

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 13, 2023
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda
3. Recognition of Retiring Firefighter

B. CRITICAL ISSUES

1. Michelle Soldo of Soldo Consulting P.C. – Results of Workplace Audit and Organizational Structure Assessment

C. PUBLIC HEARING

1. **7:00 P.M. –VACATION OF ROAD RIGHT-OF-WAY OF TROUT BEACH IN THE PLAT OF MANHATTAN BEACH ENTRANCE ADDITION BETWEEN 12880 AND 12886 MANHATTAN POINT BLVD (Council Action-Motion)**
 - a. Notice to Hearings to Surrounding Property Owners Certificate of Survey and Site Information
 - b. Certificate of Survey and Site Information
 - c. Public Comments

D. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

E. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of October 9, 2023
2. Special Council Meeting Minutes of October 18, 2023
3. Budget Workshop Meeting Minutes of October 25, 2023
4. Special Council Meeting Minutes of November 1, 2023
5. Unadjusted Draft: 10.31.2023 Month End Revenue Report
6. Unadjusted Draft: 10.31.2023 Month End Expenditures Report
7. Unadjusted Draft: 10.31.2023 Balance Sheet
8. Police Report for Crosslake – October 2023
9. Police Report for Mission Township – October 2023
10. Fire Department Report – October 2023
11. North Memorial Ambulance Run Report – September 2023
12. Public Safety Commission Meeting Minutes of October 4, 2023
13. October Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of September 22, 2023

15. Public Works Commission Meeting Minutes of October 2, 2023
16. Crosslake Park, Recreation, and Library Commission Meeting Minutes of September 27, 2023
17. Crosslake ROW Task Force Meeting Minutes of August 16, 2023
18. Waste Partners Recycling Reports for September 2023
19. Approval of F.I.R.E. Invoices
20. Bills for Approval
21. Additional Bills for Approval

F. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. Warren Stock – Request for City to Maintain Island View Lane (Council Action-Motion)
3. Set Date to Hold Special Meeting to Discuss Ordinance for Short Term Rentals (Council Action-Motion)

G. CITY ADMINISTRATOR'S REPORT

1. County Engineer Tim Bray – Cost Share Agreement for CSAH 66/3 Pedestrian/Intersection Improvements (Council Action-Motion)
2. County Engineer Tim Bray – Update on Joint Facility Lease Agreement
3. Approval of Statement of Work – Audit Services from Clifton Laron Allen (Council Action-Motion)
4. Accept Resignation from Heavy Equipment/Sewer Operator and Approve Adverting to Fill Vacancy (Council Action-Motion)
5. Approval of Revised Drug, Alcohol and Cannabis Testing and Drug-Free Workplace Act Polic for Non-Commercial Drivers (Non-DOT) (Council Action-Motion)
6. Approval of Memorandum of Agreement Regarding Police Chief Salary (Council Action-Motion)
7. Approval of Memorandum of Agreement Regarding Police Sergeant Salary (Council Action-Motion)
8. Approval of Memorandum of Agreement Regarding New Maintenance Technician Position (Council Action-Motion)
9. Approval of Memorandum of Agreement Regarding Park Maintenance Wage Increase (Council Action-Motion)
10. Resolution Regarding Unpaid Sewer Charges (Council Action-Motion)
11. Ordinance No. 385 Naming Unnamed Roads as Sylva Land and Retriever Road and Adding the Road Names to the Master Road Name Index (Council Action-Motion)
12. Approval to Publish Summary of Ordinance No. 385 in Official Newspapers (Council Action-Motion)
13. Resolution Supporting the Efforts of Ideal Township to Improve Their Transfer Station (Council Action-Motion)
14. Email from Harlan Johnson dated November 9, 2023 Re: Health Insurance Renewal (Council Action-Motion)
15. Update on Attorney RFP's and Clarity on City Attorney Usage in the Interim

H. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. Memo dated 11/2/2023 from TJ Graumann Re: Community Center Staff Wages (Council Action-Motion)
- b. Update on Polaris Ranger (Council Action-Motion)
- c. Facility Update (Council Action-Motion)

2. PUBLIC WORKS/SEWER/CEMETERY

- a. Motions Made by Public Works Commission for Council Consideration (Council Action-Motion)
 1. Request from Jim Anderson to Add Entrance to Parking Lot off of Swann Dr
 2. Approval of Erosion and Drainage Issue Solutions at Public Right of Way Between 11797 and 11805 Manhattan Pt Blvd
 3. Letter dated November 2, 2023 from Phil Martin Regarding Engineering Proposal for Road Improvement Plan Year 1 and Approval to Proceed with 2024 Road Improvements
- b. Update on Water Truck

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J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

E. 21.

ADDITIONAL BILLS FOR APPROVAL
November 13, 2023

VENDORS	DEPT	AMOUNT
Aercor, fortinet poe switches	ALL	3,174.06
AW Research, water testing	Sewer	164.70
Bolton & Menk, general engineering	PW	2,853.00
Bolton & Menk, gis platform development	PW	650.00
Bolton & Menk, moonlite bay sewer extension	Sewer	2,362.00
Crow Wing Power, electric services	ALL	6,790.20
Dakota Business Solutions, ink cartridge	Gov't	223.00
David Drown Associates, continuing disclosure filing	Gov't	2,700.00
Duet Resource Group, furniture	Police	778.96
Galls, uniform	Police	71.32
Guardian Pest Solutions, pest control	Gov/Park	71.00
Mastercard, Amazon, trauma backpacks	Fire	849.95
Mastercard, Amazon, hearing protection	Park	56.14
Mastercard, Amazon, sanitizer	Police	38.60
Mastercard, Amazon, label maker tape	Police	14.24
Mastercard, Brainerd License Office, title transfer fees	PW	228.31
Mastercard, Frontline Industries, permit to purchase cards	Police	120.00
Mastercard, Post Office, postage	Police	23.04
MR Sign, street name signs	PW	195.23
North Memorial Ambulance, final subsidy payment	Ambulance	1,100.00
Tactical Solutions, radar certification	Police	262.00
TOTAL		22,725.75