community Center offers.

May

- The Crosslakers Dog Park officially opened on Saturday, May 25th. Roughly 40 people and 24 dogs were in attendance.
- Students from the Pequot Lakes High School participated in the “Day of Caring” by picking up garbage/sticks throughout the park and moving wood chips.

- Smart locks and motion lights were installed in the pavilion restrooms. This has enabled the Parks Department to open and close the restrooms for a scheduled amount of time without physically using a key. This has also eliminated the need for satellite toilets in the park area.
- Purchased a new phone system for both the Parks Department and Library. We now have a working voicemail system and no longer experience dropped calls.

June

- Michael Fauser was hired for the Seasonal Grounds Maintenance position.
- The Community Center was one of three sites in the 2019 Small Town Baseball Tournament hosted by the Diamond Club of Pequot Lakes. Three games were played at the Community Center throughout the tournament.

July

- The Summer Reading Program was yet another success. Five programs visited the Community Center including, Mad Science “Wind Power”, Raptor Center, TC Magic Academy, Lake Life and the Superior Zoomobile.

August

- A new logo was developed by Dylan Raph to be used as the face for the Parks and Recreation Department.

September

- Updated the Library Policy Manual.
- The Nordic Ridge Trail was used as a course for the Pequot Lakes High School Cross Country Race.

October

- Council accepted proposals for six dedicated pickleball courts and a full basketball court. Due to timing constraints this project was moved to 2020.
- The Crosslake Library Book Sale hauled in \$5,086.14 between April and October. This exceeded our goal of \$5,000.
- On Wednesdays between June and October the Community Center offered cart tours through the Nordic Ridge Trail System. A total of 129 people signed up this year.
- Josh Runskmier was hired to fill the second Park Maintenance position.
- Annual Halloween Party was held; roughly 150 kids were in attendance.

November

- 72' x 128' Hockey Rink assembled. PAL Foundation donated funds to help purchase this rink system.
- Lights used to illuminate the hockey rink were replaced with new LED fixtures. This project was solely funded by Crow Wing Power
- Reinforced 6mil. liner was purchased and a dirt berm was formed to create a recreational sheet of ice.

December

- Old carpet was replaced with new carpet tiles in both the Office/Reception area and Exercise Room at the Community Center.



Crosslakers Dog Park Entrance



Summer Reading Program - Raptor Center



Community Center booth at the Senior Expo

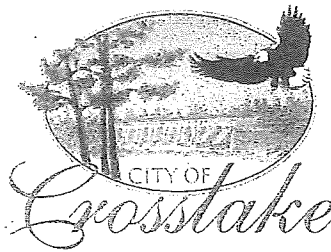


Diamond Club Baseball Tournament

2019 Monthly User Totals

Activities	Jan	Feb	March	April	May	June	July	Aug.	Sept	Oct	Nov.	Dec.
Wt. Rm.	743	677	693	674	710	780	1189	938	813	716	721	594
Walkers/Talkers	184	184	137	115	70	35	45	48	20	18	43	29
Zumba												
SS Classic	51	42	23	61	72	80	102	84	69	70	72	78
SS Circuit	32	23	18	61	64	71	82	63	61	74	54	24
SS Yoga	237	220	139	314	314	298	278	256	233	228	256	170
SS Cardio Fit/Boom	44	17	12	36	66	59	39	51	49	52	29	32
Open Gym	225	201	258	183	134	220	231	148	93	113	164	89
Art Club		15	8	59	21	30	28	85	79	71	9	
Fri. Bridge	8	8	16		59	72	80	60	77	52	47	
Book Club				5	6	11	11	10	7	9	5	
Garden Club	23	10	40	20	28	25	0	23	15	25	28	
Stock Club	7	5	6	10	12	10	10	0	12	8	6	
Woodcarvers Club	7	7	8	17	15	15	24	16	19	29	23	16
Railroad Club	18	15	21	22		23	23	24	15	17	18	
Snowshoe Rentals	24	19	8									16
Shuffleboard							2	8	4	4		
Commission	8	8	8	10	7	5		8	11	19		9
AAA	17	17		24	30	19	15	29	31	12		
Tot Time												
Youth Tennis						78	180					
Tennis					9	101	101	116	32			
Senior Meals	221	209	223	267	289	253	286	286	286	319	210	214
Tax Help		64	77	43			26					
Volleyball	16	22	18	24	32				8	35	18	13
Soccer								77	329	179		
Basketball												
DodgeBall												
BB Club						29	33					
Girl Scouts	41	21			10				11	65	47	
Picnic Shelter						100		56	20			
Meetings	46	85	136	205	244	104	9	113	94	84	63	53
Special Events							Walley Run 750		Halloween 225			
Pickleball	247	154	180	288	383	449	598	475	382	323	287	243
Ping Pong	7				4	2						
Mah Jongg	22	10	20	18	32	30	21	35	23	25	19	14
Cart Tours						12	54	48	15	2		
Bunco	28	29	29	44	25	35	39	30	35	37	36	22
art show								945				
User/Program Totals	2256	2062	2078	2500	2636	2946	3506	4032	2843	2586	2155	1616
Library Door Tally	1388.5	691	1605	1894	1440.5	1798.5	2108	2467.5	1695.5	1893	1232.5	1189
Community Center Door Tally	5655.5	5323.5	5282.5	6609	5065	2200	3791.5	8995	5963	5587.5	4863	5735
					out of order	out of order						
Door Tally Total	7044	6014.5	6887.5	8503	6505.5	3998.5	5899.5	11462.5	7658.5	7480.5	6095.5	6924

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



C. 26.
37028 County Road 66
Crosslake, Minnesota 56442
<http://crosslake.govoffice.com>

License Fee \$ 50⁰⁰

APPLICATION FOR GROUP TRANSIENT MERCHANT PERMIT

1. Name of applicant: Mission of the Cross Lutheran Church
(first) (middle) (last) (maiden)
by Al Schewe; Cell 612-597-1827
2. Other names under which the applicant conducts business or to which applicant officially answers: _____
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): _____

4. Full address of applicant's permanent address: 13716 County Road 103
Crosslake, MN 56442
5. Type of business for which the applicant is applying: 3 Flea Markets

6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days): May 23, 2020; July 3, 2020;
September 5, 2020

7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: at Scheur cell 612-592-1827

at's home; 218-763-8266; MOTC; 218-692-4228

8. Name and phone number of contact person or persons other than applicant: _____

See above

Dave Teigon 218-831-0370 Secondary Contact

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): Address in item 4

10. A general description of the items to be sold or services to be provided: _____

Flea Market + Craft Sale

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Albert F. Scheur
Signature of Applicant

12/16/2019
Date

FOR OFFICE USE

Date of application: _____

Date license was issued: _____

Notes regarding application and license procedures: _____

C.27.

RETRO ACTIVE BILLS FOR APPROVAL
December 9 through December 31, 2019

VENDORS	DEPT		AMOUNT
Ace Hardware, pliers	Park	pd 12-18	18.99
Ace Hardware, chain repair	PW	pd 12-18	4.59
Ace Hardware, thermostat	PW	pd 12-18	44.99
Ace Hardware, roof snow rake	Park	pd 12-18	59.99
Ace Hardware, wiring materials, gloves	Park	pd 12-18	67.74
Ace Hardware, bolts for drive shaft	Park	pd 12-18	1.26
Ace Hardware, ice scraper, roof melt	Park	pd 12-18	45.98
Ace Hardware, key way for drive shaft	Park	pd 12-18	7.80
Ace Hardware, v belts, staple hammer, blades, metal cut wheel	Park	pd 12-18	100.69
Ace Hardware, ceramic heaters	Sewer	pd 12-18	139.98
Ace Hardware, impact driver kit	PW	pd 12-18	328.98
Ace Hardware, plumbing, adapter	PW	pd 12-18	9.37
Ace Hardware, hardware	PW	pd 12-18	29.22
Ace Hardware, battery sealer, gloves	Park	pd 12-18	24.57
Ace Hardware, gloves	PW	pd 12-26	40.46
Ace Hardware, snake, wood, bin, putty	Park	pd 12-26	57.62
Ace Hardware, power strip, eye hooks	Park	pd 12-26	20.56
Ace Hardware, shoe rugs, mouse pad, binders	Park	pd 12-31	44.14
Ace Hardware, sparypaint	Park	pd 12-26	3.97
Ace Hardware, command strips, fish food	Park	pd 12-26	26.63
Ace Hardware, oxygen tank	PW	pd 12-26	31.21
Ace Hardware, cleaners	Park	pd 12-26	4.59
American Door Works, door repair	PW	pd 12-18	1,212.39
American Steel, repair	Park	pd 12-23	6.10
AT&T, cell phone usage	ALL	pd 12-11	1,290.01
AW Research, water testing	Sewer	pd 12-11	118.80
AW Research, water testing	Sewer	pd 12-18	118.80
AW Research, water testing	Sewer	pd 12-23	118.80
AW Research, water testing	Sewer	pd 12-26	118.80
Baker & Taylor, books	Library	pd 12-11	55.34
Baker & Taylor, books	Library	pd 12-23	24.19
Birchdale Fire & Security, service call	PW	pd 12-18	85.00
Birchdale Fire & Security, replace camera	Park	pd 12-18	270.00
BLAEDC, 2nd half funding	Gov't	pd 12-31	3,825.00
Bolton & Menk, csah 66 stormwater	PW	pd 12-18	2,759.00
Bolton & Menk, general engineering	PW	pd 12-18	250.00
Bolton & Menk, moonlite sewer extension	Sewer	pd 12-18	4,367.50
Bolton & Menk, biosolids review	Sewer	pd 12-18	950.00
Bolton & Menk, biosolids review	Sewer	pd 12-31	570.00
Char Nelson, reimburse mileage	Admin	pd 12-18	29.00
City of Crosslake, sewer utilities	PW/Gov't	pd 12-31	250.00
Corey Nelson, uniform reimbursement	Park	pd 12-18	121.31
Crow Wing County, address assignments	PZ	pd 12-11	100.00
Crow Wing County, address assignments	PZ	pd 12-31	150.00
Crow Wing County Highway Dept, fuel, salt and sand	ALL	pd 12-18	6,994.41

Crow Wing County Sheriff, reimburse for training	Police	pd 12-23	160.00
Crow Wing Power, electric services	ALL	pd 12-18	8,863.08
CTC I.T., november it services	ALL	pd 12-11	900.00
Cuyuna Range Fire Chiefs Assn, pass through funds	Fire	pd 12-18	5,000.00
Diamond Industrial Cleaning, stainless steel stand	PW	pd 12-31	595.00
Diamond Industrial Cleaning, installation	PW	pd 12-31	705.12
Diamond Industrial Cleaning, pressure washer	PW	pd 12-31	7,386.92
Digital Horizons, dvd recorder repair	Gov't	pd 12-26	283.42
Digital Horizons, clean projector and filters	Gov't	pd 12-31	187.50
DMC Wear Parts, cutting edges	PW	pd 12-23	2,938.00
East Side Oil, oil filter recycling	PW	pd 12-26	50.00
Elite Fence, gate repair	Sewer	pd 12-18	870.00
Essentia Health, flu vaccines	Fire	pd 12-18	351.00
Fastenal, gloves	PW	pd 12-18	380.40
Fastenal, chain, rubber straps	PW	pd 12-18	56.25
Fastenal, battery, chainsaw, blower	PW	pd 12-18	629.58
Fastenal, drill set	PW	pd 12-23	130.66
Fire Instruction and Fire, emr training	Fire	pd 12-11	600.00
Forum Communications, meeting notice of 12/27	PZ	pd 12-18	36.13
Forum Communications, ordinance 360	PZ	pd 12-26	31.88
Further, hra fees	Admin	pd 12-11	4.30
Galls, uniform	Police	pd 12-11	204.95
Galls, uniform	Police	pd 12-11	44.63
Galls, uniform	Police	pd 12-19	81.97
Galls, uniform	Police	pd 12-19	81.97
Gov Office, web hosting	Gov't	pd 12-26	550.00
Grand Forks Fire Equipment, scene lights, helmet lights	Fire	pd 12-18	2,140.00
Granite Electronics, radios	Fire	pd 12-16	936.00
Guardian Pest Solutions, pest control	ALL	pd 12-11	77.60
Heartland Tire, tires	PW	pd 12-18	697.04
Holden Electric, repair cfl light	Park	pd 12-18	106.15
Holden Electric, led lighting upgrade for hockey rink	Park	pd 12-11	5,612.00
Holden Electric, repair underground, poles, and add timeclock	Park	pd 12-11	1,654.24
Holden Electric, replace fan relay	Park	pd 12-31	366.70
Josh Runksmeier, uniform reimbursement	Park	pd 12-11	102.01
Kirvida, intake relief valve repair kit	Fire	pd 12-18	137.19
Kirvida, pumper repair	Fire	pd 12-26	46.44
Lakes Area Rental, pro mark helmet system	Park	pd 12-23	82.95
Lakes Heating & Cooling, furnace repair	Sewer	pd 12-18	516.00
Lakes Printing, envelopes	Admin	pd 12-11	199.60
Law Enforcement Safety Solutions, training	Police	pd 12-18	400.00
Life Fitness, parts	Park	pd 12-23	78.03
Mastercard, Amazon, bike pedals	Park	pd 12-26	48.95
Mastercard, BCA, training	Police	pd 12-26	75.00
Mastercard, DMV, title transfer	Fire	pd 12-26	25.62
Mastercard, Fleet Farm, recovery strap	PW	pd 12-26	194.16
Mastercard, North American Rescue, tourniquets	Fire	pd 12-26	299.90
Mastercard, PSI, drone training	Fire	pd 12-26	160.00
Mastercard, Raffertys, in-house training	Police	pd 12-26	33.96
Mastercard, Walmart, pickleballs	Park	pd 12-26	63.96
MCSI, copier maintenance	Park	pd 12-18	43.11

Menards, dolly cart	Park	pd 12-18	109.99
Menards, diehard charger	PW	pd 12-26	89.99
Metro Sales, contract and copy fees	Admin/PZ	pd 12-31	770.47
MN Department of Agriculture, pesticide applicator license	PW	pd 12-18	10.00
MN Rural Water Assn, membership dues	Sewer	pd 12-19	320.00
MN State Fire Chiefs Registration, annual conference	Fire	pd 12-26	400.00
Momchilo Bogdanovich, weight room refund	Park	pd 12-18	60.00
Moonlite Square, antifreeze, car washes	Fire	pd 12-11	35.56
MR Sign, street signs	PW	pd 12-18	85.99
Municode, web hosting	Admin	pd 12-11	225.00
Municode, new website	Gov't	pd 12-18	5,850.00
Napa, wipers	PW	pd 12-18	20.52
Napa, battery	Police	pd 12-18	173.53
Napa, torch, butane fuel	PW	pd 12-18	38.90
Napa, battery carrier tool	PW	pd 12-23	32.98
Napa, gloves	Sewer	pd 12-23	65.94
Napa, oil dry	PW	pd 12-26	543.75
North Memorial Ambulance, monthly subsidy	Gov't	pd 12-11	1,100.00
Northland Press, employment ad	Police	pd 12-31	53.46
Northland Press, meeting notice of 12/27	PZ	pd 12-31	63.75
Northland Press, ordinance 360	Gov't	pd 12-31	72.25
Peoples Security, security monitoring	Park	pd 12-18	251.88
Planning and Zoning Commissioners, 4th quarter meetings	PZ	pd 12-31	875.00
Premier Auto, oil change	PW	pd 12-18	61.37
Premier Auto, oil change	Police	pd 12-11	30.97
Premier Auto, replace windshield washer pump	PW	pd 12-18	217.15
Premier Auto, oil change, wiper blades	Police	pd 12-18	107.08
Range Printing, lake country journal ad	EDA	pd 12-18	475.00
Resource Training & Solutions, membership fees	Gov't	pd 12-11	114.00
Seth Wannebo, uniform reimbursement	PW	pd 12-18	210.07
Squad Pro, install radios and equipment	Fire	pd 12-18	1,520.67
Streichers, boots	Police	pd 12-23	159.99
Streichers, magazine	Police	pd 12-31	12.99
Streichers, uniform	Police	pd 12-31	99.97
Ted Strand, uniform reimbursement	Sewer	pd 12-23	73.07
The Office Shop, pens	Admin	pd 12-11	9.62
The Office Shop, envelope sealer	Admin	pd 12-11	13.80
The Office Shop, receipt books, laminate	Park	pd 12-11	74.68
The Office Shop, calculator ribbon	Admin	pd 12-18	20.46
TJ Graumann, mileage reimbursement	Park	pd 12-11	16.82
TJ Graumann, mileage reimbursement	Park	pd 12-26	11.02
Treasured Haven Upnorth, service awards	PW	pd 12-19	105.22
Ultimate Safety Concepts, calibration service	Fire	pd 12-18	130.00
Waste Partners, trash removal	ALL	pd 12-11	288.90
WSN, general engineering	PW	pd 12-19	447.30
WSN, stormwater project	PW	pd 12-19	3,740.20
WSN, perkins road	PW	pd 12-19	3,896.25
WSN, big pine trail	PW	pd 12-19	2,000.00
WW Goetsch, pump	Sewer	pd 12-18	6,255.53
Xcel Energy, gas utilities	ALL	pd 12-18	296.16
Xcel Energy, gas utilities	ALL	pd 12-26	2,133.08

Ziegler, mack repairs	PW	pd 12-18	810.05
TOTAL			104,697.53

C. 28.

BILLS FOR APPROVAL
January 6, 2020

VENDORS	DEPT		AMOUNT
Aspen Mills, uniform	Fire		50.00
Atlas Business Solutions, software license	Police		300.00
Blue Cross, health insurance	ALL		25,756.00
Breen & Person, legal fees	ALL		1,020.00
Clean Team, january cleaning	PW/Gov't		1,207.50
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,464.83
Crow Wing County Recorder, filing fees	PZ		184.00
Culligan, water cooler rental and water	ALL		58.20
Delage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,671.20
DVS Renewal, vehicle registration renewals	ALL		232.00
Fortis, disability insurance	ALL		782.91
Lee Schoneman, refund for pickleball	Park		40.00
Mastercard, Amazon, laminating pouches	Park		18.28
Mastercard, Amazon, organizer	Park		19.95
Mastercard, Amazon, strobe flashing light bar	Park		47.69
Mastercard, Amazon, san disks	Gov't		24.91
Mastercard, Costco, coffee	Gov't		42.99
Mastercard, Country Inn, lodging	Police		205.68
Mastercard, DG, water, pencils	Park		7.15
Mastercard, Eagle Engraving, service award	Fire		580.00
Mastercard, Reeds, pop	Gov't		23.62
Mills, truck repair	Fire		322.37
MN Life, life insurance	ALL		287.80
MN NCPERS, life insurance	ALL		112.00
Northland Trust SERVICES, bond payment	Gov't		491,662.50
Teamsters, union dues	Police		205.00
Turning Out Solutions, hose strap	Fire		207.00
US Bank, copier lease	ALL		156.00
Ziegler, nuts, bolts	PW		73.44
Ziegler, steps	PW		119.68
TOTAL			527,227.70

C.29.

(FOR USE BY LOCAL JURISDICTIONS)

APPLICATION / PERMIT
OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant instructions:

1. This application is for an **outdoor** public fireworks display only and is **not** valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ _____ and must be made payable to _____

Name of Applicant (Sponsoring Organization): Crosslake Chamber - Cindy Myogeto

Address of Applicant: Cty Rd 3 and Route 66 - Crosslake

Name of Applicant's Authorized Agent: Flashing Thunder Fireworks - Richard Burton

Address of Agent: 701 Charles Street - Brainerd

Telephone Number of Agent: 218-820-4392 Date of Display: 1/31/20 Time of Display: 9pm

Location of Display: Community Center Ballfield

Manner and place of storage of fireworks prior to display: our Bunker until delivery

Type and number of fireworks to be discharged: 300 shells 12 cakes

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT
SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Nate Selisker Certificate No.: 1058

Required attachments: The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ _____ attached
(Suggested Amount: \$1.5 million minimum)
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

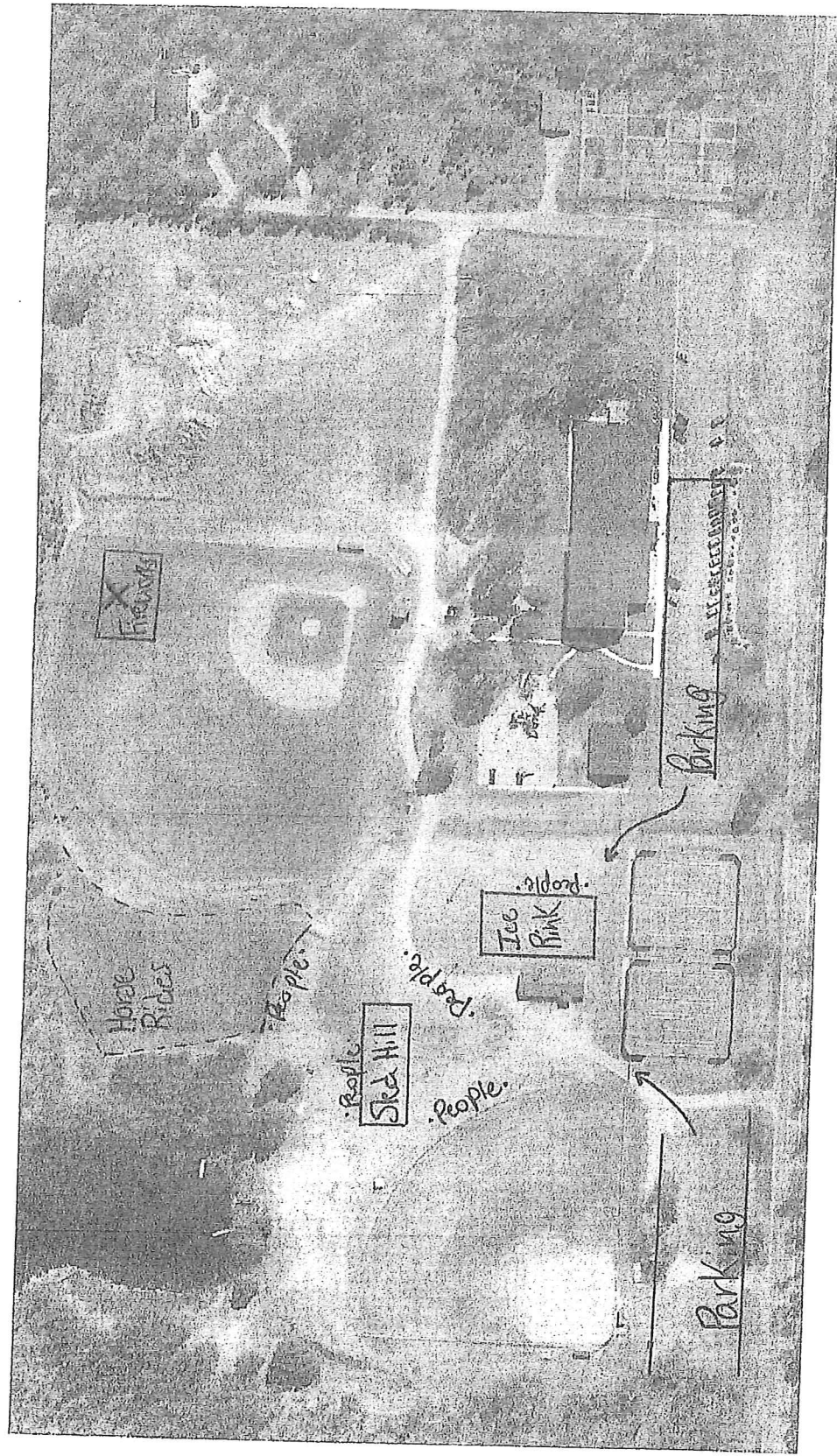
I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): Richard Burton Date: 12/31/19

Signature of Fire Chief/County Sheriff: _____ Date: _____

Signature of Issuing Authority: _____ Date: _____

2019 WinterFest Layout





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/3/20

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allied Specialty Insurance, Inc. 10451 Gulf Blvd Treasure Island, FL 33706-4814	CONTACT NAME: Michelle Kugler	FAX (A/C, No): 727-367-5695	
	PHONE (A/C, No, Ext): 727-547-3070	E-MAIL ADDRESS: mkugler@alliedspecialty.com	
INSURED ALUMINUM KING MFG, LTD DBA: FLASHING THUNDER FIREWORKS SPECTACULAR AND FLASHING THUNDER FIREWORKS, INC. 700 E. VAN BUREN STREET MITCHELL IA 50461	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : T.H.E. Insurance Company		12866
	INSURER B : Liberty Mutual Insurance		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0105095-05	10/15/2019	10/15/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPP0105095-05	10/15/2019	10/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ELP0012014-05 GL	10/15/2019	10/15/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		WC5-39S-712358-018 Coverage is afforded in the State(s) of: IA, IL	12/03/2018	12/03/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess VL			ELP0012015-05 VL	10/15/2019	10/15/2020	Occurrence Limit \$ 4,000,000 Aggregate Limit \$ 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Display Date: 1/31/20

Rain Date: n/a

Location: City Park Ball Field

RE: General Liability, the following are named as additional insured in respects to the operation of the negligence of the named insured:

City of Crosslake and Brainerd Chamber Commerce

CERTIFICATE HOLDER**CANCELLATION**City of Crosslake
37028 County Road 66
Crosslake MN 56442

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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C.30.

CROSSLAKE FIRE DEPARTMENT ANNUAL REPORT 2019



MESSAGE FROM THE FIRE CHIEF

Chief Chip Lohmiller



It is my pleasure to present the 2019 Crosslake Fire Department Annual Report to the Honorable Mayor, distinguished members of the City Council and the citizens of Crosslake.

The mission of the Crosslake Fire Department is to provide the highest level of professional service to the public by protecting lives, property, and the environment.

The Crosslake Fire Department had another progressive year in 2019. The Crosslake Fire Department responded to 394 calls for service. These calls include fires, rescues, medical emergencies, hazardous materials, and public service requests.

In 2019 the Building Committee and City Council approved the construction of a new City Hall and Law Enforcement Center to be constructed just south of the existing Crosslake Emergency Services Center which will be completed in 2020. The City Council also approved the renovation of the Fire Department once the City Administration and Law Enforcement Center is completed. This renovation will help the Fire Department with apparatus space needs, decontamination areas, membership showers, training room, administrative offices, and much needed storage space.

The Crosslake Fire Department took delivery of a new Ford 750 Rescue which replaced our 1994 Chevrolet Kodiak. This apparatus contains; air supply, SCBA's, auto extrication equipment, Hazmat equipment, low angle rescue gear, EMS, and decontamination supplies.

As we strive to stay on the leading edge of technology, our training records, fire and EMS reporting systems, and apparatus maintenance were all updated in 2019 to new systems, Target Solutions, ImageTrend Elite, Station Check, respectively. These paperless systems provide easier and more user-friendly ways to track and report our activities, incidents, training, and apparatus maintenance. This helps our compliance with state and federal reporting requirements and allows us to review statistics and trends to anticipate future departmental needs.

This 2019 annual report illustrates our commitment to the citizens of our community. The members of the Crosslake Fire Department take great pride each day to serve the citizens and visitors of Crosslake.

In closing, I would like to thank the members of the Crosslake Fire Department and their families for their dedication to the organization and our community. We are fortunate to have a City Council and Administration that supports our mission to deliver the highest quality emergency services possible to our community.

Respectfully,

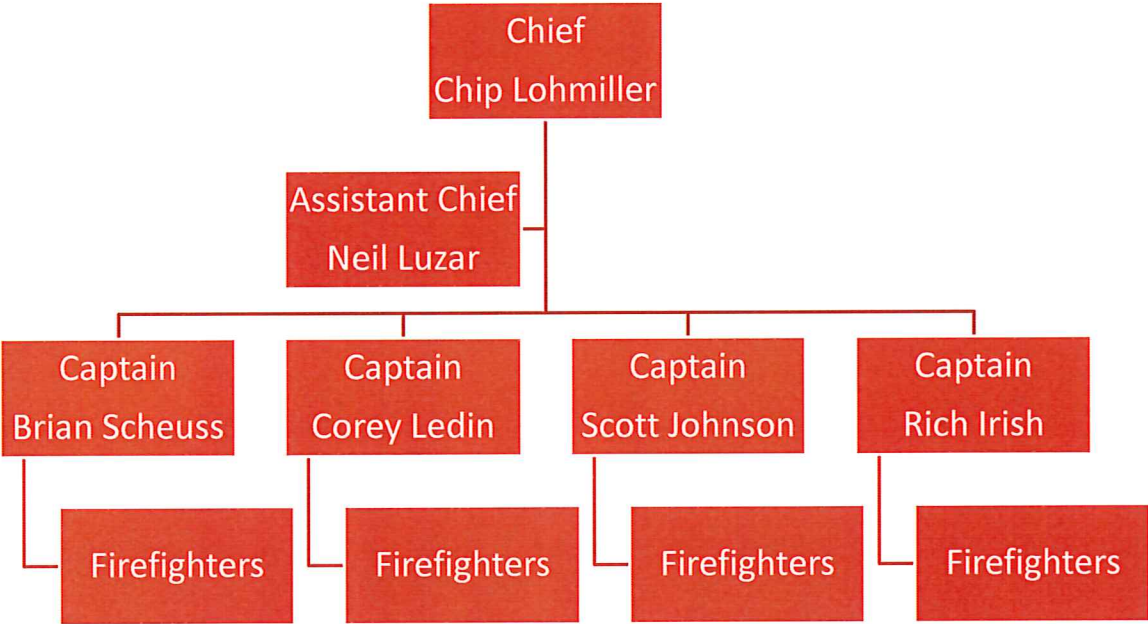
Chip Lohmiller
Fire Chief

01/02/2020

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ORGANIZATIONAL CHART



CROSSLAKE FIRE DEPARTMENT STAFF

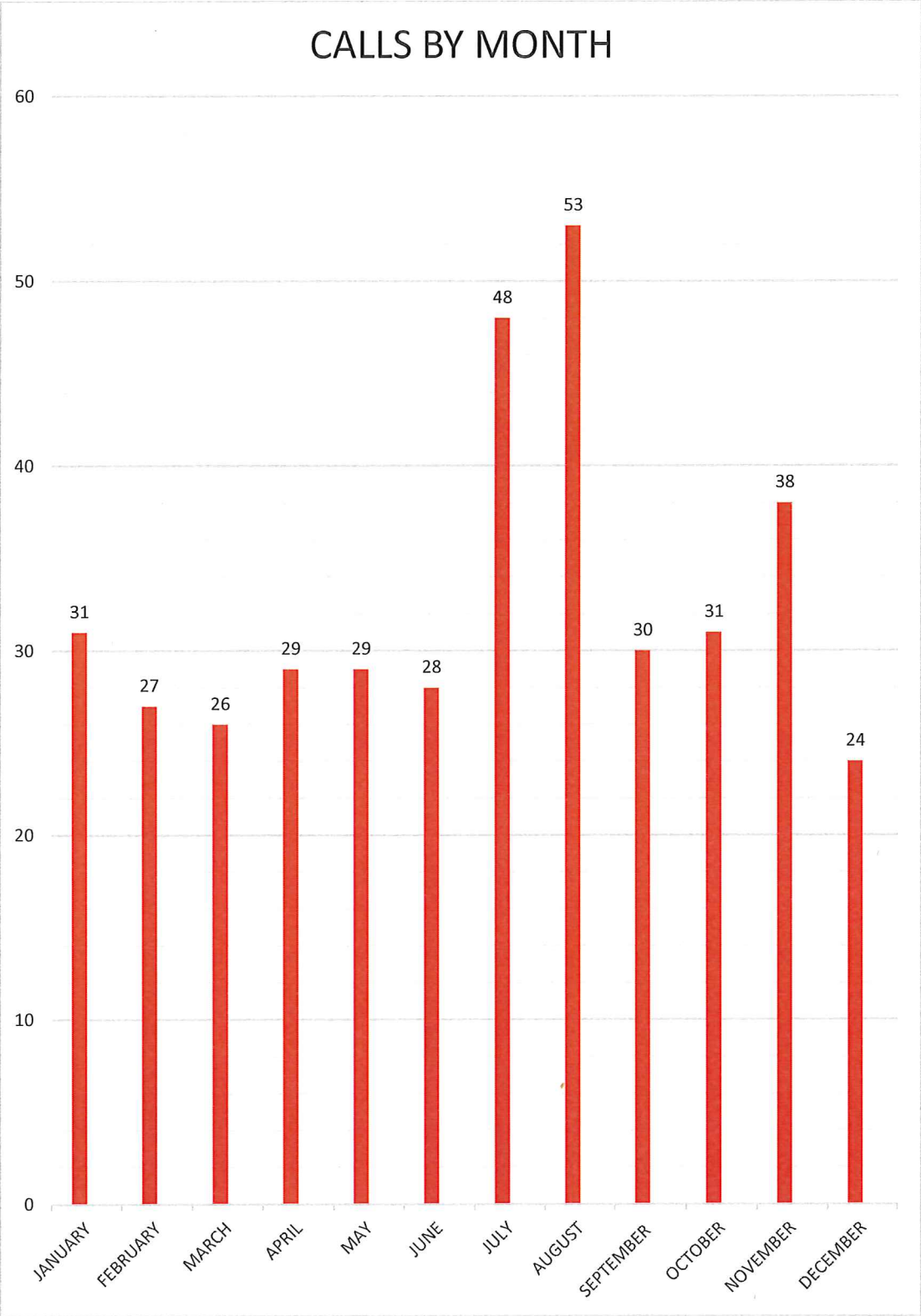
	First	Last	Hired	FIRE	Years
1	Brian	Scheuss	1992	Captain	28
2	David	Demcho	1992	Firefighter/Paramedic	28
3	Chip	Lohmiller	1997	Chief/EMR	23
4	Sonya	Kosloski	1997	Firefighter/EMR	23
5	Dean	Olson	1998	Firefighter/SO/EMR	22
6	Joe	St. Pierre	2000	Firefighter	19
7	Scott	Johnson	2001	Captain/EMR	19
8	Matt	Gallaway	2002	Firefighter/EMT	17
9	Neil	Luzar	2004	Assistant Chief/EMR	16
10	Paul	Nelson	2004	Firefighter/EMT	15
11	Brad	Swenson	2006	Firefighter	14
12	Randy	Maxfield	2007	Firefighter	13
13	Corey	Ledin	2007	Captain/EMR	13
14	Seth	Wannebo	2005	Firefighter/EMR	12
15	Rich	Irish	2009	Captain/EMR	11
16	Evyn	Thompson	2010	Firefighter/EMR	9
17	Rob	Clement	2010	Firefighter/EMR	9
18	Joel	Carlton	2011	Firefighter/EMR	8
19	Joe	Chase	2012	Firefighter/EMR	8
20	Nick	Spaeth	2015	Firefighter/EMR	4
21	Doug	Benzer	2015	Firefighter/EMR	4
22	Rob	Birkeland	2016	Firefighter/EMR	4
23	Teresa	Haines	2016	EMT	4
24	Ryan	Gruba	2016	Firefighter/EMR	3
25	Jory	Danielson	2018	Firefighter/EMR	2
26	Caitlin	Mailin	2018	Firefighter	1
27	Reed	Nelson	2018	Firefighter	1
28	Logan	Olson	2019	EMR	1

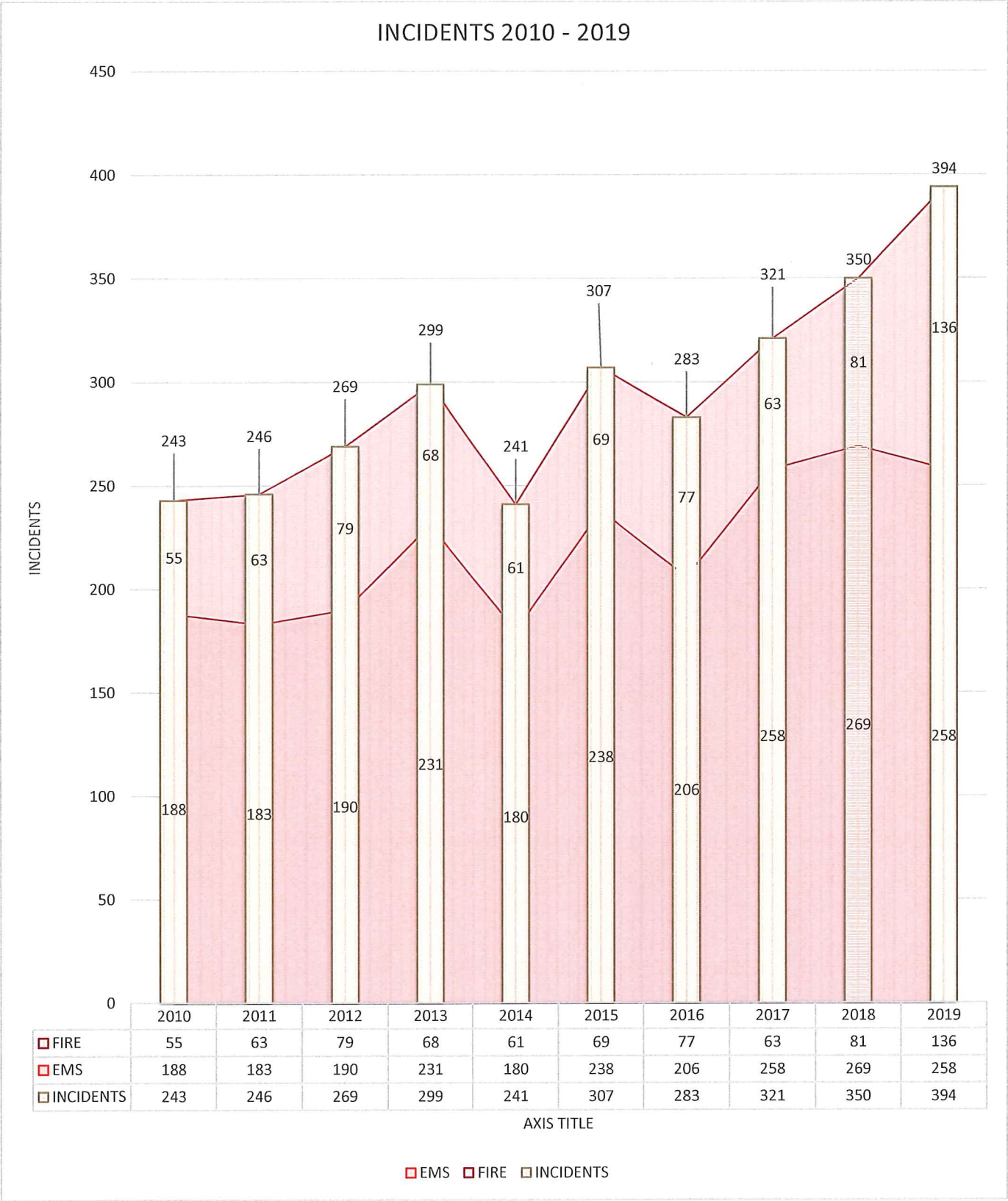
EQUIPMENT

Year	Age	Make	Vehicle ID		Description
2015	4	SPARTAN	Engine 1		First Engine
1996/2003	24	E-ONE	Engine 2		Second Engine
2013	7	FREIGHT	Tender 3		3000 Gallon Tender
2004	16	FREIGHT	Tender 4		Mutual Aid / 2000 Gallon Tender/Pumper
2019	1	Ford	Rescue 1		Rescue/Air Support

2013	5	CHEVY	EMS Command		Command / EMS
2008	11	FORD	R3		Rescue 3 – EMS/Drone
2013	6	Polaris	Side by Side		Rescue
2013	6	Polaris	Side by Side		Rescue
2017	2	ZODIAC	Rescue Boat		Water/Ice Rescue

Crosslake Fire Department	Incidents
Description of Incident	2019
300 - Rescue & Emergency Medical Services	
311 - Medical Assist - Assist EMS Crew	258
300 - Rescue, EMS Incident	3
322 - Motor Vehicle Accident with Injuries	12
324 - Motor Vehicle Accident with No Injuries	2
342 - Search for Lost Person in Water	3
Total Medical:	278
100 - Fire	
111 - Building Fire	6
112/113/118 - Fire Other	3
143 - Grass Fire/Wildland Fire	9
131/138 - Automobile/Off-road Vehicle Fire	1
Total Fire:	19
400 - Hazardous Condition (No Fire)	
411/412 - Flammable Liquid Spill - Gas Leak (Natural Gas or LPG)	7
Total Hazardous Condition:	7
500 - Service Call	
500/550 - Service Call / Public Service	8
520 - Water Problem	1
551 - Assist Police / Govt Agency	20
Total Service Call:	29
600 - Good Intent Call	
661 - EMS Air Care - Landing Zone	11
611 - Dispatched and Cancelled en route	22
609 - Smoke scare, Odor of smoke	4
Total Good Intent:	37
700 - False Alarm & False Call	
735/743/745 - Smoke Detector/Alarm Activation - No Fire	11
746 - Carbon Monoxide Detector Activation - No CO	10
Total False Alarms:	21
800 - Severe Weather & Natural Disaster	
815 - Severe Weather Standby	3
Total Standby:	3
TOTAL INCIDENTS	394





DEPARTMENT FIRE/EMS TRAINING 2019

January

- SCBA Refresher
- MnFIRE
- ICS - Communications

February

- OSHA Refresher
- Tactical EMS
- Officer Development

March

- EMS Quarterly Training
- Tactical Planning
- Fire Behavior / Flow Path

April

- Urban Fire Ops
- Fire Ground Tactics - FDC

May

- EMS Quarterly Training
- Pumping Scenarios
- Auto Extrication

June

- Low Angle Rescue
- Hazmat Decontamination

July

- Water Rescue Training
- Advancing Hose Lines - Pumps

August

- Relay Pumping
- Truck/Fire Hall Maintenance

September

- Pumping Scenarios
- EVOC Driving Classroom
- Pre-Planning

October

- Ladder Refresher
- Officer Development
- Wildland Search & Rescue
- EVOC Driving – Hands On

November

- Air Monitoring
- EMS Training - Trauma
- Confined Space

December

- EMS Quarterly Training
- Officer Development
- EVOC Driving – Hands On

Total Hours of Staff Fire/Ems Training: 3,324 Hours

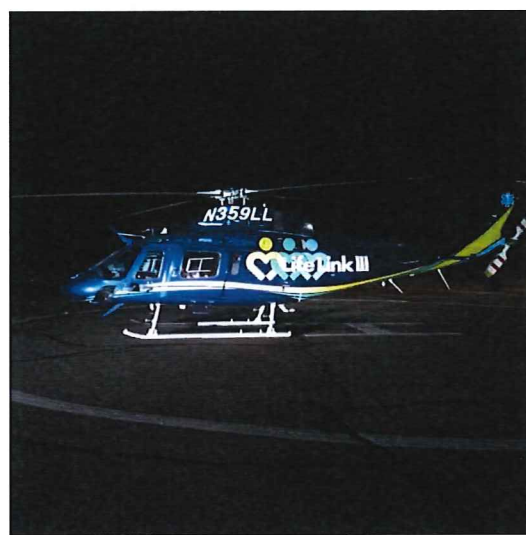
TRAINING PHOTOS



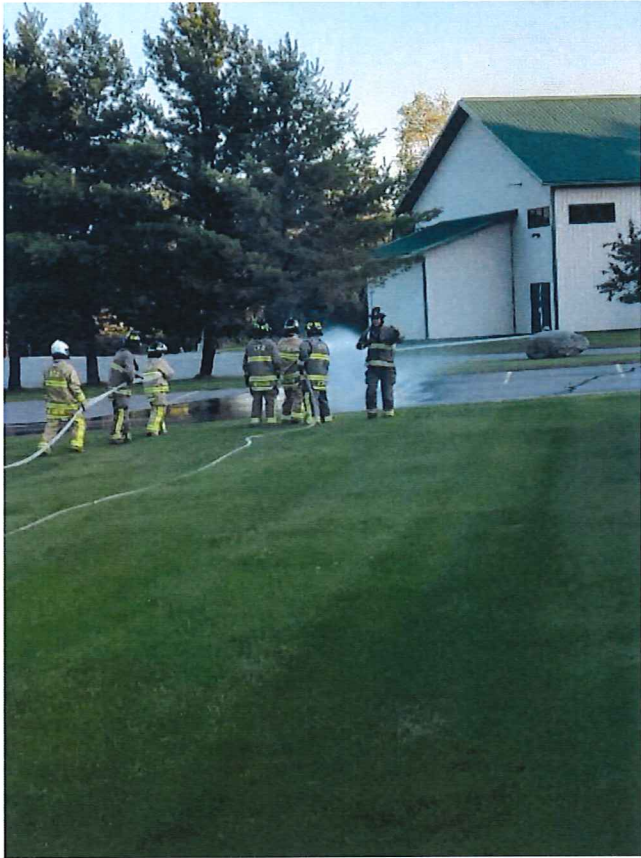
Hazmat Decontamination Training



EVOC Driving – St Cloud



EMS – Landing Zone



Pumps – Water Streams



Ladders



Hose Deployment

OUTSIDE DEPARTMENT FIRE & EMS TRAINING

Conferences & Seminars

Minnesota Fire Chiefs Officer School – Alexandria

Minnesota Fire Chief Officer School – Duluth

North Memorial Hot Summer Nights Conference – Mpls

North Air Care Conference – Brainerd

Minnesota Sky Warn Training – Brainerd

LifelineIII – EMS Training

Minnesota Fire Chiefs Conference – Duluth

Fire Ground Command – Calm the Chaos

Drone Training

ACTIVITIES

Winter Fest Pancake Breakfast

St. Patrick's Day Pancake Breakfast

St. Patrick's Day Parade

Roadside Clean Up

Charter School Graduation

Camp Knutson – 9 Sessions

Catholic Church – Water Wars/Bible Camp

Pig Roast / Car Show

EMS Coverage Cardboard Boat Race - Moonlight

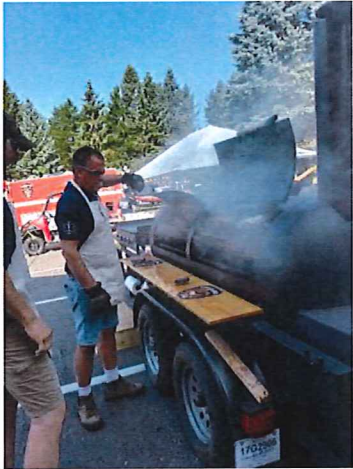
Wounded Warrior Escort

Fire Prevention Week

Total Hours of Activities: 831 Hours



Camp Knutson



Car Show / Pig Roast



Cardboard Boat Race - Moonlight



Parades

**THE CROSSLAKE FIRE DEPARTMENT IS
COMMITTED TO SERVING THE CITIZENS
AND VISITORS OF OUR COMMUNITY. WE
WANT TO THANK YOU FOR YOUR SUPPORT.**

WE HOPE YOU HAVE A SAFE 2020!



RESOLUTION 20-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Judith Nelson	\$5,000.00	Police Department
Crosslake Firefighters Relief Association	\$1,330.00	Scene Lights
	\$290.00	Service Award

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 6th day of January, 2020.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

E. 2.

December 6th, 2020

Motion from today's Public Works relative to the planned sewer extension to the intersection of CR66 and CR16. After considerable discussion on the project, the PW Commission made the following Motion to the Council:

"Based on the comment of the PW Chairman, Doug Vierzba, the commission recommends the council delays any work on said sewer extension and reviews the project no later than January 2021. The decision was based on the fact that the Engineering work required to obtain bids is not completed. This is because the go ahead for Bolton and Menk was delayed by the council which means the bids will come in during April and May and it was felt the bids will be high. They should be bid in February and March. They also felt it important to know for sure if the Storm Water Grant monies are approved. Also, the Storm water design is not complete and the Engineering firm has not had time to work with residents regarding easements for ponds. Also for the fact that almost all the impacted residents did not feel the extension was necessary at this time and some asked for the project to be delayed. If we delay for a year, we will have completed the work we need to complete, will have the ability to obtain bids at the right time of the year and will know if Sales tax monies will be available to help pay for the project.

The commission also recommended the Staff contact the county to see if the resurfacing of #66 could be moved up in time so that the sewer and the road can be done at the same time and save the city some money. The Commission recommended evaluation in a year and to be aware that if grant monies may have to be used within a certain time frame. This will help determine when the project might be accomplished. End of Motion."

They were in agreement that Bolton and Menk should be allowed to complete the bid documentation now (same as the Dream Island Bridge Project) so that it would be shovel ready to go out for bids. The general feeling is that obtaining a bid in late April/May is not the right way to move ahead and the bids should be obtained in the months of February/March to obtain the best price.

E.
3.

January 2, 2020

City of Crosslake
Attn: David Nevin, Mayor
37028 County Road 66
Crosslake, MN 56442

Dear Council Members:

Proposal for Architectural/Engineering services for New Fire Hall Remodel.

The following proposal for Architectural/Design Services encompasses:

Architectural Services: - At the completion and acceptance of the preliminary documents, final construction documents will be produced for final contract pricing and construction services. Proposed services include:

- Project Specifications with product and quality control requirements including independent testing standards. These may be produced directly on the plan sheets or in a separate manual depending on the complexity of the document.
- Architectural plans. Preparation of final Construction Documents which are to include: Code Review, Demolition plans, Floor plans for each project, Room finish schedules, Door and Window Schedules, Building Elevations, Wall sections and construction details. Plans will have a list of scheduled fixtures and equipment incorporated in them as provided by Owner.
- Civil design including site plan, grading and landscaping plans. This will include a preliminary site survey.
- Structural design of foundation, walls and roof systems and specifications.
- Mechanical system design, including plumbing and HVAC design and specifications.
- Electrical systems design will be design/build by selected subcontractors to be coordinated with Architectural documents and systems.

Construction Administration Services:

- Obtain Local & State approval of plans with Owner.
- Monitor construction schedules and perform periodic on-site meetings.
- Perform Architectural site inspections and prepare periodic reports for Owner.
- Assist Owner with product and color selections.
- Review Contractor shop drawings to assure compliance and conformance with design documents.
- Implement Owner requested changes.
- Review Contractor payment request forms prior to submission to Owner.
- Obtain and compile all lien waivers from Contractor(s).
- Substantial completion evaluation of project with client, prepare list of items to be corrected or completed.
- Close-out documents (collection of final Lien Waivers, as-built documents and O&M manuals).

Fee for above services:

Design for Remodel of the existing City Hall to an Expanded Fire Hall: \$100,000.00

Fees to be invoiced monthly upon percent complete. Additional services shall be invoiced at a rate of \$90.00/hr for architectural services, \$55.00 for Project Manager and \$45.00/hr for technician. All additional services will be approved in writing by Owner prior to commencement.

Reimbursable expenses:

- Plan printing fees. A total of 5 plan sets and two specification manuals for each project are included in the above fees. Additional sets will be invoiced at \$40.00 per plan set for 22x34 plan size, \$15.00 per plan set for 11x17 plan size. Specification manuals will be reproduced at a cost of \$35.00 each if required.


Included in the budgeted fee are:

- Design of the Electrical and Sprinkler systems.
- Civil Engineer costs.
- Structural Engineer costs.
- Mechanical Engineer costs.
- Final as-built plans upon completion of construction.

The Owner has the right not to proceed with construction at the completion of this agreement.

Please review the following information and call with any questions you may have. Thank you for allowing us to submit this proposal for your consideration.

Sincerely,


Andy Pickar
Project Manager

Accepted by: _____ Date: _____



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Sold To:

Crosslake, City of
37028 Cty Road 66

Crosslake, MN

Invoice Number : 10993
Invoice Date : 12/26/2019
Customer Number : CROS03
Job Number : 19182
Due Date : 01/15/2020

Job:

CrosslakeCity Hall Cons
36939 Brook Street
Crosslake, MN

MX2 01-03-2012

E. 4.

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
12/26/2019	Pay Application #4	234,965.65
	GROSS BILLINGS :	234,965.65
	NET BILLINGS :	234,965.65

Thank You

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ???

PAGES

TO OWNER: City of Crosslake
37028 County Road 66
Crosslake, MN 56442

PROJECT: Crosslake City Hall
Crosslake, MN

APPLICATION NO: FOUR

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR

FROM CONTRACTOR: VIA ARCHITECT: Widseth Smith Nolting

Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

PERIOD TO: December 31, 2019

PROJECT NO:

CONTRACT FOR: General Construction Work

CONTRACT DATE: August 26, 2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- ORIGINAL CONTRACT SUM \$ 2,949,515.59
- Net change by Change Orders \$ 0.00
- CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,949,515.59
- TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,149,607.67
- RETAINAGE:
 - % of Completed Work (Column D + E on G703) \$ 0.00
 - % of Stored Material (Column F on G703) \$
- TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 0.00
- LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 914,642.02
- CURRENT PAYMENT DUE \$ 234,965.65
- BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 1,799,907.92

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By:  Date: December 26, 2019

State of: Minnesota County of: Crow Wing

Subscribed and sworn to before me this 26th day of December 2019

Notary Public:  My Commission expires: 01/31/2020



BRENDA BRAY
Notary Public-Minnesota

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Widseth Smith Nolting

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: FOUR

Contractor's signed certification is attached.

APPLICATION DATE: 12/24/2019

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 12/31/2019

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Crosslake City Hall Const.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Earthwork	\$346,083.27	\$190,345.80		(\$0.00)		\$0.00	\$190,345.80	\$155,737.47	
	Exterior Concrete	\$35,479.00	\$0.00		\$0.00		\$0.00	\$0.00	\$35,479.00	
	Structural Concrete	\$146,409.93	\$58,563.97		\$65,884.47		\$0.00	\$124,448.44	\$21,961.49	
	Precast	\$111,044.87	\$111,044.87		\$0.00		\$0.00	\$111,044.87	\$0.00	
	Masonry	\$278,876.49	\$250,988.84		\$0.00		\$0.00	\$250,988.84	\$27,887.65	
	Steel	\$6,111.98	\$4,889.58		\$0.00		\$0.00	\$4,889.58	\$1,222.40	
	Rough Framing	\$220,710.99	\$66,213.30		\$88,284.39		\$0.00	\$154,497.69	\$66,213.30	
	Finish Carpentry	\$54,145.15	\$0.00		\$0.00		\$0.00	\$0.00	\$54,145.15	
	Thermal & Moisture	\$356,012.96	\$71,202.59		\$71,202.59		\$0.00	\$142,405.18	\$213,607.78	
	Openings	\$191,883.95	\$19,188.40		\$9,594.19		\$0.00	\$28,782.59	\$163,101.36	
	Drywall	\$84,046.88	\$0.00		\$0.00		\$0.00	\$0.00	\$84,046.88	
	Finishes	\$164,168.66	\$0.00		\$0.00		\$0.00	\$0.00	\$164,168.66	
	Specialties	\$14,601.48	\$0.00		\$0.00		\$0.00	\$0.00	\$14,601.48	
	Furnishings	\$94,305.31	\$0.00		\$0.00		\$0.00	\$0.00	\$94,305.31	
	Appliances	\$2,229.33	\$0.00		\$0.00		\$0.00	\$0.00	\$2,229.33	
	Conveying	\$128,166.63	\$64,083.32		(\$0.00)		\$0.00	\$64,083.32	\$64,083.32	
	Fire Sprinkler	\$108,040.41	\$0.00		\$0.00		\$0.00	\$0.00	\$108,040.41	
	HVAC	\$159,353.29	\$0.00		\$0.00		\$0.00	\$0.00	\$159,353.29	
	Plumbing	\$109,446.01	\$27,361.50		\$0.00		\$0.00	\$27,361.50	\$82,084.51	
	Electrical	\$338,399.00	\$50,759.85		\$0.00		\$0.00	\$50,759.85	\$287,639.15	
	PAGE TOTALS	\$2,949,515.59	\$914,642.02		\$234,965.65		\$0.00	\$1,149,607.67	\$1,799,907.92	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

This year 46th Annual Parade will be held on Saturday, March 14, 2020, ^{E. 5.} beginning at 2 p.m. from Swann Drive in Town Square, ending at C&C Boat Works.

The Crosslake Chamber of Commerce along with our 11-person volunteer committee plan for and fundraise for the entire event.

We spend hundreds of hours planning everything regarding the 1.5-mile-long parade; the Clover Dash 5K, the Chase to the Pot O' Gold and the raffle with a combined prize value historically over \$10,000.

In the process more than 150 businesses and organizations are represented, and Crosslake is recognized by thousands of visitors as a tourism destination offering much more than the Best St. Patrick's Day Celebration in the State.

We invite each of you to participate in some way. As councilmen we invite you and will arrange vehicles for you to ride in the parade, OR we can always use more volunteers on parade day!

An event of this magnitude has its challenges, and, with your blessing, we will work with the Crosslake City Police, Fire and Public Works and keep them involved every step of the way. We've already contacted Crow Wing County regarding permitting to use the County Roads and signage.

Tonight, we're looking for your approval:

- 1) To utilize the Crosslake City Streets for the Clover Dash 5K at 9 a.m. followed by the St. Patrick's Day Parade at 2 p.m. - Sat. March 14, 2020.
- 2) To meet and work with Crosslake City Police, Fire and Public Works and keep them involved every step of the way.
- 3) To organize the Annual St. Patrick's Day raffle with a drawing date of Fri. March 20, 2020 which helps fund the event.

THANK YOU!

Contribution Report

Crosslake Ideal Lions Club

For All Sites

From 01/01/2019 to 12/31/2019

E. 5.

Date Written	Check Number	Payee	Description	Total
For Empty Code				
01/30/2019	8020	State of Minnesota	01487 lic and site fees	1350.00
02/14/2019	1494097	Crosslake Community School	school returned unused funds	(300.00)
02/28/2019	8040	Zuhrah Shrine Mariners		1000.00
03/07/2019	8049	Crosslake Ideal Scholarship Fund Inc.		800.00
03/07/2019	8050	Crosslake Ideal Scholarship Fund Inc.		8000.00
03/14/2019	8064	Central Lakes Rotary Foundation	\$300 per child x 21	6300.00
03/14/2019	8063	Independent School Dist 186	pequot trap team- \$150 per child	12000.00
03/14/2019	8061	Crosslake Community School	trap team	3000.00
03/14/2019	8062	City of Crosslake	fire dept Lucas CPR machine	6500.00
04/16/2019	8082	Camp Knutson	special needs campers	1000.00
05/15/2019	8097	Northern MN Railroad Heritage Assn.	inside bldg w Lions Logo	7500.00
05/15/2019	8096	Crosslake Community School	playground assistance	15000.00
06/13/2019	8116	City of Crosslake	License renewal	1.00
06/16/2019	8120	MN Broken Wing Connection	pheasant hunt invitational	1000.00
06/16/2019	8121	Can Do Canines	crosslake ideal lions 01487	1000.00
07/11/2019	8137	Mission Township Firefighters Assn	equipment	4000.00
08/22/2019	8163	Paul Bunyan Scenic Byway Assn.	Wounded Warrior Weekend	1500.00
08/22/2019	8164	Kinship Partners Inc.	lunch buddies mentor program	500.00
08/22/2019	8165	Whitefish Chain Yacht Club	light up buoys	5000.00
08/22/2019	1566	PAL Foundation	Park and Rec Pickle Ball Courts	6001.00
08/22/2019	1567	PAL Foundation	halloween party	500.00
09/20/2019	8187	Charcot-Marie Tooth Assn		250.00
09/20/2019	8188	Charcot-Marie Tooth Assn		500.00
10/10/2019	8207	Pequot Lakes Red Line Club	support girls hockey	6000.00
11/15/2019	1521095	MN Revenue	unrelated business tax	736.00
11/16/2019	8223	Crosslake Community School	school books	1000.00
11/16/2019	8224	Crosslake Lutheran Church	in memory of Mrs. Duncan	200.00
Total of Empty Code				90338.00
Total of Organization				90338.00

Contribution Report
NORTHERN LAKES YOUTH HOCKEY ASSOC.

01/01/2019 - 12/31/2019					
Lawful Purpose Expenses	Total A01 - 501(c)(3) and (4)	Total Lawful Purpose and Taxes	04 Mar 2019	Donation	NLYHA \$ 20,000
Lawful Purpose Expenses	Total A01 - 501(c)(3) and (4)	Total Lawful Purpose and Taxes	01 Jul 2019	Donation	NLYHA \$ 50,000
Lawful Purpose Expenses	Total A01 - 501(c)(3) and (4)	Total Lawful Purpose and Taxes	05 Aug 2019	Donation	NLYHA \$ 20,000
Lawful Purpose Expenses	Total A01 - 501(c)(3) and (4)	Total Lawful Purpose and Taxes	03 Oct 2019	Donation	NLYHA \$ 30,000
Lawful Purpose Expenses	Total A01 - 501(c)(3) and (4)	Total Lawful Purpose and Taxes	04 Nov 2019	Donation	NLYHA \$ 100,000
TOTAL					\$ 220,000
Transportation for Players to/From Rinks					26,700.00
Coach development and mentorship for Players (Children)					39,500.00
Fixing up the outdoor rink in Breezy					2,000.00
Ice Rental for Players					140,100.00
Player Equipment					33,600.00
					<hr/>
					241,900.00

F.
1.

**CITY OF CROSSLAKE
RESOLUTION NO. 20-XX**

**RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES AND
USE TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL
SIGNIFICANCE, TO ESTABLISH THE DURATION OF THE TAX AND THE
REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE
BONDS SUPPORTED BY THE SALES TAX REVENUE.**

WHEREAS, the City of Crosslake has engaged Council Members, staff, community residents and businesses to identify the following projects;

Project 1: On-Site Bio Solids Treatment – Currently, the City transports all bio solids remaining after the wastewater treatment process to the Pine River Area Sanitary Sewer District for final treatment and disposal. The City anticipates it will no longer have this available in the near future and will be required to treat and dispose of its own bio solids. The estimated cost of treatment plant modifications enabling the City to treat and dispose of its own bio solids is \$2,000,000.

Project 2: Northerly System Expansion (CSAH 66/Moonlite Service Area) – Due to high volume water users not currently on the City's sewer system, current and anticipated sewer issues in the Moonlite Bay Restaurant and Moonlite Square Car Wash/Gas Station, the City's intent is to extend sewer service to this area. Use in this area will continue to grow beyond the original septic design capabilities. Estimated cost (adjusted for inflation) is \$1,600,000. Refer to Attachment A; "Citywide Wastewater Management Study", dated October 31, 2018 for project location and other details.

Project 3: Easterly System Expansion (Daggett Lake Service Area) – Due to density, small lot size, and proximity to lake shore, the City's intent is to extend sewer service to this area. The City considered this area in the past and residents have shown interest for sanitary sewer. Estimated cost (adjusted for inflation) is \$2,400,000. Refer to Attachment A; "Citywide Wastewater Management Study", dated October 31, 2018 for project location and other details.

WHEREAS, the aforementioned projects will result in benefits to both the residents and businesses of the City of Crosslake as well as tourists and visitors; and,

WHEREAS, funding these project(s) with a local sales tax will more closely distribute the cost of the project(s) to the users of the facilities; and,

WHEREAS, the aforementioned project(s) are estimated to cost approximately \$6,000,000; and,

WHEREAS, the City estimates that a local sales tax of 1/2 percent would generate \$4,800,000 over 15 years would provide funding for project costs not assessed; and,

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax;

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF
CROSSLAKE, MINNESOTA AS FOLLOWS:**

1. The City Council supports the authority to impose a general local sales tax of 1/2 percent for a period of 15 years to assist in funding the aforementioned projects;
2. Upon approval of this resolution, the City will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate Taxes committees for approval and passage of a special law authorizing the tax, by January 31 of the year that it is seeking the special law.
3. Upon Legislative approval and passage of the special law authorizing the tax, the City will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. The City will put a detailed ballot question(s), which includes separate questions for each project, on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority.
5. If one or more ballot questions pass, the City will also pass an ordinance imposing the tax and notify the Commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.
6. Upon completion of the aforementioned requirements, the local sales tax will commence and run until December 31, 2036 or until a sum sufficient to fund the voter approved projects, including related debt costs, is raised, whichever comes first.

Adoption by the City Council of the City of Crosslake this 6th day January, 2020.

David Nevin, Mayor

Michael R. Lyonais, City Administrator

ATTEST:

Charlene Nelson, City Clerk

City of Crosslake (Draft)
Proposed Revisions to Local Option Sales Tax

	Resolution 19-34 - Approved 12/9/2019	Proposed Revisions - Adjusted For Project Timing	Alternative Resolution for Consideration
<u>Project Description:</u>			
Northerly Expansion - (CSAH 66/Moonlight Service Area)	\$ 1,300,000	\$ 300,000	\$ 1,600,000
Easterly System Expansion - (Daggett Lake Service Area)	1,500,000	900,000	2,400,000
Southerly System Expansion - (East Shore Service Area)	4,900,000	(4,900,000)	-
Bio solids and Wastewater Plant Rehabilitation	9,100,000	(7,100,000)	2,000,000
Northeasterly System Expansion (Community Center Service Area)	4,200,000	(4,200,000)	-
Total Estimated Project Costs	\$ 21,000,000	\$ (15,000,000)	\$ 6,000,000
<u>Assessable Portion:</u>			
Projects Not Assessed	\$ 9,100,000	\$ (7,100,000)	\$ 2,000,000
Assessable Projects	11,900,000	(7,900,000)	4,000,000
Total Estimated Project Costs	\$ 21,000,000	\$ (15,000,000)	\$ 6,000,000
<u>Estimated Project Funding:</u>			
Estimated Assessments 30%	\$ 3,570,000	\$ (2,370,000)	\$ 1,200,000
Estimated Sales Tax	8,700,000	(3,900,000)	4,800,000
General Levy Amount to Balance	8,730,000	(8,730,000)	-
Total Estimated Project Costs	\$ 21,000,000	\$ (15,000,000)	\$ 6,000,000
Estimated Term - in Years	25	(10)	15

12-9 Approved Resolution

Total Cost of 5 projects	\$21,000,000	
Less Assessed Amount	-\$3,570,000	
Less Sales tax Collected	-\$8,700,000	
Delta -Need to Levy	\$8,730,000	\$11,900,000 (Projects assessed est 30%)

1-6-2020 Resolution

Total Cost of 3 projects	\$6,000,000	
Less Assessed Amount	-\$1,200,000	
Less Sales tax Collected	-\$4,800,000	
Delta -Need to Levy	\$0	30% of \$4,000,000



STAFF REPORT

G.I.A.

Property Owner/Applicant: Andrew Nelson

Parcel Number(s): 14030504

Application Submitted: November 21, 2019

Action Deadline: January 19, 2020

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: January 13, 2020

Authorized Agent: Stonemark Land Surveying

Request: To subdivide parcel #14030504 involving 12.6 acres into 2 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Rural Residential 5

South – Shoreland District

East – Shoreland District

West – Shoreland District, Rural Residential 5

Development Review Team Minute; none attended:

- Application submitted and accepted by Kolstad, Planning & Zoning Administrator, without attending a DRT meeting and states the applicant would like to forgo the DRT meeting

Parcel History:

- July 2018 – Address request
- May 2019 – Construct 24x46 home, 24x40 detached garage and new septic system
- October 2019 – Wetland delineation completed by Ben Meister
- November 2019 – 2 Site suitabilities on file for Metes & Bounds request

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland,

flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 12-16-19

City Engineer: No comments were received as of 12-16-19

City Attorney: No comments were received as of 12-16-19

Lake Association: No comments were received as of 12-16-19

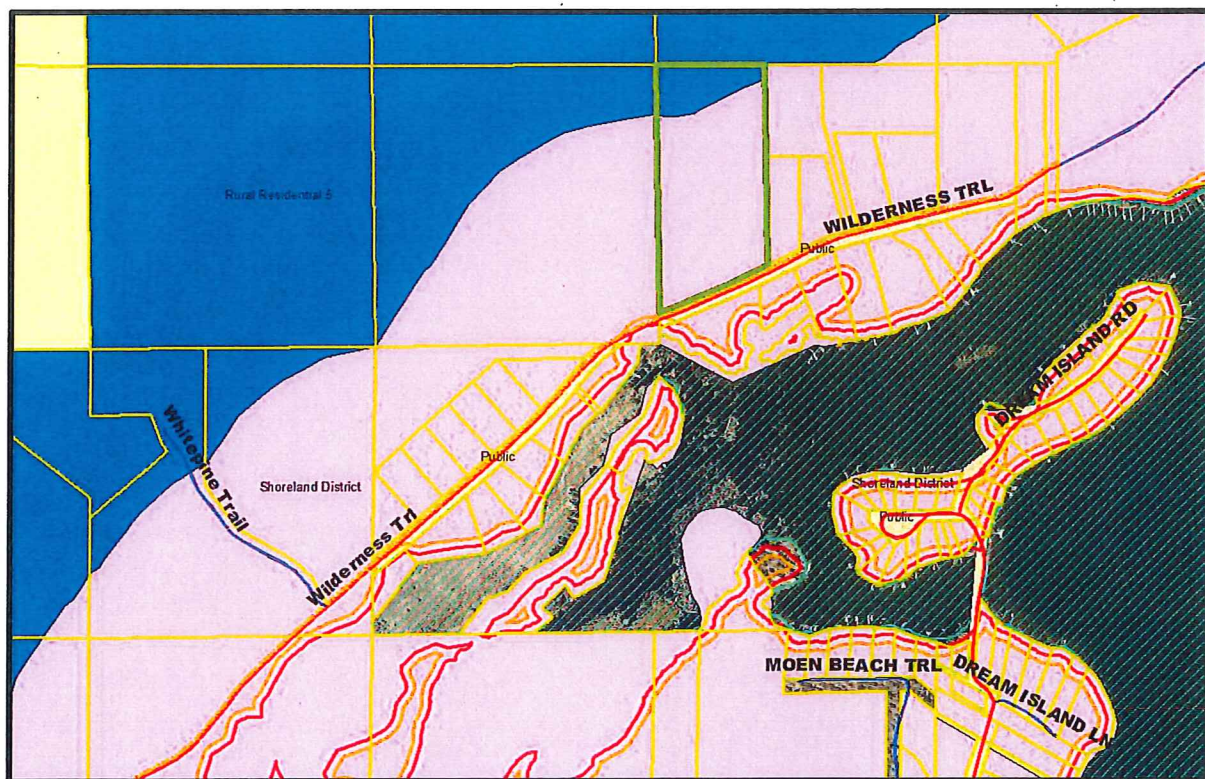
Crosslake Public Works: No comments were received as of 12-16-19

Crosslake Park, Recreation & Library: Comment was received as of 12-4-19

Concerned Parties: No comments were received as of 12-16-19

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #14030504 involving 12.6 acres into 2 tracts located at 15336 Wilderness Trail, Sec 3, City of Crosslake



Staff Report
Crosslake Parks, Recreation and Library

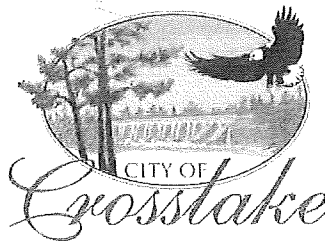
TO: Crosslake City Council
FROM: TJ Graumann – Director of Parks, Recreation and Library
DATE: December 4th, 2019
SUBJECT: Park Dedication Recommendation – Nelson Subdivision

The Crosslake Park/Library Commission met December 4th, 2019 and made the following motion in regards to the collection of Park Dedication Fees for the Nelson Subdivision.

The Crosslake Park/Library Commission recommends to the City Council that cash in lieu of land be collected for the Nelson subdivision. Motion made by Shannon, Seconded by Tchida. Motion passed unanimously.

The Park Department also recommends the collection of cash in lieu of land for the Nelson Subdivision.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

December 27, 2019

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Andrew Nelson

Authorized Agent: Stonemark Land Surveying

Site Location: 15336 Wilderness Trail, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #14030504 involving 12.6 acres into 2 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 315478

Permit Number: 1910201 S

Property Owner(s): ANDREW NELSON

Mailing Address: 6375 ST CROIX TRAIL UNIT 346

STILLWATER MN 55082

Site Address: 15336 Wilderness Trl

Phone Number: 651-408-5081

E-Mail Address: anelson218@gmail.com

Parcel Number(s): 14030504

Legal Description: W 500 feet of SW-SE

Sec 3 Twp 137 Rge 26 ☐ 27 ☒ 28 ☐

Land Involved: Width: 500 Length: 1320 Acres: 12.6

Lake/River Name: NA

Do you own land adjacent to this parcel(s)? ☒ Yes ☐ No

If yes, list Parcel Number(s) 14030536 14030542

Authorized Agent: Stonemark

Agent Address: Po Box 874 Peguot Lakes
56472

Agent Phone Number: 218 568 4940

Signature of Property Owner(s) _____

Date _____

Signature of Authorized Agent(s) Cynthia M. Hilde

Date 11/20/19

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

2 Number of proposed lots

0 Number of proposed outlots

Access

☒ Public Road

☐ Easement

Easement recorded: ☐ Yes ☐ No

Septic

Compliance _____

SSTS Design TRACT A

Site Suitability TRACT B

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
☐ **Above Fees will require additional** Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by SK Date 11/21/19 Land Use District SD Lake Class 6D Park, Rec, Lib _____



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Yes No Specify the applicable sections of the ordinance.

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

CERTIFICATE OF SURVEY

PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER,
SECTION 3, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA

LEGAL DESCRIPTION PER DOCUMENT NUMBER A-891276
West 550 feet of that part of Southwest Quarter of Southeast Quarter (SW 1/4 of SE 1/4), Section Three (3) lying Northerly of the Southerly Raw Line of Wilderness Road Township One Hundred Thirty-seven (137), Range Twenty-seven (27) West.

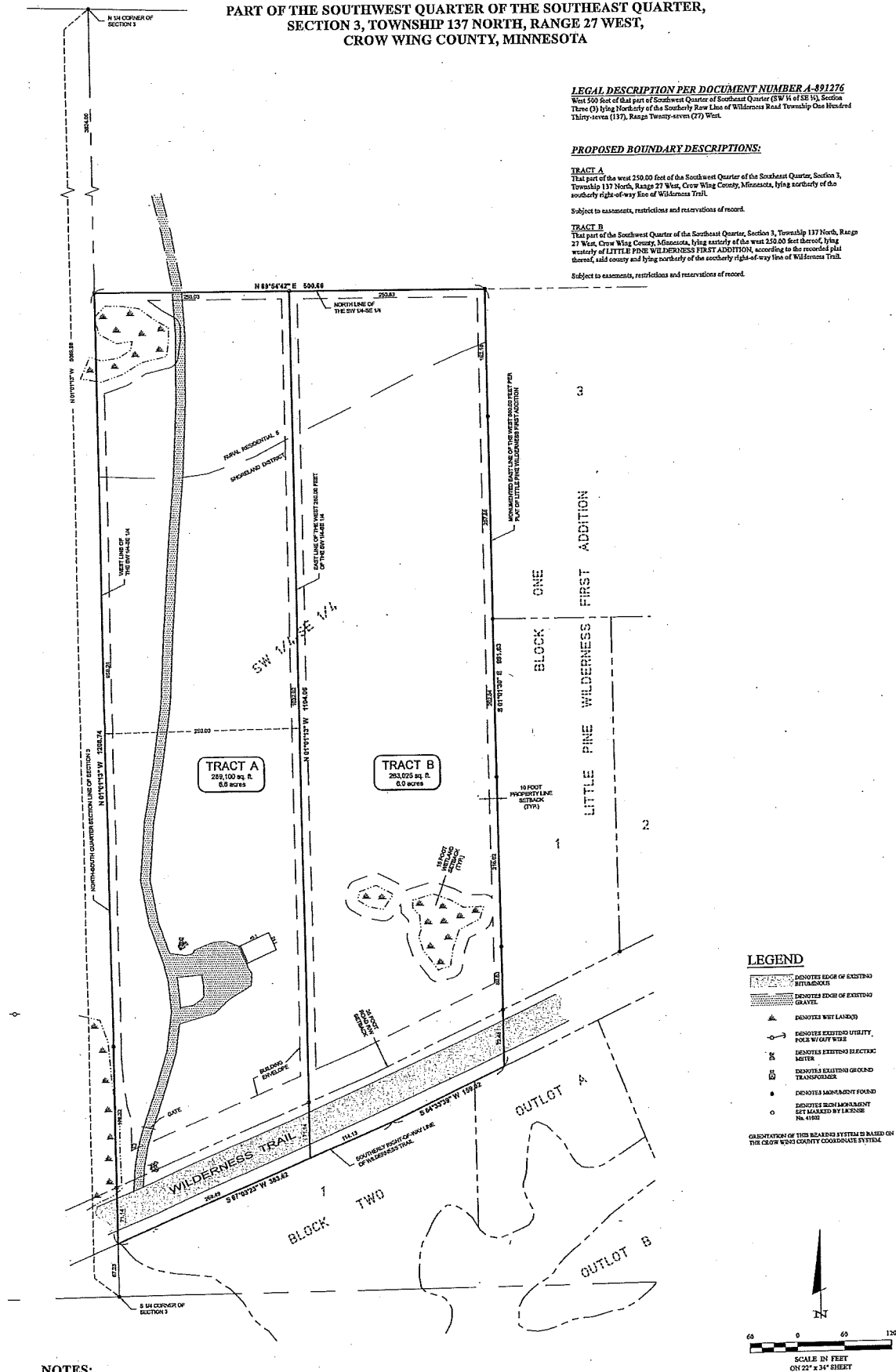
PROPOSED BOUNDARY DESCRIPTIONS:

TRACT A
That part of the west 250.00 feet of the Southwest Quarter of the Southeast Quarter, Section 3, Township 137 North, Range 27 West, Crow Wing County, Minnesota, lying northerly of the southerly right-of-way line of Wilderness Trail.

Subject to easements, restrictions and reservations of record.

TRACT B
That part of the Southwest Quarter of the Southeast Quarter, Section 3, Township 137 North, Range 27 West, Crow Wing County, Minnesota, lying easterly of the west 250.00 feet thereof, lying westerly of LITTLE PINE WILDERNESS FIRST ADDITION, according to the recorded plat thereof, said county and lying northerly of the southerly right-of-way line of Wilderness Trail.

Subject to easements, restrictions and reservations of record.



NOTES:

1. Zoning for subject tract - "Rural District & Rural Residential S".
2. Wetland delineation was completed on 10-30-2019, by Ben McIner, McIner Environmental, LLC. MN Certified Wetland Delineator #1081.
3. Parcel ID of subject parcel: 1603004.
4. Tract A has 8% impervious coverage. Tract B has 0% impervious coverage.

CERTIFICATE OF SURVEY		PROJECT	DATE	REVISIONS	BY	DATE
Andrew Nelson		PROJECT	11-20-2019	DESCRIPTION	REPORT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.	
6375 Clois Trail, Unit 346		FILE NAME	11-20-2019	SCALE		
Stillwater, MN 55082		FILE NAME	C19290.DWG	SCALE	1"=60'	
		DRAWN BY	FIELD BOOK	DATE	11-20-2019	INC. NO. 47002
		BOOK	455, PG. 9	VERT.	NONE	



30766 Racineville Road
Box 1
P.O. Box 874
Forest Lake, MN 55442
218-661-4948
www.johnsonsurvey.com

G.2.a.

Staff Report
Crosslake Parks, Recreation and Library

TO: Crosslake City Council
FROM: TJ Graumann – Director of Parks, Recreation & Library
DATE: December 31, 2019
SUBJECT: Silver Sneakers Instructor – Pay Increase

Donna Keiffer has solidified a vital role within the Community Center's Fitness Program over the past 22 years due to her outstanding ability to lead Silver Sneakers and aerobics classes.

The Parks Department is recommending to City Council that Donna Keiffer be provided a \$1.00 per class increase in 2020.

G. 3. a.

**CITY OF CROSSLAKE
RESOLUTION NO. 20-_____**

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to reconstruct **Wild Wind Ranch Drive** from the intersection with Crow Wing County Road 103 and the end of the city-maintained portion of the road and to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called Wild Wind Ranch Drive Improvements, be referred to David Reese of Widseth Smith Nolting for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 6th day of January, 2020.

David Nevin, Mayor

Charlene Nelson, City Clerk

G.3.b.

CITY OF CROSSLAKE
RESOLUTION NO. 20-_____

RESOLUTION RECEIVING FEASIBILITY REPORT

WHEREAS, pursuant to resolution of the council adopted January 6, 2020, a report has been prepared by Widseth Smith Nolting with reference to improving **Wild Wind Ranch Drive** between CSAH 103 and the end of the city-maintained portion of the roadway and this report was received by the council on January 6, 2020, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$_____.
2. A public hearing shall be held on such proposed improvement on the 31st day of January 2020, in the council chambers of the city hall at 7:00 p.m and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 6th day of January 2020.

David Nevin, Mayor

Charlene Nelson, City Clerk



FEASIBILITY REPORT

FOR

PROPOSED WILD WIND RANCH DRIVE IMPROVEMENTS

Prepared for:

City of Crosslake, Minnesota

Issued: January 2020

WSN No. 2019-13343

Brainerd/Baxter Office:

7804 Industrial Park Road

P.O. Box 2720

Baxter, MN 56425-2720

Phone: 218-829-5117

Fax: 218-829-2517

CERTIFICATION

Feasibility Report

For

Proposed Wild Wind Ranch Drive Improvements

Crosslake, Minnesota

By

WIDSETH SMITH NOLTING

7804 Industrial Park Road ■ P.O. Box 2720 ■ Baxter, MN 56425

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

For Review

01/03/2020 4:58:18 PM

23432

David S. Reese, P.E.
Professional Engineer

Reg. No.

Date

Feasibility Report
For
PROPOSED WILD WIND RANCH DRIVE
IMPROVEMENTS

Crosslake, Minnesota

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DRAWINGS

Drawing C-01 – Site Map
Drawing C-02 – Existing Conditions
Drawings C-03 – Proposed Improvements
Drawing C-04 – City of Crosslake minimum sections for City Maintained Roadways

APPENDICES

Nagell Appraisal Letter Report, January 3, 2020
Wild Wind Ranch Estates Plat
Preliminary Engineering Project Cost Estimate
Soil Survey Map
Project Photos

STATEMENT OF PURPOSE

The City of Crosslake, in accordance with current City policy and State of Minnesota requirements, has initiated a Feasibility Study of street improvements for Wild Wind Ranch Drive. This is a non-petitioned project. For special assessment projects, State of Minnesota Statute 429 requires that a Feasibility Report be prepared. The City of Crosslake has authorized Widseth Smith Nolting to prepare a Feasibility Report for roadway improvements on Wild Wind Ranch Drive from the intersection with County Road 103 south to the end of the City-maintained roadway (approximately 1,480 feet). The purpose of this report is the following:

- Summarize existing conditions,
- Outline proposed improvements,
- Estimate improvement costs,
- Estimate the assessment cost based on the current City assessment policy

EXISTING CONDITIONS

Wild Wind Ranch Drive is approximately 1,480 feet in total length. The point of beginning is the intersection with County Road 103. The eastern point of ending is at a cul-de-sac at the end of Wild Wind Ranch Drive. **Exhibit C-1** shows the project location and area setting. The platted right-of-way is Outlot A within the Plat. Wild Wind Ranch Drive is a publicly dedicated 66-foot wide right-of-way. There is currently one residential parcel with a primary access from CSAH 103 and a secondary improved direct access to Wild Wind Ranch Drive. A second lot, a portion of platted Outlot C, also has a primary shared access from CSAH 103 and (currently) no developed access from Wild Wind Ranch Drive. Both parcels are located on the north/east side of the road. There are ten residential platted lots with direct access. Outlot B provides a buffer around the backyards of the platted residential lots and encompasses the wetland; Outlot B is not considered assessable. The City of Crosslake has maintained the roadway since approximately 2001 when the road was constructed. A copy of the Wild Winch Ranch Estates Plat is included in the Appendices.

A survey of the existing roadway location, with respect to the right of way location, has not been completed at the time of this study; however, based on City construction observation when the roadway was constructed in 2001, the centerline of the road is very close to the centerline of the platted right of way. Natural gas, cable, telephone and electric utilities were not located by Gopher State One Call for this study; however, they are anticipated to be buried along the edge of the right-of-way at various locations. There are no City-owned utilities within the right-of-way and no City-owned utilities are proposed in any long-range plans for this area at this time. Private utilities may exist within the project area.

The roadway serves residential properties, currently zoned Rural Residential, on both sides of the roadway. Clearing width exceeds 10' from the edge of the bituminous pavement on each side of the road. The bituminous road surface is 18 feet in width and the cul-de-sac pavement is roughly 40 feet in radius. Ditching and drainage from the roadway surface is good. One drainage concern has been raised near Lot 1 Block 2 that will be examined and addressed, if possible,

should the project move forward to design and construction. No significant erosion was noted along the edges of the roadway section. There are driveway culverts and a centerline culvert that maintain drainage toward the natural wetland located within Outlot B. The thickness of the bituminous material was not cored as part of this feasibility study.

Other items that were noted during the field review and study:

- Initial observations are that utility relocation does not appear to be necessary based on locations of utility and communications pedestals; however, underground utilities may cross beneath the traveled way.
- Electric utility is underground with ground transformers along the edge of the right of way.
- Road runoff currently sheds to adjacent ditching, culverts and wetlands.
- The roadway is not striped.
- Mailboxes are ganged on CSAH 103; some have swing-away supports and some do not.
- No soil borings were completed for this study. The soil survey for this area indicates soils that may be anticipated within the project area consist of loamy sands. A copy of the Soil Survey Map is included in the Appendices.
- Existing driveway approaches consist of both bituminous pavement and gravel.
- Traffic count data has not been obtained for Wild Wind Ranch Drive. Traffic type is anticipated to be normal passenger vehicles and service vehicles. The heaviest traffic loading is anticipated from garbage trucks and school buses.
- Areas of deep transverse cracking were noted in a few areas and along a centerline culvert alignment.
- Drainage was noted to be directed toward Lot 1 Block 2 causing some erosion and seasonal issues with runoff near the driveway entrance.

PROPOSED IMPROVEMENTS

Drawings **C-03A to C-03C** illustrate the roadway as proposed using MNTPO LIDAR Contours and County Parcel mapping overlay. Field survey will be necessary where drainage concerns are to be addressed. Wild Wind Ranch Drive abuts 11 residential parcels and a developed outlot; it is categorized as a Minor Rural Roadway. The current City design standard for a Minor Rural Roadway is a minimum 18-foot wide rural bituminous roadway section. The proposed road cross-section for Wild Wind Ranch Drive is an 18-foot wide bituminous surface as illustrated in Drawing **C-04**. Wild Wind Ranch Drive has the potential to be extended further to the east if that property is developed. This would increase traffic loading; however, unless the roadway is extended to CSAH 3, the Minor Rural Roadway designation and width appears to be sufficient.

Topsoil shoulders are proposed for this residential area. Project cost estimates will be based on full depth reclamation (FDR) of the current bituminous surface and additional compacted Class 5 to supplement the base and for shaping in preparation for paving; the base will extend one foot beyond the edge of the proposed pavement for a total width of 20 feet and will be covered with topsoil to finish the shoulder work. No new culverts are currently being proposed; however, this will be reviewed further during design if the project is ordered by the City Council.

The pavement section that is proposed includes one 2.5-inch lift of compacted bituminous wearing course pavement. Striping is not proposed. An average 4-foot wide in-slope area is anticipated to require topsoil and turf establishment on each side of the road. Sod is not proposed for this project; turf establishment will be consistent with MnDOT seed mixtures for roadways in residential areas. The cul-de-sac area is proposed to be reclaimed and re-surfaced.

Drainage along the roadway will be directed to existing drainage ways and adjacent low areas. No significant ditching, grading or re-alignment of roadway is proposed. Some minor grading may be necessary to address the one drainage concern noted.

Significant tree removal is not anticipated; however, one or two trees may need to be cleared to allow grading to improve drainage.

Existing driveway approaches will require minor adjustment in elevation to match the new road surface elevation which is anticipated to be 1 to 2 inches higher than the present roadway surface. This may require removal of small portions of the ends of existing bituminous driveways which would be replaced in kind. Class 5 aggregate surfacing will be needed to transition from the new bituminous surface into existing gravel approaches. A 1 to 2-foot bituminous kick-out apron is typically extended by the paver at driveway entrances.

PROJECT COSTS

Estimated costs for the proposed improvements are included in the Appendices. The costs are intended to convey a general and approximate estimate of the costs that will probably be incurred in 2020 in carrying out the proposed work. Costs can vary widely depending upon many factors such as weather, economic conditions, size of project, cost of materials, and the workload of available contractors. Actual costs can only be determined by bidding the project. Other costs that may be incurred include legal costs and easement acquisition for the project if it is determined this is necessary. This cost cannot be precisely estimated at this time.

The total estimated cost for this project is approximately \$117,800. These costs include a 10% construction contingency for unforeseen conditions that may be encountered during construction, and typical engineering design, bidding, construction phase costs, administrative, and legal costs for a typical special assessment project.

The City's policy regarding street improvements is to assess the amount the properties benefit from the construction. Costs not assessed directly to abutting and/or benefited properties will be paid by the City through general tax revenues, bond funds, or dedicated road improvement funds.

PROJECT IMPLEMENTATION

The City contracted a licensed appraiser, Nagell Appraisals, Inc. to provide a benefit opinion that has been used to determine the assessment value for the special benefit realized by these improvements. A copy of the benefit opinion report is provided in the Appendices.

ESTIMATED ASSESSMENTS (BENEFIT ANALYSIS ASSESSMENT)

SPECIAL ASSESSMENT BENEFIT VALUE (RANGE) PER LOT TYPE

Single family/residential land (direct access)	\$3,000-\$7,000 per lot
--	-------------------------

The amount the City has determined to assess, based on the ranges of benefit provided by the appraiser for each type of property, is provided as follows for each category of property. This results in the following estimate of total project assessment:

Single family/residential land (direct access)	\$4,000 per lot x 10 = \$ 40,000
Single family/residential land (secondary access)	\$3,000 per lot x 2 = \$ 6,000
Total Estimated Project Assessment	\$ 46,000

PROJECT COST ESTIMATE (ROUNDED)

Construction	\$ 96,500
Engineering/Admin/Legal	<u>\$ 21,300</u>
	\$117,800

CROSSLAKE ASSESSMENT POLICY

Estimated Assessed Value	\$ 46,000 (39%)
Estimated City Cost	\$ 73,800 (61%)

ESTIMATED ANNUAL PAYMENTS

Based on a 10-Year Period at 5% Interest

\$4,000.....	\$518
\$3,000.....	\$389

CONCLUSIONS AND RECOMMENDATIONS

The proposed improvements in the project area are necessary, cost-effective, and feasible; no insurmountable construction issues appear to exist. If this project is ordered to be constructed by the City Council, it is recommended the project be completed in conjunction with the other City roadway improvements proposed for 2020 to obtain competitive pricing under one contract.

Upon acceptance of the feasibility report by the City Council, a public hearing will be scheduled, and the results of the study will be presented to abutting and/or non-abutting benefited property owners to review the proposed improvements, estimated costs, and estimated assessments for the benefited properties. When the hearing has been completed and public testimony has been received, the City Council may choose to discontinue the project, modify the project, or pass a resolution ordering the improvements. If the project is continued, final plans, specifications, and bidding documents will be prepared by the Project Engineer. After the project has been legally advertised and bids have been received, the City will review the projected costs based on the bids received. If the lowest responsible bid is acceptable, the Council will proceed with a contract for construction. An assessment roll is typically prepared after the final construction costs are tallied but may be scheduled as soon as the project is awarded to the successful bidder if the City Council chooses. A final assessment hearing will be held to hear upon any objections and/or concerns pertaining to the assessments from the property owners being assessed and, if the assessments are subsequently approved by the City Council, a 30-day appeal period will begin whereby property owners may, in accordance with Ch. 429 statutes, appeal their personal assessment. After the 30-day appeal period, the assessment roll will be certified to the County Auditor for placement on the property tax rolls of the County for taxes payable in the subsequent year. Property owners may, after the assessment roll is approved by the City Council, pay their individual assessments in full during the 30-day appeal period and avoid the interest that will accrue at the rate set by the City Council per annum for the period of assessment set by the Council.

It is recommended the City review the findings of this Feasibility Study and its applicability to the City's finances, capital improvement program, and assessment policy. If there are changes the City Council wishes to make regarding the proposed scope of project, or the recommended improvements, then those should be amended in the report. When the Council is ready to move forward to the next step in the assessment process, the following tentative schedule and resolutions should be anticipated:

January 6, 2020	Resolution Ordering Preparation of Report on Improvement
January 6, 2020	Resolution Receiving Feasibility Report and Calling Hearing
January 13, 2020	Notice of Hearing on Improvement
January 31, 2020	Hearing on Improvement
January 31, 2020	Resolution Ordering Improvement and Preparation of Plans
February 28, 2020	Resolution Approving Plans and Ordering Advertisement for Bids
March 31, 2020	Resolution Accepting Bid (Note: The City Council may, at its discretion, proceed at this point with preparation of the assessment roll and schedule the hearing on assessment)
May-Sept 2020	Construction
October 12, 2020	Resolution Declaring Cost to be Assessed and Ordering Preparation of Assessment
October 12, 2020	Resolution for Hearing on Proposed Assessment
October 19, 2020	Notice of Hearing on Proposed Assessment
November 9, 2020	Hearing on Assessment
November 9, 2020	Resolution Adopting Assessment
December 9, 2020	Certificate to County Auditor for Certifying the Assessments

C-02

WILD WIND RANCH DRIVE
CROSSLAKE, MINNESOTA
EXISTING CONDITIONS

DATE: JANUARY 2022
DRAWN BY: A.S. BROWN
CHECKED BY: A.S. BROWN
JOB NUMBER: 2019-13343

DATE: 04-03-2022
DRAWN BY: A.S. BROWN
CHECKED BY: A.S. BROWN
JOB NUMBER: 2019-13343

DATE: 04-03-2022
DRAWN BY: A.S. BROWN
CHECKED BY: A.S. BROWN
JOB NUMBER: 2019-13343

WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental



303

WILD WIND RANCH DRIVE
CROSSLAKE, MINNESOTA
PROPOSED IMPROVEMENTS

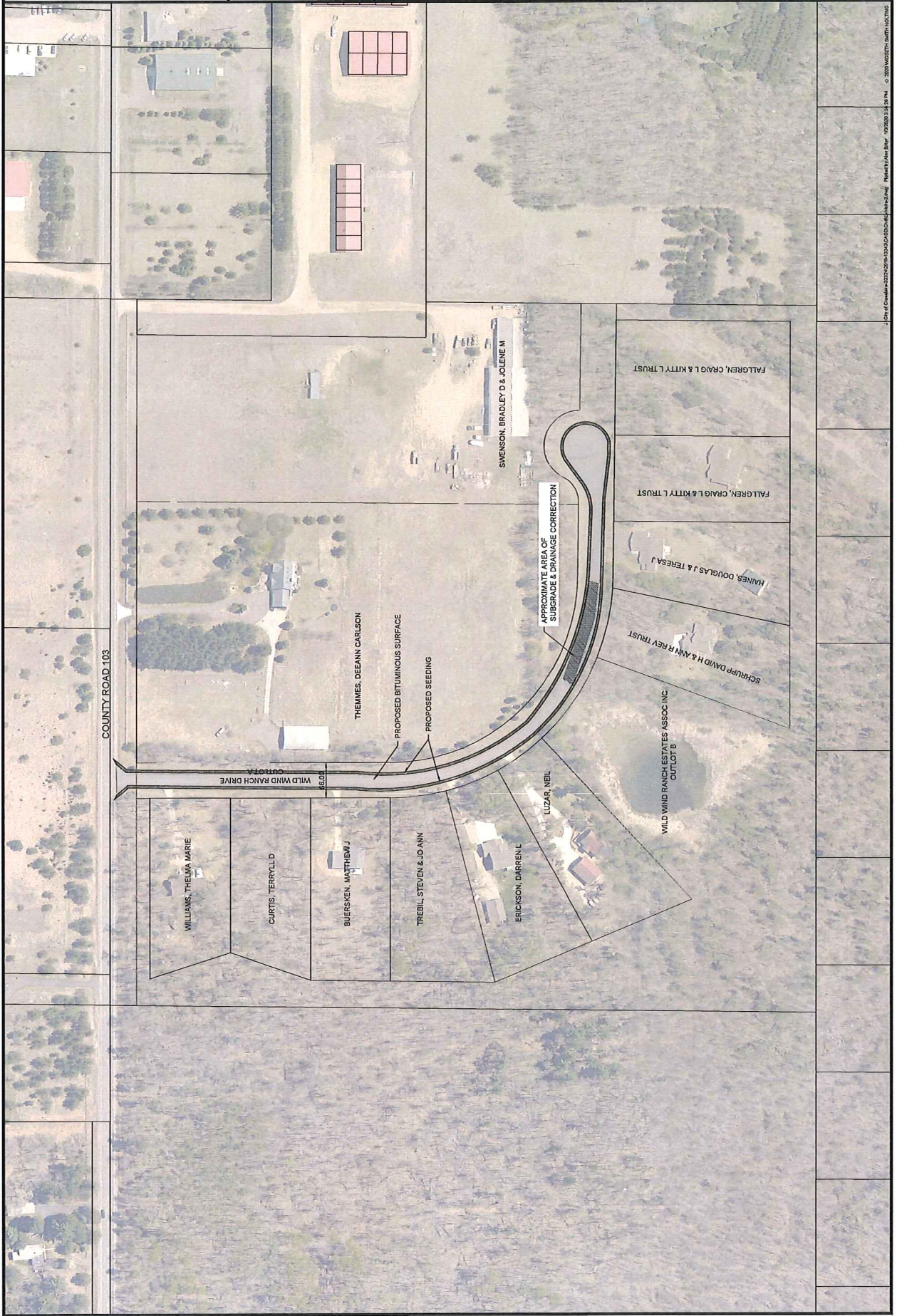
DATE: JANUARY 2020
DRAWN BY: AOB
JOB NUMBER: 2019-13343

DATE: 04-03-2020 L.S. NO. 20192
LAWYER'S REVIEW: []
DATE: []

THIS DRAWING WAS PREPARED BY AN ENGINEER OR ARCHITECT
AND IS NOT TO BE USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN
CONSENT OF WIDSETH SMITH NOLTING.



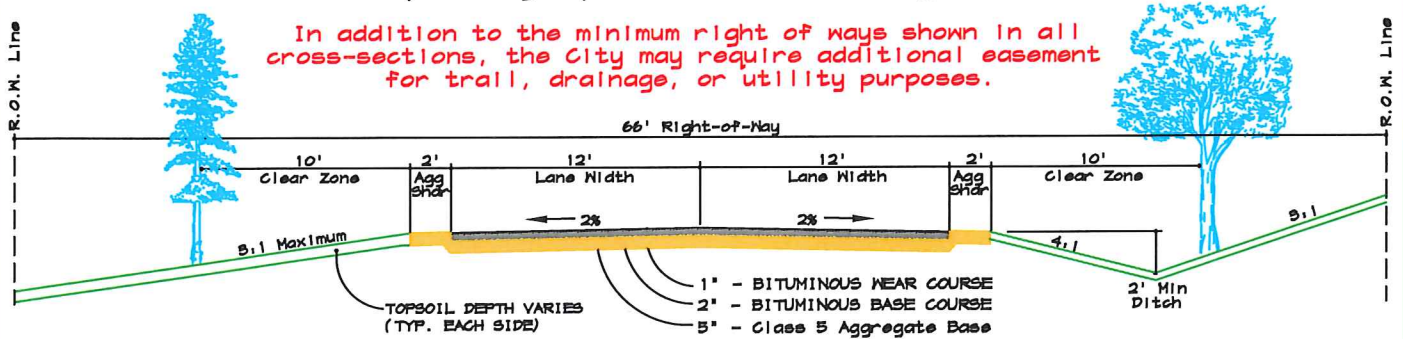
WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental



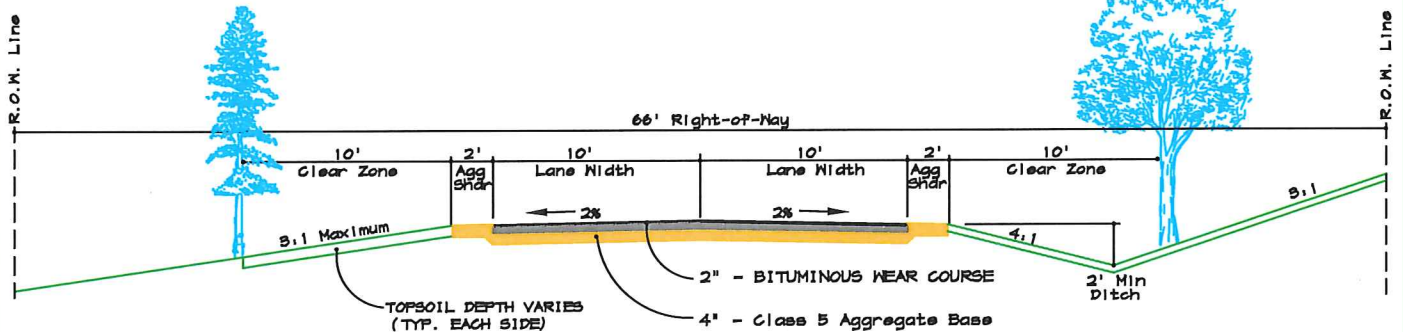
CITY OF CROSSLAKE Minimum Sections for City Maintained Roadways

Assumes 30 mph Design Speed and Granular Subgrade Material

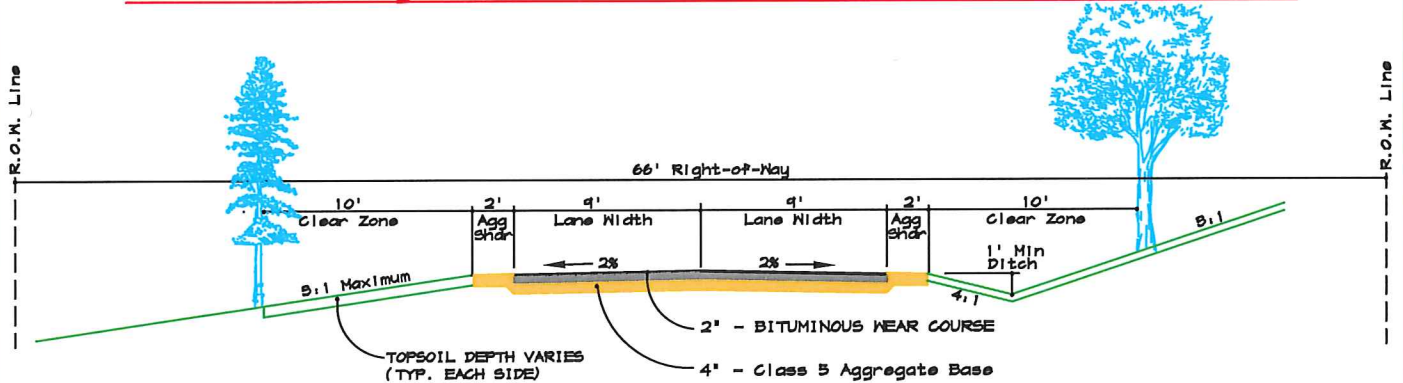
In addition to the minimum right of ways shown in all cross-sections, the City may require additional easement for trail, drainage, or utility purposes.



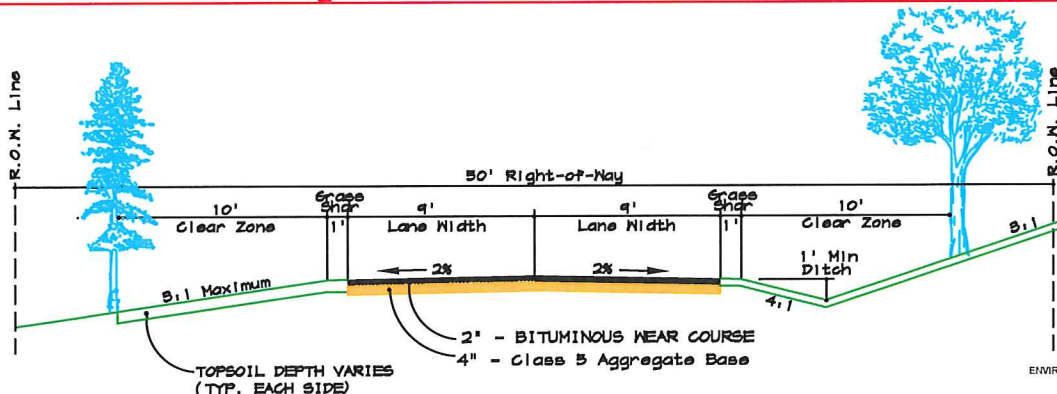
Major Rural Roadway (RJ) - Over 40 lots (410+ ADT)



Rural Roadway (RR) - 26 lots to 40 lots (260 to 400 ADT)



Minor Rural Roadway (RN) - 11 to 25 lots (110 to 250 ADT)



Lanes and Accesses (L or A) - 0 to 10 lots (0 to 100 ADT)



ARCHITECTS
ENGINEERS
ENVIRONMENTAL SERVICES
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ST. LOUIS, MO
WASHINGTON, DC

APPENDICES

Report Type

Real Estate Consulting
Letter Report

Effective Date

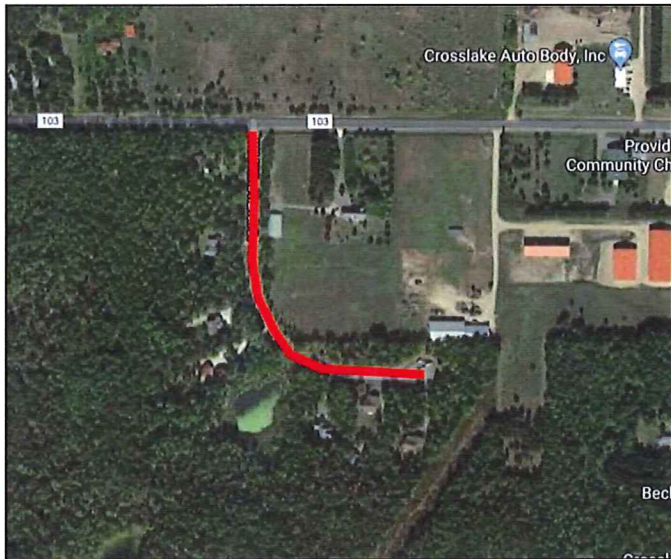
December 13, 2019

Client

City of Crosslake
Attn: Dave Reese, PE, City Engineer
7804 Industrial Park Road
Baxter, MN 56425

Subject Property

Street Project
Wild Wind Ranch Drive
Crosslake, MN 56442



File # V1912001

Prepared By:

Ethan Waytas, MAI, Appraiser
William R. Waytas, SRA, Appraiser

Nagell Appraisal Incorporated

12805 Highway 55, Suite 300
Plymouth, Minnesota 55441
Tel: 952.544.8966 | Fax: 952.544.8969

NAGELL APPRAISAL INCORPORATED

12805 Highway 55 #300
Plymouth, MN 55441
Established in 1968

Minneapolis 952-544-8966
St. Paul 651-209-6159
Central Fax 952-544-8969

City of Crosslake
Attn: Dave Reese, PE, City Engineer
7804 Industrial Park Road
Baxter, MN 56425

January 3, 2020

To Dave Reese:

Per your request, this is a letter report to assist the city for guidance regarding a potential street improvement project within the city (see attached map for the location of the street in the project). The proposed project is the reconstruction of Wild Wind Ranch Drive.

This report is not an appraisal, but rather provides a preliminary opinion of a general range of market benefit, if any, for similar properties. The letter can function as a test of reasonableness for the proposed assessments.

SCOPE OF ASSIGNMENT

In accordance with your request, a drive-by viewing of the properties has been made along with some general market comments regarding benefit (if any) for the proposed street improvement project as it relates to the subject market. As noted in the engagement letter, no specific sales data has been collected for this assignment. The general market comments are based on past appraisals, experience, and market information.

Pictures of the streets were taken on December 13, 2019 by William R. Waytas. At the time of inspection the streets were snow covered. The appraiser also viewed aerial/satellite image on the county GIS website and Google street view images. A project feasibility report was not provided.

PROJECT

The City of Crosslake is proposing to reconstruct Wild Wind Ranch Drive.

Per request, you desire to know the benefit (if any) as it impacts properties in the project area.

Motivation for the road improvement project stems from deteriorating road base, which the city indicates will impact the road surface in the near future. In addition, there are areas of poor water drainage which the road project will correct.

AREA DESCRIPTION

The City of Crosslake is a northern Minnesota Community located just north of Brainerd. The Twin Cities are about 2.5 hours to the south, which makes the area an appealing summer destination for cabin owners. The Whitefish Chain of Lakes is a set of 14 interconnected lakes situated between the communities of Crosslake, Pequot Lakes, and Pine River. The chain has some of the highest valued lakefront in Minnesota. Access to most shopping and surrounding communities is within 30 minutes. Highway 3 is the major road that provides access to surrounding communities. Most existing buildings in the area are of average to good+ quality. No apparent adverse influences.

The population for Crosslake in 2010 was 2,141, up from 1,893 in 2000—a 13.1% increase. The 2018 estimated population is 2,277, a 6.4% increase.

Single family homes generally range in value between \$50,000 and \$2,000,000+ (lake property) in the City Limits with an average of about \$445,000 (MLS statistics). The city is a mixture of residential (lake front and non-lake front), industrial, and commercial. Most homes are average to good quality.

SUBJECT PROPERTIES

The project area consists of single-family residential homes, city owned land, and a horse facility.

EXISTING STREETS & UTILITIES

Physical Condition of the Existing Road: The existing road improvements are asphalt with no concrete curb or gutter. Wild Wind Ranch Drive is about 18' to 19' wide. The city did not indicate when the road was originally paved. The road condition is rated to be "Average —". There are signs of transverse, alligator, and longitudinal cracking. Typically cracks allow for water intrusion and compromises the road base. Reportedly the road was installed in 2001.

Note: While the surface is rated Average -, the road base is considered to be fair (per city comment). It's likely, due to the fair road base, that the road surface will continue to deteriorate at a faster pace.

Physical Condition of Existing Utilities: There is no existing sanitary sewer, public water, or storm sewer in the project area.

Functional Design of the Road: The existing paved road is in "Average —" condition. The road condition is rated to be "Average —". There are signs of transverse, alligator, and longitudinal cracking.

Roads in poor to "Average —" condition do not meet the expectations of typical market participants in this suburban market for re-development, resale price, and/or updating the current uses. Overall, the existing street improvements are in "Average —" condition, are beginning to look dated and reflect likewise on the adjoining and side street properties.

PROPOSED ROAD IMPROVEMENT

The city is proposing to reconstruct Wild Wind Ranch Drive. This road serves the immediate neighborhood.

It appears that Wild Wind Ranch Drive will have the same road width before and after the project. The city will grind the existing asphalt down and repack the base. This will improve the road base. On top of the improved base will be new asphalt.

Note: Per city, full depth pavement reclamation (FDR):

Consists of utilizing a road reclaimer machine to grind and blend the full depth of the existing bituminous pavement thickness to a gravel consistency for use as road base material prior to paving a new bituminous pavement surface on top of the reclaimed material. This method minimizes the recurrence of crack reflection through an overlay of the existing pavement and supplements the existing road base material lending additional strength to the roadway.

The city is not extending sanitary sewer or public water at this time.

Given the existing condition of the road and traffic, the proposed project is logical.

If any of the above descriptions change, the benefit due to the project could differ.

HIGHEST AND BEST USE

The subject project area is located in the southern portion of the city. The properties in the project area are single-family residential, city owned land, and a horse facility.

Owners in the subject area appear to typically update their property as needed when site and building components wear out or become dated. Owners in the overall area commonly pave their driveways or maintain parking lots as needed, recognizing it adds value when done. Therefore, it is logical to update the road to the subject properties as needed, as these are essential property characteristics that are expected in this market.

An informed buyer would consider the condition of the road and traffic flow/management. A well-constructed and good condition road provides aesthetic appeal to a property and efficient/safe traffic flow. Given a choice, a potential informed buyer would likely prefer a newer road with good traffic flow over a deteriorating road with fair traffic flow.

If replacement of components of real estate near the end of their economic life in a home or building is postponed, it can be costlier in the long run; delays in replacing components can result in incurring higher interim maintenance costs and potential difficulty in marketing the property. Also, it is typical for the cost of the replacement of an improvement to increase over time. That said it is logical and prudent for market participants to update/replace dated components when needed. Therefore, the highest and best use of the surrounding properties in the project area is for the continued residential, commercial, industrial, and public use with the proposed infrastructure improvements.

DISCUSSION OF MARKET BENEFIT

Listed below are the factors that will be taken into consideration concerning the potential benefit to the properties.

<u>Description</u>	<u>Existing Improvements</u>	<u>Change</u>
1) Road Surface	Average -	New, paved, good
2) Base Condition	Old, fair	Appears to be regraded and compacted
3) Curb	None	None
4) Drainage	Some ponding in areas	Drainage issues corrected
5) Storm Sewer	None	None
6) City water	None	None
7) City sewer	None	None
8) Sidewalk	None	None
9) Street Lights	Average	Average
10) Functional Design of Road	Dated	Good
11) Traffic Management	Average	Average
12) Pedestrian Use (biking, walking, etc.)	Average -	Good
13) Median	n/a	n/a
14) Road Proximity to Properties	n/a	n/a
15) Dust	n/a	n/a
16) Visual Impact on Properties	Average -	Good

Based on the preceding grid, the subject properties will improve in 6 of the 16 categories. Market participants generally recognize that roads need replacing when nearing the end of a long economic life. A typical buyer in the subject market commonly prefers a good condition paved road surface road versus an inferior condition paved road surface. In addition to visual benefit, new street improvements provide better and safer use for pedestrians (biking, walking, stroller, rollerblading, etc.) and drivers. The new streets will enhance potential for re-development and/or updating the current properties. Properties that indirectly/directly abut or have driveways/access that exit on the new street will benefit.

Based on past appraisals, experience, and general market information, it is not uncommon for properties similar to those in the subject market to realize an increase in price for new street improvements.

Discussion of Market Benefit – Continued

Given the scope of the project and the age/quality/condition of houses, properties in the area with newer **street improvements** could see an average price benefit of:

- **Single family / residential land (direct access)** \$3,000 to \$7,000 per lot
(larger lots on the upper end of range)

Corner lots are based at a pro-rata percentage using street frontage. So if 75% of the frontage is being improved while 25% on the side street(s) is not, then the multiplier would be 75% of the benefit.

CONCLUSION

The benefit amount noted above should not be construed or relied on as being an appraisal, but are general observations based on the overall market. If an appraisal were made on the individual properties, the actual benefit amount could vary from market observations above.

If you have additional questions, please do not hesitate to contact us.

Sincerely,



Ethan Waytas, MAI
Certified General MN 40368613



William R. Waytas, SRA
Certified General MN 4000813

Enclosures: Location Map, Aerial Map View of Project, Subject Photos, Qualifications, Engagement Letter

LOCATION MAP



AERIAL VIEW OF PROJECT MAP



Red line reflects the road project area

AERIAL VIEW OF PROJECT MAP



The project is outlined in red, map per county

SUBJECT PHOTOGRAPHS



Street scene



Typical home within project



Typical home within project



Street scene

Subject Photographs – continued



Street scene



Street scene



Street scene



Street scene

Subject Photographs – continued



Google Street View



Google Street View



Google Street View



Google Street View

QUALIFICATIONS

Appraisal Experience

Presently and since 2006, **Ethan Waytas, MAI** has been employed as an employee of Nagell Appraisal Incorporated, an independent appraisal firm (11 employees) who annually prepare 1,500 +/- appraisal reports of all types. He is currently a full time licensed certified general real estate appraiser, partner, and director of the company's IT department.

Properties appraised:

- **Commercial** - low and high-density multi-family, retail, office, industrial, restaurant, church, strip-mall, fast-food, convenience stores, auto-service and repair, cinema, numerous special use properties, golf courses, and subdivision analysis.
- **Residential** – single-family residences, hobby farms, lakeshore, condominiums, townhouses, REO and land.
- **Eminent Domain** – extensive partial and total acquisition appraisal services provided to numerous governmental agencies and private owners.
- **Special Assessment** – numerous street improvement and utilities projects for both governmental and private owners.
- **Clients** - served include banks, savings and loan associations, trust companies, corporations, governmental bodies, relocation companies, attorneys, REO companies, accountants and private individuals.
- **Area of Service** - most appraisal experience is in the greater Twin Cities Metro Area (typically an hour from downtown metro). Numerous assignments throughout Minnesota.

Testimony

-- Court, commission, mediation testimony, etc. has been given

Professional Membership, Associations & Affiliations

License: Certified General Real Property Appraiser, MN License #40368613

Holds the MAI designation from the Appraisal Institute

Education

-- Graduate of the University of Minnesota: College of Science and Engineering, Twin Cities Campus
Bachelor of Science in Computer Science, with distinction, 3.86 GPA.

-- General & Professional Practice Courses & Seminars

- Basic Appraisal Procedures
- Basic Appraisal Principles
- 2012-2013 15-Hour National Uniform Standards of Professional Appraisal Practice
- General Appraiser Sales Comparison Approach
- General Appraiser Income Approach – Part 1
- General Appraiser Income Approach – Part 2
- Advanced Income Capitalization
- General Appraiser Report Writing and Case Studies
- Real Estate Finance, Statistics and Valuation Modeling
- 2014-2015 7-hour National USPAP Update Course
- General Appraiser Site Valuation & Cost Approach
- Advanced Market Analysis and Highest & Best Use
- Advanced Concepts & Case Studies
- Quantitative Analysis

Curriculum Vitae -- continued

Appraisal Experience

Presently and since 1985, **William R. Waytas** has been employed as a full-time real estate appraiser. Currently a partner and President of the Nagell Appraisal & Consulting, an independent appraisal firm (11 employees) who annually prepare 1,500 +/- appraisal reports of all types. Mr. Waytas was employed with Iver C. Johnson & Company, Ltd., Phoenix, AZ from 1985 to 1987.

Properties appraised:

- **Commercial** - low and high-density multi-family, retail, office, industrial, restaurant, church, strip-mall, fast-food, convenience stores, auto-service and repair, hotel, hotel water park, bed & breakfast, cinema, marina, numerous special use properties, and subdivision analysis.
- **Residential** - single-family residences, hobby farms, lakeshore, condominiums, townhouses, REO and land.
- **Eminent Domain** - extensive partial and total acquisition appraisal services provided to numerous governmental agencies and private owners.
- **Special Assessment** - numerous street improvement and utilities projects for both governmental and private owners.
- **Review** - residential, commercial and land development.
- **Clients** - served include banks, savings and loan associations, trust companies, corporations, governmental bodies, relocation companies, attorneys, REO companies, accountants and private individuals.
- **Area of Service** - most appraisal experience is in the greater Twin Cities Metro Area (typically an hour from downtown metro). Numerous assignments throughout Minnesota.

Professional Membership, Associations & Affiliations

License: Certified General Real Property Appraiser, MN License #4000813.
Appraisal Institute: SRA, Senior Residential Appraiser Designation,
General Associate Member
Employee Relocation Council: CRP Certified Relocation Professional Designation.
International Right-Of-Way Association: Member
HUD/FHA: On Lender Selection Roster and Review Appraiser
DNR: Approved appraiser for Department of Natural Resources

Testimony

-- Court, deposition, commission, arbitration & administrative testimony given.

Mediator

-- Court appointed in Wright County.

Committees

- President of Metro/Minnesota Chapter, 2002, Appraisal Institute.
- Chairman of Residential Admissions, Metro/MN Chapter, AI.
- Chairman Residential Candidate Guidance, Metro/Minnesota Chapter, AI.
- Elm Creek Watershed Commission, Medina representative 3 years.
- Medina Park Commission, 3 years.

Curriculum Vitae -- continued

Education

- Graduate of Bemidji State University, Minnesota. B.S. degree in Bus. Ad.
- During college, summer employment in building trades (residential and commercial).
- Graduate of Cecil Lawter Real Estate School. Past Arizona Real Estate License.
- **General & Professional Practice Courses & Seminars**
- Course 101-Introduction to Appraising Real Property.
- Numerous Standards of Professional Practice Seminar.
- Fair Lending Seminar.
- Eminent Domain & Condemnation Appraising.
- Eminent Domain (An In-Depth Analysis)
- Property Tax Appeal
- Eminent Domain
- Business Practices and Ethics
- Scope of Work
- Construction Disturbances and Temporary Loss of Going Concern
- Uniform Standards for Federal Land Acquisitions (Yellow Book Seminar)
- Partial Interest Valuation Divided (conservation easements, historic preservation easements, life estates, subsurface rights, access easements, air rights, water rights, transferable development rights)
- **Commercial/Industrial/Subdivision Courses & Seminars**
- Capitalization Theory & Techniques
- Highest & Best Use Seminar
- General & Residential State Certification Review Seminar
- Subdivision Analysis Seminar.
- Narrative Report Writing Seminar (general)
- Advanced Income Capitalization Seminar
- Advanced Industrial Valuation
- Appraisal of Local Retail Properties
- Appraising Convenience Stores
- Analyzing Distressed Real Estate
- Evaluating Commercial Construction
- Fundamentals of Separating Real Property, Personal Property and Intangible Business Assets
- **Residential Courses & Seminars**
- Course 102-Applied Residential Appraising
- Narrative Report Writing Seminar (residential)
- HUD Training session local office for FHA appraisals
- Familiar with HUD Handbook 4150.1 REV-1 & other material from local FHA office.
- Appraiser/Underwriter FHA Training
- Residential Property Construction and Inspection
- Numerous other continuing education seminars for state licensing & AI

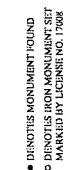
Speaking Engagements

- Bankers
- Auditors
- Assessors
- Relocation (Panel Discussion)

Publications

- Real Estate Appraisal Practice (book): Acknowledgement
- Articles for Finance & Commerce and Minnesota Real Estate Journal

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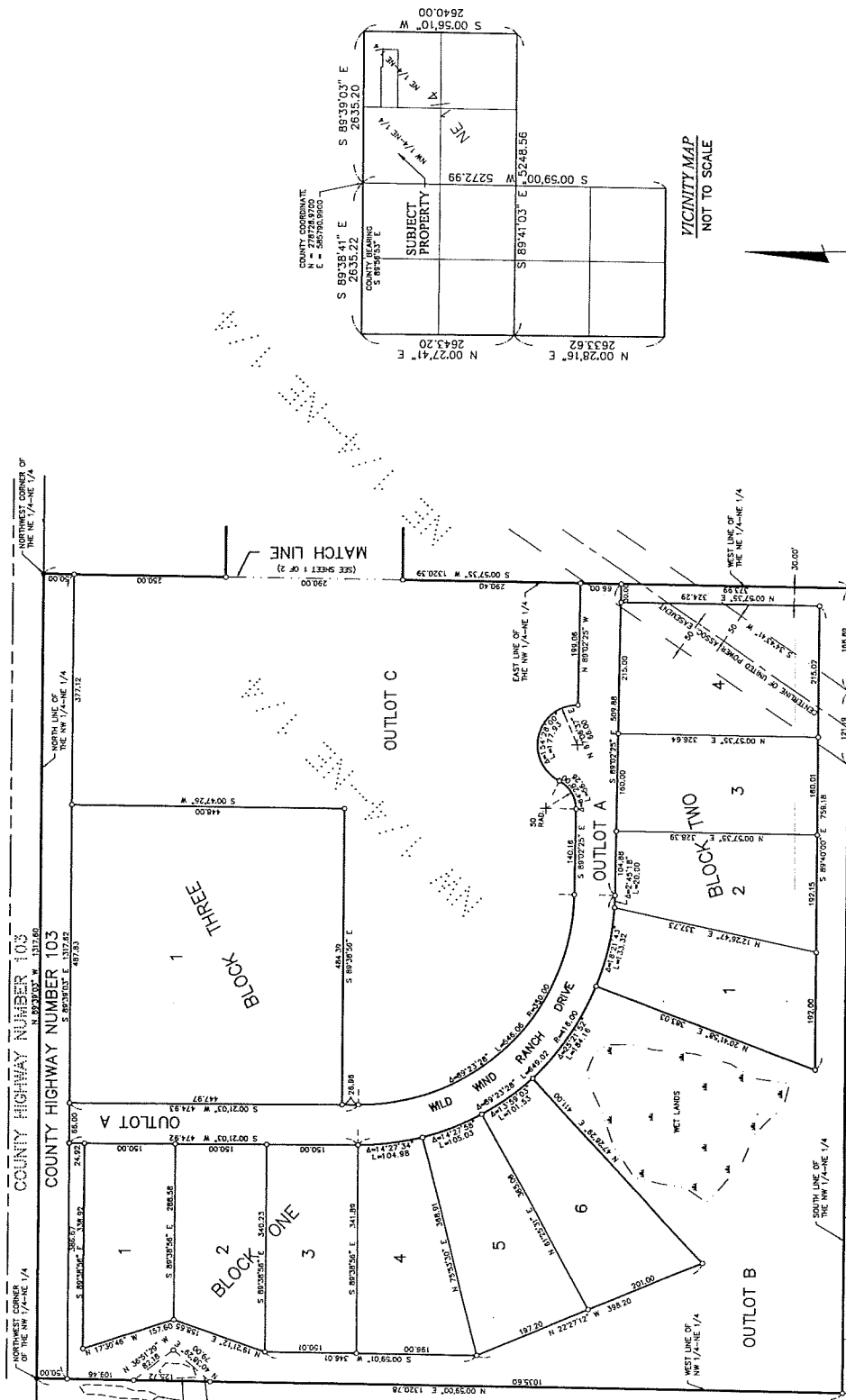
Landecker & Associates, Inc.
Engineering • Surveying • Planning
Pequot Lakes, MN 56472
Phone 1-800-864-4940 Fax 218-565-1404

This plan of WILD WIND RANCH ESTATES was approved by the City Council for the City of Crosslake, Minnesota, on this 10 day of SEPTEMBER, 2001.

Copy

142.52.02

WILD WIND RANCH ESTATES



COUNTY ASSURANCE
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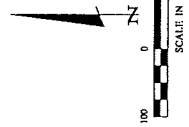
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VICINITY MAP
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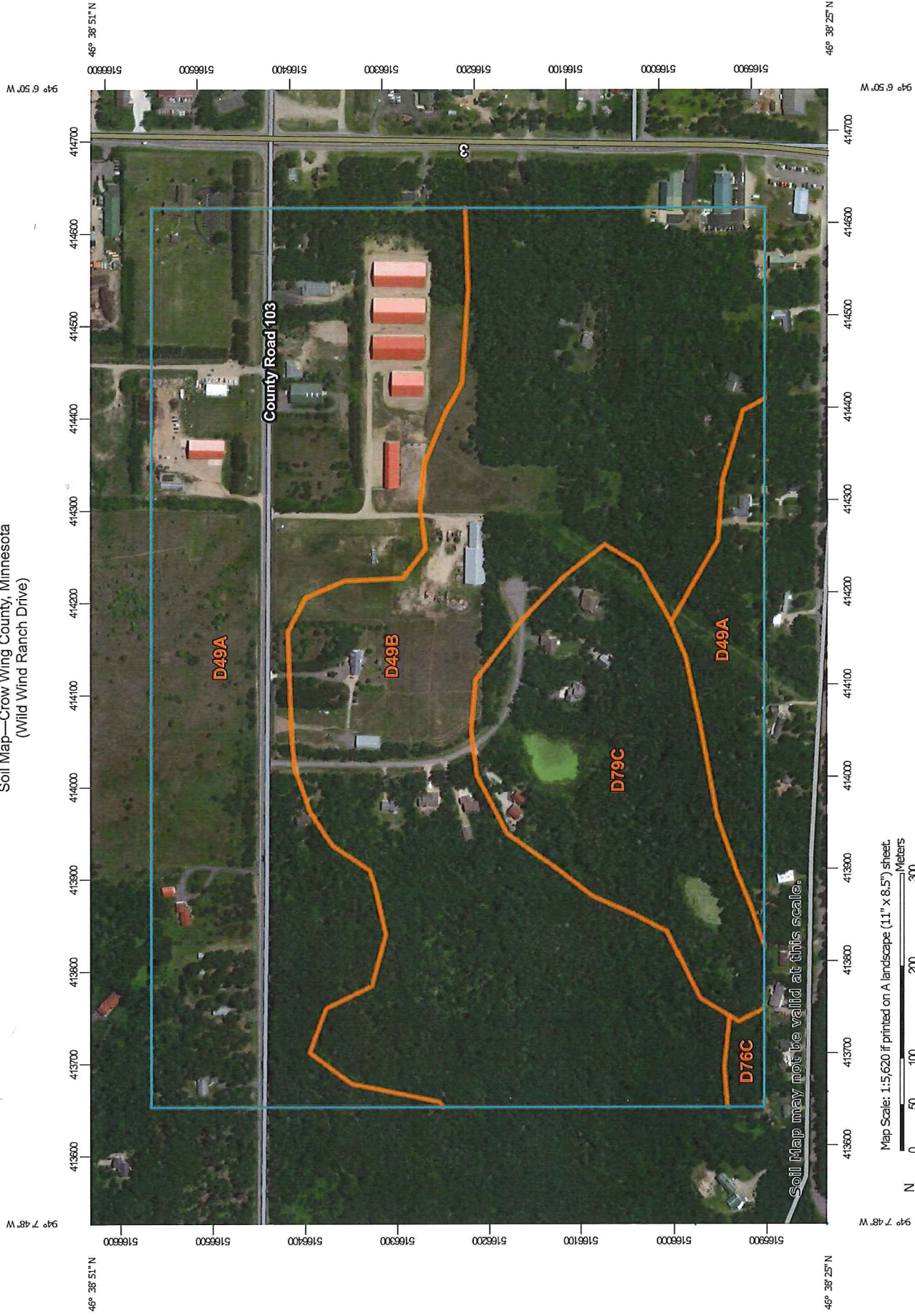
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- DENOTES IRON MONUMENT SET MARKED BY LICENSE NO. 17068
- DENOTES WET LANDS

Landecker & Associates, Inc.
Engineering - Surveying - Planning
10000 Highway 103, Suite 200
Houston, Texas 77055-1404
Phone: 281-486-6600
Fax: 281-486-6601

CITY OF CROSSLAKE
WILD WIND RANCH DRIVE IMPROVEMENTS
Estimate of Project Cost
January 3, 2020

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	ESTIMATED PROJECT TOTALS	
					EST. QTY.	AMOUNT
1	2021.501	MOBILIZATION	LUMP SUM	\$8,000.00	1	\$8,000.00
2	2101.524	CLEARING	TREE	\$300.00	2	\$600.00
3	2101.524	GRUBBING	TREE	\$300.00	2	\$600.00
4	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$40.00	11	\$440.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.50	200	\$500.00
6	2105.507	SUBGRADE EXCAVATION (P)	CU YD	\$12.00	400	\$4,800.00
7	2105.507	GRANULAR BORROW (P)	CU YD	\$24.00	400	\$9,600.00
8	2211.509	AGGREGATE BASE, CLASS 5 (CV)	TON	\$15.00	570	\$8,550.00
9	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$1.50	3,100	\$4,650.00
10	2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$70.00	470	\$32,900.00
11	2360.504	DRIVEWAY RECONSTRUCTION	EACH	\$600.00	11	\$6,600.00
12	2540.602	MAIL BOX SUPPORT	EACH	\$115.00	11	\$1,265.00
13	2563.601	TRAFFIC CONTROL	LUMP SUM	\$1,200.00	1	\$1,200.00
14	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1	\$500.00
15	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$600.00	1	\$600.00
16	2573.503	SILT FENCE, TYPE MS	LIN FT	\$2.00	500	\$1,000.00
17	2573.540	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	\$3.00	200	\$600.00
18	2574.507	COMMON TOPSOIL BORROW (CV)	CU YD	\$22.00	150	\$3,300.00
19	2574.508	FERTILIZER TYPE 1	POUND	\$1.00	75	\$75.00
20	2575.505	SEEDING	ACRE	\$500.00	0.35	\$175.00
21	2575.508	SEED, MIXTURE 21-111	POUND	\$2.00	35	\$70.00
22	2575.508	SEED, MIXTURE 25-151	POUND	\$3.50	85	\$297.50
23	2575.508	HYDRAULIC MULCH MATRIX	POUND	\$1.50	885	\$1,327.50
REMARKS CV = COMPACTED VOLUME P = PLANNED QUANTITY			TOTAL ESTIMATED CONSTRUCTION COST			\$87,650.00
			CONSTRUCTION CONTINGENCY (10%)			\$8,800.00
			SUBTOTAL CONSTRUCTION (ROUNDED)			\$96,500.00
			ENGR, ADMIN, LEGAL (22%)			\$21,300.00
			TOTAL ESTIMATED PROJECT COST			\$117,800.00

Soil Map—Crow Wing County, Minnesota
(Wild Wind Ranch Drive)



Map Scale: 1:5,620 if printed on A landscape (11" x 8.5") sheet.

Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 15N WGS84

MAP LEGEND

- Area of Interest (AOI)
 - Area of Interest (AOI)
- Soils
 - Soil Map Unit Polygons
 - Soil Map Unit Lines
 - Soil Map Unit Points
- Special Point Features
 - Blowout
 - Borrow Pit
 - Clay Spot
 - Closed Depression
 - Gravel Pit
 - Gravelly Spot
 - Landfill
 - Lava Flow
 - Marsh or swamp
 - Mine or Quarry
 - Miscellaneous Water
 - Perennial Water
 - Rock Outcrop
 - Saline Spot
 - Sandy Spot
 - Severely Eroded Spot
 - Sinkhole
 - Slide or Slip
 - Sodic Spot
- Water Features
 - Streams and Canals
- Transportation
 - Rails
 - Interstate Highways
 - US Routes
 - Major Roads
 - Local Roads
- Background
 - Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Crow Wing County, Minnesota
Survey Area Data: Version 15, Sep 16, 2019

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jun 12, 2014—Aug 23, 2016

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
D49A	Graycalm loamy sand, 0 to 2 percent slopes	67.2	41.8%
D49B	Graycalm loamy sand, 2 to 8 percent slopes	70.9	44.1%
D76C	Graycalm-Grayling complex, pitted, 2 to 15 percent slopes	1.0	0.6%
D79C	Graycalm-Rifle complex, 0 to 10 percent slopes	21.5	13.4%
Totals for Area of Interest		160.7	100.0%









G.3.C.

**CITY OF CROSSLAKE
RESOLUTION NO. 20-_____**

RESOLUTION RECEIVING FEASIBILITY REPORT

WHEREAS, pursuant to resolution of the council adopted October 14, 2019, a report has been prepared by Widseth Smith Nolting with reference to improving **Big Pine Trail** between CSAH 3 and the end of the city-maintained portion of the roadway and this report was received by the council on January 6, 2020, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$_____.
2. A public hearing shall be held on such proposed improvement on the 31st day of January 2020, in the council chambers of the city hall at 6:00 p.m and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 6th day of January 2020.

David Nevin, Mayor

Charlene Nelson, City Clerk



FEASIBILITY REPORT

FOR

**PROPOSED BIG PINE TRAIL
IMPROVEMENTS**

Prepared for:

City of Crosslake, Minnesota

Issued: January 2020

WSN No. 2019-13070

Brainerd/Baxter Office:

7804 Industrial Park Road
P.O. Box 2720
Baxter, MN 56425-2720
Phone: 218-829-5117
Fax: 218-829-2517

CERTIFICATION

Feasibility Report

For

Proposed Big Pine Trail Improvements

Crosslake, Minnesota

By

WIDSETH SMITH NOLTING

7804 Industrial Park Road ■ P.O. Box 2720 ■ Baxter, MN 56425

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

For Review

01/02/2020 9:10:03 PM

David S. Reese, P.E.
Professional Engineer

23432

Reg. No.

Date

Feasibility Report
For
PROPOSED BIG PINE TRAIL IMPROVEMENTS
Crosslake, Minnesota

Table of Contents

STATEMENT OF PURPOSE	2
EXISTING CONDITIONS.....	4
PROPOSED IMPROVEMENTS.....	6
PROJECT COST	8
PROJECT IMPLEMENTATION	9
CONCLUSIONS AND RECOMMENDATIONS	11

DRAWINGS

Drawing C-01 – Site Map
Drawing C-02 – Existing Conditions Overall Site
Drawings C-02A to C-02C – Existing Conditions
Drawings C-03A to C-03C – Proposed Improvements
Drawing C-04 – City of Crosslake minimum sections for City Maintained Roadways

APPENDICES

Nagell Appraisal Letter Report, March 25, 2019
Preliminary Engineering Project Cost Estimate
Soil Survey Map
Project Photos

STATEMENT OF PURPOSE

The City of Crosslake, in accordance with current City policy and State of Minnesota requirements, has initiated a Feasibility Study of street improvements for Big Pine Trail. This is a non-petitioned project. For special assessment projects, State of Minnesota Statute 429 requires that a Feasibility Report be prepared. The City of Crosslake has authorized Widseth Smith Nolting to prepare a Feasibility Report for street improvements on Big Pine Trail from the intersection with CSAH 3 eastward to the end of the City-maintained roadway (approximately 7,950 feet). The purpose of this report is the following:

- Summarize existing conditions,
- Outline proposed improvements,
- Estimate improvement costs,
- Estimate the assessment cost based on the current City assessment policy

EXISTING CONDITIONS

Big Pine Trail is approximately 7,950 feet in total length. The western point of beginning is the intersection with CSAH 3. The eastern point of ending is at a branch style turnaround on the southeast side of Big Pine Lake where the City street ends near the property boundary with State-managed land (DNR). Along the road corridor, the roadway crosses the shared boundary between the City of Crosslake and Mission Township; however, the roadway is entirely maintained by the City of Crosslake. **Exhibit C-1** shows the project location and area setting. Approximately 3,160 feet of the roadway lies entirely within three State-managed (DNR) parcels with no known defined right-of-way other than prescriptive easement. The next 1,835 feet of roadway is abutted by State land on the south side. A platted right of way, dedicated to the public, is provided for approximately 4,790 feet of the roadway and is 66-feet in width. The roadway is not centered within the platted right of way in some areas and appears to encroach onto private property on the east end. Along the north side, Big Pine Trail serves 37 abutting residential lake parcels and one 2.3-acre abutting non-lake land parcel. Big Pine Hollow and Big Pine Drive extend from Big Pine Trail northward to serve 3 non-lake parcels with indirect access and 11 additional residential lake properties with indirect access to Big Pine Trail. Along the south side, Big Pine Trail serves 21 residential non-lake properties with direct access, one 4.2-acre land property with indirect access and one 12.3-acre land property with indirect access. This property count is based on property ownership depicted in the Crow Wing County GIS database. The original plats contained many narrow, platted lots. In many instances, multiple adjoining lots are currently owned by one property owner and have been consolidated into one lot per current ordinances or built upon with one single residence and/or outbuildings.

A survey of the existing roadway location with respect to right of way location has not been completed at the time of this study. County GIS mapping appears to indicate possible encroachment of the roadway onto private properties on the east end. Utilities such as natural gas, cable, telephone and electric were not located by Gopher State One Call for this study; however, they should be anticipated to be in the right of way at various locations. There are no

City-owned utilities within the right of way. Private utilities may exist within the project area. Vegetation clearing width, on average, is at least 10' from the edge of the bituminous roadway surface on each side of the road. The roadway is bordered by wooded DNR land and residential lots on both sides of the roadway. The bituminous road surface ranges from 20.5 feet to 22 feet in width. Ditching and drainage along the roadway ranges from fair to poor. No significant erosion was noted along the edges of the roadway section. The roadway has bituminous gutter in some areas to help prevent erosion and manage runoff along steeper road grades. Pavement coring was not completed for this feasibility study to determine the thickness of the bituminous pavement.

Other items that were noted during the field review and study:

- Initial observations are that underground utility relocation does not appear to be necessary; however, there are power poles and telephone pedestals that were noted to be within 4-5 feet of the pavement edge in some locations. Relocation of these facilities will require further review.
- Road runoff currently sheds to adjacent wetlands and lowlands.
- The roadway is not striped.
- No soil borings were completed for this study. The soil survey for this area indicates soils that may be anticipated within the project area consist of 1-2 feet of loamy sands overlying sands and loamy sands. A copy of the Soil Survey Map is included in the Appendices.
- Existing driveway approaches consist of both bituminous pavement and gravel. There is a public boat access and a paved branch style turn-around at the end of the roadway.
- Traffic count data has not been obtained for Big Pine Trail.
- Normal traffic type is anticipated to be passenger vehicles and service vehicles; however, the Rock Dam replacement project construction (being coordinated by Crow Wing County Highway Department) is planned to occur during January/February 2020. The project will require hauling rock material on Big Pine Trail along its entire length to access the Dam location. This heavy construction traffic is anticipated to cause stress and cracking of the existing pavement and is one of the factors the City of Crosslake is

proposing to reconstruct Big Pine Trail in the summer of 2020.

- There are three areas within the roadway where geotextile fabric was placed between the bituminous layers when the roadway was overlaid in 1999. This was done due to weak subgrade soils in these areas.
- Based on approximately 74 residential lots served, in addition to a public lake access, Big Pine Trail is classified as a Major Rural Roadway.

PROPOSED IMPROVEMENTS

Drawings **C-03A to C-03C** illustrate the roadway as proposed using MNTPO LIDAR Contours and County Parcel mapping overlay. Right of way and actual road location should be verified by field survey. Big Pine Trail has the potential to serve additional future parcels with increased traffic load and is categorized by the City as a Major Rural Roadway. The current City design standard for a Major Rural Roadway is a minimum 24-foot wide rural bituminous roadway section. The proposed road cross-section for Big Pine Trail is a 24-foot wide bituminous surface as illustrated in Drawing **C-04**.

The proposed road surface (pavement) width is 24 feet. Two-foot aggregate shoulders are proposed. Bituminous gutter may be utilized in some areas. Project cost estimates will be based on full depth reclamation (FDR) of the current bituminous surface and additional compacted Class 5 to allow for widening and for supplementing the base and shaping in preparation for paving; the base will extend one foot beyond the edge of the proposed pavement for a total width of 26 feet and will be covered with aggregate shouldering material to finish the shoulder work. No culverts were noted during the site review. The need for culverts will be further evaluated during design.

The pavement section that is proposed includes two lifts of compacted bituminous, 1 inch of wearing course and 2 inches of base course pavement. The pavement is proposed have a centerline striping. An average 5-foot wide in-slope area is anticipated to require topsoil and turf establishment on each side of the road. Sod is not proposed for this project; turf establishment would be consistent with MnDOT seed mixtures for roadways in residential areas. The branch-style turn-around area is proposed to be re-constructed at the east end of the roadway where public road maintenance ends.

Drainage along the roadway will be directed to existing drainage ways and adjacent low areas.

Minor ditching and/or swaling will be completed where necessary.

Tree and/or brush removal may be necessary in some areas to meet the standard clear zone width or in grading areas. However, no significant grade or alignment changes are planned that would require a significant disturbance within the right of way or within maintained prescriptive areas.

Existing driveway approaches will require minor adjustment in elevation to match the new road surface elevation which is anticipated to be 1 to 2 inches higher than the present roadway surface. This may require removal of the ends of existing paved driveways which would be replaced in kind. Class 5 aggregate surfacing will be used to transition from the new bituminous surface into existing gravel approaches. A 1 to 2-foot bituminous kick-out apron is typically extended by the paver at driveway entrances.

PROJECT COSTS

Estimated costs for the proposed improvements are included in the Appendices. The costs are intended to convey a general and approximate estimate of the costs that will probably be incurred in 2020 in carrying out the proposed work. Costs can vary widely depending upon many factors such as weather, economic conditions, size of project, cost of materials, and the workload of available contractors. Actual costs can only be determined by bidding the project. Other costs that may be incurred include legal costs and easement acquisition for the project if it is determined this is necessary. This cost cannot be precisely estimated at this time.

The total estimated cost for this project is approximately \$664,300. These costs include a 10% construction contingency for unforeseen conditions that may be encountered during construction, and engineering design, bidding, construction administration costs, administrative, and legal costs for a typical special assessment project.

The City's policy regarding street improvements is to assess the amount the properties benefit from the construction. Costs not assessed directly to abutting and/or benefited properties will be paid by the City through general tax revenues, bond funds, or dedicated road improvement funds.

PROJECT IMPLEMENTATION

The City contracted a licensed appraiser, Nagell Appraisals, Inc. to provide a benefit opinion that has been used to determine the assessment value for the special benefit realized by these improvements. A copy of the benefit opinion report is provided in the Appendices.

SPECIAL ASSESSMENT BENEFIT VALUE (RANGE) PER LOT TYPE

Single Family (Lake Homesite, Direct access)	\$5,000-\$10,000 per Homesite
Single Family (Lake Homesite, Indirect access)	\$2,500-\$5,000 per Homesite
Single Family (Non-Lake, Direct access)	\$4,000-\$8,000 per Homesite
Single Family (Non-Lake, Indirect access)	\$2,000-\$4,000 per Homesite
Land (Non-lake, Direct access, 0.5 to 10 acres)	\$2,000-\$4,000 per Homesite
Land (Non-lake, Direct access, 10+ acres)	\$50-\$300 per acre

The amount the City has determined to assess, based on the ranges of benefit provided by the appraiser for each type of property, is provided as follows for each category of property. This results in the following estimate of total project assessment:

Single Family (Lake Homesite, Direct access)	\$5,000 per Homesite x 37 = \$185,000
Single Family (Lake Homesite, Indirect access)	\$2,500 per Homesite x 11 = \$ 27,500
Single Family (Non-Lake, Direct access)	\$4,000 per Homesite x 21 = \$ 84,000
Single Family (Non-Lake, Indirect access)	\$2,000 per Homesite x 3 = \$ 6,000
Land (Non-lake, Direct access, 0.5 to 10 acres)	\$2,000 per Homesite x 1 = \$ 2,000
Land (Non-lake, Direct access, 10+ acres)	\$ 50 per acre x 16.5 ac = <u>\$ 825</u>

Total Estimated Project Assessment	\$305,325
------------------------------------	-----------

PROJECT COST ESTIMATE (ROUNDED)

Construction	\$562,900
Engineering/Admin/Legal	<u>\$101,400</u>
	\$664,300

CROSSLAKE ASSESSMENT POLICY

Estimated Assessed Value	\$305,325 (46%)
Estimated City Cost	\$358,975 (54%)

ESTIMATED ANNUAL PAYMENTS

Based on a 10-Year Period at 5% Interest

\$5,000.....	\$648
\$4,000.....	\$518
\$2,500.....	\$324
\$2,000.....	\$259

CONCLUSIONS AND RECOMMENDATIONS

The proposed improvements in the project area are necessary, cost-effective, and feasible; no insurmountable construction issues appear to exist. If this project is ordered to be constructed by the City Council, it is recommended the project be completed in conjunction with the other City roadway improvements proposed for 2020 to obtain competitive pricing under one contract.

Upon acceptance of the feasibility report by the City Council, a public hearing will be scheduled, and the results of the study will be presented to abutting and/or non-abutting benefited property owners to review the proposed improvements, estimated costs, and estimated assessments for the benefited properties. When the hearing has been completed and public testimony has been received, the City Council may choose to discontinue the project, modify the project, or pass a resolution ordering the improvements. If the project is continued, final plans, specifications, and bidding documents will be prepared by the Project Engineer. After the project has been legally advertised and bids have been received, the City will review the projected costs based on the bids received. If the lowest responsible bid is acceptable, the Council will proceed with a contract for construction. An assessment roll is typically prepared after the final construction costs are tallied but may be scheduled as soon as the project is awarded to the successful bidder if the City Council chooses. A final assessment hearing will be held to hear upon any objections and/or concerns pertaining to the assessments from the property owners being assessed and, if the assessments are subsequently approved by the City Council, a 30-day appeal period will begin whereby property owners may, in accordance with Ch. 429 statutes, appeal their personal assessment. After the 30-day appeal period, the assessment roll will be certified to the County Auditor for placement on the property tax rolls of the County for taxes payable in the subsequent year. Property owners may, after the assessment roll is approved by the City Council, pay their individual assessments in full during the 30-day appeal period and avoid the interest that will accrue at the rate set by the City Council per annum for the period of assessment set by the Council.

It is recommended the City review the findings of this Feasibility Study and its applicability to the City's finances, capital improvement program, and assessment policy. If there are changes the City Council wishes to make regarding the proposed scope of project, or the recommended improvements, then those should be amended in the report. When the Council is ready to move forward to the next step in the assessment process, the following tentative schedule and resolutions should be anticipated:

Completed	Resolution Ordering Preparation of Report on Improvement
January 6, 2020	Resolution Receiving Feasibility Report and Calling Hearing
January 13, 2020	Notice of Hearing on Improvement
January 31, 2020	Hearing on Improvement
January 31, 2020	Resolution Ordering Improvement and Preparation of Plans
February 28, 2020	Resolution Approving Plans and Ordering Advertisement for Bids
March 31, 2020	Resolution Accepting Bid (Note: The City Council may, at its discretion, proceed at this point with preparation of the assessment roll and schedule the hearing on assessment)
May-Sept 2020	Construction
October 12, 2020	Resolution Declaring Cost to be Assessed and Ordering Preparation of Assessment
October 12, 2020	Resolution for Hearing on Proposed Assessment
October 19, 2020	Notice of Hearing on Proposed Assessment
November 9, 2020	Hearing on Assessment
November 9, 2020	Resolution Adopting Assessment
December 9, 2020	Certificate to County Auditor for Certifying the Assessments

**CITY OF CROSSLAKE
BIG PINE TRAIL IMPROVEMENTS**

CITY OF CROSSLAKE

Big Pine Trail

PROJECT LOCATION

Big Pine Lake

Little Bird Lake

Cross Lake

Highway 3

Highway 3E

Highway 103

Shore Rd

Kimberly Rd

Fawn Lake Rd

Arrowhead Ln

Ureans Point Rd

CR 103

CR 104

CR 105

CR 106

CR 107

CR 108

CR 109

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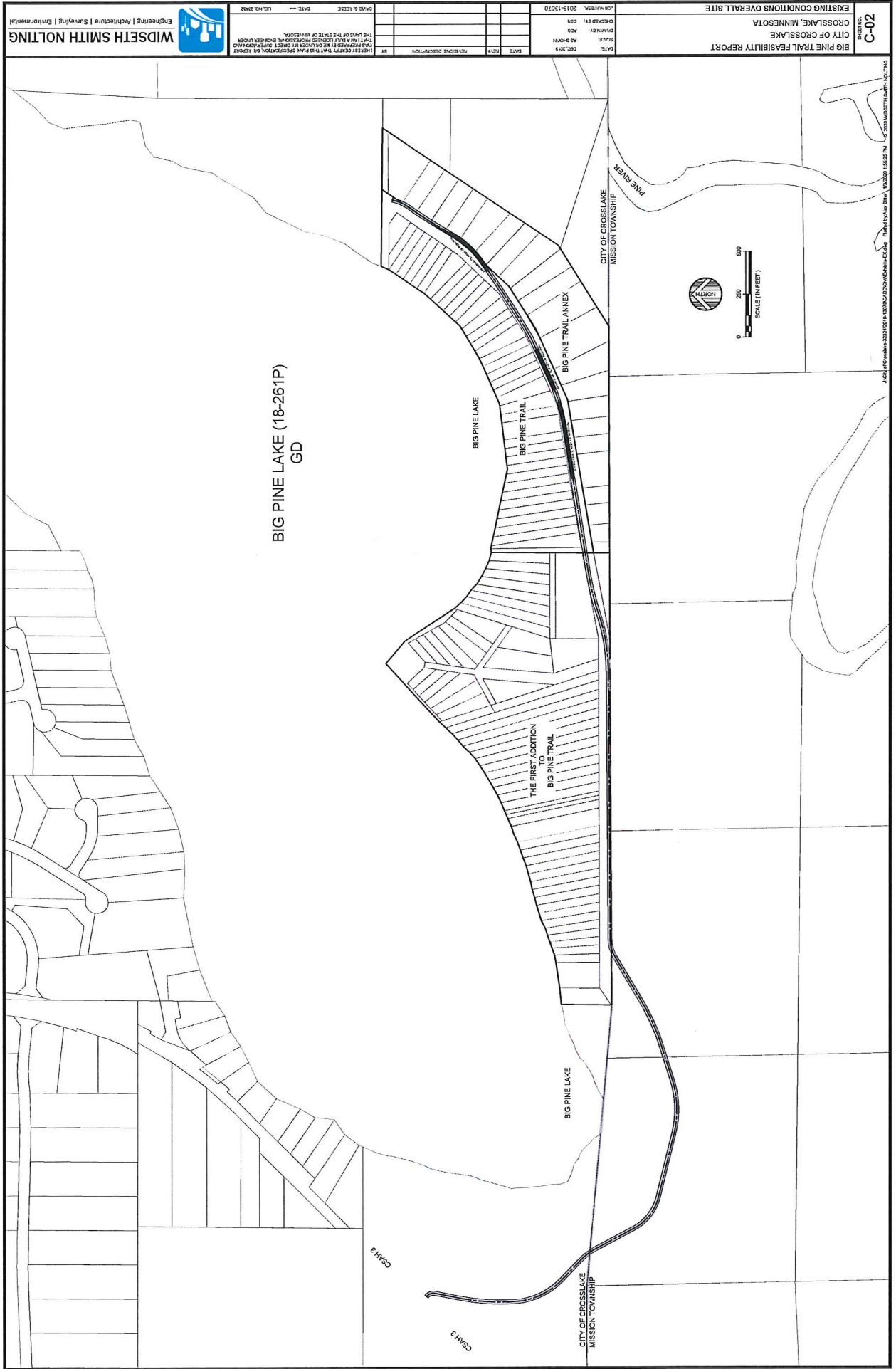
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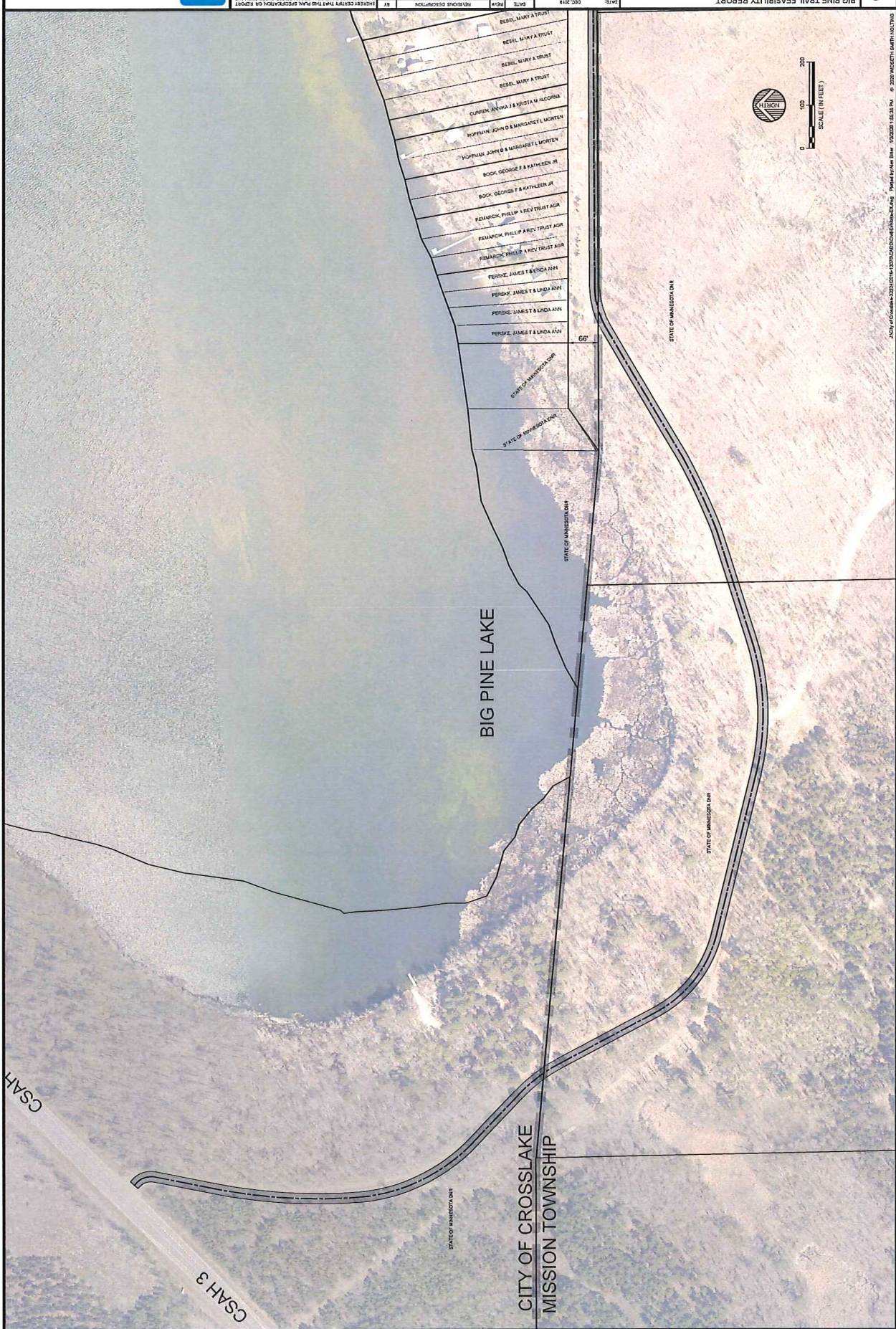
 WIDEST SMITH NOTLING Engineering Architecture Surveying Environmental	DATE: 11.01.2019 DRAWN BY: KEESE	2019-1070	SITE MAP
	THE LAND OF THE STATE OF MINNESOTA, HAS BEEN DIVIDED BY THE UNITED STATES SURVEYORS AND THE LANDS OF THE STATE OF MINNESOTA,	DEC. 2912 AS SHOWN DRAINAGE OF CROSS CREEK	2019-1070

City of Covington 3232412019-13070CA000CivExhA-EC-Eng Posted by Alex Blum 1/2/2020 1:55:23 PM © 2020 WIDGETT SMITH SOLUTIONS



WIDSETH SMITH NOLTING Engineering Architecture Surveying Environmental		DATE: 12-13-2019 L.S. NO. 2019
PROJECT: BIG PINE TRAIL CLIENT: CITY OF CROSSLAKE DRAWN BY: AOB CHECKED BY: M. SMITH DATE: DEC. 2019	REVISION DESCRIPTION NO. DATE	I HEREBY CERTIFY THAT THIS PLAN PREPARED FOR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL SURVEYOR IN THE STATE OF MINNESOTA.

20-2
 BIG PINE TRAIL FEASIBILITY REPORT
 CITY OF CROSSLAKE
 CROSSLAKE, MINNESOTA
 EXISTING CONDITIONS OVERALL SITE
 10/23/2019 10:52:32 PM
 2019 WIDSETH SMITH NOLTING





C-03A		BIG PINE TRAIL FEASIBILITY REPORT		CITY OF CROSSLAKE, MINNESOTA		PROPOSED IMPROVEMENTS	
DATE: DEC. 2019		SCALE: AS SHOWN		DRAWN BY: AEB		CHECKED BY: CSH	
JOB NUMBER: 2019-12070		APPROVED BY: [Signature]		DATE: [Signature]		WIDSETH SMITH NOLTING	
Engineering Architecture Surveying Environmental		[Logo]		[Logo]		[Logo]	

C-03B

BIG PINE TRAIL FEASIBILITY REPORT
CITY OF CROSSLAKE, MINNESOTA
PROPOSED IMPROVEMENTS

DATE: DEC. 2019
DRAWN BY: JAC
CHECKED BY: DSA
JOB NUMBER: 2019-12070

DATE: MAY 2020
DRAWN BY: JAC
CHECKED BY: DSA
JOB NUMBER: 2019-12070

DATE: MAY 2020
DRAWN BY: JAC
CHECKED BY: DSA
JOB NUMBER: 2019-12070



WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental



C-03C

PROPOSED IMPROVEMENTS
CITY OF CROSSLAKE, MINNESOTA
BIG PINE TRAIL FEASIBILITY REPORT

DATE: 08/20/2019
SCALE: AS SHOWN
DRAWN BY: AOB
CHECKED BY: DSA
JOB NUMBER: 2019-13070

DATE	NAME	REVISION DESCRIPTION

BY: [Signature]
CHECKED BY: [Signature]
DATE: 08/20/2019
JOB NUMBER: 2019-13070

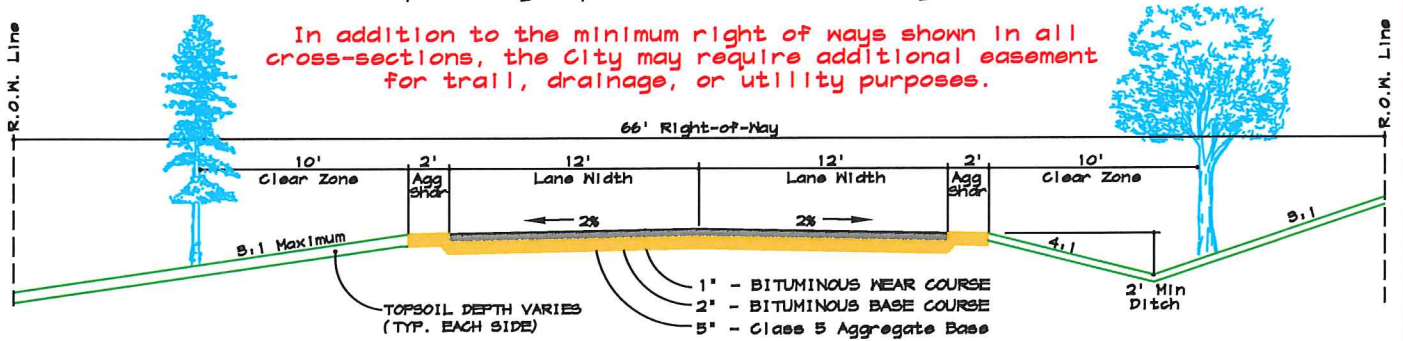
WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental



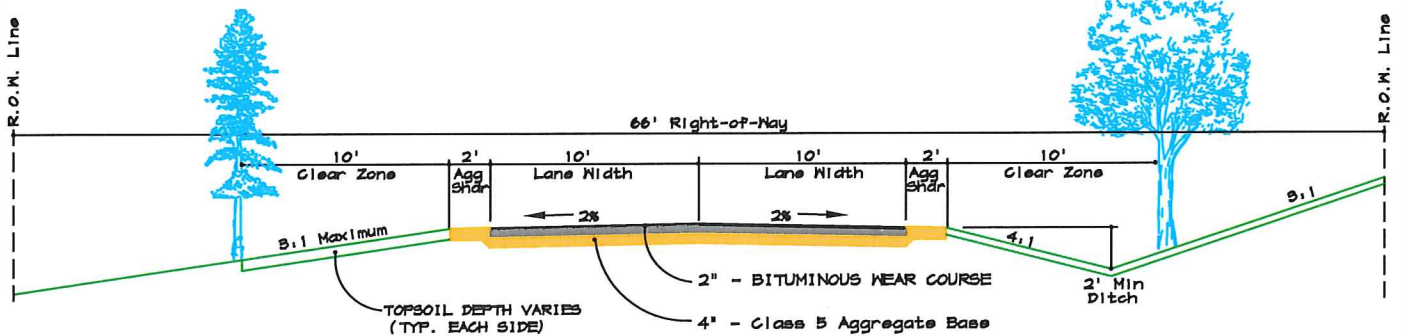
CITY OF CROSSLAKE Minimum Sections for City Maintained Roadways

Assumes 30 mph Design Speed and Granular Subgrade Material

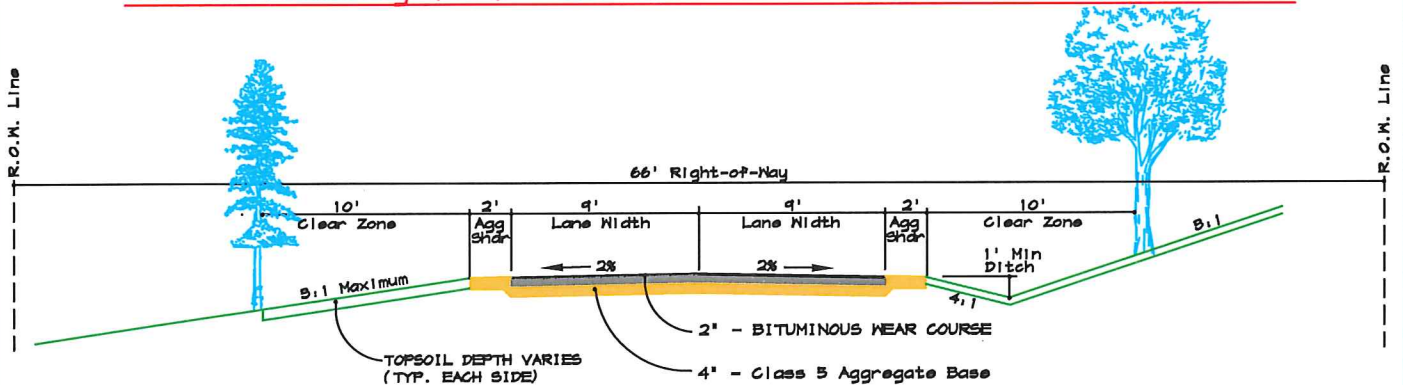
In addition to the minimum right of ways shown in all cross-sections, the City may require additional easement for trail, drainage, or utility purposes.



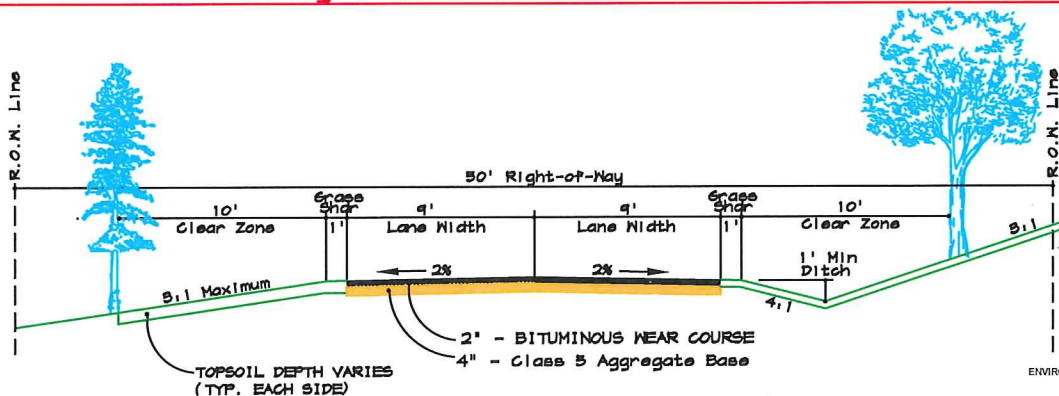
Major Rural Roadway (RJ) - Over 40 lots (410+ ADT)



Rural Roadway (RR) - 26 lots to 40 lots (260 to 400 ADT)



Minor Rural Roadway (RN) - 11 to 25 lots (110 to 250 ADT)



Lanes and Accesses (L or A) - 0 to 10 lots (0 to 100 ADT)



APPENDICES

Report Type

Real Estate Consulting
Letter Report

Effective Date

March 25, 2019

Client

City of Crosslake
Attn: Dave Reese, PE, City Engineer
7804 Industrial Park Road
Baxter, MN 56425

Subject Property

Street Improvement Project

Big Pine Trail
Crosslake, MN 56442



File # V1903002

Prepared By:

Ethan Waytas, MAI, Appraiser
William R. Waytas, SRA, Appraiser

Nagell Appraisal Incorporated

12805 Highway 55, Suite 300
Plymouth, Minnesota 55441
Tel: 952.544.8966 | Fax: 952.544.8969

NAGELL APPRAISAL INCORPORATED

12805 Highway 55 #300
Plymouth, MN 55441
Established in 1968

Minneapolis 952-544-8966
St. Paul 651-209-6159
Central Fax 952-544-8969

City of Crosslake
Attn: Dave Reese, PE, City Engineer
7804 Industrial Park Road
Baxter, MN 56425

April 1, 2019

To Dave Reese:

Per your request, this is a letter report is to assist the city for guidance regarding a potential street improvement project within the city (see attached map for the location of the street in the project). The proposed project is the reconstruction of Big Pine Trail.

This report is not an appraisal, but rather provides a preliminary opinion of a general range of market benefit, if any, for similar properties.

SCOPE OF ASSIGNMENT

In accordance with your request, a drive-by viewing of the properties has been made along with some general market comments regarding benefit (if any) for the proposed street improvement project as it relates to the subject market. As noted in the engagement letter, no specific sales data has been collected for this assignment. The general market comments are based on past appraisals, experience, and market information.

Pictures of the streets were taken on March 25, 2019 by William R. Waytas. The appraiser also viewed aerial/satellite image on the county GIS website and Google street view images. A project feasibility report was provided and has been retained in the appraiser's workfile.

PROJECT

The City of Crosslake is proposing to reconstruct Big Pine Trail, which a road that services residential properties on Pine Lake.

Per request, you desire to know the benefit (if any) as it impacts properties in the project area.

Motivation for the road improvement project stems from deteriorating road surface and base.

AREA DESCRIPTION

The City of Crosslake is a northern Minnesota Community located just north of Brainerd. The Twin Cities are about 2.5 hours to the south, which makes the area an appealing summer destination for cabin owners. The Whitefish Chain of Lakes is a set of 14 interconnected lakes situated between the communities of Crosslake, Pequot Lakes, and Pine River. The chain has some of the highest valued lakefront in Minnesota. Access to most shopping and surrounding communities is within 30 minutes. Highway 3 is the major road that provides access to surrounding communities. Most existing buildings in the area are of average to good+ quality. No apparent adverse influences.

The population for Crosslake in 2010 was 2,141, up from 1,893 in 2000—a 13.1% increase. The 2017 estimated population is 2,251, a 5.1% increase.

Single family homes generally range in value between \$50,000 and \$2,000,000+ in the City Limits with an average of about \$430,000 (MLS statistics). The city is a mixture of residential (lake front and non-lake front), industrial, and commercial. Most homes are average to good quality.

SUBJECT PROPERTIES

The project area consists of single-family residential homes on Pine Lake, residential homes with no lake frontage, some privately owned recreational land, and publicly owned recreational land.

Note: Many of the lake lots are comprised of multiple PIDs to create one "homesite". For purposes of this letter, a homesite is defined as the parcels that make-up a total residential property, that allows for the structure, garage, and driveway. It might also considered to be the site that would be legally allowed to be built upon (many of the PIDs are too narrow for standalone development).

EXISTING STREETS & UTILITIES

Physical Condition of the Existing Road: The existing road improvements are asphalt, with no curb or gutter. The city did not indicate when the road was originally paved. The existing road varies in width, but in general appears to be about 20' wide. The road condition is rated to be fair. There are signs of transverse, alligator, and longitudinal cracking.

Physical Condition of Existing Utilities: There is no public sewer or water in the project area.

There is no storm sewer in the project area.

Functional Design of the Road: The existing paved road is dated, in fair condition, and does have substantial large cracks. The road condition is rated to be fair. There are signs of transverse, alligator, and longitudinal cracking.

Roads in poor to fair condition do not meet the expectations of typical market participants in this suburban market for re-development, resale price, and/or updating the current uses. Overall, the existing street improvements are in Fair condition, are beginning to look dated and reflect likewise on the adjoining and side street properties.

PROPOSED ROAD IMPROVEMENT

The city is proposing to reconstruct Big Pine Trail, which serves the residential properties on Pine Lake.

The road appears to be the same width, around 20'. The city will grind the existing asphalt down and repack the base. This will improve the road base. On top of the improved base will be new asphalt.

Note: Per city, full depth pavement reclamation (FDR):

Consists of utilizing a road reclaimer machine to grind and blend the full depth of the existing bituminous pavement thickness to a gravel consistency for use as road base material prior to paving a new bituminous pavement surface on top of the reclaimed material. This method minimizes the recurrence of crack reflection through an overlay of the existing pavement and supplements the existing road base material lending additional strength to the roadway.

There are no proposed utility updates, or curb and gutter.

Given the existing condition of the road and traffic, the proposed project is logical.

If any of the above descriptions change, the benefit due to the project could differ.

HIGHEST AND BEST USE

The subject project area is located in the southern portion of the city. The properties in the project area are single-family residential (lake and non-lake lots), recreational land, and publicly owned land.

Owners in the subject area appear to typically update their property as needed when site and building components wear out or become dated. Owners in the overall area commonly pave their driveways or maintain parking lots as needed, recognizing it adds value when done. Therefore, it is logical to update the road to the subject properties as needed, as these are essential property characteristics that are expected in this market.

An informed buyer would consider the condition of the road and traffic flow/management. A well-constructed and good condition road provides aesthetic appeal to a property and efficient/safe traffic flow. Given a choice, a potential informed buyer would likely prefer a newer road with good traffic flow over a deteriorating road with fair traffic flow.

If replacement of components of real estate near the end of their economic life in a home or building is postponed, it can be costlier in the long run; delays in replacing components can result in incurring higher interim maintenance costs and potential difficulty in marketing the property. Also, it is typical for the cost of the replacement of an improvement to increase over time. That said it is logical and prudent for market participants to update/replace dated components when needed. Therefore, the highest and best use of the surrounding properties in the project area is for the continued residential use with the proposed infrastructure improvements.

DISCUSSION OF MARKET BENEFIT

Listed below are the factors that will be taken into consideration concerning the potential benefit to the properties.

<u>Description</u>	<u>Existing Improvements</u>	<u>Change</u>
1) Road Surface	Fair	New, paved, good
2) Base Condition	Old, city reports unstable	Appears to be new
3) Curb	None	None
4) Drainage	None	None
5) Storm Sewer	None	None
6) City water	None	None
7) City sewer	None	None
8) Sidewalk	None	None
9) Street Lights	Average	Average
10) Functional Design of Road	Dated	Good
11) Traffic Management	Average	Average
12) Pedestrian Use (biking, walking, etc.)	Fair	Good
13) Median	n/a	n/a
14) Road Proximity to Properties	n/a	n/a
15) Dust	n/a	n/a
16) Visual Impact on Properties	Fair	Good

Based on the preceding grid, the subject properties will improve in 5 of the 16 categories. Market participants generally recognize that roads need replacing when nearing the end of a long economic life. A typical buyer in the subject market commonly prefers a good condition paved road surface road versus an inferior condition paved road surface. In addition to visual benefit, new street improvements provide better and safer use for pedestrians (biking, walking, stroller, rollerblading, etc.) and drivers. The new streets will enhance potential for re-development and/or updating the current properties. Properties that indirectly/directly abut or have driveways/access that exit on the new street will benefit.

Based on past appraisals, experience, and general market information, it is not uncommon for properties similar to those in the subject market to realize an increase in price for new street improvements.

Discussion of Market Benefit – Continued

Given the scope of the project, the age/quality/condition of houses, properties in the area with newer street improvements could see an average price benefit of:

- **Single family (lake homesite, direct access)** \$5,000 to \$10,000 per homesite
(larger lots on the upper end of range)
- **Single family (lake homesite, indirect access)** \$2,500 to \$5,000 per homesite
(larger lots on the upper end of range)
- **Single family (non-lake, direct access)** \$4,000 to \$8,000 per homesite
(larger lots on the upper end of range)
- **Single family (non-lake, indirect access)** \$2,000 to \$4,000 per homesite
(larger lots on the upper end of range)
- **Land (non-lake, direct access, 0.5 to 10 acres)** \$2,000 to \$4,000 per acre
(larger lots on the lower end of range)
- **Land (10+ acres, non-lake, direct access)** \$50 to \$300 per acre
(larger lots on the lower end of range)

Corner lots are based at a pro-rata percentage using street frontage. So if 75% of the frontage is being improved while 25% on the side street(s) is not, then the multiplier would be 75% of the benefit.

CONCLUSION

The benefit amount noted above should not be construed or relied on as being an appraisal, but are general observations based on the overall market. If an appraisal were made on the individual properties, the actual benefit amount could vary from market observations above.

If you have additional questions, please do not hesitate to contact us.

Sincerely,



Ethan Waytas, MAI
Certified General MN 40368613

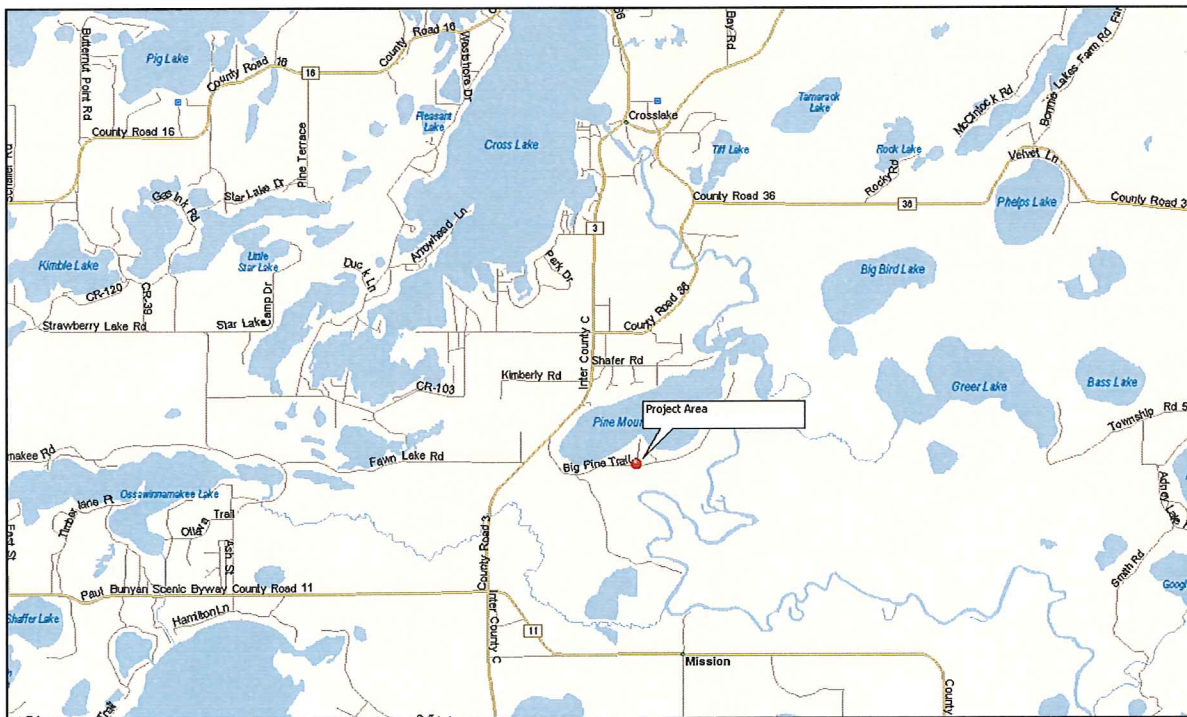


William R. Waytas, SRA
Certified General MN 4000813

Enclosures: Location Map, Aerial Map View of Project, Subject Photos, Qualifications, Engagement Letter

www.nagellmn.com

LOCATION MAP

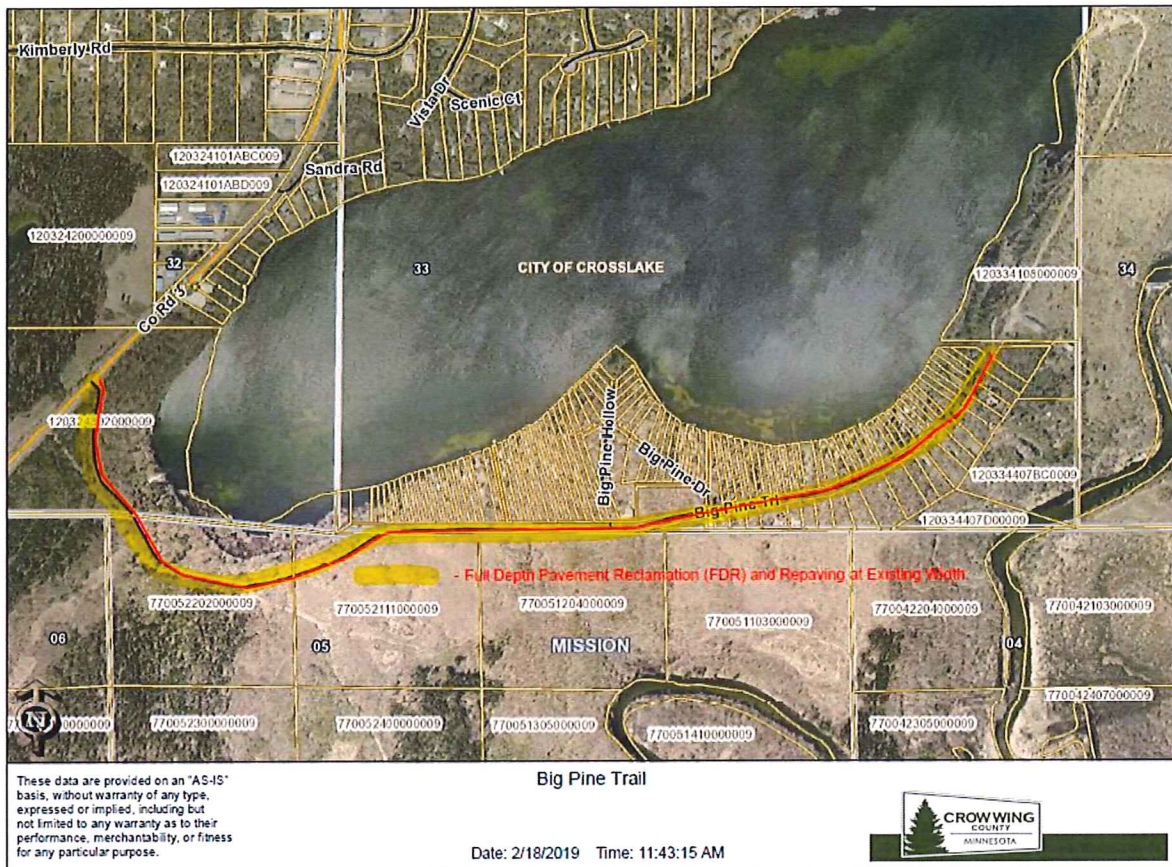


AERIAL VIEW OF PROJECT MAP



*Red line reflects the project

FEASIBILITY REPORT PROJECT AREA



The red line reflects the project.

SUBJECT PHOTOGRAPHS



Street scene



Street scene



Street scene



Street scene

Subject Photographs – continued



Street scene



Street scene



Street scene



Street scene

QUALIFICATIONS

Appraisal Experience

Presently and since 2006, **Ethan Waytas, MAI** has been employed as an employee of Nagell Appraisal Incorporated, an independent appraisal firm (10 employees) who annually prepare 1,500 +/- appraisal reports of all types. He is currently a full time licensed certified general real estate appraiser, partner, and director of the company's IT department.

Properties appraised:

- **Commercial** - low and high-density multi-family, retail, office, industrial, restaurant, church, strip-mall, fast-food, convenience stores, auto-service and repair, cinema, numerous special use properties, golf courses, and subdivision analysis.
- **Residential** – single-family residences, hobby farms, lakeshore, condominiums, townhouses, REO and land.
- **Eminent Domain** – extensive partial and total acquisition appraisal services provided to numerous governmental agencies and private owners.
- **Special Assessment** – numerous street improvement and utilities projects for both governmental and private owners.
- **Clients** - served include banks, savings and loan associations, trust companies, corporations, governmental bodies, relocation companies, attorneys, REO companies, accountants and private individuals.
- **Area of Service** - most appraisal experience is in the greater Twin Cities Metro Area (typically an hour from downtown metro). Numerous assignments throughout Minnesota.

Testimony

-- Court, commission, mediation testimony, etc. has been given

Professional Membership, Associations & Affiliations

License: Certified General Real Property Appraiser, MN License #40368613

Holds the MAI designation from the Appraisal Institute

Education

-- Graduate of the University of Minnesota: College of Science and Engineering, Twin Cities Campus
Bachelor of Science in Computer Science, with distinction, 3.86 GPA.

-- General & Professional Practice Courses & Seminars

-- Basic Appraisal Procedures
-- Basic Appraisal Principles
-- 2012-2013 15-Hour National Uniform Standards of Professional Appraisal Practice
-- General Appraiser Sales Comparison Approach
-- General Appraiser Income Approach – Part 1
-- General Appraiser Income Approach – Part 2
-- Advanced Income Capitalization
-- General Appraiser Report Writing and Case Studies
-- Real Estate Finance, Statistics and Valuation Modeling
-- 2014-2015 7-hour National USPAP Update Course
-- General Appraiser Site Valuation & Cost Approach
-- Advanced Market Analysis and Highest & Best Use
-- Advanced Concepts & Case Studies
-- Quantitative Analysis

Curriculum Vitae -- continued

Appraisal Experience

Presently and since 1985, **William R. Waytas** has been employed as a full time real estate appraiser. Currently a partner and President of the Nagell Appraisal & Consulting, an independent appraisal firm (10 employees) who annually prepare 1,500 +/- appraisal reports of all types. Mr. Waytas was employed with Iver C. Johnson & Company, Ltd., Phoenix, AZ from 1985 to 1987.

Properties appraised:

- **Commercial** - low and high-density multi-family, retail, office, industrial, restaurant, church, strip-mall, fast-food, convenience stores, auto-service and repair, hotel, hotel water park, bed & breakfast, cinema, marina, numerous special use properties, and subdivision analysis.
- **Residential** – single-family residences, hobby farms, lakeshore, condominiums, townhouses, REO and land.
- **Eminent Domain** – extensive partial and total acquisition appraisal services provided to numerous governmental agencies and private owners.
- **Special Assessment** – numerous street improvement and utilities projects for both governmental and private owners.
- **Review** – residential, commercial and land development.
- **Clients** - served include banks, savings and loan associations, trust companies, corporations, governmental bodies, relocation companies, attorneys, REO companies, accountants and private individuals.
- **Area of Service** - most appraisal experience is in the greater Twin Cities Metro Area (typically an hour from downtown metro). Numerous assignments throughout Minnesota.

Professional Membership, Associations & Affiliations

License: Certified General Real Property Appraiser, MN License #4000813.
Appraisal Institute: SRA, Senior Residential Appraiser Designation,
General Associate Member
Employee Relocation Council: CRP Certified Relocation Professional Designation.
International Right-Of-Way Association: Member
HUD/FHA: On Lender Selection Roster and Review Appraiser
DNR: Approved appraiser for Department of Natural Resources

Testimony

- Court, deposition, commission, arbitration & administrative testimony given.

Mediator

- Court appointed in Wright County.

Committees

- President of Metro/Minnesota Chapter, 2002, Appraisal Institute.
- Chairman of Residential Admissions, Metro/MN Chapter, AI.
- Chairman Residential Candidate Guidance, Metro/Minnesota Chapter, AI.
- Elm Creek Watershed Commission, Medina representative 3 years.
- Medina Park Commission, 3 years.

Curriculum Vitae -- continued

Education

- Graduate of Bemidji State University, Minnesota. B.S. degree in Bus. Ad.
- During college, summer employment in building trades (residential and commercial).
- Graduate of Cecil Lawter Real Estate School. Past Arizona Real Estate License.
- **General & Professional Practice Courses & Seminars**
- Course 101-Introduction to Appraising Real Property.
- Numerous Standards of Professional Practice Seminar.
- Fair Lending Seminar.
- Eminent Domain & Condemnation Appraising.
- Eminent Domain (An In-Depth Analysis)
- Property Tax Appeal
- Eminent Domain
- Business Practices and Ethics
- Scope of Work
- Construction Disturbances and Temporary Loss of Going Concern
- Uniform Standards for Federal Land Acquisitions (Yellow Book Seminar)
- Partial Interest Valuation Divided (conservation easements, historic preservation easements, life estates, subsurface rights, access easements, air rights, water rights, transferable development rights)
- **Commercial/Industrial/Subdivision Courses & Seminars**
- Capitalization Theory & Techniques
- Highest & Best Use Seminar
- General & Residential State Certification Review Seminar
- Subdivision Analysis Seminar.
- Narrative Report Writing Seminar (general)
- Advanced Income Capitalization Seminar
- Advanced Industrial Valuation
- Appraisal of Local Retail Properties
- Appraising Convenience Stores
- Analyzing Distressed Real Estate
- Evaluating Commercial Construction
- Fundamentals of Separating Real Property, Personal Property and Intangible Business Assets
- **Residential Courses & Seminars**
- Course 102-Applied Residential Appraising
- Narrative Report Writing Seminar (residential)
- HUD Training session local office for FHA appraisals
- Familiar with HUD Handbook 4150.1 REV-1 & other material from local FHA office.
- Appraiser/Underwriter FHA Training
- Residential Property Construction and Inspection
- Numerous other continuing education seminars for state licensing & AI

Speaking Engagements

- Bankers
- Auditors
- Assessors
- Relocation (Panel Discussion)

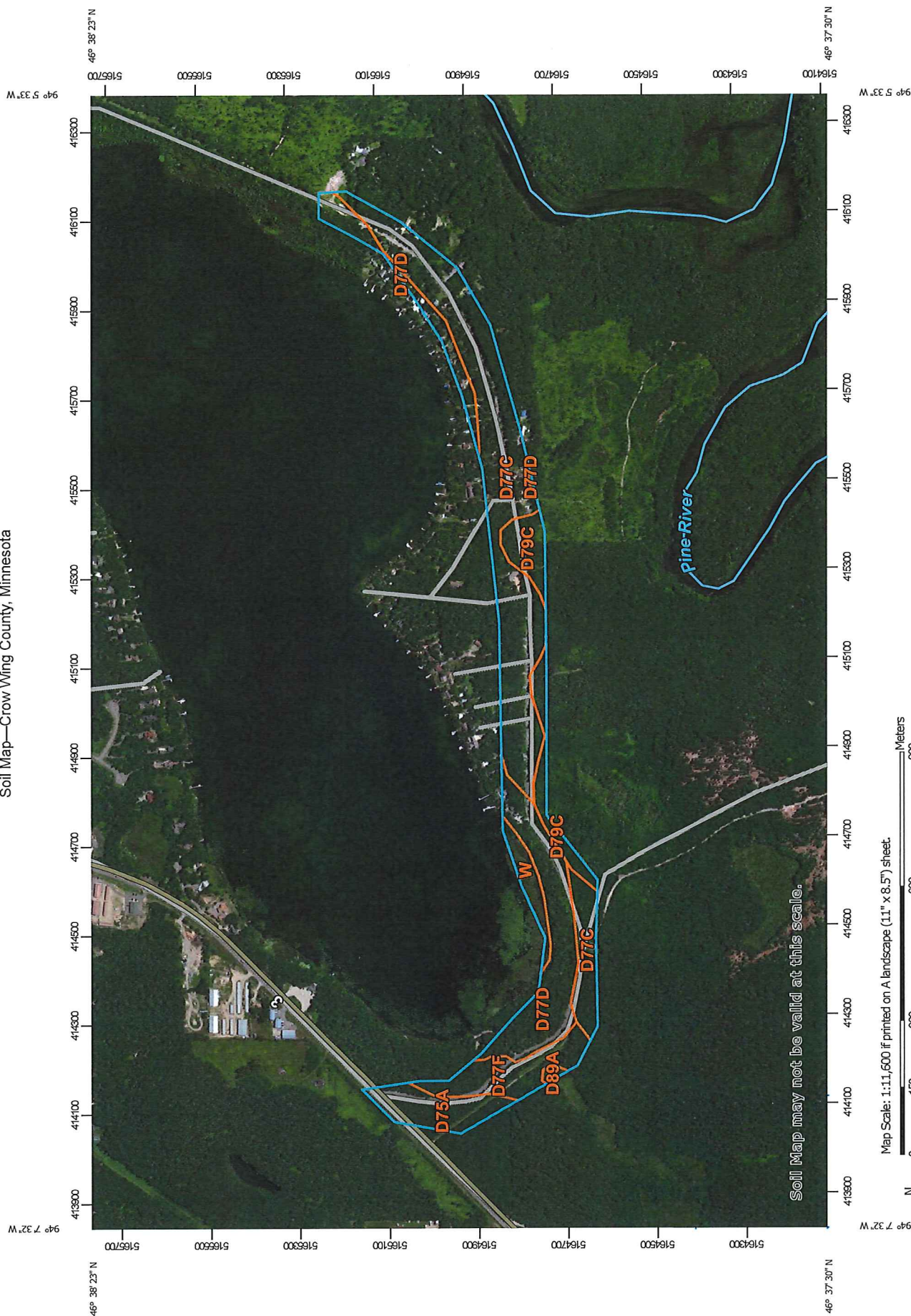
Publications

- Real Estate Appraisal Practice (book): Acknowledgement
- Articles for Finance & Commerce and Minnesota Real Estate Journal









































CITY OF CROSSLAKE
BIG PINE TRAIL IMPROVEMENTS
Estimate of Project Cost
January 3, 2020

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	ESTIMATED PROJECT TOTALS	
					EST. QTY.	AMOUNT
1	2021.501	MOBILIZATION	LUMP SUM	\$18,000.00	1	\$18,000.00
2	2101.505	CLEARING	ACRE	\$5,000.00	0.50	\$2,500.00
3	2101.505	GRUBBING	ACRE	\$5,000.00	0.50	\$2,500.00
4	2101.524	CLEARING	TREE	\$300.00	10	\$3,000.00
5	2101.524	GRUBBING	TREE	\$300.00	10	\$3,000.00
6	2104.502	REMOVE MAIL BOX SUPPORT	EACH	\$40.00	27	\$1,080.00
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.50	2,200	\$5,500.00
8	2105.507	SUBGRADE EXCAVATION (P)	CU YD	\$12.00	1,200	\$14,400.00
9	2105.507	GRANULAR BORROW (P)	CU YD	\$24.00	1,200	\$28,800.00
10	2211.509	AGGREGATE BASE, CLASS 5 (CV)	TON	\$15.00	2,650	\$39,750.00
11	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$1.50	17,200	\$25,800.00
12	2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$70.00	1,280	\$89,600.00
13	2360.504	TYPE SP 12.5 NON-WEARING COURSE MIX (2,C)	TON	\$70.00	2,560	\$179,200.00
14	2360.504	DRIVEWAY RECONSTRUCTION	EACH	\$600.00	77	\$46,200.00
15	2540.602	MAIL BOX SUPPORT	EACH	\$115.00	27	\$3,105.00
16	2563.601	TRAFFIC CONTROL	LUMP SUM	\$1,200.00	1	\$1,200.00
17	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1	\$500.00
18	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$600.00	1	\$600.00
19	2573.503	SILT FENCE, TYPE MS	LIN FT	\$2.00	3,500	\$7,000.00
20	2573.540	SEDIMENT CONTROL LOG TYPE STRAW	LIN FT	\$3.00	2,000	\$6,000.00
21	2574.507	COMMON TOPSOIL BORROW (CV)	CU YD	\$22.00	1,000	\$22,000.00
22	2574.508	FERTILIZER TYPE 1	POUND	\$1.00	1,000	\$1,000.00
23	2575.505	SEEDING	ACRE	\$500.00	2.00	\$1,000.00
24	2575.508	SEED, MIXTURE 21-111	POUND	\$2.00	200	\$400.00
25	2575.508	SEED, MIXTURE 25-151	POUND	\$3.50	500	\$1,750.00
26	2575.508	HYDRAULIC MULCH MATRIX	POUND	\$1.50	5,200	\$7,800.00
REMARKS CV = COMPACTED VOLUME P = PLANNED QUANTITY			TOTAL ESTIMATED CONSTRUCTION COST			\$511,685.00
			CONSTRUCTION CONTINGENCY (10%)			\$51,200.00
			SUBTOTAL CONSTRUCTION (ROUNDED)			\$562,900.00
			ENGR, ADMIN, LEGAL (18%)			\$101,400.00
			TOTAL ESTIMATED PROJECT COST			\$664,300.00

Soil Map—Crow Wing County, Minnesota



MAP LEGEND

	Area of Interest (AOI)		Spoil Area
	Area of Interest (AOI)		Stony Spot
	Soils		Very Stony Spot
	Soil Map Unit Polygons		Wet Spot
	Soil Map Unit Lines		Other
	Soil Map Unit Points		Special Line Features
	Special Point Features		
	Blowout		Water Features
	Borrow Pit		Streams and Canals
	Clay Spot		Transportation
	Closed Depression		Rails
	Gravel Pit		Interstate Highways
	Gravelly Spot		US Routes
	Landfill		Major Roads
	Lava Flow		Local Roads
	Marsh or swamp		Background
	Mine or Quarry		Aerial Photography
	Miscellaneous Water		
	Perennial Water		
	Rock Outcrop		
	Saline Spot		
	Sandy Spot		
	Severely Eroded Spot		
	Sinkhole		
	Slide or Slip		
	Sodic Spot		

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:

Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Crow Wing County, Minnesota
Survey Area Data: Version 15, Sep 16, 2019

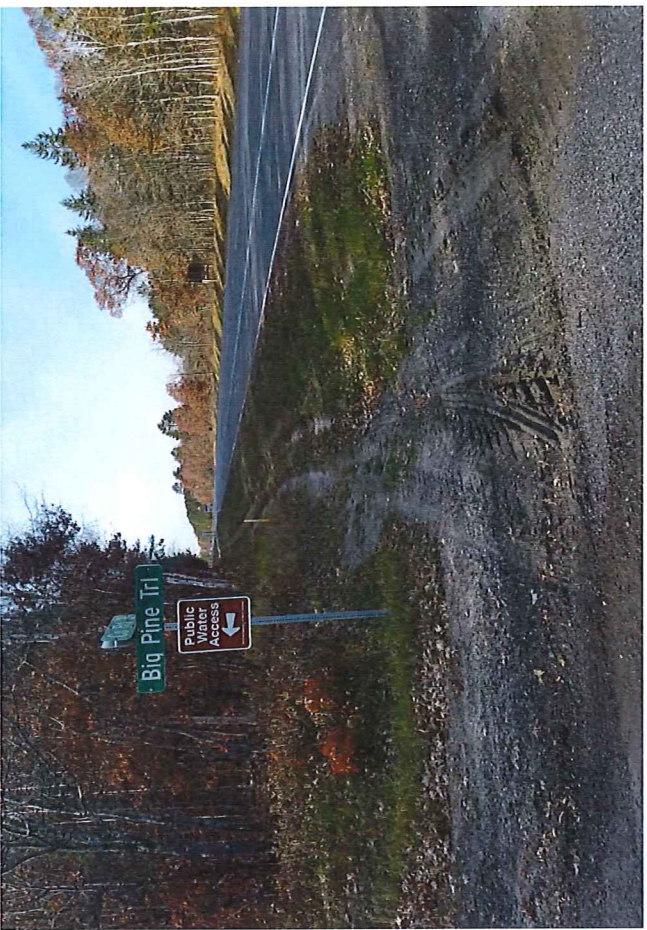
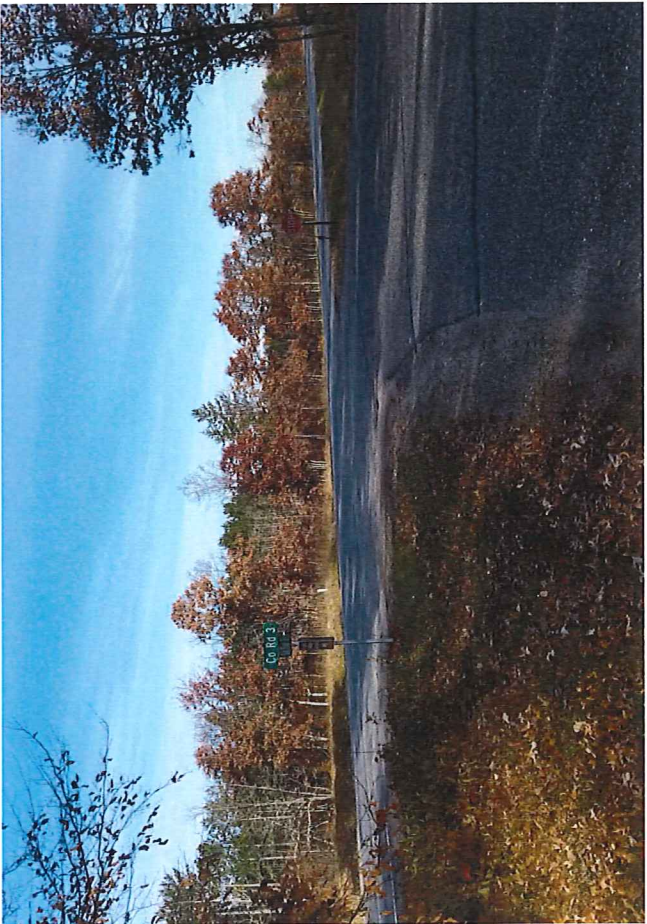
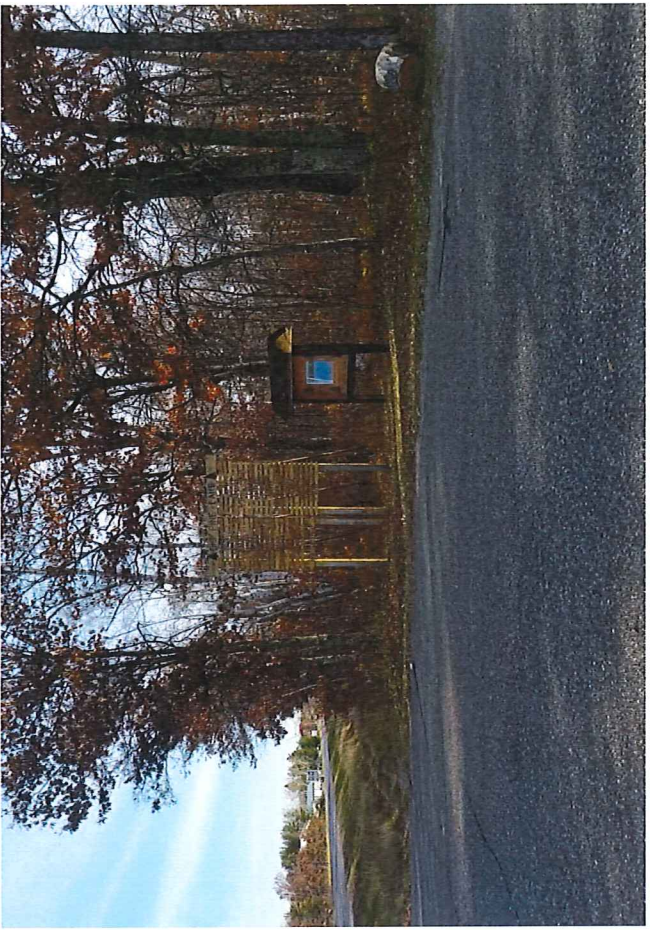
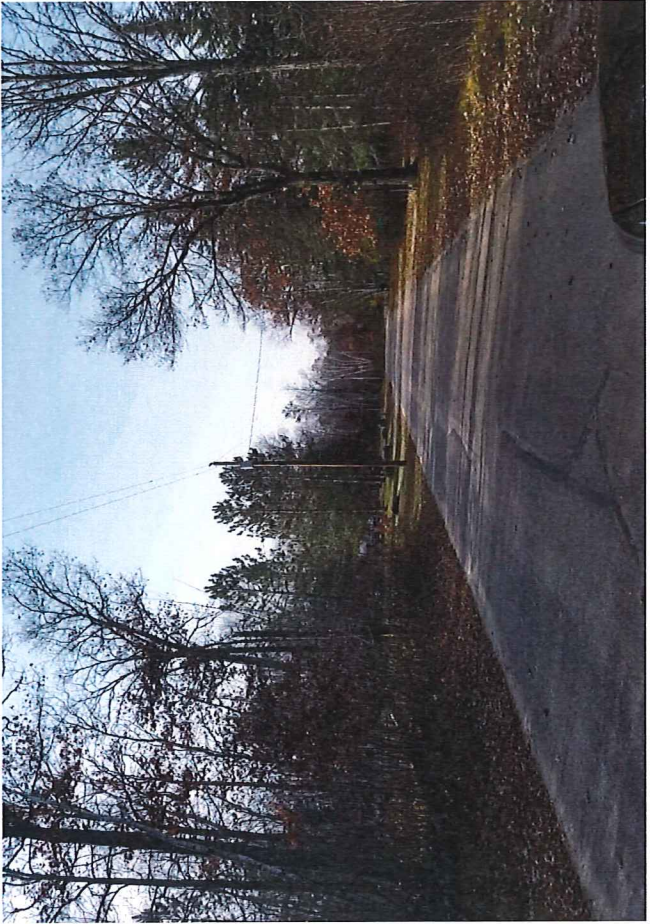
Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

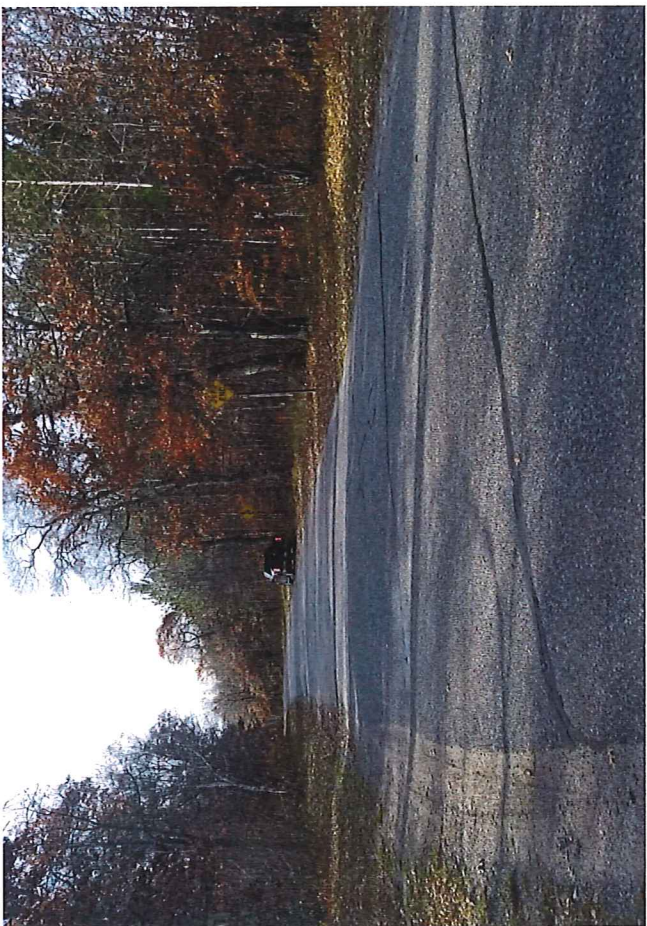
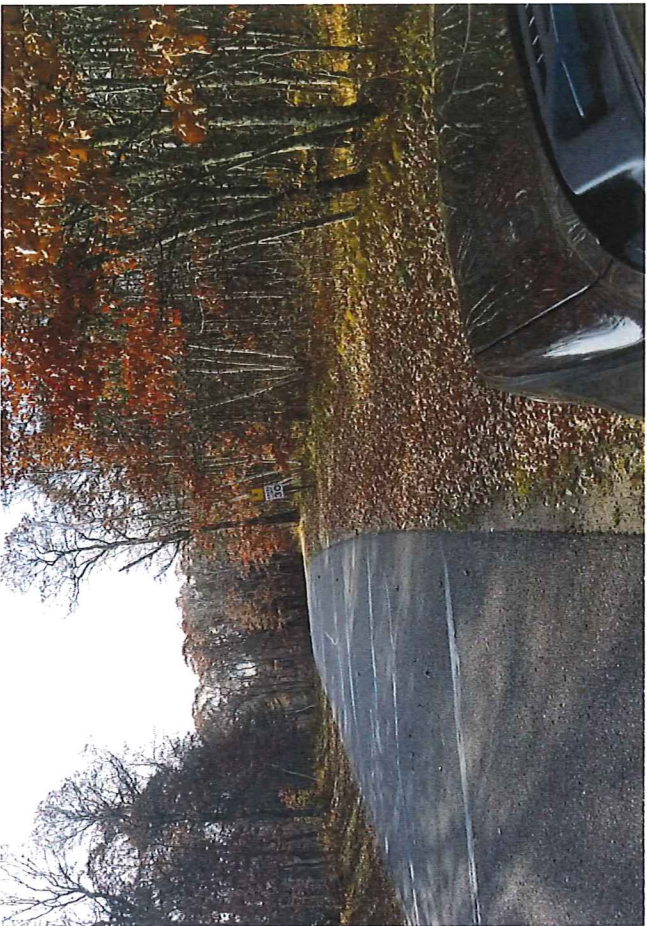
Date(s) aerial images were photographed: Jun 12, 2014—Aug 23, 2016

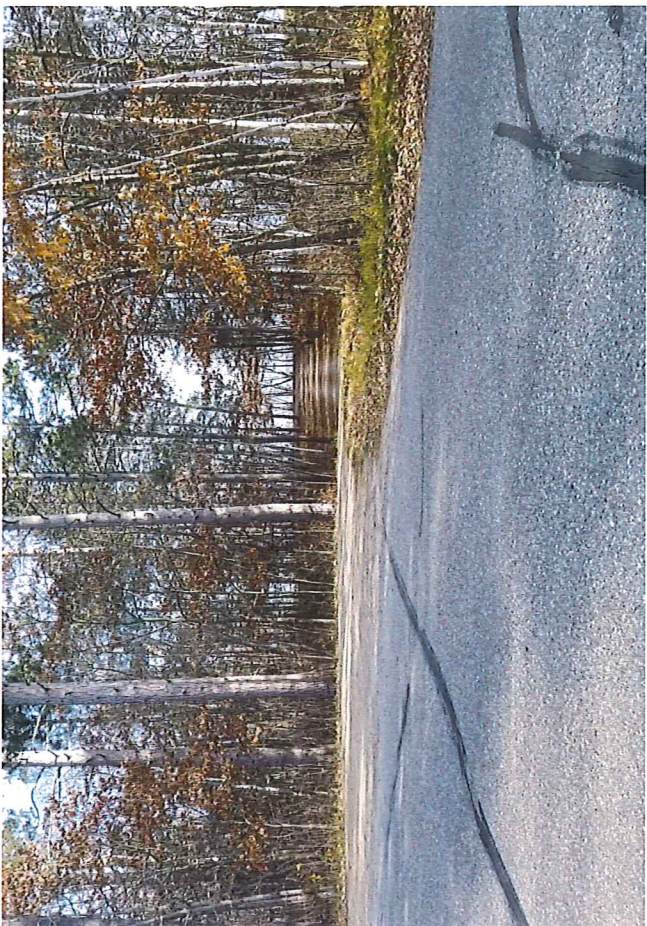
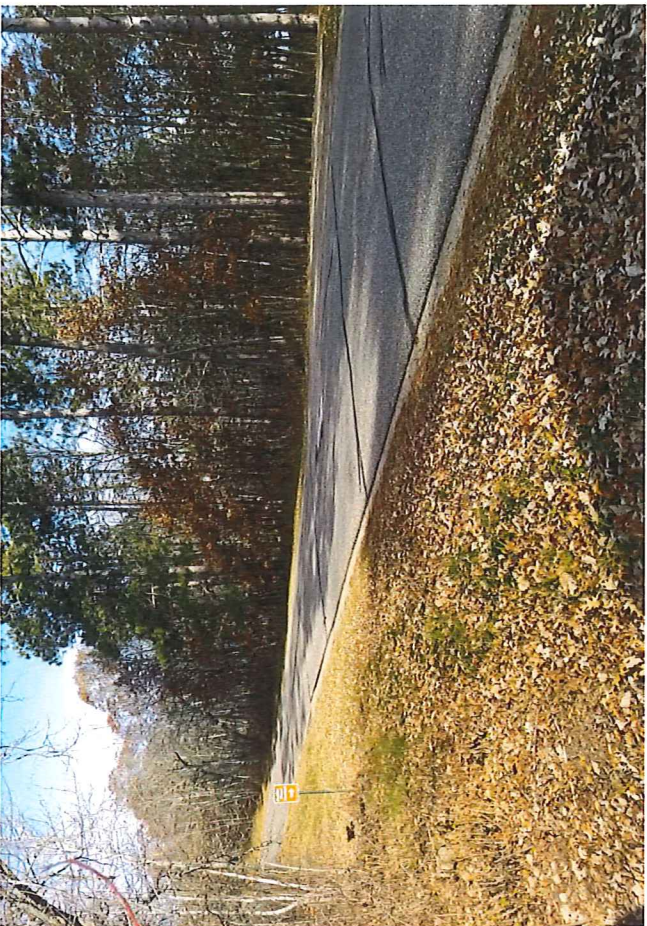
The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

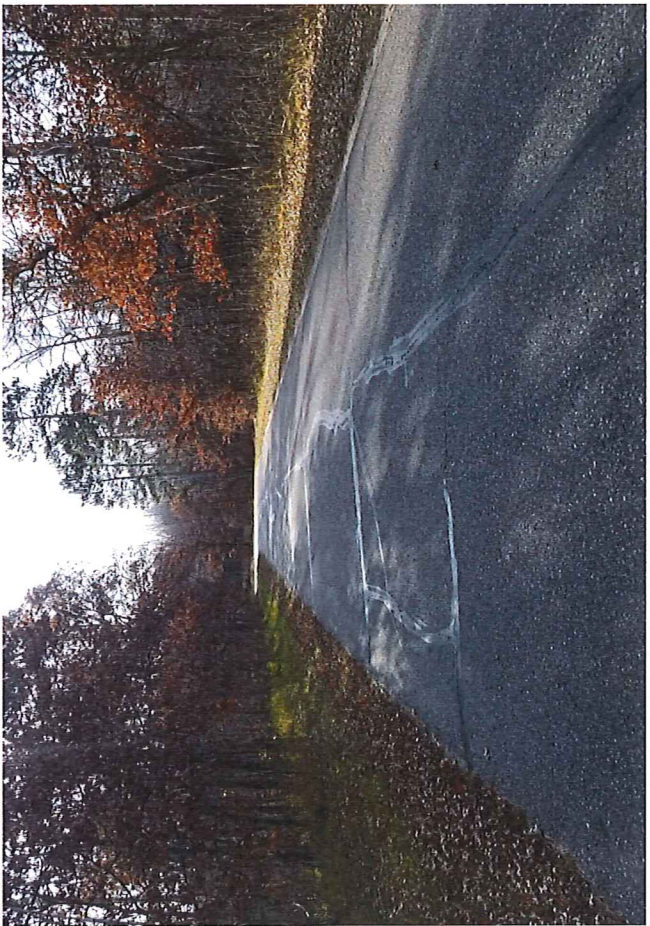
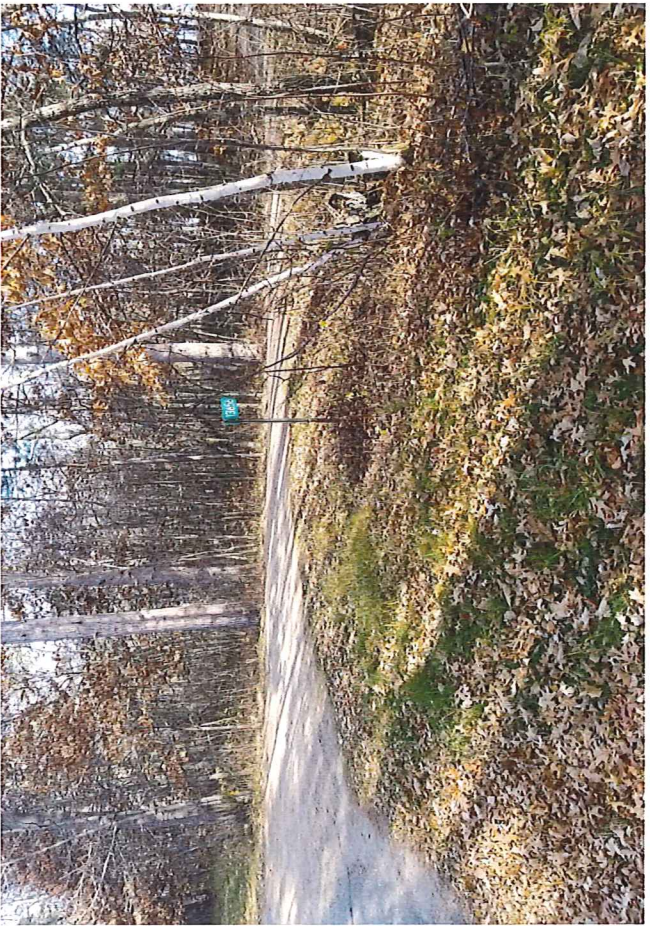
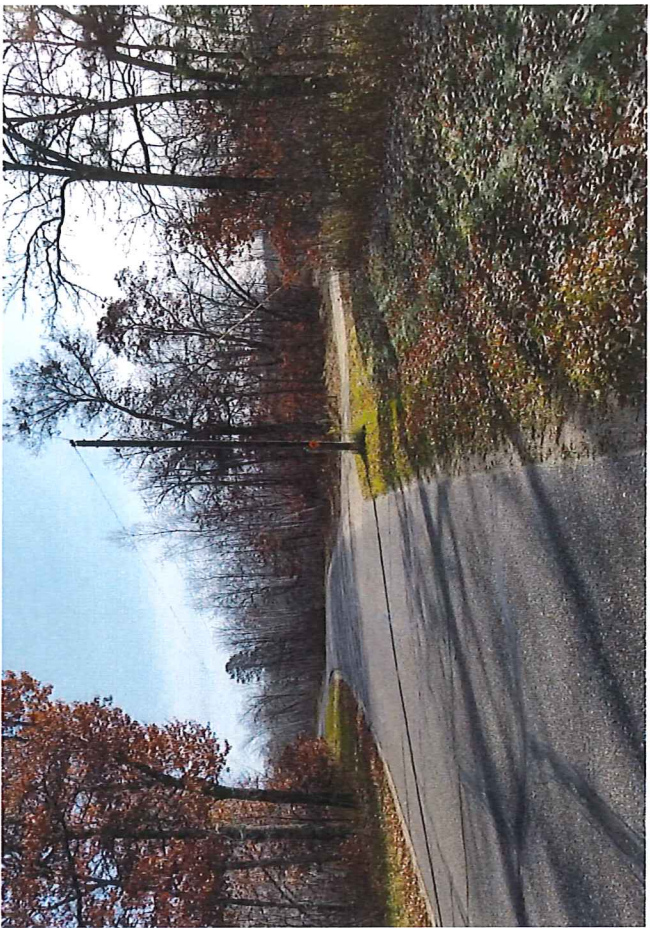
Map Unit Legend

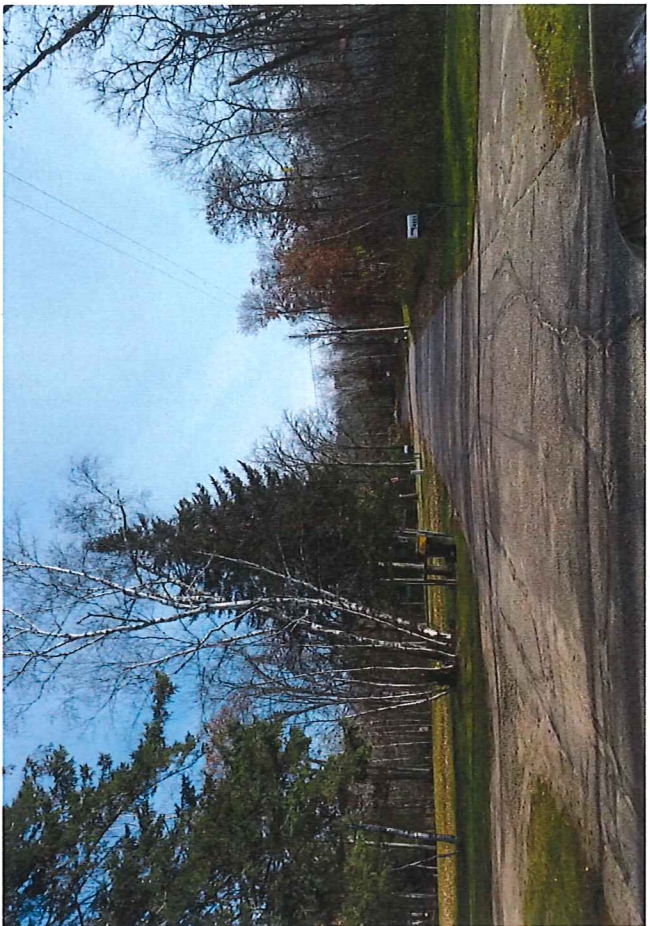
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
D75A	Graycalm loamy sand, pitted, 0 to 3 percent slopes	5.2	7.4%
D77C	Graycalm-Grayling complex, 2 to 15 percent slopes	33.3	46.9%
D77D	Graycalm-Grayling complex, 12 to 25 percent slopes	17.1	24.0%
D77F	Graycalm-Grayling complex, 25 to 45 percent slopes	6.3	8.8%
D79C	Graycalm-Rifle complex, 0 to 10 percent slopes	6.4	9.0%
D89A	Lougee-Totagatic-Bowstring complex, 0 to 1 percent slopes, frequently flooded	0.3	0.5%
W	Water	2.4	3.3%
Totals for Area of Interest		71.1	100.0%

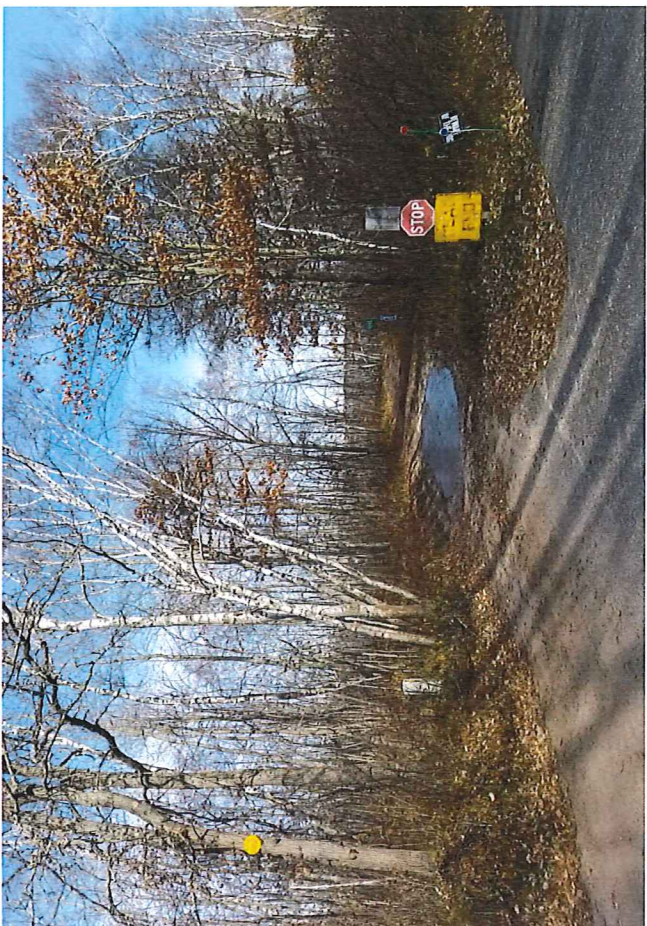


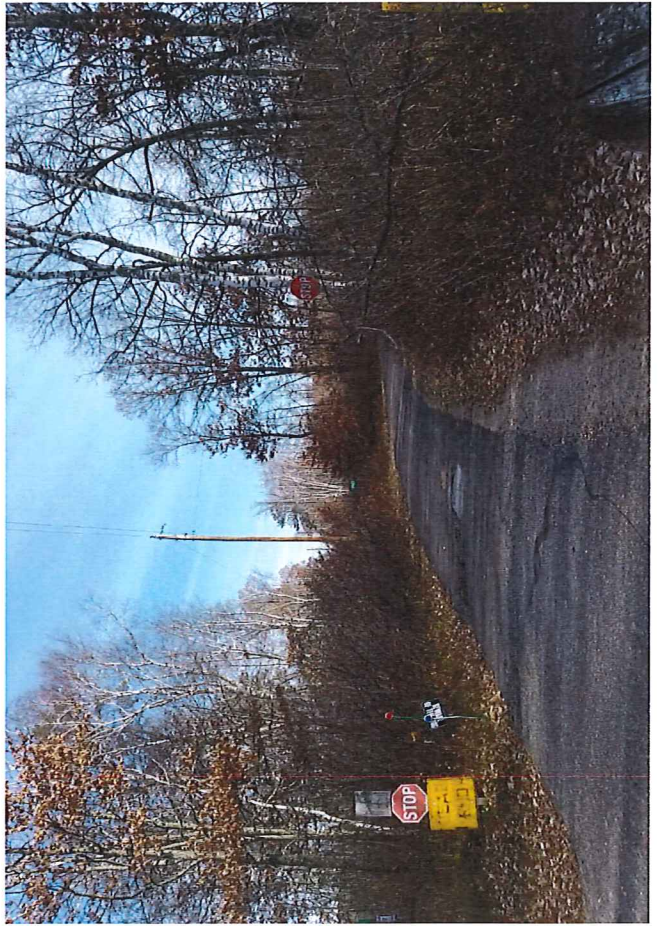
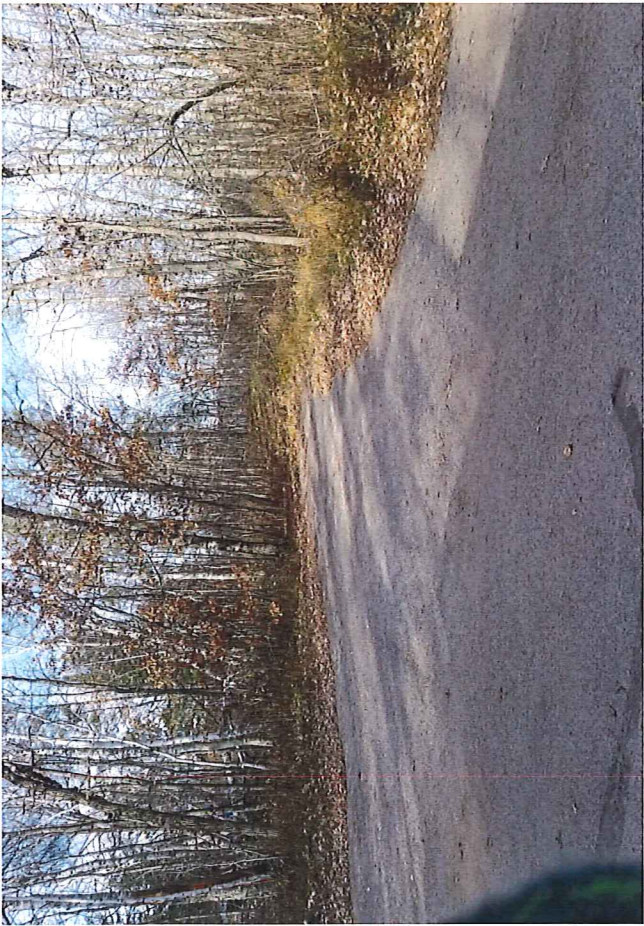












J.
1.

CITY of CROSSLAKE

37028 CO RD 66

CROSSLAKE, MN 56442

Attn: CITY ADMINISTRATOR – MIKE LYONAI

C/C MAYOR – DAVID NEVIN

SUBJECT: LOT FOR SALE – POSSIBILITIES of SPECIAL PRICE to the CITY of CROSSLAKE w/ COMBINATION TAX DONATION

LOT 4 BLOCK 1 - OLD LOG HEADQUARTERS

SECT 9, Twp 137, Range 27

CROSSLAKE --- CROW WING COUNTY, MINNESOTA 56442

Dear, Mike & Dave – if the City of Crosslake would be interested in the above mentioned lot, I would consider selling this at a reduced price of \$40,000 with an additional \$10,000 donation from the City of Crosslake.

I originally listed this lot @ \$59,000 with reducing this and receiving an offer from a party @ \$50,000 – the Old Log Landing Board denied this purchase I believe in their option the beautiful storage structure proposed did not meet with the Boards approval. We have had a few additional inquiries from other parties by working with Michael O'Connell(Larson Group) however it seems the Board of OLL is pretty inflexible and has hampered being able to sell this property. Which brings us to my offer. I have had a few properties in the CrossLake area over the years having a cabin for many years on the east shore of CrossLake (Robert Street) with living on Lake Minnetonka for 17 years and recently returned to this beautiful community purchasing our New Cabin 10/31st on Lake O'Brian, this will become our retirement home. With this commitment long term to Crosslake IF the City is interested in this lot I'm willing to work out a purchase that would be beneficial for both parties. I have owned this property for some 25 years, paying taxes and association fees with the original thoughts this was both zoned commercial & residential with potentially having dock rights ... which turns out to not be the case. I have thought over the years we would eventually return to this community and potentially do something with this lot hopefully by getting involved & ultimately persuading OOLB to sell or build something there myself.

Let us know if there is any interest with also coping Michael O'Connell on this email being my agent for this property – Thank You for your consideration!

Warmest Regards, David Anderson

Crow Wing County
Land Services

322 Laurel St Suite 15
Brainerd MN 56401-3590
www.crowwing.us

Taxpayer # 77826

ANDERSON, DAVID W
4201 SUNSET DR UNIT 216
SPRING PARK, MN 55384

Property Information

Property ID:
142170010040009

Property: \CROSS LAKE

Property Description:
OLD LOG HEADQUARTERS
Sec: 9 Twp: 137.0 Rg:27
Lot: 4 Blk: 1 Acres .00
LOT 4 BLOCK 1 SUBJECT TO AN EASEMENT OF
RECORD

PROPOSED TAXES 2019

THIS IS NOT A BILL. DO NOT PAY.

Step	VALUES AND CLASSIFICATION		
	Taxes Payable Year	2018	2019
1	Estimated Market Value	49,700	50,300
	Homestead Exclusion	0	0
	Other Exclusions	0	0
	Taxable Market Value	49,700	50,300
	Class:	SEASONAL	SEASONAL

Step	PROPOSED TAX	
2	Property Taxes before credits	422.00
	School building bond credit	.00
	Agriculture market value credit	.00
	Other credits	.00
	Property Taxes after credits	422.00

Step	PROPERTY TAX STATEMENT	
3	Coming in 2019	

**The time to provide feedback on
PROPOSED LEVIES is NOW**
It is too late to appeal your value without going to Tax Court.

Proposed Property Taxes and Meetings by Jurisdiction for Your Property

Contact Information	Meeting Information	Actual 2018	Proposed 2019
State General Tax	No public meeting	41.29	40.25
Crow Wing County Land Services Department 322 Laurel St Suite 15 Brainerd, MN 56401 218-824-1010 www.crowwing.us	Dec. 11, 2018 6:00PM Historic Courthouse 326 Laurel St Brainerd, MN 56401	157.51	164.38
CITY OF CROSSLAKE Michael Lyonais, Admin. 37028 County Road 66 Crosslake, MN 56442 218-692-2688	Dec. 10, 2018 6:00PM Crosslake City Hall 37028 County Road 66 Crosslake, MN 56442	144.35	151.78
School District: 186 Voter Approved Levies Other Levies ISD 186 Heidi Hagen 30805 Olson St Pequot Lakes, MN 56472 218-568-4996	Dec. 17, 2018 6:00PM Gathering Room Pequot Lakes H.S. 30805 Olson St	45.34 18.34	45.21 19.23
Special Taxing District Tax Increment Tax Fiscal Disparity Tax		1.17 .00 .00	1.15 .00 .00

Total excluding any special assessments 408.00 422.00 3.4 %

