

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 14, 2022
7:00 P.M. – CITY HALL**

Notice: Council Member Dave Schrupp will participate via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he is in Florida.

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of January 6, 2022
2. Regular Council Meeting Minutes of January 10, 2022
3. Emergency Council Meeting Minutes of January 12, 2022
4. Special Council Meeting Minutes of January 13, 2022
5. Special Council Meeting Minutes of January 19, 2022
6. Unadjusted Draft: 01.31.2022 Month End Revenue Report
7. Unadjusted Draft: 01.31.2022 Month End Expenditures Report
8. 2021 Annual Police Report for Crosslake
9. 2021 Annual Police Report for Mission Township
10. Police Report for Crosslake – January 2022
11. Police Report for Mission Township – January 2022
12. Fire Department Report – January 2022
13. North Ambulance Run Report –January 2022
14. Public Safety Commission Meeting Minutes of November 3, 2021
15. Planning and Zoning Monthly Statistics
16. Planning and Zoning Commission Meeting Minutes of December 17, 2021
17. Park and Recreation/Library Commission Meeting Minutes of December 15, 2021
18. Public Works Commission Meeting Minutes of January 3, 2022
19. Waste Partners Recycling Reports for December 2021
20. Charitable Gambling Contributions Reports for 2021
21. LG240B Application to Conduct Excluded Bingo from Knights of Columbus
22. Application for Group Transient Merchant Permit from Crosslake Chamber of Commerce
23. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Alden Hardwick – Update on Playground Equipment Project
2. Mark Holmen – Discuss Sewer Assessment for Log Church
3. Resolution Accepting Donations (Council Action-Motion)
4. Donation Request from Emily Food Shelf (Council Action-Motion)
5. Discuss Finishing Room in Basement for Confidential Records (Council Action-Motion)
 - a. Quote dated February 3, 2022 from Oberg Fence
 - b. Quote dated February 8, 2022 from Simonson Lumber
6. Discussion Regarding Changing Banks (*Information from banks to be handed out on Monday*)

E. CITY ADMINISTRATOR'S REPORT

1. Assigned Fund Balance – Capital Outlay – Police Equipment
2. Memo dated February 2, 2022 from City Clerk Re: Liquor License Ownership Change for Jenson's Ye Olde Wharf (Council Action-Motion)
3. Approval of Right-of-Way Vacation Process and Approval of Ordinance Amending Chapter 42, Article V, Vacating Streets (Council Action-Motion)
4. Update on Log Sheets and Uniform Chart of Accounts
5. Invitation from Sourcewell to Annual Meeting of the Representative Assembly
6. Information Only – Loon Center

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Discuss Recommendation from Public Safety Commission to Ask Crow Wing County Highway Department for No Parking on Both Sides of County Road 3 from Shafer Road to Black Bear Path (Council Action-Motion)
 - b. Memo dated February 7, 2022 from Erik Lee Re: Firearms/Optics Purchase (Council Action-Motion)
 - c. Memo dated February 7, 2022 from Erik Lee Re: Squad/Body Camera Purchase (Council Action-Motion)
 - d. Memo dated February 7, 2022 from Erik Lee Re: Body Camera Audit (Council Action-Motion)
2. ECONOMIC DEVELOPMENT AUTHORITY
 - a. Tyler Glynn – Update from Economic Development Authority and Year End Report dated February 3, 2022
3. PUBLIC WORKS/SEWER/CEMETERY
 - a. Ted Strand - Space Needs Update
 - b. Memo dated February 9, 2022 from Public Works Commission Re: Recommendations from PW Meeting of 2/7/22 (Council Action-Motion)
 - c. Memo dated February 10, 2022 from Public Works Commission Re: Recommendation for 5-Year Capital Plan (Council Action-Motion)
 - d. Memo dated 2-9-22 from Ted Strand Re: Ordering New Skid Steer, Snow Blower and Mower (Council Action-Motion)

4. PARK AND RECREATION/LIBRARY

- a. Memo dated February 8, 2022 from TJ Graumann Re: Personnel Issues (**Council Action-Motion**)
- b. Recommendation from Parks, Recreation and Library Commission to Approve Community Center Usage Policies Amendment (**Council Action-Motion**)
- c. Approval of Crosslake Nordic Ridge Non-Motorized Trail Permit from Crow Wing County in the Amount of \$25.00 (**Council Action-Motion**)
- d. Request from TJ Graumann to Replace Sweeper Attachment (**Council Action-Motion**)
- e. Request from TJ Graumann to Replace Finish Mower (**Council Action-Motion**)
- f. Request from TJ Graumann to Approve Purchase of Weight Room Equipment (**Council Action-Motion**)
- g. Request from TJ Graumann to Purchase Playground Border (**Council Action-Motion**)
- h. Request from TJ Graumann to Replace Outdoor Security Cameras (**Council Action-Motion**)
- i. Recommendation from Parks, Recreation and Library Commission to Approve Draft Informational Survey (**Council Action-Motion**)
- j. Recommendation from Parks, Recreation and Library Commission to Accept Cash in Lieu of Land for Park Dedication for Sesin Subdivision (**Council Action-Motion**)
- k. Recommendation from Parks, Recreation and Library Commission to Approve Draft Amendment to City Code to Allow Youth Representative to Serve on Commission (**Council Action-Motion**)

G. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

H. CITY ATTORNEY REPORT

- 1. Closed Session Pursuant to State Statute 13D.05 subd. 3(c) to Discuss Land Negotiations/Settlement

I. NEW BUSINESS

J. OLD BUSINESS

K. ADJOURN

C.I.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, JANUARY 6, 2022
10:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, January 6, 2022. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog and Marcia Seibert-Volz. Dave Schrupp and John Andrews attended via Zoom. Dave Schrupp was attended via Zoom because he was in Florida and John Andrews attended via Zoom for medical reason. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Planner-Zoning Coordinator Cheryl Stuckmayer, Park Director TJ Graumann, Public Works Director Ted Strand, Heavy Equipment/Sewer Operators Nate Deshayes, Joe Chase and Seth Wannebo, and Echo Publishing Reporter Nancy Vogt. Northland Press Reporter Paul Boblett attended via Zoom. There were five audience members in City Hall and on Zoom.

Mayor Nevin called the meeting to order at 10:00 A.M. Mayor Nevin explained that he called this meeting because he was told by staff that he could not see the applications received for the Zoning Administrator position until the Council decided a process for hiring. Marcia Seibert-Volz stated that five applications were received and that staff is suggesting that three of the five applicants be interviewed. Ms. Seibert-Volz stated that the Personnel Committee should have gone through the applications and reviewed the training and experience in order to rank the applicants, rather than staff.

Char Nelson stated that staff reviewed the applications and determined that two of the applicants did not meet the minimum requirements for the position, which are listed in the job description. Ms. Nelson stated that this is the same practice that has been used in the past and that the Personnel Committee has never been involved with reviewing the applications. Aaron Herzog stated that the Council should trust staff to review and rank the applicants, noting that if there were 100 applications, the Council would not want to go through each of those.

Dave Schrupp suggested that the Council use the same process that was used for interviews for the Park Director a few years ago, including these guidelines: All council members be involved in the interviews. No single council member is to contact an applicant or their employer. Staff will arrange interviews with applicants. Resumes will be passed out at the interview meeting and returned to staff after the meeting. Applicants will be advised to have no discussion with any council members prior to the interviews. If they are contacted, they need to tell staff. The same questions will be asked during the interview of all applicants. MOTION 01SP1-01-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO INTERVIEW THREE OF THE FIVE APPLICANTS THAT MET THE MINIMUM QUALIFICATIONS FOR THE POSITION, USING THE CRITERIA OUTLINED BY DAVE SCHRUPP. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin asked if the public works employees are hired as sewer operators. Mike Lyonais stated that they were. Dave Nevin stated that he was contacted from somebody at the Pine River Sanitary District about People Service which prompted him to contact People Service to see what they could do for Crosslake. Aaron Herzog asked why he is looking at a proposal from People

Service today for the first time, which is dated June 2021. Dave Schrupp, John Andrews and Aaron Herzog stated that they were not aware of this proposal. Dave Schrupp stated that the Mayor mentioned something about People Service to him, but they never met to discuss it. Mr. Schrupp stated that staff is doing a fine job and he is not sure why the Mayor would want to bring a company in to run the sewer plant. Dave Nevin stated that Ted Strand will be retiring soon and asked who would replace him. Nate Deshayes said from the audience that he could replace Mr. Strand because he has the license necessary to run the sewer plant. Mr. Nevin stated that he was told by Mr. Strand that there was no one qualified.

Troy Bauch, AFSCME Union representative, addressed the Council and stated that this entire process is not anything he has seen in his entire career. Mr. Bauch stated that usually the Mayor would have talked to the Council about this before meeting with People Service. Mr. Bauch stated that on May 13, 2021, he received a call from the public works employees that the Mayor had said he was bringing friends in to tour the sewer plant and that the friends turned out to be People Service. Mr. Bauch immediately called the City Administrator, who knew nothing about the tour. Mr. Bauch then called the City's labor attorney, because staff felt their jobs were in jeopardy. Dave Nevin stated that they weren't in jeopardy. Mr. Bauch asked why the Mayor had been so secretive and stated that Mike Lyonais knows that there is an employee that holds the required licensure. Mr. Bauch submitted a data request and received copies of emails between Dave Nevin and People Service, used on Mr. Nevin's private email address, detailing that the Mayor and People Service representatives went out for dinner and drinks. Mr. Bauch stated that he found this concerning. Mr. Bauch stated that the Mayor should have used the RFP process to get bids on these services. Mr. Bauch stated that the Mayor should be grateful that the City has good employees especially now with the uncertainty of unemployment. Mr. Bauch stated that these employees feel undervalued and that a sewer license is a valuable asset for them to have because cities are looking for sewer operators.

Mr. Bauch asked the Mayor what his end goal was because it was not to save the City money. The People Service contract was expensive. Dave Nevin replied that it is not his intention to get rid of employees but rather to free up their time so that they can do other things. Ted Strand stated that they are busy and could use more help. Mr. Strand added that he told the Mayor that Mr. Deshayes had the required license to run the plant and that the others are in the process of obtaining theirs. Dave Nevin asked if the City wanted three licensed operators.

Marcia Seibert-Volz asked why Mr. Bauch hadn't emailed her a copy of the proposal from People Service. Mr. Bauch replied that Mr. Nevin shared it with her through their private emails last summer. Ms. Seibert-Volz stated that was a long time ago and she probably deleted it. Ms. Seibert-Volz stated that the proposal never went anywhere because the Council did not want to consider it. Dave Nevin stated that he did not think the Council talked about it at a meeting. Dave Schrupp stated the issue has never been on an agenda and questioned why the Mayor would give People Service a tour of the plant beforehand.

MOTION 1SP01-02-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO END ALL DISCUSSIONS PERTAINING TO PEOPLE SERVICE. Dave Schrupp encouraged Dave Nevin to put such items on the council agendas so that they can talk about them ahead of time. Mr. Schrupp stated that there needs to be reasons to make changes and

that this did not make sense. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Marcia Seibert-Volz noted that a future Council could bring this up for discussion again. Dave Nevin stated that he is just looking for ideas to help the City and thought he could gather the information first and then bring it to the Council. Mr. Nevin stated that he went out of bounds and he apologized. Mr. Nevin stated that he has no relationship with the City Administrator and that they need to work on that. Mr. Nevin stated that he does not feel like he can talk to any of the staff.

Dave Nevin stated that the lease with the County for the Public Works Facility ends in 2023 and that the City needs to start thinking about what they want to do then. Aaron Herzog stated that staff should be involved with the discussions with the County. Dave Schrupp stated that he would like monthly updates from staff on how the talks are proceeding. Ted Strand stated that both the County and the City have space needs and that together they could expand the existing building. Mike Lyonais explained the conditions of the lease, noting that either party could buy the other out for the cost of the building. Mr. Lyonais asked the Mayor where public works would move to if they sold the building to the County. The Mayor stated that they should look at moving the public works department to the community center. Marcia Seibert-Volz stated that if Ted Strand has space needs, he should share that information with the Council. MOTION 01SP1-03-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO DIRECT TED STRAND AND MIKE LYONAIIS TO MEET WITH THE COUNTY TO DISCUSS THEIR THOUGHTS AND NEEDS, TO DIRECT TED STRAND AND MIKE LYONAIIS TO PRESENT TO THE COUNCIL THE NEEDS OF THE CITY, TO DIRECT STAFF TO KEEP THE COUNCIL ABREAST OF THE DISCUSSIONS, AND TO PUT THIS ITEM ON THE FEBRUARY COUNCIL AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Dave Nevin stated that his reason to move public works to the community center is because the park needs more room as well and suggested that the park be added to discussions.

Dave Nevin apologized to the Public Works staff again.

Mark Wessels of Fifty Lakes addressed the Council and stated he thinks it is fine for one council member to get information about outsourcing jobs and stated that he was part of the change when Crow Wing County took over servicing the City's Planning and Zoning Department.

MOTION 01SP1-04-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 11:10 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C. 2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 10, 2022
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, January 10, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp stated that he was participating via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he was in Florida. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Sergeant Jake Maier, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Planner-Zoning Coordinator Cheryl Stuckmayer, City Engineer Phil Martin, and City Attorney Brad Person. Park Director TJ Graumann, Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. Marcia Seibert-Volz asked that discussion regarding the hiring process for the Zoning Administrator be added to the agenda as well. MOTION 01R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CRITICAL ISSUES

1. Fire Chief Chip Lohmiller and ten firefighters recognized Dean Olson as he retired from the Fire Department after 24 years of service. Chief Lohmiller thanked Mr. Olson and his family for their time and dedication to the department.
2. Mike Lyonais presented Pam and Peter Graves a “Friends of the City” certificate in recognition of their dedicated service and commitment to the City. TJ Graumann stated that the Graves were the driving force behind the development of the Dog Park and the Pickleball Facility, that they are active in bridge club and community garden, and that they provide pickleball lessons. Mr. Graumann stated that their efforts do not go unnoticed and thanked them for everything they do. Pam Graves thanked the community for inviting them to be a part of it when they moved here several years ago. Peter Graves stated that it was humbling to be recognized but noted that many volunteers helped with the projects.
3. Alden Hardwick stated that he had good news tonight. When Mr. Hardwick first presented the new playground equipment project 3 months ago, the Council accepted \$33,000 from PAL for the first phase of the project. The plan was to start a 5-phase installation. Last month the Council accepted \$80,000 for the Mary Lu Dietz Memorial Obstacle Course and gave approval to move forward with that phase. Mr. Hardwick stated that Holly Chase from the Christmas for Kids program is here tonight with a

donation of \$10,000 for the playground project. Ms. Chase gave a brief description of the program. Mr. Hardwick would like the Council to accept that donation and approve the completion of all 5 phases. If the equipment is ordered by February 1, the supplier will schedule installation for May 1. Mr. Hardwick gave a list of other donations, including \$5,000 from anonymous individual, \$1,000 from American Legion, \$600 from Cedar Chest Christmas Fund Raiser, and \$4,750 from 51 individual donations to PAL. The Lions are meeting on Wednesday and are considering a donation to the playground as well. A video of how the project will look was played. Mr. Hardwick encouraged PAL members, Council, and the community to help now with individual donations. The fundraising is just a little short of its goal. MOTION 01R-02-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE COMPLETION OF PHASES 2-5 OF THE PLAYGROUND PROJECT AND TO APPROVE THE USE OF UP TO \$50,000 IN PARK DEDICATION FUNDS TO BE USED FOR THE DIFFERENCE OF WHAT FUNDS ARE NOT RAISED FOR THE PLAYGROUND PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

D. ORGANIZATIONAL MEETING APPOINTMENTS

1. MOTION 01R-03-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT MARCIA SEIBERT-VOLZ AS ACTING MAYOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-1 WITH SCHRUPP OPPOSED AND SEIBERT-VOLZ ABSTAINING.
2. MOTION 01R-04-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPOINT THE MAYOR AND CITY ADMINISTRATOR AS EX OFFICIO MEMBERS TO THE FIRE RELIEF ASSOCIATION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-05-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE SCHEDULE OF REGULAR COUNCIL MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 7:00 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-06-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE NORTHLAND PRESS AND ECHO JOURNAL AS OFFICIAL CITY NEWSPAPERS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-07-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPOINT BREEN & PERSON AS CIVIL ATTORNEY; JOHNSON, KILLEN & SEILER AS LABOR ATTORNEY; BRIGGS AS BOND COUNSEL; AND DAVID DROWN ASSOCIATES AS BOND ADVISOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. MOTION 01R-08-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPOINT BOLTON & MENK AS CITY ENGINEER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. Dave Nevin stated that the City has used Frandsen Bank for many years and would like to spread the business around. MOTION 01R-09-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DESIGNATE FIRST NATIONAL BANK AS

OFFICIAL DEPOSITORY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

8. MOTION 01R-10-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CITY CLERK AS SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
9. MOTION 01R-11-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPOINT THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CITY CLERK AS ELECTRONIC FUND TRANSFER DELEGATES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
10. MOTION 01R-12-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE FOLLOWING COMMISSION APPOINTMENTS:

Planning and Zoning

Bill Schiltz – appointment to 2nd 3-year term ending 1/31/2025

Park and Recreation/Library

Kera Porter – appointment to 1st 3-year term ending 1/31/2025

Peter Graves – appointment to 1st 3-year term ending 1/31/2025

Public Works

Tom Swenson – appointment to 1st 3-year term ending 1/31/2025

Bob Frey – appointment to 1st 3-year term ending 1/31/2025

The Council thanked Mic Tchida for 6 years of service and Darrell Shannon for 3 years of service on the Park and Recreation/Library Commission and Doug Vierzba for 6 years of service on the Public Works Commission. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- E. CONSENT CALENDAR** – Marcia Seibert-Volz requested that item #5. Unadjusted Draft 12.31.2021 Balance Sheet be pulled from the consent calendar. MOTION 01R-13-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Public Information Meeting Minutes of December 13, 2021
2. Regular Council Meeting Minutes of December 13, 2021
3. Unadjusted Draft 12.31.2021 Month End Revenue Report
4. Unadjusted Draft 12.31.2021 Month End Expenditures Report
5. *Removed*
6. City Hall Construction Project – Draft dated 12/31/2021
7. Fire Hall Remodel Costs dated 12/31/2021
8. Approve 2022 Mileage Reimbursement Rate (Current IRS Amount is \$0.585)
9. Approve Weed Inspector – (Mayor Nevin)
10. Approve Assistant Weed Inspector – (Ted Strand)
11. Police Report for Crosslake – December 2021
12. Police Report for Mission Township – December 2021

13. Fire Department Report – December 2021
 14. Fire Department Annual Report 2021
 15. North Memorial Ambulance Run Report – December 2021
 16. Planning and Zoning Meeting Minutes of October 2021
 17. Park, Recreation & Library Annual Report 2021
 18. Park and Recreation/Library Commission Meeting Minutes of November 17, 2021
 19. Public Works Commission Meeting Minutes of October 4, 2021
 20. Public Works Commission Meeting Minutes of December 6, 2021
 21. Economic Development Authority Meeting Minutes of November 2, 2021
 22. Crosslake Housing Assessment Meeting of December 15, 2021
 23. Crosslakers Meeting Minutes of December 6, 2021
 24. Waste Partners Recycling Report for November 2021
 25. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2022 Flea Markets
 26. Bills Paid from 12/14/21 to 12/31/21 in the Amount of \$102,778.25
 27. Bills for Approval in the Amount of \$805,298.96
 28. Additional Bills for Approval in the Amount of \$29,797.60
- ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Regarding Item #5, Marcia Seibert-Volz stated that Mike Lyonais told the Council that the balance in the Police Equipment fund would be \$30,000 by year end and the balance sheet is showing \$121,000. Mike Lyonais replied that he would look into it.

F. MAYOR'S REPORT

1. MOTION 01R-14-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 22-01 ACCEPTING DONATIONS FROM PAL FOUNDATION FOR THE FOLLOWING: \$3,483.00 FOR BENCHES, \$168.00 FOR BRIDGE CLUB ROOM RENTAL, AND \$79.78 FOR NORDIC RIDGE TRAIL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-15-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE APPLICATION FROM NORTH STAR FIREWORKS FOR OUTDOOR PUBLIC FIREWORKS DISPLAY TO BE HELD ON JANUARY 4, 2022 FOR WINTERFEST. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-16-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE 4M AS OFFICIAL DEPOSITORY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

G. CITY ADMINISTRATOR'S REPORT

1. MOTION 01R-17-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 22-02 APPROVING WASTE HAULER LICENSES FOR 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. The Council reviewed the proposed 2022 fee schedule. Marcia Seibert-Volz suggested changing the rental fee for a room at the community center from hourly to a flat rate. TJ Graumann disagreed and stated that many groups would stay all day if it were a flat rental fee. MOTION 01R-18-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE 2022 FEE SCHEDULE AS PRESENTED. Dave Nevin asked about the septic permit fee. Cheryl Stuckmayer replied that the fee for the septic permit is \$250 plus the cost for design review and inspection from Greg Kasson. Because his cost may change throughout the year, the fee schedule states that those costs will be passed on to the applicant. Marcia Seibert-Volz stated that the City should have a signed contract with Mr. Kasson. The rest of the Council did not agree. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-19-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-03 FOR THE CITY OF CROSSLAKE TO APPLY FOR TRANSPORTATION ALTERNATIVES PROGRAM GRANT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Mike Lyonais reported that the major changes to the proposed contract with Teamsters was a new wage scale with revisions that represent approximately 3% adjustment between years and reduced carryover of unused vacation to 120 hours. MOTION 01R-20-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE TEAMSTERS GENERAL LOCAL NO. 346 CONTRACT RENEWAL FOR THE PERIOD JANUARY 1, 2022 THROUGH DECEMBER 31, 2024. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-21-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO NOT WAIVE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY THROUGH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

H. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY

- a. Phil Martin stated that the sewer extension project includes two stormwater ponds, one at Simonson Lumber and one at the Log Church. Mr. Martin reported that he and staff met with owners of Simonson Lumber to discuss a proposal for acquiring the perpetual utility easement. The City will maintain the stormwater pond. The City will pay Simonson Lumber \$6,500 for the easement and Simonson Lumber will pay the City \$6,500 for connection fee. The City would allow Simonson Lumber to extend the use of their existing drainfield for two years, until their reconstruction plans are completed. Snow cannot be stored in the pond. The Public Works Commission reviewed and were in agreement with proposal. MOTION 01R-22-22 WAS MADE

BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE AGREEMENT WITH SIMONSON LUMBER FOR UTILITY EASEMENT AND 2-YEAR EXTENSION OF CONNECTION AS OUTLINED IN EMAIL DATED DECEMBER 23, 2021 FROM PHIL MARTIN TO LARRY GESCHWILL (ATTACHED). ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. PARK, RECREATION, AND LIBRARY

- a. MOTION 01R-23-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO DECLARE THE MOBILE CONCESSION STAND AS SURPLUS AND TO APPROVE SALE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. PLANNING AND ZONING

- a. Marcia Seibert-Volz asked if there was a directive for the City Administrator and City Clerk to review and rank the applications for the Zoning Administrator position and asked why the applications were not reviewed by the Personnel Committee. Char Nelson stated that the Council held a special meeting on January 6th to discuss the process and whether it should be changed, and the Council voted to proceed with the way it has been done in the past. Marcia Seibert-Volz stated that with supervisory positions with a salary range of \$64,000-\$82,000, the Personnel Committee or the entire Council should review the applications. Char Nelson stated that the Council could change the process. John Andrews stated that he disagreed with Ms. Seibert-Volz and that his job as Council Member is to provide direction and guidance to staff, not to run the City. Marcia Seibert-Volz stated that the City does not have a City Manager and the Council does the hiring and firing, and the Council did not get to see all of the applications. Ms. Seibert-Volz stated that she is not trying to run the City, but thinks the Council needs to be involved in the hiring. John Andrews stated that the Council is interviewing the applicants on Thursday. Aaron Herzog stated that Ms. Seibert-Volz is the only member of the Council that has experience rating applications. Mr. Herzog stated that there could potentially be 100 applications for a position, and the Council should not sit and go through each one of them. Ms. Seibert-Volz stated that there were only five applications for this position. Mr. Herzog stated that he would like to have a closed meeting for the interviews. Marcia Seibert-Volz stated that the interview meeting cannot be closed. Attorney Person stated that staff should continue the hiring process as they have done in the past until the Council has three votes to change it. Attorney Person will check to see if there is a way to close the interview meeting. MOTION 01R-24-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO CHANGE THE PROCESS FOR APPLICATIONS FOR DEPARTMENT HEADS/ SUPERVISORY POSITIONS, THAT THE PERSONNEL COMMITTEE REVIEW AND RATE ALL APPLICATIONS AND MAKE A RECOMMENDATION TO THE COUNCIL OF WHO SHOULD BE INTERVIEWED. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH HERZOG, ANDREWS AND SCHRUPP OPPOSED.

- I. PUBLIC FORUM** – Bob Frey (no address given) stated that the date of the fireworks display was listed incorrectly on the agenda. Char Nelson stated that she would make sure the minutes had the correct date.

Tom Swenson (no address given) gave kudos to the Public Works and Park Departments for clearing of the heavy snow. Mr. Swenson stated that at the special meeting of January 6, Ted Strand stated that the Public Works Department needed more help, yet Mr. Strand had one of his staff take minutes at the last Public Works Commission meetings. The Public Works Commission has approved a motion twice for the City Clerk to take the minutes of their meetings. Mr. Swenson stated that he was appointed chair of the Commission at the last meeting and he suggested that the Commission and Council meet together to tour all of the city buildings. Mr. Swenson stated that the Commission asked Ted Strand at the last meeting the status of the land purchase by the sewer plant and Mr. Strand told them that the Council would meet in closed session tonight, but it is not on the agenda. Attorney Person stated that it would be discussed under his report. Tom Swenson stated that when he was hired as City Administrator for the City, his final interview with the Council was open to the public and the chamber was full. Mr. Swenson stated that he does not understand why the Personnel Committee, which is supposed to be made up of Dave Nevin and Marcia Seibert-Volz, is now the entire Council. Dave Nevin stated that the majority of the Council and staff want it that way. Mr. Swenson stated that you have the staff running the Council and stated that at the Truth and Taxation Hearing in December, Council Member Seibert-Volz told the clerk to read the emails into the record and the clerk said no. Mr. Swenson stated that the Council had to take back control.

Jerry Volz of Moen Beach Trail stated that he is on the Planning and Zoning Commission and at its last meeting, an applicant had a small change to a previous variance that he had presented in October, and was charged an additional \$500, in accordance with City Ordinance. The Commission did not think that was fair and suggested a refund of \$400. MOTION 01R-25-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO GIVE A REFUND OF \$400 TO THE APPLICANT AT THE LAST PLANNING AND ZONING COMMISSION MEETING THAT HAD A SMALL CHANGE TO HIS VARIANCE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Troy Bauch, AFSCME Union Representative, stated regarding complaints against employees, that the employee should receive a fair investigation and that everyone involved with the City should abide by the Respectful Workplace Policy. Mr. Bauch stated that with the interviews scheduled for Thursday, he would ask any Council member to recuse themselves if they have a conflict of interest. Attorney Person stated that if it may appear to others like there is a conflict, the council member should abstain.

- J. NEW BUSINESS** – Marcia Seibert-Volz asked why the City Council is not paid for attending special meetings. Char Nelson stated that in the past, council members were paid \$20 per special meeting, up to \$80 per month. Several years ago, there were so many extra meetings, the Council changed the salary for council members from \$350 per month to \$430 per month, which automatically included the \$80 for special meetings. Marcia Seibert-Volz

stated that she would like the Council to visit reinstating special meeting pay, which would become effective after the next election.

Aaron Herzog stated that the new City Hall should have a plaque saying when it was built and who was involved. Staff will look into getting a plaque.

Marcia Seibert-Volz stated that she wants her council email to be released from the City and that she will pay the \$5.99 per month to keep it because she does not want anyone reading her emails. Char Nelson stated that staff does not have access to her emails. Ms. Seibert-Volz stated that the phone company told her that staff does. Dave Schrupp stated that he has no personal information in his city email. Ms. Seibert-Volz stated that she is not trying to hide anything. Pat Netko of 36084 County Road 66 stated that her email through church is open to the public because it is a public entity and that is how public emails work.

K. OLD BUSINESS – Marcia Seibert-Volz stated that she would like staff to make an expense account to track the cost and wages of clearing the trails. Dave Nevin stated that all of their duties could be tracked, not just trail clearing. TJ Graumann stated that he keeps a spreadsheet for his workers and asked how in depth they want it to be. Mike Lyonais stated that the accounting system would allow this to be a “project” and could track the costs that way. MOTION 01R-26-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO MAKE AN EXPENSE ACCOUNT TO TRACK WAGES AND COSTS FOR CLEARING THE TRAILS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH ANDREWS OPPOSED. Dave Schrupp stated that he was in favor as long as the current accounting system has that capability. Dave Nevin stated that he would like to expand the tracking to all the duties in Public Works and the Park. Aaron Herzog asked to set a special meeting to discuss that because there is more to it than just keeping a log sheet.

L. CITY ATTORNEY REPORT – The Mayor closed the meeting at 8:52 P.M. to discuss negotiations of land purchase.

M. ADJOURN – The Council resumed the regular meeting and the Mayor adjourned the meeting at 9:10 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.3.

EMERGENCY COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JANUARY 12, 2022
2:00 P.M. – CITY HALL

The Crosslake City Council met in an Emergency Session on Wednesday, January 12, 2022. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, John Andrews and Marcia Seibert-Volz. Dave Schrupp attended via Zoom because he was in Florida. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Police Sergeant Jake Maier, and Fire Chief Chip Lohmiller. Northland Press Reporter Paul Boblett attended via Zoom.

Mayor Nevin called the meeting to order at 2:00 P.M.

TJ Graumann stated that he would like the Council to review its policy regarding gym rental at the Community Center. Mr. Graumann was asked last Friday by the Pequot Lakes youth basketball team to use the gym on this Sunday for a tournament that would run from 8am to 6pm. Regular hours for the Community Center on Sundays are from 12pm to 4pm. Mr. Graumann worked throughout the weekend to find staff to cover the hours of the tournament but determined Tuesday that no one was available.

Jeremy Max of 37634 Egret Road was helping the team to find a venue to play at and stated that the Community Center's rental agreement did not state that staff had to be present when it was rented. There is a \$100 security deposit which the organization would pay, there is a \$20 per hour fee for rental outside regular business hours which the organization would pay, and there is a requirement that a supervisor at least 21 years of age be present which the organization would provide. Mr. Max stated that the organization is willing to pay all costs involved and that it is not their fault that staff is unable to work.

Dave Nevin stated that he has offered to sit at the Community Center all day but wanted approval from the Council to do that. There was not enough time to call a special meeting before the tournament on Sunday.

TJ Graumann stated that patrons expect the weight room to be open from 12-4 and that if there is no staff, that will not be allowed. Mr. Graumann stated that the employee that normally works on Sunday is hesitant to work during a crowded basketball tournament due to COVID concerns. Normally 15-20 patrons use the Community Center on Sundays. Jeremy Max stated that they are not asking that the weight room be closed and stated that Nisswa's and Breezy Point's community centers do not require supervision. Mr. Max suggested that the City lock all areas except the gym and restrooms and stated that it is not fair that they cannot rent the facility because staff is not available.

John Andrews asked how many kids would be present. Jeremy Max replied that there would be two teams playing in the gym at all times and each team has about 10 kids on it. Jeremy Max read the agreement to the Council. Marcia Seibert-Volz stated that she does not see a problem if the agreement does not specify that staff must be present. Mr. Max stated that the tournament

carries insurance. Ms. Seibert-Volz asked why this issue was not brought up at the regular meeting on Monday, because this does not qualify as an emergency. TJ Graumann stated that he did not know on Monday that staff would be unavailable. Aaron Herzog stated that he is worried about controlling the behavior of parents and kids.

Jane Monson, Manager of Parks, Recreation and Library, reported to the Council that the Community Center has been rented out in the past outside regular hours, but that staff was always required to be present. Ms. Monson noted that a church rented the building on Sundays many years ago and a member of the church was hired by the City so that there was a staff member present while they held their service when the community center was closed.

Dave Schrupp stated that he would like a supervisor there all day. John Andrews stated that he thinks a City employee should be there all day. Dave Nevin volunteered to sit at the tournament all day. TJ Graumann stated that he does not want to penalize the youth and asked the Council to determine policy regarding the matter. Jeremy Max stated that the Park Director should be able to make this decision and that a special meeting was not necessary. MOTION 01SP2-01-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO RENT THE COMMUNITY CENTER FOR THE YOUTH BASKETBALL TOURNAMENT ON SUNDAY AND TO NOT REQUIRE THAT STAFF BE PRESENT. Dave Nevin stated that he would be in and out. Jake Maier stated that someone will need to be there to open and close the building and stated that the police could be on hand to do that, if they are not on a call. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. TJ Graumann stated that there has not been an issue like this since he started and it was his intention to include the City Council on this decision in case something happened.

MOTION 01SP2-02-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING AT 2:40 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.4.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, JANUARY 13, 2022
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Thursday, January 13, 2022. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz and John Andrews. Dave Schrupp attended via Zoom because he was in Florida. Also present were City Administrator Mike Lyonais and City Clerk Char Nelson. There were three people in the audience.

Dave Nevin called the meeting to order at 6:00 P.M. The City Council interviewed applicants for the Zoning Administrator position from 6pm to 7pm.

MOTION 01SP3-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO DIRECT MIKE LYONAIIS TO CALL APPLICANTS REFERENCES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. It was the consensus of the Council to add the topic of filling vacancy to special meeting of January 19, 2022.

MOTION 01SP3-02-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 7:05 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.5.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JANUARY 19, 2022
10:00 A.M. – CITY HALL

The Crosslake City Council held a Special Meeting on Wednesday, January 19, 2022. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz and John Andrews. Dave Schrupp attended via Zoom because he was in Florida. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand and Park Director TJ Graumann. Echo Publishing reporter Nancy Vogt attended via Zoom. There were ten people in the audience and on Zoom.

1. Dave Nevin called the meeting to order at 10:00 A.M.
2. Mr. Nevin stated that the Council interviewed two applicants for the Zoning Administrator position and had asked the City Administrator to check their references. Mike Lyonais reported that he contacted references and all were positive. Marcia Seibert-Volz asked what was discussed in the conversation with the references. Mr. Lyonais replied that references are very limited as to what they can and cannot say, but that he found no issues when speaking to them. Mr. Lyonais stated that both applicants were qualified for the position; the only difference is that one is internal, the other is external.

Marcia Seibert-Volz stated that one applicant has twice the experience as the other. Dave Nevin stated that the City needs two employees in Planning and Zoning and questioned why the Council would move the internal candidate into this role and then have to advertise and hire to fill the other position.

John Andrews stated that he is in favoring of hiring from within when possible because it helps with employee morale.

Dave Schrupp stated that the external candidate mentioned that he prefers being outside rather than behind a desk and hopes he understands that office work is part of the position. Mike Lyonais stated that 80% of the work is inside the office. Mr. Schrupp stated that neither candidate has management experience and that he is inclined to promote from within. Mr. Schrupp stated that he would not want to lose the current employee.

Dave Nevin asked why the current employee would want to leave if she didn't get the job. Dave Schrupp replied that it could be disappointing. Dave Nevin stated that the two seem to compliment each other with their different strengths.

Aaron Herzog stated that the internal candidate is an asset to the City but the external candidate has an educational background related to the job.

Marcia Seibert-Volz stated that both interviewed well but that she would go with the external candidate because he has more experience, education, and a septic license. Ms. Seibert-Volz stated that he should serve six months of probation.

DAVE NEVIN MADE A MOTION TO HIRE BOTH APPLICANTS. Motion died for lack of a second. Dave Schrupp stated that one of the applicants is already employed by the City and suggested that if the Council promotes her, the external candidate could be hired to fill her position.

MOTION 01SP4-01-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO HIRE PETER GANSEN AS ZONING ADMINISTRATOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

Dave Nevin suggested that the Council discuss ways to keep current employee. Marcia Seibert-Volz stated that the Council would deal with that if it happens. Mike Lyonais stated that the Council set a salary range of \$64,000 to \$84,000 for this position and suggested that the starting salary be set at \$70,000 along with 5 days sick pay and 12 days of vacation. MOTION 01SP4-02-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT THE RECOMMENDED SALARY AND BENEFITS PRESENTED BY THE CITY ADMINISTRATOR. Marcia Seibert-Volz stated that the benefits cannot be used until after probation period. John Andrews stated only if it was required by a contract, otherwise he would be in favor of allowing the leave to be used at any time. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. Dave Nevin stated that at the regular meeting he made a motion to change banks and now thinks the City should get bids from all the banks. John Andrews stated that it is a lot of work to change banks and that Frandsen is only charging the City pass through costs. Dave Schrupp asked if staff has any complaints about the current bank. There were none. Marcia Seibert-Volz stated that she has no problem with Frandsen Bank but thinks all the banks should be given an opportunity to have the City's business. Aaron Herzog asked that the Mayor consider putting such items on the agenda for discussion before surprising the Council with a motion. MOTION 01SP4-03-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO DIRECT THE CITY CLERK TO CALL EACH BANK IN CROSSLAKE AND ASK IF THEY HAVE ANY INTEREST IN WORKING WITH THE CITY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Dave Nevin stated that at the last meeting he suggested that Public Works employees keep a log of their daily tasks like TJ does at the Park. Ted Strand replied that his employees are now keeping track of how often they clear the trails. A discussion ensued regarding which trails should be tracked, what other types of duties should be tracked, and whether these will be tracked on a spreadsheet or in payroll. Marcia Seibert-Volz stated that tracking in a spreadsheet and in payroll should go hand in hand and suggested the Council reallocate funds for trail maintenance. Dave Schrupp suggested that staff track each job through payroll but not change the budget until they know how much will be spent in each category.

Dave Nevin asked how much time is spent at the sewer plant. Marcia Seibert-Volz replied that Ted Strand's entire salary is coded to sewer. Mike Lyonais stated that prior staff determined that to be an accurate way to break out wages without tracking duties on a daily basis. Mr.

Lyonais suggested leaving the budget as is for now and making a change later if necessary. MOTION 01SP4-04-22 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO DIRECT STAFF IN PUBLIC WORKS AND PARK AND RECREATION TO TRACK THEIR DAILY DUTIES. Dave Nevin suggested that staff bring the log to the next meeting. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

5. MOTION 01SP4-05-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 10:50 A.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

CITY OF CROSSLAKE

Month-End Revenue

Current Period: JANUARY 2022

SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,423,987.00	\$0.00	\$0.00	\$3,423,987.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,544.00	\$111,342.00	\$111,342.00	\$1,202.00	98.93%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,456.00	\$0.00	\$0.00	\$122,456.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$2,500.00	\$600.77	\$600.77	\$1,899.23	24.03%
32110	Alcoholic Beverages	\$16,800.00	\$0.00	\$0.00	\$16,800.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$50.00	\$50.00	\$150.00	25.00%
33400	State Grants and Aids	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
33417	Police State Aid	\$52,000.00	\$0.00	\$0.00	\$52,000.00	0.00%
33418	Fire State Aid	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$6.00	\$6.00	\$494.00	2.40%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$45,000.00	\$1,665.00	\$1,665.00	\$43,335.00	3.70%
34104	Plat Check Fee/Subdivision Fee	\$5,000.00	\$1,500.00	\$1,500.00	\$3,500.00	32.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$0.00	\$9,000.00	5.56%
34106	Sign Permits	\$500.00	\$50.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$180.00	\$180.00	\$620.00	26.25%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$12,000.00	\$415.00	\$415.00	\$11,585.00	3.46%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$34,000.00	\$0.00	\$0.00	\$34,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$64,285.00	\$0.00	\$0.00	\$64,285.00	0.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$500.00	\$500.00	\$500.00	50.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

Unadjusted Draft: 01.31.2022 Month-End Revenue

CITY OF CROSSLAKE

02/10/22 10:35 AM

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Month-End Revenue

Current Period: JANUARY 2022

SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$70.00	\$70.00	\$130.00	50.00%
34740	Park Concessions	\$500.00	\$4.00	\$4.00	\$496.00	2.60%
34741	Gen Gov t Concessions	\$100.00	\$20.10	\$20.10	\$79.90	20.10%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$174.00	\$174.00	\$3,826.00	4.35%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$108.00	\$108.00	\$392.00	21.60%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$13.00	\$13.00	\$287.00	4.33%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$153,170.15	\$153,170.15	-\$150,170.15	5105.67%
34770	Silver Sneakers	\$15,000.00	\$1,906.00	\$1,906.00	\$13,094.00	12.71%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$11.00	\$11.00	\$989.00	2.00%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,602.00	\$1,602.00	\$28,398.00	6.08%
34807	Volleyball Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
34808	Silver and Fit	\$1,000.00	\$27.00	\$27.00	\$973.00	2.70%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$2,690.00	\$2,690.00	\$5,310.00	36.85%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$4,000.00	\$500.00	\$500.00	\$3,500.00	12.50%
34941	Cemetery Openings	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34942	Cemetery Other	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
34950	Public Works Revenue	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34952	County Joint Facility Payments	\$35,000.00	\$7,026.23	\$7,026.23	\$27,973.77	20.07%
34953	Recycling Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
35100	Court Fines	\$5,000.00	\$1,019.12	\$1,019.12	\$3,980.88	20.38%
35103	Library Fines	\$600.00	\$16.00	\$16.00	\$584.00	2.67%
35105	Restitution Receipts	\$1,000.00	\$307.09	\$307.09	\$692.91	30.71%
36200	Miscellaneous Revenues	\$11,240.00	\$54.40	\$54.40	\$11,185.60	1.20%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$9,000.00	\$95.45	\$95.45	\$8,904.55	1.06%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$3,855.00	\$0.00	\$0.00	\$3,855.00	0.00%
36255	Sp Assess Int-Bridges	\$154.00	\$14.79	\$14.79	\$139.21	9.60%
36256	Sp Assess P - Other	\$3,532.00	\$0.00	\$0.00	\$3,532.00	0.00%
36257	Sp Assess I - Other	\$1,905.00	\$0.00	\$0.00	\$1,905.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: JANUARY 2022

SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$706,100.00	\$0.00	\$0.00	\$706,100.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$5,407,855.00	\$290,137.10	\$290,137.10	\$5,117,717.90	5.39%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$104,554.00	\$0.00	\$0.00	\$104,554.00	0.00%
31317	2019A City Hall/Police	\$313,510.00	\$0.00	\$0.00	\$313,510.00	0.00%
31318	2021 GO Equip Cert Series 2021	\$144,165.00	\$0.00	\$0.00	\$144,165.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
36123	Sp Assess Prin Daggett Bay Rd	\$1,307.00	\$0.00	\$0.00	\$1,307.00	0.00%
36124	Sp Assess Int Daggett Bay Rd	\$482.00	\$0.00	\$0.00	\$482.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Prin Lake Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$564,018.00	\$0.00	\$0.00	\$564,018.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JANUARY 2022

SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$19,100.00	\$0.00	\$0.00	\$19,100.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$19,100.00	\$0.00	\$0.00	\$19,100.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$1,902.57	\$1,902.57	-\$1,902.57	0.00%
36104	Penalty & Interest	\$1,500.00	\$129.98	\$129.98	\$1,370.02	11.07%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$325,000.00	\$27,630.88	\$27,630.88	\$297,369.12	9.54%
37250	Sewer Connection Payments	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: JANUARY 2022

SRC	SRC Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	2022 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$3,114,003.00	\$0.00	\$0.00	\$3,114,003.00	0.00%
FUND 601	SEWER OPERATING FUND	\$4,027,080.00	\$29,663.43	\$29,663.43	\$3,997,416.57	0.78%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,340.00	\$0.00	\$0.00	\$118,340.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$341,340.00	\$0.00	\$0.00	\$341,340.00	0.00%
		\$10,372,393.00	\$319,800.53	\$319,800.53	\$10,052,592.47	3.11%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: JANUARY 2022

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$2,250.00	\$24,750.00	8.33%
122	FICA	\$2,066.00	\$172.15	\$172.15	\$1,893.85	8.33%
151	Workers Comp Insurance	\$92.00	\$0.00	\$0.00	\$92.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$1,376.00	\$114.69	\$114.69	\$1,261.31	8.34%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues/Contracts/Subscriptions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
DEPT 41110 Council		\$34,340.00	\$2,536.84	\$2,536.84	\$31,803.16	7.39%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$112,114.00	\$7,818.44	\$7,818.44	\$104,295.56	6.97%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$83,841.00	\$6,045.26	\$6,045.26	\$77,795.74	7.21%
121	PERA	\$14,697.00	\$1,039.78	\$1,039.78	\$13,657.22	7.07%
122	FICA	\$14,991.00	\$926.96	\$926.96	\$14,064.04	6.18%
131	Employer Paid Health	\$45,544.00	\$3,795.36	\$3,795.36	\$41,748.64	8.33%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$138.31	\$1,378.69	9.12%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$172.00	\$1,892.00	8.33%
134	Employer Paid Life	\$134.00	\$10.40	\$10.40	\$123.60	7.76%
136	Deferred Compensation	\$1,300.00	\$100.00	\$100.00	\$1,200.00	7.69%
151	Workers Comp Insurance	\$1,339.00	\$0.00	\$0.00	\$1,339.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$3,000.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$18.00	\$18.00	\$1,482.00	1.20%
220	Repair/Maint Supply - Equip	\$3,834.00	\$330.66	\$330.66	\$3,503.34	8.62%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$211.50	\$211.50	\$3,288.50	6.04%
322	Postage	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
413	Office Equipment Rental/Repair	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$4,917.00	\$0.00	\$0.00	\$4,917.00	0.00%
600	Principal	\$932.00	\$76.93	\$76.93	\$855.07	8.25%
610	Interest	\$58.00	\$5.57	\$5.57	\$52.43	9.60%
DEPT 41400 Administration		\$313,332.00	\$23,689.17	\$23,689.17	\$289,642.83	7.56%
DEPT 41410 Elections						
107	Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
122	FICA	\$383.00	\$0.00	\$0.00	\$383.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$6,383.00	\$0.00	\$0.00	\$6,383.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$0.00	\$32,000.00	0.00%
304	Legal Fees (Civil)	\$7,000.00	\$700.00	\$700.00	\$6,300.00	10.00%
307	Legal Fees (Labor)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$700.00	\$700.00	\$48,300.00	1.43%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$66,220.00	\$0.00	\$0.00	\$66,220.00	0.00%
101	Assistant	\$61,400.00	\$5,223.45	\$5,223.45	\$56,176.55	8.51%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,572.00	\$391.76	\$391.76	\$9,180.24	4.09%
122	FICA	\$9,763.00	\$348.11	\$348.11	\$9,414.89	3.57%
131	Employer Paid Health	\$45,544.00	\$1,897.68	\$1,897.68	\$43,646.32	4.17%
132	Employer Paid Disability	\$1,130.00	\$46.80	\$46.80	\$1,083.20	4.14%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$86.00	\$1,978.00	4.17%
134	Employer Paid Life	\$134.00	\$5.20	\$5.20	\$128.80	3.88%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$783.00	\$0.00	\$0.00	\$783.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$1,799.77	\$1,799.77	\$10,200.23	15.00%
200	Office Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$176.67	\$176.67	\$3,757.33	4.49%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Pete	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
304	Legal Fees (Civil)	\$3,000.00	\$175.00	\$175.00	\$2,825.00	5.83%
305	Legal/Eng - Developer/Criminal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$211.49	\$211.49	\$2,288.51	8.46%
321	Communications-Cellular	\$500.00	\$38.23	\$38.23	\$461.77	7.65%
322	Postage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
331	Travel Expenses	\$2,500.00	\$22.00	\$22.00	\$2,478.00	0.88%
332	Travel Expense- P&Z Comm	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
352	Filing Fees	\$750.00	\$46.00	\$46.00	\$704.00	6.13%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$3,832.00	\$0.00	\$0.00	\$3,832.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues/Contracts/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$1.00	\$1.00	-\$1.00	0.00%
452	Refund	\$500.00	\$400.00	\$400.00	\$100.00	80.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,917.00	\$0.00	\$0.00	\$4,917.00	0.00%
600	Principal	\$932.00	\$76.93	\$76.93	\$855.07	8.25%
610	Interest	\$58.00	\$5.57	\$5.57	\$52.43	9.60%
DEPT 41910 Planning and Zoning		\$244,483.00	\$10,951.66	\$10,951.66	\$233,531.34	4.48%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$297.21	\$297.21	\$2,202.79	11.89%
220	Repair/Maint Supply - Equip	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$28.45	\$28.45	\$4,971.55	0.57%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,608.00	\$0.00	\$0.00	\$1,608.00	0.00%
320	Communications	\$0.00	\$84.52	\$84.52	-\$84.52	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$31,470.00	\$0.00	\$0.00	\$31,470.00	0.00%
381	Electric Utilities	\$13,000.00	\$939.00	\$939.00	\$12,061.00	7.22%
383	Gas Utilities	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
384	Refuse/Garbage Disposal	\$650.00	\$65.29	\$65.29	\$584.71	10.04%
385	Sewer Utility	\$600.00	\$52.00	\$52.00	\$548.00	8.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$1,100.00	\$12,100.00	8.33%
430	Miscellaneous	\$2,500.00	\$60.00	\$60.00	\$2,440.00	2.40%
433	Dues/Contracts/Subscriptions	\$8,000.00	\$191.98	\$191.98	\$7,808.02	2.40%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$1,650.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$7,500.00	\$3,630.71	\$3,630.71	\$3,869.29	48.41%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$564,077.00	\$0.00	\$0.00	\$564,077.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$694,405.00	\$8,099.16	\$8,099.16	\$686,305.84	1.17%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$96,879.00	\$6,932.46	\$6,932.46	\$89,946.54	7.16%
101	Assistant	\$75,901.00	\$6,801.54	\$6,801.54	\$69,099.46	8.96%
103	Tech 1	\$71,979.00	\$5,965.81	\$5,965.81	\$66,013.19	8.29%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$1,964.51	\$1,964.51	\$14,535.49	11.91%
110	Tech 4	\$62,726.00	\$4,829.27	\$4,829.27	\$57,896.73	7.70%
112	Tech 5	\$57,332.00	\$4,942.13	\$4,942.13	\$52,389.87	8.62%
113	Tech 6	\$57,332.00	\$2,231.26	\$2,231.26	\$55,100.74	3.89%
121	PERA	\$77,641.00	\$5,619.05	\$5,619.05	\$72,021.95	7.24%
122	FICA	\$6,360.00	\$389.78	\$389.78	\$5,970.22	6.13%
131	Employer Paid Health	\$122,972.00	\$7,971.00	\$7,971.00	\$115,001.00	6.48%
132	Employer Paid Disability	\$3,270.00	\$280.63	\$280.63	\$2,989.37	8.58%
133	Employer Paid Dental	\$4,926.00	\$357.72	\$357.72	\$4,568.28	7.26%
134	Employer Paid Life	\$403.00	\$31.20	\$31.20	\$371.80	7.74%
136	Deferred Compensation	\$1,300.00	\$50.00	\$50.00	\$1,250.00	3.85%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$27,236.00	\$0.00	\$0.00	\$27,236.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$6,750.00	\$6,750.00	\$20,250.00	25.00%
200	Office Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
208	Instruction Fees	\$5,000.00	\$250.00	\$250.00	\$4,750.00	5.00%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$410.00	\$410.00	\$1,390.00	22.78%
212	Motor Fuels	\$18,000.00	\$1,843.82	\$1,843.82	\$16,156.18	10.24%
214	Auto Expense- Squad 301	\$500.00	\$82.89	\$82.89	\$417.11	16.58%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
217	Auto Expense- Squad 303	\$1,000.00	\$425.00	\$425.00	\$575.00	42.50%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$250.00	\$19,750.00	1.25%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
260	Unif Cody/Josh/Nate	\$675.00	\$140.98	\$140.98	\$534.02	20.89%
261	Unif Jake/TJ/Seth	\$675.00	\$621.02	\$621.02	\$53.98	92.00%
262	Unif Tony/Pete	\$675.00	\$257.46	\$257.46	\$417.54	38.14%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$480.14	\$480.14	\$2,319.86	17.15%
321	Communications-Cellular	\$5,400.00	\$543.87	\$543.87	\$4,856.13	10.07%
322	Postage	\$200.00	\$7.78	\$7.78	\$192.22	3.89%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$29,799.00	\$0.00	\$0.00	\$29,799.00	0.00%
405	Cleaning Services	\$4,800.00	\$400.00	\$400.00	\$4,400.00	8.33%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
433	Dues/Contracts/Subscriptions	\$6,000.00	\$225.16	\$225.16	\$5,774.84	3.75%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
500	Capital Outlay	\$66,214.00	\$0.00	\$0.00	\$66,214.00	0.00%
550	Capital Outlay - Vehicles/Eq	\$21,350.00	\$0.00	\$0.00	\$21,350.00	0.00%
600	Principal	\$489.00	\$0.00	\$0.00	\$489.00	0.00%
610	Interest	\$31.00	\$0.00	\$0.00	\$31.00	0.00%
DEPT 42110 Police Administration		\$915,090.00	\$61,054.48	\$61,054.48	\$854,035.52	6.67%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$1,200.00	\$13,200.00	8.33%
101	Assistant	\$6,000.00	\$300.00	\$300.00	\$5,700.00	5.00%
106	Training	\$2,100.00	\$150.00	\$150.00	\$1,950.00	7.14%
107	Services	\$132,500.00	\$8,066.00	\$8,066.00	\$124,434.00	6.09%
122	FICA	\$11,857.00	\$743.25	\$743.25	\$11,113.75	6.27%
151	Workers Comp Insurance	\$5,073.00	\$0.00	\$0.00	\$5,073.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$15,000.00	\$900.00	\$900.00	\$14,100.00	6.00%
209	Physicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
210	Operating Supplies	\$5,000.00	\$232.00	\$232.00	\$4,768.00	4.64%
212	Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
213	Diesel Fuel	\$1,000.00	\$75.77	\$75.77	\$924.23	7.58%
220	Repair/Maint Supply - Equip	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
221	Repair/Maint Vehicles 306	\$9,000.00	\$344.98	\$344.98	\$8,655.02	3.83%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$1,464.00	\$0.00	\$0.00	\$1,464.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,500.00	\$271.80	\$271.80	\$1,228.20	18.12%
321	Communications-Cellular	\$4,000.00	\$117.31	\$117.31	\$3,882.69	2.93%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$134.40	\$134.40	\$5,865.60	2.24%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$9,277.00	\$0.00	\$0.00	\$9,277.00	0.00%
381	Electric Utilities	\$16,000.00	\$835.00	\$835.00	\$15,165.00	5.22%
383	Gas Utilities	\$4,500.00	\$784.59	\$784.59	\$3,715.41	17.44%
384	Refuse/Garbage Disposal	\$500.00	\$95.11	\$95.11	\$404.89	19.02%
385	Sewer Utility	\$600.00	\$52.00	\$52.00	\$548.00	8.67%
405	Cleaning Services	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,500.00	\$892.71	\$892.71	\$607.29	59.51%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$585.00	\$585.00	\$24,415.00	2.34%
492	FDRA State Aid	\$44,000.00	\$0.00	\$0.00	\$44,000.00	0.00%
500	Capital Outlay	\$54,290.00	\$1,630.95	\$1,630.95	\$52,659.05	3.00%
550	Capital Outlay - Vehicles/Eq	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$393,836.00	\$17,410.87	\$17,410.87	\$376,425.13	4.42%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$1,100.00	\$12,100.00	8.33%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,100.00	\$1,100.00	\$13,900.00	7.33%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$70,343.00	\$5,280.14	\$5,280.14	\$65,062.86	7.51%
104	Tech 2	\$70,343.00	\$4,647.97	\$4,647.97	\$65,695.03	6.61%
105	Part-time	\$1,393.00	\$316.03	\$316.03	\$1,076.97	22.69%
108	Tech 3	\$68,440.00	\$4,627.34	\$4,627.34	\$63,812.66	6.76%
121	PERA	\$15,685.00	\$1,115.36	\$1,115.36	\$14,569.64	7.11%
122	FICA	\$16,105.00	\$985.06	\$985.06	\$15,119.94	6.12%
131	Employer Paid Health	\$68,316.00	\$5,867.91	\$5,867.91	\$62,448.09	8.59%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$110.59	\$1,132.41	8.90%
133	Employer Paid Dental	\$3,096.00	\$265.93	\$265.93	\$2,830.07	8.59%
134	Employer Paid Life	\$202.00	\$16.56	\$16.56	\$185.44	8.20%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$18,175.00	\$0.00	\$0.00	\$18,175.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$4,500.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$46.53	\$46.53	\$1,153.47	3.88%
212	Motor Fuels	\$8,000.00	\$580.69	\$580.69	\$7,419.31	7.26%
213	Diesel Fuel	\$10,000.00	\$2,073.63	\$2,073.63	\$7,926.37	20.74%
215	Shop Supplies	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0.00%
220	Repair/Maint Supply - Equip	\$30,000.00	\$17.98	\$17.98	\$29,982.02	0.06%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$28.46	\$28.46	\$4,471.54	0.63%
224	Street Maint Materials	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
235	Signs	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
240	Small Tools and Minor Equip	\$5,000.00	\$452.98	\$452.98	\$4,547.02	9.06%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Cody/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
320	Communications	\$1,500.00	\$110.56	\$110.56	\$1,389.44	7.37%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$12,522.00	\$0.00	\$0.00	\$12,522.00	0.00%
381	Electric Utilities	\$12,000.00	\$1,029.16	\$1,029.16	\$10,970.84	8.58%
383	Gas Utilities	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
384	Refuse/Garbage Disposal	\$1,000.00	\$78.58	\$78.58	\$921.42	7.86%
385	Sewer Utility	\$400.00	\$48.88	\$48.88	\$351.12	12.22%
405	Cleaning Services	\$5,640.00	\$470.00	\$470.00	\$5,170.00	8.33%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
433	Dues/Contracts/Subscriptions	\$0.00	\$36.49	\$36.49	-\$36.49	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$9.00	\$9.00	\$91.00	9.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$35,000.00	\$1,661.84	\$1,661.84	\$33,338.16	4.75%
500	Capital Outlay	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
550	Capital Outlay - Vehicles/Eq	\$224,000.00	\$0.00	\$0.00	\$224,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$4,000.00	\$531.41	\$531.41	\$3,468.59	13.29%
581	Capital Outlay -Seal Coat	\$110,000.00	\$0.00	\$0.00	\$110,000.00	0.00%
582	Capital Outlay - Crackfill	\$75,000.00	\$0.00	\$0.00	\$75,000.00	0.00%
583	Capital Outlay - Overlays	\$706,100.00	\$6,952.50	\$6,952.50	\$699,147.50	0.98%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$1,760,053.00	\$41,861.58	\$41,861.58	\$1,718,191.42	2.38%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$0.00	\$0.00	\$5,574.00	0.00%
122	FICA	\$426.00	\$0.00	\$0.00	\$426.00	0.00%
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$85.00	\$0.00	\$0.00	\$85.00	0.00%
381	Electric Utilities	\$350.00	\$2.10	\$2.10	\$347.90	0.60%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$24,025.00	\$2.10	\$2.10	\$24,022.90	0.01%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,566.00	\$5,079.88	\$5,079.88	\$65,486.12	7.20%
101	Assistant	\$39,005.00	\$2,399.32	\$2,399.32	\$36,605.68	6.15%
103	Tech 1	\$36,916.00	\$2,681.47	\$2,681.47	\$34,234.53	7.26%
104	Tech 2	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
105	Part-time	\$37,135.00	\$2,421.00	\$2,421.00	\$34,714.00	6.52%
108	Tech 3	\$50,221.00	\$2,931.61	\$2,931.61	\$47,289.39	5.84%
121	PERA	\$17,016.00	\$1,065.83	\$1,065.83	\$15,950.17	6.26%
122	FICA	\$17,889.00	\$1,044.59	\$1,044.59	\$16,844.41	5.84%
131	Employer Paid Health	\$68,316.00	\$3,620.49	\$3,620.49	\$64,695.51	5.30%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$140.23	\$1,284.77	9.84%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
133	Employer Paid Dental	\$3,818.00	\$301.92	\$301.92	\$3,516.08	7.91%
134	Employer Paid Life	\$248.00	\$17.79	\$17.79	\$230.21	7.17%
136	Deferred Compensation	\$1,040.00	\$50.00	\$50.00	\$990.00	4.81%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$9,782.00	\$0.00	\$0.00	\$9,782.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$3,000.00	\$3,000.00	\$15,000.00	16.67%
200	Office Supplies	\$200.00	\$19.01	\$19.01	\$180.99	9.51%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$10.50	\$10.50	\$3,189.50	0.33%
212	Motor Fuels	\$2,000.00	\$441.92	\$441.92	\$1,558.08	22.10%
213	Diesel Fuel	\$1,000.00	\$105.28	\$105.28	\$894.72	10.53%
220	Repair/Maint Supply - Equip	\$4,000.00	\$150.00	\$150.00	\$3,850.00	3.75%
221	Repair/Maint Vehicles 306	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$844.82	\$844.82	\$14,155.18	5.63%
231	Chemicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$424.99	\$424.99	-\$424.99	0.00%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Cody/Josh/Nate	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$75.00	\$75.00	\$225.00	25.00%
264	Unif Bobby/Cheryl	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
310	Program Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$507.20	\$507.20	\$2,992.80	14.49%
322	Postage	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
323	Garage (East)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,429.00	\$0.00	\$0.00	\$15,429.00	0.00%
381	Electric Utilities	\$13,000.00	\$987.23	\$987.23	\$12,012.77	7.59%
383	Gas Utilities	\$6,500.00	\$1,282.20	\$1,282.20	\$5,217.80	19.73%
384	Refuse/Garbage Disposal	\$800.00	\$84.16	\$84.16	\$715.84	10.52%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$1,881.25	\$20,693.75	8.33%
413	Office Equipment Rental/Repair	\$700.00	\$55.85	\$55.85	\$644.15	7.98%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$38.24	\$38.24	\$761.76	4.78%
433	Dues/Contracts/Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$1,600.00	\$223.00	\$223.00	\$1,377.00	13.94%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.75	\$10.75	\$139.25	7.17%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$411.00	\$411.00	-\$261.00	274.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
461	Silver Sneakers	\$6,500.00	\$459.00	\$459.00	\$6,041.00	7.06%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$187,150.00	\$203,170.15	\$203,170.15	-\$16,020.15	108.56%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$813.00	\$134.44	\$134.44	\$678.56	16.54%
610	Interest	\$36.00	\$7.07	\$7.07	\$28.93	19.64%
DEPT 45100 Park and Recreation (GENERA		\$706,820.00	\$236,077.19	\$236,077.19	\$470,742.81	33.40%
DEPT 45500 Library						
101	Assistant	\$15,913.00	\$1,579.56	\$1,579.56	\$14,333.44	9.93%
121	PERA	\$1,193.00	\$118.48	\$118.48	\$1,074.52	9.93%
122	FICA	\$1,217.00	\$113.01	\$113.01	\$1,103.99	9.29%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$34.15	\$34.15	\$275.85	11.02%
134	Employer Paid Life	\$21.00	\$2.05	\$2.05	\$18.95	9.76%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,310.00	\$0.00	\$0.00	\$1,310.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
202	Library Subscriptions	\$500.00	\$222.04	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$80.99	\$80.99	\$4,919.01	1.62%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.15	\$60.15	\$939.85	6.02%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$6.00	\$6.00	\$494.00	1.20%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues/Contracts/Subscriptions	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
443	Sales Tax	\$100.00	\$1.00	\$1.00	\$99.00	1.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$3,650.00	\$0.00	\$0.00	\$3,650.00	0.00%
600	Principal	\$532.00	\$87.88	\$87.88	\$444.12	16.52%
610	Interest	\$23.00	\$4.61	\$4.61	\$18.39	20.04%
DEPT 45500 Library		\$37,134.00	\$2,309.92	\$2,309.92	\$34,824.08	6.22%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 47014						
600	Principal	\$205,000.00	\$205,000.00	\$205,000.00	\$0.00	100.00%
610	Interest	\$7,346.00	\$4,826.25	\$4,826.25	\$2,519.75	65.70%
620	Fiscal Agent s Fees	\$300.00	\$253.00	\$253.00	\$47.00	84.33%
DEPT 47014 47014		\$212,646.00	\$210,079.25	\$210,079.25	\$2,566.75	98.79%
DEPT 47015 47015 Series 2015B/2021A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B/2021A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$0.00	\$0.00	\$500.00	0.00%
FUND 101 GENERAL FUND		\$5,407,047.00	\$615,872.22	\$615,872.22	\$4,791,174.78	11.39%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$225,000.00	\$225,000.00	\$225,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$70,831.00	\$36,540.63	\$36,540.63	\$34,290.37	51.59%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$296,581.00	\$261,540.63	\$261,540.63	\$35,040.37	88.19%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	CIP Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	47014					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$85,000.00	\$85,000.00	\$85,000.00	\$0.00	100.00%
610	Interest	\$15,850.00	\$8,562.50	\$8,562.50	\$7,287.50	54.02%
620	Fiscal Agent s Fees	\$750.00	\$495.00	\$495.00	\$255.00	66.00%
DEPT 47014	47014	\$101,600.00	\$94,057.50	\$94,057.50	\$7,542.50	92.58%
DEPT 47015	47015 Series 2015B/2021A					

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$21,866.00	\$13,215.26	\$13,215.26	\$8,650.74	60.44%
620	Fiscal Agent s Fees	\$750.00	\$495.00	\$495.00	\$255.00	66.00%
DEPT 47015 47015 Series 2015B/2021A		\$22,616.00	\$13,710.26	\$13,710.26	\$8,905.74	60.62%
FUND 301 DEBT SERVICE FUND		\$420,797.00	\$369,308.39	\$369,308.39	\$51,488.61	87.76%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 CIP Bonds		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,400.00	\$0.00	\$0.00	\$10,400.00	0.00%
650	Administrative Costs	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,250.00	\$0.00	\$0.00	\$11,250.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,250.00	\$0.00	\$0.00	\$11,250.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$19,600.00	\$0.00	\$0.00	\$19,600.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$94,102.00	\$7,674.38	\$7,674.38	\$86,427.62	8.16%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$7,058.00	\$506.26	\$506.26	\$6,551.74	7.17%
122	FICA	\$7,199.00	\$397.43	\$397.43	\$6,801.57	5.52%
131	Employer Paid Health	\$22,772.00	\$1,897.68	\$1,897.68	\$20,874.32	8.33%
132	Employer Paid Disability	\$740.00	\$66.04	\$66.04	\$673.96	8.92%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$86.00	\$946.00	8.33%
134	Employer Paid Life	\$67.00	\$5.20	\$5.20	\$61.80	7.76%
136	Deferred Compensation	\$650.00	\$50.00	\$50.00	\$600.00	7.69%
151	Workers Comp Insurance	\$4,495.00	\$0.00	\$0.00	\$4,495.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$500.00	\$72.27	\$72.27	\$427.73	14.45%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$176.67	\$176.67	\$9,823.33	1.77%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
229	Oper/Maint - Lift Station	\$12,000.00	\$308.99	\$308.99	\$11,691.01	2.57%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$492.79	\$492.79	\$4,063.21	10.82%
321	Communications-Cellular	\$1,600.00	\$89.68	\$89.68	\$1,510.32	5.61%
322	Postage	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,183.00	\$0.00	\$0.00	\$12,183.00	0.00%
381	Electric Utilities	\$38,000.00	\$3,687.39	\$3,687.39	\$34,312.61	9.70%
383	Gas Utilities	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$372.60	\$372.60	\$14,627.40	2.48%
407	Sludge Disposal	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
420	Depreciation Expense	\$325,000.00	\$0.00	\$0.00	\$325,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues/Contracts/Subscriptions	\$1,800.00	\$320.00	\$320.00	\$1,480.00	17.78%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,147,000.00	\$0.00	\$0.00	\$1,147,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$8,030.00	\$8,030.00	-\$8,030.00	0.00%
556	Capital Outlay - Sewer Exten	\$2,531,080.00	\$5,074.75	\$5,074.75	\$2,526,005.25	0.20%

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OBJ	OBJ Descr	2022 Budget	JANUARY 2022 Amt	2022 YTD Amt	2022 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$4,319,984.00	\$30,808.13	\$30,808.13	\$4,289,175.87	0.71%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$4,319,984.00	\$30,808.13	\$30,808.13	\$4,289,175.87	0.71%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$195,000.00	\$195,000.00	\$195,000.00	\$0.00	100.00%
610	Interest	\$7,803.00	\$7,207.50	\$7,207.50	\$595.50	92.37%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$242.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$203,553.00	\$202,449.50	\$202,449.50	\$1,103.50	99.46%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$12,827.00	\$7,077.50	\$7,077.50	\$5,749.50	55.18%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$112,827.00	\$107,077.50	\$107,077.50	\$5,749.50	94.90%
FUND 651 SEWER RESTRICTED SINKING FUN		\$316,380.00	\$309,527.00	\$309,527.00	\$6,853.00	97.83%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		10,495,058.00	\$1,325,515.74	\$1,325,515.74	\$9,169,542.26	12.63%



CROSSLAKE POLICE DEPARTMENT

ANNUAL REPORT
2021

**Crosslake Police Department
Annual Report
2021**

911 Hangup	9
Abandoned Vehicle	4
Agency Assist	182
Alarm	230
Animal Bite	2
Animal Complaint	50
Assault	7
ATV	23
Burglary	5
Burglary In Prog	2
Burning Complaint	9
Child Maltreatment	1
Civil Problem	26
Compliance Check	5
Conduct on Premises	1
Criminal Sexual Cond	3
Damage To Property	18
Dangerous Dog	1
Death	9
Disturbance	33
Domestic	9
Driving Complaint	40
Ems	376
Escort	1
Extra Patrol	5
Fight	1
Fire	17
Fireworks	7
Found Property	11
Fraud	8
Garbage Dumping	2
Gas Leak	5
Gun Permits	32

Harass Comm	10
Hazard In Road	8
Housewatch	2
Indecent Conduct	2
Information	96
Intoxicated Person	13
Liquor Violation	1
Lost Property	10
Missing Persons	9
Motorist Assist	10
Noise Complaint	17
Open Door	5
Other	7
Parking Complaint	49
Party Complaint	2
Personal In Accident	6
Probation Violation	2
Property Damage Acc	54
Prowler	2
Public Assist	66
Ride Along	2
Scam/Con	10
Search Warrant	1
Shooting Complaint	5
Snowmobile	1
Stalled Vehicle	1
Stolen Recovered	1
Suicidal Person	9
Suspicious Activity	30
Suspicious Person	17
Suspicious Vehicle	44
Theft	27
Threats	4
Traffic Arrest	26
Traffic Citations	79
Traffic Warnings	805
Traffic Control	1
Trespass	6
Vehicle Off Road	7

Vulnerable Adult	2
Warrant Service Atmpt	3
Water Complaint	1
Welfare Check	40
Worthless Check	1

Total	2628
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2020 Calls for Service	2074
2019 Calls for Service	2166
2018 Calls for Service	2112
2017 Calls for Service	2304



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP ANNUAL REPORT

2021

Crosslake Police Department

Mission Township Annual Police Report

2021

911 Hangup	2	Traffic Arrest	18
Abandoned Vehicle	1	Traffic Citations	79
Agency Assist	40	Traffic Warnings	478
Alarm	13	Trespass	1
Animal Complaint	5	Vehicle Off Road	1
Assault	1	Warrant Service Atmpt	2
ATV	1	Welfare Check	2
Burglary	3		
Burning Complaint	1	Total	736
Damage To Property	1		
Driving Complaint	10		
Ems	15	2020 Calls for Service	626
Extra Patrol	2	2019 Calls for Service	745
Fire	4	2018 Calls for Service	676
Found Property	3	2017 Calls for Service	633
Garbage Dumping	1		
Hazard In Road	2		
Housewatch	3		
Information	1		
Motorist Assist	5		
Open Door	2		
Other	2		
Personal In Accident	2		
Probation Violation	1		
Property Damage Acc	9		
Scam/Con	1		
Suicidal Person	1		
Suspicious Activity	9		
Suspicious Person	3		
Suspicious Vehicle	6		
Theft	5		

C.10.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

January

2022

Croslake Police Department

Monthly Report

January 2022

Agency Assist	12	Traffic Arrest	1
Alarm	19	Traffic Citations	8
Animal Complaint	2	Traffic Stop	91
Civil Problem	2	Trespass	1
Compliance Check	1	Vehicle Off Road	3
Damage To Property	1	Victim Notification	1
Death	3	Warrant Service Atmpt	1
Disturbance	2	Welfare Check	7
Driving Complaint	1		
Drug Investigation	1	Total	241
Ems	40		
Fire	1		
Fraud	1		
Gas Leak	1		
Gun Permits	1		
Hazard In Road	3		
Information	7		
Lost Property	1		
Motorist Assist	3		
Property Damage Acc	10		
Public Assist	6		
Scam/Con	2		
Suspicious Person	1		
Suspicious Vehicle	6		
Theft	1		



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

January
2022

**Crosslake Police Department
Mission Township Monthly Report
January 2022**

Agency Assist	6
Alarm	2
Civil Problem	1
Damage To Property	1
Ems	2
Motorist Assist	1
Property Damage Acc	1
Public Assist	1
Traffic Citations	7
Traffic Warnings	46
Vehicle Off Road	1
Total	69



Crosslake Fire Department

Date: January 2022

C.12.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	35	35
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	1
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue	1	1
Total:	37	37
1 - Fire		
111 - Building Fire	1	1
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire		
130/131/134/142 - Mobile Property/Automobile Fire/Off Road Vehicle	1	1
Total:	2	2
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	1
424 - Carbon Monoxide Incident	2	2
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	3	3
5 - Service Call		
561 - Unauthorized Burning		
531 - Smoke or Odor Removal		
550 - Public Assist / 571 - Standby		
551 - Agency Assist	1	1
Total:	1	1
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	1
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke	1	1
661 - EMS Party Transport - Aircare - Traffic Control	1	1
Total:	3	3
7 - False Alarm & False Call		
740/743/740 - Smoke Detector Activation - No Fire	4	4
746 - Carbon Monoxide Detector Activation - No CO		
731 - Sprinkler Activation due to Malfunction		
Total:	4	4
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	50	50

Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents
Incident Type Category: 1 - Fire		
111 - Building fire	1	2.0%
131 - Passenger vehicle fire	1	2.0%
Total:	2	Total: 4.0%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
311 - Medical assist, assist EMS crew	35	70.0%
322 - Motor vehicle accident with injuries	1	2.0%
362 - Ice rescue	1	2.0%
Total:	37	Total: 74.0%
Incident Type Category: 4 - Hazardous Condition (No Fire)		
412 - Gas leak (natural gas or LPG)	1	2.0%
424 - Carbon monoxide incident	2	4.0%
Total:	3	Total: 6.0%
Incident Type Category: 5 - Service Call		
551 - Assist police or other governmental agency	1	2.0%
Total:	1	Total: 2.0%
Incident Type Category: 6 - Good Intent Call		
611 - Dispatched and cancelled en route	1	2.0%
651 - Smoke scare, odor of smoke	1	2.0%
661 - EMS call, party transported by non-fire agency	1	2.0%
Total:	3	Total: 6.0%
Incident Type Category: 7 - False Alarm & False Call		
740 - Unintentional transmission of alarm, other	1	2.0%
745 - Alarm system activation, no fire - unintentional	3	6.0%
Total:	4	Total: 8.0%
Total:	50	Total: 100.0%

Report Filters

Basic Incident Date Time: is between '1/1/2022' and '1/31/2022'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

**NORTH AMBULANCE
CROSSLAKE**

JANUARY 2022 RUN REPORT

TOTAL CALLOUTS: **92**

NIGHT: 30 DAY: 60

No Loads:	26
Cancels:	09
Fire Standbys:	01
Police Standbys:	00
Transported Patients:	56

CROSSLAKE:	42 (13 No Load, 03 Cancel, 01 Fire)
BREEZY POINT:	08 (03 No Load, 01 Cancel)
MERRIFIELD	09 (03 No Load, 02 Cancel)
FIFTY LAKES:	02
MANHATTAN BEACH:	00

MUTUAL AID TO:

PINE RIVER:	14 (03 No Load, 02 Cancel)
BRAINERD:	17 (04 No Load, 01 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

C.14.



Crosslake Public Safety Commission Minutes

November 3, 2021

9:00AM Fire Department

Attending:

Chip Lohmiller

Mayor Nevin

Aron Herzog

Bob Heales

Jayne Knapp

Kurt Mowers

Guest: Steve Roell

1. Call to Order 0900

- **Approval of the October 6, 2021 Meeting Minutes MOTION to Approve: Lohmiller, Second – Nevin, All in Favor**

Chair Heales would like to start meeting with Guest: Steve Roell

1. Steve Roell wanted to bring to the commission his concerns regarding a 3'x5' flag that was being flown on his dock this summer which had words that were obscene and offensive.
 - a. Steve has done some research at the City, State and Federal level to find statutes regarding this issue and if there was anything City officials or County officials can do to make these individuals remove this type of signage.
 - b. **MOTION – Recommend that Mayor Nevin bring this issue to the City Council and County Board regarding obscene and offensive signage in the community.**
Motion – Nevin, Second – Herzog, All in Favor

2. Commission Function and Guidelines/Open Meeting Law revision...Bob Heales

1. Council Concerns:

- a. Closed Meeting Law
- b. State Statute

1. The Open Meeting Law applies to more than just the city council itself. These laws apply to any commission of the council.

2. Change – Duties

- a. **Remove last sentence in Paragraph 3 and add to duties Number 1. The Public Safety Commission shall strive to provide the best possible research, advice, and recommendations to the City Council. MOTION Herzog, Second – Mowers, All in Favor**

b. Paragraph 4: Meetings are open to the public and the commission will be guided by the open meeting laws described in MN statutes Chapter 13D. **MOTION – Lohmiller, Second – Nevin, All in Favor**

c. Number 5 – When requested, conduct a search, conduct interviews, and make a recommendation for open and available positions for the Police Chief or Fire Chief. The Commission may use the assistance of an outside employment firm to conduct the search for applicants. **MOTION – Herzog, Second – Mower, All in Favor**

d. The numbering for the duties will be updated by Chair Heales and sent out with the updated changes.

3. Application from Matt Karlson...Bob Heales

1. Review application

2. **Motion to bring to Council Commission recommends Karlson – Nevin, Second – Mowers All in Favor**

4. Parking issue at proposed event center at Co Rd 3 and Shafer Rd...Aaron Herzog

1. Proposed VRBO – 5/6 Bedrooms

2. Parking issues on Shafer Road

a. **Motion – No parking on either side of Shafer Road from County Road 3 to Gendreau/Antler Road, no parking on the east side of Gendreau Road 400' north from Shafer Road and no parking on the east side of Antler Road 400' south from Shafer Road. Motion – Nevin, Second – Mowers, All in Favor**

5. Safety concerns at Crosslake Community School (Annette Klang & Christine Davis)...Bob Heales

1. Safety concerns with people driving through the School grounds.

a. Heales will make a few suggestions to the School

1. Boulders or fence to prevent this from happening.

2. More Signage

6. Old Business

1. Chief Lohmiller brought up the request of North Memorial to have the Police Department current with EMSRB.

2. North would like a contract with the Police Department at no charge to the city, along with issuing current medical protocols.

3. This will be tabled until next meeting.

7. New Business

1. **Chief Lohmiller introduced the new Officer Positions for 2022 - 2024 recommended by the Fire Department Board and would like approval to move the recommendation to the Personnel Committee and council. MOTION – Herzog, Second – Mowers, All in Favor**

2. A request has been made to the Post Office to move the two Mail Drop Boxes to the north along the driveway away from the parking lot and replace the One Way sign directing traffic to the North away from the School.

8. No meeting in December – Next Meeting January 5, 2021 0900

9. **Adjourn 1030 MOTION – Nevin, Second Heales, All in Favor**

C.15.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	January-2022	Year-to-Date 2022	January-2021	Year-to-Date 2021
New Construction (Dwellings)	1	1	2	2
Septic - New	1	1	2	2
Septic Upgrades	0	0	3	3
Porch / Deck	0	0	6	6
Additions	0	0	1	1
Landscape Alterations	4	4	0	0
Access. Structures	0	0	5	5
Demo/Move	0	0	0	0
Signs	1	1	1	1
Fences	0	0	0	0
E911 Addresses Assigned	2	2	2	2
Total Permits Issued	9	9	22	22

ENFORCEMENT / COMPLAINTS	Year-to-Date 2022	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	15	12	3	80.0%
After-the-Fact Permits Issued	7			

* 1 - 2020 complaint

CUSTOMER SERVICE STATISTICS	January-2022	Year-to-Date 2022	January-2021	Year-to-Date 2021
Counter Visits	29	29	19	19
Phone Calls	109	109	119	119
Email	96	96	77	77
Total	234	234	215	215

Call For Service	0	0	0	0
Shoreland Rapid Assessment Completed (Buffer)	1	1	0	0
Stormwater Plans Submitted	1	1	3	3
Site Visits	8	8	7	7

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2022	Year-To-Date Failed 2022	Year-To-Date Received 2021	Year-To-Date Failed 2021
Septic Compliance Inspections	1	0	1	0
Passing Septic Compliance Percentage		100.0%		100.0%

PUBLIC HEARINGS	January-2022	Year-to-Date 2022	January-2021	Year-to-Date 2021
DRT	1	1	2	2
Variance	2	2	0	0
CUP/IUP	0	0	0	0
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0
Consolidations/Lot Line Adjustments	1	1	0	0



C. 16.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

December 17, 2021
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Alternate Kristin Graham; Alternate Joel Knippel and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 10-22-2021 Minutes & Findings – **Motion by Lindner; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Christopher & Gretchen Sebald – Conditional Use Permit (CUP) for dirt moving in the bluff
 - 6.2 Butterfield Enterprises LLC – Conditional Use Permit (CUP) for an event center
 - 6.3 Lawrence & Marya Halbach – Variance for a lake setback
 - 6.4 Jeffrey M & Paula J Swanson - Variance for a ROW & drainfield setbacks and time extension
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Christopher & Gretchen Sebald
14010522**

Wessels announced the conditional use permit (CUP) request and stated that at the on-site, December 16, 2021 it was stated that no one would be available to attend the public hearing today. Stuckmayer read the CUP request, project details, no comments received, impervious percentage, stormwater management plan submitted, compliant septic system, history of the parcel and that a wetland delineation was completed into the record. Wessels stated that at the on-site, December 16, 2021, it was stated that the bulk of the request was due to the boulders and mulch with little or no dirt moving needed. Lindner stated that the discussion at the on-site also included that any dirt moving would be stored on the road side of the house, no trees are coming down and the path would be a safer way for lake access. Stuckmayer displayed the landscape plan on the screen to show the boulder and mulch area along with the stormwater plan. Schiltz inquired if there were any similar requests done for paths on a steep bluff with Wessels answering there was one off of Trout Lake that was done in the past. Wessels stated this is a rather simply one with not a lot going on, but the existing steps will be removed. Stuckmayer added that the old bluff lift remnants will also be removed. Wessels stated that it was mentioned at the on-site that there will be a retaining wall at the bottom of the bluff to help retain the runoff from going into the lake. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

December 17, 2021 Action:

Motion by Lindner; supported by Dymoke to approve the conditional use permit for Dirt moving of 170 cubic yards (cy) in a bluff zone

Per the findings of fact as discussed, the on-site conducted on 12-16-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 11-1-2021 for property located 11174 Manhattan Pt Blvd, Sec 1, City of Crosslake

Conditions:

- 1. Work with staff to implement and maintain erosion/sediment control where necessary during and after construction**
- 2. Project to be undertaken by an insured, state registered, landscape business professional**
- 3. No excavation dirt to be stored within the bluff impact zone**
- 4. Only location to be disturbed in the bluff impact zone are the existing and proposed path improvement locations**
- 5. Maintain the existing shoreline vegetation**

Findings: See attached

All members voting “Aye”, Motion carried.

**Butterfield Enterprises LLC
14280530**

Wessels announced the conditional use permit (CUP) request. Stuckmayer read the CUP request, project details, 3 comments received, impervious percentage, stormwater management plan submitted, compliant septic system with plans to upgrade, displayed the packet information, parking agreement, and history of the parcel into the record. Wessels read the 2 agency comments (CWC Hwy & city engineer) and Gibbs's email reply to those 2 comments. Lindner stated that there should be some conditions, such as septic upgrade to be completed and the septic system to be protect. Lindner stated he received a call from a business owner and they were wondering why the county was looking at a turning lane, with Stuckmayer explaining the CWC Highway Department comment was not to do it at this time, but to possibly look at it in the future. The agency comments were discussed at the on-site and today at the public hearing. Lindner stated that business owner(s) were concerned on why a turning lane was not being researched for other more busier locations where there is a lot of parking on the county road. Stuckmayer explained that the CWC Highway Department looks at possible changes at the time that they are planning to work on each specific road. Schiltz stated that the request was located at an area with a higher speed limit than those closer to town and might plan a role in the decision. Wessels stated that the business owner could put into their rental contract that they can not park on the county road, but it really couldn't be enforced by the owner. Schiltz asked if there was an alarm on the septic system. Wessels invited Gibbs, the applicant/owner to the podium. Gibbs of 39098 Ox Lake Circle, stated there is not an alarm on the existing system, not sure if they could put one on, with the existing system they will pump it according to the need/size of the event as suggested by a septic professional, and as soon as the ground permits an upgraded system will be installed with an alarm. A discussion was held on conditioning an installation of an alarm on the existing system; pumping the system before and after a large event; winter use as an event center-most likely limited; owner will do everything to not have any difficulties with the current system that would affect the event or septic; a condition to keep a record of the pumping and email it to the city was recommended. Stuckmayer went through additional possible conditions, with the commissioners discussing them, with the resulting conditions listed below. Schiltz stated that he was concern with parking, that there would not be enough to cover the need. Gibbs stated that there will be 39 paved parking spots with the back area available to add an additional 30 parking spots (do not want to do now due to the additional expense of paving the spots); the likely hood that we would have 300 people would be extremely unlikely, there is additional parking available at another location, if there is a need we could shuttle them back and forth, we do not want any parking on the road, we could request them to car pool, and we will address the parking in the rental contract. Schiltz inquired if the parking spaces would be marked, with Gibbs stating he will be doing that. Stuckmayer explained the ordinance requirements for new parking. Wessels opened the public hearing with no response; therefore, the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

December 17, 2021 Action:

Motion by Volz; supported by Lindner to approve the conditional use permit for an event center in the limited commercial district

Per the findings of fact as discussed, the on-site conducted on 12-16-2021 and as shown on the

December 17, 2021 Planning Commission/Board Of Adjustment Meeting

certificate of survey received at the Planning & Zoning office dated 11-15-2021 for property located 34212 County Rd 3, Sec 28, City of Crosslake

Conditions:

- 1. If there is not an agreement with neighboring parcels, signage will be placed to eliminate the use of adjoining parcels current parking areas**
- 2. Barrier to be placed to protect the septic system from damage or parking**
- 3. Any governing bodies that may have requirements for the proposed use will be the owner's responsibility and liability**

Findings: See attached

All members voting "Aye", Motion carried.

**Lawrence E & Marya L Halbach
14310676**

Wessels announced the variance request. Stuckmayer read the variance request, project details, location, impervious percentage, stormwater management plan submitted, septic design submitted, DRT was attended on 7-13-2021, two comment received, and the history of the parcel into the record. Wessels invited Halbach's representative, Andrew Ranweiler of B-Dirt to the podium. Ranweiler of 19957 Segald Rd, stated that on the original variance application the building plans showed the front covered deck, the surveyor missed it, and this is a clerk error that we are fixing. Wessels opened the public hearing. Soderstrom, of 33587 Lake Street, stated she is the south neighbor and is in favor; it was obviously missed. Swanson of 33590 Lake Street, stated that he is in favor of the project. Wessels closed the public hearing. Volz brought up the \$500.00 fee and there was a discussion among the commissioners and staff on why a variance was needed; the time and cost involved; the timing of the original/new application request; options open to the applicant that could have been used instead of another variance request; city ordinance requirements for a variance; alternative methods that could have been used according to the ordinance/policy (appeal Kolstad's decision; owner/builder could request city council fee adjustment); Schiltz mentioned that maybe the surveyor should reimburse the owner/builder; Wessels stated it was done correctly (variance was needed) and suggested we discuss it further at the end of our meeting today. Wessels asked if the commissioners were ready to proceed with the findings of fact and proceeded to initiate the findings of fact procedure with the board members deliberating and responding to each question.

December 17, 2021 Action:

Motion by Volz; supported by Dymoke to approve the variance for:

- Lake setback of 71 feet where 75 feet is required to proposed front covered porch

To construct:

- 31 square foot (sq ft) front covered porch

Per the findings of fact as discussed, the on-site conducted on 12-16-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-4-2021 for property located at 33591 Lake Street, Sec 31, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 12-17-2023

Findings: See attached

All members voting “Aye”, Motion carried.

**Jeffrey M & Paula J Swanson
14310673**

Wessels announced the variance request. Stuckmayer read the variance request, project details, stormwater plan submitted, compliant septic system, 3 comments received, history of the parcel and a DRT meeting was attended on 8-10-2021 into the record. Wessels invited Swanson, the applicant/owner, to the podium and he declined. Wessels opened the public hearing. Soderstrom, of 33587 Lake Street, stated he is a neighbor across the street and is in favor of the minor change. Wessels closed the public hearing. Lindner stated that there is no change in impervious or footprint and is a very reasonable request. Schiltz questioned if there is any change being proposed for the septic, with Stuckmayer explaining that the septic request is just to make sure that the existing septic is a legal non-conforming system by including it in this request we will have it on record. Schiltz asked if it was to be a bedroom with Stuckmayer responding that the applicant is moving a bedroom from the main home and not adding an additional bedroom. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels initiated the findings of fact procedure with the board members deliberating and responding to each question.

December 17, 2021 Action:

Motion by Volz; supported by Lindner to approve the variance for:

- **Road right-of-way (ROW) setback of 28.3 feet where 35 feet is required to proposed second story structure**
- **Dwelling setback of 16 feet where 20 feet is required to the septic drainfield**
- **Substantial completion of 3 years where 2 years are allowed for proposal**

To construct and allow:

- **490.6 square foot (sq ft) second story addition to the existing garage**
- **Variances approved by the City of Crosslake have a time limit of 2 years; an extension of a total of 3 years is requested**

Per the findings of fact as discussed, the on-site conducted on 12-16-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 10.29.2021 for property located at 33590 Lake Street, Sec 31, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 12-17-2024 due to the approval of the 3 year extension of time.

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business:

Staff report:

Monthly city council report

Development Review Team (DRT) had 1 December monthly meetings

Permits – nothing significant to report (NSTR)

Septic – Give to county, hire staff, or subcontract out – city council discussing

DRT for ROW vacations – other departments putting in their recommendation to the city council

Manhattan Beach Lodge – Rick Smith of Northland Septic disconnected the drainfield on

11.11.2021

Merry Christmas to all and to your families

Next Month:

January 10, 2022 – Public Hearing Application deadline for February

January 10, 2022 – City Council Meeting

January 11, 2022 – Development Review Team (DRT)

January 27, 2022 – Two site visit

January 28, 2022 – Two PC/BOA

A discussion was held on how and/or what the city can do when there is an error on the survey for a public hearing and that item(s) is not published on the original request: Stuckmayer explained the procedure and the signing by the surveyor and owner/builder on the checklist form stating all items are on the survey, which was done with the Halbach and all applications; Stuckmayer stated they had a option to take the square footage off a different part of the dwelling and use that for the front porch; policy/fee schedule/ordinance change would have to be approved by the city council; ideas were tossed back and forth; it was asked how often does it happen; Stuckmayer stated this is the first one; Schiltz felt that it should be left the way it is since it is the very first time it has come up and the owner has other methods of recourse that they could take (pursue it with the surveyor), the city should not get involved; result was to have Volz make a recommendation to the city council to reduce the fee for the Halbach variance request from \$500.00 to \$100.00.

Commissioners voted, motion by Volz and seconded by Lindner for Volz to recommend to the city council a \$400.00 refund for Halbach – a one-time recommendation.

Dymoke, Wessels, Lindner, Volz voting “Aye” and Schiltz voting “Opposed” 4 to 1, Motion Carried

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Lindner; supported by Dymoke to adjourn at 10:50 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer

Planner-Zoning Coordinator

C.17.

Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, December 15, 2021

Crosslake Community Center 2:00 p.m.

Members Present: Chair Joe Albrecht, Mic Tchida, Darrell Shannon, Ann Schrupp, Heather Jones, Kristin Graham, Sandy Melberg, Kera Porter, Council Liaison John Andrews, and Parks and Recreation Director TJ Graumann

I. Meeting was called to order at 2:00 pm.

II. Approve November Minutes

Motion: to approve Minutes from November 17, 2021 as written.

Mic/Ann Favor: All Opposed: None

III. Old Business

A. Youth Member of Park/Library Commission

The updated draft proposal for a Youth Member was presented.

Motion: To accept the proposal as submitted.

Darrell/Ann Favor: All Opposed: None

A draft amendment to the City Ordinance was presented. After reading through the draft amendment, a motion was entertained.

Motion: Recommend that City Council approve the amendment to the City Ordinance as written.

Ann/Sandy Favor: All Opposed: None

B. ROW Vacation Application Process

The Public Works Commission discussed the ROW Vacation Application Process at their regular meeting on Monday, December 6. In that meeting, they made three suggestions. 1) to add 'whichever is greater' to paragraph two under Submission of ROW Vacation Applications "either within the 350-ft radius, entire plat or *whichever is greater*", 2) identify who will notify the public of commission meetings, 3) who will take minutes at the DRT meeting.

It was the consensus of the commission to include "whichever is greater", city attorney to notify the public and the Park and Recreation Director shall be in charge of recording minutes.

IV. New Business

A. Comprehensive Plan

TJ reported a brief summary from the Comprehensive Plan Workshop that was held on Wednesday, December 8. From that meeting, each member identified three projects from the list that they would like to include in the survey.

TJ presented a draft survey to the commission. After going through the survey, the commission suggested a few revisions. TJ will bring the revised draft survey to the January meeting for approval.

V. Other Business

A. Staff Report

1) Playground Update —At their last meeting, City Council approved a donation from Dick Dietz for \$80,000.00 to be used to purchase the Mary Lu Dietz Obstacle Course. TJ presented a slideshow of the obstacle course with renderings

2) Intern Update — The job description and job announcement are ready to be sent out. The PAL Foundation will add \$4/hour on top of the \$12/hour provided by Sourcewell.

3) Snowshoe Trail Expansion Update — Deb Dahlke has marked the entire snowshoe trail and is continuing her efforts expanding the trail.

4) Outdoor Amenities Update — Due to the lack of snow and warm temperatures the outdoor amenities are at a standstill. Contingent on the weather, we are hopeful that the hockey rink will be open by Christmas.

B. Comments from Commission

1) Darrell Shannon mentioned that he would like to serve a second term on the commission.

2) Darrell asked if commission would like to move meetings back to City Hall so members could Zoom in. TJ will check with Char to see if members can call in via telephone rather than Zoom in.

VI. Open Forum

No community members in attendance.

VII. Adjourn

Motion to Adjourn: Mic/Ann Favor: All Opposed: None

C.18.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, JANUARY 3, 2022
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, January 3, 2022 in City Hall. The meeting was called to order at 4:00 P.M. by Chairman Doug Vierzba with the following members present: Doug Vierzba, Tim Berg, Mic Tchida, Gordon Wagner, and Tom Swenson. Also in attendance were City Administrator Mike Lyonais, Council Liaison Dave Nevin, Public Works Director Ted Strand, Park Director TJ Graumann, Council Member Marcia Seibert-Volz, and City Engineer Phil Martin.

1. The meeting was called to order at 4:00 P.M. by Doug Vierzba.
2. A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPROVE THE DECEMBER 6, 2021 MEETING MINUTES. ALL IN FAVOR.

A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPROVE THE OCTOBER 4, 2021 MEETING MINUTES. ALL IN FAVOR.


3. A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY MIC TCHIDA TO APPOINT TOM SWENSON AS CHAIR OF THE COMMISSION. VIERZBA, BERG, TCHIDA AND WAGNER IN FAVOR. SWENSON ABSTAINED.

A MOTION WAS MADE BY TOM SWENSON, SECONDED BY TIM BERG TO APPOINT MIC TCHIDA AS VICE CHAIR OF THE COMMISSION. ALL IN FAVOR.

4. TJ Graumann discussed educating the departments and the applicants regarding changes to the Right of Way (ROW) vacation process. The application would be taken by the Planning and Zoning Department and then to the Park and Public Works for review. Mr. Graumann talked about the application process and notifying the public of the commission meetings. Tom Swenson stated that the cost to notify the public should come out of the application fee. A completed survey should be required. Marcia Seibert-Volz recommended streamlining the process so that it only goes through Planning and Zoning and then directly to the City Council for a public hearing. Mic Tchida and Tom Swenson disagreed. Tom Swenson recommend that the notices be sent out by the City Clerk, not the City Attorney. Tom Swenson asked that the language be revised and the matter was tabled until the next meeting.
5. Phil Martin provided a report negotiating for the perpetual utility easement at the Log Church and Simonson Lumber. Simonson Lumber would like to trade the sewer connect cost for the storm sewer pond. Tom Swenson stated that Simonson Lumber should pay for the connection charge and the City should pay for the storm water pond, each at the cost of \$6,500. Simonson Lumber also requested that they be allowed to have two years to connect because they are planning a reconstruction project. More discussion with the Log Church needs to be done. Bids for the sewer expansion project will be opened on January 27, 2022 at 1:00 P.M.

A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDIE WAGNER TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE AGREEMENT WITH SIMONSON LUMBER FOR THE COST OF THE CONNECTION FEE AND STORM WATER POND AND TO EXTEND CONNECTION PERIOD TO TWO YEARS. ALL IN FAVOR.

6. Ted Strand updated the Commission on all the snow we have had, what we are doing to prepare for more, and snow removal on West Shore path. Ted Strand also talked about how Public Works assisted in getting emergency services to their destinations during the big snow events. Ted Strand discussed road repairs and getting public input on the proposed Harbor Lane trail.
7. Tom Swenson thanked Doug Vierzba for his leadership with the Commission.
8. A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY TOM SWENSON TO ADJOURN THE MEETING AT 4:53 P.M. ALL IN FAVOR.



Joe Chase
Public Works Department

SCORE REPORT FORM

Mo./Yr.

December 2021

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)

8,319

Corrugated Cardboard

5,783

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

2,536

Metal: Appliances, misc...

Commingled Materials: (includes)

35,485

%

lbs

5% Metals- Aluminum Cans 1774

21% Tin Cans 7452

61% Glass- 21646

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 3548

3% Rejects 1065

100% 35485

Total LBS.

43,804

0

Total Tons

21.90

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1110

	Recycling Customers	%	15,160 Paper	212,110 Commingled
Brainerd	2852	43%	6,516	91,174
Baxter	1418	21%	3,240	45,331
Breezt Point	518	8%	1,184	16,560
Pequot Lakes	475	7%	1,085	15,185
Crosslake	1110	17%	2,536	35,485
Ironton	243	4%	555	7,768
Nisswa	19	0%	43	607
	6635	100%		

C. 20.

**CROSSLAKE-FIFTY LAKES AMER. LEGION POST 500 & AMER. LEGION AUXILIARY UNIT 500
2021 CHARITABLE CONTRIBUTIONS REPORT**

<u>RECIPIENT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>TOTAL</u>
<u>Assistance to Veterans and Organizations Which Assist Veterans</u>			
Homeless & Wounded Warriors of MN	Assistance to veterans in need	\$10,530	
-----	Costs for Wounded Warriors Motorcycle Ride	\$631	
Eagle's Healing Nest	Assistance to veterans in need	\$6,500	
Patriot Assist Dogs	Support dogs for veterans in need	\$5,000	
American Legion Foundation	Support various programs for veterans	\$2,000	
St. Cloud Stand Down		\$1,000	
Lutheran Social Services	Meals for senior veterans	\$100	
American Legion Post 500 Color Guard	Color Guard uniforms & supplies	\$517	
MN American Legion Auxiliary-ALA	Support several programs for veterans	<u>\$2,500</u>	\$28,778
<u>Support for Active Military</u>			
-----	Gifts & Shipping for Active Duty Soldiers	<u>\$1,600</u>	\$1,600
<u>Education Assistance-College Scholarships</u>			
University of MN - Duluth	Scholarship for local student	\$1,000	
North Dakota State University	Scholarship for local student	\$1,000	
University of Nebraska	Scholarship for local student	\$1,000	
Northwest Technical College - Bemidji	Scholarship for local student	\$1,000	
Thomas Aquinas College	Scholarship for local student	<u>\$1,000</u>	\$5,000
<u>Support for Children & Youth Programs</u>			
American Legion Baseball	Support youth baseball team	\$1,000	
Boys State	Support for student(s) to attend	<u>\$310</u>	\$1,310
<u>Support for Other Community Programs & Organizations</u>			
Crosslake Police Department	Purchase needed equipment/supplies	\$3,000	
Crosslake Community School PTO	Purchase home supplies for families of students	\$6,500	
Crosslake Food Shelf	Support local families in need	\$3,500	
Emily Food Shelf	Support local families in need	\$2,500	
PAL Foundation	Purchase playground equipment	\$1,000	
Northern MN Railroad Heritage Museum	Support for local museum	\$1,000	
Lakes Area Pregnancy Support Center	Support women/families in crisis	\$500	
C.L.F.D.R.A	Donation of flag	\$218	
Camp Knutson	Donation of flags	\$50	
Christmas for Kids	Donation for fundraising event	<u>\$45</u>	\$18,313
Total Charitable Contributions for 2021			\$55,001

Merrifield Marathons Inc.

2021 Lawful Purpose Expenditures

	A1 501©(3)	A2 Homelessness	*A5 Scholarship	A7 Youth	A13 Trail	Total	
Jan	\$ -		\$ 5,600.00		\$ 1,742.98		
Jan Total	\$ -	\$ -	\$ 5,600.00		\$ 1,742.98	\$ 7,342.98	
Feb			\$ 2,400.00		\$ 679.56		
	\$ 1,000.00						Lakes Area Food Shelf
	\$ 1,000.00						Salvation Army Food Shelf
	\$ 1,000.00						Emily Food Shelf
	\$ 1,000.00						Cross Lake Food Shelf
		\$ 1,000.00					Habitat for Humanity
	\$ 1,000.00						Mounted Eagles
Feb Total	\$ 5,000.00	\$ 1,000.00	\$ 2,400.00		\$ 679.56	\$ 9,079.56	
Mar					\$ 448.53		
	\$ 1,000.00						Mission Fire Dept
Mar Total	\$ 1,000.00	\$ -	\$ -		\$ 448.53	\$ 1,448.53	
April					\$ (4,875.09)		Drag Sold \$5000
	\$ 500.00						The Center
				\$ 500.00			Parker Scout Camp
Apr Total	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ (4,875.09)	\$ (3,875.09)	
May					\$ 77.82		
May Total	\$ -	\$ -	\$ -	\$ -	\$ 77.82	\$ 77.82	
June					\$ 1,284.43		
June Total	\$ -	\$ -	\$ -	\$ -	\$ 1,284.43	\$ 1,284.43	
July					\$ 2,987.58		
July Total	\$ -	\$ -	\$ -	\$ -	\$ 2,987.58	\$ 2,987.58	
Aug					\$ 65.27		
	\$ 700.00						Salvation Army- Back to School
Aug Total	\$ 700.00	\$ -	\$ -	\$ -	\$ 65.27	\$ 765.27	
Sept			\$ 500.00		\$ 625.80		
	\$ 500.00						American Suicide Prev.
Sept Total	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 625.80	\$ 1,625.80	
Oct					\$ 71.17		
Oct Total	\$ -	\$ -	\$ -	\$ -	\$ 71.17	\$ 71.17	
Nov					\$ 3,304.36		
	\$ 1,000.00						Salvation Army - Food Shelf
	\$ 1,000.00						Emily Emergency Food Shelf
	\$ 1,000.00						Cross Lake Food Shelf
	\$ 1,000.00						Sharing Bread Soup Kitchen
	\$ 1,000.00						Outreach Program
Nov Total	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 3,304.36	\$ 8,304.36	
Dec					\$ 702.11		
	\$ 500.00						Toys for Tots
	\$ 500.00						Christmas for Kids
Dec Total	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 702.11	\$ 1,702.11	
2021 Total	\$ 13,700.00	\$ 1,000.00	\$ 8,500.00	\$ 500.00	\$ 7,114.52	\$ 30,814.52	

A5 Scholarships are given to Brainerd High School, Crosby-Ironton School and Pequot Lakes School

Contribution Report

Crosslake Ideal Lions Club

For All Sites

From 01/01/2021 to 12/31/2021

Date Written	Check Number	Payee	Description	Total
For A- 1 501(c)(3) ORGANIZATION				
04/15/2021	8481	PAL Foundation	music in the park 2021	13699.00
04/15/2021	8482	Community Action of Pequot Lakes	Miss Pequot pageant	1000.00
05/13/2021	8500	Paul Bunyan Scenic Byway Assn	wounded warriors camp	6000.00
05/13/2021	9000	Cuyuna Scout Camp	bob cat attachments	3000.00
06/11/2021	8521	PAL Foundation	Kamp Kimchee pickleball supplies	500.00
08/13/2021	8560	National Loon Center Foundation		40000.00
09/12/2021	8576	PAL Foundation	pickle ball shade shelter	1000.00
09/12/2021	8577	Alzheimers Assn.	walk to end alzheimers	1300.00
10/14/2021	8593	PAL Foundation	halloween party	600.00
10/14/2021	8594	Central Lakes Rotary	music festival prevent human trafficking	5000.00
10/14/2021	8595	MN Lions Vision	01487	1000.00
10/14/2021	8596	MN Lions Diabetes	01487	1000.00
10/14/2021	8597	MN MD5M Hearing	01487	1000.00
10/14/2021	8598	Youth Outreach	01487	1000.00
10/14/2021	8599	Leader Dog	01487	1000.00
10/14/2021	8600	Kamp Kace	01487	1000.00
10/14/2021	8601	Can Do Canines	01487	1000.00
10/14/2021	8602	LCIF	01487	1000.00
11/11/2021	8621	Mid MN Womens Center	holiday donation battered women	5000.00
12/09/2021	8642	The Outreach Program	food for kids	12000.00
12/10/2021	8643	MD5M Lions Kidsight Foundation Inc	5M9 Fund for 2 cameras	15000.00
Total of A- 1 501(c)(3) ORGANIZATION				112099.00
For A- 2 POVERTY, HOMELESSNESS, or PHYSICAL				
02/12/2021	8448	Austin Nelson	car accident	2500.00
02/16/2021	8449	Greater Crosslake Area Foundation	St. Pats celeb	2000.00
12/09/2021	8641	Trigg Roach	hardship medical	2500.00
Total of A- 2 POVERTY, HOMELESSNESS, or PHYSICAL				7000.00
For A- 4 PUBLIC or PRIVATE NONPROFIT EDUCATIONAL				
03/11/2021	8464	Crosslake Community School	trap team	3000.00
05/13/2021	8499	Ind School Dist 186	trap shooting teams	5000.00
06/11/2021	8522	Crosslake Community School	podium and acoustical panels	2500.00
11/11/2021	8622	Crosslake Community School	Tshirts- behavior program- etc	7000.00
Total of A- 4 PUBLIC or PRIVATE NONPROFIT EDUCATIONAL				17500.00
For A- 5 SCHOLARSHIP FUND				
04/15/2021	8480	Crosslake Ideal Scholarship Fund	scholarship fund	10000.00
Total of A- 5 SCHOLARSHIP FUND				10000.00
For A-11 CHURCH				
05/24/2021	8501	Crosslake Christian Assemblies of	Baccalaureate Pequot Lakes Seniors	750.00
07/20/2021	8543	Immaculate Heart Church	outreach program	500.00
Total of A-11 CHURCH				1250.00
For A-14 CONDUCTING FOOD PROGRAMS				

Crosslake Ideal Lions Club

For All Sites

From 01/01/2021 to 12/31/2021

03/11/2021	8463	Crosslake Food shelf		4000.00
Total of A-14 CONDUCTING FOOD PROGRAMS				4000.00
For A-18 GAMBLING FEES & LICENSE				
04/15/2021	8484	State of MN	01487 Annual license fees	1350.00
Total of A-18 GAMBLING FEES & LICENSE				1350.00
For A-8T STATE TAX AND REGULATORY FEE				
03/15/2021	10113673	MN Dept. Of Revenue	estimated tax per acct.	25.00
06/15/2021	10113674	MN Dept. Of Revenue	estimated tax per acct.	110.00
Total of A-8T STATE TAX AND REGULATORY FEE				135.00
For A-10V VOLUNTARY CONTRIBUTION TO A CITY				
04/15/2021	8483	City of Crosslake	police gear and conference table	8000.00
Total of A-10V VOLUNTARY CONTRIBUTION TO A CITY				8000.00
Total of Organization				161334.00

RE: annual report

From: Berg, Katie J (katie.berg@cuyunamed.org)

To: johnthockey@yahoo.com

Date: Monday, January 31, 2022, 11:04 AM CST

From 1/1/2021 – Current:

Sept 2021 - \$25,000

Dec 2021 - \$100,000

Jan 2022 - \$150,000

All funds used for hockey.

Katie Berg

Chief Financial Officer

Cuyuna Regional Medical Center

katie.berg@cuyunamed.org

Direct (218.546.4366) | Fax (218.546.4645) | Cell (218.766.5830)

320 East Main Street - Crosby, MN 56441

From: John Engstrom [mailto:johnthockey@yahoo.com]

Sent: Monday, January 31, 2022 10:22 AM

To: Berg, Katie J <Katie.Berg@cuyunamed.org>

Subject: Fw: annual report

Hey Katie,

Can you get me the number that gambling donated to general for the year of 2021.

Thank You,

John T. Engstrom

JT Construction and Snow Removal INC

PO BOX 83

Crosslake, MN 56442

Lic. BC681915

218-820-4636 Mobile

Bank Register Details by Category

Northern Lakes Youth Hockey Assoc Inc

From 01 Jan 2021 to 31 Dec 2021, Bank Account: All, Category: Other Transactions

Category	Date	CK#	Vendor	Premise	Memo/ Serial #	Payment	Deposit	Total
A01 - 501(c)(3) and (4)								-
								125,000.00
	22 Sep 2021	D-Debit	NLYHA	Big Al's Minnesota 6 Bar & Grill	Transfer to General	1,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Bourbon Room	Transfer to General	1,250.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Breezy Point Convention C	Transfer to General	5,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Breezy Point Ice Arena	Transfer to General	500.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Lucky's Tavern	Transfer to General	8,250.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Maucieri's	Transfer to General	500.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Moonlite Bay	Transfer to General	1,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Murrer's Cedar Chest	Transfer to General	2,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Tesoro	Transfer to General	1,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Timberjack Smokehouse	Transfer to General	2,000.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Whitefish Golf Club	Transfer to General	250.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Whitefish Properties Mana	Transfer to General	500.00	0.00	
	22 Sep 2021	D-Debit	NLYHA	Zorbaz Crosslake	Transfer to General	1,750.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Big Al's Minnesota 6 Bar & Grill	Transfer to General Fund	4,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Bourbon Room	Transfer to General Fund	5,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Breezy Point Convention C	Transfer to General Fund	20,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Breezy Point Ice Arena	Transfer to General Fund	2,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Lucky's Tavern	Transfer to General Fund	33,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Maucieri's	Transfer to General Fund	2,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Moonlite Bay	Transfer to General Fund	4,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Murrer's Cedar Chest	Transfer to General Fund	8,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Tesoro	Transfer to General Fund	4,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Timberjack Smokehouse	Transfer to General Fund	8,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Whitefish Golf Club	Transfer to General Fund	1,000.00	0.00	
	01 Dec 2021	D-Debit	NLYHA	Whitefish Properties Mana	Transfer to General Fund	2,000.00	0.00	

Bank Register Details by Category

Northern Lakes Youth Hockey Assoc Inc

From 01 Jan 2021 to 31 Dec 2021, Bank Account: All, Category: Other Transactions

Category	Date	CK#	Vendor	Premise	Memo/ Serial #	Payment	Deposit	Total
	01 Dec 2021	D-Debit	NLYHA	Zorbaz Crosslake	Transfer to General Fund	7,000.00	0.00	

LG240B Application to Conduct Excluded Bingo**No Fee**11/17
Page 1 of 2**ORGANIZATION INFORMATION**

Organization Name: Knights of Columbus #9657 Previous Gambling Permit Number: XB-94186-21-007

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: P.O. Box 22

City: Crosslake State: MN Zip: 56442 County: Crow Wing

Name of Chief Executive Officer (CEO): PAUL McCONVILLE

CEO Daytime Phone: 612-802-9231 CEO Email: gilly.mvng@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): GARY GILMAN

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☒

Religious

☐

Veterans

☐

Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐**Current calendar year Certificate of Good Standing**

Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐**Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**

Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☒**Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒one of four or fewer bingo events held this year. Dates: APRIL 10, 2022 & November 20, 2022**-OR-**☐

conducted on up to 12 consecutive days in connection with a:

☐

county fair

Dates: _____

☐

civic celebration

Dates: _____

☐

Minnesota State Fair

Dates: _____

Person in charge of bingo event: Gary Gilman Daytime Phone: 320-919-3224Name of premises where bingo will be conducted: Immaculate Heart ChurchPremises street address: 35208 Co. Rd. 37City: Crosslake If township, township name: _____ County: Crow Wing

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Paul McConville
(Signature must be CEO's signature; designee may not sign)

Date: January 10, 2022

Print Name: PAUL McCONVILLE

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



License Fee \$ _____

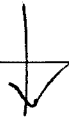
APPLICATION FOR GROUP TRANSIENT MERCHANT PERMIT

1. Name of applicant: Crosslake Chamber of Commerce
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers: Brainerd Lakes Chamber
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): _____

4. Full address of applicant's permanent address: PO Box 315 Crosslake, MN 56442
5. Type of business for which the applicant is applying: FOOD & CRAFT VENDORS @ Community Events
6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days): _____

March 19, 2022 St. Patrick's Day (various locations)
 May 13, 2022 Bret Sak @ US Army Corps
 June 24, July 29, Aug 27, 2022 Outdoor movies @ the Campgrounds
 Dec. 3, 2022 - Holiday at the Dam
 Sept. 24, 2022 - Crosslake Days (exchange lot)

7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: _____



8. Name and phone number of contact person or persons other than applicant: _____

Cindy Myrgeto office - 218-697-4027
mobile - 218-251-6323

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): _____

streets and private property in City limits

10. A general description of the items to be sold or services to be provided: _____

food, arts & crafts

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Signature of Applicant

2-10-2022
Date

FOR OFFICE USE

Date of application: 2-10-2022

Date license was issued: _____

Notes regarding application and license procedures: _____

C.
23.

BILLS FOR APPROVAL
February 14, 2022

VENDORS	DEPT		AMOUNT
Ace Hardware, fish food, clamp	Park		15.96
Ace Hardware, garage door roller	Park		6.49
Ace Hardware, birdseed, clamps, hardware	Park		48.34
Ace Hardware, power cord, connectors, plug	Fire		149.95
Ace Hardware, batteries	Fire		19.99
Ace Hardware, diesel can, drain boiler, hardware	PW		79.53
Ace Hardware, smoke alarms, co2 detector	Ambulance		204.96
Ace Hardware, cover box, wallplate, wrench	Park		12.17
Ace Hardware, hardware	Park		2.78
Ace Hardware, glue	Park		4.59
Ace Hardware, pvc, bolts	Park		10.83
Ace Hardware, wd-40	Park		23.98
Ace Hardware, batteries, tape	Police		29.57
Ace Hardware, batteries	Police		8.99
Ace Hardware, hardware	Fire		55.37
Ace Hardware, glove strap hanger	Park		4.59
Ace Hardware, tin snips, screws, great stuff window	Park		35.77
Ace Hardware, broom, scoop	Fire		62.98
Adam Casanova, per diem reimbursement	Police	pd 2-7	70.00
Aspen Mills, uniform	Fire		41.95
Aspen Mills, uniform	Fire		90.70
Aspen Mills, uniform	Fire		58.00
AT&T, cell phone and ipad charges	ALL	pd 1-20	903.78
Atlas Business Solutions, schedule anywhere license	Police		300.00
AW Research, water testing	Sewer		525.60
Axon Enterprise, battery packs, training cartridges	Police	pd 2-7	617.61
Baker & Taylor, books	Library		710.62
BCA, cjd access fees	Police	pd 1-14	150.00
BCA, dmt-g certification course	Police	pd 2-1	375.00
BCA, background check	Park		15.00
Belson Outdoors, bleachers	Park	pd 2-7	2,004.25
Bolton & Menk, 2022 road improvements	PW		7,456.00
Bolton & Menk, csah 66 water quality	PW		1,365.00
Bolton & Menk, general engineering	PZ		360.00
Bolton & Menk, moonlite bay sewer extension	Sewer		4,154.48
Cheryl Stuckmayer, mileage reimbursement	PZ	pd 1-20	22.00
City of Baxter, citation books	Police		48.75
City of Crosslake, sewer utilities	ALL		220.00
Clean Team, february cleaning	ALL		4,381.25
Clifton Larson Allen, billing 1 audit	Gov't		1,260.00
Corey Nelson, 2021 uniform reimbursement	Park		445.01
Council #65, union dues	Gov't		336.80
Crosslake Communications, phone, fax, cable, internet	ALL	pd 2-7	2,390.28
Crow Wing County, reimburse for signs, acetylene, salt/sand	PW		1,800.52
Crow Wing County, wetland conservation act admin fee	PZ		1,000.00

Crow Wing County, address assignments	PZ		75.00
Crow Wing County Attorney, 2022 prosecution costs	Gov't		6,000.00
Crow Wing County Highway Department, fuel	ALL		4,600.41
Crow Wing Power, electric utilities	ALL	pd 1-20	8,724.51
CTC, web hosting	Gov't		10.00
CTC I.T. january i.t. labor	ALL		930.00
Culligan, cooler rental and water	ALL	pd 2-7	135.00
Cuyuna Range Fire Chiefs Assn, membership dues	Fire		300.00
Dacotah Paper, janitorial supplies	Park		600.06
Definitive Integrations, install and connect equipment	Fire		515.98
DeLage Landen Financial Services, copier lease	Park	pd 1-26	117.00
Delta Dental, dental insurance	ALL		1,737.15
Elevate Learning, safety program	Fire		150.00
Elite Fence & Deck, gate repair	PW		222.00
ESO Solutions, asset management and apparatus checklist	Fire	pd 2-7	1,200.00
Fire Instruction and Rescue, fire ground operations	Fire		600.00
Fire Instruction and Rescue, ems training	Fire		600.00
Fire Instruction and Rescue, hybrid vehicles	Fire		600.00
Fortis, disability insurance	ALL		829.94
Forum Communications, meeting notice of 1/28	PZ		30.75
Forum Communications, employment ad	PZ		199.48
Forum Communications, budget summary statement	Admin		153.75
Galls, uniform	Police	pd 1-14	169.78
Galls, uniform	Police		83.33
Galls, uniform	Police		74.99
Ganz Cleaning, january cleaning	Fire		200.00
Glock Professional, armorers course	Police	pd 1-26	250.00
Grand Forks Fire Equipment, cleaning solution	Fire	pd 2-7	98.00
Guardian Pest Solutions, pest control	ALL		85.37
Hawkins, chemicals	Sewer		2,114.43
Heartland Tire, tires	PW	pd 2-7	1,749.24
Hytec, drinking fountain	Gov't		5,800.00
Jefferson Fire & Safety, swivel inlet	Fire	pd 2-7	1,965.62
Johnson, Killen & Seiler, labor attorney fees	Gov't		3,679.42
Macqueen Equipment, scba flow tests	Fire		1,765.00
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, batteries	PW		43.99
Mastercard, Amazon, receipt books	Park		31.99
Mastercard, Amazon, evidence chests	Police		745.00
Mastercard, Amazon, drawer liners	Police		104.85
Mastercard, Amazon, tags	Park		53.98
Mastercard, Amazon, screwdriver set	Park		14.97
Mastercard, Amazon, flash drives	Park		13.98
Mastercard, Amazon, labels	Park		30.00
Mastercard, Arrowwood, lodging	Fire		634.86
Mastercard, Country Inn, lodging	Police		263.14
Mastercard, DNR, water permit	Sewer		140.00
Mastercard, Eagle Engraving, tags	Fire		575.88
Mastercard, Envirosafety, respirator masks	Fire	pd 1-26	528.80
Mastercard, Menards, drawer organizers	Police		145.19

Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MN Rural Water Assn, training	Sewer		250.00
Mastercard, MN State Fire Chiefs Assn, registration	Fire		255.00
Mastercard, Pickleball Central, pickleballs	Park		128.81
Mastercard, Post Office, postage	Police	pd 1-26	7.78
Mastercard, Post Office, postage	Police		4.33
Mastercard, Post Office, postage	Police		13.20
Mastercard, Post Office, postage	Admin		7.38
Mastercard, Sirchi, testing kits	Police		319.92
Mastercard, Uline, bulletin board, dry erase board	Fire		815.90
Mastercard, Valvoline, oil change	PW		101.26
Mastercard, Zero9 Holsters, uniform	Police		144.80
Mastercard, Zoom, monthly premium	Gov't		64.99
MCSI, copier lease	Park	pd 1-20	61.85
Menards, garage door stop	Park		43.84
Metro Sales, copier lease	Police	pd 2-7	45.22
MMUA, 2022 water utility member dues	Sewer	pd 2-7	348.00
MN Chiefs of Police Assn, membership dues	Police	pd 2-7	320.00
MN Chiefs of Police Assn, cleo and command academy	Police	pd 2-7	650.00
MN Chiefs of Police Assn, conference registration	Police	pd 2-7	510.00
MN Deot of Public Safety, vehicle renewals	ALL		211.75
MN Life, life insurance	ALL		357.40
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL	pd 2-1	234.00
Napa, oil	Police		20.94
Napa, antifreeze	Police		12.29
Napa, antifreeze	Police		45.78
Napa, u-bolt	Park		10.74
North American Banking Company, bond payments	Gov't		107,077.50
Northland Press, ad for bids sewer project	Sewer		554.64
Northland Press, summary budget statement	Admin		108.00
Northland Press, meeting notice of 1/28	PZ		68.00
Northland Press, employment ad	Park		172.30
Peoples Security, panic button	Park		42.50
Premier Auto, oil change	Police		68.45
Premier Auto, oil change	Police		84.46
Premier Auto, oil, plug	PW		33.24
Premier Auto, oil change	Police		60.94
Quadient Leasing, postage meter rental	Gov't	pd 1-20	219.21
Quality Equipment, hazard light	Park		27.91
Reichert Enterprises, international truck repairs	PW		596.25
Resource Training & Solutions, 2022 membership	Gov't	pd 1-26	114.00
Riteway Business Forms, w2's and 1099s	Admin	pd 2-7	294.00
Ron Harkin, reimburse membership	Park	pd 2-7	84.00
Shannons Auto Body, blade guide	PW		47.30
Simonson Lumber, lumber, screws	PW		116.37
Squad Pro, new squad accessories	Police		10,479.42
Teamsters, union dues	Police	pd 2-1	280.00
Teresa Haines, mileage reimbursement	Fire	pd 2-7	143.38
The Office Shop, legal pads	Gov't		11.44

The Office Shop, steno books	PZ/Admin		23.16
The Office Shop, report covers	Admin		47.68
The Office Shop, minute paper	Admin		299.67
The Office Shop, copy paper	PZ/Admin		149.96
The Office Shop, copy paper	Park		37.49
Timber Ridge Electric, replace sprinkler pump	Park	pd 2-7	934.00
Timber Ridge Electric, replace pump start relay	Park	pd 2-7	530.00
US Bank, copier lease	ALL		165.00
USA Bluebook, digital stirrer	Sewer	pd 2-7	344.78
Volunteer FF Benefit Assn, insurance renewal	Fire		244.00
Waste Partners, trash removal	ALL		411.75
Win911, subscription renewal	Sewer	pd 2-7	660.00
Xcel Energy, gas utilities	ALL	pd 2-7	7,172.14
TOTAL			218,482.75

ACH PAYMENTS

Medica, health insurance	Payroll	pd 2-1	31,312.53
Deferred Comp, employee deductions	Payroll	pd 1-18	610.00
Deferred Comp, employee deductions	Payroll	pd 2-1	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 1-18	831.47
Health Care Savings Plan, employee deductions	Payroll	pd 2-1	837.55
IRS, payroll tax	Payroll	pd 1-18	7,127.22
IRS, payroll tax	Payroll	pd 2-1	10,780.12
MN Dept of Revenue, payroll tax	Payroll	pd 1-18	1,574.37
MN Dept of Revenue, payroll tax	Payroll	pd 2-1	1,943.80
PERA, payroll deductions and benefits	Payroll	pd 1-18	8,245.91
PERA, payroll deductions and benefits	Payroll	pd 2-1	8,484.15
Sales Tax	ALL	pd 1-10	234.00
Sales Tax	ALL	pd 2-8	313.00

RESOLUTION 22-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$153,170.15	Playground Equipment

This amount is made up of several donations made to PAL including:

\$80,000.00 Dietz Family

\$40,000.00 Crosslake Ideal Lions

\$10,000.00 Christmas for Kids

\$ 5,000.00 Anonymous Gift

\$ 1,000.00 American Legion Post #500

\$ 600.00 Cedar Chest

\$16,570.15 Individual Donations

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of February, 2022.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

D.4.

Emily Food Shelf
Sandy Peine, Grant Coordinator
PO Box 93
Emily, MN 56447

January 15, 2022

City of Crosslake
Crosslake City Council
Char Nelson, City Clerk
13888 Daggett Bay Road
Crosslake, MN 56442

Dear Mayor and City Council Members,

It is that time of the year again when we request your generous donation to help your local Food Shelf. The money you donate is used to provide the food and everyday essentials that we serve to our neighbors in need. As you know, the Emily Food Shelf is a 501C3 non-profit organization which serves many families in surrounding cities and townships in this area and is funded entirely through donations and grants and run by volunteers.

This past year we received two grants which were used to complete two wonderful projects. One was to install a food-grade sink and the other was to complete our Food Shelf Community Garden.

On behalf of the Emily Food Shelf, I respectfully request the City Council to consider continuing to donate to this worthy cause on a yearly basis. Your donation of \$250, or whatever amount you deem possible, will help us to continue to serve our neighbors who are in need of this assistance throughout the area.

Thank you for your consideration of this request. Please mail your donation to the Emily Food Shelf at the address above. If you have any questions regarding this request, feel free to contact me at 218-851-9891.

Sincerely,



Sandy Peine
Emily Food Shelf Grant Coordinator



D. 5. a.

OBERG FENCE CO.

P.O. Box 118
Deerwood, MN 56444
Sales@obergfence.com
www.obergfence.com

218-534-3118

218-534-3119 fax

Date: February 3, 2022

Name: City of Crosslake

Attn: Mayor Nevin

Address:

Phone Number:

Fax Number:

E-mail:

Description: Furnish and install 14'x16' two sides of 8' high 9 gauge galvanized chain link fence with top/mie/bottom rail, to include rail on top with fence to secure enclosed area.

If permits or private locates needed, home owner/contractor is responsible. All brushing & removal of brush must be done prior to installation by owner. All electrical to any operated gate openers to be supplied by customer. Layout/staking by customer.

Certificate of insurance is available upon request. All site preparation including grading, clearing, brushing, mowing, debris removal or disposal shall be by others. Signature on proposal indicates agreement with Oberg terms and conditions provided. Signed proposal and P.O. or 1/2 down are necessary to begin the scheduling process, balance is due upon completion. We will furnish material and labor in accordance with the above description for the sum of:

\$ 6,158.00

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Salesman Signature: _____ This proposal may be withdrawn if not accepted in 3 days.

Acceptance of Proposal: Signature: _____ Date: _____
You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn if not accepted within 7 days. Changes to above description must be executed with a written change order, and will become an extra charge over the above price. We are fully insured; also bonding is available if required at an additional cost.



CROSSLAKE
 37568 COUNTY ROAD 66
 MN, MN 56442
 Phone: (218) 692-3101
 Fax: (218) 692-3128
 Email: info@simonson-lumber.com

D. 5. 6.
QUOTE

Quote No 44295
Quote Date 02/08/2022
Expiration Date 05/09/2022
Customer 5282
Contact Name Not Provided
Contact Number Not Provided
Job PUBLIC WORKS DEPT-4
Your Ref STUDS, PLYWOOD AND DRS
Delivery ON 02/08/22
Taken By DIANE BIRD
Sales Rep MARK BUCHITE

Invoice Address
 CITY OF CROSSLAKE
 13888 DAGGETT BAY ROAD
 CROSSLAKE, MN, 56442-2976

Delivery Address
 PUBLIC WORKS DEPT-4
 13888 DAGGETT BAY ROAD
 CROSSLAKE, MN, 56442-2976

Special Instructions			Notes		
Line	Product Code	Description	Qty	Price	Total
1	TRT2614	2X6-14 TREATED #1 SYP X GUARD ABOVE GROUND	2 ea	26.95	53.90
2	TRT2612	2X6-12 TREATED #1 SYP X GUARD ABOVE GROUND	2 ea	23.27	46.54
3	SPF2614	2X6-14 #2 BTR SPF	4 ea	20.60	82.40
4	SPF2612	2X6-12 #2 BTR SPF	4 ea	17.28	69.12
5	SPF2692	2X6-92 5/8" #2 PREM STUD 56/8	56 ea	11.70	655.20
6	PWCDX12	1/2" CDX 4 PLY FIR PLYWOOD 4X8	13 ea	47.54	618.02
7	zz_SODOOREXT_10808	3/0X6/8 HDA-106LE LH INSWING 6 9/16 PRIMED JAMB DBB US1D BLACK HINGES	2 ea	512.14	1,024.28

SIMONSON LUMBER WILL GUARANTEE THE INDIVIDUAL UNIT PRICES ONLY ON THE ITEMS LISTED ABOVE
 ACTUAL QUANTITIES AND ITEMS USED MAY VARY
 • QUOTE MUST BE ACCEPTED/SIGNED BY 05/09/2022 TO LOCK PRICES
 • PRICES REMAIN IN AFFECT FOR UP TO 90 DAYS FOR THE QUANTITIES LISTED ABOVE FOR THIS PROJECT
 ITEMS MARKED SPECIAL ORDER SHALL BE SUBJECT TO A RESTOCKING CHARGE, UP TO 100%
 ITEMS MARKED SPECIAL ORDER ARE NON-CANCELLABLE

Total Amount	\$2,549.46
Sales Tax 7.375%	\$0.00
Quotation Total	\$2,549.46

ACCEPTED BY (SIGNATURE)

ACCEPTED DATE

** SALES TAX RATES MAY VARY



CROSSLAKE
37568 COUNTY ROAD 66
MN, MN 56442
Phone: (218) 692-3101
Fax: (218) 692-3128
Email: info@simonson-lumber.com

QUOTE

Quote No	44295
Quote Date	02/08/2022
Expiration Date	05/09/2022
Customer	5282
Contact Name	Not Provided
Contact Number	Not Provided
Job	PUBLIC WORKS DEPT-4
Your Ref	STUDS, PLYWOOD AND DRS
Delivery	ON 02/08/22
Taken By	DIANE BIRD
Sales Rep	MARK BUCHITE

Invoice Address
CITY OF CROSSLAKE
13888 DAGGETT BAY ROAD
CROSSLAKE, MN, 56442-2976

Delivery Address
PUBLIC WORKS DEPT-4
13888 DAGGETT BAY ROAD
CROSSLAKE, MN, 56442-2976



Page 1 of 2

Building Material Quote Cover Sheet

The following terms and conditions pertain to quote # 44,295 attached.

TERMS OF QUOTE

We are unable to guarantee that quantities listed will be the exact quantities needed to complete your project. Extra materials will be billed at prevailing market prices at time of delivery, plus sales taxes* and delivery fees incurred.
We guarantee unit prices for the quantities listed on the attached quotation ONLY IF ACCEPTED BELOW within 7 days of the date of our quote.

IF THE ITEMS ARE SELECTED AND ORDERED AT THE TIME THIS QUOTE IS SIGNED, prices will be guaranteed for the lesser of, the duration of the project, or 90 days, with the exception of all OSB products which are only guaranteed for 30 days - After which materials will be billed at prevailing prices at the time of delivery. All materials that exceed the quantities listed or not found on the attached quotation will be billed at prevailing market prices. Prices quoted are F.O.B. our warehouse, unless otherwise noted. NOTE: SPECIAL ORDER merchandise may be returnable, subject to a re-stocking charge of up to 100%.

ACCEPTANCE

Buyer authorizes Simonson Lumber to furnish materials as listed on the quote, subject to all our terms. **Your acceptance, creates a CONTRACT for the sale of goods predicated on approved credit.** Buyer agrees to pay Simonson Lumber according to its payment terms. Unless otherwise provided by this quote, any changes or additions to the above quotation will be made **ONLY BY WRITTEN AGREEMENT** signed by both parties.

Force Majeure. Simonson Lumber will not be liable or responsible to anyone, nor be deemed to have defaulted under or breached this Agreement, in any respect, for any failure or delay in fulfilling or performing any term of this Agreement, if such failure or delay is caused by or results from acts beyond Simonson Lumber's control, including but not limited to: (a) acts of God; (b) flood, fire, earthquake or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) epidemics, pandemics or other health crisis (including the Covid-19 virus); (e) requirements of Law; (f) actions, embargoes or blockades in effect on or after the date of this Agreement; (g) inability to purchase adequate product or other supply chain problems including vendor shortages; (h) action by any Governmental Authority (whether or not having the effect of Law; (i) national or regional emergency; (j) strikes, labor stoppages or slowdowns or other industrial disturbances; (k) shortages of or delays in receiving any materials; or (l) shortage of adequate power or transportation facilities (each, a "Force Majeure Event"). Simonson Lumber may resume the performance of its obligations as soon as reasonably practicable after removal of the cause. In the event that Simonson Lumber's failure or delay remains uncured for a period of 60 consecutive days following written notice given by it under this Section, either party may thereafter terminate this Agreement upon 30 days' written notice. In case of termination, buyer shall pay for all delivered materials and special ordered materials. All other claims by either party are waived.

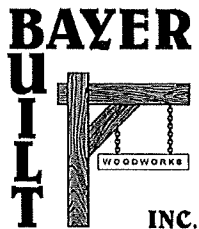
SIMONSON LUMBER CO by its Manager: _____

Date: _____

ACCEPTED BY: _____

Date: _____

(*Sales tax rate may change based on where possession of material takes place)



SIMONSON LUMBER
 37568 COUNTY RD 66
 CROSSLAKE, MN 56442

Phone:
 Fax:

Quote Date
Quoted By

Page 1 of 1
 2/8/2022
 Diane Bird

Quote # 95407
Customer PO#
Project Name EXT DRS

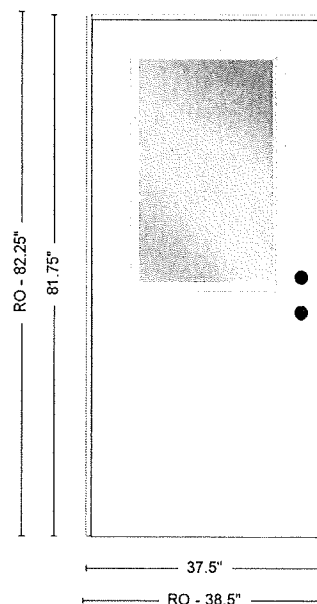
Phone
Fax

Quote Name PUBLIC WORKS
 CROSSLAKE

ITEM	DESCRIPTION	QTY	UOM	UNIT PRICE	AMOUNT
------	-------------	-----	-----	------------	--------

100	E-SGL, 3/0X6/8, HDA-106LE, (LH), Inswing, 6-9 Primed w/ Primed Interior Rabbet, Z Sill Walnut Mill , Acclimated Sweep, Primed Brickmould, (Applied), 4" BALL BEARING BLACK US1D HINGE 5/8" RADIUS, Machine For: LOCK-ONE:, Square 160, Full Lip, Machine For: LOCK-TWO: 2-1/8", Square 160, 5-1/2" On Center, 9206, Bronze Weatherstrip	2	EA	\$512.14	\$1,024.28
-----	--	---	----	----------	------------

Room: None Assigned



CUSTOMER SIGNATURE _____ DATE _____

SUB-TOTAL:	\$1,024.28
LABOR:	\$0.00
FREIGHT:	\$0.00
SALES TAX:	\$0.00
TOTAL:	\$1,024.28



Exterior & Interior Doors | Stair Parts | Mouldings | Deck Railing | Pre-Finish

E.
1.

City of Crosslake Assigned Fund Balance - Capital Outlay - Police Equipment Draft - YTD Through 12/31/2021			
101-29275 Assigned Fund Balance Capital Outlay Police Equipment	Total	Levied	Donated
12/31/2020 BALANCE PER AUDITED FINANCIAL STATEMENTS	70,178.78	70,178.78	-
2021 ADOPTED BUDGET	112,835.00	112,835.00	-
2021 BUDGET AMENDMENTS (Refer to budget amendments from 7/21/2021)	(12,128.00)	(12,128.00)	-
2021 POLICE VEST REIMBURSEMENTS - FEDERAL/STATE STATE OF MINNESOTA 30-Nov-21	1,990.50	1,990.50	-
2021 DONATIONS RECEIVED THROUGH 12/31/2021			
LIONS DONATION 23-Apr-21	8,000.00	-	8,000.00
POLICE DONTATION 06-May-21	300.00	-	300.00
AMERICAN LEGION 20-May-21	2,000.00	-	2,000.00
HAGLUND DONATION 01-Jun-21	5,000.00	-	5,000.00
TUMBLER SALES 07-Sep-21	795.00	-	795.00
TUMBLER SALES 29-Sep-21	1,690.00	-	1,690.00
TUMBLER SALES 08-Oct-21	25.00	-	25.00
POLICE DONATION 24-Nov-21	1,000.00	-	1,000.00
JUDITH NELSON 13-Dec-21	5,000.00	-	5,000.00
	23,810.00	-	23,810.00
2021 POLICE ITEMS SOLD (Previously Levied)			
Declared Surplus Firearms (Long Guns)	1,800.00	1,800.00	-
Declared Surplus Sale of Retired Squad	8,502.00	8,502.00	-
	10,302.00	10,302.00	-
TOTAL FUNDS AVAILABLE FOR 2021	206,988.28	183,178.28	23,810.00
2021 CURRENT YEAR EXPENDITURES TO DATE THROUGH 12/31/2021 (SEE DETAIL BELOW)	(91,020.18)	(77,690.92)	(13,329.26)
ESTIMATED ASSIGNED FUND BALANCE - POLICE EQUIPMENT - 12/31/2021	115,968.10	105,487.36	10,480.74

2021 Activity - Expenditures							
2021 Equipment Expenditures Through 12/31/2021		Adopted Budget	Budget Amendments 07/21/2021	Amended Budget	Total Actual Expenditures YTD 12/31/2021	Levied	Donated
Capital Outlay	25-Jan-21	47,600.00	7,872.00	55,472.00	-	465.55	-
Capital Outlay	25-Jan-21				465.55	465.55	-
Capital Outlay	25-Jan-21				49.99	49.99	-
Capital Outlay	25-Jan-21				219.09	219.09	-
Capital Outlay	25-Jan-21				27.67	27.67	-
Capital Outlay	08-Feb-21				415.00	415.00	-
Capital Outlay	08-Feb-21				10,116.00	10,116.00	-
Capital Outlay	08-Feb-21				612.00	612.00	-
Capital Outlay	18-Feb-21				66.41	66.41	-
Capital Outlay	18-Feb-21				73.35	73.35	-
Capital Outlay	09-Mar-21				460.00	460.00	-
Capital Outlay	23-Mar-21				1,194.52	1,194.52	-
Capital Outlay	23-Mar-21				1,764.84	1,764.84	-
Capital Outlay	09-Apr-21				187.68	187.68	-
Capital Outlay	23-Apr-21				45.49	45.49	-
Capital Outlay	23-Apr-21				370.04	370.04	-
Capital Outlay	23-Apr-21				17.99	17.99	-
Capital Outlay	12-Oct-21				389.99	389.99	-
Capital Outlay	09-Nov-21				3,990.99	3,990.99	-
Capital Outlay	14-Dec-21				1,446.99	1,446.99	-
		47,600.00	7,872.00	55,472.00	21,913.59	21,913.59	-
Capital Outlay - Vehicles	04-Jan-21	65,235.00	(20,000.00)	45,235.00	-	-	-
Capital Outlay - Vehicles	12-Jan-21				33,871.24	33,871.24	-
Capital Outlay - Vehicles	25-Jan-21				614.82	614.82	-
Capital Outlay - Vehicles	08-Feb-21				381.05	381.05	-
Capital Outlay - Vehicles	08-Feb-21				404.00	404.00	-
Capital Outlay - Vehicles	18-Feb-21				190.24	190.24	-
Capital Outlay - Vehicles	09-Apr-21				40.74	40.74	-
Capital Outlay - Vehicles	06-Jul-21				9,844.07	9,844.07	-
Capital Outlay - Vehicles	06-Jul-21				275.00	275.00	-
Capital Outlay - Vehicles	22-Nov-21				8,910.00	8,910.00	-
Capital Outlay - Vehicles	09-Nov-21				17.98	17.98	-
Capital Outlay - Vehicles	09-Nov-21				340.00	340.00	-
Capital Outlay - Vehicles	22-Nov-21				836.99	836.99	-
Capital Outlay - Vehicles	13-Dec-21				44.96	44.96	-
		65,235.00	(20,000.00)	45,235.00	55,777.33	55,777.33	-
Donation Expenditures	27-Dec-21	-	-	-	1,235.17	-	1,235.17
Donation Expenditures	13-Dec-21	-	-	-	20.62	-	20.62
Donation Expenditures	13-Dec-21	-	-	-	9.99	-	9.99
Donation Expenditures	22-Nov-21	-	-	-	101.94	-	101.94
Donation Expenditures	09-Nov-21	-	-	-	77.96	-	77.96
Donation Expenditures	26-Oct-21	-	-	-	124.92	-	124.92
Donation Expenditures	12-Oct-21	-	-	-	120.70	-	120.70
Donation Expenditures	12-Oct-21	-	-	-	64.96	-	64.96
Donation Expenditures	22-Sep-21	-	-	-	214.74	-	214.74
Donation Expenditures	22-Sep-21	-	-	-	21.48	-	21.48
Donation Expenditures	30-Aug-21	-	-	-	20.00	-	20.00
Donation Expenditures	30-Aug-21	-	-	-	360.00	-	360.00
Donation Expenditures	30-Aug-21	-	-	-	2,270.30	-	2,270.30
Donation Expenditures	30-Aug-21	-	-	-	218.09	-	218.09
Donation Expenditures	13-Jul-21	-	-	-	440.51	-	440.51
Donation Expenditures	12-Jul-21	-	-	-	600.00	-	600.00
Donation Expenditures	19-May-21	-	-	-	1,497.88	-	1,497.88
Donation Expenditures	11-May-21	-	-	-	5,930.00	-	5,930.00
		-	-	-	13,329.26	-	13,329.26
Expenditure Totals Through 12/31/2021		112,835.00	(12,128.00)	100,707.00	91,020.18	77,690.92	13,329.26

Estimated Fund Balance - 12/31/2021

115,968.10 105,487.36 10,480.74

Estimated Squad \$'s in ending fund balance
Estimated Carryover Unexpended Budget From 2021 - Primarily Cameras
Balance to New Cameras - Warranty, Maintenance, Software, Storage - Lease Purchase
Donations to be Applied Towards Firearms Replacements
Donations to be Applied Towards Ammo and Related Expenditures
Donations to be Applied Towards Officer Training

35,487.36 35,487.36
23,016.08 23,016.08
46,983.92 46,983.92
3,100.00 - 3,100.00
3,000.00 - 3,000.00
4,380.74 - 4,380.74
115,968.10 105,487.36 10,480.74

Estimated cost of squad replacement(s) in 2025 - 2 squads

(118,501.00)

Balance Per Above
Included in Pay 2022 Levy
Included in Pay 2023 Levy
Included in Pay 2024 Levy
Included in Pay 2025 Levy

35,487.36
20,000.00
20,000.00
20,000.00
20,000.00
(3,013.64)

E.
2.

MEMO TO: City Council
FROM: City Clerk
DATE: February 2, 2022
SUBJECT: Liquor License Ownership Change for Jenson's Ye Olde Wharf

The City has received notice that the shareholders of Jenson's Ye Olde Wharf has changed. Gail D. Jenson has resigned and Katheryn (Jenson) Palmer has purchased 100% of the shares. A background check on Ms. Palmer has come back clear.

Chapter 4, Section 4-225 of the City Code states "No license shall be transferable between persons or to a different location without prior consent of the council. Any change in individual ownership, incorporation, or substitution of partners is a transfer. It is unlawful to make any transfer in violation of this section."

Council approval on a transfer of ownership from Gail Jenson to Katheryn Palmer is requested.

(Council Action – Motion)

New Corp. officer. Business remains same.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Crosslake License Period From: 07/01/21 To: 07/01/22

Circle One: New License License Transfer _____ Suspension Revocation Cancel _____
(former licensee name) (Give dates)

License type: (check all that apply) ☒ On Sale Intoxicating ☒ Sunday Liquor ☐ 3.2% On sale ☐ 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Katheryn Palmer DOB _____ Social Security # _____
(corporation, partnership, LLC, or Individual)

Business Trade Name Jensons' Ye Olde Wharf Business Address 12986 County Road 16 City Crosslake

Zip Code 56442 County Crow Wing Business Phone 218-692-3454 Home Phone _____

Home Address _____ City Crosslake

Licensee's Federal Tax ID # 41-1629939 Licensee's MN Tax ID# 2479990
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
<u>Katheryn Palmer</u>			
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

☐ Yes ☐ No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Auto-Owners Insurance Policy # 18988

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

ON SALE INTOXICATING LIQUOR LICENSEES ONLY, must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7507, or visit our website at <https://dps.mn.gov/divisions/age/Pages/default.aspx>

New corp. officer. Business remains same.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
OFFICE (651) 201-7510 FAX (651) 297-5259 TTY (651) 282-6555
DPS.MN.GOV

APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE
No license will be approved or released until the \$20 Retailer ID Card fee is received

PLEASE COMPLETE THIS APPLICATION IN ITS ENTIRETY.
INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT ACTION.

Licensee's MN Sales and Use Tax ID # 2479990 To apply for a MN sales and use tax ID #, call (651) 296-6181

Licensee's Federal Tax ID # 41-1629939 Licensees must register with the Federal Tax and Trade Bureau (TTB),
for information call (513) 684-2979 or 1-800-937-8864

Applicant:

Licensee Name (Business, Partnership, Corporation)		Business Name (DBA)		Social Security #	
Jensons' Ye Olde Wharf		The Wharf			
Physical Business Address		License Period		DOB (Individual Applicant)	
12986 County Road 16		From 07/01/21 To 07/01/22			
City		County	State	Zip Code	
Crosslake		Crow Wing	MN <input checked="" type="checkbox"/>	56442	
E-mail Address		Business Phone Number		Applicant's Home Phone #	
		218-692-3454			

If a Corporation, LLC, or Partnership - state name, date of birth, Social Security # address, title, and Percent Owned by each officer.

Partner Officer (First, middle, last)	DOB	SS#	Title	Percent	Home Address
Katheryn Elizabeth Palmer			Owner	100%	
Partner Officer (First, middle, last)	DOB	SS#	Title	Percent	Home Address
Partner Officer (First, middle, last)	DOB	SS#	Title	Percent	Home Address
Partner Officer (First, middle, last)	DOB	SS#	Title	Percent	Address, City, State, Zip Code

1. If a corporation, date of incorporation 1988, state incorporated in Minnesota If a subsidiary of any other corporation, so state N/A
If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota?
Yes ☐ No ☐
2. Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state. entire building
3. Is establishment located near any state university, state hospital, training school, reformatory or prison?
☐ Yes ☒ No. If yes, state approximate distance. _____
4. Name and address of building owner Gail Jensen
Has owner of building any connection, directly or indirectly, with applicant? ☒ Yes ☐ No

5. Is/are applicant(s), a member of the governing body of the municipality in which this license is to be issued?
☐ Yes ☒ No If Yes, in what capacity? _____
6. Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota? ☐ Yes ☒ No If yes, give name and address of establishment. _____
7. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? Yes ☒ No ☐
8. State whether applicant has or will be granted, an On Sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. ☒ Yes ☐ No ☐ Will be granted
9. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. Yes ☒ No ☐ Will be granted ☒
10. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality.

11. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)?
12. If this license is being issued by a County Board, is it located in an organized township?
If so, attach township approval.

Violations

1. Has applicant(s) had a liquor license revoked in the last 5 years; ☐ Yes ☒ No If so, give dates and details.

2. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere? Yes ☐ No ☒
If yes, give dates, charges and final outcome _____

3. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802. ☐ Yes ☒ No If yes, attach a copy of the summons.

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any felonies or municipal ordinances relating to intoxicating liquor except as follows:

Police/Sheriff's Department

Title

Signature

County Attorney's Signature

Insurance (ATTACH CERTIFICATE OF INSURANCE TO THIS FORM)

Licensee must obtain one of the following PER Minnesota Statute 340A.409:

Check one:

- ☒ A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.

Please review Insurance Certificate before submitting:

Must be Certificate of Insurance (Declarations or Binders not accepted)

Licensee name on this application and the Insurance Certificate must match EXACTLY.

Must provide physical address of licensed location (No PO Boxes accepted)

Dates of coverage must cover the entire license period.

or

- ☐ B. A surety bond from a surety company with minimum coverage as specified in A.

or

- ☐ C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry. A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

Workers compensation insurance company: Name Auto-Owners InsurancePolicy # 18988 Number of employees: 10**I certify that I have read the above questions and that the answers are true and correct of my own knowledge.**

Print name of applicant & title

Katheryn Palmer

Signature of Applicant



Date

01/21/2022

City of Crosslake

ROW Vacation Process

- City Code, Chapter 42, Article V, Division 2. Vacating Streets

Development Review Team. In order to address environmental and infrastructure concerns, reduce surveying and platting costs, and offer expertise to applicants, developers, and planning officials, the Development Review Team (DRT) shall conduct a pre-project review of all Right-of-Way (ROW) proposals prior to submission of any application.

- a) The DRT shall consist of at least one staff from the following departments (Parks and Rec, Public Works and P&Z).
- b) The DRT shall adopt policies and rules of business governing its timely review and reporting on all ROW Vacation requests.
- c) Meetings will be scheduled and held no more than once a month.
- d) ROW Vacation or Use Agreement DRT application shall be submitted through the P&Z Department and coordinated with Public Works, Parks & Rec, City Clerk and City Attorney.
- e) The Parks and Recreation Director shall be in charge of recording the meetings.

Submission of ROW Vacation Applications

ROW Vacation applications shall be submitted through the P&Z office. Completed survey is required to be submitted with application. Applications will be forwarded to Public Works, Parks, the City Clerk and the City Attorney.

Each Department shall be responsible for including the application in their next scheduled Commission meeting. The City Clerk shall be responsible for notification to the public of the Commission and Council meeting dates (Either within the 350-ft radius, entire plat or whichever is greater) and the MN DNR (60-day notice). A recommendation from each Commission shall be forwarded to the City Council for their consideration at a regularly scheduled City Council Meeting, but not before the 60-day notice period afforded the MN DNR.

Public Hearing

A public Hearing shall be held according to Chapter 42, Article V, Division 3 of the City Code

In considering a ROW Vacation application, the City Council shall determine and make findings for approval or denial based on the following during the Public Hearing:

1. Have a majority of landowners, on a frontage basis, abutting the street, alley, public ground, public way or part thereof, signed on as applicants for this petition?
2. Does any part of the ROW terminate at, abut upon, or is adjacent to any public water?
3. Has the DNR been notified of the ROW request?
4. Are there currently improvements on the ROW?
5. Are there currently encroachments from adjacent parcels onto the ROW?
6. Is there currently a Use Agreement in place between the neighboring property owners and the City for the encroachments onto the ROW?
7. Is the ROW currently being used by the public?
8. Based on the topography and shoreline, can the ROW Access be improved for use by the public?
9. What are the public benefits of vacating the ROW?
10. How will the vacation impact the conservation of natural resources?
11. Consider recommendations from the Public Works and Park & Recreation/Library Commissions

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42,
ARTICLE V - VACATING STREETS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council for the City of Crosslake does ordain as follows:

Sec. 2-204. – Development Review Team.

In order to address environmental and infrastructure concerns, reduce unnecessary costs to the applicants, and offer expertise and advise to applicants, Commission members and the City Council, the Development Review Team (DRT) shall conduct a pre-application review of all Road Right-of-Way (ROW) Vacations and Land Use Agreements.

- a) The DRT shall consist at least one staff person from Planning & Zoning Department, Public Works Department, and Park & Recreation Department.
- b) The DRT shall adopt policies and rules of business governing its timely review and reporting on ROW Vacation and Land Use Agreements in ROWs.
- c) DRT applications and minutes of meetings shall be submitted to each commission (Park & Recreation, Planning & Zoning, and Public Works) along with any application, for review and a recommendation to the City Council prior to the Council holding a public hearing and making their decision on the application per Chapter 42 of the City Code.

No decisions will be made on an applicant's request at the DRT meeting. Submittal of an application after the DRT does not constitute approval. Approval or denial of an application is determined by the City Council of Crosslake at a public meeting as per Minnesota Statute 412.851 and the Crosslake City Code Chapter 42.

Passed by the City Council this 14th day of February, 2022 by a ___/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

E. 4.

Minnesota City and Town Accounting and Financial Reporting Standards

Uniform Chart of Accounts

EXPENDITURES (continued)

PUBLIC SAFETY (continued)

42800 Other Protection.

42810 Militia and Armories.

42820 Examination of Licensed Occupations. Expenditures of boards and other administrative personnel who examine and license individuals to practice certain vocations and professions in the city. Accounts numbers 42821-42829 may be used to provide more detail, if desired.

42830 Public Scales. Expenditures incurred in the acquisition and maintenance of public scales.

42840 Weights and Measures.

42850 Flood Control. Expenditures for walls, levies and other devices, which protect persons and property from surface water damage.

PUBLIC WORKS

43000 PUBLIC WORKS. Public Works has two major sub-classifications: 1) Highways, Streets and Roadways and 2) Sanitation. All expenditures related to these functions should be charged to these accounts including wages and salaries and employee benefits such as employer contributions to retirement systems, insurance, sick leave, etc.

43100 Highways, Streets and Roadways. This group of accounts is used to record expenditures for the construction and maintenance of roadways and walkways. Expenditures for roadways and walkways in parks are not charged to these accounts, but to the appropriate accounts under culture-recreation.

43121 Paved Streets. Expenditures for construction, maintenance and repair of street surfaces, curbs and gutters which are paved with asphalt, concrete, brick or stone.

Minnesota City and Town Accounting and Financial Reporting Standards

Uniform Chart of Accounts

EXPENDITURES (continued)

PUBLIC WORKS (continued)

43100 Highways, Streets and Roadways. (continued)

43122 Unpaved Streets. Expenditures incurred for the construction, maintenance and repair of unpaved streets, including scraping, grading, graveling, oiling, etc.

43123 Alleys.

43124 Sidewalks and Crosswalks. Expenditures for the construction, maintenance and repair of sidewalks and crosswalks.

43125 Ice and Snow Removal. Expenditures for removing ice and snow and for sanding and salting streets, sidewalks, alleys and bridges. Includes expenditures for equipment specifically designed or intended for ice and snow removal. Excludes expenditures for equipment used only incidentally for such purposes.

43126 Road and Bridge Equipment. Expenditures for road and bridge equipment such as road graders and maintenance trucks.

43130 Bridges, Viaducts and Grade Separations. Expenditures for the construction, maintenance and repair of bridges, viaducts, grade separations, trestles and railroad crossings.

43150 Storm Drainage. Expenditures for the construction, maintenance and repair of storm drainage inlets, collection and disposal systems.

43160 Street Lighting. Expenditures for street lighting fixtures and for lighting all bridges, alleys and streets, except those located in parks.

43170 Street Cleaning.

Minnesota City and Town Accounting and Financial Reporting Standards

Uniform Chart of Accounts

EXPENSE ACCOUNTS

Proprietary Fund Expenses

Accounts numbers 49400-49999 should be used to record expenses in the enterprise and internal service funds. The full accrual basis of accounting is to be used for these accounts. All expense accounts are designed to be used with the object code, just as in the governmental fund type (expenditure) accounts. Note: The following accounts and account numbers are common to all proprietary funds: Depreciation (49970) Interest Expense (49980), and Other Expense (Identify) (49990). These accounts and account numbers should be used whenever appropriate. They are not repeated for each type of proprietary fund.

49400-49449 Water Utilities. All expenses incurred in the operation of the water utility.

49400 Source of Supply.

49410 Power and Pumping.

49420 Purification.

49430 Distribution.

49440 Administration and General.

49450-49499 Sewer. All expenses incurred in the operation of the sewer system.

49450 Sanitary Sewer Maintenance.

49460 Sanitary Sewer Cleaning.

49470 Sewer Lift Stations.

49480 Sewage Treatment Plants.

49490 Administration and General.

February 4, 2022

To: Sourcewell Member Chief Executive Officers
Re: Annual Meeting of the Representative Assembly

On April 20, 2022, Sourcewell will hold its Annual Meeting of the Representative Assembly at the Town Hall at Madden's near Brainerd. The program for this meeting is our annual Students of Character Celebration, whereby two students from each of our 23-member school districts have been nominated for their quiet leadership.

Sourcewell's By-law's state, "Each full-voting member government agency shall be entitled to select two (2) of its current board members to serve on the Sourcewell Representative Assembly." Please present the enclosed information at your next Board, Council, or Commissioner meeting and select one or two board members to represent your School District, City, or County. These seats cannot be filled by a district, city, or county staff member.

Your chosen representatives will receive complimentary entry to the assembly and program, including a plated meal.

Return the completed form by March 4, 2022.

Sourcewell
Attn: Katrina Wood
202 12th St. NE, PO Box 219
Staples, MN 56479

You can also email the completed form to: Katrina.wood@sourcewell-mn.gov

If you have any questions on this process, please reach out to Katrina Wood by email or phone at 218-541-5227.

ENC: Representative Assembly Response Form

Representative Assembly Response Form

Please have your Board select one or two of its members to serve on the Sourcewell Representative Assembly for 2022 – 2023. These seats cannot be filled by a district, city, or county staff member.

Complete this form with the selected members' information and return to:

Sourcewell, Attn: Katrina Wood
202 12th St. NE, PO Box 219
Staples, MN 56479

You can also email the completed form to: Katrina.wood@sourcewell-mn.gov

The Annual Meeting is scheduled for April 20, 2022, in the Town Hall at Maddens near Brainerd. Registration begins at 5:00 p.m., and the call to order is at 5:25 p.m.

Thank you for your participation!

School District, City, or County Name:

Elected Representative's Name and Contact Information:

Name: _____

Phone: _____

Home address: _____

City/State/Zip: _____

Email address: _____

Elected Representative's Name and Contact Information:

Name: _____

Phone: _____

Home address: _____

City/State/Zip: _____

Email address: _____

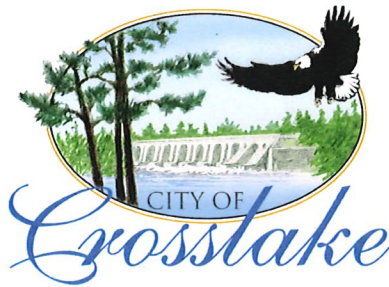


These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

F.
l.
a.



Date: 2/10/2022 Time: 4:08:55 PM



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.
I.
b.

Memorandum

Date: February 7, 2022
From: Erik Lee
Subject: Firearms/Optics Purchase

Mayor/City Council,

Every ten years the Police Department replaces sidearms for our officers. I would like to replace six 4th Generation Glock 17's with six 5th Generation Glock 17's. The replacement of the firearms is in our Capital Improvement Plan and was also part of the 2022 Budget. The cost of the six pistols is \$2820. I would also request to use donated funds to purchase holsters and optics for the firearms. The cost for the holsters is \$845 and the optics \$2107 with an additional \$420 for mounting plates.

I would also request that we replace four of our squad rifles. Currently we have two Viet Nam era M-16's on loan from the military surplus program and two LMT M-4's that are approximately 20 years old. I request that we replace these rifles with four Colt M-4 Rifles. The cost is \$3524. These items are also in the 2022 Budget and Capital Improvement Plan.

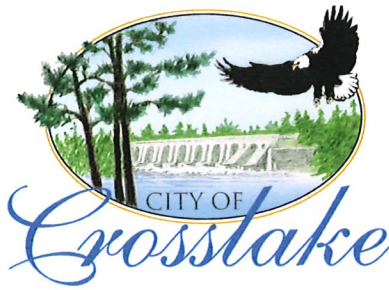
Attached are the quotes for the firearms, holsters and optics. Officers would also have the ability to purchase their old Glock sidearms for \$375. The Department would receive \$295 per gun in trade or purchase. The additional \$80 for officer buyback is for paperwork.

I would also request place the two LMT Rifles as surplus and sell them at Bill's Gun Shop. Both the trade/buy back of the firearms will offset the cost of the purchases.

The Public Safety Commission approved the purchase at their February 2nd meeting.

Respectfully,

Erik Lee
Police Chief



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

Firearms Quote

Firearms

Glock 17 Gen 5 Handguns	\$470/Unit	6 Units	\$2,820
Holoson 508T Sight	\$351.12/Unit	6 Units	\$2,107
Safariland Holster	\$140.93/Unit	6 Units	\$845.53
Mounting Plate	\$70/Unit	6 Units	\$420
Colt M4 Rifles	\$881/Unit	4 Units	\$3,524
			\$9,716
Officer Buyback Option	\$295/Unit	6 Units	(\$1,770)
			\$7,946



Sales Quote

KIESLER POLICE SUPPLY
2802 SABLE MILL RD
JEFFERSONVILLE, IN 47130

Bill-to Customer

CROSSLAKE POLICE DEPARTMENT
13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442

Ship-to Address

CROSSLAKE POLICE DEPARTMENT
CHIEF ERIK LEE / PH: 218-692-2222
13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442

Your Reference

Bill-to Customer No. L74709
Tax Registration No.

Salesperson TERESA
Email
Home Page
Phone No.

No. Q124181
Document Date July 21, 2021
Due Date August 20, 2021
Payment Terms
Payment Method
Tax Identification Type Legal Entity
Shipment Method

eriklee@crosslake.net

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
GLOCPA175S202MOS	GLOCK 17MOS GEN5 9MM PISTOL BLACK, FRONT SERRATIONS, FIXED SIGHTS	6 EACH		429.00	2,574
AMERGL-506	AMERIGLO 3XL HEIGHT SUPPRESSOR SIGHT SET FOR GLOCK MOS PISTOLS, FLAT BLACK, SERRATED, .365" FRONT & .451" REAR	6 EACH		40.00	240
AMERGL-815	AMERIGLO 3XL TALL GREEN TRITIUM 3 DOT SIGHT SET, BLACK OUTLINES, .365" FRONT, .451" REAR, FITS ALL GLOCKS (EXCEPT 42 & 43)	6 EACH		65.00	390
HOLOHE508T-RD-X2	HOLOSUN 508 PISTOL SERIES TITANIMUM MINIATURE REFLEX SIGHT, RED CIRCLE DOT, SOLAR FAILSAFE, SHAKE AWAKE, MULTI-RETICLE SYSTEM (MRS) - 2MOA DOT W/ 32MOA CIRCLE, 2MOA DOT ONLY, 32MOA CIRCLE ONLY, BLACK	6 EACH		351.12	2,106.72
TRIJRM06-C-700672	TRIJICON 3.25MOA ADJUSTABLE LED RED RMR TYPE 2 W/ADJ BRIGHTNESS, ADDED BATTERY CONSERVATION & BUTTON LOCK OUT	6 EACH		466.90	2,801.4
TRIJAC32064	TRIJICON RMR/SRO MOUNTING KIT FOR GLOCK MOS & SPRINGFIELD OSP MODELS, INCLUDES (1) RMR SEALING PLATE, (2) SHORT OPTIC MOUNTING SCREWS, (1) HEX KEY	6 EACH		15.00	90
SAFA6360RDS-832-481	SAFARILAND 6360RDS ALS/SLS MID-RIDE LEVEL III RETENTION DUTY HOLSTER STX BASKET, FITS GLOCK GEN1-4 MODEL 17MOS, WITH LIGHT (ITI M3/STREAMLIGHT TLR-1/TLR-1HL/SUREFIRE X200/X300/X300U, WITH OPTIC (LEUPOLD DELTAPOINT/TRIJICON RMR/DR.OPTIC/	6 EACH		140.93	845.58



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	JPOINT/VORTEX VIPER/BURRIS FASTFIRE/INFORCE APL/ NIGHTSTICK TWM-350/TWM-350S/TWM-850/TWM-850S), 4.5"BBL, BLACK, RIGHT HAND CLERK				
BLAC44ND00BKR	BLACKHAWK T-SERIES HOLSTER FOR GLOCK 17 GEN5 RDS W/ LIGHT & OPTIC, RIGHT HAND ORMO	1	EACH	127.50	127.5
SHIPPING	Shipping - TO BE FINALIZE BASED ON ITEMS AND QTY'S	1	EACH	0.00	0
TRADE IN ALLOWANCE	TRADE IN ALLOWANCE (5) GLOCK 17 GEN4 9MM GNS & 3 MAGS = \$295.00 CHECK IN LIEU OF GUN OFFICER BUYBACK PRICE=\$371.39	5	EACH	-295.00	-1,475
SHIPPING	ONE HALF OF SHIPPING CHARGE FOR TRADE PISTOLS TO BE SHIPPED TO KIESLERS. KIESLERS WILL PROVIDE 2ND DAY AIR SHIPPING LABEL. FULL PRICE = \$40.00 ONE HALF = \$20.00	1	EACH	20.00	20
KIESLER TRADE GUNS	PLEASE NOTE: KIESLER POLICE SUPPLY ONLY ACCEPTS TRADE IN FIREARMS IN LEGAL,WORKING CONDITION. FIREARMS THAT ARE BROKEN,DEFECTIVE,WITH MISSING OR AFTERMARKET MAGS WILL BE RETURNED OR REDUCED IN PRICE-\$10.00 PER MAG &-\$15.00 FOR NON WORKING NIGHT SIGHTS-ANY ILLEGAL FIREARM (INCLUDING SAWED OFF BARREL & NO SERIAL NUMBERS,ETC) WILL NOT BE ACCEPTED!! DO NOT SHIP!!!!	1	EACH	0.00	0
KIESLER TRADE GUNS 2	PLEASE NOTE: 1. TRADE-IN AGENCY DUTY FIREARMS THAT HAVE BEEN ALTERED IN ANY WAY, SHAPE, OR FORM FROM ORIGINAL FACTORY SPECS CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 2. TRADE-IN AGENCY DUTY FIREARMS THAT ARE NOT MODEL, VARIANT, OR GENERATION SPECIFIED BY AGENCY ON ORIGINAL QUOTE CAN BE SUBJECT TO REFUSAL OR CREDIT DEDUCTION. 3. VALUES ARE BASED ON CURRENT LOCAL, CITY, STATE & FEDERAL FIREARM LAWS. ANY CHANGES TO THESE LAWS COULD RESULT IN A REDUCTION IN TRADE VALUE OR ABSOLUTE REFUSAL TO ACCEPT THEM.	1	EACH	0.00	0
FORMAT TERESA	QUOTED BY TERESA MCKINNIE KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS TMCKINNIE@KIESLER.COM	1	EACH	0.00	0
KIESLER SIGNATURE	SIGN/DATE TO APPROVE PURCHASE	1	EACH	0.00	0
	X _____ SIGNATURE REQUIRED				
	X _____				



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	DATE REQUIRED				
	X _____				
	PHONE# FOR FED X QUESTIONS				
	Amount Subject to Sales Tax			0.00	
	Amount Exempt from Sales Tax			7,720.20	
				Subtotal	7,720.20
				Total Tax	0.00
				Total \$ Incl. Tax	7,720.20
				Tax Amount	0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220

RETURNED GOODS POLICY

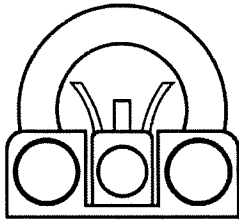
No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



Learning Firearms | Timm Arms Co.
PO Box 2705
Baxter, MN 56425
info@learningfirearms.com
www.learningfirearms.com

ADDRESS

Erik Lee
Crosslake Police Dept
13888 Daggett Bay Road
Crosslake, MN 56442

SHIP TO

Erik Lee
Crosslake Police Dept
13888 Daggett Bay Road
Crosslake, MN 56442

Quote 1032**DATE** 01/21/2022**EXPIRATION DATE** 03/31/2022**SHIP VIA**

Delivery in person

ORDER METHOD

Verbal

DESCRIPTION	QTY	RATE	AMOUNT
Holosun 508T Red RDS Optic	6	330.00	1,980.00
Ameriglo Sup Plain Black Sight Set for Glock	6	40.00	240.00
C&H PWS Glock MOS v4 Plate for RMR SRO	6	60.00	360.00

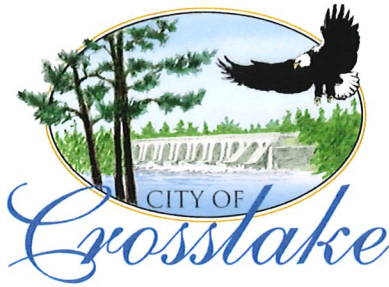
LE Agency Pricing Applied
MN Municipality Sales Tax Exempt
**ST3 Needed to complete order

SUBTOTAL 2,580.00
TAX 0.00

TOTAL \$2,580.00

Accepted By

Accepted Date



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.
I.
C.

Memorandum

Date: February 7, 2022
From: Erik Lee
Subject: Squad/Body Camera Purchase

Mayor/City Council,

Please find attached quote for Squad and Body Cameras. I am requesting permission to enter a contract with Motorola Solutions for the next five years for six squad cameras and six body cameras. The total cost of the contract is \$69,540.00 spread out over five years. The annual cost would then be \$13,951.80. The costs include all maintenance, warranty, and Cloud Storage. With the contract, we would receive new body cameras now and then have replacement in 2 ½ years.

I understand we purchased new body cameras last year. Motorola Solutions would give us a refund on the body cameras which would lower the cost of the first year's contract price. Annually we pay close to \$9,000.00 for Cloud Storage, Warranty and Maintenance.

This was a 2021 budget item and has been carried over to 2022. The Public Safety Commission recommended this purchase at the February 2, 2022 meeting.

Respectfully,

Erik Lee
Police Chief



MOTOROLA SOLUTIONS

Quote For:

Crosslake Police Department

Attn: Erik Lee

Reference:

**Crosslake Police Department (MN) 12-20-2021 VaaS (6)4RE-V300
Bundles (4) CCE Licenses (1)TS CCE**

Quote By:

WatchGuard Video / Motorola Solutions

John Bowles

Date: 01-26-22

WatchGuard Video

415 E. Exchange
Allen, TX 75002
(P) 800-605-6734 (F) 212-383-9661

**Prepared For:**

Crosslake Police Department - Attention: Erik Lee
Crosslake Police Department (MN) 12-20-2021 VaaS (6)4RE-V300
Bundles (4) CCE Licenses (1)TS CCE

QUOTATION - LGQ-0769-03**DATE: 01-26-22**

PROJECT QUOTATION

We at WatchGuard Video are pleased to quote the following systems for the above referenced project:

Deliverables / Materials / Services	Qty	Sell Price	Amount
4RE In-car video system with Integrated Body-worn camera and evidence management software - 5 Year Video-as-a-Service Package @ \$189 per Month AAS-ICV-BWC-5YR (PaaS) Video-as-a-Service Bundle includes the cloud-based evidence management system, with unlimited storage and unlimited cloud sharing. User Licenses on a per-bundle basis (each 4RE+V300 aaS Bundle = 1 User License). CommandCentral Evidence, capture, records, redaction and community engagement capabilities included. V300 Body-worn camera (choice of mount) Third year technology (Hardware) refresh. CarDetector Mobile LPR w/ Vigilant LEARN (PlateSearch) 4RE In-Car Video System (Choice of forward camera) Includes 200GB DVR, Control panel & Infrared cabin camera V300 WiFi Dock, MiKroTik WiFi Kit & Smart Power Switch 5-year agreement (billed Quarterly or Annually) No-Fault hardware warranty, Advanced hardware replacement service & 24/7 support	6	\$11,340.00	\$68,040.00
Pre Configured V300 Transfer Station II with Power Supply and Cables. BW-ACK-V3-TSC V300 Transfer Station II TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB includes kit with Power Supply and Cables.	1	\$0.00	\$0.00
Quick Start Software Installation Service; Remote Install, Training, Configuration, Project Management, Consultation WGW00122-410 (PaaS)	1	\$1,500.00	\$1,500.00

Upload Appliance (Agency Will Provide)

1

\$0.00

\$0.00

000-000

Subtotal Price

\$69,540.00

Recommendations

Deliverables / Materials / Services	Qty	Sell Price	Amount
-------------------------------------	-----	------------	--------

V300, Battery, Removable and Rechargeable, 3.8V, 4180mAh

1

\$99.00

\$99.00

WGP02614 (PaaS)

USB Docking Station Video-as-a-Service Package @ \$4 per Month

1

\$120.00

\$120.00

AAS-BWC-USB-DOC (PaaS)

USB Dock for Body-worn camera including USB Cable

Subtotal Price

\$219.00

Due Now

\$0.00

Annual Invoice

\$13,951.80

Notes:

1. This Quote is valid for 90 days from the Quote Date. Pricing may change thereafter.
2. Any sales transaction resulting from this Quote is based on and subject to the applicable Motorola's Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents.
3. Motorola's Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.
4. Payment Terms: Equipment-Net 30 days upon shipment; Installation-Net 30 days upon completion; Services and Subscription Agreements-Net 30 days from receipt of Order.
5. The pricing in this Quote does not include any applicable taxes (e.g. sales/use tax).
6. UNLESS OTHERWISE NOTED IN THIS QUOTE / ORDER, INSTALLATION OF EQUIPMENT IS NOT INCLUDED

Quoted by: John Bowles - Customer Engagement Specialist - 469-833-6330 - john.bowles@motorolasolutions.com

Quote ID: LGQ-0769-03 – Pricing Summary – 01-26-22

Total Spend:

Due Now	\$0.00
Year 1 Invoice(s)	\$13,951.80
Years 2-5 Invoice(s) (Pay Each Year)	\$13,951.80
Total Spend	\$69,759.00

Purchase as a Service (PaaS) Financial Profile

Total Price:	\$69,759.00
Contract Term:	5 Years
Monthly Payments:	\$1,162.65
Annual Invoice:	\$13,951.80

Deferred

Total Price	\$69,759.00
Deferred (5 Payments of \$13,951.80)	\$69,759.00

Due Now

Due Now	\$0.00
----------------	---------------

Motorola Solutions, Inc.

John Bowles

Date _____

Re: LGQ-0769-03

Agency: Crosslake Police Department

Total Cost: \$69,759.00

Contract Reference: Crosslake Police Department (MN) 12-20-2021 VaaS (6)4RE-V300 Bundles (4) CCE Licenses (1)TS CCE

Please be advised that the Crosslake Police Department will purchase the goods and/or services offered in your Quote LGQ-0769-03. This constitutes a purchase pursuant to the terms of the specified contract below, including any applicable addenda.

Specified Contract: Master Customer Agreement and attached addenda, signed concurrently herewith.

Agency affirms that a purchase order or notice to proceed is not required for contract performance or for subsequent years of service, and acknowledges that pursuant to _____, the funds for this purchase has been authorized. Customer agrees to appropriate funding in accordance with the contract.

Invoices shall be according to the milestone schedule included in the quote and services agreement, should reference 'LGQ-0769-03' and be sent to:

Crosslake Police Department

Attn: _____

The equipment will be shipped to the customer at the following address, and the ultimate destination where the equipment will be delivered to the customer is:

Crosslake Police Department

Attn: _____

Sincerely,

Signature: _____

Name: _____

Title: _____

Email: _____

Online Terms Acknowledgement

This Online Terms Acknowledgement (this “**Acknowledgement**”) is entered into between Watchguard, Inc., with offices at 415 E. Exchange Pkwy, Allen, TX 75002 (“**Watchguard**”) and the entity set forth in the signature block below (“**Customer**”). Watchguard and Customer will each be referred to herein as a “**Party**” and collectively as the “**Parties**”.

1. Online Terms Acknowledgement. The Parties acknowledge and agree that the terms of the Master Customer Agreement (“**MCA**”) and applicable Addenda available at www.motorolasolutions.com/product-terms, including, without limitation, the Mobile Video Addendum, govern each Ordering Document (as defined in the MSA) between the Parties, including all statements of work, schedules, order forms, and other ordering documents, and further agree that the terms of the MCA and Addenda are incorporated therein and form part of the Parties’ Agreement (as defined in the MCA). For purposes herein, the respective rights and obligations assigned to Motorola Solutions, Inc. within the online terms shall apply to Watchguard, and the respective rights and obligations assigned to ‘Customer’ within the online terms shall apply to Customer signing below. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth in this Acknowledgement and to the terms of the MCA and Addenda posted at www.motorolasolutions.com/product-terms, and the signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement, the MCA and the Addenda.

2. Entire Agreement. This Acknowledgement supplements the terms of the MCA and applicable Addenda and forms a part of the Parties’ Agreement. This Acknowledgement, the MCA and applicable Addenda available at www.motorolasolutions.com/product-terms, and any all Ordering Documents between the Parties constitutes the entire agreement of the Parties regarding the subject matter hereof, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

3. Disputes; Governing Law. Sections 12 – Disputes of the MCA is hereby incorporated into this Acknowledgement *mutatis mutandis*.

4. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties.

The Parties hereby enter into this Acknowledgement as of the last signature date below.

Watchguard: Watchguard, Inc.

By: _____

Name: _____

Title: _____

Date: _____

Email: _____

Customer: Crosslake Police Department

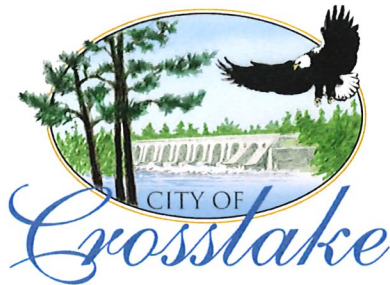
By: _____

Name: _____

Title: _____

Date: _____

Email: _____



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

F.I.d.

Memorandum

Date: February 7, 2022
From: Erik Lee
Subject: Body Camera Audit

Mayor/City Council,

According to State Law, Police Department's that have a Body Camera Program are to receive an independent audit. Last year I requested an audit be completed by Lynn Lembke Consulting. The Audit makes sure that we are compliant with State Laws and Police Department Policy.

Attached please find results of the Audit. Two discrepancies were found in the Audit. The Body Worn Camera Policy is to be on the Police Department website. That has been corrected and can now be found on the website. The second discrepancy was due to videos being deleted prior to their required retention date. Those videos were deleted by me due to space concerns on our old server. The videos did not involve any incidents or involvement with the public. The videos were deleted in 2017 and 2018. The retention requirements were corrected in 2018 and no videos have been deleted prior to their scheduled retention requirement since.

The results of the audit are required to be sent to the MN State Senate and Representatives of the following committee's: The Legislative Commission on Data Practices and Personal Data Privacy Commission Members, House Judiciary Finance & Civil Law Committee, House Public Safety and Criminal Justice Reform Finance & Policy Committee, Senate Civil Law & Data Practices Policy Committee, and the Senate Judiciary and Public Safety Finance & Policy Committee. Those were submitted to these committee members on February 7, 2022 via email.

Respectfully,

Erik Lee
Police Chief

INDEPENDENT AUDIT REPORT

Chief Eric Lee
Crosslake Police Department
13888 Daggett Bay Rd.
Crosslake, MN 56442

Dear Chief Lee:

An independent audit of the Crosslake Police Department's Portable Recording System (body-worn cameras (BWCs)) was conducted on July 16, 2021. The objective of the audit was to verify Crosslake Police Department's compliance with Minnesota Statutes §§13.825 and 626.8473.

Data elements the audit includes:

Minnesota Statute §13.825

- Data Classification
- Retention of Data
- Access by Data Subjects
- Inventory of Portable Recording System Technology
- Use of Agency-Issued Portable Recording Systems
- Authorization to Access Data
- Sharing Among Agencies

Minnesota Statute §626.8473

- Public Comment
- Body-worn Camera Policy

The Crosslake Police Department employs six (6) full-time and four (4) part-time peace officers. The Crosslake Police Department utilizes Motorola Solutions WatchGuard Vista body-worn cameras and software. BWC data is stored in the Motorola Solutions WatchGuard Cloud. The audit covers the time period January 1, 2017, through June 30, 2021.

Audit Requirement: Data Classification

Determine that the data collected by BWCs are appropriately classified.

All BWC data collected by the Crosslake Police Department during the time period January 1, 2017, through June 30, 2021, is classified as private or non-public data. The Crosslake Police Department had no instances of the discharge of a firearm by a peace officer in the course of duty, use of force by a peace officer that resulted in substantial bodily harm, requests from data subjects for the data to be made accessible to the public or court orders directing the agency to release the BWC data to the public.

No discrepancies noted.

Audit Requirement: Retention of Data

Determine that the data collected by BWCs are appropriately retained and destroyed in accordance with statutes.

The Crosslake Police Department utilizes the General Records Retention Schedule for Minnesota Cities and agency specified retention periods in WatchGuard Vista. At the conclusion of a BWC recording, a WatchGuard category type is assigned. Each WatchGuard category type has an associated retention period. Upon reaching the retention date, data is systematically deleted. Active BWC data is accessible in the WatchGuard Evidence Library.

Randomly selected videos from a server Purged Vista Events Report were verified against the record purge date. Several records with a category of “Test Recording” and “Unknown” were maintained for less than 90 days during the early months of use. Retention was increased on those categories and records were then maintained for the minimum 90 days required by statute. Records in all other categories were maintained in accordance with the record retention. Records selected were from the time period January 1, 2017, through June 30, 2021. Deleted BWC video is not accessible in the WatchGuard Evidence Library.

The Crosslake Police Department has not received a request from a data subject to retain BWC data beyond the applicable retention period.

The Chief of Police monitors BWC data for proper categorization to ensure BWC data are appropriately retained and destroyed.

Discrepancy noted.

Audit Requirement: Access by Data Subjects

Determine that individuals who are the subject of collected data have access to the data, and if the data subject requests a copy of the data, other individuals who do not consent to its release must be redacted.

BWC data is available to data subjects and access may be requested by submission of a written request. During the time period January 1, 2017, through June 30, 2021, the Crosslake Police Department had received neither requests to view, nor requests for copies of, BWC data from data subjects.

No discrepancies noted.

Audit Requirement: Inventory of Portable Recording System Technology

Determine the total number of recording devices owned and maintained by the agency; a daily record of the total number of recording devices actually deployed and used by officers, the policies and procedures for use of portable recording systems by required by section 626.8473;

and the total amount of recorded audio and video collected by the portable recording system and maintained by the agency, the agency's retention schedule for the data, the agency's procedures for destruction of the data, and that the data are available to the public.

Crosslake Police Department's BWC inventory consists of six (6) devices. Device inventory is maintained in the WatchGuard Evidence Library.

The Crosslake Police Department has established and enforces a BWC policy that governs the use of portable recording systems by peace officers while in the performance of their duties. The Crosslake Police Department's BWC policy requires officers to conduct a function test at the beginning of each shift to ensure the device is operating properly and to promptly report malfunctions to their supervisor. Peace officers were trained on the use of the BWC system by WatchGuard during implementation. New officers are trained as part of their field training program.

A review of randomly selected dates from the patrol schedule were verified against the Vista Active and Purged Event Reports and confirmed that recording devices are being deployed and activated by officers. A review of BWC data collected per quarter and comparison to calls for service shows a consistent collection of data.

The total amount of active data is accessible in the WatchGuard Evidence Library. The total amount of active and deleted data is documented in the server Active and Purged Vista Events Reports.

The Crosslake Police Department utilizes the City of Crosslake Records Retention Schedule and agency specified retention in WatchGuard. BWC video is fully deleted from the local file server upon the scheduled deletion date. Meta data information is maintained on the server. BWC data is available upon request, and access may be requested by submission of a written request.

No discrepancies noted.

Audit Requirement: Use of Agency-Issued Portable Recording Systems

Determine if peace officers are only allowed to use portable recording systems issued and maintained by the officer's agency.

The Crosslake Police Department BWC policy states that officers may only use department-issued BWCs in the performance of official duties for the department or when otherwise performing authorized law enforcement services as an employee of the department.

No discrepancies noted.

Audit Requirement: Authorization to Access Data

Determine if the agency complies with sections 13.05, Subd. 5, and 13.055 in the operation of

portable recording systems and in maintaining portable recording system data.

The Chief of Police conducts monthly random reviews of BWC data to ensure proper labeling and compliance with policy.

User access to BWC data is managed by the assignment of group roles and permissions in WatchGuard. Permissions are based on staff work assignments as determined by the Chief of Police. Access to WatchGuard Evidence Library is password protected and requires dual authentication. Agency personnel are prohibited from accessing BWC data for nonbusiness reasons and from sharing the data for non-law-enforcement related purposes. The agency's BWC policy governs access to and sharing of data. Access to data is captured in the audit trail.

When BWC data is deleted from WatchGuard, its contents cannot be determined.

The Crosslake Police Department has had no security breaches. A BCA CJIS security audit was conducted in April of 2021.

No discrepancies noted.

Audit Requirement: Sharing Among Agencies

Determine if non-public BWC data is shared with other law enforcement agencies, government entities, or federal agencies.

The Crosslake Police Department's BWC policy allows for the sharing of data with other law enforcement agencies, prosecutors, courts and other criminal justice entities as provided by law. Sharing of data with other law enforcement agencies and prosecutors is managed by the Chief of Police. Sharing is documented in the WatchGuard audit trail.

No discrepancies noted.

Audit Requirement: Biennial Audit

Determine if the agency maintains records showing the date and time the portable recording system data were collected, the applicable classification of the data, how the data are used, and whether data are destroyed as required.

The WatchGuard Evidence Library and the server Active Event and Purged Event Reports document the date and time portable recording system data was collected, the retention period of the data, the audit log associated to the data, and the date and time data was destroyed. The WatchGuard audit trail and the Records Management System dissemination log document how the data are used and shared.

No discrepancies noted.

Audit Requirement: Portable Recording System Vendor

Determine if portable recording system data stored in the cloud, is stored in accordance with security requirements of the United States Federal Bureau of Investigation Criminal Justice Information Services Division Security Policy 5.4 or its successor version.

Crosslake Police Department's BWC data is stored in the Motorola Solutions Cloud. A Motorola Solutions CJIS Compliance White paper outlines the specific security policies and practices for Motorola Solutions and how they are compliant with the CJIS Security Policy. Motorola has performed statewide CJIS-related vendor requirements in Minnesota. Motorola maintains CJIS certification for personnel who are required to complete Level 4 CJIS Security Training upon assignment and biennially thereafter.

No discrepancies noted.

Audit Requirement: Public Comment

Determine if the law enforcement agency provided an opportunity for public comment before it purchased or implemented a portable recording system and if the governing body with jurisdiction over the budget of the law enforcement agency provided an opportunity for public comment at a regularly scheduled meeting.

The Crosslake Police Department solicited for public comment by Notice to the Public on November 14, 2016. The City Council held a public hearing at their December 12, 2016, meeting. No public comments were received. The body worn camera program was implemented in January of 2017.

No discrepancies noted.

Audit Requirement: Body-worn Camera Policy

Determine if a written policy governing the use of portable recording systems has been established and is enforced.

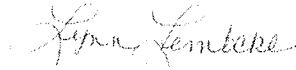
The Crosslake Police Department's BWC policy is not posted on the agency's website. The policy was compared to the requirements of Minn. Stat. § 626.8473. The agency's policy includes all minimum requirements of Minn. Stat. § 626.8473.

Discrepancy noted.

This report was prepared exclusively for the City of Crosslake and Crosslake Police Department by Lynn Lembcke Consulting. The findings in this report are impartial and based on information and documentation provided and examined.

Dated: February 5, 2022

Lynn Lembcke Consulting

A handwritten signature in cursive script, reading "Lynn Lembcke".

Lynn Lembcke

F. 2. a.

Crosslake Economic Development Year End Report

Submitted February 3, 2022

Mission Statement: *To Develop and Promote the Economic Growth and Welfare of Crosslake While Protecting the Environment.*

1. This past year has been a year in transition for EDA. Moving forward, instead of meeting each month, EDA will have quarterly meetings as a group. Other meetings, or work groups, will occur when need arises. Meetings may be held in person or by zoom. A project that will remain in process is updating the City Comprehensive Plan. Several meetings were held with Region 5 EDC to help establish a more efficient way of updating the City Plan. The first chapter to be updated is the Environmental Chapter. A work group was formed and surveyed on changes that are relevant in today's environment. While goals may not change, strategies will be in place that can be measured to ensure results that are complimentary to Crosslake's future. The Environmental Chapter update is expected to be completed by end of 2022 first quarter. The second chapter to be updated will be Economic Vitality.
2. BLAEDC will be taking a more expansive role in Crosslake EDA beginning in 2022. More of our communications will be managed by BLAEDC in partnership with Crosslake Communications. This role includes content development for our Website. Crosslake Communications will continue to host the site at no charge. In December, Crosslake EDA hosted a meeting with a builder who has an interest in multi-unit housing in Crosslake. BLAEDC will assume the leadership role provided builder wants to continue conversation.
3. Crosslake EDA will continue to look for growth that fits our Mission Statement. Many community meetings confirm our community's interest in maintaining and "Up North" and "Environmentally Friendly" positioning. Recommendations for BLAEDC suggests we continue our stand-alone image rather than being a part of the Greater Brainerd Lakes Area. Thus, we need to stress our business environment with all the necessary amenities including great recreation, business connectivity and a beautiful place to live.

Respectfully Submitted
Dean Fitch - President

F. 3. b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: February 9, 2022

SUBJECT: Recommendations from PW Meeting of 2/7/22

The Public Works Commission met on February 7, 2022 and discussed the extension of municipal sewer to County Road 16 and the 2022 road improvements. The Commission voted unanimously to recommend that the City Council approve the following items:

- 1.) Award bid for Municipal Sewer Extension Project to Casper Construction in the Amount of \$2,088,000, after the final assessment hearing is held, which should be done as soon as possible.
- 2.) Engage the City Attorney to begin the process to legally acquire the perpetual utility easement at the Log Church property while the City continues to discuss assessments and the perpetual easement with the Log Church.
- 3.) Add the installation of two stop signs at the sharp curve on Whitefish Avenue and Hill Top Drive to the 2022 Road Improvement Designs.
- 4.) Proceed with the public bid process for 2022 Road Improvement Projects the week of February 21, 2022 and open bids the week beginning March 14, 2022.

Attached is detailed information from Bolton & Menk regarding each item listed above.



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MEMORANDUM

Date: February 8, 2022
To: Ted Strand, Public Works Director
From: Phil Martin, PE
Subject: Project Action Summary for February 14, 2022 Council Meeting

Below is a summary of information and action items for the City Council meeting based on the February 7, 2022 Public Works meeting.

CSAH 66 Improvements

Construction Bids. Bids were opened on January 27, 2022 at City Hall. The City received 11 bids ranging from a low bid of \$2,088,000 from Casper Construction out of Grand Rapids, MN to a high bid of \$2,549,401. We have worked with Casper Construction in Aitkin on projects and view them as a responsible and capable bidder for the City work. We have provided a bid recommendation to award to Casper Construction. Additionally, I have included a revision of the CSAH 66 Feasibility Report originally prepared on July 27, 2021 for Council information.

- Requested Action - The City has to decide on the process going forward. The potential Council actions are as follows:
 - a. If the City is committed to construction, the City can award and schedule the final assessment hearing to consider and adopt the final assessments. We would recommend the final assessment hearing be scheduled sooner than later if this approach is taken.
 - b. If the City wants to hold the final assessment hearing in conjunction with awarding the bid, we request the City schedule the final assessment meeting as soon as notification requirements allow. The bid acceptance period is for 61 days after bid opening.
 - c. If the City does not want to proceed with construction, the Council can reject the bids.

Perpetual Utility Easements. An agreement was submitted for the Simonson Lumber stormwater area. We understand the agreement is being considered. We are unaware of any issues.

We have made little progress with the Log Church. They disagree with the preliminary assessment and have indicated that item needs to be resolved before the perpetual utility easement for the stormwater area can be addressed. Based on the lack of progress to date and considering that the 2022 construction season will soon be here, I would request that the City engage the City Attorney to begin the legal process to acquire the perpetual utility easement at the Log Church property while the City continues to discuss assessments and the perpetual utility easement with the Log Church.

- Request Action – Engage the City Attorney to begin the process to legally acquire the perpetual utility easement at the Log Church Property while the City continues to discuss assessments and the perpetual utility easement with the Log Church.

2022 Street Improvements

Design Considerations - We discussed design questions with the Public Works Committee and have good direction to wrap up the construction plans. In particular, it was determined that no improvements would be made to the sharp curve on Whitefish Avenue south of Hilltop Drive but rather Public Works Committee recommended the City install 2 stops signs to address the traffic visibility/safety concerns.

- Requested Action – Concur with Public Works Committee recommendation to install stops signs at the sharp curve on Whitefish Avenue.

Bidding Schedule - Our proposed schedule is to wrap up plans based on input we received so that we can begin the public bid process the week of February 21, 2022 and open bids the week beginning March 14, 2022.

- Requested Action – Concur with Public Works Committee to proceed with the public bid schedule as proposed.



BOLTON & MENK

Real People. Real Solutions.

MEMORANDUM

Date: July 27, 2021 (Revised February 7, 2022)
To: Ted Strand, Public Works Director
From: Phil Martin, PE
Subject: CSAH 66 Feasibility Report Update

In September 2019, Bolton & Menk submitted the Feasibility Report for the CSAH 66 Sanitary Sewer Extension. That report was prepared and included a mock assessment roll based on mid-range benefit to each parcel as identified by Nagell Appraisal. In October 2019 the mock assessment roll was revised per City Council input and presented at the December 2019 public improvement hearing. The mock assessment revisions dealt with low water use commercial parcels and were based on size as follows:

- 2 acres or less was assessed at \$0.35/sq ft
- > 2 acres was assessed at \$0.20/sq ft

In January 2020 the City chose to proceed with preparation of construction plans but to delay construction. Since that time, the construction plans have been completed and easement negotiations have been initiated. In addition, the plans for stormwater quality improvements have been defined and discussions have evolved with the Crow Wing County Highway Department regarding the scope of replacement of the existing stormwater collection system.

The purpose of this memorandum is to provide updated information to specific sections of the original feasibility report so the City of Crosslake can review and schedule an Improvement Hearing for September 2021 to consider proceeding with public bidding and construction of the improvements in 2022.

Section IV. Proposed Improvements update: Due to the depth of the sanitary sewer replacement, a significant portion of the existing storm sewer will be impacted. In addition, the City of Crosslake secured a grant to provide stormwater treatment of storm sewer discharges into Cross Lake. The combined effect of these impacts led Crow Wing County to agree to replace the entire storm sewer within the project scope and to participate in that associated cost.

Section V. Estimated Project Costs update: The estimated total project cost was updated to reflect the stormwater quality improvement additions and the replacement of the existing stormwater collection system. The costs were also updated from a 2019 basis to a 2021 basis.

ITEM	COST (7/27/21)	COST (2/02/22)
Construction Total	\$1,913,400	\$2,088,000
Engineering, Legal, Financial, Administrative (20%)	\$ 382,680	\$382,680
Easement/Land Acquisition	\$ 60,000	\$66,500
Budgetary Total Project Cost	\$2,356,080	\$2,537,180

Section VI. Project Financing: Based on discussions with Crow Wing County and the stormwater quality funding received from BWSR, the total cost responsibility for the proposed improvements breakdown as follows:

- Budgetary Total Project Cost = \$2,356,080 (\$2,537,180)

- Budgetary Total Project Cost City (Street/Sanitary/Storm) = \$1,509,504 (\$1,619,410.17)
- Budgetary Total Project Cost County (Street/Storm) = \$392,532 (\$439,449.31)
- Budgetary Total Project Cost City/County (Stormwater Quality)* = \$454,044 (\$478,320.52)

* BWSR granted awarded for up to \$315,000. Expires December 31, 2022.

Based on discussions with the City Public Works Committee and City Council, the following assessment modifications have been identified and are presented in the updated mock assessment roll.

- Assessment Modifications Single family residential
 - Roadway = \$0 per home site (unchanged)
 - Sanitary sewer = \$7,000 per home site
- Assessment Modifications Commercial
 - Roadway = \$0 per sq ft (unchanged)
 - Sanitary sewer = \$0.35/sq ft
- Assessment Terms
 - Connection based on 10-year septic age. Property owners would have to connect before their system is 11 years old.
 - Assessment period of 20 years

The original feasibility report mock assessment as presented amounted to \$721,353.10 in assessments. When revised by the City Council for presentation at the December 13, 2019, Improvement Hearing, the assessed amount was \$594,681.80. With the recent Council assessment directives noted, the updated mock assessment amount is \$594,023.15 (i.e. 25.2%). When compared against the estimated total project cost after bidding, the City is proposing to assess 23.4% of the cost.

Section VII. Recommendation and Timetable: The recommendation to proceed remains unchanged the timeframe for proceeding is updated in the table below:

Action Taken/Proposed Project Schedule	Timeframe
<i>Preliminary Engineering Report</i>	<i>Completed August/July 2018</i>
<i>Field Topographic Survey</i>	<i>Completed September/October 2018</i>
<i>Feasibility Study Ordered</i>	<i>Approved September 9, 2019</i>
<i>Feasibility Study to City Council</i>	<i>October 14, 2019</i>
<i>Improvement Hearing Ordered</i>	<i>October 14, 2019</i>
<i>Improvement Hearing/Assessment Review</i>	<i>Completed December 13, 2019</i>
<i>Engineering Design/Plan Preparation</i>	<i>Completed May 2021</i>
Updated Feasibility Report Supplement to City	August 9, 2021 (completed)
Second Improvement Hearing Ordered	August 9, 2021 (completed)
Second Improvement Hearing/Assessment Review	September 2021 (completed)
Public Bidding	January 2022 (completed)
Construction	June – August 2022

ABSTRACT FOR BIDS
CSAH 66 SANITARY SEWER EXTENSION PROJECT
CITY OF CROSSLAKE, MINNESOTA
BMI PROJECT NO. B11.116904

								Casper Construction Inc.		R.L. Larson Excavating Inc.		Anderson Brothers Construction Company of Brainerd, LLC		Pratt's Affordable Excavating Inc.		C & L Excavating Inc		Tom's Backhoe Service Inc.	
ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer Estimate		Grand Rapids, MN		St. Cloud, MN		Brainerd, MN		Merrifield, MN		St. Joseph, MN		St. Joseph, MN			
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT				
1	MOBILIZATION	1	LUMP SUM	\$90,000.00	\$90,000.00	\$80,055.56	\$80,055.56	\$90,000.00	\$90,000.00	\$100,000.00	\$100,000.00	\$42,050.00	\$42,050.00	\$175,000.00	\$175,000.00	\$50,000.00	\$50,000.00		
2	CLEARING AND GRUBBING	1	EACH	\$1,000.00	\$1,000.00	\$375.00	\$375.00	\$1,000.00	\$1,000.00	\$950.00	\$950.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		
3	CLEARING AND GRUBBING	0.3	ACRE	\$15,000.00	\$4,500.00	\$10,000.00	\$3,000.00	\$15,000.00	\$4,500.00	\$31,500.00	\$9,450.00	\$25,000.00	\$7,500.00	\$35,000.00	\$10,500.00	\$6,000.00	\$1,800.00		
4	2-YEAR MAINTENANCE	1	LUMP SUM	\$24,000.00	\$24,000.00	\$15,000.00	\$15,000.00	\$45,000.00	\$45,000.00	\$13,195.95	\$13,195.95	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00		
5	REMOVE CABLE FENCE	450	LIN FT	\$5.00	\$2,250.00	\$6.75	\$3,037.50	\$7.10	\$3,195.00	\$7.15	\$3,217.50	\$6.75	\$3,037.50	\$7.00	\$3,150.00	\$15.00	\$6,750.00		
6	REMOVE PIPE SEWERS	1957	LIN FT	\$4.00	\$7,828.00	\$7.00	\$13,699.00	\$14.00	\$27,398.00	\$1.10	\$2,152.70	\$10.00	\$19,570.00	\$1.00	\$1,957.00	\$8.00	\$15,656.00		
7	REMOVE BITUMINOUS PAVEMENT	21998	SQ YD	\$2.00	\$43,996.00	\$3.15	\$69,293.70	\$3.50	\$76,993.00	\$3.15	\$69,293.70	\$2.50	\$54,995.00	\$3.50	\$76,993.00	\$3.47	\$76,333.06		
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	4181	SQ YD	\$2.25	\$9,407.25	\$3.00	\$12,543.00	\$3.00	\$12,543.00	\$3.00	\$12,543.00	\$2.50	\$10,452.50	\$3.25	\$13,588.25	\$3.30	\$13,797.30		
9	REMOVE CURB & GUTTER	5486	LIN FT	\$2.50	\$13,715.00	\$2.00	\$10,972.00	\$4.00	\$21,944.00	\$3.05	\$16,732.30	\$3.00	\$16,458.00	\$3.25	\$17,829.50	\$5.00	\$27,430.00		
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	400	SQ YD	\$5.00	\$2,000.00	\$5.00	\$2,000.00	\$3.00	\$1,200.00	\$16.55	\$6,620.00	\$3.00	\$1,200.00	\$17.00	\$6,800.00	\$15.00	\$6,000.00		
11	REMOVE DRAINAGE STRUCTURE	25	EACH	\$550.00	\$13,750.00	\$345.00	\$8,625.00	\$350.00	\$8,750.00	\$527.85	\$13,196.25	\$400.00	\$10,000.00	\$500.00	\$12,500.00	\$400.00	\$10,000.00		
12	REMOVE CASTING	25	EACH	\$150.00	\$3,750.00	\$95.00	\$2,375.00	\$80.00	\$2,000.00	\$52.80	\$1,320.00	\$100.00	\$2,500.00	\$200.00	\$5,000.00	\$200.00	\$5,000.00		
13	COMMON EXCAVATION (P) (EV)	8086	CU YD	\$9.00	\$72,774.00	\$4.80	\$38,812.80	\$15.00	\$121,290.00	\$10.70	\$86,520.20	\$10.00	\$80,860.00	\$11.50	\$92,989.00	\$6.00	\$48,516.00		
14	CHANNEL AND POND EXCAVATION (P) (EV)	1959	CU YD	\$12.00	\$23,508.00	\$11.00	\$21,549.00	\$18.00	\$35,262.00	\$15.85	\$31,050.15	\$10.00	\$19,590.00	\$15.00	\$29,385.00	\$12.00	\$23,508.00		
15	COMMON LABORERS	10	HR	\$100.00	\$1,000.00	\$100.00	\$1,000.00	\$110.00	\$1,100.00	\$98.25	\$982.50	\$85.00	\$850.00	\$85.00	\$850.00	\$90.00	\$900.00		
16	SKID LOADER	10	HR	\$120.00	\$1,200.00	\$165.00	\$1,650.00	\$140.00	\$1,400.00	\$150.25	\$1,502.50	\$150.00	\$1,500.00	\$130.00	\$1,300.00	\$150.00	\$1,500.00		
17	FINE FILTER AGGREGATE (LV)	425.5	CU YD	\$67.25	\$28,614.88	\$18.50	\$7,871.75	\$35.00	\$14,892.50	\$16.15	\$6,871.83	\$50.00	\$21,275.00	\$17.00	\$7,233.50	\$30.00	\$12,765.00		
18	COMPOST GRADE 2 (LV)	106.1	CU YD	\$50.22	\$5,328.34	\$82.75	\$8,779.78	\$80.00	\$8,488.00	\$130.00	\$13,793.00	\$100.00	\$10,610.00	\$135.00	\$14,323.50	\$50.00	\$5,305.00		
19	AGGREGATE BASE (CV) (P) CLASS 5	3870	CU YD	\$28.00	\$108,360.00	\$14.00	\$54,180.00	\$24.40	\$94,428.00	\$23.75	\$91,912.50	\$25.00	\$96,750.00	\$25.00	\$96,750.00	\$26.13	\$101,123.10		
20	AGGREGATE BASE (CV) (P) CLASS 5 (TRAIL)	570	CU YD	\$32.00	\$18,240.00	\$37.00	\$21,090.00	\$34.50	\$19,665.00	\$41.00	\$23,370.00	\$30.00	\$17,100.00	\$43.00	\$24,510.00	\$45.10	\$25,707.00		
21	TYPE SP 9.5 WEARING COURSE SPECIAL (WMA)	2540	TON	\$60.00	\$152,400.00	\$73.00	\$185,420.00	\$76.65	\$194,691.00	\$73.00	\$185,420.00	\$73.00	\$185,420.00	\$77.00	\$195,580.00	\$80.30	\$203,962.00		
22	TYPE SP 12.5 WEARING COURSE SPECIAL (WMA)	2540	TON	\$60.00	\$152,400.00	\$76.00	\$193,040.00	\$79.80	\$202,692.00	\$76.00	\$193,040.00	\$76.00	\$193,040.00	\$80.00	\$203,200.00	\$83.60	\$212,344.00		
23	TYPE SP 9.5 WEARING COURSE (TRAIL)	430	TON	\$90.00	\$38,700.00	\$75.00	\$32,250.00	\$78.75	\$33,862.50	\$75.00	\$32,250.00	\$75.00	\$32,250.00	\$79.00	\$35,475.00	\$82.50	\$35,475.00		
24	CONCRETE CURB & GUTTER DESIGN B624	5486	LIN FT	\$18.00	\$98,748.00	\$21.00	\$115,206.00	\$22.05	\$120,966.30	\$22.20	\$121,789.20	\$21.00	\$115,206.00	\$21.00	\$115,206.00	\$23.00	\$126,178.00		
25	6" CONCRETE DRIVEWAY PAVEMENT	350	SQ YD	\$65.00	\$22,750.00	\$65.85	\$23,047.50	\$70.35	\$24,622.50	\$64.40	\$22,540.00	\$71.00	\$24,850.00	\$70.00	\$24,500.00	\$65.00	\$22,750.00		
26	6" CONCRETE WALK	1000	SQ FT	\$15.00	\$15,000.00	\$11.54	\$11,540.00	\$11.75	\$11,750.00	\$11.00	\$11,000.00	\$12.45	\$12,450.00	\$12.00	\$12,000.00	\$11.00	\$11,000.00		
27	DRILL & GROUT DOWEL BAR (EPOXY COATED)	39	EACH	\$30.00	\$1,170.00	\$8.50	\$331.50	\$9.00	\$351.00	\$9.00	\$351.00	\$8.50	\$331.50	\$9.00	\$351.00	\$10.00	\$390.00		
28	BITUMINOUS DRIVEWAY PATCH	569	SQ YD	\$35.00	\$19,915.00	\$40.84	\$23,237.96	\$39.00	\$22,191.00	\$31.00	\$17,639.00	\$41.00	\$23,329.00	\$32.00	\$18,208.00	\$34.10	\$19,402.90		
29	TRUNCATED DOMES	100	SQ FT	\$52.00	\$5,200.00	\$45.00	\$4,500.00	\$47.25	\$4,725.00	\$47.50	\$4,750.00	\$45.00	\$4,500.00	\$47.00	\$4,700.00	\$50.00	\$5,000.00		
30	TRAFFIC CONTROL	1	LUMP SUM	\$30,000.00	\$30,000.00	\$5,900.00	\$5,900.00	\$5,985.00	\$5,985.00	\$6,020.00	\$6,020.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$6,500.00	\$6,500.00		
31	SILT FENCE TYPE MS	1400	LIN FT	\$2.30	\$3,220.00	\$3.00	\$4,200.00	\$2.25	\$3,150.00	\$3.20	\$4,480.00	\$2.50	\$3,500.00	\$3.00	\$4,200.00	\$2.00	\$2,800.00		
32	COMMON TOPSOIL BORROW (LV)	700	CU YD	\$35.00	\$24,500.00	\$54.00	\$37,800.00	\$50.00	\$35,000.00	\$37.00	\$25,900.00	\$35.00	\$24,500.00	\$39.00	\$27,300.00	\$30.00	\$21,000.00		
33	TURF ESTABLISHMENT 1	1.2	ACRE	\$8,000.00	\$9,600.00	\$14,500.00	\$17,400.00	\$11,000.00	\$13,200.00	\$13,195.95	\$15,835.14	\$12,000.00	\$14,400.00	\$14,000.00	\$16,800.00	\$25,000.00	\$30,000.00		
34	TURF ESTABLISHMENT 2	0.3	ACRE	\$5,000.00	\$1,500.00	\$14,500.00	\$4,350.00	\$2,040.00	\$612.00	\$13,195.95	\$3,958.79	\$10,000.00	\$3,000.00	\$14,000.00	\$4,200.00	\$25,000.00	\$7,500.00		
35	EROSION CONTROL BLANKETS CATEGORY 3N	305	SQ YD	\$8.00	\$2,440.00	\$2.95	\$899.75	\$2.95	\$899.75	\$3.15	\$960.75	\$5.00	\$1,525.00	\$3.00	\$915.00	\$5.00	\$1,525.00		
36	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$3,698.15	\$3,698.15	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00		
37	STORM DRAIN INLET PROTECTION	36	EACH	\$200.00	\$7,200.00	\$150.00	\$5,400.00	\$225.00	\$8,100.00	\$158.35	\$5,700.60	\$200.00	\$7,200.00	\$140.00	\$5,040.00	\$250.00	\$9,000.00		
38	SEDIMENT CONTROL LOG TYPE WOOD CHIP	190	LIN FT	\$4.00	\$760.00	\$6.00	\$1,140.00	\$3.10	\$589.00	\$6.35	\$1,206.50	\$5.00	\$950.00	\$6.00	\$1,140.00	\$10.00	\$1,900.00		
39	PLANTINGS	650	EACH	\$6.00	\$3,900.00	\$50.00	\$32,500.00	\$30.00	\$19,500.00	\$47.50	\$30,875.00	\$30.00	\$19,500.00	\$50.00	\$32,500.00	\$100.00	\$65,000.00		
40	PLANTINGS SOIL (LV)	225	CU YD	\$60.00	\$13,500.00	\$45.00	\$10,125.00	\$101.00	\$22,725.00	\$174.00	\$39,150.00	\$75.00	\$16,875.00	\$180.00	\$40,500.00	\$100.00	\$22,500.00		
41	CROSSWALK MULTI COMP	192																	

ABSTRACT FOR BIDS
CSAH 66 SANITARY SEWER EXTENSION PROJECT
CITY OF CROSSLAKE, MINNESOTA
BMI PROJECT NO. B11.116904

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	DeChantal Excavating, LLC		Ryan Contracting Co.		Gladen Construction		TNT Construction Group LLC		J.R. Ferche, Inc.	
				Brainerd, MN		Elko, MN		Laporte, MN		Grand Rapids, MN		Rice, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$138,500.00	\$138,500.00	\$90,000.00	\$90,000.00	\$133,200.00	\$133,200.00	\$196,378.35	\$196,378.35	\$219,500.00	\$219,500.00
2	CLEARING AND GRUBBING	1	EACH	\$600.00	\$600.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$450.00	\$450.00	\$1,000.00	\$1,000.00
3	CLEARING AND GRUBBING	0.3	ACRE	\$9,500.00	\$2,850.00	\$35,000.00	\$10,500.00	\$25,000.00	\$7,500.00	\$1,400.00	\$420.00	\$22,000.00	\$6,600.00
4	2-YEAR MAINTENANCE	1	LUMP SUM	\$12,500.00	\$12,500.00	\$20,000.00	\$20,000.00	\$16,500.00	\$16,500.00	\$15,000.00	\$15,000.00	\$17,000.00	\$17,000.00
5	REMOVE CABLE FENCE	450	LIN FT	\$7.00	\$3,150.00	\$6.75	\$3,037.50	\$7.00	\$3,150.00	\$6.00	\$2,700.00	\$8.00	\$3,600.00
6	REMOVE PIPE SEWERS	1957	LIN FT	\$10.50	\$20,548.50	\$2.00	\$3,914.00	\$20.00	\$39,140.00	\$14.00	\$27,398.00	\$17.00	\$33,269.00
7	REMOVE BITUMINOUS PAVEMENT	21998	SQ YD	\$2.35	\$51,695.30	\$4.00	\$87,992.00	\$3.15	\$69,293.70	\$3.00	\$65,994.00	\$3.70	\$81,392.60
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	4181	SQ YD	\$4.65	\$19,441.65	\$4.00	\$16,724.00	\$3.00	\$12,543.00	\$2.50	\$10,452.50	\$3.50	\$14,633.50
9	REMOVE CURB & GUTTER	5486	LIN FT	\$2.80	\$15,360.80	\$4.00	\$21,944.00	\$3.05	\$16,732.30	\$3.25	\$17,829.50	\$3.55	\$19,475.30
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	400	SQ YD	\$8.50	\$3,400.00	\$18.00	\$7,200.00	\$16.55	\$6,620.00	\$13.00	\$5,200.00	\$20.00	\$8,000.00
11	REMOVE DRAINAGE STRUCTURE	25	EACH	\$325.00	\$8,125.00	\$700.00	\$17,500.00	\$950.00	\$23,750.00	\$425.00	\$10,625.00	\$750.00	\$18,750.00
12	REMOVE CASTING	25	EACH	\$65.00	\$1,625.00	\$100.00	\$2,500.00	\$250.00	\$6,250.00	\$50.00	\$1,250.00	\$250.00	\$6,250.00
13	COMMON EXCAVATION (P) (EV)	8086	CU YD	\$12.15	\$98,244.90	\$15.00	\$121,290.00	\$13.00	\$105,118.00	\$16.00	\$129,376.00	\$13.00	\$105,118.00
14	CHANNEL AND POND EXCAVATION (P) (EV)	1959	CU YD	\$9.65	\$18,904.35	\$25.00	\$48,975.00	\$6.50	\$12,733.50	\$17.00	\$33,303.00	\$22.00	\$43,098.00
15	COMMON LABORERS	10	HR	\$78.00	\$780.00	\$80.00	\$800.00	\$70.00	\$700.00	\$200.00	\$2,000.00	\$125.00	\$1,250.00
16	SKID LOADER	10	HR	\$147.00	\$1,470.00	\$125.00	\$1,250.00	\$150.00	\$1,500.00	\$350.00	\$3,500.00	\$155.00	\$1,550.00
17	FINE FILTER AGGREGATE (LV)	425.5	CU YD	\$69.00	\$29,359.50	\$25.00	\$10,637.50	\$28.00	\$11,914.00	\$36.00	\$15,318.00	\$35.00	\$14,892.50
18	COMPOST GRADE 2 (LV)	106.1	CU YD	\$54.85	\$5,819.59	\$50.00	\$5,305.00	\$57.00	\$6,047.70	\$47.00	\$4,986.70	\$50.00	\$5,305.00
19	AGGREGATE BASE (CV) (P) CLASS 5	3870	CU YD	\$23.75	\$91,912.50	\$25.00	\$96,750.00	\$23.75	\$91,912.50	\$25.50	\$98,685.00	\$27.00	\$104,490.00
20	AGGREGATE BASE (CV) (P) CLASS 5 (TRAIL)	570	CU YD	\$41.00	\$23,370.00	\$45.00	\$25,650.00	\$41.00	\$23,370.00	\$47.00	\$26,790.00	\$47.00	\$26,790.00
21	TYPE SP 9.5 WEARING COURSE SPECIAL (WMA)	2540	TON	\$73.00	\$185,420.00	\$73.00	\$185,420.00	\$73.00	\$185,420.00	\$73.00	\$185,420.00	\$84.00	\$213,360.00
22	TYPE SP 12.5 WEARING COURSE SPECIAL (WMA)	2540	TON	\$76.00	\$193,040.00	\$76.00	\$193,040.00	\$76.00	\$193,040.00	\$76.00	\$193,040.00	\$87.00	\$220,980.00
23	TYPE SP 9.5 WEARING COURSE (TRAIL)	430	TON	\$75.00	\$32,250.00	\$75.00	\$32,250.00	\$75.00	\$32,250.00	\$75.00	\$32,250.00	\$86.00	\$36,980.00
24	CONCRETE CURB & GUTTER DESIGN B624	5486	LIN FT	\$21.00	\$115,206.00	\$18.00	\$98,748.00	\$21.00	\$115,206.00	\$24.25	\$133,035.50	\$24.10	\$132,212.60
25	6" CONCRETE DRIVEWAY PAVEMENT	350	SQ YD	\$71.00	\$24,850.00	\$70.00	\$24,500.00	\$61.00	\$21,350.00	\$75.00	\$26,250.00	\$70.00	\$24,500.00
26	6" CONCRETE WALK	1000	SQ FT	\$15.45	\$15,450.00	\$70.00	\$70,000.00	\$11.00	\$11,000.00	\$13.00	\$13,000.00	\$12.00	\$12,000.00
27	DRILL & GROUT DOWEL BAR (EPOXY COATED)	39	EACH	\$8.50	\$331.50	\$15.00	\$585.00	\$9.00	\$351.00	\$15.00	\$585.00	\$10.00	\$390.00
28	BITUMINOUS DRIVEWAY PATCH	569	SQ YD	\$38.00	\$21,622.00	\$35.00	\$19,915.00	\$31.00	\$17,639.00	\$46.00	\$26,174.00	\$38.00	\$21,622.00
29	TRUNCATED DOMES	100	SQ FT	\$45.00	\$4,500.00	\$50.00	\$5,000.00	\$45.00	\$4,500.00	\$50.00	\$5,000.00	\$52.00	\$5,200.00
30	TRAFFIC CONTROL	1	LUMP SUM	\$5,950.00	\$5,950.00	\$15,000.00	\$15,000.00	\$9,000.00	\$9,000.00	\$32,000.00	\$32,000.00	\$12,000.00	\$12,000.00
31	SILT FENCE TYPE MS	1400	LIN FT	\$3.00	\$4,200.00	\$2.00	\$2,800.00	\$3.00	\$4,200.00	\$3.50	\$4,900.00	\$3.50	\$4,900.00
32	COMMON TOPSOIL BORROW (LV)	700	CU YD	\$41.00	\$28,700.00	\$25.00	\$17,500.00	\$36.60	\$25,620.00	\$0.01	\$7.00	\$45.00	\$31,500.00
33	TURF ESTABLISHMENT 1	1.2	ACRE	\$12,500.00	\$15,000.00	\$20,000.00	\$24,000.00	\$14,500.00	\$17,400.00	\$14,500.00	\$17,400.00	\$15,000.00	\$18,000.00
34	TURF ESTABLISHMENT 2	0.3	ACRE	\$12,500.00	\$3,750.00	\$25,000.00	\$7,500.00	\$14,500.00	\$4,350.00	\$14,500.00	\$4,350.00	\$20,000.00	\$6,000.00
35	EROSION CONTROL BLANKETS CATEGORY 3N	305	SQ YD	\$3.00	\$915.00	\$3.00	\$915.00	\$3.00	\$915.00	\$2.75	\$838.75	\$3.50	\$1,067.50
36	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$4,700.00	\$4,700.00	\$4,000.00	\$4,000.00	\$10,500.00	\$10,500.00	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
37	STORM DRAIN INLET PROTECTION	36	EACH	\$155.00	\$5,580.00	\$150.00	\$5,400.00	\$150.00	\$5,400.00	\$140.00	\$5,040.00	\$275.00	\$9,900.00
38	SEDIMENT CONTROL LOG TYPE WOOD CHIP	190	LIN FT	\$6.10	\$1,159.00	\$3.00	\$570.00	\$6.00	\$1,140.00	\$5.50	\$1,045.00	\$7.00	\$1,330.00
39	PLANTINGS	650	EACH	\$45.00	\$29,250.00	\$35.00	\$22,750.00	\$50.00	\$32,500.00	\$50.00	\$32,500.00	\$55.00	\$35,750.00
40	PLANTINGS SOIL (LV)	225	CU YD	\$72.15	\$16,233.75	\$50.00	\$11,250.00	\$20.00	\$4,500.00	\$53.00	\$11,925.00	\$50.00	\$11,250.00
41	CROSSWALK MULTI COMP	192	SQ FT	\$4.80	\$921.60	\$4.80	\$921.60	\$5.00	\$960.00	\$4.80	\$921.60	\$5.50	\$1,056.00
42	4" BROKEN LINE YELLOW-EPOXY	480	LIN FT	\$0.40	\$192.00	\$0.40	\$192.00	\$0.40	\$192.00	\$0.40	\$192.00	\$0.50	\$240.00
43	4" DOUBLE SOLID LINE YELLOW-EPOXY	2105	LIN FT	\$0.80	\$1,684.00	\$0.80	\$1,684.00	\$0.80	\$1,684.00	\$0.80	\$1,684.00	\$1.00	\$2,105.00
44	4" SOLID LINE WHITE-EPOXY	8979	LIN FT	\$0.40	\$3,591.60	\$0.40	\$3,591.60	\$0.40	\$3,591.60	\$0.40	\$3,591.60	\$0.50	\$4,489.50
45	8" SOLID LINE WHITE EPOXY	165	LIN FT	\$3.80	\$627.00	\$3.80	\$627.00	\$3.80	\$627.00	\$3.80	\$627.00	\$4.50	\$742.50
46	24" SOLID LINE WHITE-EPOXY	54	LIN FT	\$6.50	\$351.00	\$6.50	\$351.00	\$7.00	\$378.00	\$6.50	\$351.00	\$7.50	\$405.00
47	12" RC PIPE APRON	3	EACH	\$885.60	\$2,656.80	\$1,000.00	\$3,000.00	\$652.00	\$1,956.00	\$1,350.00	\$4,050.00	\$1,500.00	\$4,500.00
48	15" RC PIPE APRON	2	EACH	\$952.55	\$1,905.10	\$1,300.00	\$2,600.00	\$744.00	\$1,488.00	\$1,400.00	\$2,800.00	\$1,500.00	\$3,000.00
49	12" RCP PIPE	2012	LIN FT	\$48.90	\$98,386.80	\$52.00	\$104,624.00	\$61.50	\$123,738.00	\$74.00	\$148,888.00	\$64.00	\$128,768.00
50	15" RCP PIPE	509	LIN FT	\$55.25	\$28,122.25	\$56.00	\$28,504.00	\$69.15	\$35,197.35	\$83.00	\$42,247.00	\$70.00	\$35,630.00
51	CONNECT TO EXISTING STORM SEWER	5	EACH	\$1,650.00	\$8,250.00	\$1,500.00	\$7,500.00	\$1,000.00	\$5,000.00	\$650.00	\$3,250.00	\$2,500.00	\$12,500.00
52	CONNECT TO EXISTING SANITARY SEWER	1	EACH	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$1,100.00	\$1,100.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00
53	8" PVC PIPE SEWER	243	LIN FT	\$72.00	\$17,496.00	\$85.00	\$20,655.00	\$91.20	\$22,161.60	\$90.00	\$21,870.00	\$60.00	\$14,580.00
54	10" PVC PIPE SEWER	4686	LIN FT	\$88.00	\$412,368.00	\$90.00	\$421,740.00	\$75.45	\$353,558.70	\$64.00	\$299,904.00	\$74.00	\$346,764.00
55	10X4 PVC WYE	58	EACH	\$561.00	\$32,538.00	\$600.00	\$34,800.00	\$805.00	\$46,690.00	\$600.00	\$34,800.00	\$1,200.00	\$69,600.00
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	101.8	LIN FT	\$500.50	\$50,950.90	\$350.00	\$35,630.00	\$593.00	\$60,367.40	\$525.00	\$53,445.00	\$600.00	\$61,080.00
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	54.9	LIN FT	\$557.75	\$30,620.48	\$300.00	\$16,470.00	\$621.60	\$34,125.84	\$525.00	\$28,822.50	\$550.00	\$30,195.00
58	CONSTRUCT RAIN GUARDIAN TURRET	1	EACH	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$4,613.00	\$4,613.00	\$3,500.00	\$3,500.00	\$3,900.00	\$3,900.00
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	290	LIN FT	\$353.00	\$102,370.00	\$284.00	\$82,360.00	\$421.00	\$122,090.00	\$400.00	\$116,000.00	\$385.00	\$111,650.00
60	4" PVC PIPE SEWER	2150	LIN FT	\$44.00	\$94,600.00	\$30.00	\$64,500.00	\$41.25	\$88,687.50	\$42.00	\$90,300.00	\$30.00	\$64,500.00
61	6" PVC DRAIN TILE CLEANOUT	9	EACH	\$298.00	\$2,682.00	\$500.00	\$4,500.00	\$632.00	\$5,688.00	\$550.00	\$4,950.00	\$450.00	\$4,050.00
62	6" PERF TP PIPE DRAIN	570	LIN FT	\$36.35	\$20,719.50	\$45.00	\$25,650.00	\$22.50	\$12,825.00	\$28.00	\$15,960.00	\$22.00	\$12,540.00
63	6" GATE VALVE & BOX	3	EACH	\$2,086.00	\$6,258.00	\$2,000.00	\$6,000.00	\$1,303.00	\$3,909.00	\$1,350.00	\$4,050.00	\$2,200.00	\$6,600.00
64	CASTING ASSEMBLY (SANITARY)	18	EACH	\$1,021.00	\$18,378.00	\$1,000.00	\$18,000.00	\$955.00	\$17,190.00	\$1,050.00	\$18,900.00	\$825.00	\$14,850.00
65	CASTING ASSEMBLY (A-7)	2	EACH	\$1,021.00	\$2,042.00	\$650.00	\$1,300.00	\$1,047.00	\$2,094.00	\$1,050.00	\$2,100.00	\$650.00	\$1,300.00
66	CASTING ASSEMBLY (B-13)	28	EACH	\$1,044.00	\$29,232.00	\$800.00	\$22,400.00	\$1,176.00	\$32,928.00	\$950.00	\$26,600.00	\$950.00	\$26,600.00
67	CASTING ASSEMBLY (R-2561)	4	EACH	\$950.00	\$3,800.00	\$600.00	\$2,400.00	\$1,047.00	\$4,188.00	\$950.00	\$3,800.00	\$650.00	\$2,600.00
68	TRAFFIC BARRIER DESIGN B8307	450	LIN FT	\$55.50	\$24,975.00	\$55.50	\$24,975.00	\$57.00	\$25,650.00	\$55.50	\$24,975.00	\$65.00	\$29,250.00
69	END TREATMENT - SLOTTED RAIL TERMINAL	2	EACH	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$5,000.00	\$10,000.00	\$6,000.00	\$12,000.00
TOTAL AMOUNT:					\$2,266,782.36		\$2,287,087.20		\$2,307,933.69		\$2,368,495.00		\$2,549,401.00

Yellow highlight denotes value different than what was submitted with bid

F.3.C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: February 10, 2022

SUBJECT: Recommendation for 5-Year Capital Plan

At the February 7, 2022 the Public Works Commission meeting, the Commission recommended that the Council authorize Engineer and Public Works Director to update 5-Year Capital Plan for roads and equipment.

A handwritten signature in purple ink, appearing to be 'TDS', is located below the main text block.

F. 3. d.

Public Works

Memo

To: City Council
From: Ted Strand
cc: Name
Date: 2/9/22
Re: Ordering new skid steer

At this time, I would like permission to order new skid steer, snow blower, and mower. All items are in budget and are under the amount budgeted. It will take time to get units here. (Six months or so)



Ted Strand

SALES PROPOSAL

TO: City of Crosslake

DATE: 2/8/2022

ATTN: Ted

ADDRESS:

PHONE:

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Kubota

MODEL: SVL97-2HFC

Attachment: Ap-Hd80llc 80in bucket with edge

Attachment:

Attachment:

Trade;

PRICE: \$ 67,200.00

PRICE:

PRICE:

PRICE:

PRICE:

PRICE:

PRICE:

TOTAL: \$ 67,200.00

KUBOTA DISCOUNT

SUB TOTAL \$ 67,200.00

TRADE ALLOWANCE:

TRADE DIFFERENCE \$ 67,200.00

TAX:

EXTENDED WARRANTY:

Lic fee:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ 67,200.00

PRICE ABOVE INCLUDES: , cab & heater & ac, radio, block heater, high flow, 14 pin, 2 speed, rear camera, joysticks, rear mirror, strobe light, becon lights, hose stay,

24 months or 2000 hours basic standard limited warranty

Free Delivery and Full tank of fuel

1 year extended

1000

2 year extended

2890

Government State Discount

Thank you for the opportunity to earn your business,

Matthew Hunnicutt

matthewh@qualityequipmentmn.com

Cell: (218) 280-3873

Accepted By: _____

Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.



5410 Landmark Drive | Brainerd, MN 56401
Phone (218) 297-0991
www.qualityequipmentmn.com

SALES PROPOSAL

TO: City Of Crosslake Public Works
ATTN: Ted Strand
ADDRESS:

DATE: 11/16/2021

PHONE:

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Snow Wolf

MODEL: 24-84-H hydro driven blower

PRICE: \$ 29,900.00

Attachment: TLC-2484 Telescopic Truck loading chute

PRICE: \$ 1,900.00

Attachment:

PRICE:

Attachment:

PRICE:

TOTAL: \$ 31,800.00

Kubota & QE discount

SUB TOTAL \$ 31,800.00

TRADE ALLOWANCE: \$ -

TRADE DIFFERENCE \$ 31,800.00

TAX:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ 31,800.00

FEATURES:

Thank you,
MATTHEW HUNNICUTT
matthewh@qualityequipmentmn.com
Cell: (218) 280-3873

Accepted By: _____ Purchase Order: _____ Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.



5410 Landmark Drive | Brainerd, MN 56401
Phone (218) 297-0991
www.qualityequipmentmn.com

SALES PROPOSAL

TO: City of Crosslake

DATE: 11/16/2021

ATTN: Ted Strand

ADDRESS:

PHONE:

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Loftness

MODEL: 90HM Flail mower

PRICE: \$ 11,200.00

Attachment:

PRICE:

Attachment:

PRICE:

Attachment:

PRICE:

TOTAL: \$ 11,200.00

Kubota & QE discount

SUB TOTAL \$ 11,200.00

TRADE ALLOWANCE: \$ -

TRADE DIFFERENCE \$ 11,200.00

TAX:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ 11,200.00

FEATURES: 90in mower

Thank you,
MATTHEW HUNNICUTT
matthewh@qualityequipmentmn.com
Cell: (218) 280-3873

Accepted By: _____ Purchase Order: _____ Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.

F.
4.
a.

TO: City Council

FROM: TJ Graumann

DATE: February 8, 2022

SUBJECT: Personnel

It is my recommendation to accept Corey Nelson's resignation and to request permission to post a job opening for Park Maintenance.

Furthermore, with spring quickly approaching, it is a good time to discuss our Seasonal Groundskeeper position. If approved by Council, I would like to post an opening for that position and advertise as soon as possible.

1/28/2022
Corey Nelson

Dear Mayor & City Council,

I am writing to inform you that I am resigning my position as Park Maintenance for the City of Crosslake effective today, January 28, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Nelson", with a long, sweeping horizontal line extending to the right.

F.4.b.

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Community Center Usage Policies Amendment

BACKGROUND

Due to a recent situation, it was brought to the commission's attention the need for clarification in the Community Center Usage Policies.

FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATIONS

The Parks, Recreation and Library Commission recommends that City Council approve the amendment to the Community Center Usage Policies as submitted.

COUNCIL ACTION REQUESTED

Motion to approve the amendment to the Community Center Usage Policies as submitted.

ATTACHMENT

- a. Draft Amendment

2022 Community Center Usage Policies

Updated 2008

Welcome to the Crosslake Parks and Recreation Department and the Crosslake Community Center. This center provides a central gathering place for the Community to participate in recreational and leisure-time pursuits. The Crosslake Community Center is available to the public for meetings, parties, and special events. Certain policies are needed to ensure the proper use and control of the facility so that all people may equally enjoy it.

- A. The Crosslake community Center may be reserved in hour blocks. The hours may vary with the seasons. Please check with the Community Center regarding the exact hours of operation. An additional fee of \$20/hour is charged for events beginning or ending after the hours of operation.
- B. A cleaning/damage deposit, (\$50.00/meeting rooms, \$100.00/gym), is required by groups utilizing the facility. If the facility is left clean and in good condition, the deposit will be returned. If not, the group will be charged the actual cost of cleaning and/or forfeit their deposit. Deposits must be made with a separate check and can be picked up on the Tuesday following the event.
- C. Any request for special room arrangements will be charged a fee of \$20.00 per hour plus the regular rental fee **and must have prior approval from the Parks and Recreation Director.**
- D. The Community Center or meeting rooms in the Community Center may not be reserved for more than 4 meetings per month by the same organization for the same basic purpose. Any organization wishing to reserve the center for set dates running throughout the calendar year must place in writing such requests (listing dates, times, group name, function of meeting, approximate attendance and the person responsible). This request must be sent to the Parks and Recreation Department on or before December 1st for the coming calendar year.
- E. Every group utilizing the facility must have competent adult leadership (and be at least 21 years of age). The individual signing the reservation form is considered responsible for the group's conduct while using the facility. ~~Any special supervision needed shall be supplied by the applicant as requested by the City or the Parks and Recreation Department. However, the City and Parks and Recreation office reserves the right to assign a City supervisor and/or custodian when appropriate, the cost of which will be charged to the group using the facility.~~ To ensure adequate building maintenance and security, all events scheduled outside of the regular building hours must be staffed by a city employee at the expense of the group.

Reservation/Cancellation Policy:

Reservations will not be accepted without the required deposits and rental fee. Reservations must be made 14 days in advance. The Park and Recreation Director reserves the right to make exceptions to the 14-day reservation requirement. Cancellations must be made 7 days in advance of scheduled reservation date. Failure to do so will result in the loss of the rental fee.

Indemnification/Hold Harmless:

To assure the City is indemnified and protected from liability claims that may arise out of activities sponsored by a third party, indemnification/hold harmless statements and or insurance certificates may be required, and if so, must be received from sponsors 30 days prior to the scheduled event.

Indemnification and insurance are required of reservation groups if:

- *Groups will have special apparatus or equipment that presents an unusual risk.
- *Groups are commercial endeavors for the sole benefit of the sponsor.
- *Groups event is conducted by a third party sponsor and open for general public participation.

F. 4. C.

CROSSLAKE NORDIC RIDGE NON-MOTORIZED TRAIL PERMIT

THIS PERMIT, is granted this 1st day of January, 2022, by Crow Wing County, Permitters, to the City of Crosslake, Permittee, to establish and maintain on the hereinafter described land a nonmotorized trail. That Crow Wing County, the owner, in consideration of \$25.00, grants this permit for a period of two years over and upon the following described premises in the County of Crow Wing, State of Minnesota, to wit:

For the "Nordic Ridge Trail":

- SWNW, SENE ALL IN SECT. 3
- SWNE, SENE, NWSE, NESE, SESE, NESW, ALL IN SECT. 4
- ALL IN THE CITY OF CROSSLAKE, TOWNSHIP 137, RANGE 27

SUBJECT TO:

1. This permit shall terminate upon sale of the land, or upon notification in writing, by either party, 60 days prior to termination.
2. The right-of-way route shall be open to the general public.
3. The Permitters shall, at all times, have the right to enter upon said right-of-way for any purpose necessary for the performance of lawful powers and duties.
4. The Permitters shall have the right to close said right-of-way during any emergency or maintenance activity, during "spring break-up" or other periods of time when trail surfaces are vulnerable to damage, and will notify the Permittee.
5. The permit is for a 20-foot width over the route to be used.
6. Permittee and participants waive and release all claims against Crow Wing County, its officers or employees for any damage to person or property, arising from the exercise of the privileges granted by this permit. Permittee shall indemnify and hold harmless the County and its employees from any and all claims arising out of the use of the premises whether such claims are asserted by civil action or not. Permittee shall provide proof of insurance indemnifying the County.
7. Permittee shall be responsible for cleaning up all litter and debris caused by their activity.
8. Permittee shall maintain the trail according to the trail maintenance plan schedule identified in the Cross Lake Nordic Ridge project plan.
9. The Permittee, at their expense, shall provide for signing and marking the trail subject to approval of the Permitters.
10. Any and all construction or placement of structures related to trail activities such as bridges, and all other land use activities requiring a permit, shall be approved by all appropriate authorities. Once permission has been obtained from the appropriate authorities, a request in writing shall be submitted by the Permittee sixty (60) days in advance of any construction. The request will be reviewed for approval by the Crow Wing County Land Services Department. If approved, a description of any structures will be added to the Permit's legal description.
11. The trail shall be open year round, except if closed as per item #4 above. During periods of low snow the trail may be used only if written permission is obtained from the County.
12. Permit renewal is subject to field inspection and recommendation from Crow Wing County Land Services.
13. The trail shall not be open to motorized use except for a.) The City of Crosslake may conduct tours on the trail system within the Crosslake Nordic Ridge Recreation Area using one powered golf cart during the months of May thru September and b.) portions of the trail system, where signed, are open for use by ATVs as they were prior to the trail system's designation on 8/14/2012.
14. Unless otherwise specified above, this permit is subject to the terms and conditions outlined in the attached Cross Lake Nordic Ridge Project plan approved by the Crow Wing County Board on August 14 2012.

Approved this 28th day of December, 2021

CROW WING COUNTY

CITY OF CROSSLAKE

By: Steve Barrows
Steve Barrows, Chair
Board of Commissioners

By: _____
City Representative

ATTEST: Gary Griffin
Gary Griffin, Land Services Director
Crow Wing County, Minnesota

F.4.d.

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks, Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Replace Sweeper Attachment

BACKGROUND

The sweeper attachment pairs with our John Deere 1575 – we use this attachment year-round. Due to the years of service and the main parts of the unit being on their last leg, it needs to be replaced.

FINANCIAL IMPLICATIONS

\$5,535.98 – 2022 Park/Rec Capex

RECOMMENDATION

The Parks Department recommends that City Council approve the lesser quote from Midwest Machinery and purchase the Heavy Duty Rotary Broom at a total cost of \$5,535.98.

COUNCIL ACTION REQUESTED

Motion to approve the lesser quote from Midwest Machinery and purchase the Heavy Duty Rotary Broom at a total cost of \$5,535.98.

ATTACHMENTS

Midwest Machinery Quote (2)



Quote Id: 25958323

Prepared For:
CITY OF CROSSLAKE



Prepared By: **Christopher Butzer**

Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425

Tel: 218-829-5356
Fax: 218-829-4306
Email: cbutzer@mmcj.com

Date: 24 January 2022

Offer Expires: 15 February 2022

Confidential



Quote Summary

Prepared For:

CITY OF CROSSLAKE
13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442
Business: 218-820-3303

Prepared By:

Christopher Butzer
Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
Phone: 218-829-5356
cbutzer@mmcjd.com

Quote Id: 25958323
Created On: 24 January 2022
Last Modified On: 01 February 2022
Expiration Date: 15 February 2022

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 60 Heavy-Duty Rotary Broom (For 1500 TerrainCut, 1400/1500 Series II and Non- Series II Front Mowers)	\$ 5,535.98 X	1 =	\$ 5,535.98
Equipment Total			\$ 5,535.98

Quote Summary

Equipment Total	\$ 5,535.98
SubTotal	\$ 5,535.98
Total	\$ 5,535.98
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 5,535.98

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment



Quote Id: 25958323

Customer: CITY OF CROSSLAKE

JOHN DEERE 60 Heavy-Duty Rotary Broom (For 1500 TerrainCut, 1400/1500 Series II and Non- Series II Front Mowers)

Hours:

Stock Number:

				Selling Price
				\$ 5,535.98
Code	Description	Qty	Unit	Extended
0501TC	60 Heavy-Duty Rotary Broom (For 1500 TerrainCut, 1400/1500 Series II and Non- Series II Front Mowers)	1	\$ 4,142.00	\$ 4,142.00
Standard Options - Per Unit				
001A	United States and Canada	1	\$ 0.00	\$ 0.00
1000	Lift Arms, Cylinders, Drive Shaft and Hardware	1	\$ 1,741.00	\$ 1,741.00
Standard Options Total				\$ 1,741.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 99.00	\$ 99.00
Other Charges Total				\$ 99.00
Suggested Price				\$ 5,982.00
Customer Discounts				
Customer Discounts Total			\$ -446.02	\$ -446.02
Total Selling Price				\$ 5,535.98

Quote Id: 25958323

Prepared For:
CITY OF CROSSLAKE



Prepared By: **Christopher Butzer**
Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
Tel: 218-829-5356
Fax: 218-829-4306
Email: cbutzer@mmcjd.com



Quote Summary

Prepared For:

CITY OF CROSSLAKE
13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442
Business: 218-820-3303

Prepared By:

Christopher Butzer
Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
Phone: 218-829-5356
cbutzer@mmcjd.com

Quote Id: 25958323
Created On: 24 January 2022
Last Modified On: 01 February 2022
Expiration Date: 15 February 2022

Equipment Summary	Selling Price	Qty	Extended
PALADIN IN1044626	\$ 4,100.00 X	1 =	\$ 4,100.00
PALADIN IN1057719	\$ 7,316.15 X	1 =	\$ 7,316.15
Equipment Total			\$ 11,416.15

Quote Summary

Equipment Total	\$ 11,416.15
SubTotal	\$ 11,416.15
Total	\$ 11,416.15
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 11,416.15

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment



Quote Id: 25958323

Customer: CITY OF CROSSLAKE

PALADIN IN1044626

Hours: 0

Stock Number:

				Selling Price
				\$ 4,100.00
Code	Description	Qty	Unit	Extended
IN1044626	Broom Head	1	\$ 4,100.00	\$ 4,100.00
Suggested Price				\$ 4,100.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 4,100.00

PALADIN IN1057719

Hours: 0

Stock Number:

				Selling Price
				\$ 7,316.15
Code	Description	Qty	Unit	Extended
IN1057719	Mounting Frame and Tank	1	\$ 7,557.15	\$ 7,557.15
Suggested Price				\$ 7,557.15
Customer Discounts				
Customer Discounts Total			\$ -241.00	\$ -241.00
Total Selling Price				\$ 7,316.15

F.4.e.

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks, Recreation & Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Replace Finish Mower

BACKGROUND

The Parks Department has a finish mower which is used to mow our nature trails and other areas throughout the park. The mower needs to be replaced.

FINANCIAL IMPLICATIONS

\$3,650.00

RECOMMENDATION

The Parks Department recommends that City Council approve the lesser quote from Aldrich Tractor INC and purchase the Everest 5600 72" 3-point finishing mower at a total cost of \$3,650.00. This is identified in the Parks and Recreation capex budget.

COUNCIL ACTION REQUESTED

Motion to approve the lesser quote from Aldrich Tractor INC and purchase the Everest 5600 72" 3-point finishing mower at a total cost of \$3,650.00. This is identified in the Parks and Recreation capex budget.

ATTACHMENTS

Aldrich Tractor Quote
Midwest Machinery Quote
Quality Equipment Proposal

ALDRICH TRACTOR INC

Quotation

19828 US HWY 10
VERNDALE MN 56481
Phone:218-445-5430

DATE February 2, 2022

Bill To:

TJ Graumann
City of Crosslake
14126 Dagget Pine Rd.
Crosslake , MN 56442
218-692-4271

Quotation valid until: April 9, 2022

Prepared by: James Wegscheid

Description	AMOUNT
Everest 5600 72" 3pt finishing mower	\$ 3,650.00
TOTAL	\$ 3,650.00

If you have any questions concerning this quotation, Contact James Wegscheid , Phone: 218-445-5430 Ext:4 , E-mail jamesw@aldrichtractor.com

THANK YOU FOR YOUR BUSINESS!



5410 Landmark Drive | Brainerd, MN 56401
Phone (218) 297-0991
www.qualityequipmentmn.com

SALES PROPOSAL

TO: City of Crosslake
ATTN: Tj Gruamann
ADDRESS:

DATE: 11/16/2021

PHONE:

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Land Pride

MODEL: FDR2572 with front roller

PRICE: \$ 4,195.00

Attachment:

PRICE:

Attachment:

PRICE:

Attachment:

PRICE:

TOTAL: \$ 4,195.00

Kubota & QE discount

SUB TOTAL \$ 4,195.00

TRADE ALLOWANCE: \$ -

TRADE DIFFERENCE \$ 4,195.00

TAX:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ 4,195.00

FEATURES: government discount price.

Thank you,
MATTHEW HUNNICUTT
matthewh@qualityequipmentmn.com
Cell: (218) 280-3873

Accepted By: _____ Purchase Order: _____ Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.



Quote Id: 26003968

Prepared For:
CITY OF CROSSLAKE



Prepared By: **Christopher Butzer**
Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
Tel: 218-829-5356
Fax: 218-829-4306
Email: cbutzer@mmcjd.com

Date: 01 February 2022

Offer Expires: 15 February 2022

Confidential



Quote Summary

Prepared For:

CITY OF CROSSLAKE
13888 DAGGETT BAY ROAD
CROSSLAKE, MN 56442
Business: 218-820-3303

Prepared By:

Christopher Butzer
Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
Phone: 218-829-5356
cbutzer@mmcj.com

Quote Id: 26003968

Created On: 01 February 2022

Last Modified On: 01 February 2022

Expiration Date: 15 February 2022

Equipment Summary	Selling Price	Qty	Extended
Frontier GM2072R Rear Discharge Grooming Mower with Rear Chain Shields	\$ 5,109.28 X	1 =	\$ 5,109.28
Equipment Total			\$ 5,109.28

Quote Summary

Equipment Total	\$ 5,109.28
SubTotal	\$ 5,109.28
Total	\$ 5,109.28
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 5,109.28

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE

Selling Equipment



Quote Id: 26003968

Customer: CITY OF CROSSLAKE

Frontier GM2072R Rear Discharge Grooming Mower with Rear Chain Shields

Hours:

Stock Number:

				Selling Price
				\$ 5,109.28
Code	Description	Qty	Unit	Extended
0482XF	GM2072R Rear Discharge Grooming Mower with Rear Chain Shields	1	\$ 5,556.00	\$ 5,556.00
Standard Options - Per Unit				
3050	Solid Gauge Wheel Tires	1	\$ 0.00	\$ 0.00
9450	Front Anti-Scalping Roller	1	\$ 192.00	\$ 192.00
Standard Options Total				\$ 192.00
Other Charges				
	Freight	1	\$ 189.00	\$ 189.00
Other Charges Total				\$ 189.00
Suggested Price				\$ 5,937.00
Customer Discounts				
Customer Discounts Total			\$ -827.72	\$ -827.72
Total Selling Price				\$ 5,109.28

REQUEST FOR COUNCIL ACTION

February 8, 2022

F.4.f.

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Weight Room Equipment

BACKGROUND

It has come time to replace equipment in our Weight Room. Our plan is to replace 7 pieces of equipment, replace 7 benches and purchase 1 new piece of equipment.

FINANCIAL IMPLICATIONS

\$34,797.28 – Assigned Fund Balance, Fitness Equipment

RECOMMENDATION

Staff is recommending to go with the lowest quote and approve the quote from Johnson Fitness & Wellness.

COUNCIL ACTION REQUESTED

Motion to approve the quote from Johnson Fitness & Wellness to purchase weight room equipment for a total of \$34,797.28.

ATTACHMENTS

Johnson Fitness & Wellness Quote
Push Pedal & Pull Quote
Lifetime Fitness Quote



Johnson Fitness & Wellness

Drew Wurst (3827)
7585 Equitable Drive
Eden Prairie, MN 55344
Phone: (952) 500-0508
Fax: (952) 906-6909
Email: drew.wurst@johnsonfit.com

Quote

Quote Order 22-056691
Date 01/20/22

Ship To Information

City Of Crosslake Community Center
TJ Graumann
14126 Daggett Pine Road
Crosslake, MN 56442

Home: (218) 692-4271 Work: (218) 692-4271

Email: tgraumann@crosslake.net

Bill To Information

City Of Crosslake Community Center
TJ Graumann
14126 Daggett Pine Road
Crosslake, MN 56442

Home: (218) 692-4271 Work: (218) 692-4271

Email: tgraumann@crosslake.net

Expiration Date: 2/19/2022

Terms: Prepaid

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		32% blended discount (product, freight, delivery)		<input type="checkbox"/>			
1	VS-VFTHS-VS-FT30	Matrix Versa Functional Trainer 105lb Stacks, 30"	Deliver	<input type="checkbox"/>	\$6,545.00	\$4,760.00	\$4,760.00
		Mounted Pull-Up Handles		<input type="checkbox"/>			
		Center Storage for Accessories		<input type="checkbox"/>			
		Includes 1 pair of strap handles		<input type="checkbox"/>			
		additional accessories included at no charge:		<input type="checkbox"/>			
1	ZMD4006803.	Matrix XULT Triceps Press Down Bar	Deliver	<input type="checkbox"/>	\$46.00	\$0.00	\$0.00
1	ZMD4006797.	Matrix XULT 20" Revolving Straight Bar	Deliver	<input type="checkbox"/>	\$51.00	\$0.00	\$0.00
1	ZMD4006809.	Matrix XULT Triceps Press Down Rope	Deliver	<input type="checkbox"/>	\$40.00	\$0.00	\$0.00
				<input type="checkbox"/>			
1	MG-A47	Matrix Magnum Series Power Rack 8'	Deliver	<input type="checkbox"/>	\$4,115.00	\$2,700.00	\$2,700.00
		Mounted Pull-Up Bar		<input type="checkbox"/>			
		4"x3" Heavy Duty Uprights		<input type="checkbox"/>			
		Urethane Coated J-Hooks & Spot Arms		<input type="checkbox"/>			
		Barbell Storage Sleeve		<input type="checkbox"/>			
		10 Weight Plate Storage Horns		<input type="checkbox"/>			
				<input type="checkbox"/>			
1	VY-M49	Matrix Varsity Series Angled Smith Machine	Deliver	<input type="checkbox"/>	\$5,025.00	\$3,993.00	\$3,993.00
		7 degree angle; includes plate storage horns		<input type="checkbox"/>			
				<input type="checkbox"/>			
1	G3S70	Matrix Aura Leg Press - 385lb Stack	Deliver	<input type="checkbox"/>	\$7,275.00	\$5,210.00	\$5,210.00
1	VS-S72-USB2	Matrix Versa Seated Leg Curl-Heavy Stack	Deliver	<input type="checkbox"/>	\$4,610.00	\$3,440.00	\$3,440.00
1	VS-S601-02B2	Matrix Versa Chin/Dip Assist Heavy Stack	Deliver	<input type="checkbox"/>	\$5,460.00	\$3,750.00	\$3,750.00
				<input type="checkbox"/>			
				<input type="checkbox"/>			

Qty	SKU	Description	Delivery Method	Tax	List Price	Your Price	Ext. Price
		<u>New Versions of the Same Bench Models You Have Now</u>		<input type="checkbox"/>			
		Magnum Series is the Top Grade		<input type="checkbox"/>			
		- Black Pads, Silver Frame		<input type="checkbox"/>			
1	MG-A87	Matrix Magnum Series Utility Bench	Deliver	<input type="checkbox"/>	\$790.00	\$624.18	\$624.18
1	MG-A82	Matrix Magnum Series Multi-Adjustable Bench	Deliver	<input type="checkbox"/>	\$1,365.00	\$1,078.95	\$1,078.95
1	MG-A62-03.	Matrix Magnum Series Preacher Curl	Deliver	<input type="checkbox"/>	\$1,195.00	\$940.79	\$940.79
1	MG-A59-03.	Matrix Magnum Series Flat Bench	Deliver	<input type="checkbox"/>	\$690.00	\$539.47	\$539.47
1	MG-A61-03.	Matrix Magnum Series Adjustable Decline Bench	Deliver	<input type="checkbox"/>	\$1,310.00	\$1,032.89	\$1,032.89
				<input type="checkbox"/>			
1	MG-A67-03.	Matrix Magnum Series Weight Tree w/2 bar holders	Deliver	<input type="checkbox"/>	\$610.00	\$378.00	\$378.00
				<input type="checkbox"/>			
1	OCT6000D	Octane xR6000 Seated Ellip w/Stan Console	Deliver	<input type="checkbox"/>	\$6,395.00	\$4,000.00	\$4,000.00
		Natural Elliptical Pedal Motion		<input type="checkbox"/>			
		Step Thru Design for Easy Entry/Exit		<input type="checkbox"/>			
		Moving Arms w/MultiGrip Handles		<input type="checkbox"/>			
		Allows for Upper Body, Lower Body & Total Body use		<input type="checkbox"/>			
		3-Speed User Cooling Fan		<input type="checkbox"/>			
		Side Handle Resistance Controls & HRT Rate Sensors		<input type="checkbox"/>			
		Warranty: 3yrs parts & 1yr labor		<input type="checkbox"/>			
				<input type="checkbox"/>			
1		Factory Freight		<input type="checkbox"/>	\$2,621.54	\$815.00	\$815.00
		reduced freight c/o Johnson Fitness		<input type="checkbox"/>			
				<input type="checkbox"/>			
1	COMMDEL01	Commercial Delivery & Assembly	Deliver	<input type="checkbox"/>	\$3,215.00	\$2,035.00	\$2,035.00
				<input type="checkbox"/>			
-1	Trade-Credit	Credit for Trade-ins	Deliver	<input type="checkbox"/>	\$0.01	\$500.00	-\$500.00
1		Recycle Charge	Deliver	<input type="checkbox"/>	\$500.00	\$500.00	\$500.00
1		Used Product Pickup / Equip Move	Deliver	<input type="checkbox"/>		\$500.00	\$500.00
-1	Pick-up/Recycle Credit	Credit Back for Pick-Up of Used & Recycling	Deliver	<input type="checkbox"/>	\$1,000.00	\$1,000.00	-\$1,000.00
		<u>Pick-Up/Trade-ins/Recycles include:</u>		<input type="checkbox"/>			
		Crossover, Leg Press, Plate Load Leg Curl,		<input type="checkbox"/>			
		Preacher Curl, Flat Bench, Adjustable Bench,		<input type="checkbox"/>			
		Recumbent Stepper, Decline Bench, Utility Bench,		<input type="checkbox"/>			
		Flat Bench, Smith Machine		<input type="checkbox"/>			

Special Instructions:

net 30
Ice Silver Frame, Black Pads

Item Total:	\$34,797.28
Tax:	\$0.00
TOTAL:	\$34,797.28

Standard Terms and Conditions

1. All orders must be prepaid before shipment without approved credit.
2. These prices are subject to change after 30 days from document date.
3. There will be a 1.5% monthly service charge on all overdue accounts. The buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
4. Any changes on orders must be made within 7 days after the order is accepted.
5. If customer requires a certificate of insurance that includes a waiver of subrogation or if the additional insured is to be on a primary non-contributory basis the customer agrees to assume the additional cost.
6. Clerical errors subject to correction. All prices and agreements are contingent upon strikes, accidents, and other causes avoidable or beyond our control.
7. Buyer agrees to promptly file claim for all goods damaged in transit.
8. There will be a 15% restocking charge on merchandise ordered but not accepted. Delivery, Set-Up and Freight charges will not be refunded.
9. A Preventative Maintenance Agreement is available for all equipment.
10. Equipment lease is available with approved credit.
11. All unit prices are F.O.B. manufacturer.
12. Products purchased without commercial warranties that are placed in non-residential settings void manufacturer's warranty. All repair costs are customers responsibility.

Please send check payments to:

**2nd Wind Exercise Equipment, Inc.
DBA Johnson Fitness & Wellness
1600 Landmark Drive
Cottage Grove, WI 53527**

Acceptance of Proposal:

These prices, specifications and conditions are satisfactory and are hereby accepted.
I am authorized to order the listed equipment with full understanding
of the payment terms.

Authorized Signature: _____

Print Name: _____

P.O. Number: _____

Date of Acceptance: _____

www.johnsonfit.com/commercial



PUSH PEDAL PULL

the exercise equipment experts

Push Pedal Pull, Inc.

14300-B Buck Hill Road

Burnsville MN 55337

MN COMMERCIAL DELIVERY

Cell / Text: (612) 201-0879

cwitt@pushpedalpull.com

Purchase Recommendation

Page 1 of 2

Prepared by: Chad Witt

Quote Date	Quote #
01/24/2022	73610

Billing Address	Shipping Address
City of Cross Lake TJ Graumann (218) 692-4271 14126 Daggett Pine Rd Crosslake MN 56442	City of Cross Lake TJ Graumann (218) 692-4271 14126 Daggett Pine Rd Crosslake MN 56442

Account No.	Customer Email
1900055672 City of Cross Lake	tgraumann@crosslake.net

Due to Covid19, we have been experiencing delayed lead times on various products for up to 20 weeks. See your local P3 representative for any updated changes. We apologize in advance for any inconvenience this may cause.

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
74271	TRUE FITN...	FT-900	FUNCTIONAL TRAINER (310# WT STACKS, 4:1 RESISTANCE, 3.75LB INCREMENTS, 14' CABLE TRAVEL)		1	6,490.00	5,400.00	5,400.00
74263	TRUE FITN...	FUSE1800	HORIZONTAL LEG CURL 170#		1	3,850.00	2,793.00	2,793.00
74273	TRUE FITN...	XFW6800-...	SMITH MACHINE		1	3,890.00	3,194.03	3,194.03
74260	TRUE FITN...	FUSE300H	LEG PRESS HEAVY STACK 310#		1	6,400.00	4,625.00	4,625.00
74270	TRUE FITN...	FUSE4000	WEIGHT ASSISTED CHIN DIP 210#		1	5,380.00	3,665.00	3,665.00
71361	NUSTEP	05001-HB	NUSTEP T5		1	5,995.00	5,860.00	5,860.00
74688	ESCAPE	WTREE2	WEIGHT TREE		2	396.20	301.00	602.00
77188	TRUE FITN...	XFW7000-...	FLAT BENCH		2	600.00	495.00	990.00
77182	TRUE FITN...	XFW5300-...	ABDOMINAL / DECLINE BENCH		1	1,250.00	1,060.00	1,060.00
77181	TRUE FITN...	XFW5000-...	PREACHER CURL		1	950.00	800.00	800.00
77174	TRUE FITN...	XFW4400-...	TRICEPS SEAT / SEATED BENCH		1	580.00	495.00	495.00
77191	TRUE FITN...	XFW7500-...	FLAT INCLINE DECLINE BENCH		2	930.00	785.00	1,570.00
NEW	PUSHHP	JPTA	TRUE XFW-8100 HALF RACK W/ PLATE HOLDERS		1	0.00	1,850.00	1,850.00
9938		TR	TRADE IN CREDIT MAGNUM 3/4 RACK		1		-150.00	-150.00

Standard Terms and Conditions:

1) 50% deposit and approve P.O. with order. Balance due upon delivery.

Send Payment To:

2306 W 41st St.

Sioux Falls, SD 57105

2) Additional delivery fees may apply for additional trips.

3) Prices are subject to change 14 days after the quote date.

4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.

5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.

6) Clerical errors are subject to correction.

7) Buyer agrees to promptly file claim for all goods damaged in transit.

8) We have a 30-day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.

9) There will be a 20% restocking fee on merchandise cancellations or returns. Delivery, Set-Up and Freight will not be refunded.

Subtotal \$:

36,042.03

Sales Tax \$:

0.00

Total \$:

36,042.03

Acceptance of Proposal:

These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.

Push Pedal Pull will not accept credit card payment for invoices of more than \$20,000.

Date:

Authorized Signature:

P.O. Number:

Print Signature:

Page 2 of 2

Prepared by: **Chad Witt**

73610

Billing Address				Shipping Address				
City of Cross Lake TJ Graumann (218) 692-4271 14126 Daggett Pine Rd Crosslake MN 56442				City of Cross Lake TJ Graumann (218) 692-4271 14126 Daggett Pine Rd Crosslake MN 56442				
Account No.				Customer Email				
1900055672 City of Cross Lake				tgraumann@crosslake.net				
Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
9938		TR	TRADE CABLE CROSSOVER (MAGNUM EARLY 2000)		1		-100.00	-100.00
9938		TR	TRADE SMITH MACHINE (MAGNUM EARLY 2000)		1		-100.00	-100.00
9938		TR	TRADE IN CREDIT MAGNUM LEG PRESS		1		-100.00	-100.00
9938		TR	TRADE IN BENCHS - 2 FLAT,2 FID, AB/DECLINE, SEATED BENCH		1		-300.00	-300.00
9901		FC	FREIGHT COMMERCIAL		1		1,300.00	1,300.00
9977		DEL	DELIVERY/INSTALLATION		1		2,588.00	2,588.00

QUOTE

Quote# 3487268 - 2R

Date 04-FEB-2022 Expires 15-JUN-2022



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Bill To

CITY OF CROSSLAKE
37028 COUNTY ROAD 66
CROSSLAKE, CROW WING
MN 56442-2528
US

Contact: TJ GRAUMANN
Cell:
Office: 1-218-838-9180
Email: TGRAUMANN@CROSSLAKE.NET

Ship To

CITY OF CROSSLAKE
CROSSLAKE COMMUNITY
CENTER
14126 DAGGETT PINE RD
CROSSLAKE, CROW WING
MN 56442-2568
United States

Contact: TJ GRAUMANN
Cell:
Office: 1-218-838-9180
Email: TGRAUMANN@CROSSLAKE.NET

Shipment Priority: STANDARD
Requested Delivery Date: 15-SEP-2021

SALES REPRESENTATIVE

DANIEL ANDERSON
Cell:
Office: 218-721-6480
Email: Daniel.Anderson@lifefitness.com

Life Fitness

Corporate Address: 10601 Belmont Avenue
Franklin Park, IL 60131 USA
Phone: Main (847) 288-3300
Toll Free (800) 735-3867

Remittance Address: 2716 Network Place,
Chicago, IL
60673, USA

ONSITE CONTACT

Cell: TBD
Email: tbd
Facility ID:

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
1	STEPONE STEPONE RECUMBENT STEPPER STND SEAT COOL GRAY	1	6,329.00	-1,850.00	4,479.00	4,479.00
2	FW-AC HAMMER STRENGTH SEATED ARM CURL - Plantinum Frame/Black Upholstery/English	1	1,259.00	-377.70	881.30	881.30
3	FW-DWT HAMMER STRENGTH DELUXE WEIGHT TREE - Plantinum Frame/English	1	553.00	-165.90	387.10	387.10
4	FW-FB HAMMER STRENGTH FLAT BENCH - Plantinum Frame/Black Upholstery/English	1	477.00	-143.10	333.90	333.90
5	FW-UB75 HAMMER STRENGTH UTILITY BENCH-75 DEGREE - Plantinum Frame/Black Upholstery/English	1	580.00	-174.00	406.00	406.00
6	FWMAB HMR ADJ BENCH (PRO STYLE) Platinum Frame Black Uph	1	1,369.00	-410.70	958.30	958.30
	PULLUP 2 HANDLE	1	57.00	-17.10	39.90	39.90
	POWER PIVOT	1	328.00	-98.40	229.60	229.60
	BAR CATCH STORAGE	1	202.00	-60.60	141.40	141.40

This is a draft quote and not a contract - Subject to management approval

Quote#

3487268 - 2R

Page 2/5

Date 04-FEB-2022

Expires 15-JUN-2022

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
7	HDLHRL HD ELITE HALF RACK LONG BASE - Platinum Frame/LANG.ENG/8FT/PULLUP 2 HANDLE/POWER PIVOT/BAR CATCH STORAGE/STANDARD ANVIL PLATE Total 2,244.20	1	2,619.00	-785.70	1,833.30	1,833.30
	STANDARD	1	1,429.00	-428.70	1,000.30	1,000.30
8	HDLSTOR-SA Total 1,000.30	1	0.00	0.00	0.00	0.00
9	HS-ADC HAMMER STRENGTH SELECT ASSIST DIP CHIN - Platinum Frame/Platinum Workarm/Black Upholstery/English/LB/Base Rear Shroud	1	5,009.00	-1,753.15	3,255.85	3,255.85
10	HS-LC HAMMER STRENGTH SELECT LEG CURL - Platinum Frame/Platinum Workarm/Black Upholstery/English/LB/Base Rear Shroud	1	4,109.00	-1,438.15	2,670.85	2,670.85
11	HS-SLP HAMMER STRENGTH SELECT SEATED LEG PRESS - Platinum Frame/Platinum Workarm/Black Upholstery/English/LB/Base Rear Shroud	1	7,209.00	-2,523.15	4,685.85	4,685.85
12	SADB SIGNATURE ADJUSTABLE DECLINE BENCH - UPH.BLK	1	1,239.00	-371.70	867.30	867.30
13	SSM SIGNATURE SMITH MACHINE Platinum Frame English	1	5,369.00	-1,610.70	3,758.30	3,758.30
14	CMDAP CM DUAL ADJ PULLEY Platinum Frm Rear Shroud Handle	1	7,399.00	-2,589.65	4,809.35	4,809.35
15	TRADE ITEM Allowance for Non Life Fitness Trade in Product	1	-100.00	-500.00	-600.00	-600.00
16	EXTONLY-BANDR EXTRACTION ONLY BENCHES OR RACKS	8	0.00	0.00	0.00	0.00
17	EXTONLY-LC/SC EXTRACTION ONLY BIKES OR STEP	1	0.00	0.00	0.00	0.00

This is a draft quote and not a contract - Subject to management approval

QUOTE

Quote# 3487268 - 2R

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Date 04-FEB-2022 Expires 15-JUN-2022

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
18	EXTONLY-SEL/PL EXTRACTION ONLY SELECTORIZED OR PLATE LOADED	2	0.00	0.00	0.00	0.00
19	SURCHARGE10 10% Inflationary Commodity Surcharge	1	1.00	3,072.76	3,073.76	3,073.76

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QUOTE

Quote# 3487268 - 2R

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Date 04-FEB-2022 Expires 15-JUN-2022

PO Number		Subtotal	
Payment Type		List Price	45,437.00
Payment Terms	NET 30	Adjustment and Surcharge	-12,225.64
Freight Terms		Selling Price	33,211.36
FOB			
		Freight/Fuel/Installation	7,049.37
		Tax	TAXES AS APPLICABLE
		Total(USD)	40,260.73

Notes:

This is a draft quote and not a contract - Subject to management approval

Quote# 3487268 - 2R

Page 5/5

Date 04-FEB-2022 Expires 15-JUN-2022

ADDITIONAL TERMS OF SALE:

1. By accepting this Quote, Customer agrees (a) to be bound by the Terms hereof and Life Fitness' standard Terms and Conditions of Sale found at <https://www.lifefitness.com/en-us/legal/terms-conditions>; and (b) as applicable, to allow the transaction to proceed without a Customer-issued purchase order or other form of purchase agreement as a condition for payment.
2. Any additional or different terms or conditions which appear on Customer's document (including its Purchase Orders) that are inconsistent with the Life Fitness Terms and Conditions of Sale shall be voided and of no effect.
3. Life Fitness RECOMMENDS that all strength training equipment be secured to the floor to prevent tipping, rocking or displacement which might occur in the event of unanticipated use of the equipment. Life Fitness also REQUIRES that certain pieces of strength training equipment be secured to the floor. Please contact our Customer Service Department or your account representative for specific details.
4. All shipments of Products shall be F.O.B., Life Fitness' designated plant, distribution center, or warehouse unless otherwise specified.
5. Life Fitness will issue an invoice corresponding to this Quote upon shipment.
6. Life Fitness may ship partial orders.
7. Orders canceled by Customer within 60 days prior to the requested delivery date based on Section 13 below, or after shipment (or after production starts for "Built-To-Order" products) are subject to a 20% restocking fee.
8. Delays in delivery at Customer's request or due to Customer's failure may result in storage fees.
9. Prices set forth in this Quote are good for 30 days.
10. All invoices and any payments due thereon related to this Quote will be in U.S. Dollars and will reflect Exchange Rate at time of shipment.
11. Payment terms and credit lines are subject to Life Fitness credit approval.
12. Life Fitness reserves the right to limit the use of credit cards. A service fee for credit transactions may apply.
13. Life Fitness reserves the right to adjust the prices contained herein for freight and installation up through sixty (60) days after completion of installation in accordance with corresponding increases in costs imposed by freight carriers (i.e. transportation via truck, train, ship or aircraft) and/or directly related to performing the installation (i.e. delivery, labor, fuel, permits, certifications, redelivery, bolt down service). In addition, where: (i) the parties agree that the requested delivery date shall be more than 4 months after the date of this Quote (even if this Quote is not executed), (ii) due to any delay falling within the Customer's responsibilities, the actual delivery date is made more than 4 months after the date of this Quote, or (iii) the actual delivery date shall be more than 4 months after the date of this Quote (except if the delay was due to the sole fault of Life Fitness), then Life Fitness shall be entitled to increase the agreed prices appropriately if Life Fitness experiences any increase in its costs relating to: raw materials and/or labor costs related to personnel responsible for manufacturing, assembling and/or delivering and installing the products, macroeconomic conditions such as taxes, tariffs or duties, natural disasters, and labor shortages/strikes. This shall be in addition to other remedies available under these terms and conditions.
14. Until all Products are paid for in full, Customer grants to, and Life Fitness shall retain, a security interest in and lien on all Products sold to Customer and all proceeds arising from our sale of the Products by Customer and all discounts, rebates and other funds on Customer's account payable by Life Fitness. Customer authorizes Life Fitness to, at any time and from time to time, file financing statements, continuation statements, and amendments thereto that describe the Collateral, and which contain any other information required pursuant to the UCC for the sufficiency of filing office acceptance of any financing statement, continuation statement, or amendment, and Customer agrees to furnish any such information to Life Fitness promptly upon request. Any such financing statement, continuation statement, or amendment may be signed by Life Fitness on behalf of Customer and may be filed at any time in any jurisdiction. Upon Life Fitness' request, a Customer shall execute such documents that may be necessary or reasonable to protect Life Fitness' security interest.
15. When accepted, this Quote may be processed, fulfilled, and/or invoiced by Life Fitness and/or its affiliated companies, including, but not limited to, Brunswick Billiards, Cybex, SCIFIT or Indoor Cycling Group (ICG), and Customer agrees to make any required payments to the entity that issued the invoice.
16. Life Fitness disclaims all warranties for third party products sold to Customer, except that Life Fitness will, to the extent permissible, pass through to Customer all available warranties and provide all available applicable original manufacturer warranties for third party products. Customer agrees to look solely to the manufacturer or vendor of such products and services for any customer support or warranty claims. The manufacturer's or vendor's terms and conditions, including warranties, are located on their website or upon request to the manufacturer or vendor.
17. For any Subscription Services purchased pursuant to this Quote, Customer agrees (a) to be bound by the terms hereof and Life Fitness' Master Subscription Agreement found at <https://www.lifefitness.com/en-us/legal/subscriptions>; and (b) the subscription period set forth in the invoice ("Subscription Term") shall be non-cancelable during the Subscription Term and will automatically renew for a term equivalent in length to the then expiring Subscription Term at Life Fitness' then current Subscription charges. Either Customer or Life Fitness may elect to terminate any Subscription Services by providing notice in compliance with the Subscription Agreement.
18. Financing options are available through Life Fitness Leasing. For more information, please contact your local sale representative.
19. This Quote may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

ADDITIONAL TERMS OF SALE – CONSUMERS:

20. By accepting this Quote, Customer agrees to be bound by the terms hereof and Life Fitness' standard Terms and Conditions of Sale – Direct To Consumer found at <https://www.lifefitness.com/en-us/legal/terms-conditions>, as may be amended from time to time.
21. **ALL SALES ARE FINAL. NO RETURNS, REFUNDS, OR EXCHANGES EXCEPT AS PROVIDED IN THE TERMS AND CONDITIONS OF SALE – DIRECT TO CONSUMER.**
22. All Items above shall apply except for Items No. 1, 2, 4, 7, 8 and 13.

This is a draft quote and not a contract - Subject to management approval

REQUEST FOR COUNCIL ACTION

February 8, 2022

F.4.g.

Department: Parks, Recreation & Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Playground Border

BACKGROUND

Among the many phases planned for the playground project, replacement of the border was one of them. Our current border is not fully connected and is deemed unsafe due to them rotting away. The goal is to fully encompass the playground area with a long-lasting safe border.

FINANCIAL IMPLICATIONS

\$6,415.00

RECOMMENDATION

Staff is recommending to use Park Dedication funds to purchase 120 individual 4'4" long 12" tall Plastic Playcurbs at the total cost of \$6,415.00.

COUNCIL ACTION REQUESTED

Motion to use Park Dedication funds to purchase Plastic Playcurbs to border the playground equipment at a total cost of \$6,415.00.

ATTACHMENT

Minnesota/Wisconsin Playground Quote



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | tim@mnwiplay.com

02/07/2022
Quote #
102135-01-02

CONSULTANT: TIM NEWGARD

City of Crosslake- Border

City of Crosslake
Attn: TJ Graumann
14126 Dagett Pine Road
Crosslake, MN 56442
Phone: 218-692-4271
Fax: N/A
tgraumann@crosslake.net

Ship to Zip 56442

Quantity	Part #	Description		
120	APS-Border12"	Other - 12" Playground Border with Surfacing Guide and 1 spike		
			Total	\$6,415.00

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Indemnification; Owner/Owner's Representative will indemnify and hold Minnesota Playground, Inc., dba, Minnesota Wisconsin Playground (MWP), harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of Owner/Owner's Representative's negligence or noncompliance with any of its commitments under this document. MWP will indemnify and hold Owner/Owner's Representative harmless for all claims, damages and related costs, including reasonable legal fees and costs, arising out of MWP's negligence or noncompliance with any of its commitments under this document.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Prepaid & added

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing obstructions/equipment; acceptance of product and off-loading; storage of goods prior to installation; product assembly and installation; concrete work of any type and drainage provisions.





Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | tim@mnwiplay.com

02/07/2022
Quote #
102135-01-02

CONSULTANT: TIM NEWGARD

City of Crosslake- Border

Order Information:

Bill To: _____ Ship To: _____
Company: _____ Project Name: _____
Attn: _____ Attn: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Contact: _____ Contact: _____
Tel: _____ Tel: _____
Fax: _____ Fax: _____

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____
Signature: _____ Date: _____
Title: _____ Phone: _____
Facsimile: _____ Purchase Amount: **\$6,415.00**



F.4.h.

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks, Recreation & Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Replace Outdoor Security Cameras

BACKGROUND

We were able to replace seven indoor cameras last year with cap ex money. Aside from that, two outdoor cameras failed and had to be replaced later in the year. We have eight outdoor cameras that still need to be replaced.

FINANCIAL IMPLICATIONS

\$6,800.00 – 2022 Park/Rec Capex

RECOMMENDATION

The Parks Department recommends that City Council approve the proposal from Midwest Security and Fire to replace 8 outdoor cameras for a total of \$6,800.00

COUNCIL ACTION REQUESTED

Motion to approve the proposal from Midwest Security and Fire to replace 8 outdoor cameras for a total of \$6,800.00

ATTACHMENT

Midwest Security and Fire Proposal



January 31, 2022

TJ Graumann-Director of Parks, Recreation & Library
Crosslake Community Center
14126 Daggett Pine Road
Crosslake, MN 56442
tgraumann@crosslake.net

Project- Crosslake Community Center Replace All Analog Cameras

Cameras- Locations to be verified with owner.

- Remove and Install New (8) MEGApix Color Camera with fixed lens, wide dynamic range, Smart IR, True Day/Night, motion detection, and IP 66 Weather resistant.
 1. Bulletin Board
 2. Courts
 3. Front Lot
 4. Garden Garage
 5. Horseshoe Pits
 6. Lot Entry
 7. Mailbox
 8. Playground

Total price	\$6,800.00
-------------	------------



Terms

If Buyer acceptance of this proposal is by facsimile, emailed or scanned copy it shall be deemed as original by both parties. Security & Fire Partners, Inc. and Buyer acknowledge that copies of documents are acceptable and that the copy is a true copy of the original.

This proposal requires 40% payment is due upon acceptance prior to scheduling or start of installation. Progress payments are due upon invoice and the balance is due in full upon completion of attached work. A service charge of 1.5% will be charged on all past due balances over 30 days with a minimum rebilling charge of \$5.00.

Proposal must be accepted within 30-days or there may be a price increase due to operating costs. If this bid is acceptable please sign, initial any changes and email, fax or mail one copy to our office. All changes or additions will be charged extra.

Verbal agreements not binding – all additional work and agreements must be shown in writing. All orders accepted by us with the understanding that we are not to be held liable for causes beyond our control.

Thank you for the opportunity to provide this proposal. Please call us to go over.

Any questions you may have. We look forward to working with you on this project soon.

Safe and sound,

Jared Heldt

ACCEPTANCE

I have read the above and accept the terms and conditions of this contract.

Accepted by

Date

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks, Recreation & Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Survey

BACKGROUND

The Parks, Recreation & Library Commission have developed a survey with the purpose to gain knowledge from the community to assist the Crosslake Parks, Recreation & Library Department with long range planning and development of city amenities. If approved, this format will be implemented on Survey Monkey and will be available to fill out throughout the spring/summer months. The results from this survey will help to update the Parks, Recreation & Library Comprehensive Plan.

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

The Parks, Recreation & Library Commission recommends that City Council approve the survey as submitted.

COUNCIL ACTION REQUESTED

Motion to approve the survey as submitted.

ATTACHMENTS

Draft Survey

F.
4.
i.

The purpose of this survey is to gain knowledge from the community to assist the Crosslake Parks, Recreation & Library Department with long range planning and development of city amenities.

Please select 5 of the following amenities/services that most interest you.

- ☐ Hockey Rink/Warming House
- ☐ Skate Park
- ☐ Mountain Bike Trails
- ☐ Paved Interior Park Trails/Paved Running Track
- ☐ Splash Pad
- ☐ Year-round Outdoor Bathroom Facility at the Community Center
- ☐ Swimming Beach
- ☐ Community Center Sign
- ☐ Landscape Improvements
- ☐ Expand Weight Room and Fitness Room hours
- ☐ Expand Youth Programs and Activities
- ☐ Expand Library Services
- ☐ Private Business Rental Room
- ☐ Transportation to the Community Center
- ☐ Other(s) _____

Please select one of the following:

- ☐ Crosslake Resident
- ☐ Crosslake non-resident property owner
- ☐ Crosslake Visitor

Which of the following best describes your age group?

- ☐ Under 21
- ☐ 21 to 24
- ☐ 25 to 34
- ☐ 35 to 44
- ☐ 45 to 54
- ☐ 55 to 64
- ☐ 65 or older

Have you been to the Community Center, Library or Park?

- ☐ Yes
- ☐ No

If yes, what amenities, programs or services have you used? Select all that apply.

- ☐ Weight Room/Fitness Room
- ☐ Library
- ☐ Meeting Room
- ☐ Clubs
- ☐ Silver Sneakers Class
- ☐ Volleyball
- ☐ Pickleball
- ☐ Tennis
- ☐ Playground
- ☐ Trails (hiking, snowshoeing, skiing)
- ☐ Disk Golf
- ☐ Ice Rink
- ☐ Sledding Hill
- ☐ Dog Park
- ☐ Baseball Fields
- ☐ Shuffleboard/Bocce Ball
- ☐ Community Garden
- ☐ Other(s) _____

Any additional comments or suggestions?

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Sesin Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on January 26, in which they discussed the Sesin Subdivision.

FINANCIAL IMPLICATIONS

\$3,000.00 in Park Dedication.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Sesin Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Sesin Subdivision.

ATTACHMENT

- a. DRT Application



Development Review Team (DRT)
Meeting Application

Meeting Date Feb 8th @ 10:00 AM

Property Owner(s) Christine M Sestin (Estate) Phone Number 218-692-1473

Property Address 14299 Gould Street, Crosslake, MN 56442

Mailing Address 13380 Rush Harbor Drive, Crosslake MN 56442

E-Mail jim@andersonbrothers.com

Application Date _____

Representative(s) Deb Shetka- Lakes Area Title

Phone Number 218-692-1473

E-Mail debbieshetka@lakesareatitle.com

Signature Deborah Shetka Digitally signed by Deborah Shetka
Date: 2022.01.14 10:09:33 -06'00'

Parcel Number(s) 14210588

~~14210586~~

~~14210589~~

Section 21 Township 137 Range ☒ 27 ☐ 28

Lake Name N/A Zoning District DC Acre _____

Project Type: Variance/ Subdivision Please explain your proposed project:

This is to clean up deeds that were erroneously filed Combining lots

We are trying to reestablish the lots in Town Square specifically the Unit being transferred to the Loon Center and the
Property next door being sold and then the common area/utility room.

(Please submit a site sketch and/or Certificate of Survey, photos & building plans if applicable)

☐

Site Plans or Sketches

☐

Photographs

Office Use

☐

Building Plans

☒

A full survey is **NOT** required

Agencies Notified:

☐

Highway Department

☒

Public Works Director Ted Strand

☒

MN Department of Natural Resources

☒

Park & Recreation/Library

"No decisions will be made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/City Council of Crosslake at a public meeting as per Minnesota Statute 462 and the Crosslake Land Use Ordinance."

Development Review Team (DRT) Meetings are held the second Tuesday of every month beginning at 9:00 A.M. (Subject to change due to Holiday schedule) The meetings are located in the City Hall Building, 13888 Daggett Bay Road, Crosslake, MN 56442. For more information and directions please call 218-692-2689.

Basic Fields: 2/20/2013 10:28 AM - P:\Drexler\2007\2.1.227 Charnwood\ACE1227 A-9

LOT 5, AND PARTS OF LOTS 4 AND 6, ALL IN BLOCK 4,
COMMON INTEREST COMMUNITY NUMBER 1034 A PLANNED COMMUNITY CROSSWOODS,
SECTION 21, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA

Let 3, Block 4, Cserowoods CFC Number 1634, a planned community Cserowoods, EXCEPT the West 10 feet thereof.
AND
Let 4, Block 4, Cserowoods CFC Number 1634, a planned community Cserowoods.
AND
Let 5, Block 4, Cserowoods CFC Number 1634, a planned community Cserowoods.
AND
Let 6, Block 4, Cserowoods CFC Number 1634, a planned community Cserowoods, EXCEPT the East 10 feet thereof, the west line thereof being 10 feet distant from and parallel with the lot line common to Lots 6 and 7, said Block 4.

topCar with all benefits and accessories below in three

- X - X -	DESIGNATES EXISTING SPACE LINES
	DESIGNATES EDGE OF EXISTING STRUCTURES
	DESIGNATES EDGE OF EXISTING CONCRETE
	DESIGNATES EXISTING MOUNTED LIGHT
	DESIGNATES EXISTING ELECTRIC VALVE
	DESIGNATES EXISTING GAS METER
	DESIGNATES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE RECORDED PLAT OF CONGOLESE ESTATE'S SUBDIVISION. BEARING HAS A PLANNED CONDUIT/UTILITY CLOSURE.

[illegible]

Lot 5, Block 4, said plat EXCEPT the east 10.00 feet of said Lot 5, the west line thereof being a line 13.00 feet distant from and parallel with the Lot line common to Lots 5 and 6, Block 4, said plat.

Subject to easements, restrictions and reservations of record.

[illegible]

Subject to easements, restrictions and reservations of record.





TRACT C
The east 18.09 feet of Lot 5, Block 4, COMMON INTEREST COMMUNITY NUMBER 1034 A PLANNED COMMUNITY CROSSWOODS, according to the recorded plat thereof, Crow Wing County, Minnesota, the west line thereof being a line 18.00 feet distant from and parallel with the Lot line common to Lots 5 and 6, Block 4, said plat.

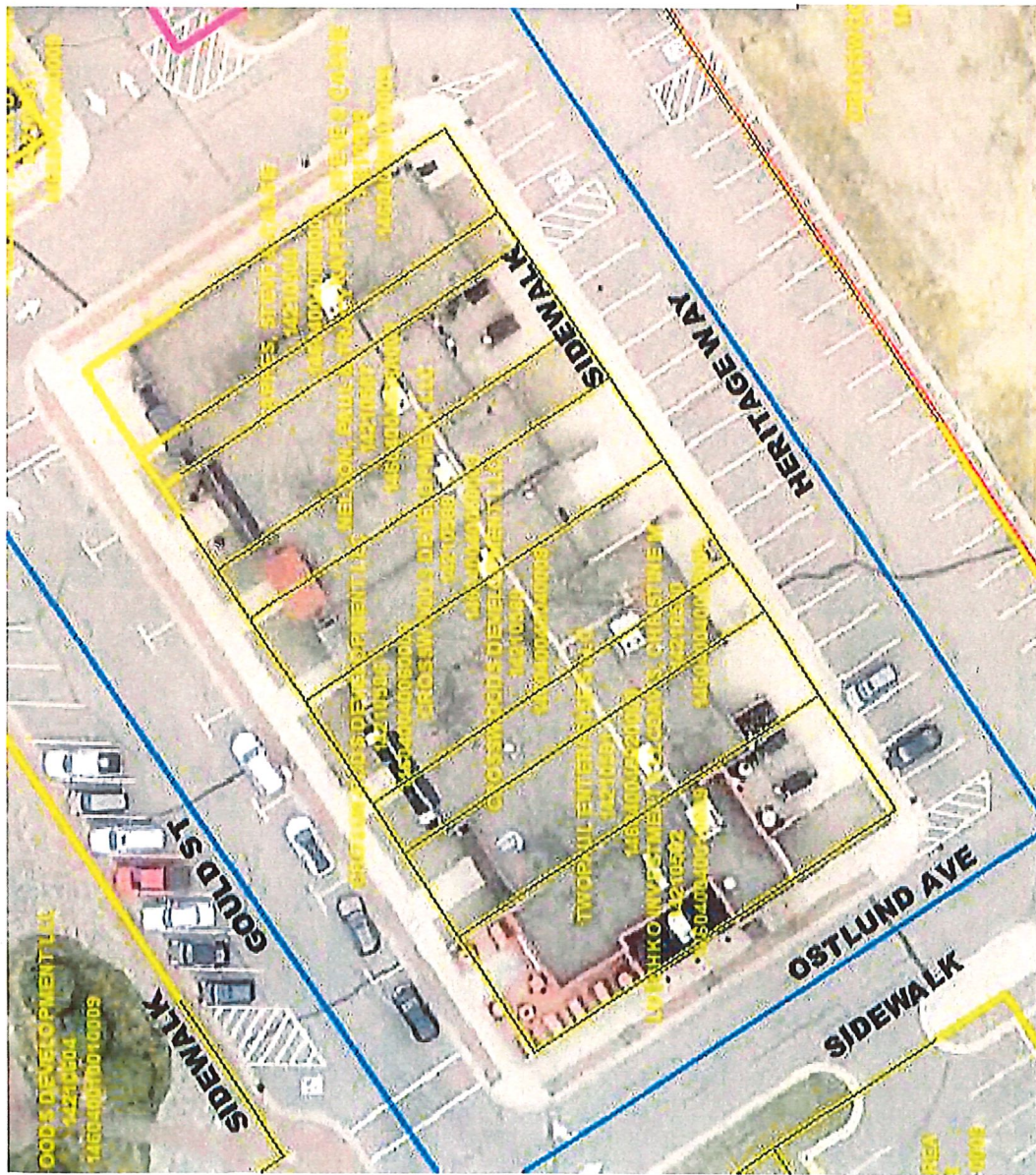
AND
Lot 6, Block 4, COMMON INTEREST COMMUNITY NUMBER 1634 A PLANNED COMMUNITY
CROSSWOODS, according to the recorded plat thereof, Crow Wing County, Minnesota EXCEPT the east
11.00 feet of said Lot 6, the west line thereof being a line 12.00 feet distant from and parallel with the Lot line
common to Lots 6 and 7, Block 4, said plat.

Subject to easements, restrictions and reservations of record.

1. Zoning for retail use - "Downsized Commercial"

1. Zoning for subject tract - "Dwelling Commercial".
2. Parcel IDs of subject parcels: 14210339, 14210588 and 14210516.
3. The E911 address of subject parcels: 14399 Gould Street, 14303 Gould Street and 14397 Gould Street.

1. TITLE		2. PROJECT NUMBER		3. PROJECT NAME		4. DATE		5. REVISIONS		6. I HEREBY CERTIFY THAT THE SURVEY, PLAN, INTERSECTION, OR RESECTION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THIS STATE OF MISSISSIPPI.		7. ENGINEER'S SEAL		8. PROJECT LOCATION	
A. CERTIFICATE OF SURVEY		C-11727		1-20-2021		DATE		DESCRIPTION		BY				16104 Buchanan Road Sta 1 P.O. Box 41 Poplarville, MS 39472 661-654-4540 www.msengineers.com	
James Anderson Crossroads Development, LLC 1132 State Hwy. 210 Brazhara, MS 39472		C-11727		1-20-2021		DATE		DESCRIPTION		BY				16104 Buchanan Road Sta 1 P.O. Box 41 Poplarville, MS 39472 661-654-4540 www.msengineers.com	
DRAWN BY		CHECKED BY		DATE		DATE		DESCRIPTION		BY				16104 Buchanan Road Sta 1 P.O. Box 41 Poplarville, MS 39472 661-654-4540 www.msengineers.com	
DATE		DATE		DATE		DATE		DESCRIPTION		BY				16104 Buchanan Road Sta 1 P.O. Box 41 Poplarville, MS 39472 661-654-4540 www.msengineers.com	

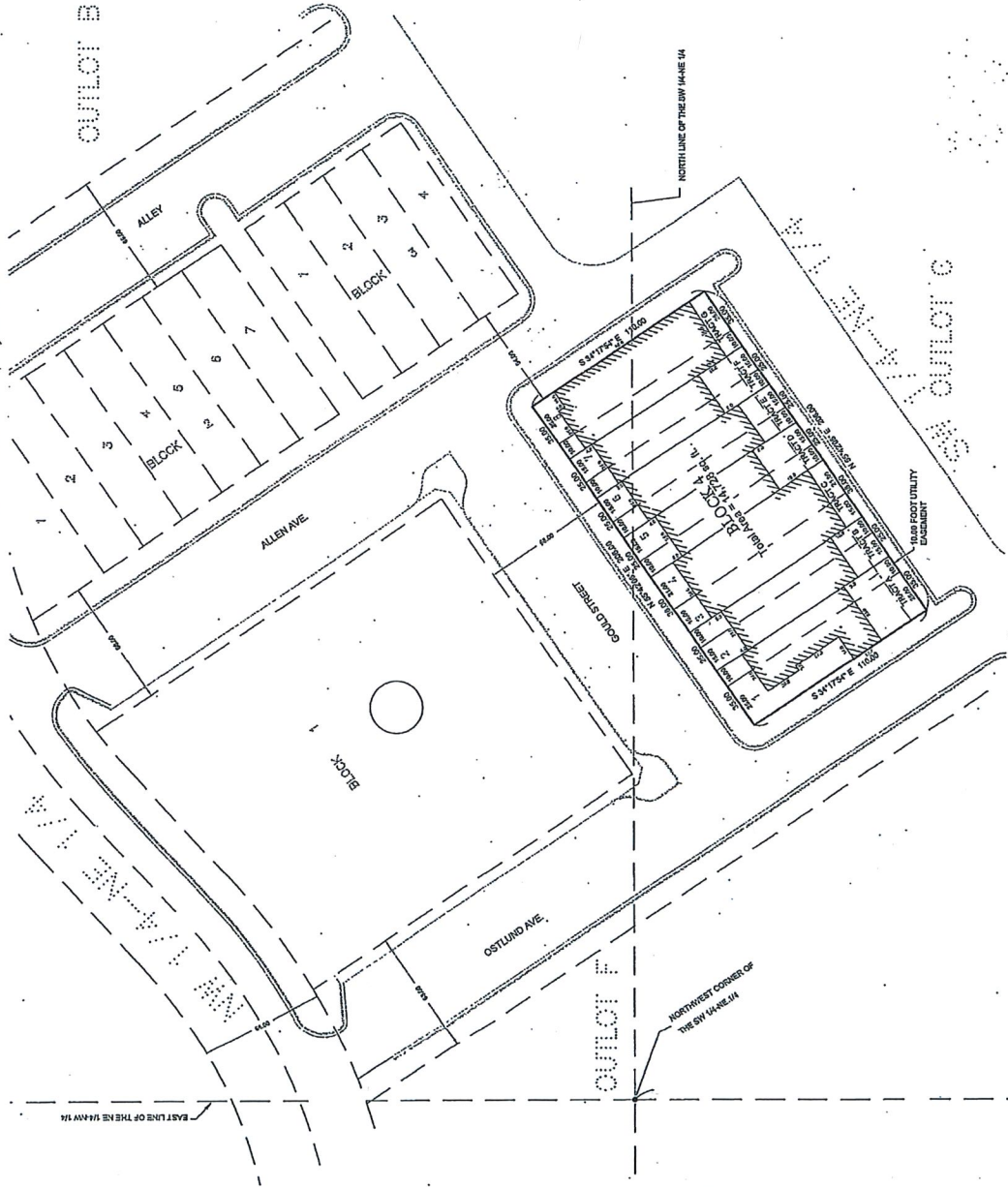


B4 Re 2021 request

2004

CERTIFICATE OF SURVEY

LOTS 1-8, BLOCK 4 OF THE
COMMON INTEREST COMMUNITY NUMBER 104
A PLANNED COMMUNITY CROSSWOODS,
SECTION 21, TOWNSHIP 137 NORTH, RANGE 27 WEST
CROW WING COUNTY, MINNESOTA



PROPOSED LEGAL DESCRIPTIONS

TRACT A
Lot 1, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota.
The Substantively 10.00 feet of Lot 2, Block Four, said plat, as measured perpendicular from the line common to said Lots 1 and 2.

TRACT B
This part of Lot 3, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota, being the southeasterly 10.00 feet of said Lot 3 as measured perpendicular from the line common to said Lots 2 and 3, Block Four, said plat, as measured perpendicular to the line common to said Lots 2 and 3.

TRACT C
This part of Lot 4, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota, being the southeasterly 10.00 feet of said Lot 4 as measured perpendicular from the line common to said Lots 3 and 4, Block Four, said plat, as measured perpendicular to the line common to said Lots 3 and 4.

TRACT D
This part of Lot 5, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota, being the southeasterly 10.00 feet of said Lot 5 as measured perpendicular from the line common to said Lots 4 and 5, Block Four, said plat, as measured perpendicular to the line common to said Lots 4 and 5.

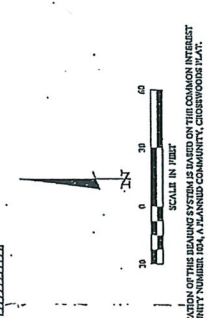
TRACT E
This part of Lot 6, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota, being the southeasterly 10.00 feet of said Lot 6 as measured perpendicular from the line common to said Lots 5 and 6, Block Four, said plat, as measured perpendicular to the line common to said Lots 5 and 6.

TRACT F
This part of Lot 7, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota, being the southeasterly 10.00 feet of said Lot 7 as measured perpendicular from the line common to said Lots 6 and 7, Block Four, said plat, as measured perpendicular to the line common to said Lots 6 and 7.

TRACT G
Lot 8, Block Four, COMMON INTEREST COMMUNITY NUMBER 104, according to the recorded plat thereof, Crow Wing County, Minnesota.

NOTES:
1. Calling upon the plat of the Crow Wing County, Minnesota, showing the location of the Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
2. The field survey was performed to verify as-built conditions.

LEGEND
Hatched area indicates proposed building.



DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
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FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
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BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.
DATE	11-20-04
BY	John A. Smith, PLS
FOR	Landmark Properties, LLC
PROJECT	Common Interest Community Number 104, a Planned Community Crosswoods, Section 21, Township 137 North, Range 27 West, Crow Wing County, Minnesota.

F.
4.
K.

REQUEST FOR COUNCIL ACTION

February 8, 2022

Department: Parks, Recreation & Library

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Youth Representative on the Parks, Recreation & Library Commission

BACKGROUND

Back in November of 2021, City Council made a motion to direct staff and the commission to come back with a proposal for a youth representative to serve on the Crosslake Parks, Recreation and Library Commission

FINANCIAL IMPLICATIONS

None.

RECOMMENDATION

The Parks, Recreation & Library Commission recommends that City Council approve the proposal for a youth representative to serve on the Crosslake Parks, Recreation and Library Commission and to approve the draft amendment to City Code, Chapter 2, Article VI, Division 2, Section 2-185.

COUNCIL ACTION REQUESTED

Motion to approve the proposal for a youth representative to serve on the Crosslake Parks, Recreation and Library Commission as submitted and to approve the draft amendment to City Code, Chapter 2, Article VI, Division 2, Section 2-185.

ATTACHMENT

Draft Proposal
Draft Amendment

DRAFT 11-18-2021

Proposal for a Youth Representative to Serve on the Crosslake Parks, Recreation and Library Commission

Overview

One youth member would be added to the Park, Recreation and Library Commission, and would serve a one-year term from June 1 to June 1. This member could reapply for a second term, for a maximum of two years. This youth member would reflect the viewpoint of young persons in the community and act as liaison for them. This individual would serve as a voting member of the commission but would not count toward the number required for a quorum. This person also would share all the responsibilities of a commission member including meeting attendance, participation, and compliance with all rules and procedures.

Eligibility, Selection Criteria and Procedure

High school students ages 16 to 18 who are Crosslake residents are eligible to apply. Those interested must complete a Park, Recreation, and Library commission application form, submit one letter of recommendation, and complete an in-person interview with the Parks, Recreation and Library director.

Orientation for the new member will be provided by the Parks, Recreation and Library director.

Benefits to the Participant

Provides education and hands-on experience in city government
Provides leadership training and experience
Teaches problem-solving skills
Enhances communication skills
Reveals previously undiscovered interests and aptitudes
Provides valuable experience for inclusion in a resume

DRAFT 11-18-2021

Benefits to the City

Demonstrates interest in and respect for the city's youth

Provides the commission and the city with a youth perspective

Provides information and suggestions about interests, activities and policies

Provides potential for expanded youth involvement in community service projects

Establishes a bridge between youth and the adult community; may increase
parental interest and involvement

Creates a potential access to youth-related grants

Could act as a transition to a Parks, Recreation and Library intern position