

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 14, 2025
6:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – This time is reserved for those person's who have a desire to address the Council and have officially submitted in writing, by Friday noon, prior to the City Council meeting a request to be placed on the agenda.

1. Mike O'Connell – Recognition of Steve Roe, former Mayor

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of June 9, 2025
2. Special Council Meeting Minutes of June 23, 2025
3. June 2025 Budget Revenues
4. June 2025 Budget Expenditures
5. June 2025 Balance Sheet
6. Police Reports for Crosslake, Mission Township and City of Manhattan Beach – June 2025
7. Fire Department Report – June 2025
8. Public Safety Commission Meeting Minutes of June 4, 2025
9. Parks & Recreation/Library Commission Minutes of May 28, 2025
10. Public Works Meeting Minutes of June 2, 2025
11. Planning & Zoning Commission Meeting Minutes of May 23, 2025
12. Waste Partners Recycling Report for May 2025
13. Crosslake Ideal Lions Club Contribution Report 1/1/25-6/30/25
14. Approval of Temporary On Sale Liquor License for Camp Knutson for 7/19/25
15. Updated List of Regular Scheduled Monthly Commission Meetings
16. Approval of F.I.R.E. Invoices
17. Bills for Approval

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Lynn Scharenbroich – Paul Bunyan Scenic Byway Videography Project
2. Resolution Accepting Donations (Council Action-Motion)
3. Accept Resignation of Park Commission Member Kristin Graham (Council Action-Motion)

E. CITY ADMINISTRATOR'S/CITY CLERK'S REPORT

1. Mary Reedy, Clifton Larson Allen – Presentation and Approval of 2024 Audited Final Statements (Council Action-Motion)

2. Cannabis Business Registration Application (Council Action-Motion)

F. COMMISSION REPORTS

1. PARK & RECREATION/LIBRARY
 - a. Memo from TJ Graumann and Lori Conway Re: Bolton & Menk Trail Feasibility Quote (Council Action-Motion)
2. PUBLIC WORKS/CEMETERY/SEWER
 - a. Pay Request No. 1 for Harbor Lane Road Improvements (Council Action-Motion)
 - b. Memo dated July 8, 2025 from Public Works Commission Re: Archeology Study (Council Action-Motion)
 - c. Memo dated July 8, 2025 from Public Works Commission Re: Crosslake Tree Policy (Council Action-Motion)
 - d. Memo dated July 8, 2025 from Public Works Commission Re: Holiday Lighting at Roundabout (Council Action-Motion)
 - e. Pat Wehner – Update from County on Condition of Plantings and Landscaping in Roundabout

G. PUBLIC FORUM – This is for those person’s that wish to address the Council. The Council recognizes the value of citizen input. Time will be limited to 3 minutes or longer, if the Mayor feels it is necessary.

H. NEW BUSINESS

I. OLD BUSINESS

J. CITY ATTORNEY REPORT – Close meeting pursuant to State Statute 13D.04, subd. 2 to receive attorney-client communications regarding active litigation against the City and pursuant to State Statute 13D.05, sub 3(b) for the purpose of attorney client privilege to discuss litigation strategy related to Michael & Pamela Cunningham v. City of Crosslake

K. ADJOURN

C.I.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 9, 2025
6:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, June 9, 2025 in City Hall. The following Council Members were present: Mayor Jackson Purfeerst, Jayme Knapp, Bob Heales, Sandy Farder, and Robin Sylvester. Also in attendance were City Clerk Char Nelson, Public Works Director Pat Wehner, Park Director TJ Graumann, Zoning Director Paul Satterlund, Police Chief Jake Maier, and Fire Chief Chip Lohmiller. City Attorney Jordan Soderlind attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Purfeerst called the Regular Council Meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Police Chief Jake Maier introduced newly hired police officer Nicholas Davis to the Council. Officer Davis took his Oath of Office.

B. PUBLIC FORUM –

1. Alden Hardwick provided an update on the planting of sugar maple seedlings, every 10' along the trails at the Community Center, by volunteers and schoolchildren.
2. Jackie Whipper gave an update on the Legacy Gardens Block Party on June 14.
3. Cindy Myogeto gave an update on the Loons and Lakes Festival scheduled for June 20-21 and announced that a groundbreaking event would take place at 3pm on June 20 at the future Loon Center site.
4. Tony Coffey of WAPOA gave an update on the status and continuing efforts to resist Starry Stonewort.

C. CONSENT CALENDAR – MOTION 06R-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of March 10, 2025 (adding “Director” to Motion 03R-08-25)
2. Regular Council Meeting Minutes of May 12, 2025
3. Special Council Meeting Minutes of May 16, 2025
4. Special Council Meeting Minutes of June 2, 2025
5. May 2025 Budget Revenues
6. May 2025 Budget Expenditures
7. May 2025 Balance Sheet
8. Police Report for Crosslake – May 2025
9. Police Report for Mission Township – May 2025
10. Fire Department Report – May 2025
11. Public Safety Commission Meeting Minutes of May 7, 2025
12. Planning Commission/Board of Adjustment Meeting Minutes of May 8, 2025

13. Parks & Recreation/Library Commission Minutes of April 23, 2025
 14. Public Works Meeting Minutes of May 5, 2025
 15. Waste Partners Recycling Report for April 2025
 16. Resolution No. 25-11 Approving LG214 Premises Permit Application for Crosslake Ideal Lions
 17. Resolution No. 25-12 Approving LG214 Premises Permit Application for Community Charities of Minnesota
 18. Resolution No. 25-13 Approving LG214 Premises Permit Application for Northern Lakes Youth Hockey Assc. Inc.
 19. Letter dated June 1, 2025 from State Demographer Re: Population and Household Estimates
 20. Resolution No. 25-14 to Adopt for Renewal Existing Liquor License Establishments for 2025-2026
 21. Bills for Approval in the Amount of \$153,238.72
 22. Additional Bills for Approval in the Amount of \$18,529.22
 23. Approval of F.I.R.E. Invoice in the Amount of \$1,150.00
- MOTION CARRIED WITH ALL AYES.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 06R-03-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-15 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$499.95 FOR TRAIL CAMS, FROM NANCY & DALE HATHAWAY IN THE AMOUNT OF \$1,140.00 FOR MEMORIAL BENCH, AND FROM MIKE & KELLY HAGLUND IN THE AMOUNT OF \$5,000.00 FOR THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.
2. MOTION 06R-04-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO ISSUE COUNCIL MEMBER SYLVESTER A CELL PHONE IN LIEU OF IPAD FOR CITY RELATED COMMUNICATIONS, AT NO EXTRA COST TO THE CITY. MOTION CARRIED WITH ALL AYES.
3. Mayor Purfeerst read letters from the Crow Wing County Highway Department regarding future county highway projects on County Road 120 (Fawn Lake Road) and the intersection of CSAH 3, CSAH 36 and County Road 103 in 2028. These projects are currently in the design and planning phase and the county asked that the city begin thinking about any joint or tied projects that may create a cost savings opportunity for the community.
4. Sandy Farder reported that the one-way traffic in Town Square is not always followed and many vehicles drive in the opposite direction on these roads, despite signage. Ms. Farder suggested that the City Engineer reconfigure the parking spaces so that it is more obvious that parking and traffic flow is all in one direction. Jackie Whipper of Town Square noted that Town Square developer Jim Anderson always had a problem with people driving the wrong direction no matter how big or what type of signage he had. Pat Wehner stated that the parking areas are on private property and suggested the Council

determine whether the City could change the parking and traffic flow in a private development. Mr. Wehner will review with City Engineer and report back to Council.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 06R-05-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO APPROVE ORDINANCE NO. 402 RELATING TO SPECIAL EVENTS LIQUOR LICENSES AND TO ADD THE FEE OF \$200 FOR SPECIAL EVENT LIQUOR LICENSE TO THE FEE SCHEDULE. MOTION CARRIED WITH ALL AYES.
2. MOTION 06R-06-25 WAS MADE BY JAYME KNAPP AND SECONDED BY SANDY FARDER TO APPROVE SPECIAL EVENT LIQUOR LICENSE FOR 14 LAKES PUB & BREWERY TO DISPENSE LIQUOR IN TOWN SQUARE AT THE LOON & LAKES FESTIVAL ON JUNE 21, 2025. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 06R-07-25 WAS MADE BY BOB HEALES AND SECONDED BY JAYME KNAPP TO MAKE NO CHANGE TO THE CURRENT SHORT TERM RENTAL ORDINANCE RELATED TO TRASH REMOVAL. MOTION CARRIED WITH ALL AYES.
- b. Chief Maier reported that there have been many complaints related to garbage cans left out too long and garbage that has been taken by a bear and strewn around the neighborhood. Chief Maier noted that the City does have an ordinance related to storage of solid waste. A lengthy discussion ensued regarding the problem with bears getting into garbage and how seasonal residents or short-term rental owners can limit the time that their trash cans are on the street to 24 hours. MOTION 06R-08-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO TABLE ISSUE OF CITY-WIDE TRASH REMOVAL AND HAVE PUBLIC SAFETY COMMISSION REVISIT THE ORDINANCE. MOTION CARRIED WITH ALL AYES.
- c. MOTION 06R-09-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO DIRECT STAFF TO PAINT THE CURB YELLOW FROM NORTH OF WHISTLING WOLF ENTRANCE TO NORTH OF LAKE COUNTRY CRAFTS & CONES EXIT ON COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

MOTION 06R-10-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 25-16 RESTRICTING PARKING ON COUNTY STATE AID HIGHWAY (CSAH) 66 AND TO PAINT CURB ON WEST SIDE OF COUNTY ROAD 66, NORTH OF DRIVEWAY TO HOLLY'S HAIR & NAILS, NORTH OF DRIVEWAY TO NATIONAL BANK OF

COMMERCE, AND NORTH OF DRIVEWAY TO ZORBAZ, AND TO PAINT CROSSWALKS WHITE ON COUNTY ROAD 66 AT SWANN DRIVE, ECHO DRIVE, BALD EAGLE TRAIL, HEADQUARTERS DRIVE, AND DAGGETT PINE ROAD. MOTION CARRIED WITH ALL AYES.

MOTION 06R-11-25 WAS MADE BY JAYME KNAPP AND SECONDED BY BOB HEALES TO SPEND UP TO \$2,000 ON CROSSWALK SIGNS TO BE FUNDED BY THE PUBLIC WORKS BUDGET OR PROCEEDS OF SALE OF PHONE COMPANY. MOTION CARRIED WITH ALL AYES.

- d. MOTION 06R-12-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JACKSON PURFEERST TO DIRECT CITY CLERK TO DRAFT LETTER OF SUPPORT TO CROW WING COUNTY REGARDING HAVING A SPEED STUDY DONE ON COUNTY ROAD 3 FROM ADDRESS 37870 CR 3 TO BOY SCOUT ROAD. MOTION CARRIED WITH ALL AYES.

2. PARK & RECREATION/LIBRARY

- a. TJ Graumann provided an update on Phase 1 of the Master Plan. Anderson Brothers finished paving the parking lot and pickleball courts on May 30. Staff screened and graded black dirt to prep for seed. Elite Fence started to install the fence on the new courts. Lee Sports is scheduled to surface the new courts starting July 7 and will resurface existing courts in September.
- b. TJ Graumann reported that the DNR is collaborating with public libraries across the state to provide free seven-day state park passes for checkout. The DNR's goal in offering this program is to provide a way for Minnesotans living in low-income communities, opportunities to visit state parks without financial barriers of an entry fee. The Kitchigami Library has been part of the program for several years. Crosslake and Pequot Lakes Area Libraries will join the system through a grant from the DNR. MOTION 06R-13-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE STATE OF MINNESOTA GRANT CONTRACT AGREEMENT RELATED TO STATE PARK PASSES AND TO DIRECT TJ GRAUMANN TO EXECUTE THE CONTRACT. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 06R-14-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO FOREGO FURTHER RESEARCH INTO THE COST AND FEASIBILITY OF BUILDING A COLUMBARIUM AT THE CEMETERY. MOTION CARRIED WITH ALL AYES.
- b. MOTION 06R-15-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO PROCEED WITH PLANS FOR ASPHALT SIDEWALK FROM LAKE COUNTRY CRAFTS & CONES TO MARINE MAX ON EAST SIDE OF COUNTY ROAD 66 AT AN ESTIMATED COST OF \$50,000. MOTION CARRIED WITH ALL AYES.

- c. MOTION 06R-16-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO ADD THE LINK TO THE CROW WING COUNTY TRANSPORTATION PLAN SURVEY TO THE CITY'S WEBSITE. MOTION CARRIED WITH ALL AYES.
- d. Pat Wehner reported that staff and the City Engineer have been observing the construction of Wilderness Parkway. Some roots were found but those have been cleaned up. The project is proceeding and moving in the right direction.

Paul Wehner reported that grubbing has started on Harbor Lane. Construction will begin on July 7.

4. PLANNING & ZONING

- a. MOTION 06R-17-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE ORDINANCE NO. 403 AMENDING CHAPTER 42, ARTICLE VI, NAMING AN UNNAMED ROAD AS WILDERNESS PARKWAY AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND TO PUBLISH A SUMMARY OF ORDINANCE 403 IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
- b. MOTION 06R-18-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE ORDINANCE NO. 404 AMENDING CHAPTER 26 RELATED TO LAND USE TABLE AND ADDING GOLF COURSE TO RR5 DISTRICT AND RETAIL SALE OF CANNABIS IN LIMITED COMMERCIAL DISTRICT AND TO PUBLISH A SUMMARY OF ORDINANCE 404 IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
- c. MOTION 06R-19-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE ORDINANCE NO. 405 AMENDING CHAPTER 26 RELATED TO A SUNSET CLAUSE FOR CONDITIONAL USE PERMITS AND TO PUBLISH A SUMMARY OF ORDINANCE 405 IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
- d. MOTION 06R-20-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE ORDINANCE NO. 406 AMENDING CHAPTER 26 RELATED TO PERMEABLE SURFACING AND TO PUBLISH A SUMMARY OF ORDINANCE 406 IN OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Pat Netko provided information on places for visitors to take trash rather than using waste haulers and thanked the Council for purchasing the flowers on the bridges. Ms. Netko reported that a grant was received for flowers at the campground.

Dave Nevin of 38720 South Landing stated that people can take their trash to Crosslake Roll Off and that there are three trash cans on the sidewalk on Manhattan Point Blvd every day of the week. Mr. Nevin stated that the water retention pond at Manhattan Point Blvd is green and should be cleaned and suggested that the City consider putting a fountain in the pond to keep water moving. MOTION 06R-21-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO SEND THE RECOMMENDATION OF A FOUNTAIN IN THE POND TO THE PUBLIC WORKS COMMISSION FOR CONSIDERATION. MOTION CARRIED WITH ALL AYES.

Cindy Myogeto asked about a detour for the upcoming County road project in 2028 at the intersection of CSAH 3, CSAH 36 and County Road 103 and reminded the Council of the importance of having access to the businesses in town.

- H. NEW BUSINESS** – Chip Lohmiller reported that there will be excavation trucks at the firehall as the Relief Association is having an entrance to the new garage paved.

MOTION 06R-22-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO ACCEPT RESIGNATION OF ZONING ADMINISTRATOR PAUL SATTERLUND. MOTION CARRIED WITH ALL AYES.

Jackson Purfeerst and Sandy Farder scheduled a Personnel Committee meeting on June 18, 2025 at 10am to discuss replacement options for this position.

- I. OLD BUSINESS** – None.

- J. CITY ATTORNEY REPORT** – MOTION 06R-23-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO CLOSE THE REGULAR MEETING AT 7:45 P.M. FOR THE PURPOSES OF DISCUSSING ACTIVE LITIGATION, BRUCE GEORGE PECK V. CITY OF CROSSLAKE, MN., PER MINN. STAT. § 13D.05 SUBD. 3(B) TO PROTECT ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS. MOTION CARRIED WITH ALL AYES.

- K. ADJOURN** – The Mayor adjourned the meeting at 8:15 P.M.

Respectfully submitted by,

Charlene Nelson, City Clerk

C.
2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 23, 2025
7:30 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Monday, June 23, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Robin Sylvester, and Bob Heales. Jayme Knapp attended via Zoom. Also present were City Administrator Lori Conway, Park Director TJ Graumann, and City Clerk Char Nelson. There was one audience member.

1. Mayor Purfeerst called the meeting to order at 7:30 A.M.
2. MOTION 06SP2-01-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO APPROVE MEMORANDUM OF UNDERSTANDING FOR “OUT OF GRADE” PAY WITH CHERYL STUCKMAYER OF \$7.17 PER HOUR UNTIL A NEW ZONING ADMINISTRATOR HAS SUCCESSFULLY COMPLETED 6-MONTH PROBATION, PENDING AFSCME UNION AGREEMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. City Administrator Lori Conway provided an update on proposed changes to the Zoning Administrator’s job description and title. MOTION 06SP2-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE NEW TITLE OF ZONING DIRECTOR AND TO APPROVE ADDITIONAL JOB DUTY AS “COLLABORATES WITH STAFF AND ASSISTS WITH SHORT TERM RENTAL UNITS THAT ARE NOT IN COMPLIANCE.” ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. City Administrator Lori Conway provided an update on the response from City Attorney relating to the appeal of the denial of the Replat of River Trail Road Subdivision.
5. MOTION 06SP2-03-25 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 7:37 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

City of Crosslake
Budget - Revenues
JUNE

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
101 GENERAL FUND					
R 101-31000 General Property Taxes	\$3,944,635.00	\$1,406,638.95	\$1,479,137.28	\$2,465,497.72	37.50%
R 101-31800 Other Taxes	\$0.00	\$0.00	\$3.80	-\$3.80	0.00%
R 101-31900 Penalties and Interest DelTax	\$1,500.00	\$108.17	\$1,073.12	\$426.88	71.54%
R 101-32110 Liquor License - All	\$21,250.00	\$375.00	\$4,098.36	\$17,151.64	19.29%
R 101-32180 Other Licenses/Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
R 101-32200 STR Fees/Fines	\$127,500.00	\$8,244.50	\$71,233.50	\$56,266.50	55.87%
R 101-33400 State Grants and Aids	\$92,350.00	\$0.00	\$0.00	\$92,350.00	0.00%
R 101-33402 Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-33416 Police Training Reimbursement	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 101-33417 Police State Aid	\$55,000.00	\$0.00	\$0.00	\$55,000.00	0.00%
R 101-33419 Fire Training Reimbursement	\$13,000.00	\$0.00	\$18,120.00	-\$5,120.00	139.38%
R 101-33423 Insurance Claim Reimbursement	\$0.00	\$2,751.00	\$584,676.70	-\$584,676.70	0.00%
R 101-34000 Charges for Services	\$275.00	\$0.00	\$36.00	\$239.00	13.09%
R 101-34010 Maps/Zoning/Ordinance/Pubs	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
R 101-34103 Zoning Permits	\$65,000.00	\$8,325.00	\$35,635.00	\$29,365.00	54.82%
R 101-34104 Plat Check Fee/Subdivision Fee	\$11,000.00	\$900.00	\$8,730.00	\$2,270.00	79.36%
R 101-34105 Variances and CUPS/IUPS	\$12,500.00	\$750.00	\$1,500.00	\$11,000.00	12.00%
R 101-34106 Sign Permits	\$500.00	\$100.00	\$400.00	\$100.00	80.00%
R 101-34107 Assessment Search Fees	\$2,000.00	\$180.00	\$735.00	\$1,265.00	36.75%
R 101-34108 Zoning Misc/Penalties	\$1,500.00	\$816.60	\$1,466.60	\$33.40	97.77%
R 101-34112 Septic Permits	\$17,000.00	\$1,755.00	\$10,630.00	\$6,370.00	62.53%
R 101-34201 Fire Department Donations	\$5,200.00	\$0.00	\$14,458.05	-\$9,258.05	278.04%
R 101-34202 Fire Contract Services	\$55,000.00	\$1,012.50	\$59,962.90	-\$4,962.90	109.02%
R 101-34210 Police Contracts	\$68,000.00	\$5,260.71	\$40,637.74	\$27,362.26	59.76%
R 101-34211 Police Donations	\$0.00	\$25,000.00	\$25,000.00	-\$25,000.00	0.00%
R 101-34213 Police Receipts	\$3,000.00	\$100.00	\$450.00	\$2,550.00	15.00%
R 101-34300 E911 Signs	\$1,500.00	\$300.00	\$2,600.00	-\$1,100.00	173.33%
R 101-34700 Park & Rec Donation	\$1,000.00	\$0.00	\$1,215.00	-\$215.00	121.50%
R 101-34711 Taxable Merchandise/Rentals	\$0.00	\$5.00	\$60.00	-\$60.00	0.00%
R 101-34740 Park Concessions	\$0.00	\$0.00	\$30.00	-\$30.00	0.00%
R 101-34741 Concessions - All Depts	\$500.00	\$0.00	\$3.00	\$497.00	0.60%
R 101-34750 CCC/Park User Fee	\$3,000.00	\$247.00	\$1,270.50	\$1,729.50	42.35%
R 101-34751 Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
R 101-34760 Library Cards	\$600.00	\$181.00	\$646.00	-\$46.00	107.67%
R 101-34761 Library Donations	\$300.00	\$0.00	\$2,000.00	-\$1,700.00	666.67%
R 101-34762 Library Copies	\$275.00	\$51.25	\$272.00	\$3.00	98.91%
R 101-34763 Library Events	\$4,000.00	\$1,813.25	\$1,813.25	\$2,186.75	45.33%
R 101-34764 Library Miscellaneous	\$0.00	\$3.00	\$3.00	-\$3.00	0.00%
R 101-34768 PAL Foundation - Library	\$200.00	\$1,182.21	\$1,182.21	-\$982.21	591.11%
R 101-34769 PAL Foundation - Park	\$73,000.00	\$4,651.12	\$23,091.28	\$49,908.72	31.63%
R 101-34770 Silver Sneakers	\$16,600.00	\$1,996.00	\$9,486.00	\$7,114.00	57.14%
R 101-34790 Park Dedication Fees	\$40,000.00	\$4,500.00	\$16,500.00	\$23,500.00	41.25%
R 101-34800 Park & Rec Activity Fees	\$3,000.00	\$427.00	\$502.00	\$2,498.00	16.73%
R 101-34801 Park&Rec Taxable Activity Fees	\$29,500.00	\$100.00	\$175.00	\$29,325.00	0.59%
R 101-34802 Softball/Baseball Fees	\$0.00	\$0.00	\$1,115.00	-\$1,115.00	0.00%
R 101-34803 Recreation-Misc. Receipts	\$1,000.00	\$500.00	\$522.50	\$477.50	52.25%
R 101-34806 Weight Room Fees	\$0.00	\$4,661.50	\$20,754.67	-\$20,754.67	0.00%
R 101-34807 Volleyball Fees	\$0.00	\$0.00	\$509.00	-\$509.00	0.00%
R 101-34810 Pickle Ball Fees	\$15,000.00	\$4,338.33	\$20,443.33	-\$5,443.33	136.29%
R 101-34940 Cemetery Lots	\$6,000.00	\$400.00	\$2,000.00	\$4,000.00	33.33%
R 101-34941 Cemetery Openings	\$4,000.00	\$900.00	\$2,150.00	\$1,850.00	53.75%
R 101-34942 Cemetery Other	\$450.00	\$150.00	\$500.00	-\$50.00	111.11%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
R 101-34950 Public Works Revenue	\$3,000.00	\$250.00	\$700.00	\$2,300.00	23.33%
R 101-34952 County Joint Facility Payments	\$35,000.00	\$0.00	\$20,220.03	\$14,779.97	57.77%
R 101-34953 Recycling Revenues	\$500.00	\$72.00	\$349.89	\$150.11	69.98%
R 101-35100 Court Fines - Police	\$10,000.00	\$2,388.55	\$9,285.42	\$714.58	92.85%
R 101-35103 Library Fines	\$300.00	\$0.00	\$125.00	\$175.00	41.67%
R 101-35105 Restitution Receipts	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
R 101-36200 Miscellaneous Revenues	\$6,000.00	\$102.25	\$5,667.18	\$332.82	94.45%
R 101-36201 Misc Reimbursements	\$0.00	\$202.39	\$2,347.91	-\$2,347.91	0.00%
R 101-36202 LIBRARY GRANTS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
R 101-36210 Interest Earnings	\$180,000.00	\$12,235.33	\$84,858.52	\$95,141.48	47.14%
R 101-36256 Sp Assess P - Other	\$9,563.00	\$1,363.81	\$1,363.81	\$8,199.19	14.26%
R 101-36257 Sp Assess I - Other	\$5,469.00	\$518.23	\$518.23	\$4,950.77	9.48%
R 101-39300 Proceeds-Gen Long-term Debt	\$1,982,963.00	\$0.00	\$0.00	\$1,982,963.00	0.00%
101 GENERAL FUND	\$6,941,680.00	\$1,505,856.65	\$2,592,413.78	\$4,349,266.22	
301 DEBT SERVICE FUND					
R 301-31308 2006 Series B Levy	\$0.00	\$0.00	\$3.23	-\$3.23	0.00%
R 301-31311 2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$14.66	-\$14.66	0.00%
R 301-31313 2018 ROADS-EST BOND LEVY	\$101,175.00	\$36,079.38	\$37,907.17	\$63,267.83	37.47%
R 301-31317 2019A City Hall/Police	\$309,415.00	\$110,395.31	\$116,094.65	\$193,320.35	37.52%
R 301-31318 2021 GO Equip Cert Series 2021	\$141,750.00	\$50,553.59	\$53,207.53	\$88,542.47	37.54%
R 301-31319 2022A Fire Truck	\$126,083.00	\$45,004.85	\$47,309.94	\$78,773.06	37.52%
R 301-31320 2022A Road Projects	\$40,993.00	\$14,644.76	\$15,390.00	\$25,603.00	37.54%
R 301-31322 2025 Road Project Bonds	\$128,500.00	\$45,233.21	\$45,233.21	\$83,266.79	35.20%
R 301-36100 Sp Assess Prin Daggett Pine	\$0.00	\$3,281.21	\$3,281.21	-\$3,281.21	0.00%
R 301-36121 Sp Assess Prin 2022 Roads	\$11,343.00	\$3,914.82	\$3,914.82	\$7,428.18	34.51%
R 301-36122 Sp Assess Int 2022 Roads	\$10,056.00	\$3,771.63	\$3,871.29	\$6,184.71	38.50%
R 301-36123 Sp Assess Prin Daggett Bay Rd	\$1,471.00	\$389.29	\$486.95	\$984.05	33.10%
R 301-36124 Sp Assess Int Daggett Bay Rd	\$319.00	\$140.36	\$140.36	\$178.64	44.00%
301 DEBT SERVICE FUND	\$871,105.00	\$313,408.41	\$326,855.02	\$544,249.98	
405 TAX INCREMENT FINANCE PROJECTS					
R 405-31056 Tax Increment 1-9 C&J Develop	\$12,362.00	\$5,149.00	\$5,149.00	\$7,213.00	41.65%
405 TAX INCREMENT FINANCE PROJECTS	\$12,362.00	\$5,149.00	\$5,149.00	\$7,213.00	
502 ECONOMIC DEVELOPMENT FUND					
R 502-31000 General Property Taxes	\$18,100.00	\$6,499.56	\$6,835.85	\$11,264.15	37.77%
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$6,499.56	\$6,835.85	\$11,264.15	
601 SEWER OPERATING FUND					
R 601-31000 General Property Taxes	\$161,761.00	\$57,806.24	\$61,242.72	\$100,518.28	37.86%
R 601-34410 Unallocated Reserves	\$0.00	\$2,290.02	-\$598.57	\$598.57	0.00%
R 601-36104 Penalty & Interest	\$1,500.00	\$1,680.95	\$3,191.05	-\$1,691.05	212.74%
R 601-36200 Miscellaneous Revenues	\$1,500.00	\$0.00	\$1,263.85	\$236.15	84.26%
R 601-37200 User Fee	\$430,000.00	\$37,230.86	\$230,498.29	\$199,501.71	53.60%
R 601-37250 Sewer Connection Payments	\$45,000.00	\$12,860.00	\$22,060.00	\$22,940.00	49.02%
601 SEWER OPERATING FUND	\$639,761.00	\$111,868.07	\$317,657.34	\$322,103.66	
651 SEWER RESTRICTED SINKING FUND					
R 651-31306 2003 Disposal System Levy	\$0.00	\$57.79	\$157.26	-\$157.26	0.00%
R 651-31312 2017 GO Sewer Rev Imp Bonds	\$118,865.00	\$42,392.23	\$44,579.65	\$74,285.35	37.50%
R 651-31321 2022A Sewer Bonds	\$136,102.00	\$48,594.42	\$51,083.16	\$85,018.84	37.53%
R 651-36104 Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
R 651-36210 Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
651 SEWER RESTRICTED SINKING FUND	\$256,967.00	\$91,044.44	\$95,820.07	\$161,146.93	

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
	\$8,739,975.00	\$2,033,826.13	\$3,344,731.06	\$5,395,243.94	

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We should be at 50% of our Budget

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City of Crosslake
Expenditures-All Depts.

		JUNE				
Account Descr		2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
101 GENERAL FUND						
41110 Council						
E 101-41110-099 Mayor and City Council		\$42,300.00	\$2,650.00	\$16,660.00	\$25,640.00	39.39%
E 101-41110-122 FICA		\$3,236.00	\$202.75	\$1,274.64	\$1,961.36	39.39%
E 101-41110-124 FMLA		\$620.00	\$0.00	\$0.00	\$620.00	0.00%
E 101-41110-151 Workers Comp Insurance		\$89.00	\$0.00	\$73.00	\$16.00	82.02%
E 101-41110-200 Office Supplies		\$500.00	\$0.00	\$201.85	\$298.15	40.37%
E 101-41110-208 Instruction Fees		\$2,000.00	\$0.00	\$1,315.00	\$685.00	65.75%
E 101-41110-321 Communications-Cellular		\$1,376.00	\$38.23	\$242.47	\$1,133.53	17.62%
E 101-41110-331 Travel Expenses		\$1,500.00	\$0.00	\$652.18	\$847.82	43.48%
E 101-41110-360 Insurance		\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41110-430 Miscellaneous		\$500.00	\$0.00	\$34.60	\$465.40	6.92%
E 101-41110-433 Dues/Contracts/Subsription		\$1,174.00	\$72.50	\$460.00	\$714.00	39.18%
41110 Council		\$53,445.00	\$2,963.48	\$20,913.74	\$32,531.26	
41400 Administration						
E 101-41400-100 Wages - Dept Heads		\$129,168.00	\$9,936.00	\$58,734.45	\$70,433.55	45.47%
E 101-41400-109 City Clerk/Admin Asst		\$96,200.00	\$7,468.66	\$47,027.73	\$49,172.27	48.89%
E 101-41400-116 Treasurer/Deputy Clerk		\$82,264.00	\$6,174.00	\$37,044.00	\$45,220.00	45.03%
E 101-41400-121 PERA		\$23,072.00	\$1,768.40	\$10,544.27	\$12,527.73	45.70%
E 101-41400-122 FICA		\$23,534.00	\$1,546.43	\$9,093.17	\$14,440.83	38.64%
E 101-41400-124 FMLA		\$5,230.00	\$0.00	\$0.00	\$5,230.00	0.00%
E 101-41400-131 Employer Paid Health		\$31,113.00	\$2,672.44	\$16,114.34	\$14,998.66	51.79%
E 101-41400-132 Employer Paid Disability		\$567.00	\$40.94	\$245.64	\$321.36	43.32%
E 101-41400-133 Employer Paid Dental		\$1,527.00	\$159.56	\$968.56	\$558.44	63.43%
E 101-41400-134 Employer Paid Life		\$336.00	\$27.96	\$167.76	\$168.24	49.93%
E 101-41400-151 Workers Comp Insurance		\$1,276.00	\$0.00	\$1,357.00	-\$81.00	106.35%
E 101-41400-152 Health Savings Account Con		\$9,600.00	\$0.00	\$6,600.00	\$3,000.00	68.75%
E 101-41400-200 Office Supplies		\$3,200.00	\$19.05	\$1,064.22	\$2,135.78	33.26%
E 101-41400-208 Instruction Fees		\$5,000.00	\$0.00	\$305.00	\$4,695.00	6.10%
E 101-41400-210 Operating Supplies		\$1,000.00	\$15.00	\$183.99	\$816.01	18.40%
E 101-41400-220 Repair/Maint Supply - Equip		\$3,864.00	\$693.33	\$3,012.48	\$851.52	77.96%
E 101-41400-320 Communications		\$3,000.00	\$209.12	\$1,233.88	\$1,766.12	41.13%
E 101-41400-321 Communications-Cellular		\$0.00	\$49.93	\$49.93	-\$49.93	0.00%
E 101-41400-322 Postage		\$750.00	\$0.00	\$343.54	\$406.46	45.81%
E 101-41400-331 Travel Expenses		\$1,000.00	\$0.00	\$79.10	\$920.90	7.91%
E 101-41400-351 Legal Notices Publishing		\$750.00	\$0.00	\$200.69	\$549.31	26.76%
E 101-41400-413 Office Equipment Rental/Re		\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41400-430 Miscellaneous		\$500.00	\$26.56	\$26.56	\$473.44	5.31%
E 101-41400-433 Dues/Contracts/Subsription		\$2,430.00	\$414.50	\$2,971.92	-\$541.92	122.30%
E 101-41400-443 Sales Tax		\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41400-500 Capital Outlay -		\$5,692.00	\$0.00	\$1,688.51	\$4,003.49	29.66%
E 101-41400-600 Principal		\$743.00	\$82.36	\$492.13	\$250.87	66.24%
E 101-41400-610 Interest		\$3.00	\$0.14	\$2.87	\$0.13	95.67%
41400 Administration		\$432,669.00	\$31,304.38	\$199,551.74	\$233,117.26	
41410 Elections						
E 101-41410-107 Fire Calls or Services		\$0.00	\$0.00	\$1,623.75	-\$1,623.75	0.00%
E 101-41410-430 Miscellaneous		\$0.00	\$64.27	\$395.60	-\$395.60	0.00%
41410 Elections		\$0.00	\$64.27	\$2,019.35	-\$2,019.35	
41600 Audit/Legal Services						
E 101-41600-301 Auditing and Acct g Services		\$42,000.00	\$13,545.00	\$37,299.25	\$4,700.75	88.81%
E 101-41600-304 Legal Fees (Civil)		\$7,000.00	\$2,205.00	\$8,618.16	-\$1,618.16	123.12%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-41600-307 Legal Fees (Labor)	\$25,000.00	\$4,116.00	\$14,852.41	\$10,147.59	59.41%
41600 Audit/Legal Services	\$74,000.00	\$19,866.00	\$60,769.82	\$13,230.18	
41910 Planning and Zoning					
E 101-41910-100 Wages - Dept Heads	\$88,691.00	\$6,852.40	\$41,114.40	\$47,576.60	46.36%
E 101-41910-105 Part-time or Intern Wages	\$10,400.00	\$0.00	\$0.00	\$10,400.00	0.00%
E 101-41910-115 Admin Asst or Program Fac	\$79,098.00	\$6,516.57	\$37,973.62	\$41,124.38	48.01%
E 101-41910-121 PERA	\$12,584.00	\$1,002.68	\$9,231.59	\$3,352.41	73.36%
E 101-41910-122 FICA	\$13,631.00	\$895.95	\$5,358.02	\$8,272.98	39.31%
E 101-41910-124 FMLA	\$3,029.00	\$0.00	\$0.00	\$3,029.00	0.00%
E 101-41910-131 Employer Paid Health	\$44,950.00	\$2,242.90	\$13,457.40	\$31,492.60	29.94%
E 101-41910-132 Employer Paid Disability	\$297.00	\$23.22	\$139.32	\$157.68	46.91%
E 101-41910-133 Employer Paid Dental	\$2,171.00	\$183.78	\$1,079.94	\$1,091.06	49.74%
E 101-41910-134 Employer Paid Life	\$224.00	\$15.38	\$92.28	\$131.72	41.20%
E 101-41910-151 Workers Comp Insurance	\$878.00	\$0.00	\$988.00	-\$110.00	112.53%
E 101-41910-152 Health Savings Account Con	\$12,800.00	\$80.60	\$10,038.60	\$2,761.40	78.43%
E 101-41910-200 Office Supplies	\$2,200.00	\$222.97	\$1,004.45	\$1,195.55	45.66%
E 101-41910-208 Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41910-210 Operating Supplies	\$750.00	\$14.99	\$14.99	\$735.01	2.00%
E 101-41910-212 Motor Fuels	\$500.00	\$0.00	\$38.19	\$461.81	7.64%
E 101-41910-220 Repair/Maint Supply - Equip	\$5,000.00	\$678.33	\$2,922.48	\$2,077.52	58.45%
E 101-41910-258 Uniform - Department Head	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
E 101-41910-259 Uniform - Staff	\$500.00	\$0.00	\$498.97	\$1.03	99.79%
E 101-41910-303 Engineering Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41910-304 Legal Fees (Civil)	\$6,000.00	\$0.00	\$3,747.40	\$2,252.60	62.46%
E 101-41910-320 Communications	\$2,600.00	\$209.12	\$1,034.14	\$1,565.86	39.77%
E 101-41910-321 Communications-Cellular	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-322 Postage	\$650.00	\$0.00	\$343.56	\$306.44	52.86%
E 101-41910-331 Travel Expenses	\$1,000.00	\$0.00	\$84.00	\$916.00	8.40%
E 101-41910-332 Travel Expense- P&Z Comm	\$4,000.00	\$0.00	\$1,610.00	\$2,390.00	40.25%
E 101-41910-340 Advertising	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-41910-351 Legal Notices Publishing	\$1,600.00	\$40.29	\$396.28	\$1,203.72	24.77%
E 101-41910-352 Filing Fees	\$900.00	\$141.00	\$555.00	\$345.00	61.67%
E 101-41910-360 Insurance	\$5,391.00	\$0.00	\$4,870.00	\$521.00	90.34%
E 101-41910-387 Septic Inspections/Design	\$8,000.00	\$1,680.00	\$1,960.00	\$6,040.00	24.50%
E 101-41910-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41910-430 Miscellaneous	\$500.00	\$0.00	\$89.28	\$410.72	17.86%
E 101-41910-433 Dues/Contracts/Subscription	\$2,560.00	\$171.00	\$1,331.86	\$1,228.14	52.03%
E 101-41910-443 Sales Tax	\$20.00	\$0.00	\$2.00	\$18.00	10.00%
E 101-41910-452 Refund	\$500.00	\$0.00	\$750.00	-\$250.00	150.00%
E 101-41910-470 Consultant Fees	\$4,000.00	\$0.00	\$1,000.00	\$3,000.00	25.00%
E 101-41910-500 Capital Outlay -	\$4,879.00	\$0.00	\$278.31	\$4,600.69	5.70%
E 101-41910-600 Principal	\$743.00	\$82.36	\$492.13	\$250.87	66.24%
E 101-41910-610 Interest	\$3.00	\$0.14	\$2.87	\$0.13	95.67%
41910 Planning and Zoning	\$326,299.00	\$21,053.68	\$142,499.08	\$183,799.92	
41940 General Government					
E 101-41940-199 Employee Recognition	\$4,000.00	\$0.00	\$470.83	\$3,529.17	11.77%
E 101-41940-210 Operating Supplies	\$2,500.00	\$599.42	\$1,821.90	\$678.10	72.88%
E 101-41940-220 Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41940-223 Bldg Repair Suppl/Maintena	\$10,500.00	\$171.40	\$617,485.54	-\$606,985.54	5880.81%
E 101-41940-316 Security Monitoring	\$1,650.00	\$1,607.64	\$1,607.64	\$42.36	97.43%
E 101-41940-320 Communications	\$1,000.00	\$87.42	\$436.94	\$563.06	43.69%
E 101-41940-335 Background Checks	\$0.00	-\$33.25	\$99.75	-\$99.75	0.00%
E 101-41940-336 Short Term Rental	\$40,750.00	\$54.00	\$1,472.41	\$39,277.59	3.61%
E 101-41940-351 Legal Notices Publishing	\$600.00	\$0.00	\$89.34	\$510.66	14.89%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-41940-354 Ordinance Codification	\$5,000.00	\$0.00	\$485.50	\$4,514.50	9.71%
E 101-41940-360 Insurance	\$26,275.00	\$0.00	\$23,992.83	\$2,282.17	91.31%
E 101-41940-381 Electric Utilities	\$11,000.00	\$968.00	\$4,604.00	\$6,396.00	41.85%
E 101-41940-383 Gas Utilities	\$4,500.00	\$75.75	\$1,385.24	\$3,114.76	30.78%
E 101-41940-384 Refuse/Garbage Disposal	\$850.00	\$73.01	\$365.04	\$484.96	42.95%
E 101-41940-385 Sewer Utility	\$780.00	\$65.00	\$325.00	\$455.00	41.67%
E 101-41940-389 Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41940-405 Cleaning Services	\$13,000.00	\$600.00	\$3,700.00	\$9,300.00	28.46%
E 101-41940-430 Miscellaneous	\$2,000.00	\$471.28	\$1,003.10	\$996.90	50.16%
E 101-41940-433 Dues/Contracts/Subscription	\$9,400.00	\$194.87	\$4,715.52	\$4,684.48	50.17%
E 101-41940-438 Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
E 101-41940-442 Safety Prog/Equipment	\$15,453.00	\$0.00	\$7,769.77	\$7,683.23	50.28%
E 101-41940-443 Sales Tax	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
E 101-41940-446 Animal Control	\$0.00	\$0.00	\$31.16	-\$31.16	0.00%
E 101-41940-449 Cobra Payments	\$0.00	\$111.73	\$624.94	-\$624.94	0.00%
E 101-41940-452 Refund	\$0.00	\$0.00	\$1,125.00	-\$1,125.00	0.00%
E 101-41940-456 Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
E 101-41940-490 Donations to Civic Org s	\$5,650.00	\$0.00	\$0.00	\$5,650.00	0.00%
E 101-41940-500 Capital Outlay -	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
E 101-41940-553 Capital Outlay - Other	\$100,000.00	\$0.00	\$5,850.00	\$94,150.00	5.85%
41940 General Government	\$363,568.00	\$5,046.27	\$696,111.45	-\$332,543.45	
42110 Police Administration					
E 101-42110-100 Wages - Dept Heads	\$100,547.00	\$7,811.74	\$47,664.65	\$52,882.35	47.41%
E 101-42110-105 Part-time or Intern Wages	\$26,000.00	\$0.00	\$420.00	\$25,580.00	1.62%
E 101-42110-115 Admin Asst or Program Fac	\$58,219.00	\$4,508.41	\$27,190.86	\$31,028.14	46.70%
E 101-42110-117 Police Officers - Full-time	\$399,328.00	\$27,586.53	\$155,163.92	\$244,164.08	38.86%
E 101-42110-119 Sergeant Wages	\$90,875.00	\$6,990.40	\$41,942.40	\$48,932.60	46.15%
E 101-42110-121 PERA	\$101,165.00	\$7,840.94	\$45,297.59	\$55,867.41	44.78%
E 101-42110-122 FICA	\$12,353.00	\$749.65	\$4,468.55	\$7,884.45	36.17%
E 101-42110-124 FMLA	\$10,287.00	\$0.00	\$0.00	\$10,287.00	0.00%
E 101-42110-131 Employer Paid Health	\$129,650.00	\$9,890.22	\$59,500.72	\$70,149.28	45.89%
E 101-42110-132 Employer Paid Disability	\$1,002.00	\$87.83	\$475.13	\$526.87	47.42%
E 101-42110-133 Employer Paid Dental	\$5,512.00	\$650.18	\$3,086.18	\$2,425.82	55.99%
E 101-42110-134 Employer Paid Life	\$783.00	\$65.24	\$483.64	\$299.36	61.77%
E 101-42110-140 Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42110-151 Workers Comp Insurance	\$31,312.00	\$0.00	\$30,803.00	\$509.00	98.37%
E 101-42110-152 Health Savings Account Con	\$38,400.00	\$0.00	\$14,850.00	\$23,550.00	38.67%
E 101-42110-200 Office Supplies	\$400.00	\$65.85	\$392.28	\$7.72	98.07%
E 101-42110-208 Instruction Fees	\$10,001.00	\$2,094.00	\$5,348.00	\$4,653.00	53.47%
E 101-42110-209 Physicals	\$800.00	\$50.00	\$50.00	\$750.00	6.25%
E 101-42110-210 Operating Supplies	\$4,000.00	\$334.99	\$1,885.75	\$2,114.25	47.14%
E 101-42110-212 Motor Fuels	\$20,000.00	\$1,668.95	\$6,553.80	\$13,446.20	32.77%
E 101-42110-214 Auto Expense- Squad Vehicl	\$10,200.00	\$172.38	\$4,282.05	\$5,917.95	41.98%
E 101-42110-220 Repair/Maint Supply - Equip	\$8,500.00	\$250.00	\$1,500.00	\$7,000.00	17.65%
E 101-42110-223 Bldg Repair Suppl/Maintena	\$500.00	\$0.00	\$678.70	-\$178.70	135.74%
E 101-42110-258 Uniform - Department Head	\$900.00	\$0.00	\$902.42	-\$2.42	100.27%
E 101-42110-259 Uniform - Staff	\$5,400.00	\$270.94	\$2,872.15	\$2,527.85	53.19%
E 101-42110-270 Ammunition	\$2,500.00	\$2,437.28	\$2,437.28	\$62.72	97.49%
E 101-42110-281 Tactical Team	\$10,000.00	\$463.55	\$5,749.63	\$4,250.37	57.50%
E 101-42110-282 Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-283 Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42110-304 Legal Fees (Civil)	\$0.00	\$567.00	\$567.00	-\$567.00	0.00%
E 101-42110-320 Communications	\$5,940.00	\$565.36	\$2,464.48	\$3,475.52	41.49%
E 101-42110-321 Communications-Cellular	\$6,500.00	\$598.42	\$2,867.18	\$3,632.82	44.11%
E 101-42110-322 Postage	\$300.00	\$9.60	\$225.25	\$74.75	75.08%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-42110-331 Travel Expenses	\$2,500.00	\$700.34	\$2,556.71	-\$56.71	102.27%
E 101-42110-360 Insurance	\$34,737.00	\$0.00	\$33,420.91	\$1,316.09	96.21%
E 101-42110-405 Cleaning Services	\$4,800.00	\$300.00	\$1,800.00	\$3,000.00	37.50%
E 101-42110-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42110-430 Miscellaneous	\$200.00	\$0.00	\$158.88	\$41.12	79.44%
E 101-42110-433 Dues/Contracts/Subscription	\$49,250.00	\$2,297.25	\$33,684.73	\$15,565.27	68.40%
E 101-42110-443 Sales Tax	\$200.00	\$1.00	\$1.00	\$199.00	0.50%
E 101-42110-460 Fines/Fees Reimburse	\$8,000.00	\$0.00	\$7,966.74	\$33.26	99.58%
E 101-42110-500 Capital Outlay -	\$45,379.00	\$3,880.00	\$38,716.60	\$6,662.40	85.32%
E 101-42110-550 Capital Outlay -	\$69,238.00	\$5,595.00	\$29,498.51	\$39,739.49	42.60%
E 101-42110-600 Principal	\$259.00	\$104.52	\$242.81	\$16.19	93.75%
E 101-42110-610 Interest	\$2.00	\$0.00	\$0.65	\$1.35	32.50%
42110 Police Administration	\$1,308,039.00	\$88,607.57	\$618,170.15	\$689,868.85	
42280 Fire Administration					
E 101-42280-100 Wages - Dept Heads	\$94,994.00	\$7,307.20	\$43,843.20	\$51,150.80	46.15%
E 101-42280-106 Fire Training	\$2,100.00	\$0.00	\$0.00	\$2,100.00	0.00%
E 101-42280-107 Fire Calls or Services	\$140,000.00	\$20,047.50	\$98,515.50	\$41,484.50	70.37%
E 101-42280-121 PERA	\$16,814.00	\$1,293.38	\$7,760.26	\$9,053.74	46.15%
E 101-42280-122 FICA	\$12,248.00	\$1,615.60	\$8,039.96	\$4,208.04	65.64%
E 101-42280-124 FMLA	\$4,031.00	\$0.00	\$0.00	\$4,031.00	0.00%
E 101-42280-131 Employer Paid Health	\$22,475.00	\$1,872.90	\$11,237.40	\$11,237.60	50.00%
E 101-42280-132 Employer Paid Disability	\$174.00	\$13.57	\$81.42	\$92.58	46.79%
E 101-42280-133 Employer Paid Dental	\$1,424.00	\$120.50	\$708.10	\$715.90	49.73%
E 101-42280-134 Employer Paid Life	\$112.00	\$9.32	\$55.92	\$56.08	49.93%
E 101-42280-151 Workers Comp Insurance	\$4,287.00	\$0.00	\$9,115.00	-\$4,828.00	212.62%
E 101-42280-152 Health Savings Account Con	\$6,400.00	\$0.00	\$3,300.00	\$3,100.00	51.56%
E 101-42280-200 Office Supplies	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
E 101-42280-208 Instruction Fees	\$20,000.00	\$1,150.00	\$13,648.00	\$6,352.00	68.24%
E 101-42280-209 Physicals	\$4,000.00	\$0.00	\$3,810.00	\$190.00	95.25%
E 101-42280-210 Operating Supplies	\$3,000.00	\$305.00	\$1,680.81	\$1,319.19	56.03%
E 101-42280-212 Motor Fuels	\$1,500.00	\$59.03	\$315.54	\$1,184.46	21.04%
E 101-42280-213 Diesel Fuel	\$1,750.00	\$152.98	\$829.21	\$920.79	47.38%
E 101-42280-220 Repair/Maint Supply - Equip	\$6,500.00	\$0.00	\$2,013.64	\$4,486.36	30.98%
E 101-42280-221 Repair/Maint Vehicles	\$15,000.00	\$333.84	\$1,966.22	\$13,033.78	13.11%
E 101-42280-223 Bldg Repair Suppl/Maintena	\$8,000.00	\$97.50	\$8,628.35	-\$628.35	107.85%
E 101-42280-233 FIRE PREVENTION	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-42280-240 Small Tools and Minor Equip	\$4,000.00	\$0.00	\$1,741.69	\$2,258.31	43.54%
E 101-42280-258 Uniform - Department Head	\$3,500.00	\$0.00	\$2,155.27	\$1,344.73	61.58%
E 101-42280-316 Security Monitoring	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-42280-319 Donation Expenditures	\$0.00	\$1,500.00	\$3,234.95	-\$3,234.95	0.00%
E 101-42280-320 Communications	\$3,000.00	\$314.78	\$1,556.76	\$1,443.24	51.89%
E 101-42280-321 Communications-Cellular	\$4,500.00	\$432.23	\$2,161.15	\$2,338.85	48.03%
E 101-42280-322 Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
E 101-42280-331 Travel Expenses	\$5,000.00	\$0.00	\$1,409.62	\$3,590.38	28.19%
E 101-42280-360 Insurance	\$22,134.00	\$0.00	\$20,339.28	\$1,794.72	91.89%
E 101-42280-381 Electric Utilities	\$8,000.00	\$636.00	\$3,385.00	\$4,615.00	42.31%
E 101-42280-383 Gas Utilities	\$7,000.00	\$65.08	\$3,569.15	\$3,430.85	50.99%
E 101-42280-384 Refuse/Garbage Disposal	\$1,500.00	\$111.25	\$556.26	\$943.74	37.08%
E 101-42280-385 Sewer Utility	\$780.00	\$65.00	\$325.00	\$455.00	41.67%
E 101-42280-405 Cleaning Services	\$2,400.00	\$235.00	\$1,410.00	\$990.00	58.75%
E 101-42280-430 Miscellaneous	\$1,000.00	\$0.00	\$390.95	\$609.05	39.10%
E 101-42280-433 Dues/Contracts/Subscription	\$4,000.00	-\$96.28	\$2,177.63	\$1,822.37	54.44%
E 101-42280-443 Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-42280-491 FDRA City Contribution	\$23,000.00	\$240.00	\$2,526.00	\$20,474.00	10.98%
E 101-42280-500 Capital Outlay -	\$129,639.00	\$221.13	\$124,023.81	\$5,615.19	95.67%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
42280 Fire Administration	\$592,737.00	\$38,102.51	\$386,511.05	\$206,225.95	
42500 Ambulance Services					
E 101-42500-223 Bldg Repair Suppl/Maintena	\$433.00	\$0.00	\$158.00	\$275.00	36.49%
42500 Ambulance Services	\$433.00	\$0.00	\$158.00	\$275.00	
43000 Public Works (GENERAL)					
E 101-43000-100 Wages - Dept Heads	\$44,106.00	\$3,407.80	\$20,446.81	\$23,659.19	46.36%
E 101-43000-108 Tech 3/PW Heavy Equip Op	\$191,092.00	\$21,046.75	\$81,482.92	\$109,609.08	42.64%
E 101-43000-121 PERA	\$17,640.00	\$1,806.49	\$7,617.11	\$10,022.89	43.18%
E 101-43000-122 FICA	\$17,993.00	\$1,625.00	\$6,933.07	\$11,059.93	38.53%
E 101-43000-124 FMLA	\$3,998.00	\$0.00	\$0.00	\$3,998.00	0.00%
E 101-43000-131 Employer Paid Health	\$47,533.00	\$5,298.70	\$13,597.16	\$33,935.84	28.61%
E 101-43000-132 Employer Paid Disability	\$386.00	\$37.59	\$225.54	\$160.46	58.43%
E 101-43000-133 Employer Paid Dental	\$2,187.00	\$323.97	\$1,310.85	\$876.15	59.94%
E 101-43000-134 Employer Paid Life	\$346.00	\$38.10	\$181.59	\$164.41	52.48%
E 101-43000-151 Workers Comp Insurance	\$12,348.00	\$0.00	\$7,739.00	\$4,609.00	62.67%
E 101-43000-152 Health Savings Account Con	\$14,720.00	\$0.00	\$9,050.00	\$5,670.00	61.48%
E 101-43000-200 Office Supplies	\$450.00	\$49.79	\$303.48	\$146.52	67.44%
E 101-43000-208 Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-43000-210 Operating Supplies	\$1,200.00	\$46.53	\$357.38	\$842.62	29.78%
E 101-43000-212 Motor Fuels	\$10,000.00	\$590.52	\$2,113.21	\$7,886.79	21.13%
E 101-43000-213 Diesel Fuel	\$18,000.00	\$801.75	\$3,196.82	\$14,803.18	17.76%
E 101-43000-215 Shop Supplies	\$2,750.00	\$135.84	\$566.54	\$2,183.46	20.60%
E 101-43000-220 Repair/Maint Supply - Equip	\$20,000.00	\$5,132.73	\$10,923.32	\$9,076.68	54.62%
E 101-43000-221 Repair/Maint Vehicles	\$20,000.00	\$466.91	\$3,766.45	\$16,233.55	18.83%
E 101-43000-222 Tires	\$3,000.00	\$993.34	\$2,637.48	\$362.52	87.92%
E 101-43000-223 Bldg Repair Suppl/Maintena	\$10,000.00	\$2,121.65	\$8,950.76	\$1,049.24	89.51%
E 101-43000-224 Street Maint Materials	\$30,000.00	\$144.29	\$4,509.69	\$25,490.31	15.03%
E 101-43000-226 Bridge Materials	\$1,500.00	\$301.65	\$421.17	\$1,078.83	28.08%
E 101-43000-231 Chemicals/Landscaping	\$2,200.00	\$1,030.80	\$1,030.80	\$1,169.20	46.85%
E 101-43000-232 Striping	\$10,000.00	\$0.00	\$3,221.35	\$6,778.65	32.21%
E 101-43000-235 Signs	\$5,000.00	\$506.21	\$2,853.48	\$2,146.52	57.07%
E 101-43000-240 Small Tools and Minor Equip	\$7,500.00	\$260.73	\$618.60	\$6,881.40	8.25%
E 101-43000-258 Uniform - Department Head	\$785.00	\$0.00	\$0.00	\$785.00	0.00%
E 101-43000-259 Uniform - Staff	\$2,355.00	\$330.82	\$951.48	\$1,403.52	40.40%
E 101-43000-303 Engineering Fees	\$15,000.00	\$0.00	\$990.00	\$14,010.00	6.60%
E 101-43000-304 Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43000-316 Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-43000-320 Communications	\$3,000.00	\$138.88	\$680.18	\$2,319.82	22.67%
E 101-43000-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-43000-331 Travel Expenses	\$500.00	\$0.00	\$658.12	-\$158.12	131.62%
E 101-43000-340 Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-351 Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43000-360 Insurance	\$10,262.00	\$0.00	\$9,999.14	\$262.86	97.44%
E 101-43000-381 Electric Utilities	\$12,000.00	\$510.83	\$3,724.58	\$8,275.42	31.04%
E 101-43000-383 Gas Utilities	\$6,500.00	\$69.68	\$3,047.17	\$3,452.83	46.88%
E 101-43000-384 Refuse/Garbage Disposal	\$1,500.00	\$122.98	\$636.90	\$863.10	42.46%
E 101-43000-385 Sewer Utility	\$400.00	\$30.55	\$274.95	\$125.05	68.74%
E 101-43000-405 Cleaning Services	\$5,640.00	\$470.00	\$2,920.00	\$2,720.00	51.77%
E 101-43000-413 Office Equipment Rental/Re	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43000-430 Miscellaneous	\$1,500.00	\$0.00	\$112.85	\$1,387.15	7.52%
E 101-43000-433 Dues/Contracts/Subscription	\$3,850.00	-\$928.45	\$1,644.84	\$2,205.16	42.72%
E 101-43000-442 Safety Prog/Equipment	\$1,000.00	\$62.99	\$62.99	\$937.01	6.30%
E 101-43000-443 Sales Tax	\$100.00	\$0.00	\$23.00	\$77.00	23.00%
E 101-43000-454 Joint Facility County Expens	\$35,000.00	\$1,536.03	\$22,021.43	\$12,978.57	62.92%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-43000-500 Capital Outlay -	\$100,000.00	\$0.00	\$89,674.62	\$10,325.38	89.67%
E 101-43000-550 Capital Outlay -	\$60,340.00	\$0.00	\$60,565.08	-\$225.08	100.37%
E 101-43000-581 Capital Outlay -Seal Coat	\$117,000.00	\$39,209.00	\$39,209.00	\$77,791.00	33.51%
E 101-43000-582 Capital Outlay - Crackfill	\$40,000.00	\$9,915.18	\$9,915.18	\$30,084.82	24.79%
E 101-43000-584 Capital Outlay - Road Const	\$1,982,963.00	\$138.00	\$69,051.68	\$1,913,911.32	3.48%
43000 Public Works (GENERAL)	\$2,899,494.00	\$97,773.63	\$510,217.77	\$2,389,276.23	
43026 Public Works Sidewalks&Trails					
E 101-43026-134 Employer Paid Life	\$1.00	\$0.00	\$0.00	\$1.00	0.00%
43026 Public Works Sidewalks&Trails	\$1.00	\$0.00	\$0.00	\$1.00	
43100 Cemetery					
E 101-43100-105 Part-time or Intern Wages	\$5,574.00	\$1,032.00	\$1,248.00	\$4,326.00	22.39%
E 101-43100-122 FICA	\$0.00	\$78.94	\$95.46	-\$95.46	0.00%
E 101-43100-210 Operating Supplies	\$940.00	\$0.00	\$76.91	\$863.09	8.18%
E 101-43100-220 Repair/Maint Supply - Equip	\$250.00	\$77.00	\$77.00	\$173.00	30.80%
E 101-43100-360 Insurance	\$0.00	\$0.00	\$97.50	-\$97.50	0.00%
E 101-43100-381 Electric Utilities	\$350.00	\$35.97	\$163.89	\$186.11	46.83%
E 101-43100-430 Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-43100-500 Capital Outlay -	\$23,357.00	\$0.00	\$1,883.25	\$21,473.75	8.06%
43100 Cemetery	\$30,871.00	\$1,223.91	\$3,642.01	\$27,228.99	
45100 Park and Recreation (GENERAL)					
E 101-45100-100 Wages - Dept Heads	\$88,046.00	\$6,802.80	\$40,816.80	\$47,229.20	46.36%
E 101-45100-104 Tech 2	\$0.00	\$180.00	\$180.00	-\$180.00	0.00%
E 101-45100-105 Part-time or Intern Wages	\$37,710.00	\$1,860.75	\$10,753.25	\$26,956.75	28.52%
E 101-45100-111 Parks & Rec Summer Wages	\$3,000.00	\$120.00	\$120.00	\$2,880.00	4.00%
E 101-45100-115 Admin Asst or Program Fac	\$53,742.00	\$3,911.49	\$23,104.72	\$30,637.28	42.99%
E 101-45100-118 Parks & Rec Equip Op Wage	\$118,227.00	\$8,877.61	\$53,210.73	\$65,016.27	45.01%
E 101-45100-121 PERA	\$22,670.00	\$1,570.14	\$9,552.65	\$13,117.35	42.14%
E 101-45100-122 FICA	\$23,353.00	\$1,396.73	\$8,301.97	\$15,051.03	35.55%
E 101-45100-124 FMLA	\$5,190.00	\$0.00	\$0.00	\$5,190.00	0.00%
E 101-45100-131 Employer Paid Health	\$53,588.00	\$4,545.34	\$26,399.74	\$27,188.26	49.26%
E 101-45100-132 Employer Paid Disability	\$465.00	\$35.68	\$214.08	\$250.92	46.04%
E 101-45100-133 Employer Paid Dental	\$4,271.00	\$394.50	\$2,287.26	\$1,983.74	53.55%
E 101-45100-134 Employer Paid Life	\$447.00	\$37.28	\$223.68	\$223.32	50.04%
E 101-45100-140 Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-45100-151 Workers Comp Insurance	\$13,068.00	\$0.00	\$8,905.00	\$4,163.00	68.14%
E 101-45100-152 Health Savings Account Con	\$16,000.00	\$0.00	\$8,250.00	\$7,750.00	51.56%
E 101-45100-200 Office Supplies	\$300.00	\$93.58	\$350.30	-\$50.30	116.77%
E 101-45100-208 Instruction Fees	\$500.00	\$70.00	\$200.00	\$300.00	40.00%
E 101-45100-210 Operating Supplies	\$3,500.00	\$396.18	\$1,771.28	\$1,728.72	50.61%
E 101-45100-212 Motor Fuels	\$4,300.00	\$202.38	\$1,281.12	\$3,018.88	29.79%
E 101-45100-213 Diesel Fuel	\$3,000.00	\$0.00	\$825.12	\$2,174.88	27.50%
E 101-45100-220 Repair/Maint Supply - Equip	\$11,000.00	\$188.36	\$5,007.48	\$5,992.52	45.52%
E 101-45100-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$923.98	\$576.02	61.60%
E 101-45100-223 Bldg Repair Suppl/Maintena	\$22,000.00	\$7,661.14	\$129,152.46	-\$107,152.46	587.06%
E 101-45100-231 Chemicals/Landscaping	\$4,000.00	\$0.00	\$2,489.38	\$1,510.62	62.23%
E 101-45100-235 Signs	\$400.00	\$0.00	\$42.23	\$357.77	10.56%
E 101-45100-240 Small Tools and Minor Equip	\$1,500.00	\$30.59	\$604.85	\$895.15	40.32%
E 101-45100-254 Concessions - Pop & Food	\$0.00	\$0.00	\$2.50	-\$2.50	0.00%
E 101-45100-258 Uniform - Department Head	\$500.00	\$0.00	\$207.67	\$292.33	41.53%
E 101-45100-259 Uniform - Staff	\$1,570.00	\$0.00	\$469.94	\$1,100.06	29.93%
E 101-45100-303 Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
E 101-45100-304 Legal Fees (Civil)	\$2,000.00	\$294.00	\$483.00	\$1,517.00	24.15%
E 101-45100-309 Tennis	\$1,000.00	\$0.00	\$293.16	\$706.84	29.32%
E 101-45100-310 Program Supplies	\$1,500.00	\$14.30	\$409.02	\$1,090.98	27.27%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-45100-311 Softball/Baseball	\$1,500.00	\$234.24	\$264.20	\$1,235.80	17.61%
E 101-45100-312 Pickleball	\$0.00	\$40.99	\$335.99	-\$335.99	0.00%
E 101-45100-315 Warm House/Garage Exp	\$500.00	\$0.00	\$275.00	\$225.00	55.00%
E 101-45100-316 Security Monitoring	\$1,200.00	\$0.00	\$270.00	\$930.00	22.50%
E 101-45100-317 Soccer/Skating	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-318 Garage (North)	\$2,000.00	\$0.00	\$670.58	\$1,329.42	33.53%
E 101-45100-320 Communications	\$6,000.00	\$678.72	\$3,353.57	\$2,646.43	55.89%
E 101-45100-322 Postage	\$150.00	\$0.00	\$2.07	\$147.93	1.38%
E 101-45100-323 Garage (East)	\$1,000.00	\$0.00	\$247.35	\$752.65	24.74%
E 101-45100-324 Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-331 Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-335 Background Checks	\$150.00	\$0.00	\$105.00	\$45.00	70.00%
E 101-45100-340 Advertising	\$1,000.00	\$0.00	\$327.57	\$672.43	32.76%
E 101-45100-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45100-360 Insurance	\$25,420.00	\$0.00	\$21,653.13	\$3,766.87	85.18%
E 101-45100-381 Electric Utilities	\$15,000.00	\$1,174.00	\$6,898.54	\$8,101.46	45.99%
E 101-45100-383 Gas Utilities	\$10,000.00	\$307.19	\$6,884.73	\$3,115.27	68.85%
E 101-45100-384 Refuse/Garbage Disposal	\$800.00	\$95.79	\$721.35	\$78.65	90.17%
E 101-45100-403 Improvements Other Than B	\$3,800.00	\$0.00	\$2,675.00	\$1,125.00	70.39%
E 101-45100-405 Cleaning Services	\$23,575.00	\$2,411.25	\$12,067.50	\$11,507.50	51.19%
E 101-45100-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45100-415 Equipment Rental	\$500.00	\$0.00	\$85.00	\$415.00	17.00%
E 101-45100-430 Miscellaneous	\$1,500.00	\$1,002.67	\$1,900.42	-\$400.42	126.69%
E 101-45100-433 Dues/Contracts/Subscription	\$3,011.00	\$195.04	\$1,749.04	\$1,261.96	58.09%
E 101-45100-442 Safety Prog/Equipment	\$1,000.00	\$15.29	\$171.11	\$828.89	17.11%
E 101-45100-443 Sales Tax	\$3,000.00	\$650.00	\$2,596.00	\$404.00	86.53%
E 101-45100-445 Sr Meals Expense	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45100-448 Weight Room Ins Reimbur	\$150.00	\$10.00	\$60.25	\$89.75	40.17%
E 101-45100-452 Refund	\$150.00	\$0.00	\$35.00	\$115.00	23.33%
E 101-45100-453 80 Acre Development Expen	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45100-457 Weight Room Expenses	\$2,000.00	\$73.96	\$1,231.07	\$768.93	61.55%
E 101-45100-459 PAL Foundation Expenditure	\$73,000.00	\$3,766.19	\$23,776.40	\$49,223.60	32.57%
E 101-45100-461 Silver Sneakers	\$6,500.00	\$609.00	\$4,002.00	\$2,498.00	61.57%
E 101-45100-500 Capital Outlay -	\$426,600.00	\$3,003.00	\$20,418.53	\$406,181.47	4.79%
E 101-45100-600 Principal	\$840.00	\$82.98	\$412.26	\$427.74	49.08%
E 101-45100-610 Interest	\$15.00	\$14.21	\$73.65	-\$58.65	491.00%
45100 Park and Recreation (GENERAL)	\$1,122,608.00	\$53,047.37	\$450,095.68	\$672,512.32	
45125 Parks and Rec Snow Removal					
E 101-45125-118 Parks & Rec Equip Op Wage	\$1,544.00	\$0.00	\$0.00	\$1,544.00	0.00%
E 101-45125-124 FMLA	\$15.00	\$0.00	\$0.00	\$15.00	0.00%
45125 Parks and Rec Snow Removal	\$1,559.00	\$0.00	\$0.00	\$1,559.00	
45126 Parks and Rec Trails					
E 101-45126-500 Capital Outlay -	\$0.00	\$6,273.55	\$6,273.55	-\$6,273.55	0.00%
45126 Parks and Rec Trails	\$0.00	\$6,273.55	\$6,273.55	-\$6,273.55	
45500 Library					
E 101-45500-101 Assistant	\$27,560.00	\$2,200.00	\$13,625.00	\$13,935.00	49.44%
E 101-45500-121 PERA	\$2,067.00	\$165.01	\$1,021.91	\$1,045.09	49.44%
E 101-45500-122 FICA	\$2,108.00	\$157.36	\$987.18	\$1,120.82	46.83%
E 101-45500-124 FMLA	\$469.00	\$0.00	\$0.00	\$469.00	0.00%
E 101-45500-151 Workers Comp Insurance	\$1,084.00	\$0.00	\$320.00	\$764.00	29.52%
E 101-45500-201 Library Operating Supplies	\$2,000.00	\$0.00	\$873.80	\$1,126.20	43.69%
E 101-45500-202 Library Subscriptions	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
E 101-45500-203 Library Books	\$5,000.00	\$622.22	\$2,424.92	\$2,575.08	48.50%
E 101-45500-204 Children s Program Expense	\$150.00	\$0.00	\$66.30	\$83.70	44.20%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 101-45500-206 Book Sale Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-45500-320 Communications	\$1,000.00	\$25.26	\$123.92	\$876.08	12.39%
E 101-45500-322 Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-413 Office Equipment Rental/Re	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45500-430 Miscellaneous	\$1,000.00	\$0.00	\$33.96	\$966.04	3.40%
E 101-45500-433 Dues/Contracts/Subscription	\$2,200.00	\$0.00	\$2,505.00	-\$305.00	113.86%
E 101-45500-443 Sales Tax	\$615.00	\$8.00	\$17.00	\$598.00	2.76%
E 101-45500-452 Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-45500-459 PAL Foundation Expenditure	\$250.00	\$0.00	\$1,182.21	-\$932.21	472.88%
E 101-45500-500 Capital Outlay -	\$2,580.00	\$0.00	\$0.00	\$2,580.00	0.00%
E 101-45500-600 Principal	\$547.00	\$55.31	\$274.83	\$272.17	50.24%
E 101-45500-610 Interest	\$8.00	\$9.47	\$49.11	-\$41.11	613.88%
45500 Library	\$49,938.00	\$3,242.63	\$23,505.14	\$26,432.86	
48000 Recycling					
E 101-48000-388 Recycling Expenses	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
48000 Recycling	\$500.00	\$50.00	\$100.00	\$400.00	
101 GENERAL FUND	\$7,256,161.00	\$368,619.25	\$3,120,538.53	\$4,135,622.47	
301 DEBT SERVICE FUND					
47000 \$3,815,000 GO CIP 2019A					
E 301-47000-600 Principal	\$235,000.00	\$0.00	\$235,000.00	\$0.00	100.00%
E 301-47000-610 Interest	\$57,031.00	\$0.00	\$29,690.63	\$27,340.37	52.06%
E 301-47000-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
47000 \$3,815,000 GO CIP 2019A	\$292,531.00	\$0.00	\$264,690.63	\$27,840.37	
47014 2018 Series A Bonds					
E 301-47014-600 Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
E 301-47014-610 Interest	\$7,638.00	\$0.00	\$4,550.00	\$3,088.00	59.57%
E 301-47014-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$495.00	\$5.00	99.00%
47014 2018 Series A Bonds	\$98,138.00	\$0.00	\$95,045.00	\$3,093.00	
47015 47015 Series 2015B/2021A					
E 301-47015-600 Principal	\$125,000.00	\$0.00	\$125,000.00	\$0.00	100.00%
E 301-47015-610 Interest	\$11,250.00	\$0.00	\$6,250.00	\$5,000.00	55.56%
E 301-47015-620 Fiscal Agent s Fees	\$500.00	\$0.00	\$495.00	\$5.00	99.00%
47015 47015 Series 2015B/2021A	\$136,750.00	\$0.00	\$131,745.00	\$5,005.00	
47016 2025 Go Bonds-Roads 2024/2025					
E 301-47016-600 Principal	\$128,500.00	\$0.00	\$0.00	\$128,500.00	0.00%
47016 2025 Go Bonds-Roads 2024/2025	\$128,500.00	\$0.00	\$0.00	\$128,500.00	
47100 2022A ROAD BONDS					
E 301-47100-600 Principal	\$42,000.00	\$0.00	\$42,000.00	\$0.00	100.00%
E 301-47100-610 Interest	\$32,260.00	\$0.00	\$16,129.80	\$16,130.20	50.00%
E 301-47100-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47100 2022A ROAD BONDS	\$74,535.00	\$0.00	\$58,129.80	\$16,405.20	
47101 2022A FIRE TRUCK BONDS					
E 301-47101-600 Principal	\$102,000.00	\$0.00	\$102,000.00	\$0.00	100.00%
E 301-47101-610 Interest	\$17,881.00	\$0.00	\$8,940.40	\$8,940.60	50.00%
E 301-47101-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47101 2022A FIRE TRUCK BONDS	\$120,156.00	\$0.00	\$110,940.40	\$9,215.60	
301 DEBT SERVICE FUND	\$850,610.00	\$0.00	\$660,550.83	\$190,059.17	
405 TAX INCREMENT FINANCE PROJECTS					
46000 Tax Increment Financing					
E 405-46000-351 Legal Notices Publishing	\$250.00	\$56.10	\$56.10	\$193.90	22.44%

Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 405-46000-646 TaxIncrement 9-C&J Dev	\$11,071.00	\$0.00	\$0.00	\$11,071.00	0.00%
E 405-46000-650 Administrative Costs	\$300.00	\$0.00	\$100.00	\$200.00	33.33%
46000 Tax Increment Financing	\$11,621.00	\$56.10	\$156.10	\$11,464.90	
405 TAX INCREMENT FINANCE PROJECTS	\$11,621.00	\$56.10	\$156.10	\$11,464.90	
502 ECONOMIC DEVELOPMENT FUND					
47009 2003 Joint Facility					
E 502-47009-430 Miscellaneous	\$18,100.00	\$501.52	\$601.52	\$17,498.48	3.32%
47009 2003 Joint Facility	\$18,100.00	\$501.52	\$601.52	\$17,498.48	
502 ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$501.52	\$601.52	\$17,498.48	
601 SEWER OPERATING FUND					
43200 Sewer					
E 601-43200-100 Wages - Dept Heads	\$44,106.00	\$3,407.80	\$20,446.79	\$23,659.21	46.36%
E 601-43200-114 Sewer Operator Wages	\$105,360.00	\$39,330.49	\$67,431.53	\$37,928.47	64.00%
E 601-43200-121 PERA	\$11,210.00	\$3,122.56	\$6,508.02	\$4,701.98	58.06%
E 601-43200-122 FICA	\$11,434.00	\$2,842.28	\$5,768.20	\$5,665.80	50.45%
E 601-43200-124 FMLA	\$2,541.00	\$0.00	\$0.00	\$2,541.00	0.00%
E 601-43200-131 Employer Paid Health	\$35,440.00	\$10,484.04	\$25,544.94	\$9,895.06	72.08%
E 601-43200-132 Employer Paid Disability	\$229.00	\$12.61	\$75.66	\$153.34	33.04%
E 601-43200-133 Employer Paid Dental	\$2,109.00	\$648.81	\$1,467.53	\$641.47	69.58%
E 601-43200-134 Employer Paid Life	\$156.00	\$55.10	\$144.61	\$11.39	92.70%
E 601-43200-151 Workers Comp Insurance	\$3,806.00	\$0.00	\$2,665.00	\$1,141.00	70.02%
E 601-43200-152 Health Savings Account Con	\$10,240.00	\$0.00	\$3,300.00	\$6,940.00	32.23%
E 601-43200-200 Office Supplies	\$600.00	\$306.70	\$527.66	\$72.34	87.94%
E 601-43200-208 Instruction Fees	\$1,500.00	\$0.00	\$462.37	\$1,037.63	30.82%
E 601-43200-210 Operating Supplies	\$4,000.00	\$256.66	\$889.31	\$3,110.69	22.23%
E 601-43200-212 Motor Fuels	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-213 Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 601-43200-220 Repair/Maint Supply - Equip	\$30,030.00	\$3,414.76	\$15,913.49	\$14,116.51	52.99%
E 601-43200-221 Repair/Maint Vehicles	\$1,500.00	\$0.00	\$229.19	\$1,270.81	15.28%
E 601-43200-222 Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-223 Bldg Repair Suppl/Maintena	\$8,000.00	-\$7,283.21	\$2,528.88	\$5,471.12	31.61%
E 601-43200-229 Oper/Maint - Lift Station	\$18,000.00	\$401.67	\$1,950.96	\$16,049.04	10.84%
E 601-43200-230 Repair/Maint - Collection Sys	\$15,000.00	\$4,628.23	\$4,493.58	\$10,506.42	29.96%
E 601-43200-231 Chemicals/Landscaping	\$20,000.00	\$4,236.80	\$12,850.49	\$7,149.51	64.25%
E 601-43200-259 Uniform - Staff	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 601-43200-303 Engineering Fees	\$32,000.00	\$0.00	\$720.00	\$31,280.00	2.25%
E 601-43200-304 Legal Fees (Civil)	\$250.00	\$231.69	\$635.69	-\$385.69	254.28%
E 601-43200-320 Communications	\$4,600.00	\$143.23	\$1,661.72	\$2,938.28	36.12%
E 601-43200-321 Communications-Cellular	\$1,600.00	\$49.93	\$249.65	\$1,350.35	15.60%
E 601-43200-322 Postage	\$1,000.00	\$0.00	\$495.45	\$504.55	49.55%
E 601-43200-331 Travel Expenses	\$2,000.00	\$0.00	\$673.51	\$1,326.49	33.68%
E 601-43200-351 Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 601-43200-360 Insurance	\$15,497.00	\$0.00	\$14,169.21	\$1,327.79	91.43%
E 601-43200-381 Electric Utilities	\$40,000.00	\$2,545.33	\$13,229.66	\$26,770.34	33.07%
E 601-43200-383 Gas Utilities	\$3,000.00	\$31.12	\$1,798.56	\$1,201.44	59.95%
E 601-43200-406 Lab Testing	\$22,000.00	\$1,141.56	\$4,190.14	\$17,809.86	19.05%
E 601-43200-407 Sludge Disposal	\$47,120.00	\$0.00	\$9,839.81	\$37,280.19	20.88%
E 601-43200-420 Depreciation Expense	\$350,000.00	\$0.00	\$0.00	\$350,000.00	0.00%
E 601-43200-430 Miscellaneous	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
E 601-43200-433 Dues/Contracts/Subscription	\$5,000.00	\$44.00	\$3,222.00	\$1,778.00	64.44%
E 601-43200-442 Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 601-43200-443 Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 601-43200-450 Permits or House Burns	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%

We should be at 50% of our Budget

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Account Descr	2025 YTD Budget	MTD Amt	2025 YTD Amt	2025 YTD Balance	%YTD Budget
E 601-43200-452 Refund	\$100.00	\$0.00	\$3,680.00	-\$3,580.00	3680.00%
E 601-43200-500 Capital Outlay -	\$125,000.00	\$6,529.31	\$6,807.61	\$118,192.39	5.45%
E 601-43200-553 Capital Outlay - Other	\$7,731.00	\$2,237.00	\$2,237.00	\$5,494.00	28.94%
43200 Sewer	\$989,759.00	\$78,818.47	\$236,833.22	\$752,925.78	
601 SEWER OPERATING FUND	\$989,759.00	\$78,818.47	\$236,833.22	\$752,925.78	
651 SEWER RESTRICTED SINKING FUND					
47008 2017 Series A Sewer					
E 651-47008-600 Principal	\$105,000.00	\$0.00	\$105,000.00	\$0.00	100.00%
E 651-47008-610 Interest	\$8,205.00	\$0.00	\$4,627.50	\$3,577.50	56.40%
E 651-47008-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47008 2017 Series A Sewer	\$113,480.00	\$0.00	\$109,627.50	\$3,852.50	
47102 2022A SEWER BONDS					
E 651-47102-600 Principal	\$60,000.00	\$0.00	\$60,000.00	\$0.00	100.00%
E 651-47102-610 Interest	\$69,422.00	\$0.00	\$34,711.00	\$34,711.00	50.00%
E 651-47102-620 Fiscal Agent s Fees	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
47102 2022A SEWER BONDS	\$129,697.00	\$0.00	\$94,711.00	\$34,986.00	
651 SEWER RESTRICTED SINKING FUND	\$243,177.00	\$0.00	\$204,338.50	\$38,838.50	
	\$9,369,428.00	\$447,995.34	\$4,223,018.70	\$5,146,409.30	

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City of Crosslake

Balance Sheet

JUNE

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND						
G 101-10100 Cash	\$6,176,087.46	\$1,506,619.45	\$361,828.93	\$2,832,065.25	\$3,195,534.09	\$5,812,618.62
G 101-10150 Cash - Phone Company Proceed	\$1,981,425.76	\$12,931.37	\$6,572.19	\$45,703.89	\$190,902.99	\$1,836,226.66
G 101-10200 Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10450 Interest Receivable on Invest	\$110,367.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,367.00
G 101-10500 Taxes Receivable-Current	\$71,051.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71,051.00
G 101-10700 Taxes Receivable-Delinquent	\$2,134.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,134.00
G 101-11500 Accounts Receivable	\$575,030.00	\$0.00	\$0.00	\$0.00	\$0.00	\$575,030.00
G 101-12300 Special Assess Rec-Deferred	\$106,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106,605.00
G 101-13200 Due From Other Governments	\$5,923.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,923.00
G 101-15500 Prepaid Items	\$46,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,693.00
G 101-20200 Accounts Payable	-\$6,613.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,613.00
G 101-20600 Contracts Payable	-\$39,943.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$39,943.00
G 101-21600 Accrued Wages & Salaries Paya	-\$97,333.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$97,333.00
G 101-21701 Federal Withholding	\$0.00	\$23,456.36	\$23,456.36	\$75,946.53	\$75,946.53	\$0.00
G 101-21702 State Withholding	\$0.00	\$9,600.77	\$9,600.77	\$35,568.19	\$35,568.19	\$0.00
G 101-21703 FICA Withholding(Incl Medicare	\$375.24	\$22,221.38	\$22,221.38	\$100,640.44	\$101,015.68	\$0.00
G 101-21704 PERA	\$0.00	\$32,903.99	\$32,903.99	\$165,698.63	\$165,698.63	\$0.00
G 101-21706 Hospitalization/Medical Ins	\$0.00	\$33,090.71	\$44,796.36	\$202,192.70	\$215,552.31	-\$13,359.61
G 101-21707 Union Dues	\$0.00	\$1,139.95	\$1,139.95	\$7,014.08	\$7,014.08	\$0.00
G 101-21708 HCSP	\$1,500.00	\$1,202.09	\$2,399.38	\$17,128.08	\$18,325.37	\$302.71
G 101-21710 Life Insurance	\$0.00	\$429.24	\$508.82	\$2,675.18	\$2,884.80	-\$209.62
G 101-21712 Savings	\$6,744.00	\$1,162.00	\$1,162.00	\$6,391.00	\$9,691.00	\$3,444.00
G 101-21713 Dental	\$1,858.00	\$2,077.68	\$2,740.42	\$12,477.98	\$13,140.72	\$1,195.26
G 101-21714 Deferred Compensation	\$0.00	\$285.00	\$570.00	\$2,835.00	\$3,120.00	-\$285.00
G 101-21715 Vision Insurance	\$104.40	\$110.49	\$104.40	\$663.23	\$761.54	\$6.09
G 101-21716 Flexible Benefit Plan	-\$1,223.21	\$919.97	\$908.10	\$31,212.27	\$31,181.27	-\$1,192.21
G 101-22200 Deferred Revenues	-\$20,627.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$20,627.00
G 101-22281 Deferred Revenue-Spec Assmts	-\$106,605.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$106,605.00
G 101-22282 DI - GRANTS	-\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$50,000.00
G 101-25300 Unreserved Fund Balance	-\$832,632.38	\$385,898.05	\$1,523,135.45	\$3,408,215.25	\$2,880,090.50	-\$304,507.63
G 101-26600 Net Assets - Unrestricted	-\$263,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$263,000.00
G 101-27200 FB - Nonspendable - Prepaids	-\$46,693.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$46,693.00
G 101-28511 FB - Rest for PS Grant	-\$107,913.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$107,913.00
G 101-29210 FB - CO ASG Animal Control	-\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.00
G 101-29215 FB - CO ASG Admin & PZ	-\$19,749.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,749.00
G 101-29225 FB - CO ASG PW Bridges	-\$143,944.28	\$0.00	\$0.00	\$0.00	\$0.00	-\$143,944.28
G 101-29226 FB - CO ASG Storm Water Main	-\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,500.00
G 101-29230 FB - CO ASG PW Buildings	-\$51,525.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,525.00
G 101-29231 FB- CO ASG PW Veh & Equip	\$36,101.63	\$0.00	\$0.00	\$0.00	\$0.00	\$36,101.63
G 101-29235 FB - CO ASG PW Roads	\$1,370,012.02	\$0.00	\$0.00	\$0.00	\$0.00	\$1,370,012.02
G 101-29240 FB - CO ASG Parks 80 Acre	-\$698.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.00
G 101-29245 FB - CO ASG Park Dedication	-\$199,852.18	\$0.00	\$0.00	\$0.00	\$0.00	-\$199,852.18
G 101-29250 FB - CO ASG Park Fitness Equip	-\$57,644.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$57,644.00
G 101-29255 FB - CO ASG Park Gen Cap Ex	\$49,309.41	\$0.00	\$0.00	\$0.00	\$0.00	\$49,309.41
G 101-29257 FB - CO ASG Pickleball	-\$44,525.07	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,525.07
G 101-29260 FB - CO ASG Library D/Pledges	-\$58,876.05	\$0.00	\$0.00	\$0.00	\$0.00	-\$58,876.05
G 101-29270 FB - CO ASG Police Forfeiture	-\$5,867.96	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,867.96
G 101-29275 FB - CO ASG Police Equipment	-\$177,867.04	\$0.00	\$0.00	\$0.00	\$0.00	-\$177,867.04
G 101-29280 FB - CO ASG Fire Trucks	-\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,000.00
G 101-29300 FB - UnRestricted Unassigned	-\$5,651,495.99	\$12,931.38	\$6,572.19	\$45,703.90	\$6,572.19	-\$5,612,364.28
G 101-29350 FB - UnRes Ua - Phone Co	-\$2,516,878.76	\$6,572.19	\$12,931.38	\$6,572.19	\$45,703.90	-\$2,556,010.47

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND	\$0.00	\$2,053,552.07	\$2,053,552.07	\$6,998,703.79	\$6,998,703.79	\$0.00
301 DEBT SERVICE FUND						
G 301-10100 Cash	\$1,011,072.52	\$313,408.41	\$0.00	\$326,855.02	\$660,550.83	\$677,376.71
G 301-10500 Taxes Receivable-Current	\$13,249.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,249.00
G 301-10700 Taxes Receivable-Delinquent	\$6,110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,110.00
G 301-12300 Special Assess Rec-Deferred	\$200,751.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,751.00
G 301-22280 Deferred Revenue-Property Tax	-\$6,110.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,110.00
G 301-22281 Deferred Revenue-Spec Assmts	-\$200,751.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$200,751.00
G 301-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$48,514.42	\$144,000.00	\$48,514.42	\$95,485.58
G 301-28400 FB - Restricted for Debt Ser.	-\$1,024,321.52	\$0.00	\$264,893.99	\$516,550.83	\$278,340.60	-\$786,111.29
301 DEBT SERVICE FUND	\$0.00	\$313,408.41	\$313,408.41	\$987,405.85	\$987,405.85	\$0.00
405 TAX INCREMENT FINANCE PROJECTS						
G 405-10100 Cash	\$14,465.86	\$5,149.00	\$56.10	\$5,149.00	\$156.10	\$19,458.76
G 405-28500 FB - Restricted for TIF	-\$14,465.86	\$56.10	\$5,149.00	\$156.10	\$5,149.00	-\$19,458.76
405 TAX INCREMENT FINANCE PROJECTS	\$0.00	\$5,205.10	\$5,205.10	\$5,305.10	\$5,305.10	\$0.00
502 ECONOMIC DEVELOPMENT FUND						
G 502-10100 Cash	\$25,344.67	\$6,499.56	\$501.52	\$6,835.85	\$601.52	\$31,579.00
G 502-10500 Taxes Receivable-Current	\$336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336.00
G 502-10700 Taxes Receivable-Delinquent	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
G 502-22280 Deferred Revenue-Property Tax	-\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30.00
G 502-25300 Unreserved Fund Balance	\$163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.00
G 502-29300 FB - UnRestricted Unassigned	-\$25,843.67	\$501.52	\$6,499.56	\$601.52	\$6,835.85	-\$32,078.00
502 ECONOMIC DEVELOPMENT FUND	\$0.00	\$7,001.08	\$7,001.08	\$7,437.37	\$7,437.37	\$0.00
601 SEWER OPERATING FUND						
G 601-10100 Cash	\$481,716.82	\$111,916.62	\$78,867.02	\$348,735.47	\$267,911.35	\$562,540.94
G 601-10500 Taxes Receivable-Current	\$3,436.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,436.00
G 601-10700 Taxes Receivable-Delinquent	\$1,493.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,493.00
G 601-11500 Accounts Receivable	\$42,498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,498.00
G 601-15500 Prepaid Items	\$4,726.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,726.00
G 601-16100 Fixed Asset-Land	\$185,136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$185,136.00
G 601-16200 Fixed Asset-Buildings	\$4,252,418.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252,418.00
G 601-16210 A/D Buildings	-\$1,878,606.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,878,606.00
G 601-16300 Improvements Other Than Bldg	\$39,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,328.00
G 601-16310 A/D Impr Other Than Bldgs	-\$31,733.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,733.00
G 601-16400 Fixed Asset-Equip/Machinery	\$396,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,570.00
G 601-16410 Fixed Asset-Equip Depreciation	-\$326,969.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$326,969.00
G 601-16700 Infrastructure	\$8,457,223.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,457,223.00
G 601-16710 A/D Infrastructure	-\$2,617,488.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,617,488.00
G 601-19005 DO - OPEB	\$4,828.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,828.00
G 601-20200 Accounts Payable	-\$1,278.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,278.00
G 601-21600 Accrued Wages & Salaries Paya	-\$3,247.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,247.00
G 601-21740 Accrued Comp Abs due in 1 yr	-\$801.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$801.00
G 601-21750 Accrued Compensated Absence	-\$3,206.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,206.00
G 601-21800 OPEB Liability	-\$14,741.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,741.00
G 601-21801 OPEB Liability - Current	-\$2,015.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,015.00
G 601-21802 Deferred Inflows - OPEB	-\$10,413.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$10,413.00
G 601-23950 Net Pension Liability	-\$28,169.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,169.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex	-\$19,800.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,800.00
G 601-24502 DO-GERF-Net Fiff BTW Proj & A	\$8,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,200.00
G 601-25300 Unreserved Fund Balance	-\$185,628.21	\$39,330.49	\$57,806.24	\$67,431.53	\$61,242.72	-\$179,439.40
G 601-26100 Net Inv. In Capital Assets	-\$6,359,438.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,359,438.71
G 601-26600 Net Assets - Unrestricted	-\$2,394,039.90	\$65,835.46	\$80,409.31	\$227,498.75	\$314,511.68	-\$2,481,052.83

Account Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
601 SEWER OPERATING FUND	\$0.00	\$217,082.57	\$217,082.57	\$643,665.75	\$643,665.75	\$0.00
651 SEWER RESTRICTED SINKING FUND						
G 651-10100 Cash	\$463,355.74	\$91,044.44	\$0.00	\$95,820.07	\$204,338.50	\$354,837.31
G 651-10500 Taxes Receivable-Current	\$4,776.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,776.00
G 651-10700 Taxes Receivable-Delinquent	\$498.00	\$0.00	\$0.00	\$0.00	\$0.00	\$498.00
G 651-21500 Accrued Interest Payable	-\$32,711.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$32,711.00
G 651-22500 Bonds Payable-Current Portion	-\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$165,000.00
G 651-23100 Bonds Payable-Noncurrent NC	-\$1,950,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,950,000.00
G 651-26200 Net Assets - Restricted DS	-\$426,999.74	\$0.00	\$91,044.44	\$204,338.50	\$95,820.07	-\$318,481.31
G 651-26600 Net Assets - Unrestricted	\$2,106,081.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,106,081.00
651 SEWER RESTRICTED SINKING FUND	\$0.00	\$91,044.44	\$91,044.44	\$300,158.57	\$300,158.57	\$0.00
	\$0.00	\$2,687,293.67	\$2,687,293.67	\$8,942,676.43	\$8,942,676.43	\$0.00



C. 6.

Crosslake Police Department
Monthly Report: June 2025

911 Hangup	2	Ordinance Violation	23
Abandoned Vehicle	1	Parking Complaint	7
Agency Assist	22	Personal Injury Accident	1
Alarm	14	Property Damage Accident	4
Animal Complaint	8	Public Assist	13
Attempt To Locate	1	Ride Along	2
ATV	12	Suspicious Activity	3
Burning Complaint	2	Suspicious Person	2
Civil Problem	1	Suspicious Vehicle	1
Compliance Check	3	Theft	1
Damage To Property	3	Traffic Arrest	1
Disturbance	3	Traffic Warning	86
Domestic	1	Traffic Citation	14
Driving Complaint	6	Warrant CWC	1
EMS	6	Warrant Service Attempt	1
Extra Patrol	1	Welfare Check	3
Fire	2	Worthless Check	4
Fireworks	2		
Found Property	3		
Fraud	1		
Gas Leak	1		
Gun Permits	4		
Harassing Communications	2		
Hazard In Road	11		
HRO Violation	2		
Information	15		
Lost Property	2		
Missing Persons	1		
Noise Complaint	7	TOTAL	336



Crosslake Police Department
Mission Township
Monthly Report: June 2025

Agency Assist	3
Alarm	1
Driving Complaint	2
EMS	1
Hazard In Road	2
Motorist Assist	1
Suspicious Vehicle	1
Traffic Warning	54
Traffic Citation	14

TOTAL: 79



Crosslake Police Department
Manhattan Beach
Monthly Report: June 2025

Agency Assist	2
Animal Complaint	1
Personal Injury Accident	1
Traffic Arrest	2
Traffic Warning	10
Traffic Citation	4

TOTAL: 20



Crosslake Fire Department

Date: June 2025

C.7.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	32	154
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	4
324 - Motor Vehicle Accident with No Injuries	1	1
351 - Remove from Elevator		
341/361/362/381 - Search for Person/Water Rescue/Ice Rescue/Standby		4
Total:	34	163
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		6
112/118/113/114/123/151/154/162 - Fire Other / Chimney Fire		2
141/142/143 - Forest, Woods, Brush, Grass Fire	1	3
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
Total:	1	12
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	6
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road	3	3
445 - Arcing, Shorted Electrical Equipment		
Total:	4	10
5 - Service Call		
561 - Unauthorized Burning		
531/521 - Smoke or Odor Removal / Water Problem	1	1
542/550/553 - Public Service/ Public Assist / 571 - Standby	5	26
551 - Agency Assist	3	9
Total:	9	36
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	5	12
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		2
661 - EMS Party Transport - Aircare - Traffic Control		8
Total:	5	22
7 - False Alarm & False Call		
711/735/740/743/740/745 - Smoke Detector Activation - No Fire		9
746 - Carbon Monoxide Detector Activation - No CO	1	3
731/732 - Sprinkler Activation due to Malfunction		1
Total:	1	13
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby	2	5
Total:	2	5
Total Incidents:	56	261

Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
142 - Brush or brush-and-grass mixture fire	1	1.8%			
Total:	1	Total: 1.8%	Total: 0	Total: 0	Total: 0
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	32	57.1%			
322 - Motor vehicle accident with injuries	1	1.8%			
324 - Motor vehicle accident with no injuries.	1	1.8%			
Total:	34	Total: 60.7%	Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	1	1.8%			
444 - Power line down	3	5.4%			
Total:	4	Total: 7.1%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
531 - Smoke or odor removal	1	1.8%			
551 - Assist police or other governmental agency	3	5.4%			
553 - Public service	5	8.9%			
Total:	9	Total: 16.1%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	5	8.9%			
Total:	5	Total: 8.9%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
746 - Carbon monoxide detector activation, no CO	1	1.8%			
Total:	1	Total: 1.8%	Total: 0	Total: 0	Total: 0
Incident Type Category: 8 - Severe Weather & Natural Disaster					
813 - Wind storm, tornado/hurricane assessment	1	1.8%			
815 - Severe weather or natural disaster standby	1	1.8%			
Total:	2	Total: 3.6%	Total: 0	Total: 0	Total: 0
Total:	56	Total: 100.0%	Total: 0	Total: 0	Total: 0

Report Filters

Basic Incident Date Time: is between '6/1/2025' and '6/30/2025'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

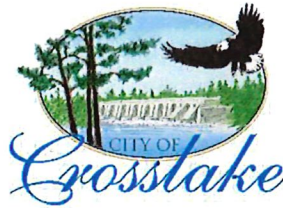
Crosslake Incident Type Report Property Loss

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	6	2.3%	1,403,900	221,000	1,624,900
131 - Passenger vehicle fire	1	0.4%	5,000	20	5,020
141 - Forest, woods or wildland fire	1	0.4%	0	0	0
142 - Brush or brush-and-grass mixture fire	1	0.4%			
143 - Grass fire	1	0.4%			
154 - Dumpster or other outside trash receptacle fire	1	0.4%			
162 - Outside equipment fire	1	0.4%			
Total:	12	Total: 4.6%	Total: 1,408,900	Total: 221,020	Total: 1,629,920
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	154	59.0%			
322 - Motor vehicle accident with injuries	3	1.1%			
324 - Motor vehicle accident with no injuries.	2	0.8%			
362 - Ice rescue	1	0.4%			
381 - Rescue or EMS standby	3	1.1%			
Total:	163	Total: 62.5%	Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	6	2.3%			
424 - Carbon monoxide incident	1	0.4%			
444 - Power line down	3	1.1%			
Total:	10	Total: 3.8%	Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
531 - Smoke or odor removal	1	0.4%			
551 - Assist police or other governmental agency	9	3.4%			
553 - Public service	24	9.2%			
571 - Cover assignment, standby, moveup	2	0.8%			
Total:	36	Total: 13.8%	Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	12	4.6%			
651 - Smoke scare, odor of smoke	2	0.8%			
661 - EMS call, party transported by non-fire agency	8	3.1%			
Total:	22	Total: 8.4%	Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
711 - Municipal alarm system, malicious false alarm	1	0.4%			
732 - Extinguishing system activation due to malfunction	1	0.4%			
735 - Alarm system sounded due to malfunction	3	1.1%			
740 - Unintentional transmission of alarm, other	2	0.8%			
745 - Alarm system activation, no fire - unintentional	3	1.1%			
746 - Carbon monoxide detector activation, no CO	3	1.1%			
Total:	13	Total: 5.0%	Total: 0	Total: 0	Total: 0
Incident Type Category: 8 - Severe Weather & Natural Disaster					
813 - Wind storm, tornado/hurricane assessment	1	0.4%			
815 - Severe weather or natural disaster standby	4	1.5%			
Total:	5	Total: 1.9%	Total: 0	Total: 0	Total: 0
Total:	261	Total: 100.0%	Total: 1,408,900	Total: 221,020	Total: 1,629,920

Report Filters

Basic Incident Date Time: is between '01/01/2025' and '06/30/2025'

Agency Name: is equal to 'CROSSLAKE'



C.
8.

CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – June 4, 2025 9:00AM

Attendees: Chief Lohmiller, Chief Maier, Bob Heales, Curt Mowers, Rob Kniefel, Robin Sylvester, Aaron Herzog

1. Call to Order – 0902
2. Approve Minutes May 7, 2025 – **Motion by Heales, seconded by Kniefel – MOTION CARRIES**
3. Mayor's Request for Curb Spraying, Public Safety & Parking Concerns
 - Lori Conway sent a request from Mayor Purfeerst to open discussion. Jackson specifically mentioned in front of Crafts & Cones; however, it is suggested that we discuss all businesses along Co Rd 66. Adding more crosswalks to encourage pedestrians to cross at safe locations, and/or flashing beacons, to be enforced by the police department. Sylvester expanded further after attending the PW meeting. She stated PW wanted it brought to PSC to identify the locations that make the most sense to add more yellow curbing. They didn't feel the signs would be helpful, since they are so much maintenance. They also got destroyed quickly. PW made a motion for consideration of sidewalk going up when the county road gets re-done in 2026. Maier stated we have already have a resolution from the county to paint what we want in city limits. Discussion ensued. The group stated that business driveways should be accented. More discussion on types of signs, referring to the attachment sent with Lori's request. Lohmiller stated good locations for more sidewalks would be Echo Dr, Swann Dr, and in front of Crafts and Cones. Kniefel stated he spoke directly to Jackson about these issues. Jackson expressed his concern for children pedestrians darting across the busy road. Heales mentioned the pedestrians walking from the campground to Holiday and how some of them don't use the crosswalks.

Motion to recommend to council to paint curbs on the westside of Co Rd 66 in front of Zorbaz, National Bank of Commerce and Holly's Hair on the northside of the driveways and order five signs to put on centerlines of crosswalks in front of Log Landing, Bald Eagle Trl, Echo Dr and Swann Dr – **Motion by Maier, seconded by Lohmiller – MOTION CARRIES**

4. Police Contract with Manhattan Beach

- Chief Maier was contacted by Manhattan Beach and asked if we would be interested in a contract for police services. The mayor expressed their desire to have more patrol and visible law enforcement presence. The 2-year contract includes 7 hours of patrol a week for approximately \$21,000 for the year, then a 3.5% COLA increase. This contract has been passed by both Crosslake and Manhattan Beach. The PSC is in favor of this new contract.

5. FD Adding Additional Tender to Fleet

- Chief Lohmiller states that the first five minutes of controlling a fire are the most crucial. The city has continued to grow over the years but the amount of water the FD carries on their trucks has not. Lohmiller proposed adding five more years to his current tender replacement schedule (replace in 2038 versus 2033) and purchasing a new one now. The cost for a basic tender is \$489,000 and it will last 25 years. It carries 2,200 gallons of water. Lohmiller wanted to bring the information to the PSC before bringing it to Lori during budget discussions. He states the longer we wait, the higher the cost will be and the longer the wait to get one. Discussion ensued. Lohmiller went on to explain the insurance company requirements as well as mutual aid. Information tabled for next month.

6. Pedestrian Safety & Speed Limit on Co Rd 3 from Swann Dr to Pine Bay Rd

- Curt Mowers spoke about his concerns about people speeding in the 45mph zone, passing on the right and putting in a crosswalk. Sylvester stated that someone that lives further north has the same concerns who wanted to petition for a speed study. Maier stated that often people with speed concerns overestimate how fast vehicles are driving.

Motion to approach city council to seek a speed study from 37870 to 38609 Co Rd
3 – **Motion by Sylvester, seconded by Lohmiller – MOTION CARRIES**

7. New Business

- Garbage for STRs – Chief Lohmiller and Chief Maier spoke on a trash complaint received from Ivy Ln of cans being in the road right of way and bears getting into it them.

Motion to recommend to council to create a trash ordinance that addresses placement of cans and loose trash – **Motion by Maier, seconded by Sylvester – MOTION CARRIES**

- Bear info – make a post on PD page

8. Motion to Adjourn at 1005 – **Motion by Sylvester, seconded by Lohmiller**

C.9.

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday May 28, 2025

Crosslake Community Center 9:00am

Present: Chair Peter Graves, Mary Jo Fritsvold, Kristin Graham, Joe Albrecht, David Rogers, Parks and Recreation Director TJ Graumann, Mayor Jackson Purfeerst, Pequot Lakes Community Ed Director Joell Tvedt

Not in attendance: Ann Schrupp, Heather Jones

- I. The meeting was called to order at 9:00 am
- II. Approval of Minutes
Motion to approve minutes of April 2025 meeting.
Fritsvold, Porter **Favor: All** **Opposed: None**
- III. Old Business
No old business.
- IV. New Business
 - a. Peter Graves inquired about three projects; Maple Tree Planting, Phase 1 Master Plan Construction, and ongoing PAL projects —TJ provided and update.
 - Maple Tree Planting: Volunteers On May 16, community volunteers, members of the Park and Library Foundation (PAL), and students from Crosslake Community School collaborated to plant maple seedlings throughout the Nordic Ridge Trail System—an outstanding example of community partnership. Over the next two weeks, the PAL Foundation continued these efforts by planting the remaining seedlings. In total, more than 650 sugar maple seedlings, generously donated by PAL, were planted.
 - Phase 1 Master Plan Construction: Covered under other business.
 - PAL Projects: projects include signage, dedicated bench, dog waste stations, corn hole boards and a gaga pit. These projects will be priority after phase 1 master plan construction is finished.
- VI) Other Business
 - a. Updates
 - i. Council Action Updates
 - Authorized the recreation department to use STRIPE for processing tournament fees. This allows us to manage our tournament on pickleball brackets.
 - Approved to mark the old grapple attachment as surplus and to sell accordingly.
 - Approved to add a 7' asphalt walkway between the existing 6 courts and the new 4 courts. Anderson Brothers was concerned

that the joint would cause issues within the playing surface. This new addition will provide players with a place to store their equipment, as well as a space for spectators to watch games and accommodate future lighting. Generously, the CPA has agreed to cover this additional cost of approximately \$5,500.

- ii. South Bay Park
 - CORP approved our Management Plan on May 1, 2025. City Council previously approved this in 2023. More updates to come with phase 1 amenities.
- iii. Programs/Activities

TJ updated the commission on various activities that are coming up – Crosslake Explorers, June Book Sale, Summer Reading Challenge, Pinkalicious & Peteriffic event.
- iv. Phase 1 Master Plan Construction Update
 - Tentative paving schedule: 5/28 - 5/30
 - Tentative Fence Schedule: 6/9 – 6/13
 - Tentative Surfacing Schedule: 7/7 – 7/11
 - Tentative Resurfacing Schedule: September

- b. Comments from the commission

No comments from the commission.
- c. Pequot Lakes Community Education Update – Joell was in attendance to give us an update on upcoming Community Ed activities and events.

VII) Open Forum – None

VIII) Adjourn

Motion to adjourn at 10am.

Porter/Fritsvold

Favor: All

Opposed: None

C.
10.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, JUNE 2, 2025
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, June 2, 2025, in City Hall. The following Commission Members were present: Tom Swenson, Tim Berg, Mary Prescott, Dave Schrupp & Gordon Wagner. Also in attendance were Public Works Director Pat Wehner, City Council Member Robin Sylvester & City Engineer Phil Martin.

The meeting was called to order at 4:00 P.M. by Tom Swenson.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY GORDON WAGNER TO APPROVE THE MEETING MINUTES FROM MAY 5, 2025.
A ROLL CALL VOTE CARRIED WITH ALL AYES.

Pat reviewed the Tree Removal Policy for the City of Crosslake and looked for approval and motion. Tom advised that we should make sure the trees are on city property before cutting down and removal. If necessary, contact Planning & Zoning to look at property lines to be sure we have permission or if there is an easement for us to access. Also, there is concern that we clear the entire tree and debris from the area. Pat made it clear that his staff would clean up 100% of the tree. Robin suggested that we change the wording to 4a. "It is suggested" that we contact the neighbor adjacent to the property owner when the tree is scheduled to be removed. Pat will make the requested changes to the policy, and we will review it at next month's meeting.

Pat presented a request from Mayor Purfeerst regarding Curb Painting for discussion in front of Crafts and Cones and along the business side of County Road 66. This is a county road, and we will need it to be approved by the County before we can paint it. The county will not allow another crosswalk at this location, but can we put some signage there are crosswalks on the north and south side? There is concern that many pedestrians are not using the current crosswalks and crossing anywhere that is convenient for them. There is nothing obstructing the view of the crosswalks for the pedestrians to see these crosswalks. It was noted that all parking on the east side of the road was removed during the project. Public Safety also has this on their agenda this month for discussion. We will look for direction from Public Safety as to the location of the yellow additional paint recommendation. We have yellow paint in supply and will wait for further direction. We felt that the middle of the road signs are usually destroyed quickly. Consensus was to not take action adding additional crosswalks.

Pat presented a letter from Crow Wing Power to inform us of the changes and additional lighting that will be added along Swann Drive. Crow Wing Power will install 5 lights on Swann Drive. The memo from Crow Wing Power was confusing, we didn't clearly understand if the value of the \$7,000 for installation was at no cost. Note that City council has voted to repurpose these lights. Locations of the repurposed lights were unclear. It was mentioned that the lights will be installed on both sides of the Mad Rabbit and 3 more will spread out further down Swann Drive. Further discussion on the current placement of the lights and the ownership of the lights that Crow Wing

Power will be charging the city effective January 1, 2026. We'd like a list of the locations and the ownership of the lights to ensure the city will be paying only for City owned and responsible lights. The reason for the clarity on ownership is that Crow Wing Power has in the past provided these lights and use for free and the city will be paying effective Jan 2026. We will need \$6,200 placed in the budget for 2026. Pat mentioned he will convert 5 lights to LED. Tom questioned if the county is paying for the lights installed with the roundabout project? We would like a full list of the 40 lights and locations as well as who is paying for each light. Lori has scheduled a meeting with Crow Wing Power on June 17th at 1:00 for Lori, Pat, Robin and Tom to discuss and give us updates at next month's meeting.

Pat discussed a letter and invoice from Sievert Irrigation and mentioned that the council has approved to reimburse the Chamber of Commerce for the invoice. He will address his staff to watch for the irrigation lines for the future staking of the snow mobile trail. It was felt; in the future these sorts of bills should be directed directly to Council.

Pat and Tom discussed the US Army Corps of Engineers/Campground contract and stated that this contract is from 2004 and currently generates \$31,200. Tom stated that he thinks the ratio is that every 4 campsites is billed at \$65. which makes up their \$2,600 monthly Sewer Bill. The new contract came through at \$60,200. Are we using this amount and how long is this new contract for? Do we want to change the contract to 5, 10 or 20 years? Do we want to do a rate increase for residential sewer this year? Do we want to propose an increase with the budget coming due? Robin is going to discuss this with Lori and come back with a resolution for next month's meeting.

Pat discussed the cemetery regarding the possibility of adding a columbarium and mentioned the city looking into the cost of adding one to the cemetery.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO FOREGO FURTHER RESEARCH DUE TO THE ESTIMATED COST TO THE CITY TO BUILD A COLUMBARIUM. A ROLL CALL VOTE CARRIED WITH ALL AYES.

Pat presented and discussed the Budget for 2026.

Public Works Budget:

1. Requesting a new trailer for his mower so a CDL will not be required to use the new trailer.
2. How long do we want to hang on to our zero turn mowers before we trade in? They each currently have 300-400 hours. Tom suggested checking and seeing if there is a lease program. Can we cycle the mowers out and space apart in the future. Possibly we should increase the budget for equipment maintenance. Can we set up a reserve account for equipment to get established for replacing equipment?
3. Salt has been ordered through the county in the past and Pat mentioned he will be ordering on our own for 2026. He would also like to move towards the liquid brine in the future. A Brine Tank would need to be installed on a truck for the liquid brine to see how well it works. Using the liquid brine the city will go through less salt if it works correctly.
4. Trail budget we will leave at \$60,000 and see how it goes with the additional trails and maintenance.
5. Barricades are old and not OSHA approved. Pat will see if there is a grant and will apply to see if we can receive one for the cost of replacing the barricades.
6. Broom for John Deere is wanting more than a need. 7. Shouldering class 5 and grinding milled material for shouldering roads would be cost effective for an estimated \$20,000.

8. Increase an extra \$5,000 for log removal and/or haul away to the pit.
9. Start with one Brine tank and see how it works for 2 tons at a cost of 21,617
10. Increase fuel usage due to more vehicles being used and fuel increases.
11. Rubber carbides and cost increases
12. Cost increases for cutting edges for plow trucks

Wastewater budget numbers are still being worked on, but Pat would like to add approximately \$30,000 for Bio Solid Study for 2026 budget. This would help in better estimating the cost for the contract with the Corp as well.

He also stated that the spraying of insulation should be starting in the next couple weeks at the plant.

Cemetery Budget:

1. GPS locator is approximately \$10,000-\$15,000 and would be helpful for locating plots and manholes. Cemetery points & pins haven't been put into the GPS program yet. Would it be possible to make this automated for customers to be able to look up online and view all the cemetery plots and roads? Phil is willing to implement this to be accessible to customers but may take some time and a cost. This cost could be shared with other departments as well.
2. Repairs and maintenance costs
3. There is \$5,000 in the budget for a shed and Pat will leave it in there for next year unless he has time to complete it this year.

Phil gave an update on Road Improvements and said the paving has started and moving along this week. Driveways and Shouldering have been started and should be completed over the next couple weeks. It should be done by next month's meeting.

Phil spoke to Dave Fisher regarding the Annual Run for the Walleye along Daggett Pine Road and said the contractor will work around the marathon run for chip sealcoating.

Harbor Lane Improvements have some trees to clear in June and will start construction after July 4th and be completed by late August.

Phil has received signed easements and is working with the Kavanaugh's on saving some of their trees.

Private Road Development was discussed and for Cunningham we have no update and no responses back. We will need to discuss with Planning and Zoning and see what the next steps are to move forward.

Miller had the first lift of pavement placed last month and no new activity since then.

Nevin provided some photos on pealed back class 5 and at the end of the road found some roots and debris. Anderson had a loaded truck driven down the road for a test and had no issues. Paving the 1st layer will take place following inspection of class 5 by the city engineer. Phil stated they are moving in the right direction now.

Phil discussed the benches along CSAH 3 and 66. He mentioned Park and Rec have a 4x10 template for concrete which cannot be tipped forward more than 1-1/2% to meet ADA standards.

Phil will provide a City-Wide Trail proposal by late June for budgeting next year. We will work with the County to have the Archeology Study done and ready to move forward on a trail plan once that is completed. The council agreed that there will be no turn lane off Perkins Road and CR 103. All plans are to be completed by 2027. It was also mentioned that we should get the City-Wide Trail a proposal with the expectation the city won't act on it until next year but to have the plan done so we are ready to move forward next year. As part of the trail plan development we should have a

public hearing for engagement and opportunities to partner up. Phil will draft up a city-wide proposal for a long-term trail plan with dates.

Phil discussed extending the sidewalk from Craft and Cones to Marine Max and adding an additional crosswalk for pedestrians by the Dairy Queen or where engineering feels it would be most effective for 2028.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO EXTEND THE SIDEWALK FROM CRAFT AND CONES TO MARINE MAX WITH ASPHALT AND POSSIBLY ADDING A CROSSWALK BY DAIRY QUEEN OR WHERE ENGINEERING FEELS WOULD BE MOST EFFECTIVE IN 2028. A ROLL CALL VOTE CARRIED WITH ALL AYES

Mary discussed the Long-Range Transportation Plan Survey for recommendations or input on how to promote and spread the word to the residents to complete the survey or how to notify them about it. Can we add this to our City of Crosslake website with the link for residents to complete the survey

A MOTION WAS MADE BY MARY PRESCOTT SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL TO PROMOTE THE LONG-RANGE TRANSPORTATION PLAN SURVEY BY ADVERTISING AND INCLUDING IT ON THE CITY OF CROSSLAKE WEBSITE. A ROLL CALL VOTE CARRIED WITH ALL AYES

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:50 P.M.
A ROLL CALL VOTE CARRIED WITH ALL AYES.



Sharyl Murphy
Deputy Clerk/City Treasurer



WASTE PARTNERS Inc.
CUSTOMERS • COMMUNITY • ENVIRONMENT

WASTE PARTNERS INC.

P.O. Box 677

Pine River, MN 56474

Office: 218-587-8727

Fax: 218-587-5122

info@wastepartnersinc.com

To: City of Crosslake

Attention Solid Waste and Recycling

13888 Daggett Bay Road

Crosslake, MN 56401

2025

May

City of Crosslake Score Report - From Waste Partners

Materials are delivered to Pine River Transfer Station and Waste Partners Inc

	Pounds	Tons
Paper & Cardboard	7130	3.56
Corrugated Cardboard	7130	3.56
Mixed Paper	0	0.00
Newspaper, Mixed Mail Magazines		
Metal	0	0.00
Appliances, Scrap, Misc.		
Commingle	40,555	20.28
5% Aluminum Cans	2028	1.01
21% Tin Cans	8517	4.26
61% Mixed Glass	24738	12.37
10% Plastic	4055	2.03
Number 1 & Number 2		
3% Reject	1217	0.61

Total Pounds

47,684

Total Tons

23.84



C.
11.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

May 23, 2025
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair David Fuhs; Vice Chair Jeff McGrath; Kristin Graham; Joseph O'Leary; Jeremy Johnson; Alternate Joel Knippel; and Liaison Council Member Jayme Knapp

Absent: Alternate Cooper Hanning

Staff: Paul Satterlund, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. 5-8-2025 Minutes – **Motion by McGrath; supported by O'Leary to approve the minutes as written. All members voting "Aye", Motion carried.**
3. Old Business
 - 3.1 None
4. New Business
 - 4.1 Michael Stone – Conditional Use Permit for increased dirt moving
 - 4.2 Land Use Ordinance Amendment – Article 10, consisting of the Land Use Tables and accompanied language and/or definitions
5. Other Business
 - 5.1 Staff report
6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
7. Adjournment

**Michael Stone/Crosswoods Golf Course
14160763, 14210785, 14150549, 14210782, 14210778**

Fuhs announced the conditional use permit (CUP) request and stated that there was an on-site yesterday. Fuhs asked Satterlund to proceed with the details. Satterlund read the conditional use request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, stormwater management plan submitted, zoning district of RR5, golf course consists of 5 parcels with dirt moving on each, one comment received, history of the parcels and that the CUP request is for moving dirt as an extension of the golf course use into the record. Fuhs invited Stone, the owner to the podium. Stone, owner off of County Rd 3-details on the type of golf course, no structure changes, course type changes, 1 to 2 year project, possible open summer of 2027-no later, new style of course-prairie type, big trees will remain, park type setting, the new 9 holes will be called "The Farm", introduced Hoffman as architect for the project, Sam Mock future son-in-law, par 3 course refurbish to new purpose; Fuhs-any plans for homes on outer lots of the course, will more homes be available; Stone-Eagle Pass is pretty much built up, very few new lots available to build on next to the golf course, land under Glee Lane I owned with an easement for those across Glee Lane to use it; Fuhs-an issues with MPCA per the city engineer comment that was read into the record; Stone-MPCA project scale allows to get permit online, created SWPP (Stormwater Pollution Prevention Plan), SWPP will be posted, only 2 areas of concern for stormwater is the wetland, erosion control by wetlands; Satterlund-refer to your packet for the MPCA and wetland determination; McGrath-council is in the process of allowing RR5 to have the golf course use; Satterlund-second reading is needed by council, CUP will be needed; O'Leary-any restriction on time of day for dirt moving; Satterlund-ordinance has a general construction hour requirement to follow; Stone-already operating according to ordinance requirements; O'Leary-is there a permit needed after CUP approval; Satterlund-this CUP would cover any needs of the project amount of dirt; Stone-best estimate of dirt moving needed; Satterlund-will monitor to keep project as presented; O'Leary-is there Indian burial grounds; Stone-no, none on property; Satterlund-no history of that in this location; Stone-in 1995 1997 did a deep dive and none were found then; Johnson-irrigation and road crossing seems to have been covered at the on-site (see packet); Satterlund-to make sure that the city is not liable, Wehner, Public Works Director, is setting up an escrow account with Stone to cover the irrigation & road crossing needs; O'Leary-was the \$750 that was asked to be reimbursed to Stone approved by the council; Satterlund-yes it was. Fuhs asked if any of the commissioners had additional questions, but none were forthcoming. O'Leary-grass seeding type; Stone-bent grass, blue grass, rye grass, fine fescue, and native. Fuhs asked for a motion on this CUP.

May 23, 2025 Action:

Motion by O'Leary; supported by Graham to approve the conditional use for:

- Dirt moving of 16,200 yds on 14160763; 6,200 yds on 14150549; 400 yds on 14210785; 3,000 yds on 14210782, which is 25,800 total yds in connection to extending and refurbishing a golf course

Per the findings of fact as discussed, the on-site conducted on 5-22-2025 and as shown in the informational packet that was submitted for this CUP, for property located off of County Rd 3, Swann Dr., Glee Lane & County Rd 66, City of Crosslake

Conditions:

1. All dirt moving as approved for this conditional use permit must be acted on, completed, and in place within two years, 5-23-2027, of receiving this approval (Owner, Stone, agreed that 2 years was enough time).
2. A developer's agreement consisting of a document outlining the project in connection to any and all concerns pertaining to usages of the city road, along with an estimated escrow agreement.

Findings: See attached/packet

All members voting "Aye", Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 Land Use Revisions**

Satterlund-Sec. 26-281 Land Use Tables, how to proceed in amending the uses within the table or adding any new uses; O'Leary-commissioners would take the P&Z staff suggestions, discuss them and make a motion; Satterlund-go thru entirety now or trust the staff to make a presentation on their perceived needed revisions; Commissioners agreed to go with the staff doing a presentation of amendments, changes would have the final approval by the city council, staff to bring back suggestions.

May 23, 2025 Action:

No action taken

See attached/packet for handouts

Other Business:

Staff report

Discussion on temporary and dumpster enforcement issues:

Satterlund-enforcement letter presented and read (see attachment), fence for temporary storage or do permanent accessory structure, clarify the wording of option 1 & 2 in the presented letter, change Article 36 Sec 26-960 (8) wording, scenario of a possible grandfathered in situation, enforcement to stand by Crosslake ordinance requirements, different allowable scenarios that could possibly be put into the ordinance with a permit, sunset clause, a temporary structure is not being taxed, allow if screened from view if it is existing, new requests would be the same requirements or stricter requirements or possibly not allowed, acquire council thoughts on correct path, 2 properties are largely the concern with semi-trailers, how to deal with the issue in a fair manner, up to possibly 30 properties for cargo containers, short term-long term-permanent options for cargo containers-not a permanent option for Crosslake, possible to use a cargo container if they would panel and roof per the architectural standards.

Software that would track permits, initial cost, annual cost, research other software programs, already researched one program that meets most our needs, user friendly.

May 23, 2025 Action:

Motion by McGrath; supported by Graham to recommend that the Crosslake City Council approve the purchase of a software program that has the ability to keep track of the permit timeline.

All members voting "Aye", Motion carried.

Discussion on temporary structures:

Staff to work on Article 36 Sec 26-960 (8) wording to cover Crosslake needs, possible conditional use permit (CUP) requirement, enforcement letters, short-long-permanent, no future semi-trailers allowed, permits required to help monitor or get knowledge of requirements, letter to present possible changes, existing temporary storage has already used up their ordinance time limit even though they did not get the required permit, all commissioners seem to be in favor of requiring a permit, possible option to screen with a fence or take it down if the storage has been there for a long time, temporary storage was not allowed in Crosslake for a long period of time, allow time to figure new storage for their needs, no containers in the corridor overlay district has been recently added, letter stating their options with a 90 day to comply statement, corridor overlay district could possibly use a CUP for temporary containers, staff to make proposals to the commissioners on the Land Use Tables changes and containers.

Special Planning & Zoning meeting on the 26th with commissioners to make further suggestions in helping shape the wording and/or requirements, commissioners thought the temporary structure permit time limit should be 180 days across the board.

Trash collection discussion per hand out letter-specifically Sec 26-728 (3), letter to enforce the ordinance requirements, include sections from the ordinance with a time limit of 90 days to comply along with possible fine, screening ordinance wording-public view versus public streets.

Current city council meeting action: Land Use Tables-first reading of adding CUP in the RR5 district to the golf course use, approved Mike Stones \$750 reimbursement, first reading on the sunset clause for CUP in the CUP ordinance section, first reading on commissioner's compensation from \$35 to \$40, first reading on the removal of receiving credit for the permeable surface section of the ordinance.

O'Leary-how many permits; Satterlund- in the 70's this year; O'Leary-purchase of plastic sleeves to display the permit card; Knapp-trash collection ordinance should be enforced on our city parcels such as the fire departments should be screened, last week or this week the Brainerd city council passed a corridor active code enforcement, areas that are out of compliance don't need to have a complaint filed, instead of a complaint based system they gave the P&Z authority to drive the corridor (371, 210 & parks) and look for issues, think about if that is something Crosslake would want to do-assign a specific person to look for enforcement issues and deal with it-one on one; Commissioners-that has been the desire in the past, but personnel was the issue, Brainerd is a bigger city, would like to see it done-but don't have the staff; Satterlund-if I see one, how deep do I want to dive into it, one could become 75, if there is an issue I will address the surrounding ones at that time as well, to date not driven around just to look for violations, try to acquire data to show there is a need for additional staff for enforcement to present to the city council at a future time, focus attention on previously discussed items for now, discuss trash collection screening with Chip, Fire Chief before sending out other enforcement letters on trash collection requirements.

Open Forum:

1. There were no open forum items from attendees

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Johnson; supported by McGrath to adjourn at 10:50 A.M.

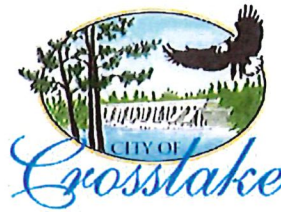
All members voting "Aye", Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

[Date]

RE: Immediate Compliance Required – Unscreened Dumpster Enclosures

Dear Property Owner/Manager,

This letter is to inform you that your property has been observed to be in violation of local ordinance and/or property standards due to improperly screened dumpsters. As a reminder, all dumpsters must be fully screened from public view, particularly from adjacent roadways, at all times.

Per Sec. 26-738 Screening: any outdoor storage, service or loading area that faces adjacent residential uses or a public street or walkway shall be screened by a decorative fence, wall, or screen of plant material at least 6 feet in height. Dumpsters must be enclosed with appropriate fencing or screening materials to preserve the visual appearance of the community and prevent littering and unauthorized dumping.

You are required to bring your property into compliance immediately. Screening must be installed or repaired so that dumpsters are no longer visible from the roadway. Failure to do so may result in fines or further enforcement action.

Please provide confirmation of corrective action or a timeline for compliance by (Timeline TBD)

If you have any questions or need assistance in understanding the requirements, feel free to contact our office at (218) 692-9805 or crosslakepz@cityofcrosslake.org

Thank you for your prompt attention to this matter.

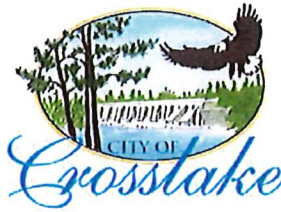
Sincerely,

Paul Satterlund
Planning & Zoning Administrator
Crosslake Planning and Zoning Department
13888 Daggett Bay Rd
Crosslake, MN 56442

Office: (218) 692-2689
Direct: (218) 692-9805
Email: psatterlund@cityofcrosslake.org
Website: www.cityofcrosslake.org



City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

[Date]

RE: Unpermitted Shipping Container on Property

Dear Property Owner/Manager,

This letter serves as formal notice that a shipping container has been identified on your property located at [Property Address], and our records indicate that no Temporary Storage Permit has been obtained for this structure.

Per Crosslake regulations, shipping containers are not permitted without appropriate authorization. at this time, you are required to take one of the following actions no later than **(Timeline TBD from the date of this letter)**:

1. **Remove the Shipping Container** from the property entirely;
OR
2. **Apply for a Land Use Permit to have an accessory structure** and install a screening fence in compliance with city regulations to obscure the structure from public view.

Failure to comply with one of the above options by the specified date may result in enforcement actions, you may be subject to a \$75 per day per violation Administrative fine until the situation is remedied. If you choose not to pay said administrative fines, those fines may be assessed onto your taxes. (Crosslake City Code Chapter 2, Article I, Sections 2-3)

If you have any questions or need assistance with the permitting process, please contact the Planning and Zoning Department (218) 692-9805 or crosslakepz@cityofcrosslake.org

We appreciate your prompt attention to this matter.

Sincerely,

Paul Satterlund
Planning & Zoning Administrator
Crosslake Planning and Zoning Department
13888 Daggett Bay Rd
Crosslake, MN 56442

Office: (218) 692-2689
Direct: (218) 692-9805
Email: psatterlund@cityofcrosslake.org
Website: www.cityofcrosslake.org



STRUCTURE, PORTABLE OR TEMPORARY STORAGE A transportable building or enclosure that is not intended for human habitation but designed and used on a time limited basis primarily for temporary storage of building materials (before they are utilized for building purposes), household goods, equipment (watercraft, ATVs and RVs) , and other such materials on a residential or commercial property, such as a cargo container, fabric covered portable garage/carport or instant shelters.

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-738 Screening

(1) Screening from residential areas shall be in addition to normal landscaping and planting and consist of a visual barrier completely separating the activity on a commercial property from an adjacent residential areas. Screening shall be equally effective in the winter and summer and shall be accomplished by the use of one or more of the following:

- a) The placement of the building on the lot or the placement of a building on an adjacent lot.
- b) The use of berms and landscaping.
- c) Planting of vegetative screens.
- d) Construction of walls or fences.

(2) Screening design standards

- a) Vegetative screens shall consist of healthy, hardy plant materials. Evergreen shrubs with a mature height of 6 feet shall form a solid screen. One overstory deciduous or coniferous tree per 30 linear feet of boundary shall also be planted.
- b) A 6-foot-high wall or fence may be substituted for the shrubs in (a) above, but the trees are still required.
- c) Screening and fences shall be maintained and repaired.
- d) Slopes and berms. Final slope grade steeper than the ratio of 3:1 and/or a height over six feet will require stabilization measures such as terracing or retaining walls.

(3) Placement and screening of mechanical equipment, service, loading, and storage areas

- a) Any outdoor storage, service or loading area that faces adjacent residential uses or a public street or walkway shall be screened by a decorative fence, wall, or screen of plant material at least 6 feet in height.
- b) Loading docks, truck parking, HVAC and other mechanical equipment, trash collection, and other service functions shall be incorporated into the design of the building so that the visual impacts of these functions are not visible from adjacent properties and public streets.
- c) Outdoor sales area shall be fenced and screened from view of neighboring residential uses.

(4) Screening between adjacent commercial uses. No screening is required between adjacent commercial uses.

- (1) **Shoreland District (SD).** The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Lot dimensions and density limitations are controlled by lake or river classifications. Compatible commercial or water-oriented commercial uses may be allowed as permitted or as conditional uses.
- (2) **Rural Residential-5 (RR-5).** The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as permitted or as conditional uses.
- (3) **Waterfront Commercial (WC).** The purpose of this district is to accommodate commercial uses in the shoreland district where access to and use of a surface water feature is an integral part of the business. The primary uses in this district are marinas, resorts and restaurants with transient docking facilities.
- (4) **Limited Commercial District (LC).** The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A commercial district may be located within or outside the shoreland zone.
- (5) **Downtown Commercial District (DC).** The purpose of this district is to establish and provide a commercial environment with a mixture of commercial and office related development and services and maintain a pedestrian-oriented commercial district consisting of retail, offices and professional services. A downtown commercial district may be located within or outside the shoreland zone.
- (6) **Commercial/Light Industrial District (C/LI).** The purpose of this district is to establish and maintain a district for light industrial purposes with commercial activities which can provide the employment opportunities for the residents of the community, allow for the production and manufacture of goods and products, provide for the retail display and sale of the goods and products manufactured on the site with other related products or services, and provide professional contractor services and related office uses.
- (7) **Sensitive Shoreland (SS).** The purpose of this district is to accommodate limited residential uses, agricultural uses, and forest management activities within the shoreland protection zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values. Density is decreased and performance standards established in order to minimize disturbance of soils and vegetation in the shoreland district, to prevent damage from erosion, floods, siltation and water turbidity, to prevent the loss of vegetation, fish, wildlife and natural habitat, to protect the quality of ground and surface waters, and to conserve natural and scenic areas in the shoreland protection zone. This district can only be designated in shoreland areas determined to be sensitive by the City Council.
- (8) **Corridor Overlay District (CO).** The purpose of this district is to protect and enhance the aesthetics of the City of Crosslake's main entrances and corridors by encouraging sustainable development that respects the environment and upholds the community's northwoods character. Certain land uses are prohibited in this district along with greater regulations on architectural standards to ensure protecting the beauty of Crosslake long term.
- (9) **Mixed-Use District (MU)** The purpose of this district is to provide the ability to be diverse in the multi-use at the present time as well as allowing the use to be interchangeable in the future. This district also is to accommodate personal storage buildings with performance standards established in Articles 28 and 29, along with Sec. 26-282. To create this district a Land Use Map amendment (LUMA) will be required.

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Sec. 26-281 Land Use Tables

The following table establishes the permitted, conditional, and allowed uses within the land use districts of the City. Any uses not listed in these tables are prohibited.

For the purposes of this table:

"P"	means a use requiring a permit
"PP"	means a use requiring a permit with performance standards
"CU"	means a use requiring a conditional use permit
"I"	means an interim use
"A"	means a use that is allowed without a permit but may have performance standards
"SD"	means a shoreland district
"RR-5"	means a rural residential district—5 acre minimum lot size
"WC"	means a waterfront commercial district
"LC"	means a limited commercial district
"DC"	means a downtown commercial district
"C/LI"	means a commercial/light industrial district
"SS"	means a sensitive shoreland district
"CO"	means a corridor overlay district – 400ft from edge of ROW on each side of Cty Rd 16, 3, 66, 36, and 37
"MU"	means a mixed-use district

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LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI	M U
(1) Agricultural Uses								
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P				
Farmland: Crop growing and harvesting	A	A	A	A				
Farmland: Livestock, poultry use, including related buildings	A	A		A				
Forest land: growth, harvest	A	A	A	A		A	A	
(2) Residential and Related Uses								
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	2+ac =CU	2+ac = CU	CU	CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP					
Controlled access lot								
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A	
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU		CU
Home business	CU	CU						
Home occupation	A	A	A					
Home: assisted living, nursing, supportive care	CU	CU		CU	CU			CU
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I	I
Mobile home park or development		CU						
Multi-family dwelling	CU	CU		CU	CU	CU		CU
Portable or temporary storage structure	P	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P					
Two-family dwelling—duplex	CU	P	CU					
Water-oriented accessory structures	P					P		
(3) Recreational Uses								
Campground, private, or commercial				CU		CU		CU
Shooting range, fire arms, archery - private				CU			CU	CU
(4) Civic, Educational and Institutional Uses								
Athletic field/stadium; arena				CU				CU
Cemetery	A	A		A				
Church/Synagogue	P	P	P	P	P	P		P
Transient Camps, Church Camps	CU	CU				PP		

*--Type of Permit depends on wind energy tower height and power output

PART I - CODE OF ORDINANCES
Chapter 26 - LAND USE

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI	M U
(5) Commercial and Industrial Uses								
Adult uses							CU	
Amusement Park				CU				CU
Athletic club				PP	PP	PP		PP
Auto body shop				PP			PP	PP
Auto repair shop, lubrication service station				PP	PP		PP	PP
Bank or financial institution				P	P		PP	P
Beauty shop, barber shop				PP	PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP		PP
Bowling Lanes				PP	PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU	CU
Bulk liquid storage				CU			PP	CU
Business or professional office space				PP	PP	PP	PP	PP
Car wash				PP	PP		PP	PP
Cement/concrete/redi-mix plant, permanent							P	
Commercial greenhouse/nursery				PP			PP	PP
Commercial storage building/storage unit rental				CU	CU	CU	CU	CU
Commercial Storage Rental Building(s) containing independent bays > 800 sf				CU	CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP	
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P	P
Day care facility	PP	PP		PP	PP	PP		PP
Demolition Landfill							CU	
Dry cleaners				CU	CU		CU	CU
Event Center (≥ 10 acres in RR5)		CU		CU	CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU	
Funeral home with crematorium				CU				CU
Funeral Home without crematorium				PP				PP
Gas station/convenience store with or without fuel sales				PP	PP	PP		PP
Golf Course				CU		CU		CU
Industrial park development							CU	
Liquor: On and/or off sale				CU	CU	CU	CU	CU
Lumber yard				PP	PP		PP	PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP	CU
Marina						CU		
Medical or dental clinic				PP	PP		PP	PP
Miniature golf				PP	PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP	PP
Private clubs and lodges				PP	PP		PP	PP
Race track: horse, auto, motorcycle, go cart							CU	
Recycling collection site				I			PP	I
Rental equipment sales and service				PP	PP	PP	PP	PP
Storage Building, Personal							CU	CU

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LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI	MU
Repair shop, equipment				PP	PP		PP	PP
Resort						CU		
Restaurant				PP	PP	PP		PP
Retail store				PP	PP	PP	PP	PP
Sawmill				CU			PP	CU
Sign – on site	P	P	P	P	P	P	P	P
Studio-art, music, photo, decorating, dance				P	P			P
Telecommunication tower							CU	
Temporary real estate office/model home	P	P		P	P	P		P
Theater				PP	PP		PP	PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP	PP
Veterinary clinic				CU	CU		PP	CU
Wholesaling and/or warehousing, freight terminal				PP	PP		PP	PP

Note: See provisions for "CO" in Sec. 26-381 then refer to underlying districts

Note: See provisions for "MU" in Sec. 26-382 then refer to underlying districts

Sec. 26-282 Administration of Permits with Performance Standards

- (1) In addition to the general requirements of this Chapter, the Zoning Administrator shall determine specific performance standards in conjunction with applications for those uses and locations where they are allowed. Performance standards may include but are not limited to regulation of:
 - a) Types of business activities allowed;
 - b) Screening or fencing;
 - c) Signs;
 - d) Storage of materials, equipment, and vehicles;
 - e) Hours of operation;
 - f) Parking;
 - g) Waste management;
 - h) Abatement of noise, smoke, and fumes.
- (2) The Zoning Administrator may refer an application to the Development Review Team (DRT) if:
 - a) Additional input on performance standards is needed, or,
 - b) It is determined that a proposed use may impact the health, safety, or general welfare of surrounding properties.
- (3) If, after consulting the DRT, it is determined that the proposed use impacts the health, safety, or general welfare of surrounding properties, the Zoning Administrator shall notify the applicant that the application will be processed as a conditional use according to Article 7 of this Chapter.

Secs. 26-283—26-304 Reserved

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- c) Current and proposed land use.
 - d) A description of the type and scope of construction, use, development, or alteration proposed.
 - e) A sketch plan showing the location of public waters, wetlands, existing and proposed structures, road rights of way, driveways, parking spaces, water and sanitary facilities, and utility lines.
 - f) Topographic features including but not limited to wetlands, bluffs, ordinary high water level designations, or steep slopes.
 - g) Additional information as may be required by the City in order to determine compliance with this Chapter and other ordinances.
- (5) **Certificate of Survey.** The Administrator may require a certificate of survey with any permit application required by this Chapter, including variance, land use reclassification, and conditional use permit applications, upon a determination by the Administrator that such a survey will assist in achieving the purposes of this Chapter.
- (6) **Site suitability / Sewage treatment.** The application shall also include a compliance inspection conducted by a State-licensed inspector indicating the condition of any existing subsurface sewage treatment systems. The Administrator may require a site suitability upon determination by the Administrator that a site suitability will assist in achieving the purposes of this Ordinance.
- (7) **Compliance with State Well Code.** Water supply wells installed in conjunction with permitted land uses shall comply with the standards established in Minnesota Rules, Chapter 4725.
- (8) **Fee.** The application shall be accompanied by a remittance, payable to the City of Crosslake. A current Fee Schedule is on file in the City Hall as approved by the City Council.
- (9) **Permits for activities in Floodplain.** Land use permits for activities within any Floodplain zone shall meet the standards in Article 14 of this Chapter relating to Floodplain Management.
- (10) **Checklist.** An application check list shall be available from the Department.

Sec. 26-69 Permit Card

The Department shall issue a permit card upon approval of a permit. Such permit card shall be continuously posted in a conspicuous location on the premises concerned, from the time the authorized work is commenced until it is completed.

Sec. 26-70 Expiration of Permits

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

Sec. 26-71 Enforcement

- (1) **Responsibility for enforcement.** The Crosslake City Attorney, the Crosslake City Police Department, and the Administrator shall have a duty to enforce this Chapter.
- (2) **Civil and criminal enforcement.** Any violations of the provisions of this Chapter or failure to comply with any of its requirements by a landowner or authorized agent, including violations of or failure to comply with the conditions and safeguards established in connection with the granting of a structure, land use, or shoreland alteration permit, or contained within variances or conditional uses, shall constitute a misdemeanor and shall be processed pursuant to Minnesota Statutes, Chapter 412.861. The provisions of this Chapter may be enforced through criminal prosecution, civil remedy, or both. Utilization of a civil remedy shall not prevent a criminal prosecution for the same violation. A criminal prosecution for a violation shall not be a bar to a civil remedy.
- (3) **Permit does not protect permit holder.** Violations of this Chapter can occur regardless of whether or not a permit is required for a regulated activity pursuant to Sec 26-68 of this Chapter.
- (4) **Separate offenses.** Each day that a violation of this Chapter continues shall constitute a separate offense.
- (5) **Citations.** The Administrator shall have the power to enforce this Chapter by issuing citations for criminal violations of this Chapter upon the owner of a property and/or their authorized agent.

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- (6) **Cease and desist order.** The Administrator, or duly authorized representative, may issue cease and desist orders to halt the progress of any property modification, based upon probable cause that a violation of this Chapter has been committed. When any work has been stopped by a cease and desist order, it shall not be resumed until the reason for the work stoppage has been completely satisfied and the cease and desist order lifted.
- (7) **Injunctive relief allowed.** The Crosslake City Attorney, in cooperation with the Department, may sue for injunctive relief on any violation, including restoration of the premises to its existing condition prior to the violation.
- (8) **Administrative fee for enforcement.** The Department may charge an administrative fee, according to a schedule established by the City Council, to compensate for staff time and other expenses incurred during the investigation and prosecution of violations that are found to have merit.
- (9) **After the fact applications and fees.** Any person making application for a permit after the commencement of work requiring a permit may be charged an administrative fee. In the event the application for a permit is denied or the activity permitted does not include all of the work commenced prior to approval of said permit, the Planning Commission/Board of Adjustment or the Department may require restoration of the subject property to its condition before such work commenced, including removal of structures or improvements not approved.
- (10) **Certificate of Survey.** The Administrator or duly authorized representative may require a certificate of survey when it is determined that said survey will or may assist with the resolution of a violation.

Sec. 26-72 Performance Security

Upon approval of a conditional use, variance, or other permit application, the Planning Commission/Board of Adjustment, City Council, or the Administrator may, if reasonably necessary to achieve the purposes of this Chapter, require a surety bond, cash escrow, or cash deposit prior to issuing a land use permit or initiation of work on a proposed improvement or development. Said security shall be irrevocable and shall guarantee conformance and compliance with the conditions of the permit, conditional use, or variance. The amount of the security may be set at up to 150% of the estimated cost of compliance with the conditions including but not limited to vegetation establishment, stormwater plan implementation, soil stabilization, water quality protection, or pollution control measures.

Sec. 26-73 Right of Inspection

An applicant for any permit under this Chapter does thereby give the Administrator and/or his/her agent right of access to the premises concerned for inspection, and enforcement of this Chapter. Additionally, the Administrator and/or his/her agent are authorized to enter upon lands within the incorporated area of the City for the purpose of carrying out the duties and functions imposed under this Chapter, and/or make investigations of any violations of this Chapter and/or cause proceedings to be instituted when warranted.

Sec. 26-74 General Review Proceedings

Timeline for review. Pursuant to MN Statutes, Chapter 15.99, the Administrator, Planning Commission/Board of Adjustment or City Council must approve or deny a completed application within 60 days of a written request relating to zoning, septic system, expansions, permit, license or other approval action. Failure of the Administrator, Planning Commission/Board of Adjustment or City Council to deny a request within 60 days shall constitute approval of the request. If the Administrator, Planning Commission/Board of Adjustment, or City Council denies the request, it must state in writing the reasons for denial at the time that it denies the request.

- (1) **Completed application.** The timeline for review in this section begins upon the receipt of a completed application by the City. An application shall be deemed complete when a written request containing all information required by this Chapter is submitted to the City. If the City receives a written request that does not contain all required information, the 60 day limit shall not start if the City sends written notice within 15 business days of receipt of the request telling the applicant what information is missing.

CHAPTER 26 LAND USE

TEMPORARY STORAGE STRUCTURES

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-322 Temporary Structures on Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-323 Temporary Structures on Non-Riparian Lots

(2) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

Sec. 26-346 Rural Residential 2 (RR 2) Performance Standards

(5) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

Sec. 26-349 Rural Residential 5 (RR 5) Performance Standards

(6) Temporary Storage Structures

- a) One temporary storage structures not to exceed 300 square feet may be allowed with a permit for no more than 210 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Secs. 26-381 Corridor Overlay District Standards

- (3) The corridor overlay district prohibits the use of commercial storage, mini/self-storage, and personal storage.

Note: The above is meant to be a brief reference of temporary storage structure requirements. See the entire Code of Ordinances for the City of Crosslake, Minnesota, Chapter 26 Land Use for additional and complete requirements that need to be met.

LAND USE TABLES	S D	RR 2 RR 5	S S	L C	D C	W C	C/ LI
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 1200 sq ft (see Article 36)	P	P	P	CU	CU	CU	CU
Accessory Structure >1200 sq ft (See Article 36)	2+ac = CU	CU	2+ac = CU	CU	CU	CU	CU
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP				
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P				
Two-family dwelling—duplex	CU	P	CU				
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	S D	RR 2 RR 5	S S	L C	D C	W C	C/ LI
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Commercial Storage Rental Building(s) containing independent bays > 800 sf				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center (≥ 10 acres in RR5)		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 30 OUTDOOR STORAGE AND SALES

Sec. 26-762 Purpose

The purpose of this Article is to establish regulations to:

- (1) Limit the potential for visual impacts from the outdoor storage of materials and equipment.
- (2) Limit the safety and visual impacts resulting from the bulk storage of petroleum products and chemicals.
- (3) Regulate seasonal outdoor sales associated either with a permanent business or done by transient merchants.

Sec. 26-763 Application Information

- (1) Outdoor storage performance standards in Section 26-764 shall apply to all residential and commercial properties and uses.
- (2) Bulk Storage shall require a conditional use permit in land use districts where it is allowed and comply with the performance standards in Section 26-765.
- (3) Outdoor Seasonal Sales shall require a permit with performance standards in land use districts where it is allowed. Permit applications shall include:
 - a) A general description of merchandise to be offered for sale;
 - b) Total length of time over which sales will take place;
 - c) How sales will be screened from adjacent residential properties, if any;
 - d) Type and number of temporary displays to be erected (greenhouses, tents, temporary structures).
- (4) A permit is not required for:
 - a) Garage/yard sales on private property. No more than three garage sales may be held per year.
 - b) Christmas trees sales during November and December;
 - c) Sales for a charitable organization for a limited time as determined by the Zoning Administrator;
 - d) Sales as part of a group with a City-authorized street closure or special event;
 - e) Sales in a park with the permission of the City Parks Department.

Sec. 26-764 Outdoor Storage Performance Standards

- (1) On residential properties, outdoor storage of recreational equipment, boats, trailers and materials shall be confined to rear yard areas and substantially screened from adjacent residential properties and public streets. Storage of unlicensed motor vehicles and trailers shall be prohibited.
- (2) Commercial storage shall meet the standards in Section 26-738.
- (3) Exceptions. The following shall not be required to meet the outdoor storage standards:
 - a) Temporary storage of construction materials reasonably required for construction work on the premises pursuant to a valid building permit;
 - b) Woodpiles, agricultural equipment, and materials for use on the premises;

START OF CONSTRUCTION

Includes substantial improvement, and means the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement that occurred before the permit's expiration date. The actual start is either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STATE

The State of Minnesota

STEEP SLOPE

Land having average slopes over 12 percent, as measured over horizontal distances of 50 feet or more that is not a bluff.

STORAGE BUILDING, COMMERCIAL

A structure used for the storage of belongings, equipment, or materials that is not intended for human habitation and available on a rental or lease basis.

STORE, CONVENIENCE

A retail store offering for sale a limited line of groceries and household items intended for the convenience of the neighborhood and for travelers. A convenience store may also include a gas station and may be open for business for extended hours.

STORE, RETAIL

A place of business usually owned and operated by an individual or group but sometimes owned and operated by a manufacturer or by large retailer in which merchandise is sold primarily to ultimate consumers.

STRUCTURE

Anything constructed, placed or erected on the ground or to the ground or on-site utilities by humans, including but not limited to homes, cabins, buildings, factories, sheds, detached garages, accessory buildings, manufactured housing, recreational vehicles left on a site for more than 14 consecutive days, signs, driveways, parking lots, commercial buildings, storage buildings, deck, fences, and fish houses or similar items. For E911 purposes a structure can also include a physical point (i.e. bridge, telephone booth, tower, etc.), which is addressed for the purpose of location in emergency situations.

STRUCTURE, TEMPORARY LIVING

A travel trailer, recreational vehicle, camper, or other structure (i.e. Tent) designed for human habitation without any foundation or footings which can be readily moved when a designated time period, activity, or use for which the temporary structure was erected has ceased.

STRUCTURE, PORTABLE OR TEMPORARY STORAGE

A transportable building or enclosure that is not intended for human habitation but designed and used on a time limited basis primarily for temporary storage of building materials (before they are utilized for building purposes), household goods, equipment (watercraft, ATVs and RVs) , and other such materials on a residential or commercial property, such as a cargo container, fabric covered portable garage/carport or instant shelters.

Secs. 26-1155—26-1175 Reserved

ARTICLE 43 DEFINITIONS

Sec. 26-1176 Purpose

For the purposes of this Chapter, certain terms and words are hereby defined. The word PERSON indicates a firm, association, organization, partnership, trust, company or corporation as well as the individual. The present tense includes the future tense and the singular number shall include the plural and plural shall include the singular. The words MUST and SHALL are mandatory and the word MAY is permissive; the words USED or OCCUPIED include the words INTENDED, DESIGNED or ARRANGED TO BE USED OR OCCUPIED. The words LOT, PLOT, or PARCEL are interchangeable. Specific definitions used within the Chapter, unless another meaning is clearly given, are listed below:

Sec. 26-1177 Definitions.

ACCESS LOT, ALTERNATIVE

Parcels of land that provide access to public waters for owners of riparian lots within subdivisions. These shall be used where the Planning Commission/Board of Adjustment determines that direct riparian access is not feasible due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat.

ACCESS LOT, CONTROLLED

Any lot, tract, or parcel of land, however designated or described, intended to be used to provide accesses to public waters for owners of nonriparian lots.

ACCESS PATH

An area designated to provide ingress and egress to public waters.

ACCESSORY STRUCTURE

A use or structure which is incidental and subordinate to and on the same lot as the principal use or structure and does not include living quarters. Such structures include sheds, storage shelters, pole buildings, detached garages, in-ground pools and similar structures.

ACCESSORY USE

A use incident and subordinate to the main use of the premises. An accessory use cannot exist without the establishment of a primary use.

ADJACENT PROPERTY

Any portion of a lot or larger tract of land that is not over one-quarter (1/4) mile from the concerned premises, or has common property line with the concerned premises. A lot or larger tract of land that is squarely across a road, other than a Principal or minor arterial, from the concerned premises, shall be construed as having a common property line. A lot or larger tract of land that corners the concerned property shall be considered as having a common property line at such cornering point.

ADMINISTRATIVE FEE

A fee charged by the Department as set by the City Council to compensate for time spent involving the investigation and prosecution of violations, including additional expenses incurred during the investigation.

ADMINISTRATOR

The individual appointed by the Crosslake City Council to direct the City of Crosslake Planning and Zoning Department and administer this Chapter.

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINI/SELF-STORAGE

A type of commercial storage fully enclosed building or buildings, containing independent bays 800 sq ft or less in area, which are leased to individuals for the storage of private property, household items, and/or other goods and materials are prohibited.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory-built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

ARTICLE 36 - Accessory Structure Standards

Sec 26-960 Accessory Structures—~~Residential Districts~~

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 1200 square feet in size	35	10	75	100	100	150	150	30	15	24	12

- (2) On Lots greater than 2 acres and less than 4 acres in size, residential accessory structures shall meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	24	16

- (4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than 1200 sq ft shall require a Conditional Use Permit

Contribution Report

Crosslake Ideal Lions Club

For All Sites

From 01/01/2025 to 06/30/2025

C.
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Date Written	Check Number	Payee	Description	Total
For Empty Code				
01/14/2025	9233	The Outreach Program of Brainerd	packing meals	3110.40
02/13/2025	9236	Brainerd Lakes Chamber Foundation	parade sponsor	1200.00
02/13/2025	9239	Independent School Dist 186	robotics team	1500.00
02/13/2025	9229	State of Minnesota	license fee Damsite Supper Club LLC 01487	150.00
03/13/2025	9250	Lets Go Fishing	Brainerd Area Chapter	1000.00
03/17/2025	031725	MN Dept Revenue	est UBIT tax	110.00
04/10/2025	9267	Crosslake Area Senior Services	senior expo	1500.00
04/10/2025	9268	Crosslake Area Senior Services	senior transportation	1000.00
04/10/2025	9269	Paul Bunyan Scenic Byway Assn	wounded warriors	4000.00
04/10/2025	9270	Ind School Dist 186	robotics team	3000.00
04/10/2025	9271	LCIF Disaster Relief Fund	disaster relief	1500.00
05/14/2025	9281	State of Minnesota	01487 -6 sites-org fee-GM fee	1350.00
05/15/2025	9313	MD5M Lions Kidsight Foundation	5M9 01487	1000.00
05/15/2025	9312	MN Lions Vision Foundation	5M9 01487	1000.00
05/15/2025	9307	Can Do Canines	5M9 01487	1000.00
05/15/2025	9311	MN Lions Diabetes Foundation	5M9 01487	1000.00
05/15/2025	9310	Leader Dog	5M9 01487	1000.00
05/15/2025	9309	Lions Club Int'l Foundation	5M9 01487	1000.00
05/15/2025	9306	MN Lions Hearing Fd	5M9 01487	1000.00
05/15/2025	9308	Lions District 5M9	Kamp Kace 5M9 01487	1000.00
05/15/2025	9314	Lions District 5M9	5M9 01487 Youth Outreach-Scholarship/Peace	1000.00
05/15/2025	9302	Homeless & Wounded Warriors-MN	-	3202.51
05/15/2025	9303	Independent School Dist 186	track & field	2000.00
05/15/2025	9304	Crosslake Community School	trap team	3000.00
05/15/2025	9305	PAL Foundation	music in the park	16700.00
05/30/2025	9318	Greater Crosslake Area Foundation	Ski's Exotics Mobile Petting Zoo	2500.00
06/11/2025	9330	State of Minnesota	Dark Horse Brew license - new site 01487	150.00
06/12/2025	9331	Bridges of Hope	child lunches	5000.00
06/12/2025	9332	Patriot Sharpshooters	support team	1000.00
06/12/2025	9333	Paul Bunyan Scenic Byway Assn	fishing tourney proceeds	5400.00
06/12/2025	9334	Homeless & Wounded Warriors-MN	meals - vets	1667.00
06/15/2025	102255	MN Dept Revenue	ubit tax	110.00
Total of Empty Code				69149.91
Total of Organization				69149.91

Minnesota Department of Public Safety
Alcohol & Gambling Enforcement Division
445 Minnesota Street, 1600
St Paul , Minnesota 55101
651-201-7507

Temporary 1 - 4 Day On Sale Liquor License

Identification Number: 81270

Licensee Name: Lutheran Social Service of Minnesota

Address: 11148 Manhattan Pt Blvd

City, State Zip: Crosslake, MN 56442

Event Location: Camp Knutson Campus - in between dining hall and a few cabins

Event Dates: From 7/19/2025 To 7/19/2025



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CITY OF CROSSLAKE REGULAR SCHEDULED MONTHLY MEETINGS

City Council Meeting – Meets the second Monday of the month at 6:00 P.M. at City Hall

Economic Development Authority - Meets quarterly on Wednesdays at 8:30 A.M. at City Hall. Check City calendar on website for meeting dates. EDA also holds planning sessions every Wednesday at City Hall at 11:00 A.M. A quorum of the EDA may be present.

Planning & Zoning Commission – Monthly Tour – Meets the fourth Thursday of the month at 9:00 A.M. at City Hall; Meeting/Public Hearing – Meets the fourth Friday of the month at 9:00 A.M. at City Hall

Park & Recreation/Library Commission – Meets the fourth Wednesday of the month at 9:00 A.M. at the Community Center

Public Works/Cemetery/Sewer Commission – Meets the first Monday of the month at 4:00 P.M. at City Hall

Public Safety Commission – Meets the first Wednesday of the month at 9:00 A.M. at City Hall

Personnel Committee – Meets the second Wednesday of the month at 9:00 A.M. at City Hall

Meetings may be rescheduled due to extenuating circumstances. Meeting date changes will be posted on the bulletin board in the lobby of City Hall.

A quorum of the City Council may be present at these meetings.

OTHER MEETINGS THAT MAY INCLUDE CITY COUNCIL

The Water Quality Committee meets on the second Friday of each month at 8:15 A.M. at the City Hall. A quorum of the City Council may be in attendance; however, no official business may take place.

The Crosslakers have invited the City Council to attend all their meetings on the first Monday of the month at 7:45 a.m. at Crosslake Communications. A quorum of the City Council may be in attendance; however, no official business may take place.

Updated 6/20/25

City Clerk/Commissions/Regular Meetings

F.I.R.E.

12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

42280 5208
C

INVOICE

C. 16.

DATE	INVOICE #
6/25/2025	7584

BILL TO

Crosslake Fire Department
ATTN: Training Officer/Fire Chief
37028 County Road 66
Crosslake, MN 56442

Fire Instruction Rescue Education
Federal ID# 46-1192854 MN ID# 2759083
612-868-6744 fire@crosslake.net

2025 Invoice Terms:

Invoices from FIRE Inc are Due within 30 Days of Receipt.
Accounts not paid within terms are subject to a 10% Monthly
Finance Charge,

Net 15

DATE	DESCRIPTION	RATE	AMOUNT
6/25/25	Low Angle Rescue Scenarios Wednesday June 25, 2025 1900 Instructors: Chad Vermeersch/Tim Holmes	1,300.00	1,300.00
Thank You For Your Business.		TOTAL	\$1,300.00

STATE OF MINNESOTA)

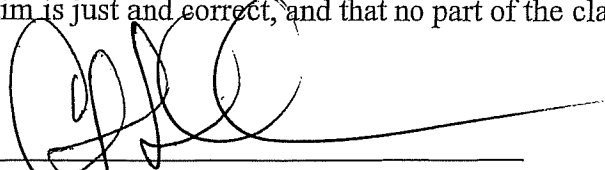
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 6/25/25, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 1300 and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.


To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

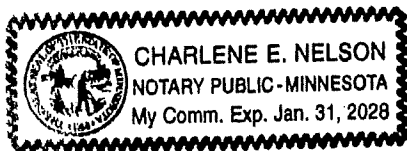


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 26 day of June, 2025.



Notary



F.I.R.E.

12137 Northgate Lane
PO Box 810
Crosslake, MN 56442

42280-203

✓ Sm 6/12/25
INVOICE

DATE	INVOICE #
6/11/2025	7550

BILL TO

Crosslake Fire Department
ATTN: Training Officer/Fire Chief
37028 County Road 66
Crosslake, MN 56442

7-14
✓

Fire Instruction Rescue Education
Federal ID# 46-1192854 MN ID# 2759083
612-868-6744 fire@crosslake.net

2025 Invoice Terms:

Invoices from FIRE Inc are Due within 30 Days of Receipt.
Accounts not paid within terms are subject to a 10% Monthly
Finance Charge,

Net 15

DATE	DESCRIPTION	RATE	AMOUNT
6/10/25	Pumping Scenarios Big water deployment Wednesday June 11, 2025 1900 Instructor: Andrew LeBlanc	650.00	650.00
Thank You For Your Business.		TOTAL	\$650.00

STATE OF MINNESOTA)

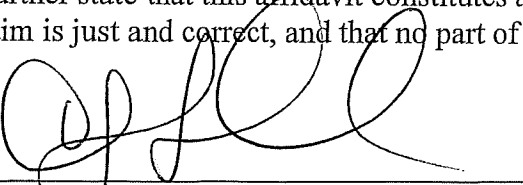
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 6/11/25, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 650⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

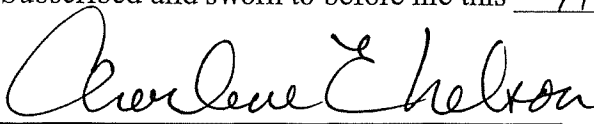
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

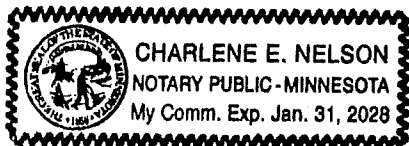


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 11 day of June, 2025.



Notary



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BILLS FOR APPROVAL
July 14, 2025

VENDORS	DEPT		AMOUNT
AAA Rental, rake attachment rental	Park	pd 7-8	250.00
AAA Rental, auger bit rental	Park	pd 7-8	114.83
Ace Hardware, velcro	Police		4.91
Ace Hardware, bird food, rain gauge	Park		53.07
Ace Hardware, hardware	PW		5.64
Ace Hardware, hose, nozzle	PW		49.48
Ace Hardware, tarp, hose, strap	PW		55.54
Ace Hardware, bulbs, pliers, plug	Park		25.27
Ace Hardware, batteries, trash bags	Fire		137.25
Ace Hardware, keys	PW		17.92
Ace Hardware, straps	PW		1.43
Ace Hardware, tape	PW		6.83
Ace Hardware, scrub brush	PW		4.99
Ace Hardware, battery	PW		31.49
Ace Hardware, battery	PW		31.49
Ace Hardware, pvc pipe	Fire		179.96
Ace Hardware, hardware	Fire		21.57
Ace Hardware, pvc pipe	Fire		52.18
Ace Hardware, hardware	Fire		9.48
Ace Hardware, hardware	Fire		21.58
Ace Hardware, hitch pin	Police		28.38
Ace Hardware, weed killer	Park		28.79
Ace Hardware, nail strap	Fire		5.99
Ace Hardware, sealant	Fire		18.58
Ace Hardware, rain r shine, pvc conduit	Fire		36.58
Ace Hardware, hardware	Park		6.16
Ace Hardware, flanges	Park		12.39
Ace Hardware, hardware	Park		18.32
Ace Hardware, hardware	Park		4.96
Ace Hardware, hardware	Park		7.47
Ace Hardware, janitorial supplies	Fire		11.99
Ace Hardware, hardware	PW		11.37
Ace Hardware, hardware	PW		37.47
Ace Hardware, hardware	PW		5.03
Anderson Brothers, parking lot, pickleball courts	Park		257,225.81
Anderson Brothers, driveway paving	Fire		6,542.61
Anthem Sports, fencing	Park	pd 7-8	584.91
AT&T, cell phone and tough book charges	ALL	pd 7-8	1,239.78
AW Research, water testing	Sewer	pd 7-8	1,953.00
AW Research, water testing	Sewer		1,143.90
Axon, taser supplies	Police	pd 7-8	1,023.84
Baker & Taylor, books	Library		291.90
Betty Novak, permit refund	PZ		150.00
Bolton & Menk, milinda shores bridge	PW		675.00
Bolton & Menk, general engineering	PZ		2,715.00

Bolton & Menk, harbor lane	PW		2,649.50
Bolton & Menk, 2025 road projects	PW		6,552.50
Borden Steinbauer Krueger Knudson, permit refund	PZ		200.00
Brinks Wetlands Services, gis mapping	PZ	pd 7-8	375.00
Build All Lumber, lumber	Fire	pd 7-8	151.32
Build All Lumber, screens	Sewer	pd 7-8	152.38
Campion Barrow & Associates, testing	Fire		967.20
Char Nelson, mileage reimbursement	Admin		23.80
City of Crosslake, sewer utilities	ALL		195.00
Civic Plus, annual print and online codification update	Gov't		1,698.95
Clean Team, july cleaning	ALL		4,306.25
Clifton Larson Allen, billing #7 2024 audit	Admin	pd 7-8	6,090.00
Confitrek, annual technical support	Police		792.00
Council #65, union dues	Gov't		463.95
Craig Sauer, pickleball membership refund	Park		150.00
Crow Wing County, address assignments	Gov't		175.00
Crow Wing County, address assignments	Gov't		50.00
Crow Wing County Highway Dept, fuel	ALL		4,207.35
Crow Wing County Highway Dept, 53% class action settlement	PW		13.79
Crow Wing County Recorder, filing fee	PW		184.00
Crow Wing Power, electric services	ALL	pd 6-17	6,794.84
Crow Wing Power, line extension	Park	PD 6-24	3,003.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL	pd 7-8	145.50
Dacotah Paper, janitorial supplies	Park		78.90
Dacotah Paper, janitorial supplies	Park		155.14
Dell, computer and monitors	Admin		4,165.71
Delta Dental, dental insurance	ALL		2,348.65
Demco, book tape, thermal paper	Library		171.58
Demco, book covers	Library		58.45
East Side Oil, clean out trough	PW		50.00
Elite Fence, commercial chain link fencing and gates	Park		22,085.00
Elite Spray Foaming, install 2" closed cell foam	Sewer	pd 7-8	4,147.00
Endress & Hauser, digital pH sensor	Sewer		864.59
Farm & Home Publishers, books	Library	pd 7-8	70.60
Forum Communications, book sale ad, employment ads	PZ/Library		1,251.30
Fyles Satellites, restroom rental	Park		300.00
Galls, uniform	Police	pd 7-8	286.70
Galls, uniform	Police	pd 7-8	147.17
Galls, uniform	Police	pd 7-8	140.43
Galls, uniform	Police	pd 7-8	34.57
Galls, uniform	Police	pd 7-8	162.68
Gopher State One Call, email tickets	Sewer		49.95
Guardian Pest Solutions, pest control	ALL		161.40
Guardian Pest Solutions, exterior power treatment	ALL	pd 7-8	990.00
Hawkins, chemicals	Sewer		1,712.26
Hawkins, chemicals	Sewer		2,375.79
Heartland Animal Rescue, impound fees	Police		366.75
Hunter Roeder, per diem meal reimbursement	Police	pd 7-2	85.00
IP Networks, firewall renewal	PW/Police	pd 6-12	312.00
Jackson Purfeerst, mileage reimbursement	Council	pd 7-2	152.60

Jayme Knapp, mileage and parking reimbursement	Council	pd 7-2	171.20
Jory Danielson, reimburse for supplies	Fire	pd 7-2	36.65
Josh Runksmeier, uniform reimbursement	Park	pd 7-2	230.00
Kimber Creek, oil change	PZ		54.64
Knife River, sidewalk repair	Fire		1,255.50
Lakes Area Rental, saw rental, blade	Fire	pd 7-8	141.00
League of MN Cities, workshop	Admin		65.00
Linescape Linestriping, striping	PW		1,227.00
Macqueen, scba flow tests	Fire		1,969.75
Macqueen, inhalation valve	Fire		27.25
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, label tape	Cemetery		49.86
Mastercard, Amazon, swivel hook for wrecker	Sewer		134.50
Mastercard, Amazon, garage door remotes	PW		149.40
Mastercard, Amazon, danger decal	PW		6.75
Mastercard, Amazon, reserved sign	Park		13.99
Mastercard, Amazon, portable sign holder	Park		119.00
Mastercard, Amazon, tarp	Park		20.88
Mastercard, Amazon, washers	Park		8.65
Mastercard, Amazon, sponges	Park		13.99
Mastercard, Amazon, blades	Park		32.99
Mastercard, Amazon, earpiece	Police		39.95
Mastercard, Amazon, childrens program	Park		56.53
Mastercard, Amazon, odor eliminator	Park		31.29
Mastercard, Amazon, digital thermometer	Sewer		204.16
Mastercard, Amazon, crosswalk signs	PW		1,990.00
Mastercard, AmericInn, lodging	Police	pd 6-24	685.22
Mastercard, Backyard Greenhouse, spruce trees	PW		300.63
Mastercard, Column Software, ordinance 406	PZ		35.19
Mastercard, Column Software, ordinance 402	Gov't		108.29
Mastercard, Column Software, ordinance 404	PZ		35.19
Mastercard, Column Software, ordinance 403	Gov't		38.08
Mastercard, Column Software, ordinance 405	PZ		36.13
Mastercard, Column Software, financial statement	Admin		530.40
Mastercard, Column Software, meeting notice of 7/25/25	PZ		29.24
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Dog Waste Depot, waste bags	Park		159.99
Mastercard, Dropbox, monthly premium	Gov't		54.00
Mastercard, Glock Professional, armorers course	Police		300.00
Mastercard, Holiday, fuel	PW		16.75
Mastercard, Kwik Trip, fuel	Police		38.70
Mastercard, Leech Lake Market, fuel	Fire		41.22
Mastercard, Microsoft, monthly premium	Fire		17.72
Mastercard, MN Assn Cemeteries, dues	Cemetery		100.00
Mastercard, MN Dept of Labor, electrical permit	Park	pd 6-24	153.00
Mastercard, Modlite, tactical team	Police	pd 6-24	463.55
Mastercard, NRPA, training	Park	pd 6-24	35.00
Mastercard, NRPA, training	Park		70.00
Mastercard, Post Office, postage	Police		5.35
Mastercard, Reeds, crosslake explorers	Park	pd 6-24	14.30
Mastercard, Reeds, childrens program	Park		40.84

Mastercard, Storm Training, instructor training	Police	pd 6-24	1,199.00
Mastercard, Tactacam, monthly premium	Park		14.22
Mastercard, Zero9 Holsters, uniform	Police	pd 6-24	270.94
Mastercard, Zoom, monthly premium	Gov't		65.99
Mastercard, travel expenses league of mn cities conference	Council		1,134.90
Medica, health insurance	ALL		33,947.63
Menards, gfcj	Sewer		17.17
Met Life, disability insurance	ALL		241.07
Met Life, life insurance	ALL		355.92
Met Life, vision insurance	Gov't		104.40
Metro Sales, copier lease	PZ/Adm	pd 7-8	671.94
Metro Sales, copier lease	Park		245.68
Metropolitan Compounds, detox wipes	Fire	pd 7-8	456.46
Mid MN Drug Testing, yearly consortium fee	Gov't	pd 7-8	150.00
Mike Schaefer Sealcoating, seal coating	PW	pd 6-24	39,209.00
MMUA, quarter 3 safety program dues	Gov't		3,863.25
MN Backflow, rpz backflow testing	Fire	pd 7-8	458.43
MN Fire Service Certification Board, certification exams	Fire		749.00
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL	pd 7-8	240.00
Moonlite Square, fuel	Park		11.39
MR Sign, posts	PW		568.00
MR Sign, address and license signs	PW		354.76
MR Sign, address signs	PW		69.76
MR Sign, address and license signs	PW		203.64
MR Sign, address and license signs	PW		306.36
Napa, hoses, fittings	PW		95.28
Napa, gear oil	Sewer		233.98
National Fire Protection Assn, membership dues	Fire		225.00
Nelson Sanitation, clean lift stations	Sewer	pd 7-8	2,782.50
Nelson Sanitation, pump holding tank	Sewer		2,003.68
North American Banking Company, bond payment	Sewer		3,577.50
Northland Bond Services, bond payments	Gov't		35,923.13
Paul Satterlund, reimburse for uniform and filing fees	PZ		466.62
Pine River Area Sanitary District, treatment of biosolids	Sewer	pd 7-8	2,229.09
Planning & Zoning Commissioners, 2nd quarter meetings	PZ		1,100.00
Police & Sheriffs Press, id card	Police		20.00
Quadient, postage meter refill	ALL		700.00
Quality Equipment, mirror	Park		69.62
Ratwik Roszak & Maloney, legal fees	ALL		8,028.40
Riley Jordan, uniform reimbursement	PW	pd 7-8	59.96
Riteway Business Forms, fund accounting checks	Admin	pd 7-8	262.62
Select Garage Doors, door repair	Police		830.00
Spa Partners, gym equipment wipes	Park	pd 7-8	416.46
Streichers, uniform	Police		417.98
Streichers, uniform	Police	pd 7-8	279.00
Tamarack Creative Writing, wildland community event	Fire	pd 7-8	400.00
Teamsters, union dues	Police	pd 7-2	388.00
The Gathering, room rental	EDA	pd 7-8	150.00
The Office Shop, ink cartridge	Admin		269.38
The Office Shop, copy paper	PZ/Adm		329.40

The Office Shop, paper clips	PZ/Adm		3.39
The Office Shop, label tape	PZ/Adm		20.58
The Office Shop, file tabs	Cemetery		18.00
The Office Shop, file folders	Cemetery		42.82
The Painted Turtle, childrens program	Park	pd 7-8	137.00
The Painted Turtle, childrens program	Park		207.00
The Police & Sheriffs Pressm id card	PZ	pd 7-8	20.00
The Police & Sheriffs Pressm id card	Police	pd 7-8	20.00
Tremolo Communications, phone, fax, cable, internet	ALL	pd 7-8	2,301.01
Tri County Septic, designs and inspections	PZ		1,070.00
Ultimate Safety Concepts, install sensors	Fire	pd 7-8	263.75
Underground Designs, advanced septic system inspection	PZ	pd 7-8	450.00
US Bank, copier lease	ALL		602.94
Vestis, mat service	PW	pd 7-8	103.69
Vestis, mat service	PW	pd 7-8	78.69
Viking Electric, electrical supplies for new garage	Fire	pd 7-8	542.01
Viking Electric, electrical supplies for new garage	Fire		187.25
Viking Electric, electrical supplies	Park		179.76
Waste Partners, trash removal	ALL		641.50
WSN, trail design	Park		23,933.00
WW Goetsch, install butterfly valves	Sewer	pd 7-8	3,948.97
Xcel, gas utilities	ALL	pd 6-10	627.39
Xcel, gas utilities	ALL	pd 7-8	384.57
Xtona, i.t. services	ALL		3,333.50
Ziegler, regular maintenance	PW	pd 7-8	1,359.05
TOTAL			555,034.78

D.
l.

Paul Bunyan Scenic Byway Association

Www.paulbunyan scenicbyway.org



Videography project

- * In 2024 two Byway jurisdictions elected to participate in this multi-year project**

- Ideal Township videotaping was done in June, 2024
Completed video was posted online in December, 2024**

See it here: <https://paulbunyan scenicbyway.org/about/videos>

- City of Jenkins videotaping was done in December, 2024
Completed video is currently undergoing final edits with
posting expected in July, 2025**

- *City of Breezy Point videotaping is scheduled for mid-2026**

*** Up to two jurisdictions can be done each year, depending on requested scheduling dates.**

FAQ

Q. How were the two 2024 projects funded? What is the cost?

**A. Ideal Township—general fund; City of Jenkins—traffic fines account
Cost is approximately \$1200-\$1300 per finished minute**

Q. How is this project billed?

A. Direct billing to the jurisdiction from the videographer. That is the only bill.

Q. Who manages setting up videography dates, finds people to tell their stories, schedules the talkers on the selected videography day, etc?

A. PBSBA does this. The project management is free to the city or township.

Other questions, contact: Lynn Scharenbroich 218-821-0021

Moore Consulting- Project Description

The video will employ a narrated voice-over and interviews to explain the local lore and history of this scenic byway community while extolling some of the signature places, activities, and people that make the City of Crosslake special and memorable.

Interviews with local residents and “old-timers” will be overlaid with video and historic photos to show and tell viewers the story of Crosslake and inspire them to explore in person and experience this special destination firsthand. These interviews will be shot on location and woven together to create a narrative arc that tells a story of a community that has always been anchored in an area of Minnesota rich in natural resources and scenic beauty and is proud of its history and recreational opportunities.

The Byway Association will provide script guidance, suggestions for profile subjects, digital versions of historic photos and artifacts. Moore Consulting will be responsible for all production including scripting, shooting, and editing. The City of Crosslake will provide a couple date options and videotaping site, such as City Hall or a space in the Community Center, etc.

Videos will be shot at Broadcast Quality 4K and finished programs will be submitted electronically in formats suitable for web and presentation use. Music and voice-over will be included, as well as up to 5, ½ day location shoots to complete interviews and gather footage of places, people, and events.



PAUL BUNYAN SCENIC BYWAY

ADDITIONAL INFORMATION ABOUT THE VIDEO PROJECT FOR CITY OF CROSSLAKE
7/4/2025

"Here's the story". This is how conversations often begin. We all share stories with others more often than we realize.

Information shared in a story is easier to remember; in fact, actual research done at the Stanford Graduate School of Business, says that people remember information when it is woven into narratives "up to 22 times more than facts alone."

That's why **narratives inspire us, cause us to be invested in an outcome, or move us emotionally.** It's not necessarily the individual facts and features that sway us; **it's the collective story's power at work.** The Paul Bunyan Scenic Byway is a collection of fourteen jurisdictions filled with stories of the past, today and visions of the future.

This video project will be a story at work. It's intended to produce a product that will have a long shelf-life and continue to fascinate and inspire viewers for a long time.

The stars of the show are you, real people who love your city or township enough to serve on councils and boards of directors and volunteer for local events. People who know their city's history, admire the efforts of those who were the city's pioneer families and know their stories, appreciate the present and have a positive vision of their city's future. People who have all kinds of stories to share. Stories that touch hearts, inspire laughter, and maybe surprise some. People who want future generations to know these stories. **These are your stories.**

Upon completion, the Video will be:

- Added to the Paul Bunyan Scenic Byway website
- Available to each of the participating jurisdictions
- Offered to Explore MN Tourism, State Scenic Byway Office of MnDOT, National Scenic Byway Foundation
- Others with an interest may include Historical Societies, Economic development groups, Marketing organizations

RESOLUTION 25-____**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$3,616.19	Pickleball Picnic Tables
PAL Foundation	\$1,182.21	Double Rotor Stand
PAL Foundation	\$1,034.93	Trees
PAL Foundation	\$100.00	Pickleball Tournament Sponsorship
Northland Pet Lodge	\$100.00	Pickleball Tournament Sponsorship
Crosslake Veterinary Hospital	\$100.00	Pickleball Tournament Sponsorship
Crosslake Firefighters Relief Association	\$6,542.61	Blacktop at Cold Storage Building

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

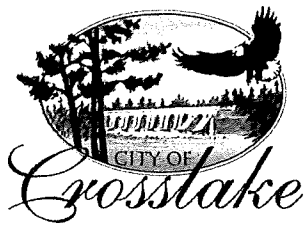
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of July, 2025.

Jackson Purfeerst
Mayor

ATTEST:

Lori A. Conway
City Administrator (SEAL)



E. 2.

Cannabis Business Registration

Type of Registration (Select all that apply)

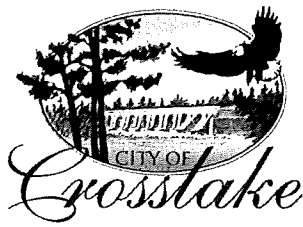
<input checked="" type="checkbox"/>	Initial Cannabis Retailer - \$500		Minnesota Tax ID:
<input type="checkbox"/>	Initial Medical Cannabis Combo Business - \$500		1298011
<input type="checkbox"/>	Initial Lower-Potency Hemp Edible Retailer - \$125		Federal Tax ID: 87-4830815
<input type="checkbox"/>	Cannabis Retailer Renewal- \$1,000		
<input type="checkbox"/>	Medical Cannabis Combination Business Renewal - \$1000.00		Office of Cannabis Management ID: MICRO-A25-000543
<input type="checkbox"/>	Lower-Potency Hemp Edible Retailer Renewal- \$125.00		Is applicant current on all property tax and assessments at retail location? Yes
<input type="checkbox"/>			

Business Information

Legal Name Hastings Consulting LLC	DBA MN Roots
Business Address 34443 Co Rd 3 Crosslake MN 56442	Mailing Address PO Box 1098 Crosslake MN 56442
Phone Number 218-692-9333	Business Email Hastingsconsulting23@gmail.com
Manager Information	Additional Manager (if applicable)
Name Jullie Hastings	Name
Address	Address
Phone	Phone
Email	Email

Applicant Information

Owners Full Name (First, Middle Last) Jullie Kathleen Hastings	Home Address
Date of Birth	Phone Number
Other names known by	
Street addresses lived at during the past five years:	Dates lived at this address:



Cannabis Business Registration

Applicant Information Cont.

Type, name and location of business and jobs during the past five years:

VP of Operations Leafline Labs, Administrative Assistant Outlet Recreation, Owner/Operator at MN Roots in Crosslake, Owner/Operator at Lakes Area Tanning in Crosslake

Physical Description of Applicant:

Partnerships and Corporations

Partner/Officer Name (First Middle Last)	Home Address	Date of Birth
Partner/Officer Name (First Middle Last)	Home Address	Date of Birth
Partner/Officer Name (First Middle Last)	Home Address	Date of Birth
Partner/Officer Name (First Middle Last)	Home Address	Date of Birth
Partner/Officer Name (First Middle Last)	Home Address	Date of Birth

If there are more than five partners or officers, please attach as a list.

Required Attachments:

- Certificate of Liability Insurance
- Proof of Worker's Compensation Insurance Coverage
- Copy of lease agreement, if business location is not owned by the applicant

F. I. a.

To: Mayor & City Council
Fr: TJ Graumann, Parks, Recreation & Library Director
Lori Conway, City Administrator
Re: Bolton & Menk Trail Feasibility Quote

On June 20, 2025, we received an Engineering Proposal regarding the Trail Improvement Feasibility Plan. *Copy Attached.*

LAKES Area Foundation, Mike O'Connell has requested several meetings with TJ and Lori, county delegates and other stakeholders interested in moving forward with trails within the city and connecting to outer communities.

On July 7, 2025, at the Public Works Commission meeting, TJ and Park Commissioners Ann Schrupp and Mary Jo Fritsvold discussed the trail improvement feasibility study and stated the Park & Recreation board is interested in supporting the plan and utilization of Park Dedication Funds for 50% of the \$32,940 quote. TJ would like clarification on the Fee listed as 2.0 – Public Engagement (Meeting and Input ID). Phil responded, stating that this software is anonymous and would be used for the Public to input comments. The breakdown cost is about 50% for Outreach and the other 50% for data analysis/compiling and graphic presentation. Tim Berg questioned if they must remain anonymous and Phil said he will have to check. The Firm, does have the ability to see the names along with results. TJ stated that Mike O'Connell provided in December 2024 a comprehensive plan and the 10–15-year outlook and their priorities for the trails. Phil mentioned that we would also like to get the residents and public input or corridors that they want to see on the project. TJ discussed a 20-year plan and would like this to be a group effort and all work together. Dave discussed a timeline and thinks establishing a priority for an annual budget along with consistency with the turnover of new council staff in the upcoming years and just to have a more solid plan. Tom questioned TJ if we can use \$10,000 of Park Dedication to get started and budget for the remainder? TJ will check on funding sources.

When Lori and TJ visited with Mike O'Connell, LAKES Area Foundation, Mike stated their foundation would match the remaining 50% of the funds.

From the Public Works Commission: A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARY PRESCOTT TO RECOMMEND TO THE CITY COUNCIL TO MOVE FORWARD WITH THE TRAIL FEASIBILITY PLAN. VOTE CARRIED WITH ALL AYES.

After the meeting, Lori and TJ discussed the funding. Lori stated that there is funding in the Park Dedication Fund to pay for the remaining 50% this year.

Objective: Create a trail concept plan, engage the public, provide cost estimates and present and prepare a feasibility plan. This would take approximately 6 months.

Action: Motion to proceed with the Bolton & Menk's Engineering Proposal in the amount of \$32,940 for a Trail Improvement Feasibility Plan utilizing \$16,470 from Park Dedication Funds.

Motion to accept a donation from LAKES Area Foundation in the amount of \$16,470.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

June 20, 2025

TJ Graumann, Director of Parks, Recreation, & Library
City of Crosslake
14126 Daggett Pine Road
Crosslake, MN 56442

RE: Engineering Proposal – Trail Improvement Feasibility Plan

Dear TJ,

The City of Crosslake is interested in creating a plan to develop trails within the City limits and would like to budget for that effort. The proposed trail plan would consider potential trail corridors within the City and review the feasibility of trail improvements by examining opportunities and challenges associated with each proposed trail. The end product will be a Trail Improvement Feasibility Plan that incorporates city-wide public input, identifies opportunities and challenges, estimates budgetary costs, and recommends trail improvement priority and timeframe for implementation.

Background

The City of Crosslake's comprehensive plan includes a recommendation to develop pedestrian trails within the City limits. In the last 20 years the City has constructed a few pedestrian trails in conjunction with City and County road improvements. There is interest by the community to develop more trails to provide trail connectivity and expand to other areas of the City.

In the last few years, the development of internal City trails has been driven by the LAKE Foundation working in a quasi-public manner with the City of Crosslake. The City desires to take a lead role and leverage the partnership with the LAKE Foundation to develop a trail improvement plan that current and future City leadership can use to inform the public, pursue funding opportunities, and implement trail improvements.

Proposed Trail Feasibility Plan

To assist the City of Crosslake, we propose to provide the following approach and services:

1. Develop Trail Concepts – We would identify and inventory proposed trails to establish location, type, length, and ownership. In addition, we would work with a project team/steering committee to identify challenges and opportunities for each trail segment concept.
2. Facilitate Public Engagement Regarding Trail Concepts – Our staff would facilitate trail planning public engagement by developing an InputID platform for public review and comment. This approach was used very successfully to gather input regarding the recent CSAH 3 and CSAH 66 Intersection and Pedestrian Mobility Improvements.

Additionally, we will host a public open house event to gain input regarding proposed trail concepts.

3. Develop Budgetary Cost Estimates for Trail Improvement - Our staff would use past trail construction cost experience to determine budgetary cost estimates for each segment. In addition, we would provide information on potential funding programs for the City to pursue.
4. Identify Priority of Trail Improvement Implementation – Bolton & Menk staff will collaborate with Park & Recreation Committee, Planning & Zoning, Project Team/Steering Committee, and Public Works Committee to consider public and private improvements for partnering.
5. Prepare Report and Trail CIP – Based on information gathered, we would assemble a final report to include a recommended Trail Capital Improvement Plan (CIP)
6. Present Final Trail CIP – We would present the final report and Trail CIP to the City Council at a regular council meeting.

Meeting Assumptions:

The following assumptions are incorporated into this request:

- Two meetings with Project Team/Steering Committee
- One public open house meeting
- One joint meeting to discuss with Park & Recreation and Public Works Committees
- One meeting to present to City Council

Fee:

Project fees will be billed based on our current company fee schedule for actual hours worked. Our estimated fees are as follows:

Task	Fee
1.0 Trail Concept Development	\$ 8,810
2.0 Public Engagement (Meeting and Input ID)	\$ 11,710
3.0 Development of Cost Estimates and Implementation (Task 3 & 4 above)	\$ 5,210
4.0 Preparation and Presentation of Trail Feasibility Plan (Task 5 & 6 above)	\$ 7,210
Total	\$ 32,940

Based on the scope of work and desire for public engagement, we anticipate the City should anticipate the study would take 6 months to complete.

Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer



**BOLTON
& MENK**

Real People. Real Solutions.

F.2.a.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

July 7, 2025

Lori Conway, City Administrator
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Harbor Lane Improvements – Pay Request No. 1

Dear Lori:

Attached is Contractor's Pay Request No. 1 for work completed through June 27, 2025 for the above referenced project. The value of the work completed as of this date was \$28,664.50. We retain 5% (\$1,433.23) of the work completed by contract and the City of Crosslake has not made a previous payment. Therefore, the net amount to pay is \$27,231.28.

We recommend City Council approval of Contractor's Pay Request No. 1 in the amount of \$27,231.28.

Please retain one signed pay request copy for your records, submit one copy to our office in Baxter, and the copy to the Contractor with payment when approved.

If you have any questions, please contact me at 218-821-7265.

Sincerely,

Bolton & Menk, Inc.

Phillip M. Martin, PE
Principal Engineer

Attachments – *Contractor's Pay Request No. 1*

CONTRACTOR'S PAY REQUEST

HARBOR LANE IMPROVEMENTS

**BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF CROSSLAKE, MN -

BMI PROJECT NO. 0B1134054

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$519,068.99
TOTAL, COMPLETED WORK TO DATE	\$28,664.50
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$28,664.50
RETAINED PERCENTAGE (5.0%)	\$1,433.23
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$27,231.28
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	\$27,231.28

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

DeChantal Excavating, LLC

12209 state hwy 18Brainerd, MN 56401

line 2

line 3

By

Name

Title

Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 7656 DESIGN ROAD, STE 200, BAXTER, MN 56425

By

, CONSULTING ENGINEER

Date

APPROVED FOR PAYMENT:

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

HARBOR LANE IMPROVEMENTS

CITY OF CROSSLAKE, MN

BMI PROJECT NO. 0B1134054

WORK COMPLETED THROUGH FRIDAY, JUNE 27, 2025



ITEM NO.	ITEM	UNIT PRICE	AS BID		ESTIMATED AMOUNT	PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT		ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$28,499.00	1.00 LUMP SUM	\$28,499.00		LUMP SUM	\$0.00	0.50 LUMP SUM	\$14,249.50
2	CLEARING	\$4,400.00	1.15 ACRE	\$5,060.00		ACRE	\$0.00	1.15 ACRE	\$5,060.00
3	GRUBBING	\$2,200.00	1.15 ACRE	\$2,530.00		ACRE	\$0.00	1.15 ACRE	\$2,530.00
4	REMOVE BITUMINOUS PAVEMENT	\$2.45	4,598.00 SQ YD	\$11,265.10		SQ YD	\$0.00	0.00 SQ YD	\$0.00
5	COMMON EXCAVATION (P) (EV)	\$11.65	4,754.00 CU YD	\$55,384.10		CU YD	\$0.00	0.00 CU YD	\$0.00
6	SUBGRADE EXCAVATION (EV)	\$10.85	500.00 CU YD	\$5,425.00		CU YD	\$0.00	0.00 CU YD	\$0.00
7	SELECT GRANULAR BORROW (CV)	\$15.25	500.00 CU YD	\$7,625.00		CU YD	\$0.00	0.00 CU YD	\$0.00
8	GEOTEXTILE FABRIC TYPE 5	\$2.65	1,500.00 SQ YD	\$3,975.00		SQ YD	\$0.00	0.00 SQ YD	\$0.00
9	AGGREGATE BASE (CV) CLASS 5 (P)	\$26.35	2,070.00 CU YD	\$54,544.50		CU YD	\$0.00	0.00 CU YD	\$0.00
10	AGGREGATE SURFACING (CV) CLASS 1	\$33.45	140.00 CY YD	\$4,683.00		CY YD	\$0.00	0.00 CY YD	\$0.00
11	BITUMINOUS MATERIAL FOR TACK COAT	\$2.55	680.00 GALLON	\$1,734.00		GALLON	\$0.00	0.00 GALLON	\$0.00
12	TYPE SP 12.5 NON WEARING COURSE MIX (2.C) (2.0" THICK)	\$70.00	550.00 TON	\$38,500.00		TON	\$0.00	0.00 TON	\$0.00
13	TYPE SP 9.5 WEARING COURSE MIX (2.C) (1.5" THICK)	\$72.00	930.00 TON	\$66,960.00		TON	\$0.00	0.00 TON	\$0.00
14	TYPE SP 9.5 WEARING COURSE MIX (2.C) - TRAIL (2.5" THICK)	\$75.00	700.00 TON	\$52,500.00		TON	\$0.00	0.00 TON	\$0.00
15	8" CS PIPE APRON	\$310.00	4.00 EACH	\$1,240.00		EACH	\$0.00	0.00 EACH	\$0.00
16	12" RC PIPE APRON	\$1,078.00	3.00 EACH	\$3,234.00		EACH	\$0.00	0.00 EACH	\$0.00
17	15" RC PIPE APRON	\$1,149.00	1.00 EACH	\$1,149.00		EACH	\$0.00	0.00 EACH	\$0.00
18	8" CS PIPE CULVERT	\$37.80	60.00 LIN FT	\$2,268.00		LIN FT	\$0.00	0.00 LIN FT	\$0.00
19	12" RC PIPE SEWER	\$52.65	457.00 LIN FT	\$24,061.05		LIN FT	\$0.00	0.00 LIN FT	\$0.00
20	15" RC PIPE SEWER	\$60.15	21.00 LIN FT	\$1,263.15		LIN FT	\$0.00	0.00 LIN FT	\$0.00
21	CASTING ASSEMBLY (R-4342)	\$1,330.00	1.00 LIN FT	\$1,330.00		LIN FT	\$0.00	0.00 LIN FT	\$0.00
22	CASTING ASSEMBLY (R-3501-TB)	\$1,529.00	6.00 LIN FT	\$9,174.00		LIN FT	\$0.00	0.00 LIN FT	\$0.00
23	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	\$1,041.00	3.63 LIN FT	\$3,778.83		LIN FT	\$0.00	0.00 LIN FT	\$0.00
24	CONSTRUCT DRAINAGE STRUCTURE DESIGN R-1 (2'X3')	\$373.00	25.57 LIN FT	\$9,537.61		LIN FT	\$0.00	0.00 LIN FT	\$0.00
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$524.00	7.05 LIN FT	\$3,694.20		LIN FT	\$0.00	0.00 LIN FT	\$0.00
26	RANDOM RIPRAP CLASS III	\$94.00	36.00 CU YD	\$3,384.00		CU YD	\$0.00	0.00 CU YD	\$0.00
27	6" CONCRETE WALK	\$20.00	100.00 SQ FT	\$2,000.00		SQ FT	\$0.00	0.00 SQ FT	\$0.00
28	CONCRETE CURB & GUTTER DESIGN D412	\$19.00	1,789.00 LIN FT	\$33,991.00		LIN FT	\$0.00	0.00 LIN FT	\$0.00
29	CONCRETE DRAINAGE FLUME	\$500.00	1.00 EACH	\$500.00		EACH	\$0.00	0.00 EACH	\$0.00
30	TRUNCATED DOMES	\$55.00	19.00 SQ FT	\$1,045.00		SQ FT	\$0.00	0.00 SQ FT	\$0.00
31	MAIL BOX SUPPORT	\$105.00	31.00 EACH	\$3,255.00		EACH	\$0.00	0.00 EACH	\$0.00
32	TRAFFIC CONTROL	\$900.00	1.00 LUMP SUM	\$900.00		LUMP SUM	\$0.00	0.50 LUMP SUM	\$450.00
33	SALVAGE AND REINSTALL SIGN	\$200.00	10.00 EACH	\$2,000.00		EACH	\$0.00	0.00 EACH	\$0.00
34	SIGN	\$790.00	1.00 EACH	\$790.00		EACH	\$0.00	0.00 EACH	\$0.00
35	STABILIZED CONSTRUCTION EXIT	\$500.00	1.00 LUMP SUM	\$500.00		LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
36	STORM DRAIN INLET PROTECTION	\$155.00	7.00 EACH	\$1,085.00		EACH	\$0.00	0.00 EACH	\$0.00
37	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.00	320.00 LIN FT	\$960.00		LIN FT	\$0.00	260.00 LIN FT	\$780.00
38	SILT FENCE TYPE MS	\$3.00	2,523.00 LIN FT	\$7,569.00		LIN FT	\$0.00	1,865.00 LIN FT	\$5,595.00
39	COMMON TOPSOIL BORROW	\$29.00	900.00 CU YD	\$26,100.00		CU YD	\$0.00	0.00 CU YD	\$0.00
40	TURF ESTABLISHMENT TYPE 1	\$15,500.00	1.38 ACRE	\$21,390.00		ACRE	\$0.00	0.00 ACRE	\$0.00
41	TURF ESTABLISHMENT TYPE 2	\$15,500.00	0.52 ACRE	\$8,060.00		ACRE	\$0.00	0.00 ACRE	\$0.00
42	TURF ESTABLISHMENT TYPE 3	\$15,500.00	0.04 ACRE	\$620.00		ACRE	\$0.00	0.00 ACRE	\$0.00
43	TURF ESTABLISHMENT TYPE 4	\$15,500.00	0.15 ACRE	\$2,325.00		ACRE	\$0.00	0.00 ACRE	\$0.00
44	4" SOLID LINE MULTI COMP	\$0.65	119.00 LIN FT	\$77.35		LIN FT	\$0.00	0.00 LIN FT	\$0.00
45	4" BROKEN LINE MULTI COMP	\$0.65	400.00 LIN FT	\$260.00		LIN FT	\$0.00	0.00 LIN FT	\$0.00
46	4" DBLE SOLID LINE MULTI COMP	\$1.30	2,187.00 LIN FT	\$2,843.10		LIN FT	\$0.00	0.00 LIN FT	\$0.00
								0	0
TOTAL AMOUNT:				\$519,068.99	\$0.00				\$28,664.50

F.
2.
b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 8, 2025

SUBJECT: Archeology Study

At its meeting on 7/7/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Phil discussed County Road 103 Trail archeology study for 2028 and have them look at the entire 3/37/103 to have a quote done for the entirety project. Phil feels this is an opportunity for the city to obtain additional services along CR 103 and Happy Landing Road to the 3/37/103 intersection anticipating the city would receive a savings benefit since they will already be working in the general area.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DAVE SCHRUPP TO RECOMMEND TO THE CITY COUNCIL TO MOVE FORWARD WITH THE ARCHEOLOGY STUDY TO INCLUDE 3/37/103 ALONG WITH CR 103 AND HAPPY LANDING ROAD INCLUDED. MOTION CARRIED WITH ALL AYES.

F.
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C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 8, 2025

SUBJECT: Crosslake Tree Policy

At its meeting on 7/7/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Pat reviewed the updated Tree Removal Policy for the City of Crosslake

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL THAT WE USE THE NEW REVISED TREE REMOVAL POLICY. MOTION CARRIED WITH ALL AYES.

CITY OF CROSSLAKE
TREE REMOVAL POLICY
ADOPTED _____

1. **Introduction:** The City of Crosslake believes it is in the best interest of the residents of the City to adopt a tree removal policy setting the roles and responsibilities for basic tree removal of **fallen, dead or diseased** trees.
2. **Diseased Tree Removal:** The City supports county and/or state plans for diseased tree removal, please refer to their guidelines.
3. The City believes that every property owner will address the fallen, dead or diseased tree with consideration of property lines and communication with possibly impacted other parties due to said tree(s). Respecting the impact of the property of tree origination and the impacted properties/owners.
4. **Fallen, dead or diseased Tree Operations on City Property:** The Public Works Director will remove all dead or fallen trees on the rights-of-way and city owned property.
 - a. If a resident notices a tree that is leaning, dying or other similar issue and it is located on the city right-of-way or on city owned property, take a picture and send along with the address so it can be assessed by city staff and appropriate action taken.
 - b. Send to photo and request to pwehner@cityofcrosslake.org
 - c. Public action on City Tree: Do not push or move the tree into the woods, push into the ditch. Please allow the Public Works Director to take immediate action for scheduling and removal of said tree.
4. **Dead Tree Removal on Private Property:**
 - a. If a personal property owner is removing said tree, it is suggested that you notify adjacent property owner, if said tree may impact their property.
 - b. It is suggested the homeowner take a picture of a said tree.
 - c. Please inform the Public Works Director if the public roadway is blocked or it it may be impacted by said tree.
 - d. The City Public Works Department has signage available for moving vehicle notification to be placed on the roadway prior to the removal.
 - e. Please clean up all roads and yard debris immediately following the removal.

F.
Z.
d.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 8, 2025

SUBJECT: Holiday Lighting at Roundabout

At its meeting on 7/7/25 the Public Works Commission held a discussion regarding the following from the draft minutes of the meeting along with the motions that were made for the Council's consideration:

Discussion was had and recommended that the holiday lights be taken down at the Roundabout.

A MOTION WAS MADE BY DAVE SCHRUPP AND SECONDED BY TOM SWENSON TO RECOMMEND TO THE CITY COUNCIL THAT THEY DIRECT THE CROSSLAKE CHAMBER TO REMOVE THE HOLIDAY LIGHTS AT THE ROUNDABOUT AND THAT THE LIGHTS CAN BE PUT BACK UP AT THANKSGIVING AND REMOVED AFTER WINTERFEST EACH YEAR. MOTION CARRIED WITH ALL AYES.