

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 11, 2021
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of September 3, 2021
2. Special Joint Council Meeting with Public Works Commission Minutes of September 7, 2021
3. Budget Workshop Minutes of September 9, 2021
4. Regular Council Meeting Minutes of September 13, 2021
5. Public Hearing Minutes of September 22, 2021
6. Revised Draft Month End Revenue Report dated August 2021
7. Revised Draft Month End Expenditures Report dated August 2021
8. Revised Draft Balance Sheet dated August 2021
9. Draft Month End Revenues Report dated September 2021
10. Draft Month End Expenditures Report dated September 2021
11. Draft Balance Sheet dated September 2021
12. City Hall Construction Project Costs of 9/30/2021
13. Fire Hall Construction Project Costs of 9/30/2021
14. Police Report for Crosslake – September 2021
15. Police Report for Mission Township – September 2021
16. Fire Department Report – September 2021
17. North Memorial Ambulance Run Reports – September 2021
18. Public Safety Commission Meeting Minutes from March 2021 to September 2021
19. Planning and Zoning Monthly Statistics
20. Planning and Zoning Commission Meeting Minutes of August 27, 2021
21. Crosslake Parks, Recreation and Library Monthly Report
22. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 8/25/21
23. EDA Meeting Minutes of June 2, 2021 and August 11, 2021
24. Waste Partners Recycling Report for August 2021
25. Resolution Regarding Unpaid Sewer Charges
26. Memo dated October 4, 2021 from City Clerk Re: Repurchase Cemetery Lot
27. Bills for Approval

28. Additional Bills for Approval

D. CRITICAL ISSUES

1. Judy Stieve, Crosslake Garden Club – Request Permission to Place Mitten Tree Inside Community Center (Council Action-Motion)
2. PAL Foundation – Update on Playground Equipment at Community Center

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Letter dated September 17, 2021 from League of MN Cities Re: LMC Legislator of Distinction for 2021
2. Ordinance Amending Chapter 2 of City Code Related to Regular Council Meetings (Council Action-Motion)
3. Discuss Council Attendance at Meetings Via Zoom
4. Resolution Accepting Donations (Council Action-Motion)
5. Memo dated October 7, 2021 from Mayor Nevin Re: Commission Appointment (Council Action-Motion)
6. Discuss Unresolved Issues at City Hall Building (Sign, Doors, Screens)

F. CITY ADMINISTRATOR'S REPORT

1. Harlan Johnson, Harlan V. Johnson Agency Inc. – Health Insurance Renewal (Council Action-Motion)
2. Tim Bray – Update on Transportation Alternatives Program Grant (Council Action-Motion)
 - a. Memo dated October 11, 2021 from City Administrator Re: Recommendation to Approve Submission of Letter of Intent
 - b. TA Program Solicitation for Fiscal Year 2026
 - c. Letter of Intent
 - d. Updated Funding Application
 - e. Crow Wing County Request for Board Action
 - f. Crow Wing County Sponsoring Resolution
3. Memo dated October 11, 2021 from City Administrator Re: GASB 75 – Agreement for Consulting Services (Council Action-Motion)

G. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Recommendations for City Council Approval from Public Safety Commission
 - b. Approval of Public Safety Commission Ordinance, Function, and Guidelines (Council Action-Motion)
 - c. Memo dated October 5, 2021 from Erik Lee Re: Sergeant's Position (Council Action-Motion)
 - d. Memo dated October 5, 2021 from Erik Lee Re: Officer Haines Status (Council Action-Motion)
 - e. Memo dated October 5, 2021 from Erik Lee Re: 2022 Squad Car Purchase (Council Action-Motion)
 - f. Approval to Upgrade Antenna System at Fire Hall (Council Action-Motion)

- g. Approval of Crosslake Fire Department Training Tower/Facility Use Agreement Operations Manual and Fee Schedule (Council Action-Motion)
- h. Approval of “No Parking Zone” on CSAH 66 Lakeplace.com to Daggett Bay Road (Council Action-Motion)
- i. Approval to Replace Green “City Hall” Directional Signs with “City Hall and Police Department” Signs (Council Action-Motion)

2. PUBLIC WORKS/SEWER/CEMETERY

- a. List of Motions from Public Works Commission from October 4, 2021 Meeting
- b. Resolution Ordering Improvement and Preparation of Plans for Sewer Extension Project (Council Action-Motion)
- c. Letter dated October 4, 2021 from Phil Martin Re: Request for Engineering Services Fee Amendment for CSAH 66 Sanitary Sewer and Stormwater Quality Improvements (Council Action-Motion)
- d. Bid Evaluation for the Clarifier Improvements (Council Action-Motion)
- e. Direct City Engineer to Send Letters to Affected Property Owners on 2022 Improvement Projects Re: Status of Projects and Assessments (Council Action-Motion)
- f. Discuss Changing the Time of Public Works Commission Meetings to Mornings

3. PLANNING AND ZONING

- a. Approve Final Plat, The Woods of Crosslake, Greg and Roseanne Haglin (Council Action-Motion)
- b. Approve Preliminary Plat, Woody Tall Pines, Gerald and Carole Woody (Council Action-Motion)
- c. Approve Final Plat, Woody Tall Pines, Gerald and Carole Woody (Council Action-Motion)
- d. Recommendation from Park & Recreation to Accept Cash in Lieu of Land for Woody Tall Pines Subdivision (Council Action-Motion)
- e. Approve Preliminary Plat, Fawn Lake Park First Addition, Cynthia Holden (Council Action-Motion)
- f. Ordinance Amendment Naming Unnamed Roads in Fawn Lake Park First Addition as East Ravenwood Drive, West Ravenwood Drive and Whitehawk Trail (Council Action-Motion)
- g. Approval to Publish Ordinance Amendment in Summary Form in Official Newspapers (Council Action-Motion)
- h. Approve Final Plat, Fawn Lake Park First Addition, Cynthia Holden (Council Action-Motion)
- i. Approve Preliminary Re-Plat, Carabau Pointe, TMT Rental I LLC, Hollenbeck Properties Inc, Louis & Bonnie Robideau, and Tim & Mary Collin (Council Action-Motion)
- j. Approve Final Re-Plat, Carabau Pointe, TMT Rental I LLC, Hollenbeck Properties Inc, Louis & Bonnie Robideau, and Tim & Mary Collin (Council Action-Motion)
- k. Ordinance Amending Various Sections of Chapter 26 Land Use (Council Action-Motion)

- l. Approval to Publish Ordinance Amendment in Summary Form in Official Newspapers (Council Action-Motion)
- m. Ordinance Terminating Any Moratorium on Non-Residential Uses Within the SD and RR5 Zoning Districts (Council Action-Motion)
- n. Memo dated October 11, 2021 from Jon Kolstad Re: Septic Design Review and Installation Inspections RFP (Council Action-Motion)

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I. CITY ATTORNEY REPORT

1. Update on Public Right of Way Violation on Pine Lane, David and Pamela Webster

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

ADDITIONAL BILLS FOR APPROVAL
October 11, 2021

VENDORS	DEPT		AMOUNT
BCA, cjdn access fee	Police		150.00
Campion, Barrow & Associates, law enforcement testing	Police		440.00
Crow Wing County Highway Dept, fuel	ALL		2,603.45
Forum Communications, display ads	Police		120.70
Knife River, pickleball shade feature	Park		740.00
Mastercard, Office Max, toner	Admin		79.00
Neil Luzar, reimburse for fire prevention purchase	Fire		163.70
North Memorial Ambulance, september subsidy	Ambulance		1,100.00
Northland Press, meeting notice of 10/22	PZ		59.50
Premier Auto, oil change	Police		67.60
Premier Auto, oil change	Police		67.60
The Office Shop, copy paper	PZ/Admin		149.96
TOTAL			5,741.51