

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 8, 2021
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of October 11, 2021
2. Special Council Meeting Minutes of October 12, 2021
3. Draft Month End Revenues Report dated October 2021
4. Draft Month End Expenditures Report dated October 2021
5. Draft Balance Sheet dated October 2021
6. City Hall Construction Project Costs of 10/31/2021
7. Fire Hall Construction Project Costs of 10/31/2021
8. Police Report for Crosslake – October 2021
9. Police Report for Mission Township – October 2021
10. Fire Department Report – October 2021
11. North Memorial Ambulance Run Reports – October 2021
12. Public Safety Commission Meeting Minutes of October 2021
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of September 24, 2021
15. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 9/22/21
16. EDA Meeting Minutes of October 6, 2021
17. Waste Partners Recycling Report for September 2021
18. Letter dated September 30, 2021 from State Demographer Re: 2020 Census Population and Household Counts
19. LG240B Application to Conduct Excluded Bingo for Knights of Columbus
20. Bills for Approval
21. **Additional Bills for Approval**

D. CRITICAL ISSUES

1. Corey Boyer, League of MN Cities 4M Fund – Program Overview
2. Alden Hardwick and TJ Graumann – Update from PAL Foundation and Playground Equipment Presentation

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. League of MN Cities Information Memo dated 10/19/2021 Re: City Options for Meeting Remotely
2. Memo dated November 4, 2021 from Mayor Nevin Re: Commission Appointment (Council Action-Motion)
3. Hytec Construction Final Payment for City Hall in the Amount of \$11,064.35 (Council Action-Motion)
4. Short Term Rental Ordinance (Discussion)

F. CITY ADMINISTRATOR'S REPORT

1. Annual Comment on Crosslake from Moody's Investors Service (Council Information)
2. Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (Council Action-Motion)
3. Request from Amy Wannebo to Postpone Request
4. Memo dated October 21, 2021 from Sourcewell Re: Board of Directors Election Nomination (Council Action-Motion)
5. Letter dated October 22, 2021 from Clifton Larson Allen Re: Engagement Letter for Audit Services (Council Action-Motion)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Approval of Public Safety Commission Ordinance, Function, and Guidelines (Council Action-Motion)
 - b. Memo dated November 4, 2021 from Public Safety Commission Re: Request from Individual to Control Obscene and Offensive Signage (Council Action-Motion)
 - c. Memo dated November 4, 2021 from Public Safety Commission Re: Recommendation for Parking at Proposed Event Center (Council Action-Motion)
 - d. Memo dated October 27, 2021 from Chip Lohmiller Re: Fire Department Officer Position Appointments (Council Action-Motion)
 - e. Memo dated November 4, 2021 from Erik Lee Re: Sergeant's Position (Council Action-Motion)
 - f. Memo dated November 4, 2021 from Erik Lee Re: Haines Salary Clarification (Council Action-Motion)
2. PARK AND RECREATION/LIBRARY
 - a. Recommendation to Appoint Youth Member to Park and Recreation/Library Commission (Council Action-Motion)
3. PERSONNEL COMMITTEE
 - a. Accept Resignation from Jon Kolstad (Council Action-Motion)
 - b. Draft Minutes of November 2, 2021 Personnel Committee Meeting
 1. Recommendation to Post Employment Ad for Planning and Zoning Administrator and to Ask the Council to Consider What Sourcewell Would Look Like if Hired to Assist Staff (Council Action-Motion)

2. Recommendation to Invite Sourcewell Representatives to Next Council Meeting to Discuss How Their Planning and Zoning Services Can Help the City (Council Action-Motion)

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I. CITY ATTORNEY REPORT

1. Update on Public Right of Way Violation on Pine Lane, David and Pamela Webster

J. NEW BUSINESS

K. OLD BUSINESS

1. Revised Draft Month End Revenue Report dated August 2021
2. Revised Draft Month End Expenditures Report dated August 2021
3. Revised Draft Balance Sheet dated August 2021

L. ADJOURN

C-21.

ADDITIONAL BILLS FOR APPROVAL
November 8, 2021

| VENDORS | DEPT | | AMOUNT |
|---|---------|--|-----------|
| AT&T, cell phone and ipad charges | ALL | | 922.25 |
| AW Research, water testing | Sewer | | 145.80 |
| Baker & Taylor, books | Library | | 172.02 |
| Bolton & Menk, biosolids review | Sewer | | 1,472.50 |
| Crow Wing County, 2021 seal coat | PW | | 17,167.45 |
| Crow Wing County Highway Dept, fuel | ALL | | 3,442.63 |
| CTC I.T., october 2021 i.t. labor | ALL | | 900.00 |
| Definitive Integrations, audio video equipment (sourcewell grant) | Fire | | 10,339.77 |
| Dell, computer | Fire | | 1,572.40 |
| Galls, uniform | Police | | 52.51 |
| H2I Group, floor repairs, pickleball lines | Park | | 5,900.00 |
| Honey Wagon, pump and backflush | Park | | 700.00 |
| Johnson Killen & Seiler, labor attorney fees | Gov't | | 2,967.00 |
| MacQueen Equipment, face pieces | Fire | | 1,255.49 |
| Martin Joyce Septic Service, septic compliance | Park | | 300.00 |
| Mastercard, Amazon, paper shredder | Park | | 151.01 |
| Mastercard, Amazon, recorder | Park | | 39.99 |
| Mastercard, Amazon, tricep rope cables | Park | | 30.19 |
| Mastercard, Doodle, annual subscription | Gov't | | 83.40 |
| Moonlite Square, fuel | Fire | | 31.50 |
| Napa, air fresheners | PW | | 20.24 |
| Napa, light bulbs | PW | | 81.00 |
| Napa, lamp | Police | | 2.58 |
| North Memorial Ambulance, october subsidy | Gov't | | 1,100.00 |
| Rich Irish, travel reimbursement | Fire | | 549.00 |
| Streichers, uniform | Police | | 120.00 |
| Streichers, uniform | Police | | 77.96 |
| Ziegler, butts and bolts | PW | | 182.10 |
| | | | |
| TOTAL | | | 49,778.79 |