

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 8, 2025
6:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. SHORT-TERM RENTAL APPEALS

1. Thomas Ruether, 12140 Anchor Point Rd, no registration (Council Action-Motion)
2. Chad Dixon, 38325 County Road 3, no registration (Council Action-Motion)
3. Joshua Rose, 37020 Staley Ln, no registration (Council Action-Motion)

C. PUBLIC FORUM – This time is reserved for those person's who have a desire to address the Council and have officially submitted in writing, by Friday noon, prior to the City Council meeting a request to be placed on the agenda.

1. Pat Netko – Recap of Crosslaker's Community Visioning Event

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of August 11, 2025
2. August 2025 Budget Revenues
3. August 2025 Budget Expenditures
4. August 2025 Balance Sheet
5. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – August 2025
6. Fire Department Report – August 2025
7. Public Safety Commission Meeting Minutes of August 6, 2025
8. Parks & Recreation/Library Commission Minutes of June 25, 2025
9. Public Works Meeting Minutes of August 4, 2025
10. Planning & Zoning Commission Meeting Minutes of July 25, 2025
11. Waste Partners Recycling Report for July 2025
12. Approval of F.I.R.E. Invoice
13. Bills for Approval
14. Additional Bills for Approval

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Peter Graves – Phase 1 Park Master Plan Update
2. Bella Montague, Cedar Creek Energy – Solar Panel Systems Grant
3. Resolution Accepting Donations (Council Action-Motion)
4. Recommendation to Issue Request for Proposals (RFP's) for Cleaning Services (Council Action-Motion)

F. CITY ADMINISTRATOR'S/CITY CLERK'S REPORT

1. Resolution Approving the Decertification of Tax Increment Financing District No. 1-9 of the City of Crosslake (Council Action-Motion)
2. Second Reading and Approval of Ordinance Naming an Unnamed Road as Sunup Trl and Approval to Publish Summary in Official Newspaper (Council Action-Motion)
- ~~3. Memo dated September 5, 2025 from Lori Conway Re: Change in Benefits Administration Agent~~
- ~~4. Memo dated September 5, 2025 from Lori Conway Re: Update on City Hall Hours of Operation~~

G. COMMISSION REPORTS

1. PUBLIC WORKS/CEMETERY/SEWER
 - a. Memo dated September 2, 2025 from Public Works Commission Re: Simonson Lumber Sewer Connection (Council Action-Motion)
 - b. Pay Request No. 3 for Harbor Lane Road Improvements (Council Action-Motion)
 - c. Memo dated September 2, 2025 from Public Works Commission Re: Acceptance of Wilderness Parkway (Council Action-Motion)
2. PUBLIC SAFETY
 - a. Resolution in Support of Applying for \$50,000 Sourcewell Public Safety Impact Funding (Council Action-Motion)

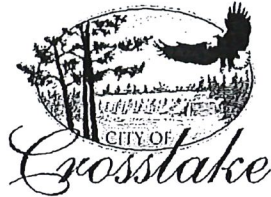
H. PUBLIC FORUM – This is for those person's that wish to address the Council. The Council recognizes the value of citizen input. Time will be limited to 3 minutes or longer, if the Mayor feels it is necessary.

I. NEW BUSINESS

J. OLD BUSINESS

K. CITY ATTORNEY REPORT

L. ADJOURN



B.3.

Monday, July 21, 2025

To: Joshua & Melissa Rose
816 Center St E, Unit #1
Rochester, MN 55904

Re: Unregistered Short-Term Rental

Joshua & Melissa Rose,

The City has become aware you are operating **37020 STALEY LN, CROSSLAKE, MN 56442** as a short-term rental:

Vrbo Listing: NEW DESIGN~Summer on Chain of Lakes~Kings~Game Room - Crosslake | Vrbo

Booking.com Listing: NEW DESIGN Summer on Chain of Lakes Kings Game Rm, Cross Lake (updated prices 2025)

As the owner of this property, you are in violation of Crosslake City Ordinance No. 395, Sec. 23-3: "No Short-Term Rental may be operated without a valid Short-Term Rental License issued pursuant to this ordinance."

You, along with other STR owners, were mailed a letter from the City dated March 7, 2025, providing notification of this ordinance as well as the steps to take to register.

You have been issued the enclosed fine per Sec. 23-12. e: Failure to License. All penalties shall be paid within fourteen (14) days of the date of citation. If the owner disputes the violation, the owner shall file a written appeal with the City of Crosslake within fourteen (14) days of the citation.

You must cease operations immediately upon receiving this notice or you may be subject to incurring more fines.

Lori Conway
City Administrator

Re: Violation Letter & Fine

From : Joshua Rose <joshua.rose22@gmail.com>

Sun, Sep 07, 2025 07:27 PM

Subject : Re: Violation Letter & Fine

To : Chip and Jen City of Crosslake <str@crosslake.net>

Hey Chip,
Please add me to the city council agenda.
I have canceled all meetings and making it a priority for monday.

Thank you for you help in this matter.

-Joshua Rose

On Thu, Sep 4, 2025 at 11:47 AM Chip and Jen City of Crosslake <str@crosslake.net> wrote:

Jen LeBlanc
STR Admin Asst.

From: "Chip and Jen City of Crosslake" <str@crosslake.net>

To: "joshua rose22" <joshua.rose22@gmail.com>

Sent: Thursday, September 4, 2025 11:40:35 AM

Subject: Re: Violation Letter & Fine

Joshua,
The letter that I sent to you has all the information required to register your account to apply for a license. You are not renewing your license; you are applying for a new one. I have attached the letter again for your reference.
Regardless of the circumstance, a violation occurred. If you do not agree to the reduced fine of \$1,000, then you must appeal to the city council at the next regularly scheduled meeting on: **Monday, September 8th**. Please let me know as soon as possible if you intend to appear at this meeting so that we can add you the council agenda.

Jen LeBlanc
STR Admin Asst.



C.I.

Crosslaker Community Vision Event

Wants – Needs – Avoids - Comments

PAGE 1  **Transportation & Mobility**

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PAGE 5  **Environment, Land Use & Beautification**

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PAGE 8  **Communication & Community Identity**

PAGE 9  **Comment Card Feedback**

August 21, 2025 5:30 – 7:30 PM
The Gathering Event Center

Transportation & Mobility

Wants

- Local Transportation Trolley (example Galloping Goose Bus -Telluride Colorado)
- Connect South, West Shore Drive Bike Trail to CSAH 3
- Extended sidewalk on east of CSAH 66
- Continue to plow West shore drive for winter walkers
- An official trail from Shores Drive to Bald Eagle since we can't go thru C&C anymore
- Trail connecting Manhattan Beach to Crosslake
- safe bike lanes on CSAH 3, CSAH 103, and throughout town square
- designate walking -vs- bike paths along CSAH 3, 66 and 103
- Bike trail next to CSAH 16
- Uber or Lyft or Taxi Service
- Uber or Lyft or public transportation

Needs

- Trails to safely connect businesses along CSAH 3/66 to CSAH 36/103.
- Bike racks – be a biker friendly city
- Bike Lanes
- Continue the east sidewalk to the Dairy Queen with a crosswalk
- sidewalk to the bridge from the roundabout
- continued sidewalks and service improvements north of Bald Eagle Development
- shuttle service around town
- Transportation within the town business district
- Senior Transportation
- transportation for elderly people to get to appointments

Avoids

(none specifically listed under transportation)

Housing & Community Development

Wants

- small efficient affordable housing

Needs

- Starter Homes/Affordable Housing
- affordable housing and transportation
- Entry level housing with entry level pricing
- Workforce housing
- More townhomes for seniors downsizing
- affordable housing for ownership
- Market rate rental housing
- housing that is affordable
- affordable housing to strengthen our workforce
- affordable housing
- Housing program
- a multi-unit apartment building with meals center, exercise room where seniors can buy partial ownership in a HOA with reasonable insurance.
- Don't lament that Crosslak's property values are so strong, that starter or entry level housing is difficult. Think creatively about housing for seasonal staffing needs.

Avoids

- New construction projects too close to the water
-



Safety, Law & Order

Wants

- Sheriff to control Boat Noise (music) at night
- Laws against wake boats
- Boating speed limits on smaller lakes

Needs

- Restrictions on wake boats on smaller lakes
- Enforcement of Short-Term Rental Ordinances to maintain quality of life
- Reduction of ATV using the parking lane and moving at 35-40 mph
- Ordinance to use Eminent domain to remove empty businesses (Yukon site)
- Fuel storage ordinance
- Forest Fire warning system
- A plan for fire evacuation
- Enforce ordinances regarding downlighting on businesses, and signage

Avoids

- Wake Boats
 - More Short-Term Rentals
-

Roads, Speed & Infrastructure

Wants

- Speed lowered from Roundabout to CSAH 103
- Lower speed limits throughout the community
- Public restrooms

Needs

- Lower Speed limit on Echo Drive – 30MPH is crazy
- Brighter open water markers buy the channels in the winter
- Improve the look of the roundabout – put grass on it and mow it (Grand View)

Avoids

- more roundabouts
 - Stoplights
 - More roundabouts
-

Environment, Land Use & Beautification

Wants

- Trees and Landscaping between businesses & Roads – Buffer Zones
- requirement for tree/coverage on Crosslake roads
- Keep 26 acres on South Bay protected as green space.
- Groomed Cross Country Ski Trails on South Bay 26 acre green space
- flowerpots around town

Needs

- establish a cut a tree – plant a tree policy
- Recycling Dropoff service

Avoids

- Building Pole barns on the main roads
 - More storage facilities on main roads
 - Tree clearing along CSAH 3 and CSAH 66
 - Big Box stores/brands
 - Big Box Stores
 - Major clearing of wood cutting without communication to the public CSAH 103/CSAH 39
 - cutting old pine trees
 - more giant sheds
 - Storage facility creep
 - West shore drive becoming a pole barn street
-



Recreation, Sports & Parks

Wants

- Kids Activities – Winter, Rainy Day, Inside
- Kids Skate Park
- Bowling Alley
- Year-Round Swimming Pool
- Swimming Pool at Community Center
- Swimming Pool at Community Center
- Community Pool
- Swimming Pool for elderly health benefits, drowning prevention
- Indoor Pool
- Mountain Biking Trail
- Winter Trail Activities (Snowmobile trails)
- Winter Recreation
- Water park – like, but better than the one in Nisswa
- Continue to develop and support resources and amenities that users are happy to support and fund (pickleball courts)
- Woodshops supported by member dues, to do wood projects with instructional supervision
- Summer stage theater for music and plays
- Outdoor Movies

Needs

- Community pool instead of a hockey rink – why compete with Breezy Point?

Avoids

- Pickleball courts in residential areas

Business, Retail & Economy

Wants

- New Community Member Packets/Resources
- Sign/Map boards listing businesses throughout Crosslake
- Bakery
- More vibrant Retail opportunities in a main street setting
- more clothing, gifts, toys, kids' games, nail salon shops
- More public bathroom areas
- FedEx and UPS daily drop-off/pickup service center
- More small stores to walk to
- Men's store – clothing and/or sporting goods
- To be known for having a mix of businesses

Needs

- Improved postal service
- Toy stores, clothing stores
- Fresh Produce year-round – Farmers Markets in the summer
- more retail clothing stores and gift shops
- Boat rental businesses need to educate renters on boating guidelines and common sense
- Community education courses that are easier to find

Avoids

- More Dollar Stores
 - More of the same businesses – too many bars, breweries
-



Health, Wellness & Human Services

Wants

- Better fitness programs at Community Center
- Healthy Organic food options

Needs

- EMS – Ambulance Service
- restore and keep ambulance service
- Suicide prevention response
- Full ADA for businesses, public buildings and trails
- Potable water supplies

Avoids

(none listed under health/wellness)



Communication & Community Identity

Wants

- Celebrate the entertainment options & Hospitality array. They're seldom heralded, and they should be.

Needs

- Continue to attract discriminating homeowners and vacationers. Stay a preferred destination.
- communication enhancements to visitors and residents. Once you are in Crosslake, your phone is connected to "Communication central" without having to download an app. This tells you what is going on, events and sales etc.
- Mission statement measurable components and those metrics reported regularly – how is the city fulfilling its mission
-

Avoids

- Minnetonka feel atmosphere

Comment Card Feedback			
What Stand out to you from what you heard about Crosslake's progress over the past 10 years?	What changes, improvements or ideas would you like the community to consider for the future?	Is there anything you feel is important to maintain or preserve as Crosslake continues to grow?	Additional comments or suggestions:
Wonderful community involvement	Better crosswalks, street lights, flowers around town	Encourage business growth in a concentrated area "illegible" doesn't serve us. Ex. Nisswa business layout.	Swimming pool, need water taxi, shuttle around town, housing
Lots of positive accomplishments that set the tone for the future	More affordable housing options for younger residents & workers, seasonal workers and growing families.	The environment. Lakes & forests	One of the first things said to start the talks was the importance of preserving the ecology of the community's lakes and woods and fostering a welcoming environment. Symbolic gestures matter. the new MN flag honors the waters and the environment (via the nod to the starry skies we love to see) that are lifeblood of this community. While being a more welcoming flag to all and aesthetically pleasing. Change does not have to be political and can be progress for communities, even Crosslake. I hope Crosslake continues to move forward and embrace changes that actually honor the waters we all universally love and bring us together.
Update to infrastructure, careful planning and thought about buildings and landscaping.	We need to continue the sidewalks up to the bridge as originally planned	The waters- I am very concerned about the speeds, increase in boat traffic and wakes that reduce the clarity of the water, danger to loons and other wildlife	We also need to look at how to continue to provide housing for younger/lower income individuals
Tremendous progress over the past 10 years	Continue to work at balancing short term rentals and residents in the area to preserve our clean beautiful town	Continue growth- Loon Center will bring a lot of people to town	Increase bike laws for safety
WAOA progress & community centered growth	A little trolly where people can jump off and on that travels through the business area at no cost.	Crosslake Historical Society, support Loon Center	Keep up the wonderful work! Storage is a big part of home owner/property investments. Be careful not to make that difficult. The city made a good decision to take a bigger role in managing short term rentals. These have become the replacement for the resorts and really important to Crosslake's economic development. Being in a position to manage the bad players, I believe there may be a need to determine when a short term rental moves from a residential to commercial use.
Well maintained (but costly) infrastructure	Support the activities and program that users and participants are willing to fund or at least cofund	Heritage- building designs on community buildings- The school, Loon Center, etc.)	Keep the small town culture with local businesses
Parks and Rec development, long term care for seniors, ecology & water with storm sewers configuration	Lower the speed limit on HWY 3 and 66 to 35 mph to the growth areas	Preserve tree coverage along the road way and promote	Protect our home, respect the decisions some families made to call this home, even when you were still in the metro focused on what you felt was important then.
Pedestrian access: trails & bike paths	Make city more walkable. Main street retail concept.	Continue with the "small things"- flags, flowers, signage, activities to draw visitors and residents	enclosed swimming pool
Community Center enhancements-a world class facility	Remember WHY you moved here.	The reason you came	The Gathering needs huge acoustic upgrades. very difficult to hear!
A great deal has been accomplished	How to consolidate the geographic make of the city, incorporate the access to water to walkers in the city or how to expand the cities retail environment	Strong communication of what's happening and coming	Form coalition of cultural and environmental organizations-Loon Center, Town Square, Historical Society and Rail Road Museum to promote the city of /crosslake as an educational destination
Robust growth and investments in property the biggest part of city revenue	Have a action plan to acknowledge Native American presents	The lakes and loons	How can we start helping educate more people about the importance of water quality and protecting what we have here in the lakes area?
An excellent working group that moves Crosslake forward	Noise control on lakes-MUSIC!!	Continue to be a profound destination for discriminating (?) active adults	
The increase of short term rentals in the area	A focus on water quality	Keep the small town welcoming look as it continues to grow	
The roundabout and additional sidewalks	I'm looking forward to the roundabout on 103	regulation of short term rentals and side by sides on roads	
The dedication to the ecology & freshwater habitats of the area	Can we decrease the amount of short term rentals or make a two week minimum happen?	We need to preserve the beauty and landscape of town and now allow mass clearing of trees	
Complete success, poor ambulance service	Will be determined based on audience comments	To preserve the quality of the water, the lake shore habitat, and the wildlife that draws people here.	
	Community pool	Past history	
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D. 14.

ADDITIONAL BILLS FOR APPROVAL
September 8, 2025

VENDORS	DEPT		AMOUNT
Ace Hardware, striping supplies	PW		12.92
Ace Hardware, striping supplies	PW		41.51
Ace Hardware, refrigerant	PW		71.08
Ace Hardware, trim line	Cemetery		12.59
Ace Hardware, cleaning wipes	Fire		16.99
Ace Hardware, marking supplies	Sewer		47.98
Ace Hardware, hardware	PW		18.64
Ace Hardware, grass seed	Park		22.18
Aldrich Tractor, blades	Park		502.36
AT&T, cell phone and tough book charges	ALL		1,237.37
Baker & Taylor, books	Library		49.08
City of Crosslake, proposed road assessments	PW		8,800.00
Crow Wing County Recorder, filing fees	PZ		92.00
First Supply, irrigation supplies	Park		528.55
Forum Communications, book sale ad	Library		90.00
Forum Communications, employment ad	PW		553.10
Heartland Animal Rescue, monthly impound fees	Police		366.75
Heartland Tire, tires	Fire		162.00
Karen Field, reimburse for library supplies	Library		80.66
Lakes Area Rental, oil	Park		20.19
Mastercard, 511tactical, tact team	Police		89.95
Mastercard, Amazon, janitorial supplies	Park		54.20
Mastercard, Amazon, gap filler	Park		6.99
Mastercard, Kore, tact team	Police		139.95
Mastercard, MSFCA, conference registration	Fire		325.00
Mastercard, Reeds Market, fuel	Police		13.16
Menards, hose	Fire		68.99
MN Dept of Labor & Industry, um pressure vessel	Fire		25.00
Moonlite Square, fuel	Park		17.00
Napa, oil, dsl additive	PW		23.98
Napa, permatrix, oil	Park		19.17
Northwedge Nursery, crab apple trees	Park		550.00
Sharyl Murphy, mileage reimbursement	Admin		179.20
Simonson Lumber, concrete mix	Park		14.36
The Office Shop, nameplates	PZ		34.00
Upland Advertising, plaques	Park		1,227.00
Waste Partners, trash removal	ALL		875.50
TOTAL			16,389.40