

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 13, 2025
6:00 P.M. – CITY HALL**

Council Member Sandy Farder will attend the meeting via Zoom because she is out of town. She will participate from a public location at 15456 216th Ave NW, Elk River, MN 55330. As required by MN State Statute 13D.02, this is open and accessible to the public.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. **Each speaker is given a three-minute time limit.**

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of August 20, 2025
2. Regular Council Meeting Minutes of September 8, 2025
3. Special Council Meeting Minutes of September 10, 2025
4. Special Council Meeting Minutes of September 15, 2025
5. Public Hearing Minutes of September 24, 2025
6. Special Council Meeting Minutes of October 3, 2025
7. September 2025 Budget Revenues
8. September 2025 Budget Expenditures
9. September 2025 Balance Sheet
10. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – September 2025
11. Fire Department Report – September 2025
12. Public Safety Commission Meeting Minutes of September 3, 2025
13. Public Works Meeting Minutes of September 2, 2025
14. Planning & Zoning Commission Meeting Minutes of August 22, 2025
15. Waste Partners Recycling Report for August 2025
16. Approval of F.I.R.E. Invoice
17. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Resolution Accepting Donations (**Council Action-Motion**)
2. Approve Hiring of Window Cleaner and Pressure Washer for City Buildings (**Council Action-Motion**)

E. CITY ADMINISTRATOR'S/CITY CLERK'S REPORT

1. Memo dated October 2, 2025 from Lori Conway Re: Police Administrative Assistant
(Council Action-Motion)

F. COMMISSION REPORTS

1. PARK & RECREATION / LIBRARY

- a. Update on Park & Recreation

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Memo dated October 3, 2025 from Sharyl Murphy Re: Assessments for Parcel #14090501 Old Log Landing-Dennis Flagg (Council Action-Motion)
- b. Memo dated October 6, 2025 from Public Works Commission Re: Recommendation to Order New Sewer Meters (Council Action-Motion)
- c. Memo dated October 6, 2025 from Public Works Commission Re: Recommendation to Require VRBO's to Connected to Municipal Sewer to Install Water Meters (Council Action-Motion)
- d. Memo dated October 6, 2025 from Public Works Commission Re: HJC Properties Invoice (Council Action-Motion)
- e. Memo dated October 6, 2025 from Public Works Commission Re: Recommendation to Approve Pay Request #4 and Change Order #1 for Harbor Lane (Council Action-Motion)

3. PLANNING AND ZONING

- a. First Reading of Ordinance Naming an Unnamed Road as Bear Paw Trl
- b. Approval of Compass Rose Preliminary Plat (Council Action-Motion)
- c. Approval of Whitetail Estates Preliminary Plat (Council Action-Motion)

G. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. **Each speaker is given a three-minute time limit.**

H. NEW BUSINESS

I. OLD BUSINESS

J. CITY ATTORNEY REPORT

K. ADJOURN

C. 1.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, AUGUST 20, 2025
2:30 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Wednesday, August 20, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Robin Sylvester, Jayme Knapp, and Bob Heales. Also present were City Administrator Lori Conway, Park Director TJ Graumann, Public Works Director Pat Wehner, Fire Chief Chip Lohmiller, Clerk/Treasurer Sharyl Murphy, and Echo Publishing Report Tom Fraki. There were six audience members.

1. CALL TO ORDER - Mayor Purfeerst called the meeting to order at 2:30 P.M.
2. NATIONAL LOON CENTER – Jon Mobeck and City Attorney Joe Langel reported on the collaboration of the two parties to finalize the required agreements between the National Loon Center and the City of Crosslake. Jackson Purfeerst asked for printed copies of the agreements. Attorney Langel stated the documents are 99.5% complete and that the agreements protect all parties. The City is not financially exposed in any way. MOTION 08SP2-01-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE GROUND LEASE, LEASE AND USE AGREEMENT, AND 2024 GENERAL FUND (CASH) GRANT AGREEMENT – CONSTRUCTION GRANT SUBJECT TO FINAL REVIEW AND APPROVAL BY CROSSLAKE CITY ATTORNEY. MOTION CARRIED WITH ALL AYES.
3. The City Council interviewed an applicant for Zoning Director position from 3:00 to 3:15.
4. MOTION 08SP2-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE CASH IN LIEU OF LAND IN THE AMOUNT OF \$6,000 FOR 4 NEW PARCELS IN THE CUNNINGHAM SUBDIVISION. MOTION CARRIED WITH ALL AYES.
5. 2025 ROAD IMPROVEMENT PROJECTS
 - a. MOTION 08SP2-03-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO DENY REQUEST FROM THOMAS AND JANELLA CASPER TO ADD DRIVEWAYS TO THEIR PROPERTIES ON HARBOR LANE. MOTION CARRIED WITH ALL AYES. Pat Wehner stated that he or Lori Conway would call the Caspers and relay the message.
 - b. MOTION 08SP2-04-25 WAS MADE BY BOB HEALES AND SECONDED BY ROBIN SYLVESTER TO CHANGE THE PROPOSED ASSESSMENT FOR THE 8 UNITS AT GOLF VIEW TOWN HOMES TO \$1,100 EACH. MOTION CARRIED WITH ALL AYES.
 - c. MOTION 08SP2-05-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE RESOLUTION NO. 25-22 FOR HEARING ON

PROPOSED ASSESSMENT FOR THE ROAD IMPROVEMENT PLAN – YEAR 2
(2025) IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

6. 2026 BUDGET DRAFT – Lori Conway reviewed the changes since the previous budget meeting. Jackson Purfeerst requested that the wage for Silver Sneaker Instructor remain at \$31 per class. Lori Conway reported that the insulation for City Hall and the Police Department was removed from the budget because the process was inconvenient and not a necessity. Ms. Conway stated that the small conference room could be insulated. Jackson Purfeerst stated that Police Chief Jake Maier was unable to attend today and had asked the Mayor to speak on his behalf to have his office, Sergeant's office, police conference room and soft interrogation room insulated. Lori Conway said she would get a quote for these areas. Pat Wehner suggested starting with the small conference room to see how it goes.

Sharyl Murphy reviewed each line item on the proposed Revenue Budget.

7. The City Council interviewed an applicant for Zoning Director position from 4:30 to 5:10.
8. The Mayor adjourned the meeting at 5:30 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

C-2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 8 2025
6:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 8, 2025 in City Hall. The following Council Members were present: Mayor Jackson Purfeerst, Jayme Knapp, Bob Heales, Sandy Farder, and Robin Sylvester. Also in attendance were Public Works Director Pat Wehner, City Clerk Char Nelson, Park & Recreation Director TJ Graumann, Police Sergeant Tony Marks, Fire Chief Chip Lohmiller, and City Engineer Phil Martin. City Attorney Jordan Soderlind, City Administrator Lori Conway, Police Administrative Assistant Jen LeBlanc, and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately eighteen audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. SHORT-TERM RENTAL APPEALS

1. Jen LeBlanc reported that the property at 12140 Anchor Point Road was operating as a Short-Term Rental but has not obtained a City-issued license. Owner, Tom Ruether, appealed the \$3,000 fine, by written letter. Mr. Ruether appeared before the Council and stated that he was unaware of the requirements to register as a Short-Term Rental and only rented his home a couple of times. He advertised on Facebook, not on Airbnb or VRBO. Once he received the letter of violation from the City, he immediately removed the ad from Facebook and plans to never rent again. The Council felt Mr. Ruether's misunderstanding and plan to never rent again to be genuine. MOTION 09R-02-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO HONOR THE APPEAL OF TOM RUETHER AND ISSUE NO FINE FOR PROPERTY LOCATED AT 12140 ANCHOR POINT RD. MOTION CARRIED WITH ALL AYES.
2. Jen LeBlanc reported that the property at 38325 County Road 3 had a failing septic system when the initial Life Safety inspection was done. Owner, Chad Dixon, was told he could not rent or obtain a license until the septic was compliant but he continued to rent throughout the summer. Ms. LeBlanc stated that he has just upgraded the system. Chad Dixon appeared before the Council and stated that he spoke with Chip Lohmiller during the Life Safety inspection but expected to receive a written notice of the violation from him. Mr. Dixon stated he thought his septic was compliant because the form had a check mark in the "compliant" box and was unsure of the status of his license because it said "pending" on the website. Mr. Dixon stated that he did not know he was in violation until he received the certified letter from the City in August. When asked by Councilmember Sylvester, Mr. Dixon stated that he rented the property approximately 20-30 times this summer. When asked by Chip Lohmiller how many bedrooms he advertised the property for, Mr. Dixon stated 5. Mr. Lohmiller stated that the septic was only large enough for 2 bedrooms until he got it upgraded. MOTION 09R-03-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO REDUCE THE FINE FOR

RENTING WITHOUT A LICENSE VIOLATION TO \$1,000 FOR PROPERTY AT 38325 COUNTY ROAD 3. MOTION CARRIED WITH ALL AYES.

3. Jen LeBlanc reported that the property at 37020 Staley Lane was being operated as a Short Term Rental and had no license. Jen stated that all contact information at the County for owner, Joshua Rose, was incorrect so all mail and attempts to communicate with Mr. Rose were returned to the City. Jen found an address for Mr. Rose's parents and that is how she finally was able to reach him. Joshua Rose appeared before the Council via Zoom and asked for the fine to be waived since he was not aware of the licensing requirements because he did not receive any communication from the City. Mr. Rose stated that Crow Wing County communicated through email so there was no need to update his mailing address with them. The Council agreed that it was Mr. Rose's obligation to keep his contact information current. MOTION 09R-04-25 WAS MADE BY BOB HEALES AND SECONDED BY ROBIN SYLVESTER TO REDUCE THE FINE FOR RENTING WITHOUT A LICENSE VIOLATION TO \$1,000 FOR PROPERTY AT 37020 STALEY LANE. MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM

1. Pat Netko of the Crosslakers reported that the Community Vision Event was held on August 21, 2025 and shared copies of the feedback from the attendants, including people's wants, needs and avoids.

D. CONSENT CALENDAR – MOTION 09R-05-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of August 11, 2025
2. August 2025 Budget Revenues
3. August 2025 Budget Expenditures
4. August 2025 Balance Sheet
5. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – August 2025
6. Fire Department Report – August 2025
7. Public Safety Commission Meeting Minutes of August 6, 2025
8. Parks & Recreation/Library Commission Minutes of June 25, 2025
9. Public Works Meeting Minutes of August 4, 2025
10. Planning & Zoning Commission Meeting Minutes of July 25, 2025
11. Waste Partners Recycling Report for July 2025
12. Approval of F.I.R.E. Invoice in the Amount of \$3,200
13. Bills for Approval in the Amount of \$122,030.40
14. Additional Bills for Approval in the Amount of \$16,389.40

MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Peter Graves, Chair of Park, Recreation & Library Commission, provided an update of Phase 1 Park Master Plan. Phase 1 consisted of extending the original 6 pickleball courts to accommodate 4 more playing areas. A separate parking lot was constructed on the

west end of the property. By working with the community at large, PAL and the Crosslake Pickleball Club were able to raise over \$75,000 from donors such as the Lions, various local businesses, several foundations, and a wide group of individual supporters of this community. On September 13 at 11am there will be a grand opening celebration at the Community Center.

2. Bella Montague of Cedar Creek Energy attended via Zoom and provided the Council with information on Solar Panel Systems Grant. Ms. Montague stated that the deadline for the solar grants is November 14 and they are awarded on a first come, first serve basis. Grants are available for up to \$150,000 with the State reimbursing 70% of cost and Federal reimbursing 30%. Jayme Knapp suggested that staff talk to area businesses that have installed solar panels for reviews. Because the City would be required to pay upfront and then be reimbursed, they agreed to continue to discuss the issue at the Budget Meeting on Wednesday.
3. MOTION 09R-06-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE RESOLUTION NO. 25-23 ACCEPTING DONATIONS FROM STEVE ROE MEMORIAL FUND IN THE AMOUNT OF \$610 FOR THE FIRE DEPARTMENT AND FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$720 FOR RJ KOOL GEAR EXTRACTOR. MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-07-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO ISSUE REQUEST FOR PROPOSALS FOR CLEANING SERVICES OF ALL CITY BUILDINGS. MOTION CARRIED WITH ALL AYES.
5. Jackson Purfeerst reported that he wanted to have an open conversation with the Council regarding the hours of operation at City Hall, stating that he was in favor of the building being open Monday through Friday 8:00am to 4:30pm. Councilmember Sylvester asked if Friday afternoons had been busy over the summer when staff had modified hours on Fridays. Staff replied that normally there were little to no customers on Friday afternoons. The Council agreed that it is important to have the building open, even if limited staff were available on Fridays. Lori Conway stated that each department head could make a schedule for their department. MOTION 09R-08-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO HAVE CITY HALL OPEN FIVE DAYS A WEEK, ALL DAY, AND TO ALLOW THE CITY ADMINISTRATOR TO FLEX STAFF SCHEDULES TO ENSURE THAT CONSTITUENTS HAVE SERVICES WHEN THEY COME TO CITY HALL. MOTION CARRIED 4-1 WITH PURFEERST OPPOSED.

The Council continued discussing the issue. MOTION 09R-08-25 WAS AMENDED BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO HAVE CITY HALL OPEN MONDAY THROUGH FRIDAY FROM 8AM TO 4:30PM AND TO ALLOW STAFF TO FLEX THEIR WORK SCHEDULE ON FRIDAYS SO THAT ONE PERSON FROM EACH DEPARTMENT WAS PRESENT. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 09R-09-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-24 APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-9 OF THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-10-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE ORDINANCE NO. 407 NAMING AN UNNAMED ROAD AS SUNUP TRAIL AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND PUBLISHING A SUMMARY OF ORDINANCE NO. 407 IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 09R-11-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO NOTIFY SIMONSON LUMBER THAT THEIR EXTENSION TO CONNECT TO MUNICIPAL SEWER HAS ENDED AND THAT PENALTY, TO BE DETERMINED BY CITY ATTORNEY, WILL APPLY IF CONNECTION IS NOT COMPLETED IN 2025. MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-12-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE PAY REQUEST NO. 3 FROM DECHANTAL EXCAVATING, LLC IN THE AMOUNT OF \$354,360.85 FOR HARBOR LANE. MOTION CARRIED WITH ALL AYES.
- c. MOTION 09R-13-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO ACCEPT WILDERNESS PARKWAY AS CITY ROAD, CONTINGENT ON COMPLETION OF 4 REQUIREMENTS MADE BY CITY ENGINEER IN MEMO DATED SEPTEMBER 5, 2025. MOTION CARRIED WITH ALL AYES.

2. PUBLIC SAFETY

- a. MOTION 09R-14-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-25 IN SUPPORT OF APPLYING FOR \$50,000 SOURCEWELL PUBLIC SAFETY IMPACT FUNDING FOR POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Derek White requested that the City snowplow does not block his road when maintaining Wilderness Parkway.

Kathy and Larry Allen submitted written request for Comprehensive Plan Future Road Maps to be changed so that proposed roads are removed from their property.

- I. NEW BUSINESS** – Mayor Purfeerst proposed an agenda layout and meeting etiquette guideline, including when items must be submitted to staff to be included in the council packet. MOTION 09R-15-25 WAS MADE BY BOB HEALES AND SECONDED BY ROBIN SYLVESTER TO APPROVE THE AGENDA LAYOUT AND MEETING ETIQUETTE AS OUTLINED IN MEMO FROM MAYOR DATED SEPTEMBER 8, 2025. MOTION CARRIED WITH ALL AYES.
- J. OLD BUSINESS** – None.
- K. CITY ATTORNEY REPORT** – None.
- L. ADJOURN** – There being no further business at 7:57 P.M., MOTION 09R-16-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO ADJOURN THE REGULAR MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson, City Clerk

C.3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 10, 2025
9:30 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Wednesday, September 10, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Robin Sylvester, Jayme Knapp, and Bob Heales. Sandy Farder was absent. Also present were City Administrator Lori Conway, Deputy Clerk/Treasurer Sharyl Murphy, City Clerk Char Nelson, Police Chief Jake Maier, Fire Chief Chip Lohmiller, and Park Director TJ Graumann.

Mayor Purfeerst called the meeting to order at 9:30 A.M.

Lori Conway reviewed the assumptions and changes to the proposed budget since the last meeting. Lori noted that the Library Volunteer budget was increased from \$200 to \$400. Jayme Knapp suggested increasing it to \$1,000 since there are approximately 25 volunteers. Lori Conway stated that she would make that change before the final version in December.

Ms. Conway reported that the County just released tax numbers: Crosslake's Total Market Value increased from \$2,411,132,500 to \$2,654,917,327 in 2025. Crosslake's 2025 Net Tax Capacity is \$30,367,468.

Regarding bonding for the road projects, Ms. Conway had to estimate how many residents would prepay their assessments.

Lori Conway reported that the proposed 2026 Budget expenditures totaled \$9,118,065 and revenues totaled \$8,304,624 leaving a difference of \$813,441. With the ability to spend down reserves, the proposed levy increase over last year is at 1.22 %. Because health and dental insurance rates will not be confirmed until October, and for other unexpected expenses, Lori asked the Council to consider adding \$100,000 (3.14%) to the preliminary levy with the goal of reducing it to 1.22% in December.

MOTION 09SP1-01-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-26 APPROVING PRELIMINARY 2025 TAX LEVY COLLECTIBLE IN 2026 WITH A TOTAL OF \$5,385,037 (3.14%). MOTION CARRIED WITH ALL AYES.

MOTION 09SP1-02-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY ROBIN SYLVESTER TO ADJOURN THE SPECIAL MEETING AT 10:08 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.
4.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 15, 2025
11:15 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Monday, September 15, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Robin Sylvester, and Jayme Knapp. Sandy Farder and Bob Heales were absent. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Fire Chief Chip Lohmiller, and Deputy Clerk/Treasurer Sharyl Murphy.

1. Mayor Purfeerst called the meeting to order at 11:15 A.M.
2. MOTION 09SP2-01-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE RESOLUTION NO. 25-27 ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. MOTION CARRIED WITH ALL AYES.
3. MOTION 09SP2-02-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO APPROVE RESOLUTION NO. 25-28 IN SUPPORT OF APPLYING FOR \$50,000 SOURCEWELL LOCAL GOVERNMENT IMPACT FUNDING. MOTION CARRIED WITH ALL AYES.
4. MOTION 09SP2-03-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE THE AUTOMATIC AID AGREEMENT WITH MISSION FIRE DEPARTMENT FOR THE ADNEY LAKE AREA. MOTION CARRIED WITH ALL AYES.
5. MOTION 09SP2-04-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO SET THE TRUTH IN TAXATION PUBLIC HEARING FOR MONDAY, DECEMBER 8, 2025 AT 6:00 P.M. MOTION CARRIED WITH ALL AYES.
6. MOTION 09SP2-05-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO ADJOURN THE SPECIAL MEETING AT 11:19 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.5.

**PUBLIC HEARING
YEAR 2 ROAD IMPROVEMENT PROJECTS
FINAL ASSESSMENT HEARING
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 24, 2025
6:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Wednesday, September 24, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Bob Heales, Jayme Knapp, and Robin Sylvester. Also present were City Administrator Lori Conway, Deputy Clerk/Treasurer Sharyl Murphy, City Clerk Char Nelson, Public Works Director Pat Wehner, and City Engineer Phil Martin. There were approximately twenty-five people in the audience and on Zoom.

Jackson Purfeerst called the meeting to order at 6:00 P.M. and turned the meeting over to City Engineer Phil Martin. Phil Martin provided the Year 2 (2025) Road Improvements Public Hearing Information Packet.

Phil Martin gave a presentation of the project including the background, improvement/scope/cost, improvements assessment, market value benefit, and market value benefit assessment. Costs increased approximately 10% over last year. Approximately 319 parcels were being assessed in the amount of approximately \$711,395. Mr. Martin stated that property owners can appeal the Council's decision to assess for the project, but a written objection signed by the affected property owner must be filed with the municipal clerk prior to this hearing or presented to the presiding officer at the hearing.

Mayor Purfeerst thanked the City Engineer and the Public Works Commission for their work and dedication on putting together the proposed assessments. Mr. Purfeerst stated that the Council understands that no one wants to pay assessments, but they lessen the levy overall and noted that the City used the low-end of the market benefit ranges to determine the amount.

Mayor Purfeerst read three letters into the minutes from 1) Jerry Moynagh of Timberlane Homeowners Association asking that three common lots in the association have reduced assessments; 2) The Lake Foundation asking the assessment be waived since they are a charitable organization and the Charter School is located on the land; and 3) Jeremy & Jennifer Heinecke of 11832 Harbor Lane asking that the two assessments they received for the two parcels they own be reduced to one assessment because the property is used as one lot.

Patty Norgaard of 37104 Bunkhouse Road reminded the Council that promises were made by the previous Council that no assessments would be charged to the property owners in the Old Log Landing area due to the damage caused by the detoured traffic in 2023 during the sewer extension project. Jackson Purfeerst stated that staff could not find any motion that was made or any official action to support waiving the assessment fees. Patty Norgaard stated that some consideration should be given due to the inconvenience as well. City Engineer Phil Martin stated that the roads in that area were on the edge of needing repair in 2022 before the sewer extension project began.

Stacie Wannarka of 14305 Daggett Pine Road reported that her family paid a \$2,000 assessment last year for Daggett Pine Road and was assessed this year in the amount of \$3,850 for Tall Timbers Trail. Ms. Wannarka stated this was not fair and that changes were made in how the calculations were done. Phil Martin stated that the property fronts both roads. Ms. Wannarka stated that their bylaws do not allow them to split the lot. MOTION 09SP3-01-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO REDUCE THE ASSESSMENT FOR PARCEL ID# 14090576 FROM \$3,850 TO \$2,200 SO THAT THE CALCULATION IS DETERMINED THE SAME AS LAST YEAR. MOTION CARRIED WITH ALL AYES.

Aaron Herzog of 14083 Tall Timbers Trail stated that he disagrees with the assessment because the work was sloppy and they split a seam in his driveway. Mr. Herzog presented the Mayor with an Appeal Letter.

Nancy Arntson of Blaine stated that she owns empty lots on Tall Timbers Trail and Lumberjack Lane and asked that the assessment be lowered because the lots were not developed. Phil Martin stated that the lots could be developed at any time and would benefit from an improved road. Ms. Arntson stated that it is unfair that they are paying for damage caused by the detour.

Carol Ottoson of 37116 Lumberjack Lane brought three letters from neighbors with her and stated that all of them, including her, have issues with the damage that the detour caused to the roads and that they have to pay for it. Ms. Ottoson turned the letters in to the Mayor for appeals.

Corey Palmer of 37184 Lumberjack Lane stated that everyone has submitted valid points so far and the heavy traffic volume during the detour was the cause for most of the damage to the road.

Robin Sylvester, Liaison to the Public Works Commission, stated that the commission determined that the sealcoat was necessary maintenance and did not consider its condition to be caused by the detour.

Mike Stone of 35878 County Road 3 asked if Swann Drive and Pioneer Drive were built to higher standards since they are in the commercial district.

John Lindell of 11925 Harbor Lane had a question about his assessment because he gave an easement to the City.

David Fuhs of 11820 Harbor Lane stated that the project was well done and that the path is fantastic but questioned why his neighbors, the Heinecke's, received two assessments instead of one.

Chuck Carmichael stated that he was there to represent the Timberlane Homeowners Association.

Kathe Lemmerman of 36628 Harbor Trail stated that Harbor Trail is half in Crosslake and half in Ideal Township. Technically, Ms. Lemmerman could get to her property from Ideal Township

and not have to use Harbor Lane in Crosslake and she did not think she should have to pay an assessment.

The Council closed public comments and took no further action on requests made by the audience. The Council revisited the three letters that were read at the beginning of the meeting. MOTION 09SP3-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO MAKE NO CHANGES TO THE REQUESTS FROM TIMBERLANE HOMEOWNER'S ASSOCIATION, OTHER THAN WHAT THE CITY ENGINEER PROPOSED TO BE CHANGED IN AN EMAIL BEFORE THE MEETING, FROM THE LAKE FOUNDATION, AND FROM JEREMY & JENNIFER HEINECKE.

MOTION 09SP3-03-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-29 ADOPTING ASSESSMENT FOR YEAR 2 ROAD IMPROVEMENT PROJECTS. MOTION CARRIED WITH ALL AYES.

There being no further business at 7:26 P.M., MOTION 09SP3-04-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
6.

**SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, OCTOBER 3, 2025
9:00 A.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Friday, October 3, 2025. The following Council Members were present: Deputy Mayor Sandy Farder, Bob Heales, and Jayme Knapp. Robin Sylvester attended via Zoom from 25 Misty Cove, Miramar, FL 32550. Mayor Jackson Purfeerst was absent. Also present were City Administrator Lori Conway, Park Director TJ Graumann, City Clerk Char Nelson, and Public Works Director Pat Wehner. There were five people in the audience.

Sandy Farder called the meeting to order at 9:00 A.M.

Lori Conway gave a brief recap of status of insurance benefits. Sandy Farder invited Keegan Johnson to present his insurance plan. Mr. Johnson declined and asked that he be allowed to speak to the Council after the other presentation.

Al Roth of AT Group addressed the Council and stated that AT Group only works in the public sector and has approximately 200 groups in Minnesota. Mr. Roth prefers to speak directly to employees through meetings or phone calls and wants employees to know what they are paying for and what kind of coverage they have. Mr. Roth stated that when he first met with staff, he found out that Cobra was not being managed as law requires and warned that this could cost the City thousands of dollars if challenged in court. Part of Mr. Roth's proposal is to have a third party manage all of the Cobra paperwork for \$35 per month. Mr. Roth stated that his firm keeps up with state laws such as employees being allowed to stay on health care plans indefinitely if they are PERA eligible. Mr. Roth stated that PMLA becomes mandatory 1/1/26 and companies are starting to close open enrollment for 2026. If the City does not work with a private firm, they will automatically have to run the program through DEED. Mr. Roth stated that most of the companies that offer this service provide the service in other states. Mr. Roth provided optional insurance coverage for cancer and accidents, which employees have asked for and would be paid for by employees.

Keegan Johnson announced that HVJ Insurance Agency is merging with Benefit Innovations to provide a full spectrum of optional benefits to its clients. Mr. Johnson stated that regarding Cobra management, they have let cities dictate to them how they wanted it handled and Crosslake never asked them to administer that. They could administer Cobra for 2% of the premium. Mr. Johnson stated that brokers have access to the same options so he could offer everything that AT Group offers.

Robin Sylvester stated that she was concerned because there was no clear information on Cobra administration and PMLA administration from Keegan, other than they could offer it. Keegan stated that they did not have the data or time to gather the necessary information. Sandy Farder stated that Al Roth had the same limitations and she would like to compare what they did have information for.

Al Roth stated that some insurance rates are available and Keegan argued they were not. Keegan stated that he and Harlan were local and that if AT Group has a product, they can get it for us too.

MOTION 10SP1-01-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO CONTINUE TO WORK WITH HVJ INSURANCE AGENCY FOR BENEFIT COVERAGE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 10SP1-02-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO ACCEPT RESIGNATION OF RILEY JORDAN EFFECTIVE 10/9/2025. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Lori Conway reported that several candidates were interviewed last month for the Heavy Equipment/Sewer Operator position and stated that the Council could hire one from that group or interview more candidates. Pat Wehner stated that he was in favor of hiring a person that was previously interviewed and had good experience. MOTION 10SP1-03-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO HIRE JONAH SMITH AS HEAVY EQUIPMENT/SEWER OPERATOR AT STEP 3 OF THE UNION SCALE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

There being no further business at 10:00 A.M., MOTION 10SP1-04-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

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10/06/25 10:07 AM

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City of Crosslake
Budget - Revenues
SEPTEMBER

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
101 GENERAL FUND					
R 101-31000 General Property Taxes	\$3,944,635.00	\$0.00	\$2,372,053.29	\$1,572,581.71	60.13%
R 101-31800 Other Taxes	\$0.00	\$0.00	\$1,511.89	-\$1,511.89	0.00%
R 101-31900 Penalties and Interest DelTax	\$1,500.00	\$0.00	\$1,161.78	\$338.22	77.45%
R 101-32110 Liquor License - All	\$21,250.00	\$0.00	\$26,373.36	-\$5,123.36	124.11%
R 101-32180 Other Licenses/Permits	\$500.00	\$0.00	\$650.00	-\$150.00	130.00%
R 101-32200 STR Fees/Fines	\$127,500.00	\$15,247.00	\$93,977.50	\$33,522.50	73.71%
R 101-33400 State Grants and Aids	\$92,350.00	\$0.00	\$22,371.00	\$69,979.00	24.22%
R 101-33402 Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-33416 Police Training Reimbursement	\$6,000.00	\$0.00	\$5,966.58	\$33.42	99.44%
R 101-33417 Police State Aid	\$55,000.00	\$0.00	\$0.00	\$55,000.00	0.00%
R 101-33419 Fire Training Reimbursement	\$13,000.00	\$0.00	\$28,342.54	-\$15,342.54	218.02%
R 101-33423 Insurance Claim Reimbursement	\$0.00	\$0.00	\$589,696.01	-\$589,696.01	0.00%
R 101-34000 Charges for Services	\$275.00	\$0.00	\$42.00	\$233.00	15.27%
R 101-34010 Maps/Zoning/Ordinance/Pubs	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 101-34103 Zoning Permits	\$65,000.00	\$5,485.00	\$62,020.00	\$2,980.00	95.42%
R 101-34104 Plat Check Fee/Subdivision Fee	\$11,000.00	\$0.00	\$14,105.00	-\$3,105.00	128.23%
R 101-34105 Variances and CUPS/IUPS	\$12,500.00	\$1,500.00	\$4,500.00	\$8,000.00	36.00%
R 101-34106 Sign Permits	\$500.00	\$0.00	\$400.00	\$100.00	80.00%
R 101-34107 Assessment Search Fees	\$2,000.00	\$225.00	\$1,215.00	\$785.00	60.75%
R 101-34108 Zoning Misc/Penalties	\$1,500.00	\$300.00	\$16,524.60	-\$15,024.60	1101.64%
R 101-34112 Septic Permits	\$17,000.00	\$1,170.00	\$21,360.00	-\$4,360.00	125.65%
R 101-34201 Fire Department Donations	\$5,200.00	\$5,672.74	\$70,196.90	-\$64,996.90	1349.94%
R 101-34202 Fire Contract Services	\$55,000.00	\$0.00	\$71,612.90	-\$16,612.90	130.21%
R 101-34210 Police Contracts	\$68,000.00	\$0.00	\$58,673.09	\$9,326.91	86.28%
R 101-34211 Police Donations	\$0.00	\$0.00	\$27,000.00	-\$27,000.00	0.00%
R 101-34213 Police Receipts	\$3,000.00	\$147.99	\$2,510.05	\$489.95	83.67%
R 101-34300 E911 Signs	\$1,500.00	\$150.00	\$3,950.00	-\$2,450.00	263.33%
R 101-34700 Park & Rec Donation	\$1,000.00	\$0.00	\$1,225.00	-\$225.00	122.50%
R 101-34711 Taxable Merchandise/Rentals	\$0.00	\$0.00	\$113.00	-\$113.00	0.00%
R 101-34740 Park Concessions	\$0.00	\$0.00	\$30.00	-\$30.00	0.00%
R 101-34741 Concessions - All Depts	\$500.00	\$0.00	\$9.00	\$491.00	1.80%
R 101-34750 CCC/Park User Fee	\$3,000.00	\$1,416.00	\$3,437.00	-\$437.00	114.57%
R 101-34751 Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$120.00	\$180.00	40.00%
R 101-34760 Library Cards	\$600.00	\$114.00	\$1,095.00	-\$495.00	182.50%
R 101-34761 Library Donations	\$300.00	\$1,248.01	\$3,263.01	-\$2,963.01	1087.67%
R 101-34762 Library Copies	\$275.00	\$95.00	\$569.75	-\$294.75	207.18%
R 101-34763 Library Events	\$4,000.00	\$1,191.30	\$7,100.20	-\$3,100.20	177.51%
R 101-34764 Library Miscellaneous	\$0.00	\$0.00	\$15.00	-\$15.00	0.00%
R 101-34768 PAL Foundation - Library	\$200.00	\$51.49	\$1,233.70	-\$1,033.70	616.85%
R 101-34769 PAL Foundation - Park	\$73,000.00	\$2,326.21	\$76,406.39	-\$3,406.39	104.67%
R 101-34770 Silver Sneakers	\$16,600.00	\$2,124.50	\$15,892.50	\$707.50	95.74%
R 101-34790 Park Dedication Fees	\$40,000.00	\$0.00	\$22,500.00	\$17,500.00	56.25%
R 101-34800 Park & Rec Activity Fees	\$3,000.00	\$0.00	\$1,408.00	\$1,592.00	46.93%
R 101-34801 Park&Rec Taxable Activity Fees	\$29,500.00	\$3,295.75	\$14,583.74	\$14,916.26	49.44%
R 101-34802 Softball/Baseball Fees	\$0.00	\$0.00	\$1,115.00	-\$1,115.00	0.00%
R 101-34803 Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$10,623.08	-\$9,623.08	1062.31%
R 101-34806 Weight Room Fees	\$0.00	\$0.00	\$21,531.67	-\$21,531.67	0.00%
R 101-34807 Volleyball Fees	\$0.00	\$0.00	\$509.00	-\$509.00	0.00%
R 101-34810 Pickle Ball Fees	\$15,000.00	\$539.00	\$25,166.04	-\$10,166.04	167.77%
R 101-34940 Cemetery Lots	\$6,000.00	\$0.00	\$3,700.00	\$2,300.00	61.67%
R 101-34941 Cemetery Openings	\$4,000.00	\$150.00	\$3,250.00	\$750.00	81.25%
R 101-34942 Cemetery Other	\$450.00	\$50.00	\$850.00	-\$400.00	188.89%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
R 101-34950 Public Works Revenue	\$3,000.00	\$839.39	\$1,940.40	\$1,059.60	64.68%
R 101-34952 County Joint Facility Payments	\$35,000.00	\$0.00	\$26,436.72	\$8,563.28	75.53%
R 101-34953 Recycling Revenues	\$500.00	\$1,570.40	\$1,920.29	-\$1,420.29	384.06%
R 101-35100 Court Fines - Police	\$10,000.00	\$2,651.41	\$15,839.82	-\$5,839.82	158.40%
R 101-35103 Library Fines	\$300.00	\$0.00	\$140.00	\$160.00	46.67%
R 101-35105 Restitution Receipts	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-36200 Miscellaneous Revenues	\$6,000.00	\$1,244.80	\$10,981.18	-\$4,981.18	183.02%
R 101-36201 Misc Reimbursements	\$0.00	\$241.14	\$2,993.82	-\$2,993.82	0.00%
R 101-36202 LIBRARY GRANTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
R 101-36210 Interest Earnings	\$180,000.00	\$15,414.61	\$136,565.53	\$43,434.47	75.87%
R 101-36256 Sp Assess P - Other	\$9,563.00	\$0.00	\$1,969.89	\$7,593.11	20.60%
R 101-36257 Sp Assess I - Other	\$5,469.00	\$0.00	\$748.53	\$4,720.47	13.69%
R 101-39300 Proceeds-Gen Long-term Debt	\$1,982,963.00	\$0.00	\$0.00	\$1,982,963.00	0.00%
101 GENERAL FUND	\$6,941,680.00	\$64,460.74	\$3,911,495.75	\$3,030,184.25	
301 DEBT SERVICE FUND					
R 301-31308 2006 Series B Levy	\$0.00	\$0.00	\$3.23	-\$3.23	0.00%
R 301-31311 2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$16.78	-\$16.78	0.00%
R 301-31313 2018 ROADS-EST BOND LEVY	\$101,175.00	\$0.00	\$60,811.52	\$40,363.48	60.11%
R 301-31317 2019A City Hall/Police	\$309,415.00	\$0.00	\$186,172.51	\$123,242.49	60.17%
R 301-31318 2021 GO Equip Cert Series 2021	\$141,750.00	\$0.00	\$85,295.62	\$56,454.38	60.17%
R 301-31319 2022A Fire Truck	\$126,083.00	\$0.00	\$75,876.94	\$50,206.06	60.18%
R 301-31320 2022A Road Projects	\$40,993.00	\$0.00	\$24,686.01	\$16,306.99	60.22%
R 301-31322 2025 Road Project Bonds	\$128,500.00	\$5,500.00	\$79,458.65	\$49,041.35	61.84%
R 301-31900 Penalties and Interest DelTax	\$0.00	\$0.00	\$64.74	-\$64.74	0.00%
R 301-36100 Sp Assess Prin Daggett Pine	\$0.00	\$0.00	\$3,869.05	-\$3,869.05	0.00%
R 301-36101 Sp Assess Int Daggett Pine	\$0.00	\$0.00	\$2,136.68	-\$2,136.68	0.00%
R 301-36121 Sp Assess Prin 2022 Roads	\$11,343.00	\$0.00	\$6,385.05	\$4,957.95	56.29%
R 301-36122 Sp Assess Int 2022 Roads	\$10,056.00	\$0.00	\$5,754.31	\$4,301.69	57.22%
R 301-36123 Sp Assess Prin Daggett Bay Rd	\$1,471.00	\$0.00	\$805.24	\$665.76	54.74%
R 301-36124 Sp Assess Int Daggett Bay Rd	\$319.00	\$0.00	\$153.30	\$165.70	48.06%
301 DEBT SERVICE FUND	\$871,105.00	\$5,500.00	\$531,489.63	\$339,615.37	
405 TAX INCREMENT FINANCE PROJECTS					
R 405-31056 Tax Increment 1-9 C&J Develop	\$12,362.00	\$13,120.68	\$20,557.91	-\$8,195.91	166.30%
405 TAX INCREMENT FINANCE PROJECTS	\$12,362.00	\$13,120.68	\$20,557.91	-\$8,195.91	
502 ECONOMIC DEVELOPMENT FUND					
R 502-31000 General Property Taxes	\$18,100.00	\$0.00	\$10,961.85	\$7,138.15	60.56%
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$10,961.85	\$7,138.15	
601 SEWER OPERATING FUND					
R 601-31000 General Property Taxes	\$161,761.00	\$0.00	\$97,920.34	\$63,840.66	60.53%
R 601-34410 Unallocated Reserves	\$0.00	\$667.40	-\$614.23	\$614.23	0.00%
R 601-36104 Penalty & Interest	\$1,500.00	\$322.40	\$4,909.24	-\$3,409.24	327.28%
R 601-36200 Miscellaneous Revenues	\$1,500.00	\$0.00	\$2,409.26	-\$909.26	160.62%
R 601-37200 User Fee	\$430,000.00	\$38,003.55	\$349,729.13	\$80,270.87	81.33%
R 601-37250 Sewer Connection Payments	\$45,000.00	\$0.00	\$22,060.00	\$22,940.00	49.02%
601 SEWER OPERATING FUND	\$639,761.00	\$38,993.35	\$476,413.74	\$163,347.26	
651 SEWER RESTRICTED SINKING FUND					
R 651-31306 2003 Disposal System Levy	\$0.00	\$0.00	\$229.80	-\$229.80	0.00%
R 651-31312 2017 GO Sewer Rev Imp Bonds	\$118,865.00	\$0.00	\$71,491.21	\$47,373.79	60.14%
R 651-31321 2022A Sewer Bonds	\$136,102.00	\$0.00	\$81,928.67	\$54,173.33	60.20%
R 651-36104 Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 651-36210 Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
651 SEWER RESTRICTED SINKING FUND	\$256,967.00	\$0.00	\$153,649.68	\$103,317.32	
	\$8,739,975.00	\$122,074.77	\$5,104,568.56	\$3,635,406.44	

City of Crosslake
Expenditures-All Depts.

SEPTEMBER

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
101 GENERAL FUND					
41110 Council					
E 101-41110-099 Mayor and City Council	\$42,300.00	\$3,130.00	\$25,690.00	\$16,610.00	60.73%
E 101-41110-122 FICA	\$3,236.00	\$239.47	\$1,965.51	\$1,270.49	60.74%
E 101-41110-124 FMLA	\$620.00	\$0.00	\$0.00	\$620.00	0.00%
E 101-41110-151 Workers Comp Insurance	\$89.00	\$0.00	\$73.00	\$16.00	82.02%
E 101-41110-200 Office Supplies	\$500.00	\$0.00	\$201.85	\$298.15	40.37%
E 101-41110-208 Instruction Fees	\$2,000.00	\$0.00	\$1,724.48	\$275.52	86.22%
E 101-41110-321 Communications-Cellular	\$1,376.00	\$49.93	\$424.75	\$951.25	30.87%
E 101-41110-331 Travel Expenses	\$1,500.00	\$0.00	\$1,210.74	\$289.26	80.72%
E 101-41110-360 Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41110-430 Miscellaneous	\$500.00	\$0.00	\$34.60	\$465.40	6.92%
E 101-41110-433 Dues/Contracts/Subscription	\$1,174.00	\$72.50	\$677.50	\$496.50	57.71%
41110 Council	\$53,445.00	\$3,491.90	\$32,002.43	\$21,442.57	
41400 Administration					
E 101-41400-100 Wages - Dept Heads	\$129,168.00	\$9,936.00	\$93,510.45	\$35,657.55	72.39%
E 101-41400-109 City Clerk/Admin Asst	\$96,200.00	\$7,468.66	\$73,153.04	\$23,046.96	76.04%
E 101-41400-116 Treasurer/Deputy Clerk	\$82,264.00	\$6,174.00	\$58,638.00	\$23,626.00	71.28%
E 101-41400-121 PERA	\$23,072.00	\$1,768.40	\$16,731.42	\$6,340.58	72.52%
E 101-41400-122 FICA	\$23,534.00	\$1,546.43	\$14,530.64	\$9,003.36	61.74%
E 101-41400-124 FMLA	\$5,230.00	\$0.00	\$0.00	\$5,230.00	0.00%
E 101-41400-131 Employer Paid Health	\$31,113.00	\$2,672.44	\$24,131.66	\$6,981.34	77.56%
E 101-41400-132 Employer Paid Disability	\$567.00	\$40.94	\$368.46	\$198.54	64.98%
E 101-41400-133 Employer Paid Dental	\$1,527.00	\$159.56	\$1,447.24	\$79.76	94.78%
E 101-41400-134 Employer Paid Life	\$336.00	\$27.96	\$251.64	\$84.36	74.89%
E 101-41400-151 Workers Comp Insurance	\$1,276.00	\$0.00	\$1,357.00	-\$81.00	106.35%
E 101-41400-152 Health Savings Account Cont	\$9,600.00	\$0.00	\$9,075.00	\$525.00	94.53%
E 101-41400-200 Office Supplies	\$3,200.00	\$99.02	\$2,337.04	\$862.96	73.03%
E 101-41400-208 Instruction Fees	\$5,000.00	\$0.00	\$620.00	\$4,380.00	12.40%
E 101-41400-210 Operating Supplies	\$1,000.00	\$25.00	\$259.99	\$740.01	26.00%
E 101-41400-220 Repair/Maint Supply - Equip	\$3,864.00	\$2,223.33	\$6,222.47	-\$2,358.47	161.04%
E 101-41400-320 Communications	\$3,000.00	\$260.62	\$2,065.72	\$934.28	68.86%
E 101-41400-322 Postage	\$750.00	\$0.00	\$488.88	\$261.12	65.18%
E 101-41400-331 Travel Expenses	\$1,000.00	\$179.20	\$2,121.71	-\$1,121.71	212.17%
E 101-41400-340 Advertising	\$0.00	\$0.00	\$496.08	-\$496.08	0.00%
E 101-41400-351 Legal Notices Publishing	\$750.00	\$0.00	\$731.09	\$18.91	97.48%
E 101-41400-413 Office Equipment Rental/Re	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41400-430 Miscellaneous	\$500.00	\$0.00	\$26.56	\$473.44	5.31%
E 101-41400-433 Dues/Contracts/Subscription	\$2,430.00	\$304.50	\$4,090.94	-\$1,660.94	168.35%
E 101-41400-443 Sales Tax	\$100.00	\$0.00	\$1.00	\$99.00	1.00%
E 101-41400-500 Capital Outlay -	\$5,692.00	\$0.00	\$5,676.73	\$15.27	99.73%
E 101-41400-600 Principal	\$743.00	\$198.12	\$1,062.99	-\$319.99	143.07%
E 101-41400-610 Interest	\$3.00	\$39.88	\$124.37	-\$121.37	4145.67%
41400 Administration	\$432,669.00	\$33,124.06	\$319,520.12	\$113,148.88	
41410 Elections					
E 101-41410-107 Fire Calls or Services	\$0.00	\$0.00	\$1,623.75	-\$1,623.75	0.00%
E 101-41410-430 Miscellaneous	\$0.00	\$0.00	\$395.60	-\$395.60	0.00%
41410 Elections	\$0.00	\$0.00	\$2,019.35	-\$2,019.35	
41600 Audit/Legal Services					
E 101-41600-301 Auditing and Acct g Services	\$42,000.00	\$0.00	\$45,111.81	-\$3,111.81	107.41%
E 101-41600-304 Legal Fees (Civil)	\$7,000.00	\$1,508.00	\$14,855.36	-\$7,855.36	212.22%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-41600-307 Legal Fees (Labor)	\$25,000.00	\$1,008.00	\$21,678.81	\$3,321.19	86.72%
41600 Audit/Legal Services	\$74,000.00	\$2,516.00	\$81,645.98	-\$7,645.98	
41910 Planning and Zoning					
E 101-41910-100 Wages - Dept Heads	\$88,691.00	\$1,705.60	\$48,662.68	\$40,028.32	54.87%
E 101-41910-102 Admin Asst	\$0.00	\$0.00	\$4,602.75	-\$4,602.75	0.00%
E 101-41910-105 Part-time or Intern Wages	\$10,400.00	\$0.00	\$0.00	\$10,400.00	0.00%
E 101-41910-115 Admin Asst or Program Fac	\$79,098.00	\$6,769.30	\$61,651.20	\$17,446.80	77.94%
E 101-41910-121 PERA	\$12,584.00	\$906.37	\$13,442.10	-\$858.10	106.82%
E 101-41910-122 FICA	\$13,631.00	\$857.97	\$8,142.59	\$5,488.41	59.74%
E 101-41910-124 FMLA	\$3,029.00	\$0.00	\$0.00	\$3,029.00	0.00%
E 101-41910-131 Employer Paid Health	\$44,950.00	\$4,099.61	\$19,233.46	\$25,716.54	42.79%
E 101-41910-132 Employer Paid Disability	\$297.00	\$29.98	\$190.42	\$106.58	64.11%
E 101-41910-133 Employer Paid Dental	\$2,171.00	\$258.03	\$1,524.78	\$646.22	70.23%
E 101-41910-134 Employer Paid Life	\$224.00	\$24.70	\$138.42	\$85.58	61.79%
E 101-41910-151 Workers Comp Insurance	\$878.00	\$0.00	\$988.00	-\$110.00	112.53%
E 101-41910-152 Health Savings Account Cont	\$12,800.00	\$2,087.60	\$15,119.40	-\$2,319.40	118.12%
E 101-41910-200 Office Supplies	\$2,200.00	\$93.97	\$1,768.79	\$431.21	80.40%
E 101-41910-208 Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41910-210 Operating Supplies	\$750.00	\$20.00	\$54.99	\$695.01	7.33%
E 101-41910-212 Motor Fuels	\$500.00	\$0.00	\$141.96	\$358.04	28.39%
E 101-41910-220 Repair/Maint Supply - Equip	\$5,000.00	\$478.33	\$4,412.11	\$587.89	88.24%
E 101-41910-258 Uniform - Department Head	\$600.00	\$0.00	\$63.89	\$536.11	10.65%
E 101-41910-259 Uniform - Staff	\$500.00	\$0.00	\$498.97	\$1.03	99.79%
E 101-41910-303 Engineering Fees	\$1,500.00	\$0.00	\$6,375.00	-\$4,875.00	425.00%
E 101-41910-304 Legal Fees (Civil)	\$6,000.00	\$3,269.70	\$9,124.24	-\$3,124.24	152.07%
E 101-41910-320 Communications	\$2,600.00	\$210.68	\$1,666.25	\$933.75	64.09%
E 101-41910-321 Communications-Cellular	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-322 Postage	\$650.00	\$0.00	\$488.89	\$161.11	75.21%
E 101-41910-331 Travel Expenses	\$1,000.00	\$0.00	\$313.10	\$686.90	31.31%
E 101-41910-332 Travel Expense- P&Z Comm	\$4,000.00	\$0.00	\$2,560.00	\$1,440.00	64.00%
E 101-41910-340 Advertising	\$150.00	\$0.00	\$2,303.64	-\$2,153.64	1535.76%
E 101-41910-351 Legal Notices Publishing	\$1,600.00	\$31.96	\$569.94	\$1,030.06	35.62%
E 101-41910-352 Filing Fees	\$900.00	\$92.00	\$1,095.73	-\$195.73	121.75%
E 101-41910-360 Insurance	\$5,391.00	\$0.00	\$4,870.00	\$521.00	90.34%
E 101-41910-387 Septic Inspections/Design	\$8,000.00	\$2,855.00	\$7,145.00	\$855.00	89.31%
E 101-41910-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-430 Miscellaneous	\$500.00	\$0.00	\$89.28	\$410.72	17.86%
E 101-41910-433 Dues/Contracts/Subscription	\$2,560.00	\$1,507.62	\$3,172.48	-\$612.48	123.93%
E 101-41910-443 Sales Tax	\$20.00	\$0.00	\$2.00	\$18.00	10.00%
E 101-41910-452 Refund	\$500.00	\$275.00	\$1,800.00	-\$1,300.00	360.00%
E 101-41910-470 Consultant Fees	\$4,000.00	\$0.00	\$1,375.00	\$2,625.00	34.38%
E 101-41910-500 Capital Outlay -	\$4,879.00	\$0.00	\$3,978.31	\$900.69	81.54%
E 101-41910-600 Principal	\$743.00	\$198.12	\$1,062.99	-\$319.99	143.07%
E 101-41910-610 Interest	\$3.00	\$39.88	\$124.37	-\$121.37	4145.67%
41910 Planning and Zoning	\$326,299.00	\$25,811.42	\$228,752.73	\$97,546.27	
41940 General Government					
E 101-41940-199 Employee Recognition	\$4,000.00	\$249.43	\$720.26	\$3,279.74	18.01%
E 101-41940-210 Operating Supplies	\$2,500.00	\$317.73	\$2,626.61	-\$126.61	105.06%
E 101-41940-220 Repair/Maint Supply - Equip	\$500.00	\$44.39	\$44.39	\$455.61	8.88%
E 101-41940-223 Bldg Repair Suppl/Maintena	\$10,500.00	\$1,035.16	\$620,238.16	-\$609,738.16	5907.03%
E 101-41940-316 Security Monitoring	\$1,650.00	\$0.00	\$1,607.64	\$42.36	97.43%
E 101-41940-320 Communications	\$1,000.00	\$87.28	\$698.78	\$301.22	69.88%
E 101-41940-335 Background Checks	\$0.00	\$0.00	\$99.75	-\$99.75	0.00%
E 101-41940-336 Short Term Rental	\$40,750.00	\$289.33	\$38,935.15	\$1,814.85	95.55%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-41940-351 Legal Notices Publishing	\$600.00	\$38.08	\$303.03	\$296.97	50.51%
E 101-41940-354 Ordinance Codification	\$5,000.00	\$0.00	\$485.50	\$4,514.50	9.71%
E 101-41940-360 Insurance	\$26,275.00	\$0.00	\$23,992.83	\$2,282.17	91.31%
E 101-41940-381 Electric Utilities	\$11,000.00	\$1,498.00	\$8,923.00	\$2,077.00	81.12%
E 101-41940-383 Gas Utilities	\$4,500.00	\$57.97	\$1,544.81	\$2,955.19	34.33%
E 101-41940-384 Refuse/Garbage Disposal	\$850.00	\$73.84	\$586.56	\$263.44	69.01%
E 101-41940-385 Sewer Utility	\$780.00	\$65.00	\$520.00	\$260.00	66.67%
E 101-41940-389 Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41940-405 Cleaning Services	\$13,000.00	\$600.00	\$5,500.00	\$7,500.00	42.31%
E 101-41940-430 Miscellaneous	\$2,000.00	\$10.00	\$1,508.10	\$491.90	75.41%
E 101-41940-433 Dues/Contracts/Subscription	\$9,400.00	\$1,352.48	\$8,069.91	\$1,330.09	85.85%
E 101-41940-438 Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
E 101-41940-442 Safety Prog/Equipment	\$15,453.00	\$0.00	\$11,633.02	\$3,819.98	75.28%
E 101-41940-443 Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
E 101-41940-446 Animal Control	\$0.00	\$0.00	\$31.16	-\$31.16	0.00%
E 101-41940-449 Cobra Payments	\$0.00	\$168.31	-\$87.01	\$87.01	0.00%
E 101-41940-452 Refund	\$0.00	\$0.00	\$1,125.00	-\$1,125.00	0.00%
E 101-41940-456 Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
E 101-41940-490 Donations to Civic Org s	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
E 101-41940-500 Capital Outlay -	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
E 101-41940-553 Capital Outlay - Other	\$100,000.00	\$3,610.20	\$11,450.20	\$88,549.80	11.45%
41940 General Government	\$363,568.00	\$9,497.20	\$757,206.85	-\$393,638.85	
42110 Police Administration					
E 101-42110-100 Wages - Dept Heads	\$100,547.00	\$7,811.74	\$75,005.74	\$25,541.26	74.60%
E 101-42110-105 Part-time or Intern Wages	\$26,000.00	\$30.00	\$780.00	\$25,220.00	3.00%
E 101-42110-115 Admin Asst or Program Fac	\$58,219.00	\$4,508.40	\$42,955.26	\$15,263.74	73.78%
E 101-42110-117 Police Officers - Full-time	\$399,328.00	\$31,193.09	\$264,933.42	\$134,394.58	66.34%
E 101-42110-119 Sergeant Wages	\$90,875.00	\$6,990.40	\$66,408.80	\$24,466.20	73.08%
E 101-42110-121 PERA	\$101,165.00	\$8,484.60	\$75,142.76	\$26,022.24	74.28%
E 101-42110-122 FICA	\$12,353.00	\$796.15	\$7,297.68	\$5,055.32	59.08%
E 101-42110-124 FMLA	\$10,287.00	\$0.00	\$0.00	\$10,287.00	0.00%
E 101-42110-131 Employer Paid Health	\$129,650.00	\$11,763.12	\$97,131.21	\$32,518.79	74.92%
E 101-42110-132 Employer Paid Disability	\$1,002.00	\$87.83	\$738.62	\$263.38	73.71%
E 101-42110-133 Employer Paid Dental	\$5,512.00	\$620.06	\$4,946.36	\$565.64	89.74%
E 101-42110-134 Employer Paid Life	\$783.00	\$74.56	\$707.32	\$75.68	90.33%
E 101-42110-140 Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42110-151 Workers Comp Insurance	\$31,312.00	\$0.00	\$30,803.00	\$509.00	98.37%
E 101-42110-152 Health Savings Account Cont	\$38,400.00	\$0.00	\$28,050.00	\$10,350.00	73.05%
E 101-42110-200 Office Supplies	\$400.00	\$3.80	\$458.72	-\$58.72	114.68%
E 101-42110-208 Instruction Fees	\$10,001.00	\$0.00	\$5,348.00	\$4,653.00	53.47%
E 101-42110-209 Physicals	\$800.00	\$0.00	\$50.00	\$750.00	6.25%
E 101-42110-210 Operating Supplies	\$4,000.00	\$483.91	\$2,745.95	\$1,254.05	68.65%
E 101-42110-212 Motor Fuels	\$20,000.00	\$1,835.23	\$12,014.89	\$7,985.11	60.07%
E 101-42110-214 Auto Expense- Squad Vehicl	\$10,200.00	\$2,603.99	\$8,838.66	\$1,361.34	86.65%
E 101-42110-220 Repair/Maint Supply - Equip	\$8,500.00	\$595.66	\$4,261.06	\$4,238.94	50.13%
E 101-42110-223 Bldg Repair Suppl/Maintena	\$500.00	\$0.00	\$678.70	-\$178.70	135.74%
E 101-42110-258 Uniform - Department Head	\$900.00	\$4.49	\$972.21	-\$72.21	108.02%
E 101-42110-259 Uniform - Staff	\$5,400.00	\$138.98	\$4,665.86	\$734.14	86.40%
E 101-42110-270 Ammunition	\$2,500.00	\$0.00	\$2,437.28	\$62.72	97.49%
E 101-42110-281 Tactical Team	\$10,000.00	\$1,257.03	\$9,286.66	\$713.34	92.87%
E 101-42110-282 Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-283 Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-304 Legal Fees (Civil)	\$0.00	\$0.00	\$567.00	-\$567.00	0.00%
E 101-42110-319 Donation Expenditures	\$0.00	\$0.00	\$20,000.00	-\$20,000.00	0.00%
E 101-42110-320 Communications	\$5,940.00	\$478.86	\$3,901.06	\$2,038.94	65.67%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-42110-321 Communications-Cellular	\$6,500.00	\$655.35	\$4,819.41	\$1,680.59	74.14%
E 101-42110-322 Postage	\$300.00	\$10.50	\$266.75	\$33.25	88.92%
E 101-42110-331 Travel Expenses	\$2,500.00	\$0.00	\$3,312.60	-\$812.60	132.50%
E 101-42110-360 Insurance	\$34,737.00	\$0.00	\$33,420.91	\$1,316.09	96.21%
E 101-42110-405 Cleaning Services	\$4,800.00	\$300.00	\$2,700.00	\$2,100.00	56.25%
E 101-42110-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42110-430 Miscellaneous	\$200.00	\$0.00	\$158.88	\$41.12	79.44%
E 101-42110-433 Dues/Contracts/Subscription	\$49,250.00	\$1,335.50	\$17,441.70	\$31,808.30	35.41%
E 101-42110-443 Sales Tax	\$200.00	\$0.00	\$1.00	\$199.00	0.50%
E 101-42110-460 Fines/Fees Reimburse	\$8,000.00	\$0.00	\$7,966.74	\$33.26	99.58%
E 101-42110-500 Capital Outlay -	\$45,379.00	\$0.00	\$43,240.44	\$2,138.56	95.29%
E 101-42110-550 Capital Outlay -	\$69,238.00	\$2,760.00	\$32,258.51	\$36,979.49	46.59%
E 101-42110-600 Principal	\$259.00	\$43.37	\$329.41	-\$70.41	127.19%
E 101-42110-610 Interest	\$2.00	\$8.89	\$18.57	-\$16.57	928.50%
42110 Police Administration	\$1,308,039.00	\$84,875.51	\$917,061.14	\$390,977.86	
42280 Fire Administration					
E 101-42280-100 Wages - Dept Heads	\$94,994.00	\$7,307.20	\$69,418.40	\$25,575.60	73.08%
E 101-42280-106 Fire Training	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
E 101-42280-107 Fire Calls or Services	\$140,000.00	\$16,816.50	\$148,735.50	-\$8,735.50	106.24%
E 101-42280-121 PERA	\$16,814.00	\$1,293.38	\$12,287.09	\$4,526.91	73.08%
E 101-42280-122 FICA	\$12,248.00	\$1,368.39	\$12,172.16	\$75.84	99.38%
E 101-42280-124 FMLA	\$4,031.00	\$0.00	\$0.00	\$4,031.00	0.00%
E 101-42280-131 Employer Paid Health	\$22,475.00	\$1,872.90	\$16,856.10	\$5,618.90	75.00%
E 101-42280-132 Employer Paid Disability	\$174.00	\$13.57	\$122.13	\$51.87	70.19%
E 101-42280-133 Employer Paid Dental	\$1,424.00	\$120.50	\$1,069.60	\$354.40	75.11%
E 101-42280-134 Employer Paid Life	\$112.00	\$9.32	\$83.88	\$28.12	74.89%
E 101-42280-151 Workers Comp Insurance	\$4,287.00	\$0.00	\$9,115.00	-\$4,828.00	212.62%
E 101-42280-152 Health Savings Account Cont	\$6,400.00	\$0.00	\$4,950.00	\$1,450.00	77.34%
E 101-42280-200 Office Supplies	\$350.00	\$140.68	\$140.68	\$209.32	40.19%
E 101-42280-208 Instruction Fees	\$20,000.00	\$4,525.00	\$20,872.00	-\$872.00	104.36%
E 101-42280-209 Physicals	\$4,000.00	\$0.00	\$3,810.00	\$190.00	95.25%
E 101-42280-210 Operating Supplies	\$3,000.00	\$447.70	\$2,609.51	\$390.49	86.98%
E 101-42280-212 Motor Fuels	\$1,500.00	\$142.00	\$854.82	\$645.18	56.99%
E 101-42280-213 Diesel Fuel	\$1,750.00	\$173.19	\$1,419.00	\$331.00	81.09%
E 101-42280-220 Repair/Maint Supply - Equip	\$6,500.00	\$468.99	\$4,493.63	\$2,006.37	69.13%
E 101-42280-221 Repair/Maint Vehicles	\$15,000.00	\$1,287.40	\$7,896.48	\$7,103.52	52.64%
E 101-42280-223 Bldg Repair Suppl/Maintena	\$8,000.00	\$99.87	\$12,809.86	-\$4,809.86	160.12%
E 101-42280-233 FIRE PREVENTION	\$3,000.00	\$0.00	\$2,550.08	\$449.92	85.00%
E 101-42280-240 Small Tools and Minor Equip	\$4,000.00	\$0.00	\$2,601.98	\$1,398.02	65.05%
E 101-42280-258 Uniform - Department Head	\$3,500.00	\$0.00	\$2,155.27	\$1,344.73	61.58%
E 101-42280-316 Security Monitoring	\$5,000.00	\$599.88	\$1,463.76	\$3,536.24	29.28%
E 101-42280-319 Donation Expenditures	\$0.00	\$2,720.00	\$57,811.16	-\$57,811.16	0.00%
E 101-42280-320 Communications	\$3,000.00	\$315.98	\$2,504.70	\$495.30	83.49%
E 101-42280-321 Communications-Cellular	\$4,500.00	\$432.23	\$3,457.84	\$1,042.16	76.84%
E 101-42280-322 Postage	\$25.00	\$0.00	\$15.10	\$9.90	60.40%
E 101-42280-331 Travel Expenses	\$5,000.00	\$0.00	\$1,745.62	\$3,254.38	34.91%
E 101-42280-360 Insurance	\$22,134.00	\$0.00	\$20,339.28	\$1,794.72	91.89%
E 101-42280-381 Electric Utilities	\$8,000.00	\$1,032.00	\$6,313.00	\$1,687.00	78.91%
E 101-42280-383 Gas Utilities	\$7,000.00	\$23.17	\$3,647.25	\$3,352.75	52.10%
E 101-42280-384 Refuse/Garbage Disposal	\$1,500.00	\$440.12	\$1,221.42	\$278.58	81.43%
E 101-42280-385 Sewer Utility	\$780.00	\$65.00	\$520.00	\$260.00	66.67%
E 101-42280-405 Cleaning Services	\$2,400.00	\$285.00	\$2,165.00	\$235.00	90.21%
E 101-42280-430 Miscellaneous	\$1,000.00	\$0.00	\$390.95	\$609.05	39.10%
E 101-42280-433 Dues/Contracts/Subscription	\$4,000.00	\$226.97	\$2,741.54	\$1,258.46	68.54%
E 101-42280-443 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-42280-491 FDRA City Contribution	\$23,000.00	\$171.00	\$3,336.00	\$19,664.00	14.50%
E 101-42280-500 Capital Outlay -	\$129,639.00	\$0.00	\$124,818.66	\$4,820.34	96.28%
42280 Fire Administration	\$592,737.00	\$42,397.94	\$569,514.45	\$23,222.55	
42500 Ambulance Services					
E 101-42500-223 Bldg Repair Suppl/Maintena	\$433.00	\$0.00	\$268.00	\$165.00	61.89%
42500 Ambulance Services	\$433.00	\$0.00	\$268.00	\$165.00	
43000 Public Works (GENERAL)					
E 101-43000-100 Wages - Dept Heads	\$44,106.00	\$3,407.80	\$32,366.61	\$11,739.39	73.38%
E 101-43000-108 Tech 3/PW Heavy Equip Op	\$191,092.00	\$12,287.77	\$124,732.46	\$66,359.54	65.27%
E 101-43000-121 PERA	\$17,640.00	\$1,177.18	\$11,674.88	\$5,965.12	66.18%
E 101-43000-122 FICA	\$17,993.00	\$1,040.56	\$10,628.32	\$7,364.68	59.07%
E 101-43000-124 FMLA	\$3,998.00	\$0.00	\$0.00	\$3,998.00	0.00%
E 101-43000-131 Employer Paid Health	\$47,533.00	\$3,074.42	\$22,820.38	\$24,712.62	48.01%
E 101-43000-132 Employer Paid Disability	\$386.00	\$37.59	\$338.31	\$47.69	87.65%
E 101-43000-133 Employer Paid Dental	\$2,187.00	\$180.86	\$1,853.40	\$333.60	84.75%
E 101-43000-134 Employer Paid Life	\$346.00	\$27.02	\$262.64	\$83.36	75.91%
E 101-43000-151 Workers Comp Insurance	\$12,348.00	\$0.00	\$7,739.00	\$4,609.00	62.67%
E 101-43000-152 Health Savings Account Cont	\$14,720.00	\$0.00	\$11,525.00	\$3,195.00	78.29%
E 101-43000-200 Office Supplies	\$450.00	\$37.79	\$341.27	\$108.73	75.84%
E 101-43000-208 Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-43000-210 Operating Supplies	\$1,200.00	\$46.53	\$496.97	\$703.03	41.41%
E 101-43000-212 Motor Fuels	\$10,000.00	\$1,322.38	\$5,098.40	\$4,901.60	50.98%
E 101-43000-213 Diesel Fuel	\$18,000.00	\$718.87	\$5,441.58	\$12,558.42	30.23%
E 101-43000-215 Shop Supplies	\$2,750.00	\$0.00	\$751.76	\$1,998.24	27.34%
E 101-43000-220 Repair/Maint Supply - Equip	\$20,000.00	\$1,686.36	\$14,597.23	\$5,402.77	72.99%
E 101-43000-221 Repair/Maint Vehicles	\$20,000.00	\$71.08	\$5,856.24	\$14,143.76	29.28%
E 101-43000-222 Tires	\$3,000.00	\$0.00	\$2,637.48	\$362.52	87.92%
E 101-43000-223 Bldg Repair Suppl/Maintena	\$10,000.00	\$36.98	\$14,717.96	-\$4,717.96	147.18%
E 101-43000-224 Street Maint Materials	\$30,000.00	\$0.00	\$4,873.30	\$25,126.70	16.24%
E 101-43000-226 Bridge Materials	\$1,500.00	\$0.00	\$1,166.36	\$333.64	77.76%
E 101-43000-231 Chemicals/Landscaping	\$2,200.00	\$774.43	\$2,243.71	-\$43.71	101.99%
E 101-43000-232 Striping	\$10,000.00	\$54.43	\$3,275.78	\$6,724.22	32.76%
E 101-43000-235 Signs	\$5,000.00	\$221.33	\$4,102.25	\$897.75	82.05%
E 101-43000-240 Small Tools and Minor Equip	\$7,500.00	\$0.00	\$624.24	\$6,875.76	8.32%
E 101-43000-258 Uniform - Department Head	\$785.00	\$349.98	\$349.98	\$435.02	44.58%
E 101-43000-259 Uniform - Staff	\$2,355.00	\$0.00	\$1,011.44	\$1,343.56	42.95%
E 101-43000-303 Engineering Fees	\$15,000.00	\$0.00	\$3,100.50	\$11,899.50	20.67%
E 101-43000-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-316 Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-43000-320 Communications	\$3,000.00	\$140.04	\$1,106.80	\$1,893.20	36.89%
E 101-43000-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-43000-331 Travel Expenses	\$500.00	\$0.00	\$658.12	-\$158.12	131.62%
E 101-43000-340 Advertising	\$500.00	\$553.10	\$553.10	-\$53.10	110.62%
E 101-43000-351 Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-360 Insurance	\$10,262.00	\$0.00	\$9,999.14	\$262.86	97.44%
E 101-43000-381 Electric Utilities	\$12,000.00	\$557.02	\$5,448.87	\$6,551.13	45.41%
E 101-43000-383 Gas Utilities	\$6,500.00	\$30.80	\$3,141.59	\$3,358.41	48.33%
E 101-43000-384 Refuse/Garbage Disposal	\$1,500.00	\$124.39	\$1,076.05	\$423.95	71.74%
E 101-43000-385 Sewer Utility	\$400.00	\$30.55	\$366.60	\$33.40	91.65%
E 101-43000-405 Cleaning Services	\$5,640.00	\$470.00	\$4,330.00	\$1,310.00	76.77%
E 101-43000-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43000-430 Miscellaneous	\$1,500.00	\$0.00	\$112.85	\$1,387.15	7.52%
E 101-43000-433 Dues/Contracts/Subscription	\$3,850.00	\$932.00	\$2,718.84	\$1,131.16	70.62%
E 101-43000-442 Safety Prog/Equipment	\$1,000.00	\$0.00	\$62.99	\$937.01	6.30%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-43000-443 Sales Tax	\$100.00	\$17.00	\$65.00	\$35.00	65.00%
E 101-43000-454 Joint Facility County Expens	\$35,000.00	\$1,427.10	\$23,187.43	\$11,812.57	66.25%
E 101-43000-500 Capital Outlay -	\$100,000.00	\$0.00	\$89,674.62	\$10,325.38	89.67%
E 101-43000-550 Capital Outlay -	\$60,340.00	\$0.00	\$60,565.08	-\$225.08	100.37%
E 101-43000-553 Capital Outlay - Other	\$0.00	\$0.00	\$6,158.50	-\$6,158.50	0.00%
E 101-43000-581 Capital Outlay -Seal Coat	\$117,000.00	\$0.00	\$39,209.00	\$77,791.00	33.51%
E 101-43000-582 Capital Outlay - Crackfill	\$40,000.00	\$0.00	\$9,915.18	\$30,084.82	24.79%
E 101-43000-584 Capital Outlay - Road Const	\$1,982,963.00	\$354,491.50	\$625,411.56	\$1,357,551.44	31.54%
43000 Public Works (GENERAL)	\$2,899,494.00	\$385,326.86	\$1,178,388.77	\$1,721,105.23	
43026 Public Works Sidewalks&Trails					
E 101-43026-134 Employer Paid Life	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
43026 Public Works Sidewalks&Trails	\$1.00	\$0.00	\$0.00	\$1.00	
43100 Cemetery					
E 101-43100-105 Part-time or Intern Wages	\$5,574.00	\$720.00	\$4,340.00	\$1,234.00	77.86%
E 101-43100-122 FICA	\$0.00	\$55.08	\$331.99	-\$331.99	0.00%
E 101-43100-210 Operating Supplies	\$940.00	\$0.00	\$457.68	\$482.32	48.69%
E 101-43100-220 Repair/Maint Supply - Equip	\$250.00	\$0.00	\$106.68	\$143.32	42.67%
E 101-43100-360 Insurance	\$0.00	\$0.00	\$97.50	-\$97.50	0.00%
E 101-43100-381 Electric Utilities	\$350.00	\$33.93	\$265.81	\$84.19	75.95%
E 101-43100-430 Miscellaneous	\$400.00	\$248.48	\$348.48	\$51.52	87.12%
E 101-43100-500 Capital Outlay -	\$23,357.00	\$0.00	\$1,883.25	\$21,473.75	8.06%
43100 Cemetery	\$30,871.00	\$1,057.49	\$7,831.39	\$23,039.61	
45100 Park and Recreation (GENERAL)					
E 101-45100-100 Wages - Dept Heads	\$88,046.00	\$6,802.80	\$64,611.60	\$23,434.40	73.38%
E 101-45100-104 Tech 2	\$0.00	\$0.00	\$190.00	-\$190.00	0.00%
E 101-45100-105 Part-time or Intern Wages	\$37,710.00	\$1,830.00	\$17,756.00	\$19,954.00	47.09%
E 101-45100-111 Parks & Rec Summer Wages	\$3,000.00	\$0.00	\$1,748.00	\$1,252.00	58.27%
E 101-45100-115 Admin Asst or Program Fac	\$53,742.00	\$4,361.10	\$37,445.22	\$16,296.78	69.68%
E 101-45100-118 Parks & Rec Equip Op Wage	\$118,227.00	\$8,877.60	\$84,252.33	\$33,974.67	71.26%
E 101-45100-121 PERA	\$22,670.00	\$1,640.36	\$15,166.34	\$7,503.66	66.90%
E 101-45100-122 FICA	\$23,353.00	\$1,401.18	\$13,358.44	\$9,994.56	57.20%
E 101-45100-124 FMLA	\$5,190.00	\$0.00	\$0.00	\$5,190.00	0.00%
E 101-45100-131 Employer Paid Health	\$53,588.00	\$4,545.34	\$40,035.76	\$13,552.24	74.71%
E 101-45100-132 Employer Paid Disability	\$465.00	\$35.68	\$321.12	\$143.88	69.06%
E 101-45100-133 Employer Paid Dental	\$4,271.00	\$394.50	\$3,470.76	\$800.24	81.26%
E 101-45100-134 Employer Paid Life	\$447.00	\$37.28	\$335.52	\$111.48	75.06%
E 101-45100-140 Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-45100-151 Workers Comp Insurance	\$13,068.00	\$0.00	\$8,905.00	\$4,163.00	68.14%
E 101-45100-152 Health Savings Account Cont	\$16,000.00	\$0.00	\$12,375.00	\$3,625.00	77.34%
E 101-45100-200 Office Supplies	\$300.00	\$68.22	\$563.16	-\$263.16	187.72%
E 101-45100-208 Instruction Fees	\$500.00	\$0.00	\$385.00	\$115.00	77.00%
E 101-45100-210 Operating Supplies	\$3,500.00	\$172.53	\$2,595.41	\$904.59	74.15%
E 101-45100-212 Motor Fuels	\$4,300.00	\$396.42	\$2,260.87	\$2,039.13	52.58%
E 101-45100-213 Diesel Fuel	\$3,000.00	\$154.46	\$1,667.39	\$1,332.61	55.58%
E 101-45100-220 Repair/Maint Supply - Equip	\$11,000.00	\$964.67	\$6,673.63	\$4,326.37	60.67%
E 101-45100-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,524.33	-\$24.33	101.62%
E 101-45100-223 Bldg Repair Suppl/Maintena	\$22,000.00	\$1,153.35	\$135,850.33	-\$113,850.33	617.50%
E 101-45100-231 Chemicals/Landscaping	\$4,000.00	\$22.18	\$3,275.61	\$724.39	81.89%
E 101-45100-235 Signs	\$400.00	\$0.00	\$175.22	\$224.78	43.81%
E 101-45100-240 Small Tools and Minor Equip	\$1,500.00	\$8.09	\$655.92	\$844.08	43.73%
E 101-45100-254 Concessions - Pop & Food	\$0.00	\$0.00	\$2.50	-\$2.50	0.00%
E 101-45100-258 Uniform - Department Head	\$500.00	\$0.00	\$328.66	\$171.34	65.73%
E 101-45100-259 Uniform - Staff	\$1,570.00	\$0.00	\$772.92	\$797.08	49.23%
E 101-45100-303 Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-45100-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$483.00	\$1,517.00	24.15%
E 101-45100-309 Tennis	\$1,000.00	\$0.00	\$333.13	\$666.87	33.31%
E 101-45100-310 Program Supplies	\$1,500.00	\$0.00	\$698.65	\$801.35	46.58%
E 101-45100-311 Softball/Baseball	\$1,500.00	\$0.00	\$1,411.20	\$88.80	94.08%
E 101-45100-312 Pickleball	\$0.00	\$0.00	\$1,773.05	-\$1,773.05	0.00%
E 101-45100-315 Warm House/Garage Exp	\$500.00	\$0.00	\$275.00	\$225.00	55.00%
E 101-45100-316 Security Monitoring	\$1,200.00	\$0.00	\$653.88	\$546.12	54.49%
E 101-45100-317 Soccer/Skating	\$1,000.00	\$309.00	\$309.00	\$691.00	30.90%
E 101-45100-318 Garage (North)	\$2,000.00	\$0.00	\$670.58	\$1,329.42	33.53%
E 101-45100-319 Donation Expenditures	\$0.00	\$0.00	\$896.00	-\$896.00	0.00%
E 101-45100-320 Communications	\$6,000.00	\$680.58	\$5,395.31	\$604.69	89.92%
E 101-45100-322 Postage	\$150.00	\$0.00	\$4.83	\$145.17	3.22%
E 101-45100-323 Garage (East)	\$1,000.00	\$0.00	\$247.35	\$752.65	24.74%
E 101-45100-324 Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-331 Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-335 Background Checks	\$150.00	\$0.00	\$105.00	\$45.00	70.00%
E 101-45100-340 Advertising	\$1,000.00	\$0.00	\$648.87	\$351.13	64.89%
E 101-45100-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45100-360 Insurance	\$25,420.00	\$0.00	\$21,653.13	\$3,766.87	85.18%
E 101-45100-381 Electric Utilities	\$15,000.00	\$1,842.75	\$11,943.93	\$3,056.07	79.63%
E 101-45100-383 Gas Utilities	\$10,000.00	\$177.99	\$7,448.14	\$2,551.86	74.48%
E 101-45100-384 Refuse/Garbage Disposal	\$800.00	\$96.89	\$1,035.42	-\$235.42	129.43%
E 101-45100-403 Improvements Other Than B	\$3,800.00	\$0.00	\$3,902.00	-\$102.00	102.68%
E 101-45100-405 Cleaning Services	\$23,575.00	\$2,121.25	\$18,591.25	\$4,983.75	78.86%
E 101-45100-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-415 Equipment Rental	\$500.00	\$0.00	\$335.00	\$165.00	67.00%
E 101-45100-430 Miscellaneous	\$1,500.00	\$393.50	\$3,671.50	-\$2,171.50	244.77%
E 101-45100-433 Dues/Contracts/Subscription	\$3,011.00	\$193.00	\$2,745.76	\$265.24	91.19%
E 101-45100-442 Safety Prog/Equipment	\$1,000.00	\$16.19	\$187.30	\$812.70	18.73%
E 101-45100-443 Sales Tax	\$3,000.00	\$364.00	\$5,147.00	-\$2,147.00	171.57%
E 101-45100-445 Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-448 Weight Room Ins Reimbur	\$150.00	\$10.00	\$100.25	\$49.75	66.83%
E 101-45100-452 Refund	\$150.00	\$0.00	\$185.00	-\$35.00	123.33%
E 101-45100-453 80 Acre Development Expen	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-457 Weight Room Expenses	\$2,000.00	\$278.06	\$1,925.59	\$74.41	96.28%
E 101-45100-459 PAL Foundation Expenditure	\$73,000.00	\$1,982.21	\$78,985.88	-\$5,985.88	108.20%
E 101-45100-461 Silver Sneakers	\$6,500.00	\$667.00	\$6,177.00	\$323.00	95.03%
E 101-45100-500 Capital Outlay -	\$426,600.00	\$33,250.00	\$285,250.35	\$141,349.65	66.87%
E 101-45100-600 Principal	\$840.00	\$83.76	\$662.75	\$177.25	78.90%
E 101-45100-610 Interest	\$15.00	\$13.42	\$114.70	-\$99.70	764.67%
45100 Park and Recreation (GENERAL)	\$1,122,608.00	\$75,345.36	\$920,668.84	\$201,939.16	
45125 Parks and Rec Snow Removal					
E 101-45125-118 Parks & Rec Equip Op Wage	\$1,544.00	\$0.00	\$0.00	\$1,544.00	0.00%
E 101-45125-124 FMLA	\$15.00	\$0.00	\$0.00	\$15.00	0.00%
45125 Parks and Rec Snow Removal	\$1,559.00	\$0.00	\$0.00	\$1,559.00	
45126 Parks and Rec Trails					
E 101-45126-500 Capital Outlay -	\$0.00	\$3,782.10	\$40,980.88	-\$40,980.88	0.00%
45126 Parks and Rec Trails	\$0.00	\$3,782.10	\$40,980.88	-\$40,980.88	
45500 Library					
E 101-45500-101 Assistant	\$27,560.00	\$2,056.25	\$20,831.25	\$6,728.75	75.59%
E 101-45500-121 PERA	\$2,067.00	\$154.22	\$1,562.40	\$504.60	75.59%
E 101-45500-122 FICA	\$2,108.00	\$147.07	\$1,502.61	\$605.39	71.28%
E 101-45500-124 FMLA	\$469.00	\$0.00	\$0.00	\$469.00	0.00%
E 101-45500-151 Workers Comp Insurance	\$1,084.00	\$0.00	\$320.00	\$764.00	29.52%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-45500-201 Library Operating Supplies	\$2,000.00	\$80.66	\$1,326.18	\$673.82	66.31%
E 101-45500-202 Library Subscriptions	\$600.00	\$0.00	\$70.60	\$529.40	11.77%
E 101-45500-203 Library Books	\$5,000.00	\$828.53	\$3,853.87	\$1,146.13	77.08%
E 101-45500-204 Children s Program Expense	\$150.00	\$0.00	\$66.30	\$83.70	44.20%
E 101-45500-206 Book Sale Expenses	\$100.00	\$90.00	\$360.00	-\$260.00	360.00%
E 101-45500-319 Donation Expenditures	\$0.00	\$0.00	\$2,000.00	-\$2,000.00	0.00%
E 101-45500-320 Communications	\$1,000.00	\$25.66	\$200.90	\$799.10	20.09%
E 101-45500-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-430 Miscellaneous	\$1,000.00	\$44.19	\$139.01	\$860.99	13.90%
E 101-45500-433 Dues/Contracts/Subscription	\$2,200.00	\$0.00	\$2,505.00	-\$305.00	113.86%
E 101-45500-443 Sales Tax	\$615.00	\$115.00	\$441.00	\$174.00	71.71%
E 101-45500-452 Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-459 PAL Foundation Expenditure	\$250.00	\$0.00	\$1,233.70	-\$983.70	493.48%
E 101-45500-500 Capital Outlay -	\$2,580.00	\$0.00	\$0.00	\$2,580.00	0.00%
E 101-45500-600 Principal	\$547.00	\$55.84	\$441.83	\$105.17	80.77%
E 101-45500-610 Interest	\$8.00	\$8.95	\$76.48	-\$68.48	956.00%
45500 Library	\$49,938.00	\$3,606.37	\$36,931.13	\$13,006.87	
48000 Recycling					
E 101-48000-388 Recycling Expenses	\$500.00	\$50.00	\$225.00	\$275.00	45.00%
48000 Recycling	\$500.00	\$50.00	\$225.00	\$275.00	
101 GENERAL FUND	\$7,256,161.00	\$670,882.21	\$5,093,017.06	\$2,163,143.94	
301 DEBT SERVICE FUND					
47000 \$3,815,000 GO CIP 2019A					
E 301-47000-600 Principal	\$235,000.00	\$0.00	\$235,000.00	\$0.00	100.00%
E 301-47000-610 Interest	\$57,031.00	\$0.00	\$57,031.26	-\$0.26	100.00%
E 301-47000-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$1,295.00	-\$795.00	259.00%
47000 \$3,815,000 GO CIP 2019A	\$292,531.00	\$0.00	\$293,326.26	-\$795.26	
47014 2018 Series A Bonds					
E 301-47014-600 Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
E 301-47014-610 Interest	\$7,638.00	\$0.00	\$7,637.50	\$0.50	99.99%
E 301-47014-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$1,295.00	-\$795.00	259.00%
47014 2018 Series A Bonds	\$98,138.00	\$0.00	\$98,932.50	-\$794.50	
47015 47015 Series 2015B/2021A					
E 301-47015-600 Principal	\$125,000.00	\$0.00	\$125,000.00	\$0.00	100.00%
E 301-47015-610 Interest	\$11,250.00	\$0.00	\$11,250.00	\$0.00	100.00%
E 301-47015-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$1,295.00	-\$795.00	259.00%
47015 47015 Series 2015B/2021A	\$136,750.00	\$0.00	\$137,545.00	-\$795.00	
47016 2025 Go Bonds-Roads 2024/2025					
E 301-47016-600 Principal	\$128,500.00	\$0.00	\$0.00	\$128,500.00	0.00%
47016 2025 Go Bonds-Roads 2024/2025	\$128,500.00	\$0.00	\$0.00	\$128,500.00	
47100 2022A ROAD BONDS					
E 301-47100-600 Principal	\$42,000.00	\$0.00	\$42,000.00	\$0.00	100.00%
E 301-47100-610 Interest	\$32,260.00	\$0.00	\$31,394.40	\$865.60	97.32%
E 301-47100-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100 2022A ROAD BONDS	\$74,535.00	\$0.00	\$73,394.40	\$1,140.60	
47101 2022A FIRE TRUCK BONDS					
E 301-47101-600 Principal	\$102,000.00	\$0.00	\$102,000.00	\$0.00	100.00%
E 301-47101-610 Interest	\$17,881.00	\$0.00	\$15,779.60	\$2,101.40	88.25%
E 301-47101-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101 2022A FIRE TRUCK BONDS	\$120,156.00	\$0.00	\$117,779.60	\$2,376.40	

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
301 DEBT SERVICE FUND	\$850,610.00	\$0.00	\$720,977.76	\$129,632.24	
405 TAX INCREMENT FINANCE PROJECTS					
46000 Tax Increment Financing					
E 405-46000-351 Legal Notices Publishing	\$250.00	\$0.00	\$56.10	\$193.90	22.44%
E 405-46000-646 TaxIncrement 9-C&J Dev	\$11,071.00	\$0.00	\$0.00	\$11,071.00	0.00%
E 405-46000-650 Administrative Costs	\$300.00	\$0.00	\$100.00	\$200.00	33.33%
46000 Tax Increment Financing	\$11,621.00	\$0.00	\$156.10	\$11,464.90	
405 TAX INCREMENT FINANCE PROJECTS	\$11,621.00	\$0.00	\$156.10	\$11,464.90	
502 ECONOMIC DEVELOPMENT FUND					
47009 2003 Joint Facility					
E 502-47009-430 Miscellaneous	\$18,100.00	\$0.00	\$6,931.52	\$11,168.48	38.30%
47009 2003 Joint Facility	\$18,100.00	\$0.00	\$6,931.52	\$11,168.48	
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$6,931.52	\$11,168.48	
601 SEWER OPERATING FUND					
43200 Sewer					
E 601-43200-100 Wages - Dept Heads	\$44,106.00	\$3,407.80	\$32,366.59	\$11,739.41	73.38%
E 601-43200-114 Sewer Operator Wages	\$105,360.00	\$3,071.95	\$81,175.41	\$24,184.59	77.05%
E 601-43200-121 PERA	\$11,210.00	\$485.96	\$8,192.87	\$3,017.13	73.09%
E 601-43200-122 FICA	\$11,434.00	\$421.27	\$7,486.69	\$3,947.31	65.48%
E 601-43200-124 FMLA	\$2,541.00	\$0.00	\$0.00	\$2,541.00	0.00%
E 601-43200-131 Employer Paid Health	\$35,440.00	\$1,470.92	\$30,266.74	\$5,173.26	85.40%
E 601-43200-132 Employer Paid Disability	\$229.00	\$12.61	\$113.49	\$115.51	49.56%
E 601-43200-133 Employer Paid Dental	\$2,109.00	\$68.92	\$1,674.32	\$434.68	79.39%
E 601-43200-134 Employer Paid Life	\$156.00	\$10.26	\$175.40	-\$19.40	112.44%
E 601-43200-151 Workers Comp Insurance	\$3,806.00	\$0.00	\$2,665.00	\$1,141.00	70.02%
E 601-43200-152 Health Savings Account Cont	\$10,240.00	\$0.00	\$4,950.00	\$5,290.00	48.34%
E 601-43200-200 Office Supplies	\$600.00	\$22.99	\$550.65	\$49.35	91.78%
E 601-43200-208 Instruction Fees	\$1,500.00	\$0.00	\$2,048.82	-\$548.82	136.59%
E 601-43200-210 Operating Supplies	\$4,000.00	\$141.81	\$1,265.15	\$2,734.85	31.63%
E 601-43200-212 Motor Fuels	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-213 Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-220 Repair/Maint Supply - Equip	\$30,030.00	\$489.45	\$30,726.43	-\$696.43	102.32%
E 601-43200-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$229.19	\$1,270.81	15.28%
E 601-43200-222 Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-223 Bldg Repair Suppl/Maintena	\$8,000.00	-\$8,229.56	-\$1,200.53	\$9,200.53	-15.01%
E 601-43200-229 Oper/Maint - Lift Station	\$18,000.00	\$483.34	\$13,002.55	\$4,997.45	72.24%
E 601-43200-230 Repair/Maint - Collection Sys	\$15,000.00	\$0.00	\$4,502.56	\$10,497.44	30.02%
E 601-43200-231 Chemicals/Landscaping	\$20,000.00	\$0.00	\$25,321.81	-\$5,321.81	126.61%
E 601-43200-259 Uniform - Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-303 Engineering Fees	\$32,000.00	\$0.00	\$720.00	\$31,280.00	2.25%
E 601-43200-304 Legal Fees (Civil)	\$250.00	\$0.00	\$1,971.69	-\$1,721.69	788.68%
E 601-43200-320 Communications	\$4,600.00	\$143.55	\$2,094.39	\$2,505.61	45.53%
E 601-43200-321 Communications-Cellular	\$1,600.00	\$49.93	\$399.44	\$1,200.56	24.97%
E 601-43200-322 Postage	\$1,000.00	\$0.00	\$848.81	\$151.19	84.88%
E 601-43200-331 Travel Expenses	\$2,000.00	\$0.00	\$673.51	\$1,326.49	33.68%
E 601-43200-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 601-43200-360 Insurance	\$15,497.00	\$0.00	\$14,169.21	\$1,327.79	91.43%
E 601-43200-381 Electric Utilities	\$40,000.00	\$2,554.36	\$21,269.35	\$18,730.65	53.17%
E 601-43200-383 Gas Utilities	\$3,000.00	\$21.48	\$1,863.68	\$1,136.32	62.12%
E 601-43200-406 Lab Testing	\$22,000.00	\$0.00	\$9,970.74	\$12,029.26	45.32%
E 601-43200-407 Sludge Disposal	\$47,120.00	\$0.00	\$28,494.13	\$18,625.87	60.47%
E 601-43200-420 Depreciation Expense	\$350,000.00	\$0.00	\$0.00	\$350,000.00	0.00%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 601-43200-430 Miscellaneous	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
E 601-43200-433 Dues/Contracts/Subscription	\$5,000.00	\$36.50	\$3,427.35	\$1,572.65	68.55%
E 601-43200-442 Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 601-43200-443 Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 601-43200-450 Permits or House Burns	\$2,000.00	\$0.00	\$1,481.18	\$518.82	74.06%
E 601-43200-452 Refund	\$100.00	\$0.00	\$3,680.00	-\$3,580.00	3680.00%
E 601-43200-500 Capital Outlay -	\$125,000.00	\$8,229.56	\$15,037.17	\$109,962.83	12.03%
E 601-43200-553 Capital Outlay - Other	\$7,731.00	\$0.00	\$2,237.00	\$5,494.00	28.94%
43200 Sewer	\$989,759.00	\$12,893.10	\$353,875.79	\$635,883.21	
601 SEWER OPERATING FUND	\$989,759.00	\$12,893.10	\$353,875.79	\$635,883.21	
651 SEWER RESTRICTED SINKING FUND					
47008 2017 Series A Sewer					
E 651-47008-600 Principal	\$105,000.00	\$0.00	\$105,000.00	\$0.00	100.00%
E 651-47008-610 Interest	\$8,205.00	\$0.00	\$8,205.00	\$0.00	100.00%
E 651-47008-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2017 Series A Sewer	\$113,480.00	\$0.00	\$113,205.00	\$275.00	
47102 2022A SEWER BONDS					
E 651-47102-600 Principal	\$60,000.00	\$0.00	\$60,000.00	\$0.00	100.00%
E 651-47102-610 Interest	\$69,422.00	\$0.00	\$68,186.00	\$1,236.00	98.22%
E 651-47102-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS	\$129,697.00	\$0.00	\$128,186.00	\$1,511.00	
651 SEWER RESTRICTED SINKING FUND	\$243,177.00	\$0.00	\$241,391.00	\$1,786.00	
	\$9,369,428.00	\$683,775.31	\$6,416,349.23	\$2,953,078.77	

City of Crosslake

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Balance Sheet

SEPTEMBER

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND						
G 101-10100 Cash	\$6,176,087.46	\$58,765.14	\$671,336.34	\$5,562,680.80	\$6,602,356.64	\$5,136,411.62
G 101-10150 Cash - Phone Company Proceed	\$1,981,425.76	\$6,334.78	\$0.00	\$65,242.65	\$190,902.99	\$1,855,765.42
G 101-10200 Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10450 Interest Receivable on Invest	\$110,367.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,367.00
G 101-10500 Taxes Receivable-Current	\$71,051.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,051.00
G 101-10700 Taxes Receivable-Delinquent	\$2,134.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,134.00
G 101-11500 Accounts Receivable	\$575,030.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575,030.00
G 101-12300 Special Assess Rec-Deferred	\$106,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106,605.00
G 101-13200 Due From Other Governments	\$5,923.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,923.00
G 101-15500 Prepaid Items	\$46,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,693.00
G 101-20200 Accounts Payable	-\$6,613.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,613.00
G 101-20600 Contracts Payable	-\$39,943.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$39,943.00
G 101-21600 Accrued Wages & Salaries Paya	-\$97,333.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$97,333.00
G 101-21701 Federal Withholding	\$0.00	\$10,689.24	\$10,689.24	\$113,795.76	\$113,795.76	\$0.00
G 101-21702 State Withholding	\$0.00	\$5,876.50	\$5,876.50	\$56,496.23	\$56,496.23	\$0.00
G 101-21703 FICA Withholding(Incl Medicare	\$375.24	\$15,747.14	\$15,747.14	\$154,833.26	\$155,208.50	\$0.00
G 101-21704 PERA	\$0.00	\$27,811.57	\$27,811.57	\$261,758.04	\$261,758.04	\$0.00
G 101-21706 Hospitalization/Medical Ins	\$0.00	\$35,089.57	\$34,422.08	\$304,868.37	\$314,282.91	-\$9,414.54
G 101-21707 Union Dues	\$0.00	\$1,214.88	\$1,214.88	\$10,700.86	\$10,700.86	\$0.00
G 101-21708 HCSP	\$1,500.00	\$2,193.50	\$2,193.50	\$27,686.14	\$26,036.14	\$3,150.00
G 101-21710 Life Insurance	\$0.00	\$438.56	\$420.78	\$3,953.58	\$4,119.18	-\$165.60
G 101-21712 Savings	\$6,744.00	\$1,162.00	\$1,162.00	\$10,458.00	\$15,408.00	\$1,794.00
G 101-21713 Dental	\$1,858.00	\$2,160.18	\$2,130.06	\$19,229.81	\$19,305.64	\$1,782.17
G 101-21714 Deferred Compensation	\$0.00	\$570.00	\$570.00	\$5,115.00	\$5,115.00	\$0.00
G 101-21715 Vision Insurance	\$104.40	\$125.81	\$118.15	\$1,010.02	\$1,100.67	\$13.75
G 101-21716 Flexible Benefit Plan	-\$1,223.21	\$0.00	\$908.10	\$31,942.27	\$34,705.54	-\$3,986.48
G 101-22200 Deferred Revenues	-\$20,627.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$20,627.00
G 101-22281 Deferred Revenue-Spec Assmts	-\$106,605.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$106,605.00
G 101-22282 DI - GRANTS	-\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$50,000.00
G 101-25300 Unreserved Fund Balance	-\$832,632.38	\$675,131.59	\$68,710.12	\$6,822,080.26	\$5,640,558.95	\$348,888.93
G 101-26600 Net Assets - Unrestricted	-\$263,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$263,000.00
G 101-27200 FB - Nonspendable - Prepaids	-\$46,693.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$46,693.00
G 101-28511 FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$107,913.00
G 101-29210 FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215 FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,749.00
G 101-29225 FB - CO ASG PW Bridges	-\$143,944.28	\$0.00	\$0.00	\$0.00	\$0.00	-\$143,944.28
G 101-29226 FB - CO ASG Storm Water Main	-\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,500.00
G 101-29230 FB - CO ASG PW Buildings	-\$51,525.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,525.00
G 101-29231 FB- CO ASG PW Veh & Equip	\$36,101.63	\$0.00	\$36,101.63	\$0.00	\$36,101.63	\$0.00
G 101-29235 FB - CO ASG PW Roads	\$1,370,012.02	\$0.00	\$1,370,012.02	\$0.00	\$1,370,012.02	\$0.00
G 101-29240 FB - CO ASG Parks 80 Acre	-\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.00
G 101-29245 FB - CO ASG Park Dedication	-\$199,852.18	\$0.00	\$0.00	\$0.00	\$0.00	-\$199,852.18
G 101-29250 FB - CO ASG Park Fitness Equip	-\$57,644.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$57,644.00
G 101-29255 FB - CO ASG Park Gen Cap Ex	\$49,309.41	\$0.00	\$69,918.00	\$0.00	\$69,918.00	-\$20,608.59
G 101-29257 FB - CO ASG Pickleball	-\$44,525.07	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,525.07
G 101-29260 FB - CO ASG Library D/Pledges	-\$58,876.05	\$0.00	\$0.00	\$0.00	\$0.00	-\$58,876.05
G 101-29270 FB - CO ASG Police Forfeiture	-\$5,867.96	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,867.96
G 101-29275 FB - CO ASG Police Equipment	-\$177,867.04	\$0.00	\$0.00	\$0.00	\$0.00	-\$177,867.04
G 101-29280 FB - CO ASG Fire Trucks	-\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,000.00
G 101-29300 FB - UnRestricted Unassigned	-\$5,651,495.99	\$1,482,366.43	\$0.00	\$1,541,274.31	\$6,572.19	-\$4,116,793.87
G 101-29350 FB - UnRes Ua - Phone Co	-\$2,516,878.76	\$0.00	\$6,334.78	\$6,572.19	\$65,242.66	-\$2,575,549.23

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND	\$0.00	\$2,325,676.89	\$2,325,676.89	\$14,999,697.55	\$14,999,697.55	\$0.00
301 DEBT SERVICE FUND						
G 301-10100 Cash	\$1,011,072.52	\$5,500.00	\$0.00	\$844,898.04	\$1,034,386.17	\$821,584.39
G 301-10500 Taxes Receivable-Current	\$13,249.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,249.00
G 301-10700 Taxes Receivable-Delinquent	\$6,110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,110.00
G 301-12300 Special Assess Rec-Deferred	\$200,751.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,751.00
G 301-22280 Deferred Revenue-Property Tax	-\$6,110.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,110.00
G 301-22281 Deferred Revenue-Spec Assmts	-\$200,751.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$200,751.00
G 301-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$5,500.00	\$192,514.42	\$133,978.80	\$58,535.62
G 301-28400 FB - Restricted for Debt Ser.	-\$1,024,321.52	\$0.00	\$0.00	\$841,871.75	\$710,919.24	-\$893,369.01
301 DEBT SERVICE FUND	\$0.00	\$5,500.00	\$5,500.00	\$1,879,284.21	\$1,879,284.21	\$0.00
405 TAX INCREMENT FINANCE PROJECTS						
G 405-10100 Cash	\$14,465.86	\$13,120.68	\$0.00	\$39,093.93	\$18,692.12	\$34,867.67
G 405-28500 FB - Restricted for TIF	-\$14,465.86	\$0.00	\$13,120.68	\$18,692.12	\$39,093.93	-\$34,867.67
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$13,120.68	\$13,120.68	\$57,786.05	\$57,786.05	\$0.00
502 ECONOMIC DEVELOPMENT FUND						
G 502-10100 Cash	\$25,344.67	\$0.00	\$0.00	\$17,461.41	\$13,431.08	\$29,375.00
G 502-10500 Taxes Receivable-Current	\$336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336.00
G 502-10700 Taxes Receivable-Delinquent	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
G 502-22280 Deferred Revenue-Property Tax	-\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30.00
G 502-25300 Unreserved Fund Balance	\$163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.00
G 502-29300 FB - UnRestricted Unassigned	-\$25,843.67	\$0.00	\$0.00	\$13,431.08	\$17,461.41	-\$29,874.00
502 ECONOMIC DEVELOPMENT FUND	\$0.00	\$0.00	\$0.00	\$30,892.49	\$30,892.49	\$0.00
601 SEWER OPERATING FUND						
G 601-10100 Cash	\$481,716.82	\$42,209.36	\$16,109.11	\$575,718.63	\$453,180.68	\$604,254.77
G 601-10500 Taxes Receivable-Current	\$3,436.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,436.00
G 601-10700 Taxes Receivable-Delinquent	\$1,493.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,493.00
G 601-11500 Accounts Receivable	\$42,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,498.00
G 601-15500 Prepaid Items	\$4,726.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,726.00
G 601-16100 Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200 Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210 A/D Buildings	-\$1,878,606.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,878,606.00
G 601-16300 Improvements Other Than Bldg	\$39,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,328.00
G 601-16310 A/D Impr Other Than Bldgs	-\$31,733.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,733.00
G 601-16400 Fixed Asset-Equip/Machinery	\$396,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,570.00
G 601-16410 Fixed Asset-Equip Depreciation	-\$326,969.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$326,969.00
G 601-16700 Infrastructure	\$8,457,223.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,457,223.00
G 601-16710 A/D Infrastructure	-\$2,617,488.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,617,488.00
G 601-19005 DO - OPEB	\$4,828.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,828.00
G 601-20200 Accounts Payable	-\$1,278.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,278.00
G 601-21600 Accrued Wages & Salaries Paya	-\$3,247.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,247.00
G 601-21740 Accrued Comp Abs due in 1 yr	-\$801.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$801.00
G 601-21750 Accrued Compensated Absence	-\$3,206.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,206.00
G 601-21800 OPEB Liability	-\$14,741.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,741.00
G 601-21801 OPEB Liability - Current	-\$2,015.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,015.00
G 601-21802 Deferred Inflows - OPEB	-\$10,413.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$10,413.00
G 601-23950 Net Pension Liability	-\$28,169.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,169.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex	-\$19,800.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,800.00
G 601-24502 DO-GERF-Net Fiff BTW Proj & A	\$8,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,200.00
G 601-25300 Unreserved Fund Balance	-\$185,628.21	\$3,071.95	\$0.00	\$138,981.65	\$155,726.58	-\$202,373.14
G 601-26100 Net Inv. In Capital Assets	-\$6,359,438.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,359,438.71
G 601-26600 Net Assets - Unrestricted	-\$2,394,039.90	\$21,266.72	\$50,438.92	\$349,447.52	\$455,240.54	-\$2,499,832.92

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
601 SEWER OPERATING FUND	\$0.00	\$66,548.03	\$66,548.03	\$1,064,147.80	\$1,064,147.80	\$0.00
651 SEWER RESTRICTED SINKING FUND						
G 651-10100 Cash	\$463,355.74	\$0.00	\$0.00	\$244,694.12	\$332,435.44	\$375,614.42
G 651-10500 Taxes Receivable-Current	\$4,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,776.00
G 651-10700 Taxes Receivable-Delinquent	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
G 651-21500 Accrued Interest Payable	-\$32,711.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$32,711.00
G 651-22500 Bonds Payable-Current Portion	-\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$165,000.00
G 651-23100 Bonds Payable-Noncurrent NC	-\$1,950,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,950,000.00
G 651-26200 Net Assets - Restricted DS	-\$426,999.74	\$0.00	\$0.00	\$332,435.44	\$244,694.12	-\$339,258.42
G 651-26600 Net Assets - Unrestricted	\$2,106,081.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,106,081.00
651 SEWER RESTRICTED SINKING FUND	\$0.00	\$0.00	\$0.00	\$577,129.56	\$577,129.56	\$0.00
	\$0.00	\$2,410,845.60	\$2,410,845.60	\$18,608,937.66	\$18,608,937.66	\$0.00



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Crosslake Police Department Monthly Report: September 2025

911 Hangup	5	Scam/Con	3
Agency Assist	21	Stolen Recovered	1
Alarm	11	Suspicious Activity	1
Animal Complaint	3	Suspicious Vehicle	4
ATV	4	Theft	2
Background	1	Threats	2
Civil Problem	2	Traffic Arrest	4
Criminal Sexual Conduct	1	Traffic Warning	77
Damage To Property	3	Traffic Citation	92
Disturbance	1	Trespass	1
Domestic	1	Vulnerable Adult	2
Driving Complaint	8	Welfare Check	2
EMS	36		
Extra Patrol	1		
Fire	1		
Fraud	1		
Gun Permits	5		
Hazard In Road	2		
Information	6		
Lost Property	1		
Motorist Assist	1		
Noise Complaint	3		
Ordinance Violation	11		
Other	1		
Parking Complaint	3		
Predatory Offender	2		
Property Damage Accident	3		
Public Assist	5		
Ride Along	1	TOTAL	258



Crosslake Police Department
Mission Township
Monthly Report: September 2025

911 Hangup	1
Agency Assist	6
Background	1
Civil Problem	1
EMS	3
Hazard In Road	2
Suspicious Vehicle	2
Traffic Warning	51
Traffic Citation	10

TOTAL: 77



Crosslake Police Department
Manhattan Beach
Monthly Report: September 2025

Alarm	1
Animal Complaint	1
ATV	1
Domestic	1
Driving Complaint	1
Suspicious Vehicle	1
Theft	1
Traffic Warning	12
Traffic Citation	6

TOTAL: 25



Crosslake Fire Department

Date: September 2025

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Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	31	247
300 - Rescue, EMS Incident		
322/323 - Motor Vehicle Accident with Injuries		6
324 - Motor Vehicle Accident with No Injuries		4
351 - Remove from Elevator		
341/361/362/381 - Search for Person/Water Rescue/Ice Rescue/Standby		4
Total:	31	261
1 - Fire		
111 - Building Fire		2
111 - Building Fire (Mutual Aid)		7
112/118/113/114/123/151/154/162 - Fire Other / Chimney Fire		3
141/142/143 - Forest, Woods, Brush, Grass Fire		3
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		2
Total:	0	17
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		8
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		4
445 - Arcing, Shorted Electrical Equipment		
Total:	0	13
5 - Service Call		
561 - Unauthorized Burning		
531/521 - Smoke or Odor Removal / Water Problem		1
542/550/553 - Public Service/ Public Assist / 571 - Standby	2	37
551 - Agency Assist	2	16
Total:	4	54
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	16
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		2
661 - EMS Party Transport - Aircare - Traffic Control		15
Total:	1	33
7 - False Alarm & False Call		
711/735/740/743/740/745 - Smoke Detector Activation - No Fire	1	14
746 - Carbon Monoxide Detector Activation - No CO		4
731/732 - Sprinkler Activation due to Malfunction		2
Total:	1	20
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)	1	1
813/815 - Wind Storm/Severe Weather Standby		6
Total:	1	7
Total Incidents:	38	405

Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	31	81.6%			
	Total: 31	Total: 81.6%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	2	5.3%			
553 - Public service	2	5.3%			
	Total: 4	Total: 10.5%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	1	2.6%			
	Total: 1	Total: 2.6%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
745 - Alarm system activation, no fire - unintentional	1	2.6%			
	Total: 1	Total: 2.6%	Total: 0	Total: 0	Total: 0
Incident Type Category: 8 - Severe Weather & Natural Disaster					
814 - Lightning strike (no fire)	1	2.6%			
	Total: 1	Total: 2.6%	Total: 0	Total: 0	Total: 0
	Total: 38	Total: 100.0%	Total: 0	Total: 0	Total: 0

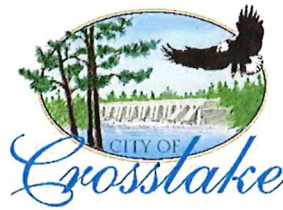
Report Filters

Basic Incident Date Time: is between '9/1/2025' and '9/30/2025'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank



C. 12.

CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – September 3, 2025 9:00AM

Attendees: Chief Lohmiller, Chief Maier, Sgt. Marks, Curt Mowers, Rob Kniefel, Rob Robin Sylvester, Aaron Herzog, Rob Almedinger, Kevin Lee

1. Call to Order – 0906
2. Approve Minutes August 6, 2025 – **Motion by Herzog, seconded by Lohmiller – MOTION CARRIES**
3. Crosslake Long Term Planning
 - Chief Maier attending this meeting. He stated there was a lot of discussion about public safety within the city. Maier stated that Councilwoman Sandy Farder and City Admin Lori Conway would have more information. Lohmiller and Herzog discussed the addition of housing. Discussion ensued.
4. Law Enforcement
 - Chief Maier stated that the “No Jumping” signs have been approved by the county and have been ordered.
5. Fire
 - Chief Lohmiller stated they are in the process of hiring more firefighters. He hopes to hire five people. The chassis has been ordered for the new truck. Lohmiller went on to say that he currently has one qualified candidate.
6. EMS
 - Kevin Lee of North Memorial Ambulance began the discussion on ambulance coverage in Crosslake. There is a meeting scheduled for September 15 with the mayor and fire chief in which options will be presented. Lee stated there is a process to it and ultimately it is up to his boss, Brent Custard. He is responsible for all NMAS ground operations

statewide. Lohmiller inquired about their staffing. Rob Almendinger stated they are doing well. They are fully staffed with EMTs and have three paramedic positions open. Almendinger went on to answer questions about types of calls they have been responding to as of late. Kniefel acknowledged that regarding this topic, that perception isn't always reality and the rumor mill is making it worse. Lee went on to say that there have been meetings with the mayor and there is another one scheduled for next week.

7. Public Works

- Lohmiller asked if there were still plans to paint the curb yellow on Co Rd 66 at Daggett Pine Rd. Maier stated that PW is very behind.

8. New Business

- Curt Mowers asked if there was a perceived issue about the no passing lane on Co Rd 3 at Riverwood Ln. A lot of drivers think it is a bypass lane for vehicles turning into the Legion and end up driving on the shoulder. Maier doesn't believe it is an issue that needs to be addressed at this time. Mowers went on to ask about the community consensus on the roundabout.
- Robin Sylvester spoke about the speed limit on Co Rd 3 north of the golf course. Maier also added that southbound on 3 coming into town past the vet office where the speed changed from 45 to 35, is far off the road and hidden behind a tree branch. He would like to see it get moved further north for more visibility. Maier stated he was going to contact Tim Bray about both issues.

9. Motion to Adjourn at 0944 – **Motion by Sylvester, seconded by Mowers**

C. 13.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 2, 2025
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 2, 2025, in City Hall. The following Commission Members were present: Tom Swenson, Tim Berg, Mary Prescott, Dave Schrupp & Gordon Wagner. Also in attendance were Public Works Director Pat Wehner, City Council Member Robin Sylvester & City Engineer Phil Martin.

The meeting was called to order at 4:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO APPROVE THE MEETING MINUTES FROM AUGUST 4, 2025.
A ROLL CALL VOTE CARRIED WITH ALL AYES.

Pat informed the Commission that the filter at the sewer plant was inspected by the engineer and he's waiting on receiving a cost estimate for the repairs. Pat also stated money is included in the 2026 Budget for seal coating additional trails.

Pat discussed Simonson Lumber and the status of their City Sewer Connection and their extension to connect has expired.

After discussion, the city will need to pursue Simonson to get connected. They were given 3 years to get connected with two one-year extensions.

They need to get connected now or show progress with building plans.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT WE NOTIFY SIMONSON LUMBER THAT THEIR EXTENSION TO CONNECT TO CITY SEWER IS UP AND THEY MUST CONNECT TO THE SEWER. THEY HAVE BEEN GIVEN 3 YEARS WITH TWO ONE YEAR EXTENSIONS.
A MOTION WAS CARRIED WITH ALL AYES.

Pat discussed the Crosswalk on 66 & Daggett Pine Road with concerns about it being too congested. Pat and his Public Work Staff will complete the yellow curb painting request.

Pat discussed the ordinance for Jumping from the Bridge. There is an ordinance in place already Sec. 30-130. – Traffic and Bridge Obstructions.

Pat has additional signs on order to display on and near the bridge.

Phil gave a status update on Rolling Woods new road and said that the road is built and shouldering is done but there are a few minor items that will need to be adjusted before it is ready to bring to the City Council for consideration to approve. Dave Nevin was notified by Phil on what conditions need to be done to complete it in full. Phil also stated that he feels the road is built well. Once the following items are completed and approved either by Phil or Public Works Director Pat Wehner they will have met the requirements for City consideration.

1. The right-of-way is deeded to the public and recorded.
2. The grass has not established enough but it isn't far off. A little rain will help this
3. There is significant erosion off the right edge of the cul-de-sac as you face north. With some minor grading/topsoil addition and an erosion blanket to hold the slope will help
4. The stop sign, installed on the new road by Wilderness Trail, has 2 maple trees obstructing the view and will need to be removed for the stop sign to be more visible.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON THE CITY ENGINEER PHIL MARTIN'S REVIEW WE CONSIDER TAKING OVER THE ROAD AND MAINTENANCE CONGINENT ON THE 4 ITEMS BEING COMPLETED AND APPROVED BY PHIL OR PAT.

A MOTION WAS CARRIED WITH ALL AYES.

Phil discussed Year-2 Road Improvements and mentioned all work has been completed and the Assessments are set for the Public Hearing on September 24, 2025, 6:00 P.M.
Crosslake City Hall.

Phil gave an update on Harbor Lane and mentioned it has been paved, and signs are in. It will be seeded and the striping will be complete in the next couple of weeks.

Phil gave an update on Year-3 Road Improvements, and he mentioned that they have requested soil boring quotes and began collecting mailbox replacement counts.

Phil gave an update on updating the 5 Year Road Plan. The pavement review & rating is complete and Phil will start to break those out. He mentioned that are behind schedule to assemble the pavement rating results and update costs but thought in October his staff will be back in the office for reviewing and will be able to make better progress. It was mentioned that T.J. is forming a small committee for the new Trails.

The Loon Center should be breaking ground soon.

The County Road 103 Archeology Study should be completed in September.

The CSAH 3 Trail from the bridge to East Shore Road will be scheduled for 2027.

Roundabout landscaping has all been replanted and completed in the last week of August 2025.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON
WAGNER TO ADJOURN THE MEETING AT 4:40 P.M.
A MOTION WAS CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer



C. 14.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

August 22, 2025
9:00 A.M.

Crosslake City Hall
13888 Dagget Bay Rd
Crosslake, MN 56442

1. Present: Chair David Fuhs; Joel O'Leary; Kristin Graham: Cooper Hanning, Alternate and Liaison Council Member Jayme Knapp
2. Absent: Vice-Chair Jeff McGrath; Jeromy Johnson; Joel Knippel, Alternate
3. Staff: Joe Langel, City Attorney and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 7-25-2025 Minutes– **Motion by O'Leary; supported by Graham to approve the minutes as written. All members voting "Aye", Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Yager - Variance for bluff and bluff impact setbacks
 - 6.2 Kyle & Debra Lejonvarn – Variance for setbacks to the side yard and road right-of-way
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

Yager
14010564, 14010565

Fuhs announced the variance request and read the project details into the record. Provided in the applicant's packet was the impervious percentage, septic details, stormwater management plan, and parcel history. Fuhs invited Yager, the owner to the podium. Yager-history of contractor search and their results, the proposal protects the water and bluff, history of his activity in Crosslake, property limitations, proposal is to protect and enhance the bluff; Fuhs-remove the entire structure; Yager-yes, foundation and total structure removal; Commissioners and Joe Langel, City Attorney had a discussion on: DNR & lakes started the ordinance; state & city can be stricter, can board grant a variance in a bluff; Langel-can alter bluff per code, there are bluff rules, nonconformity rules to consider, restrictions, bluff already changed, how big is the nonconformity; Fuhs-can you rebuild a nonconformity; Langel-rebuild has to be the same location; Fuhs-when vacant property it is expected that the structure would be built in the setback to make the structure conforming, should/may build right at/in the bluff, clear some trees and the project can be built in the setback, maybe a deck would be allowed in the bluff impact zone, as it is less intrusive and would be permeable, existing garage could be utilized for the proposed project; a 700 square foot auxiliary use was explained; build in the setback for the main house, can rebuild in the same footprint and the same existing volume; Langel-yes they can per the Crosslake ordinance; O'Leary-can not change the nonconformity; Fuhs-there is room in the building envelope for a structure, location may not be as desirable, can and should be built within the building envelope; O'Leary-we would be in the wrong if we approved the request according to the Crosslake ordinance; Fuhs-the ordinance can not be less than the state requirements; Yager, Owner & Boening, builder-confusion on what can do and not do, stormwater management plan (SWMP) is not needed if rebuild as is; staff-a SWMP is needed for any permit over 15% impervious; Yager-want to protect the bluff, DNR has put requirements on the bluff through time, our area has had structures built since 2000-must have some type of exceptions; Fuhs-know and understand, can't explain completely but number one each case is different and needs to be considered individually, previous commission boards, P&Z administrators and new city attorney have had different opinions, things have changed from the past, hopefully you can make the best of what has been said; Boening-existing is not structurally sound, maybe will keep some of the foundation and add more volume through a variance; Fuhs-if demo than move back, maybe a little consideration if keep foundation but really should be built in the setback, keep a small amount of existing and do a variance is not acceptable; O'Leary-look at what you currently have, if you rebuild new where to locate it; Boening-increase volume without a variance; Fuhs-no, the ordinance says that you would need to rebuild everything the same; O'Leary-same footprint but build up more volume for a new variance request; Yager-everyone wants to protect the bluff, remove existing structure, reinforce foundation or new foundation, this would improve the stability of the bluff because the structure foundation is crumbling, go up on the same footprint would that be approved; Fuhs-not making a decision on variables at today's meeting, still say demo rebuild in the setback; Boening-still need to address the bluff stability; Fuhs-not an engineer, can't say what the next rebuild ask would be; Yager-DNR and other commissioners have done things, we want the same judgement call; O'Leary-all records are public, some in the neighborhood have been denied; Fuhs-sins of the past we can't do anything about, can't continue to approve-need to sometime hold the bar; staff-a motion will need to be made to approve/deny/table, if table what information is not available to you today to make a motion. Fuhs opened the public hearing. Steele, 11486 Manhattan Pt Blvd-is this a bluff; staff-the survey states it is a bluff; O'Leary-Stonemark did the survey and they are in good standing; Steele-building a house in the bluff doesn't change the bluff; Yager-the request is not going any further into the bluff. Fuhs closed the public hearing. Yager-table this hearing due to the wrong information on the

August 22, 2025 Planning Commission/Board Of Adjustment Meeting

location of the bluff at the on-site yesterday; Fuhs-no, not what this decision is hinging on, facts are clear where the bluff is located, all of the structure is completely in the bluff and the bluff impact zone; Boening-can the board recommend a new request or table this; Yager-fee for a new application, what is the difference if it is tabled; staff-explained; Yager-withdrawal of the application.

No August 22, 2025 Action taken due to the withdrawal of the request by the applicant.

**Kyle and Debra Lejonvarn
14300573**

Fuhs announced the variance request and read the project details, the impervious percentage, septic details, stormwater management plan, on-site was held yesterday, and parcel history into the record. Fuhs invited Lejonvarn, the owner to the podium. Lejonvarn-the variance is due to the 50 foot wide lot, history of the lot size and location of the structures, neighbors structure locations, good idea for variance due to safety hazard, fire chief at the site with no concerns on the location of the request in relationship to the garage next door, the 2 closest neighbors comments are in the packet, the old building was actually more obtrusive; Fuhs-auxiliary request is a big ask and concern; Lejonvarn-could take out the closets, already took out dead space to lower the request; O'Leary-we really like to see it built in the building envelope, structure could be made smaller, could move the septic, there are other location options to consider; Graham-location is not impacting the neighbors, the road is low speed; Hanning-the request does not affect the neighbors, good information was presented in the packet; Lejonvarn-talked to Pat, Public Works pertaining to the second driveway; O'Leary-auxiliary is 700 square feet maximum, so not allowed to have 2 homes on one property; Lejonvarn-not necessary to ask for a larger auxiliary for more room, but for more closet space; discussion on floor plan and square footage. Fuhs opened and closed the public hearing due to no participation. O'Leary-the reason for a variance is for hardship cases, not because of a want; Graham-ask is not necessarily only a hardship; Joe Langel, City Attorney-it is state law, the land owner's wants is not it, it is difficulty and he stated the difficulty questions, the findings need to be followed and answered, is this created by the landowner's size of the request or is it the property; discussion was held on Langel's comments; Lejonvarn-the variance is due to the lot size/shape, septic does play into it.

August 22, 2025 Action Taken:

Motion by Graham; supported by Hanning to approve the variance for:

- Road right-of-way setback of 27 feet where 35 feet is required to proposed structure
- Side yard setback of 5 feet where 10 feet is required to proposed structure
- Side yard setback of less than the required 10 feet to proposed driveway extension
- Size of 861 square feet where 700 square feet is allowed for an auxiliary quarter

To construct:

- 1200 square foot accessory structure to include 861 square foot auxiliary quarter
- A driveway extension to the proposed structure

Per the findings of fact as discussed, the on-site conducted on 8-21-2025 and as shown on the certificate of survey received at the Planning & Zoning office dated 1-18-18 for property located at 34241 Urbans Point, Crosslake, MN 56442

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-22-2027.

Findings: See attached

3 members voting “Aye”, 1 member voting “Opposed”, Motion carried.

Other Business:

1. No staff report

Open Forum:

1. Vote/Motion-different voting methods, roll call, voice or floor-open meeting – can do number count without names, ex. 3 to 1 or 3:1
2. Fuhs-bluff concerns, can we approve a variance on bluffs; Langel-will get back after research
3. O’Leary-pretty liberal on granting variances; Langel-do a work session when the new P&Z administrator is on board, a number of communities have structures where they should not be, legislature made changes, history of some changes
4. Graham-what is a practical difficulty, Langel-unique to property, focus on land not home owner needs
5. Knapp-Yager’s bluff definitive no, so why hear it now; staff-they have a right to ask through the variance process; discussion on variances was held
6. Permit cards must be displayed according to the ordinance; Section 26-71 Enforcement - a discussion was held

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by O’Leary; supported by Graham to adjourn at 11:15 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C. 15.



WASTE PARTNERS Inc.
CUSTOMERS • COMMUNITY • ENVIRONMENT

WASTE PARTNERS INC.

P.O. Box 677

Pine River, MN 56474

Office: 218-587-8727

Fax: 218-587-5122

info@wastepartnersinc.com

To: City of Crosslake

Attention Solid Waste and Recycling

13888 Daggett Bay Road

Crosslake, MN 56401

2025

August

City of Crosslake Score Report - From Waste Partners

Materials are delivered to Pine River Transfer Station and Waste Partners Inc

	Pounds	Tons
Paper & Cardboard	8,859	4.43
Corrugated Cardboard	8,859	4.43
Mixed Paper	0	0.00
Newspaper, Mixed Mail Magazines		
Metal	0	0.00
Appliances, Scrap, Misc.		
Commingle	44,146	22.07
5% Aluminum Cans	2,207	1.10
21% Tin Cans	9,271	4.64
61% Mixed Glass	26,929	13.46
10% Plastic	4,415	2.21
Number 1 & Number 2		
3% Reject	1,324	0.66

Total Pounds

53,005

Total Tons

26.50

F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

44280-238
MBFTE

INVOICE

C.ile.

DATE	INVOICE #
9/15/2025	7682

BILL TO

Crosslake Fire Department
ATTN: Training Officer/Fire Chief
37028 County Road 66
Crosslake, MN 56442

10-13
✓

Fire Instruction Rescue Education
Federal ID# 46-1192854 MN ID# 2759083
612-868-6744 fire@crosslake.net

2025 Invoice Terms:

Invoices from FIRE Inc are Due within 30 Days of Receipt.
Accounts not paid within terms are subject to a 10% Monthly
Finance Charge,

Net 15

DATE	DESCRIPTION	RATE	AMOUNT
9/15/25	Incident Command Tactical EMS Monday September 15, 2025 1830 Instructor: Greg Hayes	650.00	650.00
Thank You For Your Business.		TOTAL	\$650.00

STATE OF MINNESOTA)

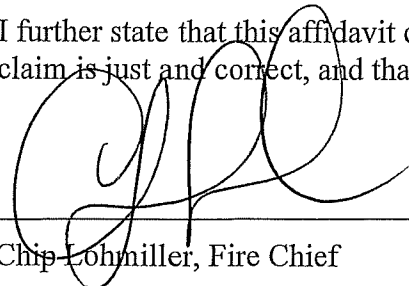
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 9/15/25, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 650⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.


To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

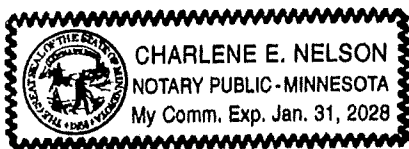


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 16 day of September, 2025.



Notary



C. 17.

BILLS FOR APPROVAL
October 13, 2025

VENDORS	DEPT		AMOUNT
AAA Rental, skidsteer rental	Park		90.00
Ace Hardware, bushing, adapter, pipe	Park		8.10
Ace Hardware, fiberglass repair kit, sanding sheets, adhesive	PW		71.96
Ace Hardware, coupler, bushing	Park		11.68
Ace Hardware, striping paint	Park		53.41
Ace Hardware, brackets	Park		28.99
Ace Hardware, key	Police		2.24
Ace Hardware, hardware	Park		0.87
Ace Hardware, rope	Park		17.09
Ace Hardware, landscaping supplies	Park		127.87
Ace Hardware, mulch, cultivator	Park		37.84
Ace Hardware, hardware	PW		51.26
Ace Hardware, knife, blade	PW		13.64
Ace Hardware, airless spray tips	PW		107.97
Ace Hardware, spackel, picture hanger, paint set	Gov't		17.07
Ace Hardware, kwikset, blade set	PW		51.28
Ace Hardware, plunger	Fire		35.09
Ace Hardware, rake, shovel	PW		80.48
Ace Hardware, hardware	Park		29.18
Ace Hardware, tape, grout, hardware	Park		69.34
Ace Hardware, hardware	Park		5.91
Ace Hardware, marking paint	Park		70.50
Ace Hardware, batteries for aed	Park		81.93
Ace Hardware, hardware	Park		47.22
Ace Hardware, bits	Park		19.99
Ace Hardware, foggers	Sewer		34.17
Ace Hardware, hardware	PW		13.61
Ace Hardware, hardware	PW		19.57
Ace Hardware, usb adapter	PW		17.98
Ace Hardware, striping paint, storage box	Park		67.70
Ace Hardware, wipes	Park		17.26
Adspec Marketing, totes, apparel	Fire		2,962.50
AT&T, cell phone and tough book charges	ALL		1,237.37
AW Research, water testing	Sewer		1,100.34
Baker & Taylor, books	Library		38.58
Beckys Pest Solutions, pest control	Sewer		159.00
Bolton & Menk, 2025 road improvements	PW		5,007.50
Bolton & Menk, 5 year road plan	PW		2,401.00
Bolton & Menk, milinda shores bridge	PW		945.00
Bolton & Menk, 2026 road improvements	PW		550.00
Bolton & Menk, harbor lane	PW		39,798.50
Bolton & Menk, developers fees	PZ		2,215.00
Brainerd Hydraulics, hose, hardware	PW		122.88
Brainerd Truck & Trailer, repair plow mount damage	PW		2,841.08
Brainerd Truck & Trailer, dot inspections, replace tires	PW		2,043.93

Build All Lumber, staples, veneer	Park		27.99
Calibrations & Controls, annual service	Sewer		2,380.00
Cheryl Stuckmayer, reimburse for uniform	PZ		25.00
Chris Pence, planning and zoning administration	PZ		8,200.00
City of Crosslake, sewer utilities	ALL		195.00
Clean Team, october cleaning	ALL		4,240.37
Cody Haines, per diem meal reimbursement	Police	pd 9-11	235.00
Council #65, union dues	Gov't		494.88
Crow Wing County, address assignments	Gov't		100.00
Crow Wing County Highway Dept, fuel (august)	ALL		4,174.48
Crow Wing County Highway Dept, fuel (january)	ALL		4,005.18
Crow Wing County Highway Dept, fuel (september)	ALL		3,978.05
Crow Wing County Highway Dept, salt and sand (january)	PW		7,831.50
Crow Wing Power, electric services	ALL	pd 9-18	8,582.16
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		184.50
Dell, computers	Library		1,926.24
Delta Dental, dental insurance (september)	ALL	pd 9-23	2,280.53
Delta Dental, dental insurance	ALL		2,389.90
Demco, bookmarks	Library		33.32
Ferguson Waterworks, meter parts	Sewer		2,765.20
First Arriving IO, annual subscription	Fire		826.44
Fire Safety USA, annual aerial service	Fire		2,595.95
First Supply, irrigation supplies	Park		654.49
Follett, books	Library		423.47
Fyles, portable restrooms	Park		660.00
Galls, uniforms	Police		928.85
GLS, soccer uniforms	Park	pd 9-23	309.00
GLS, program uniforms	Park		754.00
Gopher State One Call, email tickets	Sewer		47.25
Guardian Pest Solutions, pest control	Pk/Gov't	pd 10-1	71.40
Hawkins, chemicals	Sewer		3,206.82
Heartland Animal Rescue, monthly impound fees	Police		366.75
Hunter Roeder, reimburse travel expenses	Police	pd 10-1	116.91
Hunter Roeder, reimburse per diem meals	Police		76.00
In Control, lift station support	Sewer		217.13
Interstate Power Systems, annual service	ALL		3,037.01
Interstate Power Systems, battery	Gov't		597.78
Jims Electric, install cord on extractor	Fire		232.62
Josh Runksmeier, per diem meal reimbursement	Park		19.00
Karen Field, reimburse for volunteer appreciation	Library		206.41
Kirvida Fire, oil changes, pump tests	Fire		6,617.04
Lakes Area Rental, equipment rental	Park		190.00
Lakes Area Wildlife, animal control	Gov't		150.00
Lee Sports Surfacing, repair and resurface tennis courts	Park	pd 9-23	33,250.00
MacQueen, gear cleaner	Fire		384.46
Madden Galanter Hansen, personnel matters	Gov't		49.00
Mastercard, Alien Gear Holsters, tact team	Police		241.34
Mastercard, Amazon, prime monthly premium	Gov't		14.99

Mastercard, Amazon, wall mount	Gov't	pd 9-23	44.39
Mastercard, Amazon, office supplies	PZ/Adm	pd 9-23	66.54
Mastercard, Amazon, janitorial supplies	Gov't	pd 9-23	21.28
Mastercard, Amazon, janitorial supplies	Gov't	pd 9-23	5.34
Mastercard, Amazon, report covers, janitorial supplies	Gov't		59.66
Mastercard, Amazon, coffee	Gov't		94.92
Mastercard, Amazon, index tabs, erasers	Adm/Govt		19.25
Mastercard, Amazon, recorder	Admin		33.99
Mastercard, Amazon, screen filter	Police		49.99
Mastercard, Amazon, janitorial supplies	Park	pd 9-23	51.00
Mastercard, Amazon, nematodes	Park		39.50
Mastercard, Amazon, wet wipes	Park		189.10
Mastercard, Amazon, table cloths	Park		25.19
Mastercard, Amazon, desk calendars	Park		23.44
Mastercard, Amazon, janitorial supplies	Park	pd 9-23	62.80
Mastercard, Amazon, monitor	Police		99.99
Mastercard, Amazon, air care system	Park		60.00
Mastercard, Amazon, janitorial supplies	Park		67.90
Mastercard, Amazon, paint sticks	Library		11.99
Mastercard, Amazon, hdmi cable	Police		8.54
Mastercard, Amazon, janitorial supplies	Park		86.85
Mastercard, Black Gate Hunting, radios	Police		421.32
Mastercard, Column Software, ordinance 407	Gov't	pd 9-23	38.08
Mastercard, Column Software, rfp cleaning services	Gov't		15.22
Mastercard, Column Software, meeting notice of 10/22/25	PZ/Adm		28.39
Mastercard, Country Inn, ledging	Police		454.27
Mastercard, Courtyard, lodging	Police		1,685.50
Mastercard, Dicks, uniform	Park		154.98
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Dollar General, baskets	Park	pd 9-23	23.62
Mastercard, Dollar General, pickleball grand opening	Park		23.09
Mastercard, Dropbox, monthly premium	Gov't		54.00
Mastercard, Force USA, gym mats	Police		2,011.50
Mastercard, Guardian Supply, uniform	Police		441.97
Mastercard, Holiday Station, fuel	PW		15.57
Mastercard, Knox Box, annual license	Fire		584.00
Mastercard, Kwik Trip, fuel	Police		36.47
Mastercard, Microsoft, monthly premium	Fire		17.72
Mastercard, MN DOLI, permit	PW	pd 9-23	36.00
Mastercard, Post Office, postage	Library	pd 9-23	5.22
Mastercard, Post Office, postage	STR		20.96
Mastercard, Reeds Market, trail meeting	Park		17.96
Mastercard, Tactacam, monthly premium	Park		14.22
Mastercard, TDI, tact team	Police	pd 9-23	88.04
Mastercard, Xylem, sensor cap	Sewer		168.55
Mastercard, Zoom, monthly premium	Gov't		65.99
Medica, health insurance	ALL		27,338.41
Menards, janitorial supplies	PW		32.98
Menards, toolbox, tool set, tree protector	Park		152.76
Menards, cables, hardware	Fire		393.89
Met Life, disability insurance	ALL		241.07

Met Life, life insurance	ALL		355.92
Met Life, vision insurance	Gov't		104.40
Metro Sales, copier lease	Park		221.38
Metro Sales, copier lease	Police		56.27
Mid-MN Drug Testing, pre employment testing	PW		55.00
Midwest Machinery, blades	Park		222.82
Midwest Security, monitoring service	PW		935.76
MMUA, 4th quarter safety program	Gov't		3,863.25
MN Dept of Labor & Industry, elevator inspection	Gov't		80.00
MN Dept of Labor & Industry, um pressure vessel	Park		25.00
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL		240.00
Motorola, body cameras	Police		12,927.60
MR Sign, stop and yield signs	PW		235.33
MR Sign, license and address signs	PW/STR		142.14
MR Sign, traffic signs, license and address signs	PW/STR		648.47
MR Sign, license sign	STR		24.75
MR Sign, license and address signs	PW/STR		84.38
Lee Sports Surfacing, repair and resurface tennis courts	Park	pd 9-23	33,250.00
Napa, window lift support	PW		23.19
Napa, parts	PW		64.99
Napa, oil	PW		64.99
Napa, oil, windshield cleaner	Park		16.47
Nelson Sanitation, sludge hauling	Sewer		3,154.00
Nelson Sanitation, waste trap pumping	Sewer		260.00
Nelson Sanitation, televise lines	Sewer		1,035.00
Pat Martin, per diem meal reimbursement	Police	pd 9-11	235.00
Pat Wehner, uniform reimbursement	PW	pd 9-23	349.98
Pike Plumbing & Heating, washer hookup	Fire		837.10
Planning & Zoning Commissioners, 3rd quarter meetings	PZ		1,240.00
Quadiant Finance, postage	ALL		700.00
Quality Fabricating, move drain	Fire		177.17
Ratwik Roszak & Maloney, legal fees	ALL		4,116.00
Riley Jordan, uniform reimbursement	PW		238.95
Shannons, squad repair - insurance claim	Police		3,727.31
Shawn Peterson, per diem meal reimbursement	Park		19.00
Sherwin Williams, striping paint	PW		938.50
Sherwin Williams, striping paint	PW		105.78
Sherwin Williams, pro park black	PW		639.00
SHRM, membership dues	Admin		299.00
Sievert Irrigation, valve wire	Park		47.50
Simonson Lumber, treated lumber	Park		15.62
Teamsters, union dues	Police		480.00
The Office Shop, copy paper	PZ/Adm		423.70
The Office Shop, post its	PZ		16.46
The Police & Sheriffs Press, id card	PZ		20.00
Tremolo Communications, phone, fax, cable, internet	ALL		2,320.01
Tri-County Septic, septic designs and inspections	PZ		1,575.00
US Bank, copier lease	PZ/Adm		595.94
Vehicle Response Training, training	Fire		4,634.70
Vestis, mat service	PW	pd 10-1	78.69

Vestis, mat service	PW	pd 10-1	78.69
Waste Partners, trash removal	ALL		547.90
Widseth, trail design	Park		13,178.75
Xcel Energy, gas utilities	ALL		386.86
Xtona, i.t. services	ALL		3,430.00
TOTAL			308,363.42

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RESOLUTION 25-__

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
George & Maxine Riches	\$5,000.00	Fire Department
PAL Foundation	\$1,227.00	Pickleball
PAL Foundation	\$550.00	Trees
PAL Foundation	\$549.21	Family Fest
PAL Foundation	\$51.49	Library Adventure Bags
Robert & Julie Daugherty	\$1,000.00	Fire Department
Crosslake Firefighter's Relief Assn	\$440.12	Pig Roast Expenses
Crosslake Firefighter's Relief Assn	\$232.62	Hook Up of Gear Extractor

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of October, 2025.

Jackson Purfeerst
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)

E.
I.

TO: MAYOR AND CITY COUNCIL

FR: LORI CONWAY, CITY ADMINISTRATOR 

RE: POLICE ADMINISTRATIVE ASSISTANT

DA: OCTOBER 2, 2025

I would like to formally request a two-step pay increase for the Police Administrative Assistant effective January 1, 2026, in recognition of her expanded responsibilities associated with the City's Short-Term Rental (STR) program.

Over the past several months, Jen has taken on a significant leadership role in managing and overseeing the implementation and ongoing compliance activities of the STR program. Her work has included coordination with property owners, enforcement of new regulations, data tracking, and serving as the primary point of contact for related community concerns. These additional duties are above and beyond her current job classification and have required a high level of initiative, organization and accountability,

While approved during the budget process, I respectfully request a formal motion to keep in line with Union agreements. Therefore, I seek a motion for council to approve a two-step salary adjustment for Jen, to begin on January 1, 2026.

Thank you for your consideration.

F.
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MEMO TO: City Council

FROM: Sharyl Murphy, Deputy Clerk, City Treasurer

DATE: October 03, 2025

SUBJECT: Assessments for Parcel #14090501 Old Log Landing-Dennis Flagg

Dennis stopped in this morning to pay his 2025 Road Assessments and questioned that he believed his parcel was a secondary. Phil Martin – City Engineer reviewed the property at 37127 Blacksmith Place and missed this one and said yes, this one should be a secondary.

Staff, Public Works Commission, and engineering recommendation is to change the proposed assessment for Parcel #14090501 at 37127 Blacksmith Place from \$2,200 to \$1,100.

Sharyl Murphy

From: Phil Martin <Phillip.Martin@bolton-menk.com>
Sent: Friday, October 3, 2025 10:03 AM
To: Sharyl Murphy
Subject: RE: Parcel #14090501 37127 Blacksmith Place

Sharyl

Yes. I missed that one. I think based on our approach the assessment would be a secondary assessment and be \$1,100. Do you need me to send you an updated worksheet for his parcel?



-----Original Message-----

From: Sharyl Murphy <smurphy@cityofcrosslake.org>
Sent: Friday, October 3, 2025 9:15 AM
To: Phil Martin <Phillip.Martin@bolton-menk.com>
Cc: epmenace@gmail.com
Subject: Parcel #14090501 37127 Blacksmith Place

ASSESSMENT WORKSHEET
Year 2 Road Plan Improvements
Crosslake, Minnesota

7-Oct-25

PARCEL **14090501**

OWNER **FLAGG, DENNIS P**

OWNER ADDRESS **37127 BLACKSMITH PL**
CROSSLAKE, MN 56442

YEAR 2 ROAD IMPROVEMENTS - OLD LOG LANDING AREA			
Road Assessment			Total Assessed
Basis (per parcel)		Parcel	
	\$ 1,100.00	1	\$ 1,100.00

FIXED PAYMENT DETERMINATION

Principal \$ 1,100.00

Interest Rate 4.75%

Period ((Yrs) 10

Annual Payment \$140.73

YEAR	ANNUAL PAYMENT	PRINCIPAL	INTEREST	UNPAID BALANCE
2026	\$ 140.73	\$ 88.48	\$ 52.25	\$ 1,011.52
2027	\$ 140.73	\$ 92.68	\$ 48.05	\$ 918.84
2028	\$ 140.73	\$ 97.09	\$ 43.64	\$ 821.75
2029	\$ 140.73	\$ 101.70	\$ 39.03	\$ 720.05
2030	\$ 140.73	\$ 106.53	\$ 34.20	\$ 613.52
2031	\$ 140.73	\$ 111.59	\$ 29.14	\$ 501.94
2032	\$ 140.73	\$ 116.89	\$ 23.84	\$ 385.05
2033	\$ 140.73	\$ 122.44	\$ 18.29	\$ 262.61
2034	\$ 140.73	\$ 128.26	\$ 12.47	\$ 134.35
2035	\$ 140.73	\$ 134.35	\$ 6.38	\$ -

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b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 6, 2025

SUBJECT: Bids for new Sewer Meters

At its meeting on 10/6/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed bids for new sewer meters to be installed throughout the city on commercial properties who are currently hooked up with sewer. The first bid from Metron for \$67,605 and the second bid from Transparent Technologies for \$77,130. It was decided that we recommend Metron to replace all the commercial meters currently hooked up with sewer. The meters are currently over 20 years old and are in need of replacement. Each month, there are several meters that are not accurate and/or give estimated readings.

Pat mentioned that there is enough money in the Sewer Operating Fund and the Capital Outlay account to cover the cost of replacing the meters.

A MOTION WAS MADE BY MARY PRESCOTT AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT WE MOVE FORWARD WITH THE INSTALLATION OF NEW METERS AND ACCEPT THE BID FROM METRON AT A COST OF \$67,605.
THE MOTION WAS CARRIED WITH ALL AYES



Company 5665 Airport Blvd
Address: Boulder, Colorado 80301
United States

Purchase Order #:
Quote Number: Q-09500
Created Date: 09/22/2025
Expiration Date: 10/22/2025

Prepared By: Kyle Moore
Email: kylem@metronfarnier.com

Bill To
Name:
Bill To:
Cross Lake, Minnesota
United States

Ship To Name:
Ship To:
,
United States

Quote To: Patrick Wehner
218.692.2748
pwehner@cityofcrosslake.org

Additional To:
,

Quantity	Product	Line Item Description	Sales Price	Total Price
56	Spectrum 25D 5/8"	This package contains the following products: Spectrum 25D 5/8" Innov8-VN Antenna-Local Paddle	\$395.00	\$22,120.00
25	Spectrum 30D 5/8x3/4	This package contains the following products: Spectrum 30D 5/8x3/4 Innov8-VN Antenna-Local Paddle	\$395.00	\$9,875.00
22	Spectrum 50DLC 1" 10.75"LL	This package contains the following products: Spectrum 50DLC 1" 10.75"LL Innov8-VN Antenna-Local Paddle	\$605.00	\$13,310.00
13	Spectrum 88DL 1.5" 13" LL	This package contains the following products: Spectrum 88DL 1.5" 13" LL	\$850.00	\$11,050.00



		Innov8-VN Antenna-Local Paddle		
3	Spectrum 130D 2" 10" LL	This package contains the following products: Spectrum 130D 2" 10" LL Innov8-VN Antenna-Local Paddle	\$1,150.00	\$3,450.00
4	Spectrum 175D 3" 12" LL	This package contains the following products: Spectrum 175D 3" 12" LL Innov8-VN Antenna-Local Paddle	\$1,950.00	\$7,800.00
123	Cellular Connectivity	10 Year Annual Service Plan	\$0.00	\$0.00

Residential Programming:

Commercial Programming:

Description:

Terms and Conditions:

- FOB Boulder, CO
- Quote is good for 30 days
- Payment net 30 days from date of shipment
- All Non-Stock/Custom product sales are non-returnable and non-refundable

Subtotal:	\$67,605.00
Shipping Cost:	
Tax:	
Grand Total:	\$67,605.00



Quotation

Date: September 30, 2025
To: Crosslake Minnesota
Attn: Patrick Wehner
Quote #: Q080122A

Quote Items

Item	Description	Unit Price	Quantity	Total
1	Spectrum Wave 5/8 x 3/4 Prism Register Includes 10-yr subscription Programming TBD	\$425.00	25	\$10,625.00
2	Spectrum 25D 5/8" Includes 10-yr subscription Programming TBD	\$425.00	56	\$23,800.00
3	Spectrum 50DL 1" Includes 10-yr subscription Programming TBD	\$695.00	22	\$15,290.00
4	Spectrum 88DLT Includes 10-yr subscription Programming TBD	\$905.00	13	\$11,050.00
5	Spectrum 130 2" Includes 10-yr subscription Programming TBD	\$1,550.00	3	\$4650.00
6	Spectrum 500D 3" Includes 10-yr subscription Programming TBD	\$2,750.00	4	\$11,000.00
Subtotal				\$77,130.00
Sales tax (9.5%)				\$
Total				\$

Terms and Conditions

Prices are F.O.B. Boulder, CO USA

State and Local Sales Taxes not included unless specifically listed in quotation

Payment terms are Net-30 unless formally agreed upon in other agreement

Purchases orders should be sent to:

Transparent Technologies

T2admin@transparenttech.com

F. 2. C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: October 6, 2025

SUBJECT: VRBO's connected to Sewer

At its meeting on 10/6/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

A discussion ensued regarding requiring VRBO's connected to the sewer system to install water meters on their wells as they are running a business.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT STAFF REVIEW THE SEWER ORDINANCE TO REQUIRE VRBO'S CONNECTED TO CITY SEWER TO INSTALL WATER METERS IN ORDER TO BILL THEM AS A BUSINESS.
THE MOTION WAS CARRIED WITH ALL AYES.

F. 2. d.

MEMO TO: City Council
FROM: Public Works Commission
DATE: October 6, 2025
SUBJECT: HJC Properties Invoice

At its meeting on 10/6/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat discussed an invoice we received from HJC Properties for \$225.00 for reimbursement having to hire Wicks to scope the sewer line in front of Barstock Liquors at 37500 Pioneer Dr for incorrect locating of the sewer hookup. Wicks Advanced Drain Cleaning did not find any sewer tie-ins. Pat had hired Nelson's Sanitation & Rental to come on the following day to complete the work, and Joe Chase didn't want to wait for the next day. Joe was not an authorized employee to hire the work out for a company of his choice to complete the job instead of using the company who Pat had already hired.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TOM SWENSON
TO RECOMMEND TO THE CITY COUNCIL THAT THEY NOT APPROVE THIS BILL
FOR \$225.00 AS JOE CHASE HIRED WICKS DRAIN CLEANING WHEN PAT HAD
ALREADY HIRED NELSON'S SANITATION TO LOCATE THE SEWER SERVICE.
THE MOTION WAS CARRIED WITH ALL AYES

INVOICE

HJC Properties LLC
36037 County Road 66
Crosslake, MN 56442-1006

joe@hjcprop.com
+1 (218) 820-3444



218-820-3444

Bill to

City Of Crosslake
13888 Dagget Bay Rd
Crosslake, MN 56442

Ship to

City Of Crosslake
13888 Dagget Bay Rd
Crosslake, MN 56442

Invoice details

Invoice no.: 1018
Terms: Net 30
Invoice date: 09/09/2025
Due date: 10/09/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Services	Reimbursement for having to hire Wicks to scope the sewer line in front of Barstock Liquors Located at 37500 Pioneer Dr. for incorrect locating of the sewer hookup up by the public works dept. (Note: City Sewer map shows a hook-up at that location, there is not one there). HJC Properties paid this invoice by check #2040	1	\$225.00	\$225.00

Total

\$225.00

If you have any questions, please feel free to contact me at 218-820-3444 Joe. Thank you.

Devin Wicks
P.O. Box 848
Pequot Lakes, MN 56472

INVOICE

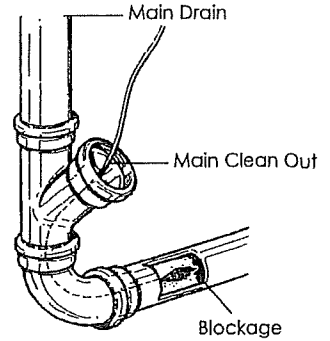
9/15, 2025

218-820-3444

4JC Properties

Wicks Advanced
Drain Cleaning

Hydro Jetting
Sewer Line Thawing
Sewer Line Televising
Root Cutting



(218) 820-3693

TERMS: STATEMENT DUE UPON RECEIPT

Serving the Brainerd Lakes Area

DESCRIPTION	AMOUNT
Free for service to 35700 Pioneer Dr.	
Televised main city sewer line 76'	\$725
Did not find any tie ins.	
	Ⓟ deduct#
	2040

Thank you Devin

If not paid within
30 days an interest
of 5.0% per month
will be charged.

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MEMO TO: City Council

FROM: Public Works Commission

DATE: October 6, 2025

SUBJECT: Contractor's Claim

At its meeting on 10/6/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil has prepared Pay Application 4 for work through September 25, 2025. He also prepared Change Order 1 for \$1,882.20 to address the contractor's claim for lost timber value. He also mentioned that we had agreed with property owners that there would be limited damage or trees taken down. The Power Company took down trees which the contractor planned to salvage as saw logs. Phil estimated that the construction cost will come in around \$18,000 less than the bid.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF PAY REQUEST #4 AND CHANGE ORDER #1 IN THE AMOUNT OF \$1,882.20 FOR CONTRACTOR'S CLAIM FOR LOST TIMBER VALUE.
THE MOTION WAS CARRIED WITH ALL AYES.



BOLTON & MENK

Real People. Real Solutions.

MEMORANDUM

Date: October 3, 2025
To: Pat Wehner, Public Works Director
From: Phil Martin, PE
Subject: Update for October 6, 2025 Public Works Meeting

Year 2 Road Improvements

All work is completed. We have not received the final cost information from the County to my knowledge.

The assessment hearing was completed on September 24, 2025. There was one assessment revision. In the OLL assessment roll, Parcel 14090576 was reduced to \$2,200 from \$3,850 to match their assessment from last year. The parcel is over 11 acres and touches both Daggett Pine Road and Tall Timbers Road. There were 6 properties that left written objection to the assessment.

Harbor Lane Improvements

The construction work is complete. We are waiting for turf establishment to reach the appropriate level at which point we can close out the project.

We have prepared Pay Application 4 for work through September 25, 2025. We also prepared Change Order 1 for \$1,882.20 to address the contractor's claim for lost timber value. We believe it is a legitimate claim. I will discuss the details at the PW Commission meeting. We estimate that the construction cost will come in about \$18,000 less than the bid.

The assessment hearing was completed on September 24, 2025. For the Harbor Lane assessment roll, Parcel 14180542 was reduced to \$0 from \$1,100. This was the parcel that I should not have included initially as it is the grass area in the Timberlane Pt road turn around. There were 2 properties that left written objection to the assessment.

Private Development Roads– Below are general updates for property development that has expressed an interest in turning over their road to the City:

- River Trail Road (Cunningham) – No update since we notified them of conditions regarding subgrade confirmation.
- Grand Review (Miller) – First lift of pavement placed last month. No recent activity since.
- Rolling Woods (Nevin) – City accepted road at last Council meeting.
- CSAH 3 Frontage Rd (Miller) – Dan Miller requested City take over the road. We reviewed construction in 2023. The road was constructed to City standard. I reviewed the road in September 2025 and noted comments to Pat. Based on our review, we believe the City Council can consider taking over the road. We would recommend that the following be completed before acceptance:
 - Fill the crack in the pavement over the westerly culvert crossing.
 - Add a stop sign.
 - Additional City Consideration. Normally City does chip sealcoat the year after paving is completed. This road is not in the 5-yr plan so it could not have a chip sealcoat as part of the City/County partnership until it was part of an updated 5-yr plan. If the plan is revised, it could be added as early as the summer of 2026 but more likely the summer of

F.
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a.

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING AN UNNAMED ROAD AS BEAR PAW TRL
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed road as **Bear Paw Trl** in Section 9, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
- (d) The City Council of the City of Crosslake hereby amends the City Code to include **Bear Paw Trl** in the Master Road Name Index.
- (e) The City Designates **Bear Paw Trl** as a private road and the City of Crosslake shall not accept **Bear Paw Trl** as a public road for maintenance purposes until such time that the road is built to City standards.

Passed by the City Council this ____ day of _____, 2025 by a __/5ths vote.

Jackson Purfeerst
Mayor

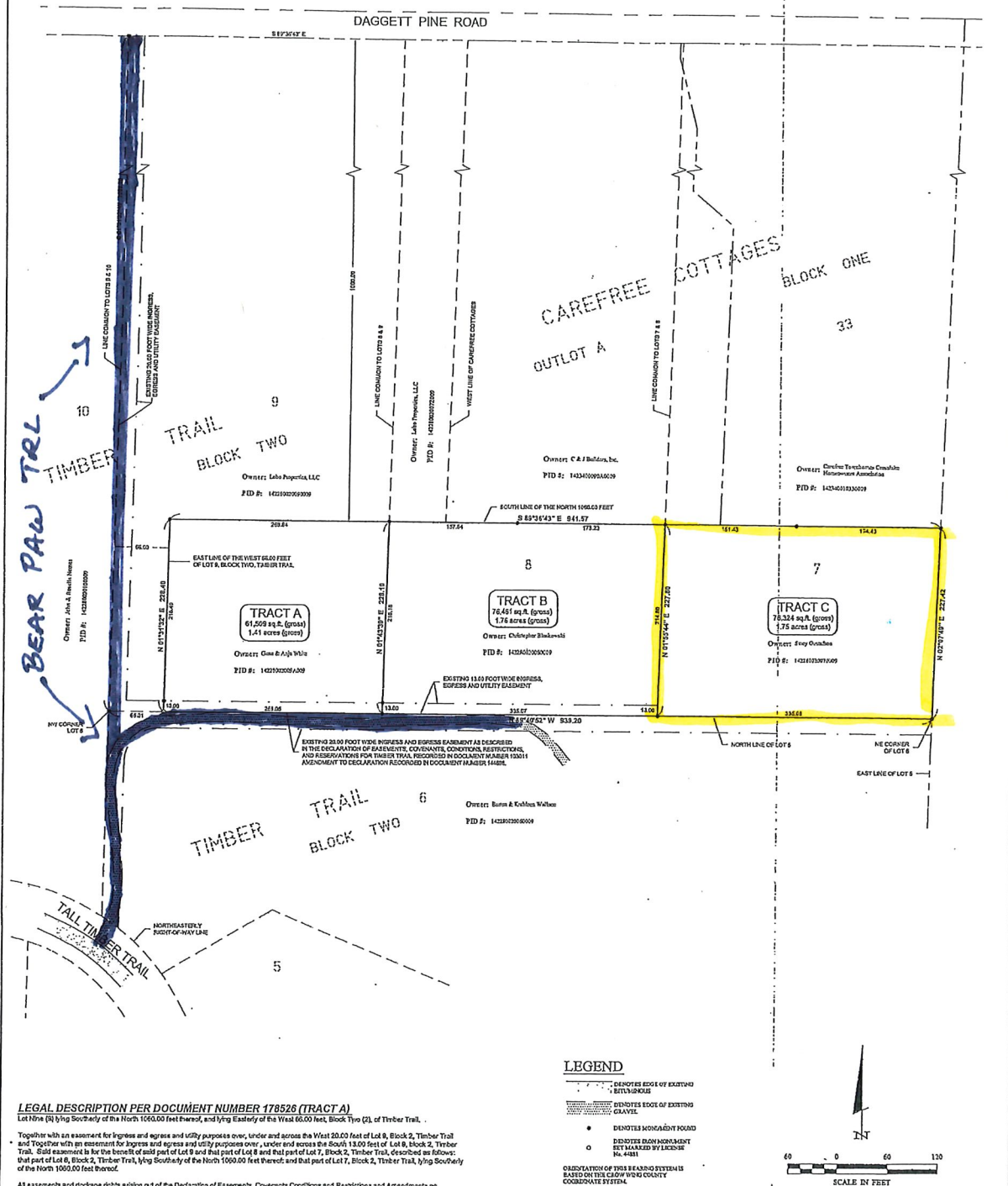
ATTEST:

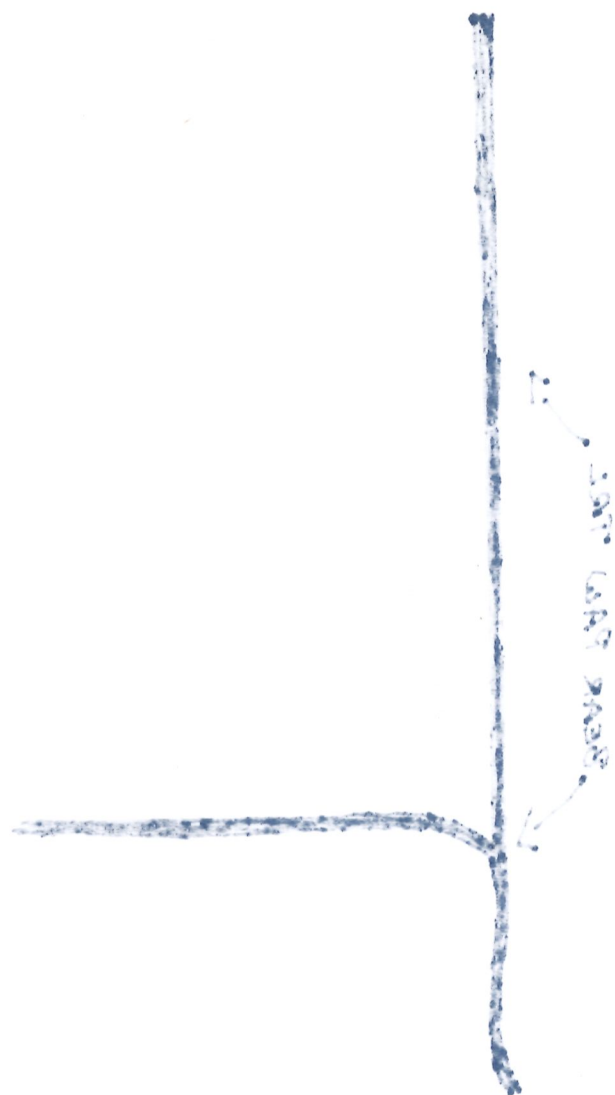
Lori A. Conway
City Administrator

Attachment: Master Road Name Index

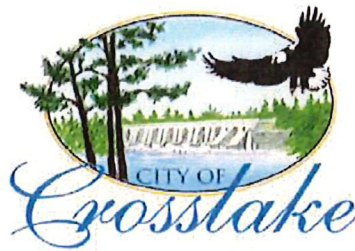
CERTIFICATE OF SURVEY

PART OF LOTS 7-9, BLOCK TWO, TIMBER TRAIL,
 SECTION 9, TOWNSHIP 137 NORTH, RANGE 27 WEST,
 CROW WING COUNTY, MINNESOTA





City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

September 26, 2025

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Matthew J Gallaway

Authorized Agent: Stonemark Land Surveying, Inc.

Site Location: Industrial Road, Sec. 32, Twp. 137, Rg 27, Crosslake, MN 56442

Request:

- Subdivision of property – Preliminary Plat of Compass Rose

To:

- Subdivide parcel # 14320679 Involving 3.1 acres into 5 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@cityofcrosslake.org).



STAFF REPORT

Property Owner/Applicant: Matthew J Gallaway

Parcel Number(s): 14320679

Application Submitted: August 8, 2025

Action Deadline: October 7, 2025

City 60 Day Extension Letter sent / Deadline: NA / NA

Applicant Extension Received / Request: NA / NA

City Council Date: October 13, 2025

Authorized Agent: Stonemark Land Surveying

Request: To subdivide parcel # 14320679 involving 3.1 acres into a 5 tract plat called Compass Rose

Current Zoning: Commercial/Light Industrial

Adjacent Land Use/Zoning:

North – Commercial/Light Industrial

South – Commercial/Light Industrial

East – Public

West – Commercial/Light Industrial

Parcel History:

- April, May 2016 – Metes & Bounds Subdivision

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)



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Agencies Notified and Responses Received:

County Highway Dept: N/A

DNR: No comment received before packet cutoff date

City Engineer: No comment received before packet cutoff date

City Attorney: No comment received before packet cutoff date

Lake Association: No comment received before packet cutoff date

Crosslake Public Works: No comment received before packet cutoff date

Crosslake Park, Recreation & Library: Comment(s) received

Concerned Parties: No comment received before packet cutoff date

POSSIBLE MOTION:

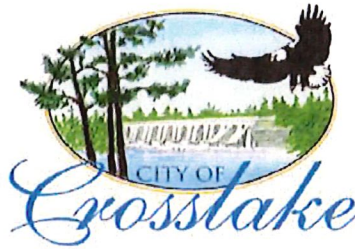
To make a recommendation to the Crosslake City Council to approve/deny the subdivision of parcel # 14320679 into Compass Rose Plat, involving 3.1 acres located off of Industrial Road, Sec. 32, Twp. 137, Rg 27, City of Crosslake

As shown on the certificate of survey dated 8-6-2025



F.
3.
C.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

September 26, 2025

9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Rd, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Matthew J Gallaway

Authorized Agent: Stonemark Land Surveying, Inc.

Site Location: County Road 103, Crosslake, MN 56442

Request:

- Subdivision of property – Preliminary Plat of Whitetail Estates

To:

- Subdivide parcel # 14320764 Involving 29.9 acres into 13 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@cityofcrosslake.org).



STAFF REPORT

Property Owner/Applicant: Matthew J Gallaway

Parcel Number(s): 14320764

Application Submitted: August 8, 2025

Action Deadline: October 7, 2025

City 60 Day Extension Letter sent / Deadline: NA / NA

Applicant Extension Received / Request: NA / NA

City Council Date: October 13, 2025

Authorized Agent: Stonemark Land Surveying

Request: To subdivide parcel # 14320764 involving 29.9 acres into a 13 tract plat called Whitetail Estates

Current Zoning: Rural Residential 2 (RR2)

Adjacent Land Use/Zoning:

North – Rural Residential 5 (RR5)

South – Rural Residential 5 (RR5)

East – Rural Residential 5 (RR5)

West – Rural Residential 5 (RR5)

Parcel History:

- September 2021 – Metes and Bounds Subdivision
- December 2023 – Ordinance Amendment – Add RR2 to the Land Use Chapter
- March, April 2025 – Land Use Map Amendment (LUMA); change RR5 to RR2

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

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view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

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County Highway Dept: No comment received before packet cutoff date

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Lake Association: No comment received before packet cutoff date

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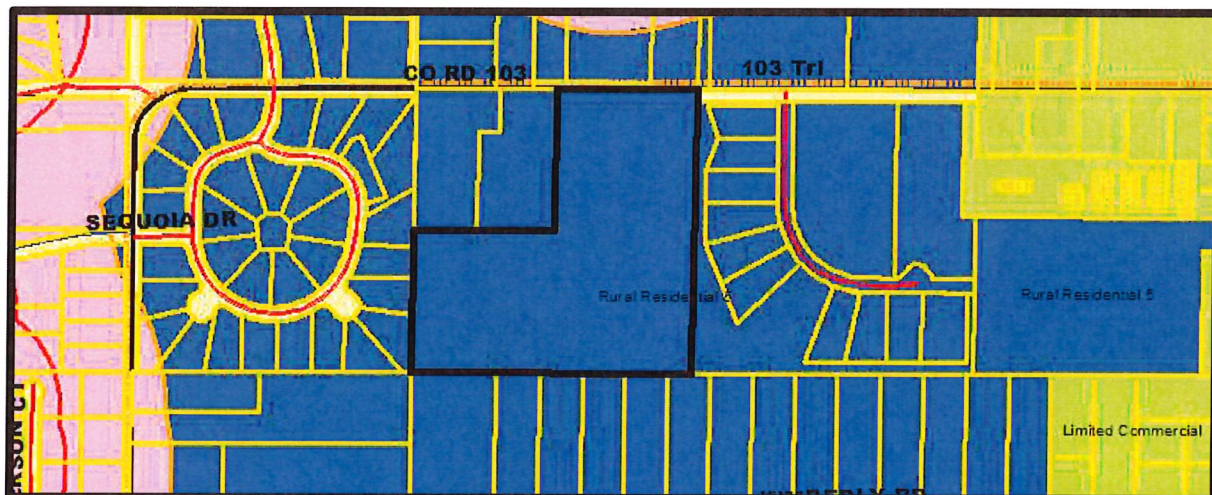
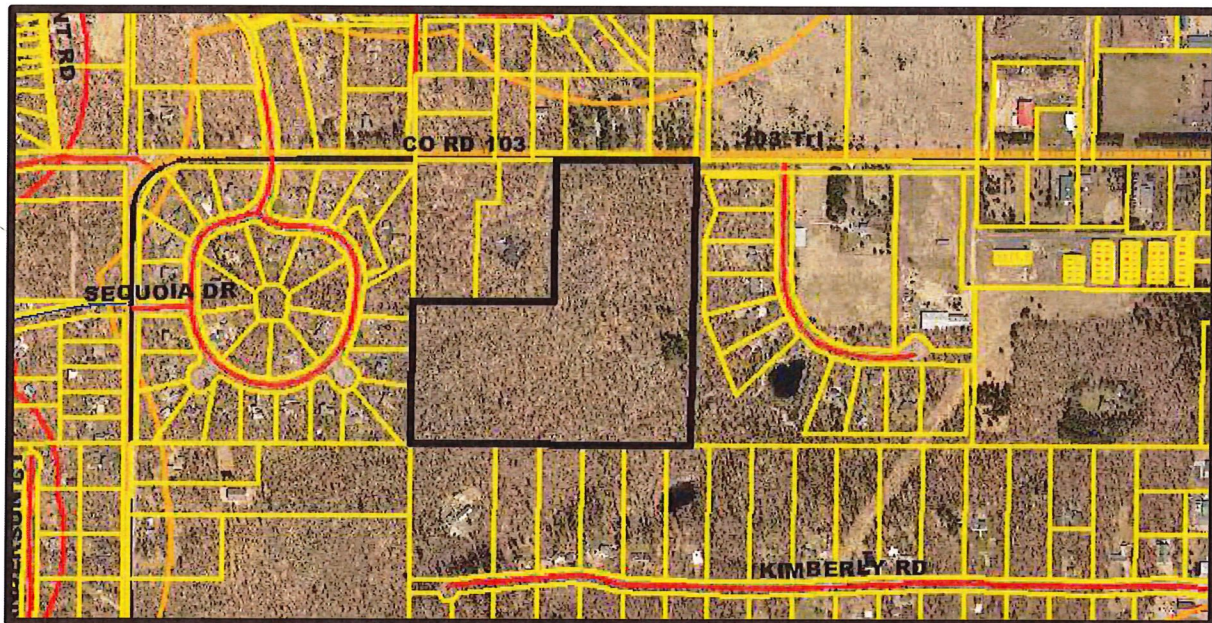
Crosslake Park, Recreation & Library: Comment(s) received

Concerned Parties: No comment received before packet cutoff date

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/deny the subdivision of parcel # 14320764 into Whitetail Estates plat, involving 29.9 acres located off of County Road 103, City of Crosslake

As shown on the certificate of survey dated September 3, 2025



A PRELIMINARY PLAT
PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER,
SECTION 32, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA.
TOTAL AREA = 1,300.382 SQ. FT. / 29.9 ACRES

The Northeast Quarter of the Northwest Quarter of Section 32, Township 137 North, Range 27 West,
New Winji County, Minnesota.

The north 660.00 feet of the west 660.00 feet thereof
subject to easements, restrictions, and reservations of record.

EXCEPT

[illegible]

PROPOSED LOT IMPROVEMENTS FOR
ILLUSTRATIVE PURPOSES ONLY

DEVELOPS POSSIBLE HOME &
GARAGE BUILDING SITE ONLY

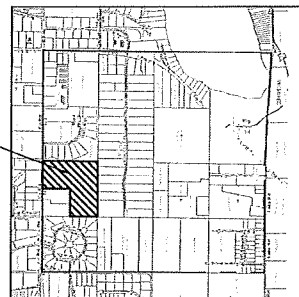
DEVELOPS POSSIBLE HOME &
GARAGE BUILDING SITE ONLY

DEVELOPS POSSIBLE
WELL LOCATION

DEVELOPS POSSIBLE
DRAINFIELD LOCATION

DEVELOPS POSSIBLE
ALTERNATE DRAINFIELD
LOCATION

DEVELOPS POSSIBLE LOCATION



VICINITY MAP
NOT TO SCALE

