

**SPECIAL COUNCIL MEETING**  
**MONDAY, JUNE 12, 2023**  
**6:00 P.M. – CITY HALL**

Mary Reedy, Clifton Larson Allen – Presentation of 2022 Financial Statements (Council Action-Motion)

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**CITY OF CROSSLAKE**  
**MONDAY, JUNE 12, 2023**  
**7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

**B. PUBLIC HEARING**

- 1. 7:00 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM DAVID AND PAMELA WEBSTER AT 12253 WHITEFISH AVE (Council Action-Motion)**
  - a. Questions for **COUNCIL** to consider when reviewing request to vacate property
  - b. Application from David Webster to Vacate Public Right of Way Between Parcel Numbers 14060601 and 14060550, 14060551 on Whitefish Ave
  - c. Letter from Kevin McCormick of Land Design Solutions on Behalf of Websters
  - d. Letter from David and Donna Claypool, Neighbors to the East
  - e. Letter from Joe Christensen Re: Webster Right of Way Vacation Request
  - f. Site Information/Photos and Survey
  - g. Notice to Surrounding Property Owners
  - h. Notice of Public Hearing
  - i. Recommendation from Public Works Commission
  - j. Recommendation from Parks and Recreation/Library Commission
  - k. Resolution Vacating Property

**C. PUBLIC FORUM** - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

**D. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of May 8, 2023
2. Special Council Meeting Minutes of May 31, 2023
3. Unadjusted Draft: 05.31.2023 Month End Revenue Report
4. Unadjusted Draft: 05.31.2023 Month End Expenditures Report
5. Unadjusted Draft: 05.31.2023 Balance Sheet
6. Police Report for Crosslake – May 2023

7. Police Report for Mission Township – May 2023
8. Fire Department Report – May 2023
9. North Ambulance Run Report – May 2023
10. Planning and Zoning Commission Meeting Minutes of April 28, 2023
11. Public Works Commission Meeting Minutes of May 1, 2023
12. Crosslake Park, Recreation, and Library Commission Meeting Minutes of April 26, 2023
13. Waste Partners Recycling Reports for April 2023
14. Group Transient Merchant Permit Application from Crosslake/Ideal Lions to Hold Flea Markets in Town Square
15. Approval of F.I.R.E. Invoice
16. Bills for Approval

#### **E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Joelle Tveed and Lynn Scharenbroich – Update on Paul Bunyan Scenic Byway Association
2. PAL Foundation – Update on Pine River Overlook Park
3. Thank You Letter from Joel and Sonia Slack
4. Copy of Signed Consulting Services Agreement with Madden Galanter Hansen, LLP
5. Resolution Accepting Donations (Council Action-Motion)
6. Schedule Special Meeting to Discuss Fire Chief Duties and Wages, Including: (Council Action-Motion)
  - a. Duties as Performed Today
  - b. Emergency Management Manager
  - c. Firefighter Training Duties
  - d. Call Responsibilities – Daytime
  - e. Short-Term Rentals
  - f. Call Volume
  - g. Other Related Items as Appropriate
7. Approval to Advertise for Police Officer (Council Action-Motion)
8. Resolution Regarding Juneteenth (Council Action-Motion)
9. Resolution Regarding Workplace Audit – Organizational Structure Assessment (Council Action-Motion)

#### **F. CITY ADMINISTRATOR'S REPORT**

1. 2024 Budget Process

#### **G. COMMISSION REPORTS**

1. PLANNING AND ZONING
  - a. Planning and Zoning Monthly Statistics (Council Information)
2. PUBLIC SAFETY
  - a. Jory Danielson – Report from Fire Department
  - b. Draft Public Safety Meeting Minutes of June 7, 2023
  - c. Memo dated June 7, 2023 from Erik Lee Re: Probationary Status of Officer Patrick Martin (Council Action-Motion)



- d. Memo dated June 7, 2023 from Erik Lee Re: Administrative Assistant Job Description (Council Action-Motion)
- e. Memo dated June 7, 2023 from Erik Lee Re: Purchase of Squad Radios (Council Action-Motion)

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated June 6, 2023 from Public Works Commission Re: Web GIS Platform Development (Council Action-Motion)
- b. Memo dated June 6, 2023 from Public Works Commission Re: Various Recommendations from 5-1-23 Meeting (Council Action Motion)
- c. Memo dated June 6, 2023 from Public Works Commission Re: Various Recommendations from 6-5-23 Meeting (Council Action-Motion)

4. PARK AND RECREATION/LIBRARY

- a. South Bay Park Update
- b. Right-of-Way Inventory Update

**H. PUBLIC FORUM** - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

**I. CITY ATTORNEY REPORT**

**J. OLD BUSINESS**

**K. NEW BUSINESS**

**L. ADJOURN**

B.  
l.  
a.

## QUESTIONS FOR COUNCIL TO CONSIDER WHEN REVIEWING REQUEST TO VACATE PROPERTY

1. Have a majority of landowners, on a frontage basis, abutting the street, alley, public ground, public way or part thereof, signed on as applicants for this petition?
2. Does any part of the ROW terminate at, abut upon, or is adjacent to any public water?
3. Has the DNR been notified of the ROW request?
4. Are there currently improvements on the ROW?
5. Are there currently encroachments from adjacent parcels onto the ROW?
6. Is there currently a Use Agreement in place between the neighboring property owners and the City for the encroachments onto the ROW?
7. Is the ROW currently being used by the public?
8. Based on the topography and shoreline, can the ROW Access be improved for use by the public?
9. What are the public benefits of vacating the ROW?
10. How will the vacation impact the conservation of natural resources?
11. Consider recommendations from the Public Works and Park & Recreation/Library Commissions



**Road Right-Of-Way (ROW) Vacation Application**  
City of Crosslake  
13888 Daggett Bay Rd, Crosslake, MN 56442  
218.692.2688 (Phone) 218.692.2687 (Fax)  
[www.cityofcrosslake.org](http://www.cityofcrosslake.org)

B. 1. b.

Receipt Number: 10237  
Paid \$1000

Property Owner(s): David Webster

Mailing Address: 676 BARRINGTON DR E SHAKOPEE MN 55379

Site Address: 12253 WHITEFISH AVE CROSSLAKE MN 56442

Phone Number: 952-649-0226 mobile

E-Mail Address: \_\_\_\_\_

Parcel Number(s): 14060550, 14060551, 14060601

Legal Description: See Attached 2020 Warranty Deed Doc. No. 945424

Section 6 Township 137 Range 27 / 28 (circle one)

Lake/River Name: Island Lake

Do you own land adjacent to this parcel(s)? x Yes      No

If yes list Parcel Number(s) 14060600, 14060607, 14060608, 14060609

Authorized Agent: Kevin T. McCormick PM Land Design Solutions LLC

Agent Address: 11821 Lake Trail Crosslake MN 56442

Agent Phone Number: 218-820-0854

(Check applicable requests)

☒ Road Right-Of-Way (ROW)  
Vacation

☐ \_\_\_\_\_

**Official Use Only:**

Public Works Meeting Date:

April 3, 2023

Water Access ROW only; Parks &  
Recreation Meeting Date:

April 26, 2023

City Council Public Hearing  
Meeting Date:

June 12, 2023

Signature of Property Owner(s) [Signature]

Date \_\_\_\_\_

Signature of Authorized Agent(s) Kevin T. McCormick

Digitally signed by Kevin T. McCormick  
Date: 2022.12.06 15:54:29 -06'00'

Date 12/06/2022

- All applications must be accompanied by a signed Certificate of Survey (Coordinate with city staff- Public Works, Parks & Recreation and City Attorney)
- Fee \$1,000 for ROW Vacation Payable to "City of Crosslake"
- No decisions will be made on an applicant's request at the Commission meeting(s). Approval or denial of applications is determined by the City Council at a public meeting as per Minnesota Statute 462 and the Code of City Ordinances, City of Crosslake, Chapter 42, Article V.

**For Office Use:**

Application accepted by [Signature]


Date 3-10-23

Date of Approval: \_\_\_\_\_ Denial: \_\_\_\_\_ by Public Works  
Date of Approval: \_\_\_\_\_ Denial: \_\_\_\_\_ by Parks and Recreation  
Date of Approval: \_\_\_\_\_ Denial: \_\_\_\_\_ by City Attorney  
Date of Approval: \_\_\_\_\_ Denial: \_\_\_\_\_ by City Clerk

9. When the application and all accompanying plans have been completed, you can mail or deliver the information to the Crosslake Planning and Zoning Office, Crosslake City Hall, 13888 Daggett Bay Rd, Crosslake, MN 56442. The appropriate fee must accompany all applications. Please make check payable to "City of Crosslake".
10. If your vacation application is approved, you must still obtain all necessary permits before starting your project(s) if applicable.
11. The applicant is responsible for securing any other local, state or federal permits that may be required. If the application involves work in wetlands, additional permits and approvals will be required to comply with the Minnesota Wetland Conservation Act and U.S. Army Corps of Engineers regulations.
12. Public hearing per Chapter 42 - No decisions will be made on an applicant's request at the Commission meetings. Approval or denial of application is determined by the City Council.

The applicant or agent hereby makes application for a ROW Vacation agreeing to do all such work in accordance with all City of Crosslake Ordinances. Applicant or agent agrees that application, surveys and other attachments submitted herewith are true and accurate. Applicant or agent agrees, that in making application for a vacation, applicant grants permission to City of Crosslake, at reasonable times to enter applicant's premises to determine compliance of that application with any applicable county, state or federal ordinances or statutes. If any of the information provided by the applicant in his/her application is later found or determined by the City to be inaccurate, the City may revoke the vacation based upon the supply of inaccurate information.

I have fully read and fully understand the above instructions. I hereby swear that all information provided in this application is true and correct.

Signature of owner(s)  David Webster (Feb 16, 2023 05:52 CST) Date \_\_\_\_\_

Signature of authorized agent(s) Kevin T. McCormick Digitally signed by Kevin T. McCormick  
Date: 2022.12.06 15:57:47 -06'00' Date 12/06/2022



**AUTHORIZED AGENT FORM**

I hereby authorize (print) Kevin McCormick Land Design Solutions LLC to act  
as my authorized agent in dealing with Crosslake to obtain the following:

       Land Use Permit                             Shoreland Alteration Permit  
       Septic Permit                             Subdivision Approval  
  X   Public Hearing                        X   Other Road R.O.W. Vacation Request


For the following property:

Site Address 12253 WHITEFISH AVE Crosslake MN 56442

Section # 6                      Township #137                      Range # ☒ 27                      ☐ 28

Parcel Number(s) 14060551, 140601

Recorded Document Number –Contract for Deed (If applicable) 945424

 / David Webster                      Dec 16, 2022  
Property Owner Signature                      / Printed Name                      Date

952-649-0226

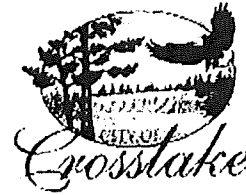
Property Owner Phone Number

218-820-0854

Authorized Agent Phone Number

Land Design Solutions LLC 11821 Crosslake MN 56442

Authorized Agent's Mailing Address



**AUTHORIZED AGENT FORM**

I hereby authorize (print) Joseph J. Christensen to act  
as my authorized agent in dealing with Crosslake to obtain the following:

       Land Use Permit                             Shoreland Alteration Permit  
       Septic Permit                             Subdivision Approval  
       Public Hearing                        X   Other ROW Vacation Request

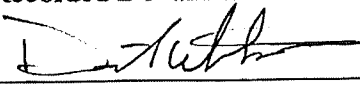
For the following property:

Site Address 12253 Whitefish Avenue  
Crosslake, MN 56442

Section # 6                      Township #137                      Range # ☒ 27                      ☐ 28

Parcel Number(s) 14060601 and 14060551

Recorded Document Number –Contract for Deed (If applicable) 945424

 / David Webster                      May 2, 2023  
Property Owner Signature                      / Printed Name                      Date

952-649-0226

Property Owner Phone Number

218-543-4446

Authorized Agent Phone Number

Christensen & Laue, PLLC, 5101 Vernon Ave. S., Suite 400, Edina, MN 55436

Authorized Agent's Mailing Address





03/09/2023

City of Crosslake  
Attn: Char Nelson City Clerk  
13888 Daggett Bay Road  
Crosslake, MN 56442

On behalf of my Clients David & Pamela Webster. I hereby request to vacate the platted 10' right of way of Pine Landing, in the plat of Manhattan Beach (A Replat of Twin Beach). And the platted 10' right of way of Pine Lane, in the plat of Myrtle Lodge. My clients own the properties on each side of the roadway shown on the enclosed Certificate of Survey. (Parcel ID No. 14060601 & 14060551)

The roadways were dedicated for public use when the plats were recorded in 1923 & 1927. This roadway does not provide any useful purpose for the City of Crosslake or the general public. Limited parking is available on the adjacent roadways. The bluff and steep slope conditions make access to the lake shore difficult, as well as a public safety hazard.

The roads being requested to be vacated follow the guidelines set forth by the City of Crosslake guidelines. The request also is consistent with the Minnesota State Statute encouraging removal of unused roadways to be vacated.

Due to the circumstances outlined in this petition we would ask the City of Crosslake to consider vacating the roadways of Pine Landing Manhattan Beach (A Replat of Twin Beach). And Pine Lane, in the plat of Myrtle Lodge.

Thank you for your time and consideration in this matter.

Land Design Solutions LLC.

Kevin T McCormick Owner  
Professional Planner and Surveyor North Dakota/Wisconsin  
Direct 218.820.0854  
E-mail [kevin@landdesignsolution.net](mailto:kevin@landdesignsolution.net)

Fargo, North Dakota  
PO Box 1515  
58107

11821 Lake Trail  
Crosslake Minnesota  
56442

Superior, Wisconsin  
P.O. Box 11725  
54880

B. l. d.

March 13, 2023

David & Donna Claypool  
12275 Whitefish Ave.  
Crosslake, MN 56442

Char Nelson, City Clerk  
City of Crosslake  
13888 Daggett Bay Rd.  
Crosslake, MN 56442

To whom it may concern,

We are writing in support of vacating an existing public easement that splits David and Pam Webster's grouping of shoreline lots on Island Lake in Crosslake.

Our homesteaded property is directly adjacent to the east of the Websters property. Our lakefront and back lots, like the lots that the Websters purchased, were together known as Kent's Atwater Resort years ago. Separate branches of Leonard family members (resort owners) held ownership after the resort closed and used the properties recreationally as private property until they eventually sold 1 separate interest to us in 2016 and the 2<sup>nd</sup> block of remaining lots recently to the Websters.

The reasons I support vacating the public easement are:

- The location of the public easement splits the Webster's contiguous block into 2 separate parts inhibiting best options for development of a single-owner property.
- It is our observation that the present easement is rarely if ever utilized for its intended purpose
- The existing easement hinders shoreline access due to vertical drop-off at shoreline making shoreline access impossible without encroaching on Websters property to avoid vertical drop area.

For these reasons we support vacating the easement as proposed.

Sincerely,

David & Donna Claypool





**CHRISTENSEN  
& LAUE PLLC**  
ATTORNEYS AT LAW

B.  
l.  
e.

JOSEPH J. CHRISTENSEN†\*  
ROBERT P. LAUE  
NATHAN J. BETTS  
MICHAEL D. TINGUM\*\*  
MITCHELL L. DOOLEY  
JOSHUA T. FLAIG

SUITE 400  
5101 VERNON AVENUE SOUTH  
MINNEAPOLIS, MINNESOTA 55436

TELEPHONE (952) 927-8855  
FACSIMILE (952) 927-5427

†REAL PROPERTY LAW SPECIALIST  
CERTIFIED BY MINNESOTA STATE  
BAR ASSOCIATION  
\*ALSO ADMITTED IN WISCONSIN  
\*\*ALSO ADMITTED IN NORTH DAKOTA

JANET C. EVANS  
Of Counsel

June 6, 2023

**SENT VIA EMAIL**

Char Nelson  
City Clerk, City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442

Re: Webster Right of Way Vacation Request

Dear Char:

The Right of Way Vacation Request submitted on behalf of David and Pamela Webster is set for hearing at the City Council Meeting on June 12, 2023. In preparation for the hearing, I have prepared written responses to the standard 11 questions for the Council to consider when reviewing a request to vacate a right of way. The written responses are attached together with a survey showing the Webster property and the location of the right of way running through the property.

Please include the attached materials with the Council packet for this agenda item. At the public hearing, I plan to present this item on behalf of the Websters and would like to make sure these materials are available to the Council members in advance of the hearing. Accordingly, please include these materials in the council packet for this item.

If there are any questions, please let me know. Thank you.

Best regards,

**CHRISTENSEN & LAUE, PLLC**

*/s/Joseph J. Christensen*

Joseph J. Christensen  
Attorney at Law

JJC/pk

Enclosures

cc: David Webster (w/enc. via email)  
Kevin McCormick (w/enc. via email)

QUESTIONS FOR COUNCIL TO CONSIDER WHEN REVIEWING  
REQUEST TO VACATE PROPERTY  
(David and Pamela Webster)

1. **Have a majority of landowners, on a frontage basis, abutting the street, alley, public ground, public way or part thereof, signed on as applicants for this petition?**

**RESPONSE:** Yes, the applicant, David Webster, and his wife Pamela, own all of the property on both sides of the ROW requested to be vacated.

2. **Does any part of the ROW terminate at, abut upon, or is adjacent to any public water?**

**RESPONSE:** Yes, the ROW terminates on the shoreline of Island Lake. However, due to topography, trees and other vegetation, the ROW does not provide realistically feasible access to Island Lake. The area where the ROW terminates on the shoreline of Island Lake is also swampy and not amenable for recreational use of the lake.

3. **Has the DNR been notified of the ROW request?**

**RESPONSE:** Yes, the DNR has been notified by the City of Crosslake. The DNR's 60-day comment period expired on May 14<sup>th</sup>, and the DNR has not provided any comment on this ROW vacation request.

4. **Are there currently improvements on the ROW?**

**RESPONSE:** No, there was an older small shed which was located in the ROW, but the Websters removed it in 2021 at the request of the City.

5. **Are there currently encroachments from adjacent parcels onto the ROW?**

**RESPONSE:** No, other than the former old shed building referenced in Item #4 above, which has been removed. There are no other encroachments from adjacent parcels onto the ROW of which the property owners are aware.

6. **Is there currently a Use Agreement in place between the neighboring property owners and the City for the encroachments onto the ROW?**

**RESPONSE:** No, there are no Use Agreements in place between the neighboring property owners and the City for encroachments onto the ROW of which the Websters are aware.

7. **Is the ROW currently being used by the public?**

**RESPONSE:** No, the ROW is not being used by the public. There is no pathway going through the ROW from the adjacent right of way (Whitefish Avenue), nor are there any

other obvious indications on the ground that the ROW is being used or has been used by the public.

**8. Based on the topography and shoreline, can the ROW Access be improved for use by the public?**

**RESPONSE:** No, based on the topography and the shoreline, the ROW access cannot realistically be improved for use by the public. The ROW is heavily wooded and has a steep elevation drop as it approaches the shoreline of Island Lake. The shoreline where the ROW currently meets Island Lake is in the swampy area on the western end of Island Lake and is not realistically functional for boating, swimming, or other recreational activities.

**9. What are the public benefits of vacating the ROW?**

**RESPONSE:** The public benefits of vacating the ROW are as follows:

- a. The existing ROW is only 20 feet wide and any development for public use will result in potential conflicts with neighboring property owners and possible enforcement issues.
- b. Public use in existing ROW could result in erosion of the steep slopes facing the Island Lake wetlands.
- c. There is little, if any, parking available for public use of the existing ROW.
- d. Vacation of the existing ROW would eliminate potential conflicts between the adjoining property owners and members of the public.
- e. Vacating the existing ROW would allow the property owners to have a larger contiguous developable parcel providing more flexibility to the property owner to develop the property, and potentially larger future assessable values and tax revenue to the City.
- f. In return for the City vacating the existing ROW, the Websters are willing to grant a conservation easement to the City over the large bluff area shown on the survey to the west of the existing ROW, thereby giving the City a much larger area of green space than the green space occupied by the current ROW, which green space would also include a much larger shoreline (approximately 200 feet) than the shoreline of the existing ROW (approximately 20 feet).

**10. How will the vacation impact the conservation of natural resources?**

**RESPONSE:** As referenced above, the Websters are willing to grant the City a conservation easement over the large bluff area to the west of the existing ROW which would help conserve the green space of the bluff area, as well as the adjoining shoreline of

the Island Lake wetland. The shoreline of the conservation area would be approximately 10 times the size of the shoreline of the existing ROW and would permanently preserve the shoreline adjoining the bluff area.

**11. Consider recommendations from the Public Works and Park & Recreation/Library Commissions.**

**RESPONSE:** The Public Works Commission did not vote to recommend either approving or denying the Websters' vacation application. The Parks & Recreation/Library Commission voted to recommend denying the application. It appears that the Parks Commission voted to deny the request, at least in part, because some of the Commission members felt use of the existing ROW could provide the potential for public use such as viewing of Island Lake, etc. However, there appears to be no history of such uses on this ROW.

Other instances where the City has vacated or moved ROWs include the vacation of the Mike Rocca property on the Trout Lake shoreline on Manhattan Point Boulevard and the relocation of the ROW on the Joe Ruttger property on the Lower Whitefish Lake shoreline on Whitefish Avenue.

**Rocca:** In the Rocca ROW request, the ROW ran through the middle of the Rocca property, just like the Websters' situation with the current application. The City agreed to vacate the Rocca ROW in return for a condition from the Roccas to grant a conservation easement over the adjoining bluff area. Also in the Rocca application, the Parks Commission recommended approval, but the Public Works Commission recommended denial.

**Ruttger:** In the Ruttger matter, the ROW vacation was conditioned on Ruttger giving a new ROW along the side of his property so that the existing ROW in that case did not split his property. The Ruttger ROW vacation also allowed Ruttger to sell a parcel to a neighbor, thereby maximizing the useability and values of both the Ruttger and neighbor's properties.

**Conclusion:** There has been little or no historical public use of the Webster ROW, and there has been no opposition to this request from members of the public. The ROW is not realistically useable for public purposes, and there are multiple benefits to the City from vacating the ROW, including the Websters offer to grant a conservation easement to the City covering their bluff area to the west of the existing ROW. Both the Ruttger and Rocca matters are precedents that are not materially different from the circumstances applicable to the Websters' request, and there are no material factors present in the Websters' request differentiating it.

We respectfully request that the City Council approve the Websters' request.

# CERTIFICATE OF SURVEY

LOTS 1 & 2, MYRTLE LODGE AND LOTS 2-4, BLOCK 20 AND LOTS 1 & 2, BLOCK 21,  
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)  
SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
CROW WING COUNTY, MINNESOTA

## LEGAL DESCRIPTION PER DOCUMENT NUMBER 945424

Lots 1 and 2 Myrtle Lodge  
(Abstract)  
AND  
Lots 2, 3 and 4, Block 20 AND Lots 1 and 2, Block 21 all in Manhattan Beach, a Replat of Twin Beach, according to the plat thereof on file and of record in the office of the Registrar of Titles in and for said county and state.  
Subject to mineral reservation in deed, Book 70 of Deeds, page 634, excepting from said mineral reservations portions described in deed, Book 57 of Deeds, page 602; subject to flowage easements in deeds, Book 34 of Deeds page 115, Book 34 of Deeds, page 117, Book 57 of Deeds, page 602.  
(Torrens Certificate of Title 88480)

## PROPOSED VACATION DESCRIPTIONS:

### PINE LANDING

That part of Pine Landing as donated and dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of the northeasterly extension of the north line of Lot 1, Block 21, said plat.

### PINE LANE

That part of Pine Lane as donated and dedicated in the plat of MYRTLE LODGE, according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of the northeasterly extension of the north line of Lot 1, Block 21, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof said county.

## LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EDGE OF EXISTING GRAVEL
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES EDGE OF EXISTING WOODEN DECKING
- DENOTES BLUFF AREA
- DENOTES EXISTING INTERMEDIATE CONTOURS
- DENOTES EXISTING INDEX CONTOURS
- DENOTES EXISTING UTILITY POLE W/ GUY WIRE
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING ELECTRIC OUTLET
- DENOTES EXISTING LP TANK
- DENOTES EXISTING PHONE FEDESTAL & PHONE BOX
- DENOTES EXISTING WELL
- DENOTES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID
- DENOTES EXISTING SEPTIC LIFT STATION
- DENOTES MONUMENT FOUND
- DENOTES CALCULATED POSITION
- DENOTES PLAT AND/OR DEEDED MEASURE

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF MYRTLE LODGE TO HAVE AN ASSUMED BEARING OF N 00°00'46" W.

## ISLAND LAKE

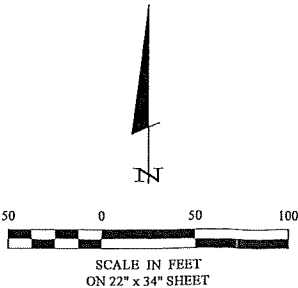
GENERAL DEVELOPMENT CLASSIFICATION  
NORMAL RESERVOIR POOL ELEVATION = 1229.57

100 YEAR FLOOD ELEVATION = 1231.00  
HIGHEST KNOWN ELEVATION = 1234.66

INFORMATION OBTAINED FROM CORPS OF ENGINEERS LAKE ELEVATION = 1228.83 ON 4-24-14  
BASED ON NGVD 29 DATUM

## NOTES:

- Contour interval as shown = 2 foot. Based on NGVD 29 datum. Contours shown have been obtained using standard survey topographic methodologies. Field located on April 24, 2014.
- Zoning for subject tract = "Shoreland District".
- Property is in "Zone X" and "Zone A" as per the FIRM, Flood Insurance Rate Map. "Zone A" definition: Areas of 100-year flood base elevations and flood hazard factors not determined. "Zone X" definition: Areas of minimal flooding.
- Parcel IDs of subject parcels: 14060600, 14060601, 14060607, 14060608, 14060609, 14060650 & 14060651.
- The property address of subject parcel: 12253 Whitefish Ave.
- For survey reference information see Certificate of Survey drawing signed by Cynthia M. Hidde on May 19, 2014 - Stonemark Land Surveying, Inc. file #13243, no field verification has been completed.
- Setbacks as shown can be subject to interpretation. Verification of setbacks by the governing body is advised prior to building.
- Wetland Delineation has not been completed for this property, but will be completed prior to June 15, 20\_\_, per the signed/notarized Wetland Winter Window Agreement on file with Crow Wing County Land Services.



SCALE IN FEET  
ON 22" x 34" SHEET

30206 Rasmussen Road  
Suite 1  
P. O. Box 874  
Pequet Lakes, MN 56472  
218-568-4940  
www.stonemarksurvey.com



DATE: 3-10-2023  
LUC NO. 41002

REVISIONS	DATE	DESCRIPTION	BY
	3-10-2023	Removed third	RJF

PROJECT No.:	DATE:	FILE NAME:	SCALE:	HORIZ:	VERT:
21269-1	2-8-2023	C21269-1.dwg	1"=50'		NONE

CHECKED BY:	DRAWN BY:
CMH	RJF

PROJECT MANAGER:	BOOK	PG.
CMH		

CERTIFICATE OF SURVEY  
David Webster  
676 Barrington Drive E  
Stargapee, MN 55379

SHEET  
1 OF 1



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l.  
f.







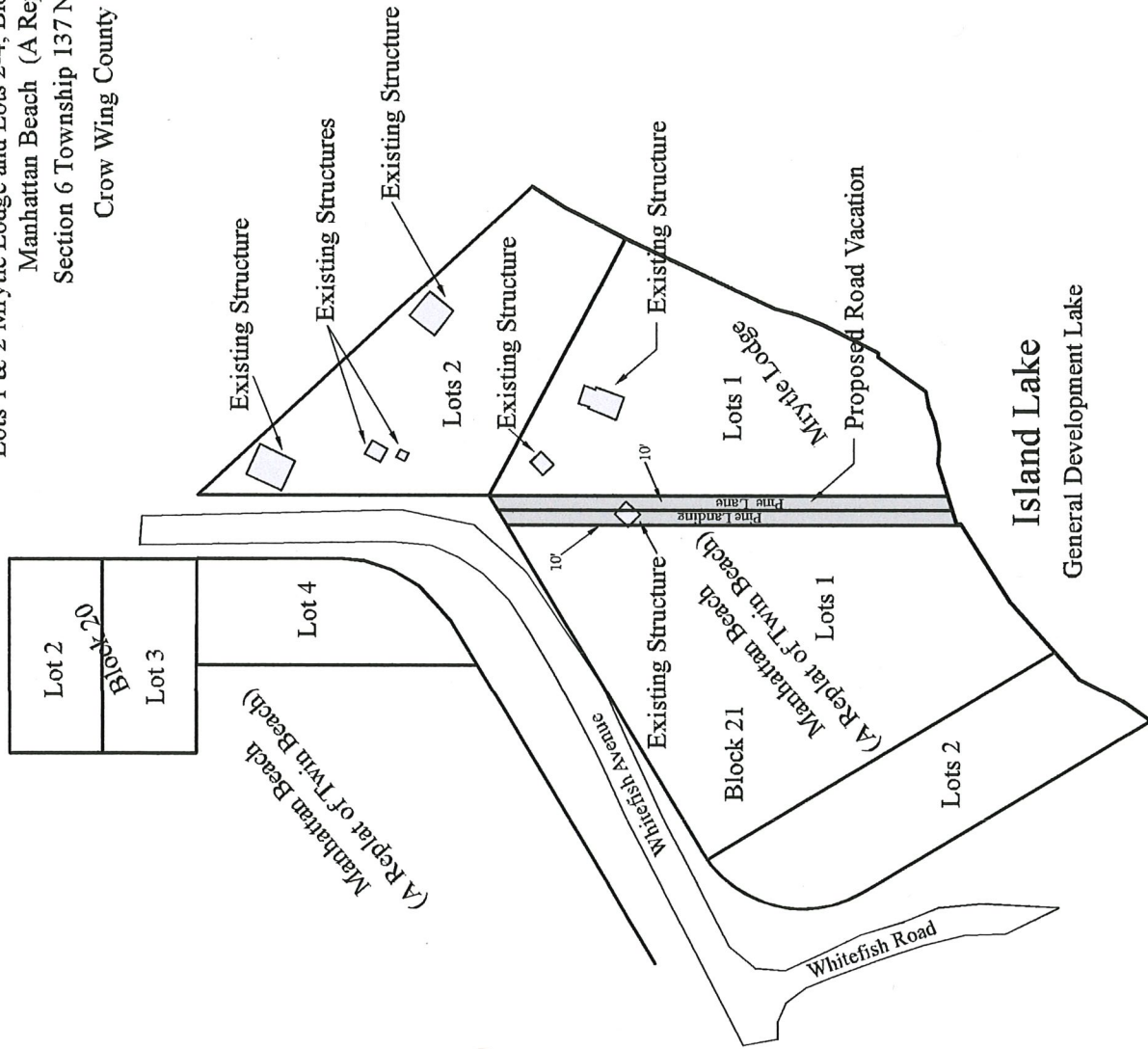






# Site Plan

Lots 1 & 2 Myrtle Lodge and Lots 2-4, Block 20 and Lots 1 & 2, Block 21  
 Manhattan Beach (A Replat of Twin Beach)  
 Section 6 Township 137 North Range 27 West  
 Crow Wing County Minnesota







These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

# Crow Wing County GIS

## Topo

Date: 12/27/2022 Time: 11:10:57 AM





工



# CERTIFICATE OF SURVEY

LOTS 1 & 2, MYRTLE LODGE AND LOTS 2-4, BLOCK 20 AND LOTS 1 & 2, BLOCK 21,  
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)  
SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
CROW WING COUNTY, MINNESOTA

## LEGAL DESCRIPTION PER DOCUMENT NUMBER 945424

Lots 1 and 2 Myrtle Lodge  
(Abstract)  
AND  
Lots 2, 3 and 4, Block 20 AND Lots 1 and 2, Block 21 all in Manhattan Beach, a Replat of Twin Beach, according to the plat thereof on file and of record in the office of the Registrar of Titles in and for said county and state.  
Subject to mineral reservation in deed, Book 70 of Deeds, page 634, excepting from said mineral reservations portions described in deed, Book 57 of Deeds, page 602; subject to flowage easements in deeds, Book 34 of Deeds page 115, Book 34 of Deeds, page 117, Book 37 of Deeds, page 602.  
(Torrens Certificate of Title 88480)

## PROPOSED VACATION DESCRIPTIONS:

**PINE LANDING**  
That part of Pine Landing as donated and dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of the northeasterly extension of the north line of Lot 1, Block 21, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof said county.

**PINE LANE**  
That part of Pine Lane as donated and dedicated in the plat of MYRTLE LODGE, according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of the northeasterly extension of the north line of Lot 1, Block 21, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof said county.

## LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EDGE OF EXISTING GRAVEL
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES EDGE OF EXISTING WOODEN DECKING
- DENOTES BLUFF AREA
- DENOTES EXISTING INTERMEDIATE CONTOURS
- DENOTES EXISTING INDEX CONTOURS
- DENOTES EXISTING UTILITY POLE W/ GUY WIRE
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING ELECTRIC OUTLET
- DENOTES EXISTING LP TANK
- DENOTES EXISTING PHONE PEDISTAL & PHONE BOX
- DENOTES EXISTING WELL
- DENOTES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID
- DENOTES EXISTING SEPTIC LIFT STATION
- DENOTES MONUMENT FOUND
- DENOTES CALCULATED POSITION
- DENOTES PLAT AND/OR DEEDED MEASURE

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF MYRTLE LODGE TO HAVE AN ASSUMED BEARING OF N 00°00'46" W.

## NOTES:

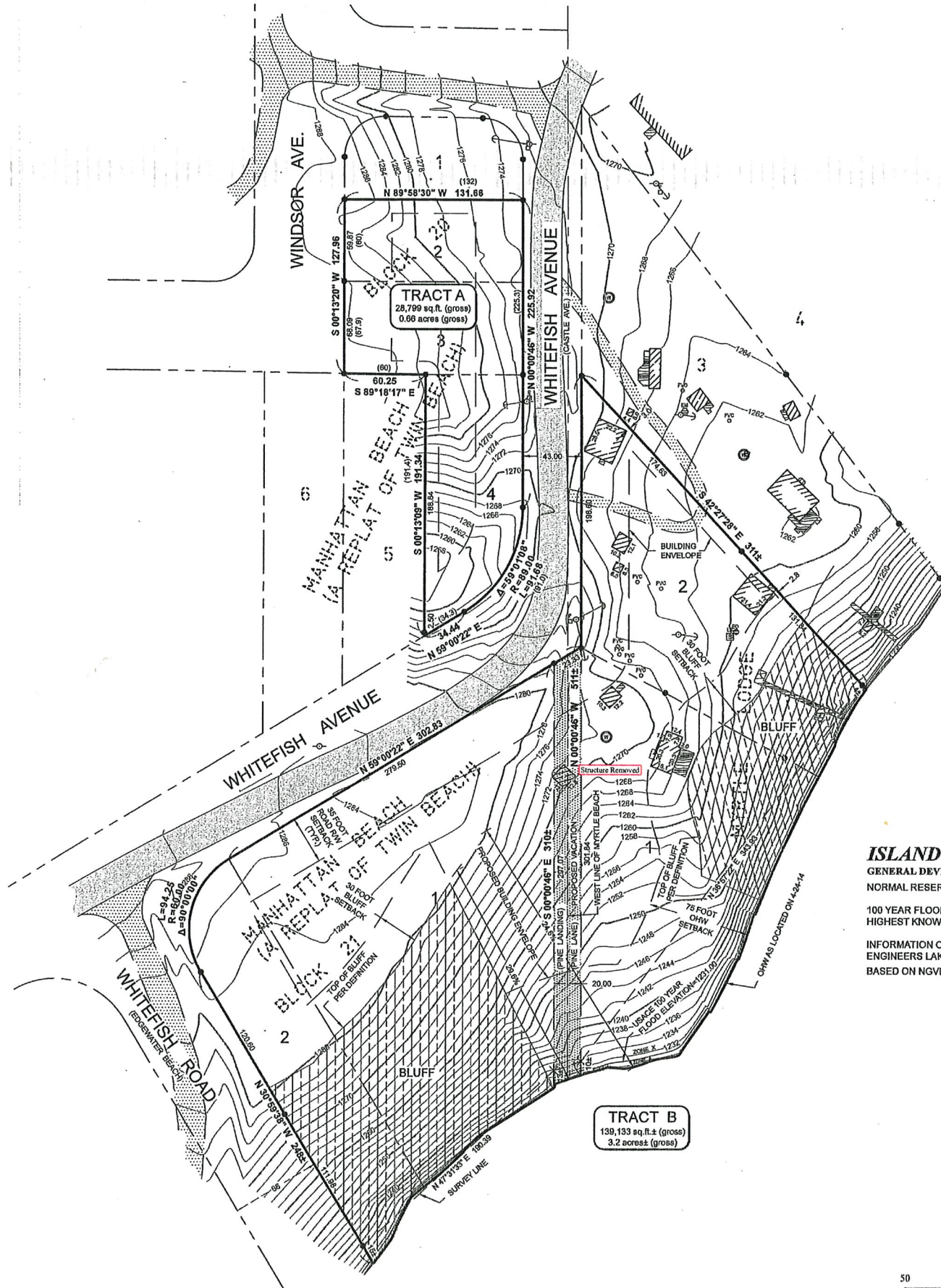
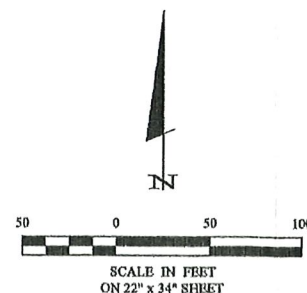
- Contour interval as shown = 2 foot. Based on NGVD 29 datum. Contours shown have been obtained using standard survey topographic methodologies. Field located on April 24, 2014.
- Zoning for subject tract = "Shoreland District".
- Property is in "Zone X" and "Zone A" as per the FIRM, Flood Insurance Rate Map. "Zone A" definition: Areas of 100-year flood base elevations and flood hazard factors not determined. "Zone X" definition: Areas of minimal flooding.
- Parcel IDs of subject parcels: 14060600, 14060601, 14060607, 14060608, 14060609, 14060650 & 14060651.
- The property address of subject parcel: 12253 Whitefish Ave.
- For survey reference information see Certificate of Survey drawing signed by Cynthia M. Hidde on May 19, 2014 - Stonemark Land Surveying, Inc. file #13243, no field verification has been completed.
- Setbacks as shown can be subject to interpretation. Verification of setbacks by the governing body is advised prior to building.
- Wetland Delineation has not been completed for this property, but will be completed prior to June 15, 2023, per the signed/notarized Wetland Winter Window Agreement on file with Crow Wing County Land Services.

## ISLAND LAKE

GENERAL DEVELOPMENT CLASSIFICATION  
NORMAL RESERVOIR POOL ELEVATION = 1229.57

100 YEAR FLOOD ELEVATION = 1231.00  
HIGHEST KNOWN ELEVATION = 1234.56

INFORMATION OBTAINED FROM CORPS OF ENGINEERS LAKE ELEVATION = 1228.83 ON 4-24-14  
BASED ON NGVD 29 DATUM



30206 Rasmussen Road  
Suite 1  
P. O. Box 374  
Pequot Lakes, MN 56472  
218-568-4940  
www.stonemarksurvey.com



I HEREBY CERTIFY THAT THIS SURVEY, PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.  
*Cynthia M. Hidde*  
CYNTHIA M. HIDDE PLS#4881  
DATE: 2/8/2023 U.S. NO. 44881

REVISIONS	DATE	DESCRIPTION	BY

PROJECT NO.:	21289-1	FILE NAME:	C21289-1.dwg	BOOK:	PG.
CHECKED BY:	CMH	DRAWN BY:	RJF		
CERTIFICATE OF SURVEY					
SHEET	1	OF	1		



B.  
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g.

March 15, 2023

Neighbors of Pine Landing

RE: Vacation

To Whom It May Concern:

I represent the City of Crosslake regarding the vacation of the platted 10' right-of-way of Pine Landing, in the plat of MANHATTAN BEACH (A replat of TWIN BEACH), and also the platted 10' right-of-way of Pine Lane, in the plat of MYRTLE LODGE.

I have enclosed a Certificate of Survey and plat for your reference. Also enclosed are the Notice of Public Hearing and proposed Resolution Vacating Property from the City of Crosslake.

The matter will be heard on the following dates and times:

**Public Works Commission** will meet on Monday, April 3, 2023, at 4:00 P.M. at Crosslake City Hall

**Park and Recreation Commission** will meet on Wednesday, April 26, 2023, at 2:00 P.M. at the Crosslake Community Center.

**Public Hearing** is scheduled for Monday, June 12, 2023, at 7:00 P.M. at Crosslake City Hall

Please feel free to contact me if you have any questions or concerns.

Yours truly,



J. Brad Person

[brad@breenandperson.com](mailto:brad@breenandperson.com)

direct: 218-454-2155

Brainerd Office

JBP/sjne  
Enclosures

# Northland PRESS

P.O. Box 145, Outing, MN 56662  
Phone: 218 792-5842 Fax: 218 792-5844

## Affidavit of Publication

State of Minnesota )  
 ) ss.  
Counties of Cass and Crow Wing )

**Joanne W. Boblett**, being first duly sworn, on oath states as follows:

1. I am the publisher of the **The Northland Press Inc.** I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied was published in the newspaper are as follows:

On Tuesday, the 23rd day of May, 2023 and

On Tuesday, the        day of       , 2023 and

On Tuesday, the        day of       , 2023 and

On Tuesday, the        day of       , 2023 and

On Tuesday, the        day of       , 2023 and

On Tuesday, the        day of       , 2023

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:  
**\$9.90 per column inch.**

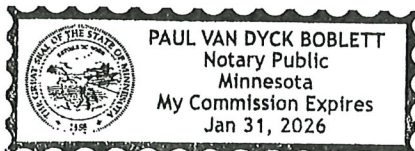
5. Mortgage Foreclosure Notices [Effective 7/1/15]. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Cass County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

by: Joanne W. Boblett  
Joanne W. Boblett, Publisher

Subscribed and sworn to before me  
this 23rd day of May, 2023

Paul Van Dyck Boblett  
Notary Public



### CITY OF CROSSLAKE NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, on June 12, 2023, at 7:00 P.M. to consider whether or not it is in the public interest to vacate Pine Landing, as dedicated in the plat of Manhattan Beach, a replat of Twin Beach; and Pine Lane, as dedicated in the plat of Myrtle Lodge

Dated at Crosslake, Minnesota, this May 15, 2023.

CITY OF CROSSLAKE, MINNESOTA

By: /s Charlene Nelson  
City Clerk

Published in Northland Press on Tuesday, May 23, 2023

B.  
l.  
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MEMO TO: City Council

FROM: Public Works Commission

DATE: April 4, 2023

SUBJECT: Recommendation to City Council Re: Right of Way Vacation for David Webster on Whitefish Ave

Below is an excerpt of the minutes of the Public Works Commission of their meeting on April 3, 2023:

The Commission reviewed an application for Road Right-Of-Way Vacation from David Webster on Whitefish Avenue. Kevin McCormick, authorized agent for the Websters, presented a survey of the area to be vacated, a copy of the plat from the 1920's, and a letter explaining the reason for asking for the vacation. Also included in the packet was a letter in favor of the vacation from neighboring property owners and a notification letter sent to property owners within 350 feet of the public hearing. Mr. McCormick stated that the right-of-way does not provide any useful purpose for the City of Crosslake or the general public. Mr. McCormick pointed out that bluff and steep slope conditions make access to the lake shore difficult, as well as a public safety hazard. A lengthy discussion ensued regarding whether this piece of land could be used by the City in the future, whether keeping it as green space has value to the City or if adding it to the tax base is best for the City. A MOTION WAS MADE BY TIM BERG AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE REQUEST TO VACATE THE PLATTED 10' RIGHT-OF-WAY OF PINE LANDING, IN THE PLAT OF MANHATTAN BEACH (A REPLAT OF TWIN BEACH) AND THE PLATTED 10' RIGHT-OF-WAY OF PINE LANE, IN THE PLAT OF MYRTLE LODGE. MOTION FAILED 2-2 WITH TCHIDA AND WAGNER OPPOSED.



B.  
1.  
J.

MEMO TO: City Council

FROM: Park and Recreation/Library Commission

DATE: April 27, 2023

SUBJECT: Recommendation to City Council Re: Right of Way Vacation for David Webster on Whitefish Ave

Below is an excerpt of the minutes of the Parks and Recreation/Library Commission of their meeting on April 26, 2023:

Right of Way Vacation Application for David Webster on Whitefish Ave. TJ, Joe, and Peter visited the site prior to the meeting and provided photos to the commission. Kevin McCormick, Land Design Solutions, and one of the adjoining property owners were in attendance. This request consists of two adjoining 10' ROW's, for a 20' path from Whitefish Ave to Island Lake. Kevin spoke to the request on behalf of the adjoining property owner. He brought copies of the plat map to show the ROW's being discussed and his clients' properties, he also highlighted another ROW on the original map that has since been lost to the City. The Webster's have purchased land on both sides of the ROW. The Webster's are asking that the 20' ROW be vacated. They argue that the ROW is unused by the public and necessary to continuity of their property, they state that it does not allow safe access to the water and is not currently used by the public. Peter spoke about the site, as he had visited the day prior. Peter stated that it is a beautiful piece of land with great views of Island Lake. It was discussed that since this ROW is not marked it is impossible to say if it would be used if people were aware that it was there. Peter feels that due to the location and ease of access, it would be used. Discussion was had about the difference between "not used" and "useless". It is felt by members of the commission that visited the site that this ROW is very usable. It was previously used as a horse path to the lake. There was discussion about the MN statute regarding the vacation of streets. The statute states that "No vacation shall be made unless it appears in the best interest of the public to do so...". Kevin brought up the Edgewater beach ROW that was lost to the city during a re-plat many years ago. He argued that this ROW is smaller and should be vacated. Kevin stated that the property owners currently have no plans to build on the property. He believes that having a ROW in the middle of their property is not fair to them. The commission questioned that based on them purchasing properties on both sides of an existing ROW.

There were 2 separate motions, the first died with no second, there was additional discussion about these points during and between the motions with Kevin accusing the commission of not doing their jobs properly.

**Motion to recommend allowing vacation of the Pine Lane Roadway and Pine Landing ROW's, 20' total.**

Kristin

No second, motion died

**Motion to recommend denying the application to vacate the Pine Lane Roadway and Pine Landing ROW's, 20' total.**

Peter/Kera

Favor: 4

Oppose: 1

Motion passed



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RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Pine Landing, as dedicated in the plat of Manhattan Beach, a replat of Twin Beach; and Pine Lane, as dedicated in the plat of Myrtle Lodge

Dated at Crosslake, Minnesota, this \_\_\_\_\_ 2023.

CITY OF CROSSLAKE, MINNESOTA

By \_\_\_\_\_  
Its Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

D.I.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MAY 8, 2023  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, May 8, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Police Sergeant Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, City Attorney Brad Person, and City Engineer Phil Martin. Northland Press Reporter Paul Boblett and Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately fifty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 05R-01-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. PUBLIC FORUM** – Mary Dischinger of 34102 Urbans Point Rd spoke against the proposed roundabout at the CSAH 66/3 intersection and asked the Council to not support the project.

Pat Netko of 36084 County Road 66 thanked the County Engineer and Bolton & Menk for creating a bypass road at the intersection of CSAH 11/3 while that roundabout was being constructed and asked that County Road 66 not be closed during the construction of the roundabout at CSAH 66/3.

- C. CONSENT CALENDAR** – MOTION 05R-02-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of April 10, 2023
2. Special Council Meeting Minutes of April 19, 2023
3. Special Council Meeting Minutes of April 24, 2023
4. Unadjusted Draft: 04.30.2023 Month End Revenue Report
5. Unadjusted Draft: 04.30.2023 Month End Expenditures Report
6. Unadjusted Draft: 04.30.2023 Balance Sheet
7. Police Report for Crosslake – April 2023
8. Police Report for Mission Township – April 2023
9. Fire Department Report – April 2023
10. North Ambulance Run Report – April 2023
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of February 24, 2023
13. Public Works Commission Meeting Minutes of April 3, 2023
14. Crosslake Park, Recreation, and Library Commission Meeting Minutes of March 22, 2023

15. Waste Partners Recycling Reports for March 2023
  16. LG220 Application for Exempt Permit to Conduct Raffle from North Country Chapter of Pheasants Forever Inc
  17. Approval of F.I.R.E. Invoice in the amount of \$1,800
  18. Bills for Approval in the Amount of \$118,486.20
  19. Additional Bills for Approval in the Amount of \$5,679.47
- MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Alden Hardwick gave an update on the Pine River Overlook Park and reported that over \$16,000 has been raised for the \$29,000 needed to complete the project. Mr. Hardwick stated that it will be a nice park that people will want to go to and encouraged others to make contributions. Dave Nevin pledged \$500 and challenged others to do the same.
2. Jackson Purfeerst of 14610 Big Pine Trail presented the application for fireworks display to take place on 6/30/23 on Big Pine Lake. MOTION 05R-03-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE THE APPLICATION/PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY BY TRACY WRIGHT ON BIG PINE LAKE ON JUNE 30, 2023. MOTION CARRIED 4-1 WITH PURFEERST ABSTAINING. ALL AYES.
3. MOTION 05R-04-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE APPLICATION/PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY BY RES SPECIALTY PYROTECHNICS INC ON CROSS LAKE ON JULY 1, 2023. MOTION CARRIED WITH ALL AYES. Cindy Myogeto of the Chamber thanked the City for their contribution of \$15,000 to the Fourth of July Fireworks display.
4. MOTION 05R-05-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE SERVING OF CHILI ON SATURDAY, SEPTEMBER 23, 2023 FOR CROSSLAKE DAYS. MOTION CARRIED WITH ALL AYES.
5. MOTION 05R-06-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO ALLOW THE CLOSURE OF PIONEER DRIVE ON SATURDAY, SEPTEMBER 23, 2023 FOR THE CORN HOLE TOURNAMENT AND STREET DANCE. MOTION CARRIED WITH ALL AYES.
6. MOTION 05R-07-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO DECLARE MAY 26, 2023 AS POPPY DAY IN CROSSLAKE AS A SYMBOL OF APPRECIATION FOR THE SACRIFICES MADE BY OUR NATION'S VETERANS. MOTION CARRIED WITH ALL AYES.
6. Dan Finn of Breezy Point was asked by the Mayor to give a brief presentation regarding a proposal for a 27-unit apartment complex. The Council suggested that Mr. Finn meet

with the Economic Development Authority, as the EDA just help a Housing Symposium last month.

7. MOTION 05R-08-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO DEVELOP JOB DESCRIPTION FOR POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT AND BRING BACK TO COUNCIL AT NEXT MEETING. MOTION CARRIED WITH ALL AYES.

Warren Stock of 13421 Island View Lane addressed the Council and reported that he recently had a stroke and thanked the police and first responders for their quick response and saving his life.

8. MOTION 05R-09-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO HIRE SUSAN HANSEN OF MADDEN GALANTER HANSEN, PLLC AS LABOR AND EMPLOYMENT ATTORNEY. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

MOTION 05R-10-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO REQUEST THAT MS. HANSEN'S HIRING BE EFFECTIVE IMMEDIATELY SO THAT SHE COULD OBSERVE THE CURRENT MEDIATION SESSION SCHEDULED FOR THIS WEEK. MOTION CARRIED WITH ALL AYES.

9. MOTION 05R-11-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY DAVE NEVIN TO SCHEDULE A COUNCIL WORKSHOP ON MAY 24, 2023 AT 5:00 P.M. IN CITY HALL FOR THE PURPOSE OF DISCUSSING ISSUES THAT EACH COUNCIL MEMBER WILL SUBMIT TO CITY CLERK BEFORE MEETING NOTICE CAN BE POSTED. MOTION CARRIED WITH ALL AYES.

10. A thank you letter from the Emily Food Shelf was included in the additions to the Council packet.

11. MOTION 05R-12-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPOINT DAVID FUHS TO THE PLANNING AND ZONING COMMISSION AS ALTERNATE MEMBER. MOTION CARRIED WITH ALL AYES.

12. MOTION 05R-13-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE RECOMMENDATIONS ADVISED BY JACOB STONESIFER, OUR LABOR ATTORNEY, FOR CHANGES AND EDITS TO THE CITY ADMINISTRATOR JOB DESCRIPTION. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

#### **E. CITY ADMINISTRATOR'S REPORT**

1. County Engineer Tim Bray addressed the Council and stated that it is time for the County Board to make a decision regarding the intersection of CSAH 66/3. There have been two

public meetings held in Crosslake and make online comments have been received. Mr. Bray stated that the opinions are split of those in favor and those against a roundabout. Approximate costs at this time are \$4.3 million for the entire project. \$1.5 million would be paid for with grants, \$2.5 million would be County's share and \$500,000 would be City's share. The County may use incentives or bypass road to minimize construction time. The project will include replacing the storm sewer system which is 50 years old. MOTION 05R-14-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADOPT RESOLUTION NO. 23-08 TO IDENTIFY A PREFERRED ALTERNATIVE FOR THE CROSSLAKE PEDESTRIAN AND INTERSECTION IMPROVEMENT PROJECT. MOTION CARRIED 4-1 WITH PURFEERST OPPOSED.

2. MOTION 05R-15-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ON-SALE AND SUNDAY LIQUOR LICENSE APPLICATION FROM KIM WALTERS OF WINEDOWN LLC. MOTION CARRIED WITH ALL AYES.
3. MOTION 05R-16-23 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 23-09 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2023-2024. MOTION CARRIED WITH ALL AYES.
4. Mike Lyonais gave an update on reimbursements of storm damage costs from 2022. The City has received reimbursement from the storm of May 2022 in the amount of \$20,957.18. In the next 90 days the City should receive \$12,000-\$14,000 from the State for the June 2022 storm. Information is still being gathered and submitted for the winter storm of December 2022. FEMA is using aerial imagery to determine whether the storm debris has been removed.
5. Mike Lyonais reported that the Auditor's completed the 2022 Financial Statements on May 3 and that he will send a draft to the Council for review. Mr. Lyonais asked that the Council contact him with any questions. It was the consensus of the Council to schedule a Special Meeting on Monday, June 12, 2023 at 6:00 P.M. for the purpose of reviewing and accepting the Audit of the 2022 financial statements.

## **F. COMMISSION REPORTS**

### **1. PARK AND RECREATION/LIBRARY**

- a. TJ Graumann provided a brief update on the conceptual plan for a hockey rink and warming house. Mr. Graumann is working with Phil Martin and will bring updates to the Council as needed.
- b. MOTION 05R-17-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE HIRING LOREN HOLTER AS TENNIS INSTRUCTOR FOR 2023 AT \$20 PER HOUR, CONTINGENT ON

COMPLETION OF CRIMINAL BACKGROUND REPORT. MOTION CARRIED WITH ALL AYES.

- c. MOTION 05R-18-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE TIME MANAGEMENT TRACKING SPREADSHEETS FOR PUBLIC WORKS AND PARK AND REC EMPLOYEES. MOTION CARRIED WITH ALL AYES.

## **2. PUBLIC WORKS/SEWER/CEMETERY**

- a. Included in the packet was a notice that the Pinewood Cemetery would be cleaned the week of May 15.
- b. TABLED - Letter dated May 4, 2023 from Phil Martin Re: Cemetery Platting
- c. TABLED - Letter dated May 4, 2023 from Phil Martin Re: Engineering Proposal – Crosslake Cemetery Access Design
- d. MOTION 05R-19-23 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO APPROVE THE REPAIR OF YARD BY JAMIE BOLLER AT HALF THE QUOTED PRICE. MOTION CARRIED 3-2 WITH HERZOG AND FARDER OPPOSED.

MOTION 05R-20-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO DIRECT CITY ENGINEER TO GET QUOTES FROM PROPERTY OWNER'S CONTRACTORS TO REPAIR SPRINKLER SYSTEMS. MOTION CARRIED WITH ALL AYES.

MOTION 05R-21-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE PROPOSED RESOLUTION TO CORRECT DRAINAGE ISSUES AT CHARLES AND MARGARET PEITSO'S PROPERTY AT 12896 RUSHMOOR BLVD AT A COST OF \$6,415, CONTINGENT THAT THE PEITSO'S SIGN AN AGREEMENT THAT PROVIDES A TEMPORARY CONSTRUCTION EASEMENT FOR THE CITY'S CONTRACTOR TO DO THE WORK, HOLDS THE CITY AND THEIR CONTRACTORS HARMLESS, AND STATES THEIR ACCEPTANCE OF THE WORK AS FINAL PRIOR TO PROCEEDING WITH THE WORK. MOTION CARRIED WITH ALL AYES.

- e. MOTION 05R-22-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE INCREASE OF \$21,204.69 IN PRICE OF THE 2023 CHEVY. MOTION CARRIED 4-1 WITH SEIBERT-VOLZ OPPOSED.

MOTION 05R-23-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF A WING FOR THE 2023 CHEVY, CONTINGENT THAT THE PURCHASE CAN BE CANCELED IF THE

PRICE INCREASES NEXT YEAR, AT AN ESTIMATED COST OF \$18,260. MOTION CARRIED WITH ALL AYES.

MOTION 05R-24-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE COST ESTIMATE OF \$9,337 FROM ANDERSON BROTHERS TO REPAIR PIONEER TRAIL IN FRONT OF ACE HARDWARE. MOTION CARRIED WITH ALL AYES.

- f. MOTION 05R-25-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE CAPPING TWO WELLS ON CITY OWNED PROPERTY THAT ARE NO LONGER IN USE. MOTION CARRIED WITH ALL AYES.

### **3. PLANNING AND ZONING**

- a. MOTION 05R-26-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE MCGRATH HOLDINGS FINAL PLAT FOR THE SUBDIVISION OF PARCEL #14280552 INVOLVING APPROXIMATELY 10.74 ACRES INTO 10 LOTS AND 1 OUTLOT. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-27-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE MCGRATH SUBDIVISION IN THE AMOUNT OF \$15,000. MOTION CARRIED WITH ALL AYES.

### **4. PUBLIC SAFETY**

- a. Erik Lee asked the Council to reconsider selling the Park Department's side-by-side to the public and to allow the side-by-side to be transferred to the Police Department. A brief discussion ensued regarding whether keeping the vehicle would be best for the City. MOTION 05R-28-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO SELL THE SIDE BY SIDE. MOTION FAILED 2-3 WITH PURFEERST, FARDER AND HERZOG OPPOSED.

MOTION 05R-29-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO TABLE DECISION ON SALE OF SIDE BY SIDE UNTIL NEXT MONTH. MOTION CARRIED WITH ALL AYES.

- G. PUBLIC FORUM** – Charles Peitso addressed that Council and stated that he and his wife are not in favor of the language in the contract regarding the repairs to their driveway on Rushmoor Blvd. The Council asked the Peitso's to work with the City Engineer and City Attorney to change the wording of the contract.

Jonathon Grothe of the Crosslakers thanked the County and City Engineers for listening and implementing their ideas to the design of the intersection and pedestrian improvements at CSAH 66/3.



Bob Perkins of the Crosslakers thanked everyone involved in the Pedestrian and Intersection Improvements and stated that a roundabout has been talked about in the community since 2015.

**H. CITY ATTORNEY REPORT** – Brad Person gave an update on the meeting he and Dave Nevin attended at the County regarding regulating short-term rentals in Crosslake. Mr. Person reported that the City cannot change the contents of the Ordinance, but can initiate fines once the County sends a violation to the County/City Attorney. MOTION 05R-30-23 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO APPROVE FINES FOR SHORT-TERM RENTALS AS FOLLOWS: VIOLATION FOR 1<sup>ST</sup> OFFENSE \$1,000, VIOLATION FOR 2<sup>ND</sup> OFFENSE \$3,000, AND VIOLATION FOR 3<sup>RD</sup> OFFENSE \$3,000 WITHIN A CALENDAR YEAR. VIOLATION TO PROPERTY OWNERS OF SHORT-TERM RENTALS OPERATING WITHOUT A LICENSE IS \$3,000 FOR FIRST NOTICE, \$3,000 FOR SECOND NOTICE, \$3,000 FOR THIRD AND THEREAFTER. MOTION CARRIED WITH ALL AYES.

**I. OLD BUSINESS** – Marcia Seibert-Volz asked if the Clerk had sent out letters to WALA. Char Nelson replied that she had not received names and addresses from WALA.

Marcia Seibert-Volz asked if Public Works had sold the Water Truck. Pat Wehner replied that they could not sell the water truck until the new one was delivered.

**J. NEW BUSINESS** – None.

**K. ADJOURN** – MOTION 05R-31-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING AT 10:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk



SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, MAY 31, 2023  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, May 31, 2023. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Jackson Purfeerst, Marcia Seibert-Volz, and Sandy Farder. City Labor Attorney Susan Hansen attended via Zoom.

Dave Nevin called the meeting to order at 9:00 A.M. MOTION 05SP2-01-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO CLOSE THE SPECIAL MEETING FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS PURSUANT TO MN STATE STATUTE 13D.03. MOTION CARRIED WITH ALL AYES.

Aaron Herzog left the meeting at 11:00 A.M.

The Mayor opened the Special Meeting at 11:07 A.M. MOTION 05SP2-02-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 11:07 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson  
City Clerk

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

D. 3.

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**City of Crosslake**  
**Month-End Revenue**  
 Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,535,240.00	\$0.00	\$0.00	\$3,535,240.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,636.00	\$0.00	\$112,769.39	-\$133.39	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31800	Other Taxes	\$2,500.00	\$0.00	\$7,703.69	-\$5,203.69	308.15%
31900	Penalties and Interest DelTax	\$800.00	\$0.00	\$413.45	\$386.55	51.68%
32110	Alcoholic Beverages	\$16,800.00	\$285.00	\$285.00	\$16,515.00	1.70%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$20,957.18	-\$20,957.18	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$6,200.00	\$0.00	\$0.00	\$6,200.00	0.00%
33417	Police State Aid	\$54,000.00	\$0.00	\$0.00	\$54,000.00	0.00%
33418	Fire State Aid	\$44,000.00	\$0.00	\$1,000.00	\$43,000.00	2.27%
33419	Fire Training Reimbursement	\$10,000.00	\$2,702.25	\$13,730.25	-\$3,730.25	137.30%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$16.25	\$76.25	\$423.75	15.25%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$55,000.00	\$12,925.00	\$33,050.00	\$21,950.00	60.09%
34104	Plat Check Fee/Subdivision Fee	\$12,000.00	\$1,400.00	\$4,700.00	\$7,300.00	39.17%
34105	Variances and CUPS/IUPS	\$10,000.00	\$500.00	\$2,000.00	\$8,000.00	20.00%
34106	Sign Permits	\$500.00	\$50.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$2,000.00	\$210.00	\$615.00	\$1,385.00	30.75%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$1,650.00	-\$150.00	110.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$13,000.00	\$5,925.00	\$9,045.00	\$3,955.00	69.58%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$6,230.00	-\$6,030.00	3115.00%
34202	Fire Protection and Calls	\$38,000.00	\$0.00	\$49,692.13	-\$11,692.13	130.77%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34210	Police Contracts	\$66,203.00	\$16,674.70	\$38,260.05	\$27,942.95	57.79%
34211	Police Donations	\$0.00	\$5,100.00	\$5,100.00	-\$5,100.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$100.00	\$4,900.00	2.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$1,400.00	-\$400.00	140.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$35.00	\$265.00	11.67%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

## City of Crosslake

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## Month-End Revenue

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Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$55.00	\$185.00	\$15.00	92.50%
34740	Park Concessions	\$500.00	\$0.00	\$1.00	\$499.00	0.20%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$24.75	\$75.25	24.75%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$165.00	\$530.00	\$3,470.00	13.25%
34751	Shelter/Beer/Wine Fees	\$300.00	\$30.00	\$30.00	\$270.00	10.00%
34760	Library Cards	\$500.00	\$45.00	\$279.00	\$221.00	55.80%
34761	Library Donations	\$500.00	\$0.00	\$12.00	\$488.00	2.40%
34762	Library Copies	\$300.00	\$23.00	\$75.00	\$225.00	25.00%
34763	Library Events	\$5,000.00	\$8.00	\$31.00	\$4,969.00	0.62%
34764	Library Miscellaneous	\$50.00	\$0.00	\$3.00	\$47.00	6.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$61.98	\$2,406.53	\$593.47	80.22%
34770	Silver Sneakers	\$15,000.00	\$2,225.00	\$8,878.50	\$6,121.50	59.19%
34790	Park Dedication Fees	\$4,500.00	\$15,000.00	\$24,000.00	-\$19,500.00	533.33%
34800	Tennis Fees	\$1,500.00	\$150.00	\$150.00	\$1,350.00	10.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$35.00	\$525.00	\$475.00	52.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$9.00	\$2,004.00	-\$1,004.00	200.40%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,864.00	\$12,307.00	\$17,693.00	41.02%
34807	Volleyball Fees	\$750.00	\$0.00	\$104.00	\$646.00	13.87%
34808	Silver and Fit	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$15,000.00	\$3,548.00	\$10,761.00	\$4,239.00	71.74%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$5,000.00	\$750.00	\$1,750.00	\$3,250.00	35.00%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$2,100.00	\$1,400.00	60.00%
34942	Cemetery Other	\$450.00	\$150.00	\$350.00	\$100.00	77.78%
34950	Public Works Revenue	\$3,000.00	\$375.00	\$500.00	\$2,500.00	16.67%
34952	County Joint Facility Payments	\$35,000.00	\$0.00	\$11,226.25	\$23,773.75	32.08%
34953	Recycling Revenues	\$500.00	\$115.37	\$115.37	\$384.63	23.07%
35100	Court Fines	\$10,000.00	\$2,371.38	\$9,942.24	\$57.76	99.42%
35103	Library Fines	\$600.00	\$23.00	\$63.00	\$537.00	10.50%
35105	Restitution Receipts	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36200	Miscellaneous Revenues	\$6,000.00	\$1,237.00	\$4,021.00	\$1,979.00	67.02%
36201	Misc Reimbursements	\$0.00	\$140.81	\$160.45	-\$160.45	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$18,000.00	\$31,870.36	\$160,044.15	-\$142,044.15	889.13%
36230	Contributions and Donations	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
36254	Sp Assess Prin-Bridges	\$3,628.00	\$0.00	\$0.00	\$3,628.00	0.00%
36255	Sp Assess Int-Bridges	\$145.00	\$0.00	\$0.00	\$145.00	0.00%
36256	Sp Assess P - Other	\$3,673.00	\$0.00	\$0.00	\$3,673.00	0.00%
36257	Sp Assess I - Other	\$1,763.00	\$0.00	\$0.00	\$1,763.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

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**City of Crosslake**  
**Month-End Revenue**  
 Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
39101	Sales of General Fixed Assets	\$139,000.00	\$0.00	\$25,000.00	\$114,000.00	17.99%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,313,808.00	\$107,340.10	\$591,661.63	\$3,722,146.37	13.72%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$102,025.00	\$0.00	\$0.00	\$102,025.00	0.00%
31317	2019A City Hall/Police	\$308,680.00	\$0.00	\$0.00	\$308,680.00	0.00%
31318	2021 GO Equip Cert Series 2021	\$141,645.00	\$0.00	\$0.00	\$141,645.00	0.00%
31319	2022A Fire Truck	\$125,768.00	\$0.00	\$0.00	\$125,768.00	0.00%
31320	2022A Road Projects	\$40,999.00	\$0.00	\$0.00	\$40,999.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

## City of Crosslake

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## Month-End Revenue

Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
36121	Sp Assess Prin 2022 Roads	\$10,288.00	\$0.00	\$0.00	\$10,288.00	0.00%
36122	Sp Assess Int 2022 Roads	\$13,046.00	\$0.00	\$0.00	\$13,046.00	0.00%
36123	Sp Assess Prin Daggett Bay Rd	\$1,360.00	\$0.00	\$0.00	\$1,360.00	0.00%
36124	Sp Assess Int Daggett Bay Rd	\$430.00	\$0.00	\$0.00	\$430.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

**City of Crosslake**  
**Month-End Revenue**  
 Current Period: MAY 2023

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SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

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**City of Crosslake**  
**Month-End Revenue**  
 Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$744,241.00	\$0.00	\$0.00	\$744,241.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					



## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

## City of Crosslake

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## Month-End Revenue

Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
31000	General Property Taxes	\$87,050.00	\$0.00	\$0.00	\$87,050.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$136.96	\$213.14	-\$213.14	0.00%
36104	Penalty & Interest	\$1,500.00	\$179.99	\$552.05	\$947.95	36.80%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END REVENUES

## City of Crosslake

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## Month-End Revenue

Current Period: MAY 2023

SRC	SRC Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	2023 % of Budget
37200	User Fee	\$350,000.00	\$30,576.97	\$151,233.25	\$198,766.75	43.21%
37250	Sewer Connection Payments	\$21,000.00	\$9,200.00	\$9,200.00	\$11,800.00	43.81%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$461,050.00	\$39,820.00	\$161,198.44	\$299,851.56	34.96%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$222,100.00	\$0.00	\$0.00	\$222,100.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,713.00	\$0.00	\$0.00	\$118,713.00	0.00%
31321	2022A Sewer Bonds	\$135,139.00	\$0.00	\$0.00	\$135,139.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$477,952.00	\$0.00	\$0.00	\$477,952.00	0.00%
		\$6,028,151.00	\$147,160.10	\$752,860.07	\$5,275,290.93	12.49%

## UNADJUSTED DRAFT: 05.31.2023 MONTH-END EXPENDITURES

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**City of Crosslake**  
**Month End Expenditures**  
 Current Period: MAY 2023

OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$30,000.00	\$2,550.00	\$12,854.75	\$17,145.25	42.85%
122	FICA	\$2,295.00	\$195.10	\$984.66	\$1,310.34	42.90%
151	Workers Comp Insurance	\$77.00	\$0.00	\$73.00	\$4.00	94.81%
208	Instruction Fees	\$1,500.00	\$0.00	\$280.00	\$1,220.00	18.67%
321	Communications-Cellular	\$1,376.00	\$114.69	\$458.76	\$917.24	33.34%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues/Contracts/Subscriptions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 41110 Council		\$37,704.00	\$2,859.79	\$14,651.17	\$23,052.83	38.86%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$108,160.00	\$7,818.44	\$42,986.42	\$65,173.58	39.74%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$88,110.00	\$6,823.90	\$38,094.39	\$50,015.61	43.24%
121	PERA	\$14,720.00	\$1,098.16	\$6,037.03	\$8,682.97	41.01%
122	FICA	\$15,015.00	\$986.68	\$5,417.78	\$9,597.22	36.08%
131	Employer Paid Health	\$33,478.00	\$2,789.85	\$13,949.25	\$19,528.75	41.67%
132	Employer Paid Disability	\$1,517.00	\$143.86	\$719.30	\$797.70	47.42%
133	Employer Paid Dental	\$2,064.00	\$103.00	\$491.96	\$1,572.04	23.84%
134	Employer Paid Life	\$134.00	\$10.40	\$52.00	\$82.00	38.81%
136	Deferred Compensation	\$0.00	\$50.00	\$275.00	-\$275.00	0.00%
151	Workers Comp Insurance	\$1,207.00	\$0.00	\$1,443.00	-\$236.00	119.55%
152	Health Savings Account Contrib	\$9,000.00	\$0.00	\$4,500.00	\$4,500.00	50.00%
200	Office Supplies	\$2,000.00	\$360.99	\$1,361.05	\$638.95	68.05%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,000.00	\$10.00	\$168.00	\$832.00	16.80%
220	Repair/Maint Supply - Equip	\$3,834.00	\$418.33	\$1,937.81	\$1,896.19	50.54%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,000.00	\$217.48	\$871.43	\$2,128.57	29.05%
322	Postage	\$750.00	\$142.58	\$327.47	\$422.53	43.66%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$228.80	\$521.20	30.51%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$18.99	\$481.01	3.80%
433	Dues/Contracts/Subscriptions	\$1,200.00	\$0.00	\$355.00	\$845.00	29.58%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$5,163.00	\$3,948.00	\$3,948.00	\$1,215.00	76.47%
600	Principal	\$970.00	\$79.00	\$393.70	\$576.30	40.59%
610	Interest	\$20.00	\$3.50	\$18.80	\$1.20	94.00%
DEPT 41400 Administration		\$296,442.00	\$25,004.17	\$123,595.18	\$172,846.82	41.69%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**UNADJUSTED DRAFT: 05.31.2023 MONTH-END EXPENDITURES**

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$157.20	-\$157.20	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$14,425.00	\$27,342.50	\$4,657.50	85.45%
304	Legal Fees (Civil)	\$7,000.00	\$1,420.00	\$5,960.00	\$1,040.00	85.14%
307	Legal Fees (Labor)	\$10,000.00	\$1,498.50	\$4,049.42	\$5,950.58	40.49%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$17,343.50	\$37,351.92	\$11,648.08	76.23%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$73,486.00	\$5,683.84	\$31,246.12	\$42,239.88	42.52%
101	Assistant	\$65,562.00	\$5,215.04	\$28,338.20	\$37,223.80	43.22%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$10,429.00	\$817.42	\$4,468.84	\$5,960.16	42.85%
122	FICA	\$10,637.00	\$798.86	\$4,375.53	\$6,261.47	41.14%
131	Employer Paid Health	\$33,478.00	\$797.29	\$3,986.45	\$29,491.55	11.91%
132	Employer Paid Disability	\$1,130.00	\$106.78	\$533.90	\$596.10	47.25%
133	Employer Paid Dental	\$2,064.00	\$118.72	\$567.04	\$1,496.96	27.47%
134	Employer Paid Life	\$134.00	\$10.40	\$52.00	\$82.00	38.81%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$976.00	\$0.00	\$1,011.00	-\$35.00	103.59%
152	Health Savings Account Contrib	\$7,000.00	\$1,232.30	\$5,016.50	\$1,983.50	71.66%
200	Office Supplies	\$1,300.00	\$64.56	\$656.86	\$643.14	50.53%
208	Instruction Fees	\$2,500.00	\$0.00	\$355.00	\$2,145.00	14.20%
210	Operating Supplies	\$1,200.00	\$0.00	\$112.00	\$1,088.00	9.33%
212	Motor Fuels	\$0.00	\$36.56	\$73.47	-\$73.47	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$418.33	\$1,937.83	\$1,996.17	49.26%
221	Repair/Maint Vehicles 306	\$0.00	\$52.54	\$169.62	-\$169.62	0.00%
262	Unif Tony/Pete	\$500.00	\$0.00	\$600.00	-\$100.00	120.00%
264	Unif Bobby/Cheryl/Shawn	\$500.00	\$0.00	\$134.93	\$365.07	26.99%
303	Engineering Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
304	Legal Fees (Civil)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$217.49	\$871.44	\$1,628.56	34.86%
321	Communications-Cellular	\$500.00	\$38.23	\$152.92	\$347.08	30.58%
322	Postage	\$500.00	\$142.58	\$327.47	\$172.53	65.49%
331	Travel Expenses	\$2,500.00	\$0.00	\$503.81	\$1,996.19	20.15%
332	Travel Expense- P&Z Comm	\$3,000.00	\$700.00	\$700.00	\$2,300.00	23.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$211.00	\$399.01	\$1,200.99	24.94%
352	Filing Fees	\$750.00	\$0.00	\$138.00	\$612.00	18.40%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$3,662.00	\$0.00	\$5,120.00	-\$1,458.00	139.81%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$10.38	\$489.62	2.08%
433	Dues/Contracts/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$2.00	\$6.00	-\$6.00	0.00%
452	Refund	\$500.00	\$75.00	\$525.00	-\$25.00	105.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay -	\$5,163.00	\$7,896.00	\$7,896.00	-\$2,733.00	152.93%
600	Principal	\$970.00	\$79.00	\$393.70	\$576.30	40.59%
610	Interest	\$20.00	\$3.50	\$18.80	\$1.20	94.00%
DEPT 41910 Planning and Zoning		\$242,095.00	\$24,717.44	\$101,697.82	\$140,397.18	42.01%
DEPT 41940 General Government						
101	Assistant	\$52,000.00	\$0.00	\$0.00	\$52,000.00	0.00%
121	PERA	\$3,900.00	\$0.00	\$0.00	\$3,900.00	0.00%
122	FICA	\$3,978.00	\$0.00	\$0.00	\$3,978.00	0.00%
131	Employer Paid Health	\$23,911.00	\$0.00	\$0.00	\$23,911.00	0.00%
132	Employer Paid Disability	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
210	Operating Supplies	\$2,500.00	\$129.76	\$619.10	\$1,880.90	24.76%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$357.60	\$142.40	71.52%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$37.91	\$703.22	\$4,296.78	14.06%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$0.00	\$1,608.00	0.00%
320	Communications	\$500.00	\$85.34	\$343.28	\$156.72	68.66%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$406.05	\$93.95	81.21%
354	Ordinance Codification	\$5,000.00	\$925.00	\$2,231.32	\$2,768.68	44.63%
360	Insurance	\$28,480.00	\$0.00	\$25,694.16	\$2,785.84	90.22%
381	Electric Utilities	\$10,000.00	\$939.00	\$3,868.00	\$6,132.00	38.68%
383	Gas Utilities	\$4,500.00	\$246.46	\$1,965.81	\$2,534.19	43.68%
384	Refuse/Garbage Disposal	\$650.00	\$67.20	\$268.83	\$381.17	41.36%
385	Sewer Utility	\$600.00	\$110.00	\$275.00	\$325.00	45.83%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$600.00	\$4,000.00	\$9,200.00	30.30%
430	Miscellaneous	\$1,500.00	\$213.80	\$393.80	\$1,106.20	26.25%
433	Dues/Contracts/Subscriptions	\$8,000.00	\$168.99	\$701.62	\$7,298.38	8.77%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
442	Safety Prog/Equipment	\$5,000.00	\$0.00	\$3,605.73	\$1,394.27	72.11%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
490	Donations to Civic Org s	\$4,000.00	\$0.00	\$500.00	\$3,500.00	12.50%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$205,026.00	\$3,523.46	\$47,583.52	\$157,442.48	23.21%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$101,137.00	\$7,856.36	\$43,209.98	\$57,927.02	42.72%
101	Assistant	\$76,814.00	\$5,969.00	\$33,658.71	\$43,155.29	43.82%
103	Tech 1	\$76,324.00	\$5,455.98	\$30,645.61	\$45,678.39	40.15%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$26,000.00	\$0.00	\$0.00	\$26,000.00	0.00%
110	Tech 4	\$68,502.00	\$5,097.93	\$28,898.26	\$39,603.74	42.19%
112	Tech 5	\$63,933.00	\$4,223.95	\$23,977.13	\$39,955.87	37.50%
113	Tech 6	\$63,933.00	\$4,856.85	\$28,569.44	\$35,363.56	44.69%
121	PERA	\$84,366.00	\$5,922.44	\$33,299.07	\$51,066.93	39.47%
122	FICA	\$6,911.00	\$438.64	\$2,476.12	\$4,434.88	35.83%
131	Employer Paid Health	\$114,777.00	\$7,572.26	\$37,861.30	\$76,915.70	32.99%
132	Employer Paid Disability	\$3,270.00	\$314.07	\$1,570.35	\$1,699.65	48.02%
133	Employer Paid Dental	\$4,926.00	\$324.65	\$1,523.11	\$3,402.89	30.92%
134	Employer Paid Life	\$403.00	\$31.20	\$156.00	\$247.00	38.71%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$35,324.00	\$0.00	\$36,346.00	-\$1,022.00	102.89%
152	Health Savings Account Contrib	\$24,000.00	\$0.00	\$12,750.00	\$11,250.00	53.13%
200	Office Supplies	\$300.00	\$3.00	\$111.80	\$188.20	37.27%
208	Instruction Fees	\$10,001.00	\$271.69	\$3,596.87	\$6,404.13	35.97%
209	Physicals	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
210	Operating Supplies	\$3,000.00	\$200.16	\$681.28	\$2,318.72	22.71%
212	Motor Fuels	\$18,000.00	\$2,016.51	\$8,353.01	\$9,646.99	46.41%
214	Auto Expense- Squad 301	\$1,500.00	\$0.00	\$214.95	\$1,285.05	14.33%
216	Auto Expense- Squad 305	\$1,200.00	\$648.00	\$1,390.66	-\$190.66	115.89%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$639.43	\$360.57	63.94%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$550.22	\$449.78	55.02%
219	Auto Expense- Squad 304	\$2,000.00	\$769.57	\$973.60	\$1,026.40	48.68%
220	Repair/Maint Supply - Equip	\$10,000.00	\$250.00	\$1,250.00	\$8,750.00	12.50%
221	Repair/Maint Vehicles 306	\$2,000.00	\$785.12	\$885.88	\$1,114.12	44.29%
223	Bldg Repair Suppl/Maintenance	\$500.00	\$6.96	\$6.96	\$493.04	1.39%
258	Unif FIRE/Ted/Corey/Adam/Pat	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$30.90	\$644.10	4.58%
260	Unif Cody/Josh/Nate	\$675.00	\$85.77	\$488.91	\$186.09	72.43%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
262	Unif Tony/Pete	\$675.00	\$0.00	\$312.71	\$362.29	46.33%
264	Unif Bobby/Cheryl/Shawn	\$675.00	\$104.64	\$298.83	\$376.17	44.27%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$341.21	-\$341.21	0.00%
320	Communications	\$5,400.00	\$496.50	\$1,988.47	\$3,411.53	36.82%
321	Communications-Cellular	\$5,400.00	\$565.63	\$2,263.42	\$3,136.58	41.92%
322	Postage	\$200.00	\$2.88	\$28.49	\$171.51	14.25%
331	Travel Expenses	\$2,500.00	\$420.30	\$829.67	\$1,670.33	33.19%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$30,466.00	\$0.00	\$31,126.31	-\$660.31	102.17%
405	Cleaning Services	\$4,800.00	\$300.00	\$1,700.00	\$3,100.00	35.42%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
433	Dues/Contracts/Subscriptions	\$12,000.00	\$75.16	\$8,662.85	\$3,337.15	72.19%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay -	\$16,600.00	\$3,879.98	\$3,879.98	\$12,720.02	23.37%
550	Capital Outlay -	\$67,207.00	\$2,984.00	\$13,329.12	\$53,877.88	19.83%
600	Principal	\$499.00	\$41.43	\$165.33	\$333.67	33.13%
610	Interest	\$21.00	\$1.91	\$8.03	\$12.97	38.24%
DEPT 42110 Police Administration		\$960,964.00	\$61,972.54	\$405,049.97	\$555,914.03	42.15%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$39,400.00	\$2,870.00	\$14,270.00	\$25,130.00	36.22%
101	Assistant	\$6,000.00	\$300.00	\$1,500.00	\$4,500.00	25.00%
106	Training	\$2,100.00	\$150.00	\$750.00	\$1,350.00	35.71%
107	Services	\$165,625.00	\$13,114.50	\$79,176.00	\$86,449.00	47.80%
121	PERA	\$4,425.00	\$0.00	\$0.00	\$4,425.00	0.00%
122	FICA	\$14,392.00	\$1,257.23	\$7,320.66	\$7,071.34	50.87%
131	Employer Paid Health	\$11,955.00	\$0.00	\$0.00	\$11,955.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
151	Workers Comp Insurance	\$5,158.00	\$0.00	\$5,026.00	\$132.00	97.44%
200	Office Supplies	\$100.00	-\$84.38	\$157.37	-\$57.37	157.37%
208	Instruction Fees	\$15,000.00	\$3,229.50	\$15,427.17	-\$427.17	102.85%
209	Physicals	\$3,500.00	\$0.00	\$3,280.00	\$220.00	93.71%
210	Operating Supplies	\$10,000.00	\$89.94	\$1,422.29	\$8,577.71	14.22%
212	Motor Fuels	\$500.00	\$73.93	\$291.77	\$208.23	58.35%
213	Diesel Fuel	\$1,000.00	\$369.29	\$764.04	\$235.96	76.40%
220	Repair/Maint Supply - Equip	\$5,000.00	\$0.00	\$3,380.58	\$1,619.42	67.61%
221	Repair/Maint Vehicles 306	\$12,000.00	\$5,224.20	\$5,780.49	\$6,219.51	48.17%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$103.02	\$489.06	\$4,510.94	9.78%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$3,090.50	-\$1,090.50	154.53%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$2,381.00	-\$881.00	158.73%
258	Unif FIRE/Ted/Corey/Adam/Pat	\$1,500.00	\$879.80	\$3,200.89	-\$1,700.89	213.39%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,500.00	\$279.10	\$1,115.01	\$384.99	74.33%
321	Communications-Cellular	\$4,000.00	\$407.48	\$1,588.85	\$2,411.15	39.72%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$315.71	\$2,398.12	\$3,601.88	39.97%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$17,664.00	-\$14.00	\$21,765.30	-\$4,101.30	123.22%
381	Electric Utilities	\$7,500.00	-\$3.00	\$1,889.00	\$5,611.00	25.19%
383	Gas Utilities	\$15,000.00	\$398.80	\$3,831.75	\$11,168.25	25.55%
384	Refuse/Garbage Disposal	\$1,000.00	\$116.81	\$464.34	\$535.66	46.43%
385	Sewer Utility	\$660.00	\$55.00	\$220.00	\$440.00	33.33%
405	Cleaning Services	\$2,400.00	\$150.00	\$850.00	\$1,550.00	35.42%
430	Miscellaneous	\$2,000.00	\$25.00	\$25.00	\$1,975.00	1.25%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
433	Dues/Contracts/Subscriptions	\$2,000.00	\$17.71	\$3,710.84	-\$1,710.84	185.54%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
491	FDRA City Contribution	\$30,000.00	\$648.00	\$1,821.00	\$28,179.00	6.07%
492	FDRA State Aid	\$45,000.00	\$0.00	\$1,000.00	\$44,000.00	2.22%
500	Capital Outlay -	\$49,290.00	\$16,307.24	\$32,682.08	\$16,607.92	66.31%
550	Capital Outlay -	\$696,625.00	\$0.00	\$0.00	\$696,625.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,193,518.00	\$46,280.88	\$221,569.11	\$971,948.89	18.56%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$212.33	\$212.33	\$1,587.67	11.80%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$4,400.00	\$8,800.00	33.33%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,312.33	\$4,612.33	\$10,387.67	30.75%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$69,919.00	\$4,682.41	\$25,939.38	\$43,979.62	37.10%
104	Tech 2	\$79,508.00	\$5,904.48	\$30,452.07	\$49,055.93	38.30%
105	Part-time	\$1,393.00	\$0.00	\$0.00	\$1,393.00	0.00%
108	Tech 3	\$67,977.00	\$4,826.82	\$25,684.66	\$42,292.34	37.78%
121	PERA	\$16,305.00	\$1,156.03	\$6,155.68	\$10,149.32	37.75%
122	FICA	\$16,738.00	\$1,027.36	\$5,540.98	\$11,197.02	33.10%
131	Employer Paid Health	\$71,732.00	\$5,977.68	\$28,596.27	\$43,135.73	39.87%
132	Employer Paid Disability	\$1,243.00	\$139.40	\$697.00	\$546.00	56.07%
133	Employer Paid Dental	\$3,096.00	\$339.15	\$1,551.45	\$1,544.55	50.11%
134	Employer Paid Life	\$202.00	\$15.60	\$77.05	\$124.95	38.14%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,301.00	\$0.00	\$16,063.00	\$238.00	98.54%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$9,000.00	\$9,000.00	50.00%
200	Office Supplies	\$450.00	\$293.00	\$293.00	\$157.00	65.11%
208	Instruction Fees	\$1,500.00	\$0.00	\$271.00	\$1,229.00	18.07%
210	Operating Supplies	\$1,200.00	\$100.53	\$286.65	\$913.35	23.89%
212	Motor Fuels	\$8,000.00	\$1,078.15	\$3,769.65	\$4,230.35	47.12%
213	Diesel Fuel	\$10,000.00	\$1,279.37	\$9,095.47	\$904.53	90.95%
215	Shop Supplies	\$2,750.00	\$0.00	\$182.86	\$2,567.14	6.65%
220	Repair/Maint Supply - Equip	\$30,000.00	\$2,412.41	\$9,007.66	\$20,992.34	30.03%
221	Repair/Maint Vehicles 306	\$25,000.00	\$1,388.69	\$3,910.26	\$21,089.74	15.64%
222	Tires	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,511.29	\$2,314.15	\$7,685.85	23.14%
224	Street Maint Materials	\$30,000.00	\$651.51	\$13,575.16	\$16,424.84	45.25%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$239.22	\$239.22	\$1,260.78	15.95%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
235	Signs	\$6,500.00	\$0.00	\$314.63	\$6,185.37	4.84%
240	Small Tools and Minor Equip	\$5,000.00	\$77.98	\$217.98	\$4,782.02	4.36%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$233.85	\$266.15	46.77%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$534.95	-\$34.95	106.99%
303	Engineering Fees	\$5,000.00	\$0.00	\$60.00	\$4,940.00	1.20%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
320	Communications	\$3,000.00	\$130.56	\$511.88	\$2,488.12	17.06%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
360	Insurance	\$9,513.00	\$0.00	\$9,802.00	-\$289.00	103.04%
381	Electric Utilities	\$12,000.00	\$476.69	\$2,769.53	\$9,230.47	23.08%
383	Gas Utilities	\$6,500.00	\$392.17	\$4,332.55	\$2,167.45	66.65%
384	Refuse/Garbage Disposal	\$1,000.00	\$135.74	\$744.33	\$255.67	74.43%
385	Sewer Utility	\$400.00	\$51.70	\$206.80	\$193.20	51.70%
405	Cleaning Services	\$5,640.00	\$470.00	\$2,397.00	\$3,243.00	42.50%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$473.90	-\$473.90	0.00%
430	Miscellaneous	\$2,500.00	\$177.97	\$177.97	\$2,322.03	7.12%
433	Dues/Contracts/Subscriptions	\$1,000.00	\$0.00	\$33.23	\$966.77	3.32%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$9.00	\$9.00	\$91.00	9.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$2,259.97	\$20,178.67	\$14,821.33	57.65%
500	Capital Outlay -	\$31,000.00	\$0.00	\$2,314.70	\$28,685.30	7.47%
550	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$34,000.00	\$0.00	\$0.00	\$34,000.00	0.00%
581	Capital Outlay -Seal Coat	\$100,000.00	\$0.00	\$60.00	\$99,940.00	0.06%
582	Capital Outlay - Crackfill	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$100,000.00	\$502.50	\$1,246.99	\$98,753.01	1.25%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$984,817.00	\$37,707.38	\$239,322.58	\$745,494.42	24.30%
DEPT 43025 Public Works Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$1,247.78	-\$1,247.78	0.00%
104	Tech 2	\$0.00	\$0.00	\$908.60	-\$908.60	0.00%
105	Part-time	\$0.00	\$442.12	\$1,294.69	-\$1,294.69	0.00%
108	Tech 3	\$0.00	\$0.00	\$2,431.44	-\$2,431.44	0.00%
121	PERA	\$0.00	\$33.16	\$441.22	-\$441.22	0.00%
122	FICA	\$0.00	\$28.82	\$404.42	-\$404.42	0.00%
131	Employer Paid Health	\$0.00	\$214.82	\$1,732.28	-\$1,732.28	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$12.19	\$96.74	-\$96.74	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.59	-\$1.59	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43025 Public Works Snow Removal		\$0.00	\$731.11	\$8,558.76	-\$8,558.76	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
DEPT 43026 Public Works Trails						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43026 Public Works Trails		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
122	FICA	\$426.00	\$0.00	\$0.00	\$426.00	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$67.00	\$0.00	\$96.00	-\$29.00	143.28%
381	Electric Utilities	\$350.00	\$26.12	\$104.26	\$245.74	29.79%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$8,007.00	\$26.12	\$700.26	\$7,306.74	8.75%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$79,061.00	\$6,112.34	\$33,602.87	\$45,458.13	42.50%
101	Assistant	\$45,088.00	\$2,973.54	\$17,038.09	\$28,049.91	37.79%
103	Tech 1	\$43,118.00	\$3,346.80	\$16,891.21	\$26,226.79	39.17%
104	Tech 2	\$0.00	\$100.00	\$100.00	-\$100.00	0.00%
105	Part-time	\$37,710.00	\$2,625.00	\$15,627.75	\$22,082.25	41.44%
108	Tech 3	\$53,310.00	\$3,515.68	\$19,987.08	\$33,322.92	37.49%
121	PERA	\$19,372.00	\$1,325.96	\$7,323.46	\$12,048.54	37.80%
122	FICA	\$20,292.00	\$1,290.07	\$7,097.54	\$13,194.46	34.98%
131	Employer Paid Health	\$57,389.00	\$4,483.52	\$22,646.73	\$34,742.27	39.46%
132	Employer Paid Disability	\$1,425.00	\$168.36	\$841.80	\$583.20	59.07%
133	Employer Paid Dental	\$3,818.00	\$304.26	\$1,445.18	\$2,372.82	37.85%
134	Employer Paid Life	\$248.00	\$18.75	\$89.10	\$158.90	35.93%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$5,000.00	\$2,541.16	\$2,541.16	\$2,458.84	50.82%
151	Workers Comp Insurance	\$13,457.00	\$0.00	\$14,188.00	-\$731.00	105.43%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$6,750.00	\$8,250.00	45.00%
200	Office Supplies	\$200.00	\$103.66	\$271.60	-\$71.60	135.80%
208	Instruction Fees	\$500.00	\$0.00	\$95.00	\$405.00	19.00%
210	Operating Supplies	\$3,200.00	\$152.55	\$908.33	\$2,291.67	28.39%
212	Motor Fuels	\$2,000.00	\$280.49	\$1,930.44	\$69.56	96.52%
213	Diesel Fuel	\$1,000.00	\$255.31	\$1,366.99	-\$366.99	136.70%
220	Repair/Maint Supply - Equip	\$10,000.00	\$451.48	\$9,661.04	\$338.96	96.61%
221	Repair/Maint Vehicles 306	\$1,000.00	\$157.90	\$575.59	\$424.41	57.56%
223	Bldg Repair Suppl/Maintenance	\$20,000.00	\$808.23	\$3,166.43	\$16,833.57	15.83%
231	Chemicals	\$6,000.00	\$0.00	\$392.10	\$5,607.90	6.54%



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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
235	Signs	\$400.00	\$240.79	\$317.79	\$82.21	79.45%
240	Small Tools and Minor Equip	\$1,200.00	\$150.60	\$603.62	\$596.38	50.30%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam/Pat	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Cody/Josh/Nate	\$0.00	\$0.00	\$254.97	-\$254.97	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$170.00	\$130.00	56.67%
264	Unif Bobby/Cheryl/Shawn	\$300.00	\$271.00	\$357.00	-\$57.00	119.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
310	Program Supplies	\$1,500.00	\$280.60	\$746.54	\$753.46	49.77%
311	Softball/Baseball	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$15.99	\$133.00	\$2,867.00	4.43%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$6,000.00	\$513.87	\$2,057.92	\$3,942.08	34.30%
322	Postage	\$150.00	\$6.00	\$9.42	\$140.58	6.28%
323	Garage (East)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$226.27	\$295.94	\$704.06	29.59%
335	Background Checks	\$150.00	\$30.00	\$60.00	\$90.00	40.00%
340	Advertising	\$1,000.00	\$207.77	\$987.63	\$12.37	98.76%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$15,543.00	\$0.00	\$22,570.92	-\$7,027.92	145.22%
381	Electric Utilities	\$15,000.00	\$1,031.65	\$4,693.82	\$10,306.18	31.29%
383	Gas Utilities	\$10,000.00	\$923.98	\$6,457.67	\$3,542.33	64.58%
384	Refuse/Garbage Disposal	\$800.00	\$93.86	\$368.12	\$431.88	46.02%
403	Improvements Other Than Bldgs	\$3,800.00	\$2,489.90	\$2,489.90	\$1,310.10	65.52%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$9,406.25	\$13,168.75	41.67%
413	Office Equipment Rental/Repair	\$700.00	\$51.27	\$146.06	\$553.94	20.87%
415	Equipment Rental	\$500.00	\$0.00	\$60.00	\$440.00	12.00%
430	Miscellaneous	\$800.00	\$247.89	\$1,122.56	-\$322.56	140.32%
433	Dues/Contracts/Subscriptions	\$500.00	\$320.00	\$788.00	-\$288.00	157.60%
442	Safety Prog/Equipment	\$1,500.00	\$137.49	\$177.47	\$1,322.53	11.83%
443	Sales Tax	\$1,600.00	\$335.00	\$1,504.00	\$96.00	94.00%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$11.00	\$52.25	\$97.75	34.83%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$14.99	\$985.01	1.50%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$1,151.68	\$848.32	57.58%
459	PAL Foundation Expenditures	\$3,000.00	\$61.98	\$480.39	\$2,519.61	16.01%
461	Silver Sneakers	\$6,500.00	\$883.92	\$3,745.92	\$2,754.08	57.63%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$40,500.00	\$32,963.10	\$86,558.34	-\$46,058.34	213.72%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$830.00	\$68.99	\$343.79	\$486.21	41.42%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
610	Interest	\$19.00	\$1.76	\$9.96	\$9.04	52.42%
DEPT 45100	Park and Recreation (GENERA	\$596,355.00	\$74,460.99	\$332,673.41	\$263,681.59	55.78%
DEPT 45125	Parks and Rec Snow Removal					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$621.90	-\$621.90	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$115.34	\$397.27	-\$397.27	0.00%
121	PERA	\$0.00	\$8.65	\$76.42	-\$76.42	0.00%
122	FICA	\$0.00	\$7.51	\$70.29	-\$70.29	0.00%
131	Employer Paid Health	\$0.00	\$56.04	\$340.74	-\$340.74	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$3.18	\$29.58	-\$29.58	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$1.08	-\$1.08	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45125	Parks and Rec Snow Removal	\$0.00	\$190.72	\$1,537.28	-\$1,537.28	0.00%
DEPT 45126	Parks and Rec Trails					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$616.72	-\$616.72	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$57.67	\$1,198.21	-\$1,198.21	0.00%
121	PERA	\$0.00	\$4.32	\$136.11	-\$136.11	0.00%
122	FICA	\$0.00	\$3.77	\$127.23	-\$127.23	0.00%
131	Employer Paid Health	\$0.00	\$28.03	\$484.43	-\$484.43	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$1.59	\$31.02	-\$31.02	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$2.90	-\$2.90	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45126	Parks and Rec Trails	\$0.00	\$95.38	\$2,596.62	-\$2,596.62	0.00%
DEPT 45500	Library					
101	Assistant	\$19,323.00	\$1,962.36	\$10,792.98	\$8,530.02	55.86%
121	PERA	\$1,449.00	\$147.18	\$809.49	\$639.51	55.87%
122	FICA	\$1,478.00	\$141.33	\$759.51	\$718.49	51.39%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$23.60	\$112.72	\$197.28	36.36%
134	Employer Paid Life	\$21.00	\$2.05	\$10.28	\$10.72	48.95%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$989.00	\$0.00	\$1,160.00	-\$171.00	117.29%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$119.56	\$1,880.44	5.98%
202	Library Subscriptions	\$500.00	\$0.00	\$921.95	-\$421.95	184.39%
203	Library Books	\$5,000.00	\$257.59	\$1,955.13	\$3,044.87	39.10%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$65.82	\$257.48	\$742.52	25.75%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$28.00	\$472.00	5.60%
430	Miscellaneous	\$1,000.00	\$0.00	\$40.97	\$959.03	4.10%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$150.00	\$1,358.63	\$641.37	67.93%
443	Sales Tax	\$100.00	\$2.00	\$6.00	\$94.00	6.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay -	\$2,000.00	\$0.00	\$988.45	\$1,011.55	49.42%
600	Principal	\$543.00	\$45.10	\$224.74	\$318.26	41.39%
610	Interest	\$12.00	\$1.15	\$6.51	\$5.49	54.25%
DEPT 45500 Library		\$38,830.00	\$2,808.18	\$19,552.40	\$19,277.60	50.35%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
600	Principal	\$210,000.00	\$0.00	\$210,000.00	\$0.00	100.00%
610	Interest	\$2,250.00	\$0.00	\$2,520.00	-\$270.00	112.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 47014		\$212,550.00	\$0.00	\$212,772.45	-\$222.45	100.10%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$50.00	\$450.00	10.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$50.00	\$50.00	\$450.00	10.00%
FUND 101 GENERAL FUND		\$4,840,808.00	\$299,083.99	\$1,774,031.98	\$3,066,776.02	36.65%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$66,281.00	\$0.00	\$34,290.63	\$31,990.37	51.74%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$297,031.00	\$0.00	\$264,290.63	\$32,740.37	88.98%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
DEPT 47012 CIP Bonds						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$85,000.00	\$0.00	\$85,000.00	\$0.00	100.00%
610	Interest	\$13,300.00	\$0.00	\$7,287.50	\$6,012.50	54.79%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47014 47014		\$99,050.00	\$0.00	\$92,782.50	\$6,267.50	93.67%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$120,000.00	\$0.00	\$120,000.00	\$0.00	100.00%
610	Interest	\$16,100.00	\$0.00	\$8,650.00	\$7,450.00	53.73%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47015 47015 Series 2015B/2021A		\$136,850.00	\$0.00	\$129,145.00	\$7,705.00	94.37%
DEPT 47100 2022A ROAD BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$24,654.00	\$0.00	\$0.00	\$24,654.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47100 2022A ROAD BONDS		\$24,654.00	\$0.00	\$0.00	\$24,654.00	0.00%
DEPT 47101 2022A FIRE TRUCK BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$15,922.00	\$0.00	\$0.00	\$15,922.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47101 2022A FIRE TRUCK BONDS		\$15,922.00	\$0.00	\$0.00	\$15,922.00	0.00%
FUND 301 DEBT SERVICE FUND		\$573,507.00	\$0.00	\$486,218.13	\$87,288.87	84.78%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,400.00	\$0.00	\$0.00	\$10,400.00	0.00%
650	Administrative Costs	\$600.00	\$100.00	\$100.00	\$500.00	16.67%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$11,250.00	\$100.00	\$100.00	\$11,150.00	0.89%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$11,250.00	\$100.00	\$100.00	\$11,150.00	0.89%
FUND 410 MARODA DRIVE						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000	Public Works (GENERAL)					
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$496.12	\$17,603.88	2.74%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$78,749.00	\$6,087.70	\$33,467.35	\$45,281.65	42.50%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,906.00	\$456.59	\$2,510.12	\$3,395.88	42.50%
122	FICA	\$6,024.00	\$407.84	\$2,261.88	\$3,762.12	37.55%
131	Employer Paid Health	\$23,911.00	\$1,992.56	\$9,962.80	\$13,948.20	41.67%
132	Employer Paid Disability	\$740.00	\$60.63	\$303.15	\$436.85	40.97%
133	Employer Paid Dental	\$1,032.00	\$59.36	\$283.52	\$748.48	27.47%
134	Employer Paid Life	\$67.00	\$5.20	\$26.00	\$41.00	38.81%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$3,703.00	\$0.00	\$2,933.00	\$770.00	79.21%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
200	Office Supplies	\$500.00	\$0.00	\$277.05	\$222.95	55.41%
208	Instruction Fees	\$2,000.00	\$0.00	\$694.00	\$1,306.00	34.70%
210	Operating Supplies	\$3,500.00	\$4.40	\$554.52	\$2,945.48	15.84%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$25,000.00	\$1,886.32	\$15,918.46	\$9,081.54	63.67%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$8,000.00	\$0.00	\$423.00	\$7,577.00	5.29%
229	Oper/Maint - Lift Station	\$20,000.00	\$1,843.43	\$2,855.49	\$17,144.51	14.28%
230	Repair/Maint - Collection Syst	\$7,000.00	\$4,625.00	\$4,625.00	\$2,375.00	66.07%
231	Chemicals	\$18,000.00	\$1,767.08	\$6,746.37	\$11,253.63	37.48%
258	Unif FIRE/Ted/Corey/Adam/Pat	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$60.00	\$940.00	6.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$451.94	\$1,801.72	\$2,754.28	39.55%
321	Communications-Cellular	\$1,600.00	\$49.67	\$198.83	\$1,401.17	12.43%
322	Postage	\$800.00	\$405.96	\$688.06	\$111.94	86.01%
331	Travel Expenses	\$2,500.00	\$689.64	\$1,726.66	\$773.34	69.07%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$17,312.00	\$0.00	\$14,646.31	\$2,665.69	84.60%
381	Electric Utilities	\$38,000.00	-\$288.77	\$9,094.95	\$28,905.05	23.93%
383	Gas Utilities	\$3,000.00	\$309.03	\$2,594.48	\$405.52	86.48%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$20,000.00	\$628.20	\$2,578.40	\$17,421.60	12.89%
407	Sludge Disposal	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
420	Depreciation Expense	\$350,000.00	\$0.00	\$0.00	\$350,000.00	0.00%
430	Miscellaneous	\$100.00	\$25.00	\$25.00	\$75.00	25.00%
433	Dues/Contracts/Subscriptions	\$1,800.00	\$0.00	\$420.00	\$1,380.00	23.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay -	\$125,000.00	\$24,777.45	\$156,633.85	-\$31,633.85	125.31%
553	Capital Outlay - Other	\$0.00	\$0.00	\$636.00	-\$636.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$3,558.50	\$26,391.50	-\$26,391.50	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$1,934.50	\$5,118.50	-\$5,118.50	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$811,050.00	\$51,737.23	\$310,905.97	\$500,144.03	38.33%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$811,050.00	\$51,737.23	\$310,905.97	\$500,144.03	38.33%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2023 Budget	MAY 2023 Amt	2023 YTD Amt	2023 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$5,632.00	\$0.00	\$5,013.75	\$618.25	89.02%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$206,382.00	\$0.00	\$205,256.30	\$1,125.70	99.45%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$11,240.00	\$0.00	\$6,352.50	\$4,887.50	56.52%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,240.00	\$0.00	\$106,352.50	\$4,887.50	95.61%
DEPT 47102 2022A SEWER BONDS						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,569.00	\$0.00	\$0.00	\$69,569.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47102 2022A SEWER BONDS		\$69,569.00	\$0.00	\$0.00	\$69,569.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$387,191.00	\$0.00	\$311,608.80	\$75,582.20	80.48%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,641,906.00	\$350,921.22	\$2,883,361.00	\$3,758,545.00	43.41%

## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

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## City of Crosslake

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## Balance Sheet

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 101 GENERAL FUND</b>							
G 101-10100	Cash	\$6,072,402.32	\$719,577.69	\$921,271.22	\$3,660,472.89	\$4,958,625.57	\$4,774,249.64
G 101-10101	Restricted Cash	\$523,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$548,000.00
G 101-10150	Cash - Phone Company Procee	\$2,399,329.00	\$10,338.64	\$0.00	\$2,441,238.80	\$2,399,329.00	\$2,441,238.80
G 101-10200	Petty Cash	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201	Petty Cash - Library	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500	Taxes Receivable-Current	\$50,071.74	\$0.00	\$0.00	\$0.00	\$50,071.74	\$0.00
G 101-10700	Taxes Receivable-Delinquent	\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	\$45,519.88
G 101-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500	Accounts Receivable	\$1,500.30	\$0.00	\$0.00	\$0.00	\$1,500.30	\$0.00
G 101-11600	Allow for Uncollected Receivab	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300	Special Assess Rec-Deferred	\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	\$44,210.87
G 101-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200	Due From Other Governments	\$34,581.39	\$621,632.62	\$621,632.62	\$621,632.62	\$656,214.01	\$0.00
G 101-13300	Advances To Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100	Inventory of Material/Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500	Prepaid Items	\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	\$42,147.85
G 101-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100	Fixed Asset-Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200	Fixed Asset-Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400	Fixed Asset-Equip/Machinery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420	Fixed Asset-Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440	Fixed Asset-Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100	Amount Avail in Debt Srv Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200	Amount Provided for Debt Retir	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200	Accounts Payable	-\$43,596.80	\$0.00	\$0.00	\$43,596.80	\$0.00	\$0.00
G 101-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600	Contracts Payable	-\$12,892.74	\$0.00	\$0.00	\$0.00	\$0.00	-\$12,892.74
G 101-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703	Due to D&M Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800	Due to Other Governments	-\$64,614.94	\$0.00	\$0.00	\$64,614.94	\$0.00	\$0.00
G 101-20900	Advance From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500	Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600	Accrued Wages & Salaries Pay	-\$68,628.25	\$0.00	\$0.00	\$0.00	\$0.00	-\$68,628.25
G 101-21700	Accrued Payroll Deductions Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701	Federal Withholding	\$0.00	\$9,883.74	\$9,883.74	\$54,063.19	\$54,063.19	\$0.00
G 101-21702	State Withholding	\$0.00	\$4,555.34	\$4,555.34	\$25,278.80	\$25,278.80	\$0.00
G 101-21703	FICA Withholding(Incl Medicare	\$0.00	\$13,166.42	\$13,166.42	\$73,673.20	\$73,673.20	\$0.00
G 101-21704	PERA	\$0.00	\$19,292.70	\$19,292.70	\$107,687.49	\$107,687.49	\$0.00
G 101-21705	Other Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

## City of Crosslake

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## Balance Sheet

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21706	Hospitalization/Medical Ins	\$3,679.86	\$23,912.05	\$23,912.05	\$120,452.85	\$119,560.25	\$4,572.46
G 101-21707	Union Dues	\$0.00	\$949.56	\$949.56	\$4,522.41	\$4,522.41	\$0.00
G 101-21708	HCSP	\$0.00	\$2,051.52	\$2,051.52	\$13,037.11	\$13,037.11	\$0.00
G 101-21709	Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710	Life Insurance	\$170.80	\$388.70	\$388.70	\$1,900.70	\$1,943.50	\$128.00
G 101-21711	Garnishments and Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712	Savings	\$2,243.78	\$1,433.50	\$1,433.50	\$10,884.25	\$7,884.25	\$5,243.78
G 101-21713	Dental	\$1,153.36	\$1,297.44	\$1,297.44	\$6,231.15	\$6,162.41	\$1,222.10
G 101-21714	Deferred Compensation	\$0.00	\$710.00	\$710.00	\$5,105.00	\$5,105.00	\$0.00
G 101-21715	Minnesota Benefit Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716	Flexible Benefit Plan	-\$5,904.02	\$6,292.45	\$6,681.45	\$34,668.46	\$33,757.96	-\$4,993.52
G 101-21717	Child Support/Alimony	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718	Deferred Compensation	\$0.00	\$50.00	\$50.00	\$275.00	\$275.00	\$0.00
G 101-21750	Accrued Compensated Absenc	-\$2,113.77	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,113.77
G 101-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200	Deferred Revenues	-\$40,500.30	\$0.00	\$0.00	\$31,402.44	\$9,417.26	-\$18,515.12
G 101-22280	Deferred Revenue-Property Tax	-\$45,519.88	\$0.00	\$0.00	\$0.00	\$0.00	-\$45,519.88
G 101-22281	Deferred Revenue-Spec Assmt	-\$44,210.87	\$0.00	\$0.00	\$0.00	\$0.00	-\$44,210.87
G 101-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520	Special Assess Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600	Capital Lease Agree-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700	Installment Purchase Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100	Bonds Payable-Noncurrent NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110	General Obligation Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120	Special Assess Bonds Pay NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130	Revenue Bonds Payable NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600	Postemployment Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700	Capital Lease Agree-Noncurrent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800	Installment Purch Contract-NC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900	Other Long-term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100	Fund Balance For Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-25300	Unreserved Fund Balance	\$0.00	\$300,027.60	\$300,027.60	\$3,799,651.41	\$3,799,651.41	\$0.00
G 101-27200	FB - Nonspendable - Prepays	-\$42,147.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$42,147.85
G 101-28510	FB - Rest. For Fire Truck	-\$523,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	-\$548,000.00
G 101-29200	FB - CO - ASSIGNED I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29210	FB - CO ASG Animal Control	-\$1,515.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,515.02
G 101-29215	FB - CO ASG Admin & PZ	-\$25,304.08	\$11,844.00	\$0.00	\$11,844.00	\$10,326.00	-\$23,786.08
G 101-29220	FB - CO ASG Fire Hall Remode	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29225	FB - CO ASG PW Bridges	-\$122,593.27	\$0.00	\$0.00	\$0.00	\$1,000.00	-\$123,593.27
G 101-29226	FB - CO ASG Storm Water Mai	-\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,000.00	-\$8,500.00
G 101-29230	FB - CO ASG PW Buildings	-\$23,839.91	\$0.00	\$0.00	\$0.00	\$27,685.30	-\$51,525.21



## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

City of Crosslake  
Balance Sheet

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Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-29231	FB- CO ASG PW Veh & Equip	-\$109,565.11	\$0.00	\$0.00	\$0.00	\$31,000.00	-\$140,565.11
G 101-29235	FB - CO ASG PW Roads	-\$245,960.77	\$502.50	\$0.00	\$502.50	\$299,195.51	-\$544,653.78
G 101-29240	FB - CO ASG Parks 80 Acre	-\$698.36	\$0.00	\$0.00	\$0.00	\$0.00	-\$698.36
G 101-29245	FB - CO ASG Park Dedication	-\$134,500.25	\$0.00	\$14,076.89	\$34,595.25	\$14,076.89	-\$113,981.89
G 101-29250	FB - CO ASG Park Fitness Equi	-\$93,034.49	\$0.00	\$0.00	\$0.00	\$13,000.00	-\$106,034.49
G 101-29255	FB - CO ASG Park Gen Cap Ex	-\$160,265.91	\$30,113.85	\$0.00	\$30,113.85	\$30,500.00	-\$160,652.06
G 101-29260	FB - CO ASG Library D/Pledges	-\$55,033.35	\$434.66	\$0.00	\$1,250.58	\$2,806.16	-\$56,588.93
G 101-29265	FB - CO ASG Police Restitution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-29270	FB - CO ASG Police Forfeiture	-\$3,713.69	\$0.00	\$0.00	\$0.00	\$100.00	-\$3,813.69
G 101-29275	FB - CO ASG Police Equipment	-\$119,376.75	\$1,422.77	\$0.00	\$20,345.70	\$83,133.60	-\$182,164.65
G 101-29300	FB - UnRestricted Unassigned	-\$4,826,851.77	\$171,841.64	\$0.00	\$2,940,513.23	\$1,274,061.50	-\$3,160,400.04
G 101-29350	FB - UnRes Ua - Phone Co	-\$2,399,329.00	\$0.00	\$10,338.64	\$3,672,866.32	\$3,714,776.12	-\$2,441,238.80
<b>FUND 101 GENERAL FUND</b>		\$0.00	\$1,951,719.39	\$1,951,719.39	\$17,857,420.94	\$17,857,420.94	\$0.00
<b>FUND 301 DEBT SERVICE FUND</b>							
G 301-10100	Cash	\$808,789.30	\$0.00	\$0.00	\$7,841.90	\$486,218.13	\$330,413.07
G 301-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500	Taxes Receivable-Current	\$7,841.90	\$0.00	\$0.00	\$0.00	\$7,841.90	\$0.00
G 301-10700	Taxes Receivable-Delinquent	\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	\$6,251.20
G 301-10800	Allow for Uncollected Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100	Special Assess Rec-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200	Special Assess Rec-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12300	Special Assess Rec-Deferred	\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	\$231,295.92
G 301-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280	Deferred Revenue-Property Tax	-\$6,251.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,251.20
G 301-22281	Deferred Revenue-Spec Assmt	-\$231,295.92	\$0.00	\$0.00	\$0.00	\$0.00	-\$231,295.92
G 301-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-28400	FB - Restricted for Debt Ser.	-\$816,631.20	\$0.00	\$0.00	\$494,060.03	\$7,841.90	-\$330,413.07
<b>FUND 301 DEBT SERVICE FUND</b>		\$0.00	\$0.00	\$0.00	\$501,901.93	\$501,901.93	\$0.00
<b>FUND 401 GENERAL CAPITAL PROJECTS</b>							
G 401-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900	Advance From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500	Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-28510	FB - Rest. For Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 401 GENERAL CAPITAL PROJECTS</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

City of Crosslake  
Balance Sheet

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Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>							
IG 405-10100 Cash		\$12,086.04	\$0.00	\$100.00	\$0.00	\$100.00	\$11,986.04
IG 405-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 405-28500 FB - Restricted for TIF		-\$12,086.04	\$100.00	\$0.00	\$100.00	\$0.00	-\$11,986.04
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>		<b>\$0.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$0.00</b>
<b>FUND 410 MARODA DRIVE</b>							
IG 410-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 410-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 410 MARODA DRIVE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 411 SUNSET DRIVE</b>							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 411 SUNSET DRIVE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 412 DUCK LANE</b>							
IG 412-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 412-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 412-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 412 DUCK LANE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 413 FAWN LAKE ROAD</b>							
IG 413-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 413-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 413 FAWN LAKE ROAD</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</b>							
IG 414-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 414-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

City of Crosslake  
Balance Sheet

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Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 415 AMBULANCE PROJECT</b>							
!G 415-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 415 AMBULANCE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 420 LIBRARY PROJECT</b>							
!G 420-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 420 LIBRARY PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 421 WATER SYSTEM PROJECT</b>							
G 421-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 421 WATER SYSTEM PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 432 SEWER PROJECT</b>							
!G 432-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 432 SEWER PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 449 WOLF TRAIL/WOLF COURT</b>							
!G 449-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 449-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 449 WOLF TRAIL/WOLF COURT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 458 JOINT PUBLIC WORKS FACILITY</b>							
!G 458-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 458 JOINT PUBLIC WORKS FACILITY</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 460 ABC DRIVE</b>							
!G 460-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 460-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

## City of Crosslake

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## Balance Sheet

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 460 ABC DRIVE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>							
G 461-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 461-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>							
G 462-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 462-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>							
G 463-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 463-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 463-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>							
G 464-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 464-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>							
G 465-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 465-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 466 GENDREAU ROAD</b>							
G 466-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 466-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 466 GENDREAU ROAD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 467 EDGEWATER LANE</b>							
G 467-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 467-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 467 EDGEWATER LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 468 MILINDA SHORES/STALEY LANE</b>							
G 468-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 468-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 468 MILINDA SHORES/STALEY LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 469 ANDERSEN ESTATES</b>							
G 469-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 469-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 469-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 469-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 469-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 469 ANDERSEN ESTATES</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>							
G 502-10100 Cash		\$15,396.78	\$0.00	\$0.00	\$267.02	\$496.12	\$15,167.68

## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

## City of Crosslake

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## Balance Sheet

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 502-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500	Taxes Receivable-Current	\$267.02	\$0.00	\$0.00	\$0.00	\$267.02	\$0.00
!G 502-10700	Taxes Receivable-Delinquent	\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	\$197.58
!G 502-12000	Long-Term Lease Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200	Due From Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701	Due to General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280	Deferred Revenue-Property Tax	-\$197.58	\$0.00	\$0.00	\$0.00	\$0.00	-\$197.58
!G 502-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$763.14	\$763.14	\$0.00
!G 502-25400	Restricted for LT Lease Rec v	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-29300	FB - UnRestricted Unassigned	-\$15,663.80	\$0.00	\$0.00	\$496.12	\$0.00	-\$15,167.68
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>		\$0.00	\$0.00	\$0.00	\$1,526.28	\$1,526.28	\$0.00
<b>FUND 503 EDA (REVOLVING LOAN)</b>							
!G 503-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11501	Loans Receivables	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 503 EDA (REVOLVING LOAN)</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 601 SEWER OPERATING FUND</b>							
G 601-10100	Cash	\$2,705.00	\$663,071.89	\$53,446.50	\$791,256.28	\$646,478.37	\$147,482.91
G 601-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500	Accounts Receivable	\$75,022.20	\$0.00	\$0.00	\$0.00	\$1,200.00	\$73,822.20
G 601-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13100	Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-13200	Due From Other Governments	\$621,632.62	\$0.00	\$621,632.62	\$0.00	\$621,632.62	\$0.00
G 601-15500	Prepaid Items	\$5,249.91	\$0.00	\$0.00	\$0.00	\$0.00	\$5,249.91
G 601-16000	Construction In Progress	\$357,438.40	\$0.00	\$0.00	\$0.00	\$0.00	\$357,438.40
G 601-16100	Fixed Asset-Land	\$185,135.42	\$0.00	\$0.00	\$0.00	\$0.00	\$185,135.42
G 601-16200	Fixed Asset-Buildings	\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210	A/D Buildings	-\$1,673,436.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,673,436.70
G 601-16300	Improvements Other Than Bldg	\$39,327.74	\$0.00	\$0.00	\$0.00	\$0.00	\$39,327.74
G 601-16310	A/D Impr Other Than Bldgs	-\$29,832.52	\$0.00	\$0.00	\$0.00	\$0.00	-\$29,832.52



## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

## City of Crosslake

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## Balance Sheet

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-16400	Fixed Asset-Equip/Machinery	\$384,982.82	\$0.00	\$0.00	\$0.00	\$0.00	\$384,982.82
G 601-16410	Fixed Asset-Equip Depreciation	-\$316,399.86	\$0.00	\$0.00	\$0.00	\$0.00	-\$316,399.86
G 601-16500	Fixed Asset-Const in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700	Infrastructure	\$8,353,683.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,353,683.00
G 601-16710	A/D Infrastructure	-\$2,088,703.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,088,703.50
G 601-19002	DO-GERF-Dif Exp & Act Econ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003	DO-GERF-Chgs in Actuarial As	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004	DO- GERF City Cont. Sub.to M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005	DO - OPEB	\$616.00	\$0.00	\$0.00	\$0.00	\$0.00	\$616.00
G 601-20200	Accounts Payable	-\$202,837.47	\$0.00	\$0.00	\$202,837.47	\$0.00	\$0.00
G 601-20300	Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600	Contracts Payable	-\$181,935.34	\$90.00	\$0.00	\$118,328.71	\$0.00	-\$63,606.63
G 601-20700	Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800	Due to Other Governments	-\$7,181.00	\$0.00	\$0.00	\$7,181.00	\$0.00	\$0.00
G 601-21600	Accrued Wages & Salaries Pay	-\$3,028.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,028.85
G 601-21701	Federal Withholding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703	FICA Withholding(Incl Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740	Accrued Comp Abs due in 1 yr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21750	Accrued Compensated Absenc	-\$7,601.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,601.51
G 601-21800	OPEB Liability	-\$8,167.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,167.71
G 601-21801	OPEB Liability - Current	-\$69.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$69.00
G 601-21802	Deferred Inflows - OPEB	-\$3,221.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,221.00
G 601-22000	Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23950	Net Pension Liability	-\$25,899.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,899.00
G 601-23955	DI-GERF-Dif Exp & Act Econ E	-\$791.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$791.00
G 601-23960	DI-GERF-Chgs in Prop & Dif BT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962	DI-GERF-Net Dif BTW Proj & A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400	Fund Balance For Prepaid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24502	DO-GERF-Net Fiff BTW Proj &	\$9,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,121.00
G 601-24601	DI-GERF-Cjchanges in Act. Assu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$10,660.00	\$10,660.00	\$0.00
G 601-26100	Net Inv. In Capital Assets	-\$5,934,826.71	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,934,826.71
G 601-26600	Net Assets - Unrestricted	-\$3,216,550.19	\$53,446.50	\$41,529.27	\$629,873.37	\$480,165.84	-\$3,066,842.66
FUND 601 SEWER OPERATING FUND		\$0.00	\$716,608.39	\$716,608.39	\$1,760,136.83	\$1,760,136.83	\$0.00
FUND 614 TELEPHONE AND CABLE FUND							
IG 614-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10103	Restricted Cash - Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10400	Investments at Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-11500	Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-14100	Inventory of Material/Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16400	Fixed Asset-Equip/Machinery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16430	Fixed Asset-Equip Accum Depr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-19002	DO-GERF-Dif Exp & Act Econ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



## UNADJUSTED DRAFT: 05.31.2023 BALANCE SHEET

City of Crosslake  
Balance Sheet

06/06/23 9:27 AM

Page 9

Current Period: MAY 2023

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 614-20200	Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22500	Bonds Payable-Current Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22510	General Obligation Bonds Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22530	Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22800	Other Current Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 614 TELEPHONE AND CABLE FUND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>							
G 651-10100	Cash	\$527,002.44	\$0.00	\$0.00	\$4,816.96	\$311,608.80	\$220,210.60
G 651-10101	Restricted Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102	Restricted Cash-RUS Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450	Interest Receivable on Invest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500	Taxes Receivable-Current	\$4,816.96	\$0.00	\$0.00	\$0.00	\$4,816.96	\$0.00
G 651-10700	Taxes Receivable-Delinquent	\$4,247.66	\$0.00	\$0.00	\$0.00	\$0.00	\$4,247.66
G 651-11502	Notes Rec - Short Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503	Notes Rec - Long Term Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500	Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600	Deferred Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620	Unamortized Discount on Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621	Unamortized Premium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15625	Deferred Charges - Bond Issua	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500	Accrued Interest Payable	-\$19,997.90	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,997.90
G 651-22200	Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500	Bonds Payable-Current Portion	-\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$300,000.00
G 651-23100	Bonds Payable-Noncurrent NC	-\$2,461,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,461,000.00
G 651-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26100	Net Inv. In Capital Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-26200	Net Assets - Restricted DS	-\$507,004.54	\$0.00	\$0.00	\$316,425.76	\$4,816.96	-\$195,395.74
G 651-26600	Net Assets - Unrestricted	\$2,751,935.38	\$0.00	\$0.00	\$0.00	\$0.00	\$2,751,935.38
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>		\$0.00	\$0.00	\$0.00	\$321,242.72	\$321,242.72	\$0.00
<b>FUND 652 WASTEWATER MGMT DISTRICT</b>							
!G 652-10100	Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 652-25300	Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 652 WASTEWATER MGMT DISTRICT</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>		\$0.00	\$2,668,427.78	\$2,668,427.78	\$20,442,328.70	\$20,442,328.70	\$0.00



# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

May

2023

# Crosslake Police Department

## Monthly Report

### May 2023

Abandoned Vehicle	1	Stalled Vehicle	1
Agency Assist	18	Suspicious Activity	1
Alarm	8	Suspicious Person	2
Animal Bite	1	Suspicious Vehicle	9
Animal Complaint	12	Theft	3
Assault	1	Traffic Arrest	4
ATV	3	Traffic Citations	15
Background	1	Traffic Warnings	95
Burning Complaint	4	Trespass	1
Compliance Check	1	Warrant Service Atmpt	1
Criminal Sexual Cond	1	Welfare Check	1
Damage To Property	1		
Death	2	<b>Total</b>	<b>294</b>
Disturbance	1		
Driving Complaint	5		
Drug Information	1		
Ems	42		
Escort	1		
Fire	3		
Found Property	4		
Garbage Dumping	1		
Gas Leak	1		
Gun Permits	1		
Hazard In Road	2		
Information	7		
Licensing	4		
Missing Persons	2		
Noise Complaint	1		
Parking Complaint	10		
Party Complaint	1		
Property Damage Acc	4		
Public Assist	15		
Ride Along	1		





# CROSSLAKE POLICE DEPARTMENT

## MISSION TOWNSHIP MONTHLY REPORT

May

2023

**Crosslake Police Department  
Mission Township Monthly Report  
May 2023**

Agency Assist	6
Alarm	1
Driving Complaint	1
Ems	1
Intoxicated Person	1
Traffic Arrest	1
Traffic Citations	16
Traffic Warnings	51
Welfare Check	2
<b>Total</b>	<b>80</b>



# Crosslake Fire Department

Date: May 2023

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## Incidents

Description of Incident	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	35	169
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		1
351 - Remove from Elevator		
341/361/362 - Search for Person/Water Rescue/Ice Rescue	1	1
381 - Rescue Remove from Harm	3	3
<b>Total:</b>	<b>39</b>	<b>177</b>
<b>1 - Fire</b>		
111 - Building Fire	1	1
111 - Building Fire (Mutual Aid)		
112/118/113/114/151 - Fire Other / Chimney Fire		
141/142/143 - Forest, Woods, Brush, Grass Fire	2	2
130/131/134/138/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
<b>Total:</b>	<b>3</b>	<b>4</b>
<b>4 - Hazardous Condition (No Fire)</b>		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	1
424 - Carbon Monoxide Incident	1	1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
<b>Total:</b>	<b>2</b>	<b>2</b>
<b>5 - Service Call</b>		
561 - Unauthorized Burning		
531/521 - Smoke or Odor Removal / Water Problem		
542/550/553 - Public Service/ Public Assist / 571 - Standby	4	16
551 - Agency Assist	2	7
<b>Total:</b>	<b>6</b>	<b>23</b>
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	3	7
600/631 - Good Intent Call/Authorized Burning		
651/652 - Smoke scare, Odor of smoke		
661 - EMS Party Transport - Aircare - Traffic Control	1	2
<b>Total:</b>	<b>4</b>	<b>9</b>
<b>7 - False Alarm &amp; False Call</b>		
735/740/743/740/745 - Smoke Detector Activation - No Fire	1	7
746 - Carbon Monoxide Detector Activation - No CO	1	1
731 - Sprinkler Activation due to Malfunction		
<b>Total:</b>	<b>2</b>	<b>8</b>
<b>8 - Severe Weather &amp; Natural Disaster</b>		
814 - Lightning Strike (No Fire)		
813/815 - Wind Storm/Severe Weather Standby		
<b>Total:</b>	<b>0</b>	<b>0</b>
<b>Total Incidents:</b>	<b>56</b>	<b>223</b>



## Crosslake Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents	Total Property Loss	Total Content Loss	Total Loss
<b>Incident Type Category: 1 - Fire</b>					
111 - Building fire	1	1.8%	10,000	0	10,000
142 - Brush or brush-and-grass mixture fire	2	3.6%			
<b>Total:</b>	<b>3</b>	<b>Total: 5.4%</b>	<b>Total: 10,000</b>	<b>Total: 0</b>	<b>Total: 10,000</b>
<b>Incident Type Category: 3 - Rescue &amp; Emergency Medical Service Incident</b>					
311 - Medical assist, assist EMS crew	35	62.5%			
342 - Search for person in water	1	1.8%			
381 - Rescue or EMS standby	3	5.4%			
<b>Total:</b>	<b>39</b>	<b>Total: 69.6%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 4 - Hazardous Condition (No Fire)</b>					
412 - Gas leak (natural gas or LPG)	1	1.8%			
424 - Carbon monoxide incident	1	1.8%			
<b>Total:</b>	<b>2</b>	<b>Total: 3.6%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 5 - Service Call</b>					
551 - Assist police or other governmental agency	2	3.6%			
553 - Public service	4	7.1%			
<b>Total:</b>	<b>6</b>	<b>Total: 10.7%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 6 - Good Intent Call</b>					
611 - Dispatched and cancelled en route	3	5.4%			
661 - EMS call, party transported by non-fire agency	1	1.8%			
<b>Total:</b>	<b>4</b>	<b>Total: 7.1%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Incident Type Category: 7 - False Alarm &amp; False Call</b>					
735 - Alarm system sounded due to malfunction	1	1.8%			
746 - Carbon monoxide detector activation, no CO	1	1.8%			
<b>Total:</b>	<b>2</b>	<b>Total: 3.6%</b>	<b>Total: 0</b>	<b>Total: 0</b>	<b>Total: 0</b>
<b>Total:</b>	<b>56</b>	<b>Total: 100.0%</b>	<b>Total: 10,000</b>	<b>Total: 0</b>	<b>Total: 10,000</b>

## Report Filters

Basic Incident Date Time: is between '5/1/2023' and '5/31/2023'

Agency Name: is equal to 'CROSSLAKE'

## Report Criteria

Incident Type (Fd1.21): Is Not Blank

**NORTH AMBULANCE  
CROSSLAKE**

**MAY 2023 RUN REPORT**

**TOTAL CALLOUTS:** **93**

NIGHT: 32 DAY: 61

No Loads:	19
Cancels:	09
Fire Standbys:	02
Police Standbys:	00
Transported Patients:	63

CROSSLAKE:	38 (3 No Load, 3 Cancel, 1 Fire)
BREEZY POINT:	04 (2 No Load)
MERRIFIELD	07 (1 No Load, 2 Cancel)
FIFTY LAKES:	03 (1 No Load)
MANHATTAN BEACH:	01 (1 No Load)

**MUTUAL AID TO:**

PINE RIVER:	26 (9 No Load, 2 Cancel, 1 Fire)
BRAINERD:	14 (2 No Load, 2 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

**ALS INTERCEPTS (ADVANCED LIFE SUPPORT):**

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	00



D.  
10.

## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

April 28, 2023  
9:00 A.M.

Crosslake City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Bill Schiltz; Mark Lindner; Jerome Volz; Kristin Graham; Alternate Joel Knippel and Liaison Council Member Aaron Herzog

Absent: None

Staff: Peter Gansen, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator

2. 2-24-2023 Minutes & Findings – **Motion by Schiltz; supported by Graham to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**

#### VARIANCE APPLICATIONS

Staff does not make decisions as to whether a variance application gets approved or denied. Staff's job is to inform the applicant of the requirements for submitting a variance, assess whether the application is complete when it is submitted and then presenting the facts of the application to the Planning Commission/Board of Adjustment (PC/BOA).

The PC/BOA determines whether they approve or deny an application at the public hearing as per Minnesota Statute 462 and the Crosslake Land Use Ordinance.

Through the process, staff does try to recommend different solutions and gives their opinion as to whether the PC/BOA may approve or deny the application, but they cannot reject a completed application. Even if staff feels that the application may be denied by the PC/BOA, they are obligated to accept the application and bring it to the PC/BOA. Should staff reject a completed application, they would open the city up to being sued by the applicant. Every property owner has the right to ask for a variance per Article 8 of the Land Use Ordinance.

Anyone that feels the PC/BOA has erred and would like to appeal their decision, also have the right to Appeal that decision per Article 8 of the Land Use Ordinance.

3. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.

3.1 None

4. New Business

4.1 Susan M Dimke Trust Dated 1-24-12 – CUP for an accessory structure greater than 2500 sf

4.2 McGrath Holdings LLC – Preliminary Plat



April 28, 2023 Planning Commission/Board Of Adjustment Meeting

5. Other Business
  - 5.1 Staff report
6. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
7. Adjournment

**Susan M Dimke Trust Dated 1-24-12  
14300535**

Wessels announced the conditional use permit request and discussed the accessory structure handout section of the ordinance. Gansen read the conditional use permit request, notices sent out per city ordinance and Minnesota State Statue 462 requirements, project details, zoning district, no comments received, and history of the parcel into the record. Wessels asked the size of the parcel with Gansen stating 4.77 acres. A discussion on the impervious amount, which is not close to the maximum; the lot size; setback of proposed project; demo of existing accessory structure; and possible conditions. Wessels invited Dimke, the owner, to the podium. Dimke stated that he met with staff to discuss the proposed project several times and had nothing else to add to the discussion. Schiltz asked Dimke if he still is planning to remove the existing accessory building with Dimke replying, yes. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels stated, we will move to the questions. Wessels explained that it does not require all questions to be answered yes in order to approve the conditional use permit. Gansen initiated the findings of fact procedure with the board members deliberating and responding to each question.

**April 28, 2023 Action:**

**Motion by Lindner; supported by Wessels to approve the conditional use permit (CUP) for:**

An accessory structure which requires a CUP for greater than 2500 square feet; Proposing a 4800 square foot structure

**Per the findings of fact as discussed, the on-site conducted on 4-27-2023 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-19-2022 for property located 34426 Duck Lane, City of Crosslake**

**Conditions:**

1. None

**Findings: See attached/packet**

**All members voting “Aye”, Motion carried.**

**McGrath Holdings LLC  
14280552**

Wessels announced the preliminary plat request and invited McGrath, the applicant/owner to the podium. Gansen read the preliminary plat request, notices sent out per city ordinance and Minnesota State Statute 462 requirements, project details, zoning district, setback requirements, impervious percentage, stormwater management plan submitted, septic site suitability submitted, one comment received, history of the parcel-developed since 1984, the building envelope(s), parcel screening, and noted per the onsite April 27, 2023 that the applicant did lose a lot due to the overhead power lines, into the record. Lindner asked about the impervious requirements with Gansen stating that 50% was allowed in the limited commercial district. Gansen also stated that the structure size will be limited by the impervious and setback requirements in Chapter 26 Land Use ordinance. Wessels stated that the owner, McGrath, was providing the utilities and a blacktop road per our onsite conversation on April 27, 2023. Schiltz asked if each owner of each parcel would be coming to the Planning & Zoning department for their permits, with Wessels and Gansen stating, yes. Wessels invited McGrath, the applicant/owner, to the podium. McGrath stated that he has been a business owner for 20 plus years in the community; lot 9 & 10 is being platted, but they are not in the covenants; the 2 earlier metes and bounds subdivision that was done in 2022 will be added to the covenant document rules. Wessels clarified that yesterday at the onsite, April 27, 2023, McGrath stated that lot 10 (bordering County Highway 3) would be a retail lot with McGrath stating, that is the intent. Wessels opened and closed the public hearing due to no response. Wessels asked if any of the commissioners had additional questions. Schiltz asked if the vegetation plan in the packet was part of the application, with Wessels replying yes and I believe the screening is only needed on the East side, the residential side only. Schiltz stated that the vegetation is spelled out in the packet very well and wanted to make sure it was part of the application. Wessels requested Gansen to initiate the findings of fact procedure with the board members deliberating and responding to each question. A discussion was held during the findings of fact procedure with the commissioners, Herzog and McGrath pertaining to possible conditions and which lots are in the proposed covenants and which ones will not be included. The conclusion was to have each lot deal with restrictions as they are being developed, or put restrictions on the deeds, and also to not address it at this meeting, but have it addressed at the city council meeting when the final plat is presented for approval. Lot 10 bordering County Road 3 was the main concern consisting of possible restrictions on outside storage.

**April 28, 2023 Action:**

**Motion by Volz; supported by Lindner to approve a recommendation to the city council for the preliminary plat named McGrath Addition**

**Per the findings of fact as discussed and the on-site conducted on 4-27-2023 and as shown on the preliminary plat received at the Planning & Zoning office dated 3-6-2023 for property located at 34420 County Rd 3, City of Crosslake**

**Conditions:**

- 1. Screening as required by the Code of Ordinance for the City of Crosslake Chapter 26 Land Use, Article 26**

**Findings: See attached/packet**

**All members voting "Aye", Motion carried.**



**Other Business:**

Staff report

Monthly city council report

Development Review Team (DRT) had 4 April monthly meetings

April 17th

2300404 – 9:00 A.M. – Birkeland & Larson Partnership LLP – Variance & CUP for sign

April 18th

2300401 – 9:00 A.M. – Brian & Julie Engen – CUP for >2,500 sf accessory structure

2300402 – 10:00 A.M. – City of Crosslake/Park & Rec Department – Variance for sign

2300403 – 11:00 A.M. – Josh & Jessica Larson -Variance for bluff setback

Permits – Spring has sprung

VRBO update by Gansen

PC/BOA possible alternate – David Fuhs introduced himself; 11820 Harbor Lane; 8 plus years a Crosslake owner and 20 +/- years vacationing in Crosslake

Discussion on bluff rules, what was approved in the past versus what is asked for and approved today.

Next Month:

May 8 – Public Hearing Application deadline

May 8 – City Council Meeting

May 9 – Development Review Team (DRT)

May 25 – On-site visit

May 26 – PC/BOA Meeting

**Open Forum:**

1. There were no open forum items

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Volz; supported by Lindner to adjourn at 9:50 A.M.**

**All members voting “Aye”, Motion carried.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer

Planner-Zoning Coordinator

D. 11.

CITY OF CROSSLAKE  
PUBLIC WORKS COMMISSION  
MEETING MINUTES  
MONDAY, MAY 1, 2023  
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, May 1, 2023 in City Hall. The following Commission Members were present: Tom Swenson, Mic Tchida, Bob Frey, Tim Berg, and Gordon Wagner. Also in attendance were City Administrator Mike Lyonais, Public Works Director Pat Wehner, Zoning Administrator Pete Gansen, Council Member Marcia Seibert-Volz, City Engineer Phil Martin and City Clerk Char Nelson. There were two people in the audience.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY BOB FREY TO APPROVE THE MEETING MINUTES OF APRIL 3, 2023. MOTION CARRIED WITH ALL AYES.
3. Phil Martin gave a demonstration of the Web GIS Platform. First asset data, such as sanitary sewer, is collected with GPS location. Then Bolton & Menk GIS staff takes that information and combines it with other available information available at Crow Wing County and various State of Minnesota agencies to create the Web GIS platform with layers customized to the City of Crosslake. The City could choose to integrate record utility maps, capital improvement plan or study documents, and planning and zoning documents. As long as Bolton & Menk is City Engineer, there is no maintenance fee to host and maintain the platform. The City would pay for staff to complete biannual property updates and data updates. It was the consensus of the Commission that this would be beneficial to the City. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK FOR CROSSLAKE WEB GIS PLATFORM DEVELOPMENT AT AN ESTIMATED COST OF \$10,000. MOTION CARRIED WITH ALL AYES.
4. Phil Martin gave an update on the CSAH 66 Improvements. Since construction, the property at 37221 County Road 66 has been difficult to mow because the transition from the edge of the trail to the lawn is steep. Bolton & Menk determined that this resulted from changes that the property owner made to his property after it was originally surveyed in 2018. Bolton & Menk believes the grade adjustment should be made and the property owner expressed interest in doing the work himself. Quotes were obtained from both the property owner and Casper Construction. The Property owner's quote was \$3,573 compared to Casper Construction's at \$7,545. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL WORK WITH PROPERTY OWNER AT 37221 COUNTY ROAD 66 TO REPAIR THE GRADE ADJUSTMENT OF THEIR PROPERTY AT A COST OF \$3,573, CONTINGENT ON THE

PROPERTY OWNER SIGNING A “HOLD HARMLESS” AGREEMENT WITH THE CITY. MOTION CARRIED WITH ALL AYES.

Phil Martin reported that some sprinkler systems were damaged during CSAH 66 construction. Systems placed in the County right-of-way are the responsibility of the property owner to replace. Systems that were hit during installation of sewer service connections or driveway extensions are the City’s responsibility. Bolton & Menk recommends working with the property owners to have their own sprinkler company do the work and be reimbursed by the City. The Commission directed City Engineer Phil Martin to obtain quotes for sprinkler system repairs and to bring quotes to next Public Works Commission meeting.

Phil Martin reported that he spoke to Anderson Brothers regarding the 2022 Street Improvements and Peitso driveway at 12896 Rushmoor Blvd. Mr. Martin verified with Anderson Brothers that they could construct the driveway with a swale to fix the drainage issue. It will require a full replacement of the driveway and a portion of the street pavement edge to assure stormwater would drain to the catch basin. The quote from Anderson Brothers is \$6,415 and they could do the work in May. Mr. Martin reminded the Commission that the Council directed him to work with the Peitso’s to fix the issue at the City’s expense. Charles and Margaret Peitso were in the audience and stated that they agreed with the proposed solution and terms. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PROPOSED RESOLUTION TO CORRECT DRAINAGE ISSUES AT CHARLES AND MARGARET PEITSO’S PROPERTY AT 12896 RUSHMOOR BLVD AT A COST OF \$6,415, CONTINGENT THAT THE PEITSO’S SIGN AN AGREEMENT THAT PROVIDES A TEMPORARY CONSTRUCTION EASEMENT FOR THE CITY’S CONTRACTOR TO DO THE WORK, HOLDS THE CITY AND THEIR CONTRACTORS HARMLESS, AND STATES THEIR ACCEPTANCE OF THE WORK AS FINAL PRIOR TO PROCEEDING WITH THE WORK. MOTION CARRIED WITH ALL AYES.

Phil Martin reported that the second Open House for the CSAH 3/66 Pedestrian & Intersection Improvements Project was held on Thursday, April 27, 2023 and approximately 50 people attended. The pedestrian mobility concepts that the County is proposing utilizes a roundabout intersection at CSAH 3 and CSAH 66.

Phil Martin and Pat Wehner have not reviewed street pavements due to weather conditions.

Phil Martin reported that staff met with four property owners on Harbor Lane regarding obtaining easements for the trail and the conversations were all positive. The next step will be to complete a preliminary alignment for the road and trail and to hold meetings with property owners so that a defined easement area can be identified.

5. As more residents purchase cemetery lots, the Commission and staff believe it is time to plat the next piece of land adjacent to Pinewood Cemetery. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY BOB FREY TO DIRECT THE CITY ENGINEER TO PROVIDE A PROPOSAL TO THE CITY COUNCIL FOR THE COST TO PLAT CEMETERY PARCELS, DEVELOP ACCESS LANE PLAN FOR CONSTRUCTION AND

TURF ESTABLISHMENT, AND ESTIMATED COST OF AGGREGATE ACCESS LANES AND TURF. MOTION CARRIED WITH ALL AYES.

6. Pat Wehner stated that he would like to add a wing to the Chevy truck that is to be delivered this summer. The wing would not be delivered until next spring and could be included in the 2024 budget. Mr. Wehner stated that it would be helpful to have this vehicle in the plow fleet. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL INCLUDE THE COST OF A WING FOR THE 2023 CHEVY 4WD DUMP TRUCK IN THE 2024 BUDGET AT AN ESTIMATED COST OF \$18,260. MOTION CARRIED WITH ALL AYES.
7. None.
8. A MOTION WAS MADE BY BOB FREY AND SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 5:25 P.M. AYES: ALL.



Charlene Nelson  
City Clerk



D.12.

Crosslake Park, Recreation, and Library Commission Minutes

Wednesday April 26, 2023

Crosslake Community Center 2:00pm

Present: Chair Joe Albrecht, Heather Jones, Kera Porter, Peter Graves, Ann Schrupp, Kristin Graham, Mary Jo Fritsvold, Parks and Recreation Director TJ Graumann, Parks and Recreation Manager Jane Monson

- I. Meeting was called to order at 2:00pm
- II. Welcome, Mary Jo! Welcome our new member to the commission.
- III. Approval of Agenda  
**Motion to approve agenda.**  
**Peter/Kera Favor: All Opposed: None**
- IV. Approval of minutes  
**Motion to approve minutes of March 22, 2023 meeting as written.**  
**Peter/Kera Favor: All Opposed: None**
- V. Old Business - None
- VI. New Business
  - A) Right of Way Vacation Application for David Webster on Whitefish Ave. TJ, Joe, and Peter visited the site prior to the meeting and provided photos to the commission. Kevin McCormick, Land Design Solutions, and one of the adjoining property owners were in attendance. This request consists of two adjoining 10' ROW's, for a 20' path from Whitefish Ave to Island Lake. Kevin spoke to the request on behalf of the adjoining property owner. He brought copies of the plat map to show the ROW's being discussed and his clients' properties, he also highlighted another ROW on the original map that has since been lost to the City. The Webster's have purchased land on both sides of the ROW. The Webster's are asking that the 20' ROW be vacated. They argue that the ROW is unused by the public and necessary to continuity of their property, they state that it does not allow safe access to the water and is not currently used by the public. Peter spoke about the site, as he had visited the day prior. Peter stated that it is a beautiful piece of land with great views of Island Lake. It was discussed that since this ROW is not marked it is impossible to say if it would be used if people were aware that it was there. Peter feels that due to the location and ease of access, it would be used. Discussion was had about the difference between "not used" and "useless". It is felt by members of the commission that visited the site that this ROW is very usable. It was previously used as a horse path to the lake. There was discussion about the MN statute regarding the

vacation of streets. The statute states that “No vacation shall be made unless it appears in the best interest of the public to do so...”. Kevin brought up the Edgewater beach ROW that was lost to the city during a re-plat many years ago. He argued that this ROW is smaller and should be vacated. Kevin stated that the property owners currently have no plans to build on the property. He believes that having a ROW in the middle of their property is not fair to them. The commission questioned that based on them purchasing properties on both sides of an existing ROW.

There were 2 separate motions, the first died with no second, there was additional discussion about these points during and between the motions with Kevin accusing the commission of not doing their jobs properly.

**Motion to recommend allowing vacation of the Pine Lane Roadway and Pine Landing ROW's, 20' total.**

Kristin

No second, motion died

**Motion to recommend denying the application to vacate the Pine Lane Roadway and Pine Landing ROW's, 20' total.**

Peter/Kera

Favor: 4

Oppose: 1

Motion passed

VII. Other Business

A) Staff Report

- i. ROW Inventory Update/additional discussion about ROW's – Commission discussion regarding ROW's and the process we currently use to make recommendations on vacations. TJ showed us the spreadsheet he has been working on to identify all the ROWs in the city. We discussed getting times scheduled to start visiting and inventorying them with notes regarding potential use. TJ will work on getting times set up to get this finished, it was the consensus that we need to have more/better information about these to make the best decisions moving forward.
- ii. Pine River Overlook Park – PAL is about half way to their fundraising goal. There will be signs going up on Cty Rd 3 soon to show where the park is located, TJ is working with the county on this.
- iii. Rink Committee Update – Council approved the recommendations from the commission, PAL, and the Rink Committee, to go to the city engineer to get pricing for getting pricing/plans for a rink. TJ spoke to Phil Martin about what it would cost to get all of this together, he stated around \$15,000 for plans, conceptual views, location planning, etc. (professional services).

**Motion to recommend the city works with Bolton and Menk to develop a conceptual design along with planning level cost estimate and rendered plan for a community rink, warming house, and recreational rink. Cost not to exceed \$15,000.**

Heather/Ann

Favor: All

Oppose: none

- iv. South Bay Park Update – TJ is working with the archeological survey company. The archeological survey is scheduled for this spring.
- v. Breezy Point Disc Golf Course Discussion – Due to time we will move this discussion to next month.
- vi. Sign Update – TJ went to the DRT with Planning and Zoning regarding the variance request. TJ will go to the June P&Z meeting to make the proposal.
- vii. Summer Youth Program – A youth coordinator has been hired. TJ and Jane will meet with her next week to come up with a plan for the position and program.  
A tennis instructor was found so lessons will be offered. The instructor is a former head coach in Willmar.
- viii. Comments from the commission – Joe mentioned that plans for the single-track bike trails we have discussed will be put off until next fall – it is still being discussed.

B) Pequot Lakes Community Education Update – no update today, Joell was not in attendance.

VIII. Open Forum – None

IX. Adjourn at 3:20PM

**Motion to adjourn**

**Ann/Peter**

**Favor: All**

**Opposed: None**

# SCORE REPORT FORM

Mo./Yr.

April

2023

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

5,834

Corrugated Cardboard

5,834

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

-

Metal: Appliances, misc...

Commingled Materials: (includes)

24,768

%

lbs

5%

Metals- Aluminum Cans

1238

21%

Tin Cans

5201

61%

Glass-

15109

Clear bottles

Green bottles

brown bottles

10%

Plastic - #1 & #2 bottles

2477

3%

Rejects

743

100%

24768

Total LBS.

30,603

0

Total Tons

15.30

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Recycling Customers

Served this Month

1353

Recycling

-

137,040

Customers

%

Paper

Commingle

Brainerd

3340

45%

-

61,143

Baxter

1561

21%

-

28,576

Breezy Point

493

7%

-

9,025

Pequot Lakes

358

5%

-

6,554

Crosslake

1353

18%

-

24,768

Ironton

264

4%

-

4,833

Nisswa

117

2%

-

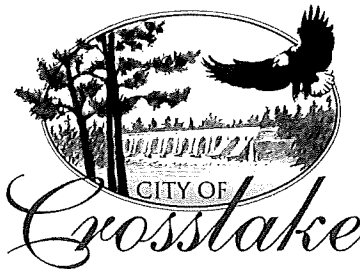
2,142

7486

100%



City Hall: 218-692-2688  
Planning & Zoning: 218-692-2689  
Fax: 218-692-2687



D. 14.  
13888 Daggett Bay Rd  
Crosslake, Minnesota 56442  
www.cityofcrosslake.org

License Fee \$ 0.00

## APPLICATION FOR GROUP TRANSIENT MERCHANT PERMIT

1. Name of applicant: CHARLENZ KERR LAFON KERR  
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers: CROSSLAKE/IDEAL LION
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): \_\_\_\_\_  
\_\_\_\_\_
4. Full address of applicant's permanent address: 13058 HAPPY COVE  
ROAD CROSSLAKE, MN 56442
5. Type of business for which the applicant is applying: FLEA MARKET  
MAY 20<sup>th</sup> (20), JUNE 17<sup>th</sup>, JULY 15<sup>th</sup>,  
AUGUST 19<sup>th</sup>, and SEPTEMBER 30<sup>th</sup>  
2023
6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days): CROSSLAKE TOWN SQUARE  
\_\_\_\_\_

7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: 651: 210-9086 CELL

8. Name and phone number of contact person or persons other than applicant: \_\_\_\_\_

LAURA BILLMAN 218: 251-4820

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): CROSSLAKE TOWN SQUARE

10. A general description of the items to be sold or services to be provided: \_\_\_\_\_

CRAFTS & FLEA MARKET

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Charlene K. LaFon

Signature of Applicant

5-15-23  
Date

FOR OFFICE USE

Date of application: 5-15-23

Date license was issued: \_\_\_\_\_

Notes regarding application and license procedures: \_\_\_\_\_

F.I.R.E.

12137 Northgate Lane

PO Box 810

Crosslake, MN 56442

4/2280-208 Cl

INVOICE

MM 12 5-26-2023  
D. 15.

DATE	INVOICE #
5/24/2023	6261

<b>BILL TO</b>
Crosslake Fire Department ATTN: Training Officer/Fire Chief 37028 County Road 66 Crosslake, MN 56442

<i>Fire Instruction Rescue Education</i> Federal ID# 46-1192854 MN ID# 2759083 612-868-6744 fire@crosslake.net
--

<b>2023 Invoice Terms:</b>
Invoices from FIRE Inc are Due within 30 Days of Receipt. Accounts not paid within terms are subject to a 10% Monthly Finance Charge,
Net 15

DATE	DESCRIPTION	RATE	AMOUNT
5/24/23	LP Emergencies Simulator Hands on Skills Wednesday May 24, 2023 1900 Instructor: Chad Vermeersch	1,100.00	1,100.00
Thank You For Your Business.		<b>TOTAL</b>	<b>\$1,100.00</b>

STATE OF MINNESOTA )

COUNTY OF CROW WING)

I, Chip Lohmiller, being duly sworn state the following:


- 1) I am the Fire Chief of the City of Crosslake, Minnesota.
- 2) On 5/24/23, the following services were furnished by F.I.R.E. to the City of Crosslake: Training for Crosslake Fire Department Continuing Education.
- 3) The price for such services was \$1,100.<sup>00</sup> and is reimbursed through Minnesota Board of Firefighting Training and Education (MBFTE).
- 4) At the time, such services were furnished to the City, I had the following personal financial interest in this contract: I am the owner of F.I.R.E.

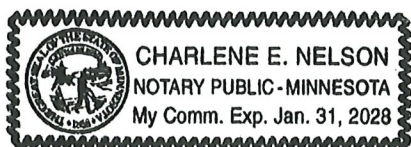
To the best of my knowledge and belief, the contract price is as low as, or lower than the price at which the services could be obtained from other sources.

I further state that this affidavit constitutes a claim against the City for the contract price, that the claim is just and correct, and that no part of the claim has been paid.

  
\_\_\_\_\_  
Chip Lohmiller, Fire Chief

Subscribed and sworn to before me this 24 day of May, 2023.

  
\_\_\_\_\_  
Notary





D.  
16.

**BILLS FOR APPROVAL**  
**June 12, 2023**

VENDORS	DEPT		AMOUNT
AAA Equipment, impeller	PW		357.94
AAA Rental, all terrain fork lift rental	Park		75.00
Ace Hardware, signs, tape	PW		17.77
Ace Hardware, batteries	PW		8.59
Ace Hardware, hex bushings	Sewer		9.98
Ace Hardware, goggles	Park		36.99
Ace Hardware, batteries	Park		39.98
Ace Hardware, hardware	Park		11.97
Ace Hardware, hardware	Park		7.98
Ace Hardware, hardware	Park		14.77
Ace Hardware, pliers, carb cleaner	Park		28.98
Ace Hardware, batteries	Park		35.98
Ace Hardware, hardware	Park		38.83
Ace Hardware, glass scraper, mirror	Police		11.18
Ace Hardware, rake, shovel	Sewer		43.98
Ace Hardware, auger, hardware	Park		51.17
Ace Hardware, pool noodles, batteries, tape	Park		85.89
Ace Hardware, hardware	Park		11.95
Ace Hardware, heat gun, clamps	Park		75.07
Ace Hardware, hardware	Park		21.12
Ace Hardware, hardware	Park		14.99
Ace Hardware, hardware	Park		18.65
Ace Hardware, hoses, hardware	Park		77.24
Ace Hardware, wiring	Police		44.97
Ace Hardware, pipe straps	Park		10.85
Ace Hardware, plumbing supplies	Park		34.27
Ace Hardware, top soil, soap	Sewer		20.10
Ace Hardware, waders, repellent	PW		148.98
Ace Hardware, husqvarna parts	PW		13.49
Ace Hardware, goggles	PW		36.99
Ace Hardware, pipe cutter, files, hardware	Park		76.48
Ace Hardware, conduit seal	Park		5.59
Ace Hardware, bird food	Park		40.98
Ace Hardware, key	Park		2.49
Ace Hardware, hardware	Park		19.18
Ace Hardware, hardware	Park		0.80
Ace Hardware, frame	Sewer		29.88
Aldin Automotive, remove and mount tires, tire disposal	Police		190.68
Aldin Automotive, remove and mount tires	Police		156.34
Aldin Automotive, remove and mount tires, tire disposal	Police		167.50
American Steel, garden stakes	Park		252.84
Anderson Brothers, wash rock product	PW		286.12
Aramark, floor mat service	PW		64.19
Aspen Mills, uniform	Fire		315.68
AT&T, cell phone and ipad charges	ALL		1,200.19
AW Research, water testing	Sewer		658.80

Baker & Taylor, books	Library		354.37
BCA, background check	Park	pd 5-23	15.00
Becky's Pest Solutions, pest control	Sewer		159.00
Bolton & Menk, biosolids review	Sewer		1,344.00
Brainerd Floral, memorial flowers	Fire		129.00
Breen & Person, legal fees	ALL		1,300.00
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, june cleaning	ALL		3,931.25
Clifton Larson Allen, billing #4 2022 audit	Gov't		4,200.00
Council #65, union dues	Gov't		359.56
Crow Wing County Recorder, filing fees	PZ		46.00
Crow Wing County Sheriffs Office, letg base fee	Police		3,965.00
Crow Wing Power, electric service	ALL	pd 5-17	2,970.89
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		271.40
Dacotah Paper, janitorial supplies	Park		401.52
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
East Side Oil, oil filter recycling	Gov't		50.00
Echo Journal, subscription	Gov't		57.00
First Supply, janitorial supplies	Park	pd 5-17	6.82
First Supply, janitorial supplies	Park		29.37
Fortis, disability insurance	ALL		933.10
Forum Communications, road vacation public hearing	Gov't		16.52
Forum Communications, cemetery cleanup ad	Cemetery		76.00
Forum Communications, meeting notice of 5/26/23	PZ		34.28
Forum Communications, meeting notice of 6/23/23	PZ		33.88
Galls, uniform	Police		236.59
Galls, uniform	Police		117.31
GLS Promotions, uniforms	Park		558.85
Guardian Pest Services, pest control	Pk/Gov't		71.00
Guardian Pest Services, exterior power treatment	Pk/Gov't		984.00
Hawkins, chemicals	Sewer		1,179.34
IP Networks, annual firewall renewal	Gov't		155.00
IP Networks, annual firewall renewal	Police		155.00
Jefferson Fire & Safety, fire boots	Fire		4,324.00
Jefferson Fire & Safety, nozzle	Fire		280.39
Johnson, Killen & Seiler, union negotiations	Gov't		940.50
Josh Runksmeier, uniform reimbursement	Park		154.37
Kimber Creek, alignment, mount tires	Police		222.15
Lakes Area Lock, install lock	Park		562.00
Mastercard, Adobe, monthly premium	ALL		88.01
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, cleaners	Park		62.79
Mastercard, Amazon, name tags	Park	pd 5-23	28.76
Mastercard, Amazon, badge holders	Park	pd 5-23	11.95
Mastercard, Amazon, safety can	Park	pd 5-23	119.99
Mastercard, Amazon, vinyl stickers	Park	pd 5-23	15.99
Mastercard, Amazon, janitorial supplies	Park		62.79
Mastercard, Amazon, crimping tool, molex connector lot	Police	pd 5-23	46.15
Mastercard, Amazon, books	Library		20.66

Mastercard, Amazon, playground balls	Park		23.96
Mastercard, Amazon, baseball bases	Park		16.99
Mastercard, Amazon, tennis nets	Park		237.90
Mastercard, Amazon, weed barrier	Park		169.98
Mastercard, Amazon, ink cartridge	Police		23.46
Mastercard, Amazon, ball bearings	PW		58.80
Mastercard, Amazon, planters, storage bin	Park		43.03
Mastercard, Amazon, chair	Park		41.98
Mastercard, Amazon, binder	Park		22.69
Mastercard, Amazon, zip ties	Park		83.97
Mastercard, Amazon, hole free remote holders	Park		47.97
Mastercard, Amazon, spray paint	Park		151.90
Mastercard, BCA, training	Police		75.00
Mastercard, Docusend, email bills	Sewer		4.37
Mastercard, Fleet Farm, sickle sections	PW		28.04
Mastercard, Holiday Inn, lodging	Police		341.70
Mastercard, Holiday Station, fuel	Police		25.14
Mastercard, Intoximeters, drygas	Police	pd 5-23	125.00
Mastercard, Landsburg, weedblock	Park		618.19
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Oriental Trading, reading program	Library		27.96
Mastercard, Reeds Market, volunteer meeting	Library		23.20
Mastercard, The Inn, lodging	Police	pd 5-23	420.30
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier lease	Park		62.20
Menards, lumber	PW		13.95
Menards, pop-up impact low gpm	PW		197.67
Menards, cleaners	PW		38.28
Metro Sales, copier lease	Police		44.68
Midwest Security, annual fire monitoring	Gov't		407.88
Midwest Security, annual security monitoring	Gov't		1,199.76
MN Assn of Cemeteries, membership dues	Cemetery		75.00
MN Dept of Labor & Industry, annual elevator inspection	Gov't		200.00
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL	pd 6-5	273.00
MN Small City Assn, membership dues	Gov't		1,309.70
Moonlite Square, fuel, car washes	Fire		71.00
Moonlite Square, fuel	Park		46.66
Motorola Solutions, video manager hosting and software	Police		8,910.00
MR Sign, address numbers	PW		81.31
MR Sign, address numbers	PW		81.31
MR Sign, license number samples	Gov't		101.55
MWOA, conference registration	Sewer		315.00
Nannette Cassidy, refund weight room membership	Park		90.00
Nate Deshayes, reimburse for certification program	Sewer		45.00
North Country Construction, restroom wall repair	Park		1,860.00
North Country Plumbing, water softener repair	Gov't		836.29
Northland Press, meeting notice of 5/26/23	PZ		80.75
Northland Press, cemetery cleanup ad	Cemetery		42.75
Northland Press, public hearing notice of 6/12/23	Gov't		52.25

Northland Press, book sale ad	Library		38.00
Northland Press, seasonal groundskeeper ad	Park		95.00
Northland Septic Maintenance, pump and haul biosolids	Sewer		7,470.00
Northwedge Greenhouse, flowers for bridges	Gov't		543.75
Pine River Area Sanitary District, biosolids treatment	Sewer		8,126.00
Premier Auto, trailer tires	PW		693.86
Premier Auto, battery	Police		373.08
Premier Auto, mount and balance tire	Park		25.05
Premier Auto, towing	Police		315.68
Quadient Leasing, postage meter rental	Gov't		219.54
Reeds Market, clerks meeting	Admin		58.80
Seth Wannebo, per diem meal reimbursement	Sewer		45.00
Shawn Peterson, uniform reimbursement	Park		43.73
Simonson Lumber, treated lumber	Park		18.77
Simonson Lumber, treated lumber	Park		338.86
Sirchie, test kits	Police		23.27
Tactical & Technical Assessment Services, training	Police		575.00
Teamsters, union dues	Police	pd 6-5	317.00
Tony Marks, per diem meal reimbursement	Police		90.00
Tremolo Communications, phone, fax, cable, internet	ALL		2,460.71
Tri-County Septic, septic designs and inspections	PZ		1,225.00
US Bank, copier lease	ALL		165.00
Viking Electric, ballasts	PW		108.92
Waste Partners, trash removal	ALL		571.25
Xcel Energy, gas utilities	ALL		726.30
Xtona, monthly i.t. billing	ALL		1,655.00
Zuma, work platform attachment	Park		2,905.00
<b>TOTAL</b>			<b>86,696.57</b>

#### ACH PAYMENTS

Medica, health insurance	Payroll	pd 5-1	29,889.95
Medica, health insurance	Payroll	pd 6-1	29,889.95
Deferred Comp, employee deductions	Payroll	pd 5-12	380.00
Deferred Comp, employee deductions	Payroll	pd 5-23	380.00
Deferred Comp, employee deductions	Payroll	pd 6-6	380.00
Health Care Savings Plan, employee deductions	Payroll	pd 5-12	1,029.68
Health Care Savings Plan, employee deductions	Payroll	pd 5-23	1,021.84
Health Care Savings Plan, employee deductions	Payroll	pd 6-6	1,029.68
IRS, payroll tax	Payroll	pd 5-12	9,631.86
IRS, payroll tax	Payroll	pd 5-23	9,593.71
IRS, payroll tax	Payroll	pd 6-6	13,713.54
MN Dept of Revenue, payroll tax	Payroll	pd 5-12	2,058.41
MN Dept of Revenue, payroll tax	Payroll	pd 5-23	2,050.88
MN Dept of Revenue, payroll tax	Payroll	pd 6-6	2,638.78
PERA, payroll deductions and benefits	Payroll	pd 5-12	9,693.97
PERA, payroll deductions and benefits	Payroll	pd 5-23	9,598.73
PERA, payroll deductions and benefits	Payroll	pd 6-6	10,069.82
Sales Tax	ALL	pd 5-5	348.00
Sales Tax	ALL	pd 6-7	499.00



# Thank you, thank you, thank you <sup>E. 3.</sup>

I had my first experience with Crosslake's first responders, North ambulance, and the Cuyuna Regional Medical Center staff on Friday, May 19th.

After having surgery, I had a setback that required professionals. I've always felt that I would not be the one to call 911 and would find a way to get myself to the hospital, but this was beyond that.

We just want to express our gratitude for the quick response and the comfort given by the crew. My wife and I could not believe

how quick we had a team at our house, getting me put together and shipped over to the hospital. I've heard said that the things you give up not living in the big city are the lack of services you receive in a small community, I believe it to be the opposite. You could not match the service provided in our town on the day that I needed them.

I went from feeling embarrassed and in pain, to comforted and knowing my situation would be better.

Thank you from  
Joel and Sonia Slack.

Published May 30, 2023  
in Northland Press

## CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement, is entered into by and between the City of Crosslake, hereinafter referred to as "City," and Madden Galanter Hansen, LLP, Attorneys at Law, 7760 France Avenue South, Suite 290, Bloomington, Minnesota 55435-5834, hereinafter referred to as "Consultant."

### RECITALS

**WHEREAS**, the City is required under the Minnesota Public Employment Labor Relations Act (PELRA) to undertake the negotiations of collective bargaining agreements with employees represented by exclusive representatives, personnel matters, engage in arbitration, and process grievances arising under its collective bargaining agreements with exclusive representatives; and

**WHEREAS**, the City has determined that retaining a consultant to assist in labor relations matters including but not limited to contract negotiation and mediation, grievance arbitration and interest arbitration proceedings best fulfills its obligations with respect to labor relations.

**NOW, THEREFORE**, in consideration of the mutual undertakings and agreements contained within the Consulting Services Agreement, the City and the Consultant agree as follows:

#### **A. Scope of Services:**

1. The scope of services shall be as follows:
  - a. Management representation in contract negotiation and mediation upon request by the City.
  - b. Management representation in grievance arbitration and interest arbitration proceedings upon request by the City.
  - c. Representation of the City in employment investigation and litigation upon request by the City.
  - d. Labor relations and personnel advice upon request by the City.

#### **B. Consideration and Terms of Payment:**

1. Consideration for all services performed shall be as follows:
  - a. Providing of labor relations, and travel related thereto, upon the request of the City, billed in tenths of an hour at the rate of \$210.00 per hour.
  - b. Representation in grievance arbitration, interest arbitration and other administrative hearings billed in tenth of an hour at the rate of \$220.00 per hour.

- c. Representation in investigation and litigation cases billed in tenth of an hour at the rate of \$230.00 per hour.

These rates are in effect through December 31, 2023.

2. Consultant will also be reimbursed for expenses, including mileage consistent with the amount set forth by the IRS per mile, and photocopying charges at \$.15 per page.
3. The Consultant will submit invoices on a monthly basis to the City for payment for services performed. Payment shall be made within thirty days after receipt of invoices for services performed.
4. It is agreed between the parties that Consultant's rate for the term of this Agreement shall not exceed the total sum of forty-thousand dollars (\$40,000). The Consultant will not incur additional fees and expenses without prior written authorization from the City.

**C. Changes:**

The City and Consultant may, from time to time, require changes in the terms of this Contract. Any such changes that are mutually agreed to by the parties shall be incorporated as written amendments to this Agreement and attached hereto.

**D. Duration:**

The terms of this Agreement shall be applicable for a period commencing February 24, 2023 through December 31, 2023. The contract may also be terminated by either party after giving thirty days written notice.

**E. Independent Contractor:**

It is agreed by the parties that at all times and for all purposes hereunder, that the Consultant is an independent contractor and not an employee of the City.

**F. Insurance**

The Consultant agrees it will defend, indemnify and hold harmless the City, its officers and employees against any and all liability, loss, costs, damages and expenses which the City, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the negligent or willful acts of omission of Consultant and out of Consultant's performance or failure to adequately perform its obligations pursuant to this Agreement.

The Consultant further agrees, in order to protect itself and the City under the indemnity provisions set forth above, the Consultant will maintain at all times general, professional,

and auto liability policies on an occurrence basis. All such policies shall provide limits not less than the tort liability limitations set forth in Minnesota Statutes Section 466.04. If applicable, the Consultant also agrees to maintain Workers Compensation insurance in the statutory amounts. Certificates of insurance showing the coverage listed here shall be during the term of this contract, have and keep in force liability insurance coverage provided to the City prior to the effective date of this contract. All policies shall provide that they shall not be canceled, materially changes, or not renewed without thirty days prior notice thereof to the City. This provision shall act as a condition subsequent; failure to abide by this provision shall be deemed as a substantial breach of contract.

G. **Data Practices:**

The City shall disclose private and/or confidential data to Consultant as necessary for purposes of legal advice and consultation. Consultant agrees to abide by the applicable provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, pertaining to privacy or confidentiality. Consultant understands that all of the data created, collected, received, stored, used, maintained or disseminated by the Consultant in performing those functions that the City would perform as a government entity, is subject to the requirements of Chapter 13 and the Consultant must comply with those requirements as if it were a government entity. This does not create a duty on the part of the Consultant to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

**IN WITNESS WHEREOF**, the parties have caused the Contract to be duly executed intending to be bound thereby.

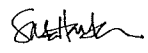
Dated: 5-11-23

**City of Crosslake**

By: 

Dated: 5-10-2023

**Madden Galanter Hansen, LLP**

By:   
Susan K. Hansen  
Its Partner



City of Crosslake

**RESOLUTION 23-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Mike and Kelly Haglund	\$5,000.00	Police Department
Janet Moline	\$100.00	Police Department
PAL Foundation	\$61.98	Community Garden

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of June, 2023.

\_\_\_\_\_  
David Nevin  
Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Lyonais  
City Administrator  
(SEAL)

E. 8.

**RESOLUTION NO. 23-\_\_\_\_\_  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION REGARDING JUNETEENTH  
June 19, 2023 – Minnesota Statute 645.44**

**WHEREAS**, the Minnesota state legislature passed a bill providing that Juneteenth will become an official state holiday beginning this year on June 19, 2023.

**WHEREAS**, Juneteenth's new status as an official state holiday in Minnesota Statute 645.44 means that no public business may be transacted on Monday, June 19, 2023 except in cases of necessity.

**WHEREAS**, the City's collective bargaining agreements and City Employee Handbook do not include Juneteenth as a paid holiday.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:**

1. City Hall will be closed on June 19, 2023 in honor of the Juneteenth holiday consistent with the legislative amendments to Minn. Stat. 645.44.
2. City Hall employees who are regularly scheduled to work on Monday June 19, 2023 can choose one of the following options for the hours they are normally scheduled to work:
  - a. Use one of the two personal leave days allowed to employees.
  - b. Use accrued vacation leave.
  - c. Eligible non-exempt hourly employees can arrange for time off without pay with supervisor approval.
  - d. City Hall employees not regularly scheduled to work on Monday June 19, 2023 will not see any impact this year.
3. The Police Department will follow normal operations on June 19, 2023.

Adopted this 12th day of June, 2023

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David Nevin, Mayor

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Michael Lyonais, City Administrator

**RESOLUTION NO. 23-\_\_\_\_\_  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION REGARDING WORKPLACE AUDIT – ORGANIZATIONAL  
STRUCTURE ASSESSMENT**

**WHEREAS**, the City Council supports the goal of a City workplace and organizational structure that efficiently and effectively serves the needs of the City of Crosslake and its residents.

**WHEREAS**, the City Council supports the goal of improved communication and unification between the City Council and staff.

**WHEREAS**, Consultant Michelle Soldo of Soldo Consulting P.C. acts as an outside independent consultant to perform workplace audits and organizational structure assessments for cities and counties in Minnesota.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:**

1. Consultant Michelle Soldo of Soldo Consulting P.C. shall be retained to conduct a workplace audit and organizational structure assessment for the City of Crosslake at the rate of \$155.00 per hour.
2. City Council Member Jackson Purfeerst shall be designated by the Council to contact Attorney Michelle Soldo for purposes of commencing this process.

Adopted this 12th day of June, 2023.

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David Nevin, Mayor

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Michael Lyonais, City Administrator

G.I.a.

## MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	May-2023	Year-to-Date 2023	May-2022	Year-to-Date 2022
New Construction (Dwellings)	5	21	3	12
Septic - New	9	15	3	7
Septic Upgrades	5	7	6	8
Porch / Deck	9	16	4	18
Additions	10	21	2	13
Landscape Alterations	8	20	4	15
Access. Structures	13	23	6	15
Demo/Move	3	5	2	5
Signs	1	3	0	3
Fences	0	0	0	1
E911 Addresses Assigned	3	12	0	7
<b>Total Permits</b>	<b>66</b>	<b>143</b>	<b>30</b>	<b>104</b>

ENFORCEMENT / COMPLAINTS	Year-to-Date 2023	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	5	4	1	80.0%
After-the-Fact Permits Issued	2			

CUSTOMER SERVICE STATISTICS	May-2023	Year-to-Date 2023	May-2022	Year-to-Date 2022
Counter Visits	143	329	129	314
Phone Calls	181	688	184	697
Email	217	782	221	767
<b>Total</b>	<b>541</b>	<b>1799</b>	<b>534</b>	<b>1778</b>

Call For Service	7	17	1	3
Shoreland Rapid Assessment Completed (Buffer)	7	20	4	9
Stormwater Plans Submitted	16	41	8	24
Site Visits	38	97	12	52

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2023	Year-To-Date Failed 2023	Year-To-Date Received 2022	Year-To-Date Failed 2022
Septic Compliance Inspections	67	0	46	3
Passing Septic Compliance Percentage		100.0%		93.5%

PUBLIC HEARINGS	May-2023	Year-to-Date 2023	May-2022	Year-to-Date 2022
DRT	2	17	3	15
Variance	1	2	5	9
CUP/IUP	1	3	1	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	3	1	4
Consolidations/Lot Line Adjustments	1	1	0	1





## CROSSLAKE PUBLIC SAFETY COMMISSION

### Minutes

**Wednesday June 7, 2023 – 8:30AM**

Attendees: Seibert-Volz, Chief Lee, Kevin Lee, Karlson, Herzog, Knapp, Heales, Chief Lohmiller

Guest: Mark Erickson – Co-Chair Goodrich/O'Brien Lakeshore Association

8:30 AM Call to Order

1. Approve Minutes from May 8, 2023 – **Herzog/Knapp – All in Favor**

2. Pedestrian Safety on Bonnie Lakes Road. Mark Erickson, Co-Chair Goodrich/O'Brien Lakeshore Association, GUEST

Mark Erickson discussed the Goodrich/O'Brien Lakeshore Associations concern for pedestrian and bike safety on Bonnie Lakes Road. There are many blind-spots on the roadway with brush and trees overhanging in some areas limiting line of sight for drivers. They have looked into some funding options to support a bike path without success. Public safety is aware of some of the issues of the roadway. Many large trucks on the road as well as parked on the side of the road adding to the congestion and line of sight for drivers.

Need to look at options to help notify vehicles to slow down and to have more situational awareness. Aaron Herzog will talk to Pat Wehner from Public Works to discuss options concerning what they can remove in the Right of Way, and also additional Advisory signage that could be placed on the road.

3. Old Business

- a. Full Time Fire Chief Position. **On March 8<sup>th</sup> the Commission recommended to the City Council – They (we) are in support of a Full Time Fire Chief Position in the City of Crosslake, if at all possible, by May 1, 2023.** Status?

Herzog stated that at the Council Meeting Monday June 11, 2023 they will be setting a date to have a council workshop to discuss the Fire Chief Position.

- b. Police Administrative Assistant. **On May 8<sup>th</sup> the Commission recommended to the City Council to hire an Administrative Assistant.** Status?

Chief Lee has looked at Job Descriptions and has put together the Crosslake Police Administrative Assistant Job Description that will be in the Council Packet for Monday June 11, 2023 Meeting. Chief Lee will also be bringing to Council some pay scales after doing some research in the area.

- c. Side by Side ATV for Police Department. **On May 8<sup>th</sup> the Commission recommended to the City Council taken off bid for sale and transferred to the Police Department.** Status?

Council will need to visit this topic at the June 11, 2023 meeting to make a decision how the Parks is to proceed. At this time, this action to have the UTV transferred to the Police Department was denied.

- d. Status on curb painting at Moonlight Bay and signs at County Road 3 Event Center. Town Square crosswalk painting and directional arrows. Crosswalk painted across Swann Dr. at County Rd. 66.

Chief Lee stated he had spoke to Jory Danielson from the County and he is aware of the Moonlight Bay and County Road 3 Event Center Signage and Painting. It is on his list to do.

Herzog will talk to Pat at Public Works to go over Town Square Painting along with Swann Dr crosswalk.

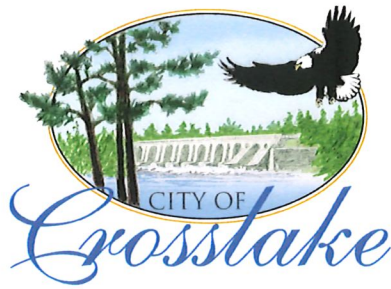
#### 4. New Business

- Council needs to discuss what their role is on Commissions – Voting or Non-Voting at Commission Meetings. Current Public Safety Commission Meeting Draft Minutes should be included in the Packet for the Council Meeting (June 7, 2023 Public Safety Meeting should be included in the June 11, 2023 Council Packet)
- New Speed signs have been installed by Public Works on CR 16, CR 66, CR 3.
- Chief Lee discussed the need to purchase four Armor Radios for squad cars. The Radios are now encrypted.
  - **Motion to recommend to council the Crosslake Police Department purchase 4 Motorola Mobile Radios in the amount of \$24,042.24 – Knapp/Karlson – All in Favor**
- Chief Lohmiller also discussed the need for Mobile radios in his apparatus. This will be brought up in Budget talks and added to his Capital Outlay. Replacing 8 radios with a cost of approximately \$48,000 – \$54,000.
- Chief Lohmiller stated the New Tender/Pumper Chassis will arrive in late August – Early September to Custom Fire and at that time will build the

Apparatus. Delivery Date still to be completed in 2023. Cost if we held off this purchase has increased \$130,000 from last year.

5. Adjourn – Karlson/Knapp 0930

DRAFT



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.2.C.

**Memorandum**

Date: June 7, 2023

From: Erik Lee

To: City Council

Re: Probationary Status of Officer Patrick Martin

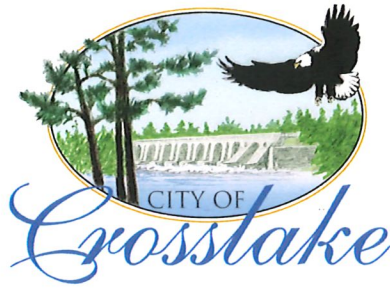
Mayor/City Council,

During the past six months Officer Martin has exhibited the knowledge and skills to become an excellent officer for the City of Crosslake. I am requesting the Council remove Officer Martin from probationary status to full-time status effective June 4, 2023. In addition, I request that the City Council move Officer Martin from Step 1 to Step 3 of the current Teamsters Contract. If you recall, the council did the same thing for other officers in August 2022, keeping officers competitive with surrounding agencies.

Respectfully,

Erik Lee  
Police Chief





City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.  
2.  
d.

**Memorandum**

Date: February 7, 2022  
From: Erik Lee  
Subject: Administrative Assistant Job Description

Mayor/City Council,

At the May 8, 2023 council meeting, council directed staff to develop a job description for a Police Department Administrative Assistant. The description is attached and only includes police department duties. At this time, it does not include duties relating to Short Term Rentals as these duties have not yet been identified. It is understood that those duties have the potential to be added later. I request the Council to review the job description and move forward with the hiring process. At the council meeting I will supply wages for other agencies with like positions.

Respectfully,

Erik Lee  
Police Chief

## ***CITY OF CROSSLAKE***

## ***Job Description***

<b>Title:</b> Police Administrative Assistant	<b>Position Status:</b> Regular Full-Time
<b>Department:</b> Police	<b>Salary:</b>
<b>Accountable To:</b> Police Chief	<b>Date:</b>

### **Job Summary:**

The Police Administrative Assistant provides clerical and administrative support to the Police Department, managing all incident reports generated by the Department. Duties include transcription of reports and interviews, proper handling of confidential and privileged information, distribution of reports to outside agencies and records maintenance and general office support. This position provides professional and friendly customer service.

### **Scope of Responsibility:**

The Police Administrative Assistant works under the general supervision of the Police Chief and Sergeant and accepts work assignments from patrol officers. The incumbent may provide backup for other City administrative staff as needed.

### **Essential Duties and Responsibilities:**

1. Supports the police department with transcription, data entry and records maintenance.
  - Maintains LETG incident reports, E-charging, EDWI, etc.
  - Maintains validations, forfeitures, handgun permits, POR updates, CJRS, LEOKA reports, etc.
  - Acts as Terminal Agency Coordinator (TAC) for Police department, ensuring compliance with CJIS/NCIC policy and procedures.
  - Transcribes statements and field interviews completed by patrol officers as requested.
  - Assists officers by performing investigative searches.
  - Reviews officer Incident Case Reports (ICR's) for completion of necessary information and enters all into RMS; creates ICR's; may process ICR's from telephoned reports from officers.
  - Determines Minnesota Offense Code (MOC) for state Criminal Justice Reporting System (CJRS) using the Minnesota Offense Code Manual.
  - Enters information into the Law Enforcement Records System (CIS) and validates for CJRS state entry and makes corrections as needed.
  - Copies photos from disks into computer file.
  - Makes copies of reports for County/City attorney; Social Services, Court Services, Court, probation, etc., submitting tracking offender sheet as determined necessary.
  - Assists in maintaining filing system according to data retention schedule; scans old record into electronic storage.
  - Tracks cases and documents case outcome on RMS.
  - Prepares exhibits showing monthly activity for the information of the City Council.
  - Maintains audio, video, evidence, and vehicle inventory.

2. Provides general department administrative support.
  - Responds to public and outside agency inquiries.
  - Orders office supplies and evidence supplies.
  - Contacts vendors to resolve billing or other problems; maintains record of payment authorizations, ensuring payment.
  - Conducts, submits, and follows up on building maintenance and associated requests.
  - Notifies officers of court schedules.
  - Assists other department staff with computer applications.
  - Maintains multiple websites including Public Safety portion of City Website.
3. Attends ongoing certification and testing as required for this position.
  - Training in TAC, CJRS, CIBRS, Security and Awareness, etc.
  - Certification in CPR, BCA Mobile Access, DVS Access, and Notary, etc.
4. Performs other duties as assigned or apparent.

### **Preferred Qualifications:**

The job requires one year of post-secondary education and two years of clerical support involving transcription and public contact or any equivalent combination of education, training and experience which provides the requisite knowledge, skills, and abilities for this position. Proficiency in the operation of personal computers and knowledge of Microsoft Office programs required. Demonstrated keyboarding proficiency of 40 words per minute, strong detail skills, transcription skills, and excellent organizational skills required. Knowledge of law enforcement operations. Must successfully pass a Police/Criminal background check and be able to be certified in CJIS/NCIC policy and procedures.

### **Physical Demands & Working Conditions:**

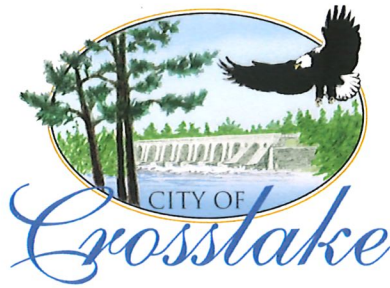
Work is performed in a normal office environment. Intermittent lifting of up to 25 pounds is required. There is intermittent exposure to offensive language or graphic report content. The employee must be able to exert self-control as members of the public may be difficult to deal with. The job involves dealing with and calming individuals who are emotionally charged over an issue. Ability to pay high attention to detail and the ability to prioritize multiple tasks and multiple deadlines daily.

There is intermittent driving to transport vehicles or run department errands.

**Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. All requirements are subject to modification to reasonably accommodate individuals with disabilities.**

**Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.**

**This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The City Council retains the discretion to add duties or change the duties of this position at any time.**



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee

OFFICE: 218/692-2222 • FAX 218/692-3076

G. Z. e.

**Memorandum**

Date: June 7, 2023  
From: Erik Lee  
Subject: Purchase of Squad Radios

Mayor/City Council,

Within the next two years, the police department squad radios will be outdated due to FBI requirements for encryption. Two radios have already been purchased with one still waiting for delivery for the 2023 squad. The other installed in the 2022 squad. That leaves four additional radios to be purchased. The Capital Improvement Plan was designed to put money aside for the purchase of radios. I request that we purchase the four radios now and be prepared for the new requirements. At the June 7, 2023 Public Safety Commission meeting, there was a unanimous vote to purchase radios for the price of \$24,042.24.

Respectfully,

Erik Lee  
Police Chief





QUOTE-2109637  
APX6500 x 4

Billing Address:  
CROSSLAKE, CITY OF  
37028 COUNTY RD 66  
CROSSLAKE, MN 56442  
US

Quote Date:03/29/2023  
Expiration Date:04/01/2023  
Quote Created By:  
Jasmine Kaiser  
jasmine@graniteelectronics.com

End Customer:  
CROSSLAKE, CITY OF  
Erik Lee  
eriklee@crosslake.net  
2186922222

Contract: 20927 - MN DOT 209493

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	4	\$8,236.00	\$6,010.56	\$24,042.24
1a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	4			
1b	G51AU	ENH: SMARTZONE OPERATION APX6500	4			
1c	G67DT	ADD: REMOTE MOUNT E5 APXM	4			
1d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	4			
1e	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	4			
1f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	4			
1g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	4			
1h	G806BL	ENH: ASTRO DIGITAL CAI OP APX	4			
1i	GA01670AA	ADD: APX E5 CONTROL HEAD	4			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	W22BA	ADD: STD PALM MICROPHONE APX	4			
1k	W969BG	ADD: MULTIKEY OPERATION	4			
1l	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	4			
1m	G361AH	ENH: P25 TRUNKING SOFTWARE APX	4			
Grand Total						\$24,042.24(USD)

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

G.3.a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 6, 2023

SUBJECT: Web GIS Platform Development

Below is an excerpt of the minutes of the Public Works Commission of May 1, 2023:

Phil Martin gave a demonstration of the Web GIS Platform. First asset data, such as sanitary sewer, is collected with GPS location. Then Bolton & Menk GIS staff takes that information and combines it with other available information available at Crow Wing County and various State of Minnesota agencies to create the Web GIS platform with layers customized to the City of Crosslake. The City could choose to integrate record utility maps, capital improvement plan or study documents, and planning and zoning documents. As long as Bolton & Menk is City Engineer, there is no maintenance fee to host and maintain the platform. The City would pay for staff to complete biannual property updates and data updates. It was the consensus of the Commission that this would be beneficial to the City. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK FOR CROSSLAKE WEB GIS PLATFORM DEVELOPMENT AT AN ESTIMATED COST OF \$10,000. MOTION CARRIED WITH ALL AYES.





Real People. Real Solutions.

7656 Design Road  
Suite 200  
Baxter, MN 56425-8676

Ph: (218) 825-0684  
Fax: (218) 825-0685  
Bolton-Menk.com

March 10, 2023

Mike Lyonais, City Administrator  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442

RE: Engineering Proposal – Crosslake Web GIS Platform Development

Dear Mike:

Per your request, we have prepared a proposal to develop a Web GIS Platform for the City of Crosslake. Bolton & Menk has done a number of these types of platforms for other client communities and can provide a demonstration of a similar system if requested.

The development of the Web GIS platform is a two-fold process. The first step is for the asset data (i.e., sanitary sewer assets) to be collected with a GPS to affix their location. The second step is for our GIS staff to take that information and combine it with other available information available at Crow Wing County and various state of Minnesota agencies to create the Web GIS platform with layers customized to the City of Crosslake. Additionally, we can integrate record utility maps, capital improvement plan or study documents, and planning & zoning related documents to specific parcels or areas of the City.

Bolton & Menk uses non-proprietary software in the development of the platform. The City would be responsible for annual license cost of \$875 which would be paid to Esri not Bolton & Menk. Since the City has designated Bolton & Menk as their City Engineer, there is no maintenance fee to host and maintain the platform. The City would pay for staff to complete annual/biannual property updates and for any application/data updates that the City requests. We would provide the City with an estimate of time and cost to do those updates before proceeding with the work.

If the City chose to designate a new City Engineering firm, Bolton & Menk can provide the Web GIS data to the new firm for their GIS use. The City can also retain Bolton & Menk to host and maintain the Web GIS platform for an annual cost of \$2,750.

To develop the Web GIS platform for Crosslake we propose to complete the following:

1. Complete GPS field mapping of sanitary sewer system assets and data migration
2. Develop platform, set up application, and provide training session.



Name: Mike Lyonais  
Date: March 10, 2023  
Page: 2

We estimate our cost to provide this service would be \$8,000 to \$10,000 depending upon the number of information layers the City requests to be developed. We can provide a specific fee for our services to set up the platform on an hourly, not-to-exceed basis if the scope of the Web GIS platform layers can be better defined. The City would need to pay \$875 to Esri directly for their annual license. We anticipate being able to have the platform completed within 60 days of completing the field data mapping.

Please feel free to contact me at 218-821-7265 or via email at [Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com) if you have any questions regarding our proposal.

Respectfully submitted,  
Bolton & Menk, Inc.

A handwritten signature in blue ink, appearing to read "P. Martin", with a stylized flourish at the end.

Phillip M. Martin, P.E.  
Principal Engineer

G.3.b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 6, 2023

SUBJECT: Various Recommendations from 5-1-23 Meeting

At their meeting of May 1, 2023, the Public Works Commission made the following motions for the Council's consideration:

A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK FOR CROSSLAKE WEB GIS PLATFORM DEVELOPMENT AT AN ESTIMATED COST OF \$10,000. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY BOB FREY TO DIRECT THE CITY ENGINEER TO PROVIDE A PROPOSAL TO THE CITY COUNCIL FOR THE COST TO PLAT CEMETERY PARCELS, DEVELOP ACCESS LANE PLAN FOR CONSTRUCTION AND TURF ESTABLISHMENT, AND ESTIMATED COST OF AGGREGATE ACCESS LANES AND TURF. MOTION CARRIED WITH ALL AYES.

Of the 2,024 lots in the cemetery, 1,584 have been sold.



**BOLTON  
& MENK**

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May 4, 2023

Mike Lyonais, City Administrator  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442

RE: Engineering Proposal – Crosslake Cemetery Access Design

Dear Mike:

Per the request of the Public Works Committee, we have prepared a proposal to design access roads for the proposed cemetery platting of Lots 3 & 4 in the M and D Addition. Our services proposal is contingent upon the City proceeding with cemetery platting as proposed by Bolton & Menk.

Our services would utilize the survey data collected as part of the platting effort to design access roads and provide a simple construction plan set that the City could use to obtain construction quotes. We assume that City staff would handle the quote process and recommend award to a contractor. We estimate our fee for engineering design services to be \$5,450 and would bill that on an actual hour basis.

When the City chooses to go forward with construction, we would prepare a proposal for construction staking and periodic inspection/quality assurance if directed by the City.

Please feel free to contact me at 218-821-7265 or via email at [Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com) if you have any questions regarding our proposal.

Respectfully submitted,  
Bolton & Menk, Inc.

Phillip M. Martin, P.E.  
Principal Engineer



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May 4, 2023

Mike Lyonais, City Administrator  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442

RE: Lots 3 and 4, M and D Addition  
Cemetery Platting  
City of Crosslake, Minnesota

Dear Mike:

Per the direction of the Public Works Committee, we propose to perform the field work with survey staff in our Baxter office to prepare a cemetery plat for Lots 3 and 4 of the M and D Addition in Crosslake. All work will be managed and supervised by a licensed land surveyor. We estimate our fee to be \$11,600. Work scope and fee detail are provided on the supplemental pages.

Please review the attached documents. If you have any questions regarding this proposal, please call me at 218-821-7265 or contact via email at [Phillip.Martin@bolton-menk.com](mailto:Phillip.Martin@bolton-menk.com).

Sincerely,  
**BOLTON & MENK, INC.**

Phillip M Martin, PE  
Principal Engineer

Attachments: Scope of Services Budget (2 page)



## DESCRIPTION OF PROPOSED PROJECT

Bolton & Menk will prepare conceptual plans, preliminary and final plat, for the proposed Cemetery located in Lots 3 and 4, M AND D ADDITION TO CROSSLAKE, Crow Wing County, Minnesota.

## SCOPE OF WORK

Bolton & Menk will complete the following scope of work. We have detailed the items included in each task below.

### Task I - Topographic Survey

Our team will establish horizontal and vertical survey control, based upon Crow Wing County coordinate system and NAVD 88 including the following notes:

- **Ground Contours (1-foot) and Spot Elevations**  
Elevations will be measured on a 50-foot grid with spot elevations at important points including building corners, curbs, culverts, walks, road centerlines, and all manhole inverts
- **Surface Types:** (gravel, concrete, bituminous)  
Sidewalk, driveways and parking areas will be located up to the face of the main structures adjacent to the right-of-ways
- **Permanent Site Features**
  - Any street signs, fences, retaining walls, etc. will be noted
- **Landscaping and Individual Trees Located Within the Right-Of-Way's**
  - Individual trees located within the rights-of-way will be noted along with their size
- **Utility Information**
  - We will initiate a Minnesota Gopher One Call request for field markings and maps prior to fieldwork beginning.
  - Utilities shown will be based on visual observation, utility company marking, and/or plans made available to Bolton & Menk; private utilities and those not visible or marked by utility companies will not be shown
- Set 2 site benchmarks
- Any other significant topographic features visible to survey crew.

### Task II - Boundary Survey

We will establish the boundary of the property based on the legal description provided. Survey markers will be found and verified or placed on the exterior boundary of the site.

Display on map potential physically observed encroachments to/from the property.

### Task III - Conceptual Layouts

We will prepare a conceptual layout for consideration prior to preparation of preliminary plat. Conceptual layout will take into account the existing cemetery road location and layout.

### Task IV - Preliminary and Final Plats

Our team will prepare preliminary and final plats for submission to the City of Crosslake.

- We will base the preliminary plat on the approved conceptual layout and identify access roads, and cemetery plot locations. PLEASE NOTE: A current title commitment, or title opinion, may be needed to determine any existing easements of record. This cost is included in our proposed fees.
- Upon acceptance of preliminary plat, we will prepare final plat for submission; this includes the setting of final lot corners; submittals will include the original mylar plat copies for filing which are estimated at \$500. This cost is included in our proposed fees.

## DELIVERABLES

Deliverables will include conceptual plan, preliminary plat and mylar prints of the final plat.

## ASSUMPTIONS

This proposal is based upon the following assumptions:

- Title research will be limited to retrieving the current deed for the property and the adjoiners. We do not guarantee that our research will discover underlying title problems, if any in fact exist, with the property. To achieve that assurance, we recommended you purchase title insurance commitment.
- Bolton & Menk, Inc. maintains professional services and Errors and Omissions insurance; a certificate of insurance can be provided upon request
- Features within the proposed sites required to be located will be mostly clear of snow and ice cover prior to the field staff starting work.
- We will not provide information regarding depth of underground utility lines (except storm and sanitary lines), pressure of water or gas lines, buried tanks, or septic fields on the properties unless that information is provided by the client. We do not have the knowledge or expertise to derive that information reliably. Bolton & Menk, Inc. will work with the client

to hire sub consultants to acquire this information if necessary.

- Survey will not include wetland delineations. We can provide this service for an additional fee.
- Field work will begin immediately.
- Engineering and surveying services not specifically identified in the scope are not part of this proposal.

- Any fees required by the governing authority will be paid by the client directly.
- Meeting and Subdivision Applications are not included in this proposal. We can provide this service for an additional fee.

## FEES

Bolton & Menk, Inc.'s proposed fees to provide the described work will be billed hourly based on the enclosed fee schedule with the total estimated cost to be:

Bolton & Menk, Inc.'s Hourly Rate	
Task	Estimated Fees
Topographic Survey	\$2,200
Boundary Survey	\$2,100
Conceptual Layouts	\$2,000
Preliminary & Final Plats	\$4,500
Title Research (by others)	\$300
Mylar Prints of Final Plat	\$500
<b>Total</b>	<b>\$11,600</b>

## SCHEDULE

Bolton & Menk, Inc. has the staff to meet any reasonable time frame required.

Below are the upcoming submittal dates:

Submittal Dates		
Planning Commission	June 12 <sup>th</sup> , 2023, Submittal Deadline	July 28 <sup>th</sup> , 2023, Meeting
City Council		August 14 <sup>th</sup> , 2023, Meeting

G.3.C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: June 6, 2023

SUBJECT: Various Recommendations from 6-5-23 Meeting

The Public Works Commission met on June 5, 2023 and the following motions were made for the Council's consideration:

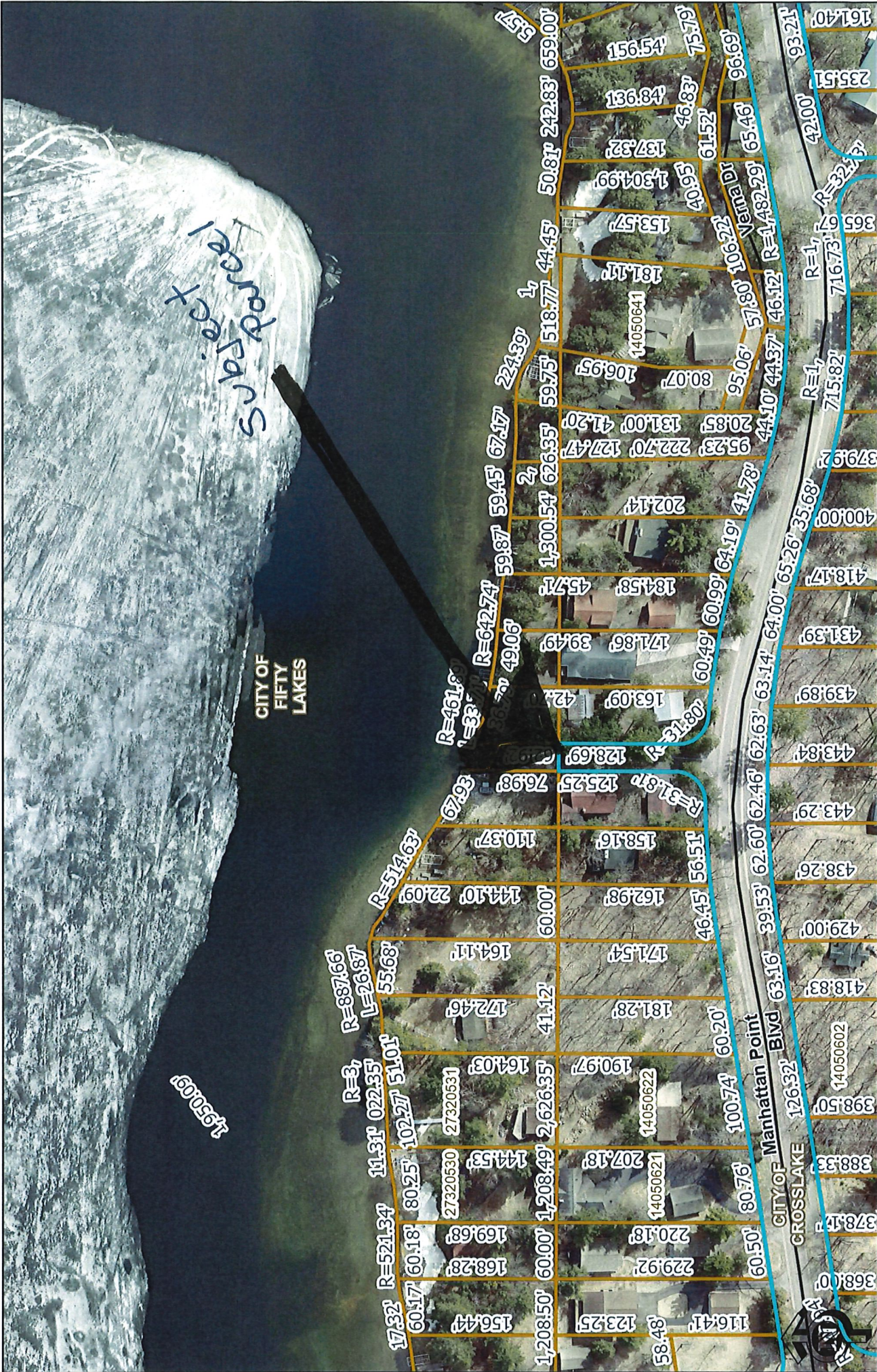
A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL INSTALL LOCKS AND KEYS AT THE WASTEWATER TREATMENT PLANT RATHER THAN A SECURITY SYSTEM. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY BOB FREY TO RECOMMEND THAT THE CITY COUNCIL CONSIDER INITIATION OF VACATION OF RIGHT-OF-WAY BETWEEN 12886 AND 12880 MANHATTAN POINT BLVD CONTINGENT ON LEGAL OPINION THAT CITY WILL NOT BE LIABLE FOR DRAINAGE OR ROAD CONDITIONS ONCE VACATED. MOTION CARRIED WITH ALL AYES. See attached information.

A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY GORDON WAGNER TO SUPPORT THE CONCEPT OF HIRING EMPLOYEE WHOSE TIME WOULD BE SPLIT BETWEEN PARKS AND PUBLIC WORKS TO HELP TAKE CARE OF FACILITIES. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY MIC TCHIDA TO DIRECT STAFF TO OBTAIN QUOTES FROM LAWN CARE OPERATORS FOR WEED CONTROL SERVICES AND BRING QUOTES TO COUNCIL MEETING FOR ACTION. MOTION CARRIED WITH ALL AYES. Quotes will be provided Monday night.





These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

8.5 x 11 Landscape



Date: 6/8/2023 Time: 11:58 AM



## DIVISION 2. - VACATION BY CITY

### Sec. 42-228. - Council action to abandon or vacate streets, alleys, etc.

The city council may, by resolution, vacate any street, alley, public ground, public way or any part thereof upon its own motion after a four-fifths vote of all members of the city council.

(Ord. No. 368, § 1, 1-11-2021)

### Sec. 42-229. - Public interest required.

The city council shall not vacate any such street, alley, public ground, public way or any part thereof, unless it appears in the interest of the public following a hearing preceded by two weeks' published and posted notice.

(Ord. No. 368, § 1, 1-11-2021)

### Sec. 42-230. - Written notice.

The council shall cause written notice of the hearing, at least ten days before the hearing, to be mailed to each property owner whose property abuts the area sought to be vacated, those persons who own property within the plat, if the area sought to be vacated is located within a plat, and all property owners within 350 feet of the area sought to be vacated. The notice must contain, at a minimum, a copy of the proposed resolution as well as the time, place and date of hearing.

(Ord. No. 368, § 1, 1-11-2021)

### Sec. 42-231. - Referral to city commissions for recommendation.

Prior to a hearing before the city council, the petition shall be referred to the planning and zoning commission, park and recreation commission, and public works commission for their consideration and recommendation.

(Ord. No. 368, § 1, 1-11-2021)

### Sec. 42-232. - Vacation of public water accesses.

If the street, alley, public ground, public way or any part thereof terminates at, abuts upon, or is adjacent to any public water, the city council may vacate the public water access according to M.S.A. §§ 412.851 and 440.13.

(Ord. No. 368, § 1, 1-11-2021)

Sec. 42-233. - Notice of completion to county auditor-treasurer; recording with county recorder.

If the council adopts a resolution vacating the street or streets, the clerk shall prepare a notice of completion of the proceedings, which shall contain the name of the city and identification of the vacation, a statement of the time of completion thereof and a description of the real estate and lands affected thereby. The notice shall be presented to the county auditor-treasurer who shall enter the same in the transfer records and note upon the instrument, over official signature, the words "entered in the transfer record." The notice shall then be filed with the county recorder. Any failure to file the notice shall not invalidate any such vacation proceedings.

(Ord. No. 368, § 1, 1-11-2021)

Secs. 42-234—42-259. - Reserved.