

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 14, 2023
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC HEARING

1. 7:00 P.M. – REQUEST TO RELOCATE ROAD RIGHT OF WAY FROM DAVID AND PAMELA WEBSTER AT 12253 WHITEFISH AVE (Council Action-Motion)

- a. Letter dated June 30, 2023 from Joe Christensen Re: David Webster/Proposed ROW Relocation
- b. David Webster ROW Relocation Proposal dated June 30 , 2023
- c. Certificate of Survey and Topo Map
- d. Recommendation from Parks and Recreation/Library Commission
- e. Drawing of ROW Relocation as Proposed from Park Commission
- f. Recommendation from Public Works Commission
- g. Resolution Vacating Property

C. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Council Workshop Meeting Minutes of May 24, 2023
2. Special Council Meeting Minutes of July 6, 2023
3. Regular Council Meeting Minutes of July 10, 2023
4. Special Council Meeting Minutes of July 26, 2023
5. Emergency Council Meeting Minutes of August 2, 2023
6. Special Council Meeting Minutes of August 9, 2023
7. Unadjusted Draft: 07.31.2023 Month End Revenue Report
8. Unadjusted Draft: 07.31.2023 Month End Expenditures Report
9. Unadjusted Draft: 07.31.2023 Balance Sheet
10. Police Report for Crosslake – July 2023
11. Police Report for Mission Township – July 2023
12. Fire Department Report – July 2023
13. North Ambulance Run Report – July 2023
14. June and July Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of June 23, 2023
16. Public Works Commission Meeting Minutes of July 5, 2023

17. Crosslake Park, Recreation, and Library Commission Meeting Minutes of June 28, 2023
18. EDA Meeting Minutes of January 11, 2023
19. EDA Quarterly Meeting – Housing Discussion on April 5, 2023 Minutes
20. Waste Partners Recycling Reports for June 2023
21. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
22. Application for 1 Day Temporary On-Sale Liquor License from Knights of Columbus for September 30, 2023
23. Approval of F.I.R.E. Invoices
24. Bills for Approval

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. PAL Foundation Update
2. Letter from Calvin and Shirley Wallin Re: Firemen
3. Resolution Accepting Donations (**Council Action-Motion**)
4. Consider Possible Moratorium on Pole Buildings
5. Lakes Foundation Presentation on Feasibility Study for Sidewalk
6. Review Invoice from Labor Attorney and Provide Direction Moving Forward
7. Update on City Administrator’s Labor Contract

F. CITY ADMINISTRATOR’S REPORT

1. Budget Meeting Schedule (**Council Action-Motion**)
 - a. Wednesday, August 23, 2023: 9:00 AM City Hall
 - b. Wednesday, August 30, 2023: 9:00 AM City Hall
 - c. **Set Preliminary Levy – September 11, 2023: Regular Council Meeting 7:00 PM**
 - d. Wednesday, October 18, 2023: 9:00 AM City Hall
 - e. Wednesday, November 15, 2023: 9:00 AM City Hall
 - f. **Final Levy Certification and Public Input Meeting – December 11, 2023 6:00 PM**
2. Update on Internal Technology and Government Cloud Computing Compliance (Council Information)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Resolution Approving State of Minnesota Joint Powers Agreements with the City of Crosslake on Behalf of its City Attorney and Police Department (**Council Action-Motion**)
 1. State of Minnesota Joint Powers Agreement
 2. Court Data Services Subscriber Amendment to CJDN Subscriber Agreement
 - b. Letter dated August 9, 2023 from Hytec Re: Crosslake Fire Hall – Additional Snow Stops (**Council Action-Motion**)
2. PLANNING AND ZONING
 - a. Ordinance Amending Chapter 42, Article VI, Naming an Unnamed Road as Bizaan Road (**Council Action-Motion**)
 - b. Approval to Publish Summary of Ordinance Amending Chapter 42, Article VI, Naming an Unnamed Road as Bizaan Road (**Council Action-Motion**)

3. PARK AND RECREATION/LIBRARY

- a. Memo dated June 30, 2023 from TJ Graumann Re: Park Dedication for Potz Lot Split (Council Action-Motion)
- b. Park & Recreation Update

4. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated August 9, 2023 from Public Works Commission Re: Recommendations for City Council to Consider from Meeting of 8/7/23 (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN



B. l. a.

JOSEPH J. CHRISTENSEN†*
ROBERT P. LAUE
NATHAN J. BETTS
MICHAEL D. TINGUM**
MITCHELL L. DOOLEY
JOSHUA T. FLAIG

SUITE 400
5101 VERNON AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55436

TELEPHONE (952) 927-8855
FACSIMILE (952) 927-5427

†REAL PROPERTY LAW SPECIALIST
CERTIFIED BY MINNESOTA STATE
BAR ASSOCIATION
*ALSO ADMITTED IN WISCONSIN
**ALSO ADMITTED IN NORTH DAKOTA

JANET C. EVANS
Of Counsel

June 30, 2023

SENT VIA EMAIL ONLY

Mr. TJ Graumann
Director of Parks, Recreation and Library
City of Crosslake
14126 Daggett Pine Road
Crosslake, MN 56442
tgraumann@crosslake.net

Re: David Webster/Proposed ROW Relocation

Dear TJ:

As you requested, I am writing to provide a description of the Websters' request for relocating the existing right of way (ROW) from its current location running through the center of the Webster property, to the western side of the Webster property. The purpose of this letter is to provide a description of the proposal and reasons why the Websters believe this proposal would be beneficial to both the City and the Websters as the adjoining property owners.

For reference, we are attaching:

- (1) an updated drawing from Stonemark showing the location of both the existing right-of-way corridor and the proposed relocation area on the west,
- (2) a topographical map from Crow Wing County on which we have also identified the existing ROW and the proposed relocated ROW, and
- (3) a listing we have prepared outlining the benefits of relocating the ROW as proposed by the Websters.

In addition, both the existing and proposed ROW corridors have been marked with surveyor's flags so that the Parks Commission members, you, or other city officials can go on site to view the existing and proposed relocated ROW areas in the field. The existing right of way has been flagged with pink surveyor ribbons, and the proposed relocated ROW has been flagged with both pink and orange surveyor ribbons.

TJ Graumann
June 30, 2023
Page 2

The Parks Commission members, you, and other city officials are invited to walk the Webster property to view the existing and proposed relocated ROW areas at any time, at their or your convenience. Any feedback you could provide to me would be appreciated. We look forward to meeting with the Park, Recreation and Library Commission on July 26th.

Very truly yours,

CHRISTENSEN & LAUE, PLLC

/s/Joseph J. Christensen

Joseph J. Christensen
Attorney at Law

JJC/pk

Enclosures

cc: David Webster (via email)
Kevin McCormick (via email)

B.
1.
b.

DAVID WEBSTER ROW RELOCATION PROPOSAL

The Websters believe there are multiple benefits to relocating the existing ROW to the western side of their property (as shown on the updated Stonemark Surveying drawing dated June 21, 2023), as follows:

1. Access and Views.

Existing ROW Corridor: The existing ROW runs diagonally across the face of a steep grade down to the shoreline of Island Lake. In order to gain views of Island Lake from the existing ROW, it is necessary to walk down the steep grade which is also slanted from right to left as the grade drops toward the lake, making it difficult to walk both down, and especially up, the grade. This would be a particularly difficult walk for anyone with physical infirmities or limitations.

Proposed Relocated ROW Corridor: The proposed relocated ROW area to the west contains a large level area at the top which is easily accessible from the adjoining public streets and which provides a lovely vista providing views of Island Lake without the need to traverse up and down any steep grades.

2. Parking and Street Access.

Existing ROW Corridor: The existing ROW has only approximately 20 feet of frontage on the existing Whitefish Avenue right of way and joins the Whitefish Avenue right of way on a curve, making any public parking somewhat inconvenient at best, and hazardous at worst.

Proposed Relocated ROW Corridor: The Proposed ROW likewise has approximately 20 feet of right of way frontage on Whitefish Avenue. In addition, however, the proposed ROW has more than 100 feet of frontage on the Whitefish Road right of way with ample areas for parking and public access to the large level viewing areas the proposed ROW area would provide.

3. Potential for Conflicts with Adjoining Property Owner.

Existing ROW Corridor: As stated above, the existing ROW runs through the Webster property diagonally down the face of a steep grade. Immediately to the east of the existing ROW, however, is a natural swale which makes walking up and down the grade much easier. However, the natural swale is located well within the private portion of the Webster property to the east of the existing ROW corridor. It will be natural to expect members of the public intending to use the existing ROW corridor to, instead, gravitate toward the easier walk through the private natural grade area. This will result in trespassing by the public on the adjoining private property and could lead to conflicts between members of the public and the private property owners and possibly create enforcement burdens for the City.

Proposed Relocated ROW Corridor: The area of the proposed relocated ROW adjoins existing public streets on both the north and the west, and includes a large level, easily walkable area for the public to view Island Lake. This will lower the potential for conflicts between members of the public and the adjoining private property owner and help avoid the use of city resources to address potential conflicts.

4. Potential Erosion Issues.

Existing ROW Corridor: While it appears there has been little or no historical public use of the existing ROW corridor, increased future public use of the corridor will likely lead to destabilization of the steep slope areas within the existing ROW corridor because of the difficult terrain, leading to erosion within the ROW corridor, which could also result in erosion affecting the adjoining private property areas.

Proposed Relocated ROW Corridor: Since the proposed ROW area provides larger level areas easily accessed from adjoining public streets, there would be no need for members of the public to traverse steep grades in order to gain access to the vista within the proposed ROW providing views overlooking Island Lake, eliminating the risks of erosion.

5. Proposed Relocation Would Enhance Both Public and Private Interests.

Existing ROW Corridor: The existing ROW corridor runs diagonally through the Webster property and results in oddly shaped and less than optimally useable private parcels on either side. As mentioned above, future public use of the existing ROW could lead to conflicts between members of the public and adjoining private property owners. Even if such conflicts don't arise, the existing ROW corridor is only 20 feet in width and could make both the private property owners and members of the public feel awkward with people walking through the middle of what otherwise is someone's private property.

Proposed Relocated ROW Corridor: Since the proposed relocated ROW area adjoins the existing public streets on two sides, there will be a private property owner only along the east boundary of the proposed ROW, while both the west and north sides of the proposed ROW would all be public. In addition, the actual Whitefish Road driving surface is located still further to the west in the unusually large existing Whitefish Road street ROW, leaving a wide area of existing undeveloped public ROW which would adjoin the proposed ROW relocation area and provide a combined public use area significantly larger than the 20-foot-wide ROW relocation itself. Also, since the existing ROW would no longer run diagonally through the Webster property, the Websters would have a larger contiguous developable property allowing them to develop their property in a manner which could take advantage of natural swale running through the center of the property, allowing for more coherent development of the property and resulting larger potential future assessable values and tax revenue to the City.

B.I.C.

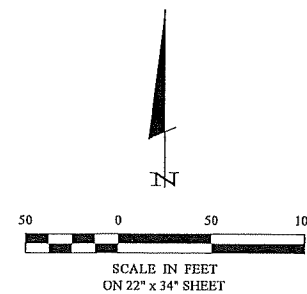
EXHIBIT

LOTS 1 & 2, MYRTLE LODGE AND LOTS 2-4, BLOCK 20 AND LOTS 1 & 2, BLOCK 21,
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)
SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA

LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EDGE OF EXISTING GRAVEL
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES EDGE OF EXISTING WOODEN DECKING
- DENOTES BLUFF AREA
- DENOTES EXISTING INTERMEDIATE CONTOURS
- DENOTES EXISTING INDEX CONTOURS
- DENOTES EXISTING UTILITY POLE W/ GUY WIRE
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING ELECTRIC OUTLET
- DENOTES EXISTING LP TANK
- DENOTES EXISTING PHONE PEDESTAL & PHONE BOX
- DENOTES EXISTING WELL
- DENOTES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID
- DENOTES EXISTING SEPTIC LIFT STATION
- DENOTES MONUMENT FOUND
- DENOTES CALCULATED POSITION
- DENOTES PLAT AND/OR DEEDED MEASURE

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF MYRTLE LODGE TO HAVE AN ASSUMED BEARING OF N 00°00'46" W.



ISLAND LAKE

GENERAL DEVELOPMENT CLASSIFICATION
NORMAL RESERVOIR POOL ELEVATION = 1229.57

100 YEAR FLOOD ELEVATION = 1231.00
HIGHEST KNOWN ELEVATION = 1234.56

INFORMATION OBTAINED FROM CORPS OF ENGINEERS LAKE ELEVATION = 1228.63 ON 4-24-14

TRACTS B, C &
PROPOSED VACATION
133,638 sq.ft.± (gross)
3.1 acres± (gross)

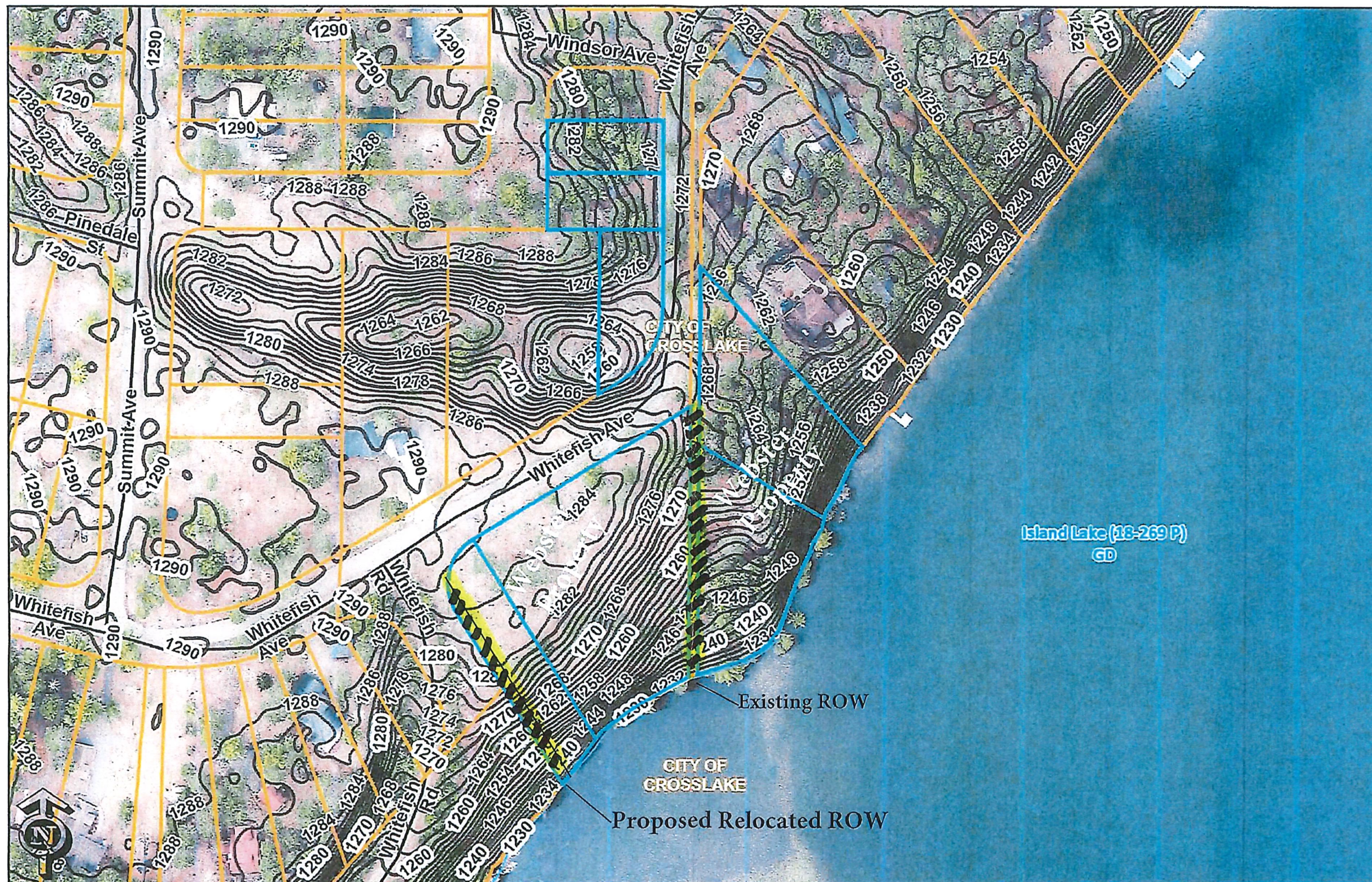
NOTES:

- Contour interval as shown = 2 foot. Based on NGVD 29 datum. Contours shown have been obtained using standard survey topographic methodologies. Field located on April 24, 2014.
- Zoning for subject tract = "Shoreland District".
- Property is in "Zone C" and "Zone A" as per the FIRM, Flood Insurance Rate Map. "Zone A" definition: Areas of 100-year flood base elevations and flood hazard factors not determined. "Zone C" definition: Areas of minimal flooding.
- Parcel ID of subject parcel: 141580000010009, 141580000020009, 141470210010009, 141470210020009, 141470200020009, 141470200030009 & 141470200040009.
- The property address of subject parcel: 12253 Whitefish Ave.
- For survey reference information see Certificate of Survey drawing signed by Cynthia M. Hidde on May 19, 2014 - Stonemark Land Surveying, Inc. file #13243.

DAVID WEBSTER
PROJECT NUMBER: 21269
DATE: 6-21-2023



30206 Resmussen Road
Suite 1
P. O. Box 874
Pequot Lakes, MN 56472
218-568-4940
www.stonemarksurvey.com



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Crow Wing County GIS

Topo

Date: 12/27/2022 Time: 11:10:57 AM



B. l. d.

Excerpt of the Parks/Library Commission Meeting which was held on Wednesday, July 26

ROW Relocation Proposal, David Webster – Joe Christensen spoke for the Websters. Joe sent a letter to TJ dated June 30, 2023, regarding the relocation, he briefly summed up the letter for us as follows, the relocated ROW is more accessible, more usable, there have been no objections from the DNR or public, and it allows unified property use for the owner.

The commission visited the current and proposed ROW. The property owners are willing to add a conservation easement to border the ROW. We discussed widening the ROW at the lakeshore to allow for better views. The commission proposed 20' at the road widening to 30' at the lake with a 10' conservation easement. Joe thought his clients would be receptive to that change, they are wanting to work with us to make this work for all parties.

Motion to recommend to Council to approve moving the ROW to the western edge of the Webster property to be 20' at the road with widening to 30' at the lakeshore and include a 10' conservation easement on the east side of the ROW, with the setback to be determined at the buffer.

Peter/Ann

Favor: All

Opposed: None

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 9, 2023

SUBJECT: Recommendation Re: Webster ROW Vacation Request

A motion was made by Tom Swenson and seconded by Mic Tchida to recommend that the City Council approve the right of way request from David Webster and accept land on west side of Parcel #14060601 as replacement for public right-of-way subject to the same conditions proposed by the Park and Recreation Commission. Motion carried 4-1 with Wagner opposed.

B. 1. 8.

RESOLUTION NO. 23-____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

WHEREAS, that this vacation is being made on the condition that the City obtain easements described below before this resolution is recorded.

An easement over and across Lot 2, Block 21, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat, Crow Wing County, Minnesota, lying westerly of the following described line: Commencing at the most northerly corner of said Lot 2 and assuming the northerly line of Lot 1, said block bears North 59 degrees 00 minutes 22 seconds East; thence southwesterly 43.78 feet along the northerly line of said Lot 2, being a curve concave to the southeast having a radius of 60.00 feet, a central angle of 41 degrees 48 minutes 37 seconds and a chord bearing of South 38 degrees 06 minutes 03 seconds West for a chord distance of 42.82 feet to the point of beginning of the line to be herein described; thence South 32 degrees 25 minutes 30 seconds East 279 feet, more or less, to the shoreline of Island Lake and said described line there terminating.

A conservation over and across Lot 2, Block 21, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat, Crow Wing County, Minnesota, described as follows: Commencing at the most northerly corner of said Lot 2 and assuming the northerly line of Lot 1, said block bears North 59 degrees 00 minutes 22 seconds East; thence southwesterly 31.61 feet along the northerly line of said Lot 2, being a curve concave to the southeast having a radius of 60.00 feet, a central angle of 30 degrees 11 minutes 36 seconds and a chord bearing of South 43 degrees 54 minutes 34 seconds West for a chord distance of 31.25 feet to the point of beginning of the easement tract to be herein described; thence continuing along said northerly line of Lot 2 for a distance of 12.17 feet being a curve concave to the southeast having a radius of 60.00 feet, a central angle of 11 degrees 37 minutes 01 second and a chord bearing of South 23 degrees 00 minutes 15 seconds West for a chord distance of 12.14 feet; thence South 32 degrees 25 minutes 30 seconds East 279 feet, more or less, to the shoreline of Island Lake; thence northeasterly along said shoreline to the intersection with a line bearing South 32 degrees 25 minutes 30 seconds East from the point of beginning; thence North 32 degrees 25 minutes 30 seconds West 280 feet, more or less, to the point of beginning.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake,
Minnesota, as follows:

That certain property described as follows is hereby vacated:

Pine Landing, as dedicated in the plat of Manhattan Beach, a replat of Twin Beach; and
Pine Lane, as dedicated in the plat of Myrtle Lodge

Dated at Crosslake, Minnesota, this 14 day of August, 2023.

CITY OF CROSSLAKE, MINNESOTA

By _____
Its Mayor, David Nevin

ATTEST:

City Clerk, Charlene Nelson

D.
1.

COUNCIL WORKSHOP MEETING
CITY OF CROSSLAKE
WEDNESDAY, MAY 24, 2023
5:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Workshop Session on Wednesday, May 24, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Sandy Farder, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, Park Director TJ Graumann, Zoning Administrator Pete Gansen, Public Works Director Pat Wehner, Police Chief Erik Lee, Police Sergeant Jake Maier, and Fire Chief Chip Lohmiller. There were three people in the audience.

Dave Nevin called the meeting to order at 5:00 P.M. and stated that the intent of the meeting was for the Council to discuss things and no one else would be allowed to speak. Mr. Nevin stated that he had asked the clerk to notice this meeting as a special meeting because he wanted to take action on the Jamie Boller property and to pay him to repair his yard from CSAH 66 construction damage. Marcia Seibert-Volz stated that action cannot take place at a workshop. It was the consensus of the Council to approve payment to Jamie Boller in the amount of \$3,573 to repair the grade adjustment on his property.

Sandy Farder stated that she picked parking for her topic for this meeting because the city could lose parking spaces with the proposed CSAH Pedestrian/Intersection Improvement Project. After talking to people and getting more information, she stated that parking will be taken care of and there is no need to discuss the issue. Ms. Farder could not give specifics at this time.

Aaron Herzog stated that he has heard rumors of the Post Office moving and a parking lot replacing that building. Dave Nevin stated that Reed's Market would like the Post Office to move next to their store. A discussion ensued regarding acquiring the property where the Post Office sits now, how many other interested parties would want it, and how much it would cost. Dave Nevin stated that a road could be built behind the hotel and come out on the Post Office site.

Dave Nevin stated that his topic was acquiring property and asked the Council what they should do when property becomes available to purchase. Mr. Nevin stated that several years ago, Jim Anderson offered to sell the City a piece of property and the City said no and now the City wishes they had it. Sandy Farder stated that the Council should consider all opportunities.

Aaron Herzog's topic was ethics, specifically the recent hiring of the labor attorney. Mr. Herzog stated that the Council should have had a contract to review and that a background check should have been done. Marcia Seibert-Volz stated that the Council directed City Attorney Brad Person to prepare a contract. Dave Nevin and Sandy Farder agreed. Aaron Herzog stated that the Council had agreed to keep the former labor attorney on until the union contract was settled and then he received a notice from the new attorney saying that the mediation session had been cancelled. Mr. Herzog asked who gave her permission to change things. Dave Nevin stated that the former attorney chose to remove himself from the proceedings and offered to send all of the files to Susan, the new labor attorney. Mr. Herzog stated that the Council needs to slow down and be careful how

they proceed. A lengthy discussion ensued regarding conversations that Council Members had with the attorneys and how the attorneys represented the City.

Aaron Herzog stated that his next topic to discuss at this meeting was the job description for the City Administrator. Mr. Herzog spoke with former labor attorney, Jake, and he stated that Marcia contacted him and told him what changes she wanted and then he sent those changes to the Council as a discussion item. The Council received the email 20 minutes before the Council Meeting and many did not read it before the motion to approve it took place. A lengthy discussion ensued. Mr. Herzog stated that he will bring it back to the Council so that the motion can be rescinded because the new job description takes away the City Administrator's ability to speak with other union representatives. Dave Nevin stated that the unions should speak directly to the labor attorney. Marica Seibert-Volz stated that the Council is the Personnel Committee so they should be involved in all union discussions. Dave Nevin stated that the new attorney represents the Council and they need representation.

Jackson Purfeerst stated that his topic for this meeting was the side-by-side that the Park Department was going to sell and that the Police Department wanted to acquire. Dave Nevin stated that it should be sold.

Aaron Herzog also had the topic of Fire Chief salary on the meeting notice and stated that the Council should probably have a workshop to discuss what to do. A discussion ensued regarding the Chief's current pay and limiting his hours. Dave Nevin asked if the City wants to be the cutting edge for training for the region, state or country. Mr. Nevin stated that a full-time Fire Chief could turn into a full-time fire department. Mr. Herzog stated that the Chief has worked over 2000 hours in a year which already makes him a full-time employee and eligible for benefits. Marcia Seibert-Volz suggested that the Chief be limited to 20 hours of administrative duties and then it would not be considered full-time. The City Administrator offered to clarify the issue and the Mayor told him he could not speak. Sandy Farder stated that the Council has to be prepared for the Chief to quit if the Council does not compensate him for his duties. Jackson Purfeerst stated that the Chief was offered \$62,500. Aaron Herzog suggested that the Council ask for all of the wage information from all areas within Crow Wing County. Dave Nevin stated that he is concerned about the hours that the Fire Chief puts in versus the hours he uses for his training company and whether they overlap. Mr. Nevin stated that there is conflict there. Mr. Nevin stated that the fire department used to train one Wednesday a month and now they train every Wednesday and that the Council did not approve that. A discussion ensued regarding firefighters attending the funeral of a former Crosslake Fire Chief and receiving compensation. Dave Nevin did not think that was ethical.

Marcia Seibert-Volz stated that she did not have anything listed on the notice but she would like the city sign to be finished.

Dave Nevin stated that obtaining land had been a constructive topic this evening. A discussion ensued regarding affordable housing and how a larger population affects the services that the City provides. Dave Nevin brought up the possible need to have two police officers on duty at a time, during busy times, or with the increase of short-term rentals. Mr. Nevin asked for the Council's consensus to work with Jake Maier on the police schedule. A discussion ensued regarding short-term rentals.

Jackson Purfeerst asked if anyone had an update on the Loon Center. A discussion ensued regarding the Loon Center and the grant money they received and the need for the roundabout in the City if the Loon Center was not built.

Sandy Farder stated that she tabled something at the last Council meeting and thought the Council could do that more rather than rush into making decisions.

Dave Nevin reported that he attended the County Board meeting and the County approved the roundabout. He had asked the County to delay the decision for a month because he had been getting calls from people who were opposed to the roundabout. Mr. Nevin stated that an interesting statistic from that meeting was that 35% people are initially in favor of a roundabout. A year after completion, 75% people are satisfied with the roundabout.

The Mayor closed the workshop at 6:03 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

D.2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, JULY 6, 2023
5:30 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, July 6, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Sandy Farder, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Fire Chief Chip Lohmiller, Public Works Director Pat Wehner, and Police Sergeant Jake Maier. There were seven people in the audience.

Dave Nevin called the meeting to order at 5:30 P.M.

Aaron Herzog stated that the Crosslake Fire Department protects 2.4 billion dollars of property value, which is the largest in the County. Mr. Herzog stated that he sees a need for a fulltime Fire Chief, noting that there were 2 false alarm fire calls today where many firefighters responded. The City must pay those that respond, even if it is a false alarm. Mr. Herzog stated that these nuisance calls could be handled by a fulltime Fire Chief, who could call for backup if there was a true emergency. Sandy Farder asked if a specific group of firefighters could be assigned to a shift rather than everyone responding. Chip Lohmiller stated that they only have Duty Crews at night because during the day, they never know who would be available or tied up at work. Mr. Lohmiller stated that so far this year, the City has paid \$10,000-\$13,000 on these types of calls, which include lift assists.

Aaron Herzog stated that the shared Emergency Manager position will now be solely Chip Lohmiller because the Police Chief is retiring. It will take the new Chief several years of training to be able to share that position with Mr. Lohmiller. The Police Department is down two employees, so Mr. Herzog stated that it would not be a convenient time to send the new Police Chief to training. Parade detail, COVID precautions, and notification of severe weather are some of the items Mr. Lohmiller has worked on in this regard.

Aaron Herzog stated that the fulltime Fire Chief would perform inspections of the short-term rentals and would work with businesses to make sure they are in compliance with sprinkler systems and occupancy load.

Dave Nevin stated that many of the firefighters are getting burned out. Chip Lohmiller replied that the call volume is up and the number of staff is the same. Aaron Herzog stated that there is now a shortage of ambulance drivers. Chip Lohmiller reported that the ambulance was not in town when a heart attack call came in and 9 firefighters responded to the call. It took all 9 of them to give CPR until the ambulance arrived. Dave Nevin asked how the City could retain firefighters. Chip Lohmiller stated that the shortage of firefighters is a problem across the whole state.

Jackson Purfeerst asked about the Relief Association and how much the State gives toward the retirement account. Mike Lyonais explained how a percentage of insurance rates is given to the State and a portion of that is given back to the fire relief associations.

Chip Lohmiller stated that a fulltime Fire Chief could expand community outreach, public education, evacuation plans, and work with businesses. A discussion ensued regarding the number of calls and wages compared to area cities, benefits, and training. Sandy Farder stated that the Council can't undervalue the safety of the community and should realize the value of having an employee that cares about his job. Jackson Purfeerst stated that the Council should go back to paying the Fire Chief a monthly stipend and that he is not in favor of offering a salary higher than \$62,500. Mr. Purfeerst added that he is not in favor of a fulltime Fire Chief at this time. Marcia Seibert-Volz stated that she is not in support of ever having a fulltime Fire Chief. Dave Nevin stated that he wants to support the Fire Department and that he is not opposed to having a fulltime Fire Chief but that he is nervous about how it could evolve.

MOTION 07SP1-01-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO HAVE THE POSITION OF FULLTIME FIRE CHIEF IN CROSSLAKE AND TO APPOINT CHIP LOHMILLER TO THIS POSITION. MOTION CARRIED 3-2 WITH PURFEERST AND SEIBERT-VOLZ OPPOSED.

Jerry Volz of 37668 Moen Beach Trail stated that the Council should put this question on the ballot and let the people decide whether they want a fulltime Fire Chief or not.

MOTION 07SP1-02-23 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO DIRECT THE CITY ADMINISTRATOR TO OBTAIN SALARY INFORMATION REGARDING FULLTIME FIRE CHIEF POSITION. MOTION CARRIED WITH ALL AYES.

MOTION 07SP1-03-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 7:05 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 10, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, July 10, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Police Chief Erik Lee, Police Sergeant Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, and City Attorney Brad Person. Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 07R-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. PUBLIC FORUM** – Pat Netko of the Crosslakers addressed the Council and urged them to start planning for the beautification portion of the Pedestrian and Intersection Improvement Project. Ms. Netko stated that the City budget process will begin soon and the Council will need to include funds for 2024 for these enhancements. Dave Nevin suggested that this be discussed at the Project Management Team meeting with the County. Ms. Netko did not think Council action should wait another month. MOTION 07R-02-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO DIRECT CITY ADMINISTRATOR TO SENT OUT RFP FOR STREETScape DESIGNS OF PROPOSED ROUNDABOUT AND SIDEWALK ON EAST SIDE OF COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

Nicole Hoen 33984 Pine View Lane reported filthy living conditions in the home she and her family are renting. The house is normally a short-term rental and Ms. Hoen asked that the Council have stricter regulations on the conditions of rentals.

Patricia Demcho Berg thanked the Council for sending letters to property owners that operate short-term rentals that are not paying the required lodging tax to the Whitefish Area Lodging Association.

Cindy Myogeto of the Chamber thanked all parties involved with the Fourth of July fireworks Display that took place on Cross Lake on Saturday, July 1, 2023. Ms. Myogeto reported that next year's display will take place on Saturday, July 6, 2023.

C. CRITICAL ISSUES

1. Mike Willets of MMUA presented a proposal for safety training services for 2023 and 2024. The City used MMUA in the past for many years and then switched to online

training after the phone company was sold. Staff has found the online training to be repetitive, time consuming, and uneducational. In addition to providing in-person OSHA required monthly training, MMUA implements a standardized safety record keeping system, performs facility and worksite audits, and mock OSHA inspection facility audits and worksite audits. MMUA will be present and in charge if an accident occurs to employee. MMUA is onsite in all buildings every month. MMUA provides written safety manual development and maintenance as well as assistance with SDS sheet manuals. The estimated cost is \$14,219 per year. The City is required to provide safety training to its employees. The Council asked for more information on current training. No action was taken.

D. CONSENT CALENDAR – MOTION 07R-03-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of June 12, 2023
2. Regular Council Meeting Minutes of June 12, 2023
3. Unadjusted Draft: 06.30.2023 Month End Revenue Report
4. Unadjusted Draft: 06.30.2023 Month End Expenditures Report
5. Unadjusted Draft: 06.30.2023 Balance Sheet
6. Police Report for Crosslake – June 2023
7. Police Report for Mission Township – June 2023
8. Fire Department Report – June 2023
9. North Ambulance Run Report – June 2023
10. Planning and Zoning Commission Meeting Minutes of May 26, 2023
11. Public Works Commission Meeting Minutes of June 5, 2023
12. Crosslake Park, Recreation, and Library Commission Meeting Minutes of May 24, 2023
13. Waste Partners Recycling Reports for May 2023
14. Approval of F.I.R.E. Invoice on the Amount of \$650
15. Bills for Approval in the Amount of \$138,030.19
16. Additional Bills for Approval in the Amount of \$20,256.17

MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Dave Nevin read a letter dated June 12, 2023 from Mission Township, congratulating Erik Lee on his retirement and thanking him for his 26.5 years of service.
2. Dave Nevin reported that there would be an Open House in City Hall on Thursday, July 13, 2023 from 1-3 pm to celebrate Erik Lee's retirement.
3. TJ Graumann provided a short presentation on how to use Crow Wing County's website to obtain Short Term Rental information.
4. Marcia Seibert-Volz explained the conflict of interest between Fire Chief Chip Lohmiller and the company F.I.R.E. Inc, which the City uses for fire training and Chip Lohmiller owns.

5. Dave Nevin read an email dated June 27, 2023 from Attorney Susan Hansen to City Clerk Char Nelson regarding the claim that the Clerk made that the Council violated the Open Meeting Law on June 2, 2023 when the Attorney was present. Ms. Hansen stated that no public business was transacted that day and that the discussions about proposals and options did not violate the Open Meeting Law.
6. Sandy Farder reported that she attended the League of Minnesota Annual Conference in Duluth and brought back good information. Ms. Farder stated that one of the most popular sessions was regarding conflict between council, staff and community. Ms. Farder suggested that this Council and staff put aside past issues and adopt resolution obtained from conference. MOTION 07R-04-23 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO HOLD APPROVE RESOLUTION NO. 23-13 ACCEPTING THE NINE RULES OF CIVILITY. MOTION CARRIED WITH ALL AYES.
7. Jackson Purfeerst reported that he spoke with Consultant Michelle Soldo of Soldo Consulting P.C., hired to conduct a workplace audit and organizational structure assessment at a cost not to exceed \$5,000 and stated that the goal of the investigation was to establish civil discourse between Council and staff. MOTION 07R-05-23 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-14 REGARDING WORKPLACE AUDIT – ORGANIZATIONAL STRUCTURE ASSESSMENT. MOTION CARRIED WITH ALL AYES.
8. MOTION 07R-06-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO DIRECT PUBLIC WORKS STAFF TO INSTALL LIGHT ON NORTH SIDE OF CITY HALL SIGN. MOTION CARRIED WITH ALL AYES.
9. MOTION 07R-07-23 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO DECLARE THE 2017 POLARIS RANGER 900XP CREW CAB WITH CAMSO TRACKS AS SURPLUS AND TO APPROVE ITS SALE THROUGH SEALED BIDS. MOTION CARRIED WITH ALL AYES.
10. MOTION 07R-08-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-15 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$681.84 FOR THE COMMUNITY GARDEN AND FROM PAL FOUNDATION IN THE AMOUNT OF \$338.86 FOR PICKLEBALL. MOTION CARRIED WITH ALL AYES.
11. MOTION 07R-09-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPOINT DAVID GAHN AS ALTERNATE MEMBER OF THE ECONOMIC DEVELOPMENT AUTHORITY. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. Included in the packet for Council information was a letter dated June 1, 2023 from the State Demographer regarding 2022 population and household estimates. As of April 1, 2022 the population estimate for Crosslake is 2,490 and the household estimate is 1,205.
2. MOTION 07R-10-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE TAX INCREMENT FINANCING REIMBURSEMENT TO MIDWEST PROPERTIES IN THE AMOUNT OF \$5,535.59. MOTION CARRIED WITH ALL AYES.
3. Mike Lyonais reported that Police Chief wages are being negotiated between City Labor Attorney and Union Agent.
4. MOTION 07R-11-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO ADD SUB-DEPARTMENTS TO PARK AND RECREATION, PUBLIC WORKS, CEMETERY AND SEWER IN ORDER TO TRACK COSTS ASSOCIATED WITH EMPLOYEES' DAILY ACTIVITIES. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY

- a. Dean Fitch gave the Council a brief update on EDA activities. EDA has developed a survey for businesses, residents and visitors to take. There will be an ad in the paper to notify the public.

2. PUBLIC SAFETY

- a. Jake Maier reviewed the job description for the Police Administrative Assistant, noting that he hopes to hire someone with experience that will not need training. Mr. Maier added that he is still down one officer and has no applicants for police officer vacancy. MOTION 07R-12-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE JOB DESCRIPTION AND WAGE SCALE FOR THE POLICE ADMINISTRATIVE ASSISTANT POSITION. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. MOTION 07R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK TO DEVELOP A CONCEPTUAL PLAN FOR THE HOCKEY RINK WITH A COST LEVEL ESTIMATE FOR BUDGETARY PURPOSES AT A COST OF \$9,000. MOTION CARRIED WITH ALL AYES.
- b. TJ Graumann briefly reviewed the database he created on public right of ways. He and Park Commission Members visited every ROW and took pictures and notes regarding its condition. MOTION 07R-14-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO FORM A TASK FORCE MADE UP

OF DEPARTMENT HEADS, COMMISSION CHAIRS, JACKSON PURFEERST AND DAVE NEVIN TO REVIEW THE RIGHT-OF-WAY DATABASE DEVELOPED BY TJ GRAUMANN AND DECIDE HOW TO MOVE FORWARD WITH THE INFORMATION. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 07R-15-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE CHANGE ORDER NO 1 FROM RICE LAKE CONSTRUCTION FOR THE CLARIFIER PROJECT, PROVIDING \$24,900.79 CREDIT FOR UNUSED CONSTRUCTION ALLOWANCE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-16-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE FINAL PAY REQUEST NO 7 FROM RICE LAKE CONSTRUCTION FOR THE CLARIFIER PROJECT IN THE AMOUNT OF \$22,207.24. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-17-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT VOLZ TO DIRECT STAFF TO INVESTIGATE WHICH CONTRACTOR STORED EQUIPMENT AND DISTURBED THE DIRT AT THE RIGHT OF WAY ON BIRCH BEACH OFF OF MANHATTAN POINT BOULEVARD, TO DETERMINE WHICH PROPERTY OWNER HIRED THE CONTRACTOR AND TO RECOMMEND A RESOLUTION TO RESTORE THE AREA TO THE PREVIOUS CONDITION. MOTION CARRIED WITH ALL AYES.

MOTION 07R-18-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DIRECT THE CITY ENGINEER TO WORK WITH ANDERSON BROTHERS TO PATCH THE DRIVEWAY AT 11722 MANHATTAN POINT BOULEVARD FROM THE STREET LANE EDGE TO THE RIGHT OF WAY, INSTALL CULVERT, AND PERFORM DITCH RELATED SERVICES AT A COST NOT TO EXCEED \$5,000 AND TO DIRECT CITY ATTORNEY TO PRODUCE EASEMENTS AND “HOLD HARMLESS” AGREEMENTS FOR PROPERTY OWNERS AND NEIGHBORS. MOTION CARRIED WITH ALL AYES.

MOTION 07R-19-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO INCREASE SEWER USER FEES TO \$65 PER MONTH PER ERU EFFECTIVE JANUARY 2024. Public Works Commission Chair Tom Swenson noted that last year the City levied \$90,000 for sewer operating fund and stated that the increase will generate about \$35,000 so that the City levy will only need to subsidize the sewer operating fund with about \$55,000 in 2024. MOTION CARRIED WITH ALL AYES.

MOTION 07R-20-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE MAINTENANCE TECHNICIAN JOB DESCRIPTION. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Patty Norgaard reported that County Administrator Tim Houle would be the guest speaker at the EDA meeting on July 12, 2023 and all were welcome to attend. Ms. Norgaard thanked Carla Bainbridge for managing the EDA survey.

I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – None.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 07R-21-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

D. 4.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JULY 26, 2023
2:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, July 26, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Marcia Seibert-Volz, and Sandy Farder. City Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 2:40 P.M. MOTION 07SP2-01-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO CLOSE THE SPECIAL MEETING FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS PURSUANT TO MN STATE STATUTE 13D.03. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

At 4:00 P.M. City Administrator Mike Lyonais was asked to attend the meeting.

The Mayor opened the Special Meeting at 4:11 P.M. MOTION 07SP2-02-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 4:12 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

D. 5.

EMERGENCY COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, AUGUST 2, 2023
1:00 P.M. – CITY HALL

The Council for the City of Crosslake held an Emergency Council Meeting on Wednesday, August 2, 2023. The following Council Members were present: Acting Mayor Marcia Seibert-Volz, Aaron Herzog, and Jackson Purfeerst. Sandy Farder and Dave Nevin were absent. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, and Police Chief Jake Maier. There were three people in the audience.

Marcia Seibert-Volz called the meeting to order at 1:00 P.M. Ms. Seibert-Volz stated that the Public Safety Commission met earlier in the day and felt it was imperative that the ordinance related to public use of cannabis and hemp be adopted as soon as possible. Ordinances are not in effect until they are published in the official newspaper. Therefore, an emergency meeting was called so that the ordinance will be in effect next week, before many events take place the weekend of August 12.

Police Chief Jake Maier noted that the proposed ordinance is being used by many cities across the State.

MOTION 08SP1-01-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO ADOPT ORDINANCE 383 CREATING CHAPTER 5 OF CITY CODE, REGARDING PUBLIC USE OF HEMP AND CANNBIS PRODUCTS AND APPROVING THE PUBLICATION OF THE ORDINANCE IN THE OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.

MOTION 07SP1-02-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 1:03 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

D. L.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, AUGUST 9, 2023
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Wednesday, August 9, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Sandy Farder, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, and Police Chief Jake Maier. There was one person in the audience.

Dave Nevin called the meeting to order at 9:06 A.M.

Police Chief Jake Maier reported that Jennifer LeBlanc was interviewed on July 27, 2023. Ms. LeBlanc has 7 years-experience as police administrative assistant and 8 years-experience as dispatcher. Ms. LeBlanc will need no training and can “hit the ground running”. Chief Maier recommended that hourly wage start at \$25.10, sick leave start with 3 days, and all other benefits follow Employee Handbook. Ms. LeBlanc is a Crosslake resident and can start September 4 or sooner.

Marcia Seibert-Volz stated that she was on the interview panel and she thought the candidate was very knowledgeable, forthright and sincere. Aaron Herzog stated that he was also on the panel and in favor of hiring her. Sandy Farder stated that it will be nice to have someone working at the front desk of the Police Department and suggested that the City put a notice in the newspaper. Dave Nevin asked if there is enough work to keep her busy and Chief Maier confirmed that there is.

Marcia Seibert-Volz asked if this person would be in the union and where the pay rate would fit into the union scale. Mike Lyonais replied that the employee could choose whether or not to join the union. Char Nelson stated that the City would need to negotiate with the union to determine where the Police Administrative Assistant position would fit into the union pay scale.

MOTION 08SP2-01-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO HIRE JENNIFER LEBLANC TO FILL POLICE ADMINISTRATIVE ASSISTANT POSITION AT A RATE OF \$25.10 PER HOUR WITH SIX MONTH PROBATION PERIOD, 3 DAYS SICK LEAVE AND STANDARD ACCRUAL OF REGULAR BENEFITS. MOTION CARRIED WITH ALL AYES.

MOTION 08SP2-02-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:27 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

UNADJUSTED DRAFT: 07.31.2023 MONTH-END REVENUES

D. 7.

City of Crosslake
 Month-End Revenue
 Current Period: JULY 2023

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SRC	SRC Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,535,240.00	\$681,480.97	\$2,054,538.87	\$1,480,701.13	58.12%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,636.00	\$0.00	\$112,769.39	-\$133.39	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$1,171.83	\$8,875.52	-\$6,375.52	355.02%
31900	Penalties and Interest DelTax	\$800.00	-\$654.34	\$978.10	-\$178.10	122.26%
32110	Alcoholic Beverages	\$16,800.00	\$18,600.00	\$18,885.00	-\$2,085.00	112.41%
32111	Club Liquor License	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$175.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
33400	State Grants and Aids	\$0.00	\$10,000.00	\$30,957.18	-\$30,957.18	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$0.00	\$0.00	\$6,200.00	0.00%
33417	Police State Aid	\$54,000.00	\$0.00	\$0.00	\$54,000.00	0.00%
33418	Fire State Aid	\$44,000.00	\$0.00	\$1,000.00	\$43,000.00	2.27%
33419	Fire Training Reimbursement	\$10,000.00	\$0.00	\$13,730.25	-\$3,730.25	137.30%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$26,830.00	\$26,830.00	-\$26,830.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$25.25	\$106.75	\$393.25	21.35%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$55,000.00	\$3,600.00	\$46,250.00	\$8,750.00	84.09%
34104	Plat Check Fee/Subdivision Fee	\$12,000.00	\$2,575.00	\$7,275.00	\$4,725.00	60.63%
34105	Variances and CUPS/IUPS	\$10,000.00	\$3,000.00	\$6,500.00	\$3,500.00	65.00%
34106	Sign Permits	\$500.00	\$50.00	\$250.00	\$250.00	50.00%
34107	Assessment Search Fees	\$2,000.00	\$240.00	\$1,125.00	\$875.00	56.25%
34108	Zoning Misc/Penalties	\$1,500.00	\$250.00	\$1,950.00	-\$450.00	130.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$13,000.00	\$425.00	\$14,995.00	-\$1,995.00	115.35%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$4,718.00	\$11,948.00	-\$11,748.00	5974.00%
34202	Fire Protection and Calls	\$38,000.00	\$0.00	\$49,692.13	-\$11,692.13	130.77%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34210	Police Contracts	\$66,203.00	\$16,674.70	\$54,934.75	\$11,268.25	82.98%
34211	Police Donations	\$0.00	\$0.00	\$5,100.00	-\$5,100.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$100.00	\$4,900.00	2.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$400.00	\$2,100.00	-\$1,100.00	210.00%
34700	Park & Rec Donation	\$300.00	\$58.00	\$128.00	\$172.00	42.67%

UNADJUSTED DRAFT: 07.31.2023 MONTH-END REVENUES

City of Crosslake
Month-End Revenue
 Current Period: JULY 2023

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SRC	SRC Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$131.00	\$426.00	-\$226.00	213.00%
34740	Park Concessions	\$500.00	\$0.00	\$2.00	\$498.00	0.40%
34741	Gen Gov t Concessions	\$100.00	\$10.45	\$48.20	\$51.80	48.20%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$340.00	\$1,246.00	\$2,754.00	31.15%
34751	Shelter/Beer/Wine Fees	\$300.00	\$90.00	\$150.00	\$150.00	50.00%
34760	Library Cards	\$500.00	\$195.00	\$720.00	-\$220.00	144.00%
34761	Library Donations	\$500.00	\$0.00	\$12.00	\$488.00	2.40%
34762	Library Copies	\$300.00	\$66.58	\$169.33	\$130.67	56.44%
34763	Library Events	\$5,000.00	\$1,856.50	\$2,700.85	\$2,299.15	54.02%
34764	Library Miscellaneous	\$50.00	\$3.00	\$12.00	\$38.00	24.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$15,847.00	\$19,274.23	-\$16,274.23	642.47%
34770	Silver Sneakers	\$15,000.00	\$2,135.50	\$13,144.00	\$1,856.00	87.63%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$24,000.00	-\$19,500.00	533.33%
34800	Tennis Fees	\$1,500.00	\$1,762.00	\$2,087.00	-\$587.00	139.13%
34801	Recreational-Program	\$3,000.00	\$250.00	\$475.00	\$2,525.00	15.83%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$525.00	\$475.00	52.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$176.00	\$2,614.00	-\$1,614.00	261.40%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$5,206.50	\$21,465.00	\$8,535.00	71.55%
34807	Volleyball Fees	\$750.00	\$0.00	\$104.00	\$646.00	13.87%
34808	Silver and Fit	\$1,000.00	\$24.00	\$24.00	\$976.00	2.40%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$15,000.00	\$1,178.00	\$14,992.00	\$8.00	99.95%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$500.00	\$2,750.00	\$2,250.00	55.00%
34941	Cemetery Openings	\$3,500.00	\$800.00	\$4,200.00	-\$700.00	120.00%
34942	Cemetery Other	\$450.00	\$0.00	\$450.00	\$0.00	100.00%
34950	Public Works Revenue	\$3,000.00	\$250.00	\$1,300.00	\$1,700.00	43.33%
34952	County Joint Facility Payments	\$35,000.00	\$11,379.24	\$22,605.49	\$12,394.51	64.59%
34953	Recycling Revenues	\$500.00	\$0.00	\$115.37	\$384.63	23.07%
35100	Court Fines	\$10,000.00	\$2,546.39	\$14,747.79	-\$4,747.79	147.48%
35103	Library Fines	\$600.00	\$36.00	\$109.00	\$491.00	18.17%
35105	Restitution Receipts	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36200	Miscellaneous Revenues	\$6,000.00	\$1,136.00	\$6,233.00	-\$233.00	103.88%
36201	Misc Reimbursements	\$0.00	\$1,000.00	\$1,193.54	-\$1,193.54	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$18,000.00	\$44,754.98	\$238,510.83	-\$220,510.83	1325.06%
36230	Contributions and Donations	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
36254	Sp Assess Prin-Bridges	\$3,628.00	\$34.73	\$113.37	\$3,514.63	3.12%
36255	Sp Assess Int-Bridges	\$145.00	\$7.30	\$10.47	\$134.53	7.22%
36256	Sp Assess P - Other	\$3,673.00	\$562.66	\$1,836.47	\$1,836.53	50.00%
36257	Sp Assess I - Other	\$1,763.00	\$270.21	\$881.95	\$881.05	50.03%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

UNADJUSTED DRAFT: 07.31.2023 MONTH-END REVENUES

City of Crosslake

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Month-End Revenue

Current Period: JULY 2023

SRC	SRC Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
39101	Sales of General Fixed Assets	\$139,000.00	\$1,000.00	\$26,000.00	\$113,000.00	18.71%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,313,808.00	\$863,668.45	\$2,902,061.83	\$1,411,746.17	67.27%
FUND 301 DEBT SERVICE FUND						
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$2.63	\$8.59	-\$8.59	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$102,025.00	\$19,692.80	\$59,372.63	\$42,652.37	58.19%
31317	2019A City Hall/Police	\$308,680.00	\$59,510.06	\$179,415.90	\$129,264.10	58.12%
31318	2021 GO Equip Cert Series 2021	\$141,645.00	\$27,282.47	\$82,243.39	\$59,401.61	58.06%
31319	2022A Fire Truck	\$125,768.00	\$23,992.93	\$72,273.99	\$53,494.01	57.47%
31320	2022A Road Projects	\$40,999.00	\$7,820.94	\$23,559.15	\$17,439.85	57.46%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin 2022 Roads	\$10,288.00	\$5,675.52	\$9,468.69	\$819.31	92.04%
36122	Sp Assess Int 2022 Roads	\$13,046.00	\$2,168.39	\$7,021.23	\$6,024.77	53.82%
36123	Sp Assess Prin Daggett Bay Rd	\$1,360.00	\$150.09	\$489.91	\$870.09	36.02%
36124	Sp Assess Int Daggett Bay Rd	\$430.00	\$47.41	\$154.78	\$275.22	36.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$744,241.00	\$146,343.24	\$434,008.26	\$310,232.74	58.32%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$1,869.04	\$6,150.66	\$6,849.34	47.31%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$1,869.04	\$6,150.66	\$6,849.34	47.31%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$18,100.00	\$3,482.04	\$10,497.91	\$7,602.09	58.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$3,482.04	\$10,497.91	\$7,602.09	58.00%
FUND 601 SEWER OPERATING FUND						
31000	General Property Taxes	\$87,050.00	\$16,612.99	\$50,043.38	\$37,006.62	57.49%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$1,418.45	\$1,359.59	-\$1,359.59	0.00%
36104	Penalty & Interest	\$1,500.00	\$171.84	\$1,087.62	\$412.38	72.51%

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City of Crosslake
Month-End Revenue
 Current Period: JULY 2023

SRC	SRC Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$350,000.00	\$30,386.14	\$212,752.82	\$137,247.18	60.79%
37250	Sewer Connection Payments	\$21,000.00	\$11,000.00	\$31,200.00	-\$10,200.00	148.57%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$461,050.00	\$59,589.42	\$296,443.41	\$164,606.59	64.30%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$222,100.00	\$43,097.48	\$129,993.66	\$92,106.34	58.53%
31312	2017 GO Sewer Rev Imp Bonds	\$118,713.00	\$22,902.36	\$69,048.05	\$49,664.95	58.16%
31321	2022A Sewer Bonds	\$135,139.00	\$25,804.58	\$77,731.18	\$57,407.82	57.52%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$477,952.00	\$91,804.42	\$276,772.89	\$201,179.11	57.91%
		\$6,028,151.00	\$1,166,756.61	\$3,925,934.96	\$2,102,216.04	65.13%

([Act Status]="Active")

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City of Crosslake
Month End Expenditures
 Current Period: JULY 2023

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$30,000.00	\$2,520.00	\$17,924.75	\$12,075.25	59.75%
122	FICA	\$2,295.00	\$192.80	\$1,372.56	\$922.44	59.81%
151	Workers Comp Insurance	\$77.00	\$0.00	\$73.00	\$4.00	94.81%
208	Instruction Fees	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.67%
321	Communications-Cellular	\$1,376.00	\$114.69	\$688.14	\$687.86	50.01%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$18.25	\$687.75	2.58%
433	Dues/Contracts/Subscriptions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 41110 Council		\$37,704.00	\$2,827.49	\$20,356.70	\$17,347.30	53.99%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$108,160.00	\$7,818.44	\$58,623.30	\$49,536.70	54.20%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$88,110.00	\$6,823.90	\$51,742.19	\$36,367.81	58.72%
121	PERA	\$14,720.00	\$1,098.16	\$8,233.35	\$6,486.65	55.93%
122	FICA	\$15,015.00	\$986.68	\$7,391.14	\$7,623.86	49.23%
131	Employer Paid Health	\$33,478.00	\$2,789.85	\$19,528.95	\$13,949.05	58.33%
132	Employer Paid Disability	\$1,517.00	\$143.86	\$1,007.02	\$509.98	66.38%
133	Employer Paid Dental	\$2,064.00	\$103.00	\$697.96	\$1,366.04	33.82%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$0.00	\$50.00	\$375.00	-\$375.00	0.00%
151	Workers Comp Insurance	\$1,207.00	\$0.00	\$1,443.00	-\$236.00	119.55%
152	Health Savings Account Contrib	\$9,000.00	\$2,250.00	\$6,750.00	\$2,250.00	75.00%
200	Office Supplies	\$2,000.00	\$420.75	\$1,781.80	\$218.20	89.09%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,000.00	\$10.00	\$217.00	\$783.00	21.70%
220	Repair/Maint Supply - Equip	\$3,834.00	\$511.33	\$2,449.14	\$1,384.86	63.88%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$217.54	\$1,306.46	\$1,693.54	43.55%
322	Postage	\$750.00	\$0.00	\$327.47	\$422.53	43.66%
331	Travel Expenses	\$1,000.00	\$0.00	\$18.00	\$982.00	1.80%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$228.80	\$521.20	30.51%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$110.88	\$389.12	22.18%
433	Dues/Contracts/Subscriptions	\$1,200.00	\$0.00	\$405.00	\$795.00	33.75%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,163.00	\$0.00	\$3,948.00	\$1,215.00	76.47%
600	Principal	\$970.00	\$79.27	\$552.11	\$417.89	56.92%
610	Interest	\$20.00	\$3.23	\$25.39	-\$5.39	126.95%
DEPT 41400 Administration		\$296,442.00	\$23,316.41	\$167,234.76	\$129,207.24	56.41%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$2,208.00	\$33,750.50	-\$1,750.50	105.47%
304	Legal Fees (Civil)	\$7,000.00	\$1,500.00	\$8,200.00	-\$1,200.00	117.14%
307	Legal Fees (Labor)	\$10,000.00	\$5,079.47	\$11,837.69	-\$1,837.69	118.38%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$8,787.47	\$53,788.19	-\$4,788.19	109.77%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$73,486.00	\$5,683.84	\$42,613.80	\$30,872.20	57.99%
101	Assistant	\$65,562.00	\$5,262.32	\$39,004.68	\$26,557.32	59.49%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,429.00	\$820.96	\$6,121.40	\$4,307.60	58.70%
122	FICA	\$10,637.00	\$802.48	\$5,991.34	\$4,645.66	56.33%
131	Employer Paid Health	\$33,478.00	\$912.52	\$5,696.26	\$27,781.74	17.01%
132	Employer Paid Disability	\$1,130.00	\$106.78	\$747.46	\$382.54	66.15%
133	Employer Paid Dental	\$2,064.00	\$118.72	\$804.48	\$1,259.52	38.98%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$976.00	\$0.00	\$1,011.00	-\$35.00	103.59%
152	Health Savings Account Contrib	\$7,000.00	\$924.30	\$6,644.10	\$355.90	94.92%
200	Office Supplies	\$1,300.00	\$420.76	\$1,077.62	\$222.38	82.89%
208	Instruction Fees	\$2,500.00	\$0.00	\$355.00	\$2,145.00	14.20%
210	Operating Supplies	\$1,200.00	\$0.00	\$112.00	\$1,088.00	9.33%
212	Motor Fuels	\$0.00	\$46.25	\$169.24	-\$169.24	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$511.33	\$2,867.49	\$1,066.51	72.89%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$169.62	-\$169.62	0.00%
262	Unif Tony/Pete	\$500.00	\$0.00	\$600.00	-\$100.00	120.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$9.99	\$144.92	\$355.08	28.98%
303	Engineering Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
304	Legal Fees (Civil)	\$3,000.00	\$120.00	\$320.00	\$2,680.00	10.67%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$217.53	\$1,306.45	\$1,193.55	52.26%
321	Communications-Cellular	\$500.00	\$38.23	\$229.38	\$270.62	45.88%
322	Postage	\$500.00	\$0.00	\$328.92	\$171.08	65.78%
331	Travel Expenses	\$2,500.00	\$0.00	\$503.81	\$1,996.19	20.15%
332	Travel Expense- P&Z Comm	\$3,000.00	\$1,295.00	\$1,995.00	\$1,005.00	66.50%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$0.00	\$623.92	\$976.08	39.00%
352	Filing Fees	\$750.00	\$92.00	\$230.00	\$520.00	30.67%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$3,662.00	\$0.00	\$5,120.00	-\$1,458.00	139.81%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$10.38	\$489.62	2.08%
433	Dues/Contracts/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$7.00	-\$7.00	0.00%
452	Refund	\$500.00	\$0.00	\$875.00	-\$375.00	175.00%
470	Consultant Fees	\$0.00	\$1,575.00	\$3,800.00	-\$3,800.00	0.00%
500	Capital Outlay -	\$5,163.00	\$0.00	\$7,896.00	-\$2,733.00	152.93%
600	Principal	\$970.00	\$79.27	\$552.11	\$417.89	56.92%
610	Interest	\$20.00	\$3.23	\$25.39	-\$5.39	126.95%
DEPT 41910 Planning and Zoning		\$242,095.00	\$19,050.91	\$138,026.57	\$104,068.43	57.01%
DEPT 41940 General Government						
101	Assistant	\$52,000.00	\$0.00	\$0.00	\$52,000.00	0.00%
121	PERA	\$3,900.00	\$0.00	\$0.00	\$3,900.00	0.00%
122	FICA	\$3,978.00	\$0.00	\$0.00	\$3,978.00	0.00%
131	Employer Paid Health	\$23,911.00	\$0.00	\$0.00	\$23,911.00	0.00%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$72.50	\$1,023.04	\$1,476.96	40.92%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$775.93	-\$275.93	155.19%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$0.00	\$2,163.51	\$2,836.49	43.27%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$1,607.64	\$0.36	99.98%
320	Communications	\$500.00	\$85.38	\$514.00	-\$14.00	102.80%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$474.82	\$25.18	94.96%
354	Ordinance Codification	\$5,000.00	\$0.00	\$2,231.32	\$2,768.68	44.63%
360	Insurance	\$28,480.00	\$0.00	\$25,694.16	\$2,785.84	90.22%
381	Electric Utilities	\$10,000.00	\$1,111.00	\$5,918.00	\$4,082.00	59.18%
383	Gas Utilities	\$4,500.00	\$0.00	\$2,039.62	\$2,460.38	45.32%
384	Refuse/Garbage Disposal	\$650.00	\$71.87	\$412.59	\$237.41	63.48%
385	Sewer Utility	\$600.00	\$55.00	\$385.00	\$215.00	64.17%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$600.00	\$5,200.00	\$8,000.00	39.39%
430	Miscellaneous	\$1,500.00	\$160.00	\$1,234.10	\$265.90	82.27%
433	Dues/Contracts/Subscriptions	\$8,000.00	\$0.00	\$2,392.31	\$5,607.69	29.90%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$3,000.00	\$884.75	\$884.75	\$2,115.25	29.49%
442	Safety Prog/Equipment	\$5,000.00	\$0.00	\$3,605.73	\$1,394.27	72.11%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
490	Donations to Civic Org s	\$4,000.00	\$0.00	\$500.00	\$3,500.00	12.50%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$205,026.00	\$3,040.50	\$73,706.52	\$131,319.48	35.95%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$101,137.00	\$52,001.68	\$103,068.02	-\$1,931.02	101.91%
101	Assistant	\$76,814.00	\$5,969.00	\$45,596.71	\$31,217.29	59.36%
102	Administrative Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$76,324.00	\$5,582.58	\$41,883.12	\$34,440.88	54.88%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$26,000.00	\$0.00	\$250.00	\$25,750.00	0.96%
110	Tech 4	\$68,502.00	\$6,710.13	\$41,220.46	\$27,281.54	60.17%
112	Tech 5	\$63,933.00	\$4,982.53	\$33,522.67	\$30,410.33	52.43%
113	Tech 6	\$63,933.00	\$6,211.50	\$39,879.22	\$24,053.78	62.38%
121	PERA	\$84,366.00	\$6,604.25	\$46,098.98	\$38,267.02	54.64%
122	FICA	\$6,911.00	\$594.65	\$3,531.80	\$3,379.20	51.10%
131	Employer Paid Health	\$114,777.00	\$6,376.99	\$51,810.55	\$62,966.45	45.14%
132	Employer Paid Disability	\$3,270.00	\$314.07	\$2,198.49	\$1,071.51	67.23%
133	Employer Paid Dental	\$4,926.00	\$242.56	\$2,090.32	\$2,835.68	42.43%
134	Employer Paid Life	\$403.00	\$31.20	\$218.40	\$184.60	54.19%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$35,324.00	\$0.00	\$36,346.00	-\$1,022.00	102.89%
152	Health Savings Account Contrib	\$24,000.00	\$7,500.00	\$20,250.00	\$3,750.00	84.38%
200	Office Supplies	\$300.00	\$15.48	\$152.08	\$147.92	50.69%
208	Instruction Fees	\$10,001.00	\$0.00	\$3,671.87	\$6,329.13	36.72%
209	Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
210	Operating Supplies	\$3,000.00	\$13.98	\$850.26	\$2,149.74	28.34%
212	Motor Fuels	\$18,000.00	\$2,286.81	\$13,109.88	\$4,890.12	72.83%
214	Auto Expense- Squad 000	\$1,500.00	\$0.00	\$530.63	\$969.37	35.38%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$1,612.81	-\$412.81	134.40%
217	Auto Expense- Squad 307	\$1,000.00	\$0.00	\$795.77	\$204.23	79.58%
218	Auto Expense- Squad 301	\$1,000.00	\$0.00	\$1,090.80	-\$90.80	109.08%
219	Auto Expense- Squad 304	\$2,000.00	\$0.00	\$1,200.51	\$799.49	60.03%
220	Repair/Maint Supply - Equip	\$10,000.00	\$250.00	\$1,750.00	\$8,250.00	17.50%
221	Repair/Maint Vehicles 306	\$2,000.00	\$3,151.14	\$4,037.02	-\$2,037.02	201.85%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$0.00	\$6.96	\$493.04	1.39%
258	Unif FIRE/Pat	\$675.00	\$135.97	\$135.97	\$539.03	20.14%
259	Unif Joe	\$675.00	\$0.00	\$30.90	\$644.10	4.58%
260	Unif Cody/Josh/Nate	\$675.00	\$0.00	\$488.91	\$186.09	72.43%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$448.90	\$226.10	66.50%
262	Unif Tony/Pete	\$675.00	\$0.00	\$393.61	\$281.39	58.31%
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$176.30	\$475.13	\$199.87	70.39%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$341.21	-\$341.21	0.00%
320	Communications	\$5,400.00	\$496.54	\$2,981.51	\$2,418.49	55.21%
321	Communications-Cellular	\$5,400.00	\$565.63	\$3,394.68	\$2,005.32	62.86%
322	Postage	\$200.00	\$0.00	\$51.84	\$148.16	25.92%
331	Travel Expenses	\$2,500.00	\$0.00	\$1,331.37	\$1,168.63	53.25%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$30,466.00	\$0.00	\$31,126.31	-\$660.31	102.17%
405	Cleaning Services	\$4,800.00	\$300.00	\$2,300.00	\$2,500.00	47.92%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$18.75	\$181.25	9.38%
433	Dues/Contracts/Subscriptions	\$12,000.00	\$1,000.00	\$13,858.01	-\$1,858.01	115.48%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay -	\$16,600.00	\$0.00	\$4,879.88	\$11,720.12	29.40%
550	Capital Outlay -	\$67,207.00	\$0.00	\$13,329.12	\$53,877.88	19.83%
600	Principal	\$499.00	\$41.57	\$248.40	\$250.60	49.78%
610	Interest	\$21.00	\$1.77	\$11.64	\$9.36	55.43%
DEPT 42110 Police Administration		\$960,964.00	\$111,556.33	\$578,619.47	\$382,344.53	60.21%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$39,400.00	\$2,690.00	\$16,960.00	\$22,440.00	43.05%
101	Assistant	\$6,000.00	\$300.00	\$2,100.00	\$3,900.00	35.00%
106	Training	\$2,100.00	\$150.00	\$1,050.00	\$1,050.00	50.00%
107	Services	\$165,625.00	\$14,417.50	\$112,202.00	\$53,423.00	67.74%
121	PERA	\$4,425.00	\$0.00	\$0.00	\$4,425.00	0.00%
122	FICA	\$14,392.00	\$1,343.08	\$10,121.68	\$4,270.32	70.33%
131	Employer Paid Health	\$11,955.00	\$0.00	\$0.00	\$11,955.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$5,158.00	\$0.00	\$5,026.00	\$132.00	97.44%
200	Office Supplies	\$100.00	\$0.00	\$157.37	-\$57.37	157.37%
208	Instruction Fees	\$15,000.00	\$0.00	\$20,477.17	-\$5,477.17	136.51%
209	Physicals	\$3,500.00	\$0.00	\$3,280.00	\$220.00	93.71%
210	Operating Supplies	\$10,000.00	\$0.00	\$1,422.29	\$8,577.71	14.22%
212	Motor Fuels	\$500.00	\$141.06	\$563.50	-\$63.50	112.70%
213	Diesel Fuel	\$1,000.00	\$262.07	\$1,250.96	-\$250.96	125.10%
220	Repair/Maint Supply - Equip	\$5,000.00	\$0.00	\$3,380.58	\$1,619.42	67.61%
221	Repair/Maint Vehicles 306	\$12,000.00	\$0.00	\$5,780.49	\$6,219.51	48.17%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$1,412.47	\$1,901.53	\$3,098.47	38.03%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$3,090.50	-\$1,090.50	154.53%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$2,381.00	-\$881.00	158.73%
258	Unif FIRE/Pat	\$1,500.00	\$0.00	\$3,534.17	-\$2,034.17	235.61%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,500.00	\$279.12	\$1,673.23	-\$173.23	111.55%
321	Communications-Cellular	\$4,000.00	\$431.97	\$2,452.79	\$1,547.21	61.32%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$596.64	\$3,027.51	\$2,972.49	50.46%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$17,664.00	\$0.00	\$21,765.30	-\$4,101.30	123.22%
381	Electric Utilities	\$7,500.00	\$735.00	\$3,157.00	\$4,343.00	42.09%
383	Gas Utilities	\$15,000.00	\$33.69	\$3,961.39	\$11,038.61	26.41%
384	Refuse/Garbage Disposal	\$1,000.00	\$115.72	\$695.77	\$304.23	69.58%
385	Sewer Utility	\$660.00	\$55.00	\$330.00	\$330.00	50.00%
405	Cleaning Services	\$2,400.00	\$150.00	\$1,150.00	\$1,250.00	47.92%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
430	Miscellaneous	\$2,000.00	\$0.00	\$195.00	\$1,805.00	9.75%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$3,728.55	-\$1,728.55	186.43%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$360.00	\$2,565.00	\$27,435.00	8.55%
492	FDRA State Aid	\$45,000.00	\$0.00	\$1,000.00	\$44,000.00	2.22%
500	Capital Outlay -	\$49,290.00	\$0.00	\$37,286.47	\$12,003.53	75.65%
550	Capital Outlay -	\$696,625.00	\$0.00	\$0.00	\$696,625.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,193,518.00	\$23,473.32	\$278,167.25	\$915,350.75	23.31%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$212.33	\$1,587.67	11.80%
306	Ambulance Subsidy	\$13,200.00	\$0.00	\$5,500.00	\$7,700.00	41.67%
DEPT 42500 Ambulance Services		\$15,000.00	\$0.00	\$5,712.33	\$9,287.67	38.08%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$69,919.00	\$4,522.38	\$34,901.61	\$35,017.39	49.92%
104	Tech 2	\$79,508.00	\$5,501.03	\$40,841.08	\$38,666.92	51.37%
105	Part-time	\$1,393.00	\$0.00	\$0.00	\$1,393.00	0.00%
108	Tech 3	\$67,977.00	\$4,617.55	\$35,060.19	\$32,916.81	51.58%
121	PERA	\$16,305.00	\$1,099.09	\$8,311.23	\$7,993.77	50.97%
122	FICA	\$16,738.00	\$970.25	\$7,437.87	\$9,300.13	44.44%
131	Employer Paid Health	\$71,732.00	\$5,977.68	\$40,518.48	\$31,213.52	56.49%
132	Employer Paid Disability	\$1,243.00	\$139.40	\$975.80	\$267.20	78.50%
133	Employer Paid Dental	\$3,096.00	\$339.15	\$2,227.86	\$868.14	71.96%
134	Employer Paid Life	\$202.00	\$15.60	\$108.24	\$93.76	53.58%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,301.00	\$0.00	\$16,063.00	\$238.00	98.54%
152	Health Savings Account Contrib	\$18,000.00	\$4,500.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$293.00	\$157.00	65.11%
208	Instruction Fees	\$1,500.00	\$0.00	\$271.00	\$1,229.00	18.07%
210	Operating Supplies	\$1,200.00	\$82.49	\$415.67	\$784.33	34.64%
212	Motor Fuels	\$8,000.00	\$866.19	\$5,656.22	\$2,343.78	70.70%
213	Diesel Fuel	\$10,000.00	\$311.27	\$10,262.38	-\$262.38	102.62%
215	Shop Supplies	\$2,750.00	\$0.00	\$235.43	\$2,514.57	8.56%
220	Repair/Maint Supply - Equip	\$30,000.00	\$4,568.54	\$14,029.88	\$15,970.12	46.77%
221	Repair/Maint Vehicles 306	\$25,000.00	\$2,071.19	\$6,011.45	\$18,988.55	24.05%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,990.18	\$6,773.62	\$3,226.38	67.74%
224	Street Maint Materials	\$30,000.00	\$0.00	\$14,570.88	\$15,429.12	48.57%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$0.00	\$239.22	\$1,260.78	15.95%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$1,490.00	\$5,728.00	\$29,272.00	16.37%
235	Signs	\$6,500.00	\$374.76	\$852.01	\$5,647.99	13.11%
240	Small Tools and Minor Equip	\$5,000.00	\$0.00	\$403.95	\$4,596.05	8.08%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
259	Unif Joe	\$500.00	\$0.00	\$233.85	\$266.15	46.77%
260	Unif Cody/Josh/Nate	\$500.00	\$86.38	\$86.38	\$413.62	17.28%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$534.95	-\$34.95	106.99%
303	Engineering Fees	\$5,000.00	\$2,973.50	\$8,104.00	-\$3,104.00	162.08%
304	Legal Fees (Civil)	\$500.00	\$240.00	\$240.00	-\$260.00	48.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
320	Communications	\$3,000.00	\$134.24	\$783.08	\$2,216.92	26.10%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,513.00	\$0.00	\$9,802.00	-\$289.00	103.04%
381	Electric Utilities	\$12,000.00	\$509.65	\$3,715.10	\$8,284.90	30.96%
383	Gas Utilities	\$6,500.00	\$71.12	\$4,478.98	\$2,021.02	68.91%
384	Refuse/Garbage Disposal	\$1,000.00	\$114.63	\$995.59	\$4.41	99.56%
385	Sewer Utility	\$400.00	\$25.85	\$258.50	\$141.50	64.63%
405	Cleaning Services	\$5,640.00	\$470.00	\$3,337.00	\$2,303.00	59.17%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$473.90	-\$473.90	0.00%
430	Miscellaneous	\$2,500.00	\$0.00	\$177.97	\$2,322.03	7.12%
433	Dues/Contracts/Subscriptions	\$1,000.00	\$0.00	\$33.23	\$966.77	3.32%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$38.00	\$73.00	\$27.00	73.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$2,984.74	\$24,474.38	\$10,525.62	69.93%
500	Capital Outlay -	\$31,000.00	\$0.00	\$3,767.20	\$27,232.80	12.15%
550	Capital Outlay -	\$0.00	\$59,551.01	\$59,551.01	-\$59,551.01	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$34,000.00	\$0.00	\$0.00	\$34,000.00	0.00%
581	Capital Outlay -Seal Coat	\$100,000.00	\$0.00	\$60.00	\$99,940.00	0.06%
582	Capital Outlay - Crackfill	\$100,000.00	\$10,746.00	\$10,746.00	\$89,254.00	10.75%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$100,000.00	\$7,123.50	\$19,495.49	\$80,504.51	19.50%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$984,817.00	\$124,505.37	\$417,109.68	\$567,707.32	42.35%
DEPT 43025 Public Works Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$1,247.78	-\$1,247.78	0.00%
104	Tech 2	\$0.00	\$0.00	\$983.08	-\$983.08	0.00%
105	Part-time	\$0.00	\$96.11	\$1,390.80	-\$1,390.80	0.00%
108	Tech 3	\$0.00	\$0.00	\$2,446.44	-\$2,446.44	0.00%
121	PERA	\$0.00	\$7.20	\$455.13	-\$455.13	0.00%
122	FICA	\$0.00	\$6.27	\$416.69	-\$416.69	0.00%
131	Employer Paid Health	\$0.00	\$46.70	\$1,812.13	-\$1,812.13	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$2.65	\$101.28	-\$101.28	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.60	-\$1.60	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
DEPT 43025	Public Works Snow Removal	\$0.00	\$158.93	\$8,854.93	-\$8,854.93	0.00%
DEPT 43026	Public Works Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43026	Public Works Trails	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100	Cemetery					
100	Wages and Salaries Dept Head	\$0.00	\$75.72	\$302.88	-\$302.88	0.00%
103	Tech 1	\$0.00	\$224.32	\$616.88	-\$616.88	0.00%
104	Tech 2	\$0.00	\$208.53	\$749.17	-\$749.17	0.00%
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
108	Tech 3	\$0.00	\$217.84	\$670.90	-\$670.90	0.00%
121	PERA	\$0.00	\$53.58	\$174.56	-\$174.56	0.00%
122	FICA	\$426.00	\$53.45	\$176.85	\$249.15	41.51%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$67.00	\$0.00	\$96.00	-\$29.00	143.28%
381	Electric Utilities	\$350.00	\$27.44	\$158.40	\$191.60	45.26%
430	Miscellaneous	\$400.00	\$27.99	\$221.74	\$178.26	55.44%
452	Refund	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100	Cemetery	\$8,007.00	\$888.87	\$3,667.38	\$4,339.62	45.80%
DEPT 45100	Park and Recreation (GENERAL)					
100	Wages and Salaries Dept Head	\$79,061.00	\$6,112.34	\$45,827.55	\$33,233.45	57.96%
101	Assistant	\$45,088.00	\$2,973.54	\$22,985.17	\$22,102.83	50.98%
103	Tech 1	\$43,118.00	\$3,393.44	\$23,647.00	\$19,471.00	54.84%
104	Tech 2	\$0.00	\$685.00	\$1,390.00	-\$1,390.00	0.00%
105	Part-time	\$37,710.00	\$3,252.75	\$21,628.50	\$16,081.50	57.35%
108	Tech 3	\$53,310.00	\$4,034.70	\$28,152.58	\$25,157.42	52.81%
121	PERA	\$19,372.00	\$1,376.99	\$10,086.76	\$9,285.24	52.07%
122	FICA	\$20,292.00	\$1,420.25	\$9,897.17	\$10,394.83	48.77%
131	Employer Paid Health	\$57,389.00	\$4,735.71	\$32,164.85	\$25,224.15	56.05%
132	Employer Paid Disability	\$1,425.00	\$168.36	\$1,178.52	\$246.48	82.70%
133	Employer Paid Dental	\$3,818.00	\$318.57	\$2,084.97	\$1,733.03	54.61%
134	Employer Paid Life	\$248.00	\$18.74	\$126.58	\$121.42	51.04%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$0.00	\$2,541.16	\$2,458.84	50.82%
151	Workers Comp Insurance	\$13,457.00	\$0.00	\$14,188.00	-\$731.00	105.43%
152	Health Savings Account Contrib	\$15,000.00	\$3,750.00	\$10,500.00	\$4,500.00	70.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
200	Office Supplies	\$200.00	\$0.00	\$271.60	-\$71.60	135.80%
208	Instruction Fees	\$500.00	\$0.00	\$95.00	\$405.00	19.00%
210	Operating Supplies	\$3,200.00	\$123.37	\$1,586.03	\$1,613.97	49.56%
212	Motor Fuels	\$2,000.00	\$414.47	\$2,796.49	-\$796.49	139.82%
213	Diesel Fuel	\$1,000.00	\$371.54	\$2,051.48	-\$1,051.48	205.15%
220	Repair/Maint Supply - Equip	\$10,000.00	\$348.36	\$10,159.40	-\$159.40	101.59%
221	Repair/Maint Vehicles 306	\$1,000.00	\$0.00	\$584.58	\$415.42	58.46%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$1,082.49	\$6,248.65	\$13,751.35	31.24%
231	Chemicals	\$6,000.00	\$171.58	\$563.68	\$5,436.32	9.39%
235	Signs	\$400.00	\$0.00	\$317.79	\$82.21	79.45%
240	Small Tools and Minor Equip	\$1,200.00	\$0.00	\$667.60	\$532.40	55.63%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Pat	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Cody/Josh/Nate	\$0.00	\$0.00	\$409.34	-\$409.34	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$225.65	\$74.35	75.22%
264	Unif Bobby/Cheryl/Shawn	\$300.00	\$0.00	\$400.73	-\$100.73	133.58%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$141.88	\$858.12	14.19%
310	Program Supplies	\$1,500.00	\$21.98	\$818.50	\$681.50	54.57%
311	Softball/Baseball	\$1,500.00	\$0.00	\$558.85	\$941.15	37.26%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$0.00	\$143.85	\$2,856.15	4.80%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$6,000.00	\$510.21	\$3,081.74	\$2,918.26	51.36%
322	Postage	\$150.00	\$0.00	\$9.42	\$140.58	6.28%
323	Garage (East)	\$1,500.00	\$16.99	\$127.30	\$1,372.70	8.49%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$295.94	\$704.06	29.59%
335	Background Checks	\$150.00	\$0.00	\$60.00	\$90.00	40.00%
340	Advertising	\$1,000.00	\$0.00	\$1,082.63	-\$82.63	108.26%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$15,543.00	\$0.00	\$22,570.92	-\$7,027.92	145.22%
381	Electric Utilities	\$15,000.00	\$1,657.77	\$7,321.73	\$7,678.27	48.81%
383	Gas Utilities	\$10,000.00	\$244.85	\$7,066.69	\$2,933.31	70.67%
384	Refuse/Garbage Disposal	\$800.00	\$92.96	\$554.03	\$245.97	69.25%
403	Improvements Other Than Bldgs	\$3,800.00	\$290.25	\$2,950.13	\$849.87	77.64%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$13,168.75	\$9,406.25	58.33%
413	Office Equipment Rental/Repair	\$700.00	\$69.90	\$270.96	\$429.04	38.71%
415	Equipment Rental	\$500.00	\$0.00	\$135.00	\$365.00	27.00%
430	Miscellaneous	\$800.00	\$457.10	\$1,704.59	-\$904.59	213.07%
433	Dues/Contracts/Subscriptions	\$500.00	\$431.20	\$1,219.20	-\$719.20	243.84%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$214.46	\$1,285.54	14.30%
443	Sales Tax	\$1,600.00	\$528.00	\$2,502.00	-\$902.00	156.38%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.00	\$72.50	\$77.50	48.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$151.00	\$241.00	-\$91.00	160.67%
453	80 Acre Development Expense	\$1,000.00	\$42.92	\$57.91	\$942.09	5.79%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$1,199.65	\$800.35	59.98%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
459	PAL Foundation Expenditures	\$3,000.00	\$15,491.10	\$16,563.19	-\$13,563.19	552.11%
461	Silver Sneakers	\$6,500.00	\$729.00	\$5,176.92	\$1,323.08	79.64%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$40,500.00	\$4,329.00	\$97,325.86	-\$56,825.86	240.31%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$830.00	\$0.00	\$482.12	\$347.88	58.09%
610	Interest	\$19.00	\$0.00	\$13.13	\$5.87	69.11%
DEPT 45100 Park and Recreation (GENERA		\$596,355.00	\$61,707.68	\$439,907.68	\$156,447.32	73.77%
DEPT 45125 Parks and Rec Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$621.90	-\$621.90	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$397.27	-\$397.27	0.00%
121	PERA	\$0.00	\$0.00	\$76.42	-\$76.42	0.00%
122	FICA	\$0.00	\$0.00	\$70.29	-\$70.29	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$340.74	-\$340.74	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$29.58	-\$29.58	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.08	-\$1.08	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45125 Parks and Rec Snow Removal		\$0.00	\$0.00	\$1,537.28	-\$1,537.28	0.00%
DEPT 45126 Parks and Rec Trails						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$616.72	-\$616.72	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$1,198.21	-\$1,198.21	0.00%
121	PERA	\$0.00	\$0.00	\$136.11	-\$136.11	0.00%
122	FICA	\$0.00	\$0.00	\$127.23	-\$127.23	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$484.43	-\$484.43	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$31.02	-\$31.02	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$2.90	-\$2.90	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45126 Parks and Rec Trails		\$0.00	\$0.00	\$2,596.62	-\$2,596.62	0.00%
DEPT 45500 Library						
101	Assistant	\$19,323.00	\$1,962.36	\$14,717.70	\$4,605.30	76.17%
121	PERA	\$1,449.00	\$147.18	\$1,103.85	\$345.15	76.18%
122	FICA	\$1,478.00	\$141.33	\$1,042.17	\$435.83	70.51%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$23.60	\$159.92	\$150.08	51.59%
134	Employer Paid Life	\$21.00	\$2.06	\$14.40	\$6.60	68.57%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$989.00	\$0.00	\$1,160.00	-\$171.00	117.29%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$119.56	\$1,880.44	5.98%
202	Library Subscriptions	\$500.00	\$0.00	\$921.95	-\$421.95	184.39%
203	Library Books	\$5,000.00	\$403.75	\$2,733.91	\$2,266.09	54.68%
204	Children s Program Expense	\$150.00	\$0.00	\$27.96	\$122.04	18.64%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$38.00	-\$38.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$67.27	\$387.29	\$612.71	38.73%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$45.20	\$454.80	9.04%
430	Miscellaneous	\$1,000.00	\$0.00	\$105.15	\$894.85	10.52%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$1,358.63	\$641.37	67.93%
443	Sales Tax	\$100.00	\$58.00	\$66.00	\$34.00	66.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay -	\$2,000.00	\$0.00	\$988.45	\$1,011.55	49.42%
600	Principal	\$543.00	\$0.00	\$315.17	\$227.83	58.04%
610	Interest	\$12.00	\$0.00	\$8.58	\$3.42	71.50%
DEPT 45500 Library		\$38,830.00	\$2,815.55	\$25,313.89	\$13,516.11	65.19%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
600	Principal	\$210,000.00	\$0.00	\$210,000.00	\$0.00	100.00%
610	Interest	\$2,250.00	\$0.00	\$2,520.00	-\$270.00	112.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 47014		\$212,550.00	\$0.00	\$212,772.45	-\$222.45	100.10%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$0.00	\$100.00	\$400.00	20.00%
FUND 101 GENERAL FUND		\$4,840,808.00	\$382,128.83	\$2,427,628.90	\$2,413,179.10	50.15%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
610	Interest	\$66,281.00	\$31,990.63	\$66,281.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$750.00	\$495.00	\$495.00	\$255.00	66.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$297,031.00	\$32,485.63	\$296,776.26	\$254.74	99.91%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$85,000.00	\$0.00	\$85,000.00	\$0.00	100.00%
610	Interest	\$13,300.00	\$6,012.50	\$13,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47014 47014		\$99,050.00	\$6,012.50	\$98,795.00	\$255.00	99.74%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$16,100.00	\$7,450.00	\$16,100.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47015 47015 Series 2015B/2021A		\$136,850.00	\$7,450.00	\$136,595.00	\$255.00	99.81%
DEPT 47100 2022A ROAD BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$24,654.00	\$24,654.08	\$24,654.08	-\$0.08	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47100 2022A ROAD BONDS		\$24,654.00	\$24,654.08	\$24,654.08	-\$0.08	100.00%
DEPT 47101 2022A FIRE TRUCK BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$15,922.00	\$15,922.43	\$15,922.43	-\$0.43	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47101 2022A FIRE TRUCK BONDS		\$15,922.00	\$15,922.43	\$15,922.43	-\$0.43	100.00%
FUND 301 DEBT SERVICE FUND		\$573,507.00	\$86,524.64	\$572,742.77	\$764.23	99.87%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$250.00	\$37.40	\$37.40	\$212.60	14.96%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,400.00	\$5,535.59	\$5,535.59	\$4,864.41	53.23%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
650	Administrative Costs	\$600.00	\$0.00	\$100.00	\$500.00	16.67%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,250.00	\$5,572.99	\$5,672.99	\$5,577.01	50.43%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,250.00	\$5,572.99	\$5,672.99	\$5,577.01	50.43%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$78,749.00	\$6,011.98	\$45,339.87	\$33,409.13	57.58%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,906.00	\$450.92	\$3,400.60	\$2,505.40	57.58%
122	FICA	\$6,024.00	\$402.05	\$3,054.40	\$2,969.60	50.70%
131	Employer Paid Health	\$23,911.00	\$1,992.56	\$13,947.92	\$9,963.08	58.33%
132	Employer Paid Disability	\$740.00	\$60.63	\$424.41	\$315.59	57.35%
133	Employer Paid Dental	\$1,032.00	\$59.36	\$402.24	\$629.76	38.98%
134	Employer Paid Life	\$67.00	\$5.20	\$36.40	\$30.60	54.33%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,703.00	\$0.00	\$2,933.00	\$770.00	79.21%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$500.00	\$0.00	\$306.93	\$193.07	61.39%

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,000.00	\$0.00	\$1,054.00	\$946.00	52.70%
210	Operating Supplies	\$3,500.00	\$90.98	\$1,008.22	\$2,491.78	28.81%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$427.71	\$16,787.98	\$8,212.02	67.15%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$693.86	\$806.14	46.26%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$159.00	\$761.10	\$7,238.90	9.51%
229	Oper/Maint - Lift Station	\$20,000.00	\$461.85	\$3,705.43	\$16,294.57	18.53%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$4,683.80	\$2,316.20	66.91%
231	Chemicals	\$18,000.00	\$1,577.16	\$9,502.87	\$8,497.13	52.79%
258	Unif FIRE/Pat	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$60.00	\$940.00	6.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$454.86	\$2,708.27	\$1,847.73	59.44%
321	Communications-Cellular	\$1,600.00	\$49.67	\$298.17	\$1,301.83	18.64%
322	Postage	\$800.00	\$0.00	\$688.06	\$111.94	86.01%
331	Travel Expenses	\$2,500.00	\$0.00	\$2,102.04	\$397.96	84.08%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$17,312.00	\$0.00	\$14,646.31	\$2,665.69	84.60%
381	Electric Utilities	\$38,000.00	\$2,502.96	\$14,094.14	\$23,905.86	37.09%
383	Gas Utilities	\$3,000.00	\$33.03	\$2,694.16	\$305.84	89.81%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$20,000.00	\$447.30	\$4,626.90	\$15,373.10	23.13%
407	Sludge Disposal	\$25,000.00	\$0.00	\$15,596.00	\$9,404.00	62.38%
420	Depreciation Expense	\$350,000.00	\$0.00	\$0.00	\$350,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$25.00	\$75.00	25.00%
433	Dues/Contracts/Subscriptions	\$1,800.00	\$0.00	\$420.00	\$1,380.00	23.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$125,000.00	\$8,068.52	\$173,329.82	-\$48,329.82	138.66%
553	Capital Outlay - Other	\$0.00	\$0.00	\$636.00	-\$636.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$3,323.00	\$31,058.50	-\$31,058.50	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$1,665.50	\$14,829.00	-\$14,829.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$811,050.00	\$29,744.24	\$391,805.40	\$419,244.60	48.31%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$811,050.00	\$29,744.24	\$391,805.40	\$419,244.60	48.31%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						

UNADJUSTED DRAFT: 07.31.2023 MONTH-END EXPENDITURES

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OBJ	OBJ Descr	2023 Budget	JULY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$5,632.00	\$2,613.75	\$7,627.50	-\$1,995.50	135.43%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$206,382.00	\$2,613.75	\$207,870.05	-\$1,488.05	100.72%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$11,240.00	\$5,552.50	\$11,905.00	-\$665.00	105.92%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,240.00	\$5,552.50	\$111,905.00	-\$665.00	100.60%
DEPT 47102 2022A SEWER BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,569.00	\$52,148.21	\$52,148.21	\$17,420.79	74.96%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47102 2022A SEWER BONDS		\$69,569.00	\$52,148.21	\$52,148.21	\$17,420.79	74.96%
FUND 651 SEWER RESTRICTED SINKING FUN		\$387,191.00	\$60,314.46	\$371,923.26	\$15,267.74	96.06%
		\$6,641,906.00	\$564,285.16	\$3,770,269.44	\$2,871,636.56	56.76%

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

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City of Crosslake

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Balance Sheet

Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100	Cash	\$6,072,402.32	\$853,955.91	\$384,679.01	\$5,956,135.70	\$5,619,444.89	\$6,409,093.13
G 101-10101	Restricted Cash	\$523,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$548,000.00
G 101-10150	Cash - Phone Company Procee	\$2,399,329.00	\$10,495.07	\$0.00	\$2,461,819.94	\$2,399,329.00	\$2,461,819.94
G 101-10200	Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201	Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500	Taxes Receivable-Current	\$50,071.74	\$0.00	\$0.00	\$0.00	\$50,071.74	\$0.00
G 101-10700	Taxes Receivable-Delinquent	\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	\$45,519.88
G 101-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500	Accounts Receivable	\$1,500.30	\$0.00	\$0.00	\$0.00	\$1,500.30	\$0.00
G 101-11600	Allow for Uncollected Receivab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300	Special Assess Rec-Deferred	\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	\$44,210.87
G 101-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200	Due From Other Governments	\$34,581.39	\$0.00	\$0.00	\$621,632.62	\$656,214.01	\$0.00
G 101-13300	Advances To Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100	Inventory of Material/Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500	Prepaid Items	\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	\$42,147.85
G 101-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100	Fixed Asset-Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200	Fixed Asset-Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400	Fixed Asset-Equip/Machinery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420	Fixed Asset-Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440	Fixed Asset-Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100	Amount Avail in Debt Srv Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200	Amount Provided for Debt Retir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200	Accounts Payable	-\$43,596.80	\$0.00	\$0.00	\$43,596.80	\$0.00	\$0.00
G 101-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600	Contracts Payable	-\$12,892.74	\$0.00	\$0.00	\$0.00	\$0.00	-\$12,892.74
G 101-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703	Due to D&M Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800	Due to Other Governments	-\$64,614.94	\$0.00	\$0.00	\$64,614.94	\$0.00	\$0.00
G 101-20900	Advance From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500	Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600	Accrued Wages & Salaries Pay	-\$68,628.25	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,628.25
G 101-21700	Accrued Payroll Deductions Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701	Federal Withholding	\$0.00	\$11,479.19	\$11,479.19	\$75,203.10	\$75,203.10	\$0.00
G 101-21702	State Withholding	\$0.00	\$5,082.11	\$5,082.11	\$35,080.73	\$35,080.73	\$0.00
G 101-21703	FICA Withholding(Incl Medicare	\$0.00	\$13,826.82	\$13,826.82	\$101,262.62	\$101,262.62	\$0.00
G 101-21704	PERA	\$0.00	\$20,441.16	\$20,441.16	\$147,950.41	\$147,950.41	\$0.00
G 101-21705	Other Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

City of Crosslake
Balance Sheet

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Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$3,679.86	\$24,406.75	\$22,716.78	\$168,771.65	\$166,189.08	\$6,262.43
G 101-21707	Union Dues	\$0.00	\$949.56	\$949.56	\$6,421.53	\$6,421.53	\$0.00
G 101-21708	HCSP	\$0.00	\$39,791.73	\$38,291.73	\$54,880.36	\$53,380.36	\$1,500.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insurance	\$170.80	\$388.70	\$507.30	\$2,678.10	\$2,839.50	\$9.40
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$2,243.78	\$1,433.50	\$1,433.50	\$13,751.25	\$10,751.25	\$5,243.78
G 101-21713	Dental	\$1,153.36	\$1,297.44	\$1,215.35	\$8,826.03	\$8,675.20	\$1,304.19
G 101-21714	Deferred Compensation	\$0.00	\$710.00	\$710.00	\$6,525.00	\$6,525.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,904.02	\$6,292.45	\$7,678.26	\$47,253.36	\$48,117.67	-\$6,768.33
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$50.00	\$50.00	\$375.00	\$375.00	\$0.00
G 101-21750	Accrued Compensated Absenc	-\$2,113.77	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,113.77
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$40,500.30	\$0.00	\$0.00	\$31,402.44	\$9,417.26	-\$18,515.12
G 101-22280	Deferred Revenue-Property Tax	-\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	-\$45,519.88
G 101-22281	Deferred Revenue-Spec Assmt	-\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,210.87
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$866,685.82	\$866,685.82	\$6,125,456.44	\$6,125,456.44	\$0.00
G 101-27200	FB - Nonspendable - Prepays	-\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$42,147.85
G 101-28510	FB - Rest. For Fire Truck	-\$523,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	-\$548,000.00
G 101-29200	FB - CO - ASSIGNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.02
G 101-29215	FB - CO ASG Admin & PZ	-\$25,304.08	\$0.00	\$0.00	\$11,844.00	\$10,326.00	-\$23,786.08
G 101-29220	FB - CO ASG Fire Hall Remode	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$122,593.27	\$197.19	\$0.00	\$197.19	\$1,081.81	-\$123,477.89
G 101-29226	FB - CO ASG Storm Water Mai	-\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,000.00	-\$8,500.00
G 101-29230	FB - CO ASG PW Buildings	-\$23,839.91	\$0.00	\$0.00	\$0.00	\$27,685.30	-\$51,525.21

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

City of Crosslake
Balance Sheet

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Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29231	FB- CO ASG PW Veh & Equip	-\$109,565.11	\$59,551.01	\$0.00	\$61,003.51	\$31,000.00	-\$79,561.60
G 101-29235	FB - CO ASG PW Roads	-\$245,960.77	\$17,869.50	\$0.00	\$29,497.00	\$299,195.51	-\$515,659.28
G 101-29240	FB - CO ASG Parks 80 Acre	-\$698.36	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.36
G 101-29245	FB - CO ASG Park Dedication	-\$134,500.25	\$0.00	\$0.00	\$34,634.08	\$14,076.89	-\$113,943.06
G 101-29250	FB - CO ASG Park Fitness Equi	-\$93,034.49	\$0.00	\$0.00	\$0.00	\$13,000.00	-\$106,034.49
G 101-29255	FB - CO ASG Park Gen Cap Ex	-\$160,265.91	\$0.00	\$11,185.00	\$36,513.54	\$41,685.00	-\$165,437.37
G 101-29260	FB - CO ASG Library D/Pledges	-\$55,033.35	\$0.00	\$1,618.06	\$1,250.58	\$4,841.91	-\$58,624.68
G 101-29265	FB - CO ASG Police Restitution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29270	FB - CO ASG Police Forfeiture	-\$3,713.69	\$0.00	\$0.00	\$0.00	\$100.00	-\$3,813.69
G 101-29275	FB - CO ASG Police Equipment	-\$119,376.75	\$0.00	\$26,830.00	\$21,345.60	\$109,963.60	-\$207,994.75
G 101-29300	FB - UnRestricted Unassigned	-\$4,826,851.77	\$26,917.18	\$535,946.37	\$2,967,430.41	\$2,994,701.88	-\$4,854,123.24
G 101-29350	FB - UnRes Ua - Phone Co	-\$2,399,329.00	\$0.00	\$10,495.07	\$3,672,866.32	\$3,735,357.26	-\$2,461,819.94
FUND 101 GENERAL FUND		\$0.00	\$1,961,821.09	\$1,961,821.09	\$22,835,220.25	\$22,835,220.25	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100	Cash	\$808,789.30	\$146,343.24	\$86,524.64	\$441,850.16	\$572,742.77	\$677,896.69
G 301-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500	Taxes Receivable-Current	\$7,841.90	\$0.00	\$0.00	\$0.00	\$7,841.90	\$0.00
G 301-10700	Taxes Receivable-Delinquent	\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	\$6,251.20
G 301-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12300	Special Assess Rec-Deferred	\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	\$231,295.92
G 301-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280	Deferred Revenue-Property Tax	-\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,251.20
G 301-22281	Deferred Revenue-Spec Assmt	-\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	-\$231,295.92
G 301-25300	Unreserved Fund Balance	\$0.00	\$40,576.51	\$40,576.51	\$104,595.78	\$104,595.78	\$0.00
G 301-28400	FB - Restricted for Debt Ser.	-\$816,631.20	\$86,524.64	\$146,343.24	\$580,584.67	\$441,850.16	-\$677,896.69
FUND 301 DEBT SERVICE FUND		\$0.00	\$273,444.39	\$273,444.39	\$1,127,030.61	\$1,127,030.61	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100	Cash	\$12,086.04	\$1,869.04	\$5,572.99	\$6,150.66	\$5,672.99	\$12,563.71
iG 405-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500	Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-28500	FB - Restricted for TIF	-\$12,086.04	\$5,572.99	\$1,869.04	\$5,672.99	\$6,150.66	-\$12,563.71

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

City of Crosslake

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Balance Sheet

Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$7,442.03	\$7,442.03	\$11,823.65	\$11,823.65	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100 Cash		\$15,396.78	\$3,482.04	\$0.00	\$10,764.93	\$496.12	\$25,665.59
!G 502-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500 Taxes Receivable-Current		\$267.02	\$0.00	\$0.00	\$0.00	\$267.02	\$0.00
!G 502-10700 Taxes Receivable-Delinquent		\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	\$197.58
!G 502-12000 Long-Term Lease Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280 Deferred Revenue-Property Tax		-\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	-\$197.58
!G 502-25300 Unreserved Fund Balance		\$0.00	\$3,482.04	\$3,482.04	\$11,261.05	\$11,261.05	\$0.00
!G 502-25400 Restricted for LT Lease Rec v		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300 FB - UnRestricted Unassigned		-\$15,663.80	\$0.00	\$3,482.04	\$496.12	\$10,497.91	-\$25,665.59
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$6,964.08	\$6,964.08	\$22,522.10	\$22,522.10	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100 Cash		\$2,705.00	\$60,935.10	\$45,228.64	\$929,578.99	\$744,594.26	\$187,689.73
G 601-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500 Accounts Receivable		\$75,022.20	\$0.00	\$0.00	\$0.00	\$1,200.00	\$73,822.20
G 601-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200 Due From Other Governments		\$621,632.62	\$0.00	\$0.00	\$0.00	\$621,632.62	\$0.00
G 601-15500 Prepaid Items		\$5,249.91	\$0.00	\$0.00	\$0.00	\$0.00	\$5,249.91
G 601-16000 Construction In Progress		\$357,438.40	\$0.00	\$0.00	\$0.00	\$0.00	\$357,438.40
G 601-16100 Fixed Asset-Land		\$185,135.42	\$0.00	\$0.00	\$0.00	\$0.00	\$185,135.42
G 601-16200 Fixed Asset-Buildings		\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210 A/D Buildings		-\$1,673,436.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,673,436.70
G 601-16300 Improvements Other Than Bldg		\$39,327.74	\$0.00	\$0.00	\$0.00	\$0.00	\$39,327.74
G 601-16310 A/D Impr Other Than Bldgs		-\$29,832.52	\$0.00	\$0.00	\$0.00	\$0.00	-\$29,832.52
G 601-16400 Fixed Asset-Equip/Machinery		\$384,982.82	\$0.00	\$0.00	\$0.00	\$0.00	\$384,982.82
G 601-16410 Fixed Asset-Equip Depreciation		-\$316,399.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$316,399.86
G 601-16500 Fixed Asset-Const in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700 Infrastructure		\$8,353,683.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,353,683.00
G 601-16710 A/D Infrastructure		-\$2,088,703.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,088,703.50

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

City of Crosslake
Balance Sheet

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Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-19002	DO-GERF-Dif Exp & Act Econ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003	DO-GERF-Chgs in Actuarial As	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004	DO- GERF City Cont. Sub.to M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005	DO - OPEB	\$616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$616.00
G 601-20200	Accounts Payable	-\$202,837.47	\$0.00	\$0.00	\$202,837.47	\$0.00	\$0.00
G 601-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600	Contracts Payable	-\$181,935.34	\$14,138.72	\$0.00	\$132,467.43	\$0.00	-\$49,467.91
G 601-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800	Due to Other Governments	-\$7,181.00	\$0.00	\$0.00	\$7,181.00	\$0.00	\$0.00
G 601-21600	Accrued Wages & Salaries Pay	-\$3,028.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,028.85
G 601-21701	Federal Withholding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703	FICA Withholding(Incl Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740	Accrued Comp Abs due in 1 yr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21750	Accrued Compensated Absenc	-\$7,601.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,601.51
G 601-21800	OPEB Liability	-\$8,167.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,167.71
G 601-21801	OPEB Liability - Current	-\$69.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$69.00
G 601-21802	Deferred Inflows - OPEB	-\$3,221.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,221.00
G 601-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23950	Net Pension Liability	-\$25,899.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,899.00
G 601-23955	DI-GERF-Dif Exp & Act Econ E	-\$791.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$791.00
G 601-23960	DI-GERF-Chgs in Prop & Dif BT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962	DI-GERF-Net Dif BTW Proj & A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24502	DO-GERF-Net Fiff BTW Proj &	\$9,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,121.00
G 601-24601	DI-GERF-Cjchanges in Act. Assu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300	Unreserved Fund Balance	\$0.00	\$16,612.99	\$16,612.99	\$60,703.38	\$60,703.38	\$0.00
G 601-26100	Net Inv. In Capital Assets	-\$5,934,826.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,934,826.71
G 601-26600	Net Assets - Unrestricted	-\$3,216,550.19	\$31,089.92	\$60,935.10	\$713,850.54	\$618,488.55	-\$3,121,188.20
FUND 601 SEWER OPERATING FUND		\$0.00	\$122,776.73	\$122,776.73	\$2,046,618.81	\$2,046,618.81	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100	Cash	\$527,002.44	\$91,804.42	\$60,314.46	\$281,589.85	\$371,923.26	\$436,669.03
G 651-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500	Taxes Receivable-Current	\$4,816.96	\$0.00	\$0.00	\$0.00	\$4,816.96	\$0.00
G 651-10700	Taxes Receivable-Delinquent	\$4,247.66	\$0.00	\$0.00	\$0.00	\$0.00	\$4,247.66
G 651-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$19,997.90	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,997.90
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

UNADJUSTED DRAFT: 07.31.2023 BALANCE SHEET

City of Crosslake
Balance Sheet

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Current Period: JULY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 651-22500	Bonds Payable-Current Portion	-\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,461,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,461,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$25,804.58	\$25,804.58	\$77,731.18	\$77,731.18	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$507,004.54	\$60,314.46	\$91,804.42	\$376,740.22	\$281,589.85	-\$411,854.17
G 651-26600	Net Assets - Unrestricted	\$2,751,935.38	\$0.00	\$0.00	\$0.00	\$0.00	\$2,751,935.38
<i>FUND 651 SEWER RESTRICTED SINKING FUND</i>		\$0.00	\$177,923.46	\$177,923.46	\$736,061.25	\$736,061.25	\$0.00
Grand Total		\$0.00	\$2,550,371.78	\$2,550,371.78	\$26,779,276.67	\$26,779,276.67	\$0.00

D.10.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

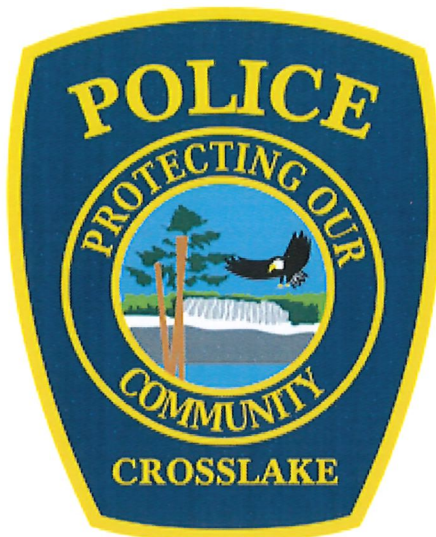
July
2023

Crosslake Police Department

Monthly Report

July 2023

911 Hangup	2	Traffic Arrest	3
Agency Assist	21	Traffic Warning	96
Alarm	13	Traffic Citation	16
Animal Bite	1	Trespass	3
Animal Complaint	7	Vulnerable Adult	1
ATV	4	Welfare Check	8
Burglary	2		
Civil Problem	2		
Damage to Property	2	Total	328
Disturbance	5		
DOA Natural	1		
Domestic	1		
Driving Complaint	8		
Ems	38		
Fire	3		
Fireworks	2		
Found Property	5		
Fraud	2		
Garbage Dunmping	1		
Gun Permits	1		
Hazard In Road	1		
Information	7		
Liquor Violation	1		
Lost Property	2		
Motorist Assist	3		
Noise Complaint	1		
Other	2		
Parking Complaint	9		
Personal In Accident	1		
Property Damage Acc	8		
Prowler	1		
Public Assist	28		



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

July

2023

**Crosslake Police Department
Mission Township Monthly Report
July 2023**

Agency Assist	6
Damage to Property	2
Driving Complaint	1
Ems	2
Gas Leak	1
Motorist Assist	1
Property Damage Acc	1
Traffic Citation	8
Traffic Warning	41

Total	63
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Crosslake Fire Department

Date: JULY 2023

D.12.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	37	232
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	4
324 - Motor Vehicle Accident with No Injuries		1
351 - Remove from Elevator		
341/361/362 - Search for Person/Water Rescue/Ice Rescue		2
381 - Rescue Remove from Harm		4
Total:	38	243
1 - Fire		
111 - Building Fire	1	3
111 - Building Fire (Mutual Aid)		
112/118/113/114/151 - Fire Other / Chimney Fire	1	1
141/142/143 - Forest, Woods, Brush, Grass Fire		2
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		2
Total:	2	8
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412/421- Gas Leak (Natural Gas or LPG), Chemical Spill	1	2
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	1	3
5 - Service Call		
561 - Unauthorized Burning		1
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	8	30
551 - Agency Assist	3	13
Total:	11	44
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	10
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke	1	1
661 - EMS Party Transport - Aircare - Traffic Control	3	7
Total:	5	18
7 - False Alarm & False Call		
735/740/743/740/745 - Smoke Detector Activation - No Fire	4	11
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total:	4	12
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		
Total:	0	0
Total Incidents:	61	328

Crosslake Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	1	1.6%	5,000	3,000	8,000
151 - Outside rubbish, trash or waste fire	1	1.6%			
Total: 2	Total: 3.3%		Total: 5,000	Total: 3,000	Total: 8,000
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	37	60.7%			
322 - Motor vehicle accident with injuries	1	1.6%			
Total: 38	Total: 62.3%		Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
421 - Chemical hazard (no spill or leak)	1	1.6%			
Total: 1	Total: 1.6%		Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	3	4.9%			
553 - Public service	8	13.1%			
Total: 11	Total: 18.0%		Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	1	1.6%			
651 - Smoke scare, odor of smoke	1	1.6%			
661 - EMS call, party transported by non-fire agency	3	4.9%			
Total: 5	Total: 8.2%		Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
735 - Alarm system sounded due to malfunction	2	3.3%			
740 - Unintentional transmission of alarm, other	1	1.6%			
745 - Alarm system activation, no fire - unintentional	1	1.6%			
Total: 4	Total: 6.6%		Total: 0	Total: 0	Total: 0
Total: 61	Total: 100.0%		Total: 5,000	Total: 3,000	Total: 8,000

Report Filters

Basic Incident Date Time: is between '07/01/2023' and '7/31/2023'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

Crosslake Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
Incident Type Category: 1 - Fire					
111 - Building fire	3	0.9%	15,500	3,000	18,500
122 - Fire in motor home, camper, recreational vehicle	1	0.3%	5,000	500	5,500
131 - Passenger vehicle fire	1	0.3%	15,000	1,000	16,000
142 - Brush or brush-and-grass mixture fire	2	0.6%			
151 - Outside rubbish, trash or waste fire	1	0.3%			
Total: 8	Total: 2.4%		Total: 35,500	Total: 4,500	Total: 40,000
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident					
311 - Medical assist, assist EMS crew	232	70.7%			
322 - Motor vehicle accident with injuries	4	1.2%			
324 - Motor vehicle accident with no injuries.	1	0.3%			
342 - Search for person in water	1	0.3%			
361 - Swimming/recreational water areas rescue	1	0.3%			
381 - Rescue or EMS standby	4	1.2%			
Total: 243	Total: 74.1%		Total: 0	Total: 0	Total: 0
Incident Type Category: 4 - Hazardous Condition (No Fire)					
412 - Gas leak (natural gas or LPG)	1	0.3%			
421 - Chemical hazard (no spill or leak)	1	0.3%			
424 - Carbon monoxide incident	1	0.3%			
Total: 3	Total: 0.9%		Total: 0	Total: 0	Total: 0
Incident Type Category: 5 - Service Call					
551 - Assist police or other governmental agency	13	4.0%			
553 - Public service	29	8.8%			
561 - Unauthorized burning	1	0.3%			
571 - Cover assignment, standby, moveup	1	0.3%			
Total: 44	Total: 13.4%		Total: 0	Total: 0	Total: 0
Incident Type Category: 6 - Good Intent Call					
611 - Dispatched and cancelled en route	10	3.0%			
651 - Smoke scare, odor of smoke	1	0.3%			
661 - EMS call, party transported by non-fire agency	7	2.1%			
Total: 18	Total: 5.5%		Total: 0	Total: 0	Total: 0
Incident Type Category: 7 - False Alarm & False Call					
735 - Alarm system sounded due to malfunction	4	1.2%			
740 - Unintentional transmission of alarm, other	2	0.6%			
743 - Smoke detector activation, no fire - unintentional	1	0.3%			
745 - Alarm system activation, no fire - unintentional	4	1.2%			
746 - Carbon monoxide detector activation, no CO	1	0.3%			
Total: 12	Total: 3.7%		Total: 0	Total: 0	Total: 0
Total: 328	Total: 100.0%		Total: 35,500	Total: 4,500	Total: 40,000

Report Filters

Basic Incident Date Time: is between '01/01/2023' and '07/31/2023'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

**NORTH AMBULANCE
CROSSLAKE**

JULY 2023 RUN REPORT

TOTAL CALLOUTS: **101**

NIGHT: 38 DAY: 63

No Loads:	32
Cancels:	14
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	55

CROSSLAKE:	43 (16 No Load, 3 Cancel)
BREEZY POINT:	09 (3 No Load, 2 Cancel)
MERRIFIELD	02 (1 No Load)
FIFTY LAKES:	06 (1 No Load, 3 Cancel)
MANHATTAN BEACH:	01 (1 Cancel)

MUTUAL AID TO:

PINE RIVER:	28 (10 No Load, 2 Cancel)
BRAINERD:	12 (1 No Load, 3 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

D. 14.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	June-2023	Year-to-Date 2023	June-2022	Year-to-Date 2022
New Construction (Dwellings)	6	27	6	18
Septic - New	9	24	8	15
Septic Upgrades	8	15	9	17
Porch / Deck	12	28	13	31
Additions	4	25	3	16
Landscape Alterations	6	26	10	25
Access. Structures	4	27	6	21
Demo/Move	3	30	2	7
Signs	1	4	1	4
Fences	0	0	0	1
E911 Addresses Assigned	3	15	4	11
Total Permits	56	221	62	166

ENFORCEMENT / COMPLAINTS	Year-to-Date 2023	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	5	4	1	80.0%
After-the-Fact Permits Issued	3			

CUSTOMER SERVICE STATISTICS	June-2023	Year-to-Date 2023	June-2022	Year-to-Date 2022
Counter Visits	119	448	132	446
Phone Calls	189	877	162	859
Email	187	969	236	1003
Total	495	2294	530	2308

Call For Service	9	26	5	8
Shoreland Rapid Assessment Completed (Buffer)	9	29	5	14
Stormwater Plans Submitted	12	53	10	24
Site Visits	32	129	34	86

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2023	Year-To-Date Failed 2023	Year-To-Date Received 2022	Year-To-Date Failed 2022
Septic Compliance Inspections	98	1	61	3
Passing Septic Compliance Percentage		99.0%		95.1%

PUBLIC HEARINGS	June-2023	Year-to-Date 2023	June-2022	Year-to-Date 2022
DRT	8	25	2	17
Variance	1	3	3	12
CUP/IUP	1	4	1	2
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	3	1	5
Consolidations/Lot Line Adjustments	0	1	2	3

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	July-2023	Year-to-Date 2023	July-2022	Year-to-Date 2022
New Construction (Dwellings)	1	28	8	26
Septic - New	1	25	11	26
Septic Upgrades	2	17	3	20
Porch / Deck	3	31	5	36
Additions	4	29	2	18
Landscape Alterations	6	32	5	31
Access. Structures	3	30	5	25
Demo/Move	1	31	1	8
Signs	1	5	2	6
Fences	1	1	2	3
E911 Addresses Assigned	4	19	2	13
Total Permits	27	248	46	212

ENFORCEMENT / COMPLAINTS	Year-to-Date 2023	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	10	6	4	60.0%
After-the-Fact Permits Issued	2			

CUSTOMER SERVICE STATISTICS	July-2023	Year-to-Date 2023	July-2022	Year-to-Date 2022
Counter Visits	80	528	80	526
Phone Calls	136	1013	115	974
Email	180	1149	184	1187
Total	396	2690	379	2687
Call For Service	6	32	4	12
Shoreland Rapid Assessment Completed (Buffer)	3	32	0	9
Stormwater Plans Submitted	11	64	9	33
Site Visits	46	175	38	124

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2023	Year-To-Date Failed 2023	Year-To-Date Received 2022	Year-To-Date Failed 2022
Septic Compliance Inspections	122	1	75	5
Passing Septic Compliance Percentage		99.2%		93.3%

PUBLIC HEARINGS	July-2023	Year-to-Date 2023	July-2022	Year-to-Date 2022
DRT	2	27	3	20
Variance	0	3	3	15
CUP/IUP	1	6	0	2
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	4	0	5
Consolidations/Lot Line Adjustments	0	1	4	7



D.
15.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

June 23, 2023
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Bill Schiltz; Mark Lindner; Jerome Volz; Kristin Graham; Alternate Joel Knippel; Alternate David Fuhs and Liaison Council Member Aaron Herzog

Absent: None

Staff: Peter Gansen, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. 5-26-2023 Minutes & Findings – **Motion by Graham; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**

VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff's job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statute 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA. Should staff reject a completed application, they would open the city up to being sued by the applicant. Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred and would like to appeal their decision, also have the right to Appeal that decision per Article 8 of the Land Use Ordinance.

3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 3.1 None
4. New Business
 - 4.1 City of Crosslake Parks & Recreation Department – Variance for sign
 - 4.2 Jacob & Jobeth Sheldon – Conditional Use Permit for commercial storage rental

June 23, 2023 Planning Commission/Board Of Adjustment Meeting

5. Other Business
 - 5.1 Staff report
6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
7. Adjournment

**City of Crosslake Parks & Recreation Department
14090749**

Wessels announced the variance request. Gansen read the variance request, notices sent out per city ordinance and Minnesota State Statute 462 requirements, one comment received, project details, public zoning district, impervious percentage, history of the parcel, and septic compliance inspection dated 11-2-2021 into the record. Wessels invited Graumann, the representative to the podium. Schiltz inquired about the size of the light section of the proposed sign, with Graumann responding to the question, width 8 ½" to 10' max long maybe less. Graumann went over the details of the project and the provisions he outlined in the packet. Lindner pointed out the positive location of the sign, the visibility to any resident, one sided not visible to the outdoor church service area. Wessels stated that he was happy about the prospect of the sign, but the lighting of the letters may be better on the building. Schiltz will there be additional lights to light the sign, Graumann not the plan now, there are street lights. Schiltz is there an ability to turn down the brightness, if necessary, with Graumann stating that he had not researched that yet, but some have that feature. Lindner said there is a lot of different events going on, to change them manually would take time and the sign is proposed to be about 50 feet off the road. Graumann listed the systems he uses to inform people of the community center events, such as: Facebook, the newspaper, Tremolo TV, chamber and other avenues to expose the programs/events to be transparent to the public. Wessels stated he understood the ask, but sitting here, in the position as a commissioner, he knows businesses would also want to do this; the sign would not be a distraction to drivers in this location, but it will let people know what is happening. Lindner stated that the sign would notify only government programs/events. Graham wasn't sure the one item line was efficient, but instead to use that area to list the website permanently in the sign and also the concern about opening up a can of worms. Lindner stated no, this is different for the city. Wessels asked if this would set a precedent, with Gansen replying that the city attorney says that this would not set a precedent, but yes, the phone would be ringing at the office. Commissioners and Gansen discussed the sign ordinance, what type of signs are in Crosslake and what types are asked for. Wessels stated future ordinance changes could involve a look at the sign section. Volz said that the Log Church wanted a sign, but way different from this ask, they just wanted a lighted sign, with council asking for details, but nothing came back to the council; this proposed request has no flashing lights and would not be distracting; need to set perimeters. Wessels opened the public hearing. Caspers of Park Dr, a library volunteer, said that the sign on County Rd 66 is nice but, it would be nice to have one on the property. Wessels stated that he agrees with the sign, they can install a sign now, but it is the part that is lit on why we are here today; the sign is a great idea to get people there. Wessels closed the public hearing. Lindner agrees with Caspers, that the sign would let people know what is going on with the ability to change and be lit. Wessels requested Gansen to initiate the findings of fact procedure with the board members deliberating and responding to each question. Graham suggested to possibly review the sign ordinance, with Graumann volunteering to help to make it fair for everyone with a good healthy approach to make the change(s). Commissioners discussed the possibility of a winter discussion on some legitimate sign ordinance change.

Below is provisions submitted by Graumann for the ECMS request:

1. The electric changeable message sign (ECMS) shall be part of the freestanding business identification sign.
2. Text display only, no images.
3. The message shall only display one color.
4. May not flash, animate, scroll, or otherwise move, or transition from one message to another in a

June 23, 2023 Planning Commission/Board Of Adjustment Meeting

moving manner. The transition between messages shall be instantaneous.

5. Each message shall be continuously displayed for a minimum of fifteen (15) minutes before changing to another message.
6. The sign may only be lit between the hours of 7:00 AM and 10:00 PM (park hours) and shall be equipped with an automatic timing switch that assures compliance with the minimum fifteen (15) minute changing restriction.
7. The message shall be associated with the Crosslake Community Center and/or other City of Crosslake departments related meetings, activities, events, etc.
8. The sign will be one sided.
9. The parking lot has one entrance and one exit. The sign is located at the entrance of the parking lot.
10. The sign's position will not hinder the view of a driver if they are using the entrance to exit the parking lot.

June 23, 2023 Action:

Motion by Wessels; supported by Schiltz to deny the variance for:

- Electric changeable message sign (ECMS), where Chapter 26, Sec. 26-863 (3) h) states electronic changing message signs are prohibited

To construct:

- 10 foot long x 8 foot high ECMS as part of a monument, where Chapter 26, Sec. 26-864 (16) states a community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

Per the findings of fact as discussed, the on-site conducted on 6-22-2023 and as shown on the submitted sign location diagram received at the Planning & Zoning office for property located at 14126 Daggett Pine Road, City of Crosslake

Findings: See attached/packet

All members voting "Aye", Motion carried.

Jacob J & Jobeth K Sheldon
14290563

Wessels announced the conditional use permit (CUP) request. Gansen read the conditional use permit request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, no comments received, project details, zoning, history of the parcel into the record. Wessels stated a quick summary of what was seen and talked about at the on-site, June 22, 2023, yesterday, he noticed as he was pulling in that there were storage items outside of the building, when the CUP was approved as an inside storage-no outside storage; I was thinking this will be an easy one, but there was stuff outside and they are already in violation of the last CUP permit. The commissioners held a discussion concerning the neighboring property owned by the applicant, which had the same CUP request in the past, with conditions such as no outside storage; they listed some of the outside storage items present; no owner or representative at the site to give an explanation; looks junky; residential neighbors. Schiltz stated the original building (next to/south of application parcel) was done in 2020; should be finished more, such as grass, grading; expectation was higher for a finished site; trees; lack of visual appeal; don't want double the disruption; need to wrap it up. Lindner stated there are outside storage in the front and storage parts in the back; northwest side junk lumber sitting out. Wessels invited Sheldon, the applicant/owner, to the podium. Sheldon of Breeze Point, applicant/owner, apologized; explained why items outside; agreed that this is an inside storage parcel; wants to cleanup; do an outside pad and everywhere there isn't class 5 will be grass. Wessels it is disappointing with the items outside and residence located on the back side of the lot. Wessels opened the public hearing. Schmandt of 34484 Park Dr stated with the first structure (neighboring property of the owner 14290562) we came to the meeting like this one and we were promised a tree line as a separation, so we didn't have to look at this stuff; this white building is a pain because the sun at a certain level reflects off of the white roof and shines right into our back yards; other buildings in that area are dark in color and has junk outside too; I built a fence so I didn't have to look at that stuff; we were back there yesterday and took pictures-it is clean now compared to before. Casper of 34450 Park Dr said all winter long we look at the junk; lift is there and not being worked on; paddle boat; one time tried parking an RV in the back; pontoon with blue tarp never parked inside; tarps blow off; no trees have been put up to try and create a barrier; it was really pretty junky, but now cleaned up compared to yesterday. Lindner questioned the staff as to whether or not there was a condition on the first building saying there would be a row of pine trees, with Stuckmayer stating the conditions are in the provided packet. Ramirez of 34454 Park Dr stated that she is concern on how easy it is to walk from the commercial property to hers; some kind of boundary or screening to show the property line; how tall will the building be-Lindner clarified the height; fence would be better due to the time needed for trees to grow; current building has a reflective roof. Schiltz, would it be fair to say the height will be the same as the owner's current building, Sheldon states little smaller, height less, but same color. Wessels asked if the commissioners had authority to dictate/condition a darker color roof to prevent some of the glare, with Gansen stating absolutely. Wessels closed the public hearing. Sheldon stated that it will look really nice; match the first building; put sod around it; nothing outside with the second storage; ran out of room that is why we are planning on the second building; didn't realize that the roof would reflect; willing to put up a fence if needed; by end of summer should look nice with the 2 buildings and sod; would work with any of the conditions there may be; want to work with neighbors; understand both sides. Lindner asked about the trees from the first building, with Sheldon saying that it was talked about, but they were asked just to leave the trees that were there. Lindner said he recalled that additional trees were asked for. Graham stated that she had concerns about trees since they are not putting water in. Lindner asked how they were going to maintain the sod, with Sheldon stating that was further down the road and maybe a fence would

be better. Wessels stated that you would need a way to put a fence in the trees without destroying them. There was a tree discussion between the applicants, commissioners, and the neighbors; whether there is enough, who's trees are they really. Herzog asked about the sod; the building has been up for quite awhile and there is no sod; how far down the road are we talking about installing it; concern with no water-needs to be addressed; don't have the right to claim adjoining property trees. West neighbor stated that they still have some trees there, but a large majority of the trees are mine. Schiltz stated that you have a commercial enterprise going there; you can see what your neighbors think about how you are going about doing it; we basically said the same thing up front; it doesn't look good; your responsibility is to make sure that residential properties around you are properly screened and that the neighbors are happy; sometimes difficult to do, but still is your responsibility. Wessels stated that it is part of the ordinance; when commercial and residential about it is the commercial property owner's responsibility to do the screening from the commercial side of their property. A discussion was held on what is screening; the difficulties of putting conditions on proposals; difficulties in keeping the conditions current; hard to continuing going out to check; not just this one but others as well. Schiltz stated we have some choices; deny proposal; put a monetary amount in escrow to cover requirements, with Gansen stating that is a good idea, maybe not on this one now, but to look at other city examples. Wessels said staff is too busy to keep going out to sites checking on these kinds of things, we rely on people doing what we asked them to do and that doesn't always happen. Wessels temporarily reopened public hearing. Fuhs off of Harbor Lane, alternate commissioner, stated that instead of being vague, state a fence type, height, color; condition old property needs to be done before proceeding with the proposed request and require a fence on this proposal before the start of construction, this would eliminate staffs continual checking. Schmandt of 34484 Park Dr came back up to discuss other properties in Addi Lane. Wessels reclosed the public hearing. Wessels explained a conditional use permit and that it can be revoked. Schiltz asked what the neighbors would want trees or a fence; mixed response. Commissioners discussed possible conditions and screening. Gansen suggested sticking to conditions for the proposed property and do a possible revocation of the current conditional use permit. Gansen stated that he would send a violation on the current building regardless of the motion for this one. Wessels requested Gansen to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 23, 2023 Action:

Motion by Wessels; supported by Volz to deny the Conditional Use Permit for a commercial storage building/storage unit rental on Addi Lane, Sec 29, City of Crosslake

Per the findings of fact as discussed and the on-site conducted on 6-22-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-3-2023 for property located on Addi Lane, Sec. 29, City of Crosslake

Findings: See attached/packet

All members voting "Aye", Motion carried.

Other Business:

Staff report

Monthly city council report discussed

Development Review Team (DRT) had 8 June monthly meetings-extended the schedule into 2 days

Permits – nothing significant to report (NSTR)

Pole buildings were discussed and ground lighting for signs

Next Month:

July 10 – Public Hearing Application deadline

July 10 – City Council Meeting

July 11 – Development Review Team (DRT)

July 27 – On-site visit

July 28 – PC/BOA Meeting-1 event center & CUP revocation

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Lindner; supported by Wessels to adjourn at 10:55 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

D. 16.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, JULY 5, 2023
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, July 5, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Bob Frey, Tim Berg and Gordon Wagner. Mic Tchida was absent. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Park Director TJ Graumann, Council Liaison Dave Nevin, Council Member Marcia Seibert-Volz, City Engineer Phil Martin and City Clerk Char Nelson. There were two people in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TOM SWENSON TO APPROVE THE MEETING MINUTES OF JUNE 5, 2023. MOTION CARRIED WITH ALL AYES.
3. Park Director TJ Graumann reported that there was activity and ground disturbance on a public right of way off of Manhattan Point Blvd and asked the Commission if the Council should develop a procedure for investigating such issues as they arise. Mr. Graumann showed before and after pictures of the area. A discussion ensued regarding a policy and action. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL DIRECT STAFF TO INVESTIGATE WHICH CONTRACTOR STORED EQUIPMENT AND DISTURBED THE DIRT AT THE RIGHT OF WAY ON BIRCH BEACH OFF OF MANHATTAN POINT BOULEVARD, DETERMINE WHICH PROPERTY OWNER HIRED THE CONTRACTOR AND RECOMMEND RESOLUTION TO RESTORE AREA TO PREVIOUS CONDITION. MOTION CARRIED WITH ALL AYES.
4. Phil Martin reported that he worked with Public Works Director Pat Wehner to develop a solution to the runoff issues at 11722 Manhattan Point Boulevard. They suggested that City staff provide services related to ditch grading and culvert installation. Anderson Brothers provided a quote of \$3,700 to patch the driveway from the street lane edge to the right of way. Mr. Martin stated that easements would need to be acquired from property owner and neighbor as well as “hold harmless” agreements. Gordon Wagner stated that Public Works is short staffed and may not have the time to do the work. Phil Martin stated that he could get a quote from Anderson Brothers to do all of the work. Mr. Martin noted that the plans would include raising the road which would not be an issue in the summer but could cause a problem with the plow in the winter. The property owner stated that he would contact his plow driver. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL DIRECT THE CITY ENGINEER TO OBTAIN A QUOTE FROM ANDERSON BROTHERS TO PATCH THE DRIVEWAY AT 11722 MANHATTAN POINT BOULEVARD FROM THE STREET LANE EDGE TO THE RIGHT OF WAY, INSTALL CULVERT, AND PERFORM DITCH RELATED

SERVICES, TO DIRECT CITY ATTORNEY TO PRODUCE EASEMENTS AND “HOLD HARMLESS” AGREEMENTS FOR PROPERTY OWNERS AND NEIGHBORS, AND TO DIRECT STAFF TO PROVIDE COST ESTIMATE FOR THEIR SERVICES TO RELATED TO DITCH GRADING AND CULVERT INSTALLATION. MOTION CARRIED WITH ALL AYES.

Phil Martin provided a brief update on City projects. Casper Construction has reseeded areas, removed erosion control devices where appropriate, and addressed many of the punch list items on the Sewer Extension Project. The contractor is not responding to requests to address the manholes where the casting was placed too low. Staff has not received quotes for sprinkler system repairs from affected property owners. The property grade adjustment at Jamie Bollers is complete. Tom Swenson asked why the catch basin at the Log Church looks so nice and the one across from the fire hall looks bad. Mr. Martin replied that the one at the Log Church was planned to be more of a garden and was more expensive. The one near the fire hall was to be natural and with the lack of rain, it is not growing.

A lengthy discussion ensued regarding the Road Improvement Plan Development. Staff has completed the field pavement review and has evaluated improvement cost and parcel contribution to identify segments that may see increased traffic. Many streets have less than 50 parcels. Roads that serve the most parcels are West Shore Drive, Manhattan Point Blvd, Daggett Pine Road, and Bonnie Lakes Road. Bolton & Menk provided a map and spreadsheet and asked the Commission members to take them home and mark them up with notes as to heavy traffic areas or any important information.

5. The Commission reviewed and discussed the history of sewer usage rates. A MOTION WAS MADE BY TIM BERG AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL INCREASE SEWER USER FEES TO \$65.00 PER MONTH PER ERU EFFECTIVE JANUARY 2024. Tom Swenson stated that staff should show the Council that this increase will be a savings of approximately \$90,000 on the levy. MOTION CARRIED WITH ALL AYES.
6. The Commission reviewed the job description for Maintenance Technician which would be a shared employee between Public Works and Park and Recreation. The Commission suggested the following changes: 1) under Knowledge, Skills and Abilities, remove the ability to weld metal and fabricate as needed, 2) under Qualifications, remove possess and maintain a Minnesota Class B driver's license, preferred but not required, and 3) under Qualifications, remove possession of pesticide applicators license (class A, G, F), preferred but not required. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO SUPPORT THE JOB DESCRIPTION OF MAINTENANCE TECHNICIAN WITH RECOMMENDED REVISIONS. MOTION CARRIED WITH ALL AYES.
7. Patrick Wehner gave a brief update on Public Works activities. Mr. Wehner stated that he thinks a snow pusher at a cost of \$11,000 would be a good piece of equipment to have, especially for Town Square and asked the Commission to think about the possibility.

8. Tim Berg asked if the City had an ordinance for grass and stated that the properties by the former Exchange and Little Yukon look terrible.
9. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TOM SWENSON TO ADJOURN THE MEETING AT 6:00 P.M. AYES: ALL.

Charlene Nelson
City Clerk

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday June 28, 2023

Crosslake Community Center 2:00pm

Present: Chair Joe Albrecht, Heather Jones, Peter Graves, Ann Schrupp, Mary Jo Fritsvold, Parks and Recreation Director TJ Graumann, Parks and Recreation Manager Jane Monson

- I. Meeting was called to order at 2:00pm
- II. Approval of Agenda
Motion to approve agenda with addition.
 Peter/Ann Favor: All Opposed: None
- III. Approval of minutes
Motion to approve minutes of March 22, 2023 meeting with one typo to be corrected.
 Ann/Peter Favor: All Opposed: None
- IV. Old Business
 - A) Rink/Warming house, Conceptual design plan – TJ received a revised estimate from Bolton and Menk. The estimate is \$9000 and will provide a concept design and conceptual cost level estimate. TJ explained that he has money in the levy for engineering fees and will speak to Mike about options for the rest of the money needed.
Motion to recommend to Council to move forward with the Bolton and Menk proposal this year.
 Heather/Mary Jo Favor: All Opposed: None
- V. New Business
 - A) Water at the Dog Park – there is still no water at the dog park. It was in the original plan but has not been done yet. There is some concern about running it now as there are possible changes to the park that could affect that. If the new warming house and rink are approved, other things may move. Discussion about options for now as we don't feel it makes sense until the other plans are more concrete. We discussed a temporary line, there was concern about vandalism. We also discussed a large water container to leave at the park, the concern for that is that it would get too hot or could be tampered with. The consensus was that we will wait until next year and hopefully have a plan for the space between the building and dog park by then.

- Motion to change the wording on the Parks and Rec logo to “Promoting Healthy Lives” and have that reflected in the Parks and Rec mission statement.**

A) Staff Report

- vi. Webster ROW – was tabled at the June city council meeting. It will come back to our commission in July.

- B) Comments from the commission – Joe informed us that the next book sale is July 7-8

- C) Pequot Lakes Community Education Update –Joell was in attendance. She told us that at the recent school board meeting they voted to put a referendum on the ballot in November. It will have 2 parts, first for tech needs and transportation, second for safety features, etc. (additions to classrooms, outdoor spaces, etc.). Part one will have to pass for part 2 to pass, but part one can pass on its own. She also reminded us of the Shrek performances coming up in July.

VII. Open Forum – none

VIII. Adjourn at 3:39 PM
Motion to adjourn
Ann/Peter

Favor: All

Opposed: None

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. January 11, 2023 Crosslake City Hall

Members present: Dean Fitch, Patty Norgaard, Roger Roy, John Andrews, Sandy Farder, Marcia Seibert-Volz

Others present: Tyler Glynn, BLAEDC Executive Director; Peter Gansen, City of Crosslake Planning and Zoning Administrator; David Nevin, City of Crosslake Mayor; Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

A motion was made by Patty Norgaard and seconded by Roger Roy to approve the minutes of the December 7, 2022 meeting with the following correction. "Comprehensive" be added to describe plan in the following sentence: The City Council has requested that the (Comprehensive) plan be reviewed and to create more specificity in the actions. No further discussion. Motion carried with all ayes.

2023 Planning Strategy:

History and Accomplishments: (Presented by Dean Fitch)

Mission Statement: To Develop and Promote the Economic Growth and Welfare of Crosslake while Protecting the Environment.

Long range goals are to follow the Mission Statement carefully and fully. History of community response calls for maintaining the natural resources and the "up north" flavor of Crosslake. Development must meet these goals.

EDA's role is to look ahead 10, 20, 50 years and ensure our mission statement is completely complied with. This effort calls for careful but consistent effort and not subject to the whims of current trends. How has EDA done so far? The following are a few highlights. Most of our projects repeat year after year to provide consistency.

Highlights:

The Unified Fund managed by BLAEDC issued its largest gap funding loan to date to a Crosslake company.

Bringing a 36-unit apartment complex to Crosslake.

Developed a new EDA website with the generous support of Tremolo and BLAEDC. The site will be previewed at the February 10th Council meeting.

Updated two sections of the City's Comp plan. A third section will be reviewed in the first quarter of 2023. The entire plan will be completed by the end of 2023.

Resources are always tight, but with the generous help of Tremolo Communications and BLAEDC we have maintained a very small budget. This new year, our budget is 1/3 of 1% of the city budget. Due to COVID, our goals were met for the last 2 years spending only 1/2 of 1/3 of 1%.

Guess you could say that the EDA function is the best deal in town.

As most of you know, you cannot cut your way out of a tight business situation, so we must continue seeking new potential tax revenue through development for Crosslake.

Housing Update:

Patty Norgaard summarized the long-term strategy starting with the HRA Housing Study and continuing with an inquiry into housing that evolved into a 36-unit apartment complex to be completed next spring. One housing project fulfilled. A housing symposium is being planned for April 5th. Housing for young families that are moderately priced has been identified as a need as well as a committee to facilitate

housing needs and solutions in Crosslake. John Andrews agreed to be a member of the committee. Local builders and contractors are key as they bring experience and knowledge, thinking outside of the box and bringing moderately priced homes into the market. Patty shared an email from Mayor Nevin regarding manufactured homes.

Comp Plan Update:

The Environment and Economic Vitality chapters have been completed. Next chapter is Recreation and Crosslake Park and Recreation are being involved. Emphasis is on outcomes and goals. It was noted that the Comprehensive Plan is a road map, and the goal is to update with appropriate changes.

Organizational Plan:

Presented by Dean Fitch—

Our Economic Development Authority Handbook dated October 2011 addresses officers, duties, and organizational issues.

Following these rules and the subsequent City Council mandate that two of our authority members are to be current serving council members.

There are seven members total (law required three minimum).

For 2023, Dean Fitch will serve as president; Patty Norgaard as vice president and Martha Steele as Recorder.

There is no limitation on the number of Alternates that may serve.

We also call on non-authority community members to serve on specific task forces based on need.

We welcome all interested community members to attend our meetings.

BLAEDC Update:

Tyler Glynn expressed his appreciation for all that Dean and Patty have done. A general update includes setting a road map in January including large projects started in 2022 rolled into 2023. A satellite office for the North Central Region Small Business Development Center has a new executive director providing services for businesses in Crow Wing County. The SBDC offers confidential one-on-one consulting at no cost to qualified individuals or business owners. The website development with Alison and Tremolo was a good process and will be presented to the City Council in February. Meetings with developers continue with the primary topic being incentives. Day care development continues to present challenges as well as affordable housing. What is affordable in Crosslake? Grants are available but cumbersome. Impacts of seasonal housing as well as local versus regional factors.

EDA 2023 Quarterly Calendar:

January 11

April 5

July 12

October 4

Additional meetings to be scheduled as needed.

Other:

City Council Meeting February 10
Introduce new EDA website
Present 2023 EDA plan

Roundtable Discussion:

Patty distributed copies of the Bylaws of The Economic Development Authority of the City of Crosslake. Marcia commented on the task force; EDA members appointed by City Council should have authority to do so. Peter stated the Comprehensive Plan is important to Zoning; land use is essential. Sandra shared that working with people is a priority in the current atmosphere; are there elements in community not prioritized? Tyler commented on the big box/corporate mindset; what does that really mean? Dean shared his appreciation and recognized the amount of talent contributing to EDA.

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:55 A.M.

Martha Steele
Volunteer Recorder

Crosslake EDA Quarterly Meeting
 Crosslake Area Housing – Opportunity or Dilemma
 April 5, 2023
 The Gathering

Attendees: Dean Fitch, Patty Norgaard, Mike Stone, Cindy Myogeto, Jackson Purfeerst, Mike O'Connell, Clay Porter, Aaron Herzog, Eric Charpentier, Dave Nevin, Steve Dahlke, Patrick Wehner, Joseph Sparks, Dan Miller, Carla Bainbridge, Peter Gansen, Pat Netko, Sandy Farder, Tim Houle, Halie Dalzell, Tyler Glynn, Alison Medeck, Jon Lubke, Martha Steele

Welcome and Overview

Dean Fitch President

Thankful for fire power of attendees
 Bringing expertise to the table

Crosslake Housing Community

Cindy Myogeto Crosslake Area Director - Brainerd Lakes Chamber

Here to listen

Handout: graph of 2020 Census

1016 travel into Crosslake for employment

243 live and work In Crosslake

752 live in Crosslake and leave to work elsewhere

Crosslake is a tourism community second to trades

Retail/Real Estate/Hospitality/Lodging & Food Services

Age of workers:

29 and younger-30%/30-54 years of age-44%/55 and older-25%

70% of workers make less than \$40,000/year

Tough for young families/young professionals to own house at current housing prices

Retirees are moving to where children live

Hospitality services struggle-jobs available

Unique to Crosslake: no grid type housing or older housing

Visitors to Chamber ask "what are housing options?"

Young professionals don't take jobs due to housing

Challenges not unique to Crosslake

Comments:

Examples of mid-range workers:

PA/LPN/Store managers/teachers

Seasonal hospitality getting creative--owners purchasing housing for employees

BLAEDC

Tyler Glynn Executive Director

Brainerd Housing Crisis

Day Care Crisis

Everyone present shares an interest in this crisis

Impact of short-term rentals
Importance of 2019 Housing Study-data is old but in-depth study valid
Legislative update: money earmarked for housing-challenge is to greater MN as 65% metro
Childcare grants developed using Federal funds
Prior to pandemic, no focus on housing/workforce housing/childcare
Three legs to the stool—housing, employees, childcare
Constantly meeting with contractors and developers
What is holding development back in each community? —what is affordable?
Different in every community
How to find funding to help with infrastructure?
Cost is holding back development-increase cost in infrastructure and housing
One thing holding back? Addressing infrastructure
Concentrate on programs available
Be creative
Crow Wing County used Federal funds for broadband/childcare/housing
BLAEDC office is open and ready to help with these issues
Takeaway: housing crisis is real/daycare crisis is real
Average wage of childcare worker \$15-\$16 range/how to increase wages, benefits
Initiative Foundation grants available for childcare field at CLC/tuition paid
Pandemic shifted landscape

Comments:

Not as seasonal as it used to be
Influx of new people
Housing study outdated?
Challenge is understanding growth
Crosslake offers great communication infrastructure
What type of housing is wanted in Crosslake?
Keep “Up North” feel
What can the State/County do for communities?
Land is available to develop, but no infrastructure
Infrastructure is expensive

Crow Wing County Land Use

Tim Houle County Administrator

Tax Forfeited Property

Requirement/restrictions

Crow Wing County the only outstate county that levies for housing-Housing Trust Fund
Broadband is close to wall to wall with only a few pockets (mostly southern portion)
Invested in daycare
Need people to move here
Don't have housing, don't attract people
Handout of “Over the Counter Available Tax Forfeit Tracts City of Crosslake”
Only two
Crow Wing County can help
Market failure for affordable housing
Never focused on housing/broadband/childcare before until Fed funds received

Tax forfeited property availability over the counter if not sold on county website
Managed forestry property-never take forests for purposes of housing
Maybe city needs to think about housing needs
Tools in the toolbox—County HRA
Look at long term—largest generation followed by smaller generations/overbuilding
Be careful—use tools in tool box but think long term
Look at demographics

Comments:

What trends in demographics are seen?
Retirees moving off lake but staying in community
Generational gap
Entry level jobs change
\$160-180 thousand dollar homes available in past, nothing like that now
Revitalization of old failed developments
Lack of sewer and water
What is the return on investment—entrepreneurial thinking
Sharing risk—sharing reward

CWC HRA

Eric Charpentier Executive Director

Overview of Program
Development Trust Fund

HRA's mission is to support affordable housing since 1966/155 throughout state
Focus on low-moderate income individuals
Affordable living unit –not spending more than 30% of income
Have acquired and sold property for development in past/prefer collaboration
Housing study forecasted the need for 4800 units by 2033/need will be sooner
1500 units for workforce due to inflation/wage crusher
Affordable homes income increased from \$20-50 thousand to \$86-210 thousand per household
Cost burden housing—37% Housing/51% of renters
Current housing stock aging
Over half portion of programs to make sure housing is still there
Housing Trust Fund-what can county do to utilize dollars
\$1.4 million in fund/loans out for \$300 thousand
Trust Fund considered to be gap financing/term 0% for 20 years
How to entice developers /developments cost money
Starting to see progress-what does the community want or need/takes time/collaboration
County a great partner
More information on website—brainerdhra.org

Comments:

How do projects come to HRA?
Local units of government/BLAEDC/Banking sector/Real Estate professionals
Housing Trust Fund long term/tool getting better over time

Good Partner

First Western Bank and Trust

Joe Sparks Mortgage Loan Originator

FHA/VA Gov't Financing

Specific job—helping residential homeowners

Tons of options

Problem—very hard to utilize programs which prevents deals from happening

Selling home with government assistance goes to the bottom of the list

Challenges for young professionals to come with competitive offers

Building affordability—30% standard debt/income ratio, credit, assets, employment history

Gap financing

Comments:

Max loan on FHA/in general 96 ½%

FHA mortgages-actual loan amount higher than moderate to low

Above 95% of loans conventional vs government

More expensive programs

FHA program geared to borrower rebuilding credit

How often does mortgage funding get into other help?

Normal with FHA and Commercial

Perfect time-down payment program

Conventional loans – fewer requirements

Utilize conventional with gap financing

What is their buying power?

Varies significantly across the board

Conventional just debit/income ratio

EDA Finance

Dean Fitch President

Can bond for some developments

Depends on the city

Need collaboration with city

Often used to get projects started

TIF approach

Another avenue—different people, different prices

Put puzzle together – be creative

Start with project – get money to make it happen

Infrastructure

Patrick Wehner Public Works Director

Roads, sewer/septic, telecommunications, water

Finance how to pay for infrastructure

Out of reach financially
Government money available
Current system at half capacity/peak in summer
Increased development requires more sewer/add onto the plant
Roads: game plan—maintain—fix, complete, sealcoat

Next Steps

Comments:

The city has to participate
Think outside the box
City does not own property
Think ahead—20, 50, 100 years—open corridors
How are we going to be a healthy community for young families?
Front to back development
Like to see city involvement
City sewer substantial financing with help from city/county
Does the city want to take it on?
Poor job of incentivism
City sewer is for business and housing developments
Revised zoning—utilize land
What is a reasonable profit for a developer?
Continue conversation
Wrong time to force it?
Demographic—keep tracking—still may be a retirement community
What is good for Brainerd is good for Crosslake
 Same for all communities
Special and unique characteristics plays to larger audience
Planners for neighboring communities
Lost vision of what zoning should be
Take a hard look at existing and leverage what we already have and keep dialogue going
What has worked in other communities?
Not everything has to be in Crosslake
A regional approach
Active collaboration
All county incentives are available to everyone
 Challenge is giving money to for profit companies
Competitive values
Developers come forward/thoughtful orderly way
Planned infrastructure—planning prevents the need for zoning
Doesn't allow our people to be planners
EDA is the vessel
Look longer term
Look at what you have for infrastructure
Zoning=future/taxation=today

SCORE REPORT FORM

Mo./Yr.

June

2023

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

14,430

Corrugated Cardboard

9,076

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

5,353

Metal: Appliances, misc...

Commingled Materials: (includes)

43,301

%

lbs

5%	Metals- Aluminum Cans	2165
21%	Tin Cans	9093
61%	Glass-	26414
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	4330
3%	Rejects	1299
100%		43301

Total LBS.

57,731

0

Total Tons

28.87

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1353

	Recycling Customers	%	29,620 Paper	239,580 Commingle
Brainerd	3340	45%	13,215	106,892
Baxter	1561	21%	6,176	49,958
Breezy Point	493	7%	1,951	15,778
Pequot Lakes	358	5%	1,417	11,457
Crosslake	1353	18%	5,353	43,301
Ironton	264	4%	1,045	8,449
Nisswa	117	2%	463	3,744
	7486	100%		

LG240B Application to Conduct Excluded Bingo

No Fee

11/17
Page 1 of 2

D. 21.

ORGANIZATION INFORMATION

Organization Name: Knights of Columbus #9657 Previous Gambling Permit Number: XB-94186-22-009

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: P.O. Box 22

City: Crosslake State: MN Zip: 56442 County: Crow Wing

Name of Chief Executive Officer (CEO): Dan Soller

CEO Daytime Phone: 320-979-3224 CEO Email: gilly.mvng@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): Gary Gilman

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6762
- ☐ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- ☒ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: November 12, 2023

-OR-

☐ conducted on up to 12 consecutive days in connection with a:

- ☐ county fair Dates: _____
- ☐ civic celebration Dates: _____
- ☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Gary Gilman Daytime Phone: 320-979-3224Name of premises where bingo will be conducted: Immaculate Heart ChurchPremises street address: 35208 Co. Rd. 37City: Crosslake If township, township name: _____ County: Crow Wing

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____

(Signature must be CEO's signature; designee may not sign)

Date: 8/1/23

Print Name: Dan Soller

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

D. 22.

Name of organization	Date organized	Tax exempt number
Knights of Columbus of Crosslake/Emily	March 02, 2010	32-0302942

Organization Address	City	State	Zip Code
PO Box 22	Crosslake	Minnesota	56442

Name of person making application	Business phone	Home phone
Paul McConville	612-867-9636	612867-9636

Date(s) of event	Type of organization
September 30, 2023	<input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Dan Soller	Crosslake	Minnesota	56442

Organization officer's name	City	State	Zip Code
Robert Clements	Crosby	Minnesota	

Organization officer's name	City	State	Zip Code
Chuck Cole	Crosslake	Minnesota	56442

Location where permit will be used. If an outdoor area, describe.
Crosslake Ace Hardware Parking Lot
35592 - Pioneer Drive
CrosslakeAceHardware

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Star Insurance Company
Star Insurance Company

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

INVOICE

D. 23.

DATE	INVOICE #
7/12/2023	6350

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

42280-208
J

<i>Fire Instruction Rescue Education Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net</i>
--

2023 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
7/12/23	Confined Space Tripod Rigging/Ropes/Knots Wednesday July 12, 2023 1900 Instructor: Tim Holmes	700.00	700.00
Thank You For Your Business.		TOTAL	\$700.00

STATE OF MINNESOTA)

COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 7/12/23, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 700⁰⁰ and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

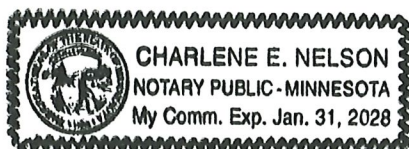


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 13 day of July, 2023.



Notary



F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

INVOICE

DATE	INVOICE #
7/26/2023	6366

BILL TO
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

2023 Invoice Terms:
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
7/26/23	Relay Pumping - Water Shuttle Wednesday July 26, 2023 1900 Instructor: Greg Hayes	650.00	650.00
Thank You For Your Business.		TOTAL	\$650.00

STATE OF MINNESOTA)

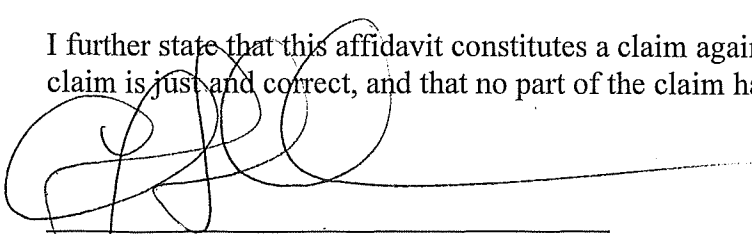
COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:

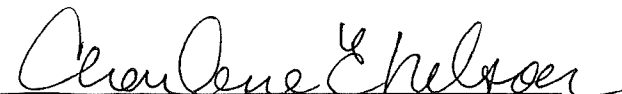
- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 7/26/23, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$ 650 and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

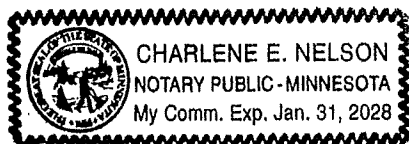
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.


Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 26 day of July, 2023.


Notary



D. 24.

BILLS FOR APPROVAL
August 14, 2023

VENDORS	DEPT		AMOUNT
AAA Equipment, nut-jam	PW		3.44
Ace Hardware, tapcons	Park		39.48
Ace Hardware, gloves, bolt, pickup tool	Park		51.97
Ace Hardware, hardware	Park		18.36
Ace Hardware, hardware	PW		9.99
Ace Hardware, drill bits	Park		35.99
Ace Hardware, hose	Park		25.99
Ace Hardware, janitorial supplies, hardware	Sewer		28.34
Ace Hardware, air filters	PW		13.18
Ace Hardware, air filters	Fire		57.98
Ace Hardware, janitorial supplies	Police		65.13
Ace Hardware, pvc pipe	Sewer		27.57
Ace Hardware, liqtite	PW		11.18
Ace Hardware, wasp killer, hardware	PW		58.92
Ace Hardware, tote, hose, nozzles	Sewer		72.15
Ace Hardware, hardware	Sewer		31.35
Ace Hardware, wrench set, socket adapter	Park		59.57
Ace Hardware, combo wrench set	Park		39.99
Ace Hardware, tape	Park		13.99
Ace Hardware, tap	Park		41.97
Ace Hardware, bird food, blade set	Park		54.74
Ace Hardware, batteries	Park		19.99
Ace Hardware, marking paint, bird food	Park		23.98
Ace Hardware, peak bug wash	PW		13.98
Ace Hardware, bird food	Park		16.99
Ace Hardware, trufuel	Fire		115.96
Ace Hardware, synth	Cemetery		15.98
Ace Hardware, rope anchor, trash bags	Fire		43.97
Ace Hardware, hardware	PW		18.58
Ace Hardware, transfer pump	Sewer		154.98
American Steel, flat aluminum	PW		37.23
American Steel, mount for water trailer	Sewer		89.75
Anderson Brothers, screened rock	PW		214.60
Aspen Mills, uniform	Fire		190.05
AT&T, cell phone and ipad charges	ALL		1,222.01
AW Research, water testing	Sewer		823.50
Baker & Taylor, books	Library		149.49
Beckys Pest Solutions, pest control	Sewer		159.00
BLAEDC, 2nd half government funding	EDA		5,500.00
Bobby Willard, uniform reimbursement	Police		126.64
Bolton & Menk, moonlite bay sewer extension	Sewer		1,093.50
Bolton & Menk, gis platform development	PW		1,889.50
Bolton & Menk, 2022 road improvements	PW		1,198.00
Bolton & Menk, road improvement plan	PW		6,529.00
Bolton & Menk, general engineering	PW		1,200.00
Breen & Person, postage for short term rental notices	Gov't		51.18

Breen & Person, legal fees	ALL		2,540.00
Build All Lumber, pavillion at pine river overlook park	Park		4,774.78
Build All Lumber, lumber	Park		63.24
Carla Bainbridge, reimburse for eda survey	EDA		198.00
Cityof Crosslake, sewer utilities	ALL		165.00
Clean Team, august cleaning	ALL		4,481.25
Clement Plumbing, toilet repair	Fire		97.00
Confitrek, annual subscription	Police		576.00
Council #65, union dues	Gov't		359.56
Crosslake Auto Body, truck repair	Fire		185.00
Crosslake Sheetmetal, replace fuses	Fire		185.00
Crow Wing County, address assignments	Gov't		150.00
Crow Wing County Highway Dept, fuel	ALL		4,748.73
Crow Wing Power, electric services	ALL	pd 7-19	7,463.21
CTC, web hosting	Gov't		10.00
Culligan, water cooler and water	ALL		185.50
Customized Fire Rescue Training, scba confidence prop	Fire		1,400.00
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
Elevate Learning, curriculum management	Gov't		250.00
Elite Fence, gate repair	PW		426.00
Everlast Rehab, repair leaking pipes and manhole	Sewer		3,175.00
Fastenal, batteries, markers	PW		667.93
Fastenal, harness, lanyard	PW		279.98
Ferguson, gaskets, nuts, bolts	PW		32.35
First Supply, irrigation valves	PW		588.28
First Supply, rotor, nozzle tree	PW		72.90
First Supply, irrigation valves	PW		23.62
Fortis, disability insurance	ALL		933.10
Forum Communications, retirement notice	Police		88.00
Forum Communications meeting notice of 8/25	PZ		31.40
Forum Communications, surplus equipment	Park		51.00
Forum Communications, ordinance 383	Police		112.51
Forum Communications, meeting notice of 8/25	PZ		52.89
Fyles Satellites, portable restrooms	Park		114.75
Galls, uniform	Police		34.80
GLS Promotions, pickleball tournament	Park		1,340.00
Graffix Shoppe, non reflective numbers	Police		71.67
Guardian Pest Solutions, pest control	Govt/Park		71.00
Gull Lake Glass, install door	Fire		762.50
Hawkins, chemicals	Sewer		3,892.37
Hawkins, chemicals	Sewer		1,298.79
Holiday Station, fuel	Fire		82.00
Hytec,overhead trim replacement	PW		1,340.00
In Control, device access renewal	Sewer		200.00
Jefferson Fire & Safety, gloves	Fire		943.21
Jefferson Fire & Safety, boots	Fire		616.00
Jefferson Fire & Safety, turnout gear	Fire		1,057.79
Jefferson Fire & Safety, boots	Fire		308.00
Jerry and Travis Volz, paviillion construction	Park		4,600.00
Jingco Construction, roof repairs	PW		1,500.00

Joel Knippel, pavillion construction	Park		2,000.00
Lakes Area Rental, shop supplies, labor repair	Park		51.17
Lakes Printing, letterhead, business cards	Police		217.45
Lakes Printing, survey bag stuffers	EDA		350.00
Lakes Printing, business cards	PZ		61.50
Lakes Printing, nordic ridge ski map	Park		335.90
Madden Galanter Hansen, labor attorney services	Gov't	pd 7-10	5,079.47
Mastercard, Adobe, monthly premium	ALL		88.01
Mastercard, AICPA, membership dues	Admin		550.00
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, book	Library	pd 8-1	14.89
Mastercard, Amazon, work table	Police		198.86
Mastercard, Amazon, tissues, staples, beacon light	PW/Gov't		65.97
Mastercard, Amazon, dish rack	Sewer		49.99
Mastercard, Amazon, duster	Park		15.46
Mastercard, Amazon, back plates	PW		14.04
Mastercard, Amazon, drying rack	Sewer		42.45
Mastercard, Amazon, book	Library	pd 8-1	23.99
Mastercard, Amazon, dot stickers	Park	pd 8-1	5.99
Mastercard, Amazon, gate latch	Park	pd 8-1	20.95
Mastercard, Amazon, books	Library	pd 8-1	30.32
Mastercard, Amazon, electric winch	Park		91.18
Mastercard, Amazon, keyboard	Park		20.99
Mastercard, Amazon, tennis racket grip tape	Park		49.95
Mastercard, Amazon, fan	Park		66.49
Mastercard, Amazon, filters	Park		88.72
Mastercard, Amazon, bulbs	Park		41.00
Mastercard, Amazon, fence fastener clip	Park		39.95
Mastercard, Amazon, mouse	Admin		34.00
Mastercard, Best Buy, portable speaker	Park		151.01
Mastercard, Cascade Fire Equipment, primer	Fire		160.00
Mastercard, Docusend, email bills	Sewer		4.37
Mastercard, Fimco, fittings	Park		28.93
Mastercard, Fimco, pump, nozzle	Park		229.63
Mastercard, First Arriving IO, dashboard license package	Fire		1,529.00
Mastercard, Foremost Promotions, junior badges	Police		390.00
Mastercard, Gym Closet, shuffleboard set	Park		37.70
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, NRS, pump, vest	Fire		364.96
Mastercard, Pickleball Central, pickleballs	Park		239.99
Mastercard, Post Office, postage	Police		13.90
Mastercard, Post Office, postage	Police	pd 8-1	9.55
Mastercard, Radiant Health Saunas, relief assn donation	Fire		4,718.00
Mastercard, Walmart, tennis balls	Park		39.97
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier maintenance contract	Park		93.31
MCSI, copier maintenance contract	Park		79.77
Menards, cedar, grinder pump, janitorial supplies	Sewer		996.20
Menards, led lights	PW		109.99
Metro Sales, copier lease	Police		47.18
Metro Sales, staples	PZ/Admin		103.36

Midwest Security, replace electric door strike	Police		1,070.98
Mike Lyonais, reimburse petty cash	ALL	pd 8-1	95.34
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		273.00
MN State Fire Chiefs Assn, annual conference registrations	Fire		650.00
Momentum, dot inspection, oil change, replace electrical module	PW		2,140.84
Moonlite Square, fuel	Park		10.40
Moonlite Square, fuel	Park		32.43
Moonlite Square, ice	Park		11.58
Moonlite Square, fuel	Park		19.90
Motorola, battery charger	Fire		937.50
MR Sign, address number signs	PW		116.19
Nelson Sanitation, jetting sewer line	Sewer		2,870.00
North Memorial, monthly subsidy	Ambulance	pd 8-1	1,100.00
North Memorial, monthly subsidy	Ambulance		1,100.00
Northland Press, annual tif disclosure	Admin		71.25
Northland Press, meeting notice of 7/28/23	PZ/Admin		80.75
Northland Press, book sale	Library		44.00
Northland Press, retirement ad	Police		88.00
Northland Press, survey ad	EDA		310.00
Northland Press, surplus equipment ad	Park		76.00
Pat Wehner, uniform reimbursement	Sewer		562.04
Peoples Security, annual fire monitoring	Park		383.88
Premier Auto, tractor tire	Park		216.65
Quadient, postage meter refill	ALL		700.00
Reeds, kitchen supplies	Gov't		22.44
Reeds Market, retirement party	Gov't		118.13
Reflection Window Cleaning, window cleaning	ALL		1,328.00
Sandy Farder, reimburse travel expenses	Council		909.60
Symbol Arts, challenge coin artwork	Police		375.00
Symbol Arts, badges	Police		625.00
Teamsters, union dues	Police		317.00
The Office Shop, office supplies	Sewer		344.24
The Office Shop, label tape	Sewer		56.80
The Office Shop, steno books, paper clips	PZ/Admin		73.47
TJ Grumann, mileage reimbursement	Park		75.79
TJ Grumann, reimburse for tournament supplies	Park		41.92
Tree Top Products, benches	Park		4,522.33
Tremolo Communications, phone, fax, cable, internet	ALL		2,481.83
Tri County Septic, septic designs and inspections	PZ		1,400.00
Truist Governmental Finance, bond payments	Gov't	pd 7-19	92,724.72
US Bank, copier lease	ALL		165.00
Wannebo Excavating, class 5	PW		1,250.00
Waste Partners, trash removal	ALL		524.45
WW Goetsch, changed bearings	Sewer		698.00
Xcel Energy, gas utilities	ALL		432.16
Xtona, firewall	PZ/Admin		2,760.00
Xtona, monthly i.t. billing	ALL		1,655.00
TOTAL			221,407.91

ACH PAYMENTS

Medica, health insurance	Payroll	pd 8-1	28,395.87
Deferred Comp, employee deductions	Payroll	pd 7-19	380.00
Deferred Comp, employee deductions	Payroll	pd 8-3	280.00
Health Care Savings Plan, employee deductions	Payroll	pd 7-19	37,262.05
Health Care Savings Plan, employee deductions	Payroll	pd 8-3	872.55
IRS, payroll tax	Payroll	pd 7-19	11,807.79
IRS, payroll tax	Payroll	pd 8-3	14,357.04
MN Dept of Revenue, payroll tax	Payroll	pd 7-19	2,646.80
MN Dept of Revenue, payroll tax	Payroll	pd 8-3	2,533.29
PERA, payroll deductions and benefits	Payroll	pd 7-19	10,334.28
PERA, payroll deductions and benefits	Payroll	pd 8-3	8,678.93
Sales Tax	ALL	pd 7-19	624.00

Submitted on Wednesday, July 26, 2023 - 4:00pm

First Name Shirley

Last Name Wallin

Email cswallin48@gmail.com

Question/Comment

Just want to commend 2 of your firemen. The day of Jake Wallin funeral, they were very helpful to me. We are part of the family but had to walk a ways as I use a cane and hard for me to walk a distance. We got closer to the school but needed to stop. The 1 firemen told my husband to go get our car & he let him take me closer to the school & to park in a close by driveway. The school got a wheelchair for me & after all things were done outside another one of your firemen said he would walk with us to the car & take the wheelchair back. What an honor that was to have them there. Keep up the good work.

Calvin & Shirley Wallin

E.
3.

City of Crosslake

RESOLUTION 23-____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$14,819.60	Pine River Overlook Park
PAL Foundation	\$242.50	Community Activity Area
PAL Foundation	\$695.00	Benches
PAL Foundation	\$89.90	Community Garden
Crosslake Firefighters Relief Association	\$4,718.00	Sauna
Jan Albrecht	\$47.96	Summer Reading Program
Anonymous	\$30.00	Cart Tour

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of August, 2023.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator (SEAL)



MADDEN GALANTER HANSEN
ATTORNEYS AT LAW

Susan K. Hansen
Margaret L. Penland

7760 France Avenue South, Suite 290
Bloomington, Minnesota 55435
763.545.2525 office
952.999.4789 fax
www.mgh-lawfirm.com

July 6, 2023

101-41600-307

Mr. Dave Nevin
Mayor
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Re: Services Rendered Through 6/30/2023
(Labor Relations Matters)

Dear Dave:

Enclosed is our statement for services rendered from 6/1/2023 through 6/30/2023, which is summarized as follows:

Billing Summary

Total for services rendered	\$4,725.00
Total expenses	\$354.47
Balance Due	\$5,079.47

If you have any questions regarding the above, please feel free to contact me.

Sincerely,

Susan K. Hansen

SKH:elm
Enclosure

July 6, 2023

Mr. Dave Nevin
Mayor
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Re: Services Rendered Through 6/30/2023
(Labor Relations Matters)

		<u>Hrs/Rate</u>	<u>Amount</u>
06/05/23	Review and analysis of labor relations matter.	0.20 \$210.00/hr	\$42.00
	Preparation of email to City regarding issues related to mediation.	0.30 \$210.00/hr	\$63.00
06/06/23	Phone discussion with Union regarding mediation issues and review notes. Preparation of email to Council.	0.50 \$210.00/hr	\$105.00
	Preparation of City issues for mediation.	0.40 \$210.00/hr	\$84.00
06/07/23	Preparation and attendance at mediation and preparation of notes.	16.10 \$210.00/hr	\$3,381.00
06/08/23	Review email regarding grievance matter and phone discussion with Mayor and Union regarding mediation.	0.60 \$210.00/hr	\$126.00
06/09/23	Phone discussion with Union regarding mediation and review notes.	0.80 \$210.00/hr	\$168.00
06/11/23	Preparation of email and MOA's.	0.80 \$210.00/hr	\$168.00

Mr. Dave Nevin
July 6, 2023
Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
06/12/23	Phone discussion with Mayor and Council members and review notes.	0.20 \$210.00/hr	\$42.00
06/22/23	Phone discussion with Mayor and review notes.	0.20 \$210.00/hr	\$42.00
06/27/23	Phone discussion with Union and preparation of revisions to contract. Phone discussion with City and Union and preparation of emails to Union and City.	2.20 \$210.00/hr	\$462.00
06/28/23	Phone discussion with Council member regarding contract.	0.20 \$210.00/hr	\$42.00
	Total	22.50	\$4,725.00
		<u>Qty/Price</u>	
06/07/23	Mileage	302 \$0.66	\$197.81
06/30/23	Westlaw legal research fees	1 \$124.26	\$124.26
	Photocopies	216 \$0.15	\$32.40
	Total additional charges		\$354.47
	Total amount of this bill		\$5,079.47

G. l. a.

RESOLUTION NO. 23-____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS
AGREEMENTS WITH THE CITY OF CROSSLAKE ON BEHALF OF ITS CITY
ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Crosslake on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Crosslake, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Crosslake on behalf of its Prosecuting Attorney and Police Department are hereby approved.
2. That the Police Chief, Jake Maier, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That the Police Chief, Jake Maier, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
4. That David Nevin, the Mayor of the City of Crosslake, and Char Nelson, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 14th day of August, 2023

CITY OF CROSSLAKE

By: David Nevin, Mayor

ATTEST: _____
Char Nelson, City Clerk



State of Minnesota Joint Powers Agreement

This Agreement is between the State of Minnesota, acting through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the City of Crosslake on behalf of its Prosecuting Attorney ("Governmental Unit"). The BCA and the Governmental Unit may be referred to jointly as "Parties."

Recitals

Under Minn. Stat. § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. Under Minn. Stat. § 299C.46, the BCA must provide a criminal justice data communications network to benefit political subdivisions as defined under Minn. Stat. § 299C.46, subd. 2 and subd. 2(a). The Governmental Unit is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this Agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit authorized political subdivisions in performing their duties. The Governmental Unit wants to access data in support of its official duties.

The purpose of this Agreement is to create a method by which the Governmental Unit has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

Agreement

- 1 **Term of Agreement:**
 - 1.1 **Effective Date.** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
 - 1.2 **Expiration Date.** This Agreement expires five years from the date it is effective.
- 2 **Agreement Between the Parties**
 - 2.1 **General Access.** BCA agrees to provide Governmental Unit with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Governmental Unit is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.
 - 2.2 **Methods of Access.**

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

 - A. **Direct access** occurs when individual users at the Governmental Unit use the Governmental Unit's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.
 - B. **Indirect Access** occurs when individual users at the Governmental Unit go to another Governmental Unit to obtain data and information from BCA's systems and tools. This method of access generally results in the Governmental Unit with indirect access obtaining the needed data and information in a physical format like a paper report.
 - C. **Computer-to-Computer System Interface** occurs when the Governmental Unit's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Governmental Unit employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Governmental Unit will select a

method of access and can change the methodology following the process in Clause 2.10.

- 2.3 Federal Systems Access.** In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA may provide Governmental Unit with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.
- 2.4 Governmental Unit Policies.** Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Governmental Unit has created its own policies to ensure that Governmental Unit's employees and contractors comply with all applicable requirements. Governmental Unit ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://bcanextest.x.state.mn.us/launchpad/>.
- 2.5 Governmental Unit Resources.** To assist Governmental Unit in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>. Additional information on appropriate use is found in the Minnesota Bureau of Criminal Apprehension Policy on Appropriate Use of Systems and Data available at <https://bcanextest.x.state.mn.us/launchpad/cjisdocs/docs.cgi?cmd=FS&ID=795&TYPE=DOCS>.
- 2.6 Access Granted.**
- A. Governmental Unit is granted permission to use all current and future BCA systems and tools for which Governmental Unit is eligible. Eligibility is dependent on Governmental Unit (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Governmental Unit's written request for use of a specific system or tool.
 - B. To facilitate changes in systems and tools, Governmental Unit grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Governmental Unit needs to meet its criminal justice obligations and for which Governmental Unit is eligible.
- 2.7 Future Access.** On written request from the Governmental Unit, BCA also may provide Governmental Unit with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Governmental Unit agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.
- 2.8 Limitations on Access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Governmental Unit agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.
- 2.9 Supersedes Prior Agreements.** This Agreement supersedes any and all prior agreements between the BCA and the Governmental Unit regarding access to and use of systems and tools provided by BCA.
- 2.10 Requirement to Update Information.** The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving the Governmental Unit as its prosecutor. Any change in performance of the prosecutorial function must be provided to the BCA in writing by giving notice to the Service Desk, BCA.ServiceDesk@state.mn.us.

- 2.11 Transaction Record.** The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Governmental Unit conducted a

particular transaction.

If Governmental Unit uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Governmental Unit's method of access is a computer-to-computer interface as described in Clause 2.2C, the Governmental Unit must keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If a Governmental Unit accesses data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety and keeps a copy of the data, Governmental Unit must have a transaction record of all subsequent access to the data that are kept by the Governmental Unit. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

2.12 Court Information Access. Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Governmental Unit if the Governmental Unit completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by the Governmental Unit under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Governmental Unit's access to and/or submission of the Court Records delivered through the BCA systems and tools.

2.13 Vendor Personnel Screening. The BCA will conduct all vendor personnel screening on behalf of Governmental Unit as is required by the FBI CJIS Security Policy. The BCA will maintain records of the federal, fingerprint-based background check on each vendor employee as well as records of the completion of the security awareness training that may be relied on by the Governmental Unit.

3 Payment

The Governmental Unit currently accesses the criminal justice data communications network described in Minn. Stat. §299C.46. No charges will be assessed to the agency as a condition of this agreement.

If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

4 Authorized Representatives

The BCA's Authorized Representative is the person below, or her successor:

Name:	Dana Gotz, Deputy Superintendent
Address:	Minnesota Department of Public Safety; Bureau of Criminal Apprehension 1430 Maryland Avenue Saint Paul, MN 55106
Telephone:	651.793.1007
Email Address:	Dana.Gotz@state.mn.us

The Governmental Unit's Authorized Representative is the person below, or his/her successor:

Name: Donald Ryan, County Attorney
 Address: 213 Laurel St, Ste 31
 Brainerd, MN 56401
 Telephone: 218.824.1025
 Email Address: don.ryan@crowwing.us

5 Assignment, Amendments, Waiver, and Agreement Complete

- 5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.
- 5.2 Amendments.** Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, their successors in office, or another individual duly authorized.
- 5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.
- 5.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws, governs the Governmental Unit's liability.

7 Audits

- 7.1** Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

- 7.2** Under applicable state and federal law, the Governmental Unit's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.
- 7.3** If the Governmental Unit accesses federal databases, the Governmental Unit's records are subject to examination by the FBI and BCA; the Governmental Unit will cooperate with FBI and BCA auditors and make any requested data available for review and audit.
- 7.4** If the Governmental Unit accesses state databases, the Governmental Unit's records are subject to examination by the BCA; the Governmental Unit will cooperate with the BCA auditors and make any requested data available for review and audit.
- 7.5** To facilitate the audits required by state and federal law, Governmental Unit is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

8 Government Data Practices

- 8.1 BCA and Governmental Unit.** The Governmental Unit and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.
- 8.2 Court Records.** If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 but is subject to the *Rules of Public Access to Records of the Judicial Branch* promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Governmental Unit comply with the *Rules of Public Access* for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

9 Investigation of Alleged Violations; Sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Governmental Unit.

- 9.1 Investigation.** The Governmental Unit and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal and state law referenced in this Agreement. Governmental Unit and BCA agree to cooperate in the investigation of suspected violations of the policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Governmental Unit of the suspected violation, subject to any restrictions in applicable law. When Governmental Unit becomes aware that a violation has occurred, Governmental Unit will inform BCA subject to any restrictions in applicable law.
- 9.2 Sanctions Involving Only BCA Systems and Tools.**
The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment. None of these provisions alter the Governmental Unit internal discipline processes, including those governed by a collective bargaining agreement.
- 9.2.1** For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Governmental Unit must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Governmental Unit must report the status of the Individual User's access to BCA without delay. BCA reserves the right to make a different determination concerning an Individual User's access to systems or tools than that made by Governmental Unit and BCA's determination controls.
- 9.2.2** If BCA determines that Governmental Unit has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Governmental Unit's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.
- 9.3 Sanctions Involving Only Court Data Services**
The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Governmental Unit. As part of the agreement between the Court and the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its

own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Governmental Unit. The agreement further provides that only the Court has the authority to reinstate access and use.

9.3.1 Governmental Unit understands that if it has signed the Court Data Services Subscriber Amendment and if Governmental Unit's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Governmental Unit also understands that reinstatement is only at the direction of the Court.

9.3.2 Governmental Unit further agrees that if Governmental Unit believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

10 Venue

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

11.1 Termination. The BCA or the Governmental Unit may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

11.2 Termination for Insufficient Funding. Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Governmental Unit is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

12 Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: Liability; Audits; Government Data Practices; 9. Investigation of Alleged Violations; Sanctions; and Venue.

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The Parties indicate their agreement and authority to execute this Agreement by signing below.

1. GOVERNMENTAL UNIT

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION
As delegated to the Office of State Procurement

By: _____

Date: _____

COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT

G. 1. a. 2.

This Court Data Services Subscriber Amendment ("Subscriber Amendment") is entered into by the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, ("BCA") and the City of Crosslake on behalf of its Prosecuting Attorney ("Agency"), and by and for the benefit of the State of Minnesota acting through its State Court Administrator's Office ("Court") who shall be entitled to enforce any provisions hereof through any legal action against any party.

Recitals

This Subscriber Amendment modifies and supplements the Agreement between the BCA and Agency, SWIFT Contract number 221832, of even or prior date, for Agency use of BCA systems and tools (referred to herein as "the CJDN Subscriber Agreement"). Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes this Subscriber Amendment. The Agency desires to use one or more BCA systems and tools to access and/or submit Court Records to assist the Agency in the efficient performance of its duties as required or authorized by law or court rule. Court desires to permit such access and/or submission. This Subscriber Amendment is intended to add Court as a party to the CJDN Subscriber Agreement and to create obligations by the Agency to the Court that can be enforced by the Court. It is also understood that, pursuant to the Master Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers ("Master Authorization Agreement") between the Court and the BCA, the BCA is authorized to sign this Subscriber Amendment on behalf of Court. Upon execution the Subscriber Amendment will be incorporated into the CJDN Subscriber Agreement by reference. The BCA, the Agency and the Court desire to amend the CJDN Subscriber Agreement as stated below.

The CJDN Subscriber Agreement is amended by the addition of the following provisions:

1. **TERM; TERMINATION; ONGOING OBLIGATIONS.** This Subscriber Amendment shall be effective on the date finally executed by all parties and shall remain in effect until expiration or termination of the CJDN Subscriber Agreement unless terminated earlier as provided in this Subscriber Amendment. Any party may terminate this Subscriber Amendment with or without cause by giving written notice to all other parties. The effective date of the termination shall be thirty days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. The provisions of sections 5 through 9, 12.b., 12.c., and 15 through 24 shall survive any termination of this Subscriber Amendment as shall any other provisions which by their nature are intended or expected to survive such termination. Upon termination, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

2. **Definitions.** Unless otherwise specifically defined, each term used herein shall have the meaning assigned to such term in the CJDN Subscriber Agreement.

a. **“Authorized Court Data Services”** means Court Data Services that have been authorized for delivery to CJDN Subscribers via BCA systems and tools pursuant to an Authorization Amendment to the Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA.

b. **“Court Data Services”** means one or more of the services set forth on the Justice Agency Resource webpage of the Minnesota Judicial Branch website (for which the current address is www.courts.state.mn.us) or other location designated by the Court, as the same may be amended from time to time by the Court.

c. **“Court Records”** means all information in any form made available by the Court to Subscriber through the BCA for the purposes of carrying out this Subscriber Amendment, including:

- i. **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information, as defined herein.
- ii. **“Court Confidential Case Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
- iii. **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
- iv. **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.

d. **“DCA”** shall mean the district courts of the state of Minnesota and their respective staff.

e. **“Policies & Notices”** means the policies and notices published by the Court in connection with each of its Court Data Services, on a website or other location designated by the Court, as the same may be amended from time to time by the Court. Policies & Notices for each Authorized Court Data Service identified in an approved request form under section 3, below, are hereby made part of this Subscriber Amendment by this reference and provide additional terms and conditions that govern Subscriber’s use of Court Records accessed through such services, including but not limited to provisions on access and use limitations.

f. **"Rules of Public Access"** means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court entitled *Limits on Public Access to Case Records* or *Limits on Public Access to Administrative Records*, all of which by this reference are made a part of this Subscriber Amendment. It is the obligation of Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. It is contemplated that such rules, lists, and tables will be posted on the Minnesota Judicial Branch website, for which the current address is www.courts.state.mn.us.

g. **"Court"** shall mean the State of Minnesota, State Court Administrator's Office.

h. **"Subscriber"** shall mean the Agency.

i. **"Subscriber Records"** means any information in any form made available by the Subscriber to the Court for the purposes of carrying out this Subscriber Amendment.

3. **REQUESTS FOR AUTHORIZED COURT DATA SERVICES.** Following execution of this Subscriber Amendment by all parties, Subscriber may submit to the BCA one or more separate requests for Authorized Court Data Services. The BCA is authorized in the Master Authorization Agreement to process, credential and approve such requests on behalf of Court and all such requests approved by the BCA are adopted and incorporated herein by this reference the same as if set forth verbatim herein.

a. **Activation.** Activation of the requested Authorized Court Data Service(s) shall occur promptly following approval.

b. **Rejection.** Requests may be rejected for any reason, at the discretion of the BCA and/or the Court.

c. **Requests for Termination of One or More Authorized Court Data Services.** The Subscriber may request the termination of an Authorized Court Data Services previously requested by submitting a notice to Court with a copy to the BCA. Promptly upon receipt of a request for termination of an Authorized Court Data Service, the BCA will deactivate the service requested. The termination of one or more Authorized Court Data Services does not terminate this Subscriber Amendment. Provisions for termination of this Subscriber Amendment are set forth in section 1. Upon termination of Authorized Court Data Services, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

4. **SCOPE OF ACCESS TO COURT RECORDS LIMITED.** Subscriber's access to and/or submission of the Court Records shall be limited to Authorized Court Data Services identified in an approved request form under section 3, above, and other Court Records necessary for Subscriber to use Authorized Court Data Services. Authorized Court Data Services shall only be used according to the instructions provided in corresponding Policies & Notices or other materials and only as necessary to assist Subscriber in the efficient performance of Subscriber's duties

required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body. Subscriber's access to the Court Records for personal or non-official use is prohibited. Subscriber will not use or attempt to use Authorized Court Data Services in any manner not set forth in this Subscriber Amendment, Policies & Notices, or other Authorized Court Data Services documentation, and upon any such unauthorized use or attempted use the Court may immediately terminate this Subscriber Amendment without prior notice to Subscriber.

5. GUARANTEES OF CONFIDENTIALITY. Subscriber agrees:

a. To not disclose Court Confidential Information to any third party except where necessary to carry out the Subscriber's duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body.

b. To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Subscriber's obligations under this Subscriber Amendment.

c. To limit the use of and access to Court Confidential Information to Subscriber's bona fide personnel whose use or access is necessary to effect the purposes of this Subscriber Amendment, and to advise each individual who is permitted use of and/or access to any Court Confidential Information of the restrictions upon disclosure and use contained in this Subscriber Amendment, requiring each individual who is permitted use of and/or access to Court Confidential Information to acknowledge in writing that the individual has read and understands such restrictions. Subscriber shall keep such acknowledgements on file for one year following termination of the Subscriber Amendment and/or CJDN Subscriber Agreement, whichever is longer, and shall provide the Court with access to, and copies of, such acknowledgements upon request. For purposes of this Subscriber Amendment, Subscriber's bona fide personnel shall mean individuals who are employees of Subscriber or provide services to Subscriber either on a voluntary basis or as independent contractors with Subscriber.

d. That, without limiting section 1 of this Subscriber Amendment, the obligations of Subscriber and its bona fide personnel with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Subscriber Amendment and the CJDN Subscriber Agreement and the termination of their relationship with Subscriber.

e. That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Subscriber and Subscriber's bona fide personnel under this Subscriber Amendment, such obligations of Subscriber and Subscriber's bona fide personnel are founded independently on the provisions of this Subscriber Amendment.

6. APPLICABILITY TO PREVIOUSLY DISCLOSED COURT RECORDS.

Subscriber acknowledges and agrees that all Authorized Court Data Services and related Court Records disclosed to Subscriber prior to the effective date of this Subscriber Amendment shall be subject to the provisions of this Subscriber Amendment.

7. **LICENSE AND PROTECTION OF PROPRIETARY RIGHTS.** During the term of this Subscriber Amendment, subject to the terms and conditions hereof, the Court hereby grants to Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive the Authorized Court Data Services identified in an approved request form under section 3, above, and related Court Records. Court reserves the right to make modifications to the Authorized Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Subscriber. These modifications shall be treated in all respects as their previous counterparts.

a. **Court Data Services Programs.** Court is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of Court and its licensors.

b. **Court Data Services Databases.** Court is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of Court and its licensors.

c. **Marks.** Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Authorized Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

d. **Restrictions on Duplication, Disclosure, and Use.** Trade secret information of Court and its licensors will be treated by Subscriber in the same manner as Court Confidential Information. In addition, Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of Court or its licensors, in any way or for any purpose not specifically and expressly authorized by this Subscriber Amendment. As used herein, "trade secret information of Court and its licensors" means any information possessed by Court which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of Court and its licensors" does not, however, include information which was known to Subscriber prior to Subscriber's receipt thereof, either directly or indirectly, from Court or its licensors, information which is independently developed by Subscriber without reference to or use of information received from Court or its licensors, or information which would not qualify as a trade secret under Minnesota law. It will not be a violation of this section 7, sub-section d, for Subscriber to make up to one copy of training materials and configuration documentation, if any, for each individual authorized to access, use, or configure Authorized Court Data Services, solely for its own use in connection with this Subscriber Amendment. Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of Court and its licensors and Subscriber will advise its bona fide personnel who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of Court and its licensors, of the restrictions upon duplication, disclosure and use contained in this Subscriber Amendment.

e. **Proprietary Notices.** Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of Court and its licensors, or any part thereof, made available by Court directly or through the BCA, if any, and Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of Court and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Subscriber by Court directly or through the BCA, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

f. **Title; Return.** The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, if any, made available by the Court to Subscriber directly or through the BCA and all copies, including partial copies, thereof are and remain the property of the respective licensor. Except as expressly provided in section 12.b., within ten days of the effective date of termination of this Subscriber Amendment or the CJDN Subscriber Agreement or within ten days of a request for termination of Authorized Court Data Service as described in section 4, Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration materials, if any, and logon account information, if any; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

8. **INJUNCTIVE RELIEF.** Subscriber acknowledges that the Court, Court's licensors, and DCA will be irreparably harmed if Subscriber's obligations under this Subscriber Amendment are not specifically enforced and that the Court, Court's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Subscriber of its obligations. Therefore, Subscriber agrees that the Court, Court's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Subscriber or its bona fide personnel without the necessity of the Court, Court's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Subscriber shall be liable to the Court, Court's licensors, and DCA for reasonable attorneys fees incurred by the Court, Court's licensors, and DCA in obtaining any relief pursuant to this Subscriber Amendment.

9. **LIABILITY.** Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law. Subscriber and Court further acknowledge that the liability, if any, of the BCA is governed by a separate agreement between the Court and the BCA dated December 13, 2010 with DPS-M -0958.

10. **AVAILABILITY.** Specific terms of availability shall be established by the Court and communicated to Subscriber by the Court and/or the BCA. The Court reserves the right to terminate this Subscriber Amendment immediately and/or temporarily suspend Subscriber's Authorized Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system.

11. [reserved]

12. **ADDITIONAL USER OBLIGATIONS.** The obligations of the Subscriber set forth in this section are in addition to the other obligations of the Subscriber set forth elsewhere in this Subscriber Amendment.

a. **Judicial Policy Statement.** Subscriber agrees to comply with all policies identified in Policies & Notices applicable to Court Records accessed by Subscriber using Authorized Court Data Services. Upon failure of the Subscriber to comply with such policies, the Court shall have the option of immediately suspending the Subscriber's Authorized Court Data Services on a temporary basis and/or immediately terminating this Subscriber Amendment.

b. **Access and Use; Log.** Subscriber shall be responsible for all access to and use of Authorized Court Data Services and Court Records by Subscriber's bona fide personnel or by means of Subscriber's equipment or passwords, whether or not Subscriber has knowledge of or authorizes such access and use. Subscriber shall also maintain a log identifying all persons to whom Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Subscriber shall maintain such logs for a minimum period of six years from the date of disclosure, and shall provide the Court with access to, and copies of, such logs upon request. The Court may conduct audits of Subscriber's logs and use of Authorized Court Data Services and Court Records from time to time. Upon Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Subscriber Amendment without prior notice to Subscriber.

c. **Personnel.** Subscriber agrees to investigate, at the request of the Court and/or the BCA, allegations of misconduct pertaining to Subscriber's bona fide personnel having access to or use of Authorized Court Data Services, Court Confidential Information, or trade secret information of the Court and its licensors where such persons are alleged to have violated the provisions of this Subscriber Amendment, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records.

d. **Minnesota Data Practices Act Applicability.** If Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided via the

BCA systems and tools under this Subscriber Amendment; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

13. FEES; INVOICES. Unless the Subscriber is an office, officer, department, division, agency, or bureau of the state of Minnesota, Subscriber shall pay the fees, if any, set forth in applicable Policies & Notices, together with applicable sales, use or other taxes. Applicable monthly fees commence ten (10) days after notice of approval of the request pursuant to section 3 of this Subscriber Amendment or upon the initial Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the Court shall invoice Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within 30 days of the date of the invoice, the Court may immediately cancel this Subscriber Amendment without notice to Subscriber and pursue all available legal remedies. Subscriber certifies that funds have been appropriated for the payment of charges under this Subscriber Amendment for the current fiscal year, if applicable.

14. MODIFICATION OF FEES. Court may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty days from the publication of the Policies & Notices. Subscriber shall have the option of accepting such changes or terminating this Subscriber Amendment as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

a. WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, COURT'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

b. ACCURACY AND COMPLETENESS OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, COURT'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS.

16. RELATIONSHIP OF THE PARTIES. Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, Court's licensors, or DCA. Neither Subscriber nor the Court, Court's licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

17. NOTICE. Except as provided in section 2 regarding notices of or modifications to Authorized Court Data Services and Policies & Notices, any notice to Court or Subscriber

hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

18. NON-WAIVER. The failure by any party at any time to enforce any of the provisions of this Subscriber Amendment or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Subscriber Amendment. The waiver of any default by either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. FORCE MAJEURE. Neither Subscriber nor Court shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.

20. SEVERABILITY. Every provision of this Subscriber Amendment shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Subscriber Amendment so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Subscriber Amendment, and all other provisions shall remain in full force and effect.

21. ASSIGNMENT AND BINDING EFFECT. Except as otherwise expressly permitted herein, neither Subscriber nor Court may assign, delegate and/or otherwise transfer this Subscriber Amendment or any of its rights or obligations hereunder without the prior written consent of the other. This Subscriber Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any other legal entity into, by or with which Subscriber may be merged, acquired or consolidated.

22. GOVERNING LAW. This Subscriber Amendment shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.

23. VENUE AND JURISDICTION. Any action arising out of or relating to this Subscriber Amendment, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.

24. INTEGRATION. This Subscriber Amendment contains all negotiations and agreements between the parties. No other understanding regarding this Subscriber Amendment, whether written or oral, may be used to bind either party, provided that all terms and conditions of the CJDN Subscriber Agreement and all previous amendments remain in full force and effect except as supplemented or modified by this Subscriber Amendment.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Subscriber Amendment in duplicate, intending to be bound thereby.

1. SUBSCRIBER (AGENCY)

Subscriber must attach written verification of authority to sign on behalf of and bind the entity, such as an opinion of counsel or resolution.

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION delegated to Materials Management Division

By: _____

Date: _____

4. COURTS

Authority granted to Bureau of Criminal Apprehension

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with authorized authority)

Date: _____

August 9, 2023

Chip Lohmiller
Crosslake Fire Dept.
37028 County Rd 66
Crosslake, MN 56442

RE: Crosslake Fire Hall – Additional Snow Stops

Dear Chip:

We hereby submit our cost proposal to furnish all labor, materials and equipment necessary to Install another row of snow-stops for the sum of **\$5,923.00**.

Included in this proposal are the following:

- Install an additional row of snow-stops along the mid-span of the roof.
- Snow-stops to match the existing make/model.
- Includes appx. 280lf.
- Repairs to the existing damaged snow-stops.

Not included:

- Overtime Rates

Thank you for the opportunity to present this cost estimate for your consideration. If you have any questions or concerns, please contact me.

Sincerely,

Andy Pickar

Andy Pickar Project Manager
HY-TEC CONSTRUCTION
OF BRAINERD, INC.

Acceptance: _____ Dated: _____





G.2.a.

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING AN UNNAMED ROAD AS BIZAAN ROAD
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed road as **Bizaan Road** in Section 29, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
- (d) The City Council of the City of Crosslake hereby amends the City Code to include **Bizaan Road** in the Master Road Name Index.
- (e) The City Designates **Bizaan Road** as a private road and the City of Crosslake shall not accept **Bizaan Road** as a public road for maintenance purposes until such time that the road is built to City standards.

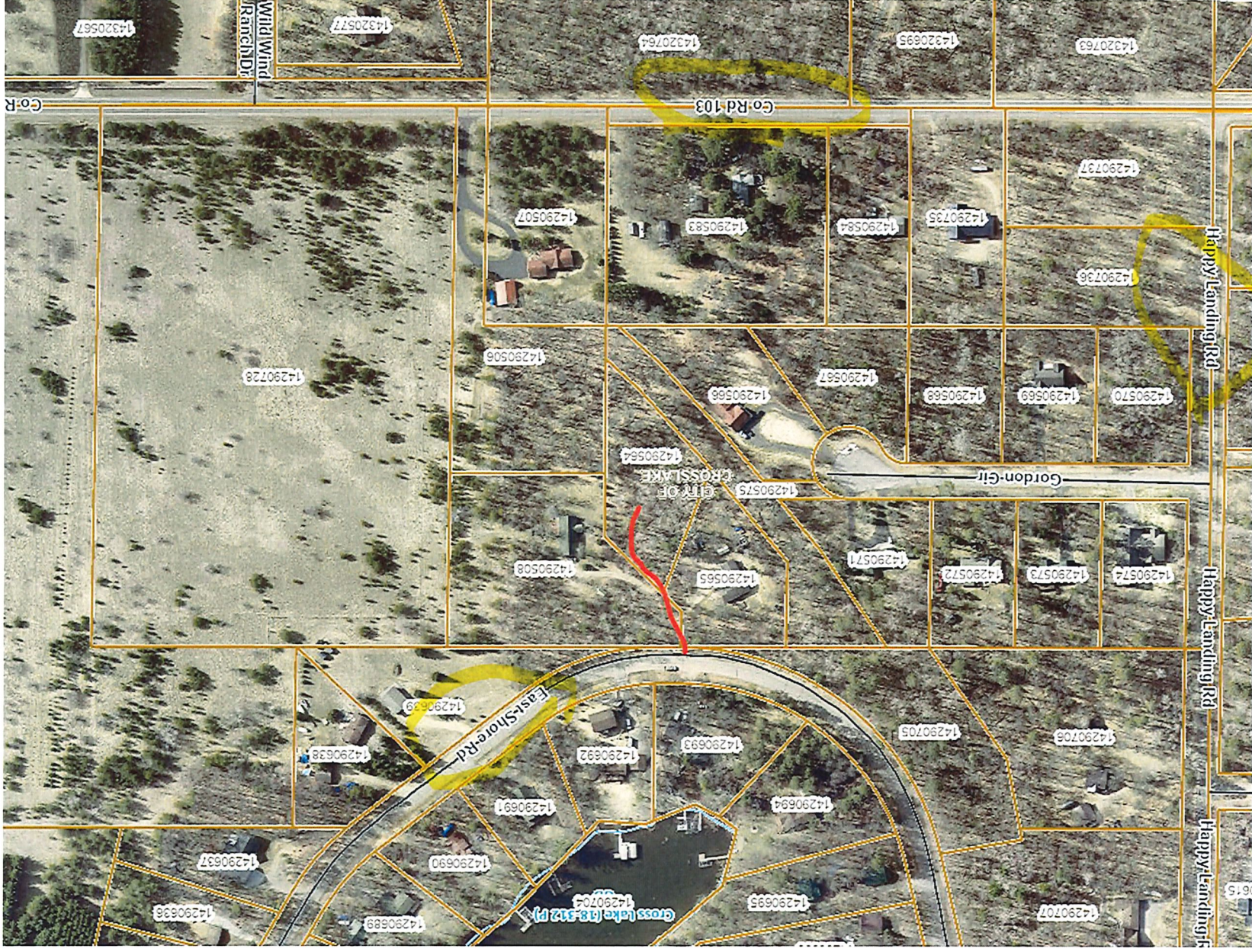
Passed by the City Council this 14th day of August, 2023 by a __/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

Attachment: Master Road Name Index



MASTER ROAD NAME INDEX

ROAD NAME	SEC	QD	LOCATION	FORMER	ADD'L COMMENTS
ABC DRIVE	18	NW	NORTH OFF 16		PRIVATE ROAD
ADDI LANE	29	SE	WEST OFF #3		WHITEFISH BUSINESS PARK
ALBINSON ROAD	5		WEST OFF #66	UNNAMED	PRIVATE ROAD
ALLEN AVENUE	21	NE	SOUTH OFF SWANN DRIVE		TOWN SQUARE DEV.
ALMA POND DRIVE	18	NW	OFF OF MILINDA SHORES ROAD		
ANCHOR POINT LANE	5		OFF ANCHOR POINT RD	UNNAMED	PRIVATE ROAD
ANCHOR POINT ROAD	5.7	NW	WEST OFF 66		
ANCHOR POINT TRAIL	5	NW	NE FROM ANCHOR POINT RD		ENBEE ESTATES
ANDERSEN DRIVE	33	NE	EAST OFF SHAFER ROAD		ANDERSEN ESTATES PLAT
ANDERSON COURT	31	SW	NORTH OFF 103		
ANTLER ROAD	33	NW	EAST OFF OF COUNTY ROAD 3		PINE VISTA PLAT
ARROWHEAD LANE	30	SW	EAST OFF WEST SHORE DRIVE		
ARROWHEAD TRAIL	30	SW	NORTH OFF ARROWHEAD LANE		NON-MAINT/ BARTHEL SUBDIV
ASPEN COURT	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN DRIVE	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN WAY	9	SE	W OFF WILDERNESS ROAD		PRIVATE ROAD/ CHATHAM PK S
AUTUMN RIDGE ROAD	16	NW	EAST OFF 66 NORTH OF BAIT BOX	UNNAMED	PRIVATE ROAD
BACKDAHL ROAD	1,9	NW,NE	E/W OFF SOUTH END OF WILDERNESS TRAIL		PART CHGD TO WILDERNESS RD
BACON LANE	29	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE ROAD
BAILE LOCH WAY	18	NW	NORTH OFF OF THE WEST SIDE OF ABC DRIVE	UNNAMED	PRIVATE ROAD
BALD EAGLE TRAIL	16	SW	EAST OFF OF COUNTY ROAD 66		EAGLE PASS PLAT
BAY SHORES ROAD	2	NE	WEST OFF 3	SHORES ROAD	BAY SHORES PLAT
BIG PINE DRIVE	33	SE	N OFF BIG PINE TRAIL PAST BIG PINE HOLLOW	UNNAMED	PRIVATE ROAD
BIG PINE HOLLOW	33	SE	NORTH OFF BIG PINE TRAIL	UNNAMED	PRIVATE ROAD
BIG PINE TRAIL	32,33	SE	EAST OFF 3		
BIRCH NARROWS ROAD	10	NE	WEST OFF 3	O'BRIEN/MICHAEL DR	
BIRCHRIDGE BLVD	30	SW	OFF SUNRISE ISLAND ROAD		
BIRD HAVEN ROAD	5		EAST OFF OF #66		PRIVATE RD/BIRDHAVEN RESORT
BIZAAN RD	29	SE	SOUTH OFF OF EAST SHORE RD		PRIVATE ROAD
BLACKBEAR PATH	28		EAST OFF OF #66		M&D ADDITION
BLACKSMITH PLACE	9	NW	SOUTH OFF TALL TIMBERS TRAIL		OLD LOG HDQTRS
BLUE ACRES COURT	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES LANE	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES TRAIL	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE RUSH LANE	18	NW	OFF OF MILINDA SHORES ROAD		BLUE RUSH ESTATES
BONNIE LAKES LANE	13		OFF BONNIE LAKES TRAIL (S PORTION GOODRICH LAKE)	MCCLINTOCK	GOODRICH/O'BRIEN LK SHORES
BONNIE LAKES ROAD	13.24	SE	NORTH FROM 36	BONN LKS FRM RD	
BONNIE LAKES TRAIL	13	SE	OFF BONNIE LAKES TRAIL	BONN LKS FRM RD	
BORDER POINT ROAD	31	SW	EAST OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
BOY SCOUT ROAD	1,11,12		OFF OF # 3	UNNAMED	BOY SCOUT CAMP-PRIVATE
BRITA LANE	28.33	SE	EAST OFF 36		

MASTER ROAD NAME INDEX

BROOK STREET	16	NW	N/S AT END OF DAGGETT BAY ROAD		
BROOKWOOD CIRCLE	30	SW	EAST OFF WEST SHORE DRIVE		BROOKWOOD PLAT
BUCKSKIN LANE	4	NW	EAST OFF OJIBWAY TRAIL		
BUNKHOUSE ROAD	9	NW	BETWEEN TALL TIMBERS TRAIL AND KIMBALL ROAD		
CABIN COVE TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CAREFREE DRIVE	9		SOUTH OFF OF DAGGETT PINE ROAD	UNNAMED	PRIVATE ROAD
CARIBOU TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CHANNEL LANE	17	NW	WEST OFF 16 ON S SIDE OF RUSH/CROSS CHANNEL		PRIVATE ROAD
CHERRY LANE	31	SW	OFF PERKINS ROAD		
COOL HAVEN LANE	5	NW	OFF SOUTH LANDING		
COUNTY ROAD 103					
COUNTY ROAD 16					
COUNTY ROAD 3					
COUNTY ROAD 36					
COUNTY ROAD 37					
COUNTY ROAD 66					
COUNTY ROAD 120					
CRANBERRY DRIVE	1		OFF BUCHITE ROAD	UNNAMED	PRIVATE ROAD
CROSS AVENUE	31	SW	WEST OFF LAKE STREET		
CROSS LAKE AVENUE	16	NW	WEST OFF 66 NORTH OF DAGGETT/CROSS CHANNEL		
CROSSCUT WAY	9	NW	BETWEEN LOG LANDING AND HEADQUARTERS DRIVE		
DAGGETT BAY ROAD	16	NW	EAST FROM 66		
DAGGETT PINE ROAD	9.1	NE,NW	EAST FROM 66 TO DREAM ISLAND ROAD		
DAGGETT COURT	10		S OFF OF DAGGETT PINE ROAD	UNNAMED	ISLAND VIEW PLAT
DAGGETT LANE	10		SW OFF DAGGETT PINE ROAD	UNNAMED	
DANCING BEAR DRIVE	32	NW	SOUTH OFF OF COUNTY ROAD 103		SILENT OAKS PLAT
DEER RIDGE DRIVE	9		S OFF OF DAGGETT PINE ROAD		CHATHAM PARK NORTH
DEWDROP LANE	19		W OFF OF WEST SHORE DRIVE		
DREAM ISLAND CIRCLE	10		W OFF OF DREAM ISLAND ROAD		LITTLE PINE SHORE PLAT
DREAM ISLAND LANE	10		E OFF DREAM ISLAND ROAD (BEFORE ISLAND)	UNNAMED	(PRIVATE ROAD??)
DREAM ISLAND ROAD	10	NE	END OF DAGGETT PINE ROAD- GOING NORTH	UNNAMED	
DUCK LANE	30	SW	WEST OFF WEST SHORE DR		
DUCKWOOD TRAIL	31	SE	SOUTH OFF OF COUNTY ROAD 103		DUCKWOOD PLAT
EAGLE STREET	8	NW	WEST OFF 66		
EAST RAVENWOOD DRIVE	32	SW	NORTH OFF OF FAWN LAKE RD		FAWN LAKE PARK FIRST ADDITION
EAST SHORE BOULEVARD	29	NE	W OFF OF EAST SHORE ROAD	EAST SHORE ROAD	CL EAST SHORE PLAT
EAST SHORE CIRCLE	29	SW	NORTH OFF EAST SHORE ROAD	LAKE SHORE CIR	SANDCREST PLAT
EAST SHORE COURT	29		DOUG NELSON DEV- N OFF OF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE LANE	29		DOUG NELSON DEV-OFF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE ROAD	29	SW	OFF OF 3	LAKESHORE DR	REPLACE LAKE SHORE DRIVE
EAST SHORE TERRACE	29		DOUG NELSON DEV-OFF E SHORE ROAD		NELSON'S E SHORE LANDING
ECHO DRIVE	16	NW	WEST OFF 66 TO MARGRET	OLD CO HWY 8	
EDGEWATER LANE	16	NW	WEST OFF 66 BEHIND CHANNEL LIQUOR	OLD COOLEY HWY	

MASTER ROAD NAME INDEX

EGRET ROAD	9		N OFF DAGGETT PINE ROAD		D & M ADDITION
EVA LANE	17	NE	NORTH OFF OF COUNTY ROAD 16	UNNAMED	DRIVEWAY SERVING 3 RESIDENCES
FIRST STREET	8	NW	WEST OFF 16 ACROSS FROM MOONLITE		
FISH ROAD	2		BASS LAKE RESERVE- EAST OFF #3		PRIVATE ROAD
FISHERMANS POINT ROAD	17	NW	SE OFF 16 SOUTH OF RUSH/CROSS CHANNEL	UNNAMED	PRIVATE ROAD
FOREST LODGE ROAD	7	NW	SOUTH OFF ANCHOR POINT		PORTION PRIVATE ROAD
GALE LANE	18	NW	SOUTH OFF 16 NEAR HARBOR LANE		
GENDREAU ROAD	33	SW	SOUTH OFF 36		
GINSENG PATCH ROAD	7	NW	NEAR END OF ANCHOR POINT ROAD TO NW		SEEKEL ADDITION
GLADICK LANE	17	NW	WEST OFF 16 ON N SIDE OF RUSH/CROSS CHANNEL		
GLEE LANE	21	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE DRIVE
GORDON CIRCLE	29	SW	EAST OFF OF HAPPY LANDING ROAD		WILD WIND PLAT
GREER LAKE ROAD	36	SE	E/W ROAD TO GREER LAKE TRAIL		GREER LAKE CAMPGROUND RD
GOULD STREET	21	NE	BETWEEN OSTLUND AVE. AND ALLEN AVE. SO. OF SWANN DR.		TOWN SQUARE DEV.
HAPPY COVE ROAD	29	SW	EAST OFF HAPPY LANDING		PART OF HAPPY LANDING ROAD
HAPPY LANDING ROAD	29	SW	NORTH FROM 103		
HAPPY TRAIL	29		NORTH OFF HAPPY LANDING ROAD	UNNAMED	PART OF HAPPY LANDING ROAD
HARBOR LANE	18	NW	WEST OFF 16	HARBOR LN RD	
HARBOR TRAIL	18	NW	NW OFF HARBOR LANE	RUSH LAKE AVE	
HEADQUARTERS DRIVE	9	NW	OFF OLD LOG LANDING	HDQTR DR S	
HERITAGE WAY	21	NE	BETWEEN PIONEER DR AND OSTLUND AVE	UNNAMED	
HIDDEN VALLEY ROAD	8		W OFF 16 ACROSS FROM MOONLITE BAY		
HILLTOP DRIVE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH AVE	WEST AVE	NAME NOT USED
INDUSTRIAL ROAD	32	SW	NORTH OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
ISLAND VIEW LANE	8	NW	WEST OFF 16	ISLAND VIEW RD	WARNERS ADD MUHL'S ISL VIEW
ISLAND VIEW ROAD	8	NW	WEST OFF 16		WARNERS ADD MUHL'S ISL VIEW
IVY LANE	31	SW	E/W ROAD OFF 103		
IVY TRAIL	31		N OFF OF IVY LANE	UNNAMED	CONSIDERED PART OF IVY LANE
JASON LANE	7		SOUTH OFF SILVER PEAK ROAD		STALEY SHORES PLAT
JOHNIE STREET	17	SW	SOUTH FROM 16	ARTHUR AVE	INCORPORATED ARTHUR AVE
KALLBERG ROAD	26,35	E1/2	SOUTH OFF OF COUNTY ROAD 36	UNNAMED	FOREST RD, THEN PRIVATE DW
KIMBALL COURT	16		EAST OFF KIMBALL ROAD		PRIVATE-DAGGETT BAY TWNHMS
KIMBALL ROAD	9	NW	EAST OFF NORTH END OF BROOK STREET		
KIMBERLY ROAD	32	SW	WEST OFF 3		
LAKE STREET	31	SW	NORTH OFF 103		
LAKE TRAIL	31	SW	EAST OFF LAKE ST	PINE AVE/ OAK ST	BOWERS POINT
LEVI LANE	24	NE	EAST OFF BONNIE LAKES RD		
LILYPAD ROAD	11,12	S1/2	SOUTH, THEN EAST OFF OF COUNTY ROAD 3	UNNAMED	FOREST RD TO PUBLIC ACCESS ON GOODRICH
LOG LANDING	9	NW	EAST OFF 66	HDQTRS DRIVE N	OLD LOG HDQTRS PLAT
LOVELAND HARBOR	8	NE	WEST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
LUMBERJACK LANE	9	NW	N/S END OF LOG LANDING AND HEADQUARTERS DR		
MANHATTAN DRIVE	6	NW	OFF MANHATTAN POINT BLVD-GOING NORTH	MANHATTAN BLVD	DIRECTION CHANGE
MANHATTAN POINT BOULEVARD	5,6	NW	WEST OFF 66 AT MANHATTAN BEACH LODGE	COUNTY RD 140	FORMER COUNTY ROAD

MASTER ROAD NAME INDEX

MAPLE LANE	21	SW	SOUTH OFF 37	DONALD DRIVE	RIVERVIEW PLAT
MARGARET LANE	16	NW	WEST OFF 16		
MARODA DRIVE	19	SW	EAST OFF WEST SHORE DRIVE		
MARY LANE	9	NW	WEST OFF MILLER ROAD		
MEZZENGA LANE	31		S OFF COUNTY ROAD 103		
MILINDA SHORES ROAD	7,18	NW	OFF SILVER PEAK RD (IDEAL TWNSHP)	UNNAMED	PRIVATE
MILLER ROAD	9	NW	SOUTH OFF DAGGETT PINE ROAD		
MOCCASIN DRIVE	4	NW	NE OFF OJIBWA TRAIL OX LAKE LANDING	ARROWHEAD DR	DUPLICATE NAME
MOEN BEACH TRAIL	10	NE	NORT OFF DAGGETT PINE ROAD NEAR E END	MOEN BEACH RD	
NORTH HARBOR ROAD	7		E OFF ANCHOR POINT RD	UNNAMED	
NORTHERN TERRACE	28		M & D ADDITION		
NORTHWOOD AVENUE	6		MANHATTAN POINT PLAT		
NORWAY TRAIL	16	NW	DAGGETT BAY ROAD TO BROOK STREET	ISLAND AVE	WHITE PINE TERRACE PLAT
OAKDALE ROAD	31	SW	NORTH OFF FAWN LAKE ROAD		
OJIBWAY CIRCLE	5	NW	NORTH OFF OJIBWAY TRAIL NEAR END		
OSTLUND AVENUE	21	NE	BETWEEN SWANN DRIVE AND COUNTY ROAD 3		TOWN SQUARE DEV.
OWL STREET	16	NW	EAST OF PINE BAY TRAIL		NO SIGN-PUBLIC ACCESS
OX COVE TRAIL	5,8	NE,SE	WEST OF OX LAKE LANDING	UNNAMED	DRIVEWAY BEFORE M&B SUB.
OX LAKE CROSSING ROAD	5	NE	EAST OFF OF COUNTY ROAD 66	BOULDER RIDGE RD.	DUPLICATE NAME
OX LAKE LANDING	4,5,8,9	NW	NORTH OFF DAGGETT PINE TO OJIBWAY CIRCLE	OJIBWAY TRAIL	INCORPORATE OJIBWAY TRAIL
PARK DRIVE	29		EASTERLY LOOP OFF LAKESHORE DRIVE		
PARKVIEW LANE	9	NW	SOUTH OFF DAGGETT PINE ROAD		
PERKINS ROAD	30,31	SW	WEST OFF 103		
PINE BAY CIR	16				PRIVATE
PINE BAY DRIVE	16	NW	NORTH OFF PINE BAY TRAIL	PINE BAY ROAD	
PINE BAY ROAD	15,16	NE,NW	NORTH OFF 3		
PINE BAY TRAIL	16	NW	WEST OFF PINE BAY ROAD	PINE BAY ROAD	
PINE CREEK TRAIL	23	NE,SE	NORTH OFF OF COUNTY ROAD 36	UNNAMED	PRIVATE ROAD TO NW BAY OF O'BRIEN LAKE
PINE LANE	8	NW	NORTH OFF ISLAND VIEW ROAD		
PINE LURE DRIVE	2	NE	WEST OFF 3	PINE LURES ROAD	CHANGED AT REQUEST OF LANDOWNERS
PINE POINT ROAD	10		END OF DAGGETT PINE ROAD- E/W OF ROAD	PT DAGGETT PINE RD	
PINE VIEW LANE	33		JOHNSON'S PINE VIEW		
PINEDALE STREET	6	NW	OFF SUMMIT	WOODLAND STREET	
PIONEER DRIVE	21	NW	BETWEEN SWANN DRIVE AND COUNTY ROAD 3	UNNAMED	
PLEASANT VIEW	19	SW	NW OFF WEST SHORE DRIVE		PRIVATE ROAD - FORMERLY PLEASANT LN.
POND VIEW LANE	18	SE	SOUTH OFF OF COUNTY ROAD 16	UNNAMED	PRIVATE ROAD
RABBIT LANE	16	NW	NORTH OFF PINE BAY DRIVE		
RACCOON STREET	16	NW	OFF PINE BAY TRAIL	COON STREET	NO SIGN-PUBLIC ACCESS
RBK LANE	29	SE	WEST OFF COUNTY ROAD 3		PRIVATE DRIVEWAY FOR NURSERY
RED OAK CIRCLE	29	SW	WEST OFF HAPPY LANDING ROAD		OAKCREST PLAT
RED PINE DRIVE	24		OFF OF BONNIE LAKES RD	RED PINE ROAD	
RED PINE ROAD	24	SE	OFF OF RED PINE DRIVE		
RIDGEWAY DRIVE	9		S OF DAGGETT PINE RD- E/W OF ROAD		CHATHAM PARK NORTH

MASTER ROAD NAME INDEX

RIVER BLUFFS ROAD	27,28		RIVER BLUFFS PLAT		
RIVERWOOD COURT	21	NW, NE	SOUTH OFF OF COUNTY ROAD 3		ACCESS TO RIVERWOOD CIC
RIVERWOOD LANE	21	SW	EAST OFF OF 3		
RIVERWOOD TRAIL	21	SW	N/S OFF OF RIVERWOOD LANE		
ROBERT LANE	20				
ROBERT STREET	17	NW	EAST OFF 16		INC DONALD BLVD & DWIGHT DR
ROCK LAKE TRL	23	SE	NE OFF ROCKY ROAD	UNNAMED	PRIVATE ROAD
ROCKY ROAD	23		N OFF CTY RD #36- ROCK LAKE	UNNAMED	PRIVATE ROAD
RUSH HARBOR LANE	8	NE	WEST OFF OF COUNTY ROAD 16	UNNAMED	PRIVATE ROAD-LOVELANDS PLAT
RUSH LANE	5	NW	NORTH FROM ANCHOR POINT RD		
RUSHMOOR BOULEVARD	17	NW	NORTHWEST OFF 16		
RUSHMOOR TRAIL	17,18		WEST OFF RUSHMOOR BLVD		
SAND POINTE COURT	20		WEST OFF SAND POINTE DRIVE		PRIVATE/GOLDEN RULE TRL PRK
SAND POINTE DRIVE	20	SW	WEST OFF 3 AT RIVERSIDE INN	FAE AVE- ANN ST	
SANDRA ROAD	32	SW	EAST OFF 3 SOUTH OF SHAFER RD		
SANDY SHORES COURT	29	NE	AT END OF SANDY SHORES ROAD	UNNAMED	
SANDY SHORES ROAD	29	SW	WEST OFF OF COUNTY ROAD 3		
SCENIC COURT	33	NW	EAST FROM VISTA DRIVE AND SOUTH OF SCHAFER ROAD		PINE VISTA PLAT
SECOND AVENUE	8	NW	NORTH OFF FIRST STREET		MINNOWA PLAT
SECOND STREET	8	NW	SOUTH OFF FIRST STREET	FIRST AVENUE	MINNOWA PLAT
SEQUOIA DRIVE	31	SW	OFF 103		
SERENITY LANE	15	SW	EAST OFF PINE BAY ROAD		
SHADYWOOD STREET	6	NW	BETWEEN MANHATTAN POINT BLVD AND SUMMIT-E/W RD		
SHAFER ROAD	33	SW	EAST OFF 3		
SHAMROCK ROAD	24	SE	E & S OFF BONNIE LAKES ROAD		
SHORES DRIVE	16	NW	WEST OFF PINE BAY TRAIL	WHT PINE SHR DR	
SILVER PEAK ROAD	7	NW	NE END OF IDEAL TWSHP SILVER PEAK ROAD		
SLEEPY VALLEY ROAD	26	SE	WEST OFF 36		PHELPS LAKE SHORE PLAT
SOUTH LANDING	5	NW	S OFF MANHATTAN POINT BLVD ACROSS LODGE		
STALEY LANE	7		S OFF SILVER PEAK RD/ JASON LANES		STALEY SHORES PLAT
SUGAR LOAF ROAD	33	SE	SOUTH OFF SHAFER ROAD		
SUMMIT AVENUE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH		
SUNDANCE LOOP	16	NW	OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
SUNRISE BOULEVARD	30	SW	OFF WEST SHORE DRIVE		
SUNRISE ISLAND ROAD	30	SW	EAST OFF WEST SHORE DRIVE		
SUNSET DRIVE	19	SW	WEST OFF PLEASANT LANE		
SWANN DRIVE	21	NW, NE	BETWEEN COUNTY ROAD 66 & COUNTY ROAD 3	UNNAMED	
TALL TIMBERS TRAIL	9	NW	E/W AT END OF LUMBERJACK LANE		
TALON TRAIL	16	SW	N/S AT END OF BALD EAGLE TRAIL		EAGLE PASS PLAT
TAMARACK LANE	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD	
TAMARACK ROAD	13,24	NE	NW OF O'BRIEN LAKE	MCCLINTOCK RD	
TAMARACK TRAIL	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD	
TIMBER LANE	18	NW	NORTH OFF HARBOR LANE		TIMBERLANE PLAT

MASTER ROAD NAME INDEX

TRAILHEAD LANE	9	NE	NORTH OFF OF DAGGETT PINE ROAD	UNNAMED	
TWIN BAY DRIVE	7	NW	SOUTH OFF GINSENG PATCH ROAD ANCHOR POINT		TWIN BAY SHORES
URBANS POINT ROAD	30	SW	NORTH OFF PERKINS ROAD	URBAN POINT ROAD	
VELVET LANE	24	SE	SOUTH OFF 36 AT NW SHORE OF VELVET LAKE		
VERNA DRIVE	5	NW	OFF MANHATTAN POINT BLVD NEXT TO LODGE		
VISTA DRIVE	33	NW	SOUTH OF SCHAFER ROAD		PINE VISTA PLAT
WATERWOOD COURT	10	NE	S OFF DAGGETT PINE ROAD E OF WILDERNESS		
WEST RAVENWOOD DRIVE	32	SW	NORTH OFF OF FAWN LAKE ROAD		FAWN LAKE PARK FIRST ADDITION
WEST SHORE DRIVE	18,19,30	SW,NW	N/S FROM 16 TO 103		
WETLAND DRIVE	29		OFF OF E SHORE BLVD	UNNAMED	PRIVATE ROAD
WHIPPLE DRIVE	21	SW	EAST OFF OF COUNTY ROAD 3		DRIVE GOING THRU PUBLIC WORKS AREA
WHITE BIRCH LANE	21	NE	RUNS BETWEEN WILDWOOD DR AND TRAIL		
WHITE ISLAND DRIVE	6	NW	NORTH FROM WHITEFISH ROAD	ISLAND AVE	WHITE ISL BCH PLAT/PVT RD
WHITE OAK DRIVE	29,30	SW	NORTH OFF 103		OAKCREST PLAT
WHITE PINE TRAIL	10	NW	OFF WILDERNESS TRAIL		
WHITEFISH AVENUE	6	NW	OFF MANHATTAN POINT BLVD		A/K/A COUNTY RD 140
WHITEFISH ROAD	6	NW	SOUTH OFF WHITEFISH AVENUE	EDGEWATER BEACH	
WHITEFISH TRAIL	6	NW	EAST OFF WHITEFISH AVENUE	PINE TERRACE	
WHITEHAWK TRAIL	32	SW	NORTH OFF OF FAWN LAKE ROAD		FAWN LAKE PARK FIRST ADDITION
WILDERNESS TRAIL	2,3,9,10	NE,NW	N/S OFF DAGGETT PINE ROAD		
WILD WIND RANCH DRIVE	32	NE	SOUTH OFF OF COUNTY ROAD 103	UNNAMED	WILD WIND RANCH ESTATES PLAT
WILDWOOD DRIVE	21	NE	OFF WILDWOOD TRAIL		WILDWOOD ACRES PLAT
WILDWOOD TRAIL	21	NE	SOUTH OFF WILDWOOD DRIVE	RED OAK TRAIL	WILDWOOD ACRES PLAT
WILLWOOD LANE	31	SW	SOUTH OFF 103		
WINDSOR AVENUE	6		MANHATTAN POINT		
WOLF COURT	10		OFF WOLF TRAIL	UNNAMED	
WOLF TRAIL	10,15,16	NE,NW	NE/NW AT END OF PINE BAY ROAD		
WOODLAND AVENUE	6				NO STRUCTURES
WOODLAND DRIVE	6	NW	WEST OF NORTHWOOD AVE- MANHATTAN POINT		PLAT ROAD NAME

G. 2. b.

ORDINANCE NO. ____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI
NAMING AN UNNAMED ROAD AS BIZAAN RD
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The following is the official summary of Ordinance No. ____, approved by the City Council of the City of Crosslake on the 14th of August, 2023.

The purpose of this Ordinance is to name an unnamed road as Bizaan Road and add the name to the Master Road Name Index for the City of Crosslake.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Passed by the City Council this 14th day of August, 2023 by a __/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

G.3.a.

TO: Char Nelson, Cheryl Stuckmayer
FROM: TJ Graumann
DATE: June 30, 2022
SUBJECT: Lot Split, Potz

The Crosslake Park/Library Commission met on May 24 and made the following motion regarding the Potz lot split.

Motion to pursue cash in lieu of land.

Jones/Schrupp Favor: All



Subdivisions Application
Planning and Zoning Department
13888 Daggett Bay Rd, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Property Owner(s): Donna Potz, Toni Buchite, Mary Siltman, David Potz, Heidi Hudnell "Potz"
Mailing Address: _____
Site Address: 38738 Co. Rd 3 Crosslake, MN
Phone Number: 218-838-5839
E-Mail Address: buchite.toni@gmail.com
Parcel Number(s): 14010511
Legal Description: See Attached
Sec 1 Twp 137 Rge 26 ☐ 27 ☒ 28 ☐
Land Involved: Width: _____ Length: _____ Acres: _____
Lake/River Name: 18-263 P NE
Do you own land adjacent to this parcel(s)? ____ Yes ☒ No
If yes, list Parcel Number(s) _____
Authorized Agent: _____
Agent Address: _____
Agent Phone Number: _____

Permit Number: 2301523

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds-Record
within 90 days of approval
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

2 Number of proposed lots
____ Number of proposed outlots

Access

☒ Public Road
☒ Easement
Easement recorded: ____ Yes ____ No

Septic

Compliance 7/25/22
SSTS Design _____
Site Suitability 2 on each

X Signature of Property Owner(s) Toni Buchite Date _____
Signature of Authorized Agent(s) _____ Date _____

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
☒ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

1,575

For Office Use:

Application accepted by PAB Date 7/10/23 Land Use District RES Lake Class NE Park, Rec, Lib 1,500
450

CERTIFICATE OF SURVEY
Administrative Subdivision
Dave Potz
Section 1, Township 137 North, Range 27 West
Crow Wing County, Minnesota

G.4.a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: August 9, 2023

SUBJECT: Recommendations for City Council to Consider from Meeting of 8/7/23

1. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL DIRECT STAFF TO REMOVE THE "PRIVATE ROAD" SIGN ON NEWLY LOCATED PUBLIC RIGHT OF WAY. MOTION CARRIED WITH ALL AYES. This sign is located off of Whitefish Ave on the western side of the Webster property.
2. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TOM SWENSON TO RECOMMEND THAT THE CITY COUNCIL DIRECT STAFF TO ORDER A 2024 ONE TON CREW CAB, WHICH CAN BE CANCELLED WITH NO PENALTY, AND TO ADD THIS COST TO THE 2024 BUDGET. MOTION CARRIED 3-1 WITH TCHIDA OPPOSED.
3. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ESTIMATE FROM ANDERSON BROTHERS IN THE AMOUNT OF \$11,204.88 TO REPAIR THE FENCING ON THE BIKE/WALKING TRAIL ON WEST SHORE TRAIL. Pat Wehner stated that there are funds in the 2023 Budget to pay for the repairs and the City will need to purchase pavers. MOTION CARRIED WITH ALL AYES.
4. A motion was made by the commission to recommend that the Council include the cost of a 16' snow pusher in the 2024 Budget. This item will be discussed at the budget meeting. No discussion or motion is needed this evening.