

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 14, 2022
7:00 P.M. – CITY HALL**

Notice: Council Member Dave Schrupp will participate via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he is in Florida.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of February 14, 2022
2. Unadjusted Draft: 02.28.2022 Month End Revenue Report
3. Unadjusted Draft: 02.28.2022 Month End Expenditures Report
4. Police Report for Crosslake – February 2022
5. Police Report for Mission Township – February 2022
6. Fire Department Report – February 2022
7. North Ambulance Run Report –February 2022
8. Public Safety Commission Meeting Minutes of February 2, 2022
9. Planning and Zoning Monthly Statistics
10. Public Works Commission Meeting Minutes of February 7, 2022
11. Waste Partners Recycling Reports for January 2022
12. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Letter dated February 24, 2022 from Crow Wing County Historical Society Re: Request for Support (**Council Action-Motion**)
2. Resolution Accepting Donations (**Council Action-Motion**)
3. Discussion Regarding Changing Banks
 - a. Copy of Request for Proposal for Banking Services
 - b. First Western Bank & Trust
 - c. First National Bank
 - d. Frandsen Bank & Trust
 - e. Riverwood Bank

E. CITY ADMINISTRATOR’S REPORT

1. Memo dated February 22, 2022 from City Clerk Re: 2022-2023 Fire Service Contracts (**Council Action-Motion**)

2. Resolution Re-Establishing Precincts and Polling Places (**Council Action-Motion**)
3. Memo dated February 25, 2022 from TJ Graumann Re: Park Dedication for Huss Lot Split (**Council Action-Motion**)
4. Construction Cost Share and Maintenance Agreement Between Crow Wing County and City of Crosslake for Sanitary Sewer Extension Project (**Council Action-Motion**)
5. Audit Update
 - a. Memo dated March 10, 2022 from City Administrator Re: Sewer Fund Cash Deficit at 12/31/2021 (**Council Action-Motion**)
 - b. Memo dated March 10, 2022 from City Administrator Re: Preliminary Final Fund Balances 12/31/2021 (**Council Action-Motion**)
6. Memo dated March 10, 2022 from City Administrator Re: Drug and Alcohol-Free Workplace and Testing Non-DOT (**Council Action-Motion**)
7. Loon Center Funding Update

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Memo dated March 8, 2022 from Police Chief Erik Lee Re: Probationary Status of Officer Adam Casanova (**Council Action-Motion**)
 - b. Memo dated March 8, 2022 from Police Chief Erik Lee Re: Probationary Status of Sergeant Jake Maier (**Council Action-Motion**)
 - c. Memo dated March 8, 2022 from Police Chief Erik Lee Re: Resolution Supporting Sourcewell Impact Funding for Lexipol (**Council Action-Motion**)
2. PUBLIC WORKS/SEWER/CEMETERY
 - a. Memo dated 3/8/22 from Ted Strand Re: Engineering Service Fee Approval (**Council Action-Motion**)
 - b. Letter dated February 16, 2022 from Crow Wing County Highway Dept. Re: Annual Bridge Inspections (**Council Information**)
 - c. Letter dated March 7, 2022 from Crow Wing County Highway Dept. Re: Bridge Maintenance (**Council Information**)
 - d. Ted Strand – Update on Park Building

G. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

H. NEW BUSINESS

I. OLD BUSINESS

J. CITY ATTORNEY REPORT

1. Real Estate Agreement Between Randy Ness and the City of Crosslake for Purchase of 35205 Riverwood Trail (**Council Action-Motion**)
2. Closed Session Pursuant to State Statute 13D.05 subd. 3(c) to Discuss Land Negotiations/Settlement

K. ADJOURN

C. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 14, 2022
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, February 14, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp participated via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he was in Florida. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Zoning Administrator Pete Gansen, Police Chief Erik Lee, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 02R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Mayor Nevin introduced Pete Gansen to the audience as the new Zoning Administrator.

- B. PUBLIC FORUM** – None.

- C. CONSENT CALENDAR** – Marcia Seibert-Volz requested that item #7 Unadjusted Draft: 01.31.2022 Month End Expenditures Report be pulled from the consent calendar. MOTION 02R-02-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of January 6, 2022
2. Regular Council Meeting Minutes of January 10, 2022
3. Emergency Council Meeting Minutes of January 12, 2022
4. Special Council Meeting Minutes of January 13, 2022
5. Special Council Meeting Minutes of January 19, 2022
6. Unadjusted Draft: 01.31.2022 Month End Revenue Report
7. *Removed*
8. 2021 Annual Police Report for Crosslake
9. 2021 Annual Police Report for Mission Township
10. Police Report for Crosslake – January 2022
11. Police Report for Mission Township – January 2022
12. Fire Department Report – January 2022
13. North Ambulance Run Report – January 2022
14. Public Safety Commission Meeting Minutes of November 3, 2021
15. Planning and Zoning Monthly Statistics
16. Planning and Zoning Commission Meeting Minutes of December 17, 2021
17. Park and Recreation/Library Commission Meeting Minutes of December 15, 2021

18. Public Works Commission Meeting Minutes of January 3, 2022
19. Waste Partners Recycling Reports for December 2021
20. Charitable Gambling Contributions Reports for 2021
21. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
22. Application for Group Transient Merchant Permit from Crosslake Chamber of Commerce
23. Bills for Approval in the Amount of \$218,482.75
24. Additional Bills for Approval in the Amount of \$23,987.70

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Regarding the expenditure report, Marcia Seibert-Volz asked if the amounts listed in object codes 500 and 551 under Police Administration were reversed. Police Chief Erik Lee stated that object code 500 included carryover funds from 2021 for cameras and that is why the amount is much higher than code 551.

Marcia Seibert-Volz noted that there was no line item for snow removal. Mike Lyonais replied that he would address that under his report. MOTION 02R-03-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE UNADJUSTED DRAFT: 01.31.2022 MONTH END EXPENDITURES REPORT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT

1. Alden Hardwick of the PAL Foundation reported that the playground equipment for all 5 phases of the project has been ordered. \$237,000 has been raised so far for the project, including 110 individual gifts last month, ranging from \$5 to \$5,000. Mr. Hardwick thanked the Council for their positive response to the project. The Dietz Family, who donated \$80,000 for a section of the playground, has a family reunion June 12 and staff hopes to have the equipment delivered and installed by then. The Crosslake Ideal Lions were present with a donation of \$40,000 for the playground project. Alden Hardwick recognized that the Lions gave the PAL Foundation their first donation in the amount of \$2,000 and since then PAL has donated over a million dollars to the community. Crosslake Ideal Lions President Jeremy Knippel stated that the Lions are happy to be a part of this and that the playground equipment is something in town that gets used every day. MOTION 02R-04-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 22-04 ACCEPTING DONATION FROM PAL FOUNDATION IN THE AMOUNT OF \$153,170.15 FOR PLAYGROUND EQUIPMENT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Dave Nevin noted that the \$153,170.15 included the following donations: \$80,000 from the Dietz Family, \$40,000 from the Crosslake Ideal Lions, \$10,000 from Christmas for Kids, \$5,000 from Anonymous Donor, \$1,000 from American Legion Post 500, \$600 from Cedar Chest and \$16,570.15 from individual donations.
2. Mark Holmen of the Log Church appeared before the Council to request that the sewer assessment for the Log Church be lowered. Mr. Holmen attended a Public Works Commission meeting and stated that he got the run around there. Mr. Holmen stated that the City started talking about the assessments two years ago and has not worked with the

church to lower the amount. Mr. Holmen did not think the church should be charged as a commercial property. The Council held a lengthy discussion regarding the matter. MOTION 02R-05-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE NEVIN TO HAVE THE CITY PAY 100% OF THE COST OF THE SEWER EXTENSION PROJECT WITH NO ASSESSMENTS TO PROPERTY OWNERS. The Council discussed whether this was fair to the rest of the property owners in the City. Mark Lindner of 16543 Pine Lure Drive addressed the Council and stated that it would not be fair for the City to pay for new sewer system for the property owners along the sewer extension. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH SCHRUPP, HERZOG, AND SEIBERT-VOLZ OPPOSED.

The Council continued discussion on how to lower the church's assessment. The City Engineer and City Attorney explained the process for the church to appeal the assessment. No action was taken but the Council asked staff to continue researching alternative ways to lower assessments.

3. *Resolution Accepting Donations was moved to D.1.*
4. MOTION 02R-06-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE A DONATION TO EMILY FOOD SHELF IN THE AMOUNT OF \$250. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. The City received two quotes for building a room in the basement of City Hall to store confidential records. The records are currently being stored in an empty office. Oberg Fence provided a quote of \$6,158 for a galvanized, fully enclosed, chain link fence with installation. Simonson Lumber provided a quote of \$2,549.46 for lumber and doors with City staff building the room. MOTION 02R-07-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT QUOTE FROM SIMONSON LUMBER FOR LUMBER AND MATERIALS IN THE AMOUNT OF \$2,549.46 FOR THE BUILDING OF A SECURE STORAGE AREA IN THE BASEMENT OF CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Included in the packet for Council review were letters from First National Bank, First Western Bank, Riverwood Bank, and Frandsen Bank stating their interest in being the official depository for the City's checking account. MOTION 02R-08-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO SEND EACH BANK A REQUEST FOR PROPOSAL AND TO TABLE ACTION UNTIL THE COUNCIL RECEIVES AND REVIEWS PROPOSALS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. Marcia Seibert-Volz requested that the Policy for the Use of Interactive Television at City Council and Commission Meetings dated March 9, 2020 be reviewed. Ms. Seibert-Volz stated that the Council should follow the policy or change it. MOTION 02R-09-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO

VOID THE POLICY DATED MARCH 9, 2020 REGARDING INTERACTIVE TELEVISION AND TO FOLLOW STATE LAW REGARDING THE USE OF INTERACTIVE TELEVISION AT COUNCIL MEETINGS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. At the Council meeting of January 10, 2022, there were questions regarding the fund balance in the police equipment account. Police Chief Erik Lee and City Administrator Mike Lyonais reviewed the Assigned Fund Balance and reported that there were donation funds in the account that had not been spent in 2021 as well as funds for cameras that were not purchased in 2021 that carried over to 2022.
2. MOTION 02R-10-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE CHANGE OF OWNERSHIP FROM GAIL JENSON TO KATHERYN PALMER FOR JENSON'S YE OLDE WHARF LIQUOR LICENSE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG ABSTAINING.
3. MOTION 02R-11-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE RIGHT-OF-WAY VACATION PROCESS AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-12-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE ORDINANCE NO. 376 AMENDING CHAPTER 42, ARTICLE V – VACATING STREETS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Mike Lyonais gave a brief update on how staff is tracking their daily tasks and suggested that the City use the MN City and Town Accounting and Financial Reporting Standards Uniform Chart of Accounts to track each category. A discussion ensued regarding the log sheets and entering the information on the timecards. It was the consensus of the Council to direct staff to set up existing codes to track work classifications in Public Works, Park and Recreation, and Sewer Departments.
5. Included in the packet for information was a letter dated February 4, 2022 from Sourcewell regarding their annual meeting of the representative assembly. Mike Lyonais asked that the Council contact staff if they would like to attend.
6. Mike Lyonais gave a brief update on the Loon Center and stated that they are looking at creative ways to finance their project, which may include using the City in order to obtain federal funding. Mr. Lyonais will keep the Council up to date as more information becomes available

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. MOTION 02R-13-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DIRECT STAFF TO APPROACH CROW WING COUNTY HIGHWAY DEPARTMENT TO REQUEST THAT COUNTY ROAD 3 BE POSTED AS NO PARKING FROM SHAFER ROAD TO BLACK BEAR PATH ON BOTH SIDES OF THE HIGHWAY. This action was recommended by the Public Safety Commission because two event centers are planned to open in that stretch of road. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Public Safety Commission recommended that the Council approve the replacement of sidearms for police officers at their meeting of February 2, 2022. Chief Lee explained that staff would like to replace six 4th Generation Glock 17's with six 5th Generation Glock 17's as well as purchase holsters, mounting plates and optics for these at a cost of \$6,192. Staff is requesting that four squad rifles be replaced at a cost of \$3,524. The department would trade/sell the old equipment to offset the cost of the new equipment. Staff requested that two LMT Rifles be declared surplus and be sold to Bill's Gun Shop. The new equipment is part of the Capital Improvement Plan and included in the 2022 Budget. MOTION 02R-14-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE REPLACEMENT/PURCHASE OF FIREARMS AS PRESENTED IN MEMO DATED FEBRUARY 7, 2022 FROM ERIK LEE AND TO DECLARE 2-LMT RIFLES AS SURPLUS AND APPROVE THE SALE AT BILL'S GUN SHOP. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. The Public Safety Commission recommended that the Council approve the purchase of squad and body cameras at their meeting of February 2, 2022. Chief Lee explained that Motorola Solutions is offering a 5-year program for 6 new body cameras, 6 new squad cameras, maintenance, warranty, and Cloud storage at an annual cost of \$13,951.80. This also includes replacement of the cameras after 2.5 years. The City purchased body cameras last year and Motorola would provide a refund for those. The City currently pays \$9,000 a year for maintenance, warranty and storage, which does not include the cost of cameras. The Council asked that Chief Lee find out the amount of the refund before they make a decision. Mr. Lee will bring the request back to the next Council meeting.
- d. Chief Lee reported that an audit of the body camera recording system was completed as required by State law. Two discrepancies were found in the audit. The first discrepancy was regarding the policy. The Body Worn Camera Policy is to be posted on the Police Department website. That has been corrected and can now be found on the website. The second discrepancy related to videos being deleted prior to their required retention date. Erik Lee stated that he had deleted 2017 and 2018 videos because there was limited space on the old server. The videos did not involve any

incidents or involvement with the public. The police department now has a larger server and no videos have been deleted prior to their scheduled retention date. MOTION 02R-15-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ACCEPT THE INDEPENDENT AUDIT REPORT DATED FEBRUARY 5, 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. ECONOMIC DEVELOPMENT AUTHORITY

- a. Dean Fitch reported that the EDA has made some changes including moving from monthly to quarterly meetings. BLAEDC will now coordinate and manage the EDA's website and materials and will work with Crosslake Communications regarding services. The EDA's focus this year will be to update the Comprehensive Plan.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Ted Strand gave a brief update on space needs. There is a 30x40 building on City land near the sewer plant that would fit the needs of the Park. The cost to move it would be \$6,000. The City would need to add a slab, repair the roof and purchase a furnace. The Park could use this for 10-15 years. Mr. Strand reported that he is meeting with Crow Wing County on March 16 to discuss space needs at the Joint Maintenance Facility.
- b. MOTION 02R-16-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-05 ACCEPTING LOW BID FROM CASPER CONSTRUCTION, INC IN THE AMOUNT OF \$2,088,000 FOR THE CSAH 66 SANITARY SEWER EXTENSION. City Engineer stated that this is a good bid. Attorney Person stated that he will work with staff to try to lower assessments before a public hearing is set. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-17-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO DIRECT THE CITY ATTORNEY TO BEGIN THE CONDEMNATION PROCESS TO OBTAIN ANY EASEMENTS NECESSARY FOR THE SEWER EXTENSION PROJECT. Attorney Person noted that if the easements are signed before construction starts, the legal proceedings stop. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-18-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADD THE INSTALLATION OF TWO STOP SIGNS AT THE SHARP CURVE ON WHITEFISH AVENUE AND HILL TOP DRIVE TO THE 2022 ROAD IMPROVEMENTS DESIGNS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-19-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-06 ORDERING PUBLIC BIDDING OF THE 2022 STREET IMPROVEMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-20-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 22-07 ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- c. It was the consensus of the City Council that Ted Strand obtain a proposal from the City Engineer to update the 5-Year Capital Plan for roads and equipment.
- d. Ted Strand reported that the 2022 Budget included \$118,000 for a skid steer, snow blower and mower. Because of the nationwide delay in deliveries, Mr. Strand stated that he could get by with the current skid steer and snow blower but needed to proceed with the purchase of a mower. MOTION 02R-21-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DENY THE PURCHASE OF THE SKID STEER AND SNOW BLOWER AND APPROVE THE PURCHASE OF A LOFTNESS 90HM FLAIL MOWER FROM QUALITY EQUIPMENT SALES AND SERVICE IN THE AMOUNT OF \$11,200. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. PARK, RECREATION, AND LIBRARY

- a. MOTION 02R-22-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ACCEPT RESIGNATION OF PARK MAINTENANCE WORKER COREY NELSON EFFECTIVE JANUARY 28, 2022 AND TO APPROVE THE POSTING OF JOB OPENING FOR PARK MAINTENANCE WORKER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-23-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO POST JOB OPENING FOR SEASONAL GROUNDSKEEPER POSITION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- b. MOTION 02R-24-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE THE COMMUNITY CENTER USAGE POLICIES AMENDMENT AS PRESENTED WITH THE ADDITION OF OBTAINING A CREDIT CARD NUMBER FOR ANY DAMAGES AND A SIGNED CONTRACT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. MOTION 02R-25-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE NORDIC RIDGE NON-MOTORIZED TRAIL PERMIT WITH CROW WING COUNTY FOR A PERIOD OF TWO YEARS FOR \$25. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- d. MOTION 02R-26-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A JOHN DEERE 60 HEAVY DUTY ROTARY BROOM IN THE AMOUNT OF \$5,535.98 FROM MIDWEST MACHINERY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- e. MOTION 02R-27-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF AN EVEREST 5600 72" 3PT FINISHING MOWER AT A COST OF \$3,650.00 FROM ALDRICH TRACTOR INC. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- f. MOTION 02R-28-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF WEIGHT ROOM EQUIPMENT AT A COST OF \$34,797.28 FROM JOHNSON FITNESS AND WELLNESS, USING FUNDS FROM ASSIGNED BALANCE WEIGHT ROOM EQUIPMENT FUND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- g. MOTION 02R-29-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF 12" PLAYGROUND BORDER WITH SURFACING GUIDE AT A COST OF \$6,415.00 FROM MINNESOTA/WISCONSIN PLAYGROUND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- h. MOTION 02R-30-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF 8 MEGAPIX COLOR OUTDOOR CAMERAS AT A COST OF \$6,800.00 FROM MIDWEST SECURITY AND FIRE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- i. MOTION 02R-31-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE DRAFT SURVEY WHICH WAS DEVELOPED FOR THE PURPOSE OF GAINING KNOWLEDGE FROM THE COMMUNITY ON LONG RANGE PLANNING AND DEVELOPMENT OF CITY AMENITIES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- j. MOTION 02R-32-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE SESIN SUBDIVISION IN THE AMOUNT OF \$3,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- k. MOTION 02R-33-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE PROPOSAL FOR A YOUTH REPRESENTATIVE TO SERVE ON THE CROSSLAKE PARKS.

RECREATION, AND LIBRARY COMMISSION AND TO APPROVE
ORDINANCE NO. 377 AMENDING CHAPTER 2, ARTICLE VI RELATED TO
COMMISSION MEMBERSHIP. ROLL CALL VOTE WAS TAKEN AND
MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – None.

H. NEW BUSINESS – None.

I. OLD BUSINESS – None.

J. CITY ATTORNEY REPORT – The City Council moved into closed session to discuss land negotiations/settlement at 10:40 P.M.

K. ADJOURN – The Council resumed and adjourned the Regular Meeting at 10:46 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.2.

CITY OF CROSSLAKE

03/10/22 11:53 AM

Month-End Revenue

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Current Period: FEBRUARY 2022

SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,423,987.00	\$0.00	\$0.00	\$3,423,987.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,544.00	\$0.00	\$111,342.00	\$1,202.00	98.93%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,456.00	\$0.00	\$0.00	\$122,456.00	0.00%
31800	Other Taxes	\$1,500.00	\$2,500.64	\$2,500.64	-\$1,000.64	166.71%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$600.77	\$1,899.23	24.03%
32110	Alcoholic Beverages	\$16,800.00	\$0.00	\$0.00	\$16,800.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$50.00	\$150.00	25.00%
33400	State Grants and Aids	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
33417	Police State Aid	\$52,000.00	\$0.00	\$0.00	\$52,000.00	0.00%
33418	Fire State Aid	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$600.00	\$600.00	\$4,400.00	12.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$6.00	\$12.00	\$488.00	2.40%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$45,000.00	\$1,550.00	\$3,215.00	\$41,785.00	7.14%
34104	Plat Check Fee/Subdivision Fee	\$5,000.00	\$100.00	\$1,600.00	\$3,400.00	39.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$500.00	\$500.00	\$8,500.00	5.56%
34106	Sign Permits	\$500.00	\$0.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$120.00	\$135.00	\$665.00	16.88%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$12,000.00	\$465.00	\$880.00	\$11,120.00	7.33%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$34,000.00	\$0.00	\$0.00	\$34,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$64,285.00	\$15,717.50	\$15,717.50	\$48,567.50	24.45%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$0.00	\$500.00	\$500.00	50.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

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Current Period: FEBRUARY 2022

SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$95.00	\$125.00	\$75.00	67.50%
34740	Park Concessions	\$500.00	\$17.00	\$17.00	\$483.00	3.40%
34741	Gen Gov t Concessions	\$100.00	\$17.10	\$37.20	\$62.80	37.20%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$63.00	\$237.00	\$3,763.00	5.93%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$57.00	\$160.00	\$340.00	32.00%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$15.00	\$28.00	\$272.00	9.33%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$2,004.25	\$155,174.40	-\$152,174.40	5172.48%
34770	Silver Sneakers	\$15,000.00	\$1,393.50	\$3,299.50	\$11,700.50	22.50%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$0.00	\$4,500.00	66.67%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$11.50	\$22.50	\$977.50	2.25%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,721.00	\$3,203.00	\$26,797.00	13.02%
34807	Volleyball Fees	\$750.00	\$48.00	\$48.00	\$702.00	6.40%
34808	Silver and Fit	\$1,000.00	\$3.00	\$30.00	\$970.00	3.00%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$527.00	\$3,157.00	\$4,843.00	39.46%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$4,000.00	\$1,000.00	\$1,500.00	\$2,500.00	37.50%
34941	Cemetery Openings	\$5,000.00	\$500.00	\$500.00	\$4,500.00	14.00%
34942	Cemetery Other	\$450.00	\$50.00	\$50.00	\$400.00	11.11%
34950	Public Works Revenue	\$3,000.00	\$0.00	\$0.00	\$3,000.00	4.17%
34952	County Joint Facility Payments	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
34953	Recycling Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
35100	Court Fines	\$5,000.00	\$970.67	\$970.67	\$4,029.33	19.41%
35103	Library Fines	\$600.00	\$84.00	\$100.00	\$500.00	16.67%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36200	Miscellaneous Revenues	\$11,240.00	\$486.40	\$540.80	\$10,699.20	5.52%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$9,000.00	\$79.85	\$175.30	\$8,824.70	1.95%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$3,855.00	\$0.00	\$0.00	\$3,855.00	0.00%
36255	Sp Assess Int-Bridges	\$154.00	\$0.00	\$14.79	\$139.21	9.60%
36256	Sp Assess P - Other	\$3,532.00	\$0.00	\$0.00	\$3,532.00	0.00%
36257	Sp Assess I - Other	\$1,905.00	\$0.00	\$0.00	\$1,905.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$706,100.00	\$0.00	\$0.00	\$706,100.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$5,407,855.00	\$30,702.41	\$312,093.07	\$5,095,761.93	5.86%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$104,554.00	\$0.00	\$0.00	\$104,554.00	0.00%
31317	2019A City Hall/Police	\$313,510.00	\$0.00	\$0.00	\$313,510.00	0.00%
31318	2021 GO Equip Cert Series 2021	\$144,165.00	\$0.00	\$0.00	\$144,165.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
36123	Sp Assess Prin Daggett Bay Rd	\$1,307.00	\$0.00	\$0.00	\$1,307.00	0.00%
36124	Sp Assess Int Daggett Bay Rd	\$482.00	\$0.00	\$0.00	\$482.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2022

SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$564,018.00	\$0.00	\$0.00	\$564,018.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: FEBRUARY 2022

SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$19,100.00	\$0.00	\$0.00	\$19,100.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$19,100.00	\$0.00	\$0.00	\$19,100.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$725.40	\$1,177.17	-\$1,177.17	0.00%
36104	Penalty & Interest	\$1,500.00	\$177.58	\$307.56	\$1,192.44	20.52%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$325,000.00	\$28,062.98	\$55,693.86	\$269,306.14	17.81%
37250	Sewer Connection Payments	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: FEBRUARY 2022

SRC	SRC Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$3,114,003.00	\$0.00	\$0.00	\$3,114,003.00	0.00%
FUND 601	SEWER OPERATING FUND	\$4,027,080.00	\$27,515.16	\$57,178.59	\$3,969,901.41	1.43%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,340.00	\$0.00	\$0.00	\$118,340.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$341,340.00	\$0.00	\$0.00	\$341,340.00	0.00%
		\$10,372,393.00	\$58,217.57	\$369,271.66	\$10,003,121.34	3.61%

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CITY OF CROSSLAKE
Month End Expenditures
 Current Period: FEBRUARY 2022

OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$4,500.00	\$22,500.00	16.67%
122	FICA	\$2,066.00	\$172.15	\$344.30	\$1,721.70	16.67%
151	Workers Comp Insurance	\$92.00	\$0.00	\$0.00	\$92.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$1,376.00	\$114.69	\$114.69	\$1,261.31	8.34%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues/Contracts/Subscriptions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 41110 Council		\$34,340.00	\$2,536.84	\$4,958.99	\$29,381.01	14.44%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$112,114.00	\$7,818.44	\$15,636.88	\$96,477.12	13.95%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$83,841.00	\$6,045.26	\$12,090.52	\$71,750.48	14.42%
121	PERA	\$14,697.00	\$1,039.78	\$2,079.56	\$12,617.44	14.15%
122	FICA	\$14,991.00	\$926.96	\$1,853.92	\$13,137.08	12.37%
131	Employer Paid Health	\$45,544.00	\$3,795.36	\$7,590.72	\$37,953.28	16.67%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$276.62	\$1,240.38	18.23%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$344.00	\$1,720.00	16.67%
134	Employer Paid Life	\$134.00	\$10.40	\$20.80	\$113.20	15.52%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
151	Workers Comp Insurance	\$1,339.00	\$0.00	\$0.00	\$1,339.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$2,000.00	\$433.91	\$433.91	\$1,566.09	21.70%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$18.00	\$1,482.00	1.20%
220	Repair/Maint Supply - Equip	\$3,834.00	\$176.66	\$330.66	\$3,503.34	8.62%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$211.43	\$211.43	\$3,288.57	6.04%
322	Postage	\$750.00	\$7.38	\$7.38	\$742.62	0.98%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$261.75	\$261.75	\$488.25	34.90%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay - Incl Squad	\$4,917.00	\$0.00	\$0.00	\$4,917.00	0.00%
600	Principal	\$932.00	\$77.06	\$153.99	\$778.01	16.52%
610	Interest	\$58.00	\$5.44	\$11.01	\$46.99	18.98%
DEPT 41400 Administration		\$313,332.00	\$21,220.14	\$44,521.15	\$268,810.85	14.21%
DEPT 41410 Elections						
107	Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
122	FICA	\$383.00	\$0.00	\$0.00	\$383.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
500	Capital Outlay - Incl Squad	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$6,383.00	\$0.00	\$0.00	\$6,383.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$1,260.00	\$1,260.00	\$30,740.00	3.94%
304	Legal Fees (Civil)	\$7,000.00	\$1,015.00	\$1,015.00	\$5,985.00	14.50%
307	Legal Fees (Labor)	\$10,000.00	\$1,376.00	\$1,376.00	\$8,624.00	13.76%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$3,651.00	\$3,651.00	\$45,349.00	7.45%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$66,220.00	\$1,346.15	\$1,346.15	\$64,873.85	2.03%
101	Assistant	\$61,400.00	\$5,337.66	\$10,561.11	\$50,838.89	17.20%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,572.00	\$501.29	\$893.05	\$8,678.95	9.33%
122	FICA	\$9,763.00	\$462.48	\$810.59	\$8,952.41	8.30%
131	Employer Paid Health	\$45,544.00	\$1,897.68	\$3,795.36	\$41,748.64	8.33%
132	Employer Paid Disability	\$1,130.00	\$46.80	\$93.60	\$1,036.40	8.28%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$172.00	\$1,892.00	8.33%
134	Employer Paid Life	\$134.00	\$5.20	\$10.40	\$123.60	7.76%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$783.00	\$0.00	\$0.00	\$783.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$1,799.77	\$10,200.23	15.00%
200	Office Supplies	\$1,300.00	\$86.56	\$86.56	\$1,213.44	6.66%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$176.67	\$176.67	\$3,757.33	4.49%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Pete	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$1,500.00	\$360.00	\$360.00	\$1,140.00	24.00%
304	Legal Fees (Civil)	\$3,000.00	\$455.00	\$455.00	\$2,545.00	15.17%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$211.43	\$211.43	\$2,288.57	8.46%
321	Communications-Cellular	\$500.00	\$38.23	\$38.23	\$461.77	7.65%
322	Postage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
331	Travel Expenses	\$2,500.00	\$43.23	\$43.23	\$2,456.77	1.73%
332	Travel Expense- P&Z Comm	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$98.75	\$98.75	\$1,501.25	6.17%
352	Filing Fees	\$750.00	\$184.00	\$184.00	\$566.00	24.53%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$3,832.00	\$0.00	\$0.00	\$3,832.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay - Incl Squad	\$4,917.00	\$0.00	\$0.00	\$4,917.00	0.00%
600	Principal	\$932.00	\$77.06	\$153.99	\$778.01	16.52%
610	Interest	\$58.00	\$5.44	\$11.01	\$46.99	18.98%
DEPT 41910 Planning and Zoning		\$244,483.00	\$12,419.63	\$22,301.90	\$222,181.10	9.12%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$46.70	\$234.31	\$2,265.69	9.37%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$28.45	\$56.90	\$4,943.10	1.14%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$56.64	\$56.64	\$243.36	18.88%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$0.00	\$1,608.00	0.00%
320	Communications	\$0.00	\$84.52	\$84.52	-\$84.52	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$31,470.00	\$0.00	\$0.00	\$31,470.00	0.00%
381	Electric Utilities	\$13,000.00	\$984.00	\$984.00	\$12,016.00	7.57%
383	Gas Utilities	\$4,500.00	\$592.20	\$592.20	\$3,907.80	13.16%
384	Refuse/Garbage Disposal	\$650.00	\$65.29	\$65.29	\$584.71	10.04%
385	Sewer Utility	\$600.00	\$55.00	\$55.00	\$545.00	9.17%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$2,200.00	\$11,000.00	16.67%
430	Miscellaneous	\$2,500.00	\$85.00	\$85.00	\$2,415.00	3.40%
433	Dues/Contracts/Subscriptions	\$8,000.00	\$77.98	\$191.98	\$7,808.02	2.40%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$7,500.00	\$0.00	\$3,530.71	\$3,969.29	47.08%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$250.00	\$250.00	\$5,750.00	4.17%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$694,405.00	\$3,425.78	\$10,036.55	\$684,368.45	1.45%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$96,879.00	\$6,932.46	\$13,864.92	\$83,014.08	14.31%
101	Assistant	\$75,901.00	\$5,120.00	\$11,921.54	\$63,979.46	15.71%
103	Tech 1	\$71,979.00	\$5,376.02	\$11,341.83	\$60,637.17	15.76%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$0.00	\$1,964.51	\$14,535.49	11.91%
110	Tech 4	\$62,726.00	\$4,773.43	\$9,602.70	\$53,123.30	15.31%
112	Tech 5	\$57,332.00	\$4,257.82	\$9,199.95	\$48,132.05	16.05%
113	Tech 6	\$57,332.00	\$4,252.94	\$6,484.20	\$50,847.80	11.31%
121	PERA	\$77,641.00	\$5,436.13	\$11,055.18	\$66,585.82	14.24%
122	FICA	\$6,360.00	\$399.16	\$788.94	\$5,571.06	12.40%
131	Employer Paid Health	\$122,972.00	\$7,971.00	\$15,942.00	\$107,030.00	12.96%
132	Employer Paid Disability	\$3,270.00	\$280.63	\$561.26	\$2,708.74	17.16%
133	Employer Paid Dental	\$4,926.00	\$357.72	\$715.44	\$4,210.56	14.52%
134	Employer Paid Life	\$403.00	\$31.20	\$62.40	\$340.60	15.48%
136	Deferred Compensation	\$1,300.00	\$50.00	\$100.00	\$1,200.00	7.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$27,236.00	\$0.00	\$0.00	\$27,236.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$6,750.00	\$20,250.00	25.00%
200	Office Supplies	\$300.00	\$7.72	\$7.72	\$292.28	2.57%
208	Instruction Fees	\$5,000.00	\$2,527.61	\$2,777.61	\$2,222.39	55.55%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$78.32	\$488.32	\$1,311.68	27.13%
212	Motor Fuels	\$18,000.00	\$1,894.49	\$1,894.49	\$16,105.51	10.52%
214	Auto Expense- Squad 301	\$500.00	\$84.46	\$84.46	\$415.54	16.89%
216	Auto Expense- Squad 305	\$1,200.00	\$60.94	\$60.94	\$1,139.06	5.08%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
218	Auto Expense- Squad 302	\$1,000.00	\$75.71	\$75.71	\$924.29	7.57%
219	Auto Expense- Squad 304	\$500.00	\$12.29	\$12.29	\$487.71	2.46%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$250.00	\$19,750.00	1.25%
221	Repair/Maint Vehicles 306	\$2,000.00	\$68.45	\$68.45	\$1,931.55	3.42%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
260	Unif Cody/Josh/Nate	\$675.00	\$208.09	\$208.09	\$466.91	30.83%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
262	Unif Tony/Pete	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$3,426.04	\$3,426.04	-\$3,426.04	0.00%
320	Communications	\$2,800.00	\$480.48	\$480.48	\$2,319.52	17.16%
321	Communications-Cellular	\$5,400.00	\$535.21	\$535.21	\$4,864.79	9.91%
322	Postage	\$200.00	\$17.53	\$25.31	\$174.69	12.66%
331	Travel Expenses	\$2,500.00	\$333.14	\$333.14	\$2,166.86	13.33%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$29,799.00	\$0.00	\$0.00	\$29,799.00	0.00%
405	Cleaning Services	\$4,800.00	\$400.00	\$800.00	\$4,000.00	16.67%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
433	Dues/Contracts/Subscriptions	\$6,000.00	\$695.16	\$695.16	\$5,304.84	11.59%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay - Incl Squad	\$66,214.00	\$10,479.42	\$10,479.42	\$55,734.58	15.83%
550	Capital Outlay -	\$21,350.00	\$149.00	\$149.00	\$21,201.00	0.70%
600	Principal	\$489.00	\$80.89	\$80.89	\$408.11	16.54%
610	Interest	\$31.00	\$5.79	\$5.79	\$25.21	18.68%
DEPT 42110 Police Administration		\$915,090.00	\$73,109.25	\$129,293.39	\$785,796.61	14.13%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$2,400.00	\$12,000.00	16.67%
101	Assistant	\$6,000.00	\$300.00	\$600.00	\$5,400.00	10.00%
106	Training	\$2,100.00	\$150.00	\$300.00	\$1,800.00	14.29%
107	Services	\$132,500.00	\$13,528.00	\$21,594.00	\$110,906.00	16.30%
122	FICA	\$11,857.00	\$1,161.05	\$1,904.30	\$9,952.70	16.06%
151	Workers Comp Insurance	\$5,073.00	\$0.00	\$0.00	\$5,073.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$15,000.00	\$3,503.87	\$3,503.87	\$11,496.13	23.36%
209	Physicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
210	Operating Supplies	\$5,000.00	\$1,317.99	\$1,317.99	\$3,682.01	26.36%
212	Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
213	Diesel Fuel	\$1,000.00	\$95.10	\$95.10	\$904.90	9.51%
220	Repair/Maint Supply - Equip	\$5,000.00	\$1,765.00	\$1,765.00	\$3,235.00	35.30%
221	Repair/Maint Vehicles 306	\$9,000.00	\$5,506.17	\$5,506.17	\$3,493.83	61.18%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$620.74	\$620.74	\$4,379.26	12.41%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$190.65	\$190.65	\$809.35	19.07%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,464.00	\$0.00	\$0.00	\$1,464.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,500.00	\$271.80	\$271.80	\$1,228.20	18.12%
321	Communications-Cellular	\$4,000.00	\$317.23	\$317.23	\$3,682.77	7.93%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$778.24	\$912.64	\$5,087.36	15.21%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$9,277.00	\$244.00	\$244.00	\$9,033.00	2.63%
381	Electric Utilities	\$16,000.00	\$943.00	\$943.00	\$15,057.00	5.89%
383	Gas Utilities	\$4,500.00	\$1,457.65	\$1,457.65	\$3,042.35	32.39%
384	Refuse/Garbage Disposal	\$500.00	\$95.11	\$95.11	\$404.89	19.02%
385	Sewer Utility	\$600.00	\$55.00	\$55.00	\$545.00	9.17%
405	Cleaning Services	\$2,400.00	\$200.00	\$200.00	\$2,200.00	8.33%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,500.00	\$317.71	\$1,210.42	\$289.58	80.69%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$342.00	\$666.00	\$24,334.00	2.66%
492	FDRA State Aid	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
500	Capital Outlay - Incl Squad	\$54,290.00	\$3,297.50	\$4,928.45	\$49,361.55	9.08%
550	Capital Outlay -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$393,836.00	\$37,657.81	\$51,099.12	\$342,736.88	12.97%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$204.96	\$204.96	\$1,595.04	11.39%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$1,100.00	\$12,100.00	8.33%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,304.96	\$1,304.96	\$13,695.04	8.70%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$70,343.00	\$4,802.18	\$10,082.32	\$60,260.68	14.33%
104	Tech 2	\$70,343.00	\$4,262.87	\$8,910.84	\$61,432.16	12.67%
105	Part-time	\$1,393.00	\$0.00	\$316.03	\$1,076.97	22.69%
108	Tech 3	\$68,440.00	\$4,187.39	\$8,814.73	\$59,625.27	12.88%
121	PERA	\$15,685.00	\$993.94	\$2,109.30	\$13,575.70	13.45%
122	FICA	\$16,105.00	\$865.28	\$1,850.34	\$14,254.66	11.49%
131	Employer Paid Health	\$68,316.00	\$5,693.04	\$11,560.95	\$56,755.05	16.92%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$221.18	\$1,021.82	17.79%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$523.93	\$2,572.07	16.92%
134	Employer Paid Life	\$202.00	\$15.60	\$32.16	\$169.84	15.92%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$18,175.00	\$0.00	\$0.00	\$18,175.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$244.42	\$290.95	\$909.05	24.25%
212	Motor Fuels	\$8,000.00	\$742.25	\$742.25	\$7,257.75	9.28%
213	Diesel Fuel	\$10,000.00	\$1,126.33	\$1,126.33	\$8,873.67	11.26%
215	Shop Supplies	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0.00%
220	Repair/Maint Supply - Equip	\$30,000.00	\$175.03	\$175.03	\$29,824.97	0.58%
221	Repair/Maint Vehicles 306	\$15,000.00	\$878.72	\$878.72	\$14,121.28	5.86%
222	Tires	\$1,500.00	\$1,749.24	\$1,749.24	-\$249.24	116.62%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$28.46	\$56.92	\$4,443.08	1.26%
224	Street Maint Materials	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
235	Signs	\$8,000.00	\$116.37	\$116.37	\$7,883.63	1.45%
240	Small Tools and Minor Equip	\$5,000.00	\$79.53	\$79.53	\$4,920.47	1.59%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
320	Communications	\$1,500.00	\$111.85	\$111.85	\$1,388.15	7.46%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$12,522.00	\$0.00	\$0.00	\$12,522.00	0.00%
381	Electric Utilities	\$12,000.00	\$1,043.13	\$1,043.13	\$10,956.87	8.69%
383	Gas Utilities	\$5,000.00	\$1,202.38	\$1,202.38	\$3,797.62	24.05%
384	Refuse/Garbage Disposal	\$1,000.00	\$78.58	\$78.58	\$921.42	7.86%
385	Sewer Utility	\$400.00	\$51.70	\$51.70	\$348.30	12.93%
405	Cleaning Services	\$5,640.00	\$470.00	\$940.00	\$4,700.00	16.67%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
433	Dues/Contracts/Subscriptions	\$0.00	\$36.49	\$36.49	-\$36.49	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$9.00	\$91.00	9.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$2,829.43	\$3,411.90	\$31,588.10	9.75%
500	Capital Outlay - Incl Squad	\$30,000.00	\$1,365.00	\$1,365.00	\$28,635.00	4.55%
550	Capital Outlay -	\$224,000.00	\$0.00	\$0.00	\$224,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
581	Capital Outlay -Seal Coat	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
582	Capital Outlay - Crackfill	\$75,000.00	\$0.00	\$0.00	\$75,000.00	0.00%
583	Capital Outlay - Overlays	\$706,100.00	\$503.50	\$7,456.00	\$698,644.00	1.06%
584	Capital Outlay - Road Const	\$0.00	\$6,952.50	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$1,760,053.00	\$40,973.80	\$69,843.15	\$1,690,209.85	3.97%
DEPT 43025 Public Works Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43025 Public Works Snow Removal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43026 Public Works Trails						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43026 Public Works Trails		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
122	FICA	\$426.00	\$0.00	\$0.00	\$426.00	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$85.00	\$0.00	\$0.00	\$85.00	0.00%
381	Electric Utilities	\$350.00	\$27.77	\$27.77	\$322.23	7.93%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$24,025.00	\$27.77	\$27.77	\$23,997.23	0.12%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,566.00	\$5,079.88	\$10,159.76	\$60,406.24	14.40%
101	Assistant	\$39,005.00	\$2,399.32	\$4,798.64	\$34,206.36	12.30%
103	Tech 1	\$36,916.00	\$1,360.80	\$4,042.27	\$32,873.73	10.95%
104	Tech 2	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
105	Part-time	\$37,135.00	\$2,478.00	\$4,899.00	\$32,236.00	13.19%
108	Tech 3	\$50,221.00	\$3,095.60	\$6,027.21	\$44,193.79	12.00%
121	PERA	\$17,016.00	\$981.33	\$2,047.16	\$14,968.84	12.03%
122	FICA	\$17,889.00	\$992.42	\$2,037.01	\$15,851.99	11.39%
131	Employer Paid Health	\$68,316.00	\$3,795.36	\$7,415.85	\$60,900.15	10.86%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$280.46	\$1,144.54	19.68%
133	Employer Paid Dental	\$3,818.00	\$266.85	\$568.77	\$3,249.23	14.90%
134	Employer Paid Life	\$248.00	\$18.75	\$36.54	\$211.46	14.73%
136	Deferred Compensation	\$1,040.00	\$50.00	\$100.00	\$940.00	9.62%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$9,782.00	\$0.00	\$0.00	\$9,782.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$3,000.00	\$15,000.00	16.67%
200	Office Supplies	\$200.00	\$0.00	\$19.01	\$180.99	9.51%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$184.64	\$195.14	\$3,004.86	6.10%
212	Motor Fuels	\$2,000.00	\$495.58	\$495.58	\$1,504.42	24.78%
213	Diesel Fuel	\$1,000.00	\$380.61	\$380.61	\$619.39	38.06%
220	Repair/Maint Supply - Equip	\$4,000.00	\$188.65	\$188.65	\$3,811.35	4.72%
221	Repair/Maint Vehicles 306	\$1,000.00	\$38.50	\$38.50	\$961.50	3.85%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$667.44	\$727.05	\$14,272.95	4.85%
231	Chemicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$44.55	\$44.55	-\$44.55	0.00%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Cody/Josh/Nate	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$124.99	\$175.01	41.66%
264	Unif Bobby/Cheryl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
310	Program Supplies	\$1,000.00	\$212.79	\$212.79	\$787.21	21.28%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$510.29	\$510.29	\$2,989.71	14.58%
322	Postage	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
323	Garage (East)	\$1,500.00	\$66.11	\$66.11	\$1,433.89	4.41%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
335	Background Checks	\$150.00	\$15.00	\$15.00	\$135.00	10.00%
340	Advertising	\$500.00	\$370.95	\$370.95	\$129.05	74.19%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,429.00	\$0.00	\$0.00	\$15,429.00	0.00%
381	Electric Utilities	\$13,000.00	\$1,247.83	\$1,247.83	\$11,752.17	9.60%
383	Gas Utilities	\$6,500.00	\$2,173.74	\$2,173.74	\$4,326.26	33.44%
384	Refuse/Garbage Disposal	\$800.00	\$84.16	\$84.16	\$715.84	10.52%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$3,762.50	\$18,812.50	16.67%
413	Office Equipment Rental/Repair	\$700.00	\$50.27	\$50.27	\$649.73	7.18%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$181.16	\$219.40	\$580.60	27.43%
433	Dues/Contracts/Subscriptions	\$500.00	\$25.00	\$25.00	\$475.00	5.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$1,600.00	\$312.00	\$535.00	\$1,065.00	33.44%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$11.50	\$22.25	\$127.75	14.83%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$84.00	\$495.00	-\$345.00	330.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
459	PAL Foundation Expenditures	\$3,000.00	\$2,004.25	\$2,004.25	\$995.75	66.81%
461	Silver Sneakers	\$6,500.00	\$486.00	\$756.00	\$5,744.00	11.63%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$187,150.00	\$0.00	\$203,170.15	-\$16,020.15	108.56%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$813.00	\$67.39	\$201.83	\$611.17	24.83%
610	Interest	\$36.00	\$3.36	\$10.43	\$25.57	28.97%
DEPT 45100 Park and Recreation (GENERA		\$706,820.00	\$32,445.56	\$263,559.70	\$443,260.30	37.29%
DEPT 45125 Parks and Rec Snow Removal						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45125 Parks and Rec Snow Removal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45126 Parks and Rec Trails						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45126 Parks and Rec Trails		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library						
101	Assistant	\$15,913.00	\$1,579.56	\$3,159.12	\$12,753.88	19.85%
121	PERA	\$1,193.00	\$118.48	\$236.96	\$956.04	19.86%
122	FICA	\$1,217.00	\$113.01	\$226.02	\$990.98	18.57%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$34.15	\$68.30	\$241.70	22.03%
134	Employer Paid Life	\$21.00	\$2.05	\$4.10	\$16.90	19.52%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,310.00	\$0.00	\$0.00	\$1,310.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$710.62	\$710.62	\$4,289.38	14.21%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$62.87	\$62.87	\$937.13	6.29%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$12.00	\$12.00	\$488.00	2.40%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
443	Sales Tax	\$100.00	\$1.00	\$2.00	\$98.00	2.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay - Incl Squad	\$3,650.00	\$0.00	\$0.00	\$3,650.00	0.00%
600	Principal	\$532.00	\$44.05	\$131.93	\$400.07	24.80%
610	Interest	\$23.00	\$2.20	\$6.81	\$16.19	29.61%
DEPT 45500 Library		\$37,134.00	\$2,679.99	\$4,842.77	\$32,291.23	13.04%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
600	Principal	\$205,000.00	\$0.00	\$205,000.00	\$0.00	100.00%
610	Interest	\$7,346.00	\$0.00	\$4,826.25	\$2,519.75	65.70%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 47014		\$212,646.00	\$0.00	\$210,079.25	\$2,566.75	98.79%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$0.00	\$0.00	\$500.00	0.00%
FUND 101 GENERAL FUND		\$5,407,047.00	\$231,452.53	\$815,519.70	\$4,591,527.30	15.08%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$225,000.00	\$0.00	\$225,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$70,831.00	\$0.00	\$36,540.63	\$34,290.37	51.59%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$296,581.00	\$0.00	\$261,540.63	\$35,040.37	88.19%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$85,000.00	\$0.00	\$85,000.00	\$0.00	100.00%
610	Interest	\$15,850.00	\$0.00	\$8,562.50	\$7,287.50	54.02%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47014	47014	\$101,600.00	\$0.00	\$94,057.50	\$7,542.50	92.58%
DEPT 47015	47015 Series 2015B/2021A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$21,866.00	\$0.00	\$13,215.26	\$8,650.74	60.44%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$495.00	\$255.00	66.00%
DEPT 47015	47015 Series 2015B/2021A	\$22,616.00	\$0.00	\$13,710.26	\$8,905.74	60.62%
FUND 301	DEBT SERVICE FUND	\$420,797.00	\$0.00	\$369,308.39	\$51,488.61	87.76%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 42280	Fire Administration					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,400.00	\$0.00	\$0.00	\$10,400.00	0.00%
650	Administrative Costs	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$11,250.00	\$0.00	\$0.00	\$11,250.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$11,250.00	\$0.00	\$0.00	\$11,250.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Fees (Civil)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay - Incl Squad		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Fees (Civil)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay - Incl Squad		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226 Bridge Materials		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Fees (Civil)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay - Incl Squad		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Fees (Civil)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay - Incl Squad		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551 Capital Outlay-Building		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302 Architects Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay - Incl Squad		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$94,102.00	\$6,750.10	\$14,424.48	\$79,677.52	15.33%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$7,058.00	\$506.26	\$1,012.52	\$6,045.48	14.35%
122	FICA	\$7,199.00	\$457.79	\$855.22	\$6,343.78	11.88%
131	Employer Paid Health	\$22,772.00	\$1,897.68	\$3,795.36	\$18,976.64	16.67%
132	Employer Paid Disability	\$740.00	\$66.04	\$132.08	\$607.92	17.85%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$172.00	\$860.00	16.67%
134	Employer Paid Life	\$67.00	\$5.20	\$10.40	\$56.60	15.52%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
151	Workers Comp Insurance	\$4,495.00	\$0.00	\$0.00	\$4,495.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$500.00	\$258.19	\$330.46	\$169.54	66.09%
208	Instruction Fees	\$2,000.00	\$500.00	\$500.00	\$1,500.00	25.00%
210	Operating Supplies	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$176.67	\$176.67	\$9,823.33	1.77%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$222.00	\$222.00	\$3,778.00	5.55%
229	Oper/Maint - Lift Station	\$12,000.00	\$357.44	\$357.44	\$11,642.56	2.98%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$2,104.43	\$2,104.43	\$15,895.57	11.69%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$445.61	\$445.61	\$4,110.39	9.78%
321	Communications-Cellular	\$1,600.00	\$89.48	\$89.48	\$1,510.52	5.59%
322	Postage	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
331	Travel Expenses	\$2,500.00	\$200.00	\$200.00	\$2,300.00	8.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,183.00	\$0.00	\$0.00	\$12,183.00	0.00%
381	Electric Utilities	\$38,000.00	\$3,894.69	\$3,894.69	\$34,105.31	10.25%
383	Gas Utilities	\$3,000.00	\$621.28	\$621.28	\$2,378.72	20.71%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$933.38	\$933.38	\$14,066.62	6.22%
407	Sludge Disposal	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
420	Depreciation Expense	\$325,000.00	\$0.00	\$0.00	\$325,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,800.00	\$348.00	\$668.00	\$1,132.00	37.11%

Unadjusted Draft: 02.28.2022 Month-End Expenditures

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$140.00	\$140.00	\$1,860.00	7.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay - Incl Squad	\$1,147,000.00	\$0.00	\$0.00	\$1,147,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$2,531,080.00	\$5,311.74	\$5,311.74	\$2,525,768.26	0.21%
DEPT 43200 Sewer		\$4,319,984.00	\$25,421.98	\$37,997.24	\$4,281,986.76	0.88%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$4,319,984.00	\$25,421.98	\$37,997.24	\$4,281,986.76	0.88%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay - Incl Squad	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$195,000.00	\$0.00	\$195,000.00	\$0.00	100.00%
610	Interest	\$7,803.00	\$0.00	\$7,207.50	\$595.50	92.37%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$203,553.00	\$0.00	\$202,449.50	\$1,103.50	99.46%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$12,827.00	\$0.00	\$7,077.50	\$5,749.50	55.18%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$112,827.00	\$0.00	\$107,077.50	\$5,749.50	94.90%
FUND 651 SEWER RESTRICTED SINKING FUN		\$316,380.00	\$0.00	\$309,527.00	\$6,853.00	97.83%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	FEBRUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
	DEPT 41910 Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND 652 WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		10,495,058.00	\$256,874.51	\$1,532,352.33	\$8,962,705.67	14.60%

C.4.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

February

2022

Crosslake Police Department

Monthly Report

February 2022

Agency Assist	16
Alarm	13
Animal Complaint	1
Civil Problem	3
Disturbance	1
Domestic	1
Driving Complaint	1
Ems	25
Found Property	1
Fraud	1
Gun Permits	6
Hazard In Road	1
Information	8
Lost Property	1
Other	1
Property Damage Acc	4
Public Assist	4
Snowmobile	2
Suspicious Activity	2
Suspicious Person	1
Theft	3
Traffic Arrest	3
Traffic Citations	9
Traffic Warnings	81
Vehicle Off Road	4
Welfare Check	1

Total 194

C.5.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

February

2022

**Crosslake Police Department
Mission Township Monthly Report
February 2022**

Agency Assist	3
Alarm	2
Dangerous Dog	1
Motorist Assist	1
Property Damage Acc	2
Suspicious Vehicle	1
Traffic Citations	8
Traffic Warnings	41
Vehicle Off Road	2
Total	61



Crosslake Fire Department

Date: February 2022

C.6.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	21	56
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	2
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		1
Total:	22	59
1 - Fire		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire		
130/131/134/142 - Mobile Property/Automobile Fire/Off Road Vehicle		1
Total:	0	2
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		1
424 - Carbon Monoxide Incident		2
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	0	3
5 - Service Call		
561 - Unauthorized Burning		
531 - Smoke or Odor Removal		
550 - Public Assist / 571 - Standby		
551 - Agency Assist	1	2
Total:	1	2
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	3
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control		1
Total:	2	5
7 - False Alarm & False Call		
740/743/740 - Smoke Detector Activation - No Fire	1	5
746 - Carbon Monoxide Detector Activation - No CO		
731 - Sprinkler Activation due to Malfunction		
Total:	1	5
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	26	76

**NORTH AMBULANCE
CROSSLAKE**

FEBRUARY 2022 RUN REPORT

TOTAL CALLOUTS: **65**

NIGHT: 14 DAY: 51

No Loads:	11
Cancels:	06
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	48

CROSSLAKE:	26 (7 No Load, 1 Cancel)
BREEZY POINT:	04 (2 Cancel)
MERRIFIELD	04
FIFTY LAKES:	03
MANHATTAN BEACH:	00

MUTUAL AID TO:

PINE RIVER:	17 (3 No Load, 2 Cancel)
BRAINERD:	11 (1 No Load, 1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	00



CROSSLAKE PUBLIC SAFETY COMMISSION

Minutes – February 2, 2022

1. Call to Order – 9:00AM
2. Attendees: Bob Heales, Curt Mowers, Erik Lee, Kevin Lee, Chip Lohmiller, Dave Nevin, Aaron Herzog, Jayme Knapp, Mathew Karlson
3. Guests: Ted Strand, Cindy Myogeto, John Bowen
2. St. Patrick's Day Parade – Chip Lohmiller
Guests:
Ted Strand, Public Works Director
Cindy Myogeto, Chamber Director
John Bowen – CWC Emergency Management
Chief Lohmiller discussed the importance of the IAP (Incident Action Plan) for the event. Making sure all emergency services and partners are included in the plan and the roles and responsibilities of all parties involved. The IAP will layout the Incident Command Post and Unified Command under NIMS for the event. The main objective of the IAP is to provide for the safety of the citizens throughout the event, focus on crowd related issues to minimize the potential impacts of any acts of illegal activity and traffic issues, and to provide EMS/Fire services throughout the event.
The group discussed many issues with the event: Need more volunteers, Departments are short staffed, parade is scheduled during Spring Break, Parking issues, and the resources to help keep spectators behind the fog lines.
The Event Briefing for all agencies participating in the IAP will be located at the Fire Station with a time yet TBD on the day of the event.
Chief Lohmiller will have the IAP Draft to review at the next meeting in March.
3. Purchase of Firearms and Sights – Erik Lee
Chief Lee presented his proposal for the purchase of Firearms and accessories.
 - Replace Firearms every 10 years (In Budget)
 - Received a \$5000 donation in the fall to help with accessories costs.
 - Sell M4 Rifles that are 20 years old and use those funds to help with purchase.
 - See Firearms Quote Submitted by Chief Lee.**Motion to make recommendation to council to approve Firearms Quote – Lohmiller**
Second – Mowers
All in Favor
4. Squad/Body Camera Acquisition for PD – Erik Lee

Chief Lee discussed the WatchGuard Video Quote for 4RE In-car Video System with Integrated Body-worn Camera and evidence management software – 5 Year Video-as-a-service Package.

- 5-year plan - \$69,759.00
- Refund recent purchase of Cameras
- Retro – Fit Squads - \$4,000.00
- Department has \$30k Budgeted
- \$5,900 of Quote per year is for Storage

Motion to recommend to council to approve Watchguard Video Project Quote for Squads and Body Cameras in the amount of \$69,759.00 over 5 Year period – Lohmiller

Second – Heales

All in Favor

5. Police Department Audit Portable Recording System – Erik Lee

Chief Lee reviewed the Independent Audit Report for the Departments Portable Recording System worn cameras which was conducted on July 16, 2021. The objective of the audit was to verify Crosslake Police Department's compliance with Minnesota Statutes.

- Chief Lee stated the audit went well.
- Two Issues were found
 - o Deleted some data too early. They were not of any value. Chief Lee wanted to clear more space on the data recording system.
 - o Policy Departments Policies were not posted on website.

Motion to Recommend to Council to approve the Independent Audit Report for Portable Recording Systems – Karlson

Second – Mowers

All in Favor

6. Venue Parking Issues, I.E. County Rd. 3 – Aaron Herzog

- Aaron Herzog had concerns with the two venues on County Road 3 south of town that may have parking issues. Overflow parking may spill out on to County Road 3 which will be very dangerous to individuals trying to cross County Road 3 with traffic driving at 55 mph.

Motion to bring to council to having no parking on both sides of the road from Shafer Road to Blackbear Path. – Herzog

Second – Mowers

All in Favor

7. Old Business

8. New Business

Chief Lohmiller talked about the Ice Rescue on Sunday Night east of the Wharf on Crosslake

Chief Lohmiller announced the retirement of Firefighter Joe St. Pierre

Chief Lohmiller brought up Short Term Rental and the topic needs to be discussed in the near future on how Crosslake needs implement a Short-Term Rental Life Safety Program along with registration and fees for the City. Chief Lohmiller will bring information to the next meeting in March

9. Adjourn 1010 – Nevin, Second Mowers

Next Meeting March 2, 2022 0900

C. 9.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	February-2022	Year-to-Date 2022	February-2021	Year-to-Date 2021
New Construction (Dwellings)	1	2	0	2
Septic - New	0	1	0	2
Septic Upgrades	0	0	0	3
Porch / Deck	2	2	1	7
Additions	3	3	1	2
Landscape Alterations	3	7	2	2
Access, Structures	0	0	3	8
Demo/Move	0	0	0	0
Signs	0	1	0	1
Fences	0	0	0	0
E911 Addresses Assigned	0	2	1	3
Total Permits Issued	9	18	8	30

ENFORCEMENT / COMPLAINTS	Year-to-Date 2022	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	1	1		100
After-the-Fact Permits Issued				

* 1 - 2020 complaint

CUSTOMER SERVICE STATISTICS	February-2022	Year-to-Date 2022	February-2021	Year-to-Date 2021
Counter Visits	36	65	34	53
Phone Calls	98	207	127	246
Email	125	221	108	185
Total	259	493	269	484

Call For Service	0	0	0	0
Shoreland Rapid Assessment Completed (Buffer)	3	4	1	1
Stormwater Plans Submitted	3	4	4	7
Site Visits	8	16	9	16

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2022	Year-To-Date Failed 2022	Year-To-Date Received 2021	Year-To-Date Failed 2021
Septic Compliance Inspections	1	0	2	0
Passing Septic Compliance Percentage		100.0%		100.0%

PUBLIC HEARINGS	February-2022	Year-to-Date 2022	February-2021	Year-to-Date 2021
DRT	3	4	0	2
Variance	0	2	1	1
CUP/IUP	0	0	1	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0
Consolidations/Lot Line Adjustments	0	1	2	2

C 10

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, FEBRUARY 7, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 7, 2022 in City Hall. The following Commission Members present: Tom Swenson, Tim Berg, Mic Tchida, Gordon Wagner, and Bob Frey. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Public Works Director Ted Strand, Park Director TJ Graumann, Council Member Marcia Seibert-Volz, Council Member John Andrews, Council Member Dave Schrupp (via zoom) and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Tom Swenson.
2. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY BOB FREY TO APPROVE THE JANUARY 3, 2022 MEETING MINUTES. ALL IN FAVOR.
3. Discussion with Pastor Mark Holman, Ben Gibbs and Troy Nelson about easement and assessment for the Log Church. Pastor Holman questioned the \$83,000 assessment fee. Mr. Swenson questioned Phil Martin about the assessment fees and Mr. Martin stated \$47,4500 on the north parcel and \$35,600 for the south parcel. Dave Nevin asked if it was a current assessment. Mr. Martin stated it is. Lengthy discussion continued.

Phil Martin recommended the City Council have a Final Assessment Hearing and then recommend Casper Construction for the sewer expansion project. A MOTION WAS MADE BY GORDON WAGNER AND SECONDED BY TIM BERG TO RECOMMEND HAVING A FINAL ASSESSMENT HEARING AND TO RECOMMEND CASPER CONSTRUCTION FOR THE SEWER EXPANSION PROJECT. ALL IN FAVOR.

Phil Martin gave an update on Simonson Lumber. They have an agreement and don't have any questions. Also no solution with the Log Church.

A MOTION WAS MADE BY BOB FREY AND A SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE CITY COUNCIL DIRECT THE CITY ATTORNEY TO START THE LEGAL PROCESS OF ACQUIRING LAND FOR THE EASEMENTS. ALL IN FAVOR.

4. Phil Martin gave an update on Projects. Phil stated the 2022 road projects are ready to go out for bids and open the bids in the middle of March. Projects included Rushmoor Blvd, Rushmoor Trail, Birch Narrows Rd, Wild Wind Ranch Drive and Whitefish Ave. Mr. Martin made a recommendation to support the bidding schedule with revisions to not making any curve adjustments on Whitefish Ave. but, to install two stop signs. A MOTION WAS MADE TO ACCEPT PHIL MARTIN'S RECOMMENDATIONS BY MIC TCHIDA AND SECONDED BY TIM BERG. ALL IN FAVOR.

5. TOM SWENSON MADE A MOTION TO UPDATE THE FIVE-YEAR PLAN FOR SEWER AND ROADS, SECONDED BY GORDON WAGNER. ALL IN FAVOR
6. TOM SWENSON MADE A MOTION FOR THE ROW PROCESS THAT THE CITY CLERK SEND OUT NOTICES AND TO ADD THAT THE RECOMENDATIONS BY THE PUBLIC WORKS ALONG WITH PARK AND REC WILL BE CONSIDERED BY THE COUNCIL. ALL IN FAVOR.
7. Update from Ted Stand. Ted stated Waste Water Treatment Plant cannot be shut down until the fall due to flow. Ted also talked about snow removal for St. Pats Day and having a tour of the public works and WWTP facilities before the next meeting.
8. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY TIM BERG TO ADJOURN THE MEETING AT 6:31 P.M. ALL IN FAVOR.

 3/7/2022
Joe Chase
Public Works Department

SCORE REPORT FORM

Mo./Yr.

January

2022

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

5,763

Corrugated Cardboard

5,763

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

-

Metal: Appliances, misc...

Commingled Materials: (includes)

38,755

%

lbs

5% Metals- Aluminum Cans 1938

21% Tin Cans 8139

61% Glass- 23640

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 3875

3% Rejects 1163

100% 38755

Total LBS.

44,518

0

Total Tons

22.26

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1326

Recycling

-

195,820

Customers

%

Paper

Commingle

Brainerd 2880 43% - 84,173

Baxter 1362 20% - 39,807

Breezt Point 485 7% - 14,175

Pequot Lakes 351 5% - 10,259

Crosslake 1326 20% - 38,755

Ironton 253 4% - 7,394

Nisswa 43 1% - 1,257

6700

100%

C.12.

BILLS FOR APPROVAL
March 14, 2022

VENDORS	DEPT		AMOUNT
Ace Hardware, corner braces	Police		39.55
Ace Hardware, copper tube, hardware	Fire		136.86
Ace Hardware, bleach, cleaners	Park		42.76
Ace Hardware, pry bar	Park		44.09
Ace Hardware, bird food	Park		15.99
Ace Hardware, mop, mopheads	Fire		48.97
Ace Hardware, cleaners	PW		22.35
Ace Hardware, batteries	Park		19.99
Ace Hardware, batteries, bits	Park		50.96
Ace Hardware, chain	PW		19.95
Ace Hardware, nozzle, can liners, tape, hose	Fire		77.96
Advanced Drain Cleaning, thaw sewer line	Park		225.00
Advanced Drain Cleaning, thaw sewer line	Park		225.00
Alex Air Apparatus, centaur tool repair	Fire		410.00
AT&T, cell phone and ipad charges	ALL		1,094.84
AW Research, water testing	Sewer		262.80
Baker & Taylor, books	Library		171.71
BCA, training	Police		1,000.00
Bolton & Menk, csah 66 water quality	PW		1,615.00
Bolton & Menk, 2022 road projects	PW		7,596.50
Bolton & Menk, sewer extension project	Sewer		2,864.00
Breen & Person, legal fees	ALL		3,864.50
City of Crosslake, sewer utilities	ALL		220.00
Clean Team, march cleaning	ALL		4,381.25
Council #65, union dues	Gov't		336.80
Crosslake Communications, phone, internet, fax, cable	ALL		2,438.36
Crow Wing Auto Body, truck repairs (insurance claim)	Park		5,783.84
Crow Wing County, audit confirmation	Admin		30.00
Crow Wing County Highway Department, fuel	ALL		5,146.01
Crow Wing County Highway Department, reimburse for salt	PW		5,408.76
CTC, web hosting	Gov't		10.00
CTCIT, monthly 2022 i.t. labor	ALL		930.00
Culligan, water and cooler rental	ALL		289.00
DeLage Landen Financial Services, copier lease	Park	pd 2-23	117.00
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,414.65
Double B Holdings, easement for sewer project	Sewer		6,500.00
Eagle Engraving, retirement plaque	Fire		776.00
Fire Instruction & Rescue, wildland urban interface	Fire		600.00
Follett, annual software support	Library		1,060.35
Force America, air and road temerature sensor	PW		545.00
Fortis, disability insurance	ALL		829.94
Forum Communications, ordinance 376	Gov't		69.70
Forum Communications, ordinance 377	Park		45.10
Galls, uniforms	Police		418.82

Ganz Cleaning, february cleaning	Fire		200.00
Guardian Pest Solutions, pest control	ALL		85.37
Hawkins, chemicals	Sewer		457.90
Herculift, annual inspection	PW		158.36
Hildi, acturial disclosures	Admin		1,590.00
Holiday, water	Fire		62.91
Jefferson Fire & Safety, adapters	Fire		334.17
Johnson, Killen & Seiler, labor attorney fees	Gov't		645.00
Kiesler Police Supply, rifles	Police		3,604.00
Lakes Heating and Cooling, install new furnaces	Sewer		9,780.00
League of MN Cities, safety and loss control workshop	Park		20.00
Learning Firearms, sights	Police	pd 2-23	2,580.00
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, box filter	Park		119.94
Mastercard, Amazon, rust remover	Park		26.40
Mastercard, Amazon, filters, cleaning solution, sponges	Gov't		34.35
Mastercard, Amazon, grease gun	Park		23.90
Mastercard, Amazon, door knob wall shield	Park		6.19
Mastercard, Amazon, vacuum	Park		118.44
Mastercard, BCA, training	Police		25.00
Mastercard, Bladeteck, molle-lok	Police		17.84
Mastercard, Blauer, uniform	Police		137.49
Mastercard, Courtyard, lodging	Admin		330.00
Mastercard, Dollar General, clock, bleach	Fire		22.50
Mastercard, Everblades, toggle switch	PW	pd 2-23	50.50
Mastercard, Fleet Supply, uniform	Sewer		74.95
Mastercard, Galls, uniform	Police	pd 2-23	63.29
Mastercard, Law Enforcement Seminars, training	Police		385.00
Mastercard, MCFOA, conference registration	Admin		275.00
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MBFTE, license renewals	Fire		300.00
Mastercard, MRWA, conference registration	Sewer	pd 2-23	250.00
Mastercard, Northland Aerial Ops School, training	Fire	pd 2-23	1,298.87
Mastercard, Spa Partners, gym equipment wipes	Park		528.76
MCSI, copier maintenance contract	Park		44.79
Med Compass, medical exams	Fire		2,715.00
Menards, air filters, ladder, janitorial supplies	ALL		173.86
MN Life, life insurance	ALL		367.80
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL	pd 3-1	234.00
Momentum Truck Group, international truck repairs	PW		2,924.54
Moonlite Square, fuel	Park		10.27
Napa, hose, fittings, fluid	Park		48.02
Napa, lamp	Police		17.05
Nate Deshayes, per diem meal reimbursement	Sewer	pd 2-23	100.00
Nate Deshayes, mileage reimbursement	Sewer		102.96
North Memorial Ambulance, monthly subsidy	Ambulance		1,100.00
Northland Press, employment ad	Park		56.25
Northland Press, ordinance 376	Gov't		108.00

Northland Press, ordinance 377	Park		76.50
Pete Gansen, mileage reimbursement	PZ		22.23
Premier Auto, spark plugs, filters, oil, oil change	Police		612.22
Quadient, postage meter refill	ALL		750.00
Quality Equipment Sales, oil, filters, skid shoes	Park		136.90
Seachange, receipt books	Admin		131.90
Simonson Lumber, lumber, staples	Gov't		120.13
Simonson Lumber, bit tip holder, torx bits	PW		15.14
Simonson Lumber, plywood, lumber	Gov't		1,344.81
Simonson Lumber, bit tip holder, torx bits	PW		12.54
Teamsters, union dues	Police	pd 3-1	293.00
Ted Strand, per diem meal reimbursement	Sewer	pd 2-23	100.00
Ted Strand, mileage reimbursement	Sewer		105.30
The Office Shop, name plate	Park		14.65
The Office Shop, ink cartridges	Fire		166.73
The Office Shop, ink cartridges	Police		24.99
The Office Shop, calculator paper	Admin		18.32
The Office Shop, binder clips	PZ/Admin		4.30
The Office Shop, ink cartridges	Police		82.98
Ultimate Safety Concepts, non-wireless monitor	Fire		921.67
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		415.78
West Metro Fire Rescue District, training	Fire		100.00
Xcel Energy, gas utilities	ALL		8,811.18
Ziegler, caps	PW		97.43
TOTAL			103,691.08

ACH PAYMENTS

Medica, health insurance	Payroll	pd 3-1	31,312.53
Deferred Comp, employee deductions	Payroll	pd 2-14	610.00
Deferred Comp, employee deductions	Payroll	pd 3-1	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 2-14	885.32
Health Care Savings Plan, employee deductions	Payroll	pd 3-1	946.44
IRS, payroll tax	Payroll	pd 2-14	7,519.77
IRS, payroll tax	Payroll	pd 3-1	10,900.11
MN Dept of Revenue, payroll tax	Payroll	pd 2-14	1,604.40
MN Dept of Revenue, payroll tax	Payroll	pd 3-1	1,950.05
PERA, payroll deductions and benefits	Payroll	pd 2-14	8,306.10
PERA, payroll deductions and benefits	Payroll	pd 3-1	8,570.21
Sales Tax	ALL		

D. I.

CROW WING COUNTY

HISTORICAL SOCIETY
MUSEUM & LIBRARY - EST. 1927

Email:
history@crowwing.us

Website:
www.crowwinghistory.org

Street Address:
320 Laurel Street
Brainerd, MN 56401

Phone:
(218) 829-3268

February 24, 2022

Char Nelson, Clerk
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

Dear City of Crosslake:

Supporting history supports our community.

Each year the Crow Wing County Historical Society sends a letter of appeal to local cities and townships. We have appreciated generous donations that have advanced our mission. Since 1927, the Crow Wing County Historical Society has been collecting, preserving, and sharing the history of Crow Wing County. By supporting us, you are connecting the people of today with the people of the past.

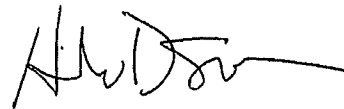
Our new focus is on relatable items and stories of local individuals that draw comparisons to current life. History provides a foundation for critical thinking, a sense of community, and inspiration for leadership. Local history provides a context for life and gives a sense of community pride. Teaching youth about our history can give them a sense of appreciation for what they have and where they live. Please help us make connections that will create proud, valuable citizens of Crow Wing County.

We thank you for your time and consideration of this opportunity. The Crow Wing County Historical Society is a 501(c)(3) non-profit organization and affiliated with and approved by the Minnesota Historical Society.

Respectfully yours,



Don Samuelson
President, Board of Directors



Hillary Swanson
Executive Director

P.S. Please call us for a private tour for your council or township board. We would love to show you what we have been working on and what your money will do for our community.



Listed on the
National Register
of Historic Places

RESOLUTION 22-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$2,004.25	Bleachers
Laurel Laborde	\$2,000.00	Donation to Fire Department First Responders for Supplies

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

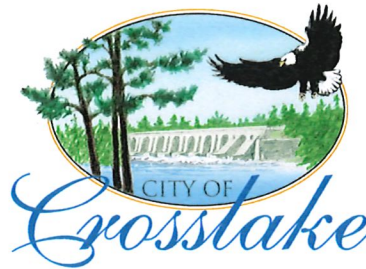
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of March, 2022.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)



CITY OF CROSSLAKE
REQUEST FOR PROPOSAL
BANKING SERVICES

The Crosslake City Council is glad that you have shown interest in providing banking services for the City's general checking account. The Council is now looking for each bank provide a proposal for the following services, so that each bank provides the same information.

The general checking account is the main operating account for the City. On a monthly basis, approximately 115 vendor checks are processed through this account in an average total amount of \$3,466 and 30 ACH payments are received from various vendors ranging from \$5 to \$100,000. Payroll is biweekly and processed electronically. 13 payrolls average 30 transactions with an average total of \$28,000 and 13 payroll average 60 transactions with an average total of \$40,000. There are approximately 35 additional electronic funds transactions processed per month. Our utility fund draws funds electronically monthly for 190 users. Deposits into the checking account range between 150 and 250 checks per month. The City wires approximately 20 - \$250,000 deposits to the checking account per year. The monthly activity in the general checking account averages a minimum available balance of \$300,000.

The following services will be required of the proposer:

1. Automated Clearing House – The proposer must have and maintain Automated Clearing House (ACH) originating bank capabilities. The proposer must conform to National Automated Clearing House Association (NACHA) and Uniform Commercial Code Article 4A (UCC4A) rules. The City will use the ACH network for monthly direct deposit payroll transactions processed by electronic files over the Internet. The proposer shall provide for the automated deposits of City employee payroll wages and other payments to City employees as directed by the City and chosen as an active service. The provider shall provide for electronic funds transfer of all federal and state withholding taxes as directed by the City.
2. Collateral – The proposer shall provide collateral for all deposits of the City of a type and in the amounts as required by State laws and City investment policies.
3. Balance Information and Reporting – The proposer shall provide Internet access to all City accounts for updated balance and account inquiries.
4. Account Reconciliation – The proposer shall provide monthly statement to the City by the first working day of the month for the previous month. The statements must include tracking all debits and credits detail. All miscellaneous debits must be documented as to date, amount, and reason for issuance.

5. Deposit Slips – The proposer will be expected to provide deposit slips as part of this contract and according to City specifications.
6. Automatic Debit for Utility Payments – The City currently offers automatic debit to utility customers, whereby the City initiates a batch withdrawal of utility customer bank accounts on the 10th of each month for payment of utility bills. Currently, there are approximately 190 customers that utilize this service, totaling approximately \$15,000 on a monthly basis.
7. Applicable Fee Disclosure Statement – The proposer shall provide a complete listing of the fees for the requested services.

Please return your proposal by March 10, 2022 in a sealed envelope addressed to:

City of Crosslake
Attn: Mike Lyonais
13888 Daggett Bay Road
Crosslake, MN 56442

Phone: (218) 692-2688
Email: mlyonais@crosslake.net

D.3.b.

Proposal for Banking Services City of Crosslake



FIRST WESTERN
BANK & TRUST

You can bank on us

March 4, 2022



**FIRST WESTERN
BANK & TRUST**

You can bank on us

14084 Baxter Drive Baxter, MN 56425

March 4, 2022

City of Crosslake
13888 Daggett Bay Rd
Crosslake, MN 56442

Crosslake City Council,

First Western Bank & Trust is pleased to confirm that we are able to meet all of the requirements specified in the second Request for Proposal Banking Services letter.

After reviewing the City's needs and current banking activity, First Western is able to offer a complete banking package at \$25.00 per month. Should Remote Deposit capabilities (depositing checks from office with a scanner) be requested, the cost would be \$50.00 per month.

As mentioned in the past proposal, we would be happy to meet with you if there are any questions. I can be reached at 218-692-2828 or craig.henningson@firstwestern.bank. Thank you for the opportunity and we look forward to hearing from you.

Sincerely,

First Western Bank & Trust

Craig Henningson
AVP Crosslake Branch Manager



www.fnbnorth.com
P.O. Box 366
30886 2nd Street
Pequot Lakes, MN 56472
(218) 568-4473

D. 3. C.

March 8, 2022

City of Crosslake
Mike Lyonais
13888 Daggett Bay Rd
Crosslake, MN 56442

Re: Banking Services Proposal

Dear Mike:

Please see below for First National Bank North proposal for banking services. Requested Fee Disclosure is attached.

Business Checking:

- No minimum balance required
- eStatements (monthly fee for paper statements may apply)
- Unlimited check writing
- Free Deposit Slips
- Free MasterCard Debit Card
- Free Mobile Check Deposit or Remote Deposit Capture - No need to physically bring your checks to the bank for deposit
- Collateral provided; Calculation for collateral amount would be total account balances less FDIC Insurance of \$250,000 multiplied by 110%

Mobile/Internet Banking including ACH Manager:

- You will have the capability to originate ACH transactions
- Collect payments from your customers
- Transfer funds between financial institutions
- Automatically deposit your employee's payroll into their accounts and make payments to your suppliers or vendors
- You will also be able to establish multiple levels of security
- View balances and transactions/activity

We appreciate the opportunity to meet the financial needs of the City of Crosslake. Any questions or further information please contact April Tappe at 218-568-7536 april@fnbnorth.com or JP Elsenpeter 218-692-4472 jp@fnbnorth.com.

Sincerely,

April Tappe
Senior Vice President/Cashier

Encl.
AT/msw

First National Bank North (FNBN) Service Fee Schedule
P.O. Box 767, Crosslake, MN 56442 (218)692-4472
Effective August 10, 2021

Account Balancing / Record Research

Per Hour _____ \$25.00

ATM Card

Replacement Fees _____ \$10.00

(Lost, Stolen or Damaged)

ATM Activity Charge* _____ \$1.00

There is an activity charge per withdrawal at ATM's not owned and operated by FNB.

Cashier's Check*

Per Check _____ \$5.00

(Customer/Non-Customer)

Money Order*

\$.01 - \$1,000.00 _____ \$2.00

(Customer/Non-Customer)

Endorsement Stamp

Prices Vary w/Selection _____ \$23.00 - \$30.00

CheckFree Bill Pay

With Monthly Usage _____ No Charge

Without Monthly Usage _____ \$4.95

Fax - Incoming/Outgoing

1 - 5 Pages _____ \$2.00

6 - 10 Pages _____ \$5.00

Indemnity Bond (For Lost FNB Documents)

Per Item _____ \$10.00

Notary Charge

Per Doc (Customer) _____ No Charge

Per Doc (Non-Customer) _____ \$ 2.00

Signature Guarantee

Customer _____ No Charge

Non-Customer _____ \$50.00

Photo Copies*

Per Copy _____ \$0.25

Levy/Garnishment Fee

Per Doc (Customer) _____ \$50.00

Stop Payments

Per Item _____ \$25.00

Return Deposit Item

Per Item Fee _____ \$4.00

Check Cashing (Non-Customer)

Up to \$500.00 _____ \$5.00

\$500.01 - \$1,000.00 _____ \$10.00

\$1,000.01 - \$1,500.00 _____ \$15.00

Coin Counting (Non-Customer)

5 % of Total

Foreign Currency

Ordering/Shipping _____ \$50.00

(Based on shipping one package, \$10.00 for each additional package)

Overdraft/Non-Sufficient Funds

Overdraft Item Fee _____ \$25.00

Return Item Charge _____ \$25.00

Overdraft Continuous Fee _____ \$5.00

-A Continuous Overdraft Fee will be assessed each day there is no activity after the account has been overdrawn for greater than 3 consecutive business days.

- A fee may be imposed for covering overdrafts by check, ACH and preauthorized or other debits

Statement Copies

Statement Reprint (per statement) _____ \$2.00

Current Month Printout (per statement) _____ \$.50

Periodic Paper Statements*

Statement Fee Service Charge _____ \$2.00

Business Statement Service Charge _____ \$5.00

MasterCard Debit Card

International transaction Fee _____ 1% of Transaction

Replacement Fee _____ \$10.00

(Lost, Stolen or Damaged)

ATM Activity Charge* _____ \$1.00

There is an activity charge per withdrawal at ATM's not owned and operated by FNB

Wire Transfers

Incoming Domestic/International _____ \$15.00

(Customer)

Incoming Domestic (Non-Customer) _____ \$30.00

Outgoing Domestic (Customer) _____ \$25.00

Outgoing International (Customer) _____ \$50.00

Dormant Account Fee

This fee is charged monthly _____ \$1.00

- An account is Dormant if for 24 months no deposits or withdrawals are made by you, no communication is received about any other of your accounts by you or your account statements are returned for an incorrect address.

*Discounts or Waived Fees May Apply to Priority Club
Members **ALL FEES SUBJECT TO CHANGE**

D. 3. d.

FRANDSEN BANK & TRUST

March 10, 2022

City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

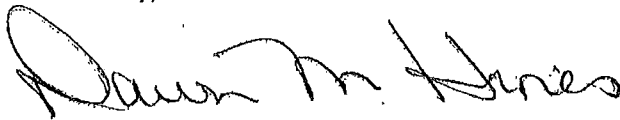
RE: Request for Proposal

To whom it may concern;

At this time, we are proposing no changes to the existing relationship you have with Frandsen Bank & Trust. Since this account has been opened, Frandsen Bank & Trust has waived all monthly service fees in addition to the costs incurred to provide collateral for balances over FDIC limits.

Should you need any additional information, please do not hesitate to contact me.

Sincerely,



Dawn M. Hines
Personal Banking Officer

Real people. Real results.

7429 Excelsior Road • P.O. Box 2690 • Baxter, Minnesota 56425
Phone 877.855.1320 • Facsimile 218.822.3374
frandsenbank.com

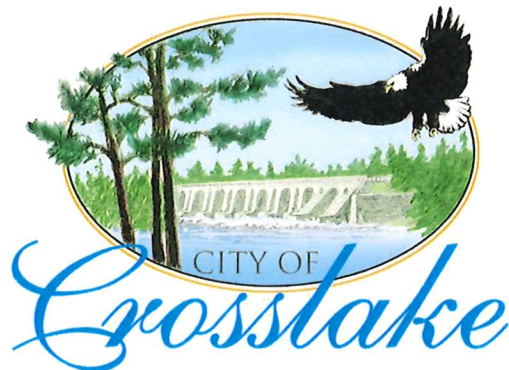


Member
FDIC

D. 3. e.



EMPLOYEE-OWNERS **WORKING FOR YOU**





OVERVIEW

Thank you for providing RiverWood Bank the opportunity to present you with this proposal. We have customized our offer based on the information you have provided, and we are confident we can meet or exceed your banking expectations.

By utilizing RiverWood Bank, a local community bank, you not only have access to all the features and services of those typically offered by larger financial institutions, but you will also benefit from the hands-on customer service that your business deserves. We have 11 banking offices serving 10 communities in Central and Northern Minnesota, so you know that your funds and your business support local enterprise. Our team of employee-owned banking professionals look forward to the opportunity to meet your current and future banking needs.

Based on the requirements outlined in your Request for Proposal, we recommend the following:

REQUIRED SERVICES:

RECOMMENDED ACCOUNTS

Main City Operating Account - Free & Easy Public Checking Account

- No monthly service charge and no minimum balance required

Money Market Saving Accounts

- The City may be interested in a Public Money Market Savings account with a higher interest rate.

AUTOMATED CLEARING HOUSE (ACH)

RiverWood Bank can provide ACH services as requested. We utilize our Business Online Banking service to provide ACH file processing.

ONLINE BANK SERVICES

Business Online Cash Management Services

Business Online Cash Management Services includes the ability for electronic payment collection, payroll, wire transfer capability, as well as remote deposit. Services are priced a la carte to better fit each customer's needs. You don't pay for a service that you don't need.

Some key features available to the City of Crosslake are:

- Electronic funds transfers

- ACH debit and credit capability – payroll, vendor payments, tax, or receivable collections
- Wire transfers
- User access controls with the ability to set up individualized access, dual authorization for internal controls if requested
- Current transactions and past statements, print copies or store them electronically
- Check images, front and back
- Remote Deposit
- Positive Pay for Checks and ACH transactions
- Stop Payment initiation

Payroll Processing

Our Business Online Cash Management Services can easily be used to process the City's payroll. A fee of \$10 per ACH file and \$0.10 per item will apply.

Feel free to visit our Online Education Center at www.riverwoodbank.com to view a demo or learn more about these product features.

Security

Our electronic banking systems use multi-factor authentication along with industry standard encryption technology appropriate for the activities supported through these systems. Log-in requires the use of a token with one-time password technology to authenticate users.

Additionally, dual control can be utilized within the online platform, requiring two people to initiate a transaction. The Bank also uses callback procedures with certain transactions and dollar amounts to mitigate the risks associated with this type of activity.

COLLATERALIZATION OF ACCOUNT BALANCES

RiverWood Bank can provide required collateral for deposits per your request and in compliance with the State of Minnesota guidelines and the City's policies. We will provide the City with a pledged collateral report on a quarterly basis.

BALANCE INFORMATION AND REPORTING

Internet access to all City accounts will be available through our Business Online Cash Management Services.

ACCOUNT RECONCILEMENT AND STATEMENTS

You may simply sign into your online banking account to view all current activity. Monthly statements are available online the first business day of the month for the previous month.

DEPOSIT TICKETS

Deposit tickets will be provided according to City specifications.

AUTOMATIC DEBIT FOR UTILITY PAYMENTS

Our Business Online Cash Management Services can easily be used to process debit files for collection of utility payments. A fee of \$10 per ACH file and \$0.10 per item will apply.

FUNDS AVAILABILITY and SERVICE FEES

See attached funds availability disclosure and service fee schedule. (Some fees may not apply.)

MERCHANT SERVICES (Optional Service)

RiverWood Bank partners with Elavon to provide many different options for Merchant Services. If you are interested in a competitive quote for their services, please let us know. (We will need 2 months of merchant services statements.)

BUSINESS CREDIT CARD (Optional Service)

RiverWood Bank offers a business credit card program specifically designed for nonprofits and municipalities. More information is available on request.

SUMMARY

We appreciate the opportunity to present you with this proposal.

RiverWood Bank is an employee-owned bank dedicated to serving our community, and we take pride in the ability to pledge public funds above the FDIC requirements.

Our local bankers will be your primary contacts for this relationship, and an experienced Cash Management service team will support them during the implementation and ongoing servicing of your accounts. Our team approach helps us meet the diverse financial needs of small businesses, non-profits, and public entities.

RiverWood Bank is confident that we have the products, services, and expertise to meet the City's current and future banking needs. We have experience working with many non-profit and public entities, and we look forward to being your partner. In addition, we are committed to ensuring a smooth transition of your banking accounts and services to RiverWood Bank if given the opportunity.

We look forward to working with you and are available to schedule a meeting to discuss our proposal and answer any questions.



Reed Nelson Branch Manager

218-692-9026

reed.nelson@riverwoodbank.com



James Roepke Personal Banker

218-692-9027

james.roepke@riverwoodbank.com



Bart Taylor President

218-820-6846

bart.taylor@riverwoodbank.com



STATEMENT OF CONDITION

(UNAUDITED)

(000s)	December 31		
	2019	2020	2021
Cash & Balances Due	12,409	10,203	48,570
AFS Investment Securities	68,608	128,909	105,799
Other Securities	1,288	1,171	1,071
Loans	333,853	338,853	367,282
Less: Allowance for Loan Loss	-4,340	-5,597	-5,829
Property and Equipment	14,073	13,813	14,332
Cash Value of Life Insurance	7,883	8,081	8,277
Intangible Assets	2,251	2,251	2,251
Other Assets	9,295	9,152	8,288
Total Assets	445,320	506,836	550,041
Deposits	383,664	444,960	492,442
Federal Funds Purchased	6,800	2,700	0
FHLB Advances	12,853	13,214	10,000
Other Liabilities	2,246	2,451	2,446
Total Capital	39,757	43,511	45,153
Total Liabilities and Equity	445,320	506,836	550,041



CASH MANAGEMENT

Manage your money securely on the go. RiverWood Bank's cash management services protect your accounts without getting tangled in red tape.

STREAMLINE YOUR BUSINESS BANKING WITH CASH MANAGEMENT SO YOU CAN GET BACK TO WHAT'S IMPORTANT: YOUR BUSINESS.

- View real-time account balances
- Define access levels for employees
- Transfer funds or stop payments
- Initiate ACH files, including direct deposit of payroll

BUSINESS BANKING ONLINE WITH CASH MANAGEMENT

Our cash management services take your business online and mobile, letting you stay flexible while making deposits, transfers or transactions. Along with all the features available with our standard online banking service, Business Banking Online provides your business with expanded online cash management capabilities.

USER CUSTOMIZATION

Give your employees only the access they need. Our cash management system allows you to set permission levels on an employee-by-employee basis. Which means the bookkeeper can view the accounts, while the manager can have access to make transfers. You can also set up dual control permissions—for example, allowing the accountant to initiate payroll but the office manager has to approve it before any transaction goes through.

SECURITY

All of our cash management systems include several different types of security measures. Multifactor authentication through a token generates a new password for each user each time they log into the cash management system. Transactions can be processed with dual control—requiring two employees to take two simultaneous actions to access. With user customization, you can limit access and abilities per employee. We also have the option of using Positive Pay to provide an extra layer of security by matching ACH transactions against authorized transactions. All these efforts combine to reduce the risk of fraud or external attacks on your accounts.

POSITIVE PAY

Protect your business against fraud losses due to forged, altered, or counterfeit checks. If a check is presented to your account and it does not match the information you provided to us, the check must be approved by you before it is paid. Monitor ACH debits and reject any unauthorized transactions before a loss occurs.

ONLINE WIRE TRANSFERS

Transfer funds quickly and securely to accounts at other banks in the United States. With our online domestic wire transfers, you can easily pay vendors and suppliers or receive payment same day, promoting positive cash flow at your business. Sending money Internationally is also available.

ACH PROCESSING

ACH processing is a cost-effective way to handle routine transactions, saving you time and money. Create and initiate payroll, vendor payments and debits, and rental payments through ACH processing. You will receive email notifications of every ACH transaction to mitigate risk.

REMOTE DEPOSIT

You can scan checks received from customers and issue deposits electronically from any desktop with the scanner installed. Anytime day or night. It's the quickest way to turn check deposits into cash.

- Consolidate funds from multiple locations into one bank account.
- Save time preparing deposits.
- Cut costly courier fees or trips to the bank.
- Reduce risk of fraud.

LEARN MORE: [RiverWood Bank Education Center](#)

24-hour bankline: 800.749.9606 | [RiverWoodBank.com](#)



MEMBER FDIC



CHECK FRAUD PROTECTION

Protect your business with **POSITIVE PAY**

- Protect your accounts against fraud losses due to forged, altered, or counterfeit checks.
- Information matching system before checks are paid.
- Discrepancies approved by you before payment on checks.
- Match ACH transactions against authorized transactions.

Add the security of **POSITIVE PAY** to your company today!



Ask an employee-owner for details!

*Positive Pay can limit your fraud losses. Refer to your deposit account terms & conditions for more information.

RiverWood
BANK

888-751-5120

RiverWoodBank.com

MEMBER FDIC EQUAL HOUSING LENDER

Working for the
GOOD
of our community

— OUR MISSION —

*Empowering employee-owners
to exceed customer expectations.*

— OUR VISION —

*To be the most trusted and respected
bank in the communities we serve.*

— OUR VALUES —

**TAKE
OWNERSHIP**

*As employee-owners,
we hold ourselves
accountable to be problem
solvers, do high-quality
work, and follow through
on our commitments.*

**DO THE
RIGHT THING**

*We do the right thing
for our customers,
for the bank, and for
our communities,
guided by honesty and
integrity in all that we do.*

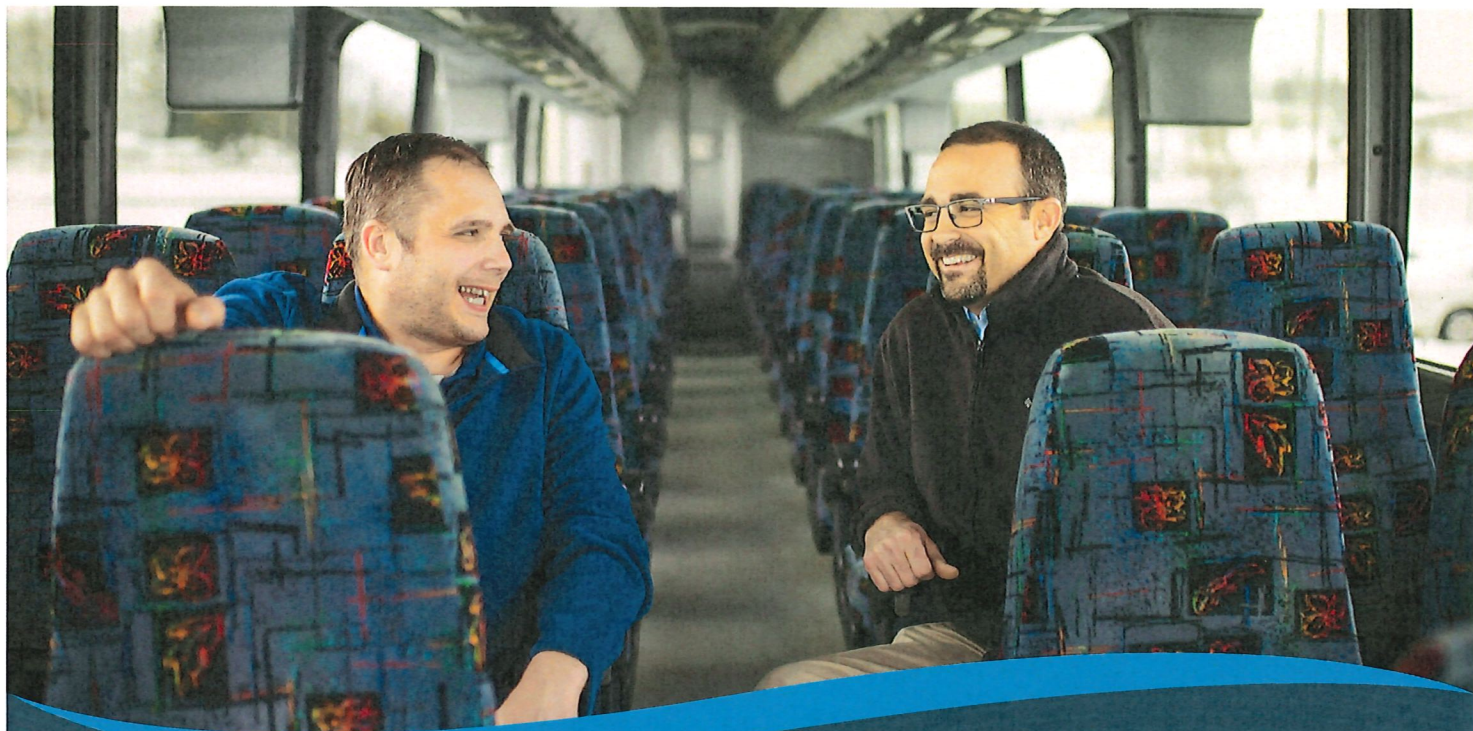
**BE A GOOD
PARTNER**

*Showing patience,
compassion,
and a willingness
to compromise,
we treat others
with respect.*

**BE BETTER
EVERY DAY**

*Being adaptable,
creative, and
open-minded,
we will share ideas,
embrace learning, and
be a leader for change.*





Employee-Owners **WORKING FOR YOU**

RiverWood Bank is employee-owned,
so you have the opportunity to work with an
owner every day. Stop by or call us today.

RiverWood
BANK

RiverWoodBank.com

MEMBER FDIC

36139 County Rd 66 | Crosslake, MN 56442 | 218-692-6663





Service Fee Schedule

The following fees may be assessed against your account and the following transaction limitations, if any, apply to your account:

Overdraft and Returned Items*

Overdraft fee	\$30.00 per item
Return item fee	\$30.00 per item
Returned deposit item fee	\$10.00 per item
Continuous overdraft fee	\$30.00 per week

(Charged beginning on the 8th calendar day if the available balance remains below zero)

Research, Copies, and Statements

Image checks **	See Below
Account activity printout	\$2.00 per printout
Account research	\$25.00 per hour
Account reconciliation	\$25.00 per hour
Document copy fee (check or deposit)	3 free per month, then \$2.00 per item
Statement copy fee or duplicate statement	\$5.00 per statement
Returned statement fee (address undeliverable)	\$5.00 after 2nd month returned

Safe Deposit Boxes

Annual box rent	Varies by size
Key replacement	\$15.00
Drilling fee	\$150.00
Late fee	\$10.00 after 30 days past due

Wire Transfers***

Incoming Domestic	\$15.00
Incoming International	\$15.00
Outgoing Domestic	\$25.00
Outgoing International	\$50.00

Foreign/International Banking

Canadian/foreign checks deposited	\$5.00 per check
Foreign currency purchase or sale	\$25.00 plus direct charge
Collection item international	\$60.00 plus direct charge

Checks, Coin, and Currency

Cashier's checks	\$5.00
Counter checks	\$1.00
Coin orders	\$.10 per roll
Currency orders	\$.50 per strap
Coin counting fee - customer	No charge
Coin counting fee - non-customer	5% of total with \$5 minimum
Zipper bags	No charge
Locked bags	\$20.00
Check printing, deposit slips, endorsement stamps	Varies by style
Stop payment	\$30.00
Collection item domestic	\$25.00 plus direct charge

ATM / Point of Sale

Consumer Cash Card	No Charge
Consumer and Business Debit Card	No Charge
Card replacement fee	\$5.00
Express delivery card replacement	\$60.00
ATM transaction fee - in network****	No charge
ATM transaction fee - out of network*****	\$3.00 per transaction

IRAs

IRA transfer fee	\$25.00
HSA account maintenance	\$10.00

Other Fees

Account closing fee (within 180 days of open)	\$25.00
Legal process fee	\$75.00
Signature guarantee (customer only)	\$15.00
Fax service	\$5.00 plus \$1.00 per page
Copy service	\$.25 per page
Amortization schedule	\$10.00
Dormant account fee*****	\$5.00 per month
Notary service customer	\$1.00 per page for multiples
Overdraft transfer fee checking/savings	\$5.00 per transfer

A customer for purposes of service fee assessment is an account holder who maintains a current deposit or loan account with the bank. Transacting other non-account services with the bank, such as safe deposit boxes only, does not qualify as a customer.

*Fees apply to overdrafts created by checks, in-person withdrawal, ATM withdrawal, debit card purchases, or other electronic means

**Check Images with paper statements - \$2.00 monthly fee (front images of checks provided). Fee waived with eStatements. Individual check images in Online Banking are available to view anytime with no charge.

***The bank will not accept incoming wire transfers or initiate outgoing wire transfers for non-customers.

****In Network ATMs are defined as ATMs that are included in the MoneyPass surcharge-free network. This includes all RiverWood Bank ATMs.

*****Out of Network ATMs are defined as any ATM that is not part of the MoneyPass surcharge-free network. Surcharge fees imposed by Out of Network ATM owners and operators may apply.

*****Dormant account - checking accounts after one year of no customer initiated activity and savings accounts after 24 months of no customer initiated activity. Does not apply to customers under 18 years of age.

E. 1.

MEMO TO: City Council

FROM: City Clerk

DATE: February 22, 2022

SUBJECT: 2022-2023 FIRE SERVICE CONTRACTS

The City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1st. The cost of the contract is based on 3.5% of tax capacity for that portion of the City or Township covered by Crosslake. The amount is payable upon execution of the agreement between both municipalities.

A motion is required to renew these contracts for the period of April 1, 2022 through March 31, 2023 for the two municipalities. (Council Action-Motion)

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$386,900	3.5%	\$13,541.50
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$658,446	3.5%	\$23,045.61

Attachments

2021-2022 Amounts - Information Only

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$354,688	3.5%	\$12,414.08
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$619,157	3.5%	\$21,670.50

City of Crosslake

From: Melonie Flaws <Melonie.Flaws@crowwing.us>
Sent: Tuesday, February 22, 2022 9:54 AM
To: Char Nelson
Subject: Fire District

Here is the pay 2022 fire data. Let me know if questions.

CROSSLAKE FIRE DISTRICTS	FINAL PAYABLE 2022 2021 Assessment, Taxes Payable 2022		
	Total Tax Capacity	***** Market Value ***** Land	***** Building
City of Crosslake (All)	16,306,018	840,828,472	654,506,981
Fairfield Township (part) All of Sec 6-9; 16-21; & 28-33 (VALBYSEC)	658,446	36,326,529	30,040,030
City of Manhattan Beach (All)	386,900	20,050,023	14,863,831

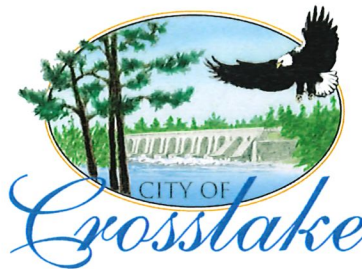
Melonie Flaws
Assessment Specialist
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401
Office: (218) 824-1010
Direct: (218) 824-1302
www.crowwing.us

Excellent customer service is our top priority. Please let me know if I was helpful!

Land Services Customer Service Survey



Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.



CITY OF CROSSLAKE

2022 / 2023 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2022 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 13888 Daggett Bay Road, Crosslake, MN 56442, a public corporation (“Crosslake”), and the Township of Fairfield, Crow Wing County, Minnesota, 33108 Dangers Road, Crosby, MN 56441, a public corporation (“Fairfield Township”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Fairfield Township agrees to purchase from Crosslake, and Crosslake agrees to provide Fairfield Township, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Fairfield Township shall not be responsible for any third party claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Fairfield Township agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$658,446 equals \$23,045.61.
 - b. Twenty Three Thousand Forty Five and 61/100th Dollars (\$23,045.61) Annual Payment for the contract year, April 1, 2022 through March 31, 2023 (“Annual Payment”). Said annual payment is due, in full, on or before April 1, 2022.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department’s Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Fairfield Township. A

duplicate copy of said claim shall be sent to Fairfield Township with payment in full due from Fairfield Township 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Fairfield Township shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Fairfield Township reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Fairfield Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Fairfield Township. Crosslake shall have no right to, or interest in, any service fees collected by Fairfield Township. If Fairfield Township imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Fairfield Township with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Fairfield Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Fairfield Township Service Territory including Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33 for the purposes of this contract.

The municipal boundaries of specific sections of Fairfield Township as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2023 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Fairfield Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Fairfield Township's Service Territory of which specific sections are identified;
 - c. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Fairfield Township along with sufficient information to explain the items included in the budget figures;

- d. Upon Fairfield Township's request, provide Fairfield Township access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Fairfield Township any proposed action Crosslake or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Fairfield Township any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Fairfield Township's Responsibilities.** In addition to any other obligations described herein, Fairfield Township shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Fairfield Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Fairfield Township shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Fairfield Township from any such claims. It is further agreed Fairfield Township has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Fairfield Township as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Fairfield Township proof of such insurance coverage and the additional insured endorsement naming the Township of Fairfield annually by the anniversary date of this contract.

11. **Indemnification.** Crosslake agrees to defend and indemnify Fairfield Township against any claims brought or actions filed against Fairfield Township or any officer, employee, or volunteer of Fairfield Township for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Fairfield Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Fairfield Township and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Fairfield Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Fairfield Township, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Fairfield Township. Services provided to Fairfield Township pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Fairfield Township so long as Crosslake remains primarily responsible for providing the services to Fairfield Township's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Fairfield Township fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Fairfield Township shall be served on the Clerk of Fairfield Township.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.

18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.

19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

TOWNSHIP OF FAIRFIELD

By its Mayor:

By its Chair:

Signature

Signature

Print Name

Print Name

Date

Date

City Administrator

Clerk

Fire Chief

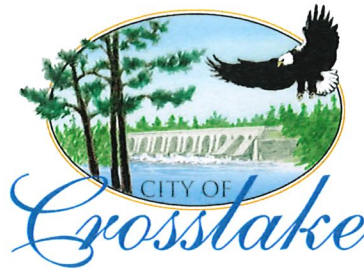


Crosslake Fire Department Incident Report Fairfield Township

Description of Incident

	2016	2017	2018	2019	2020	2021
3 - Rescue & EMS						
311 - Medical Assist - Assist EMS Crew	7	9	13	13	8	22
300 - Rescue, EMS Incident			2			
322 - Motor Vehicle Accident with Injuries	1	1		2	1	
324 - Motor Vehicle Accident No Injuries						
340 - Search for Lost Person				1		
342 - Search for Lost Person in Water			2			
362/363 - Ice Rescue/Swift Water Rescue						
326 - Snowmobile Accident With Injuries						
Total Medical:	8	10	17	16	9	22
1 - Fire						
111 - Building Fire						1
142/143 - Grass Fire/Wildland Fire		1	2	3	1	
130/131 - Mobile Fire/Automobile Fire				1		
Total Fire:	0	1	2	4	1	1
4 - Hazardous Condition (No Fire)						
412 - Gas Leak (Natural Gas or LPG)						
424 - Carbon Monoxide Alarm		1				
444 - Power Line Down/Trees on Road	2	1		1		
Total Hazardous Condition:	2	2	0	1	0	0
5 - Service Call						
550 - Public Service Assistance - Other				2		1
551 - Assist Police or Other Govt Agency				1		
Total Service Calls	0	0	0	3	0	1
6 - Good Intent Call						
611 - Dispatched and Cancelled en route	1				1	
661 - EMS Landing Zone				1		2
609 - Smoke scare, Odor of smoke	1					
Total Good Intent:	2	0	0	1	1	2
7 - False Alarm & False Call						
743 - Smoke Detector Activation - No Fire		1				
745 - Alarm Activation - No Fire				1		
746 - Carbon Monoxide No CO				1	2	
731 - Sprinkler Activation						
Total False Alarms:	0	1	0	2	2	0

Total Incidents:	12	14	19	27	13	26
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CITY OF CROSSLAKE

2022 / 2023 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2022 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 13888 Daggett Bay Road, Crosslake, MN 56442, a public corporation (“Crosslake”), and the City of Manhattan Beach, Crow Wing County, Minnesota, 39148 County Road 66, Manhattan Beach, MN 56442, a public corporation (“Manhattan Beach”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Manhattan Beach agrees to purchase from Crosslake, and Crosslake agrees to provide Manhattan Beach, the following fire services:

- Structural Firefighting

- External Structural Firefighting

- Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

- Vehicles & Equipment

- Carbon Monoxide Calls

- Other Non-Structural Firefighting

- Rescue

- Vehicle & Equipment Extrication

- General Search & Rescue

- Confined Space Rescue

- Water Rescue

- Emergency Medical Services

- Fire Scenes

- Rescue Scenes

- General Medicals – Level of Emergency Medical Response

- First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

- First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Manhattan Beach shall not be responsible for any third parties claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Manhattan Beach agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$386,900 equals \$13,541.50.
 - b. Thirteen Thousand Five Hundred Forty One and 50/100th Dollars (\$13,541.50) Annual Payment for the contract year, April 1, 2022 through March 31, 2023 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2022.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Manhattan Beach. A

duplicate copy of said claim shall be sent to Manhattan Beach with payment in full due from Manhattan Beach to Crosslake 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Manhattan Beach shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Manhattan Beach reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Manhattan Beach, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Manhattan Beach. Crosslake shall have no right to, or interest in, any service fees collected by Manhattan Beach. If Manhattan Beach imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Manhattan Beach with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Manhattan Beach described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute Manhattan Beach's Service Territory for the purposes of this contract.

The municipal boundaries of the City of Manhattan Beach as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2023 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Manhattan Beach do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Manhattan Beach's Service Territory;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Manhattan Beach along with sufficient information to explain the items included in the budget figures;

- c. Upon Manhattan Beach's request, provide Manhattan Beach access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Manhattan Beach any proposed action Crosslake or the Fire Department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Manhattan Beach any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Manhattan Beach's Responsibilities.** In addition to any other obligations described herein, Manhattan Beach shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Manhattan Beach can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Manhattan Beach shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Manhattan Beach from any such claims. It is further agreed Manhattan Beach has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Manhattan Beach as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Manhattan Beach proof of such insurance coverage and the additional insured endorsement naming the Manhattan Beach annually by the anniversary date of this contract.
11. **Indemnification.** Crosslake agrees to defend and indemnify Manhattan Beach against any claims brought or actions filed against Manhattan Beach or any officer,

employee, or volunteer of Manhattan Beach for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Manhattan Beach, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Manhattan Beach and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Manhattan Beach for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Manhattan Beach, and attached hereto.
14. **Subtracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Manhattan Beach. Services provided to Manhattan Beach pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Manhattan Beach so long as Crosslake remains primarily responsible for providing for services to Manhattan Beach's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Manhattan Beach fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Manhattan Beach shall be served on the Manhattan Beach Clerk.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

By its Mayor:

Signature

Print Name

Date

City Administrator

Fire Chief

CITY OF MANHATTAN BEACH

By its Mayor:

Signature

Print Name

Date

Clerk



Crosslake Fire Department Incident Report Manhattan Beach

Description of Incident	2017	2018	2019	2020	2021
300 - Rescue & Emergency Medical Services					
311 - Medical Assist - Assist EMS Crew	6	7	4	4	4
300 - Rescue, EMS Incident			1		
322 - Motor Vehicle Accident with Injuries				1	
324 - Motor Vehicle Accident with No Injuries					
362/363 - Ice Rescue/Swift Water Rescue					
Total Medical:	6	7	5	5	4
100 - Fire					
111 - Building Fire		1			
111 - Building Fire (Mutual Aid)					
114 - Chimney Fire					
100 - Fire Other/LightningStrike					
143 - Grass Fire/Wildland Fire					
Total Fire:	0	1	0	0	0
400 - Hazardous Condition (No Fire)					
412 - Gas Leak (Natural Gas or LPG)		1			
424 - Carbon Monoxide Alarm		1			
444 - Power Line Down/Trees on Road	2			1	1
Total Hazardous Condition:	2	2	0	1	1
500 - Service Call					
550 - Public Service Assistance - Other					
551 - Assist Police or Other Govt Agency					1
Total Service Calls	0	0	0	0	1
600 - Good Intent Call					
611 - Dispatched and Cancelled en route	1		2	1	
609 - Smoke scare, Odor of smoke					
Total Good Intent:	1	0	2	1	0
700 - False Alarm & False Call					
743 - Smoke Detector Activation - No Fire	1	1	1		
733 - Smoke Detector Activation Malfunction	1				1
746 - Carbon Monoxide - No CO				2	
741 - Sprinkler Activation due to Malfunction		2			
Total False Alarms:	2	3	1	2	1

Total Incidents:	11	13	8	9	7
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E. 2.

RESOLUTION NO. 22-_____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION RE-ESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the State Primary Election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Crosslake, County of Crow Wing, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places as follows:

Precinct Boundaries – to be reestablished as they currently exist; which is one precinct within the corporate limits of the City of Crosslake

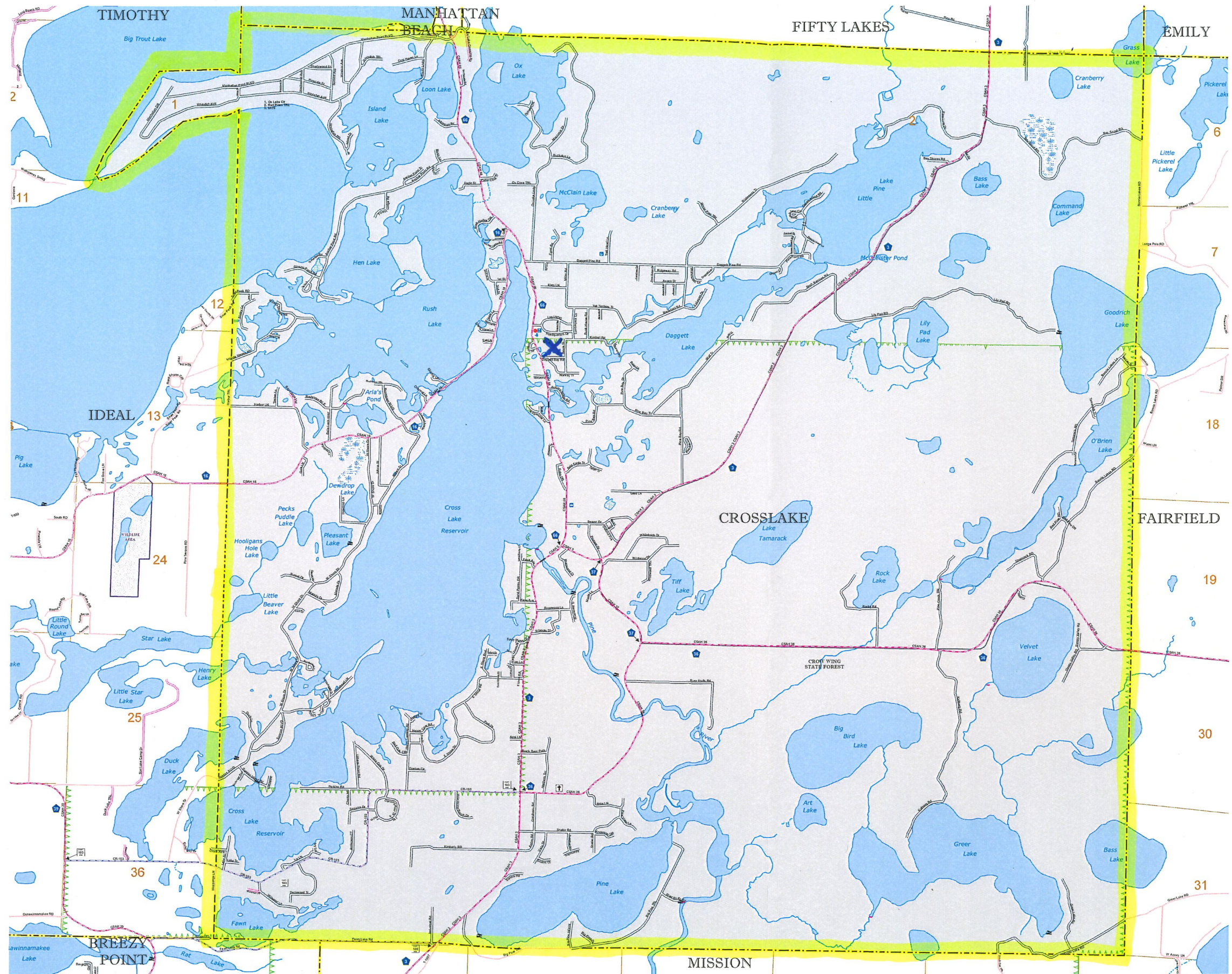
Polling Place – to be reestablished as it currently exists, which is at Crosslake City Hall, located at 13888 Daggett Bay Road

Attached to this resolution, for illustrative purposes, is a map showing said precinct and the location of polling place.

Adopted by the Council this 14th day of March 2022.

David Nevin
Mayor

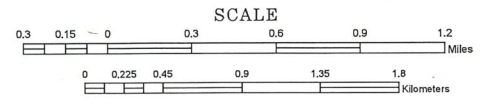
Michael R. Lyonais
City Administrator



MUNICIPALITY OF
CROSSLAKE

PREPARED BY THE
MINNESOTA DEPARTMENT OF TRANSPORTATION
OFFICE OF TRANSPORTATION SYSTEM MANAGEMENT

IN COOPERATION WITH
U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL HIGHWAY ADMINISTRATION



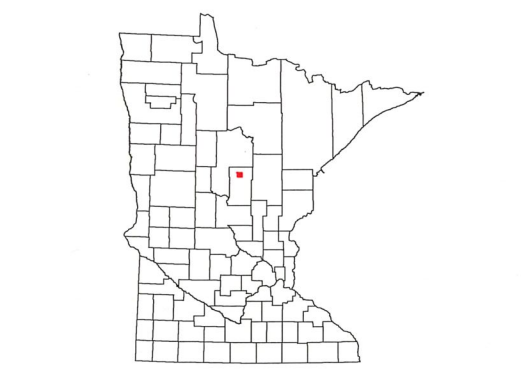
2020

Projection:
Transverse Mercator
NAD 1983
UTM Zone 15



North American Datum
of 1983

ROAD AND ROADWAY FEATURES		PUBLIC SERVICE FEATURES	
INTERSTATE		MINOT OFFICE	
US HIGHWAY		MINOT TRUCK STATION	
STATE AID HIGHWAY		HIGHWAY PATROL DISTRICT OFFICE	
COUNTY ROAD		STATE TRAVEL INFORMATION CENTER	
MUNICIPAL STATE AID STREET		REST AREA (Full Service)	
MUNICIPAL STREET		REST AREA (Quick Turn)	
PRIVATE STREET/ROAD		WAYSIDE (Shell or Pot Toilets)	
TOWNSHIP ROAD		LOCAL PARK	
UNORGANIZED TERRITORY ROAD		PUBLIC ACCESS POINT	
RAMP OR CONNECTOR		FARMS	
INTERSTATE EXT.		PORT OF ENTRY	
GREAT RIVER ROAD		PARK AND RIDE LOT	
OTHER ROADS		PUBLIC UNIVERSITY/COLLEGE	
PROVINCE		PRIVATE UNIVERSITY/COLLEGE	
STATE PARK			
NATIONAL FOREST			
NATIONAL MONUMENT			
NATIONAL WILDLIFE REFUGE			
STATE GAME			
		CULTURAL FEATURES	
		STATE HISTORICAL MARKER	
		HISTORIC DISTRICT	
		HISTORIC SITE	
		MONUMENT	
		BOUNDARY FEATURES	
		TRIBAL LAND	
		COUNTY	
		MUNICIPALITY	
		ADJACENT MUNICIPALITY	
		FEDERAL ADJUTANT GENERAL'S OFFICE (FAGAO)	
		MILITARY	
		VOYAGEURS NATIONAL PARK	
		BOUNDARY WATERS CANOE AREA WILDERNESS	
		STATE PARK	
		REGIONAL PARK	
		NATIONAL FOREST	
		NATIONAL AND STATE FOREST	
		STATE FOREST	
		NATIONAL TRAIL	
		WILDLIFE REFUGE AREA	
		WILDLIFE MANAGEMENT AREA	
		HYDROLOGIC FEATURES	
		RIVER OR STREAM (PERMANENT)	
		LAKE, POND OR RESERVOIR	
		STREAM (PERMANENT)	
		DRAINAGE DITCH	
		WETLAND	
		ISLAND OR LAND	
		REGIONAL WATERSHED	



Population (U.S. Census 2010): 2141

To request information from this document in an alternative format, call 651-366-4718 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an e-mail to ADRequest.dot@state.mn.us. (Please request at least one week in advance.)

LAST EDITED ON 10-14-2020

E.
3.

TO: City Council

FROM: TJ Graumann

DATE: February 25, 2022

SUBJECT: Huss Lot Split – Park Dedication

It is the consensus of the Parks, Recreation and Library Commission to accept cash in lieu of land for the Huss lot split.

E.4.

**CONSTRUCTION COST SHARE AND MAINTENANCE AGREEMENT
BETWEEN CROW WING COUNTY, MN AND THE CITY OF CROSSLAKE, MN
FOR COUNTY STATE AID HIGHWAY (CSAH 66)
SANITARY SEWER EXTENSION PROJECT
CROW WING COUNTY PROJECT NO. C.P. 18-066-05**

This Agreement is made and entered into this day of _____, 2022, by and between the County of Crow Wing, State of Minnesota, a political subdivision of the State of Minnesota, 326 Laurel Street, Brainerd, Minnesota, 56401, hereinafter referred to as "County", and the City of Crosslake, a municipal corporation under the laws of the State of Minnesota, 13888 Daggett Bay Road, Crosslake, MN 56442 hereinafter referred to as the "City". This Agreement is related to a City Sanitary Sewer Extension project on CSAH 66, between a point approximately 4,070 feet south of CSAH 16 to approximately 480 north of CSAH 16.

WITNESSETH

WHEREAS, the parties mutually agree that the aforementioned project, including a sanitary sewer extension, associated storm sewer and roadway replacements, and water quality improvements should be done as soon as possible; and,

WHEREAS, the primary purpose of the project is to install a City sanitary sewer extension under and adjacent to CSAH 66, and

WHEREAS, the County has agreed to fund portions of the roadway replacement and storm sewer costs that will be disturbed due to the sanitary extension project, and

WHEREAS, the City and County are taking the opportunity to install water quality features as a part of the overall project, and

WHEREAS, working with the Crow Wing Soil and Water Conservation District (SWCD), a MN Board of Water and Soil Resources Clean Water Fund Grant has been awarded in the amount of \$315,000 to be put towards the water quality portions of the project, and

WHEREAS, upon obtaining conveyance of the easement(s) and/or property needed for the project to the City, the City will prepare plans for the improvements, and

WHEREAS, the City will perform the bidding process and enter into a contract with the successful bidder.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of extending the existing City sanitary sewer system, providing storm sewer and roadway improvements, and installing water quality improvements along the CSAH 66 corridor. The majority of the storm water runoff in the area comes from private property, but can be best addressed via providing improvements at the roadway

collection areas. This agreement identifies funding responsibilities and also future responsibilities upon project completion. Attachment A (bid prices) is considered a part of this agreement. Attachment A does not include SWCD administration and project coordination costs, or potential land acquisition costs.

II. Duties

A. Design and Construction

The City shall provide all design-engineering services for the Project unless otherwise stated in this agreement. The City shall do the calling for all bids and the acceptance of all bid proposals and shall approve of entering into a construction contract.

B. Property Acquisition

The City shall be responsible for acquiring property needed for the proposed bio-retention pond. No other property acquisition is anticipated.

C. Inspection and Approval

The City shall provide construction inspection and staking for the project and approval for acceptance of the work as it is completed. Working with the City, the County shall retain the right to provide final approval on any work performed within the CSAH 66 right-of-way corridor.

III. COSTS

A. CONSTRUCTION COSTS – WATER QUALITY

The construction costs identified in this agreement are based upon the low bid received. The grant obtained in conjunction with the SWCD, attributable to the water quality items, provides funding of \$315,000 and requires a 25% match amount. Through a separate agreement, the City will work with the SWCD to utilize the grant amount and fund all project costs. The construction costs based upon the low bid are \$346,764.92. Subtracting the grant amount of \$315,000 leaves a total of \$31,764.92. The City and County shall equally fund this amount, see Attachment A.

CONSTRUCTION COSTS – STREET AND STORM SEWER

The low bid amount of County responsibilities to the remainder of the project (storm sewer, roadway, etc.) is \$359,086.51. The City will provide the County with a project cost accounting and invoice showing project costs, grant funding and local match costs/requirements. Final County funding participation shall be based upon actual final costs.

B. RIGHT-OF-WAY ACQUISITION COSTS – WATER QUALITY

The City will fund and finalize the right-of-way acquisition process as stated in Section II.B above. The County will share equally in the costs of the acquisition, up to the estimated total amount of \$66,500.00, or \$33,250.00 each. Should costs substantially exceed the estimated amount, the City shall have the opportunity to request additional funding from the County. See Attachment A.

RIGHT-OF-WAY ACQUISITION COSTS – STREET AND STORM SEWER

No acquisition is anticipated for this portion of the project.

C. ENGINEERING COSTS – WATER QUALITY

The City shall be responsible for providing engineering services for the project. The County shall reimburse the City for an amount equal to 18% of the County share of the construction costs. Based upon the current low bid of \$346,764.92, shared equally at \$173,382.46 each, the engineering reimbursement due from the County is estimated to be \$31,208.84. See Attachment A.

ENGINEERING COSTS – STREET AND STORM SEWER

The City shall be responsible for providing engineering services for the project. The County shall reimburse the City for an amount equal to 18% of the County construction costs. Based upon the low bid of \$359,086.51, the engineering reimbursement due from the County is estimated to be \$64,635.57. See Attachment A.

IV. TERM

This Agreement shall continue until terminated as provided hereinafter.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed pursuant to law. The City shall enter into a contract with and make payments to a contractor during the project. Upon project completion, a final cost accounting will be performed totaling costs related to the Project. An invoice will be prepared by the City and submitted to the County, payable within 30 days.

The County was provided with sufficient notification to budget for the reimbursement of the water quality grant match, estimated to be \$80,341.30, upon receipt of invoice from the City.

The County shall reimburse the City for roadway and storm sewer costs, as well as engineering costs, estimated to be a total of \$423,722.08, no later than 2024. Should funds become available sooner, the County may be able to expedite the reimbursement.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the City in conformity with State law.

VII. ACCOUNTABILITY

An accounting shall be made of all receipts and disbursements upon request by either party.

VIII. TERMINATION

This Agreement may be terminated by either party only for breach of this Agreement or by mutual consent of the parties.

IX. MAINTENANCE

Maintenance of items on the completed project will follow the County Highway Department Cost Participation Policy adopted on 12/31/19. A summary of items specific to this project follows. The County will continue to maintain its storm sewer system facilities that are currently in-place. The maintenance of the proposed storm sewer system including manholes, catch basins, catch basin leads, and trunklines within the CSAH 66 right-of-way shall be the responsibility of the County. The maintenance of the various infiltration ponds, storm lines associated with the ponds, outlet lines and drain tile shall be the responsibility of the City. Maintenance is considered all procedures required to keep the system in working order as designed.

Americans with Disabilities Act (ADA) pedestrian ramps and associated crosswalks shall be maintained as follows. Ramps providing access to cross CSAH 66 and crosswalks crossing CSAH 66 shall be maintained by the County. Ramps providing access to cross local roadways and crosswalks crossing local roadways shall be maintained by the City. Should the City request ramps or crosswalks different than those typically provided by the County (i.e., painted block crosswalks in lieu of striped crosswalks) they shall be maintained by the City. All proposed trails and sidewalks shall be maintained by the City, including guard rail that is specifically intended to provide safety for the trail users. Previous agreements related to the separated paved trail remain in effect.

For items not specifically listed above, the cost share policy referenced above shall be utilized to determine maintenance responsibilities.

X. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the Office of the Crow Wing County Highway Department, 16589 CR 142, Brainerd, MN 56401, on behalf of the County, and the City of Crosslake, 13888 Daggett Bay Road, Crosslake, MN 56442, on behalf of the City.

XI. INDEMNIFICATION

The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties to the subject matter hereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF CROW WING

By: _____
Robert Hall
Assistant County Engineer

Dated: _____

CITY OF CROSSLAKE

By: _____
David Nevin, Mayor
City of Crosslake

Dated: _____

By: _____
Charlene Nelson, City Clerk
City of Crosslake

Dated: _____

1/27/2022

ITEM NO.	ITEM	UNIT	UNIT PRICE	STREET (CITY)		SANITARY & STORM SEWER (CITY)		WATER QUALITY (CITY & COUNTY)		STREET & STORM (COUNTY)		PROJECT TOTAL	
				ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT
1	MOBILIZATION	LUMP SUM	\$80,955.56	0.34	\$27,218.89	0.28	\$22,415.56	0.17	\$13,609.45	0.21	\$16,811.67	1.0	\$80,955.56
2	CLEARING & GRUBBING	EACH	\$375.00					1	\$375.00			1	\$375.00
3	CLEARING & GRUBBING	ACRE	\$10,000.00					0.3	\$3,000.00			0.3	\$3,000.00
4	2-YEAR MAINTENANCE	LUMP SUM	\$15,000.00					1	\$15,000.00			1	\$15,000.00
5	REMOVE CABLE FENCE	LIN FT	\$6.75	450.00	\$3,037.50							450	\$3,037.50
6	REMOVE PIPE SEWERS	LIN FT	\$7.00			378	\$2,646.00	1313	\$9,191.00	266	\$1,862.00	1957	\$13,693.00
7	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.15	11660	\$36,729.00			338	\$1,064.70	10000	\$31,500.00	21998	\$69,993.70
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	\$3.00	4145	\$12,435.00					36	\$108.00	4181	\$12,543.00
9	REMOVE CONCRETE CURB & GUTTER	LF	\$2.00	4652	\$9,304.00			494	\$988.00	340	\$680.00	5486	\$10,972.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$5.00	355	\$1,775.00			45	\$225.00			400	\$2,000.00
11	REMOVE DRAINAGE STRUCTURE	EA	\$345.00			9	\$3,105.00	10	\$3,450.00	6	\$2,070.00	25	\$8,625.00
12	REMOVE CASTING	EA	\$95.00							25	\$2,375.00	25	\$2,375.00
13	COMMON EXCAVATION	CU YD	\$4.80	8086	\$38,812.80							8086	\$38,812.80
14	CHANNEL & POND EXCAVATION (P) (EV)	CU YD	\$11.00					1959	\$21,549.00			1959	\$21,549.00
15	COMMON LABORERS	HR	\$100.00	10	\$1,000.00							10	\$1,000.00
16	SKID LOADER	HR	\$165.00	10	\$1,650.00							10	\$1,650.00
17	FINE FILTER AGGREGATE	CU YD	\$18.50					425.5	\$7,871.75			425.5	\$7,871.75
18	COMPOST GRADE 2	CU YD	\$82.75					106.1	\$8,779.78			106.1	\$8,779.78
19	AGGREGATE BASE (CV) CLASS 5	CU YD	\$14.00	3870	\$54,180.00							3870	\$54,180.00
20	AGGREGATE BASE (CV) CLASS 5 (TRAIL)	CU YD	\$37.00	570	\$21,090.00							570	\$21,090.00
21	TYPE SP 9.5 WEARING COURSE SPECIAL (WMA)	TON	\$73.00	2540	\$185,420.00							2540	\$185,420.00
22	TYPE SP 12.5 WEARING COURSE SPECIAL (WMA)	TON	\$76.00									2540	\$185,420.00
23	TYPE SP 9.5 WEARING COURSE (TRAIL)	TON	\$75.00	430	\$32,250.00							430	\$32,250.00
24	CONCRETE CURB & GUTTER DESIGN B624	LF	\$21.00	4632	\$97,692.00			484	\$10,374.00	340	\$7,140.00	5486	\$115,206.00
25	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$65.85	300	\$19,755.00			50	\$3,292.50			350	\$23,047.50
26	6" CONCRETE WALK	SQ FT	\$11.54	1000	\$11,540.00							1000	\$11,540.00
27	DRILL & GROUT DOWEL BAR (EPOXY COATED)	EA	\$8.50	39	\$331.50							39	\$331.50
28	BITUMINOUS DRIVEWAY PATCH	SQ YD	\$40.84	533	\$21,761.72					36	\$1,470.24	569	\$23,237.96
29	TRUNCATED DOMES	SQ FT	\$45.00	100	\$4,500.00							100	\$4,500.00
30	TRAFFIC CONTROL	LUMP SUM	\$8,900.00	0.34	\$2,006.00	0.28	\$1,652.00	0.17	\$1,003.00	0.21	\$1,239.00	1	\$5,900.00
31	SILT FENCE	LF	\$3.00	1400	\$4,200.00							1400	\$4,200.00
32	COMMON TOPSOIL BORROW	CU YD	\$4.00	600	\$2,400.00			100	\$5,400.00			700	\$37,800.00
33	TURF ESTABLISHMENT 1	ACRE	\$14,500.00	1	\$14,500.00			0.2	\$2,900.00			1.2	\$17,400.00
34	TURF ESTABLISHMENT 2	ACRE	\$14,500.00					0.3	\$4,350.00			0.3	\$4,350.00
35	EROSION CONTROL BLANKET CATEGORY 3N	SQ YD	\$2.95					285	\$781.75	40	\$118.00	305	\$899.75
36	STABILIZED CONSTRUCTION EXIT	LUMP SUM	\$6,500.00			0.28	\$1,820.00	0.17	\$1,105.00	0.21	\$1,365.00	1	\$6,500.00
37	STORM DRAIN INLET PROTECTION	EA	\$150.00							36	\$5,400.00	36	\$5,400.00
38	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	\$6.00					190	\$1,140.00			190	\$1,140.00
39	PLANTINGS	EA	\$50.00					650	\$32,500.00			650	\$32,500.00
40	PLANTINGS SOIL (LV)	CU YD	\$45.00					225	\$10,125.00			225	\$10,125.00
41	CROSSWALK MULTI COMP	SQ FT	\$4.80	192	\$921.60							192	\$921.60
42	4" BROKEN LINE MULTI COMP (YELLOW)	LF	\$0.40					480	\$192.00			480	\$192.00
43	4" DOUBLE SOLID LINE MULTI COMP (YELLOW)	LF	\$0.80					2105	\$1,684.00			2105	\$1,684.00
44	4" SOLID LINE MULTI COMP (WHITE)	LF	\$0.40					8979	\$3,591.60			8979	\$3,591.60
45	8" SOLID LINE MULTI COMP (WHITE)	LF	\$3.80					165	\$627.00			165	\$627.00
46	24" SOLID LINE MULTI (WHITE)	LF	\$6.50					54	\$351.00			54	\$351.00
47	12" CONCRETE APRON	EA	\$1,200.00					3	\$3,600.00			3	\$3,600.00
48	15" CONCRETE APRON	EA	\$1,285.00					2	\$2,530.00			2	\$2,530.00
49	12" RCP PIPE	LF	\$65.50			170	\$9,605.00	1450	\$81,925.00			2012	\$113,678.00
50	15" RCP PIPE	LF	\$63.00			122	\$7,686.00	264	\$16,632.00			509	\$32,067.00
51	CONNECT TO EXISTING STORM SEWER	EA	\$475.00					4	\$1,900.00	1	\$475.00	5	\$2,375.00

Casper Construction Inc. Bid Breakdown
SANITARY SEWER EXTENSION - MOONLIGHT BAY
CROSSLAKE, MINNESOTA

Attachment A
Crow Wing County Project No. C.P. 18-066-05

1/27/2022

ITEM NO.	ITEM	UNIT	UNIT PRICE	STREET (CITY)		SANITARY & STORM SEWER (CITY)		WATER QUALITY (CITY & COUNTY)		STREET & STORM (COUNTY)		PROJECT TOTAL	
				ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT	ESTIMATED QUANTITY	AMOUNT
52	CONNECT TO EXISTING SANITARY SEWER	EA	\$325.00			1	\$325.00					1	\$325.00
53	18" PVC PIPE SEWER	LF	\$80.00			203	\$12,180.00	40	\$2,400.00			243	\$14,580.00
54	10" PVC PIPE SEWER	LF	\$70.25			4686	\$329,191.50					4686	\$329,191.50
55	10X4 PVC WYE	EA	\$600.00			58	\$46,400.00					58	\$46,400.00
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-2020	LF	\$540.00			14.60	\$7,884.00	58.7	\$31,698.00	28.50	\$15,390.00	101.8	\$54,972.00
57	CONSTRUCT DRAINAGE STRUCTURE DES G	LF	\$550.00			6.00	\$3,300.00	27.9	\$15,345.00	21.00	\$11,550.00	54.9	\$30,195.00
58	CONSTRUCT RAIN GUARDIAN TURRET	EA	\$4,975.00					1	\$4,975.00			1	\$4,975.00
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	LF	\$430.00			290	\$124,700.00					290	\$124,700.00
60	4" PVC SANITARY SERVICE PIPE	LF	\$52.25			2150	\$112,337.50					2150	\$112,337.50
61	6" PVC DRAIN TILE CLEANOUT	EA	\$325.00					9	\$2,925.00			9	\$2,925.00
62	6" PERF TP PIPE DRAIN	LF	\$23.00					570	\$13,110.00			570	\$13,110.00
63	6" GATE VALVE & BOX	EA	\$2,500.00					3	\$7,500.00			3	\$7,500.00
64	CASTING ASSEMBLY (SANITARY)	EA	\$1,400.00			18	\$25,200.00					18	\$25,200.00
65	CASTING ASSEMBLY (A-7)	EA	\$750.00					1	\$750.00	1	\$750.00	2	\$1,500.00
66	CASTING ASSEMBLY (B-13)	EA	\$1,050.00							28	\$29,400.00	28	\$29,400.00
67	CASTING ASSEMBLY (B-2561)	EA	\$850.00					4	\$3,400.00			4	\$3,400.00
68	TRAFFIC BARRIER DESIGN B8307	LF	\$55.50	450	\$24,975.00								
69	END TREATMENT - SLOTTED RAIL TERMINAL	EA	\$5,000.00	2	\$10,000.00							2	\$10,000.00

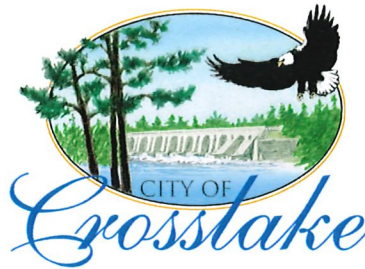
STREET TOTALS: \$671,701.01
SEWER TOTALS: \$710,447.56
WATER QUALITY TOTALS: \$346,764.92
STREET & STORM TOTALS: \$359,086.51

OVERALL CONSTRUCTION COST: \$2,088,006.00

Estimated County Costs:	
Water Quality Construction Total:	\$346,764.92
State Grant:	-\$315,000.00
Local Match Required	\$31,764.92
County Share of Local Match (50%)	\$15,882.46
*Water Quality Right-of-Way County Costs	\$33,250.00
Water Quality Engineering County Costs (18% x \$346,764.92 x 50%)	\$31,208.84
Subtotal - Water Quality	\$80,341.30
Street and Storm Sewer Construction Total (100% County):	\$359,086.51
Street and Storm Sewer Engineering (18% x \$359,086.51)	\$64,635.57
Subtotal - Street and Storm Sewer	\$423,722.08
Estimated Total County Costs:	\$504,063.38

* - County amount capped at 50% of total estimate of \$66,500.00

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 5. a.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

Date: March 10, 2022
To: City Council
From: City Administrator *mx2*
RE: Sewer Fund Cash Deficit at 12/31/2021

Sewer Fund:

The attached schedule of Interfund Transfers represents transfers within and between City Funds for 2021.

The first transfer listed on the schedule is for council information only.

The second transfer on the schedule requires council approval as our preliminary audited financials show a cash deficit for calendar year 2021 in the Sewer Fund of \$8,437.88.

Council Action/Motion:

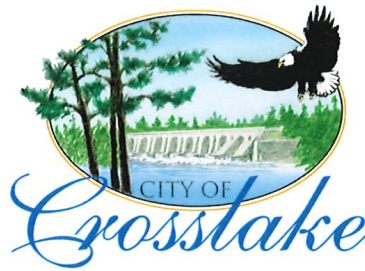
Approve and interfund transfer in the amount of \$8,437.88 from the General Fund to the Sewer Fund to cover the 2021 Sewer Fund Cash Deficit.

City of Crosslake Interfund Transfers 12/31/2021					Purpose
Account	Transfer Out	Transfer In	Comments		
<u>Transfer within the General Fund to Close out City Hall/PD and Fire Hall Projects:</u>					
101-41940-720	656,943.05	-	N/A - Internal Only	Intra-fund transfer to close out City Hall/PD and Fire Hall Construction Projects	
401/101-39200	-	656,943.05	N/A - Internal Only	Intra-fund transfer to close out City Hall/PD and Fire Hall Construction Projects	
<u>Transfer From General Fund to Sewer Fund to Cover Cash Deficit in the Sewer Fund at 12/31/2021</u>					
101-41940-720	8,437.88		Council Approval Necessary	Use to cover cash deficit in Sewer Fund at 12/31/2021	
601-39200	-	8,437.88	Council Approval Necessary	Use to cover cash deficit in Sewer Fund at 12/31/2021	
Totals	665,380.93	665,380.93			

Council Action/Motion:

Approve an interfund transfer in the amount of \$8,437.88 between the General Fund and the Sewer Fund to cover the Sewer Fund Cash Deficit at 12.31.2021.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 5. b.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

Date: March 10, 2022
To: City Council
From: City Administrator *mmz*
RE: Preliminary Final Fund Balances - 12/31/2021

2021 City Fund Balances:

The first attached schedule represents a summary of preliminary audited fund balances prepared and calculated in accordance with our current Fund Balance Policy and in accordance with *"Governmental Accounting Standards Board Statement 54: Governmental Fund Balance Reporting and Governmental Fund Type Definitions"*

The second attached schedule represents additional detail for your information that was used in computing individual assigned fund balances specific to established assigned fund balances in the General Fund all in accordance with established city policies and procedures as noted above.

I am expecting one additional adjustment that will reflect the impact of Other Post Employment Benefits (OPEB) that is yet to be recorded in the Sewer Fund – expecting minimal impact. (This is expected to be completed early next week as our auditors wrap up their fieldwork.)

Council Action/Motion:

Preliminary approval for assigned and restricted Funds Balances (attached), subject to final reconciliation with the final audited financial statements.

City of Crosslake
Fund Balances - 2021 Draft Pending Final Reconciliation with Audit
Draft - YTD Through 12/31/2021

	Per Audited 12/31/2020 FS	2021 Budget	2021 Budget Amendments	Other Adjustments and Transfers	Comments	Estimated Total Available - Existing FB
General Fund						
Nonspendable for:						
101-27200 Prepaids	34,161.32	-	-	-		34,161.32
Restricted for:						
101-28510 Restricted for Capital Outlay	372,911.47	-	-	(372,911.47)	Transfer FB for AP at 12.31.2021	-
401-28510 Restricted for Capital Outlay	485,876.24	131,050.76	136,466.74	372,911.47	Transfer FB for AP at 12.31.2021	1,126,305.21
Total Restricted for Capital Outlay	858,787.71	131,050.76	136,466.74	-		1,126,305.21
Assigned for:						
Capital Outlay-						
101-29210 FB Assigned for Animal Control	1,515.02	-	-	-		1,515.02
101-29215 FB - CO ASG Admin & PZ	16,987.23	9,364.00	(2,705.00)	-		23,646.23
101-29220 FB - CO ASG Fire Hall Remodel	131,050.76	(131,050.76)	-	-		-
101-29225 FB - CO ASG PW Bridges	112,324.47	1,000.00	-	-		113,324.47
101-29226 FB - CO ASG Storm Water Maint	-	2,500.00	-	-		2,500.00
101-29230 FB - CO ASG PW Buildings	56,500.00	56,500.00	(31,500.00)	(36,500.00)	2021 Budget Assumes spend down of existing FB of (\$6,500) and authorized an additional \$20,000 for security system	45,000.00
101-29231 FB - CO ASG PW Veh & Equip	-	120,000.00	(40,068.00)	-		79,932.00
101-29235 FB - CO ASG PW Roads	98,430.00	1,473,850.00	(1,325,050.00)	359,699.00	2021 Budget Assumes spend down of existing FB, also includes \$458,129 of estimated levy funds included in roads for 2021 (458,129-98,430 = 359,699)	606,929.00
101-29240 FB - CO ASG Parks 80 Acre	698.36	-	-	-		698.36
101-29245 FB - CO ASG Park Dedication	99,608.43	-	-	-		99,608.43
101-29250 FB - CO ASG Park Fitness Equip	67,034.49	13,000.00	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex	56,070.14	110,120.00	(8,252.00)	(9,325.00)	2021 Budget Assumes spend down of existing FB of \$9,325	148,613.14
101-29260 FB - CO ASG Library D/Pledges	42,722.01	7,500.00	-	-		50,222.01
101-29265 FB - CO ASG Police Restitution	-	-	-	-		-
101-29270 FB - CO ASG Police Forfeiture	90.00	-	-	-		90.00
101-29270 FB - CO ASG Police Equipment	70,178.78	112,835.00	(12,128.00)	-		170,885.78
Total Assigned for Capital Outlay	753,209.69	1,775,618.24	(1,419,703.00)	313,874.00		1,422,998.93
Unassigned						
101-29300 FB - Unrestricted	6,148,053.74	-	-	-		6,148,053.74
Total General Fund	7,794,212.46	1,906,669.00	(1,283,236.26)	313,874.00		8,731,519.20
Tax Increment Financing Fund						
Restricted for Tax Increment Financing	9,764.75					9,764.75
Debt Service Fund						
Restricted for Debt Service	428,438.52					428,438.52
Total Fund Balances - Governmental Funds	8,232,415.73	1,906,669.00	(1,283,236.26)	313,874.00		9,169,722.47
Economic Development Authority - Component Unit						
Net Position - Unrestricted	2,441.67					2,441.67
Proprietary Fund - Sewer Utility Fund (Pending Auditor Reconciliation/Verification)						
Net Investment in Capital Assets	5,185,303.07	-				5,185,303.07
Restricted for Debt Service	467,968.79					467,968.79
Unrestricted	(49,688.86)					(49,688.86)
Total Net Position	5,603,583.00					5,603,583.00

City of Crosslake
Fund Balances - 2021 Draft Pending Final Reconciliatio
Draft - YTD Through 12/31/2021

		YTD Activity Through 8/31/2021				
		Increases	Decreases	Other Adjustments and Transfers	Estimated Balance 8/31/2021	
General Fund						
Nonspendable for:						
101-27200 Prepaids		-	-	-	34,161.32	
Restricted for:						
101-28510 Restricted for Capital Outlay		-	-	-	-	
401-28510 Restricted for Capital Outlay		-	(1,075,425.46)	(40,428.97)	10,450.78	
					Represents net difference in 2021 Budget, Amendments, change in AP and actual cash transferred in 2021 (131,050.76+136,466.74+372,911.47= 640,428.97 Less Actual Transfer of \$600,000)	
Total Restricted for Capital Outlay		-	(1,075,425.46)	(40,428.97)		10,450.78
Assigned for:						
Capital Outlay-						
101-29210 FB Assigned for Animal Control		-	-	-	1,515.02	
101-29215 FB - CO ASG Admin & PZ		-	(3,372.98)	-	20,273.25	
101-29220 FB - CO ASG Fire Hall Remodel		-	-	-	-	
101-29225 FB - CO ASG PW Bridges		3,063.86	-	-	116,388.33	
101-29226 FB - CO ASG Storm Water Maint		-	-	-	2,500.00	
101-29230 FB - CO ASG PW Buildings		-	(1,681.15)	-	43,318.85	
101-29231 FB - CO ASG PW Veh & Equip		-	(77,816.95)	-	2,115.05	
101-29235 FB - CO ASG PW Roads		89,362.00	(44,786.78)	-	651,504.22	
					Increases includes 100% of State Aid Road Funds expected to be received by year-end. Anticipate \$280K of this balance to go towards 2022 Roads	
101-29240 FB - CO ASG Parks 80 Acre		-	-	-		698.36
101-29245 FB - CO ASG Park Dedication		13,500.00	-	-		113,108.43
101-29250 FB - CO ASG Park Fitness Equip		-	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex		-	(83,340.02)	-	65,273.12	
101-29260 FB - CO ASG Library D/Pledges		10,261.14	(7,833.29)	-	52,649.86	
101-29265 FB - CO ASG Police Restitution		-	-	-	-	
101-29270 FB - CO ASG Police Forfeiture		1,273.00	-	-	1,363.00	
101-29270 FB - CO ASG Police Equipment		25,602.00	(70,616.78)	-	125,871.00	
Total Assigned for Capital Outlay		143,062.00	(289,447.95)	-	1,276,612.98	
Unassigned						
101-29300 FB - Unrestricted		6,972,556.51	(7,071,839.28)	-	6,048,770.97	
Total General Fund		7,115,618.51	(8,436,712.69)	(40,428.97)	7,369,996.05	
Tax Increment Financing Fund						
Restricted for Tax Increment Financing		6,661.42	(6,218.53)	-	10,207.64	
Debt Service Fund						
Restricted for Debt Service		254,351.02	(354,846.26)	-	327,943.28	
Total Fund Balances - Governmental Funds		7,376,630.95	(8,797,777.48)	(40,428.97)	7,708,146.97	
Economic Development Authority - Component Unit						
Net Position - Unrestricted		9,121.74	(5,775.00)	-	5,788.41	
Proprietary Fund - Sewer Utility Fund (Pending Auditor)						
Net Investment in Capital Assets		-			5,185,303.07	
					Current year asset additions, disposals, depreciation and net debt service are not yet reflected in estimated balance at 8/31/2021.	
Restricted for Debt Service		196,790.58	(321,582.55)	-	343,176.82	
Unrestricted		233,061.33	(216,686.96)	-	(33,314.49)	
Total Net Position		429,851.91	(538,269.51)	-	5,495,165.40	

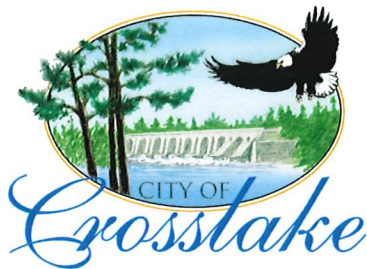
City of Crosslake Fund Balances - 2021 Draft Pending Final Reconciliation Draft - YTD Through 12/31/2021					
	9/30/2021				YTD Estimated Balance 9/30/2021
	Increases	Decreases	Other Adjustments and Transfers	Comments	
General Fund					
Nonspendable for:					
101-27200 Prepays	-	-	-		34,161.32
Restricted for:					
101-28510 Restricted for Capital Outlay	-	-	-		
401-28510 Restricted for Capital Outlay	10,000.00	(46,327.00)	-	Received \$10K from Sourcewell to be used towards AV items	(25,876.22)
Total Restricted for Capital Outlay	10,000.00	(46,327.00)	-		(25,876.22)
Assigned for:					
Capital Outlay-					
101-29210 FB Assigned for Animal Control	-	-	-		1,515.02
101-29215 FB - CO ASG Admin & PZ	-	-	-		20,273.25
101-29220 FB - CO ASG Fire Hall Remodel	-	-	-		-
101-29225 FB - CO ASG PW Bridges	-	-	-		116,388.33
101-29226 FB - CO ASG Storm Water Maint	-	-	-		2,500.00
101-29230 FB - CO ASG PW Buildings	-	-	-		43,318.85
101-29231 FB - CO ASG PW Veh & Equip	-	(4,456.15)	-		(2,341.10)
101-29235 FB - CO ASG PW Roads	-	(83,488.79)	-		568,015.43
101-29240 FB - CO ASG Parks 80 Acre	-	-	-		698.36
101-29245 FB - CO ASG Park Dedication	-	-	-		113,108.43
101-29250 FB - CO ASG Park Fitness Equip	-	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex	-	-	-		65,273.12
101-29260 FB - CO ASG Library D/Pledges	1,353.00	(699.52)	-		53,303.34
101-29265 FB - CO ASG Police Restitution	-	-	-		-
101-29270 FB - CO ASG Police Forfeiture	-	-	-		1,363.00
101-29270 FB - CO ASG Police Equipment	-	-	-		125,871.00
Total Assigned for Capital Outlay	1,353.00	(88,644.46)	-		1,189,321.52
Unassigned					
101-29300 FB - Unrestricted	32,051.85	(277,626.50)	-		5,803,196.32
Total General Fund	43,404.85	(412,597.96)	-		7,000,802.94
Tax Increment Financing Fund					
Restricted for Tax Increment Financing	-	-	-	No activity in September	10,207.64
Debt Service Fund					
Restricted for Debt Service	-	-	-	No activity in September	327,943.28
Total Fund Balances - Governmental Funds	43,404.85	(412,597.96)	-	No activity in September	7,338,953.86
Economic Development Authority - Component Unit					
Net Position - Unrestricted	-	-	-	No activity in September	5,788.41
Proprietary Fund - Sewer Utility Fund (Pending Auditor)					
Net Investment in Capital Assets	-	-	-	Current year asset additions, disposals, depreciation and net debt service are not yet reflected in estimated balance at 9/30/2021.	5,185,303.07
Restricted for Debt Service	-	-	-		343,176.82
Unrestricted	27,065.11	(49,376.06)	-		(55,625.44)
Total Net Position	27,065.11	(49,376.06)	-		5,472,854.45

City of Crosslake Fund Balances - 2021 Draft Pending Final Reconciliation Draft - YTD Through 12/31/2021					
	10/31/2021				YTD Estimated Balance 10/31/2021
	Increases	Decreases	Other Adjustments and Transfers	Comments	
General Fund					
Nonspendable for:					
101-27200 Prepaids	-	-	-		34,161.32
Restricted for:					
101-28510 Restricted for Capital Outlay	-	-	-		
401-28510 Restricted for Capital Outlay	-	-	-		(25,876.22)
Total Restricted for Capital Outlay	-	-	-		(25,876.22)
Assigned for:					
Capital Outlay-					
101-29210 FB Assigned for Animal Control	-	-	-		1,515.02
101-29215 FB - CO ASG Admin & PZ	-	(1,550.00)	-		18,723.25
101-29220 FB - CO ASG Fire Hall Remodel	-	-	-		-
101-29225 FB - CO ASG PW Bridges	-	-	-		116,388.33
101-29226 FB - CO ASG Storm Water Maint	-	-	-		2,500.00
101-29230 FB - CO ASG PW Buildings	-	-	-		43,318.85
101-29231 FB - CO ASG PW Veh & Equip	-	(167.90)	-		(2,509.00)
101-29235 FB - CO ASG PW Roads	-	(157,527.50)	-		410,487.93
101-29240 FB - CO ASG Parks 80 Acre	-	-	-		698.36
101-29245 FB - CO ASG Park Dedication	55,500.00	-	-		168,608.43
101-29250 FB - CO ASG Park Fitness Equip	-	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex	-	-	-		65,273.12
101-29260 FB - CO ASG Library D/Pledges	(506.84)	(535.60)	-		52,260.90
101-29265 FB - CO ASG Police Restitution	-	-	-		-
101-29270 FB - CO ASG Police Forfeiture	997.20	-	-		2,360.20
101-29270 FB - CO ASG Police Equipment	-	(389.99)	-		125,481.01
Total Assigned for Capital Outlay	55,990.36	(160,170.99)	-		1,085,140.89
Unassigned					
101-29300 FB - Unrestricted	163,738.98	(240,536.47)	-		5,726,398.83
Total General Fund	219,729.34	(400,707.46)	-		6,819,824.82
Tax Increment Financing Fund					-
Restricted for Tax Increment Financing	-	-	-	No activity in October	10,207.64
Debt Service Fund					
Restricted for Debt Service	-	-	-	No activity in October	327,943.28
Total Fund Balances - Governmental Funds	219,729.34	(400,707.46)	-		7,157,975.74
Economic Development Authority - Component Unit					
Net Position - Unrestricted	-	-	-	No activity in October	5,788.41
Proprietary Fund - Sewer Utility Fund (Pending Auditor)					
Net Investment in Capital Assets	-	-	-	Current year asset additions, disposals, depreciation and net debt service are not yet reflected in estimated balance at 10/31/2021.	5,185,303.07
Restricted for Debt Service	-	-	-		343,176.82
Unrestricted	39,127.15	(27,080.38)	-		(43,578.67)
Total Net Position	39,127.15	(27,080.38)	-		5,484,901.22

City of Crosslake Fund Balances - 2021 Draft Pending Final Reconciliation Draft - YTD Through 12/31/2021					
	11/30/2021				YTD Estimated Balance 11/30/2021
	Increases	Decreases	Other Adjustments and Transfers	Comments	
General Fund					
Nonspendable for:					
101-27200 Prepaids	-	-	-		34,161.32
Restricted for:					
101-28510 Restricted for Capital Outlay	-	-	-		
401-28510 Restricted for Capital Outlay	11,064.35	(21,404.12)	-	Increase represents release of AP from 2020.	(36,215.99)
Total Restricted for Capital Outlay	11,064.35	(21,404.12)	-		(36,215.99)
Assigned for:					
Capital Outlay-					
101-29210 FB Assigned for Animal Control	-	-	-		1,515.02
101-29215 FB - CO ASG Admin & PZ	-	-	-		18,723.25
101-29220 FB - CO ASG Fire Hall Remodel	-	-	-		-
101-29225 FB - CO ASG PW Bridges	-	-	-		116,388.33
101-29226 FB - CO ASG Storm Water Maint	-	-	-		2,500.00
101-29230 FB - CO ASG PW Buildings	-	-	-		43,318.85
101-29231 FB - CO ASG PW Veh & Equip	2,509.00	-	-		(0.00)
101-29235 FB - CO ASG PW Roads	-	(37,558.42)	-		372,929.51
101-29240 FB - CO ASG Parks 80 Acre	-	-	-		698.36
101-29245 FB - CO ASG Park Dedication	-	-	-		168,608.43
101-29250 FB - CO ASG Park Fitness Equip	-	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex	-	(2,550.94)	-		62,722.18
101-29260 FB - CO ASG Library D/Pledges	63.50	(844.06)	-		51,480.34
101-29265 FB - CO ASG Police Restitution	-	-	-		-
101-29270 FB - CO ASG Police Forfeiture	1,046.40	-	-		3,406.60
101-29270 FB - CO ASG Police Equipment	1,000.00	(5,230.92)	-		121,250.09
Total Assigned for Capital Outlay	4,618.90	(46,184.34)	-		1,043,575.45
Unassigned					
101-29300 FB - Unrestricted	37,799.28	(250,981.58)	-		5,513,216.53
Total General Fund	53,482.53	(318,570.04)	-		6,554,737.31
Tax Increment Financing Fund					
Restricted for Tax Increment Financing	-	-	-	No activity in November	10,207.64
Debt Service Fund					
Restricted for Debt Service	-	-	-	No activity in November	327,943.28
Total Fund Balances - Governmental Funds	53,482.53	(318,570.04)	-		6,892,888.23
Economic Development Authority - Component Unit					
Net Position - Unrestricted	-	-	-	No activity in November	5,788.41
Proprietary Fund - Sewer Utility Fund (Pending Auditor)					
Net Investment in Capital Assets	-	-	-	Current year asset additions, disposals, depreciation and net debt service are not yet reflected in estimated balance at 11/30/2021.	5,185,303.07
Restricted for Debt Service	-	-	-		343,176.82
Unrestricted	(43,869.84)	29,520.57	-		(57,927.94)
Total Net Position	(43,869.84)	29,520.57	-		5,470,551.95

City of Crosslake Fund Balances - 2021 Draft Pending Final Reconciliation Draft - YTD Through 12/31/2021					
	12/31/2021				YTD Estimated Balance 12/31/2021
	Increases	Decreases	Other Adjustments and Transfers	Comments	
General Fund					
Nonspendable for:	-	-	10,040.41	Includes insurance, PD Hosting, and Parks	10,040.41
101-27200 Prepaids	-	-	10,040.41		44,201.73
Restricted for:					
101-28510 Restricted for Capital Outlay	-	-	-		
401-28510 Restricted for Capital Outlay	56,943.05	(20,727.06)	-	Increases represents final transfer from 101 to cover final project costs.	0.00
Total Restricted for Capital Outlay	56,943.05	(20,727.06)	-		0.00
Assigned for:					
Capital Outlay-					
101-29210 FB Assigned for Animal Control	-	-	-		1,515.02
101-29215 FB - CO ASG Admin & PZ	-	-	-		18,723.25
101-29220 FB - CO ASG Fire Hall Remodel	-	-	-		-
101-29225 FB - CO ASG PW Bridges	2,419.13	-	-	Special Assessments from 12/31/2021 Tax Settlement	118,807.46
101-29226 FB - CO ASG Storm Water Maint	-	-	-		2,500.00
101-29230 FB - CO ASG PW Buildings	-	(15,290.51)	-	Card System for PW Building	28,028.34
101-29231 FB - CO ASG PW Veh & Equip	-	-	-		(0.00)
101-29235 FB - CO ASG PW Roads	4,506.40	(20,621.11)	-	Increases represents pass through grant from SWCD	356,814.80
101-29240 FB - CO ASG Parks 80 Acre	-	-	-		698.36
101-29245 FB - CO ASG Park Dedication	1,500.00	-	-		170,108.43
101-29250 FB - CO ASG Park Fitness Equip	-	-	-		80,034.49
101-29255 FB - CO ASG Park Gen Cap Ex	48,853.56	(47,904.25)	-	Reflects impact of donated funds used for capital park items	63,671.49
101-29260 FB - CO ASG Library D/Pledges	193.56	(2,441.96)	-		49,231.94
101-29265 FB - CO ASG Police Restitution	-	-	-		-
101-29270 FB - CO ASG Police Forfeiture	307.09	-	-		3,713.69
101-29270 FB - CO ASG Police Equipment	20,300.00	(25,581.87)	-	Reflects impact of Police Equip. Rec. discussed at February 2022 Regular Council Meeting	115,968.22
Total Assigned for Capital Outlay	78,079.74	(111,839.70)	-		1,009,815.49
Unassigned					
101-29300 FB - Unrestricted	1,268,725.62	(40,201.12)	-		6,741,741.03
Total General Fund	1,403,748.41	(172,767.88)	10,040.41		7,795,758.25
Tax Increment Financing Fund					
Restricted for Tax Increment Financing	6,613.46	(5,952.12)	-		10,868.98
Debt Service Fund					
Restricted for Debt Service	178,774.39	-	-		506,717.67
Total Fund Balances - Governmental Funds	1,589,136.26	(178,720.00)	10,040.41		8,313,344.90
Economic Development Authority - Component Unit					
Net Position - Unrestricted	6,749.34	(5,150.00)	-		7,387.75
Proprietary Fund - Sewer Utility Fund (Pending Auditor)					
Net Investment in Capital Assets	71,466.42	(313,995.92)	292,593.30	December adjustments reflect net impact of bond payments.	5,235,366.87
Restricted for Debt Service	463,917.71	(314,158.50)	-		492,936.03
Unrestricted	-	(22,954.46)	-		(80,882.40)
Total Net Position	535,384.13	(651,108.88)	292,593.30		5,647,420.50

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



E. 6.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

Date: March 10, 2022
To: City Council
From: City Administrator *MA*
RE: Drug and Alcohol-Free Workplace and Testing (Non-DOT)

Attached is a "red-lined" revision the City's current Drug and Alcohol-Free Workplace and Testing (Non-DOT) Policy.

Suggested policy revisions include updated language further defining reasonable suspicion testing (page 2) and use of medical cannabis (page 4).

Council Action/Motion:

Preliminary policy approval and authorization to distribute to all bargaining units for comment.

THE CITY OF CROSSLAKE

Policy: Drug and Alcohol-Free Workplace and Testing (Non-DOT)
Date: _____, 20__.

THE FOLLOWING POLICY SHALL SUPERCEDE ANY AND ALL DRUG AND ALCOHOL TESTING POLICIES IN EXISTENCE PRIOR TO THE ABOVE DATE OF APPROVAL.

PURPOSE AND OBJECTIVES: The City of Crosslake (hereinafter the "City") has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves. The City does not intend to intrude into the private lives of its employees, but strongly believes that a drug and alcohol-free workplace is in the best interest of employees and the public alike. Alcohol and drug abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers' compensation claims, higher insurance rates, and an increase in theft of City property. The City of Crosslake's Drug and Alcohol-Free Workplace and Testing Policy has been established for the purpose of providing a safe workplace for all.

City employees and applicants required to hold a commercial driver's license by the United States Department of Transportation ("DOT") for their job will be tested under the City's Policy on Controlled Substance and Alcohol Testing for Commercial Drivers (the "DOT Policy"). All other employees and job applicants offered employment with the City must undergo testing as described by this policy.

To ensure the policy is clearly communicated to all employees and applicants to whom offers of employment have been made, and to comply with state law, employees and applicants are required to review this policy and sign the "policy acknowledgement". A job applicant will also acknowledge in this form that he/she understands that passing the drug test is a requirement of the job.

PERSONS SUBJECT TO TESTING AND CIRCUMSTANCES UNDER WHICH TESTING MAY BE REQUIRED: Under this policy, the City may test any applicant to whom an offer of employment has been made, and may test any employee for alcohol and/or controlled substance under any of the following circumstances with a properly accredited or licensed testing laboratory, in accordance with Minnesota Statute 181.953, Subd. 1:

Pre-Employment Testing. Every job applicant offered employment with the City will receive the offer conditioned upon successful completion of a drug test, among other conditions. If the job offer is withdrawn based on drug test results, the City will inform the applicant of the reasons for the withdrawal. A failure of the drug test, a refusal to take the test, or failure to meet other conditions of the offer will result in a withdrawal of the offer of employment even if the applicant's provisional employment has begun. A negative or positive dilute test result (following a second collection), which has been confirmed, will also result in immediate withdrawal of an offer of employment to an applicant.

Temporary and seasonal employees are not subject to this policy with the exception of those designated by the hiring department as safety-sensitive positions. Temporary and seasonal employees who are rehired from year to year are required to have a new drug test if it has been at least one year from the date of their last drug screen.

Reasonable Suspicion Testing. Consistent with Minnesota Statute 181.951, Subd. 3, employees will be subject to alcohol and controlled substance testing when reasonable suspicion exists to believe that the employee:

- Is under the influence of alcohol or a controlled substance or impaired by the use/abuse of prescription medications; or
- Has violated written work rules prohibiting the use, possession, sale or transfer of drugs or alcohol while working, while on City property, or while operating City vehicles, machinery or any other type of equipment; or
- Has sustained a personal injury as defined in Minnesota Statute 176.011, Subd. 16 or has caused another employee to sustain an injury or;
- Has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

Reasonable suspicion means a basis for forming a belief based on specific facts and rational inferences drawn from those facts. Reasonable suspicion may be based upon, but is not limited to, facts regarding appearance, behavior, speech, breath, odor, possession, proximity to or use of alcohol or a controlled substance or containers or paraphernalia, poor safety record, excessive absenteeism, impairment of job performance, or any other circumstances that would cause a reasonable employer to believe that a violation of the City's policies concerning alcohol or drugs may have occurred. These observations will be reflected in writing on a Physical and Behavioral Observation Form.

For off-site collection, employees will be driven to the employer-approved medical facility by their supervisor or a designee. For an on-site collection service, the employee will remain on site and be observed by the supervisor or designee. The medical facility or on-site collection service will take the urine or blood sample, and will forward the sample to an approved laboratory for testing.

Pursuant to the requirements of the Drug-Free Workplace Act of 1988, all City employees, as a condition of continued employment, will agree to abide by the terms of this policy and must notify the employee's Department Head, Supervisor or City Administrator of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction. If required by law or government contract, the City will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

Treatment Program Testing. In accordance with Minnesota Statute 181.951, Subd. 6., the City may request or require an employee to undergo drug and alcohol testing if the employee has been referred by the City for chemical dependency treatment or evaluation, or is participating in a chemical dependency treatment program under an employee benefit plan. In such a case, the employee may be requested or required to undergo drug or alcohol testing without prior notice during the evaluation or treatment period and for a period of up to two years following completion of any prescribed chemical dependency treatment program.

Random Testing. In accordance with Minnesota Statute 181.951, Subd. 4, the City may require an employee to submit to random testing if the employee is in a safety-sensitive position.

Right of Refusal.

All persons subject to the alcohol and controlled substance testing provisions of this policy have

the right to refuse to take a required alcohol and/or controlled substance test. If an employee refuses to undergo testing, the employee will be considered as testing positive and may be subject to disciplinary action up to and including discharge.

Any person subject to the alcohol and controlled substance testing provisions of this policy that fails to report for testing, fails to cooperate with any part of the testing process, or fails to remain until the testing process is complete, will be considered as refusing to test.

Refusing to sign the test form, or refusing to cooperate with the testing procedures, is considered refusing to test.

Failing to provide a urine specimen for a drug test or failing to provide a sufficient specimen, is considered refusing to test (unless there is an acceptable medical reason).

Any person subject to the drug testing provisions of this policy that alters or attempts to alter a urine sample or breath test, or substitutes or attempts to substitute a urine sample, will be subject to providing a specimen under direct observation. Both specimens will be subject to testing. In such case, the employee may be subject to immediate termination of employment and any job offer made to an applicant will be immediately withdrawn.

Any applicant who refuses to take a controlled substance test, after a job offer has been made, will not be considered for employment and the job offer will be immediately withdrawn.

Other actions listed in the regulations as refusals to test:

Drinking Alcohol within 8 Hours following an Accident and/or Prior to Testing. A driver must not consume any liquid containing alcohol for up to 8 hours following an accident or until the employee has been tested, whichever occurs first. Violation of this provision may result in the immediate termination of employment.

Refusal on Religious Grounds

An employee or job applicant who, on religious grounds, refuses to undergo drug or alcohol testing of a blood sample will not be considered to have refused testing, unless the employee or job applicant also refuses to undergo drug or alcohol testing of a urine sample.

Cost of Required Testing. The City will pay for the cost of all drug and alcohol testing requested or required of all job applicants and employees, with the exception of confirmatory retests. Job applicants and employees are responsible for paying for all costs associated with any requested confirmatory retests of the same sample.

PROHIBITION AGAINST CONTROLLED SUBSTANCE AND ALCOHOL

Use and Possession of Alcohol or Drug(s). Employees are prohibited from the use, possession, transfer, transportation, manufacture, distribution, sale, purchase, solicitation to sell or purchase, or dispensation of alcohol, drugs, or drug paraphernalia while on duty; **iswhile** on City premises; while operating any City vehicle, machinery, or equipment; or when performing any City business, except (1) pursuant to a valid medical prescription used as properly instructed;

(2) the use of over-the-counter controlled substance used as intended by the manufacturer; or
(3) when necessary for approved law enforcement activity.

While Impaired of Alcohol or Drug(s). Employees are prohibited from being under the

influence of alcohol or drugs or having a detectable amount of an illegal drug in the blood or urine when reporting for work; while on duty; iswhile on the City's premises; while operating any City vehicle, machinery, or equipment; or when performing any City business, except (1) pursuant to a valid medical prescription used as properly instructed; or (2) the use of over-the-counter controlled substance used as intended by the manufacturer.

Use of medical cannabis will be governed by applicable law, but no employee may use or possess medical cannabis, or be impaired by medical cannabis, on the City's premises or during work hours.

Driving While Impaired. A conviction of driving while impaired in a City-owned vehicle at any time during business or non-business hours, or in an employee-owned vehicle while conducting City business, may result in discipline, up to and including discharge.

Criminal Controlled Substance Convictions. Any employee convicted of any criminal drug statute must notify his or her supervisor and the City Administrator in writing of such conviction no later than five days after such conviction. Within 30 days after receiving notice from an employee of a controlled substance-related conviction, the City will take appropriate personnel action against the employee up to and including discharge, or require the employee to satisfactorily participate in a controlled substance abuse assistance or rehabilitation program as an alternative to termination. In the event notice is not provided to the supervisor and the City Administrator, and the employee is deemed to be incapable of working safely, the employee will not be permitted to work and will be subject to disciplinary action, including dismissal from employment. In accordance with the Federal Drug-Free Workplace Act of 1988, if the City is receiving federal grants or contracts of over \$25,000, the City will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

Failure to Disclose Lawful Controlled Substance. Employees taking a lawful controlled substance, including prescription and over-the-counter controlled substances, which may impair their ability to perform their job responsibilities or pose a safety risk to themselves or others, must advise their supervisor of this before beginning work. It is the employee's responsibility to seek out written information from his/her physician or pharmacist regarding medication and any job performance impairment and relay that information to his/her supervisor. In the event of such a disclosure, the employee will not be authorized to perform safety-sensitive functions.

REVIEW AND NOTIFICATION OF TEST RESULTS

Notification of Negative Test Results. In the case of job applicants and in accordance with Minnesota Statute § 181.953, the City Administrator or designee will notify a job applicant in writing of a negative drug result within three working days of receipt of result by the City, and the hiring process will resume. In accordance with Minnesota Statute 181.953, Subd. 3, a laboratory must report results to the City within three working days of the confirmatory test result. A "Negative Test Results Notification" form will be sent to the job applicant, and the job applicant may request a copy of the test result report from the City Administrator's office.

In the case of current employees and in accordance with Minnesota Statute 181.953, the City Administrator or designee will notify the employee of a negative drug and/or alcohol result in writing within three days of receipt of result by the city. A "Negative Test Results Notification" form will be sent to the employee, and he or she may request a copy of the test result report from City Administrator's office.

Notification of Positive Test Results. In the event of a confirmed positive blood or urine alcohol and/or drug test result, the City will notify the employee of a positive drug and/or alcohol result in writing within three days of receipt of the result. The City Administrator or designee will send to the employee or job applicant a "Positive Test Results Notification" letter containing further instructions. The employee or job applicant may contact the City Administrator's office to request a copy of the test result report if desired. In accordance with Minnesota Statute 181.953, Subd. 3, a laboratory must report results to the City within three working days of the confirmatory test result.

- **Right to Provide Information After Receiving Test Results.** Within three working days after notice of a positive controlled substance or alcohol test result on a confirmatory test, the employee or job applicant may submit information to the City to explain the positive result. In accordance with Minnesota Statute 181.953, Subd. 10, if an employee submits information either before a test or within three working days after a positive test result that explains the positive test result, (such as medications the employee is taking), the City will not take an adverse employment action based on that information unless the employee has already been under an affirmative duty to provide the information before, upon, or after hire. The explanation and information submitted to the City by the employee or job applicant to explain the positive test result will be reviewed with the City's testing laboratory to verify its validity.
- **Right to Confirmatory Retest.** A job applicant or employee may request a confirmatory retest of the original sample at the job applicant's or employee's own expense after notice of a positive test result on a confirmatory test. Within five working days after notice of the confirmatory test result, the job applicant or employee must notify the City in writing of the job applicant's or employee's intention to obtain a confirmatory retest. Within three working days after receipt of the notice, the City will notify the original testing laboratory that the job applicant or employee has requested the laboratory to conduct the confirmatory retest or transfer the sample to another qualified laboratory licensed to conduct the confirmatory retest. The original testing laboratory will ensure the control and custody procedures are followed during transfer of the sample to the other laboratory. In accordance with Minnesota Statute 181.953, Subd. 3, the laboratory is required to maintain all samples testing positive for a period of six months. The confirmatory retest will use the same controlled substance and/or alcohol threshold detection levels as used in the original confirmatory test.

In the case of job applicants, if the confirmatory retest does not confirm the original positive test result, the City's job offer will be reinstated and the City will reimburse the job applicant for the actual cost of the confirmatory retest. In the case of employees, if the confirmatory retest does not confirm the original positive test result, no adverse personnel action based on the original confirmatory test will be taken against the employee, the employee will be reinstated with any lost wages or salary for time lost pending the outcome of the confirmatory retest result, and the City will reimburse the employee for the actual cost of the confirmatory retest.

Access to Reports. In accordance with Minnesota Statute 181.953, Subd. 10, an employee will have access to information contained in his or her personnel file relating to positive test results and to the testing process, including all information gathered as part of that process.

Dilute Specimens. A negative or positive dilute test result (following a second collection) which has been confirmed will subject an employee to immediate termination.

CONSEQUENCES FOR EMPLOYEES ENGAGING IN PROHIBITED CONDUCT

Job Applicants. The City's conditional offer of employment will be withdrawn from any job applicant who refuses to be tested or tests positive for illegal drugs as verified by a confirmatory test.

Employees.

- **No Adverse Action Without Confirmatory Test.** The City will not discharge, discipline, discriminate against, or request or require rehabilitation of an employee based on a positive test result from an initial screening test that has not been verified by a confirmatory test. As standard practice, a confirmatory retest will be completed on all initial positive screening tests.
- **Discipline and Discharge.**
 - ✓ **Confirmatory Positive Test Result.** The City will not discharge an employee for a first confirmatory positive test unless the following conditions have been met:
 - 1) Prior to an incident at work resulting in the employee being tested and testing positive, the City has first given the employee an opportunity to participate in either a drug or alcohol counseling or rehabilitation program, whichever is more appropriate, as determined by the City after consultation with a certified chemical use counselor or physician trained in the diagnosis and treatment of chemical dependency. Participation by the employee in any recommended substance abuse treatment program will be at the employee's own expense or pursuant to the coverage under an employee benefit plan. The certified chemical use counselor or physician trained in the diagnosis and treatment of chemical dependency will determine if the employee has followed the rehabilitation program as prescribed; and
 - 2) The employee has either refused to participate in the counseling or rehabilitation program or has failed to successfully complete the program, as evidenced by withdrawal from the program before its completion or by a refusal to test or positive test result on a confirmatory test after completion of the program.
 - ✓ **Other Misconduct.** Nothing in this policy limits the right of the City to discipline or dismiss an employee on grounds other than a positive confirmatory test result, including conviction of any criminal drug statute for a violation occurring in the workplace or violation of other City personnel policies.

Emergency Call Back to Work Provisions. If an employee is called out for a City emergency and he or she reports to work and is suspected of being under the influence of drugs or alcohol, he or she will not be subject to the testing procedures of this policy, but may be subject to discipline and will not be allowed to work. Appropriate arrangements for return transportation to the employee's residence will be made. It is the sole responsibility of the employee who is under the influence of alcohol and/or drugs and who is called out for a City emergency, to notify his or her supervisor of this information and advise if he or she is unable to respond to the emergency call back.

NON-DISCRIMINATION

The City of Crosslake policy on work-related substance abuse is non-discriminatory in intent and

application; however, in accordance with Minnesota Statute, Chapter 363, disability does not include conditions resulting from alcohol or other drug abuse which prevents an employee from performing the essential functions of the job in question or constitutes a direct threat to property of the safety of individuals.

Furthermore, the City will not retaliate against any employee for asserting his or her rights under this policy.

POLICY CONTACT FOR ADDITIONAL INFORMATION

If you have any questions about this policy or the City's drug and alcohol testing procedures, you may contact your immediate supervisor, or the City Administrator to obtain additional information.

By this policy, the City of Crosslake has established a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace and its policy of maintaining a drug-free workplace. Each City employee will receive a copy of this policy and will be required to read it.

DEFINITIONS

"Alcohol" means the intoxicating agent in beverage alcohol or any low molecular weight alcohols such as ethyl, methyl, or isopropyl alcohol. The term includes but is not limited to beer, wine, spirits, and medications such as cough syrup that contain alcohol.

"Alcohol use or usage" means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.

"Applicant" means a person applying for a job with the City.

"City" means the City of Crosslake.

"City premises" means, but is not limited to, all City job sites and work areas. For the purposes of this policy, City premises also includes any other locations or modes of transportation to and from those locations while in the course and scope of employment of the City.

"City vehicle" means any vehicle which employees are authorized to use solely for City business when used at any time; or any vehicle owned or leased by the City when used for City business.

"Collection site" means a place designated by the City where job applicants and employees present themselves for the purpose of providing a specimen of their breath, urine, and/or blood to be analyzed for the presence of controlled substances and alcohol.

"Confirmatory test" means a controlled substance or alcohol test on a sample to substantiate the results of a prior controlled substance or alcohol test on the same sample, and that uses a method of analysis allowed under one of the programs listed in Minnesota Statute 181.953, Subd. 1.

"Drug" has the same meaning as "controlled substance" defined in Minnesota Statute 152.01, Subd. 4.

"Drug and alcohol testing," "drug or alcohol testing," and "drug or alcohol test" mean

analysis of a body component sample according to the standards established under one of the programs listed in Minnesota Statute 181.953, Subd.1, for the purpose of measuring their presence or absence of drugs, alcohol, or their metabolites in the sample tested.

"Drug paraphernalia" has the meaning set forth in Minnesota Statute 152.01, Subd. 18.

"Employee" means a person who performs services for compensation for the City and includes independent contractors except where specifically noted in this policy.

"Initial screening test" means a drug or alcohol test that uses a method of analysis under one of the programs listed in Minnesota Statute 181.953, Subd. 1.

"Job applicant" means a person who applies to become an employee of the City, and includes a person who has received a job offer made contingent on the person passing drug testing.

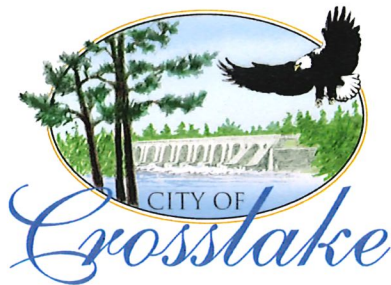
"Positive test result" means a finding of the presence of alcohol, illegal drugs, or their metabolites that exceeds the cutoff levels established by the City. Minimum threshold detection levels are subject to change as determined in the City's sole discretion.

"Random selection basis" means a mechanism for selection of employees that (1) results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and (2) does not give an employer discretion to waive the selection of any employee selected under the mechanism.

"Reasonable suspicion" means a basis for forming a belief based on specific facts and rational inferences drawn from those facts.

"Safety-sensitive position" means a job, including any supervisory or management position, in which an impairment caused by drug or alcohol usage would threaten the health or safety of any person.

"Under the influence" means (1) the employee tests positive for alcohol or drugs, or (2) the employee's actions, appearance, speech, and/or bodily odors reasonably cause the City to conclude that the employee is impaired because of illegal drug use or alcohol use.



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.
I.
a.

Memorandum

Date: March 8, 2022

From: Police Chief Erik Lee

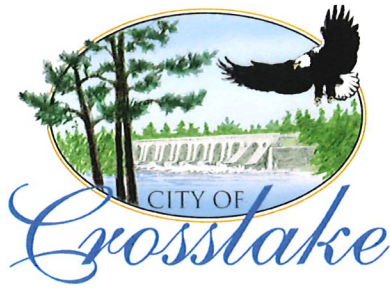
To: City Council

Re: Probationary Status of Officer Adam Casanova

March 3, 2022, marked the end of the six month probationary period for Officer Adam Casanova. Officer Casanova has shown the desirable qualities needed for a police officer position. I recommend that Officer Casanova be removed from probationary status. According to the current Teamsters Contract, Officer Casanova should be moved to Step 1 of the Pay Plan.

Respectfully,

Chief Erik Lee



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.I.B.

Memorandum

Date: March 8, 2022

From: Police Chief Erik Lee

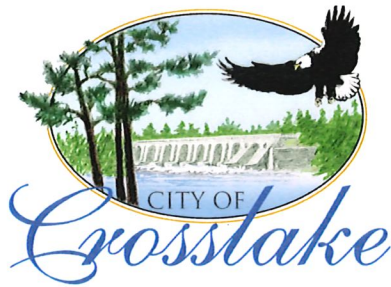
To: City Council

Re: Probationary Status of Sergeant Jake Maier

Sergeant Jake Maier has held his position for the past six months. In that time, Sgt. Maier has completed many tasks that remained open and has shown a willingness to learn new duties and tasks. Sgt. Maier has also attended the Minnesota Police Chiefs Association CLEO and Command Academy, a five day training for new police chiefs and command staff. Sgt. Maier has excelled in his new position, and I can see that he will continue to grow. I request that you remove Sgt. Maier from probationary status to permanent.

Respectfully,

Chief Erik Lee



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.
I.
C.

Memorandum

Date: March 8, 2022

From: Police Chief Erik Lee

To: City Council

Re: Resolution Supporting Sourcewell Impact Funding for Lexipol

The Crow Wing County Police Chief's Association, in collaboration with Wadena County and other Region 5 Law Enforcement Agencies, is applying for Impact Funding from Sourcewell for the purpose of retaining Lexipol to convert current department policy manuals. The benefits of converting our current policies are that all policies are vetted by Lexipol Legal Staff, neighboring agencies will have like policies, the program allows for administration to assign review of policies daily to ensure that officers are familiar, in addition to other benefits. The initial funding request would be for two years of subscription to Lexipol in addition to the initial set up of the Police Manual. The third year the City could elect to keep extend the contract with Lexipol or discontinue the contract. At this time, there is no obligation to sign up. This resolution would only be to support the process going forward.

Respectfully,

Chief Erik Lee

RESOLUTION NO. 22-_____

**RESOLUTION SUPPORTING THE COMMUNITY IMPACT FUNDS REQUEST BY
CROSSLAKE POLICE DEPARTMENT FOR FUNDING OF A POLICY CONVERSION
PROJECT**

WHEREAS, Sourcewell offers all Region V government entities the opportunity for funding support through the Community Impact Funds process; and

WHEREAS, the City of Crosslake, Crosslake Police Department is an eligible candidate to receive the funding; and

WHEREAS, the funding requests have to show a public purpose and/or benefit to both local and regional citizens; and

WHEREAS, the Crosslake Police Department in partnership with other law enforcement agencies from Crow Wing, Morrison and Wadena counties; and

WHEREAS, the collective partnership is looking to Sourcewell for funding of a program to convert current department policy manuals; and

WHEREAS, being a recipient of this funding assistance, it will enhance our public safety support network within Crosslake, Crow Wing County, and the Region 5 area; and

WHEREAS, this funding will assist in the establishment of sound, professionally vetted and uniform policy; and

WHEREAS, this funding will create an opportunity for participating agencies to incorporate the same policy currently used by two other local police departments and all of the local Sheriff's Departments; and

WHEREAS, the benefits of such a program will include increased efficiencies in policy review and training for agencies involved; and

WHEREAS, the benefits of participation will help to reduce liability risk involved in policy and training related exposures; and

WHEREAS, participation in the program will positively impact policy related training opportunities with awarded training credits on a yearly basis,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA supports the Crosslake Police Department in their proposal request for Community Impact Funds through Sourcewell for the conversion of department policy.

Adopted this 14th day of March, 2022

David Nevin, Mayor

Michael Lyonais, City Administrator

	1	2	3	4
		With 10% Discount		
	Yr 1 subsc only	Yr 1 total w/start-up	Yr 2 subsc only	Yr 3 subsc only
Crosby PD	\$6,955	\$14,652	\$7,163	\$7,378
Pqt Lakes PD	\$5,662	\$12,207	\$5,832	\$6,007
Wadena PD	\$6,955	\$15,679	\$7,164	\$7,379
Baxter PD	\$8,894	\$15,439	\$9,161	\$9,436
Nisswa PD	\$5,662	\$11,505	\$5,832	\$6,007
Little Falls PD	\$8,849	\$16,132	\$9,114	\$9,387
Crosslake PD	\$5,662	\$14,125	\$5,832	\$6,007
	\$48,639	\$99,739	\$50,098	\$51,601
Staples PD				
Cuyuna PD	\$2,769	\$8,874	\$2,852	\$2,938
Deerwood PD	\$2,769	\$8,442	\$2,852	\$2,938
Breezy Point	\$5,662	\$14,125	\$5,832	\$6,007
Total All Depts	\$59,839	\$131,180	\$61,634	\$63,484

F.2.a.

Public Works

Memo

To: City Council
From: Ted Strand
cc: Name
Date: 3/8/22
Re: Engineering Service Fee Approval

At the public woks meeting on 3/7/22 the public works commission made a motion to council, to approve the engineering service fee. For assessment and construction services CASH 66 sanitary sewer and stormwater improvements. All in favor





Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

February 22, 2022

Ted Strand, Public Works Director
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

RE: Request for Engineering Services Fee Approval – Assessment and Construction Services
CSAH 66 Sanitary Sewer and Stormwater Quality Improvements

Dear Ted:

As you are aware the City Council recently accepted the bid from Casper Construction Inc. so that construction of CSAH 66 improvements can be completed during the 2022 construction season. We have initiated the contracting process with Casper Construction Inc. on behalf of the City.

To date, Bolton & Menk has been retained up to and including easement negotiation, public bidding, and bid recommendation. However, we have not been directed to facilitate the final assessment or provide construction services, which includes contract administration, construction staking, observation, testing coordination, and record drawing preparation.

To assist the City of Crosslake with the remaining professional services associated with the proposed improvements, we propose the following scope of work, tentative schedule, assumptions, and associated fee for your consideration:

- Final Assessment and Public Hearing – Tentative Schedule to complete in May 2022
 - Prepare final assessment role based on low bid and Council direction. Conduct public hearing to obtain input. Prepare final assessment role and property assessment sheets for City's use.
- Contract Administration, Construction Staking, Observation, Testing Coordination, Record Drawings – February thru October 2022
 - Prepare contract with selected contractor, administer contract on behalf of the City of Crosslake, provide construction staking, construction observation, provide updates and address resident questions, facilitate testing services, prepare payment recommendations for City approval, create record drawing of improvements upon completion.

Assumptions:

The following assumptions are incorporated into this request:

- Bolton & Menk would facilitate one final assessment hearing.

Name: Ted Strand
Date: February 22, 2022
Page: 2

- Construction is anticipated for 65 working days (approximately 3 calendar months) per bid documents. We anticipate providing full time observation during underground construction, class 5 aggregate placement, concrete work, and bituminous paving. We anticipate providing periodic observation during other construction activity associated with the improvements.

Fee:

Project fees will be billed based on our current company fee schedule for actual hours worked. Our estimated fees, based on the anticipated construction timeframe, are as follows:

Task	Fee
Final Assessment and Public Hearing	\$ 2,970
Contract Administration, Construction Staking, Observation, Record Drawings	\$191,820
Total	\$194,790
<i>Bolton & Menk would utilize a private testing firm for construction related QA/QC. Construction testing fees are not included in our fee estimate and would be retained with City input and directly billed to the City. For budget purposes, we assume a testing budget of \$30,000.</i>	

Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our request for fee approval.

Respectfully submitted,
Bolton & Menk, Inc.



Phillip M. Martin, P.E.
Principal Engineer



February 16, 2022

City of Crosslake
 Char Nelson, Clerk
 37028 County Road 66
 Crosslake, Minnesota 56442

Re: Annual Bridge Inspections

Dear Char Nelson,

The annual bridge inspections for 2021 have been completed in accordance with Minnesota Statutes, Chapter 165. A bridge is defined as a drainage structure with a span of 10-feet or more; therefore, large culverts are considered bridges for inspection purposes as well as the more conventional bridge structures. A copy of the inspection report for bridges inspected in 2021 under your jurisdiction is enclosed. Please note that all bridges are not necessarily inspected each year. Depending on the type and condition of a structure the inspection frequency may be as high as a 48-month interval.

The key information to look at on the inspection report may be the comments made by the Inspector and any change in an element condition from years prior printed in red. The "Sufficiency Rating" has moved to the first page of the "Minnesota Bridge Inspection Report", located on right, just above the first element in the report.

Since bridges represent a considerable investment of taxpayer dollars, you are encouraged to seriously review each report as well as conduct an on-site review of your bridges to confirm existing conditions and take appropriate action. This office is available to provide advice as to maintenance procedures and answer any questions related to bridges. You may contact the following: Wayne Dosh, Senior Engineering Technician and Certified Bridge Inspector; Rob Hall, Assistant County Highway Engineer and Timothy Bray, County Highway Engineer.

Sincerely,

Timothy Bray P.E.
 County Highway Engineer

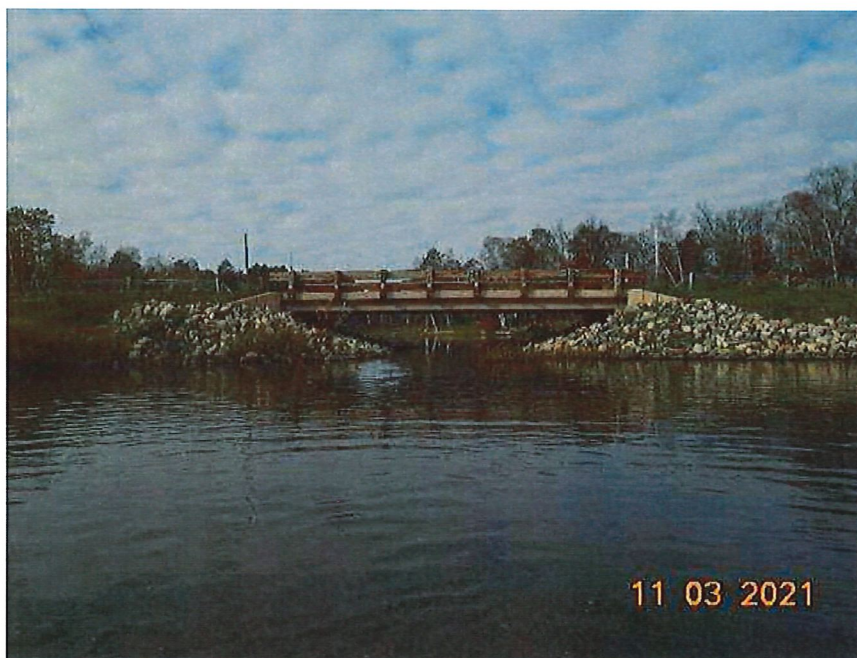
By: Wayne Dosh
 Wayne Dosh Senior Engineering Technician

Timothy V. Bray
County Engineer
 Highway Department
 16589 County Road 142
 Brainerd, MN 56401

Office: (218) 824-1110
 Fax: (218) 824-1111
www.crowwing.us

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

**2021 ROUTINE
BRIDGE INSPECTION REPORT**



**BRIDGE # 18533
DREAM ISLAND RD over CHANNEL LITTLE PINE LK**

DISTRICT: District 3 COUNTY: Crow Wing CITY/TOWNSHIP: Cross Lake
STATE: Minnesota

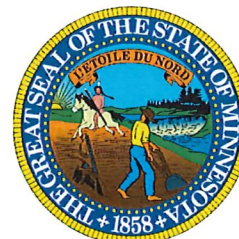
Date of Inspection: 11/03/2021

Equipment Used: Life Jacket, Probing Rod, Other - waders
Assisted by Allen Brundin

Owner: City or Municipal Highway Agency

Inspected By: Dosh, Wayne

Report Written By: Wayne Dosh
Report Reviewed By: Timothy Bray
Final Report Date: 02/04/2022



Minnesota Structure Inventory Report

Bridge ID: 18533

DREAM ISLAND RD over CHANNEL LITTLE PINE LK

[illegible]

BRIDGE 18533 MUN 24 OVER CHANNEL LITTLE PINE LK

[illegible]

BRIDGE 18533 MUN 24 OVER CHANNEL LITTLE PINE LK

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
	61. Channel NBI:							
	62. Culvert NBI:							
	71. Waterway Adeq NBI:							
	72. Appr Roadway Alignment NBI:							

Wayne Dosh
Inspector's Signature

Timothy Bray
Reviewer's Signature

Pictures



Photo 1 - 11-03-2021 (1)



Photo 2 - 11-03-2021 (2)

Pictures



Photo 3 - 11-03-2021 (3)



Photo 4 - 11-03-2021 (4)

Pictures



Photo 5 - 11-03-2021 (5)



Photo 6 - 11-03-2021 (6)

Pictures



Photo 7 - 11-03-2021 (7)



Photo 8 - 11-03-2021 (8)

Pictures



Photo 9 - 11-03-2021 (9)



Photo 10 - 11-03-2021 (10)

Pictures



Photo 11 - 11-03-2021 (11)



Photo 12 - 11-03-2021 (12)

Pictures



Photo 13 - 11-03-2021 (13)



Photo 14 - 11-03-2021 (14)

Pictures



Photo 15 - 11-03-2021 (15)



Photo 16 - 11-03-2021 (16)

Pictures



Photo 17 - 11-03-2021 (17)



Photo 18 - 11-03-2021 (18)

Pictures



Photo 19 - 11-03-2021 (19)



Photo 20 - 11-03-2021 (20)

Pictures



Photo 21 - 11-03-2021 (21)



Photo 22 - 11-03-2021 (22)

Pictures



Photo 23 - 11-03-2021 (23)



Photo 24 - 11-03-2021 (24)

Pictures



Photo 25 - 11-03-2021 (25)

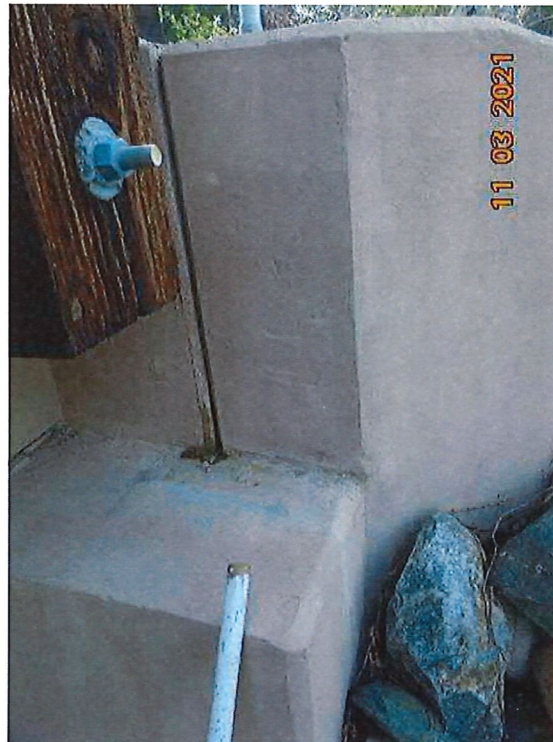


Photo 26 - 11-03-2021 (26)

Pictures



Photo 27 - 11-03-2021 (27)



Photo 28 - 11-03-2021 (28)

Pictures



Photo 29 - 11-03-2021 (29)



Photo 30 - 11-03-2021 (30)

Pictures



Photo 31 - 11-03-2021 (31)



Photo 32 - 11-03-2021 (32)

Pictures



Photo 33 - 11-03-2021 (33)



Photo 34 - 11-03-2021 (34)

Pictures



Photo 35 - 11-03-2021 (35)



Photo 36 - 11-03-2021 (36)

Pictures

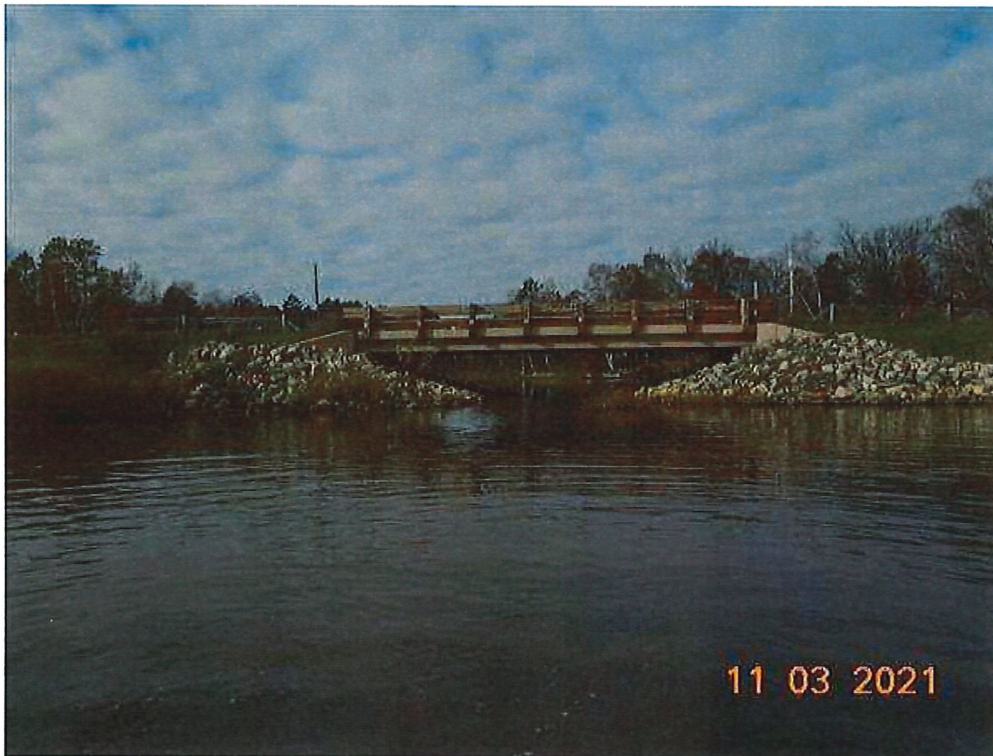


Photo 37 - 11-03-2021 (37)

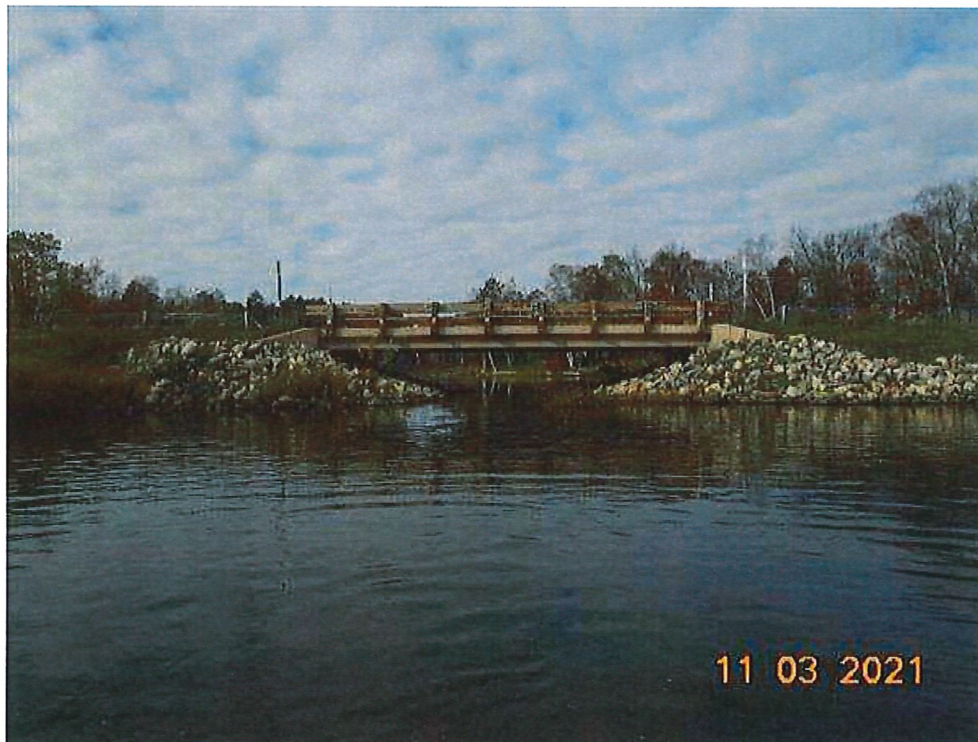


Photo 38 - 11-03-2021 (38)

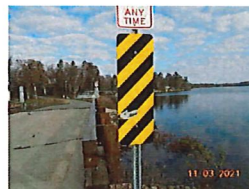
Pictures



Photo 39 - 11-03-2021 (39)

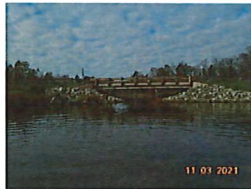


Photo 40 - 11-03-2021 (40)





36. 11-03-2021 (36).JPG



37. 11-03-2021 (37).JPG



38. 11-03-2021 (38).JPG



39. 11-03-2021 (39).JPG



40. 11-03-2021 (40).JPG



March 7, 2022

City of Crosslake
 Char Nelson, Clerk
 37028 County Road 66
 Crosslake, Minnesota 56442

Re: Bridge Maintenance

Dear Char Nelson,

Bridges represent a considerable investment and as such to get the maximum life out of a bridge they require periodic maintenance. The current funding levels are not adequate to replace all bridges in need of replacement, as a result there is a need to make existing bridges last longer. Often a little preventative maintenance can add 20 or more years of life to a bridge.

Routine Maintenance and potential repairs for Bridge Number 18533 (Dream Island Road over Little Pine Lake Channel).

- The cable guardrail is low and needs to be raised. At the time of the 2021 inspection places of the guardrail measured 10 inches too low.
- The guardrail on the southwest approach has taken a hit. The 2 posts that are bent to the south should be replaced.
- Repair the erosion at the southwest and northwest bridge corners behind the wingwalls. This erosion is directing runoff from the bridge across the bridge seats. The repair should be such that the run-off from the road is directed away from the bridge. You are encouraged to repair these areas with topsoil and seed before the areas become a bigger problem.
- Please contact this office with regard to ownership of the utilities that are attached to the west bridge rail so that a note can be added to the permanent bridge file.
- This bridge is on a 2-year inspection cycle.



Please consult this office when planning any bituminous surfacing across a bridge deck. The addition of a 2-inch overlay on a typical bridge, 20 feet long, results in 6 tons of dead load being added to the bridge. At a minimum an overlay does result in the need of a new load rating if additional material is added to the bridge deck.

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Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Timothy V. Bray
County Engineer
 Highway Department
 16589 County Road 142
 Brainerd, MN 56401

Office: (218) 824-1110
 Fax: (218) 824-1111
www.crowwing.us

Since bridges represent a considerable investment of taxpayer dollars, you are encouraged to conduct an on-site review of your bridges to confirm existing conditions and take appropriate action. This office is available to provide advice as to maintenance procedures and answer any questions related to bridges. You may contact the following: Wayne Dosh, Senior Engineering Technician and Certified Bridge Inspector; Rob Hall, Assistant County Highway Engineer; and Tim Bray, County Highway Engineer.

Sincerely,

Timothy Bray P.E.
County Highway Engineer

By: Wayne Dosh
Wayne Dosh Senior Engineering Technician

J.
1.

REAL ESTATE SALE AGREEMENT

This Real Estate Sale Agreement ("**Agreement**") is made as of 2-24-2022 (the "**Effective Date**") by and between Randy Allan Ness, a single person ("**Seller**") and City of Crosslake ("**Buyer**").

The parties agree as follows:

1. Seller agrees to sell and Buyer agrees to purchase land located at 35205 Riverwood Trail, Crosslake, MN (the "**Property**") legally described as follows:

That part of Government Lot 4, Section 21, Township 27, lying Southerly of the following described line: commencing at the southwest corner of said Lot 4; thence North 00 degrees 17 minutes 30 seconds West, assumed bearing, along the West line thereof 230.46 feet to the point of beginning of the line to be herein described; thence North 88 degrees 59 minutes 15 seconds East 852 feet, more or less, to the shoreline of Pine River and said line there terminating.

2. The "**Purchase Price**" is \$165,000 which Buyer agrees to pay at Closing (defined below), by cashier's or certified check or by wire transfer, payable as follows: no earnest money; the entire Purchase Price payable in full at Closing.

In addition to said purchase price, the Buyer shall pay Seller \$10,000 upon execution hereof to reimburse Seller for all costs related to moving and finding a new home.

3. The "**Closing**" shall be on or before February 15, 2023 at Quality Title. At the Closing, Seller shall duly execute and deliver to Buyer a warranty deed conveying the Property to Buyer.

4. Buyer may obtain a title opinion or title insurance at their own cost. Seller, however, shall pay any costs necessary, if any, to make title marketable.

5. Real estate taxes shall be prorated to date of closing.

6. Each party represents and warrants to the other party that:

(i) this Agreement has been duly executed and delivered by such party, and constitutes the valid and binding obligation of such party, enforceable against it in accordance with the terms hereof;

(ii) the execution, delivery and performance of this Agreement does not violate or breach the terms of any agreement to which it is a party or by which it or its property may be bound; and

7. All the promises, representations, warranties and undertakings expressed in this Agreement shall be deemed made on and as of the Closing Date, as well as on the date hereof, and shall survive consummation of this Agreement and delivery of the deed to the Property.

8. If Buyer should fail to consummate the transaction contemplated in Section 1 of this Agreement for any reason other than a default or misrepresentation by Seller hereunder or the exercise by Buyer of a right to terminate this Agreement as provided herein, then Seller shall have all remedies available to it. If Buyer has performed all of its obligations hereunder and Seller refuses or is unable to close and deliver the Property in accordance with this Agreement, then Buyer shall have all remedies available to it.

9. This Agreement (i) supersedes any letter of intent or prior agreement between the Seller and Buyer and constitutes the entire agreement between Seller and Buyer relating to the subject matter hereof and there are no other terms, conditions, promise, understandings, statements, or representations, express or implied, concerning the sale contemplated hereunder, (ii) shall be governed by the laws of Minnesota, without regard to conflict of law principles, (iii) shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns, and (iv) shall not be modified or amended other than by a written instrument executed by both parties hereto.

10. Notices from one party to the other hereunder shall be deemed given when delivered in person or mailed by certified mail return receipt requested to the other party at the address of the other party set forth on the signature page hereof.

11. Condition. Seller selling AS-IS and Buyer waives all disclosures.

12. Contingencies. none

13. Well/Septic. Seller confirms that there is a well and septic. Buyer shall pay for any costs to obtain a septic compliance certificate and/or crush said system.

14. Personal Property/Possession: all appliances and fixtures are included.

15. Closing costs: Buyer shall pay all closing costs.

BUYER:

SELLER:

Randy J. Ness

Date: _____

Date: 2-24-2022