

HEARING ON PROPOSED SHORT-TERM RENTAL ORDINANCE

MONDAY, AUGUST 12, 2024

6:00 P.M. – CITY HALL

AGENDA AND ADDITIONS TO THE AGENDA

REGULAR COUNCIL MEETING

CITY OF CROSSLAKE

MONDAY, AUGUST 12, 2024

7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC HEARING

1. **7:00 P.M. – VACATION OF DEDICATED EASEMENTS WITHIN PINWOOD CEMETERY PROPERTY** (Council Action-Motion)
 - a. Certificate of Survey and Site Information
 - b. Resolution Vacating Property

C. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Month End Revenue Report dated February 2024
2. Month End Expenditures Report dated February 2024
3. Balance Sheet dated February 2024
4. Month End Revenue Report dated March 2024
5. Month End Expenditures Report dated March 2024
6. Balance Sheet dated March 2024
7. Month End Revenue Report dated April 2024
8. Month End Expenditures Report dated April 2024
9. Balance Sheet dated April 2024
10. Month End Revenue Report dated May 2024
11. Month End Expenditures Report dated May 2024
12. Balance Sheet dated May 2024
13. Month End Revenue Report dated June 2024
14. Month End Expenditures Report dated June 2024
15. Balance Sheet dated June 2024
16. Month End Revenue Report dated July 2024
17. Month End Expenditures Report dated July 2024
18. Balance Sheet dated July 2024
19. Police Report for Crosslake – July 2024
20. Police Report for Mission Township – July 2024
21. Fire Department Report – July 2024
22. Planning & Zoning Commission Meeting Minutes of June 28, 2024
23. Public Works Commission Meeting Minutes of July 1, 2024

24. Pine River Area Sanitary District Notice of Increased Rate
25. Fun in the Park Summary
26. Waste Partners Recycling Report for June 2024
27. Special Council Meeting Minutes of February 21, 2024
28. Special Council Meeting Minutes of July 24, 2024
29. Memo dated July 10, 2024 from Sharyl Murphy Re: Tax Increment Financing Reimbursement
30. Application for 1 Day Temporary On-Sale Liquor License from Knights of Columbus for September 28, 2024
31. Bills for Approval
32. Additional Bills for Approval

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Mike Angland and Mike O'Connell – LAKE Trail Initiative
2. Memo dated July 24, 2024 from Lynn Scharenbroich Re: Linda Ulland Memorial Garden Fund (Council Action-Motion)
3. Resolution Accepting Donations (Council Action-Motion)
4. Ordinance Amendment Adding Personnel Committee to Chapter 2 of City Code (Council Action-Motion)
5. Dan Miller – Long-Term Planning and Permitted Uses in Limited Commercial District
6. 2024 Road Improvement Assessment Discussion
7. Letter from Dave Nevin to R.L. Larson Re: Proposed Crushing Operation at the Exchange Lot
8. Cindy Myogeto of Chamber of Commerce – Permission to Host Crosslake Days Chili Cook-Off from 12 pm to 3pm on Saturday, September 28, 2024 (Council Action-Motion)
 - Approval to Close Pioneer Drive on September 28, 2024 from 10 am to 7:30 pm for Corn Hole Tournament and Street Dance (Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

1. Small City Assistance Distribution (Council Information)
2. Letter from Daniel T. Otterson Re: Damaged Shoes (Council Action-Motion)
3. Memo dated August 7, 2024 from City Clerk Re: Repurchase Cemetery Lot (Council Action-Motion)
4. Memo dated August 12, 2024 from Lori Conway Re: Recommendation to Accept Teamsters Union Contract (Council Action-Motion)
5. MOA with Teamsters to Approve New Wage Scale Effective 7/1/24 through 12/31/24 (Council Action-Motion)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Memo dated July 31, 2024 from Chief Maier Re: 2025 Squad Car Purchase (Council Action-Motion)
 - b. Memo dated July 22, 2024 from Chief Maier Re: Surplus Squad Car (Council Action-Motion)
 - c. Memo dated July 22, 2024 from Chief Maier Re: Sourcewell Grant: Match Funds – Public Safety (Council Action-Motion)
 - d. Memo dated July 22, 2024 from Chief Maier Re: Sourcewell Frant: Boost Funds – Public Safety (Council Action-Motion)
 - e. Memo dated July 22, 2024 from Chief Maier Re: Third-Party Services Reimbursement (Council Action-Motion)

- f. Chief Maier – Employee Appreciation
- g. Memo dated August 12, 2024 from Chief Lohmiller Re: Sourcewell Match Funds – Local Government Public Safety Grant (Council Action-Motion)
- h. Memo dated August 12, 2024 from Chief Lohmiller Re: Sourcewell Impact Grant Public Safety 2024 (Council Action-Motion)
- i. Memo dated August 12, 2024 from Chief Lohmiller Re: Sourcewell Third-Party Services Reimbursement Program (Council Action-Motion)
- j. Resolution Opting to Join the Statewide Volunteer Firefighter Plan of PERA (Council Action-Motion)

2. PARK & RECREATION/LIBRARY

- a. Staff Update (Council Action-Motion)
- b. Park Master Plan Approval (Council Action-Motion)
- c. Pickleball Fundraising Update/Approval (Council Action-Motion)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Maintenance Agreement from MEI Total Elevator Solutions for Annual Elevator Maintenance (Council Action-Motion)
- b. Memo dated August 8, 2024 from the Public Works Commission Re: Irrigation to Roundabout (Council Action-Motion)
 - 1. Utility Usage Agreement with Chamber (Council Action-Motion)
- c. Recommendation to Repair Road at 12394 Brookwood Circle (Council Action-Motion)
- d. Memo dated August 8, 2024 from the Public Works Commission Re: Milinda Shores Bridge Repair (Council Action-Motion)
- e. Accept Letter of Resignation from Public Works Employee (Council Action-Motion)

4. PLANNING AND ZONING

- a. Preliminary and Final Plat of Antler Park First Addition, Subdividing Parcel #14330766 Involving 0.2 Acres Into 6 Tracts (Council Action-Motion)
- b. Land Use Map Amendment on Parcel #14100709 from Rural Residential 5 (RR5) to Shoreland District (SD) Involving Approximately 18.3 Acres (Council Action-Motion)
- c. Preliminary Plat of Rolling Hills, Subdividing Parcels #14100709, 14030540 and 14100530 Involving 18.3 Acres Into 13 Tracts and 3 Outlots (Council Action-Motion)
- ~~d. Amendment to the Land Use Ordinance Establishing a Rural Residential—2 (RR2) Zoning District (Council Action-Motion)~~

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I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

D.
32.

ADDITIONAL BILLS FOR APPROVAL
August 12, 2024

VENDORS	DEPT		AMOUNT
AAA Equipment, brake, hinge, handle	PW		120.92
Axon, tasers	Police		5,185.34
Baker & Taylor, books	Library		82.25
Bolten & Menk, professional services	Govt		4,077.00
Column Software, public notice	Govt		35.79
Crosslake Holiday, fuel	Fire		78.83
Crow Wing County, fuel	Police		1,664.48
Crow Wing County, fuel	Parks		166.45
Crow Wing County, fuel	Parks		836.24
Crow Wing County, fuel	Fire		139.37
Crow Wing County, fuel	PW		1,852.57
Crow Wing Power, electric service	ALL		9,608.40
Election Services and Supplies	Election		3,500.00
ESP Septic, advanced septic system	PZ		475.00
ESP Septic, advanced septic system	PZ		475.00
Forum Communications, library book sale	Parks		150.00
Granite Electronics, pager	Fire		981.00
Hawkins, aqua hawk, freight	PW		667.70
Heartland Animal Rescue, july impound fees	Police		366.75
Initiative Foundation, annual contribution	Govt		1,650.00
Kimber Creek Ford, keyfobs, fix drivers door,fix lights	Police		915.41
Kirvida Fire, oil changespump testing	Fire		4,873.82
Madden Galanter & Hansen, labor attorney fees	Govt		4,658.25
Mastercard, Medical Supply Pros, EMS gloves	Fire		300.97
Mastercard, Amazon, trimmer line donut	Parks		15.86
Mastercard, Amazon, bandaids	Police		8.48
Mastercard, Amazon, first aid supplies	Police		6.70
Mastercard, USPS, postage	Police		18.40
Mastercard, Valvoline, battery	Fire		280.48
Mastercard, Valvoline, oil change	Fire		123.89
MCSI, copier maintenance contract	Parks		35.00
Midwest Security and Fire, monitoring service	ALL		863.88
MN State Fire Chiefs Assn, conference registration	Fire		325.00
MR Sign, street name and address signs	PW		138.57
MR Sign, address sign	PW		46.68
NAPA, oil filter	PW		25.02
USPS, ground shipping	Parks		15.10
TOTAL			44,643.68

E. 7.

Mr. Wade Larson
R.L. Larson
2255-12th Street SE
St. Cloud, MN 56304

Re: County Road 66 N Construction Project-Phase 2

Dear Mr. Larson,

Thank you for meeting with Tim Bray and the Mayor this afternoon. The topic of the discussion was the proposed crushing operation at the Exchange lot.

The following is a recap of the items that were agreed upon.

1. The Exchange lot can be utilized for crushing Monday, Tuesday, Wednesday and Thursday, September 16th – September 19th.
2. Crushing hours limited to 7:00 am – 7:00 pm
3. Water suppression during all hours of crushing
4. Dust control at all times during crushing

Crushing will also be allowed on the Southeast of the intersection of County Road 3 & County Road 37 on September 9th – September 12th from 7:00 am – 7:00 pm.

If you agree to this outline, please sign and return it to our office. We will then have this correspondence signed by the Mayor and County Engineer and then will forward a signed copy to you.

If you have any concerns, please contact me.
Thank you again for your willingness to work through these concerns.

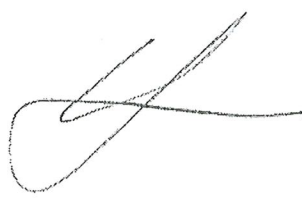
Sincerely,

Dave Nevin
Mayor

cc: 
Tim Bray

cc: 
Dave Nevin

cc: Matt John



F. 5.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into between the City of Crosslake (hereafter "City") and Teamsters Local No. 346 (hereafter "Union") representing Police Officers.

WHEREAS, the City and the Union are parties to a collective bargaining agreement effective January 1, 2022 through December 31, 2024; and

WHEREAS, the number of applicants passing the Minnesota POST Board exam has decreased from 90% in fiscal years 2019, 2020 and 2021 to significantly lower numbers in fiscal year 2024; in April 2024 approximately 208 law enforcement agencies were hiring in the State of Minnesota; and the number of applicants for police officer vacancies has decreased in recent years; and

WHEREAS, the City has experienced unique attraction and retention challenges in the Police Officer classification unlike other classifications at the City and these attraction and retention challenges have created operational impacts; and

WHEREAS, the parties have an interest in addressing the unique attraction and retention concerns for Police Officers.

NOW, THEREFORE, the City and the Union agree as follows with reference to the classifications of Police Officer:

1. The wage schedule set forth in Appendix A in the collective bargaining agreement shall be replaced with the following effective July 1, 2024:

	<u>Start</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
7/1/2024	\$ 29.66	\$ 30.55	\$ 31.47	\$ 32.42	\$ 33.40	\$ 34.39	\$ 35.42	\$ 36.48	\$ 37.58	\$ 38.71

Effective July 1, 2024, the placement of existing employees on the new scale is as follows.

Hunter Roeder	\$31.47
Pat Martin	\$33.40
Cody Haines	\$34.39
Bobby Williard	\$37.58

2. This Memorandum is based on the unique circumstances of the present situation and shall not constitute a precedent with regard to any subsequent negotiations or matters between the parties.
3. This Memorandum of Agreement represents the complete and total agreement between the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this 12th day of August, 2024.

TEAMSTERS LOCAL NO. 346

CITY OF CROSSLAKE

