

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 9, 2023
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of September 11, 2023
2. Special Council Meeting Minutes of September 27, 2023
3. Unadjusted Draft: 09.30.2023 Month End Revenue Report
4. Unadjusted Draft: 09.30.2023 Month End Expenditures Report
5. Unadjusted Draft: 09.30.2023 Balance Sheet
6. Police Report for Crosslake – September 2023
7. Police Report for Mission Township – September 2023
8. Fire Department Report – September 2023
9. Public Safety Commission Meeting Minutes of September 6, 2023
10. September Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of August 25, 2023
12. Public Works Commission Meeting Minutes of September 5, 2023
13. Crosslake Park, Recreation, and Library Commission Meeting Minutes of August 23, 2023
14. Waste Partners Recycling Reports for August 2023
15. Approval of F.I.R.E. Invoices
16. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Resolution Accepting Donations (**Council Action-Motion**)
2. Alden Hardwick – Update on Pine River Overlook Park
3. Jonathan Grothe of Crosslakers – Request to Change Parking at Andy’s and Request for Commitment from Council to Spend More Money on Beautification Portion of CSAH 3/66 Intersection and Pedestrian Improvement Project (**Council Action-Motion**)
4. Discuss Ordinance for Short Term Rentals

E. CITY ADMINISTRATOR'S REPORT

1. Kurt Stumpf, Superintendent of Pequot Lakes Public Schools – November 7, 2023 Capital Projects Levy and Bond Referendum
2. Memo dated October 9, 2023 from City Administrator/Treasurer Re: Health Insurance Renewal – 2024 (Council Action-Motion)
3. Memo dated October 9, 2023 from City Administrator/Treasurer Re: Police Chief Probation (Council Action-Motion)
4. Memo dated October 9, 2023 from City Administrator/Treasurer Re: Memorandum of Agreement – AFSCME Council 65 (Council Action-Motion)
5. Memo dated October 9, 2023 from City Administrator/Treasurer Re: USICG (Hildi Inc.): GASB 75 - OPEB (Council Action-Motion)

F. 7:30 P.M. – PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

1. 5-Year Road Improvement Plan
2. Public Comment
3. Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds (Council Action-Motion)

G. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY
 - a. Crosslake EDA Survey Results
2. PUBLIC SAFETY
 - a. Animal Control (Council Action-Motion)
 - b. Updates from Public Safety Commission
3. PLANNING AND ZONING
 - a. Memo dated October 9, 2023 from Peter Gansen Re: Request for Final Plat Approval at 34561 CR 3 (Council Action-Motion)
 - b. Memo dated September 6, 2023 from TJ Graumann Re: Park Dedication Recommendation – Sundown Holdings (Council Action-Motion)
 - c. Update on Accessory Structure Standards
4. PUBLIC WORKS/SEWER/CEMETERY
 - a. Letter dated October 4, 2023 from Phil Martin Re: CSAH 66 Sanitary Sewer Extension – Contractor's Pay Application No. 7 (Council Action-Motion)
 - b. Motions Made by Public Works Commission for Council Consideration (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

C. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 11, 2023 in City Hall. The following Council Members were present: Acting Mayor Marcia Seibert-Volz, Jackson Purfeerst, and Aaron Herzog. Council Member Sandy Farder participated via Zoom. Mayor Dave Nevin was absent. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Police Chief Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, City Attorney Brad Person, City Engineer Phil Martin, and Echo Publishing Reporter Tom Fraki. Northland Press Reporter Paul Boblett and Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Acting Mayor Seibert-Volz called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 09R-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC HEARING

- 1. 7:00 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM BRIAN & CHERYL EVENSON AND JOHN & CAROLYN FORNEY BETWEEN 11797 AND 11805 WHITEFISH AVE**

Park Director TJ Graumann reported that the Parks, Recreation and Library Commission recommended that the Council approve the vacation request. The Public Works Commission recommended that the Council deny the request and that the City work with property owners to correct the erosion and drainage issues.

Brian Evenson of 11805 Whitefish Ave provided pictures and a video of runoff during a heavy rainfall. Mr. Evenson stated that he will pay to fix the problems if the City vacates the road. Marcia Seibert-Volz asked if he would be willing to fix it if the road was not vacated. Mr. Evenson stated that he was not sure and that his family may consider moving. City Attorney Brad Person stated that if the road is not vacated, the problem is the City's responsibility to correct and pay for, not the property owners.

A lengthy discussion ensued regarding types of repairs, lake quality, and City liability. John Andrews of 11316 Manhattan Point Blvd stated that the Council needs to consider how the runoff is affecting lake quality. Heather Jones of 12053 Pinedale St stated that rights-of-ways belong to the public and should not be given away because there may be a need for them in the future. Mike O'Connell of 34088 White Oak Dr stated that the runoff coming from the City's right-of-way is damaging private property.

Sandy Farder asked if the City could get assurance that the property owner will fix the drainage and erosion issues if the road is vacated. Attorney Person stated that there could be a clause in the agreement that the vacation is not complete until the issues are fixed.

Public Works Commission Chairman Tom Swenson stated that the Commission asked staff to see what the City could do to fix the issues. Pat Wehner stated that he and City Engineer Phil Martin reviewed the area and thought that the addition of swales and ripples could slow the water flow down.

MOTION 09R-02-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DENY THE ROAD RIGHT OF WAY VACATION REQUEST FROM BRIAN & CHERYL EVENSON AND JOHN & CAROLYN FORNEY BETWEEN 11797 AND 11805 WHITEFISH AVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-1 WITH FARDER OPPOSED.

MOTION 09R-03-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO FIX THE EROSION AND DRAINAGE ISSUES ON THE ROAD RIGHT OF WAY BETWEEN 11797 AND 11805 WHITEFISH AVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – Jonathon Grothe of the Crosslakers reported that there would be an Open House at City Hall on Friday, September 29, 2023 from 4pm to 6pm to update the community on the CSAH 3/66 Intersection and Pedestrian Improvement Project including streetscape beautification, Loon Center, Lake Foundation Trail, and Pequot Lakes School referendum. Mr. Grothe asked that the Council attend.

D. CONSENT CALENDAR –MOTION 09R-04-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of August 14, 2023
2. Special Council Meeting Minutes of August 23, 2023
3. Budget Workshop Meeting Minutes of August 23, 2023
4. Budget Workshop Meeting Minutes of August 30, 2023
5. Unadjusted Draft: 08.31.2023 Month End Revenue Report
6. Unadjusted Draft: 08.31.2023 Month End Expenditures Report
7. Unadjusted Draft: 08.31.2023 Balance Sheet
8. Police Report for Crosslake – August 2023
9. Police Report for Mission Township – August 2023
10. Fire Department Report – August 2023
11. North Ambulance Run Report – August 2023
12. Public Safety Commission Meeting Minutes of August 2, 2023
13. August Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of July 28, 2023
15. Public Works Commission Meeting Minutes of August 7, 2023
16. Crosslake Park, Recreation, and Library Commission Meeting Minutes of July 26, 2023

17. EDA Meeting Minutes of July 12, 2023
 18. Waste Partners Recycling Reports for July 2023
 19. Approval of F.I.R.E. Invoice in the Amount of \$650.00
 20. Bills for Approval in the Amount of \$378,750.33
 21. Additional Bills for Approval in the Amount of \$17,548.53
- ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 09R-05-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-19 ACCEPTING DONATIONS FROM ROGER SCHWIETERS IN THE AMOUNT OF \$50.00 FOR THE POLICE DEPARTMENT, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$94.36 FROM SAUNA EXPENSES, FROM PAL FOUNDATION IN THE AMOUNT OF \$105.00 FOR THE BRIDGE CLUB ROOM RENTAL, FROM PAL FOUNDATION IN THE AMOUNT OF \$770.24 FOR MEMORIAL BENCH, FROM PAL FOUNDATION IN THE AMOUNT OF \$1,780.00 FOR FUN IN THE PARK PROGRAM, AND FROM PAL FOUNDATION IN THE AMOUNT OF \$4,522.33 FOR THE PINE RIVER OVERLOOK PARK. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Mike O'Connell presented the Lakes Foundation Trail Feasibility Report dated September 7, 2023 from WSN. The proposed trail is approximately 1.7 miles and would connect South Bay Park to the Community Center. The estimated cost of the trail is \$2,000,000 and will be paid for with donated funds. The Lake Foundation will also donate funds for annual maintenance of the trail. The Council thanked Mr. O'Connell and stated that the trail will be good for the City.
3. Pat Wehner reported that OSHA performed a "no advanced notice" inspection at the Wastewater Treatment Plant on August 10, 2023, after receiving a complaint on August 9, 2023 regarding four potential hazards at the plant. As standard procedure, the OSHA representative also reviewed safety training records. Only one of the four complaints at the plant was validated and OSHA cited the City \$150 for using extension cords as permanent wiring. The City was also fined \$300 for having no formal Safety Committee.

Mike Lyonais stated that staff came to the Council in July and proposed changing the safety program to MMUA because the current program was not effective. Mike Willetts of MMUA gave a presentation at the July Council Meeting. Mike Lyonais stated that staff did not realize a Safety Committee was required because there were 18 employees in the group including the sewer operators. A discussion ensued regarding the current training program and when employees are finishing their training.

MOTION 09R-06-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE CONTRACT WITH MMUA TO PROVIDE SAFETY TRAINING THROUGH END OF 2023 AT COST OF \$5,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 09R-07-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE CONTRACT WITH MMUA FOR 2024 SAFETY PROGRAM SERVICES IN THE AMOUNT OF \$14,219. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Chip Lohmiller reported that he has been working with Crow Wing County to develop a Community Wildfire Protection Plan and that he along with the County are one of six groups in the nation to receive a \$6,000 grant. Chip Lohmiller reported that Crosslake Fire Department was one of six departments in the nation to be chosen to attend International Association of Fire Chiefs Fire Department Exchange Program in Tahoe this fall. The Exchange covers key strategies such as mitigation, suppression, response, partnership, outreach, and education. Mr. Lohmiller played a video about the program.

F. CITY ADMINISTRATOR'S REPORT

1. Kelvin Daniels of Xtona (formerly CTC I.T.) presented proposals for mandatory compliance changes for police department's computer and email security systems with a deadline of October 2023, as well as upcoming changes that will be required for all government agencies in 2025. The cost for labor to install Microsoft Exchange Online for GCC and Office 365 GCC G3 (required for police) is one time charge of \$8,125 (\$125 per hour) and \$554 per month. The cost for Onboarding Xtona Desk, DNS, Spam, MFA, and Mail Secure is a one-time fee of \$250 plus \$991 per month. The Council questioned if these rates could be lowered by not implementing all of the services at once. Mr. Daniels did not recommend that but said it was possible to leave out some of the governmental requirements until they become mandatory in 2025. MOTION 09R-08-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO CONTRACT TO HAVE POLICE DEPARTMENT SET UP WITH GCC AND ALL OTHER COMPONENTS AND MFA SECURE FOR US. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-09-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADOPT RESOLUTION NO. 23-20 APPROVING PRELIMINARY 2023 TAX LEVY COLLECTIBLE IN 2024 TOTALING \$5,098,450. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-10-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE DATA PRACTICES POLICY AND DATA REQUEST FORM AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-11-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DRUG, ALCOHOL AND CANNABIS TESTING AND DRUG-FREE WORKPLACE ACT POLICY FOR NON-COMMERCIAL DRIVERS (NON-DOT) AND TO DIRECT STAFF TO SEND POLICY TO LABOR UNIONS FOR COMMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

5. Included in the packet for Council information was a notice from Crow Wing County on its Emergency ALERT System which residents can sign for to receive notifications of important updates regarding weather, road construction, plowing or community events by phone, email or text.
6. Pequot Lakes Public Schools November 2023 Bond Referendum and Capital Projects Levy information guide was included in the packet for information.
7. A notice from the Crow Wing County Highway Department regarding a future county highway project on County Road 103 was included in the packet.
8. Included in the packet for information was Advisory Opinion 23-003 from the Minnesota Department of Administration regarding a request they received from Paul Boblett and Nancy Vogt whether the Council violated the Open Meeting Law on May 24, 2023. The stated opinion was: The Crosslake City Council did not provide appropriate notice of its special meeting on May 24, 2023, as required by Minnesota Statutes, section 13D.04, subdivision 2.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Peter Gansen gave an update on the Planning and Zoning Commission Workshop held on September 7, 2023 to discuss architectural standards and parking issues. No action was taken at the workshop. Another workshop will be held on September 21, 2023.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 09R-12-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO ACCEPT PROPOSAL FROM THELEN HEATING AND ROOFING FOR REPLACEMENT OF TWO HVAC UNITS AT A COST OF \$23,275. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE PROPOSAL FROM CROIX MANAGEMENT TO RESTORE THE LANDSCAPE BERM JUST SOUTH OF THE MAIN PARKING LOT AT THE COMMUNITY CENTER AT A COST OF \$8,513.25. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann reported that the Right of Way (ROW) Task Force met and had a productive meeting. The group recommended that the City Attorney send letters to all property owners adjacent to public ROW's, reminding them that there are restrictions of use of the ROW's. They also recommended that the Council mark 16 ROW's that could be used by public for lake viewing and access. MOTION 09R-14-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO

DIRECT THE CITY ATTORNEY TO SEND LETTER TO PROPERTY OWNERS ADJACENT TO PUBLIC ROW'S INFORMING THEM THAT PRIVATE MAINTENANCE OF PUBLIC ROW'S IS PROHIBITED AS WELL AS STORAGE OF PERSONAL PROPERTY AND TO DIRECT STAFF TO MARK 16 PUBLIC ROW'S FOR PUBLIC USE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- d. TJ Graumann reported that one bid was received for the 2017 Polaris Ranger and that the bid was \$1,500 less than the minimum bid price. MOTION 09R-15-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO RE-ADVERTISE THE SURPLUS EQUIPMENT ON GOVDEALS.COM. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- e. MOTION 09R-16-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE ADVERTISING FOR MAINTENANCE TECHNICIAN POSITION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- f. TJ Graumann provided a brief update on Park and Recreation activities.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 09R-17-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE RENT-TO-OWN PURCHASE AGREEMENT OF SHOULDERING MACHINE FROM ZIEGLER IN THE AMOUNT OF \$37,500 WITH AN INITIAL RENTAL PAYMENT OF \$10,000 IN 2023. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Council reviewed the 5-Year Road Plan from Bolton & Menk. The Council received a recommendation from the Public Works Commission to accept the plan so that bonds could be issued for road maintenance in 2024. MOTION 09R-18-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 23-21 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. Char Nelson reported that there are two property owners along the CSAH 66 Sewer Extension Project that were required to connect by September 15, 2023 that have not contacted the City. MOTION 09R-19-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO BEGIN CHARGING THE PROPERTY OWNERS \$55 PER MONTH USER FEES AS PENALTY FOR NOT CONNECTING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Cindy Myogeto provided an update on the Loon Center tour with Legislators and an update on Crosslake Days.

I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – Marcia Seibert-Volz asked when staff would remove the “private road” sign on the public right of way off of Whitefish Ave. Pat Wehner replied that the sign was cemented in the ground and that he is trying to find a member of the association to remove it.

K. NEW BUSINESS – Marcia Seibert-Volz suggested that Pat Wehner and Phil Martin bring a quote for erosion control on the right of way between 11797 and 11805 Whitefish Ave to the next meeting.

L. ADJOURN – MOTION 09R-20-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 27, 2023
3:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Wednesday, August 9, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Sandy Farder, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Pat Wehner, Planning and Zoning Director Pete Gansen, and Police Chief Jake Maier. There were three people in the audience.

1. Dave Nevin called the meeting to order at 3:00 P.M.
2. Dave Nevin stated that he was not in attendance at the regular meeting and wanted to discuss the decision made on the right of way (ROW) vacation request between 11797 and 11805 Whitefish Ave. Mr. Nevin did not think the Council was given accurate information. Sandy Farder stated that she voted to vacate the ROW because it will cost a lot of money to fix the erosion issues.

Heather Jones of 12053 Pinedale Street stated that the ROW's are assets to the City and that most of them are not used because people do not know they are there. Ms. Jones stated that the City has allowed property owners to encroach on and maintain the ROW's which causes some of the erosion and drainage issues.

Dave Nevin stated that the ROW in question is not an asset to the City and that he is not convinced there is a way to stop the erosion issues.

Heather Jones stated that the City Council held a public hearing regarding this on September 11 and made a decision to not vacate it. Ms. Jones asked why the Council is bringing the issue up again at 3:00 on a Wednesday afternoon. Ms. Jones called their actions shady and absurd.

Marcia Seibert-Volz stated that staff was asked to bring a quote for repairs to the next meeting and maybe at that time the Council would reconsider their vote.

Mike O'Connell of 34088 White Oak Drive stated that the Council should look at each ROW vacation request individually and that the Council appeared to have their minds made up before the hearing started. Mr. O'Connell stated that this ROW could not be retained for green space because it is already a driveway.

3. There was no update on the Police Chief's contract.
4. Dave Nevin reported that the City Attorney has given notice that he no longer wishes to attend Council Meetings but will complete necessary legal work for the City in his office. MOTION 09SP1-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO SEND OUT RFP'S FOR CITY ATTORNEY, TO BE RETURNED TO CITY

BY NOVEMBER 10, 2023 SO THAT COUNCIL CAN APPOOINT CITY ATTORNEY ON
DECEMBER 11, 2023. MOTION CARRIED WITH ALL AYES.

5. Dave Nevin stated that he is not in favor of only allowing two members of the Council permission to contact the labor attorney. Jackson Purfeerst stated that he made the motion at a previous meeting to limit the contact with her to two members because she told him that she was getting direction from too many people. It was suggested that Mr. Herzog and Mr. Nevin contact the attorney and ask if the entire Council could contact her again.
6. Mike Lyonais reported that when the Council eliminated the Personnel Committee on June 13, 2022, the City Council became the Personnel Committee by default. Mr. Lyonais stated that Mr. Nevin was recently offended by an email that Mr. Lyonais sent, referring to Mr. Nevin and Mr. Herzog as members of the Personnel Committee, but that this was the reason for stating that.
7. The Council discussed the Xtona contract that was approved at the last meeting. Mike Lyonais assured them that only the necessary components for the Police Department and one component for the entire City was approved.
8. MOTION 09SP1-02-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY
SANDY FARDER TO ADJOURN THE MEETING AT 4:00 P.M. MOTION CARRIED
WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

UNADJUSTED DRAFT: 09.30.2023 MONTH END REVENUES

C.3.

10/03/23 4:23 PM

Page 1

City of Crosslake
Month-End Revenue
 Current Period: SEPTEMBER 2023

SRC	SRC Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,535,240.00	\$0.00	\$2,054,538.87	\$1,480,701.13	58.12%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,636.00	\$0.00	\$112,769.39	-\$133.39	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$0.00	\$8,875.52	-\$6,375.52	355.02%
31900	Penalties and Interest DelTax	\$800.00	\$0.00	\$978.10	-\$178.10	122.26%
32110	Alcoholic Beverages	\$16,800.00	\$0.00	\$18,885.00	-\$2,085.00	112.41%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$30,957.18	-\$30,957.18	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$6,061.19	\$6,061.19	\$138.81	97.76%
33417	Police State Aid	\$54,000.00	\$59,891.83	\$59,891.83	-\$5,891.83	110.91%
33418	Fire State Aid	\$44,000.00	\$0.00	\$1,000.00	\$43,000.00	2.27%
33419	Fire Training Reimbursement	\$10,000.00	\$0.00	\$25,414.75	-\$15,414.75	254.15%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$26,830.00	-\$26,830.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$22.50	\$190.75	\$309.25	38.15%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$55,000.00	\$12,527.00	\$76,077.00	-\$21,077.00	138.32%
34104	Plat Check Fee/Subdivision Fee	\$12,000.00	\$1,300.00	\$8,575.00	\$3,425.00	71.46%
34105	Variances and CUPS/IUPS	\$10,000.00	\$500.00	\$8,000.00	\$2,000.00	80.00%
34106	Sign Permits	\$500.00	\$50.00	\$300.00	\$200.00	60.00%
34107	Assessment Search Fees	\$2,000.00	\$285.00	\$1,665.00	\$335.00	83.25%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$2,050.00	-\$550.00	136.67%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$13,000.00	\$2,975.00	\$21,370.00	-\$8,370.00	164.38%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$12,042.36	-\$11,842.36	6021.18%
34202	Fire Protection and Calls	\$38,000.00	\$0.00	\$49,692.13	-\$11,692.13	130.77%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34210	Police Contracts	\$66,203.00	\$0.00	\$54,934.75	\$11,268.25	82.98%
34211	Police Donations	\$0.00	\$50.00	\$5,150.00	-\$5,150.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$965.50	\$4,034.50	19.31%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$600.00	\$3,100.00	-\$2,100.00	310.00%
34700	Park & Rec Donation	\$300.00	\$10.00	\$163.00	\$137.00	54.33%

UNADJUSTED DRAFT: 09.30.2023 MONTH END REVENUES

City of Crosslake

10/03/23 4:23 PM

Page 2

Month-End Revenue

Current Period: SEPTEMBER 2023

SRC	SRC Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$28.00	\$576.00	-\$376.00	288.00%
34740	Park Concessions	\$500.00	\$0.00	\$2.00	\$498.00	0.40%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$48.20	\$51.80	48.20%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$96.00	\$2,777.00	\$1,223.00	69.43%
34751	Shelter/Beer/Wine Fees	\$300.00	\$120.00	\$270.00	\$30.00	90.00%
34760	Library Cards	\$500.00	\$151.00	\$1,041.00	-\$541.00	208.20%
34761	Library Donations	\$500.00	\$5.00	\$64.96	\$435.04	12.99%
34762	Library Copies	\$300.00	\$72.00	\$287.83	\$12.17	95.94%
34763	Library Events	\$5,000.00	\$1,205.95	\$5,537.07	-\$537.07	110.74%
34764	Library Miscellaneous	\$50.00	\$3.00	\$20.50	\$29.50	41.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$1,525.92	\$27,977.72	-\$24,977.72	932.59%
34770	Silver Sneakers	\$15,000.00	\$1,905.50	\$17,106.00	-\$2,106.00	114.04%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$25,500.00	-\$21,000.00	566.67%
34800	Tennis Fees	\$1,500.00	\$0.00	\$2,116.00	-\$616.00	141.07%
34801	Recreational-Program	\$3,000.00	\$0.00	\$475.00	\$2,525.00	15.83%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$525.00	\$475.00	52.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$3.00	\$2,620.00	-\$1,620.00	262.00%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,533.50	\$28,060.50	\$1,939.50	93.54%
34807	Volleyball Fees	\$750.00	\$0.00	\$104.00	\$646.00	13.87%
34808	Silver and Fit	\$1,000.00	\$39.00	\$84.00	\$916.00	8.40%
34809	Soccer Fees	\$1,500.00	\$105.00	\$105.00	\$1,395.00	7.00%
34810	Pickle Ball	\$15,000.00	\$396.00	\$18,343.00	-\$3,343.00	122.29%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$0.00	\$3,750.00	\$1,250.00	75.00%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$4,500.00	-\$1,000.00	128.57%
34942	Cemetery Other	\$450.00	\$100.00	\$600.00	-\$150.00	133.33%
34950	Public Works Revenue	\$3,000.00	\$125.00	\$1,425.00	\$1,575.00	47.50%
34952	County Joint Facility Payments	\$35,000.00	\$245.28	\$22,850.77	\$12,149.23	65.29%
34953	Recycling Revenues	\$500.00	\$0.00	\$139.37	\$360.63	27.87%
35100	Court Fines	\$10,000.00	\$1,542.01	\$18,541.26	-\$8,541.26	185.41%
35103	Library Fines	\$600.00	\$31.00	\$140.00	\$460.00	23.33%
35105	Restitution Receipts	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36200	Miscellaneous Revenues	\$6,000.00	\$2,944.00	\$10,184.35	-\$4,184.35	169.74%
36201	Misc Reimbursements	\$0.00	\$0.00	\$1,193.54	-\$1,193.54	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$18,000.00	\$43,155.85	\$327,641.81	-\$309,641.81	1820.23%
36230	Contributions and Donations	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
36254	Sp Assess Prin-Bridges	\$3,628.00	\$0.00	\$113.37	\$3,514.63	3.12%
36255	Sp Assess Int-Bridges	\$145.00	\$0.00	\$10.47	\$134.53	7.22%
36256	Sp Assess P - Other	\$3,673.00	\$0.00	\$1,836.47	\$1,836.53	50.00%
36257	Sp Assess I - Other	\$1,763.00	\$0.00	\$881.95	\$881.05	50.03%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END REVENUES

10/03/23 4:23 PM

Page 3

City of Crosslake
Month-End Revenue
 Current Period: SEPTEMBER 2023

SRC	SRC Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
39101	Sales of General Fixed Assets	\$139,000.00	\$0.00	\$26,000.00	\$113,000.00	18.71%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,313,808.00	\$140,604.53	\$3,149,721.46	\$1,164,086.54	73.01%
FUND 301 DEBT SERVICE FUND						
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$8.59	-\$8.59	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$102,025.00	\$0.00	\$59,372.63	\$42,652.37	58.19%
31317	2019A City Hall/Police	\$308,680.00	\$0.00	\$179,415.90	\$129,264.10	58.12%
31318	2021 GO Equip Cert Series 2021	\$141,645.00	\$0.00	\$82,243.39	\$59,401.61	58.06%
31319	2022A Fire Truck	\$125,768.00	\$0.00	\$72,273.99	\$53,494.01	57.47%
31320	2022A Road Projects	\$40,999.00	\$0.00	\$23,559.15	\$17,439.85	57.46%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin 2022 Roads	\$10,288.00	\$0.00	\$9,468.69	\$819.31	92.04%
36122	Sp Assess Int 2022 Roads	\$13,046.00	\$0.00	\$7,021.23	\$6,024.77	53.82%
36123	Sp Assess Prin Daggett Bay Rd	\$1,360.00	\$0.00	\$489.91	\$870.09	36.02%
36124	Sp Assess Int Daggett Bay Rd	\$430.00	\$0.00	\$154.78	\$275.22	36.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$744,241.00	\$0.00	\$434,008.26	\$310,232.74	58.32%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$6,150.66	\$6,849.34	47.31%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$0.00	\$6,150.66	\$6,849.34	47.31%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$18,100.00	\$0.00	\$10,497.91	\$7,602.09	58.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$10,497.91	\$7,602.09	58.00%
FUND 601 SEWER OPERATING FUND						
31000	General Property Taxes	\$87,050.00	\$0.00	\$50,043.38	\$37,006.62	57.49%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$427.05	\$402.04	-\$402.04	0.00%
36104	Penalty & Interest	\$1,500.00	\$145.10	\$1,517.63	-\$17.63	101.18%

UNADJUSTED DRAFT: 09.30.2023 MONTH END REVENUES

City of Crosslake

10/03/23 4:23 PM

Page 4

Month-End Revenue

Current Period: SEPTEMBER 2023

SRC	SRC Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$572.70	\$927.30	38.18%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$350,000.00	\$32,600.45	\$282,123.41	\$67,876.59	80.61%
37250	Sewer Connection Payments	\$21,000.00	\$9,200.00	\$49,600.00	-\$28,600.00	236.19%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$461,050.00	\$41,518.50	\$384,259.16	\$76,790.84	83.34%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$222,100.00	\$0.00	\$129,993.66	\$92,106.34	58.53%
31312	2017 GO Sewer Rev Imp Bonds	\$118,713.00	\$0.00	\$69,048.05	\$49,664.95	58.16%
31321	2022A Sewer Bonds	\$135,139.00	\$0.00	\$77,731.18	\$57,407.82	57.52%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$477,952.00	\$0.00	\$276,772.89	\$201,179.11	57.91%
		\$6,028,151.00	\$182,123.03	\$4,261,410.34	\$1,766,740.66	70.69%

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10/03/23 4:29 PM

Page 1

City of Crosslake
Month End Expenditures
 Current Period: SEPTEMBER 2023

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$30,000.00	\$2,940.00	\$23,414.75	\$6,585.25	78.05%
122	FICA	\$2,295.00	\$224.92	\$1,792.58	\$502.42	78.11%
151	Workers Comp Insurance	\$77.00	\$0.00	\$73.00	\$4.00	94.81%
208	Instruction Fees	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.67%
321	Communications-Cellular	\$1,376.00	\$114.69	\$917.52	\$458.48	66.68%
331	Travel Expenses	\$1,500.00	\$0.00	\$909.60	\$590.40	60.64%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$18.25	\$687.75	2.58%
433	Dues/Contracts/Subscriptions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 41110 Council		\$37,704.00	\$3,279.61	\$27,405.70	\$10,298.30	72.69%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$108,160.00	\$8,558.00	\$92,676.82	\$15,483.18	85.68%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$88,110.00	\$6,823.90	\$68,778.94	\$19,331.06	78.06%
121	PERA	\$14,720.00	\$1,153.64	\$11,931.84	\$2,788.16	81.06%
122	FICA	\$15,015.00	\$1,040.99	\$10,731.49	\$4,283.51	71.47%
131	Employer Paid Health	\$33,478.00	\$2,789.85	\$25,108.65	\$8,369.35	75.00%
132	Employer Paid Disability	\$1,517.00	\$143.86	\$1,294.74	\$222.26	85.35%
133	Employer Paid Dental	\$2,064.00	\$103.00	\$903.96	\$1,160.04	43.80%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
151	Workers Comp Insurance	\$1,207.00	\$0.00	\$1,443.00	-\$236.00	119.55%
152	Health Savings Account Contrib	\$9,000.00	\$0.00	\$6,750.00	\$2,250.00	75.00%
200	Office Supplies	\$2,000.00	\$239.34	\$2,106.82	-\$106.82	105.34%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,000.00	\$20.00	\$247.00	\$753.00	24.70%
220	Repair/Maint Supply - Equip	\$3,834.00	\$2,468.33	\$5,335.80	-\$1,501.80	139.17%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$213.37	\$1,727.78	\$1,272.22	57.59%
322	Postage	\$750.00	\$0.00	\$514.96	\$235.04	68.66%
331	Travel Expenses	\$1,000.00	\$0.00	\$18.00	\$982.00	1.80%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$228.80	\$521.20	30.51%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$110.88	\$389.12	22.18%
433	Dues/Contracts/Subscriptions	\$1,200.00	\$0.00	\$960.00	\$240.00	80.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,163.00	\$0.00	\$4,400.88	\$762.12	85.24%
600	Principal	\$970.00	\$79.53	\$711.04	\$258.96	73.30%
610	Interest	\$20.00	\$2.97	\$31.46	-\$11.46	157.30%
DEPT 41400 Administration		\$296,442.00	\$23,647.18	\$236,556.46	\$59,885.54	79.80%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 2

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$33,750.50	-\$1,750.50	105.47%
304	Legal Fees (Civil)	\$7,000.00	\$3,164.58	\$13,955.76	-\$6,955.76	199.37%
307	Legal Fees (Labor)	\$10,000.00	\$441.00	\$14,317.32	-\$4,317.32	143.17%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$3,605.58	\$62,023.58	-\$13,023.58	126.58%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$73,486.00	\$5,683.84	\$56,808.40	\$16,677.60	77.31%
101	Assistant	\$65,562.00	\$5,924.24	\$52,771.94	\$12,790.06	80.49%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,429.00	\$870.60	\$8,218.53	\$2,210.47	78.80%
122	FICA	\$10,637.00	\$853.11	\$8,051.95	\$2,585.05	75.70%
131	Employer Paid Health	\$33,478.00	\$797.29	\$7,290.84	\$26,187.16	21.78%
132	Employer Paid Disability	\$1,130.00	\$106.78	\$961.02	\$168.98	85.05%
133	Employer Paid Dental	\$2,064.00	\$118.72	\$1,041.92	\$1,022.08	50.48%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$976.00	\$0.00	\$1,011.00	-\$35.00	103.59%
152	Health Savings Account Contrib	\$7,000.00	\$703.30	\$8,579.70	-\$1,579.70	122.57%
200	Office Supplies	\$1,300.00	\$123.84	\$1,314.64	-\$14.64	101.13%
208	Instruction Fees	\$2,500.00	\$0.00	\$355.00	\$2,145.00	14.20%
210	Operating Supplies	\$1,200.00	\$0.00	\$112.00	\$1,088.00	9.33%
212	Motor Fuels	\$0.00	\$45.28	\$260.99	-\$260.99	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$788.33	\$4,074.15	-\$140.15	103.56%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$169.62	-\$169.62	0.00%
262	Unif Tony/Pete	\$500.00	\$0.00	\$600.00	-\$100.00	120.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$144.92	\$355.08	28.98%
303	Engineering Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
304	Legal Fees (Civil)	\$3,000.00	\$0.00	\$320.00	\$2,680.00	10.67%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$213.36	\$1,727.77	\$772.23	69.11%
321	Communications-Cellular	\$500.00	\$38.23	\$305.84	\$194.16	61.17%
322	Postage	\$500.00	\$0.00	\$516.41	-\$16.41	103.28%
331	Travel Expenses	\$2,500.00	\$0.00	\$503.81	\$1,996.19	20.15%
332	Travel Expense- P&Z Comm	\$3,000.00	\$0.00	\$1,995.00	\$1,005.00	66.50%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$36.36	\$948.82	\$651.18	59.30%
352	Filing Fees	\$750.00	\$92.00	\$322.00	\$428.00	42.93%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$3,662.00	\$0.00	\$5,120.00	-\$1,458.00	139.81%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$10.38	\$489.62	2.08%
433	Dues/Contracts/Subscriptions	\$0.00	\$1,113.00	\$1,113.00	-\$1,113.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 3

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$4.00	\$13.00	-\$13.00	0.00%
452	Refund	\$500.00	\$0.00	\$875.00	-\$375.00	175.00%
470	Consultant Fees	\$0.00	\$1,400.00	\$6,600.00	-\$6,600.00	0.00%
500	Capital Outlay -	\$5,163.00	\$0.00	\$8,348.88	-\$3,185.88	161.71%
600	Principal	\$970.00	\$79.53	\$711.04	\$258.96	73.30%
610	Interest	\$20.00	\$2.97	\$31.46	-\$11.46	157.30%
DEPT 41910 Planning and Zoning		\$242,095.00	\$19,005.18	\$181,322.63	\$60,772.37	74.90%
DEPT 41940 General Government						
101	Assistant	\$52,000.00	\$0.00	\$0.00	\$52,000.00	0.00%
121	PERA	\$3,900.00	\$0.00	\$0.00	\$3,900.00	0.00%
122	FICA	\$3,978.00	\$0.00	\$0.00	\$3,978.00	0.00%
131	Employer Paid Health	\$23,911.00	\$0.00	\$0.00	\$23,911.00	0.00%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$372.62	\$1,640.44	\$859.56	65.62%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$775.93	-\$275.93	155.19%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$298.74	\$6,431.71	-\$1,431.71	128.63%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$1,607.64	\$0.36	99.98%
320	Communications	\$500.00	\$85.38	\$684.76	-\$184.76	136.95%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$36.62	\$511.44	-\$11.44	102.29%
354	Ordinance Codification	\$5,000.00	\$0.00	\$2,231.32	\$2,768.68	44.63%
360	Insurance	\$28,480.00	\$0.00	\$25,694.16	\$2,785.84	90.22%
381	Electric Utilities	\$10,000.00	\$1,218.00	\$8,327.00	\$1,673.00	83.27%
383	Gas Utilities	\$4,500.00	\$25.13	\$2,098.32	\$2,401.68	46.63%
384	Refuse/Garbage Disposal	\$650.00	\$73.24	\$557.70	\$92.30	85.80%
385	Sewer Utility	\$600.00	\$55.00	\$495.00	\$105.00	82.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$600.00	\$6,400.00	\$6,800.00	48.48%
430	Miscellaneous	\$1,500.00	\$135.00	\$1,529.10	-\$29.10	101.94%
433	Dues/Contracts/Subscriptions	\$8,000.00	\$3,276.99	\$6,007.28	\$1,992.72	75.09%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$3,000.00	\$0.00	\$884.75	\$2,115.25	29.49%
442	Safety Prog/Equipment	\$5,000.00	\$0.00	\$3,855.73	\$1,144.27	77.11%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
490	Donations to Civic Org s	\$4,000.00	\$3,500.00	\$4,000.00	\$0.00	100.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 4

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$205,026.00	\$9,676.72	\$90,382.28	\$114,643.72	44.08%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$101,137.00	\$5,969.00	\$117,990.52	-\$16,853.52	116.66%
101	Assistant	\$76,814.00	\$0.00	\$45,596.71	\$31,217.29	59.36%
102	Administrative Assistant	\$0.00	\$3,810.69	\$3,810.69	-\$3,810.69	0.00%
103	Tech 1	\$76,324.00	\$5,690.49	\$56,115.02	\$20,208.98	73.52%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$26,000.00	\$0.00	\$350.00	\$25,650.00	1.35%
110	Tech 4	\$68,502.00	\$5,051.80	\$53,993.87	\$14,508.13	78.82%
112	Tech 5	\$63,933.00	\$4,932.83	\$45,913.57	\$18,019.43	71.82%
113	Tech 6	\$63,933.00	\$5,035.80	\$52,351.35	\$11,581.65	81.88%
121	PERA	\$84,366.00	\$5,008.14	\$58,224.47	\$26,141.53	69.01%
122	FICA	\$6,911.00	\$648.21	\$4,728.30	\$2,182.70	68.42%
131	Employer Paid Health	\$114,777.00	\$5,579.70	\$62,969.95	\$51,807.05	54.86%
132	Employer Paid Disability	\$3,270.00	\$283.42	\$2,610.28	\$659.72	79.83%
133	Employer Paid Dental	\$4,926.00	\$211.60	\$2,513.52	\$2,412.48	51.03%
134	Employer Paid Life	\$403.00	\$31.20	\$275.60	\$127.40	68.39%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$35,324.00	\$0.00	\$36,346.00	-\$1,022.00	102.89%
152	Health Savings Account Contrib	\$24,000.00	\$4,500.00	\$24,750.00	-\$750.00	103.13%
200	Office Supplies	\$300.00	\$698.83	\$1,181.31	-\$881.31	393.77%
208	Instruction Fees	\$10,001.00	\$0.00	\$3,671.87	\$6,329.13	36.72%
209	Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
210	Operating Supplies	\$3,000.00	\$610.76	\$2,217.54	\$782.46	73.92%
212	Motor Fuels	\$18,000.00	\$2,215.93	\$17,667.51	\$332.49	98.15%
214	Auto Expense- Squad 000	\$1,500.00	\$0.00	\$530.63	\$969.37	35.38%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$1,612.81	-\$412.81	134.40%
217	Auto Expense- Squad 307	\$1,000.00	\$0.00	\$867.44	\$132.56	86.74%
218	Auto Expense- Squad 301	\$1,000.00	\$0.00	\$1,090.80	-\$90.80	109.08%
219	Auto Expense- Squad 304	\$2,000.00	\$0.00	\$1,200.51	\$799.49	60.03%
220	Repair/Maint Supply - Equip	\$10,000.00	\$250.00	\$2,250.00	\$7,750.00	22.50%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$4,037.02	-\$2,037.02	201.85%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$0.00	\$1,077.94	-\$577.94	215.59%
258	Unif FIRE/Pat	\$675.00	\$0.00	\$135.97	\$539.03	20.14%
259	Unif Joe	\$675.00	\$0.00	\$30.90	\$644.10	4.58%
260	Unif Cody/Josh/Nate	\$675.00	\$0.00	\$488.91	\$186.09	72.43%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$448.90	\$226.10	66.50%
262	Unif Tony/Pete	\$675.00	\$0.00	\$393.61	\$281.39	58.31%
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$0.00	\$601.77	\$73.23	89.15%
265	Unif & P/T Expense	\$500.00	\$11.07	\$11.07	\$488.93	2.21%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$1,192.10	-\$1,192.10	0.00%
320	Communications	\$5,400.00	\$484.38	\$3,937.12	\$1,462.88	72.91%
321	Communications-Cellular	\$5,400.00	\$603.80	\$4,585.95	\$814.05	84.93%
322	Postage	\$200.00	\$0.00	\$125.51	\$74.49	62.76%
331	Travel Expenses	\$2,500.00	\$75.00	\$1,510.21	\$989.79	60.41%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 5

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$335.76	-\$335.76	0.00%
360	Insurance	\$30,466.00	\$0.00	\$31,126.31	-\$660.31	102.17%
405	Cleaning Services	\$4,800.00	\$300.00	\$2,900.00	\$1,900.00	60.42%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$843.52	-\$643.52	421.76%
433	Dues/Contracts/Subscriptions	\$12,000.00	\$0.00	\$14,584.33	-\$2,584.33	121.54%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay -	\$16,600.00	\$15,475.20	\$20,807.96	-\$4,207.96	125.35%
550	Capital Outlay -	\$67,207.00	\$0.00	\$13,340.11	\$53,866.89	19.85%
600	Principal	\$499.00	\$0.00	\$331.75	\$167.25	66.48%
610	Interest	\$21.00	\$0.00	\$14.97	\$6.03	71.29%
DEPT 42110 Police Administration		\$960,964.00	\$67,477.85	\$709,691.96	\$251,272.04	73.85%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$39,400.00	\$4,700.00	\$24,900.00	\$14,500.00	63.20%
101	Assistant	\$6,000.00	\$300.00	\$2,700.00	\$3,300.00	45.00%
106	Training	\$2,100.00	\$150.00	\$1,350.00	\$750.00	64.29%
107	Services	\$165,625.00	\$19,344.00	\$150,945.50	\$14,679.50	91.14%
121	PERA	\$4,425.00	\$0.00	\$0.00	\$4,425.00	0.00%
122	FICA	\$14,392.00	\$1,873.78	\$13,761.87	\$630.13	95.62%
131	Employer Paid Health	\$11,955.00	\$0.00	\$0.00	\$11,955.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$5,158.00	\$0.00	\$5,026.00	\$132.00	97.44%
200	Office Supplies	\$100.00	\$318.64	\$476.01	-\$376.01	476.01%
208	Instruction Fees	\$15,000.00	\$650.00	\$24,527.17	-\$9,527.17	163.51%
209	Physicals	\$3,500.00	\$0.00	\$3,280.00	\$220.00	93.71%
210	Operating Supplies	\$10,000.00	\$191.05	\$2,761.45	\$7,238.55	27.61%
212	Motor Fuels	\$500.00	\$232.56	\$1,062.35	-\$562.35	212.47%
213	Diesel Fuel	\$1,000.00	\$433.97	\$1,921.77	-\$921.77	192.18%
220	Repair/Maint Supply - Equip	\$5,000.00	\$3,534.00	\$7,439.54	-\$2,439.54	148.79%
221	Repair/Maint Vehicles 306	\$12,000.00	\$7,552.29	\$13,517.78	-\$1,517.78	112.65%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$612.60	\$3,616.61	\$1,383.39	72.33%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$3,090.50	-\$1,090.50	154.53%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$2,381.00	-\$881.00	158.73%
258	Unif FIRE/Pat	\$1,500.00	\$603.25	\$4,627.15	-\$3,127.15	308.48%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$5,000.00	\$1,463.76	\$1,463.76	\$3,536.24	29.28%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,500.00	\$280.00	\$2,229.64	-\$729.64	148.64%
321	Communications-Cellular	\$4,000.00	\$431.96	\$3,316.71	\$683.29	82.92%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$752.39	\$4,016.08	\$1,983.92	66.93%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$17,664.00	\$0.00	\$21,765.30	-\$4,101.30	123.22%
381	Electric Utilities	\$7,500.00	\$756.00	\$4,669.00	\$2,831.00	62.25%
383	Gas Utilities	\$15,000.00	\$25.68	\$4,016.26	\$10,983.74	26.78%
384	Refuse/Garbage Disposal	\$1,000.00	\$117.92	\$929.41	\$70.59	92.94%
385	Sewer Utility	\$660.00	\$55.00	\$440.00	\$220.00	66.67%
405	Cleaning Services	\$2,400.00	\$150.00	\$1,450.00	\$950.00	60.42%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 6

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
430	Miscellaneous	\$2,000.00	\$693.00	\$888.00	\$1,112.00	44.40%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$96.46	\$3,860.43	-\$1,860.43	193.02%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$291.00	\$3,264.00	\$26,736.00	10.88%
492	FDRA State Aid	\$45,000.00	\$0.00	\$1,000.00	\$44,000.00	2.22%
500	Capital Outlay -	\$49,290.00	\$1,991.60	\$49,481.93	-\$191.93	100.39%
550	Capital Outlay -	\$696,625.00	\$260,000.00	\$260,000.00	\$436,625.00	37.32%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,193,518.00	\$307,600.91	\$630,675.22	\$562,842.78	52.84%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$212.33	\$1,587.67	11.80%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$8,800.00	\$4,400.00	66.67%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,100.00	\$9,012.33	\$5,987.67	60.08%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$4,391.84	\$10,600.99	-\$10,600.99	0.00%
103	Tech 1	\$69,919.00	\$4,208.91	\$45,506.56	\$24,412.44	65.08%
104	Tech 2	\$79,508.00	\$1,389.44	\$45,436.39	\$34,071.61	57.15%
105	Part-time	\$1,393.00	\$0.00	\$0.00	\$1,393.00	0.00%
108	Tech 3	\$67,977.00	\$3,203.55	\$43,310.34	\$24,666.66	63.71%
121	PERA	\$16,305.00	\$989.56	\$10,865.16	\$5,439.84	66.64%
122	FICA	\$16,738.00	\$877.81	\$9,756.49	\$6,981.51	58.29%
131	Employer Paid Health	\$71,732.00	\$4,973.55	\$50,736.19	\$20,995.81	70.73%
132	Employer Paid Disability	\$1,243.00	\$139.40	\$1,254.60	-\$11.60	100.93%
133	Employer Paid Dental	\$3,096.00	\$243.42	\$2,734.12	\$361.88	88.31%
134	Employer Paid Life	\$202.00	\$12.70	\$136.33	\$65.67	67.49%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,301.00	\$0.00	\$16,063.00	\$238.00	98.54%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$293.00	\$157.00	65.11%
208	Instruction Fees	\$1,500.00	\$0.00	\$271.00	\$1,229.00	18.07%
210	Operating Supplies	\$1,200.00	\$138.57	\$629.88	\$570.12	52.49%
212	Motor Fuels	\$8,000.00	\$1,069.18	\$7,662.15	\$337.85	95.78%
213	Diesel Fuel	\$10,000.00	\$578.49	\$11,565.36	-\$1,565.36	115.65%
215	Shop Supplies	\$2,750.00	\$0.00	\$235.43	\$2,514.57	8.56%
220	Repair/Maint Supply - Equip	\$30,000.00	\$259.16	\$15,125.74	\$14,874.26	50.42%
221	Repair/Maint Vehicles 306	\$25,000.00	\$9,582.87	\$17,863.92	\$7,136.08	71.46%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,944.40	\$10,408.44	-\$408.44	104.08%
224	Street Maint Materials	\$30,000.00	\$0.00	\$14,901.67	\$15,098.33	49.67%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$0.00	\$1,019.22	\$480.78	67.95%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$8,794.00	\$14,522.00	\$20,478.00	41.49%
235	Signs	\$6,500.00	\$46.43	\$1,363.47	\$5,136.53	20.98%
240	Small Tools and Minor Equip	\$5,000.00	\$150.00	\$553.95	\$4,446.05	11.08%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 7

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
259	Unif Joe	\$500.00	\$0.00	\$233.85	\$266.15	46.77%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$86.38	\$413.62	17.28%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$534.95	-\$34.95	106.99%
303	Engineering Fees	\$5,000.00	\$8,043.50	\$24,566.00	-\$19,566.00	491.32%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$240.00	\$260.00	48.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
320	Communications	\$3,000.00	\$147.64	\$1,084.33	\$1,915.67	36.14%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$24.67	\$475.33	4.93%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,513.00	\$0.00	\$9,802.00	-\$289.00	103.04%
381	Electric Utilities	\$12,000.00	\$468.98	\$4,696.14	\$7,303.86	39.13%
383	Gas Utilities	\$6,500.00	\$63.35	\$4,619.44	\$1,880.56	71.07%
384	Refuse/Garbage Disposal	\$1,000.00	\$651.44	\$1,761.66	-\$761.66	176.17%
385	Sewer Utility	\$400.00	\$25.85	\$310.20	\$89.80	77.55%
405	Cleaning Services	\$5,640.00	\$470.00	\$4,277.00	\$1,363.00	75.83%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$473.90	-\$473.90	0.00%
430	Miscellaneous	\$2,500.00	\$27.30	\$205.27	\$2,294.73	8.21%
433	Dues/Contracts/Subscriptions	\$1,000.00	\$0.00	\$33.23	\$966.77	3.32%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$90.00	\$10.00	90.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$1,269.39	\$27,897.32	\$7,102.68	79.71%
500	Capital Outlay -	\$31,000.00	\$37,500.00	\$41,267.20	-\$10,267.20	133.12%
550	Capital Outlay -	\$0.00	\$0.00	\$59,551.01	-\$59,551.01	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$34,000.00	\$769.00	\$769.00	\$33,231.00	2.26%
581	Capital Outlay -Seal Coat	\$100,000.00	\$0.00	\$480.00	\$99,520.00	0.48%
582	Capital Outlay - Crackfill	\$100,000.00	\$0.00	\$10,746.00	\$89,254.00	10.75%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$100,000.00	\$9,761.54	\$30,455.03	\$69,544.97	30.46%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$984,817.00	\$102,191.27	\$570,519.98	\$414,297.02	57.93%
DEPT 43025 Public Works Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$1,247.78	-\$1,247.78	0.00%
104	Tech 2	\$0.00	\$0.00	\$983.08	-\$983.08	0.00%
105	Part-time	\$0.00	\$0.00	\$1,732.85	-\$1,732.85	0.00%
108	Tech 3	\$0.00	\$0.00	\$2,446.44	-\$2,446.44	0.00%
121	PERA	\$0.00	\$0.00	\$480.78	-\$480.78	0.00%
122	FICA	\$0.00	\$0.00	\$441.06	-\$441.06	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$1,894.35	-\$1,894.35	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$112.94	-\$112.94	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.60	-\$1.60	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 8

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
DEPT 43025	Public Works Snow Removal	\$0.00	\$0.00	\$9,340.88	-\$9,340.88	0.00%
DEPT 43026	Public Works Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43026	Public Works Trails	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100	Cemetery					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$302.88	-\$302.88	0.00%
103	Tech 1	\$0.00	\$168.24	\$1,149.64	-\$1,149.64	0.00%
104	Tech 2	\$0.00	\$0.00	\$749.17	-\$749.17	0.00%
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
108	Tech 3	\$0.00	\$136.15	\$1,569.49	-\$1,569.49	0.00%
121	PERA	\$0.00	\$22.83	\$281.90	-\$281.90	0.00%
122	FICA	\$426.00	\$20.16	\$275.50	\$150.50	64.67%
131	Employer Paid Health	\$0.00	\$122.91	\$386.08	-\$386.08	0.00%
133	Employer Paid Dental	\$0.00	\$6.98	\$21.90	-\$21.90	0.00%
134	Employer Paid Life	\$0.00	\$0.65	\$1.12	-\$1.12	0.00%
210	Operating Supplies	\$940.00	\$1,111.50	\$1,111.50	-\$171.50	118.24%
220	Repair/Maint Supply - Equip	\$250.00	\$15.18	\$31.16	\$218.84	12.46%
360	Insurance	\$67.00	\$0.00	\$96.00	-\$29.00	143.28%
381	Electric Utilities	\$350.00	\$27.58	\$213.56	\$136.44	61.02%
430	Miscellaneous	\$400.00	\$0.00	\$221.74	\$178.26	55.44%
452	Refund	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
500	Capital Outlay -	\$0.00	\$3,708.50	\$3,708.50	-\$3,708.50	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100	Cemetery	\$8,007.00	\$5,340.68	\$10,620.14	-\$2,613.14	132.64%
DEPT 45100	Park and Recreation (GENERAL)					
100	Wages and Salaries Dept Head	\$79,061.00	\$6,112.34	\$61,093.40	\$17,967.60	77.27%
101	Assistant	\$45,088.00	\$3,002.68	\$30,850.78	\$14,237.22	68.42%
103	Tech 1	\$43,118.00	\$3,346.80	\$31,625.86	\$11,492.14	73.35%
104	Tech 2	\$0.00	\$0.00	\$1,780.00	-\$1,780.00	0.00%
105	Part-time	\$37,710.00	\$2,904.75	\$29,119.50	\$8,590.50	77.22%
108	Tech 3	\$53,310.00	\$4,130.80	\$38,434.58	\$14,875.42	72.10%
121	PERA	\$19,372.00	\$1,380.86	\$13,523.08	\$5,848.92	69.81%
122	FICA	\$20,292.00	\$1,346.07	\$13,353.42	\$6,938.58	65.81%
131	Employer Paid Health	\$57,389.00	\$4,782.41	\$41,589.38	\$15,799.62	72.47%
132	Employer Paid Disability	\$1,425.00	\$168.36	\$1,515.24	-\$90.24	106.33%
133	Employer Paid Dental	\$3,818.00	\$321.22	\$2,709.12	\$1,108.88	70.96%
134	Employer Paid Life	\$248.00	\$18.74	\$163.61	\$84.39	65.97%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$0.00	\$2,541.16	\$2,458.84	50.82%
151	Workers Comp Insurance	\$13,457.00	\$0.00	\$14,188.00	-\$731.00	105.43%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$10,500.00	\$4,500.00	70.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 9

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
200	Office Supplies	\$200.00	\$57.50	\$329.10	-\$129.10	164.55%
208	Instruction Fees	\$500.00	\$0.00	\$95.00	\$405.00	19.00%
210	Operating Supplies	\$3,200.00	\$240.82	\$2,503.46	\$696.54	78.23%
212	Motor Fuels	\$2,000.00	\$507.61	\$3,641.21	-\$1,641.21	182.06%
213	Diesel Fuel	\$1,000.00	\$201.54	\$2,411.59	-\$1,411.59	241.16%
220	Repair/Maint Supply - Equip	\$10,000.00	\$262.82	\$12,188.99	-\$2,188.99	121.89%
221	Repair/Maint Vehicles 306	\$1,000.00	\$0.00	\$584.58	\$415.42	58.46%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$1,106.46	\$10,421.95	\$9,578.05	52.11%
231	Chemicals	\$6,000.00	\$26.97	\$590.65	\$5,409.35	9.84%
235	Signs	\$400.00	\$43.30	\$361.09	\$38.91	90.27%
240	Small Tools and Minor Equip	\$1,200.00	\$404.97	\$1,218.11	-\$18.11	101.51%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Cody/Josh/Nate	\$0.00	\$0.00	\$409.34	-\$409.34	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$169.99	\$395.64	-\$95.64	131.88%
264	Unif Bobby/Cheryl/Shawn	\$300.00	\$99.27	\$500.00	-\$200.00	166.67%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$706.71	\$293.29	70.67%
310	Program Supplies	\$1,500.00	\$203.46	\$2,758.10	-\$1,258.10	183.87%
311	Softball/Baseball	\$1,500.00	\$0.00	\$558.85	\$941.15	37.26%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$383.88	\$816.12	31.99%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$35.99	\$246.33	\$2,753.67	8.21%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$6,000.00	\$540.21	\$4,163.90	\$1,836.10	69.40%
322	Postage	\$150.00	\$0.00	\$12.51	\$137.49	8.34%
323	Garage (East)	\$1,500.00	\$1,511.20	\$1,701.74	-\$201.74	113.45%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$87.53	\$459.26	\$540.74	45.93%
335	Background Checks	\$150.00	\$15.00	\$90.00	\$60.00	60.00%
340	Advertising	\$1,000.00	\$176.00	\$1,385.63	-\$385.63	138.56%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$15,543.00	\$0.00	\$22,570.92	-\$7,027.92	145.22%
381	Electric Utilities	\$15,000.00	\$1,633.49	\$10,598.59	\$4,401.41	70.66%
383	Gas Utilities	\$10,000.00	\$176.09	\$7,454.13	\$2,545.87	74.54%
384	Refuse/Garbage Disposal	\$800.00	\$94.73	\$954.22	-\$154.22	119.28%
403	Improvements Other Than Bldgs	\$3,800.00	\$382.00	\$3,332.13	\$467.87	87.69%
405	Cleaning Services	\$22,575.00	\$2,121.25	\$17,711.25	\$4,863.75	78.46%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$424.04	\$275.96	60.58%
415	Equipment Rental	\$500.00	\$0.00	\$135.00	\$365.00	27.00%
430	Miscellaneous	\$800.00	\$106.40	\$2,114.69	-\$1,314.69	264.34%
433	Dues/Contracts/Subscriptions	\$500.00	\$0.00	\$1,219.20	-\$719.20	243.84%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$512.43	\$987.57	34.16%
443	Sales Tax	\$1,600.00	\$591.00	\$3,575.00	-\$1,975.00	223.44%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.00	\$92.50	\$57.50	61.67%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$35.00	\$276.00	-\$126.00	184.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$217.80	\$782.20	21.78%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$1,969.22	\$30.78	98.46%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 10

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
459	PAL Foundation Expenditures	\$3,000.00	\$11,987.91	\$35,183.57	-\$32,183.57	1172.79%
461	Silver Sneakers	\$6,500.00	\$675.00	\$6,850.92	-\$350.92	105.40%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$40,500.00	\$2,128.31	\$112,663.39	-\$72,163.39	278.18%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$830.00	\$69.57	\$690.48	\$139.52	83.19%
610	Interest	\$19.00	\$1.18	\$17.02	\$1.98	89.58%
DEPT 45100 Park and Recreation (GENERA		\$596,355.00	\$53,217.60	\$569,667.25	\$26,687.75	95.52%
DEPT 45125 Parks and Rec Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$824.02	-\$824.02	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$397.27	-\$397.27	0.00%
121	PERA	\$0.00	\$0.00	\$91.58	-\$91.58	0.00%
122	FICA	\$0.00	\$0.00	\$84.77	-\$84.77	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$385.91	-\$385.91	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$35.98	-\$35.98	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.36	-\$1.36	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45125 Parks and Rec Snow Removal		\$0.00	\$0.00	\$1,820.89	-\$1,820.89	0.00%
DEPT 45126 Parks and Rec Trails						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$678.91	-\$678.91	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$1,198.21	-\$1,198.21	0.00%
121	PERA	\$0.00	\$0.00	\$140.77	-\$140.77	0.00%
122	FICA	\$0.00	\$0.00	\$131.71	-\$131.71	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$497.33	-\$497.33	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$32.85	-\$32.85	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$3.07	-\$3.07	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45126 Parks and Rec Trails		\$0.00	\$0.00	\$2,682.85	-\$2,682.85	0.00%
DEPT 45500 Library						
101	Assistant	\$19,323.00	\$1,981.78	\$19,662.44	-\$339.44	101.76%
121	PERA	\$1,449.00	\$148.64	\$1,474.72	-\$25.72	101.78%
122	FICA	\$1,478.00	\$142.75	\$1,398.74	\$79.26	94.64%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$23.60	\$205.52	\$104.48	66.30%
134	Employer Paid Life	\$21.00	\$2.06	\$18.52	\$2.48	88.19%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 11

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$989.00	\$0.00	\$1,160.00	-\$171.00	117.29%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$139.51	\$304.71	\$1,695.29	15.24%
202	Library Subscriptions	\$500.00	\$0.00	\$921.95	-\$421.95	184.39%
203	Library Books	\$5,000.00	\$212.02	\$3,174.00	\$1,826.00	63.48%
204	Children s Program Expense	\$150.00	\$0.00	\$27.96	\$122.04	18.64%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$88.00	\$170.00	-\$170.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$61.15	\$512.12	\$487.88	51.21%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$65.20	\$434.80	13.04%
430	Miscellaneous	\$1,000.00	\$0.00	\$105.15	\$894.85	10.52%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$1,358.63	\$641.37	67.93%
443	Sales Tax	\$100.00	\$115.00	\$313.00	-\$213.00	313.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay -	\$2,000.00	\$0.00	\$988.45	\$1,011.55	49.42%
600	Principal	\$543.00	\$45.48	\$451.38	\$91.62	83.13%
610	Interest	\$12.00	\$0.77	\$11.12	\$0.88	92.67%
DEPT 45500 Library		\$38,830.00	\$2,960.76	\$32,323.61	\$6,506.39	83.24%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
600	Principal	\$210,000.00	\$0.00	\$210,000.00	\$0.00	100.00%
610	Interest	\$2,250.00	\$0.00	\$2,520.00	-\$270.00	112.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 47014		\$212,550.00	\$0.00	\$212,772.45	-\$222.45	100.10%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$25.00	\$25.00	-\$25.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$25.00	\$125.00	\$375.00	25.00%
FUND 101 GENERAL FUND		\$4,840,808.00	\$599,128.34	\$3,357,100.41	\$1,483,707.59	69.35%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 12

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
610	Interest	\$66,281.00	\$0.00	\$66,281.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$297,031.00	\$0.00	\$296,776.26	\$254.74	99.91%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 13

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$85,000.00	\$0.00	\$85,000.00	\$0.00	100.00%
610	Interest	\$13,300.00	\$0.00	\$13,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47014 47014		\$99,050.00	\$0.00	\$98,795.00	\$255.00	99.74%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$16,100.00	\$0.00	\$16,100.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47015 47015 Series 2015B/2021A		\$136,850.00	\$0.00	\$136,595.00	\$255.00	99.81%
DEPT 47100 2022A ROAD BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$24,654.00	\$0.00	\$24,654.08	-\$0.08	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47100 2022A ROAD BONDS		\$24,654.00	\$0.00	\$24,654.08	-\$0.08	100.00%
DEPT 47101 2022A FIRE TRUCK BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$15,922.00	\$0.00	\$15,922.43	-\$0.43	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47101 2022A FIRE TRUCK BONDS		\$15,922.00	\$0.00	\$15,922.43	-\$0.43	100.00%
FUND 301 DEBT SERVICE FUND		\$573,507.00	\$0.00	\$572,742.77	\$764.23	99.87%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$250.00	\$0.00	\$108.65	\$141.35	43.46%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,400.00	\$0.00	\$5,535.59	\$4,864.41	53.23%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 14

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
650	Administrative Costs	\$600.00	\$0.00	\$100.00	\$500.00	16.67%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,250.00	\$0.00	\$5,744.24	\$5,505.76	51.06%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,250.00	\$0.00	\$5,744.24	\$5,505.76	51.06%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$1,069.00	\$7,923.12	\$10,176.88	43.77%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$1,069.00	\$7,923.12	\$10,176.88	43.77%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$1,069.00	\$7,923.12	\$10,176.88	43.77%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$78,749.00	\$1,695.86	\$49,943.13	\$28,805.87	63.42%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$476.68	\$813.16	-\$813.16	0.00%
104	Tech 2	\$0.00	\$4,170.12	\$9,419.89	-\$9,419.89	0.00%
108	Tech 3	\$0.00	\$1,538.54	\$3,053.28	-\$3,053.28	0.00%
121	PERA	\$5,906.00	\$591.08	\$4,742.30	\$1,163.70	80.30%
122	FICA	\$6,024.00	\$527.89	\$4,276.04	\$1,747.96	70.98%
131	Employer Paid Health	\$23,911.00	\$2,873.78	\$19,284.61	\$4,626.39	80.65%
132	Employer Paid Disability	\$740.00	\$60.63	\$545.67	\$194.33	73.74%
133	Employer Paid Dental	\$1,032.00	\$148.11	\$671.10	\$360.90	65.03%
134	Employer Paid Life	\$67.00	\$7.45	\$48.79	\$18.21	72.82%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,703.00	\$0.00	\$2,933.00	\$770.00	79.21%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$500.00	\$0.00	\$707.97	-\$207.97	141.59%

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 15

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,000.00	\$0.00	\$1,054.00	\$946.00	52.70%
210	Operating Supplies	\$3,500.00	\$8.34	\$1,097.45	\$2,402.55	31.36%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$1,221.11	\$20,199.90	\$4,800.10	80.80%
221	Repair/Maint Vehicles 306	\$1,500.00	\$123.95	\$817.81	\$682.19	54.52%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$63.95	\$4,834.19	\$3,165.81	60.43%
229	Oper/Maint - Lift Station	\$20,000.00	\$466.56	\$7,849.97	\$12,150.03	39.25%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$7,553.80	-\$553.80	107.91%
231	Chemicals	\$18,000.00	\$0.00	\$14,694.03	\$3,305.97	81.63%
258	Unif FIRE/Pat	\$1,000.00	\$0.00	\$517.04	\$482.96	51.70%
303	Engineering Fees	\$1,000.00	\$0.00	\$60.00	\$940.00	6.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$470.82	\$3,652.75	\$903.25	80.17%
321	Communications-Cellular	\$1,600.00	\$49.66	\$397.49	\$1,202.51	24.84%
322	Postage	\$800.00	\$0.00	\$1,004.47	-\$204.47	125.56%
331	Travel Expenses	\$2,500.00	\$0.00	\$1,771.66	\$728.34	70.87%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$17,312.00	\$0.00	\$14,646.31	\$2,665.69	84.60%
381	Electric Utilities	\$38,000.00	\$2,805.47	\$19,649.55	\$18,350.45	51.71%
383	Gas Utilities	\$3,000.00	\$21.91	\$2,744.56	\$255.44	91.49%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$20,000.00	\$653.40	\$6,103.80	\$13,896.20	30.52%
407	Sludge Disposal	\$25,000.00	\$0.00	\$15,596.00	\$9,404.00	62.38%
420	Depreciation Expense	\$350,000.00	\$0.00	\$0.00	\$350,000.00	0.00%
430	Miscellaneous	\$100.00	\$450.00	\$475.00	-\$375.00	475.00%
433	Dues/Contracts/Subscriptions	\$1,800.00	\$0.00	\$420.00	\$1,380.00	23.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$125,000.00	\$11,990.00	\$201,469.82	-\$76,469.82	161.18%
553	Capital Outlay - Other	\$0.00	\$0.00	\$636.00	-\$636.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$31,058.50	-\$31,058.50	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$1,194.00	\$17,116.50	-\$17,116.50	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$811,050.00	\$31,609.31	\$477,809.54	\$333,240.46	58.91%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$811,050.00	\$31,609.31	\$477,809.54	\$333,240.46	58.91%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						

UNADJUSTED DRAFT: 09.30.2023 MONTH END EXPENDITURES

10/03/23 4:29 PM

Page 16

OBJ	OBJ Descr	2023 Budget	SEPTEMBER 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$5,632.00	\$0.00	\$7,627.50	-\$1,995.50	135.43%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$206,382.00	\$0.00	\$207,870.05	-\$1,488.05	100.72%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$11,240.00	\$0.00	\$11,905.00	-\$665.00	105.92%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,240.00	\$0.00	\$111,905.00	-\$665.00	100.60%
DEPT 47102 2022A SEWER BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,569.00	\$0.00	\$52,148.21	\$17,420.79	74.96%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47102 2022A SEWER BONDS		\$69,569.00	\$0.00	\$52,148.21	\$17,420.79	74.96%
FUND 651 SEWER RESTRICTED SINKING FUN		\$387,191.00	\$0.00	\$371,923.26	\$15,267.74	96.06%
		\$6,641,906.00	\$631,806.65	\$4,793,243.34	\$1,848,662.66	72.17%

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

C.5.

City of Crosslake

10/03/23 4:22 PM

Page 1

Balance Sheet

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100	Cash	\$6,072,402.32	\$403,655.04	\$578,872.99	\$6,456,788.39	\$6,530,047.94	\$5,999,142.77
G 101-10101	Restricted Cash	\$523,000.00	\$0.00	\$260,000.00	\$25,000.00	\$260,000.00	\$288,000.00
G 101-10150	Cash - Phone Company Procee	\$2,399,329.00	\$10,798.12	\$0.00	\$2,483,594.38	\$2,399,329.00	\$2,483,594.38
G 101-10200	Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201	Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500	Taxes Receivable-Current	\$50,071.74	\$0.00	\$0.00	\$0.00	\$50,071.74	\$0.00
G 101-10700	Taxes Receivable-Delinquent	\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	\$45,519.88
G 101-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500	Accounts Receivable	\$1,500.30	\$0.00	\$0.00	\$0.00	\$1,500.30	\$0.00
G 101-11600	Allow for Uncollected Receivab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300	Special Assess Rec-Deferred	\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	\$44,210.87
G 101-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200	Due From Other Governments	\$34,581.39	\$0.00	\$0.00	\$621,632.62	\$656,214.01	\$0.00
G 101-13300	Advances To Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100	Inventory of Material/Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500	Prepaid Items	\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	\$42,147.85
G 101-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100	Fixed Asset-Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200	Fixed Asset-Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400	Fixed Asset-Equip/Machinery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420	Fixed Asset-Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440	Fixed Asset-Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100	Amount Avail in Debt Srv Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200	Amount Provided for Debt Retir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200	Accounts Payable	-\$43,596.80	\$0.00	\$27,500.00	\$43,596.80	\$27,500.00	-\$27,500.00
G 101-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600	Contracts Payable	-\$12,892.74	\$0.00	\$0.00	\$0.00	\$0.00	-\$12,892.74
G 101-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703	Due to D&M Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800	Due to Other Governments	-\$64,614.94	\$0.00	\$0.00	\$64,614.94	\$0.00	\$0.00
G 101-20900	Advance From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500	Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600	Accrued Wages & Salaries Pay	-\$68,628.25	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,628.25
G 101-21700	Accrued Payroll Deductions Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701	Federal Withholding	\$0.00	\$10,556.09	\$10,556.09	\$102,072.65	\$102,072.65	\$0.00
G 101-21702	State Withholding	\$0.00	\$4,870.40	\$4,870.40	\$47,312.62	\$47,312.62	\$0.00
G 101-21703	FICA Withholding(Incl Medicare	\$0.00	\$15,111.38	\$15,111.38	\$137,568.08	\$137,568.08	\$0.00
G 101-21704	PERA	\$0.00	\$18,030.85	\$18,030.85	\$193,699.06	\$193,699.06	\$0.00
G 101-21705	Other Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

City of Crosslake

10/03/23 4:22 PM

Page 2

Balance Sheet

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$3,679.86	\$23,245.90	\$21,919.49	\$214,435.52	\$210,028.06	\$8,087.32
G 101-21707	Union Dues	\$0.00	\$910.56	\$910.56	\$8,242.65	\$8,242.65	\$0.00
G 101-21708	HCSP	\$0.00	\$1,768.78	\$1,768.78	\$60,889.64	\$59,389.64	\$1,500.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insurance	\$170.80	\$278.60	\$275.30	\$3,230.10	\$3,384.90	\$16.00
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$2,243.78	\$1,221.50	\$1,221.50	\$16,805.00	\$13,805.00	\$5,243.78
G 101-21713	Dental	\$1,153.36	\$1,505.67	\$1,184.39	\$11,452.20	\$11,043.98	\$1,561.58
G 101-21714	Deferred Compensation	\$0.00	\$510.00	\$510.00	\$7,800.00	\$7,800.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,904.02	\$5,766.08	\$6,078.08	\$59,283.65	\$60,429.83	-\$7,050.20
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$450.00	\$450.00	\$0.00
G 101-21750	Accrued Compensated Absenc	-\$2,113.77	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,113.77
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$40,500.30	\$0.00	\$7,942.97	\$31,402.44	\$17,360.23	-\$26,458.09
G 101-22280	Deferred Revenue-Property Tax	-\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	-\$45,519.88
G 101-22281	Deferred Revenue-Spec Assmt	-\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,210.87
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$623,972.03	\$623,972.03	\$7,089,644.01	\$7,089,644.01	\$0.00
G 101-27200	FB - Nonspendable - Prepays	-\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$42,147.85
G 101-28510	FB - Rest. For Fire Truck	-\$523,000.00	\$260,000.00	\$0.00	\$260,000.00	\$25,000.00	-\$288,000.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.02
G 101-29215	FB - CO ASG Admin & PZ	-\$25,304.08	\$0.00	\$0.00	\$11,844.00	\$10,326.00	-\$23,786.08
G 101-29220	FB - CO ASG Fire Hall Remode	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$122,593.27	\$769.00	\$0.00	\$966.19	\$1,081.81	-\$122,708.89
G 101-29226	FB - CO ASG Storm Water Mai	-\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,000.00	-\$8,500.00
G 101-29230	FB - CO ASG PW Buildings	-\$23,839.91	\$0.00	\$0.00	\$0.00	\$27,685.30	-\$51,525.21

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

City of Crosslake

10/03/23 4:22 PM

Page 3

Balance Sheet

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29231	FB- CO ASG PW Veh & Equip	-\$109,565.11	\$37,500.00	\$0.00	\$98,503.51	\$31,000.00	-\$42,061.60
G 101-29235	FB - CO ASG PW Roads	-\$245,960.77	\$9,761.54	\$0.00	\$40,876.54	\$299,195.51	-\$504,279.74
G 101-29240	FB - CO ASG Parks 80 Acre	-\$698.36	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.36
G 101-29245	FB - CO ASG Park Dedication	-\$134,500.25	\$18,862.88	\$0.00	\$60,683.85	\$14,076.89	-\$87,893.29
G 101-29250	FB - CO ASG Park Fitness Equi	-\$93,034.49	\$0.00	\$0.00	\$0.00	\$13,000.00	-\$106,034.49
G 101-29255	FB - CO ASG Park Gen Cap Ex	-\$160,265.91	\$14,819.60	\$0.00	\$51,333.14	\$41,685.00	-\$150,617.77
G 101-29260	FB - CO ASG Library D/Pledges	-\$55,033.35	\$0.00	\$806.02	\$1,250.58	\$6,769.27	-\$60,552.04
G 101-29265	FB - CO ASG Police Restitution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29270	FB - CO ASG Police Forfeiture	-\$3,713.69	\$0.00	\$0.00	\$0.00	\$100.00	-\$3,813.69
G 101-29275	FB - CO ASG Police Equipment	-\$119,376.75	\$15,475.20	\$0.00	\$36,820.80	\$110,365.23	-\$192,921.18
G 101-29280	FB - CO ASG Fire Tucks	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	-\$25,000.00
G 101-29300	FB - UnRestricted Unassigned	-\$4,826,851.77	\$112,939.73	\$0.00	\$3,332,352.61	\$2,994,701.88	-\$4,489,201.04
G 101-29350	FB - UnRes Ua - Phone Co	-\$2,399,329.00	\$0.00	\$10,798.12	\$3,672,866.32	\$3,757,131.70	-\$2,483,594.38
FUND 101 GENERAL FUND		\$0.00	\$1,592,328.95	\$1,592,328.95	\$25,247,012.29	\$25,247,012.29	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100	Cash	\$808,789.30	\$0.00	\$0.00	\$441,850.16	\$572,742.77	\$677,896.69
G 301-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500	Taxes Receivable-Current	\$7,841.90	\$0.00	\$0.00	\$0.00	\$7,841.90	\$0.00
G 301-10700	Taxes Receivable-Delinquent	\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	\$6,251.20
G 301-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12300	Special Assess Rec-Deferred	\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	\$231,295.92
G 301-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280	Deferred Revenue-Property Tax	-\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,251.20
G 301-22281	Deferred Revenue-Spec Assmt	-\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	-\$231,295.92
G 301-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$104,595.78	\$104,595.78	\$0.00
G 301-28400	FB - Restricted for Debt Ser.	-\$816,631.20	\$0.00	\$0.00	\$580,584.67	\$441,850.16	-\$677,896.69
FUND 301 DEBT SERVICE FUND		\$0.00	\$0.00	\$0.00	\$1,127,030.61	\$1,127,030.61	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100	Cash	\$12,086.04	\$0.00	\$0.00	\$6,150.66	\$5,744.24	\$12,492.46
iG 405-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500	Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

City of Crosslake

10/03/23 4:22 PM

Page 4

Balance Sheet

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 405-28500	FB - Restricted for TIF	-\$12,086.04	\$0.00	\$0.00	\$5,744.24	\$6,150.66	-\$12,492.46
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$0.00	\$0.00	\$11,894.90	\$11,894.90	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100	Cash	\$15,396.78	\$0.00	\$1,069.00	\$10,764.93	\$7,923.12	\$18,238.59
!G 502-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500	Taxes Receivable-Current	\$267.02	\$0.00	\$0.00	\$0.00	\$267.02	\$0.00
!G 502-10700	Taxes Receivable-Delinquent	\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	\$197.58
!G 502-12000	Long-Term Lease Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280	Deferred Revenue-Property Tax	-\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	-\$197.58
!G 502-25300	Unreserved Fund Balance	\$0.00	\$1,069.00	\$1,069.00	\$18,688.05	\$18,688.05	\$0.00
!G 502-25400	Restricted for LT Lease Rec v	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300	FB - UnRestricted Unassigned	-\$15,663.80	\$1,069.00	\$0.00	\$7,923.12	\$10,497.91	-\$18,238.59
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$2,138.00	\$2,138.00	\$37,376.10	\$37,376.10	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100	Cash	\$2,705.00	\$42,913.00	\$33,003.81	\$1,020,431.12	\$833,634.78	\$189,501.34
G 601-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500	Accounts Receivable	\$75,022.20	\$0.00	\$0.00	\$0.00	\$1,200.00	\$73,822.20
G 601-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200	Due From Other Governments	\$621,632.62	\$0.00	\$0.00	\$0.00	\$621,632.62	\$0.00
G 601-15500	Prepaid Items	\$5,249.91	\$0.00	\$0.00	\$0.00	\$0.00	\$5,249.91
G 601-16000	Construction In Progress	\$357,438.40	\$0.00	\$0.00	\$0.00	\$0.00	\$357,438.40
G 601-16100	Fixed Asset-Land	\$185,135.42	\$0.00	\$0.00	\$0.00	\$0.00	\$185,135.42
G 601-16200	Fixed Asset-Buildings	\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210	A/D Buildings	-\$1,673,436.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,673,436.70
G 601-16300	Improvements Other Than Bldg	\$39,327.74	\$0.00	\$0.00	\$0.00	\$0.00	\$39,327.74
G 601-16310	A/D Impr Other Than Bldgs	-\$29,832.52	\$0.00	\$0.00	\$0.00	\$0.00	-\$29,832.52
G 601-16400	Fixed Asset-Equip/Machinery	\$384,982.82	\$0.00	\$0.00	\$0.00	\$0.00	\$384,982.82
G 601-16410	Fixed Asset-Equip Depreciation	-\$316,399.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$316,399.86
G 601-16500	Fixed Asset-Const in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700	Infrastructure	\$8,353,683.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,353,683.00

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

City of Crosslake

10/03/23 4:22 PM

Page 5

Balance Sheet

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-16710	A/D Infrastructure	-\$2,088,703.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,088,703.50
G 601-19002	DO-GERF-Dif Exp & Act Econ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003	DO-GERF-Chgs in Actuarial As	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004	DO- GERF City Cont. Sub.to M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005	DO - OPEB	\$616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$616.00
G 601-20200	Accounts Payable	-\$202,837.47	\$0.00	\$0.00	\$202,837.47	\$0.00	\$0.00
G 601-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600	Contracts Payable	-\$181,935.34	\$0.00	\$0.00	\$132,467.43	\$0.00	-\$49,467.91
G 601-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800	Due to Other Governments	-\$7,181.00	\$0.00	\$0.00	\$7,181.00	\$0.00	\$0.00
G 601-21600	Accrued Wages & Salaries Pay	-\$3,028.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,028.85
G 601-21701	Federal Withholding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703	FICA Withholding(Incl Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740	Accrued Comp Abs due in 1 yr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21750	Accrued Compensated Absenc	-\$7,601.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,601.51
G 601-21800	OPEB Liability	-\$8,167.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,167.71
G 601-21801	OPEB Liability - Current	-\$69.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$69.00
G 601-21802	Deferred Inflows - OPEB	-\$3,221.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,221.00
G 601-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23950	Net Pension Liability	-\$25,899.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,899.00
G 601-23955	DI-GERF-Dif Exp & Act Econ E	-\$791.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$791.00
G 601-23960	DI-GERF-Chgs in Prop & Dif BT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962	DI-GERF-Net Dif BTW Proj & A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24502	DO-GERF-Net Fiff BTW Proj &	\$9,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,121.00
G 601-24601	DI-GERF-Cjchanges in Act. Assu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$60,703.38	\$60,703.38	\$0.00
G 601-26100	Net Inv. In Capital Assets	-\$5,934,826.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,934,826.71
G 601-26600	Net Assets - Unrestricted	-\$3,216,550.19	\$33,003.81	\$42,913.00	\$802,891.06	\$709,340.68	-\$3,122,999.81
FUND 601 SEWER OPERATING FUND		\$0.00	\$75,916.81	\$75,916.81	\$2,226,511.46	\$2,226,511.46	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100	Cash	\$527,002.44	\$0.00	\$0.00	\$281,589.85	\$371,923.26	\$436,669.03
G 651-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500	Taxes Receivable-Current	\$4,816.96	\$0.00	\$0.00	\$0.00	\$4,816.96	\$0.00
G 651-10700	Taxes Receivable-Delinquent	\$4,247.66	\$0.00	\$0.00	\$0.00	\$0.00	\$4,247.66
G 651-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$19,997.90	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,997.90

UNADJUSTED DRAFT: 09.30.2023 BALANCE SHEET

City of Crosslake
Balance Sheet

10/03/23 4:22 PM

Page 6

Current Period: SEPTEMBER 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,461,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,461,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$77,731.18	\$77,731.18	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$507,004.54	\$0.00	\$0.00	\$376,740.22	\$281,589.85	-\$411,854.17
G 651-26600	Net Assets - Unrestricted	\$2,751,935.38	\$0.00	\$0.00	\$0.00	\$0.00	\$2,751,935.38
<i>FUND 651 SEWER RESTRICTED SINKING FUND</i>		\$0.00	\$0.00	\$0.00	\$736,061.25	\$736,061.25	\$0.00
Grand Total		\$0.00	\$1,670,383.76	\$1,670,383.76	\$29,385,886.61	\$29,385,886.61	\$0.00



C.G.

Crosslake Police Department Monthly Report: September 2023

911 Hangup	1	Suspicious Activity	1
Agency Assist	3	Suspicious Person	4
Alarm	11	Suspicious Vehicle	6
Animal Complaint	3	Theft	2
ATV	3	Traffic Arrest	2
Background	1	Traffic Citation	14
Burning Complaint	1	Traffic Warning	71
Civil Problem	3	Trespass	2
Compliance Check	1	Vehicle Off Road	1
Death	1	Welfare Check	2
DOA Natural	1		
Driving Complaint	1		
Ems	38		
Extra Patrol	1		
Fire	1		
Fireworks	1		
Fraud	2		
Gun Permits	1		
Harassing Comm	1		
Information	10		
Motorist Assist	2		
Noise Complaint	2		
Open Door	1		
Other	1		
Personal Injury Accident	2		
Property Damage Accident	4		
Public Assist	9		
Ride Along	1		
Shooting Complaint	1	TOTAL	217



C.7.

Crosslake Police Department
Mission Township
Monthly Report: September 2023

Agency Assist	6
Alarm	1
EMS	1
Hazard In Road	1
Motorist Assist	1
Traffic Citation	14
Traffic Warning	46

TOTAL: 70



Crosslake Fire Department

Date: September 2023

C.8.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	39	303
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	3	8
324 - Motor Vehicle Accident with No Injuries		2
351 - Remove from Elevator		
341/361/362 - Search for Person/Water Rescue/Ice Rescue		2
381 - Rescue Remove from Harm		4
Total:	42	319
1 - Fire / 2 - Overpressure Rupture, Explosion, Overheat		
111 - Building Fire		3
111 - Building Fire (Mutual Aid)		
112/118/113/114/151 - Fire Other / Chimney Fire		1
141/142/143 - Forest, Woods, Brush, Grass Fire		3
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		2
251 - Excessive Heat, Scorch burns with no ignition		1
Total:	0	10
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412/421 - Gas Leak (Natural Gas or LPG), Chemical Spill	1	3
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	1	4
5 - Service Call		
561 - Unauthorized Burning		1
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	3	35
551 - Agency Assist	3	22
Total:	6	58
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	3	18
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control	1	8
Total:	4	27
7 - False Alarm & False Call		
735/740/743/740/745 - Smoke Detector Activation - No Fire	2	15
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total:	2	16
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		1
Total:	0	1
Total Incidents:	55	435

Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	39	70.9%			
322 - Motor vehicle accident with injuries	3	5.5%			
Total: 42	Total: 76.4%		Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	1	1.8%			
Total: 1	Total: 1.8%		Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	3	5.5%			
553 - Public service	3	5.5%			
Total: 6	Total: 10.9%		Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	3	5.5%			
661 - EMS call, party transported by non-fire agency	1	1.8%			
Total: 4	Total: 7.3%		Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
735 - Alarm system sounded due to malfunction	1	1.8%			
745 - Alarm system activation, no fire - unintentional	1	1.8%			
Total: 2	Total: 3.6%		Total: 0	Total: 0	Total: 0
Total: 55	Total: 100.0%		Total: 0	Total: 0	Total: 0

Report Filters

Basic Incident Date Time: is between '09/01/2023' and '09/30/2023'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank



CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – September 6, 2023 9:00AM

Attendees: Heales, Seibert-Volz, Knapp, Chief Maier, Kevin Lee, Karlson, Herzog, Chief Lohmiller

Guest: Mike Lyonais

1. Call to Order – 0855
2. Approve Minutes August 2, 2023 – **Motion Karlson/Knapp - Approved**
3. Vacant Police Officer Position. Ideas for Recruitment.
 - Police Department has had no applications since May 2023.
 - Current sites position is Posted
 - Post Board
 - League of Cities
 - Website
 - Options for Recruitment
 - Pay or Help Pay for Tuition
 - Increased salary
 - Create Social Media Recruitment Video/Why is Crosslake a great place to be a Police Officer.
 - Offer Signing Bonus (Contract paid over time period)
 - Describe the City in Advertisement – Explore Crosslake Video
 - Other Specialized Teams they can be involved with in County
 - Community Service Officer (CSO) Program
 - Work with CLC and other Law Enforcement Schools
 - Start recruiting early
 - Offer the CSO program

4. Old Business

- A. No Parking Signs and Painted Curbs on 66, Additional No Parking Signs on Swann Dr.
- Chief Maier and Mike Lyonais have a meeting with the County to discuss County Road 66 signage and painting of roadway where there are parking issues. County may give the City the rights to take care of these issues. Report at the next meeting.

5. New Business

- Chief Lohmiller will be attending the IAFC FDX exchange in Lake Tahoe in October. Six Fire Departments in the country were chosen to attend this fire department exchange. The Fire Department Exchange brings Fire Departments together to discuss Wildland Urban Interface and focus on Safe Response, Evacuation Planning, Outreach & Education, Cooperative Partners, Fuels Management, and Regulations. Departments will work with one another to discuss what is working for them and gain knowledge from each other's experiences.
- Kevin Lee has taken a new role with North. He is now the Community Relations Specialist and will be traveling and building relationships with their partners.
- Rob Almendiger will be replacing Kevin as the Area Manager/Director.
- Either Rob or Kevin will continue to sit on the Public Safety Commission.

6. Adjourn – **0945 Karlson/Knapp**

C. 10.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	September-2023	Year-to-Date 2023	September-2022	Year-to-Date 2022
New Construction (Dwellings)	5	37	8	38
Septic - New	3	30	9	42
Septic Upgrades	6	31	3	28
Porch / Deck	13	49	14	57
Additions	11	44	6	26
Landscape Alterations	12	50	11	45
Access, Structures	12	59	13	51
Demo/Move	2	33	2	13
Signs	1	6	1	8
Fences	3	4	0	4
E911 Addresses Assigned	5	30	5	25
Total Permits	73	373	72	337

ENFORCEMENT / COMPLAINTS	Year-to-Date 2023	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	12	9	4	75.0%
After-the-Fact Permits Issued	5			

CUSTOMER SERVICE STATISTICS	September-2023	Year-to-Date 2023	September-2022	Year-to-Date 2022
Counter Visits	120	753	104	802
Phone Calls	147	1322	161	1294
Email	201	1574	186	1625
Total	468	3649	451	3721

Call For Service	2	50	6	29
Shoreland Rapid Assessment Completed (Buffer)	5	41	12	28
Stormwater Plans Submitted	17	94	16	70
Site Visits	36	242	57	230

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2023	Year-To-Date Failed 2023	Year-To-Date Received 2022	Year-To-Date Failed 2022
Septic Compliance Inspections	162	3	114	5
Passing Septic Compliance Percentage		98.1%		95.6%

PUBLIC HEARINGS	September-2023	Year-to-Date 2023	September-2022	Year-to-Date 2022
DRT	5	35	3	25
Variance	1	8	2	19
CUP/IUP	1	8	0	4
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	5	0	5
Consolidations/Lot Line Adjustments	0	2	0	7



C.11.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

August 25, 2023
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Bill Schiltz; Mark Lindner; Kristin Graham;; Alternate David Fuhs and Liaison Council Member Aaron Herzog

Staff: Cheryl Stuckmayer, Planner-Zoning Coordinator

Absent: Commissioner Jerome Volz; Alternate Joel Knippel; Planning & Zoning Administrator Peter Gansen

2. 7-28-2023 Minutes – **Motion by Graham; supported by Schiltz to approve the minutes as written. All members voting “Aye”, Motion carried.**

VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff's job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statue 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA. Should staff reject a completed application, they would open the city up to being sued by the applicant. Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred and would like to appeal their decision, also have the right to Appeal that decision per Article 8 of the Land Use Ordinance.

3. Old Business-Variations are heard on their individual requests, past variances hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 3.1 None
4. New Business
 - 4.1 Sundown Holdings Inc – Preliminary Plat
 - 4.2 Sundown Holdings Inc – Conditional Use Permit for dirt moving
 - 4.3 Jacob & Jobeth Sheldon – Conditional Use Permit for commercial storage rental

August 25, 2023 Planning Commission/Board Of Adjustment Meeting

- 4.4 Dennis & Jeffrey Prestholdt - Variance for the lake & side yard setbacks
- 4.5 Christine A Greischar Trust – Variance for a road right-of-way setback
- 4.6 Theresa Lydon – Variance for bluff setbacks
- 4.7 John & Stacy Maciej – Variance for lake setback

- 5. Other Business
 - 5.1 Staff report

- 6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.

- 7. Adjournment

**Sundown Holdings Inc
14290768**

Wessels announced the preliminary plat request and stated that the covenants would be submitted with the final application request. Stuckmayer read the preliminary plat request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, stormwater management plan submitted, size range of parcels, septic site suitabilities, city engineer comment received, and history of the parcel into the record. Wessels invited Miller, the applicant/owner, to the podium. Miller highlighted some items, such as; covenants definitely, 2' overhangs, wood fronts, all asphalt; increase side yard setbacks; no problem with screening; owns the back property; no bright colors; trees were cut as required by Crow Wing County Highway department for the required frontage road; will have turn lane; would have preferred 5 access roads; will make development look nice-pretty fussy; CUP will be needed for any residential requests; safety; stormwater management plan; Phil Martin, engineer weighed in; frontage road to be turned over to Crosslake; covenants would be close to the new ordinance changes; screening on the county road side not allowed by the count-possibly do some shrubs; three lots possible to put some foliage/trees; 2 per parcel was done for the septic site suitabilities; there is a lot of scrutiny in this location; everything that was logged went to a lumber mill; no storage along highway. Wessels opened the public hearing forum. Nevin, Mayor, but spoke as a resident, he received lots of phone calls, tree items; county ROW and setbacks is on the plat-120' ROW & 60' setback. Schmandt of Park Dr, items commented on: 11 parcels in the plat; my property was affected years ago; this will also affect me; screening issues; tree clearing; create setbacks; this plan seems nice-nothing in out lot A; commission has power to regulate-so do it; lots of junk goes in the back of parcels. Heglund of Park Dr, items commented on: here since 1986; built in pristine area-now turned into expensive steel buildings to store junk in; concern on out lot A-not want to see steel buildings from my property; clear cut property; beautiful city deteriorating; screening needed between commercial and residential. Wessels closed the public hearing forum. Wessels stated that a workshop on ordinance changes will be held here at city hall on September 7th and you are invited. Commissioners stated some items of concern in ordinance: greater screening requirements; visible area on side of structure to look better; foliage requirements. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Stuckmayer to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Wessels; supported by Lindner to recommend approval along with recommended conditions to the Crosslake city council the preliminary plat for:

- Subdivision of property

To:

- Subdivide parcel #14290768 involving 30.6 acres into 12 tracts

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-22-2023 for property located at 34561 County Road 3, City of Crosslake

Recommended Conditions:

1. Additional setback to leave the vegetation intact
2. Require screening on side lot lines to help conceal the side walls of the steel buildings
3. Dress up exposed side wall exteriors that are visible from traffic areas – soften the look
4. One tree a minimum of 10 foot in height per parcel on the road frontage side
5. Keep dirt debris off of the road system

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Sundown Holdings Inc
14290768**

Wessels announced the conditional use permit request. Stuckmayer read the conditional use permit request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, , one comment received, and history of the parcel into the record. Conversation on amount of dirt, distribution and/or the redistribution of the dirt, and that it is basically flat. Wessels invited Miller, the applicant/owner, to the podium. Miller stated: fill on north coming in; push dirt from south to north; not sure if I need more dirt than allowed; the road cannot have black dirt. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Stuckmayer to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Lindner; supported by Fuhs to approve the conditional use permit for dirt moving in excess of the 500 cubic yards allowed

Per the findings of fact as discussed and the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-22-2023 for property located at 34561 County Rd 3, City of Crosslake

Conditions:

- 1. Keep all debris off of the road system**

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Jacob & Jobeth Sheldon
14290563**

Wessels announced the conditional use permit (CUP) request. Stuckmayer read the conditional use permit request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, stormwater management plan, septic site suitabilities, no comments received, and history of the parcel into the record. As noted at the on-site on August 24, 2023 the CUP was resubmitted; some issues are - roof reflection, screening (possible berms with trees on the top); well installed for existing and proposed parcel to maintain the landscaping requirements. Wessels invited Sheldon, the applicant/owner, to the podium. Sheldon of 35788 Twin Pine Lane; screening installed of fourteen 6' or higher trees; some smaller trees; neighbor suggested the location of some of the trees; surveyor says can move 2 feet toward the ROW to give 22' setback to the resident side; color of structure – material already bought due to the time frame of delivery; roof reflection will be limited due to the different angle of the structure, than the existing southern structure; 4 trees now and 6 more behind the proposed structure; screening by ordinance; berm was discussed. Wessels opened the public hearing forum. Schmandt, of Park Dr, stated: color concerns; would prefer darker colors; screening done. Novak, of Park Dr, stated: my residence is directly west; reflection is very bad; not against business or project; do all that can be done for residences. Wessels closed the public hearing forum. Discussion on color and reflection. Sheldon stated they could paint the south side with antireflective glare treatment that lasts from 5 to 10 years. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Stuckmayer to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Fuhs; supported by Graham to approve the conditional use permit for:

- **A commercial storage building/storage unit rental**

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-3-2023 for property located off of Addi Lane, City of Crosslake

Conditions:

1. Limit hours of operation to be open from 8:00 A.M. to 8:00 P.M.
2. No outside storage
3. Surveyor to stake in building prior to construction (footing inspection), and submit a statement from the surveyor
4. Screening requirements per Chapter 26 Land Use Article 28, Sec. 26-738 to be established by June 1, 2024
5. Do everything conceivable to maintain the existing tree line for the required screening on the residential west side, along with adding evergreen trees consisting of a minimal height of 6 feet on top of a 2-foot berm
6. Lighting only on the East side of the structure (main entrance overhead door area)
7. Antiglare resistant roof finish on the south side of the structure, with proof of installation (invoice/statement)
8. Proposed structure location as stated on the Certificate of Survey dated 5-3-2023 to be moved 2 feet closer to the road right-of-way, which will allow additional screening on the west resident side

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Dennis & Jeffrey Prestholdt
14300687**

Wessels announced the variance request. Stuckmayer read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic design dated 5-30-2023 & revised 8-21-2023, no comments received, history of the parcel and the surrounding parcel history into the record. It was stated at the on-site on August 24, 2023: this is the best of a difficult situation; suggested to inquire about possible insulating parts of septic system due to closeness to the driveway. Wessels invited Prestholdt, the applicant/owner, to the podium, with Prestholdt declining. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Stuckmayer to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Lindner; supported by Schiltz to approve the variance for:

- Lake setback of 68 feet where 75 feet is required to proposed septic tank
- Side yard setback of 5 feet where 10 feet is required to proposed septic drainfield

To construct:

- A new septic system

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-25-2023 for property located at 12348 Arrowhead Lane, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-25

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Christine A Greischar
14050553**

Wessels announced and read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic 5-30-2023, four comments received, and history of the parcel into the record. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels invited Greischar, the applicant/owner, to the podium. Greischar stated there would be no living or bathrooms or water in the proposed structure. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Lindner; supported by Schiltz to approve the variance for:

- Road right-of-way setback of 24.5 feet where 35 feet is required to proposed garage

To construct:

- 1,020 square foot garage

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-7-2023 for property located at 38141 Anchor Point Trail, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-2025

Findings: See attached/packet

All members voting “Aye”, Motion carried.

**Theresa Lydon
14050726**

Wessels announced and read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic compliance inspection dated 6-26-23, one comment received, history of the parcel and the surrounding parcel history into the record. Lindner stated I am very concerned about bluffs, but I don't see any concerns on this very minor sloped bluff, as far as water runoff. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels invited Whirley, the applicant/owner's representative, to the podium.

Whirley of 33816 County Rd 3: project details; calculated bluff; could tear down and rebuild closer on the west side, gutters will be used on the lake side with use of underground directional water flowage. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Lindner; supported by Fuhs to approve the variance for:

- Bluff setback of 11 feet where 30 feet is required to proposed dwelling addition
- Bluff setback of 19 feet where 30 feet is required to proposed screen porch
- Bluff setback of 22 feet where 30 feet is required to proposed deck

To construct:

- 857 square foot dwelling addition
- 240 square foot screen porch
- 412 square foot covered deck and entry
- 175 square foot (14'.6"x12') deck

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-1-2023 for property located at 12787 Cool Haven Lane,, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-25

Findings: See attached/packet

All members voting "Aye", Motion carried.

**John R & Stacy M Maciej
14300601**

Wessels announced and read the variance request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, impervious percentage, stormwater management plan submitted, septic compliance inspection dated 6-14-2023, no comments received, and history of the parcel into the record. Wessels invited Maciej, the applicant/owner, to the podium, with Maciej declining the offer. Wessels opened the public hearing forum. Nevin cautioned the commissioners on the stormwater management plan's effectiveness. Wessels closed the public hearing forum. At the on-site, August 24, 2023 it was noted that if the applicant moves the garage closer to the road right-of-way there may not be room to park a car outside of the garage. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2023 Action:

Motion by Lindner; supported by Graham to approve the variance for:

- Lake setback of 37 feet where 75 feet is required to proposed attached garage

To construct:

- 572 square foot attached garage

Per the findings of fact as discussed, the on-site conducted on 8-24-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-6-2023 for property located at 34392 Urbans Point Road, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-2025

1. Staff to verify stormwater management plan, specifically on the west and lake side of the property

Findings: See attached/packet

All members voting “Aye”, Motion carried.

Other Business:

Staff report

Monthly city council report

Development Review Team (DRT) had 3 August monthly meetings

Permits – nothing significant to report (NSTR)

Stuckmayer informed the commissioners of a DRT that was held concerning a subdivision on an island: Gansen to inquire with city attorney if this would be prohibited in our controlled access section of our ordinance; emergency needs not met - is that a concern; look at ordinance wording on controlled access

Stuckmayer informed commissioners of the upcoming preliminary plat subdivision of 11 parcels off of County Road 3

Possible ordinance changes & September 7th workshop

Next Month:

September 11 – Public Hearing Application deadline

September 11 – City Council Meeting

September 12 – Development Review Team (DRT)

September 21 – On-site visit

September 22 – PC/BOA Meeting

Open Forum:

1. Nevin made comments on storage in Crosslake

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Fuhs; supported by Wessels to adjourn at 12:10 P.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C.12.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2023
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 5, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Gordon Wagner, and Mic Tchida. Tim Berg was absent. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Council Member Marcia Seibert-Volz, City Engineer Phil Martin and City Clerk Char Nelson. There were six people in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO APPROVE THE MEETING MINUTES OF AUGUST 7, 2023. MOTION CARRIED WITH ALL AYES.
3. The Commission considered a right of way (ROW) vacation request from City Staff between 12886 and 12880 Manhattan Point Blvd. Pat Davern of 12886 Manhattan Point Blvd stated that there have been erosion and drainage problems since the neighbor black topped the ROW several years ago. Mr. Davern is opposed to the vacation of the ROW until the City corrects the problems. Dave Nevin asked if there were erosion problems before the asphalt was put in. Mr. Davern stated that there were no issues before then.

Mike Lyonais reported that this has been an ongoing battle between the neighbors for years and that staff has worked with the property owners every year to address the issues. Steve Thompson of 12880 Manhattan Point Blvd stated that after the City repaved Manhattan Point Blvd, his garage flooded and that is why they got permission from the Council to blacktop the ROW, to redirect the water flow. Mr. Thompson stated that he has not seen erosion issues. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL DENY THE RIGHT OF WAY VACATION REQUEST BY CITY STAFF BETWEEN 12886 AND 12880 MANHATTAN POINT BLVD. MOTION FAILED 2-2 WITH SWENSON AND FREY OPPOSED.

A MOTION WAS MADE BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE RIGHT OF WAY VACATION REQUEST FROM STAFF BETWEEN 12886 AND 12880 MANHATTAN POINT BLVD CONTINGENT ON A UTILITY EASEMENT FOR THE POWER POLE. Motion died for lack of second.

4. The Commission reviewed a memo dated September 1, 2023 from Phil Martin regarding projects update.

As directed by the Commission at its last meeting, Phil Martin reported that he and Pat Wehner reviewed the stormwater erosion concern on the right of way (ROW) between 11797

and 11805 Whitefish Ave. They believe that a small “hump” can be constructed in the platted access and extended each way from the road as a vegetated berm to address stormwater originating along the access. The vegetated berm would require cooperation with property owners. The property owners have requested that the ROW be vacated.

Mic Tchida stated that the property owner should fix and pay for the issues himself. The property owners stated that the Commission does not understand. Mr. Evenson of 11805 Whitefish Ave stated that he is willing to fix and pay for issues even though it is not his land. Mic Tchida stated that he is not in favor of vacating any ROW because they belong to the public. Tom Swenson asked if staff could do the labor to reduce cost. A discussion ensued regarding types of resolutions and working with the property owner.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL DENY THE RIGHT-OF-WAY VACATION REQUEST FROM JOHN & CAROLYN FORNEY AND BRIAN & CHERYL EVENSON BETWEEN 11805 AND 11797 WHITEFISH AVE. MOTION CARRIED WITH ALL AYES.

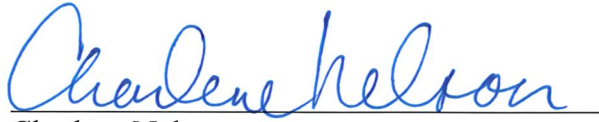
A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL WORK WITH PROPERTY OWNERS OF 11805 AND 11797 WHITEFISH AVE TO CORRECT EROSION AND DRAINAGE ISSUES ON PUBLIC RIGHT-OF-WAY. MOTION CARRIED WITH ALL AYES.

The memo included information on CSAH 66 Improvements, 2022 Street Improvements and CSAH 3/66 Pedestrian & Intersection Improvements. Bob Frey asked about the height of the manhole covers on CSAH 66 and Phil Martin replied that the contractor said they cannot be raised any higher. Mr. Martin reported that a preliminary plat of the cemetery addition was included in the packet. Mr. Martin reported that no work has been done at 11722 Manhattan Point Blvd as staff is waiting for receipt of signed agreement from property owners.

Phil Martin handed out the 5-Year Road Plan and reported that he, Mike Lyonais, Tom Swenson and Pat Wehner reviewed the plan last week. The priority of the plan was to preserve pavement by using sealcoat, then follow up with mill and overlay in high traffic use areas. The target was to spend about \$1 million per year for 5 years. A lengthy discussion ensued regarding the roads in the plan, how they were rated and how the City would pay for the plan. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY SUPPORTING THE 5-YEAR ROAD IMPROVEMENT PLAN DATED JULY 2023 AND RECOMMENDING THAT THE CITY COUNCIL HOLD A PUBLIC HEARING PRIOR TO ADOPTING THE 5-YEAR ROAD PLAN SO THAT BONDS COULD BE ISSUED FOR ROAD MAINTENANCE. MOTION CARRIED WITH ALL AYES.

5. Char Nelson provided an update on Phase 2 sewer connections, stating that there were four property owners that have yet to connect to the municipal sewer system and have a deadline of 9/15/23 for hooking up. The Commission suggested sending letters to the property owners and that user fees be charged as penalties. Char Nelson will bring this forward to the Council.

6. Patty Norgaard of 37104 Bunkhouse Road stated that if the ROW on Whitefish Ave is worth keeping, the City should pay to fix the erosion problems. Mic Tchida stated that the property owners created the problems.
7. A MOTION WAS MADE BY BOB FREY AND SECONDED BY GORDON WAGNER TO ADJOURN THE MEETING AT 5:43 P.M. AYES: ALL.



Charlene Nelson
City Clerk

play basketball as the community center is there to serve the entire community. There was discussion about setting a clear schedule of when the court is available for pickleball. The current membership fees go to a dedicated account and the money is to be used for court maintenance. The courts will need resurfacing every 5 years and that will cost around \$22,000. There is currently no cap on the number of memberships that will be sold.

For the indoor courts we have stated that there should be further discussions with the school about the use of their courts. They are currently open Monday nights for \$4 per person.

We have also agreed to have the lines painted on the basketball court and have a schedule with dedicated times for pickleball and basketball.

- B) Patio Garden Maintenance – The head volunteer from the garden club has stepped away from the position. The group is frustrated with the lack of volunteers. TJ is working on getting more volunteers to help.
- C) Berm Landscaping – There is money in the budget to get new mulch and plant a variety of flowers and grasses. TJ will have the staff tear out current mulch, plants and fabric, he will also rent equipment to edge the bed instead of having the company install aluminum edging. TJ has a bid from Croix Management for them to perform this work. The total cost will be \$8,500, there is \$5,500 in the landscaping budget. He is asking for the other \$3,000 to come from the Park General Cap Ex fund.

Motion to use money from the Park General Cap Ex fund to cover the cost of the Berm Restoration Project at the Community Center.

Kristin/Ann

Favor: All

Opposed: None

VI) Other Business

A) Staff Report

- i. August City Council Directives – The Potz lot split was approved, \$1500 will go to the park dedication fund. The Webster request to move the ROW was approved per our motion and the private property signs on the current adjoining ROW are to be moved.
- ii. Pine River Overlook Park – TJ showed us a picture of the shelter. Asphalt will be going in next week; parking lot and trail will be paved. Public works has trenched a water line to the shelter. TJ is looking into getting the shelter floor epoxied. Patrick will wire the shelter for outlets and lights. Concrete slabs for picnic tables and toilet will be poured next week. There will be 4 picnic tables, 2 in the shelter and 2 on slabs. The docks will not go in until next year. A Grand Opening will be planned for Memorial Day weekend 2024.

- iii. South Bay Park – We received the report back from Duluth Archeological. They found nothing! We can now begin to work on phase 1 with council approval.
- iv. Parks and Recreation Update – It was a busy and successful summer. Pickleball has seen huge numbers, the Fun in the Park program gained popularity and was well attended, as well as the Loon Biologist program, the playground saw many visitors, and Cornhole and Shuffleboard set rental records. There were many other successful programs and events, including, Youth Tennis Lessons, Pickleball League, Adult Tennis Mixer, and a Pickleball tournament.
July user totals: over 3,000 people participated in a program and over 9,000 people visited the Community Center and/or Library.
Youth Soccer registration is open now, registrations are starting slow, the program seems to be dwindling, we need more registrations.
Jane requested donations from the Lions and the Legion for the Halloween Party. She has not heard back from either. The party typically serves about 250 kids. She is hoping to hear back so that it can go on this year. Both groups have supported the party in the past.
- v. ROW Task Force – TJ shared the minutes from the task force meeting and shared the plan that will be brought to city council. Phase one of the plan will be to send out another letter to adjacent property owners regarding encroachments and to identify and mark 16 ROW's.
- vi. 2024 Draft Budget – TJ shared his draft budget and the current balance of funds. Another issue to be addressed in the budget is that there are some issues in the library with peeling drywall and water damage. The league of MN Cities (insurance) hired an engineer and discovered the building was not built properly, the flashing and fascia were done wrong which allowed water in. Insurance will cover the interior damage, but the exterior will need to be repaired as well. It was also discovered that there are only 2" of insulation in the attic, more will need to be added. The ridge vent is also not big enough for the building so vents will need to be added.
- vii. Library Update – The final book sale for the year is September 1 and 2. They are still looking for books. The committee has asked that the community center start accepting book donations year-round, that will start this year. The Crosslake School will start library visits in September. The library will be going back to winter hours at the end of September.

- B) Comments from the commission – Jane let us know that the Pequot Lakes tennis team is using the community center courts on occasion for practices. Peter passed on that there are many compliments on our pickleball courts. It was mentioned that we should contact the Echo paper about doing an article on the community center usage.
- C) Pequot Lakes Community Education Update –Joell was in attendance. She mentioned that the High School has 6 pickleball courts year-round, open Wednesday evenings in the summer, and Wednesday evenings and Sunday afternoons in the winter. Swim lessons are back as advertised in the community ed book, with 2 locations and instructors. Registration is opening Friday at 10am. The district is currently preparing to send out more info on the questions that will be on the ballot in November.

VII) Open Forum – none

VIII) Adjourn at 3:34 PM

Motion to adjourn

Ann/Peter

Favor: All

Opposed: None

SCORE REPORT FORM

Mo./Yr.

August

2023

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

8,717

Corrugated Cardboard

8,717

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

-

Metal: Appliances, misc...

Commingled Materials: (includes)

53,064

%

lbs

5% Metals- Aluminum Cans 2653

21% Tin Cans 11144

61% Glass- 32369

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 5306

3% Rejects 1592

100% 53064

Total LBS.

61,782

0

Total Tons

30.89

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1353

Recycling

-

293,600

Customers

%

Paper

Commingle

Brainerd 3340 45% - 130,994

Baxter 1561 21% - 61,222

Breezy Point 493 7% - 19,335

Pequot Lakes 358 5% - 14,041

Crosslake 1353 18% - 53,064

Ironton 264 4% - 10,354

Nisswa 117 2% - 4,589

7486

100%

F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

42280-2000

INVOICE

24 22 9.14.2023

C. 15

DATE	INVOICE #
9/13/2023	6413

BILL TO

Crosslake Fire Department
ATTN: Training Officer/Fire Chief
37028 County Road 66
Crosslake, MN 56442

Fire Instruction Rescue Education
Federal ID# 46-1192854 MN ID# 2759083
612-868-6744 fire@crosslake.net

2023 Invoice Terms:

Invoices from FIRE Inc are Due within 30 Days of Receipt.
Accounts not paid within terms are subject to a 10% Monthly
Finance Charge,

Net 15

DATE	DESCRIPTION	RATE	AMOUNT
9/13/23	Low Angle Rescue Ropes/Rigging Wednesday September 13, 2023 1900 Instructor: Mike Schwankl	650.00	650.00
Thank You For Your Business.		TOTAL	\$650.00

STATE OF MINNESOTA)

COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 9/13/23, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 650⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE). LOW ANGLE
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

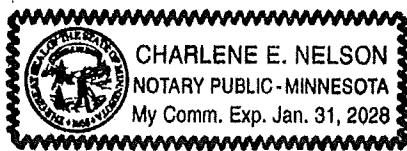


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 13 day of September, 2023.



Notary



F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

11/28/2023

INVOICE

DATE	INVOICE #
9/5/2023	6406

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

2023 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
9/5/23	EMS Training EMR Initial September - October 2023 Student: Malik Johnson Instructor: Mike Schwankl	600.00	600.00
Thank You For Your Business.		TOTAL	\$600.00

STATE OF MINNESOTA)

COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

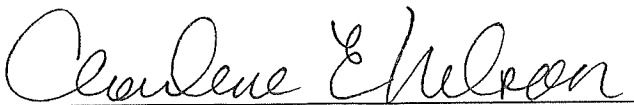
- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 9/13/23, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 600⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE). *EMR INITIAL*
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

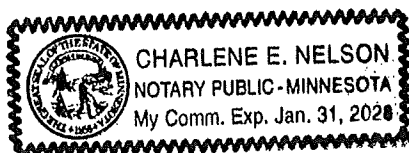
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 13 day of September, 2023.


Notary



C.16.

BILLS FOR APPROVAL
October 9, 2023

VENDORS	DEPT		AMOUNT
Ace Hardware, keys, air filters, hornet spray	PW		45.30
Ace Hardware, gloves, heat tape, pvc pipe	Park		165.55
Ace Hardware, hardware	Park		12.58
Ace Hardware, hardware	PW		5.52
Ace Hardware, spray paint	PW		7.59
Ace Hardware, batteries, gloves	Park		56.97
Ace Hardware, tool box, clamp	PW		66.53
Ace Hardware, acetylene	PW		62.67
Ace Hardware, husqvarna part	PW		24.99
Ace Hardware, sockets	PW		21.58
Ace Hardware, post it notes	Sewer		27.98
Ace Hardware, tie wire	PW		15.99
Ace Hardware, chainsaw sharpening	Park		17.98
Ace Hardware, spray paint	Park		59.34
Ace Hardware, milorganite	Park		37.98
Ace Hardware, slimplug	Police		9.59
Ace Hardware, slimplug	Police		4.40
Ace Hardware, batteries	PW		9.99
Ace Hardware, bottle brush	PW		11.99
Ace Hardware, level, door stop wedge	Police		36.97
Ace Hardware, brush, container	Park		7.38
Ace Hardware, bulb recycling	Park		6.00
Ace Hardware, snap links, hardware	Fire		53.15
Ace Hardware, trufuel	Fire		115.96
Ace Hardware, frig/freezer	Fire		949.88
Ace Hardware, trufuel	Fire		86.97
Ace Hardware, trash bags	Fire		61.97
American Welding, tip, electrode, cut wheels	PW		623.63
Anderson Brothers, screened rock	PW		1,698.28
Aspen Mills, uniform	Fire		427.57
AW Research, water testing	Sewer		1,312.20
Baker & Taylor, books	Library		829.39
BCA, background check	Park	pd 9-12	15.00
BCA, background check	Park		15.00
Beckys Pest Solutions, pest control	Sewer		159.00
Belson Outdoors, bench	Park		614.00
Brainerd General Rental, bed edger	Park		90.85
Brainerd Hydraulics, hose, parts	PW		149.15
Breen & Person, legal fees	Gov't		2,553.65
Build All Lumber, 2x12-10 treated	PW		77.90
Build All Lumber, pine river overlook park	Park		1,274.52
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, october cleaning	ALL		4,171.25
Council #65, union dues	Gov't		419.76
Crow Wing County Attorney, forfeiture proceeds	Police		261.60
Crow Wing County Highway Dept, fuel	ALL		4,437.45

Crow Wing County Recorder, filing fees	PZ		46.00
Crow Wing Power, electric services	ALL	pd 9-19	7,816.55
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		255.00
Dacotah Paper, janitorial supplies	Gov't		401.13
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
Digital Ink, sign	Park		45.00
ESRI, arcgis online access	PW		866.00
Fastenal, ear plugs	PW		36.80
Fastenal, tape, ear plugs	PW		96.91
Ferguson Waterworks, paper w/ tack hydromulch	Sewer		1,033.90
Fire Safety USA, switches	Fire		48.00
Fire Safety USA, annual aerial service	Fire		2,084.20
First Supply, hardware, parts, supplies	PW		595.15
Fortis, disability insurance	ALL		902.45
GLS Promotions, soccer uniforms	Park		448.00
Guardian Pest Solutions, pest control	Gvt/Park	pd 9-19	71.00
Guardian Pest Solutions, pest control	Gvt/Park		71.00
Guardian Pest Solutions, commercial external power treatment	Gvt/Park		881.00
H&R Construction, bolts, washers, nuts	PW		165.15
Hawkins, chemicals	Sewer		2,746.09
Intoximeters, supplies	Police		650.00
Joe Chase, uniform reimbursement	PW		120.00
Josh Runksmeier, uniform reimbursement	Park		90.66
Kimber Creek, replace coil and spark plugs	Police		1,132.86
Madden, Galanter Hansen, labor attorney fees	Gov't		1,848.00
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, document holder, bookcase, keyboard	Police		144.98
Mastercard, Amazon, thermal paper	Police		58.37
Mastercard, Amazon, pencil sharpener	Park		18.45
Mastercard, Amazon, headlamp, gloves	Park		30.97
Mastercard, Amazon, vehicle ramp	Park		65.99
Mastercard, Amazon, furniture, markers	Police		95.06
Mastercard, Amazon, mouse	Park		13.49
Mastercard, Amazon, batteries	Park		153.00
Mastercard, Amazon, dvd writer, sticky notes	Police		39.89
Mastercard, Amazon, nozzle	PW		27.91
Mastercard, Amazon, resistance bands	Park		16.85
Mastercard, Amazon, glade spray refill	Park		35.68
Mastercard, Amazon, trimmer line	Park		17.54
Mastercard, Amazon, light bulbs	Park		135.00
Mastercard, Amazon, card holders	Park	pd 9-21	13.95
Mastercard, Amazon, laptop bag	Admin		25.91
Mastercard, Ashley Furniture, office furniture	Police		1,018.98
Mastercard, BCA, training	Police		25.00
Mastercard, Dell, laptop, desktop	PD/Admin		3,113.97
Mastercard, DG, office supplies	Police		20.40
Mastercard, Docusend, email bills	Sewer		4.34
Mastercard, Homegoods, office furniture	Police		62.55
Mastercard, Microsoft, monthly premium	Fire		17.71

Mastercard, Microsoft, annual premium	Police		744.11
Mastercard, Moonlite, employee recognition	Park	pd 9-21	60.67
Mastercard, NRPA, membership dues	Park		115.00
Mastercard, NRPA, training	Park		35.00
Mastercard, Oriental Trading, halloween party	Park	pd 9-21	189.51
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier maintenance contract	Park		64.85
Menards, garden fabric, fuel	PW		95.94
Menards, garden fabric	PW		89.78
Menards, switch, fuse boxes, covers	PW		123.29
Menards, new park	Park		931.64
Metro Sales, copier lease	Police		50.73
Metro Sales, maintenance contract and color copies	PZ/Admin		934.41
Mid American Research Chemical, gloves	Park		452.96
Mid MN Drug Testing, random drug test	Gov't		55.00
MMUA, membership dues	Gov't		348.00
Minnesota T's, uniforms	Police		110.00
MN Backflow, backflow testing	PW		1,338.40
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		273.00
MN Secretary of State, notary commission fee	Police		120.00
Moonlite Square, fuel	Park		109.27
Moonlite Square, fuel	Park		26.69
Moonlite Square, fuel	Park		21.67
Motorola Solutions, cameras	Police		12,927.60
MR Sign, street name and address signs	PW		638.90
MR Sign, address signs	PW		244.16
MR Sign, traffic signs, address signs	PW		251.66
Napa, oil filter	PW		17.13
Napa, oil, fuel filters	PW		11.48
Napa, spark plugs, oil filter	PW		45.77
Napa, oil	PW		29.70
Napa, air filters	PW		50.73
Napa, repair kit	PW		10.23
National Fire Protection Assn, membership dues	Fire		175.00
Northland Press, ordinance 384	Gov't		65.00
Northland Press, meeting notice of 9-22	PZ		85.50
Northland Press, meeting notice of 10/9	Gov't		85.50
Northland Press, employment ad	PW/Park		126.80
Planning & Zoning Commissioners, 3rd quarter meetings	PZ		1,610.00
Premier Auto, towing	Police		264.14
Quality Equipment, oil, oil filters, cartridges	Park		101.36
Reichert Enterprises, oil change/repairs	PW		2,149.91
Shannons Auto Body, insurance claim squad repair	Police		9,605.72
Shaun Flanagan, permit refund	PZ		75.00
Simonson Lumber, lumber	Park		16.22
Soller Krajicek LLC, permit refund	PZ		450.00
Specialty Solutions, insect control	Cemetery		1,107.50
State Treasurer, forfeiture proceeds	Police		130.80
Storm Training Group, training	Police		1,099.00
Teamsters, union dues	Police		317.00

The Office Shop, ink	Sewer		48.98
The Office Shop, copy paper	PZ/Admin		230.00
The Office Shop, envelope sealer	PZ/Admin		15.48
The Office Shop, pens	Admin		34.12
The Office Shop, stamp	Police		26.13
The Office Shop, pens	Admin		33.07
The Office Shop, calendar	Admin		16.01
Tremolo Communications, phone, fax, cable, internet	ALL		2,512.68
Tri County Septic, septic designs and inspections	PZ		2,450.00
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		534.49
Waynes Auto, squad service and oil changes	Police		1,540.90
WSN, crosslake promotional video	Gov't		5,000.00
WW Goetsch, pump repair	Sewer		1,472.00
Xcel Energy, gas utilities	ALL		75.32
Xtona, monthly i.t. billing	Police	pd 9-13	250.00
Xtona, monthly i.t. billing	ALL		1,775.00
TOTAL			105,254.42

ACH PAYMENTS

Medica, health insurance	Payroll	pd 10-2	33,377.25
Deferred Comp, employee deductions	Payroll	pd 9-13	255.00
Deferred Comp, employee deductions	Payroll	pd 9-26	255.00
Health Care Savings Plan, employee deductions	Payroll	pd 9-13	888.31
Health Care Savings Plan, employee deductions	Payroll	pd 9-26	880.47
IRS, payroll tax	Payroll	pd 9-13	9,918.15
IRS, payroll tax	Payroll	pd 9-26	10,096.08
IRS, payroll tax	Payroll	pd 10-3	4,327.78
MN Dept of Revenue, payroll tax	Payroll	pd 9-13	2,055.14
MN Dept of Revenue, payroll tax	Payroll	pd 9-26	2,075.39
MN Dept of Revenue, payroll tax	Payroll	pd 10-3	497.75
PERA, payroll deductions and benefits	Payroll	pd 9-13	9,087.48
PERA, payroll deductions and benefits	Payroll	pd 9-26	8,943.37
Sales Tax	ALL	pd 9-12	710.00

D. 1.

City of Crosslake

RESOLUTION 23-____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$1,450.00	Pine River Overlook Park
PAL Foundation	\$75.92	Halloween Party

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of October, 2023.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator (SEAL)

Reimagining the Future of Pequot Lakes Public Schools

Capital Projects Levy and
Bond Referendum—November 7, 2023

Kurt Stumpf, Superintendent
October 2, 2023



PATRIOT VISION
REIMAGINE. RENOVATE. RENEW.

Patriot-Vision.org

11.15

OUR COMMITMENT TO OUR STUDENTS, STAFF AND OUR COMMUNITY



Mission Statement: Inspire a passion for learning to ensure success for every student.

More than **1,800 students** and
about **240 faculty and staff.**

Enrollment is growing, with 10%
growth over the last 10 years.



Thank you for supporting our Patriots!

OUR FACILITY CHALLENGES



We have worked hard to maintain our school facilities, but after 20 years, our buildings require updates. Our needs include:

- Safety and security concerns, including building access and parking/traffic flow.
- Aging infrastructure, including mechanical, electrical and HVAC systems.
- Inadequate classroom space and common space for programming and activities.
- Lack of space to meet growing demand for early childhood programs.
- Inadequate and outdated auditorium.
- Aging playgrounds and upgrades to outdoor spaces, including track and field spaces, and baseball and softball fields.

THE PROCESS TO REIMAGINE OUR SCHOOLS

- District leaders, staff, students, parents and residents worked together to plan for the future of our school facilities.
- A community-based Facility Planning Team of 60 people engaged in a comprehensive process to analyze facility assessments, evaluate feedback and make an informed recommendation to the Pequot Lakes School Board.
- Guided by that input, the school board put forward a plan to meet our district's facility needs.
- The plan received a positive review and comment from the Minnesota Department of Education.



THE PLAN

Ensure a safe, healthy, modern learning environment

On Tuesday, November 7, Pequot Lakes Public Schools is asking district voters to consider two ballot questions:

Question One

Proposes a **10-year, \$500,000 annual capital projects levy** for investments in technology, buses, and other district vehicles.

Question Two

Proposes a **\$76.5 million bond referendum** to improve school buildings and facilities.

Question Two can only pass if Question One also passes

QUESTION ONE

\$500,000 Capital Projects Levy

- A **capital projects levy** is a local property tax approved by voters for specific infrastructure, technology and transportation projects.
- Funding these improvements through a capital projects levy would free up general funds to support student learning experiences and school operations.
- The proposed capital projects levy would be in place for a 10-year period.

QUESTION TWO



\$76.5 Million Bond Referendum

- A **bond referendum** is a local property tax approved by voters to fund new construction, renovation and additions to existing school buildings and purchases of new equipment.
- The proposed bond referendum (Question Two) is contingent on the capital projects levy (Question One), meaning it can only pass if the capital projects levy also passes.

THE IMPACT OF THE PLAN

If both questions are approved by voters, the funding would be used to:

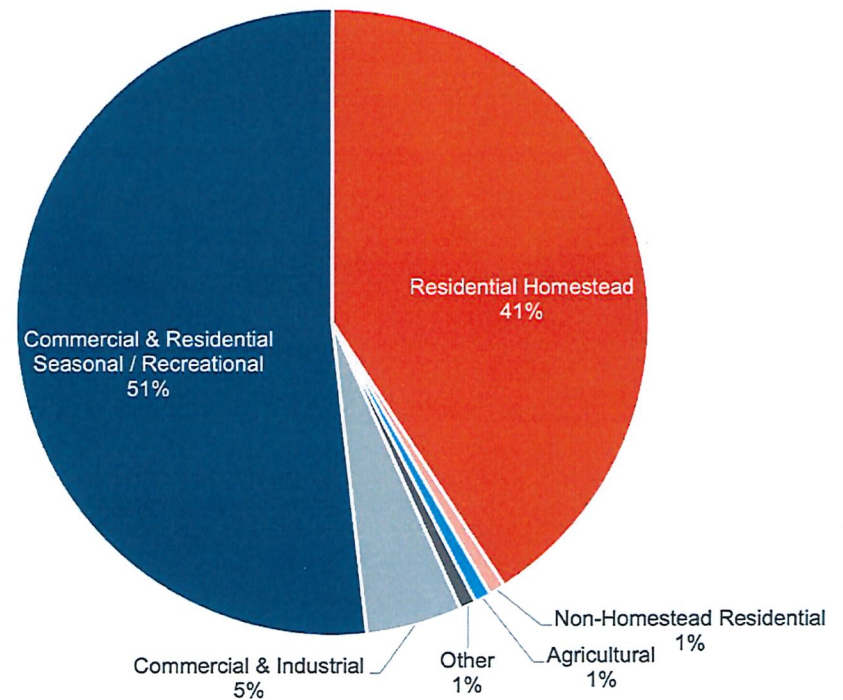
- ✓ **Invest in safety and security**, including secured entrances, expanded parking lots and improved traffic flow.
- ✓ **Fix aging infrastructure**, including updating mechanical, electrical and HVAC systems, and repairing roofing and sidewalks.
- ✓ **Enhance career and technical education**, including new space for robotics, technology, woods/metal, culinary arts, and family and consumer science.
- ✓ **Renovate school buildings**, including updating and new classrooms, a new science room, a new, larger auditorium, and an addition at the elementary school for early childhood programs.
- ✓ **Create more common spaces**, including collaborative learning spaces, expanded kitchen space, and remodeled locker rooms.
- ✓ **Transform space for athletics and outdoor activities**, including a new baseball and softball complex, a new tennis court and track and field improvements.

THE COST BREAKDOWN

Commercial and seasonal recreational property owners would pay for approximately **51%** of the referendum.

Residential homeowners would pay for approximately **41%** of the referendum.

ISD 186 BREAKDOWN OF VALUATIONS
(NET TAX CAPACITY)



THE TAX IMPACT

The district has worked to provide high value for this taxpayer investment.

If voters approve both ballot questions:



A home valued at
\$250,000 would see a
would see an estimated
property tax increase of
\$15 per month*



A home valued at
\$400,000 would see an
estimated property tax
increase of \$25 per
month*



A home valued at
\$800,000 would see an
estimated property tax
increase of \$55 per
month*

Use the tax calculator on Patriot-Vision.org to calculate
the estimated impact of the referendum on your specific property.

** starting in 2024*

THE CHOICE ON NOVEMBER 7

If voters approve the proposed plan

Our district will be able to improve safety and security, upgrade facility infrastructure, expand career and technical education, add and update classroom and common spaces and outdoor activity areas, and invest in technology and transportation,

If voters reject the proposed plan

The district will not be able to move forward with these improvements. The school board would re-engage the community to identify how our district can address our growing needs with limited financial resources.

Ultimately, Pequot Lakes area voters will decide whether to make this investment in our schools.

MAKE YOUR VOICE HEARD—VOTE!



Early Voting: Sept. 22 – Nov. 6

- Mail your absentee ballot
- Vote early at the Crow Wing County Elections Office



Election Day: Nov. 7

Vote in person on Election Day from 7 a.m. to 8 p.m. at your polling place

LEARN MORE

**This is an important community decision about the future of our schools.
We encourage everyone to learn more about the plan:**

Visit our dedicated website:

Patriot-Vision.org

District website:

www.isd186.org

Contact Superintendent Kurt Stumpf

Email: kstumpf@isd186.org

Phone: 218-568-9205

Follow us on Facebook:

Pequot Lakes High School

 @PequotLakesHighSchool

Pequot Lakes Middle School

 @bit.ly/3P3ycdT

Eagle View Elementary School

 @EagleViewElem



E. 2.

MEMO TO: City Council

FROM: City Administrator /Treasurer *mrh*

DATE: October 9, 2023

SUBJECT: Health Insurance Renewal - 2024

Attached is the renewal agreement and rate schedule for the City's health insurance renewal. The current proposal represents a 6.30% increase in rates over 2023 as follows:

		2023 Actual	2024 Proposed	Monthly Change	
Single	Monthly	996.61	1,059.40	62.79	6.30%
Family	Monthly	2,490.69	2,647.60	156.91	6.30%
Single	Employer 80%	797.29	847.52	50.23	6.30%
	Employer 20%	199.32	211.88	12.56	6.30%
	Monthly	996.61	1,059.40	62.79	6.30%
Family	Employer 80%	1,992.55	2,118.08	125.53	6.30%
	Employer 20%	498.14	529.52	31.38	6.30%
	Monthly	2,490.69	2,647.60	156.91	6.30%

An inflationary adjustment per IRS regulations requires the deductible to change for both single and family contracts from \$3,000/\$6000 to \$3,200/\$6,400 in order for the insurance program to adhere to current IRS regulations. Language in each collective bargaining agreement states:

"Any change in the coverages provided under the policy of group insurance which are imposed by the insurance carrier without option to the City and which are applicable to all City employees shall be implemented for the members of this bargaining unit. The Employer will notify the Union as soon as practicable of changes in the group insurance policy and will, at the request of the Union, meet and confer regarding the changes. Any increased cost due to the change shall be the responsibility of the employee, unless the parties agree during the meet and confer discussion to allocate the increased cost between the parties."

It is staff's recommendation the renewal be accepted with the changes as detailed above and notification as such be provided to each collective bargaining unit.

(Council Action – Motion)



MHC Statewide Pool Renewal for:
CITY OF CROSSLAKE
1/1/2024

Plan	Description	Coverage	Contracts *	Current rates	RATES EFFECTIVE	Plan adj. %	Elect this plan? Yes/No
					1/1/2024		
1	MSI PP MN 3200-0% HSA <i>Ded updated for 2024 IRS Limits</i>	Single	5	\$996.61	\$1,059.40	6.30%	
		Family	10	\$2,490.69	\$2,647.60	6.30%	

*Based on the group's most recent enrollment data. Rates are guaranteed for one year from 1/1/2024 through 12/31/2024.

Projected Monthly Premium *	\$29,889.95	\$31,773.00
Projected Annual Premium *	\$358,679.40	\$381,276.00
Projected Renewal % Change *		6.30%

Confirmation Instructions:

Please send a signed copy of this rate confirmation to your Service Cooperative by: 11/15/2023.
Please verify broker fees, commissions and information listed below that apply to your policy.

Alternative Plans (if applicable)

Attach plan summaries and rates for alternative plans. Check "no" above for any current plan or plans that are being replaced or discontinued.

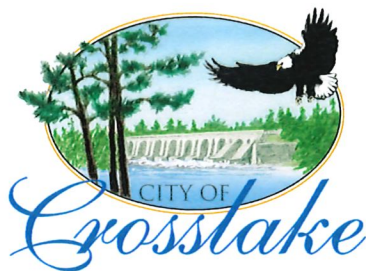
Brokerage agency Harlan V. Johnson Agency, Inc. Broker name _____ Broker tel: _____
Broker email _____ Broker MN Life and Health License # _____

Rate confirmation approved by:

Print name: _____
for: CITY OF CROSSLAKE
Signature: _____ Date: _____

Health Plan Descriptions	CITY OF CROSSLAKE	Effective: 1/1/2024
Plan 1: MSI PP MN 3200-0% HSA	\$3200/6400 Ded, 100/0% Coins, \$3200/6400 OOP, Ded/Coins with Prev Rx, (OON: 5000/10000, 50%, 10000/20000) Embedded	

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 3.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council

FROM: City Administrator /Treasurer *MAZ*

DATE: October 9, 2023

SUBJECT: Police Chief Probation

I recommend Jake Maier be removed from his probationary status effective October 9, 2023. Mr. Maier's job performance has met expectations and is an asset to the department. I have no areas of concern in his work and recommend that Mr. Maier be placed on regular full-time status.

This is also the recommendation of the Public Safety Committee at their meeting held on Wednesday, October 4, 2023.
(Council Action – Motion)

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 4.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council

FROM: City Administrator /Treasurer *mx2*

DATE: October 9, 2023

SUBJECT: Memorandum of Agreement – AFSCME Council 65

Attached is the MEMORANDUM OF AGREEMENT between the City of Crosslake and AFSCME Council 65. The memorandum details the addition of the position of Administrative Assistant and related wage schedule to the collective bargaining agreement currently in effect.

AFSCME Council 65 is in agreement with this addition and has signed off. Council approval is required to update this agreement.

(Council Action – Motion)

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into between the City of Crosslake (hereafter “City”) and AFSCME Council 65 (hereafter “Union”).

WHEREAS, the City and the Union are parties to a collective bargaining agreement effective January 1, 2022, through December 31, 2024; and

WHEREAS, the City has added a new position of Administrative Assistant; and

NOW, THEREFORE, the parties agree as follows:

1. The wage appendix in the contract shall be amended to add the new classification of Administrative Assistant and the wage rates for the new classification.
2. Effective the first day of the first pay period following ratification of this Agreement, these modifications to the wage appendix shall appear as follows:

APPENDIX A


Step	2023 Salary Schedule									
	1	2	3	4	5	6	7	8	9	10
Building Assistant	12.45	12.82	13.20	13.59	14.00	14.41	14.84	15.28	15.74	16.23
Building & Registration Assistant	14.80	15.24	15.70	16.18	16.66	17.16	17.67	18.19	18.75	19.31
Secretary	18.41	18.96	19.53	20.13	20.73	21.35	21.99	22.65	23.34	24.04
Park Maintenance	18.41	18.96	19.53	20.13	20.73	21.35	21.99	22.65	23.34	24.04
Program & Facilities Coordinator	\$19.86	20.47	21.08	21.73	22.38	23.04	23.73	24.45	25.18	25.94
Light Equipment Operator	18.97	19.55	20.14	20.74	21.36	22.00	22.66	23.35	24.05	24.77
Parle Maintenance Equipment Operator	21.60	22.25	22.92	23.60	24.30	25.05	25.80	26.58	27.38	28.20
Heavy Equipment Operator	23.46	24.15	24.88	25.63	26.38	27.18	28.00	28.84	29.70	30.60
Administrative Assistant	23.46	24.15	24.88	25.63	26.38	27.18	28.00	28.84	29.70	30.60
Deputy Clerk	23.46	24.15	24.88	25.63	26.38	27.18	28.00	28.84	29.70	30.60
Heavy Equipment/Sewer Operator	24.20	24.93	25.67	26.42	27.23	28.04	28.88	29.75	30.64	31.55
Planner - GIS Coordinator	24.89	25.64	26.39	27.19	28.00	28.85	29.71	30.61	31.52	32.46
Planner- Zoning Coordinator	24.89	25.64	26.39	27.19	28.00	28.85	29.71	30.61	31.52	32.46

	2024 Salary Schedule									
Step	1	2	3	4	5	6	7	8	9	10
Building Assistant	12.76	13.14	13.53	13.93	14.35	14.77	15.21	15.66	16.13	16.64
Building & Registration Assistant	15.17	15.62	16.09	16.58	17.08	17.59	18.11	18.64	19.22	19.79
Secretary	18.87	19.43	20.02	20.63	21.25	21.88	22.54	23.22	23.92	24.64
Park Maintenance	18.87	19.43	20.02	20.63	21.25	21.88	22.54	23.22	23.92	24.64
Program & Facilities Coordinator	20.36	20.98	21.61	22.27	22.94	23.62	24.32	25.06	25.81	26.59
Light Equipment Operator	19.44	20.04	20.64	21.26	21.89	22.55	23.23	23.93	24.65	25.39
Park Maintenance Equipment Operator	22.14	22.81	23.49	24.19	24.91	25.68	26.45	27.24	28.06	28.91
Heavy Equipment Operator	24.05	24.75	25.50	26.27	27.04	27.86	28.70	29.56	30.44	31.37
Administrative Assistant	24.05	24.75	25.50	26.27	27.04	27.86	28.70	29.56	30.44	31.37
Deputy Clerk	24.05	24.75	25.50	26.27	27.04	27.86	28.70	29.56	30.44	31.37
Heavy Equipment/Sewer Operator	24.81	25.55	26.31	27.08	27.91	28.74	29.60	30.49	31.41	32.34
Planner - GIS Coordinator	25.51	26.28	27.05	27.87	28.70	29.57	30.45	31.38	32.31	33.27
Planner - Zoning Coordinator	25.51	26.28	27.05	27.87	28.70	29.57	30.45	31.38	32.31	33.27

3. The incumbent employee in the Administrative Assistant position was hired on August 30, 2023 at the rate of \$25.10 per hour. She is eligible for a step increase to Step 4 upon the completion of her six-month probationary period.
4. This Memorandum of Agreement represents the complete and total agreement between the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this _____ day of _____, 2023.

AFSCME COUNCIL 65

 9/11/2023
Business Agent

Joe Chase 9/11/2023

Joe Chase- President

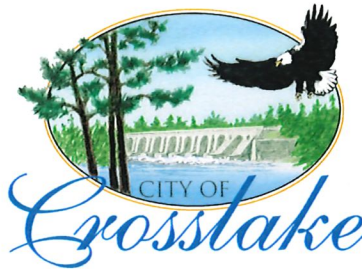
CITY OF CROSSLAKE

Mayor

Signature: 
Joe Chase (Sep 11, 2023 14:07 CDT)

Email: jchase9621@gmail.com

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 5.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council

FROM: City Administrator /Treasurer *maz*

DATE: October 9, 2023

SUBJECT: USICG (Hildi Inc.): GASB 75 – OPEB

Attached is the new agreement and rate schedule for consulting services that enables the City to continue to be in compliance with the requirements of “GASB STATEMENT #75: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS”.

The City’s actuarial calculations and related reporting are updated each year. (The most recent reporting was included in the City’s December 31, 2022 audited financial statements – pages 57 to 61.)

Fees for this service for the next reporting cycle is approximately \$4,400. (Previous year’s fee for this service were \$4,290.)

(Council Action – Motion)

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is entered into and dated October 4, 2023 by and between USI Consulting Group, Inc. (USICG - earlier as **Hildi Inc.**) USICG with offices located at 8000 Norman Center Drive, Suite 400, Bloomington, MN 55437 with headquarters at 95 Glastonbury Blvd., Suite 102, Glastonbury, CT 06033 (hereinafter referred to as the "Consultant") and City of Crosslake with offices located at 13888 Daggett Bay Road, Crosslake, MN 56442 (hereinafter referred to as the "Company"). Company and Consultant are jointly referred to as the "parties."

IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACCEPTED, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Description of Services. Consultant will perform certain services for Company upon terms and conditions specified herein and as such services are more particularly described in Exhibit(s), which are attached hereto and incorporated by this reference.
2. Prices and Payment. Company agrees to pay Consultant the fees set forth in the applicable Exhibit(s). Consultant anticipates invoicing the Company monthly for services provided. Payment will be due in full within fifteen (15) days of receipt of Consultant's invoice. Company agrees to pay interest on all overdue amounts at a rate of twelve percent (12%) per annum or the rate allowed by law, which ever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts.
3. Travel Expenses. Company agrees to reimburse Consultant for its reasonable and necessary out-of-pocket lodging, transportation, and food incurred at the Company's request. Consultant agrees to provide reasonable expense documentation. Whenever possible, Consultant agrees to take advantage of travel discounts. All air travel by Consultant shall be on major national or regional airlines, and Consultant and its representatives may keep their frequent flier miles earned for their personal usage.
4. Ownership of Work Product. Ownership of, and all rights in, the work product which is the subject matter of this Agreement (the "Work"), including trademarks, patents and copyrights applicable to same, shall belong exclusively to Company. The parties expressly agree to consider as a "work made for hire" any Work ordered or commissioned by the Company which qualifies as such under the United States copyright laws. To the extent that the Work cannot be a "work made for hire" or where necessary for any other reason, Consultant will provide Company with all such assignments of rights, covenants and other assistance which may be required for Company, through trademark, patent or copyright applications or otherwise, to obtain the full benefit of the rights provided for herein. If the Work contains materials previously developed or copyrighted by

Consultant or others, Consultant grants and agrees to grant to Company, or obtain for Company, an unrestricted, royalty-free license to use and copy such materials. Any license so granted or obtained shall include the right for Company to grant an unrestricted, royalty-free license to any affiliate of Company. Consultant is allowed to retain one copy of the Work for archival purposes. Consultant shall place a copyright notice on the Work at Company's request. The Work shall be considered "Information" under the Section entitled "Nondisclosure."

5. Nondisclosure. Any technical or business information, including, but not limited to, computer programs, files, specifications, drawings, sketches, models, samples, tools, cost data, customer information, financial data, business or marketing plans or other data, whether oral, written or otherwise ("Information"), furnished or disclosed to Consultant hereunder or in contemplation hereof, shall remain Company's property. No license, express or implied, under any trademark, patent or copyright is granted by Company to Consultant by virtue of such disclosure. All such information in written, graphic or other tangible form shall be returned to the Company immediately upon request and copies shall be returned to the Company or, at Company's option, certified by Consultant as having been located and destroyed. Consultant shall be allowed to retain one copy of the Information for archival purposes. Unless such Information was previously known to Consultant free of any obligation to keep it confidential, is lawfully obtained by Consultant from any source other than Company or has been or is subsequently made public by Company or a nonparty to this Agreement, is approved for release by written authorization of the Company, or is required by law to be disclosed in response to a valid order of a court of competent jurisdiction or authorized governmental agency, provided the Company receives adequate notice to allow it to request a protective order and the Consultant reasonably cooperates with the Company's efforts to receive a protective order, it shall be kept confidential by Consultant for the benefit of Company, shall be used only in performing under this Agreement and shall not be used for other purposes except upon such terms as may be agreed upon by Company in writing. Consultant shall take reasonable steps to protect such Information to a similar extent that Consultant protects its own Information.
6. Liability. Consultant shall indemnify Company and its affiliates against, and shall hold Company and its affiliates harmless from, any loss, damage, expense or liability that may in any way arise out of or result from the performance of Consultant hereunder and caused by or resulting from the gross negligence or intentional misconduct of Consultant, including but not limited to any knowing infringement, or claim of infringement, of any patent, trademark, copyright, trade secret or other proprietary right of a third party or of Consultant or anyone claiming through Consultant who may be eligible to terminate any assignment or transfer made hereunder pursuant to the terms of the copyright laws up to the amount paid by the Company to the Consultant under a given applicable Exhibit(s). Consultant shall defend or settle, at its own expense, any action or suit against Company or its affiliates for which it is responsible hereunder.

Company shall notify Consultant of any such claim, action or suit and shall reasonably cooperate with the Consultant (at Consultant's expense) to facilitate the defense of any such claim.

7. Limitation. In no event shall company or consultant be liable, one to the other, for indirect, special, incidental, or consequential damages arising out of or in connection with the furnishing, performance or use of any products or services provided pursuant to this agreement.

8. Limited Warranties. Consultant warrants and represents that it has full authority to enter into this Agreement and to consummate the transactions contemplated hereby and that this Agreement is not in conflict with any other agreement to which Consultant is a party or by which it may be bound.

Consultant warrants and represents that Consultant has the proper skill, training and background so as to be able to perform in a competent and professional manner and that all work will be performed in accordance with professional standards in the industry and/or field.

9. Headings. Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
10. Insurance. Upon request by Company, Consultant shall provide to Company, copies of certificates of insurance evidencing the workers compensation, general liability and automobile insurance coverage that Consultant has in effect and Consultant shall maintain such insurance in effect through the duration of the Agreement.
11. Amendment and Waiver. No provision of this Agreement may be modified, waived, terminated or amended except by a written instrument executed by the parties. No waiver of a material breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or other provisions hereof.
12. Relationship. The Consultant shall be and act as an independent contractor hereunder, and neither Consultant nor any employee, agent, associate, representative or subcontractor shall be deemed to be employees of the Company for any purpose whatsoever.
13. Force Majeure. Neither party will be liable for any failure or delay in performance due to any cause beyond its reasonable control, including, but not limited to acts of nature, strikes, fire, flood, explosion, riots, or wars, provided that personnel changes, including unanticipated employee departures, shall not be considered to be an event or condition of force majeure.
14. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by registered or

certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party:

If to Company: Mr. Mike Lyonais
City Administrator
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

If to Consultant: USI Consulting Group, Inc. (USICG- earlier as **Hildi Inc.**)
8000 Norman Center Drive
Suite 400
Bloomington, MN 55437
Attn: Jill Urdahl, FSA
Minnesota Practice Leader / Consulting Actuary

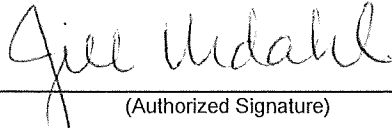
15. Assignment. Consultant shall not assign this Agreement or delegate the services to be performed hereunder, in whole or in part, or any of its rights, interest, or obligations hereunder without Company's express written consent.
16. Law Government. This Agreement shall be governed by the laws of the State of Minnesota, without regard to or application of conflicts of law rules or principles.
17. Taxes. Consultant shall assume full responsibility for the payment of all taxes imposed by any federal, state, local taxes or foreign taxing authority and all contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to performance of services for Company hereunder.
18. Termination. Any Exhibit(s) to this Agreement may be terminated by either party upon thirty (30) days written notice to the other party. This Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Company agrees to pay for all services provided by Consultant and related travel expenses incurred by Consultant through the date of termination of the Exhibit(s) and/or the Agreement as applicable.
19. Entire Agreement. This constitutes the entire agreement between the parties regarding the subject matter hereof. This Agreement shall be binding on the affiliates, administrators, executors, heirs, successors in interest, or assigns of Consultant.

IN WITNESS WHEREOF, authorized representatives of the Company and the Consultant have executed this Agreement in duplicate.

Company: City of Crosslake

Consultant: USICG (earlier as Hildi Inc.)

By: _____
(Authorized Signature)

By:  _____
(Authorized Signature)

Name: _____
(Print or Type)

Name: Jill Urdahl

Title: _____
(Print or Type)

Title: Minnesota Practice Leader / Consulting Actuary

Date: _____

Date: October 4, 2023

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)

**Exhibit 1 to
AGREEMENT FOR CONSULTING SERVICES
Consultant and Rate Schedule**

Consultant Representative's Name	Title	Effective Start Date	Expected End Date
USICG (Hildi Inc.) Actuaries and Consultants	Consulting Actuaries	January 1, 2024	December 31, 2025
Base Fees			
The approximate budget for USICG (Hildi Inc.) consulting services is as follows:			
	2024 Fiscal Year	2025 Fiscal Year	
GASB 75	\$3,300	January 1, 2024 actuarial valuation to be used as the base results for this fiscal year. GASB 75 disclosures to be developed for the year ending December 31, 2025. Approximately \$900 - \$1,100	
Optional: GASB 75/73/16 consulting review on the true-up benefit payment calculations. Each fiscal year it is possible for some additional fees to occur due to this request from the Company/Client on this important calculation.			
<p>These Base Actuarial Fees include the following:</p> <ul style="list-style-type: none"> • An Actuarial Report including all information required by the GASB Statements. USICG (Hildi Inc.) will provide an electronic copy of the actuarial report. One to three hard copies of the report can be sent, too, if requested. • A results meeting by conference call or video call to discuss the results. • Teleconferencing with the actuaries on pending or anticipated issues which may affect the actuarial valuation/report. If any work is needed based on one of the outcomes of a teleconference, a fee will be agreed upon before any work is initiated. • Periodic memos and telephone calls to provide updates on developments that may affect future actuarial reports. 			
All quotes assume the plan provisions and assumptions remain unchanged from the last actuarial valuation or year-end disclosure. Additional charges may occur if there is out of scope work due to an OPEB Trust, changes in funding or investment policy for the OPEBs, changes in plan provisions or assumptions, or changes in the GASB disclosure requirements.			

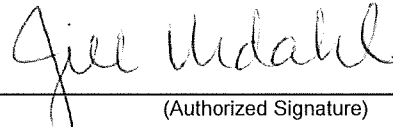
SERVICES OR REQUIREMENTS:

The Agreement for Consulting Services is dated October 4, 2023.

Company: City of Crosslake

Consultant: USICG (earlier as Hildi Inc.)

(Authorized Signature)



(Authorized Signature)

(Date)

October 4, 2023

(Date)

(Please Note: A signature is required on both page 5 and Exhibit 1. Thank you.)

F.
1.

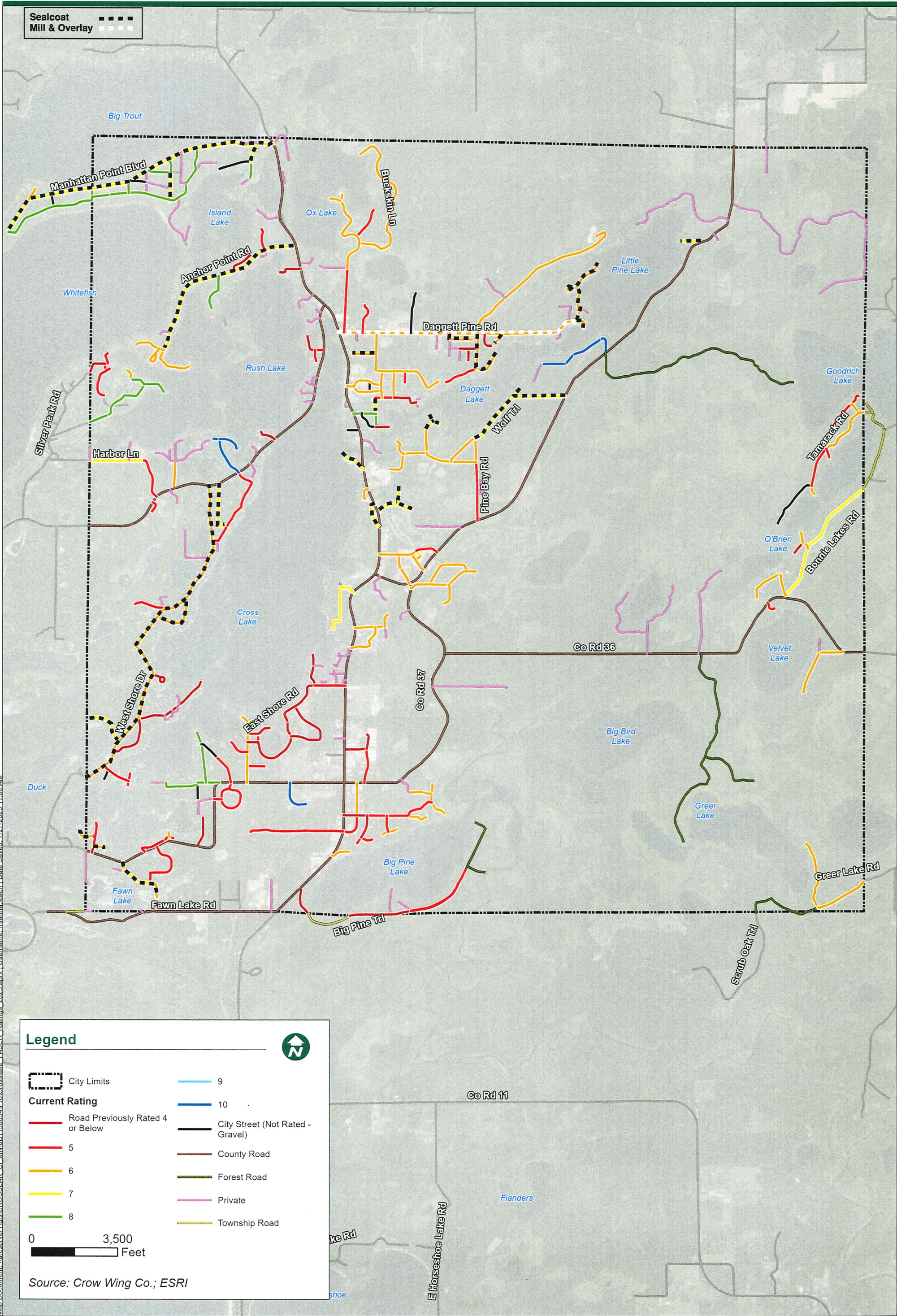
Count	Identifier	Road Name	Utilities?	Paved Width, ft	Paved Area, SY	2023 Rating	Segment Length, ft	Improve	Est Cost
Year 1 - 2024									
Sealcoat									
1	306-010	Allen Ave		30	952	7	285.6	Sealcoat	\$ 2,637.33
2	308-020	Anchor Point Rd		28	12,994	7	4176.5	Sealcoat	\$ 35,992.46
3	308-030	Anchor Point Rd		28	2,140	7	687.7	Sealcoat	\$ 5,926.71
4	308-040	Anchor Point Rd		28	4,743	7	1524.6	Sealcoat	\$ 13,139.07
5	308-050	Anchor Point Rd		28	3,922	7	1260.6	Sealcoat	\$ 10,863.37
6	319-010	Bald Eagle Tr		22	2,326	7	951.7	Sealcoat	\$ 6,444.04
7	320-010	Bay Shores Rd		19	1,653	7	783.1	Sealcoat	\$ 4,579.20
8	337-020	Brook St	Sewer	20	1,457	7	655.7	Sealcoat	\$ 4,036.30
9	345-010	Cool Haven La		16	2,338	7	1315.2	Sealcoat	\$ 6,476.45
10	350-010	Cross Lake Ave		20	191	7	85.9	Sealcoat	\$ 529.04
11	368-010	Duck La		18	3,413	7	1706.4	Sealcoat	\$ 9,453.34
12	376-010	Echo Dr		20	2,465	7	1109.3	Sealcoat	\$ 6,828.63
13	377-010	Edgewater La		14	659	7	423.3	Sealcoat	\$ 1,824.13
14	377-020	Edgewater La		16	1,053	7	592.1	Sealcoat	\$ 2,915.84
15	411-020	Johnie St		18	1,150	7	574.9	Sealcoat	\$ 3,184.73
16	437-010	Manhattan Point Blvd		24	2,941	7	1102.8	Sealcoat	\$ 8,145.79
17	437-020	Manhattan Point Blvd		24	23,590	7	8846.4	Sealcoat	\$ 65,345.31
18	463-020	Pine Bay Dr		19	2,210	7	1046.8	Sealcoat	\$ 6,121.62
19	475-010	Rabbit La		17	1,272	7	673.4	Sealcoat	\$ 3,523.40
20	475-020	Rabbit La		16	355	7	199.9	Sealcoat	\$ 984.17
21	502-030	South Lndg		22	1,017	7	415.9	Sealcoat	\$ 2,815.89
22	505-010	Summit Ave		20	1,350	7	607.5	Sealcoat	\$ 3,739.51
23	520-010	Talon Tr		22	3,292	7	1346.9	Sealcoat	\$ 9,119.94
24	537-020	White Oak Dr		20	3,631	7	1633.9	Sealcoat	\$ 10,057.32
25	545-020	Willwood La		20	1,988	7	894.4	Sealcoat	\$ 5,505.78
26	547-010	Wolf Ct		20	1,181	7	531.6	Sealcoat	\$ 3,272.37
27	548-020	Wolf Tr		22	767	7	313.9	Sealcoat	\$ 2,125.35
28	548-030	Wolf Tr		24	3,740	7	1402.4	Sealcoat	\$ 10,359.37
29	533-010	W Shore Dr		23	699	6	273.4	Sealcoat	\$ 1,935.30
30	533-020	W Shore Dr		23	2,430	6	950.9	Sealcoat	\$ 6,731.18
31	533-030	W Shore Dr		22	2,136	6	874.0	Sealcoat	\$ 5,918.00
32	533-040	W Shore Dr		22	1,790	6	732.2	Sealcoat	\$ 4,957.63
33	533-050	W Shore Dr		23	4,310	6	1686.4	Sealcoat	\$ 11,937.54
34	533-060	W Shore Dr		23	4,898	6	1916.7	Sealcoat	\$ 13,568.04
35	533-070	W Shore Dr		22	4,987	6	2040.2	Sealcoat	\$ 13,814.74
36	533-080	W Shore Dr		22	5,331	6	2180.8	Sealcoat	\$ 14,766.12
37	442-010	Maroda Dr		19	1,075	6	509.1	Sealcoat	\$ 2,977.22
38	379-010	Backdahl Rd		18	2,369	6	1184.3	Sealcoat	\$ 6,560.89
39	359-010	Daggett La		16	730	6	410.4	Sealcoat	\$ 2,021.03
40	362-020	Deer Ridge Dr		18	479	6	239.7	Sealcoat	\$ 1,328.07
41	365-010	Dream Island Cir		19	1,395	6	661.0	Sealcoat	\$ 3,865.32
42	367-010	Dream Island Rd		21	839	6	359.5	Sealcoat	\$ 2,323.84
43	367-020	Dream Island Rd		20	2,561	6	1152.4	Sealcoat	\$ 7,093.66
44	367-030	Dream Island Rd		21	3,024	6	1296.0	Sealcoat	\$ 8,376.32
45	443-010	Mary La		18	4,134	6	2067.2	Sealcoat	\$ 11,452.04
46	469-020	Pine Point Rd		14	1,516	6	974.7	Sealcoat	\$ 4,199.67
47	478-010	Ridgeway Drive		18	842	6	421.2	Sealcoat	\$ 2,333.57
48	542-010	Wilderness Tr		20	4,303	6	1936.1	Sealcoat	\$ 11,918.03
49	349-010	Cross Ave		18	1,598	6	799.2	Sealcoat	\$ 4,427.64
50	419-010	Lake Tr		18	1,933	6	966.3	Sealcoat	\$ 5,353.29
51	545-010	Willwood La		20	6,422	6	2890.1	Sealcoat	\$ 17,789.92
52	545-030	Willwood La		14	534	6	343.1	Sealcoat	\$ 1,478.40
						miles	11.7		\$ 413,073.92
Mill & Overlay									
1	360-010	Daggett Pine Rd		25	15,707	6	5654.5	Mill Overlay	\$ 345,549.90
2	360-020	Daggett Pine Rd		20	7,114	6	3201.3	Mill Overlay	\$ 156,506.42
3	469-010	Daggett Pine Rd		20	11,339	6	5102.6	Mill Overlay	\$ 249,461.60
						miles	2.6		\$ 751,517.92
						miles	14.4	Year 1	\$ 1,164,591.85

Count	Identifier	Road_Name	Utilities?	Paved Width, ft	Paved Area, SY	2023 Rating	Segment Length, ft	Improve	Est Cost
Year 2 - 2025									
Sealcoat									
1	360-010	Daggett Pine Rd		25	15,707	6	5654.5	Sealcoat	\$ 43,507.87
2	360-020	Daggett Pine Rd		20	7,114	6	3201.3	Sealcoat	\$ 19,705.58
3	469-010	Daggett Pine Rd		20	11,339	6	5102.6	Sealcoat	\$ 31,409.48
4	441-010	Margaret La		20	1,234	6	555.4	Sealcoat	\$ 3,418.76
						miles	2.7		\$ 98,041.70
Mill & Overlay									
1	484-010	Robert St		16	742	5	417.4	Mill Overlay	\$ 16,324.06
2	484-030	Robert St		20	2,146	5	965.8	Mill Overlay	\$ 47,216.65
3	507-010	Sunrise Island Rd		20	1,204	5	541.9	Mill Overlay	\$ 26,494.59
4	507-020	Sunrise Island Rd		20	4,574	5	2058.2	Mill Overlay	\$ 100,623.69
5	508-010	Sunset Dr		19	989	5	468.7	Mill Overlay	\$ 21,766.99
6	329-010	Backdahl Rd		20	3,039	5	1367.6	Mill Overlay	\$ 66,862.51
7	330-010	Blacksmith Pl		18	899	5	449.4	Mill Overlay	\$ 19,772.11
8	378-010	Egret Rd		21	2,882	5	1235.3	Mill Overlay	\$ 63,410.05
9	414-010	Kimball Rd	Sewer	20	870	5	391.3	Mill Overlay	\$ 19,130.72
10	399-010	Headquarters Dr		19	3,497	6	1656.6	Mill Overlay	\$ 76,939.06
11	340-010	Bunk House Rd		19	2,295	6	1087.3	Mill Overlay	\$ 50,500.09
12	422-010	Log Landing		24	3,346	6	1254.8	Mill Overlay	\$ 73,614.38
13	446-020	Miller Rd		24	4,005	6	1501.9	Mill Overlay	\$ 88,113.77
14	519-010	Tall Timbers Tr		20	1,402	6	631.1	Mill Overlay	\$ 30,854.45
15	464-030	Pine Bay Rd		20	2,099	5	944.5	Mill Overlay	\$ 46,173.51
16	464-020	Pine Bay Rd		20	2,314	6	1041.3	Mill Overlay	\$ 50,905.73
17	509-020	Swann Dr		35	4,827	5	1241.2	Mill Overlay	\$ 106,189.86
18	509-010	Swann Dr		33	4,453	6	1214.4	Mill Overlay	\$ 97,959.28
19	472-010	Pioneer Dr		37	4,236	6	1030.4	Mill Overlay	\$ 93,190.06
20	472-020	Pioneer Dr		37	3,138	6	763.3	Mill Overlay	\$ 69,032.62
						miles	3.8		\$ 1,165,074.16
						miles	6.6	Year 2	\$ 1,263,115.85
FDR / Reconstruction (Optional)									
1	398-010	Harbor Lane with Trail		21	701	7	300.4	M&O Recon	\$ 90,419.15
2	398-020	Harbor Lane With Trail		22	5,451	5	2229.8	Recon	\$ 672,530.06
						miles	0.5		\$ 762,949.20

Count	Identifier	Road Name	Utilities?	Paved Width, ft	Paved Area, SY	2023 Rating	Segment Length, ft	Improve	Est Cost
Year 3 - 2026									
Sealcoat									
1	484-010	Robert St		16	742	5	417.4	Sealcoat	\$ 2,055.35
2	484-030	Robert St		20	2,146	5	965.8	Sealcoat	\$ 5,945.01
3	507-010	Sunrise Island Rd		20	1,204	5	541.9	Sealcoat	\$ 3,335.91
4	507-020	Sunrise Island Rd		20	4,574	5	2058.2	Sealcoat	\$ 12,669.44
5	508-010	Sunset Dr		19	989	5	468.7	Sealcoat	\$ 2,740.66
6	329-010	Backdahl Rd		20	3,039	5	1367.6	Sealcoat	\$ 8,418.60
7	330-010	Blacksmith Pl		18	899	5	449.4	Sealcoat	\$ 2,489.49
8	378-010	Egret Rd		21	2,882	5	1235.3	Sealcoat	\$ 7,983.90
9	414-010	Kimball Rd	Sewer	20	870	5	391.3	Sealcoat	\$ 2,408.73
10	399-010	Headquarters Dr		19	3,497	6	1656.6	Sealcoat	\$ 9,687.33
11	340-010	Bunk House Rd		19	2,295	6	1087.3	Sealcoat	\$ 6,338.42
12	422-010	Log Landing		24	3,346	6	1254.8	Sealcoat	\$ 9,268.72
13	446-020	Miller Rd		24	4,005	6	1501.9	Sealcoat	\$ 11,094.32
14	519-010	Tall Timbers Tr		20	1,402	6	631.1	Sealcoat	\$ 3,884.86
15	464-030	Pine Bay Rd		20	2,099	5	944.5	Sealcoat	\$ 5,813.66
16	464-020	Pine Bay Rd		20	2,314	6	1041.3	Sealcoat	\$ 6,409.49
17	509-020	Swann Dr		35	4,827	5	1241.2	Sealcoat	\$ 13,370.27
18	509-010	Swann Dr		33	4,453	6	1214.4	Sealcoat	\$ 12,333.96
19	472-010	Pioneer Dr		37	4,236	6	1030.4	Sealcoat	\$ 11,733.48
20	472-020	Pioneer Dr		37	3,138	6	763.3	Sealcoat	\$ 8,691.83
6	385-020	Forest Lodge Rd		20	3,328	8	1497.8	Sealcoat	\$ 9,219.71
7	397-010	Happy Tr		10	850	8	764.7	Sealcoat	\$ 2,353.62
12	461-020	Perkins Rd		18	1,179	8	589.7	Sealcoat	\$ 3,266.84
13	461-040	Perkins Rd		20	3,311	8	1490.1	Sealcoat	\$ 9,172.16
15	502-020	South Lndg		22	2,225	8	910.1	Sealcoat	\$ 6,162.41
17	529-010	Urbans Point Rd		20	3,668	8	1650.4	Sealcoat	\$ 10,159.11
18	529-020	Urbans Point Rd		20	2,524	8	1136.0	Sealcoat	\$ 6,992.76
21	549-010	Woodland Dr		18	4,778	8	2389.2	Sealcoat	\$ 13,236.16
						miles	5.8		\$ 207,256.19
Mill & Overlay									
1	465-010	Pine Bay Tr		20	5,306	6	2387.5	Mill Overlay	\$ 116,723.55
2	465-020	Pine Bay Tr		20	2,116	6	952.3	Mill Overlay	\$ 46,557.57
3	465-030	Pine Bay Tr		20	2,457	6	1105.8	Mill Overlay	\$ 54,062.08
4	548-010	Wolf Tr		19	3,056	6	1447.4	Mill Overlay	\$ 67,222.12
5	499-010	Shores Dr		19	3,180	6	1506.5	Mill Overlay	\$ 69,969.73
6	464-010	Shores Dr		19	763	6	361.4	Mill Overlay	\$ 16,786.38
7	463-010	Pine Bay Dr		20	1,786	6	803.8	Mill Overlay	\$ 39,296.17
8	523-030	Tamarack Rd		20	799	5	359.6	Mill Overlay	\$ 17,581.50
9	523-040	Tamarack Rd		21	5,063	6	2169.9	Mill Overlay	\$ 111,389.40
10	521-010	Tamarack La		20	6,585	6	2963.1	Mill Overlay	\$ 144,862.57
11	524-010	Tamarack Tr		19	3,478	5	1647.3	Mill Overlay	\$ 76,506.18
12	334-010	Bonnie Lakes La		18	2,646	5	1322.8	Mill Overlay	\$ 58,203.23
13	334-020	Bonnie Lakes La		12	630	5	472.4	Mill Overlay	\$ 13,858.12
14	336-010	Bonnie Lakes Trl		18	939	6	469.4	Mill Overlay	\$ 20,654.35
15	477-020	Red Pine Drive		18	1,050	6	525.1	Mill Overlay	\$ 23,103.75
16	477-030	Red Pine Rd		18	697	6	348.6	Mill Overlay	\$ 15,339.42
17	498-010	Shamrock Rd		18	1,816	6	907.9	Mill Overlay	\$ 39,948.62
18	498-020	Shamrock Rd		19	1,485	6	703.3	Mill Overlay	\$ 32,662.17
19	530-010	Velvet La		17	2,960	5	1567.1	Mill Overlay	\$ 65,121.27
20	499-010	Shores Dr		19	3,180	6	1506.5	Mill Overlay	\$ 69,969.73
21	501-010	Sleepy Valley Rd		18	1,273	6	636.4	Mill Overlay	\$ 28,000.39
						miles	4.6		\$ 1,127,818.31
						miles	10.4	Year 3	\$ 1,335,074.50

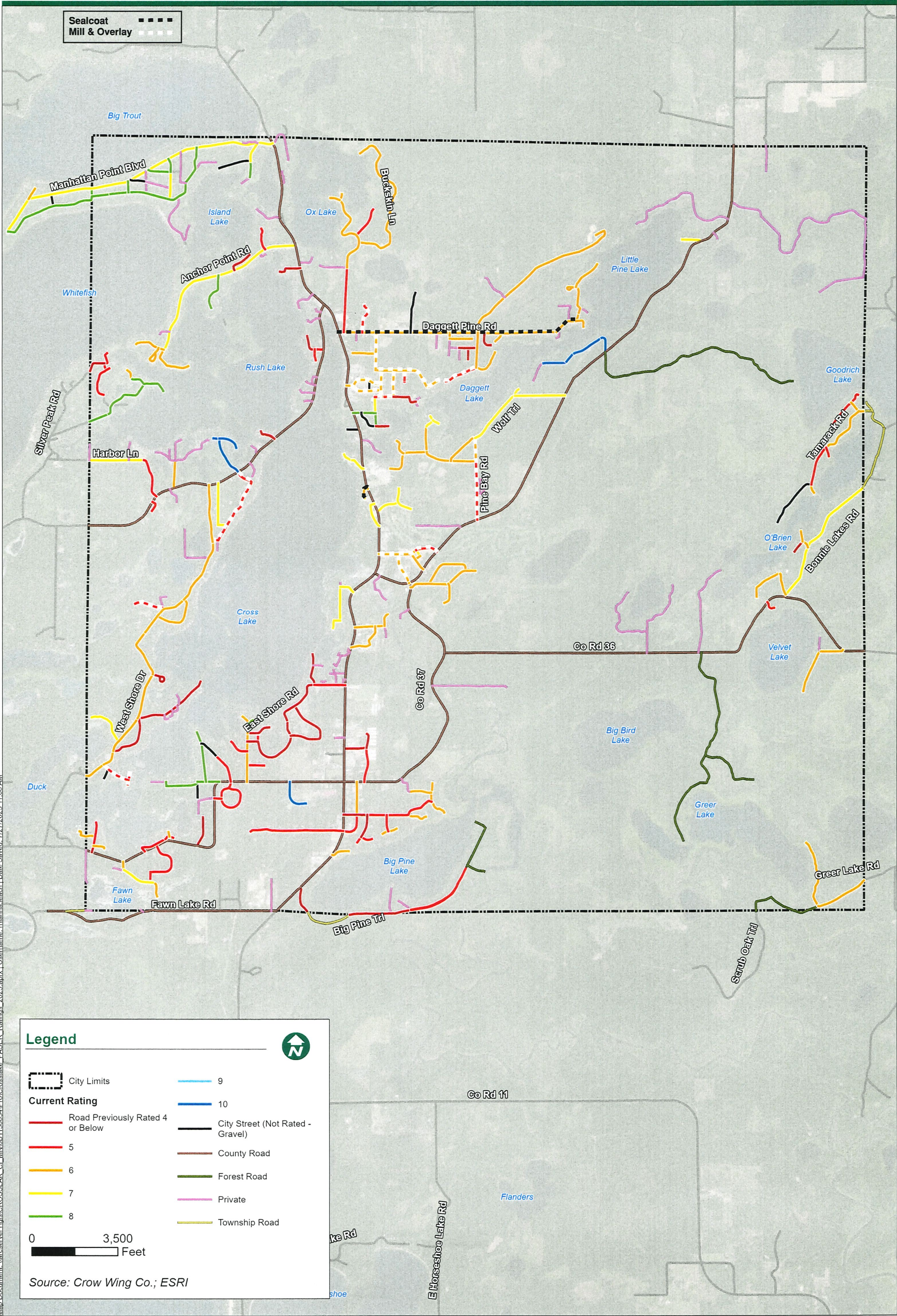
Count	Identifier	Road Name	Utilities?	Paved Width, ft	Paved Area, SY	2023 Rating	Segment Length, ft	Improve	Est Cost
Year 4 - 2027									
Sealcoat									
1	465-010	Pine Bay Tr		20	5,306	6	2387.5	Seal Cost	\$ 14,696.56
2	465-020	Pine Bay Tr		20	2,116	6	952.3	Seal Cost	\$ 5,862.02
3	465-030	Pine Bay Tr		20	2,457	6	1105.8	Seal Cost	\$ 6,806.91
4	548-010	Wolf Tr		19	3,056	6	1447.4	Seal Cost	\$ 8,463.88
5	499-010	Shores Dr		19	3,180	6	1506.5	Seal Cost	\$ 8,809.83
6	464-010	Shores Dr		19	763	6	361.4	Seal Cost	\$ 2,113.56
7	463-010	Pine Bay Dr		20	1,786	6	803.8	Seal Cost	\$ 4,947.75
8	523-030	Tamarack Rd		20	799	5	359.6	Seal Cost	\$ 2,213.67
9	523-040	Tamarack Rd		21	5,063	6	2169.9	Seal Cost	\$ 14,024.94
10	521-010	Tamarack La		20	6,585	6	2963.1	Seal Cost	\$ 18,239.51
11	524-010	Tamarack Tr		19	3,478	5	1647.3	Seal Cost	\$ 9,632.82
12	334-010	Bonnie Lakes La		18	2,646	5	1322.8	Seal Cost	\$ 7,328.32
13	334-020	Bonnie Lakes La		12	630	5	472.4	Seal Cost	\$ 1,744.86
14	336-010	Bonnie Lakes Trl		18	939	6	469.4	Seal Cost	\$ 2,600.57
15	477-020	Red Pine Drive		18	1,050	6	525.1	Seal Cost	\$ 2,908.97
16	477-030	Red Pine Rd		18	697	6	348.6	Seal Cost	\$ 1,931.37
17	498-010	Shamrock Rd		18	1,816	6	907.9	Seal Cost	\$ 5,029.89
18	498-020	Shamrock Rd		19	1,485	6	703.3	Seal Cost	\$ 4,112.46
19	530-010	Velvet La		17	2,960	5	1567.1	Seal Cost	\$ 8,199.36
20	499-010	Shores Dr		19	3,180	6	1506.5	Seal Cost	\$ 8,809.83
21	501-010	Sleepy Valley Rd		18	1,273	6	636.4	Seal Cost	\$ 3,525.50
8	401-010	Hilltop Dr		23	1,492	8	584.0	Sealcoat	\$ 4,133.73
19	539-020	Whitefish Ave		23	5,439	8	2128.3	Sealcoat	\$ 15,065.75
20	539-030	Whitefish Ave		23	5,447	8	2131.4	Sealcoat	\$ 15,087.76
4	337-010	Brook St	Sewer	16	961	8	540.4	Sealcoat	\$ 2,661.21
5	357-010	Daggett Bay Rd	Sewer	20	2,032	8	914.3	Sealcoat	\$ 5,627.92
16	505-020	Summit Ave		20	1,463	8	658.6	Sealcoat	\$ 4,053.75
14	496-010	Shadywood St		20	645	8	290.4	Sealcoat	\$ 1,787.30
9	444-010	Milinda Shores Rd		20	2,093	8	941.7	Sealcoat	\$ 5,796.89
10	444-020	Milinda Shores Rd		20	1,874	8	843.1	Sealcoat	\$ 5,189.61
11	444-050	Milinda Shores Rd		18	897	8	448.5	Sealcoat	\$ 2,484.42
						miles	6.4		\$ 203,890.92
Mill & Overlay									
1	396-010	Happy Landing Rd		25	2,682	6	965.4	Mill Overlay	\$ 58,996.38
2	396-020	Happy Landing Rd		15	3,311	6	1986.9	Mill Overlay	\$ 72,852.85
3	543-010	Wildwood Dr		22	13,239	6	5416.1	Mill Overlay	\$ 291,264.45
4	544-010	Wildwood Tr		21	3,295	6	1412.1	Mill Overlay	\$ 72,487.50
5	545-010	Willwood La		20	6,422	6	2890.1	Mill Overlay	\$ 141,291.81
6	545-030	Willwood La		14	534	6	343.1	Mill Overlay	\$ 11,741.84
7	538-010	White Birch Lane		22	3,141	6	1285.1	Mill Overlay	\$ 69,108.76
8	481-010	Riverwood La		24	3,472	6	1301.9	Mill Overlay	\$ 76,378.05
9	482-020	Riverwood Tr		17	301	6	159.2	Mill Overlay	\$ 6,616.03
						miles	3.0		\$ 800,737.67
						miles	9.4	Year 4	\$ 1,004,628.60

Count	Identifier	Road Name	Utilities?	Paved Width, ft	Paved Area, SY	2023 Rating	Segment Length, ft	Improve	Est Cost
Year 5 - 2029									
Sealcoat									
1	335-010	Bonnie Lakes Rd		22	5,632	9	2304.0	Sealcoat	\$ 15,600.90
2	335-020	Bonnie Lakes Rd		22	8,362	9	3420.6	Sealcoat	\$ 23,161.58
3	489-010	Sand Pointe Dr		20	1,919	9	863.6	Sealcoat	\$ 5,316.06
4	489-020	Sand Pointe Dr		21	3,303	9	1415.5	Sealcoat	\$ 9,149.09
5	489-030	Sand Pointe Dr		20	1,355	9	609.9	Sealcoat	\$ 3,754.23
6	325-020	Birch Narrows Rd		20	2,114	10	951.2	Sealcoat	\$ 5,854.88
7	325-030	Birch Narrows Rd		20	1,044	10	470.0	Sealcoat	\$ 2,893.01
8	325-040	Birch Narrows Rd		20	2,864	10	1288.8	Sealcoat	\$ 7,933.53
9	325-050	Birch Narrows Rd		20	1,564	10	703.8	Sealcoat	\$ 4,332.53
10	487-010	Rushmoor Blvd		22	2,188	10	895.1	Sealcoat	\$ 6,060.63
11	488-040	Rushmoor Blvd		16	431	10	242.4	Sealcoat	\$ 1,193.65
12	488-030	Rushmoor Trl		16	3,149	10	1771.2	Sealcoat	\$ 8,721.95
13	540-010	Wild Wind Ranch Dr		18	9,486	10	4743.1	Sealcoat	\$ 26,277.03
14		Serenity Lane		20	3,467	10	1560.0	Sealcoat	\$ 9,602.67
15	396-010	Happy Landing Rd		25	2,682	6	965.4	Sealcoat	\$ 7,428.18
16	396-020	Happy Landing Rd		15	3,311	6	1986.9	Sealcoat	\$ 9,172.84
17	543-010	Wildwood Dr		22	13,239	6	5416.1	Sealcoat	\$ 36,672.84
18	544-010	Wildwood Tr		21	3,295	6	1412.1	Sealcoat	\$ 9,126.83
19	545-010	Willwood La		20	6,422	6	2890.1	Sealcoat	\$ 17,789.92
20	545-030	Willwood La		14	534	6	343.1	Sealcoat	\$ 1,478.40
21	538-010	White Birch Lane		22	3,141	6	1285.1	Sealcoat	\$ 8,701.42
22	481-010	Riverwood La		24	3,472	6	1301.9	Sealcoat	\$ 9,616.69
23	482-020	Riverwood Tr		17	301	6	159.2	Sealcoat	\$ 833.02
						miles	7.0		\$ 230,671.86
Mill & Overlay									
1	541-010	Wilderness Tr		28	16,003	6	5143.9	Mill Overlay	\$ 352,072.20
2	541-020	Wilderness Tr		28	4,353	6	1399.2	Mill Overlay	\$ 95,764.22
3	393-020	Greer Lake Rd		18	6,366	6	3182.9	Mill Overlay	\$ 140,045.40
4	393-030	Greer Lake Rd		22	6,887	6	2817.5	Mill Overlay	\$ 151,521.20
5	387-010	Gendreau Rd		24	3,565	6	1337.0	Mill Overlay	\$ 78,438.11
6	504-020	Sugar Loaf Rd		18	2,918	5	1459.2	Mill Overlay	\$ 64,206.57
7	504-010	Sugar Loaf Rd		20	1,814	6	816.4	Mill Overlay	\$ 39,912.54
8	470-010	Pine View La		20	1,166	6	524.8	Mill Overlay	\$ 25,655.24
9	470-020	Pine View La		18	1,470	6	735.2	Mill Overlay	\$ 32,350.91
10	497-040	Brita Lane		20	6,314	6	2841.2	Mill Overlay	\$ 138,902.98
						miles	3.8		\$ 1,118,869.37
						miles	10.8	Year 5	\$ 1,349,541.23
						5 Yr Plan Total (Sealcoat & M&O only)			\$ 6,116,952.03
						Total Improvement Miles			51.6
						Net Road System Improved Miles			37.4



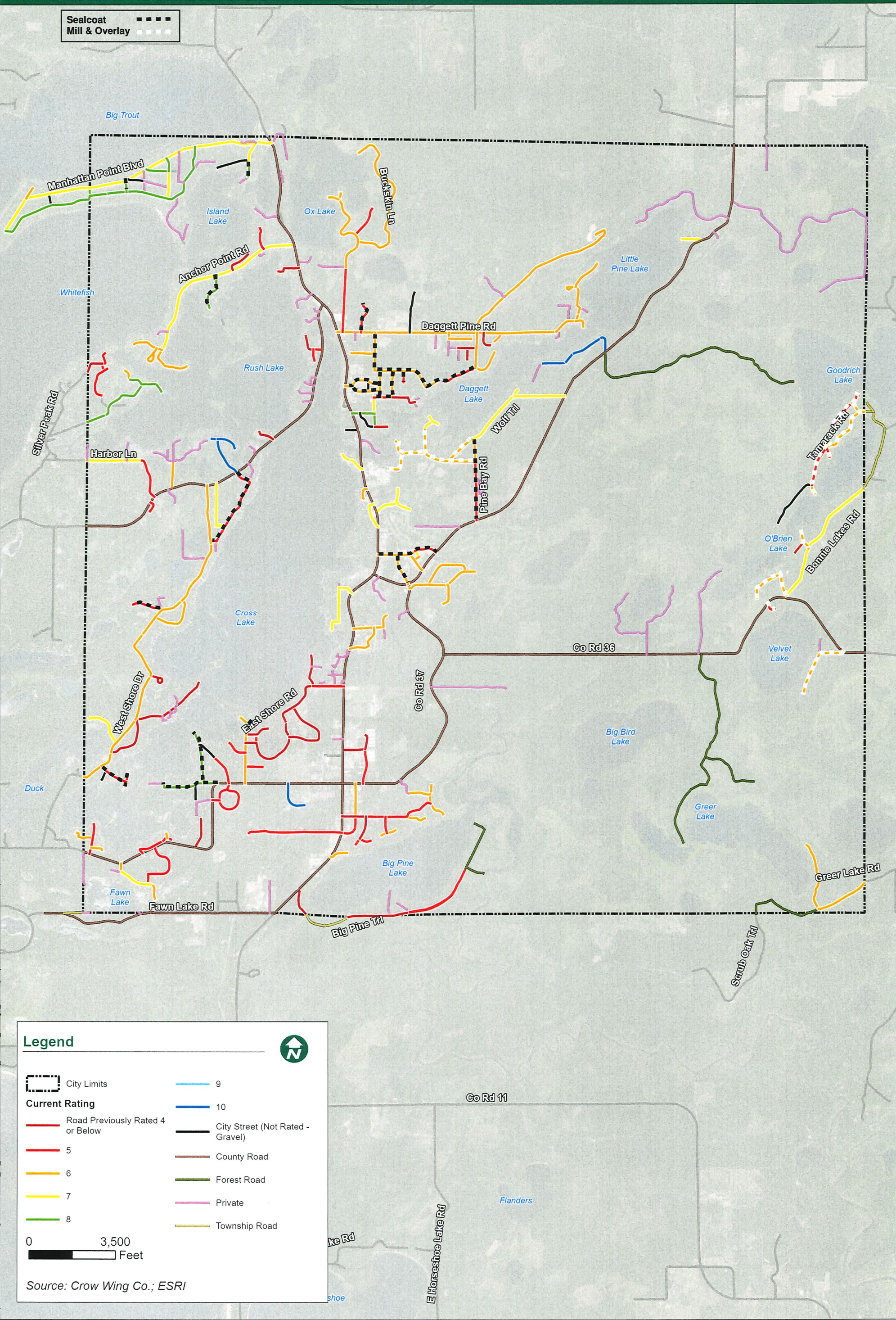


ROAD IMPROVEMENT PLAN - YEAR 2



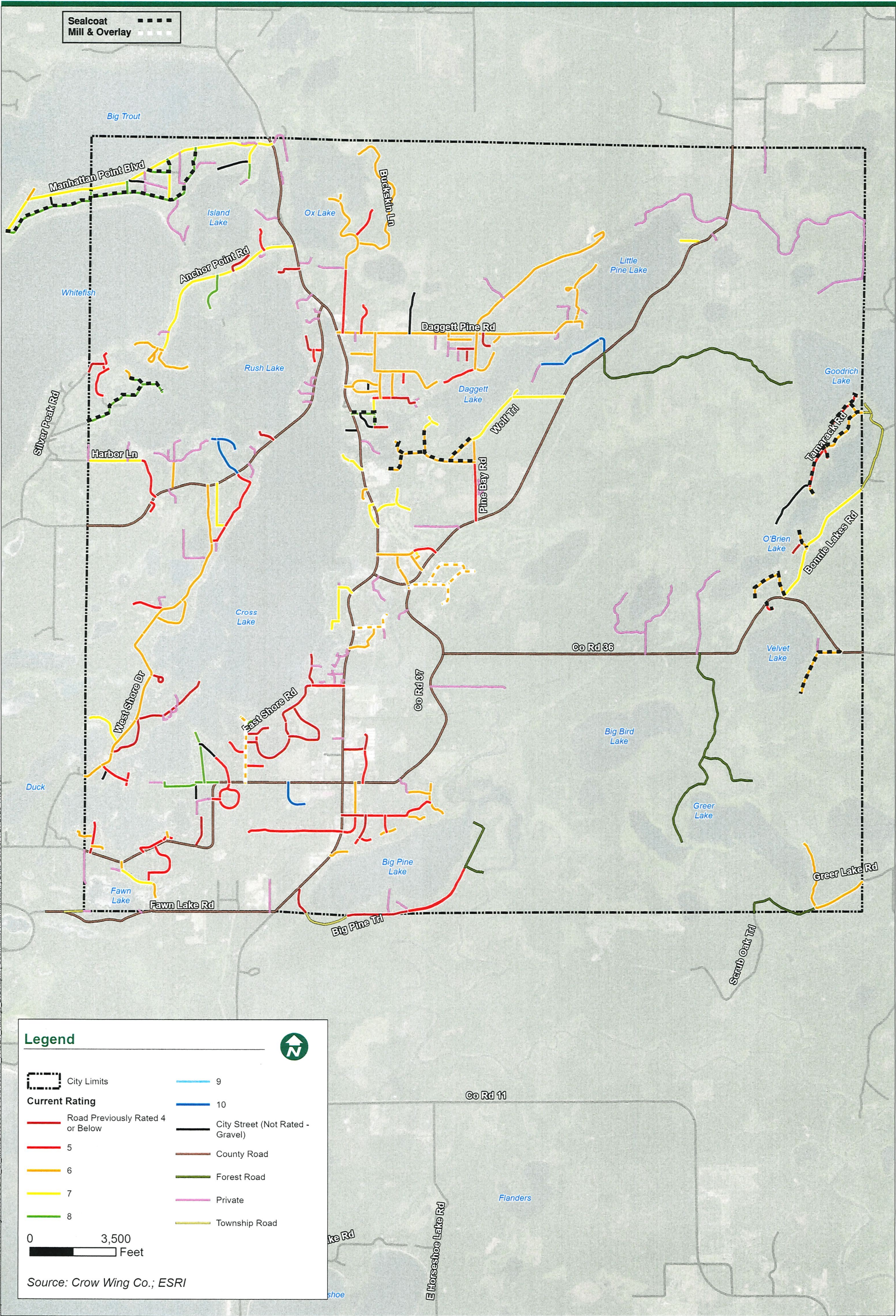


ROAD IMPROVEMENT PLAN - YEAR 3



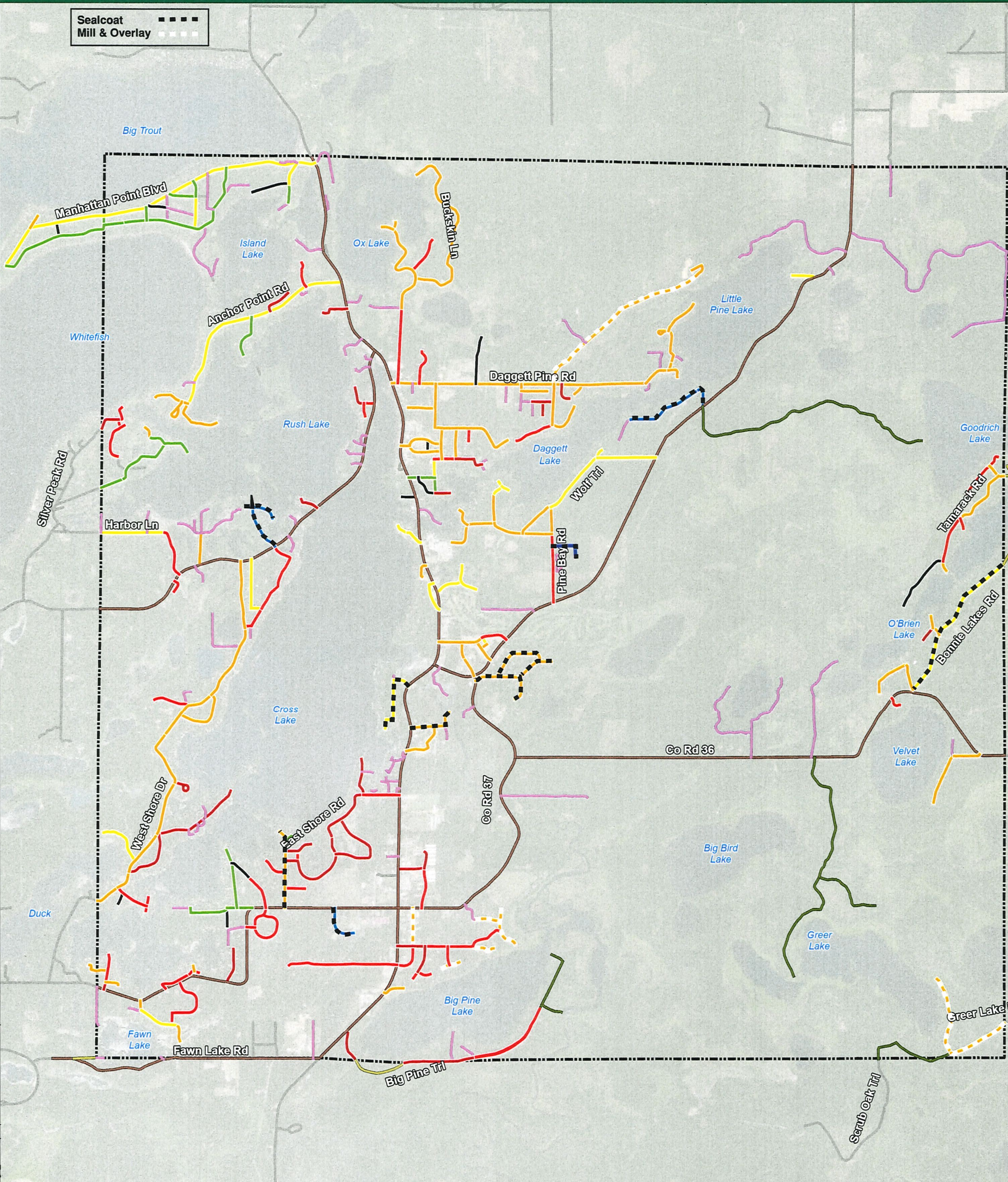


ROAD IMPROVEMENT PLAN - YEAR 4





ROAD IMPROVEMENT PLAN - YEAR 5



Legend

City Limits

Current Rating

Road Previously Rated 4 or Below

5

6

7

8

0

3,500

Feet

9

10

City Street (Not Rated - Gravel)

County Road

Forest Road

Private

Township Road

Source: Crow Wing Co.; ESRI

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F. 3.

RESOLUTION NO. 23-____

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF CROSSLAKE, MINNESOTA

HELD: October 9, 2023

Pursuant to due call, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on October 9, 2023, at 7:30 P.M., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING
THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on October 9, 2023, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately \$6,000,000 in general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of

the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, herein adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted on October 9, 2023.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on October 9, 2023.

Clerk



Crosslake EDA Survey Results

2023

The purpose of the Crosslake EDA is to support the business community by helping to retain, sustain and grow our local businesses. The 2023 survey was conducted over the summer for both businesses and consumers to get feedback as to what businesses are working and what other businesses are needed to serve the consumers in our city.

G.I.A.

Survey Procedure

The survey was open from Memorial Day till Labor Day, almost 100 days

5,000 flyers were made and handed out to businesses in Crosslake to hand out to their customers

The flyer was shared on Facebook and LinkedIn two times during the summer, the posts reached over 2,400 people

Crosslake EDA representatives and BLAEDC staff analyzed the results of the survey

The consumer survey had 5 questions and 313 respondents

The business survey had 7 questions with 29 respondents

The top consumer needs and wants are (222 Responses)

1. More retail Options (29%)
2. Nicer/Healthier Restaurants (26%)
3. Chinese or Mexican Restaurants (21%)
4. Uber/Shuttle or Taxi Service (19%)
5. More Recreation and Entertainment (17%)

The top opportunities and challenges from the Business Survey (29 Businesses)

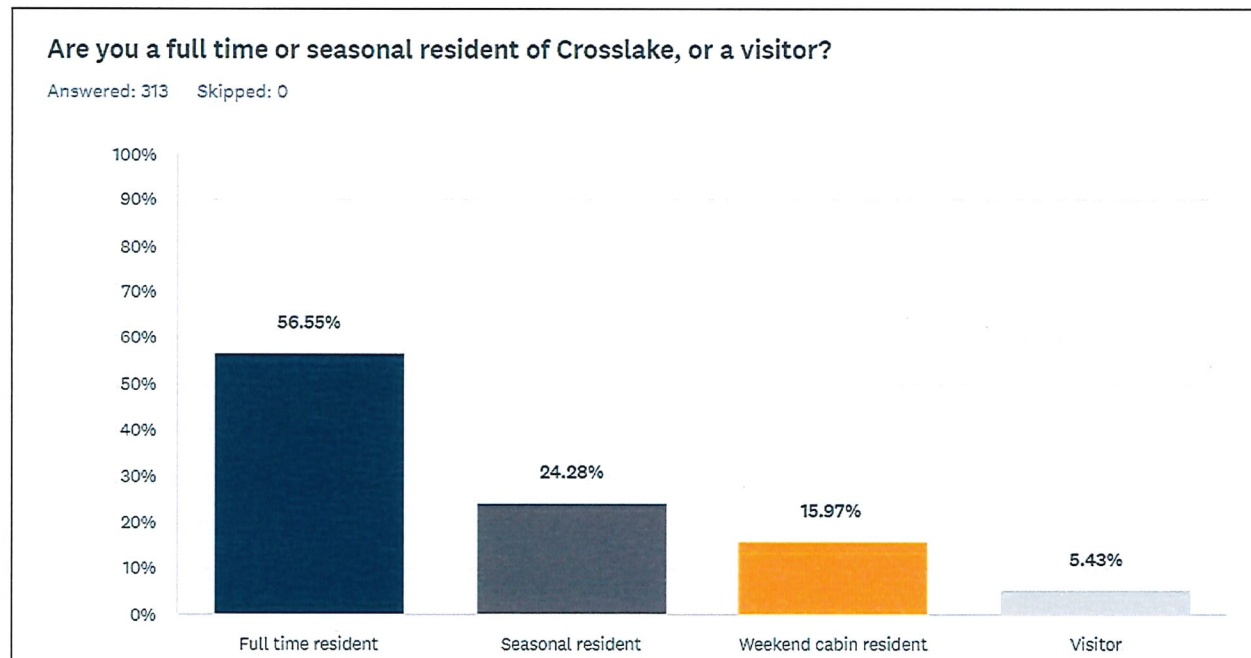
1. Challenge: Staffing and getting people to Crosslake
2. Opportunities: Want to see growth, More retail options and more entertainment businesses

The proposal from the EDA based on the survey results is to create a task force called the Crosslake Business Consortium (CBC), crosslakebusinessconsortium.com. Comprised of business experts that are local and/or have a vested interest in our community, to help plan the business future for our community. The CBC will have a board of at least 5 people who will commit to rotating terms and have regularly scheduled meetings.

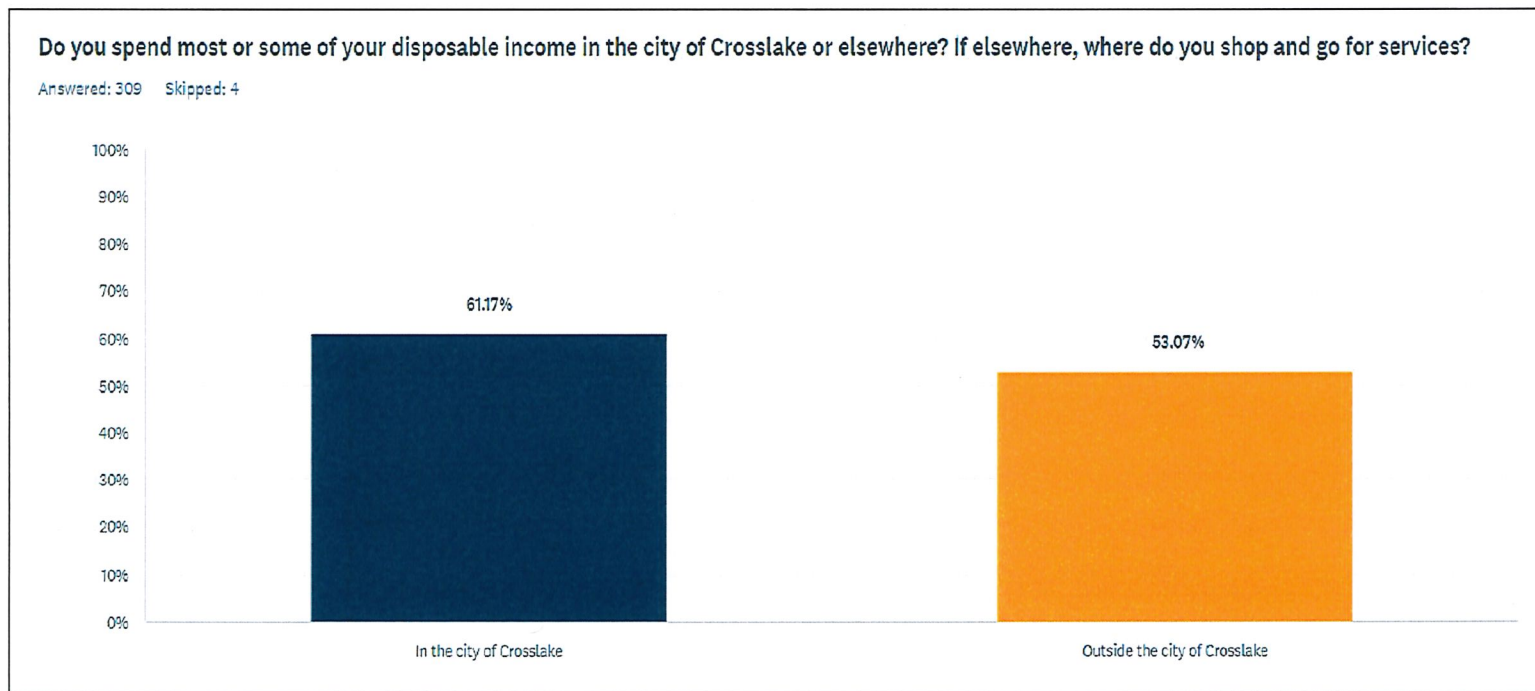
The CBC, under the direction of EDA, will be responsible for; Offering mentorship, consultation and resources for existing businesses and new businesses wishing to locate in our community.

Consumer Results (313)

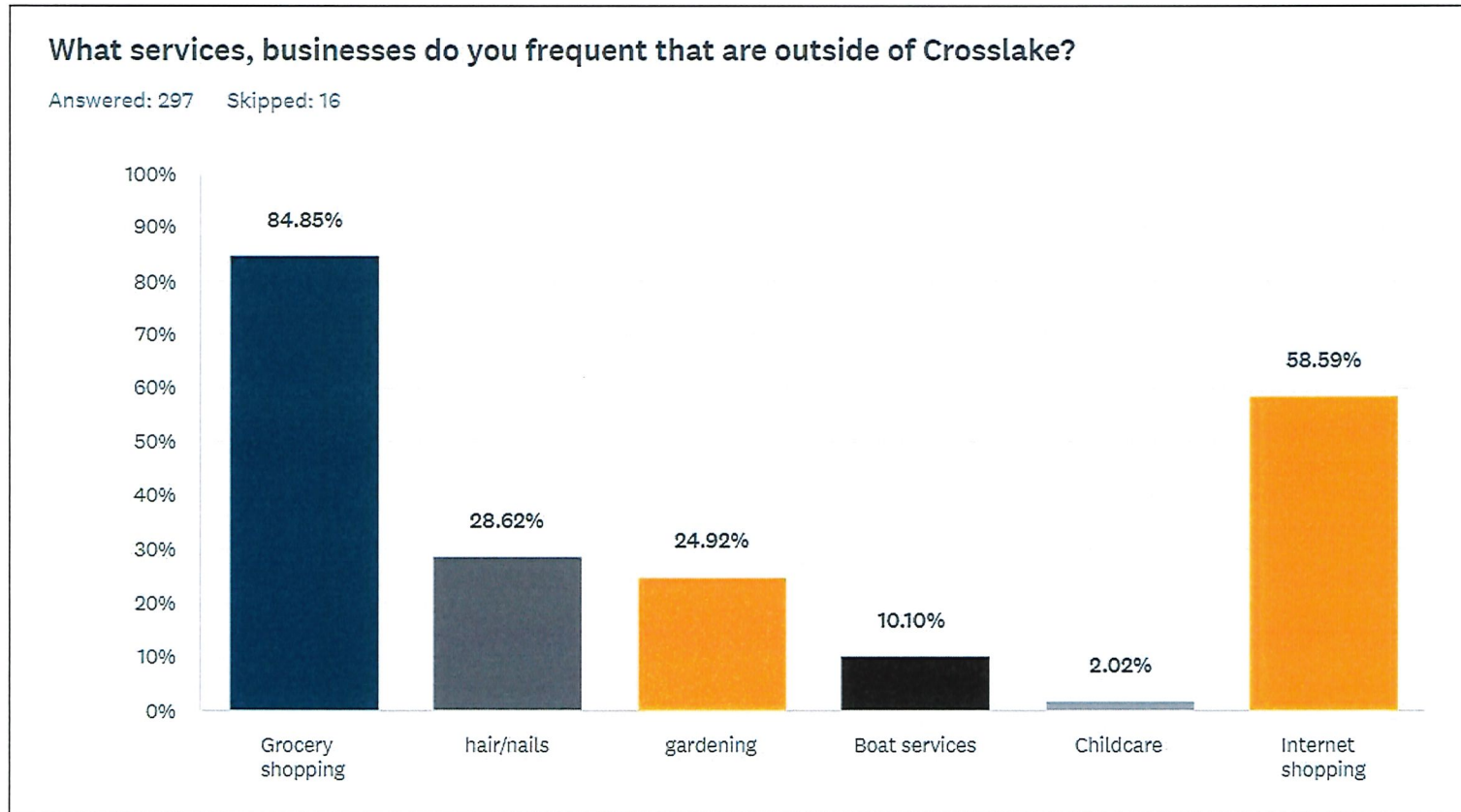
Question 1



Question 2



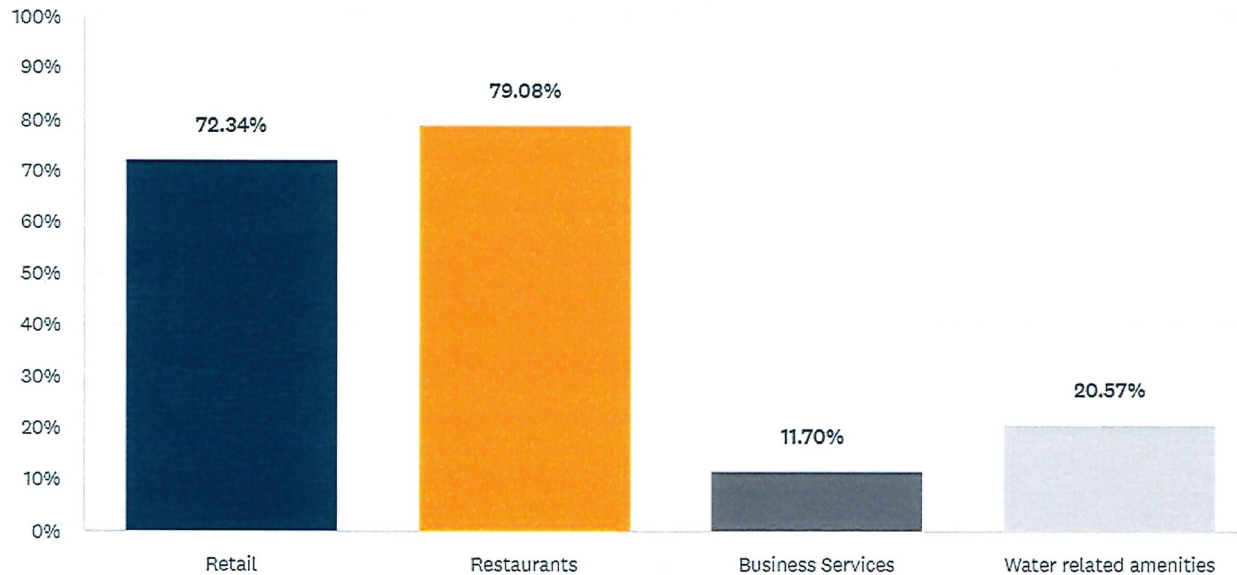
Question 3



Question 4

What new businesses would you like to see in Crosslake? We are looking for ideas here....

Answered: 282 Skipped: 31



Top 5 Comment Results (Answered: 222)

▪ More retail options 29% (66)

Salon, Home Décor, More Stores, Men's Clothing, Sports Wear, Nicer woman's clothing

▪ Nicer restaurants 26% (58)

More choices, Food Truck, Delivery options, BBQ and Bakery

▪ Recreation/Entertainment 17% (38)

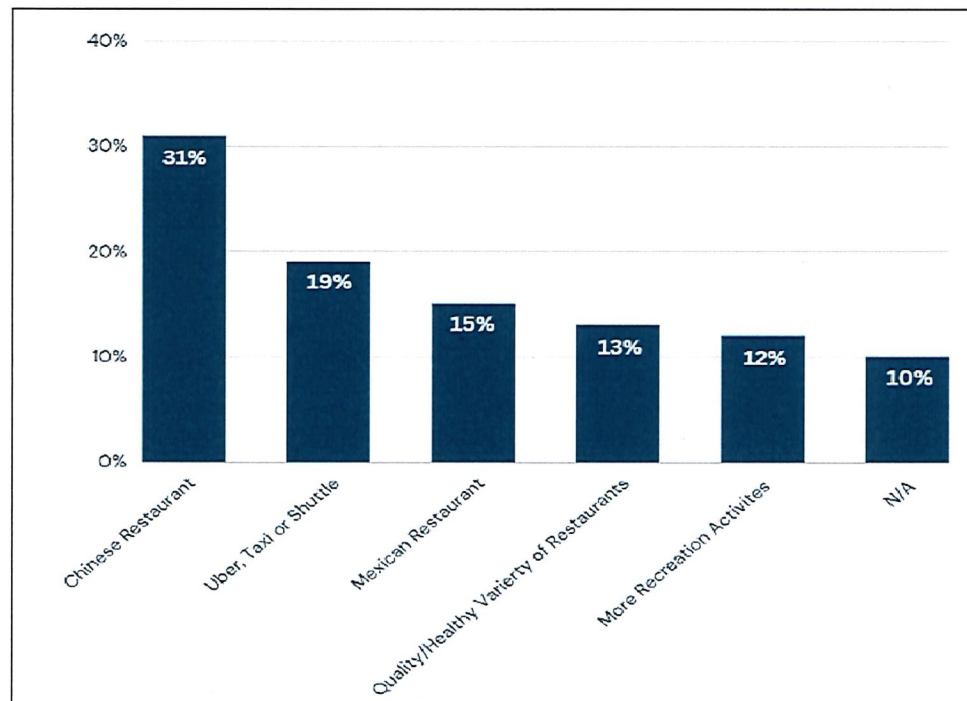
Bowling, Rink, Kids activates, Water options, Waterpark, Venue hall, Community center and Live Music

▪ Chinese 14% (33)

▪ Mexican 7% (16)

The graph shows the answers to the multiple-choice question and some of those respondents commented their specific answer which is categorized to the right

Question 5: Do you have ideas for unique businesses we should target for our city?
Water taxi, more shuttles, Chinese restaurant etc.



Highlighted Comment: Town square needs a Bakery, coffee shop, restaurant, ice cream/candy shop, slightly better-quality clothing store, higher quality furnishings (Like Lit in Detroit Lakes). Water Park, general workout place or upgraded workout area at community center, place that offers UPS package shipping, barbershop, indoor rink, bowling or other indoor winter activity place. Bike path to connect up to Paul Bunyan trail or just around area, County Park.

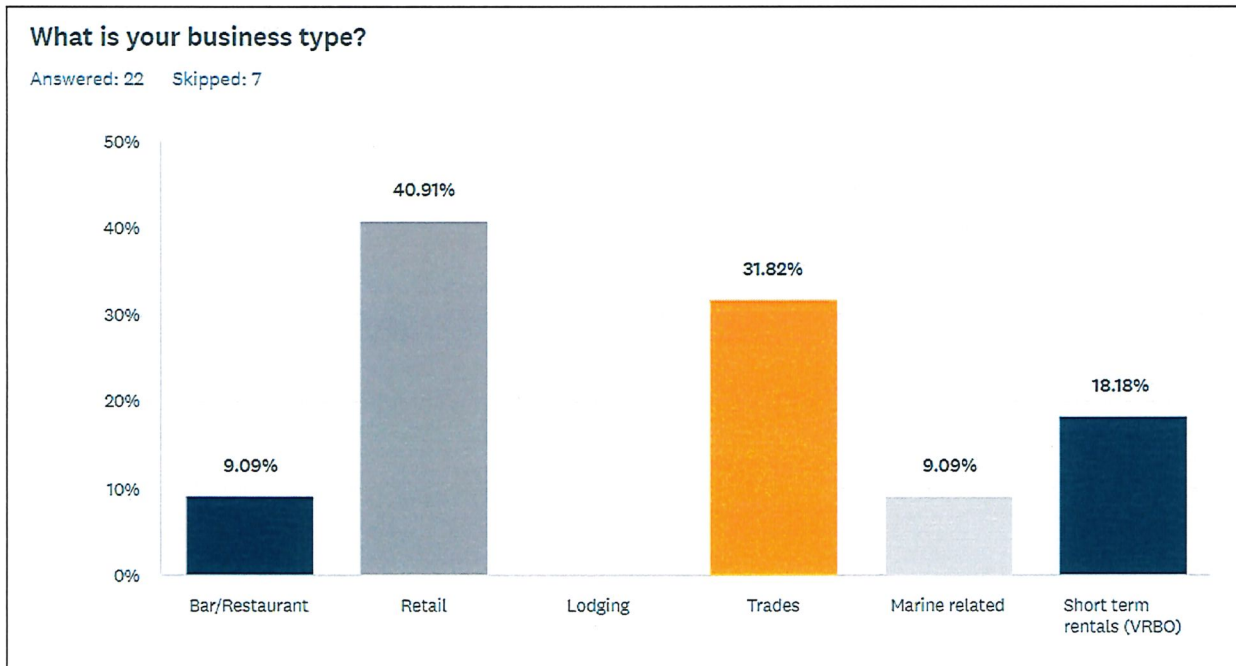
End of Customer Survey Results



Start of Business Survey Results

Business Results (29)

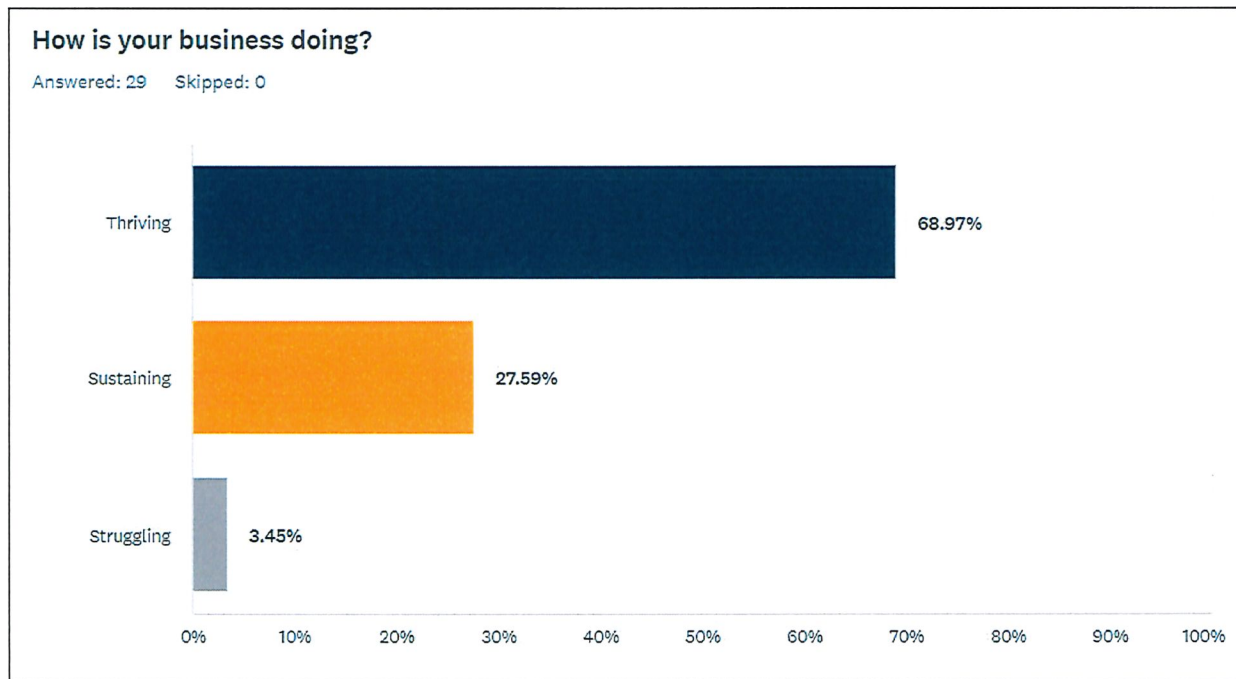
Question 1



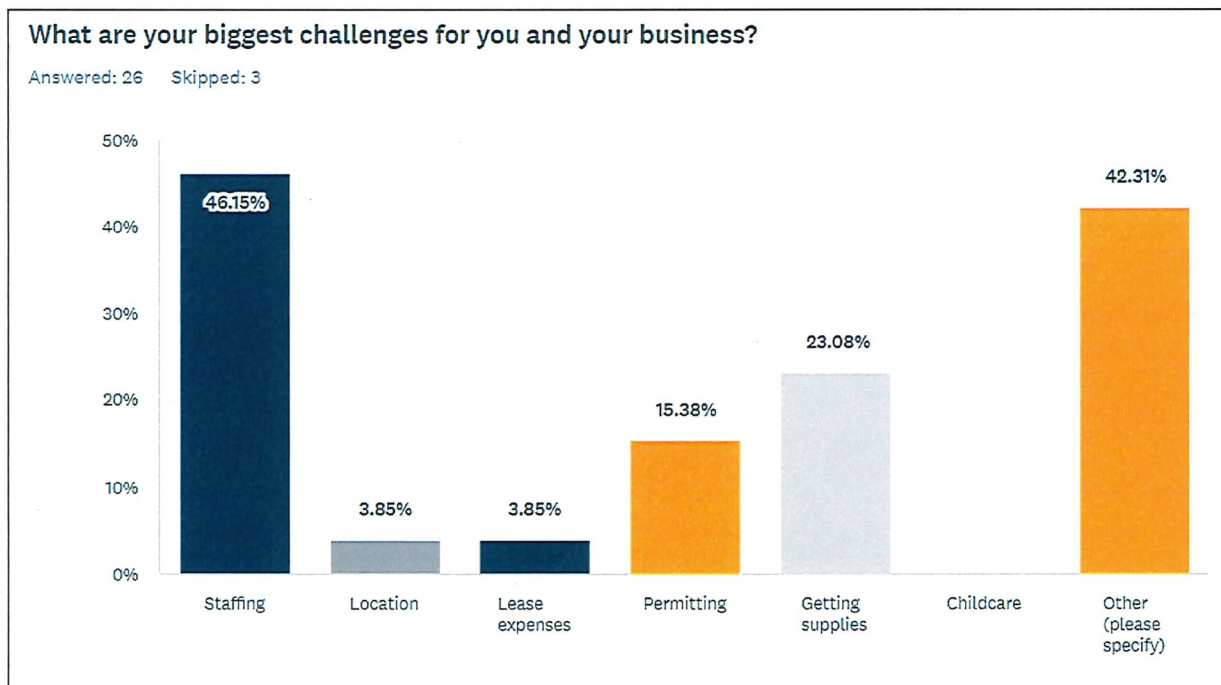
Other Business Types

- Financial
- Historical Society
- Senior Living
- Real Estate
- Communications Provider
- Software Services
- Realty
- Professional

Question 2



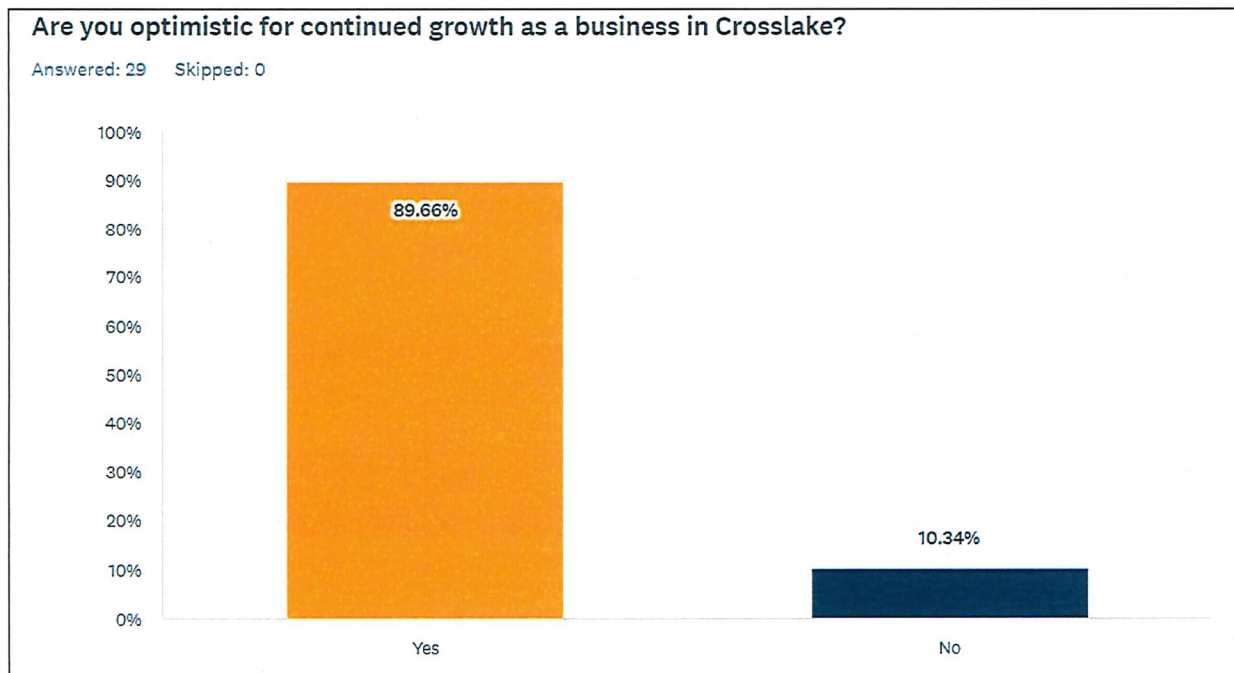
Question 3



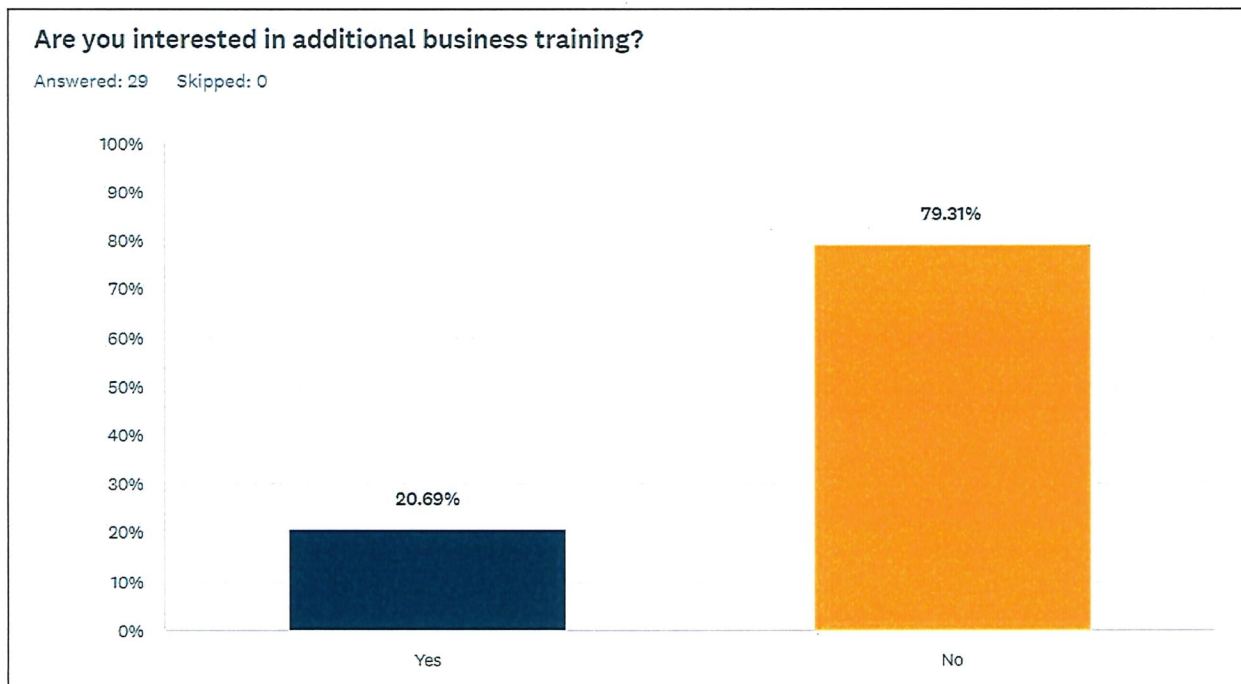
Other Answers

- Fundraising
- Transportation for our seniors
- The planning & zoning and city council members being extremely close minded & set in their old fashioned ways
- Trying to get all the clients in that want to make appointments
- The draw of clients to Crosslake
- High Cost of goods
- The short term rental license fee charged by the county is ridiculous. Our renters already pay an occupancy tax and we already pay property taxes. A triple dip.
- Seasonality
- Bringing awareness to Town Square
- Seasonal

Question 4



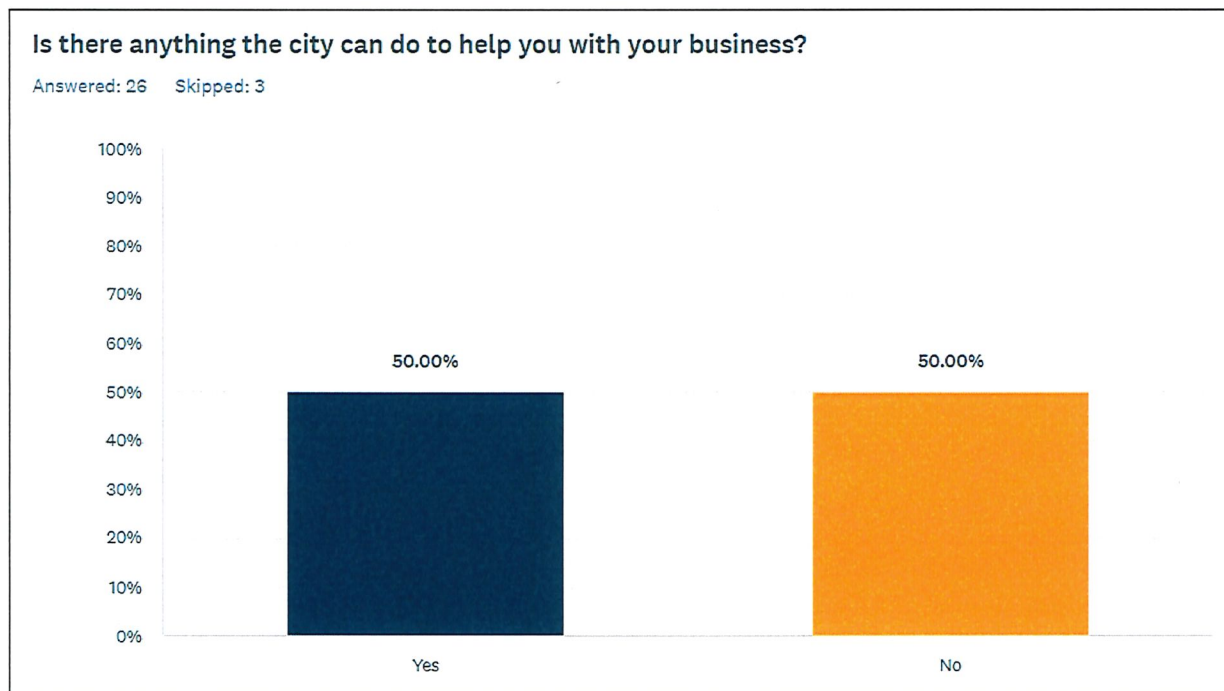
Question 5



YES Answers

- I don't need more training but members of the city planning & council do
- Marketing is always a focus for our business
- Not a cost to the city (taxpayers) plenty of opportunities already exist
- Marketing
- In person invitations social media marketing
- Marketing
- Skill Set and Knowledge development are specific to our business and not generically available, so we have to make those investments internally.

Question 6



Additional Comments

- Do your best to facilitate and try stay out of the way.
- Always have been helpful if needed
- Our current mayor/council doesn't understand city planning. "Downtown " Crosslake has never thrived. There is inadequate housing etc.
- Delivery services for things like groceries for our folks
- Be more open to Crosslake growing and new businesses coming to town like event centers that would create a booming economy in the area
- Patrol the highway for drivers going half the speed limit
- Support our business needs
- Run the city, don't interfere with businesses.
- Understand that not all rentals are the same!
- Stand strong against dead ideas limiting growth
- More winter marketing and events
- Consistency- regulations and expectations
- Allow signs and more advertising for small businesses owners
- Continue to provide a "pro business" set of resources, and encourage networking within the business community

Question 7: What additional businesses would be helpful for our city and would compliment or be of help for your business?

- None
- Ideas: More retail, Dispensary, Lighter fare lunch spots, Medical such as eye doctor, podiatrist, Taxi service, Sporting goods store, Panera Bread (healthy chain food) and a Spa.
- Entertainment: Go Cart Track, The event center in the Judys House of Gift building, Conference and event center for conferences
- Event centers & other high customer turn around places would highly benefit the area by bringing many new people to the area for short amounts of time
- All business types are welcomed needing local communications services
- Open Office Spaces
- Keep child care facility
- A grocery store that charges reasonable prices. Reeds Market is so overpriced.
- Anything that draws more people to town in the off-season. Four seasons! Not just summer!
- Barbecue or Mexican restaurant maybe more shopping. And a huge one would be affordable living
- There are literally thousands of successful business people in the Crosslake Community. I think they are doing a great job of identifying and investing in opportunities they see.

End of Results



Questions, Comments or Concerns visit: www.crosslakeeda.com/contact/



G.2.a.

SERVICE CONTRACT FOR IMPOUND SERVICES

HEARTLAND ANIMAL RESCUE TEAM (HART)

Office: (218) 829 4141 Fax: (218) 829 6866

This service agreement made by, **Heartland Animal Rescue Team** and the city of **Crosslake, MN.**

Hereafter referred to as HART, and the city of Crosslake, MN hereafter referred to as the Municipality, witness:

1. HART contractually agrees to provide the services listed below to the municipality and that those services will be carried out under the terms stated in this service agreement.

- The HART facility will serve as a holding facility for stray and impounded animals.
- Municipality law enforcement/animal control will have 24-hour access to bring animals into the HART facility for impounding.
- HART will hold animals brought in for a minimum of seven (7) days. If no owner claims an animal within that time, the animal becomes the legal property of HART. Municipality will pay impound fees in addition to euthanasia fee if animal is deemed unadoptable.
- HART will collect all Impound fees before any impounded animal is release to owner.
- HART will invoice the municipality monthly for administrative fees and any impounding fees incurred that month.

2. The Municipality contractually agrees to the following terms:

- They will maintain a current contract with HART. This contract may be changed by either party with thirty (30) days written notice.
- All animal control will be a function of the municipality law enforcement. These functions will include, but not be limited to, picking up animals, tranquilizing when necessary and disposing of dangerous/vicious animals.
- All public requests for animal control will be handled by municipality law enforcement.
- The municipality will be responsible for any veterinary cost incurred during impound period.

- The municipality will pay HART according to the fee schedule set forth between HART and the municipality to include:
 - a. Impound fees:
 - \$17.00 per day for each animal impounded; maximum of seven (7) days. *If owner claims animal the fees collected for pick up will be turned over to municipality. If no owner claims animal the municipality will pay daily impound fee.*
 - b. An annual administrative fee of \$1.50 per capita. Based on the 2020 census. This fee can be billed monthly, quarterly, or annually and covers administrative duties related to impound.
 - c. Veterinary charges as charged by the clinic
 - d. Euthanasia fees for unadoptable animal
 - e. Quarantined animals (e.g.) aggressive, rabies observation, will be charged for special care handling at the rate of \$50.00 per day impound for a maximum of ten (10) days.

3. The undersigned have read and understand this contractual service agreement. They agree to the terms and conditions stated.

Municipality Representative

Title

HART Representative

Title

Date: _____

Summary of General Provisions:

- HART will provide the municipality with proof of insurance.
- Animal care will be in compliance to standards listed in the Minnesota Animal Welfare Statutes.
- Sick or injured animals will be evaluated for medical needs and treated if required. HART will not be responsible for animal that arrive sick, injured or die as a result of arrival condition, while in impound.
- HART will invoice the municipality monthly.

G.3.a.



City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687

13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

October 9, 2023

RE: Request for Commercial Final Plat Approval

FOR: PID # 14290768 located at 34561 County Rd 3

Mayor and Council members,

Before you is Sundown Holdings Inc, Final Plat for the Subdivision of parcel #14280552 proposing the subdivision of 30.6 acres of limited commercial zoned property into 12 tracts.
Please see attached Final Plat.

The Preliminary Plat was heard by the Planning Commission on August 25th and unanimously recommended to the City Council for approval.

Action requested & recommendation: Approve Plat as recommended by the Planning Commission on August 25, 2023.

If you have any questions please contact me at 1-218-692-2689.

Sincerely,

Peter Gansen

Planning & Zoning Administrator

13888 Daggett Bay Road

Crosslake, MN 56442

Phone: (218) 692-2689

E-Mail: pgansen@crosslake.net



Subdivisions Application

Planning and Zoning Department

13888 Daggett Bay Rd, Crosslake, MN 56442

218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 771846

Permit Number: 2302295

Property Owner(s): Sundown Holdings Inc.

Mailing Address: P.O. Box 1080

Site Address: 34561 County Rd 3
Crosslake MN 56442

Phone Number: 218-820-4828

E-Mail Address: 1369MILLER26MILL.COM

Parcel Number(s): 14290768

Legal Description: On Survey

Sec 29 Twp 137 Rge 26 ☐ 27 ☒ 28 ☐

Land Involved: Width: 1100' Length: 1200' Acres: 31

Lake/River Name: NONE

Do you own land adjacent to this parcel(s)? ☐ Yes ☒ No

If yes, list Parcel Number(s) NA

Authorized Agent: NA

Agent Address: P.O. Box 1080 Crosslake

Agent Phone Number: 218-820-4828

Signature of Property Owner(s): Don Miller (PRES)

Date 9-8-23

Signature of Authorized Agent(s): NA

Date NA

Subdivision Type

(Check applicable request)

- ☐ Metes and Bounds-Record within 90 days of approval
- ☐ Residential Preliminary Plat
- ☐ Residential Final Plat
- ☐ Commercial Preliminary Plat
- ☒ Commercial Final Plat

Development

11 Number of proposed lots

1 Number of proposed outlots

Access

☒ Public Road

☐ Easement

Easement recorded: ☒ Yes ☐ No

Septic

Compliance NA

SSTS Design SITE SUITABILITY

Site Suitability COMPLETE

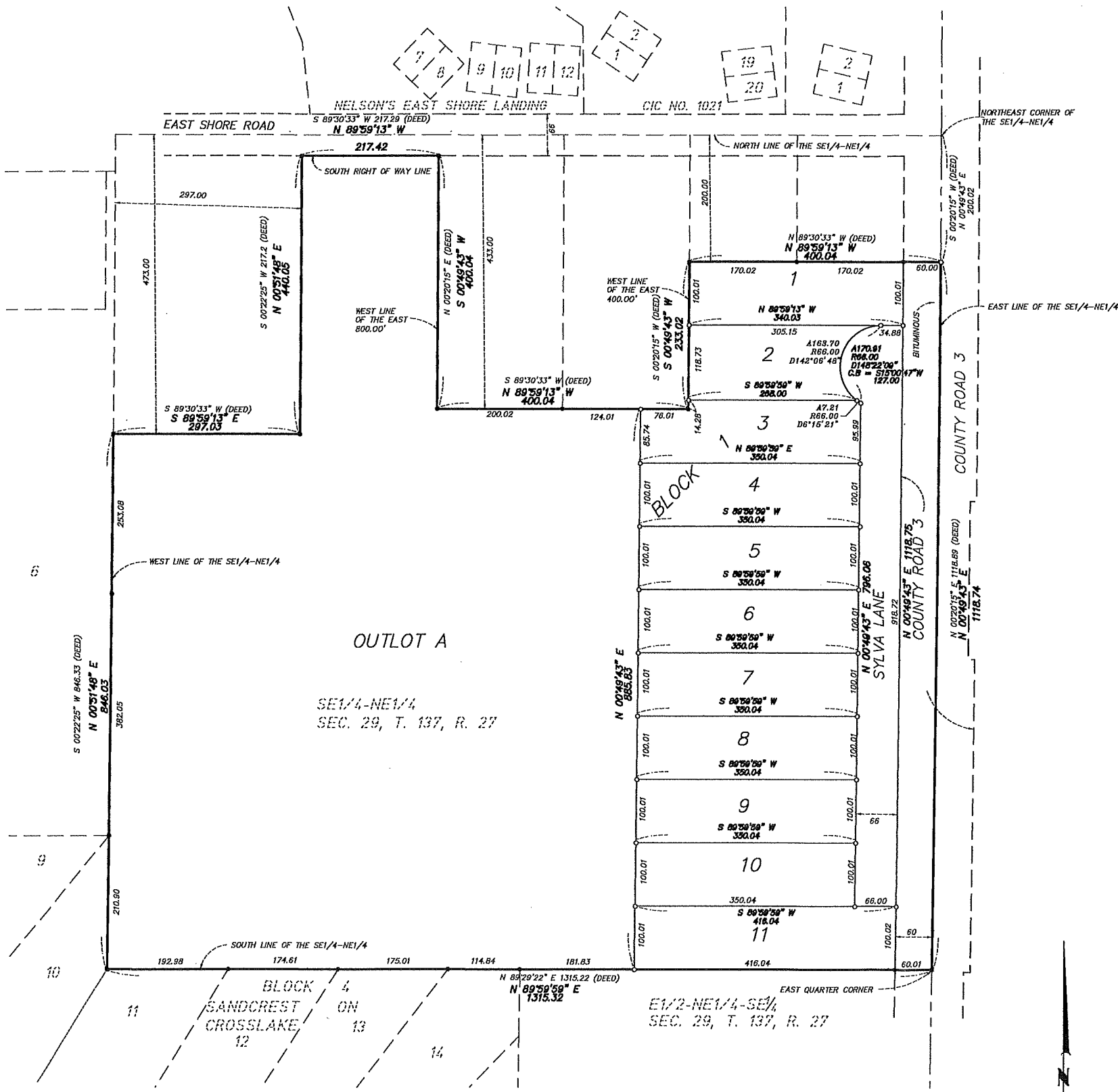
- ☐ All applications must be accompanied by signed Certificate of Survey
- ☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- ☒ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- ☐ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" X 11 = \$50.00 + 750.00 = \$1300.00
- ☐ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- ☒ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 9-13-23 Land Use District LC Lake Class na Park, Rec, Lib 11 parcels

Accepted Date 9-15-23

GRAND REVIEW



KNOW ALL PERSONS BY THESE PRESENTS: That Sandown Holdings Inc, the owner of the following described property, situated in the County of Crow Wing, State of Minnesota, to-wit:

That part of the Southeast Quarter of the Northeast Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County Minnesota, described as follows: Commencing at the Northeast corner of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 20 minutes 15 seconds West, measured bearing, along the East line of said Southeast Quarter of the Northeast Quarter 200.02 feet to the South line of the North 200.00 feet of said Southeast Quarter of the Northeast Quarter and the point of beginning of the tract to be hereinafter described; thence South 89 degrees 30 minutes 33 seconds West along said South line of the North 200.00 feet for a distance of 400.04 feet to the West line of the East 400.00 feet of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 20 minutes 15 seconds West along said West line of the East 400.00 feet for a distance of 233.02 feet to the South line of the North 433.00 feet of said Southeast Quarter of the Northeast Quarter; thence South 89 degrees 30 minutes 33 seconds West along said South line of the North 433.00 feet for a distance of 400.04 feet to the West line of the East 800.00 feet of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 20 minutes 15 seconds East along said West line of the East 800.00 feet for a distance of 400.03 feet to the South right-of-way line of East Shore Road as delineated in the plat of CROSS LAKE EAST STORIES, according to the recorded plat thereof; said county; thence South 89 degrees 30 minutes 33 seconds West along said South right-of-way line 217.29 feet to the East line of the West 297.00 feet of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 22 minutes 25 seconds West along said East line of the West 297.00 feet for a distance of 440.05 feet to the South line of the North 473.00 feet of said Southeast Quarter of the Northeast Quarter; thence South 89 degrees 30 minutes 33 seconds West along said South line of the North 473.00 feet for a distance of 297.03 feet to the West line of said Southeast Quarter of the Northeast Quarter; thence South 00 degrees 22 minutes 25 seconds West along said West line 446.33 feet to the Southwest corner of said Southeast Quarter of the Northeast Quarter; thence North 89 degrees 29 minutes 22 seconds East along the South line of said Southeast Quarter of the Northeast Quarter 1315.22 feet to the Southeast corner of said Southeast Quarter of the Northeast Quarter; thence North 00 degrees 20 minutes 15 seconds East along the East line of said Southeast Quarter of the Northeast Quarter 1118.89 feet, more or less, to the point of beginning.

Have caused the same to be surveyed and platted as GRAND REVIEW and do hereby donate and dedicate to the public for the public use forever the public ways and drainage and utility easements as created by this plat.

IN WITNESS WHEREOF, said Sandown Holdings Inc, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

President:

Dan Miller, Sandown Holdings Inc.

STATE OF MINNESOTA
COUNTY OF _____
the foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Dan Miller.

NOTARY SIGNATURE _____ NOTARY PRINTED NAME _____

NOTARY PUBLIC, _____ COUNTY, MINNESOTA

MY COMMISSION EXPIRES _____

I, Paul Herkenhoff, do hereby certify that I have surveyed and platted the property described on this plat as GRAND REVIEW, that this plat is a correct representation of the survey, that all distances are correctly shown on the plat in feet and hundredths of a foot; that all monuments have been correctly placed in the ground as shown, or will be correctly placed in the ground as designated; that the outside boundary lines are correctly designated on the plat; and that there are no wet lands as defined in MS 505.01, Subd. 3, or public highways to be designated other than as shown.

Paul Herkenhoff, LICENSED LAND SURVEYOR
MINNESOTA LICENSE NUMBER 45875

STATE OF MINNESOTA
COUNTY OF _____
the foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Paul Herkenhoff.

NOTARY SIGNATURE _____ NOTARY PRINTED NAME _____

NOTARY PUBLIC, _____ COUNTY, MINNESOTA

MY COMMISSION EXPIRES _____

Pursuant to Minnesota Statutes, Chapter 272.12, that there are no delinquent taxes on the land hereinbefore described on the plat and transfer and pursuant to Chapter 505.021, Subd. 9, taxes are payable for the year _____ on the land hereinbefore described have been paid this _____ day of _____, 20____.

Gary Griffin, Auditor/Treasurer
Crow Wing County, Minnesota

I hereby certify that this instrument was filed for record in the office of the County Recorder in and for Crow Wing County, Minnesota on this _____ day of _____, 20____, at _____ o'clock _____ m as Document No. _____.

CROW WING COUNTY RECORDER _____ DEPUTY RECORDER _____

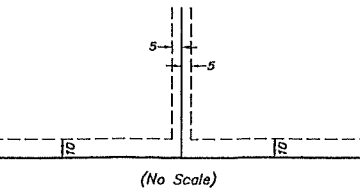
This plat GRAND REVIEW was approved by the City Council for the City of Crosslake, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

Mayor _____ City Administrator/Treasurer _____

LEGEND

- DENOTES FOUND MONUMENT
- DENOTES SET 1/2"x1/4" IRON PIPE WITH CAP # 45875

Drainage and Utility Easements are shown thus:



Being 5 feet in width, unless otherwise indicated, and adjoining lot lines, and 10 feet in width and adjoining right-of-way lines as shown on the plat.

Lakes Area
SURVEYING
LLC.
24314 SMILEY ROAD, SUITE C
NISSWA, MN 56468
OFFICE (218) 961-0090



G.3.b.

TO: City Council

FROM: TJ Graumann

DATE: September 6th, 2023

SUBJECT: Park Dedication Recommendation - Sundown Holdings

The Parks, Recreation and Library Commission met on Wednesday, July 26th, and made the following motion regarding the Sundown Holdings Subdivision Application.

TJ sees no need to pursue land. Motion to accept cash in lieu of land.

Ann/Peter Favor: All Opposed: None



**BOLTON
& MENK**

Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

October 4, 2023

Mike Lyonais, City Administrator
13888 Daggett Bay Road
Crosslake, MN 56442

RE: CSAH 66 Sanitary Sewer Extension – Contractor's Pay Application No. 7

Dear Mike:

Enclosed is Change Order No. 5 and three (3) copies of Contractor's Pay Application No. 7 for work completed for the above referenced project. Change Order No. 5 reflects pavement marking and curb painting requested by the County that was not included in the original plans and was not paid with the previous partial pay estimates. The value of that change order is \$5,581.16. We recommend approval of Change Order No. 5.

The value of the work completed with Change Order No. 5 included was \$2,263,362.36. Based on the project status and the remaining 1-year maintenance period for the ponds, we have reduced the retained amount per Mn Statute guidelines to 1% (\$22,633.62) of the work completed by contract. Additionally, we have deducted \$6,000 from the contract to address three manhole locations which the contractor is unable to adjust in accordance with County requirements. The City of Crosslake has made a previous payment of \$2,234,728.74. Therefore, the net amount to pay is \$35,655.45.

We recommend City Council approval of the Contractor's Pay Application No. 7 in the amount of \$35,655.45.

Please retain one signed payment copy for your records, submit one copy to our office in Baxter, and submit the remaining copy to the Contractor with payment when approved.

If you have any questions, please contact me at 218-821-7265.

Sincerely,

Bolton & Menk, Inc.

Phillip M. Martin, PE
Principal Engineer

Enclosures – Change Order No. 5, Contractor's Pay Application No. 7 (3 copies)

CHANGE ORDERNo. 5Date of Issuance: October 2, 2022 Effective Date: October 9, 2023

Project: CSAH 66 Sanitary Sewer Extension	Owner: City of Crosslake	Owner's Contract No.:
Contract:	Date of Contract: February 14, 2022	
Contractor: Casper Construction Inc.	Engineer's Project No.: B11.116904	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Crow Wing County directed yellow curb painting and added turn arrow pavement messages.

Attachments (list documents supporting change):

Change order summary from email from Casper Construction Inc.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 2,088,000

Increase from previously approved Change
Orders: 0 to 4

\$ 59,358.03

Contract Price prior to this Change Order:

\$ 2,147,358.03

Increase of this Change Order:

\$ 5,581.16

Contract Price incorporating this Change

\$ 2,152,939.19

CHANGE IN CONTRACT TIMES:Original Contract Times: ☒ Work days ☐ Calendar daysSubstantial completion (~~days or date~~): 65Ready for final payment (~~days or date~~): 10/15/2022Increase from previously approved Change Orders
No. 0 to No. 4:

Substantial completion (days): 21

Ready for final payment (days): 6

Contract Times prior to this Change Order:

Substantial completion (~~days or date~~): 86Ready for final payment (~~days or date~~): 10/24/2022

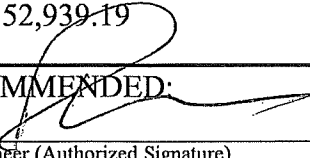
Increase of this Change Order:

Substantial completion (~~days or date~~): 0Ready for final payment (~~days or date~~): 0

Contract Times with all approved Change Orders:

Substantial completion (~~days or date~~): 86Ready for final payment (~~days or date~~): 10/24/2022

RECOMMENDED:

By: 
Engineer (Authorized Signature)Date: 10/3/2023

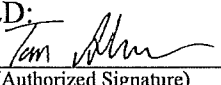
Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: 
Contractor (Authorized Signature)Date: 10/03/2023

Date: _____

CONTRACTOR'S PAY REQUEST**CSAH 66 SANITARY SEWER EXTENSION PROJECT****CITY OF CROSSLAKE -****BMI PROJECT NO. B11.11904****DISTRIBUTION:**

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$2,152,939.19
TOTAL, COMPLETED WORK TO DATE	\$2,263,362.36
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$2,263,362.36
RETAINED PERCENTAGE (1.0%)	\$22,633.62
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	-\$6,000.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$2,234,728.74
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$2,199,073.29
PAY CONTRACTOR AS ESTIMATE NO.	\$35,655.45

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

Casper Construction Inc.
212 SE 10th Street
Grand Rapids, MN 55744

By Tom Allen Senior Estimator/Project Manager
Name Title

Date 10/03/2023

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 7656 DESIGN ROAD, STE 200, BAXTER, MN 56425**

By [Signature], CONSULTING ENGINEER

Date 10/04/2023

APPROVED FOR PAYMENT:**OWNER:**

By _____
Name Title Date

And _____
Name Title Date

Pay Request No.:

7

CSAH 66 SANITARY SEWER EXTENSION PROJECT



CITY OF CROSSLAKE

BMI PROJECT NO. B11.11904

WORK COMPLETED THROUGH MONDAY, OCTOBER 02, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$80,055.56	1.00 LUMP SUM	\$80,055.56	1.00 LUMP SUM	\$80,055.56	1.00 LUMP SUM	\$80,055.56
2	CLEARING AND GRUBBING	\$375.00	1.00 EACH	\$375.00	16.00 EACH	\$6,000.00	18.00 EACH	\$6,750.00
3	CLEARING AND GRUBBING	\$10,000.00	0.30 ACRE	\$3,000.00	0.30 ACRE	\$3,000.00	0.30 ACRE	\$3,000.00
4	2-YEAR MAINTENANCE	\$15,000.00	1.00 LUMP SUM	\$15,000.00	0.00 LUMP SUM	\$0.00	0.50 LUMP SUM	\$7,500.00
5	REMOVE CABLE FENCE	\$6.75	450.00 LIN FT	\$3,037.50	509.00 LIN FT	\$3,435.75	509.00 LIN FT	\$3,435.75
6	REMOVE PIPE SEWERS	\$7.00	1,957.00 LIN FT	\$13,699.00	1,957.00 LIN FT	\$13,699.00	1,957.00 LIN FT	\$13,699.00
7	REMOVE BITUMINOUS PAVEMENT	\$3.15	21,998.00 SQ YD	\$69,293.70	21,998.00 SQ YD	\$69,293.70	21,998.00 SQ YD	\$69,293.70
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$3.00	4,181.00 SQ YD	\$12,543.00	5,070.00 SQ YD	\$15,210.00	5,070.00 SQ YD	\$15,210.00
9	REMOVE CURB & GUTTER	\$2.00	5,486.00 LIN FT	\$10,972.00	8,529.00 LIN FT	\$17,058.00	8,529.00 LIN FT	\$17,058.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$5.00	400.00 SQ YD	\$2,000.00	641.00 SQ YD	\$3,205.00	641.00 SQ YD	\$3,205.00
11	REMOVE DRAINAGE STRUCTURE	\$345.00	25.00 EACH	\$8,625.00	25.00 EACH	\$8,625.00	25.00 EACH	\$8,625.00
12	REMOVE CASTING	\$95.00	25.00 EACH	\$2,375.00	25.00 EACH	\$2,375.00	25.00 EACH	\$2,375.00
13	COMMON EXCAVATION (P) (EV)	\$4.80	8,086.00 CU YD	\$38,812.80	8,722.00 CU YD	\$41,865.60	8,722.00 CU YD	\$41,865.60
14	CHANNEL AND POND EXCAVATION (P) (EV)	\$11.00	1,959.00 CU YD	\$21,549.00	1,959.00 CU YD	\$21,549.00	1,959.00 CU YD	\$21,549.00
15	COMMON LABORERS	\$100.00	10.00 HR	\$1,000.00	15.00 HR	\$1,500.00	15.00 HR	\$1,500.00
16	SKID LOADER	\$165.00	10.00 HR	\$1,650.00	6.25 HR	\$1,031.25	12.25 HR	\$2,021.25
17	FINE FILTER AGGREGATE (LV)	\$18.50	425.50 CU YD	\$7,871.75	460.10 CU YD	\$8,511.85	460.10 CU YD	\$8,511.85
18	COMPOST GRADE 2 (LV)	\$82.75	106.10 CU YD	\$8,779.78	130.20 CU YD	\$10,774.05	130.20 CU YD	\$10,774.05
19	AGGREGATE BASE (CV) (P) CLASS 5	\$14.00	3,870.00 CU YD	\$54,180.00	3,975.00 CU YD	\$55,650.00	3,975.00 CU YD	\$55,650.00
20	AGGREGATE BASE (CV) (P) CLASS 5 (TRAIL)	\$37.00	570.00 CU YD	\$21,090.00	570.00 CU YD	\$21,090.00	570.00 CU YD	\$21,090.00
21	TYPE SP 9.5 WEARING COURSE SPECIAL (WMA)	\$73.00	2,540.00 TON	\$185,420.00	2,519.29 TON	\$183,908.17	2,519.29 TON	\$183,908.17
22	TYPE SP 12.5 WEARING COURSE SPECIAL (WMA)	\$76.00	2,540.00 TON	\$193,040.00	2,263.36 TON	\$172,015.36	2,263.36 TON	\$172,015.36
23	TYPE SP 9.5 WEARING COURSE (TRAIL)	\$75.00	430.00 TON	\$32,250.00	582.12 TON	\$43,659.00	582.12 TON	\$43,659.00
24	CONCRETE CURB & GUTTER DESIGN B624	\$21.00	5,486.00 LIN FT	\$115,206.00	8,673.00 LIN FT	\$182,133.00	8,673.00 LIN FT	\$182,133.00
25	6" CONCRETE DRIVEWAY PAVEMENT	\$65.85	350.00 SQ YD	\$23,047.50	644.53 SQ YD	\$42,442.30	644.53 SQ YD	\$42,442.30
26	6" CONCRETE WALK	\$11.54	1,000.00 SQ FT	\$11,540.00	945.00 SQ FT	\$10,905.30	945.00 SQ FT	\$10,905.30
27	DRILL & GROUT DOWEL BAR (EPOXY COATED)	\$8.50	39.00 EACH	\$331.50	42.00 EACH	\$357.00	42.00 EACH	\$357.00
28	BITUMINOUS DRIVEWAY PATCH	\$40.84	569.00 SQ YD	\$23,237.96	801.45 SQ YD	\$32,731.22	801.45 SQ YD	\$32,731.22
29	TRUNCATED DOMES	\$45.00	100.00 SQ FT	\$4,500.00	89.00 SQ FT	\$4,005.00	89.00 SQ FT	\$4,005.00
30	TRAFFIC CONTROL	\$5,900.00	1.00 LUMP SUM	\$5,900.00	1.00 LUMP SUM	\$5,900.00	1.00 LUMP SUM	\$5,900.00
31	SILT FENCE TYPE MS	\$3.00	1,400.00 LIN FT	\$4,200.00	1,654.00 LIN FT	\$4,962.00	1,654.00 LIN FT	\$4,962.00
32	COMMON TOPSOIL BORROW (LV)	\$54.00	700.00 CU YD	\$37,800.00	555.81 CU YD	\$30,013.74	555.81 CU YD	\$30,013.74
33	TURF ESTABLISHMENT 1	\$14,500.00	1.20 ACRE	\$17,400.00	2.46 ACRE	\$35,670.00	2.46 ACRE	\$35,670.00
34	TURF ESTABLISHMENT 2	\$14,500.00	0.30 ACRE	\$4,350.00	0.33 ACRE	\$4,785.00	0.33 ACRE	\$4,785.00
35	EROSION CONTROL BLANKETS CATEGORY 3N	\$2.95	305.00 SQ YD	\$899.75	472.00 SQ YD	\$1,392.40	472.00 SQ YD	\$1,392.40
36	STABILIZED CONSTRUCTION EXIT	\$6,500.00	1.00 LUMP SUM	\$6,500.00	1.00 LUMP SUM	\$6,500.00	1.00 LUMP SUM	\$6,500.00
37	STORM DRAIN INLET PROTECTION	\$150.00	36.00 EACH	\$5,400.00	34.00 EACH	\$5,100.00	34.00 EACH	\$5,100.00
38	SEDIMENT CONTROL LOG TYPE WOOD CHIP	\$6.00	190.00 LIN FT	\$1,140.00	760.00 LIN FT	\$4,560.00	760.00 LIN FT	\$4,560.00
39	PLANTINGS	\$50.00	650.00 EACH	\$32,500.00	650.00 EACH	\$32,500.00	650.00 EACH	\$32,500.00
40	PLANTINGS SOIL (LV)	\$45.00	225.00 CU YD	\$10,125.00	218.00 CU YD	\$9,810.00	218.00 CU YD	\$9,810.00
41	CROSSWALK MULTI COMP	\$4.80	192.00 SQ FT	\$921.60	208.00 SQ FT	\$998.40	208.00 SQ FT	\$998.40
42	4" BROKEN LINE YELLOW-EPOXY	\$0.40	480.00 LIN FT	\$192.00	490.00 LIN FT	\$196.00	490.00 LIN FT	\$196.00
43	4" DOUBLE SOLID LINE YELLOW-EPOXY	\$0.80	2,105.00 LIN FT	\$1,684.00	2,123.00 LIN FT	\$1,698.40	2,123.00 LIN FT	\$1,698.40
44	4" SOLID LINE WHITE-EPOXY	\$0.40	8,979.00 LIN FT	\$3,591.60	9,070.00 LIN FT	\$3,628.00	9,070.00 LIN FT	\$3,628.00
45	8" SOLID LINE WHITE EPOXY	\$3.80	165.00 LIN FT	\$627.00	162.00 LIN FT	\$615.60	162.00 LIN FT	\$615.60
46	24" SOLID LINE WHITE-EPOXY	\$6.50	54.00 LIN FT	\$351.00	51.00 LIN FT	\$331.50	51.00 LIN FT	\$331.50
47	12" RC PIPE APRON	\$1,200.00	3.00 EACH	\$3,600.00	3.00 EACH	\$3,600.00	3.00 EACH	\$3,600.00
48	15" RC PIPE APRON	\$1,265.00	2.00 EACH	\$2,530.00	2.00 EACH	\$2,530.00	2.00 EACH	\$2,530.00
49	12" RCP PIPE	\$56.50	2,012.00 LIN FT	\$113,678.00	2,011.00 LIN FT	\$113,621.50	2,011.00 LIN FT	\$113,621.50
50	15" RCP PIPE	\$63.00	509.00 LIN FT	\$32,067.00	500.34 LIN FT	\$31,521.42	500.34 LIN FT	\$31,521.42

Pay Request No.:

7

CSAH 66 SANITARY SEWER EXTENSION PROJECT



CITY OF CROSSLAKE

BMI PROJECT NO. B11.11904

WORK COMPLETED THROUGH MONDAY, OCTOBER 02, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	CONNECT TO EXISTING STORM SEWER	\$475.00	5.00 EACH	\$2,375.00	5.00 EACH	\$2,375.00	5.00 EACH	\$2,375.00
52	CONNECT TO EXISTING SANITARY SEWER	\$325.00	1.00 EACH	\$325.00	1.00 EACH	\$325.00	1.00 EACH	\$325.00
53	8" PVC PIPE SEWER	\$60.00	243.00 LIN FT	\$14,580.00	256.00 LIN FT	\$15,360.00	256.00 LIN FT	\$15,360.00
54	10" PVC PIPE SEWER	\$70.25	4,686.00 LIN FT	\$329,191.50	4,721.75 LIN FT	\$331,702.94	4,721.75 LIN FT	\$331,702.94
55	10X4 PVC WYE	\$800.00	58.00 EACH	\$46,400.00	54.00 EACH	\$43,200.00	54.00 EACH	\$43,200.00
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$540.00	101.80 LIN FT	\$54,972.00	104.14 LIN FT	\$56,235.60	104.14 LIN FT	\$56,235.60
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$550.00	54.90 LIN FT	\$30,195.00	51.41 LIN FT	\$28,275.50	51.41 LIN FT	\$28,275.50
58	CONSTRUCT RAIN GUARDIAN TURRET	\$4,975.00	1.00 EACH	\$4,975.00	1.00 EACH	\$4,975.00	1.00 EACH	\$4,975.00
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	\$430.00	290.00 LIN FT	\$124,700.00	291.03 LIN FT	\$125,144.32	291.03 LIN FT	\$125,144.32
60	4" PVC PIPE SEWER	\$52.25	2,150.00 LIN FT	\$112,337.50	2,054.33 LIN FT	\$107,338.74	2,054.33 LIN FT	\$107,338.74
61	6" PVC DRAIN TILE CLEANOUT	\$325.00	9.00 EACH	\$2,925.00	9.00 EACH	\$2,925.00	9.00 EACH	\$2,925.00
62	6" PERF TP PIPE DRAIN	\$23.00	570.00 LIN FT	\$13,110.00	570.00 LIN FT	\$13,110.00	570.00 LIN FT	\$13,110.00
63	6" GATE VALVE & BOX	\$2,500.00	3.00 EACH	\$7,500.00	3.00 EACH	\$7,500.00	3.00 EACH	\$7,500.00
64	CASTING ASSEMBLY (SANITARY)	\$1,400.00	18.00 EACH	\$25,200.00	18.00 EACH	\$25,200.00	18.00 EACH	\$25,200.00
65	CASTING ASSEMBLY (A-7)	\$750.00	2.00 EACH	\$1,500.00	2.00 EACH	\$1,500.00	2.00 EACH	\$1,500.00
66	CASTING ASSEMBLY (B-13)	\$1,050.00	28.00 EACH	\$29,400.00	28.00 EACH	\$29,400.00	28.00 EACH	\$29,400.00
67	CASTING ASSEMBLY (R-2561)	\$850.00	4.00 EACH	\$3,400.00	4.00 EACH	\$3,400.00	4.00 EACH	\$3,400.00
68	TRAFFIC BARRIER DESIGN B8307	\$55.50	450.00 LIN FT	\$24,975.00	454.00 LIN FT	\$25,197.00	454.00 LIN FT	\$25,197.00
69	END TREATMENT - SLOTTED RAIL TERMINAL	\$5,000.00	2.00 EACH	\$10,000.00	2.00 EACH	\$10,000.00	2.00 EACH	\$10,000.00
BID TOTAL AMOUNT:				\$2,088,000.00		\$2,189,183.17		\$2,198,423.17
CO 1	LOCAL DETOUR RELATED SIGNAGE	\$8,205.00	1.00 EACH	\$8,205.00	1.00 EACH	\$8,205.00	1.00 EACH	\$8,205.00
CO 2	ADDED WORK FROM CITY	\$7,224.19	1.00 EACH	\$7,224.19	1.00 EACH	\$7,224.19	1.00 EACH	\$7,224.19
CO 3	ADDED WORK FROM STORM WATER QUALITY	\$15,954.84	1.00 EACH	\$15,954.84	1.00 EACH	\$15,954.84	1.00 EACH	\$15,954.84
CO 4	ADDED WORK FROM COUNTY	\$27,974.00	1.00 EACH	\$27,974.00	1.00 EACH	\$27,974.00	1.00 EACH	\$27,974.00
CO 5	CURB PAINTING AND TURN ARROW PAVEMENT MARKINGS	\$5,581.16	1.00 LUMP SUM	\$5,581.16	0.00 LUMP SUM	\$0.00	1.00 LUMP SUM	\$5,581.16
TOTAL AMOUNT:				\$2,152,939.19		\$2,248,541.20		\$2,263,362.36

G.4.b.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING ON MONDAY, OCTOBER 2, 2023
4:00 P.M. – CITY HALL

MOTIONS MADE FOR COUNCIL CONSIDERATION:

A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE STRIPING ANCHOR POINT ROAD AT AN ESTIMATED COST OF \$5,500. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PURCHASE OF SNOW PUSHER IN 2023 AT REDUCED COST OF \$8,950. MOTION CARRIED WITH ALL AYES.

PURCHASER TITLE: