

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 9, 2022
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of April 11, 2022
2. Reconvened Regular Council Meeting Minutes of April 11, 2022
3. Unadjusted Draft: 04.30.2022 Month End Revenue Report
4. Unadjusted Draft: 04.30.2022 Month End Expenditures Report
5. Unadjusted Draft 04.30.2022 Balance Sheet
6. Police Report for Crosslake – April 2022
7. Police Report for Mission Township – April 2022
8. Fire Department Report – April 2022
9. North Ambulance Run Report – April 2022
10. Public Safety Commission Meeting Minutes of March 2, 2022
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Meeting Minutes of March 25, 2022
13. Crosslake Parks, Recreation and Library Commission Meeting Minutes of March 23, 2022
14. Public Works Commission Meeting Minutes of April 4, 2022
15. Waste Partners Recycling Reports for March 2022
16. Thank You Letter from Emily Emergency Food Shelf
17. Bills for Approval
18. Additional Bills for Approval

D. CRITICAL ISSUES

1. Mary Reedy, Clifton Larson Allen – Presentation of 2021 Financial Statements (**Council Action – Motion**)
2. Letter dated April 12, 2022 from Ox Lake Landing Homeowners Association Re: Request for No Parking Signs at Boat Launch (**Council Action-Motion**)
3. Application for Fireworks Display on Big Pine Lake on July 1, 2022 Conducted by Licensed Pyrotechnics from North Star Fireworks (**Council Action-Motion**)
4. Application for Fireworks Display on Cross Lake on July 2, 2022 Conducted by RES Specialty Pyrotechnics/Chamber of Commerce (**Council Action-Motion**)

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. Approval of Ordinance Amendment Relating to Salaries of Mayor and City Council Members and Approval of Publication in Newspaper (Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

1. Request for Headstone Height Variance at Pinewood Cemetery (Council Action-Motion)
2. Resolution to Adopt for Renewal Existing Liquor License Establishments for 2022-2023 (Council Action-Motion)
3. Resolution to Acquire Tax Forfeit Land (Council Action-Motion)
4. Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (Council Action-Motion)

G. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. Recommendation from Parks, Recreation and Library Commission to Accept Cash in Lieu of Land for Park Dedication for Herje Subdivision (Council Action-Motion)
- b. Recommendation from Parks, Recreation and Library Commission to Accept Cash in Lieu of Land for Park Dedication for Butterfield Subdivision (Council Action-Motion)
- c. Request from TJ Graumann to Approve Banner Advertisement Program (Council Action-Motion)
- d. Request from TJ Graumann to Approve Purchase of Turbo Turf HS-100-P Trailer Hydro Seeding System (Council Action-Motion)
- e. Update on Summer Intern Position

2. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated May 3, 2022 from Public Works Commission Re: Recommendation Regarding Sewer Extension for Future Bourbon Room Access (Council Action-Motion)

3. PUBLIC SAFETY

- a. Memo dated May 5, 2022 from Erik Lee Re: Radar Signs Purchase (Council Action-Motion)

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I. NEW BUSINESS

J. OLD BUSINESS

K. CITY ATTORNEY REPORT

L. ADJOURN

C.18.

ADDITIONAL BILLS FOR APPROVAL

May 9, 2022

VENDORS	DEPT		AMOUNT
Aspen Mills, uniform	Fire		184.20
AT&T, cell phone and ipad charges	ALL		1,056.45
AW Research, water testing	Sewer		315.90
Becky's Pest Solutions, woodchuck removal	Park		213.68
Crow Wing County, tif certification	Gov't		100.00
Crow Wing County Highway Department, fuel	ALL		3,957.21
Crow Wing County Highway Department, salt/sand	PW		870.46
Crow Wing County Landfill, industrial waste	Park		60.00
Forum Communications, cemetery cleanup	Cemetery		76.00
Herculift, remove and replace battery	PW		1,962.16
Holiday, premium fuel	PW		43.72
Josh Runksmeier, uniform reimbursement	Park		174.95
Landwerx, street sweeping	PW		375.00
League of MN Cities Insurance Trust, property insurance	ALL		119,403.00
Mastercard, Amazon, storage boxes	Park		79.98
Mastercard, Holiday Inn, lodging	Police		296.40
Mastercard, Holiday Station, fuel	Police		20.06
Mastercard, Meta Platforms, facebook survey	Park		75.00
Mastercard, Subway, training	Police		10.53
Mastercard, Tom Reids, meal	Police		31.17
Mastercard, Wild Bills, meal	Police		31.65
Menards, portable water pipe	Park		189.99
MCSI, copier maintenance contract	Park		46.71
Moonlite Square, fuel, car wash	Fire		61.41
Moonlite Square, fuel	Park		31.74
MR Sign, no parking signs	PW		652.30
MR Sign, dead end signs	PW		252.45
Napa, hydraulic fluid	Fire		199.00
Napa, oil filter, deep creep	Park		25.28
Streichers, ammo	Police		722.07
TJ Graumann, mileage reimbursement	Park		29.94
US Auto Force, tires	Police		1,049.12
TOTAL			132,597.53

D. 4.

APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:

This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): Crosslake Chamber of Commerce

Address of applicant: County Rd 3 & Route 66; PO Box 315; Crosslake, MN 56442

Name of authorized agent of applicant: RES Specialty Pyrotechnics Inc.

Address of agent: 21595 286th Street, Belle Plaine, MN 56011

Telephone number of agent: 952-873-3113

Date of display: July 2, 2022

Time of display: 10:00 PM

Location of display: Cross Lake; Crosslake, MN

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: N/A - Delivered Day of Show.

Type & number of fireworks/pyrotechnic special effects to be discharged:

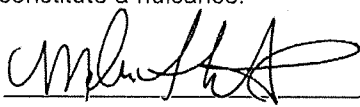
Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: Maurice Duval

Certificate #: O-0737

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent):



Date of application: 05/06/2022

Required attachments: The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in the amount of at least \$1,000,000.00
2. A diagram of the grounds, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.

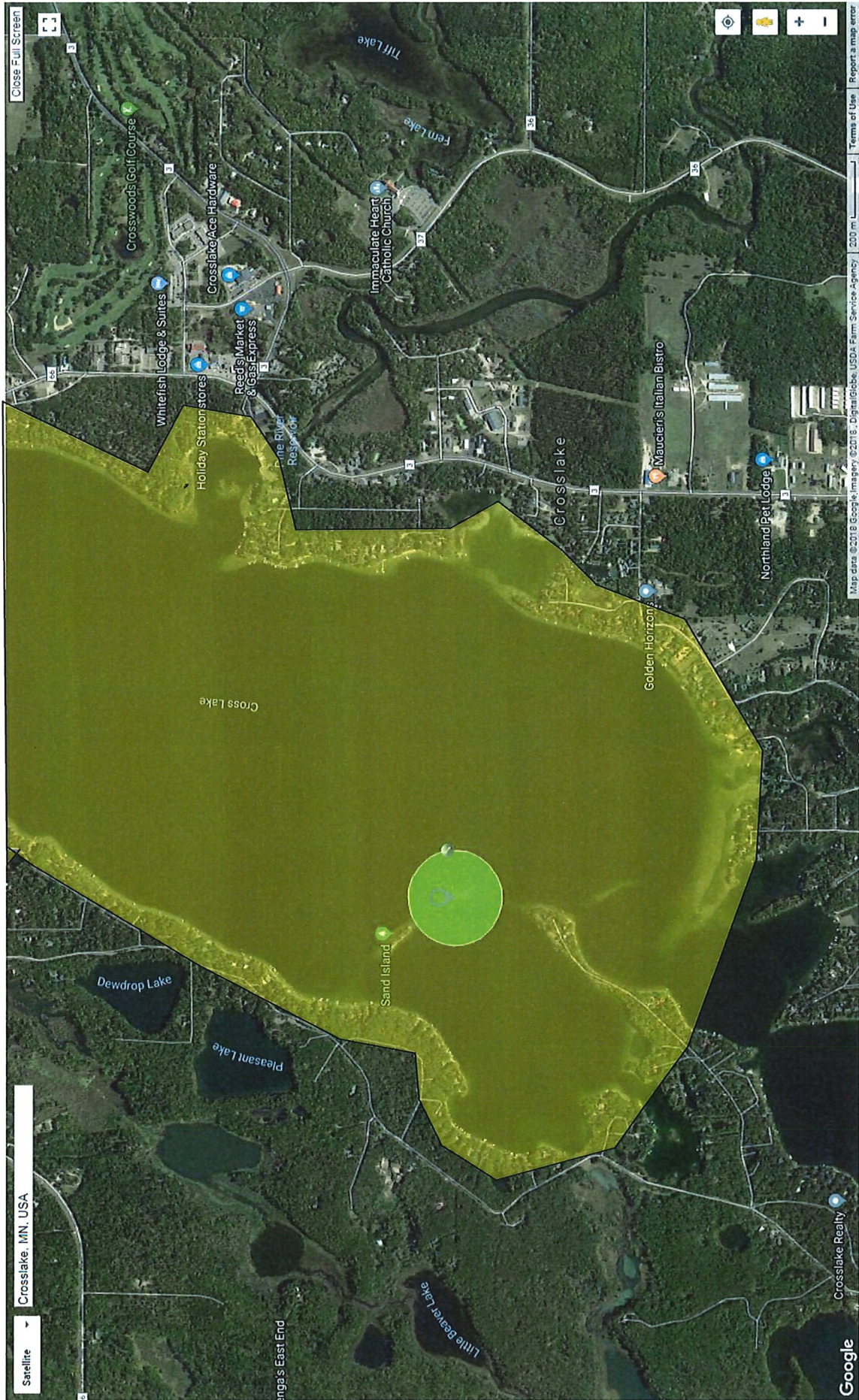
The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

Signature of fire chief/county sheriff: _____ Date: _____

Signature of issuing authority: _____ Date: _____

Crosslake Fireworks
July 2, 2022

Maximum Shell Size: 8"
NFPA 1123 Radius Safety Zone: 560 ft



Spectators



Parking



Shoot site



Fallout zone





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME:	
	PHONE (A/C, No, Ext): 216-658-7100	FAX (A/C, No): 216-658-7101
INSURED RES Specialty Pyrotechnics Inc 21595 286th Street Belle Plaine MN 56011	E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Everest Denali Insurance Company	
	INSURER B: JAMES RIVER INS CO	
	INSURER C: Axis Surplus Ins Company	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 1235996023

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			00090431-3	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00190-221	4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			P001000273872-03	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Date: Saturday, July 2, 2022

Display Location: Cross Lake; Crosslake, MN

Crosslake Chamber of Commerce; City of Crosslake, MN; County of Crow Wing, MN; C&C Boat Works; Kent Carlson-Sand Island

CERTIFICATE HOLDER**CANCELLATION**

Crosslake Chamber of Commerce
Cindy Myogeto
County Rd 3 & Route 66
PO Box 315
Crosslake MN 56442

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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