

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 11, 2022
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda
3. Recognition of Retiring Fire Fighter

B. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of March 8, 2022
2. Regular Council Meeting Minutes of March 14, 2022
3. Special Council Meeting Minutes of March 25, 2022
4. Special Council Meeting Minutes of March 28, 2022
5. Special Council Meeting Minutes of April 1, 2022
6. Unadjusted Draft: 03.31.2022 Month End Revenue Report
7. Unadjusted Draft: 03.31.2022 Month End Expenditures Report
8. Unadjusted Draft 03.31.2022 Balance Sheet
9. Police Report for Crosslake – March 2022
10. Police Report for Mission Township – March 2022
11. Fire Department Report – March 2022
12. North Ambulance Run Report – March 2022
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Meeting Minutes of January 28, 2022
15. Crosslake Parks, Recreation and Library Commission Meeting Minutes of January 26, 2022
16. Public Works Commission Meeting Minutes of March 7, 2022
17. Waste Partners Recycling Reports for February 2022
18. Bills for Approval
19. Application for Group Transient Merchant Permit from Crosslake / Ideal Lions
20. Additional Bills for Approval

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Thank You Notes for City Staff's Help with St. Patrick's Day Parade (**Council Information**)
2. Resolution Accepting Donations (**Council Action-Motion**)

3. Discussion Regarding Ordinance Chapter 2-25 Salaries of Mayor and Councilmembers; Funding of Compensation (Council Action-Motion)

E. CITY ADMINISTRATOR'S REPORT

1. Tim Bray – Results of Speed Study
 - a. Letter dated August 16, 2021 from MN Dept of Transportation to Crow Wing County Re: Speed Zoning – County Road 16
 - b. Letter dated February 9, 2022 from MN Dept of Transportation to Crow Wing County Re: Speed Zoning – County Road 66
 - c. Letter dated January 13, 2022 from MN Dept of Transportation to Crow Wing County Re: Speed Zoning – County Road 3
2. Update on Transportation Alternatives (TA) Program Solicitation for Fiscal Year 2026
3. Construction Cost Share Agreement with Crow Wing County for Bituminous Seal Coat of Whitefish Ave, Hilltop Dr, and Woodland Dr (Council Action-Motion)
4. Memo dated April 11, 2022 from Mike Lyonais Re: Funding Recommendation for Balance of Land Purchase – Sewer (Council Action-Motion)
5. Memo dated April 6, 2022 from Mike Lyonais Re: Recommendation to Accept AFSCME Union Contract (Council Action-Motion)
6. Memo dated April 6, 2022 from Mike Lyonais Re: Recommendation to Accept AFSCME Memorandum of Understanding (MOU) (Council Action-Motion)
7. Approval to Public Notice of Cemetery Clean Up (Council Action-Motion)
8. Discuss Extending the Application Deadline for Public Works Director Position (Council Action-Motion)

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Memo dated April 4, 2022 from Police Chief Erik Lee Re: Squad/Body Camera Purchase (Council Action-Motion)
 - b. Request from Police Chief Erik Lee to Remove Officer Cody Haines from Probation Status (Council Action-Motion)
2. PARK AND RECREATION/LIBRARY
 - a. Request from TJ Graumann to Donate Used Playground Equipment (Council Action-Motion)
 - b. Request from TJ Graumann Re: Pavilion Improvements (Council Action-Motion)
 - c. Request from TJ Graumann Re: South Bay Park Draft Management Plan (Council Action-Motion)
 - d. Recommendation to Hire Seasonal Park Worker and Full-Time Park Maintenance Worker (Council Action-Motion)
 - e. Update on Moving Building from Public Works to Park Department
3. PUBLIC WORKS/SEWER/CEMETERY
 - a. Memo dated 3/30/22 from Ted Strand Re: Surplus Equipment (Council Action-Motion)

- b. Proposal from Ted Strand dated 3/30/22 for Consulting Services (Council Information)
- c. Renewal Public Works Services Joint Powers Agreement with Ideal Township for Road Maintenance and Plowing (Council Action-Motion)
- d. Memo dated April 5, 2022 from Public Works Commission Re: Recommendations from PW Meeting of 4/4/22 (Council Action-Motion)
- e. Letter dated March 29, 2022 from Phil Martin Re: 2022 City Road Improvement Project – Bid Recommendation (Council Action-Motion)
- f. Letter dated April 1, 2022 from Phil Martin Re: Request for Engineering Services Fee Approval – Assessment and Construction Services 2022 City Road Improvements (Council Action-Motion)
- g. Memo dated March 25, 2022 from Phil Martin Re: CSAH 66 Improvements and Council Decision on Assessment Scenario (Council Action-Motion)

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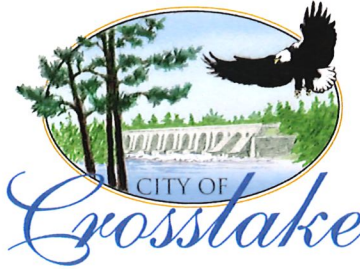
H. NEW BUSINESS

I. OLD BUSINESS

J. CITY ATTORNEY REPORT

K. ADJOURN

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



C. 19.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

License Fee \$ _____

APPLICATION FOR GROUP TRANSIENT MERCHANT PERMIT

1. Name of applicant: CHARLENE KERR LAFON
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers: CROSSLAKE / IDEAL LIONS
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): _____

4. Full address of applicant's permanent address: 13058 HAPPY COVE
ROAD CROSSLAKE, MN 56442
5. Type of business for which the applicant is applying: Flea Market
MAY 21, JUNE 18, JULY 16, AUG 20,
SEPT 24 2022
6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days): CROSSLAKE TOWN SQUARE

7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: 651-210-9086 CELL

8. Name and phone number of contact person or persons other than applicant: _____

LAURA BILLMAN 218 251 4820

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): CROSSLAKE TOWN SQUARE

10. A general description of the items to be sold or services to be provided: _____

CRAFTS AND FLEA MARKET

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Charlene K. LaFon
Signature of Applicant

4-11-22
Date

FOR OFFICE USE

Date of application: _____

Date license was issued: _____

Notes regarding application and license procedures: _____

C.20.

ADDITIONAL BILLS FOR APPROVAL
April 11, 2022

VENDORS	DEPT		AMOUNT
Alex Air Apparatus, air quality test, compressor service	Fire		956.44
BCA, cjdn access fee	Police		150.00
Bolton & Menk, biosolids review	Sewer		730.00
Crow Wing County Highway Department, fuel	ALL		4,276.13
Crow Wing County Highway Dept, reimb for salt and labor	PW		7,163.05
Crow Wing Power, electric service	ALL		9,148.25
Forum Communications, meeting notice of 4-22	PZ		31.09
Jake Maier, per diem meal reimbursement	Police		15.00
Joe Chase, mileage reimbursement	Fire		113.49
League of MN Cities Insurance, workers comp insurance	ALL		70,174.00
Mastercard, Amazon, drain valve	PW		30.91
Mastercard, Amazon, table	Park		21.11
Mastercard, Canal Park Lodge, lodging	Police		466.65
MPCA, conference registration	Sewer		100.00
MPCA, water permit annual fees	Sewer		1,450.00
Northland Press, meeting notice of 4/22	PZ		76.50
Pike Plumbing, hose reel	Fire		1,526.00
SenSource, 3d stereo video sensor	Park		1,070.00
Squad Pro, camera system repair	Police		42.50
Squad Pro, install docking station	Fire		269.77
TJ Graumann, mileage reimbursement	Park		38.49
Trafficalm, replace push button on crosswalk sign	Gov't		294.75
Ultimate Safety Concepts, hydrogen cyanide, flow regulator	Fire		533.38
TOTAL			98,677.51

E.g.

PUBLIC WORKS DIRECTOR

Crosslake, Minnesota (population 2,394 – approx. 15,000 in the summer) is now accepting applications for the position of Public Works Director. General duties include planning, directing, coordinating, and assisting in the development, operation and maintenance of a Wastewater Treatment and Collection System, City Road System, Cemetery, and City buildings and grounds. Desired qualifications include four years of Public Works experience including experience in wastewater and street maintenance, at least one year of supervisory experience, and possession of a valid Class B Wastewater Operator License. Salary range: \$75,000-\$95,000. Application and job description are available at www.cityofcrosslake.org. Send resume and application to 13888 Daggett Bay Road, Crosslake MN 56442. Application deadline is 3:00 P.M. on May 20, 2022.

To be published in:

Northland Press

Echo Journal

Brainerd Dispatch

American Water Works Association – MN Section website

MN Wastewater Operator's Association website

MN Rural Water Association website

League of MN Cities website