

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 6, 2020
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, January 6, 2020. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Dave Schrupp and Aaron Herzog. John Andrews was present via conference phone. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, City Attorney Brad Person, City Engineers Phil Martin and Mark Hallan, Northland Press Reporter Paul Boblett, and Echo Journal Reporter Nancy Vogt. The Fire Department was also present. There were approximately ten people in the audience.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 01R-01-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Fire Chief Chip Lohmiller recognized retiring fire fighter Dave Demcho for his 28 years of service and thanked his family for their support. The fire officers presented Mr. Demcho with a service award and memorabilia items.

B. ORGANIZATIONAL MEETING APPOINTMENTS –

1. MOTION 01R-02-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPOINT GARY HEACOX AS ACTING MAYOR AS RECOMMENDED BY MAYOR NEVIN. MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-03-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPOINT THE MAYOR AND CITY ADMINISTRATOR AS EX OFFICIO MEMBERS TO THE FIRE RELIEF ASSOCIATION. MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-04-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE SCHEDULE OF REGULAR COUNCIL MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-05-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPOINT THE NORTHLAND PRESS AND ECHO JOURNAL AS OFFICIAL CITY NEWSPAPERS. MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-06-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPOINT BOLTON & MENK AS SEWER ENGINEER AND WSN AS CITY ENGINEER. MOTION CARRIED WITH ALL AYES.
6. MOTION 01R-07-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPOINT BREEN & PERSON AS CIVIL ATTORNEY; JOHNSON, KILLEN & SEILER AS LABOR ATTORNEY; BRIGGS AS BOND COUNSEL; AND DAVID DROWN ASSOCIATES AS BOND ADVISOR. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 01R-08-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Joint Council/Planning and Zoning Commission Meeting Minutes of December 6, 2019
2. Council Workshop Meeting Minutes of December 6, 2019
3. Regular Council Meeting Minutes of December 9, 2019
4. Public Hearing Minutes of December 13, 2019
5. Special Council Meeting Minutes of December 16, 2019
6. City – Month End Revenue Report dated December 2019
7. City – Month End Expenditures Report dated December 2019
8. December 2019 Budget to Actual Analysis
9. Official Depositories – (Frandsen Bank, 4M Fund)
10. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, City Administrator, and City Clerk)
11. Approve 2019 Mileage Reimbursement Rate (Current IRS Amount is \$0.575)
12. Approve Weed Inspector – (Mayor Nevin)
13. Approve Assistant Weed Inspector – (Ted Strand)
14. Police Report for Crosslake – December 2019
15. Police Report for Mission Township – December 2019
16. 2019 Annual Police Report for Crosslake
17. 2019 Annual Police Report for Mission Township
18. North Ambulance Run Report – December 2019
19. Planning and Zoning Monthly Statistics
20. Planning and Zoning Commission Meeting Minutes of October 25, 2019
21. Crosslake Roll-Off Recycling Report for November 2019
22. Waste Partners Recycling Report for November 2019
23. Memo dated December 31, 2019 from TJ Graumann Re: Park Updates
24. Kitchigami Regional Library System Agreement for Services for 2020
25. Park, Recreation & Library Annual Report 2019
26. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2020 Flea Markets
27. Bills Paid from 12/11/19 to 12/31/19 in the Amount of \$104,697.53
28. Bills for Approval in the Amount of \$527,227.70
29. Approval of Fireworks Application for Winterfest
30. Crosslake Fire Department Annual Report 2019
31. LMCIT Insurance Renewal Waiver
32. Sales Tax Committee Meeting Minutes of December 19, 2019

MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None.

E. MAYOR'S REPORT

1. MOTION 01R-09-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-01 ACCEPTING \$5,000 DONATION FROM JUDITH NELSON FOR POLICE DEPARTMENT, \$1,330 FROM

CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION FOR SCENE LIGHTS AND \$290 FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION FOR SERVICE AWARD. MOTION CARRIED WITH ALL AYES.

2. The Council discussed the status of the sewer extension project on CSAH 66 to the intersection of CSAH 16. Dave Schrupp reported that a lengthy discussion took place at the Public Works Commission Meeting earlier in the day and that the following recommendation was made:

"Based on the comment of the PW Chairman, Doug Vierzba, the commission recommends the council delays any work on said sewer extension and reviews the project no later than January 2021. The decision was based on the fact that the Engineering work required to obtain bids is not completed. This is because the go ahead for Bolton and Menk was delayed by the council which means the bids will come in during April and May and it was felt the bids will be high. They should be bid in February and March. They also felt it important to know for sure if the Storm Water Grant monies are approved. Also, the Storm water design is not complete and the Engineering firm has not had time to work with residents regarding easements for ponds. Also for the fact that almost all the impacted residents did not feel the extension was necessary at this time and some asked for the project to be delayed. If we delay for a year, we will have completed the work we need to complete, will have the ability to obtain bids at the right time of the year and will know if Sales tax monies will be available to help pay for the project.

The commission also recommended the Staff contact the county to see if the resurfacing of #66 could be moved up in time so that the sewer and the road can be done at the same time and save the city some money. The Commission recommended evaluation in a year and to be aware that if grant monies may have to be used within a certain time frame. This will help determine when the project might be accomplished."

The Commission also recommended that Bolton and Menk should be allowed to complete the bid documentation now so that it would be shovel ready to go out for bids. MOTION 01R-10-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO ACCEPT RECOMMENDATIONS FROM PUBLIC WORKS COMMISSION AND PROCEED AS PRESENTED. MOTION CARRIED WITH ALL AYES.

3. Andy Pickar of Hy-Tec Construction gave a brief update on the construction of the new city hall building. MOTION 01R-11-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR SERVICES FOR ARCHITECTURAL/ENGINEERING SERVICES FOR THE NEW FIRE HALL REMODEL FROM HY-TEC CONSTRUCTION IN THE AMOUNT OF \$100,000. MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-12-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE PAY APPLICATION #4 FROM HY-TEC

CONSTRUCTION IN THE AMOUNT OF \$234,965.65 FOR CITY HALL CONSTRUCTION PROJECT. MOTION CARRIED WITH ALL AYES.

5. Laura Stromberg of the St. Patrick's Day Committee reported that the parade will take place on Saturday, March 14, 2020. Ms. Stromberg listed the planned events. MOTION 01R-13-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO ALLOW THE USE OF CITY STREETS FOR 5K CLOVER DASH AND PARADE. MOTION CARRIED WITH ALL AYES.
6. Included in the packet for Council information were the gambling contribution reports from Crosslake Ideal Lions and Northern Lakes Youth Hockey Association.
7. Included in the packet for Council information was the gambling contribution report from Crosslake Fifty Lakes American Legion Post 500.

F. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais gave an update from the Local Option Sales Tax Committee. The committee met and changed the Resolution No. 19-34, which needs to be sent to the State, so that fewer projects were included, less revenue would be generated and there is a shorter length of time to collect revenue. Mr. Lyonais provided a chart to compare the original resolution and proposed resolution. MOTION 01R-14-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-02 SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES AND USE TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL SIGNIFICANCE, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE. Dave Schrupp noted that the City could always ask the State to extend the sales tax for other projects. Dave Nevin stated that using the tax revenue for sanitary sewer is a regional benefit. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 01R-15-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE METES AND BOUNDS SUBDIVISION, ANDREW NELSON, PARCEL NO. 14030504, INVOLVING 12.6 ACRES INTO TWO TRACTS AND TO ACCEPT CASH IN LIEU OF LAND IN THE AMOUNT OF \$1,500 FOR PARK DEDICATION FEE. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 01R-16-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO INCREASE PAY BY ONE DOLLAR PER CLASS FOR SILVER SNEAKERS INSTRUCTOR DONNA KEIFFER. TJ Graumann stated that

Ms. Keiffer provides a vital program for the community and has done an outstanding job in the last 22 years. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 01R-17-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 20-03 ORDERING PREPARATION OF REPORT ON IMPROVEMENT OF WILD WIND RANCH DRIVE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 01R-18-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-04 RECEIVING FEASIBILITY REPORT FOR WILD WIND RANCH DRIVE. MOTION CARRIED WITH ALL AYES.
- c. MOTION 01R-19-20 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-05 RECEIVING FEASIBILITY REPORT FOR BIG PINE TRAIL. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None.

I. OLD BUSINESS – Brad Person reported that there is no update on the property for sale just north of City Hall. The association is holding a meeting in mid-January and will discuss the sale of the land to the City.

J. NEW BUSINESS – None.

K. CITY ATTORNEY REPORT

1. MOTION 01R-20-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO MOVE INTO CLOSED SESSION AT 7:52 P.M. TO DISCUSS PENDING LITIGATION. MOTION CARRIED WITH ALL AYES.

L. ADJOURN - The Council resumed the open session and the Mayor adjourned the meeting at 8:05 P.M.

Respectfully submitted by,



Charlene Nelson
City Clerk
City Clerk/Minutes/1-6-20

RETRO ACTIVE BILLS FOR APPROVAL
December 9 through December 31, 2019

VENDORS	DEPT		AMOUNT
Ace Hardware, pliers	Park	pd 12-18	18.99
Ace Hardware, chain repair	PW	pd 12-18	4.59
Ace Hardware, thermostat	PW	pd 12-18	44.99
Ace Hardware, roof snow rake	Park	pd 12-18	59.99
Ace Hardware, wiring materials, gloves	Park	pd 12-18	67.74
Ace Hardware, bolts for drive shaft	Park	pd 12-18	1.26
Ace Hardware, ice scraper, roof melt	Park	pd 12-18	45.98
Ace Hardware, key way for drive shaft	Park	pd 12-18	7.80
Ace Hardware, v belts, staple hammer, blades, metal cut wheel	Park	pd 12-18	100.69
Ace Hardware, ceramic heaters	Sewer	pd 12-18	139.98
Ace Hardware, impact driver kit	PW	pd 12-18	328.98
Ace Hardware, plumbing, adapter	PW	pd 12-18	9.37
Ace Hardware, hardware	PW	pd 12-18	29.22
Ace Hardware, battery sealer, gloves	Park	pd 12-18	24.57
Ace Hardware, gloves	PW	pd 12-26	40.46
Ace Hardware, snake, wood, bin, putty	Park	pd 12-26	57.62
Ace Hardware, power strip, eye hooks	Park	pd 12-26	20.56
Ace Hardware, shoe rugs, mouse pad, binders	Park	pd 12-31	44.14
Ace Hardware, sparypaint	Park	pd 12-26	3.97
Ace Hardware, command strips, fish food	Park	pd 12-26	26.63
Ace Hardware, oxygen tank	PW	pd 12-26	31.21
Ace Hardware, cleaners	Park	pd 12-26	4.59
American Door Works, door repair	PW	pd 12-18	1,212.39
American Steel, repair	Park	pd 12-23	6.10
AT&T, cell phone usage	ALL	pd 12-11	1,290.01
AW Research, water testing	Sewer	pd 12-11	118.80
AW Research, water testing	Sewer	pd 12-18	118.80
AW Research, water testing	Sewer	pd 12-23	118.80
AW Research, water testing	Sewer	pd 12-26	118.80
Baker & Taylor, books	Library	pd 12-11	55.34
Baker & Taylor, books	Library	pd 12-23	24.19
Birchdale Fire & Security, service call	PW	pd 12-18	85.00
Birchdale Fire & Security, replace camera	Park	pd 12-18	270.00
BLAEDC, 2nd half funding	Gov't	pd 12-31	3,825.00
Bolton & Menk, csah 66 stormwater	PW	pd 12-18	2,759.00
Bolton & Menk, general engineering	PW	pd 12-18	250.00
Bolton & Menk, moonlite sewer extension	Sewer	pd 12-18	4,367.50
Bolton & Menk, biosolids review	Sewer	pd 12-18	950.00
Bolton & Menk, biosolids review	Sewer	pd 12-31	570.00
Char Nelson, reimburse mileage	Admin	pd 12-18	29.00
City of Crosslake, sewer utilities	PW/Gov't	pd 12-31	250.00
Corey Nelson, uniform reimbursement	Park	pd 12-18	121.31
Crow Wing County, address assignments	PZ	pd 12-11	100.00
Crow Wing County, address assignments	PZ	pd 12-31	150.00
Crow Wing County Highway Dept, fuel, salt and sand	ALL	pd 12-18	6,994.41

Crow Wing County Sheriff, reimburse for training	Police	pd 12-23	160.00
Crow Wing Power, electric services	ALL	pd 12-18	8,863.08
CTC I.T., november it services	ALL	pd 12-11	900.00
Cuyuna Range Fire Chiefs Assn, pass through funds	Fire	pd 12-18	5,000.00
Diamond Industrial Cleaning, stainless steel stand	PW	pd 12-31	595.00
Diamond Industrial Cleaning, installation	PW	pd 12-31	705.12
Diamond Industrial Cleaning, pressure washer	PW	pd 12-31	7,386.92
Digital Horizons, dvd recorder repair	Gov't	pd 12-26	283.42
Digital Horizons, clean projector and filters	Gov't	pd 12-31	187.50
DMC Wear Parts, cutting edges	PW	pd 12-23	2,938.00
East Side Oil, oil filter recycling	PW	pd 12-26	50.00
Elite Fence, gate repair	Sewer	pd 12-18	870.00
Essentia Health, flu vaccines	Fire	pd 12-18	351.00
Fastenal, gloves	PW	pd 12-18	380.40
Fastenal, chain, rubber straps	PW	pd 12-18	56.25
Fastenal, battery, chainsaw, blower	PW	pd 12-18	629.58
Fastenal, drill set	PW	pd 12-23	130.66
Fire Instruction and Fire, emr training	Fire	pd 12-11	600.00
Forum Communications, meeting notice of 12/27	PZ	pd 12-18	36.13
Forum Communications, ordinance 360	PZ	pd 12-26	31.88
Further, hra fees	Admin	pd 12-11	4.30
Galls, uniform	Police	pd 12-11	204.95
Galls, uniform	Police	pd 12-11	44.63
Galls, uniform	Police	pd 12-19	81.97
Galls, uniform	Police	pd 12-19	81.97
Gov Office, web hosting	Gov't	pd 12-26	550.00
Grand Forks Fire Equipment, scene lights, helmet lights	Fire	pd 12-18	2,140.00
Granite Electronics, radios	Fire	pd 12-16	936.00
Guardian Pest Solutions, pest control	ALL	pd 12-11	77.60
Heartland Tire, tires	PW	pd 12-18	697.04
Holden Electric, repair cfl light	Park	pd 12-18	106.15
Holden Electric, led lighting upgrade for hockey rink	Park	pd 12-11	5,612.00
Holden Electric, repair underground, poles, and add timeclock	Park	pd 12-11	1,654.24
Holden Electric, replace fan relay	Park	pd 12-31	366.70
Josh Runksmeier, uniform reimbursement	Park	pd 12-11	102.01
Kirvida, intake relief valve repair kit	Fire	pd 12-18	137.19
Kirvida, pumper repair	Fire	pd 12-26	46.44
Lakes Area Rental, pro mark helmet system	Park	pd 12-23	82.95
Lakes Heating & Cooling, furnace repair	Sewer	pd 12-18	516.00
Lakes Printing, envelopes	Admin	pd 12-11	199.60
Law Enforcement Safety Solutions, training	Police	pd 12-18	400.00
Life Fitness, parts	Park	pd 12-23	78.03
Mastercard, Amazon, bike pedals	Park	pd 12-26	48.95
Mastercard, BCA, training	Police	pd 12-26	75.00
Mastercard, DMV, title transfer	Fire	pd 12-26	25.62
Mastercard, Fleet Farm, recovery strap	PW	pd 12-26	194.16
Mastercard, North American Rescue, tourniquets	Fire	pd 12-26	299.90
Mastercard, PSI, drone training	Fire	pd 12-26	160.00
Mastercard, Raffertys, in-house training	Police	pd 12-26	33.96
Mastercard, Walmart, pickleballs	Park	pd 12-26	63.96
MCSI, copier maintenance	Park	pd 12-18	43.11

Menards, dolly cart	Park	pd 12-18	109.99
Menards, diehard charger	PW	pd 12-26	89.99
Metro Sales, contract and copy fees	Admin/PZ	pd 12-31	770.47
MN Department of Agriculture, pesticide applicator license	PW	pd 12-18	10.00
MN Rural Water Assn, membership dues	Sewer	pd 12-19	320.00
MN State Fire Chiefs Registration, annual conference	Fire	pd 12-26	400.00
Momchilo Bogdanovich, weight room refund	Park	pd 12-18	60.00
Moonlite Square, antifreeze, car washes	Fire	pd 12-11	35.56
MR Sign, street signs	PW	pd 12-18	85.99
Municode, web hosting	Admin	pd 12-11	225.00
Municode, new website	Gov't	pd 12-18	5,850.00
Napa, wipers	PW	pd 12-18	20.52
Napa, battery	Police	pd 12-18	173.53
Napa, torch, butane fuel	PW	pd 12-18	38.90
Napa, battery carrier tool	PW	pd 12-23	32.98
Napa, gloves	Sewer	pd 12-23	65.94
Napa, oil dry	PW	pd 12-26	543.75
North Memorial Ambulance, monthly subsidy	Gov't	pd 12-11	1,100.00
Northland Press, employment ad	Police	pd 12-31	53.46
Northland Press, meeting notice of 12/27	PZ	pd 12-31	63.75
Northland Press, ordinance 360	Gov't	pd 12-31	72.25
Peoples Security, security monitoring	Park	pd 12-18	251.88
Planning and Zoning Commissioners, 4th quarter meetings	PZ	pd 12-31	875.00
Premier Auto, oil change	PW	pd 12-18	61.37
Premier Auto, oil change	Police	pd 12-11	30.97
Premier Auto, replace windshield washer pump	PW	pd 12-18	217.15
Premier Auto, oil change, wiper blades	Police	pd 12-18	107.08
Range Printing, lake country journal ad	EDA	pd 12-18	475.00
Resource Training & Solutions, membership fees	Gov't	pd 12-11	114.00
Seth Wannebo, uniform reimbursement	PW	pd 12-18	210.07
Squad Pro, install radios and equipment	Fire	pd 12-18	1,520.67
Streichers, boots	Police	pd 12-23	159.99
Streichers, magazine	Police	pd 12-31	12.99
Streichers, uniform	Police	pd 12-31	99.97
Ted Strand, uniform reimbursement	Sewer	pd 12-23	73.07
The Office Shop, pens	Admin	pd 12-11	9.62
The Office Shop, envelope sealer	Admin	pd 12-11	13.80
The Office Shop, receipt books, laminate	Park	pd 12-11	74.68
The Office Shop, calculator ribbon	Admin	pd 12-18	20.46
TJ Graumann, mileage reimbursement	Park	pd 12-11	16.82
TJ Graumann, mileage reimbursement	Park	pd 12-26	11.02
Treasured Haven Upnorth, service awards	PW	pd 12-19	105.22
Ultimate Safety Concepts, calibration service	Fire	pd 12-18	130.00
Waste Partners, trash removal	ALL	pd 12-11	288.90
WSN, general engineering	PW	pd 12-19	447.30
WSN, stormwater project	PW	pd 12-19	3,740.20
WSN, perkins road	PW	pd 12-19	3,896.25
WSN, big pine trail	PW	pd 12-19	2,000.00
WW Goetsch, pump	Sewer	pd 12-18	6,255.53
Xcel Energy, gas utilities	ALL	pd 12-18	296.16
Xcel Energy, gas utilities	ALL	pd 12-26	2,133.08

Ziegler, mack repairs	PW	pd 12-18	810.05
TOTAL			104,697.53

BILLS FOR APPROVAL
January 6, 2020

VENDORS	DEPT		AMOUNT
Aspen Mills, uniform	Fire		50.00
Atlas Business Solutions, software license	Police		300.00
Blue Cross, health insurance	ALL		25,756.00
Breen & Person, legal fees	ALL		1,020.00
Clean Team, january cleaning	PW/Gov't		1,207.50
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,464.83
Crow Wing County Recorder, filing fees	PZ		184.00
Culligan, water cooler rental and water	ALL		58.20
Delage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,671.20
DVS Renewal, vehicle registration renewals	ALL		232.00
Fortis, disability insurance	ALL		782.91
Lee Schoneman, refund for pickleball	Park		40.00
Mastercard, Amazon, laminating pouches	Park		18.28
Mastercard, Amazon, organizer	Park		19.95
Mastercard, Amazon, strobe flashing light bar	Park		47.69
Mastercard, Amazon, san disks	Gov't		24.91
Mastercard, Costco, coffee	Gov't		42.99
Mastercard, Country Inn, lodging	Police		205.68
Mastercard, DG, water, pencils	Park		7.15
Mastercard, Eagle Engraving, service award	Fire		580.00
Mastercard, Reeds, pop	Gov't		23.62
Mills, truck repair	Fire		322.37
MN Life, life insurance	ALL		287.80
MN NCPERS, life insurance	ALL		112.00
Northland Trust SERVICES, bond payment	Gov't		491,662.50
Teamsters, union dues	Police		205.00
Turning Out Solutions, hose strap	Fire		207.00
US Bank, copier lease	ALL		156.00
Ziegler, nuts, bolts	PW		73.44
Ziegler, steps	PW		119.68
TOTAL			527,227.70

City of Crosslake

RESOLUTION 20-01

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Judith Nelson	\$5,000.00	Police Department
Crosslake Firefighters Relief Association	\$1,330.00	Scene Lights
	\$290.00	Service Award

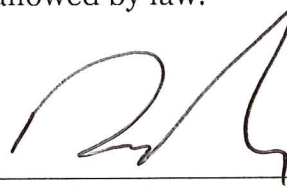
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 6th day of January, 2020.



David Nevin
Mayor

ATTEST:



Michael R. Lyons
City Administrator
(SEAL)

**CITY OF CROSSLAKE
RESOLUTION NO. 20-02**

**RESOLUTION SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES AND
USE TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL
SIGNIFICANCE, TO ESTABLISH THE DURATION OF THE TAX AND THE
REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE
BONDS SUPPORTED BY THE SALES TAX REVENUE.**

WHEREAS, the City of Crosslake has engaged Council Members, staff, community residents and businesses to identify the following projects;

Project 1: On-Site Bio Solids Treatment – Currently, the City transports all bio solids remaining after the wastewater treatment process to the Pine River Area Sanitary Sewer District for final treatment and disposal. The City anticipates it will no longer have this available in the near future and will be required to treat and dispose of its own bio solids. The estimated cost of treatment plant modifications enabling the City to treat and dispose of its own bio solids is \$2,000,000.

Project 2: Northerly System Expansion (CSAH 66/Moonlite Service Area) – Due to high volume water users not currently on the City’s sewer system, current and anticipated sewer issues in the Moonlite Bay Restaurant and Moonlite Square Car Wash/Gas Station, the City’s intent is to extend sewer service to this area. Use in this area will continue to grow beyond the original septic design capabilities. Estimated cost (adjusted for inflation) is \$1,600,000. Refer to Attachment A; “Citywide Wastewater Management Study”, dated October 31, 2018 for project location and other details.

Project 3: Easterly System Expansion (Daggett Lake Service Area) – Due to density, small lot size, and proximity to lake shore, the City’s intent is to extend sewer service to this area. The City considered this area in the past and residents have shown interest for sanitary sewer. Estimated cost (adjusted for inflation) is \$2,400,000. Refer to Attachment A; “Citywide Wastewater Management Study”, dated October 31, 2018 for project location and other details.

WHEREAS, the aforementioned projects will result in benefits to both the residents and businesses of the City of Crosslake as well as tourists and visitors; and,

WHEREAS, funding these project(s) with a local sales tax will more closely distribute the cost of the project(s) to the users of the facilities; and,

WHEREAS, the aforementioned project(s) are estimated to cost approximately \$6,000,000; and,

WHEREAS, the City estimates that a local sales tax of 1/2 percent would generate \$4,800,000 over 15 years would provide funding for project costs not assessed; and,

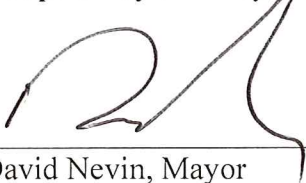
WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax;


**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF
CROSSLAKE, MINNESOTA AS FOLLOWS:**

1. The City Council supports the authority to impose a general local sales tax of 1/2 percent for a period of 15 years to assist in funding the aforementioned projects;
2. Upon approval of this resolution, the City will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate Taxes committees for approval and passage of a special law authorizing the tax, by January 31 of the year that it is seeking the special law.
3. Upon Legislative approval and passage of the special law authorizing the tax, the City will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. The City will put a detailed ballot question(s), which includes separate questions for each project, on a general election ballot for local voter approval. This will be done within two years of receiving legislative authority.
5. If one or more ballot questions pass, the City will also pass an ordinance imposing the tax and notify the Commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.
6. Upon completion of the aforementioned requirements, the local sales tax will commence and run until December 31, 2036 or until a sum sufficient to fund the voter approved projects, including related debt costs, is raised, whichever comes first.

Adoption by the City Council of the City of Crosslake this 6th day January, 2020.



David Nevin, Mayor



Michael R. Lyons, City Administrator

ATTEST:



Charlene Nelson, City Clerk

**CITY OF CROSSLAKE
RESOLUTION NO. 20-03**

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to reconstruct **Wild Wind Ranch Drive** from the intersection with Crow Wing County Road 103 and the end of the city-maintained portion of the road and to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called Wild Wind Ranch Drive Improvements, be referred to David Reese of Widseth Smith Nolting for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 6th day of January, 2020.



Charlene Nelson, City Clerk



David Nevin, Mayor

**CITY OF CROSSLAKE
RESOLUTION NO. 20-04**

RESOLUTION RECEIVING FEASIBILITY REPORT

WHEREAS, pursuant to resolution of the council adopted January 6, 2020, a report has been prepared by Widseth Smith Nolting with reference to improving **Wild Wind Ranch Drive** between CSAH 103 and the end of the city-maintained portion of the roadway and this report was received by the council on January 6, 2020, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$117,800.
2. A public hearing shall be held on such proposed improvement on the 31st day of January 2020, in the council chambers of the city hall at 7:00 p.m and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 6th day of January 2020.



Charlene Nelson, City Clerk



David Nevin, Mayor

**CITY OF CROSSLAKE
RESOLUTION NO. 20-05**

RESOLUTION RECEIVING FEASIBILITY REPORT

WHEREAS, pursuant to resolution of the council adopted October 14, 2019, a report has been prepared by Widseth Smith Nolting with reference to improving **Big Pine Trail** between CSAH 3 and the end of the city-maintained portion of the roadway and this report was received by the council on January 6, 2020, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$664,300.
2. A public hearing shall be held on such proposed improvement on the 31st day of January 2020, in the council chambers of the city hall at 6:00 p.m and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 6th day of January 2020.



Charlene Nelson, City Clerk



David Nevin, Mayor