

**SPECIAL COUNCIL MEETING
CLOSED SESSION
CITY OF CROSSLAKE
MONDAY, AUGUST 9, 2021
6:00 P.M. – CITY HALL**

The City Council will meet in closed session at a Special Council Meeting on Monday, August 9, 2021 at 6:00 P.M. for the purpose of discussing land litigation issues on Perkins Road in City Hall pursuant to State Statute 13D.05, subd. 3(b).

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 9, 2021
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Joint Council Meeting with Public Works Commission Minutes of June 7, 2021
2. Special Council Meeting Minutes of July 2, 2021
3. Special Joint Council Meeting with Public Works Commission Minutes of July 6, 2021
4. Regular Council Meeting Minutes of July 12, 2021
5. Special Council Meeting Minutes of July 21, 2021
6. Preliminary Draft Month End Revenue Report dated July 2021
7. Preliminary Draft Month End Expenditures Report dated July 2021
8. Preliminary Draft Balance Sheet dated July 2021
9. City Hall Construction Project Costs of 7/31/2021
10. Police Report for Crosslake – July 2021
11. Police Report for Mission Township – July 2021
12. Fire Department Report – July 2021
13. North Memorial Ambulance Run Report – June 2021
14. Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of June 25, 2021
16. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 6/23/21
17. Monthly Park Report – July 2021
18. Waste Partners Recycling Report for June 2021
19. Bills for Approval

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Notice of WAPOA's Annual Meeting and 50th Anniversary Celebration
2. Cindy Myogeto of Chamber of Commerce – Permission to Host Crosslake Days Chili Cook-Off and Close Part of Pioneer Drive on 9/25/21 (Council Action-Motion)
3. Resolution Accepting Donations (Council Action-Motion)
4. Memo dated August 4, 2021 from City Clerk Re: Commission Appointments (Council Action-Motion)
5. Fire Hall Remodel Costs
 - a. Change Order No. 079439.09 Mold Mitigation in the Amount of \$9,352.70 (Council Action-Motion)
 - b. Change Order No. 079439.17 Electrical Changes by Owner in the Amount of \$13,525.18 (Council Action-Motion)
 - c. Air Test Proposals from Service Master, Pure One Services, IEA, Inc. and Braun Intertec (Council Action-Motion)

E. CITY ADMINISTRATOR'S REPORT

1. Proposal from Digital Horizons for Recorder Swapout (Council Action-Motion)
2. Resolution to Accept the Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act (Council Action-Motion)
3. Set Date for 2022 Budget Workshop (*suggested August 18 at 3pm*) (Council Action-Motion)
4. Employee Recognition
5. Updated Resolution Vacating Property at End of Norway Trail (Council Action-Motion)

F. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY
 - a. Memo dated August 3, 2021 from TJ Graumann Re: Erickson Subdivision Park Dedication Recommendation (Council Action-Motion)
 - b. Memo dated August 3, 2021 from TJ Graumann Re: Arvig Communications Subdivision Park Dedication Recommendation (Council Action-Motion)
 - c. Memo dated August 3, 2021 from TJ Graumann Re: Goerges Subdivision Park Dedication Recommendation (Council Action-Motion)
 - d. Memo dated August 3, 2021 from TJ Graumann Re: Holden Subdivision Park Dedication Recommendation (Council Action-Motion)
 - e. Memo dated August 3, 2021 from TJ Graumann Re: Limited Use Agreement with Ellestads at 38652 South Landing (Council Action-Motion)
 - f. Update on Right-of-Way Encroachment
2. PLANNING AND ZONING
 - a. Ordinance Amending Chapter 42, Article VI Naming Unnamed Roads as Serenity Land and Woody Lane and Adding the Road Names to the Master Road Name Index (Council Action-Motion)

3. PUBLIC SAFETY

- a. Memo from Chief Lohmiller Re: Resolution in Support of Applying for \$10,000 Sourcewell – Community Match Grant Funds (**Council Action-Motion**)

4. PUBLIC WORKS/SEWER/CEMETERY

- a. Resolution Receiving Updated Supplemental Information for the Feasibility Report and Setting the Date for Public Hearing on Sewer Extension Project (**Council Action-Motion**)
- b. Resolution Receiving Feasibility Report Update on Road Improvements (**Council Action-Motion**)

G. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

H. CITY ATTORNEY REPORT

I. NEW BUSINESS

J. OLD BUSINESS

- 1. Letter dated July 23, 2021 from Joseph Christensen Re: Hillcrest Beach Right-of-Way
- 2. Email dated July 26, 2021 from Cindy Gibbs Re: Hillcrest Beach Access

K. ADJOURN

C. 1.

SPECIAL JOINT COUNCIL MEETING
WITH PUBLIC WORKS COMMISSION
CITY OF CROSSLAKE
MONDAY, JUNE 7, 2021
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Joint Session with the Public Works Commission on June 7, 2021. The following Council Members were present: Mayor Dave Nevin, Dave Schrupp, John Andrews, Marcia Seibert-Volz and Aaron Herzog. The following Commission Members were present: Doug Vierzba, Gordie Wagner, Tim Berg, Mic Tchida, and Tom Swenson. Also present were Public Works Director Ted Strand, City Clerk Char Nelson, City Administrator Mike Lyonais, Zoning Administrator Jon Kolstad, Park Director TJ Graumann, and City Engineer Phil Martin. There were ten audience members.

1. Mayor Nevin called the Special Council Meeting to order at 4:00 P.M.
2. MOTION 06SP2-01-21 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO TABLE THE APPROVAL FOR WEED CONTROL UNTIL THE NEXT REGULAR MEETING. MOTION CARRIED WITH ALL AYES.
3. Public Works Commission Chair Doug Vierzba called the Public Works Commission Meeting to order at 4:02 P.M.
4. A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY TOM SWENSON TO APPROVE THE SPECIAL JOINT COUNCIL/PUBLIC WORKS COMMISSION MEETING MINUTES OF MAY 3, 2021. MOTION CARRIED WITH ALL AYES.
5. The Commission reviewed a road right-of-way vacation application from Leo Varley. Cindy Gibbs of 11338 Whitefish Ave addressed the Commission and stated that she was opposed to the vacation because she and her family have used the public right-of-way for years. The proposed piece of land to move the right-of-way to is wooded and would provide no view to the lake and no access. Ms. Gibbs stated that the neighborhood was allowed to use the stairs to get up and down the bluff. There is now erosion on the bluff, which Ms. Gibbs stated was from the installation of rip rap by Mr. Varley, not from the staircase.

John Keller is one of five property owners at 11373 Whitefish Ave and is opposed to the relocation of right-of-way because it would be adjacent to his property and would be feet away from their structure. Mr. Keller noted that the documents from Christensen & Laue PLLC refer to the proposed relocation land as an easement rather than a right-of-way. Mr. Keller stated that the right-of-way has always been used by property owners on the north side of Whitefish Ave for lake access and that it is not in the public's interest for it to be vacated.

Mikayla Huesmann of 11330 Whitefish Ave stated that she grew up there and used the right-of-way all the time. Now her children are using it and she wants it to remain as is.

Joe Christensen, representative for Leo Varley, stated that the stairs that were installed in the 50's must have been in bad condition and that the residents were using the empty lot as a

controlled access, which is not allowed in today's code. Mr. Christensen stated that Mr. Varley agreed to put the pathway of the new easement on the westerly side to keep it as far away from Mr. Keller's property as possible.

Tom Swenson stated that he initially thought that the relocation made sense, but after hearing that the neighbors are still using the right-of-way, he sees no benefit to move it. The right-of-way is already cleared and people can see the lake. The proposed location is wooded and could not be cleared enough to enjoy the view. Joe Christensen asked how the City will stop people from using the access to get to the lake and to stop the erosion. Tom Swenson suggested that the City could install fencing.

Dave Nevin stated that the criteria that the Council uses to approve a road vacation is whether or not it affects the neighbors. Mr. Nevin stated that neighbors were re-notified of the application to relocate the right-of-way to see how the adjacent neighbor felt, and the neighbor stated that he is opposed. Rather than blocking the access with fencing, Mr. Nevin suggested improving it so that residents could use it as it was intended for. Doug Vierzba noted that there was no opposition on other vacation applications that have been approved. Gordie Wagner noted that Mr. Varley knew the right of way was there when he purchased the property on both sides of it. Leo Varley stated that he purchased lot 13 as a buffer and that is why he wanted the right of way to be moved to the other end of the lot. Gordie Wagner stated that the owner on the other side would lose his buffer if the right of way was moved.

Fisherman J.R. Cooper, husband of Cindy Gibbs, stated that there is no place for kids to fish anymore and that this would be a good spot for kids to come. Mr. Cooper stated that he would be willing to work with the City to put something there.

A MOTION WAS MADE BY GORDIE WAGNER AND SECONDED BY TOM SWENSON TO RECOMMEND THAT CITY COUNCIL DENY APPROVAL OF THE APPLICATION TO RELOCATE ROAD RIGHT OF WAY FROM LEO VARLEY, BASED ON INPUT FROM THE NEIGHBORS. MOTION CARRIED WITH ALL AYES.

6. Included in the packet for information was an email dated June 3, 2021 from John Graupman regarding an update on the clarifier project which is still scheduled to start this fall.
7. Phil Martin gave Ted Strand plans and specs for the Storm Sewer and Moonlite Bay Sewer Extension projects. Mr. Martin suggested that once the Council decides to proceed, construction easements be obtained from property owners. Mr. Martin stated that he will submit a reminder to the affected utility companies. Dave Schrupp stated that the Council has not talked about proceeding with the project and asked that Phil Martin bring a proposal and timeline to the City Council meeting. A discussion ensued regarding the storm water grant that expires in December 2022 and whether or not that date could be extended. Mike Lyonais stated that in order to extend the grant, the Council needs to approve the project. Mr. Lyonais stated that the Council could consider financing the project itself. John Andrews asked what the next step was. Phil Martin replied that the next step is obtaining easements, then public hearings and County approval. Dave Nevin agreed that Phil Martin should come to the

Council meeting with costs and needs. It was the consensus of the Council to do the project in 2022.

A discussion ensued regarding the storm water piece of the project and how the County will participate. Phil Martin stated that the City should try to bid the project in January or February. Detours will be necessary and have been considered and planned out.

Phil Martin provided an update on the 2022 road projects and stated that he would like to hold a public information meeting the week of July 19 and road improvement hearings the week of August 23. Mr. Martin would like to bid the projects in January or February.

8. Other business – none.
9. There being no further business at 5:20 P.M., MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY GORDIE WAGNER TO ADJOURN THE PUBLIC WORKS MEETING. MOTION CARRIED WITH ALL AYES.
10. MOTION 06SP2-02-21 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ADJOURN THE SPECIAL CITY COUNCIL MEETING AT 5:20 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C. 2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, JULY 2, 2021
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Friday, June 2, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews and Aaron Herzog. Dave Schrupp and Marcia Seibert-Volz were absent. Also in attendance were City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, and Fire Chief Chip Lohmiller. There were approximately fifteen people in the audience.

1. The meeting was called to order by Mayor Nevin at 9:00 A.M.
2. The Council reviewed an application for Outdoor Public Fireworks Display from Crosslake Fitness to conduct fireworks at 14610 Big Pine Trail by Flashing Thunder. Included in the packet were a Certificate of Liability Insurance from Crosslake Fitness and a map of the location of the shoot site on Big Pine Lake. Also in the packet was a letter from Dennis Bengtson of 14145 Sugarloaf Road stating concerns he has with fireworks, especially this year when it is extremely dry and concerns of private use of illegal fireworks. Mr. Bengtson is not opposed to the approval of this permit as long as the criteria of the permit are met. Mr. Nevin asked the audience and received no objections to the fireworks. Chief Lohmiller stated that he reviewed the site and stated the shoot site is 50 feet from the dock on the water. MOTION 07SP1-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE APPLICATION / PERMIT OUTDOOR PUBLIC FIREWORKS DISPLAY FROM FLASHING THUNDER FOR FRIDAY, JULY 2, 2021 FROM 8-11 PM ON BIG PINE LAKE. MOTION CARRIED WITH ALL AYES.
3. Police Chief Erik Lee reported that a fundraising event was being held tonight at the residence of Jesse and Stephanie Neumann across the street from 14 Lakes Brewery. The event included a live band and they expected 250 guests. Rather than having guests park on County Road 66, Chief Lee suggested that guests use the City Hall parking lot and the Neumann's would provide a shuttle to and from the parking lot. Chief Lee requested that the City put up "No Parking" signs on the west side of County Road 66. A third police officer would be on patrol this evening. Dave Nevin stated that they should block off as much of the road as they could. Chip Lohmiller stated that the fire department has "Event Ahead" signs that could be used as well. 07SP1-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ALLOW THE USE OF "NO PARKING" AND "EVENT AHEAD" SIGNAGE ON COUNTY ROAD 66 ON JULY 2, 2021 ACROSS THE STREET FROM 14 LAKES BREWERY FOR A PRIVATE FUNDRAISING EVENT. MOTION CARRIED WITH ALL AYES. Chief Lee noted that the fundraising event is for the purchase of Automated External Defibrillator's (AED's) to be placed throughout Crosslake in businesses and other key locations. Chip Lohmiller stated that parking on County Road 66 throughout the City has been especially crowded this week.

4. The Council reviewed a request from some parents of students at Pequot Lakes School to use the Council Chambers to hold a meeting next week at 7:00 pm. John Andrews stated that he has safety concerns, as some of the recent school board meetings have had heated discussions. Chief Lee stated that he is concerned that City Hall is not secure and the public can access records in the basement by using the elevator. Aaron Herzog stated that he is not in favor of allowing the use of the building if the building is not secure. Char Nelson noted that the Community Center rents meeting rooms and charges a nominal fee for non-profits. Dave Nevin stated that City Hall is a community building and that the public should be able to use the building at no cost. Mr. Nevin stated that he would be attending this meeting. Chief Lee stated that he is not in opposition but requests that the security be enhanced prior to opening the building for public use. Aaron Herzog stated that a contract be required as well as a deposit. Dave Nevin disagreed and stated that the building should be accessible to the public when they want to use it. Chief Lohmiller stated that the Firehall has better security than City Hall. Aaron Herzog stated that the City should develop policies and contracts for the use of City Hall and Firehall meeting rooms by the public. MOTION 07SP1-03-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO NOT ALLOW A PRIVATE GROUP TO USE CITY HALL NEXT WEEK FOR A MEETING AND THAT A POLICY BE IN PLACE BEFORE ANY GROUP IS ALLOWED TO USE THE BUILDING. MOTION CARRIED 2-1 WITH NEVIN OPPOSED.

MOTION 07SP1-04-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO DEVELOP A POLICY FOR PUBLIC USE OF THE CITY HALL AND FIREHALL FOR MEETING PURPOSES. MOTION CARRIED WITH ALL AYES. Aaron Herzog suggested that the Public Safety Committee discuss this at their next meeting.

5. Dave Nevin stated that Council Member Marcia Seibert-Volz asked him that the Council not approve bills for payment at special meetings because it is more difficult to look back through packets for approved bills. Char Nelson stated that writing checks throughout the month rather than all on one day is more efficient and that past Councils have always approved bills at special meetings. Council Packets from John Andrews agreed that it is more efficient to approve bills throughout the month when possible. MOTION 07SP1-05-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE BILLS FOR PAYMENT IN THE AMOUNT OF \$41,152.97. MOTION CARRIED WITH ALL AYES.
6. MOTION 07SP1-06-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 9:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C. 3.

SPECIAL JOINT COUNCIL MEETING
WITH PUBLIC WORKS COMMISSION
CITY OF CROSSLAKE
TUESDAY, JULY 6, 2021
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Joint Session with the Public Works Commission on July 6, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz and Aaron Herzog. The following Commission Members were present: Doug Vierzba, Gordie Wagner, Tim Berg, Mic Tchida, and Tom Swenson. Also present were Public Works Director Ted Strand, City Clerk Char Nelson, City Administrator Mike Lyonais, Zoning Administrator Jon Kolstad, and City Engineer Phil Martin. There were six audience members.

1. Mayor Nevin called the Special Council Meeting to order at 4:04 P.M. City Attorney Brad Person reported that the Council just adjourned a closed meeting regarding pending litigation on land acquisition on the Perkins Road project. MOTION 07SP2-01-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO CONFIRM THAT COUNCIL GAVE STAFF DIRECTION ON HOW TO PROCEED WITH MEDIATION REGARDING PENDING LITIGATION. MOTION CARRIED WITH ALL AYES.
2. Public Works Commission Chair Doug Vierzba called the Public Works Commission Meeting to order at 4:05 P.M.
3. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO APPROVE THE SPECIAL JOINT COUNCIL/PUBLIC WORKS COMMISSION MEETING MINUTES OF JUNE 7, 2021. MOTION CARRIED WITH ALL AYES.
4. The Commission reviewed two right-of-way vacation applications. Mic Tchida reported that the Park Commission reviewed the two applications at their meeting and made a motion to table action and to recommend that the City Council form a committee to create guidelines on how the applications should be handled and how to determine which should be vacated. Dave Nevin stated that these applications are already in process and should be acted on. Jon Kolstad stated that there is no State Law regarding the length of time to approve or deny vacation applications and noted that if the applications are tabled, the applicants would not need to reapply later. Dave Nevin state that the Commission should have discussion on both applications.

Mike and Lisa Rocca are looking to have the 20-foot right-of-way between the two properties that they own vacated. In a letter from the Rocca's, they state that the right-of-way provides no useful purpose to the City or the public and is a public safety hazard due to the bluff. Jon Kolstad stated that a resident in that neighborhood attended the Park Commission meeting and said he used the public right-of-way often.

Laurie Hoenig of 12219 Shadywood Street stated that the property owners knew that there was a public right-of-way there when they purchased the property and that it is not fair for

the City to give them an extra 20 feet of lakeshore. John Hoenig stated that the Rocca's paved part of the right-of-way for their driveway and that the rights-of-way were meant to be used by the property owners of the inner lots.

Jon Kolstad stated that staff recommends that the Council have all the rights-of-way that terminate at the water surveyed, create in inventory and photograph existing conditions and secure use agreements for accesses with existing encroachments.

Tom Swenson stated that many years ago the Council agreed not to vacate any rights-of way that terminate at the water and when the City Attorney told the Council that they had to accept applications for the vacations of these, it opened the flood gates and everyone is coming to the City to have them vacated. Mr. Swenson stated that the criteria to support the vacation of rights-of-way needs to be strict and that these could be retained by the City for green space. Mr. Swenson stated that the City vacated a right-of-way on Edgewater Lane and during the installation of municipal sewer, needed the land and had to buy it back from the property owner. Mic Tchida agreed with Tom Swenson.

Cindy Gibbs of 11338 Whitefish Ave spoke to the Commission about the Varley vacation that they heard last month and asked why the property owners could not put the staircase back in the right-of-way that Mr. Varley removed.

Chris Neaton of 14095 Norway Trail stated that the Commission had some good points but that each application should be considered case by case. Mr. Neaton stated that the right-of-way next to his property is never used and it is full of thistles.

Mike Rardin of 14089 Norway Trail stated that the Commission should review each application and determine what the City could ever use them for. Gordie Wagner stated that some are not used because people do not know that they are there. Mr. Wagner stated that off lake property owners should be able to access the lake.

Dave Nevin stated that if the rights-of-way are not being used, the City should get rid of them because they are problems. Mic Tchida stated that if you approve one, you should approve them all and thought that establishing criteria would be useful.

A MOTION WAS MADE BY GORDIE WAGNER AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL PLACE ALL RIGHT-OF-WAY VACATIONS ON HOLD UNTIL A COMMITTEE IS ESTABLISHED TO CREATE CRITERIA FOR RIGHT-OF-WAY VACATIONS AND IMPROVEMENTS AND HAVE ALL RIGHTS-OF-WAY SURVEYED AND MARKED.

Tom Swenson stated the Public Works Commission should look at each one and determine how it can be used by the City. Mr. Swenson stated that it is a lot of work, but that is what government is here to do. Mr. Swenson added that just because a person owns land on each side is not a reason to vacate and that if the accesses are left wooded, there would be no maintenance. MOTION CARRIED WITH ALL AYES.

5. Included in the packet for review was an email dated June 30, 2021 from Donna Lein of 36868 Brook Street. Ms. Lein is one of four owners of the property and her email stated that the property owner, who received communication from the City on the requirement to hookup to municipal sewer, never shared the information with the other property owners. The assessment of \$7,500 was certified to the property taxes and started being collected in 2020. Ms. Lein stated that the estimated cost to abandon the old system, excavation, and running the sewer line from the road to the house is between \$10,000-\$13,000. After a year and a half of Covid hardships, the owners cannot afford this improvement at this time. Although Ms. Lein stated that their septic system is brand new, City records show that it was installed in 2012.

Tim Berg stated that the problem is between Ms. Lein and the other owners, not with the City. Tom Swenson stated that people had the same arguments during the installation of Phase 1 of city sewer and everyone was given one year to hookup. The one year for Ms. Lein is 7/1/21. Dave Nevin suggested that the City allow the property owners to wait until the sewer is extended to Norway Trail. Marcia Seibert-Volz stated that the Council is considering allowing property owners along the sewer extension to Moonlite Bay to have 10 years to hook up if their system is brand new. Using that method, the Lein's would have until next year to hook up. Phil Martin stated that the property owners need to take some responsibility because they must have seen the construction and suggested that the City stay consistent with a policy. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY TIM BERG TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON THE FACT THAT THE SEPTIC AT 36868 BROOK STREET IS 9 YEARS OLD, THE PROPERTY OWNERS HAVE TWO YEARS (11/14/2023) TO HOOK UP TO MUNICIPAL SEWER. THIS ALLOWS THEM TO HAVE TEN YEARS FROM THE INSTALLATION OF THEIR SEPTIC PLUS ONE YEAR TO HOOK UP. THE MONTHLY USAGE FEES WOULD NOT BE BILLED UNTIL THE HOOK UP IS COMPLETE OR 11/14/2023, WHICHEVER COMES FIRST. MOTION CARRIED WITH ALL AYES.

6. Included in the packet were minutes of the December 7, 2020 Public Works Commission meeting where discussion took place regarding the potential assessments for the Moonlite Bay Sewer Extension project. Phil Martin summarized the conversation in a memo dated July 2, 2021. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDIE WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT THE ASSESSMENT FOR SINGLE FAMILY RESIDENTIAL HOMES BE \$7,000, THE ASSESSMENT FOR COMMERCIAL PROPERTY BE \$0.35 PER SQUARE FOOT, AND ALLOW THE ASSESSMENT PAYMENTS TO BE PAID OVER 20 YEARS. MOTION CARRIED WITH ALL AYES.

A MOTION WAS MADE BY MIC TCHIDA AND SECONDED BY GORDIE WAGNER TO RECOMMEND TO THE CITY COUNCIL THAT BASED ON A TEN-YEAR SEPTIC SYSTEM AGE, PROPERTY OWNERS WOULD HAVE TO CONNECT BEFORE THEIR SYSTEM IS 11 YEARS OLD AND FOR ANY SYSTEMS OLDER THAN 10 YEARS OLD, PROPERTY OWNERS WOULD HAVE TO CONNECT IN ONE YEAR OF PROJECT COMPLETION. MOTION CARRIED WITH ALL AYES.

A lengthy discussion ensued regarding how to assess large commercial parcels, which include Frasers property and the Log Church. Questions to consider would be whether the current use (such as the church) will remain that use forever and whether the large lots could be subdivided in the future. Doug Vierzba stated that the southerly Fraser parcel has a narrow frontage along County Road 66 with most of the parcel fronting on Ox Lake Landing. Mr. Vierzba suggested that this parcel does not benefit from the proposed sanitary sewer project on County Road 66 because future sanitary sewer extension would be needed to serve the larger buildable portion of this parcel. Phil Martin stated that a lift station would be needed to serve this parcel as the grade falls off from County Road 66, so much that a gravity sewer system would not work. Mr. Vierzba stated that this parcel would be assessed in the future when the system (including lift station) would be extended to serve this parcel. Mr. Vierzba stated that the Log Church site has two parcels. The southerly parcel is currently used for parking and there is vacant church land east of that, a distance of 1000 feet from County Road 66. If and when this property develops in the future, a future sewer extension will be needed to serve the easterly portion of this parcel. This easterly portion of the parcel would pay a share of the cost of the future sewer extension. Mr. Vierzba suggested only assessing the westerly half of this parcel for the County Road 66 project. Mr. Martin stated that he would revisit the numbers and bring a recommendation to the Council next week. Tom Swenson asked if the connection fee payments would be spread out over time. Phil Martin replied that the plan was on making that payable in full at the time connection.

Phil Martin stated that he would like to hold the first improvement hearing for the sewer project in September 2021, bid project in January 2022, and construction during school's 2022 summer break.

Phil Martin gave a brief update on the road projects, stating that the soil borings showed unexpected road conditions on Birch Narrows Road, Harbor Lane, and Whitefish Ave. These roads have little to no aggregate under the blacktop. Rushmoor Blvd is in better shape and could get by with patching and an overlay.

Phil Martin gave a brief update on the Rapid Flashing Rectangular Beacons (RRFB) and stated that the County is in favor of the plan but asked for more information. Marcia Seibert-Volz asked if the County was going to contribute to the cost of the lights. Phil Martin replied that the County had said upfront that if the City made crosswalk improvements before the TAP Grant was awarded, that they would not participate in the cost. Marcia Seibert-Volz asked why. Phil Martin stated that he thinks the County did not want to make plans until the grant is approved and awarded.

7. Ted Strand reported that the wastewater treatment plant is performing outstanding and that the plant treated over 100,000 gallons everyday last week. Mr. Strand reported that is the most the plant has ever done.
8. Gordie Wagner asked the status of the right-of-way vacation application from Leo Varley that the Commission recommended that the Council deny last month. Jon Kolstad stated that the applicant withdrew his application before the Council meeting. Gordie Wagner and Tim Berg stated that Mr. Varley should have to replace the stairs to the lake that he mistakenly removed. Cindy Gibbs stated that when the stairs were on the right-of-way, no one was

worried about slipping or getting hurt and stated that the residents paid for and maintained the stairs. Dave Nevin asked why the City is liable if the stairs were replaced. Ted Strand replied that the City did not know that the stairs existed until now and that because the City now knows, they are liable for the conditions. A MOTION WAS MADE BY GORDIE WAGNER AND SECONDED BY TIM BERG TO RECOMMEND THAT THE CITY COUNCIL TALK ABOUT THE ISSUE WITH THE STAIRS AT HILLCREST BEACH. MOTION CARRIED WITH ALL AYES.

9. There being no further business at 6:20 P.M., MOTION WAS MADE BY TOM SWENSON AND SECONDED BY GORDIE WAGNER TO ADJOURN THE PUBLIC WORKS MEETING. MOTION CARRIED WITH ALL AYES.
10. MOTION 07SP2-02-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARICA SEIBERT-VOLZ TO ADJOURN THE SPECIAL CITY COUNCIL MEETING AT 6:20 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.
4.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 12, 2021
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, July 12, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Dave Schrupp, John Andrews, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Attorney Brad Person and City Engineer Phil Martin. Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately forty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 07R-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Stephanie Neumann of 13788 Cross Lake Avenue addressed the Council and reported that her family held a fundraiser last weekend to raise money for a Heart Safe Community. With funds raised, Ms. Neumann purchased four AED's (Automated External Defibrillators) for the Police Department, to replace the 10-year old machines they currently have. MOTION 07R-02-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT THE DONATION OF 4 – AED'S AT AN APPROXIMATE VALUE OF \$7,000. MOTION CARRIED WITH ALL AYES.

- B. PUBLIC FORUM** – Jerome Volz of 37668 Moen Beach Trail stated that he reported there was vulgar graffiti under the bridge by C&C Boatworks to City staff and nothing has been done. Mr. Volz stated that he understands the bridge is maintained by the County, but thinks because the bridge is in the City, staff should remove it. Police Chief Erik Lee stated that he received a call from the County supervisor last week and was told County staff is aware of the issue and would be removing the graffiti. Ted Strand stated that he passed messages on the County and thought it had been taken care of. Ted Strand stated that he will follow through with it tomorrow.

Jeffrey Pfaff of 13721 Sandy Shores Lane reported that a house in his neighborhood is being used as a short-term rental and that there has been issues with noise after 10 pm, garbage control, foul language, parking and late-night lake usage. Mr. Pfaff called the County but has received no help. Mr. Pfaff asked that the City get involved and help with the control of these rentals. Dave Nevin replied that the City formed a committee a couple years ago that reviewed the topic, but decided to give the County one year to start their program before the City made any changes. Jon Kolstad stated that once the County has three documented complaints, the property owner could lose their rental license. It was the consensus of the Council to hold a special meeting regarding this issue and to ask County staff to attend.

C. CONSENT CALENDAR – Dave Nevin asked for an explanation of the bill from 3D Specialties in the amount of \$2,280.48. Ted Strand explained that staff planned to use 2” posts for the new crosswalk signals, however, after review by the engineer, it was determined that 2.5” breakaway posts would be better. Mr. Strand had 2” posts on-hand and ordered more to replace them, before he heard that they could not be used. The invoice in question is for the extra 2” posts, which will be used by the City for all City signs. Mr. Strand stated that another bill will be coming for 2.5” posts. MOTION 07R-03-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of June 2, 2021
2. Special Joint Council Meeting with Public Works Commission Minutes of June 7, 2021
3. Regular Council Meeting Minutes of June 14, 2021
4. Preliminary Draft Month End Revenue Report dated June 2021
5. Preliminary Draft Month End Expenditures Report dated June 2021
6. Preliminary Draft Balance Sheet dated June 2021
7. Police Report for Crosslake – June 2021
8. Police Report for Mission Township – June 2021
9. Fire Department Report – June 2021
10. Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of May 28, 2021
12. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 5/26/21
13. Waste Partners Recycling Report for May 2021
14. Bills for Approval in the Amount of \$90,442.06
15. Additional Bills for Approval in the Amount of \$36,863.88

MOTION CARRIED WITH ALL AYES.

D. PUBLIC HEARING

7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM LISA PARSONS AT 14095 NORWAY TRAIL

1. Chris Neaton of 14095 Norway Trail addressed the Council and gave reasons why he and Lisa Parsons would like the road vacated.

Michael Kobs of 14096 Norway Trail, Nancy Norsby of 13999 Norway Trail, and Mike Rardin of 14089 Norway Trail all spoke in favor of the vacation.

A lengthy discussion ensued regarding the pros and cons of vacating the right-of-way. Dave Nevin suggested that the land not be developed. Jon Kolstad stated that the Council could require that no development take place within 75’ of the lake. Ted Strand stated that the vacation would cause no problem for snowplowing. Michael Kobs and Christ Neaton stated that they would be willing to put the land in a conservation easement which would allow no development within 75 feet of the lake.

MOTION 07R-04-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE VACATION OF THE ROAD RIGHT-OF-WAY BETWEEN THE PROPERTIES OF 14095 AND 14096 NORWAY TRAIL CONTINGENT THAT THE PROPERTY OWNERS PUT THE RIGHT OF WAY IN

A CONSERVATION EASEMENT WHICH WILL ALLOW MAINTENANCE BUT NO DEVELOPMENT WITHIN 75' OF THE LAKE. MOTION CARRIED WITH ALL AYES.

PUBLIC HEARING

7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM MIKE AND LISA ROCCA AT 12204 MANHATTAN POINT BLVD

2. Kevin McCormick represented the Rocca's and stated that the right-of-way at 12204 Manhattan Point Blvd has no benefit to the public and is difficult to use because of the bluff.

Laurie Hoenig of 12219 Shadywood St stated that she is not in favor of the vacation of this right of way because it could be used by the public to sit and look at the lake, however, she would be in favor of having the access moved to the other end of the property. This would allow the Rocca's one piece of land rather than two separate parcels separated by the access.

Harold Haas of 12143 Manhattan Point Blvd stated that he was not in favor of the vacation as presented, but would be in favor of the access moving to the other side of the property. Mr. Haas stated that the Rocca's were aware that the right-of-way existed when they purchased land on both sides of it. Mr. Haas stated that these accesses were meant to be used by the property owners with no lake access.

MOTION 07R-05-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO TABLE A DECISION ON THE VACATION OF THE RIGHT-OF-WAY AT 12204 MANHATTAN POINT BLVD TO ALLOW THE COMMITTEE TIME TO REVIEW CRITERIA FOR RIGHT-OF-WAY VACATIONS. MOTION CARRIED WITH ALL AYES.

3. Included in the packet for Council information was a list of proposed criteria that the Council could use when reviewing a right-of-way vacation request. Jon Kolstad suggested making the process similar to the Planning and Zoning Development Review Team meetings, where staff would meet with the applicant to go through the process. The packet also included photographs of each public right-of-way and Jon Kolstad suggested that the proposed committee review each one and determine whether it is in the public interest to retain. MOTION 07R-06-21 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO FORM A COMMITTEE THAT WILL INCLUDE 2 COUNCIL MEMBERS, STAFF AND PUBLIC TO REVIEW RIGHT-OF-WAY ACCESSES THAT LEAD TO THE WATER. MOTION CARRIED WITH ALL AYES.

The Council discussed placing a moratorium on vacation requests and Attorney Person stated that he did not think it was necessary.

E. MAYOR'S REPORT

1. MOTION 07R-07-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT JOEL KNIPPEL AS ALTERNATE TO THE PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
2. Included in the packet was a spreadsheet of the Fire Hall Remodel Costs showing the expenses to be 2,009,092 to date.
 - a. MOTION 07R-08-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY APPLICATION #11 FROM HYTEC CONSTRUCTION FOR THE FIREHALL REMODEL PROJECT IN THE AMOUNT OF \$270,103.05. Marcia Seibert-Volz asked why there was no retainage. Mike Lyonais stated that the retainage included change orders that have not been paid. MOTION CARRIED WITH ALL AYES.
 - b. The Council reviewed a change order for mold mitigation that was tabled at the last meeting. Mike Lyonais stated that he asked Hytec for a report and was told that the change order for testing was done at the beginning of the project and that no report was available. Chip Lohmiller stated that he never saw a report on the mold conditions. The Council was in agreement that a report should be submitted prior to approval. MOTION 07R-09-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO DENY APPROVAL OF CHANGE ORDER NO. 079439.09 FOR MOLD MITIGATION UNTIL A REPORT IS SUBMITTED BY HYTEC AND TO OBTAIN QUOTES FOR AIR TEST OF COMPLETED BUILDING. MOTION CARRIED WITH ALL AYES.
 - c. MOTION 07R-10-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF BLINDS FOR THE FIREHALL IN THE AMOUNT OF \$2,869. MOTION CARRIED WITH ALL AYES.
 - d. Chip Lohmiller stated that he would like to switch security companies from Birchdale to Midwest Security. City Hall uses Midwest Security and since Birchdale was sold to a company in the cities, it has been very hard to get service. Mr. Lohmiller will bring a quote to the next meeting.
 - e. Mayor Nevin stated that he had another topic to discuss. The Northland Press printed a story regarding the Respectful Workplace and a letter they received from Chief Lee. The letter from Chief Lee was a copy of a letter he sent to the Council regarding rescinding his respectful workplace complaint. Chief Lee noted that his letter stated what he suspected was the outcome of the closed meeting and the lack of accountability from the Council. The Mayor wanted to know what the Council wanted to do about it and the Council agreed to let it go and move on. Marcia Seibert-Volz stated that the Council needs education on closed sessions and private data and that the process needs to be improved.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 07R-11-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE TIF REIMBURSEMENT PAYMENT OF \$5,995.28 TO MIDWEST PROPERTIES. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that Crow Wing Soil and Water would be holding a free nitrate testing at City Hall on July 30, 2021 from 10am to 2pm.
3. Mike Lyonais reported that 83 Respectful Workplace Policies were sent to staff, Council Members and Commission Members. 15 have not been returned.
4. Mike Lyonais asked that the Council consider whether or not to continue using Zoom at meetings and that this topic be discussed at a future meeting.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad presented a summary of proposed changes to the Land Use Ordinance that were reviewed and approved by the Planning and Zoning Commission on June 25, 2021. The revisions will be published for public comments and posted on the City website. The Planning and Zoning Commission will hold a public hearing on September 23, 2021 and final action by the City Council will take place on October 11, 2021. MOTION 07R-12-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE 30-DAY PUBLIC COMMENT PERIOD FOR REVISIONS TO THE LAND USE ORDINANCE. MOTION CARRIED WITH ALL AYES.

2. PUBLIC SAFETY

- a. MOTION 07R-13-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-20 IN SUPPORT OF BECOMING A HEART SAFE COMMUNITY. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-14-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT THE RESIGNATION OF POLICE OFFICER ADAM LANE EFFECTIVE JULY 17, 2021. Chief Lee stated that Mr. Lane has been hired by Crow Wing County. Wages and opportunities were his consideration for leaving. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-15-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO HIRE ADAM CASANOVA AS PART-TIME OFFICER TO COVER OPEN SHIFTS DUE TO THE RESIGNATION OF ADAM LANE. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. MOTION 07R-16-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DIRECT CITY ATTORNEY TO WRITE A LETTER TO PROPERTY OWNERS OF 12253 WHITEFISH AVE REGARDING ENCROACHMENT OF PERSONAL PROPERTY ON PUBLIC RIGHT-OF-WAY AND TO GIVE NOTICE THAT SHED NEEDS TO BE REMOVED BY AUGUST 9, 2021 OR FINE OF \$75 PER DAY WILL BE INITIATED. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-17-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE WLJ SUBDIVISION ON PERKINS ROAD IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-18-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE HAGLIN SUBDIVISION ON PINE BAY ROAD IN THE AMOUNT OF \$16,500. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 07R-19-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO REQUIRE PROPERTY OWNERS AT 36868 BROOK STREET TO HOOK UP TO MUNICIPAL SEWER BY 11/14/2023, BASED ON THE FACT THAT THEIR SEPTIC SYSTEM IS 9 YEARS OLD AND THAT USAGE FEES BEGIN AT TIME OF HOOK UP OR 11/14/2023, WHICHEVER IS FIRST. MOTION CARRIED WITH ALL AYES.
- b. Phil Martin reviewed the recommendations from the Public Works Commission regarding sewer assessments for the proposed extension to Moonlite Bay. Mr. Martin reported that the Commission was not able to decide on assessments for two large commercial properties that are partially undeveloped. One lot is used as residential and only has 33 feet fronting on County Road 66. The other parcel is the church and the Commission discussed assessing the northerly parcel at 100% and only a portion of the southerly parcel. Brad Person stated that State Law allows assessment deferral for undeveloped lots but that the Council would need to decide what “undeveloped” means and what would trigger the end of the deferral. MOTION 07R-20-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT THE RECOMMENDATIONS FROM THE PUBLIC WORKS COMMISSION AS FOLLOWS: 1) ASSESSMENTS TO SINGLE FAMILY RESIDENTIAL PROPERTIES BE SET AT \$7,000. 2) COMMERCIAL ASSESSMENTS BE SET AT \$0.35 SQUARE FOOT. 3) SPREAD ASSESSMENT PAYMENTS OVER 20 YEARS. 4) REQUIRE PROPERTY OWNERS THAT HAVE A SEPTIC LESS THAN 10 YEARS OLD TO CONNECT BEFORE THEIR SYSTEM IS 11 YEARS OLD. ANY PROPERTY OWNER WITH A SEPTIC OLDER THAN 10 YEARS WOULD HAVE 1 YEAR TO HOOKUP AND TO DIRECT CITY ENGINEER TO PREPARE FEASIBILITY REPORT AND MOCK ASSESSMENT ROLL. MOTION CARRIED WITH ALL AYES. Dave Schrupp

noted that the Public Works Commission has been working on this for many years and that a grant for \$315,000 for the stormwater portion of the project expires in 2022 and that is why the Council is proceeding with the project for 2022.

- b. Cindy Gibbs of 11338 Whitefish Ave gave the Council a copy of a letter dated July 11, 2021 from Tom Berry, previous owner of Lot 13, Block 30 of Manhattan Beach Second Addition Plat, stating that the set of stairs located at Hillcrest Beach right-of-way were never on Lot 13. Ms. Gibbs provided pictures of the stairs on the access going back to the 1950's. A lengthy discussion ensued regarding the removal of the stairs, erosion of the right-of-way, and the City's liability if the City allows the stairs to be replaced.

Attorney Joe Christensen, representing Leo Varley, stated that they would have attended the Public Works Commission meeting of July 6, had they been noticed that this topic was on the agenda. Mr. Christensen stated that the City Ordinance does not allow private property on public accesses and the City Attorney wrote a letter in 2016 to all property owners adjacent to the public rights-of-way, asking them to remove all private property from the public land. Mr. Christensen stated that the stairs were constructed with no authority from the City and that if the Council allows the stairs to be rebuilt, it will become a controlled access, which is not allowed in City Code.

Attorney Person stated that if the Council wants the stairs to be replaced, the City will need to hire an engineer and be in charge of construction, which could be costly. The City will be required to maintain the stairs and will be liable for any issues. TJ Graumann stated that he could have the Park Commission look into the cost of restoring the stairs, liability issues, and erosion issues that may have been caused by the installation of rip rap by Mr. Varley.

H. PUBLIC FORUM – Tom Swenson of the Public Works Commission stated that the recommendations of the Park and Public Works Commissions regarding the requests to vacate the public rights-of-way should have been read into the record by the Council.

I. CITY ATTORNEY REPORT – Brad Person reported that mediation regarding the land acquisition on Perkins Road is set for July 28, 2021 and that the Bureau of Mediation is not in favor of the Council as a whole participating in the proceedings. Brad Person and Mike Lyonais will physically attend the meeting in the cities. Dave Schrupp and Aaron Herzog will attend via Zoom.

Brad Person stated that he will work with the labor attorney on a better way to handle closed meetings. Mr. Person reported that the Council received and acknowledged two Respectful Workplace complaints at a closed meeting on June 14th. Discussion took place and the complaints were compared to a prior complaint, where the Council hired an investigator, and the consensus of the Council was not to hire an investigator in this case. John Andrews stated that he was okay with the summary. Dave Schrupp added that there were different ideas on how to handle the complaints and that not all Council Members agreed. Marcia Seibert-Volz stated that was not up for discussion. MOTION 07R-21-21 WAS MADE BY MARCIA

SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO REPORT THAT AT A CLOSED SESSION ON JUNE 14, 2021, THE CITY COUNCIL ACKNOWLEDGES RECEIPT OF TWO COMPLAINTS AND THAT CITY COUNCIL CONSIDERED THEM AND DETERMINED NOT TO TAKE ACTION ON THEM, BECAUSE THERE ARE NOT A LOT OF ACTIONS AT THEIR DISPOSAL. MOTION CARRIED 4-0 WITH NEVIN ABSTAINING.

- J. NEW BUSINESS** – Mayor Nevin reported that he is holding a town hall meeting on Thursday to listen to the citizens. Brad Person stated that if there are at least three Council Members present, the meeting must be posted as a Special Meeting and minutes must be taken. City Clerk Nelson stated that she was unavailable to attend the meeting. Dave Nevin stated that the Council can be there, but that he does not want them to participate and that he would be speaking on behalf of himself, not as Council. MOTION 07R-22-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO HOLD A SPECIAL MEETING ON THURSDAY, JULY 15, 2021 AT 6:00 P.M. AT THE LIONS SHELTER AT THE COMMUNITY CENTER. MOTION CARRIED WITH ALL AYES.

K. OLD BUSINESS –

1. Aaron Herzog reported that he and Mike Lyonais looked at the old City Hall sign that is being stored at the Public Works garage and that the pieces are in bad shape. Mr. Herzog stated that the sign needs restoration and should not be used as is. Ted Strand stated that the letters are missing as well. MOTION 07R-23-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO NOT INSTALL OLD PIECES OF CITY HALL SIGN ON THE NEW BOARD AT COUNTY ROAD 66 AND DAGGETT BAY ROAD. MOTION CARRIED 3-2 WITH SEIBERT-VOLZ AND NEVIN OPPOSED.
2. Char Nelson reported that the Council approved the purchase of a locked storage case to hold confidential labor attorney statements, which were being stored at Dave Nevin's. To date Ms. Nelson has not received the statements. Dave Nevin asked if the labor attorney has responded to his question regarding the storage of the statements. Dave Schrupp stated that the attorney should be asked why the statements are not public information and stated that the Mayor should not be keeping anything at his house.

- L. ADJOURN** – MOTION 07R-24-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING AT 10:18 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.5.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, JULY 21, 2021
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Wednesday, July 21, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Dave Schrupp, Aaron Herzog and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, Fire Chief Chip Lohmiller and City Engineer Phil Martin. There were two people in the audience.

1. Mayor Nevin called the meeting to order at 4:00 P.M. and turned the meeting over to Mike Lyonais. Marcia Seibert Volz asked to have the VRBO meeting at the next regular meeting.
2. Mike Lyonais reported that the City will receive \$89,362 through the Small Cities Assistance Program from the State. The City has two years to use the funds and can be used for road projects and related costs. The City received half of the amount this week and will receive the second half in December.

Mike Lyonais reported that the League of MN Cities will be conducting a webinar on July 26 to explain how the American Rescue Plan Act funds can be used. The amount of funds that the City will receive is approximately \$105 per person, based on the 2019 Census.

Mike Lyonais provided a handout of Summary Revenues, detailing the items included in "Other Revenues". Before the Council considered the amendments to the 2021 Budget, Mr. Lyonais proposed the replacement of two computers.

MOTION 07SP3-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF A LAPTOP COMPUTER FOR ADMINISTRATION AT AN ESTIMATED COST OF \$1,900. MOTION CARRIED WITH ALL AYES.

MOTION 07SP3-02-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF A DESK TOP COMPUTER FOR THE FIRE DEPARTMENT, USING FUNDS FROM THE 2021 FIRE DEPARTMENT'S SMALL POWER TOOLS BUDGET. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reviewed changes to revenue and stated that the City normally levies approximately \$800,000 for capital expenses. The City levied \$458,000 in 2021 for road projects but the projects were delayed until 2022. Mr. Lyonais stated that the Council could reserve that money for next year's road projects or use it to pay for the overage on the firehall project of \$610,000. MOTION 07SP3-03-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO DESIGNATE \$458,000 FROM THE 2021 BUDGET AND USE FOR ROAD PROJECTS IN 2022. Dave Schrupp stated that they could leave those funds in the general fund to compensate for overages in other areas. Marcia

Seibert-Volz stated that it was for roads and should stay as roads. John Andrews suggested waiting and deciding later where to put it because there is no rush to make a decision. MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED. Mike Lyonais stated that there will be more changes in the next few months.

Marcia Seibert-Volz asked about the increase of expense for crack sealing. Mike Lyonais replied that the Council approved that change on May 3, 2021 during the Joint Council/Public Works Commission Meeting and that Ms. Seibert-Volz was not in attendance at that meeting. Ted Strand stated that he asked for Council approval at that meeting in order to keep the quoted price of crack sealing. MOTION 07SP3-04-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE 2021 BUDGET AMENDMENTS FOR CONSIDERATION ON THE DOCUMENT DATED JULY 21, 2021. MOTION CARRIED WITH ALL AYES.

3. Mike Lyonais reported that he has very preliminary tax rates from the County for 2022. Mr. Lyonais stated that the number he is interested in, is the change in estimated market value in dollars because that is what the tax rate is applied to. There is an estimated increase of 117,000,000 in market value from 2021 to 2022. The County estimates the the taxable tax capacity will increase by \$15,898,843 because they are seeing an increase in value of approximately 10-13% on lakeshore property. Marcia Seibert-Volz asked if the County would be raising all of the property values by 8.5%. Mike Lyonais replied that each property would have a different rate but that overall the values would range from 10-13%.

Mike Lyonais reported that the State has a program called PRISM (Property Record Information System of Minnesota) where the County submits their estimated market values in detail and Mr. Lyonais provided a copy of the report to the Council.

Mike Lyonais lead a discussion on preliminary 2022 Budget challenges. Dave Schrupp asked for a report to show how existing cash has been spent in the last 5 years and stated that the Council should not keep spending cash. A brief discussion ensued regarding sewer operating costs and the amount the City supplements to that fund. Mr. Lyonais stated that next years proposed capital projects will cost approximately \$6.8M.

4. MOTION 07SP3-05-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 4:58 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

Draft: 07.31.2021 Month End Revenues (Budget as Amended)

CITY OF CROSSLAKE

08/02/21 3:07 PM

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$510,255.46	\$2,068,976.66	\$1,517,025.34	57.70%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$112,362.64	-\$133.64	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$70,881.37	\$70,881.37	\$51,889.63	57.73%
31800	Other Taxes	\$1,500.00	\$0.00	\$5,301.27	-\$3,801.27	353.42%
31900	Penalties and Interest DelTax	\$2,500.00	\$257.38	\$541.35	\$1,958.65	21.65%
32110	Alcoholic Beverages	\$13,500.00	\$16,800.00	\$16,800.00	-\$3,300.00	124.44%
32111	Club Liquor License	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$175.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$20,500.00	\$44,681.00	\$64,681.00	-\$44,181.00	315.52%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$0.00	\$4,035.00	\$965.00	80.70%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$3,483.00	-\$3,483.00	0.00%
33422	PERA State Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$18.00	\$133.00	\$367.00	26.60%
34010	Sale of Maps and Publications	\$100.00	\$10.00	\$46.00	\$54.00	46.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$7,100.00	\$41,400.00	-\$1,400.00	103.50%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$2,475.00	\$5,600.00	-\$4,100.00	373.33%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,500.00	\$8,500.00	\$500.00	94.44%
34106	Sign Permits	\$500.00	\$0.00	\$250.00	\$250.00	50.00%
34107	Assessment Search Fees	\$800.00	\$525.00	\$1,860.00	-\$1,060.00	234.38%
34108	Zoning Misc/Penalties	\$33,391.00	\$0.00	\$33,991.00	-\$600.00	101.80%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$2,600.00	\$11,450.00	-\$4,450.00	163.57%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$10,793.00	\$0.00	\$10,593.00	\$200.00	98.15%
34202	Fire Protection and Calls	\$109,079.00	\$0.00	\$33,584.11	\$75,494.89	30.79%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$61,203.00	\$0.00	\$34,450.83	\$26,752.17	56.29%
34211	Police Donations	\$15,300.00	\$0.00	\$15,300.00	\$0.00	100.00%
34213	Police Receipts	\$5,000.00	\$10.00	\$598.00	\$4,402.00	171.96%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$700.00	\$2,900.00	-\$1,900.00	290.00%
34700	Park & Rec Donation	\$300.00	\$15.00	\$85.00	\$215.00	28.33%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$106.00	\$371.00	-\$171.00	185.50%
34740	Park Concessions	\$500.00	\$17.50	\$17.50	\$482.50	3.50%
34741	Gen Gov t Concessions	\$100.00	\$10.80	\$141.48	-\$41.48	141.48%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$569.00	\$1,344.00	\$2,656.00	33.60%
34751	Shelter/Beer/Wine Fees	\$300.00	\$90.00	\$120.00	\$180.00	40.00%
34760	Library Cards	\$500.00	\$170.00	\$603.00	-\$103.00	120.60%
34761	Library Donations	\$500.00	\$0.00	\$405.00	\$95.00	81.00%
34762	Library Copies	\$300.00	\$34.00	\$128.00	\$172.00	42.67%
34763	Library Events	\$5,000.00	\$2,001.00	\$2,001.00	\$2,999.00	40.02%
34764	Library Miscellaneous	\$50.00	\$6.00	\$12.00	\$38.00	24.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$659.08	-\$409.08	263.63%
34769	PAL Foundation - Park	\$3,000.00	\$491.77	\$530.76	\$2,469.24	17.69%
34770	Silver Sneakers	\$9,000.00	\$1,793.00	\$9,032.50	-\$32.50	100.36%
34790	Park Dedication Fees	\$4,500.00	\$4,500.00	\$10,500.00	-\$6,000.00	233.33%
34800	Tennis Fees	\$1,500.00	\$321.00	\$1,585.00	-\$85.00	105.67%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$910.00	\$90.00	91.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$624.00	\$744.20	\$255.80	74.42%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,385.00	\$14,805.00	\$15,195.00	49.35%
34807	Volleyball Fees	\$750.00	\$0.00	\$268.00	\$482.00	35.73%
34808	Silver and Fit	\$13,000.00	\$45.00	\$217.32	\$12,782.68	1.67%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$1,230.00	\$6,602.00	\$1,398.00	82.53%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$3,250.00	\$10,750.00	-\$7,750.00	358.33%
34941	Cemetery Openings	\$3,500.00	\$650.00	\$3,650.00	-\$150.00	104.29%
34942	Cemetery Other	\$450.00	\$0.00	\$350.00	\$100.00	77.78%
34950	Public Works Revenue	\$1,500.00	\$375.00	\$1,000.00	\$500.00	66.67%
34952	County Joint Facility Payments	\$45,000.00	\$11,293.04	\$18,214.82	\$26,785.18	40.48%
34953	Recycling Revenues	\$50.00	\$8.60	\$48.55	\$1.45	97.10%
35100	Court Fines	\$10,000.00	\$842.15	\$5,642.53	\$4,357.47	56.43%
35103	Library Fines	\$600.00	\$30.00	\$39.00	\$561.00	6.50%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$147.40	\$3,470.12	\$1,529.88	69.40%
36201	Misc Reimbursements	\$0.00	\$0.25	\$213.00	-\$213.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$15,000.00	\$92.71	\$4,929.37	\$10,070.63	32.86%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$2,816.36	\$2,816.36	\$3,215.64	46.69%
36255	Sp Assess Int-Bridges	\$392.00	\$198.90	\$247.50	\$144.50	63.14%
36256	Sp Assess P - Other	\$4,788.00	\$4,091.80	\$4,091.80	\$696.20	85.46%
36257	Sp Assess I - Other	\$239.00	\$1,435.14	\$1,435.14	-\$1,196.14	600.48%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$51,103.00	\$0.00	\$51,103.00	\$0.00	100.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$900,661.00	\$0.00	\$900,661.01	-\$0.01	100.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,383,353.00	\$699,128.63	\$3,614,812.27	\$1,768,540.73	67.30%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$1.86	\$1.86	-\$1.86	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$114.70	\$114.70	-\$114.70	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$61,886.12	\$61,886.12	\$45,344.88	57.71%
31317	2019A City Hall/Police	\$312,985.00	\$180,194.82	\$180,194.82	\$132,790.18	57.57%
31318	2021 GO Equip Cert Series 2021	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36123	Sp Assess Prin Daggett Bay Rd	\$1,257.00	\$804.18	\$804.18	\$452.82	63.98%
36124	Sp Assess Int Daggett Bay Rd	\$532.00	\$340.45	\$340.45	\$191.55	63.99%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$11,009.00	\$0.00	\$11,008.89	\$0.11	100.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$433,014.00	\$243,342.13	\$254,351.02	\$178,662.98	58.74%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$6,661.42	\$6,661.42	\$4,338.58	60.56%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$11,000.00	\$6,661.42	\$6,661.42	\$4,338.58	60.56%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$9,121.74	\$9,121.74	\$6,878.26	57.01%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$9,121.74	\$9,121.74	\$6,878.26	57.01%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$362.58	\$1,985.56	-\$1,985.56	0.00%
36104	Penalty & Interest	\$1,000.00	\$111.59	\$763.09	\$236.91	83.76%
36200	Miscellaneous Revenues	\$1,000.00	\$697.20	\$697.20	\$302.80	69.72%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$26,855.38	\$182,179.88	\$135,020.12	58.72%
37250	Sewer Connection Payments	\$12,000.00	\$4,000.00	\$18,500.00	-\$6,500.00	154.17%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Draft: 07.31.2021 Month End Revenues (Budget as Amended)

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Month-End Revenue

Current Period: JULY 2021

SRC	SRC Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$331,200.00	\$32,026.75	\$204,125.73	\$127,074.27	62.95%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105`	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$127,610.29	\$127,610.29	\$93,389.71	57.74%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$69,180.29	\$69,180.29	\$50,682.71	57.72%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$342,863.00	\$196,790.58	\$196,790.58	\$146,072.42	57.40%
		\$6,517,430.00	\$1,187,071.25	\$4,885,862.76	\$1,631,567.24	75.16%

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Month End Expenditures

Current Period: JULY 2021

OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$15,750.00	\$11,250.00	58.33%
122	FICA	\$2,066.00	\$172.15	\$1,205.05	\$860.95	58.33%
151	Workers Comp Insurance	\$113.00	\$0.00	\$82.00	\$31.00	72.57%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$688.14	-\$688.14	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,536.84	\$17,820.19	\$15,214.81	53.94%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$7,818.44	\$58,623.30	\$45,668.70	56.21%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$5,986.44	\$44,875.30	\$33,115.70	57.54%
121	PERA	\$13,671.00	\$1,035.34	\$7,762.20	\$5,908.80	56.78%
122	FICA	\$13,945.00	\$925.94	\$6,979.17	\$6,965.83	50.05%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$25,793.60	\$18,424.40	58.33%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$968.17	\$548.83	63.82%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,204.00	\$860.00	58.33%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$1,300.00	\$100.00	\$750.00	\$550.00	57.69%
151	Workers Comp Insurance	\$1,585.00	\$0.00	\$1,200.00	\$385.00	75.71%
152	Health Savings Account Contrib	\$12,000.00	\$3,000.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$232.40	\$1,271.79	\$528.21	70.66%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$20.00	\$255.00	\$1,245.00	17.00%
220	Repair/Maint Supply - Equip	\$3,834.00	\$243.66	\$1,057.30	\$2,776.70	27.58%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$285.68	\$1,271.25	\$2,728.75	31.78%
322	Postage	\$1,000.00	\$0.00	\$426.48	\$573.52	42.65%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$365.00	\$485.00	42.94%
443	Sales Tax	\$100.00	\$1.00	\$2.00	\$98.00	2.00%
500	Capital Outlay	\$2,656.00	\$0.00	\$0.00	\$2,656.00	0.00%
600	Principal	\$913.00	\$76.16	\$530.48	\$382.52	58.10%
610	Interest	\$77.00	\$6.34	\$47.02	\$29.98	61.06%
DEPT 41400 Administration		\$295,247.00	\$23,736.91	\$162,701.36	\$132,545.64	55.11%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$135.00	\$27,354.80	\$4,645.20	85.48%
304	Legal Fees (Civil)	\$41,000.00	\$560.00	\$8,070.50	\$32,929.50	19.68%
307	Legal Fees (Labor)	\$59,000.00	\$0.00	\$17,983.40	\$41,016.60	30.48%
DEPT 41600 Audit/Legal Services		\$132,000.00	\$695.00	\$53,408.70	\$78,591.30	40.46%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$4,810.00	\$36,060.00	\$25,540.00	58.54%
101	Assistant	\$63,295.00	\$4,393.62	\$33,196.00	\$30,099.00	52.45%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$690.27	\$5,194.20	\$4,172.80	55.45%
122	FICA	\$9,555.00	\$600.75	\$4,566.64	\$4,988.36	47.79%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$25,910.88	\$18,307.12	58.60%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$658.98	\$471.02	58.32%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$602.00	\$1,462.00	29.17%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$0.00	\$701.00	\$229.00	75.38%
152	Health Savings Account Contrib	\$12,000.00	\$1,688.10	\$5,637.07	\$6,362.93	46.98%
200	Office Supplies	\$700.00	\$218.66	\$832.29	-\$132.29	118.90%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$96.79	\$411.36	\$1,088.64	27.42%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$243.67	\$1,224.02	\$2,709.98	31.11%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$104.98	\$395.02	21.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$600.00	\$1,900.00	24.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$2,047.50	\$2,952.50	40.95%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$231.59	\$1,124.37	\$2,375.63	32.12%
321	Communications-Cellular	\$0.00	\$38.23	\$229.38	-\$229.38	0.00%
322	Postage	\$500.00	\$0.00	\$367.22	\$132.78	73.44%
331	Travel Expenses	\$5,500.00	\$127.79	\$638.33	\$4,861.67	11.61%
332	Travel Expense- P&Z Comm	\$1,500.00	\$1,260.00	\$2,065.00	-\$565.00	137.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$80.75	\$854.60	\$1,145.40	42.73%
352	Filing Fees	\$1,500.00	\$46.00	\$342.00	\$1,158.00	22.80%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$0.00	\$3,358.00	-\$2,358.00	335.80%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$170.10	\$689.90	19.78%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$7.50	-\$7.50	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,003.00	\$0.00	\$3,372.98	\$630.02	84.26%
600	Principal	\$913.00	\$76.16	\$530.48	\$382.52	58.10%
610	Interest	\$77.00	\$6.34	\$47.02	\$29.98	61.06%
DEPT 41910 Planning and Zoning		\$245,130.00	\$18,484.06	\$132,106.43	\$113,023.57	53.89%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$412.54	\$2,079.09	\$420.91	83.16%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$166.66	-\$166.66	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$882.84	\$2,363.52	\$1,636.48	59.09%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$66.31	\$181.19	\$118.81	60.40%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$1,607.64	-\$807.64	200.96%
320	Communications	\$0.00	\$86.44	\$520.00	-\$520.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$172.15	\$77.85	68.86%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$22,500.00	\$0.00	\$29,196.00	-\$6,696.00	129.76%
381	Electric Utilities	\$24,000.00	\$0.00	\$4,176.00	\$19,824.00	17.40%
383	Gas Utilities	\$9,000.00	\$33.98	\$1,167.49	\$7,832.51	12.97%
384	Refuse/Garbage Disposal	\$500.00	\$64.02	\$353.70	\$146.30	70.74%
385	Sewer Utility	\$600.00	\$52.00	\$416.00	\$184.00	69.33%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$7,700.00	\$5,500.00	58.33%
430	Miscellaneous	\$2,500.00	\$427.24	\$849.29	\$1,650.71	33.97%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$2,776.21	\$723.79	79.32%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$0.00	\$3,907.72	-\$3,607.72	1302.57%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$1,615.66	\$8,884.34	15.39%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$0.00	\$350.00	\$5,650.00	5.83%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$600,000.00	-\$600,000.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$3,125.37	\$676,248.32	-\$535,098.32	479.10%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$6,932.46	\$51,993.45	\$38,126.55	57.69%
101	Assistant	\$70,605.00	\$5,431.40	\$42,753.60	\$27,851.40	60.55%
103	Tech 1	\$60,514.00	\$4,862.23	\$34,364.57	\$26,149.43	56.79%
108	Tech 3	\$16,500.00	\$187.50	\$1,698.84	\$14,801.16	10.30%
110	Tech 4	\$58,913.00	\$4,866.32	\$34,204.12	\$24,708.88	58.06%
112	Tech 5	\$67,844.00	\$5,436.63	\$38,269.07	\$29,574.93	56.41%
113	Tech 6	\$66,521.00	\$4,852.10	\$37,023.38	\$29,497.62	55.66%
121	PERA	\$76,290.00	\$5,764.65	\$42,056.81	\$34,233.19	55.13%
122	FICA	\$6,250.00	\$425.73	\$3,089.69	\$3,160.31	49.44%
131	Employer Paid Health	\$119,390.00	\$8,844.00	\$61,908.00	\$57,482.00	51.85%
132	Employer Paid Disability	\$3,270.00	\$293.80	\$2,056.60	\$1,213.40	62.89%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$2,873.36	\$2,052.64	58.33%
134	Employer Paid Life	\$403.00	\$31.20	\$218.40	\$184.60	54.19%
136	Deferred Compensation	\$1,300.00	\$100.00	\$750.00	\$550.00	57.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$0.00	\$25,771.00	\$337.00	98.71%
152	Health Savings Account Contrib	\$27,000.00	\$7,500.00	\$22,500.00	\$4,500.00	83.33%
200	Office Supplies	\$300.00	\$113.28	\$235.43	\$64.57	78.48%
208	Instruction Fees	\$5,000.00	\$75.00	\$2,074.07	\$2,925.93	41.48%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$90.34	\$1,481.43	\$318.57	82.30%
212	Motor Fuels	\$18,000.00	\$1,261.41	\$7,147.97	\$10,852.03	39.71%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$276.08	\$223.92	55.22%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$204.30	\$995.70	17.03%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$1,254.91	-\$254.91	125.49%
218	Auto Expense- Squad 302	\$1,000.00	\$11.52	\$715.90	\$284.10	71.59%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$324.10	\$175.90	64.82%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$3,039.43	\$16,960.57	15.20%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$268.12	\$1,731.88	13.41%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$369.77	\$305.23	54.78%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$89.47	\$585.53	13.25%
262	Unif Tony/Jon	\$675.00	\$0.00	\$393.42	\$281.58	58.28%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$202.50	\$797.50	20.25%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$7,428.00	\$1,040.51	\$8,468.39	-\$1,040.39	114.01%
320	Communications	\$2,800.00	\$649.00	\$2,859.10	-\$59.10	102.11%
321	Communications-Cellular	\$5,400.00	\$412.63	\$2,471.96	\$2,928.04	45.78%
322	Postage	\$200.00	\$11.30	\$70.83	\$129.17	35.42%
331	Travel Expenses	\$2,500.00	\$0.00	\$41.58	\$2,458.42	1.66%
340	Advertising	\$0.00	\$0.00	\$268.80	-\$268.80	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$0.00	\$27,071.00	-\$4,071.00	117.70%
405	Cleaning Services	\$4,800.00	\$400.00	\$2,800.00	\$2,000.00	58.33%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$0.00	\$5,300.16	-\$5,050.16	2120.06%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay	\$55,472.00	\$0.00	\$16,085.62	\$39,386.38	29.00%
550	Capital Outlay - Vehicles	\$45,235.00	\$9,185.00	\$54,531.16	-\$9,296.16	120.55%
600	Principal	\$477.00	\$39.94	\$238.66	\$238.34	50.03%
610	Interest	\$42.00	\$3.40	\$21.38	\$20.62	50.90%
DEPT 42110 Police Administration		\$908,708.00	\$69,481.83	\$546,525.80	\$362,182.20	60.14%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$8,400.00	\$6,000.00	58.33%
101	Assistant	\$6,000.00	\$300.00	\$2,100.00	\$3,900.00	35.00%
106	Training	\$2,100.00	\$150.00	\$1,050.00	\$1,050.00	50.00%
107	Services	\$105,089.00	\$6,343.00	\$58,887.50	\$46,201.50	56.04%
122	FICA	\$9,760.00	\$611.39	\$5,388.59	\$4,371.41	55.21%
151	Workers Comp Insurance	\$6,180.00	\$0.00	\$4,507.00	\$1,673.00	72.93%
200	Office Supplies	\$100.00	\$0.00	\$64.21	\$35.79	64.21%
208	Instruction Fees	\$8,500.00	\$0.00	\$12,170.00	-\$3,670.00	143.18%
209	Physicals	\$3,500.00	\$0.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$1,258.00	\$5,403.97	-\$2,403.97	180.13%
212	Motor Fuels	\$500.00	\$250.41	\$377.21	\$122.79	75.44%
213	Diesel Fuel	\$2,500.00	\$19.49	\$330.64	\$2,169.36	13.23%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$2,687.09	\$312.91	89.57%
221	Repair/Maint Vehicles 306	\$9,000.00	\$418.30	\$3,561.05	\$5,438.95	39.57%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$251.47	\$1,464.09	\$1,035.91	58.56%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$144.83	\$2,732.83	-\$1,232.83	182.19%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$817.68	\$182.32	81.77%
266	Turnout Gear	\$0.00	\$0.00	\$394.44	-\$394.44	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$0.00	\$324.00	-\$324.00	0.00%
319	Donation Expenditures	\$2,593.00	\$0.00	\$2,593.00	\$0.00	100.00%
320	Communications	\$2,500.00	\$142.56	\$885.27	\$1,614.73	35.41%
321	Communications-Cellular	\$0.00	\$317.79	\$2,401.20	-\$2,401.20	0.00%
322	Postage	\$25.00	\$12.50	\$12.50	\$12.50	50.00%
331	Travel Expenses	\$0.00	\$137.76	\$1,004.52	-\$1,004.52	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$9,011.00	-\$2,011.00	128.73%
381	Electric Utilities	\$14,500.00	\$697.00	\$8,918.00	\$5,582.00	61.50%
383	Gas Utilities	\$4,500.00	\$645.01	\$3,637.10	\$862.90	80.82%
384	Refuse/Garbage Disposal	\$0.00	\$93.25	\$263.48	-\$263.48	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$312.00	\$288.00	52.00%
430	Miscellaneous	\$150.00	\$0.00	\$108.42	\$41.58	72.28%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,240.00	\$260.00	82.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$342.00	\$3,225.00	\$21,775.00	12.90%
492	FDRA State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
500	Capital Outlay	\$22,897.00	\$0.00	\$1,584.41	\$21,312.59	6.92%
550	Capital Outlay - Vehicles	\$891,053.00	\$0.00	\$891,053.00	\$0.00	100.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$24,250.00	\$0.00	\$24,250.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,223,297.00	\$13,386.76	\$1,065,605.20	\$157,691.80	87.11%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$98.00	\$332.86	\$1,467.14	18.49%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$6,600.00	\$6,600.00	50.00%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,198.00	\$6,932.86	\$8,067.14	46.22%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$4,226.88	\$32,451.24	\$33,256.76	49.39%
104	Tech 2	\$65,708.00	\$4,297.67	\$30,951.57	\$34,756.43	47.10%
105	Part-time	\$1,393.00	\$216.00	\$324.00	\$1,069.00	23.26%
108	Tech 3	\$63,936.00	\$4,227.95	\$31,562.71	\$32,373.29	49.37%
121	PERA	\$14,758.00	\$956.44	\$7,122.40	\$7,635.60	48.26%
122	FICA	\$14,945.00	\$844.05	\$6,234.87	\$8,710.13	41.72%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$38,690.40	\$27,635.60	58.33%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$774.13	\$468.87	62.28%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$1,806.00	\$1,290.00	58.33%
134	Employer Paid Life	\$202.00	\$15.60	\$109.20	\$92.80	54.06%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$0.00	\$16,321.00	\$5,044.00	76.39%
152	Health Savings Account Contrib	\$18,000.00	\$4,500.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$263.15	\$186.85	58.48%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$95.48	\$312.71	\$887.29	26.06%
212	Motor Fuels	\$8,000.00	\$772.40	\$3,475.12	\$4,524.88	43.44%
213	Diesel Fuel	\$15,000.00	\$217.84	\$2,237.24	\$12,762.76	14.91%
215	Shop Supplies	\$2,750.00	\$37.71	\$182.24	\$2,567.76	6.63%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,263.87	\$8,087.79	\$9,912.21	44.93%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$10,140.44	\$4,859.56	67.60%
222	Tires	\$1,500.00	\$0.00	\$798.77	\$701.23	53.25%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$472.04	\$4,681.62	-\$181.62	104.04%
224	Street Maint Materials	\$39,243.00	\$1,662.63	\$14,968.03	\$24,274.97	38.14%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$25,000.00	\$0.00	\$1,500.00	\$23,500.00	6.00%
235	Signs	\$3,000.00	\$3,488.14	\$4,519.25	-\$1,519.25	150.64%
240	Small Tools and Minor Equip	\$2,500.00	\$156.94	\$2,137.75	\$362.25	85.51%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$100.00	\$100.00	\$400.00	20.00%
260	Unif Eric/Josh/Nate	\$500.00	\$161.99	\$161.99	\$338.01	32.40%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$79.99	\$420.01	16.00%
303	Engineering Fees	\$25,000.00	\$120.00	\$1,224.85	\$23,775.15	4.90%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$49.35	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$112.34	\$679.07	\$920.93	42.44%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$61.45	\$38.55	61.45%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
360	Insurance	\$15,000.00	\$0.00	\$10,522.00	\$4,478.00	70.15%
381	Electric Utilities	\$14,000.00	\$571.13	\$5,909.83	\$8,090.17	42.21%
383	Gas Utilities	\$6,000.00	\$68.99	\$2,080.34	\$3,919.66	34.67%
384	Refuse/Garbage Disposal	\$1,000.00	\$73.81	\$461.19	\$538.81	46.12%
385	Sewer Utility	\$400.00	\$24.44	\$195.52	\$204.48	48.88%
405	Cleaning Services	\$5,640.00	\$470.00	\$3,290.00	\$2,350.00	58.33%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$100.00	\$1,387.03	-\$387.03	138.70%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$40.96	\$1,047.17	-\$47.17	104.72%
443	Sales Tax	\$100.00	\$0.00	\$53.00	\$47.00	53.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,782.56	\$18,969.11	\$26,030.89	42.15%
500	Capital Outlay	\$25,000.00	\$54,926.50	\$61,714.50	-\$36,714.50	246.86%
550	Capital Outlay - Vehicles	\$79,932.00	\$0.00	\$2,146.57	\$77,785.43	2.69%
551	Capital Outlay-Building	\$0.00	\$0.00	\$1,480.50	-\$1,480.50	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$200.65	-\$200.65	0.00%
553	Capital Outlay - Other	\$3,500.00	\$805.00	\$2,302.50	\$1,197.50	65.79%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$72,000.00	\$0.00	\$0.00	\$72,000.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$58,800.00	\$11,085.00	\$18,723.85	\$40,076.15	31.84%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$858,945.00	\$103,839.50	\$366,090.79	\$492,854.21	42.62%
DEPT 43100 Cemetery						
105	Part-time	\$5,574.00	\$930.10	\$1,395.14	\$4,178.86	25.03%
122	FICA	\$426.00	\$0.00	\$0.00	\$426.00	0.00%
210	Operating Supplies	\$940.00	\$112.74	\$278.63	\$661.37	29.64%
220	Repair/Maint Supply - Equip	\$250.00	\$588.08	\$1,183.52	-\$933.52	473.41%
360	Insurance	\$60.00	\$0.00	\$74.00	-\$14.00	123.33%
381	Electric Utilities	\$350.00	\$48.07	\$66.87	\$283.13	19.11%
430	Miscellaneous	\$400.00	\$0.00	\$410.21	-\$10.21	102.55%
452	Refund	\$0.00	\$0.00	\$575.00	-\$575.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$8,000.00	\$1,678.99	\$3,983.37	\$4,016.63	49.79%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$5,079.88	\$38,084.10	\$27,558.90	58.02%
101	Assistant	\$36,284.00	\$2,399.32	\$18,136.36	\$18,147.64	49.98%
103	Tech 1	\$34,341.00	\$1,590.20	\$18,883.73	\$15,457.27	54.99%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$37,135.00	\$3,904.50	\$18,730.50	\$18,404.50	50.44%
108	Tech 3	\$38,667.00	\$3,004.40	\$22,453.94	\$16,213.06	58.07%
121	PERA	\$15,383.00	\$980.91	\$7,876.14	\$7,506.86	51.20%
122	FICA	\$16,223.00	\$1,130.68	\$8,200.65	\$8,022.35	50.55%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$18,057.20	\$48,268.80	27.22%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$981.61	\$443.39	68.88%
133	Employer Paid Dental	\$3,818.00	\$309.85	\$2,167.70	\$1,650.30	56.78%
134	Employer Paid Life	\$248.00	\$18.75	\$141.50	\$106.50	57.06%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
136	Deferred Compensation	\$1,040.00	\$50.00	\$375.00	\$665.00	36.06%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$11,859.00	\$0.00	\$8,858.00	\$3,001.00	74.69%
152	Health Savings Account Contrib	\$18,000.00	\$2,250.00	\$6,750.00	\$11,250.00	37.50%
200	Office Supplies	\$200.00	\$0.00	\$166.62	\$33.38	83.31%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$110.42	\$1,563.82	\$1,636.18	48.87%
212	Motor Fuels	\$2,000.00	\$401.10	\$1,461.31	\$538.69	73.07%
213	Diesel Fuel	\$1,000.00	\$175.99	\$561.47	\$438.53	56.15%
220	Repair/Maint Supply - Equip	\$3,000.00	\$289.00	\$4,364.98	-\$1,364.98	145.50%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$366.64	\$1,633.36	18.33%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,090.73	\$9,081.86	\$5,918.14	60.55%
231	Chemicals	\$5,000.00	\$88.09	\$2,682.38	\$2,317.62	53.65%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$82.93	\$590.04	-\$590.04	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$8.97	\$291.03	2.99%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$246.41	-\$246.41	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$164.99	\$135.01	55.00%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$70.99	\$357.57	\$1,242.43	22.35%
310	Program Supplies	\$1,000.00	\$239.99	\$1,402.49	-\$402.49	140.25%
311	Softball/Baseball	\$1,000.00	\$0.00	\$1,439.15	-\$439.15	143.92%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$214.68	\$785.32	21.47%
316	Security Monitoring	\$1,200.00	\$653.76	\$653.76	\$546.24	54.48%
317	Soccer/Skating	\$1,500.00	\$0.00	\$411.50	\$1,088.50	27.43%
318	Garage (North)	\$3,000.00	\$0.00	\$220.10	\$2,779.90	7.34%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$763.94	\$2,929.22	\$570.78	83.69%
322	Postage	\$150.00	\$0.00	\$51.45	\$98.55	34.30%
323	Garage (East)	\$1,500.00	\$0.00	\$391.89	\$1,108.11	26.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$69.39	\$417.52	\$582.48	41.75%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$133.45	\$366.55	26.69%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,321.00	\$1,679.00	88.81%
381	Electric Utilities	\$13,000.00	\$2,649.63	\$6,234.72	\$6,765.28	47.96%
383	Gas Utilities	\$6,500.00	\$146.45	\$3,055.27	\$3,444.73	47.00%
384	Refuse/Garbage Disposal	\$800.00	\$82.53	\$491.00	\$309.00	61.38%
403	Improvements Other Than Bldgs	\$3,800.00	\$2,006.13	\$2,066.13	\$1,733.87	54.37%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$13,168.75	\$9,406.25	58.33%
413	Office Equipment Rental/Repair	\$700.00	\$61.20	\$245.54	\$454.46	35.08%
415	Equipment Rental	\$500.00	\$244.00	\$244.00	\$256.00	48.80%
430	Miscellaneous	\$800.00	\$111.90	\$689.75	\$110.25	86.22%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$29.67	\$1,279.96	\$220.04	85.33%
443	Sales Tax	\$1,600.00	\$359.00	\$1,368.00	\$232.00	85.50%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$8.00	\$53.50	\$96.50	35.67%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	2012 Series A					
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$4,826.25	\$11,752.50	-\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014	2012 Series A	\$212,052.00	\$4,826.25	\$212,004.95	\$47.05	99.98%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling					
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000	Recycling	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
FUND 101	GENERAL FUND	\$4,708,744.00	\$284,400.71	\$3,590,082.80	\$1,118,661.20	76.24%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	\$3,815,000 GO CIP 2019A					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$36,540.63	\$74,881.26	-\$0.26	100.00%
620	Fiscal Agent s Fees	\$0.00	\$495.00	\$495.00	-\$495.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$254,881.00	\$37,035.63	\$255,376.26	-\$495.26	100.19%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013	Bond Disclosure	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$8,562.50	\$18,225.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014	2012 Series A	\$98,225.00	\$8,562.50	\$98,720.00	-\$495.00	100.50%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47015 47015 Series 2015B		\$300.00	\$0.00	\$0.00	\$300.00	0.00%
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$45,598.13	\$354,096.26	\$1,809.74	99.49%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551 Capital Outlay-Building		\$1,118,964.00	\$273,144.55	\$1,052,067.16	\$66,896.84	94.02%
DEPT 42280 Fire Administration		\$1,118,964.00	\$273,144.55	\$1,052,067.16	\$66,896.84	94.02%
DEPT 44000 Capital Projects						
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551 Capital Outlay-Building		\$7,342.00	\$0.00	\$2,827.98	\$4,514.02	38.52%
615 Issuance Costs (Other Financin		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616 Bond Discount		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$7,342.00	\$0.00	\$2,827.98	\$4,514.02	38.52%
DEPT 49300 Other Finacing Uses						
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$1,126,306.00	\$273,144.55	\$1,054,895.14	\$71,410.86	93.66%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351 Legal Notices Publishing		\$650.00	\$123.25	\$123.25	\$526.75	18.96%
640 Tax Increment 1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641 Tax Increment 2		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642 Tax Increment 3		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643 Tax Increment 6		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644 Tax Increment 7 - Stone #1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645 Tax Increment 8 - Crosswoods		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646 TaxIncrement 9-C&J Dev		\$10,200.00	\$5,995.28	\$5,995.28	\$4,204.72	58.78%
650 Administrative Costs		\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$6,118.53	\$6,218.53	\$5,281.47	54.07%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646 TaxIncrement 9-C&J Dev		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$6,118.53	\$6,218.53	\$5,281.47	54.07%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$86,689.00	\$6,750.10	\$50,861.74	\$35,827.26	58.67%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$506.26	\$3,796.35	\$2,705.65	58.39%
122	FICA	\$6,632.00	\$445.91	\$3,353.81	\$3,278.19	50.57%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$12,896.80	\$9,212.20	58.33%
132	Employer Paid Disability	\$740.00	\$66.04	\$462.28	\$277.72	62.47%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$602.00	\$430.00	58.33%
134	Employer Paid Life	\$67.00	\$5.20	\$36.40	\$30.60	54.33%
136	Deferred Compensation	\$650.00	\$50.00	\$375.00	\$275.00	57.69%
151	Workers Comp Insurance	\$7,010.00	\$0.00	\$3,652.00	\$3,358.00	52.10%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$0.00	\$214.66	\$35.34	85.86%
208	Instruction Fees	\$2,500.00	\$0.00	\$550.00	\$1,950.00	22.00%
210	Operating Supplies	\$3,500.00	\$1,036.38	\$1,439.34	\$2,060.66	41.12%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$166.67	\$13,015.70	-\$3,015.70	130.16%
221	Repair/Maint Vehicles 306	\$1,500.00	\$446.05	\$527.48	\$972.52	35.17%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$1.59	\$1,520.66	\$2,479.34	38.02%
229	Oper/Maint - Lift Station	\$12,000.00	\$322.19	\$13,734.69	-\$1,734.69	114.46%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$2,718.82	\$4,281.18	38.84%
231	Chemicals	\$18,000.00	\$0.00	\$2,417.83	\$15,582.17	13.43%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$352.50	\$390.00	\$610.00	39.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$495.45	\$3,538.59	\$1,017.41	77.67%
321	Communications-Cellular	\$1,600.00	\$90.24	\$561.85	\$1,038.15	35.12%
322	Postage	\$800.00	\$0.00	\$141.27	\$658.73	17.66%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,000.00	\$0.00	\$10,071.00	\$1,929.00	83.93%
381	Electric Utilities	\$38,000.00	\$3,090.42	\$20,198.16	\$17,801.84	53.15%
383	Gas Utilities	\$3,000.00	\$27.87	\$1,292.13	\$1,707.87	43.07%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$1,373.01	\$5,894.92	\$9,105.08	39.30%
407	Sludge Disposal	\$20,000.00	\$5,950.00	\$10,570.00	\$9,430.00	52.85%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$712.00	-\$412.00	237.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$66.96	\$1,433.04	4.46%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$52.00	\$52.00	\$48.00	52.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$2,087.50	\$6,024.50	-\$6,024.50	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$1,102.50	\$7,300.00	-\$7,300.00	0.00%
DEPT 43200 Sewer		\$868,787.00	\$27,846.28	\$185,098.94	\$683,688.06	21.31%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	JULY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$27,846.28	\$185,098.94	\$683,688.06	21.31%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$0.00	\$199,445.05	\$3,461.95	98.29%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$14,285.00	\$22,012.50	-\$7,747.50	154.31%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$14,285.00	\$122,012.50	-\$7,747.50	106.78%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$14,285.00	\$321,457.55	-\$4,285.55	101.35%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,406,515.00	\$651,393.20	\$5,511,849.22	\$1,894,665.78	74.42%

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CITY OF CROSSLAKE

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Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100 Cash		\$7,326,009.02	\$699,318.95	\$284,291.45	\$3,729,083.32	\$3,673,698.53	\$7,381,393.81
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	\$53,514.02
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$9,188.44	\$0.00	\$0.00	\$0.00	\$9,188.44	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	\$64,864.70
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$91,016.56	\$0.00	\$0.00	\$0.00	\$15,522.18	\$75,494.38
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	\$34,161.32
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$65,341.85	\$0.00	\$0.00	\$65,341.85	\$0.00	\$0.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$0.00	\$0.00	\$11,179.49	\$0.00	\$0.00
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$51,573.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,573.94
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$6,314.50	\$6,314.50	\$50,114.67	\$50,114.67	\$0.00
G 101-21702 State Withholding		\$0.00	\$3,245.79	\$3,245.79	\$25,605.15	\$25,605.15	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$10,671.42	\$10,671.42	\$80,459.04	\$80,459.04	\$0.00
G 101-21704 PERA		-\$326.15	\$17,611.46	\$17,611.46	\$131,022.11	\$131,022.11	-\$326.15
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,162.80	\$26,162.80	\$183,139.60	\$183,139.60	-\$8,880.61

CITY OF CROSSLAKE

Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707 Union Dues		-\$374.39	\$901.96	\$901.96	\$4,869.60	\$4,869.60	-\$374.39
G 101-21708 HCSP		\$0.00	\$1,872.16	\$1,872.16	\$15,874.89	\$15,874.89	\$0.00
G 101-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710 Life Insurance		-\$116.60	\$527.40	\$415.40	\$3,211.20	\$2,907.80	\$186.80
G 101-21711 Garnishments and Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712 Savings		-\$756.22	\$1,253.98	\$1,253.98	\$9,674.07	\$9,674.07	-\$756.22
G 101-21713 Dental		\$1,219.62	\$1,356.48	\$1,356.48	\$9,495.36	\$9,495.36	\$1,219.62
G 101-21714 Deferred Compensation		\$0.00	\$1,276.00	\$1,276.00	\$9,920.00	\$9,920.00	\$0.00
G 101-21715 Minnesota Benefit Assoc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716 Flexible Benefit Plan		-\$6,246.83	\$6,879.82	\$7,291.40	\$49,647.65	\$51,245.59	-\$7,844.77
G 101-21717 Child Support/Alimony		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718 Deferred Compensation		\$0.00	\$300.00	\$300.00	\$2,250.00	\$2,250.00	\$0.00
G 101-21750 Accrued Compensated Absence		-\$2,018.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,018.10
G 101-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200 Deferred Revenues		-\$108,198.39	\$0.00	\$0.00	\$32,704.01	\$12,321.15	-\$87,815.53
G 101-22280 Deferred Revenue-Property Tax		-\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$53,514.02
G 101-22281 Deferred Revenue-Spec Assmts		-\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,864.70
G 101-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520 Special Assess Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600 Capital Lease Agree-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700 Installment Purchase Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100 Bonds Payable-Noncurrent NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110 General Obligation Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120 Special Assess Bonds Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130 Revenue Bonds Payable NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600 Postemployment Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700 Capital Lease Agree-Noncurrent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800 Installment Purch Contract-NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900 Other Long-term Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100 Fund Balance For Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400 Fund Balance For Prepaid		-\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$34,161.32
G 101-25300 Unreserved Fund Balance		-\$7,274,175.43	\$284,591.03	\$699,318.95	\$3,872,490.83	\$3,897,220.30	-\$7,298,904.90
FUND 101 GENERAL FUND		\$0.00	\$1,062,283.75	\$1,062,283.75	\$8,286,082.84	\$8,286,082.84	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100 Cash		\$417,971.87	\$243,342.13	\$45,598.13	\$264,817.67	\$354,096.26	\$328,693.28
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.21
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF CROSSLAKE

Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 301-12300 Special Assess Rec-Deferred		\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	\$13,304.20
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,628.21
G 301-22281 Deferred Revenue-Spec Assmts		-\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,304.20
G 301-25300 Unreserved Fund Balance		-\$428,438.52	\$45,598.13	\$243,342.13	\$364,562.91	\$264,817.67	-\$328,693.28
FUND 301 DEBT SERVICE FUND		\$0.00	\$288,940.26	\$288,940.26	\$629,380.58	\$629,380.58	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS							
G 401-10100 Cash		\$858,787.71	\$0.00	\$273,144.55	\$603,305.00	\$1,420,047.26	\$42,045.45
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$372,911.47	\$0.00	\$0.00	\$365,152.12	\$3,305.00	-\$11,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		-\$485,876.24	\$273,144.55	\$0.00	\$1,423,352.26	\$968,457.12	-\$30,981.10
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$273,144.55	\$273,144.55	\$2,391,809.38	\$2,391,809.38	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100 Cash		\$9,764.75	\$6,716.67	\$6,173.78	\$6,716.67	\$6,273.78	\$10,207.64
iG 405-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300 Unreserved Fund Balance		-\$9,764.75	\$6,173.78	\$6,716.67	\$6,273.78	\$6,716.67	-\$10,207.64
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$12,890.45	\$12,890.45	\$12,990.45	\$12,990.45	\$0.00
FUND 410 MARODA DRIVE							
iG 410-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 412 DUCK LANE							

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Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 412-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 412 DUCK LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 413 FAWN LAKE ROAD							
!G 413-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 413-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 413 FAWN LAKE ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 414 SUNRISE ISLAND BRIDGE PROJECT							
!G 414-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 415 AMBULANCE PROJECT							
!G 415-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 415 AMBULANCE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT							
!G 420-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 420 LIBRARY PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT							
G 421-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 421 WATER SYSTEM PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT							
!G 432-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF CROSSLAKE

Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 432-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT							
!G 449-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 449-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY							
!G 458-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE							
!G 460-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 460-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH							
G 461-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 461-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 462 GREER LAKE ROAD							
!G 462-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 462-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 462 GREER LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 463 BRITA LN/PINE VIEW LN							
!G 463-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 464 EAST SHORE DRIVE BOULEVARD							
!G 464-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 464-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 464 EAST SHORE DRIVE BOULEVARD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 465 MARGARET LANE							
!G 465-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 465-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 465 MARGARET LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 466 GENDREAU ROAD							
!G 466-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 466-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 466 GENDREAU ROAD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 467 EDGEWATER LANE							
!G 467-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 467-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 467 EDGEWATER LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 468 MILINDA SHORES/STALEY LANE							
!G 468-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 468-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 468 MILINDA SHORES/STALEY LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 469 ANDERSEN ESTATES							
!G 469-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 469 ANDERSEN ESTATES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
!G 502-10100 Cash		\$2,433.85	\$9,121.74	\$0.00	\$9,129.56	\$0.00	\$11,563.41
!G 502-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500 Taxes Receivable-Current		\$7.82	\$0.00	\$0.00	\$0.00	\$7.82	\$0.00
!G 502-10700 Taxes Receivable-Delinquent		\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	\$72.65
!G 502-12000 Long-Term Lease Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280 Deferred Revenue-Property Tax		-\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	-\$72.65
!G 502-25300 Unreserved Fund Balance		-\$2,441.67	\$0.00	\$9,121.74	\$7.82	\$9,129.56	-\$11,563.41
!G 502-25400 Restricted for LT Lease Rec v		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$9,121.74	\$9,121.74	\$9,137.38	\$9,137.38	\$0.00
FUND 503 EDA (REVOLVING LOAN)							
!G 503-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11501 Loans Receivables		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100 Cash		\$29,759.60	\$33,632.98	\$29,166.56	\$218,106.03	\$220,607.15	\$27,258.48
G 601-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500 Accounts Receivable		\$26,496.78	\$0.00	\$0.00	\$0.00	\$0.00	\$26,496.78
G 601-11502 Notes Rec - Short Term Sewer		\$3,424.58	\$0.00	\$285.95	\$280.06	\$2,256.94	\$1,447.70
G 601-11503 Notes Rec - Long Term Sewer		\$293.17	\$0.00	\$0.00	\$0.00	\$0.00	\$293.17
G 601-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500 Prepaid Items		\$4,210.24	\$0.00	\$0.00	\$0.00	\$0.00	\$4,210.24
G 601-16000 Construction In Progress		\$96,064.10	\$0.00	\$0.00	\$0.00	\$0.00	\$96,064.10
G 601-16100 Fixed Asset-Land		\$8,712.72	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.72
G 601-16200 Fixed Asset-Buildings		\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210 A/D Buildings		-\$1,490,158.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,490,158.32
G 601-16300 Improvements Other Than Bldgs		\$31,345.06	\$0.00	\$0.00	\$0.00	\$0.00	\$31,345.06
G 601-16310 A/D Impr Other Than Bldgs		-\$28,663.61	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,663.61
G 601-16400 Fixed Asset-Equip/Machinery		\$320,134.82	\$0.00	\$0.00	\$0.00	\$0.00	\$320,134.82
G 601-16410 Fixed Asset-Equip Depreciation		-\$297,385.48	\$0.00	\$0.00	\$0.00	\$0.00	-\$297,385.48
G 601-16500 Fixed Asset-Const in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700 Infrastructure		\$6,157,218.58	\$0.00	\$0.00	\$0.00	\$0.00	\$6,157,218.58
G 601-16710 A/D Infrastructure		-\$1,652,344.55	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,652,344.55
G 601-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003 DO-GERF-Chgs in Actuarial As		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004 DO- GERF City Cont. Sub.to Md		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005 DO - OPEB		\$1,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,406.00
G 601-20200 Accounts Payable		-\$24,404.79	\$0.00	\$0.00	\$23,504.79	\$0.00	-\$900.00
G 601-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21600 Accrued Wages & Salaries Paya		-\$3,030.35	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,030.35
G 601-21701 Federal Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Withholding(Incl Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740 Accrued Comp Abs due in 1 yr		-\$8,143.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,143.70
G 601-21750 Accrued Compensated Absence		-\$36,384.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,384.51
G 601-21800 OPEB Liability		-\$31,026.30	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,026.30
G 601-21801 OPEB Liability - Current		-\$254.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$254.00
G 601-21802 Deferred Inflows - OPEB		-\$518.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$518.00
G 601-22000 Deposits		-\$411.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$411.00
G 601-23950 Net Pension Liability		-\$30,102.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,102.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex		-\$2,055.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,055.00
G 601-23960 DI-GERF-Chgs in Prop & Dif BT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962 DI-GERF-Net Dif BTW Proj & Ac		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400 Fund Balance For Prepaid		-\$3,836.49	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,836.49

CITY OF CROSSLAKE

Balance Sheet

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-24502 DO-GERF-Net Fiff BTW Proj &		\$6,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,226.00
G 601-24601 DI-GERF-Cjhangas in Act. Assu		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300 Unreserved Fund Balance		-\$6,742,140.80	\$29,452.51	\$33,632.98	\$234,889.31	\$253,916.10	-\$6,761,167.59
FUND 601 SEWER OPERATING FUND		\$0.00	\$63,085.49	\$63,085.49	\$476,780.19	\$476,780.19	\$0.00
FUND 614 TELEPHONE AND CABLE FUND							
IG 614-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10103 Restricted Cash - Escrow		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16430 Fixed Asset-Equip Accum Depre		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100 Cash		\$482,046.45	\$196,790.58	\$14,285.00	\$206,440.50	\$321,457.55	\$367,029.40
G 651-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500 Taxes Receivable-Current		\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700 Taxes Receivable-Delinquent		\$5,174.33	\$0.00	\$0.00	\$0.00	\$0.00	\$5,174.33
G 651-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620 Unamortized Discount on Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621 Unamortized Premium		-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable		-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500 Bonds Payable-Current Portion		-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100 Bonds Payable-Noncurrent NC		-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300 Unreserved Fund Balance		\$1,142,395.34	\$14,285.00	\$196,790.58	\$331,107.47	\$206,440.50	\$1,267,062.31
FUND 651 SEWER RESTRICTED SINKING FUND		\$0.00	\$211,075.58	\$211,075.58	\$537,547.97	\$537,547.97	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT							
IG 652-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Draft: 07.31.2021 Balance Sheet

CITY OF CROSSLAKE

Balance Sheet

08/03/21 12:14 PM

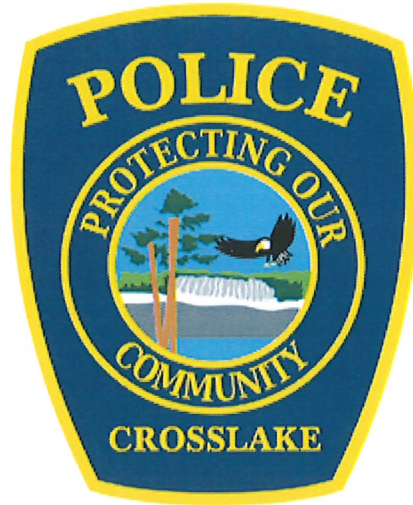
Page 9

Current Period: JULY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 652-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$0.00	\$1,920,541.82	\$1,920,541.82	\$12,343,728.79	\$12,343,728.79	\$0.00

City Hall Construction Project - Daft: 07/31/2021		
	Construction Costs	Percent of Original Construction Contract
BUILDING PORTION OF PROJECT:		
Contract Price with HyTec		
Building Design Services	200,000	
Building Construction	2,949,516	
Total Original Contract Price	3,149,516	100.00%
Change Orders - Approved		
CO #1 AV System, Security and Access Control	59,131	1.88%
CO #2 Flammable Waste Interceptor (Police Garage)	6,493	0.21%
CO #3 Handicapped Automatic Doors	6,466	0.21%
CO #4 Bulletproof glass, electrical	20,920	0.66%
Total Change Orders to Date	93,009	2.95%
Adjusted Contract Price Including Change Orders	3,242,525	
Approved Items Purchased Directly by the City		
CARDMEMBER SERVICE CABLES/HEADPHONES	120	0.00%
CARDMEMBER SERVICE FILE CABINETS	387	0.01%
CDW GOVERNMENT CABLES	167	0.01%
CROSSLAKE COMMUNICATIONS PHONE SYSTEM	5,545	0.18%
CROW WING COUNTY HIGHWAY DEPT CITY HALL SIGNS	142	0.00%
CROW WING POWER LINE EXTENSION	1,500	0.05%
CTC I.T. SERVER/FIREWALL	4,180	0.13%
DACOTAH PAPER COMPANY DISPENSERS	233	0.01%
DIGITAL HORIZONS AV SYSTEM	9,030	0.29%
DIGITAL INK DESIGN DROP BOX MAGNET	23	0.00%
GRANITE ELECTRONICS ANTENNAS	13,910	0.44%
JIMS ELECTRIC RAN GROUND AND BONDED RADIO SYSTEM	825	0.03%
LAKES AREA LAWN CARE LANDSCAPING	15,328	0.49%
MIDWEST SECURITY INSTALL KEYPAD	2,393	0.08%
MIN POLLUTION CONTROL AGENCY SANITARY SEWER PERMIT FEE	310	0.01%
NELSONS OUTDOOR LIGHTING IRRIGATION SYSTEM	9,000	0.29%
NORTHLAND PRESS NORTHLAND PRESS	94	0.00%
QUILL CORPORATION 4 LEGAL SIZE FIRE PROOF CABINETS	10,875	0.35%
STEWART SOUND SYSTEMS LLC HEARING ASSIST	3,372	0.11%
STEWART SOUND SYSTEMS LLC CHAMBER ACOUSTICS	4,078	0.13%
STEWART SOUND SYSTEMS LLC OFFICE ACOUSTICS	6,837	0.22%
STEWART SOUND SYSTEMS LLC MICROPHONES/LABOR/ADD. CONNECTION	2,703	0.09%
ULINE SHELVE/DROP BOX/MATS	2,109	0.07%
WIDSETH SMITH NOLTING & ASSO. SCHEMATICS	4,500	0.14%
PENDING - DIGITAL HORIZONS AUDIO SYSTEM UPGRADES	1,135	0.04%
PENDING - HY-TEC ESTIMATED COST OF DRINKING FOUNTIAN	4,800	0.15%
PENDING - CONFERENCE TABLE ESTIMATED COST OF CONFERENCE TABLE	1,500	0.05%
Total Approved Items Purchased Directly By the City	105,096	3.34%
Total Building Only Costs-To-Date	3,347,620	
OTHER PROJECT RELATED COSTS:		
LAND ACQUISITION COSTS	172,444	
DAGGETT BAY ROAD/SANITARY SEWER	301,799	
BOND ACQUISITION COSTS	34,000	
Total Other Project Related Costs	508,243	
GRAND TOTAL - PROJECT COSTS TO DATE	3,855,864	
PROJECT FUNDING		
NET BOND PROCEEDS USED FOR PROJECT COSTS	3,811,688	
CARES FUNDING APPLIED TO BUILDING	13,910	
CASH/UNASSIGNED GENERAL FUND BALANCE	30,265	
TOTAL PROJECT FUNDING	3,855,864	

C.9.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

July
2021

Crosslake Police Department

Monthly Report

July 2021

911 Hangup	3	Suspicious Activity	5
Abandoned Vehicle	1	Suspicious Person	2
Agency Assist	20	Suspicious Vehicle	2
Alarm	17	Theft	4
Animal Complaint	5	Traffic Arrest	3
Assault	2	Traffic Stop	11
ATV	3	Traffic Warnings	65
Civil Problem	3	Trespass	1
Compliance Check	1	Welfare Check	4
Criminal Sexual Cond	1		
Damage To Property	2	Total	251
Death	1		
Disturbance	7		
Domestic	1		
Driving Complaint	6		
Ems	28		
Escort	1		
Fire	2		
Fireworks	5		
Found Property	1		
Fraud	1		
Gas Leak	1		
Information	7		
Intoxicated Person	4		
Liquor Violation	1		
Noise Complaint	2		
Open Door	1		
Other	1		
Parking Complaint	8		
Party Complaint	1		
Property Damage Acc	9		
Public Assist	7		
Suicidal Person	1		

C.11.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

July
2021

**Crosslake Police Department
Mission Township Monthly Report
July 2021**

Agency Assist	3
Alarm	1
Animal Complaint	1
Damage To Property	1
Driving Complaint	2
Ems	1
Property Damage Acc	2
Suspicious Activity	1
Suspicious Person	1
Theft	2
Traffic Citations	7
Traffic Warnings	29
Total	51



Crosslake Fire Department

Date: July 2021

C.
12.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	30	198
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries	1	2
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		2
Total:	31	206
1 - Fire		
111 - Building Fire	1	2
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire		3
130/131/134/142 - Mobile Property/Automobile Fire/Off Road Vehicle		2
Total:	1	7
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	2
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	1	3
5 - Service Call		
561 - Unauthorized Burning	1	3
531 - Smoke or Odor Removal		1
550 - Public Assist	1	3
551 - Agency Assist	2	15
Total:	4	22
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	3	9
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke	1	3
661 - EMS Party Transport - Aircare - Traffic Control	2	10
Total:	6	22
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	7
746 - Carbon Monoxide Detector Activation - No CO	1	3
731 - Sprinkler Activation due to Malfunction		1
Total:	2	11
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	45	271

Incident Type Report

Incident Type	Total Incidents	Total Incidents % of Incidents
Incident Type Category: 1 - Fire		
111 - Building fire	1	2.2%
Total: 1	1	Total: 2.2%
Incident Type Category: 3 - Rescue & Emergency Medical Service Incident		
311 - Medical assist, assist EMS crew	30	66.7%
324 - Motor vehicle accident with no injuries.	1	2.2%
Total: 31	31	Total: 68.9%
Incident Type Category: 4 - Hazardous Condition (No Fire)		
412 - Gas leak (natural gas or LPG)	1	2.2%
Total: 1	1	Total: 2.2%
Incident Type Category: 5 - Service Call		
551 - Assist police or other governmental agency	2	4.4%
553 - Public service	1	2.2%
561 - Unauthorized burning	1	2.2%
Total: 4	4	Total: 8.9%
Incident Type Category: 6 - Good Intent Call		
611 - Dispatched and cancelled en route	3	6.7%
651 - Smoke scare, odor of smoke	1	2.2%
661 - EMS call, party transported by non-fire agency	2	4.4%
Total: 6	6	Total: 13.3%
Incident Type Category: 7 - False Alarm & False Call		
745 - Alarm system activation, no fire - unintentional	1	2.2%
746 - Carbon monoxide detector activation, no CO	1	2.2%
Total: 2	2	Total: 4.4%
Total: 45	45	Total: 100.0%

Report Filters

Basic Incident Date Time: is between '7/1/2021' and '7/31/2021'

Agency Name: is equal to 'CROSSLAKE'

Report Criteria

Incident Type (Fd1.21): Is Not Blank

**NORTH AMBULANCE
CROSSLAKE**

JUNE 2021 RUN REPORT

TOTAL CALLOUTS: 107

NIGHT: 76 DAY: 31

No Loads:	17
Cancels:	19
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	71

CROSSLAKE:	34 (7 No Load, 7 Cancel)
BREEZY POINT:	16 (3 No Load, 2 Cancel)
MERRIFIELD	08 (1 Cancel)
FIFTY LAKES:	04 (2 Cancel)
MANHATTAN BEACH:	00

MUTUAL AID TO:

PINE RIVER:	34 (6 No load, 5 Cancel)
BRAINERD:	11 (1 No Load, 2 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

C.14.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	July-2021	Year-to-Date 2021	July-2020	Year-to-Date 2020
New Construction (Dwellings)	7	24	6	17
Septic - New	3	20	3	14
Septic Upgrades	6	24	0	12
Porch / Deck	10	37	5	18
Additions	5	17	0	9
Landscape Alterations	4	34	3	22
Access. Structures	8	35	7	23
Demo/Move	2	4	3	8
Signs	0	4	0	4
Fences	1	9	0	7
E911 Addresses Assigned	3	29	9	25
Total Permits	49	237	36	159

ENFORCEMENT / COMPLAINTS	Year-to-Date 2021	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	11	8	3	72.7%
After-the-Fact Permits Issued	5			

*1 - 2020 Complaint

CUSTOMER SERVICE STATISTICS	July-2021	Year-to-Date 2021	July-2020	Year-to-Date 2020
Counter Visits	111	494	38	138
Phone Calls	239	1491	255	1235
Email	218	1231	231	1049
Total	568	3216	524	2422

Call For Service	6	28	6	28
Shoreland Rapid Assessment Completed (Buffer)	1	18	0	5
Stormwater Plans Submitted	7	48	7	31
Site Visits	39	200	50	184

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2021	Year-To-Date Failed 2021	Year-To-Date Received 2020	Year-To-Date Failed 2020
Septic Compliance Inspections	125	9	95	5
Passing Septic Compliance Percentage		92.8%		94.7%

PUBLIC HEARINGS	July-2021	Year-to-Date 2021	January-1900	Year-to-Date 2020
DRT	11	32	5	17
Variance	4	13	1	7
CUP/IUP	0	2	1	3
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	5	0	1
Consolidations/Lot Line Adjustments	0	8	1	3



C.15.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

June 25, 2021
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Jerome Volz; Kristin Graham, alternate and Liaison Council Member Aaron Herzog
2. Absent: Bill Schiltz
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 5-28-2021 Minutes & Findings – **Motion by Volz; supported by Lindner to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Michael W & Elizabeth J Cooper – Variance for bluff setback & dirt moving in the bluff impact zone
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Michael W & Elizabeth J Cooper
14010583, 14010584, 14010585**

Wessels announced the variance request. Kolstad read the variance request, location, project details, no comments received, impervious percentage, stormwater management plan submitted, compliant septic system, and history of the parcel into the record. Wessels invited Cooper, the applicant/owner to the podium. Cooper had no additional information. Wessels opened the public. Blegen of 11682 Manhattan Pt Blvd, west neighbor, stated he had no problem with the water oriented accessory structure; he had questions on the volume of dirt; would like to see the dirt broke separated out into 3 categories and listed those categories. Kolstad explained (additional rocks to the existing wall with dirt added to the back of them and dirt at the bottom to grow grass) and displayed on the screen the submitted breakdown from the landscaper that is in the packet and also stated that the steps are not part of the variance request, just the dirt. Kolstad also stated that at the on-site yesterday, June 24th, that the landscaper explained that they will be using a bobcat in the vacated step location; ½ boulder steps in the same location will replace the removed existing ones. With the additional details explained Blegen stated he was fine with the request. Wessels closed the public hearing. Wessels asked if any of the commissioners had additional questions or comments, with Lindner complementing the landscaper on the detailed information submitted and his clear and concise answers at the on-site. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 25, 2021 Action:

Motion by Lindner; supported by Volz to approve the Variance for:

- Bluff setback of 0 feet where 30 feet is required to proposed water oriented accessory structure (WOAS)
- Dirt moving of 65 yards in the Bluff impact zone where 0 yards are allowed

To construct:

- 120 square foot WOAS within the bluff impact zone
- Retaining walls and steps in the bluff impact zone

Per the findings of fact as discussed, the on-site conducted on 6-24-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-7-2021 for property located at 11690 Manhattan Pt Blvd, Sec 1, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-25-2023

1. No additional trees to be removed for the proposed project
2. The existing pathway/stairway to be used for the equipment and any/all materials needed to complete the proposed project

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business (Note Mark Lindner departed):

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) monthly meeting(s): 5 in June
 - c. July public hearing applications: 4 applications
 - d. Brusseau project update on screening: Kolstad stated the screening was completed 6-19-2021
 - e. Day project update: Kolstad stated in detail the completion of the project on 6-15-2021
2. Ordinance update on the potential changes to Chapter 26 from May 12, 2021 workshop session and last May 28, 2021 PC/BOA meeting
 - a. See the attachment labeled “2021 Changes – Chapter 26 Land Use Ordinance”
 - b. Kolstad went through the attachment and added detail/explanation for each change item, as well as possible conditions that could be placed/used on a public hearing application
 - c. Discussion was held on the proposed changes and what effect each may have on the residents
 - d. Changes now agreed upon per the attachment
 - e. Commissioners agreed to make a recommendation to the city council
 - f. A potential Timeline is also attached

June 25, 2021 Action:

Motion by Volz; supported by Dymoke to recommend the attached potential changes to Chapter 26 Land Use Ordinance

All members (4 in attendance) voting “Aye”, Motion carried.

3. Graham inquired on the procedure that is needed if storage buildings are rented to relatives with the reply being that if you are not taking any money/making a profit you would not need to go through the public hearing process

4. A discussion with staff and commissioners was held on enforcing conditional use permits (CUP); storage rental without CUP; and any other issues that come up in conjunction with rental and common-sense calls that may need to be made

5. Road Right -Of-Way (ROW) Vacation:

ROW Vacation Process

DRT

Application – must be a complete application or not accepted (\$1000)

Commissions (Parks, PW & PC)

Council – Public Hearing

Include DNR staff in development

Establish Criteria similar to PC/BOA Variance Process

- Start with staff and Commission Chairs
- Add no more than 2 Council members

Establish Survey requirements (formal)

Set of Questions to be answered by applicant and then answered by council during the Public hearing

List of documentation to accompany application (checklist)

Conservation Easements – if vacated – no development allowed in the Bluff Impact Zone

Notifications:

Notifications to property owners within 350-ft of ROW Access

- Each commission meeting – will hear from the applicant (may or may not hear from neighbors??) – notification process?
- Notification to DNR 60-days prior to public hearing at Council
- Notice property owners for Council Public hearing
- Notice paper

QUESTIONS:

1. Does any part of the ROW terminate at, abut upon, or is adjacent to any public water?
 - a. Has the DNR been notified of the ROW request?
2. Are there currently improvements on the ROW?
3. Is the ROW currently being used by the public?
4. Based on the topography and shoreline, can the ROW Access be improved for use by the public?
5. Are there currently encroachments from adjacent parcels onto the ROW?
6. Is there currently a Use Agreement in place between the neighboring property owners and the City for the encroachments onto the ROW?
7. What are the public benefits of vacating the ROW?
8. How will the vacation impact the conservation of natural resources?

Open Forum:

1. None

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Wessels; supported by Dymoke to adjourn at 10:30 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

2021 Changes

Chapter 26 Land Use Ordinance

- **Article 10** Land Use Classification List
 - Land Use Table
 - Add “accessory structures > 2500 sq ft in residential districts require CUP
 - Strike out ‘Commercial Storage building/Storage Unit Rental Structures >600 sq ft in residential district’
 - Add ‘Event Center’ CUP in all commercial districts and parcels >5 acres outside of shoreland.
- **Article 26** Parking and Off Street Loading Standards
 - Add Event Center parking requirements
- **Article 36** Accessory Structure Standards
 - Sec 26-960 Accessory Structures – Residential Districts
 - (1) Restrict building height to 24-ft on lots 2 acres or less
 - (1) Restrict wall height to 12-ft on accessory structures
 - (2) restrict building height to 24-ft on lots greater than 2 acres and less than 4 acres to 24-ft
 - (2) restrict wall height to 14-ft high on accessory structures
 - (3) require a CUP on accessory structures larger than 2500 sq ft
- **Article 43** Definitions
 - Define Event Center

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure ≤ 2500 sq ft (see Article 36)	P	P	P	P	P	P	P
Accessory Structure >2500 sq ft (See article 36)	CU	CU	CU	P	P	P	P
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP	PP	PP	PP	PP
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P	CU	CU	CU	CU
Two-family dwelling—duplex	CU	P	CU	CU	CU	CU	
Water-oriented accessory structures	P					P	
(3) Recreational Uses							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

*--Type of Permit depends on wind energy tower height and power output

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C U
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Commercial Storage building/Storage Unit Rental Structures >600sq ft in a residential district	CU	CU					
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Event Center >10 acres in RR5		CU		CU	CU	CU	CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

Article 26 PARKING AND OFF STREET LOADING STANDARDS

Table 26-672A. Minimum Required Parking Spaces

FACILITY OR USE	MINIMUM REQUIRED PARKING SPACES
Auto body or repair shop, vehicle sales— automobile, boat, recreational equipment	1 space for each 300 square feet of gross floor area
Bed and breakfast residence	2 spaces plus one additional space for each rented room
Bowling lanes	5 spaces for each alley, plus additional spaces as may be required herein for related uses such as a restaurant
Carwash	3 spaces

Crosslake, Minnesota, Code of Ordinances

76

Church, funeral home, theater, auditorium, athletic field, arena, race track, event center or other places of gathering	1 space for each 4 seats based on maximum design capacity Arrangements for additional parking are required if larger events are held beyond the indoor capacity established by the fire code.
Community center, post office, studio, library, club, lodge, museum, or public building	10 spaces plus 1 for each 350 square feet of floor area in excess of 2,000 square feet in the principal building
Daycare facility	4 spaces plus 1 for each 500 square feet in excess of 1,000 square feet of floor area in the principal building

ARTICLE 36 - Accessory Structure Standards

Sec 26-960 Accessory Structures—Residential Districts

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 1200 square feet in size	35	10	75	100	100	150	150	30	15	30-24	12

- (2) On Lots greater than 2 acres and less than 4 acres in size, residential accessory structures shall meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	30-24	12

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height	Wall Height
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	30-24	16

- (4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, railroad cars, manufactured houses, or similar structures shall not be used for storage.
- (9) Accessory Structures with a footprint greater than 2500 sq ft shall require a Conditional Use Permit

Article 43 DEFINITIONS

EQUIPMENT, RENTAL/SALES/SERVICE

A business providing machinery, equipment, and tools of all kinds and sizes to construction contractors, industry, and individual consumers for rent for a limited period of time, or for retail/wholesale sale. Service and repair of equipment may also be provided.

EVENT CENTER

A commercial multi-purpose venue facility hosting special events such as graduations, weddings, anniversaries, holiday gatherings, trade shows, corporate functions or parties, concert settings, and general get-togethers. An event center could typically have a catering kitchen, indoor and/or outdoor seating/gathering area and a stage or event area.

EXPANSION

Any increase in a dimension, size, area, volume, or height, or increase in the area of use, or placement of a structure.]

Potential Timeline (revised)

6/25/2021 – PC/BOA review and recommend forwarding to City Council for public comment period

7/12/2021 - proposed changes to City Council, ask for permission to publish for 30-day comment period

7/22/2021 – begin public comment period (Post online and in local papers)

8/27/2021 – 30-day comment period ends

9/23/2021 – Public Hearing at PC/BOA for recommendation to Council

10/11/2021 – Council Approval of changes and to revoke Moratorium on effective date of changes

10/21/2021 – Effective date of changes

C. 16.

Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, June 23, 2021

Crosslake Community Center 2:00 p.m.

Present: Chair Joe Albrecht, Heather Jones, Darrell Shannon, Kristin Graham, Mic Tchida, Alternate Kera Porter, Council Liaison John Andrews, Jane Monson, Community Center/Library Manager, Mayor Dave Nevin, and Parks and Recreation Director TJ Graumann.

Guests Present: Planning and Zoning Administrator Jon Kolstad, and approximately 7 community members.

I) Meeting was called to order at 2:00 pm by Chair Albrecht.

II) Approval of Minutes

Motion: to approve Minutes from May 26, 2021 as written: Darrell/Kristin

Favor: All Opposed: None

III) Old Business

A) Improving Public ROW Discussion (Varley)

TJ gave a brief history of the Varley vacation application request which has been withdrawn. Now a request has been made, by residents who are neighbors of Mr. Varley, the City allow stairs to be erected on the ROW along the bluff to access the lake since it has been determined there is public use on the ROW.

Mic commented this would set a precedent and, if we allow on this particular ROW, the City would be asked to build accesses for the 29 other ROW's on Manhattan Point Boulevard. John Kolstad stated current setbacks restrict access 30' from the edge of the bluff. Erosion is already underway on the bluff and the problem should be fixed before it gets worse. He reminded the members the ROW's are owned by the public but it is the Cities duty to maintain them.

Mic pointed out there is little green space on the Whitefish Chain left and we as stewards are entrusted to preserve the integrity of the ROW's and the intent for what they were designed for, which is to preserve them for public use.

TJ suggested if the ROW's were clearly marked with pins, it would be easier to determine if encroachment has taken place.

Kristin commented the choices in front of the Commission are either to get rid of them all or maintain them all.

Darrell stated there are approximately 59 of these ROW's in the City. Many have been extremely abused. Since the State determined we cannot have an ordinance stating we will not allow any of them to be given away, we should give them away to collect taxes on the property. TJ stated the yearly taxes collected would be very minimal considering the amount the new owners would receive in property values.

John also pointed out those tax monies would not come directly to the City. They would be collected and allocated at the County level.

Ultimately, TJ is seeking a recommendation for allowing improvements on the Varley ROW and all ROW's going forward.

The floor was then opened to public comment.

1) Attorney Joe Christensen, speaking on behalf of Mr. Varley, stated this particular property is not useable. It was intended originally for firefighting not recreational use. Any recreational use would be a significant and ongoing cost and liability to the City. There needs to be a use policy or guide to determine which ROW's should be kept and which should be vacated.

2) Kevin McCormick area surveyor addressed the members and expressed the need for a data base of the ROW's which could be used to determine those which should be candidates for vacation. Any type improvements made on these public areas would be obligated to meet ADA requirements.

3) Cindy Gibbs, property owner in the neighborhood of the Varley ROW, addressed the Commission to argue the point any erosion on the ROW was incurred by Mr. Varley who used the ROW for his construction project to install rock along the lakeshore on his property and on the ROW. She stated the stairway that was once there and was used by the area residents for years was removed by Mr. Varley.

4) JR Cooper, property owner in the neighborhood of the Varley ROW, stated he has seen many accesses in Minnesota and they are not handicap accessible. He made the argument to stop taking away access to the lakes from the public.

5) Mr. Christensen reminded the Commission as written the law states private improvements on public property are not permissible.

Public comment was then closed.

After discussion the following motion was introduced:

Motion: The Crosslake Parks, Recreation/Library Commission recommends placing all ROW vacations on hold until a committee is established to create criteria for ROW vacations and improvements. This committee would include representatives from the Parks and Recreation Department, Public Works Department, and the Planning and Zoning Department. Also, all ROW's should be located and marked with visible pins. Darrell/Kristin Favor: All Opposed: None Motion carries.

After further discussion the following motion was entertained:

Motion: to recommend the City Council deny all ROW vacation application in front of us today. Darrell/Mic Favor: 2 Opposed: 3 Motion fails.

A new motion was entertained:

Motion: to table ROW applications in front of this commission today until criteria for vacations is established. Heather/Kristin Favor: 4 Opposed: 1 Motion carries.

IV) New Business

A) Rocca Vacation Application—Tabled see above.

B) Parsons Vacation Application—Tabled see above.

- C) ROW encroachment---TJ notified the Commission it was brought to his attention there is a case of encroachment on a ROW. After discussion the following motion was made:
Motion: to direct TJ to recommend the property owners go to City Hall and apply for a use permit application. Heather/Kristin Favor: All Opposed: None Motion carries.
- D) Haglin Subdivision—TJ recommends cash in lieu of land for the development of 11 lots totaling \$16,500. **Motion: to accept cash in lieu of land for the Haglin subdivision. Heather/Kristin Favor: All Opposed: None Motion carries**
- E) WLJ Subdivision---TJ recommends cash in lieu of land for the development of 1 new lot totaling \$1,500. **Motion: to accept cash in lieu of land for the WLJ subdivision. Mic/Darrell Favor: All Opposed: None Motion carries.**
- F) PAL Foundation Update—TJ reports Alden Hardwick has returned as president of the PAL Foundation. TJ and a PAL committee are meeting to determine a priority list for future project funding.
- G) Library Update—Jane reported to the Commission the dates for the 2021 Summer Book Sales have been set for July 2 & 3; August 6 & 7; and September 3 & 4. The times for the sales will be 10:00 am to 3:00 pm each day. This is a shortened sale season due to the earlier Covid restrictions.
The number of registered participants for the Summer Reading Program as of this meeting date is 25. Registrations will be accepted throughout the program. Children read at their own pace and are awarded prizes for goal achievements. The program will end August 13th with the drawing for the grand prize for each age category.

V) Open Forum

- A) Update on Pickleball project. Maintenance staff is currently installing footings for picnic tables at the Pickleball court commons area.

VI) Adjourn

Motion to Adjourn. Mic/Heather Favor: All Opposed: None

TO: City Council

FROM: TJ Graumann – Director of Parks, Recreation and Library

DATE: August 4, 2021

SUBJECT: Monthly Report, July

Community Center

The gymnasium floor repair is scheduled to start September 8 and will likely take a week to complete. In addition to the floor repair, they will paint permanent pickleball lines. In the past, volunteers have taped the pickleball lines to the court. The tape barely lasts a season and it takes a lot of time and effort to retape the lines. Having permanent lines will be a great addition to our gymnasium.

The Crosslake Art Club is planning to return with an in-person three day Art Show this summer. Times are from 10 am to 5pm on all three days — Thursday, August 12; Friday, August 13; and Saturday, August 14.

Parks/Recreation

Three picnic tables have been installed in the social area of the pickleball courts. Staff used a cut-off saw to cut three squares from the asphalt, a skid-steer was used to auger out the holes (4ft deep), sonotubes were placed in the holes along with rebar reinforcement and anchor bolts and the last step was to pour the concrete. A lot of pickleball players have since enjoyed the addition to the courts.

The PAL Foundation received a \$5,000.00 donation to build a shade feature for the pickleball courts. This shade feature will be positioned in the east side of court #2. This will turn court #2 into the championship court.

The PAL Foundation received \$5,000.00 donation to be put towards resurfacing the shuffleboard courts. PAL has agreed to cover the additional costs of the project – the total project cost is \$6,810.00.

The PAL Foundation agreed to purchase two sets of concrete cornhole boards. The cornhole boards will be located by the bocce ball and shuffleboard courts. Bags will be available for rental at the front desk of the community center – the rental fee has not been established yet.

A PAL project committee has been created to determine a priority/wish list for future project funding. The list is still fluid but it has already sparked a decision to fund the concrete cornhole boards. Great things will be coming from this committee for years to come.

Registration is now open for the 2nd Annual Crosslake Days Pickleball Tournament. We are anticipating that registration will fill up very fast. The tournament will take place on Friday, September 24 & Saturday, September 25.

We currently have 130 annual pickleball members signed up for the 2021 season. Annual memberships cost \$50. Members (both annual and day pass members) have rights to use pickleball courts Monday through Friday from 8:00 am to 1:00 pm – this is considered “Prime Time”.

Crosslake had the privilege to host Kamp Kimchee this year. The day camp has a mission to celebrate Korea and adoption of Korean children in Minnesota by focusing on self-esteem, family education and common identity. The Crosslake Pickleball Club volunteered to teach the game of pickleball. It was a huge success – the kids really enjoyed it.

Park Maintenance employee Josh Runksmeier fully restored the bocce ball courts. The courts had about an inch of moss on the surface – making it unplayable. Josh removed about four yards of moss/debris from the courts. The courts are almost unrecognizable – they look brand new.

Library

After a year off because of the pandemic, we have resumed hosting book sales. Our July sale set a single day revenue record as well as a two day total revenue record – the sale brought in just over \$2,000.00! Our next sale is set for August 6 & 7 and our final sale of the year will be September 3 & 4.

Our Summer Reading program has been very successful as we now have 33 kids participating! Children read at their own pace and are awarded prizes for goal achievements. The program will end August 13th with the drawing for the grand prize for each category.

July User Totals

Community Center Door Tally: 6,820	Library Door Tally: 1,597	Total: 8,417
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SCORE REPORT FORM

Mo./Yr.

June

2021

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

16,812

Corrugated Cardboard

7,133

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

9,680

Metal: Appliances, misc...

Commingled Materials: (includes)

40,602

%

lbs

5% Metals- Aluminum Cans 2030

21% Tin Cans 8527

61% Glass- 24767

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 4060

3% Rejects 1218

100% 40602

Total LBS.

57,415

0

Total Tons

28.71

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1110

	Recycling Customers	%	57,860 Paper	242,700 Commingled
Brainerd	2852	43%	24,871	104,323
Baxter	1418	21%	12,366	51,869
Breezt Point	518	8%	4,517	18,948
Pequot Lakes	475	7%	4,142	17,375
Crosslake	1110	17%	9,680	40,602
Ironton	243	4%	2,119	8,889
Nisswa	19	0%	166	695
	6635	100%		

C.19.

BILLS FOR APPROVAL
August 9, 2021

VENDORS	DEPT		AMOUNT
Ace Hardware, bolt set	Park		5.99
Ace Hardware, rope, epoxy	Park		17.98
Ace Hardware, batterieies	PW		24.98
Ace Hardware, door holders	Gov't		15.98
Ace Hardware, nozzle	Fire		35.98
Ace Hardware, cleaner	Park		12.99
Ace Hardware, spray paint	Park		4.50
Ace Hardware, towing starter kit	Park		33.99
Ace Hardware, roundup, tote	Park		50.57
Ace Hardware, pvc	Sewer		14.98
Ace Hardware, bolts	PW		41.98
Ace Hardware, hdmi cord	Gov't		29.99
Ace Hardware, roundup, paint rollers	Park		63.57
Ace Hardware, toilet seat	Park		31.99
Ace Hardware, premix fuel, oil	PW		63.82
Ace Hardware, janitorial supplies	Sewer		38.76
Ace Hardware, pipe fitting	Park		12.99
Ace Hardware, battery	Park		117.99
Ace Hardware, bulb recycling	Park		30.00
Ace Hardware, garbage bags	Fire		16.99
Ace Hardware, batteries	Fire		20.99
Anderson Brothers, class 5	PW		559.81
Anderson Brothers, class 5	PW		1,121.84
Anderson Brothers, cold mix	PW		840.00
AW Research, water testing	Sewer		475.20
Baker & Taylor, books	Library		125.74
Bolton & Menk, biosolids review	Sewer		6,070.00
Brainerd Hydraulics, couplers	Park		59.00
Brainerd Hydraulics, hose	PW		243.55
Brainerd Lakes Area Economic Development, 2021 funding	EDA		5,150.00
Breen & Person, legal fees	ALL		7,157.00
Bruce Cunningham, pre-employment exam	Police		100.00
City of Crosslake, sewer utilities	ALL	pd 7-26	156.00
City of Crosslake, sewer utilities	ALL		156.00
Clean Team, august cleaning	ALL		4,381.25
Council #65, union dues	Gov't		329.96
Crosslake Communications, phone, fax, internet, cable	ALL		2,252.84
Crow Wing County, 47% beloit motor	PW		166.06
Crow Wing County Highway Dept, fuel	ALL		3,027.47
Crow Wing County Land Services, e911 address assignments	PZ		700.00
Crow Wing County Recorder, filing fees	PZ		230.00
CTC, web hosting	Gov't		10.00
Culligan, cooler rental and water	ALL		112.50
Custom Fire, emblem	Fire		444.50
DeLage Landen Financial Services, copier lease	Park		117.00

Delta Dental, dental insurance	ALL		1,695.60
Elite Fence and Deck, remotes for wwtp gate	Sewer		289.00
ESO Solutions, asset management and apparatus checklist	Fire		1,200.00
Fastenal, drill set	PW		250.52
Fire Service Management, turnout gear repair	Fire		112.54
Fortis, disability insurance	ALL		843.11
Forum Communications, comment period land use ordinance	PZ		16.40
Galls, uniform	Police		244.43
Ganz Cleaning, june cleaning	Fire		200.00
Granite Electronics, charger	Police		243.50
Guardian Pest Solutions, pest control	ALL		77.60
Hillcor Plumbing, toilet repair	Park		375.00
Intintsity Window Tinting, window tinting	Police		275.00
Joe Chase, mileage reimbursement	Sewer		80.64
Johnson, Killen & Seiler, labor attorney fees	Gov't		1,285.50
Jon Kolstad, mileage reimbursement	PZ		169.12
Lakes Printing, window envelopes	Admin		188.95
Lakes Printing, envelopes	PZ/Admin		172.45
Laursen Asphalt, burner tune up kit	PW		170.00
Mastercard, AICPA, annual dues	Admin		435.00
Mastercard, Amazon, spreader	Park		61.48
Mastercard, Amazon, moss killer	Park		31.55
Mastercard, Amazon, sprinkler pump	Gov't	pd 7-26	389.99
Mastercard, Amazon, irrigation wifi plug	Gov't	pd 7-26	87.40
Mastercard, Dog Waste Depot, trash bags	Park		152.44
Mastercard, Har-Tru, agitator rake	Park		198.65
Mastercard, Kay Park Recreation, concrete bag toss	Park		2,890.00
Mastercard, Menards, storage cabinet	Fire		161.80
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MN School of Diving, tank inspection, air fill	Police		20.00
Mastercard, Office Max, ink cartridges	PW		133.40
Mastercard, Post Office, postage	Police		5.50
Mastercard, Zero9 Holsters, pepper spray	Police		71.95
Menards, ext plank, hardware, janitorial supplies	PW		314.30
Metro Sales, copier lease	Police		46.52
Mid Amercian Research Chemical, cleaners	Park		93.44
Midwest Security, camera replacement	Park		727.26
Mike Lyonais, reimburse petty cash	ALL		91.28
MN Environmental Science & Econ Review Board, dues	Sewer		750.00
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	Gov't		112.00
MNPEA, union dues	ALL	pd 8-4	273.00
MN State Fire Chiefs Assn, conference registration	Fire		600.00
Moonlite Square, premium fuel	Park		26.64
MR Sign, traffic signs	PW		425.40
MWRA, technical conference	Sewer		250.00
Napa, lens, drip pan	Fire		13.28
Napa, battery charger	PW		49.99
National Independent Health Club Assn, membership dues	Park		399.00
Next Up Pickleball, paddle rack	Park		175.00
North American Banking Company, bond payment	Gov't		7,077.50

North Central Lawn Care, service call, electric valve	Park		203.50
North Central Lawn Care, irrigation controller	Park		200.00
Northland Press, comment period land use	PZ		29.75
Olympus Lockers, lockers	Fire		13,947.00
Premier Auto, clean blower motor	Police		175.09
Premier Auto, oil change	Police		36.36
Premier Auto, oil change	Police		65.64
Premier Auto, oil change	Police		58.14
Premier Auto, rotate tires, oil change	Police		81.94
Premier Auto, oil change	Police		67.22
Quality Equipment, install couplers/cruise control, maintenance	Park		1,898.10
SHI International, windows software	Park		175.00
Specialty Solutions, lawn mix, lime, weed and feed	Park		3,596.88
Streichers, uniform	Police		157.95
Tactical Solutions, radar certification	Police		254.00
Teamsters, union dues	Police	pd 8-4	299.00
Ted Strand, lodging reimbursement	Sewer		543.90
TJ Graumann, mileage reimbursement	Park		45.47
TJ Graumann, uniform reimbursement	Park		109.52
Uline, janitorial supplies	Park		170.89
US Bank, copier lease	ALL		165.00
Viking Electric, bulbs	Park		42.21
Viking Electric, bulbs	PW		146.70
Waste Partners, trash removal	ALL		427.12
William Ludenia, appraisal update	PW		1,800.00
WW Goetsch, lift station repair	Sewer		1,611.00
Xcel Energy, gas utilities	ALL		234.88
TOTAL			85,546.68

ACH PAYMENTS

Blue Cross Blue Shield, health insurance	Payroll	2-Aug	32,703.50
Deferred Comp, employee deductions	Payroll	19-Jul	788.00
Deferred Comp, employee deductions	Payroll	4-Aug	788.00
Health Care Savings Plan, employee deductions	Payroll	19-Jul	932.12
Health Care Savings Plan, employee deductions	Payroll	4-Aug	940.04
IRS, payroll tax	Payroll	19-Jul	7,449.08
IRS, payroll tax	Payroll	4-Aug	10,219.98
MN Dept of Revenue, payroll tax	Payroll	19-Jul	1,567.96
MN Dept of Revenue, payroll tax	Payroll	4-Aug	1,931.97
PERA, payroll deductions and benefits	Payroll	19-Jul	8,923.91
PERA, payroll deductions and benefits	Payroll	4-Aug	8,837.06
Sales Tax	ALL		

WAPOA's Annual Meeting and 50th Anniversary Celebration!



STEWARDS OF THE LAKES AND LAND

August 21, 2021

**Immaculate Heart Catholic Church, Social Hall
35208 County Road 37, Crosslake**

8:30-9:20: Visit Vendor Booths; Refreshments and Social Time

9:30-10:00: WAPOA Business Meeting

10:00-10:15: Recognition of WAPOA Board Members,
Officers, and Volunteers

10:30-11:45: Keynote Speakers – Dr. Walter Piper and Lance Nacio

12:00-1:00: 50th Anniversary Celebration and Picnic in the
Social Hall

*Learn about the work of WAPOA, and hear entertaining stories
from Dr. Piper about loon studies in Wisconsin and Minnesota;
and about Lane Nacio's experience as a Louisiana Shrimper.*

**We encourage you to join us for our Meeting and Celebration.
Please bring a friend and neighbor!**



**Join WAPOA at www.wapoa.org
Find us on Facebook at [WAPOA.MN](https://www.facebook.com/WAPOA.MN)**

D.
3.

City of Crosslake

RESOLUTION 21-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$491.77	Pickleball Paddles for Kamp Kimchee

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of August, 2021.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

D.
4.

MEMO TO: City Council

FROM: City Clerk

DATE: August 4, 2021

SUBJECT: Commission Appointments

Attached are applications I received for appointment to commissions. Please consider the appointments of the following:

Public Safety Committee – Rob Kniefel (Kevin Sedivy moving out of state end of August)

New Public Right-of-Way/Vacations Committee – John Andrews, Cindy Gibbs, Kevin McCormick, TJ Graumann, Ted Strand, and Jon Kolstad



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last McCormick First Kevin

Address: I)

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: Land Surveyor Employer: Land Design Solutions LLC

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 3 Years

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

_____ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)

_____ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)

_____ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)

_____ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)

_____ PUBLIC SAFETY COMMITTEE (Crosslake residency or property ownership required)

X PUBLIC RIGHT-OF-WAY / VACATIONS COMMITTEE

Why are you interested in being appointed to a City advisory board or commission?

I have been involved with establishment and vacation of many City, State, Public and Private roadway and easements over the past 44 years as a land surveyor. I believe my experience in these matters can help guide the City in this process.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have been in the practice of land surveying for the past 44 years. Currently licensed to practice
(over)

land surveying in 2 states. I have completed several road right way plats in the State of Wisconsin and Minnesota. Additionally, I have completed work for many area attorneys, Cities, and the State of Minnesota in the preparation and review of legal descriptions, easement descriptions in the creation of Road Right of Way and Road Vacation Documents. I am well versed in the research and determination of the plat dedication process where many of these requests originate from.
What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

I believe the goal of this new committee should be to provide the public, City Commissions, and the City Council with unbiased factual information that will allow logical conclusions concerning these matters. These decisions should be based on an individual basis as requested but should adhere to the Minnesota State Statute and the City of Crosslake Ordinance

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

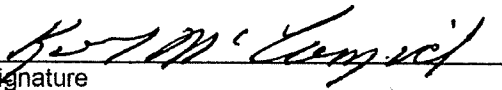
I have represents many clients in the City of Crosslake and the surrounding lake communities concerning matters of this nature. I am very well versed in meeting preparation and the time involved to accurately prepare for public hearings, or written reports as needed.

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

I don't believe there any conflicts of interest personal or financial in this area. However, I do not wish to create any perception of conflict of interests as the owner of a land surveying/land development consultation firm (Land Design Solutions LLC). I would volunteer to not take any clients in their request for any Road Right of Way or Road Right of Way Vacation applications within the City of Crosslake while as a member of this committee

Signature 

Date 7/22/2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Andrews First John
Address: _____
Phone: (H) _____ (W) _____ (Cell) _____
Occupation: Physician Employer: Retired
Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 10 years

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- _____ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)
- _____ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)
- _____ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)
- _____ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)
- _____ PUBLIC SAFETY COMMITTEE (Crosslake residency or property ownership required)
- X _____ PUBLIC RIGHT-OF-WAY / VACATIONS COMMITTEE

Why are you interested in being appointed to a City advisory board or commission?

- 1) I am currently on the Crosslake City Council + the Council Liaison to the Parks and Recreation/Library Commission
- 2) I live on the Manhattan peninsula where most of the ROW properties exist
- 3) I own both lake and offlake properties on the peninsula

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

Three years on the Crosslake City Council, 20 years as a Federal employee, 14 years as a Senior VP at the University of Cincinnati, 45 years of vacationing in Crosslake (over) 8 years living on the Manhattan Point peninsula.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

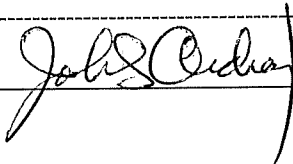
Maintaining Crosslake as a place where people want to live, work, + vacation,

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

Signature



Date

8/2/2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

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CITY OF CROSSLAKE

APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Kniefel First Rob

Address: _____

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: (retired) PT Security Employer: (Owatonna Police - former) current: Essential Health

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? resident 1.5 yrs - Property 15 yrs

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving.

Please rank in order which of the following boards and commissions you are interested in serving on:

- _____ Planning and Zoning Commission (Crosslake residency or property ownership required)
- _____ Economic Development Authority (Crosslake residency or property ownership required)
- _____ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- _____ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- X Public Safety Committee

Why are you interested in being appointed to a City advisory board or commission?

My wife and I moved to Crosslake permanently a year and a half ago after a 30 year career in law enforcement in Owatonna, MN. While I no longer wish to serve as a police officer, I am very familiar with the pros and cons of public safety, administration, budgeting, facilities and equipment. This would be my opportunity to stay involved in public safety and give back to the community.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have a B.S. degree in law enforcement from Minnesota State Mankato. 30 years of law enforcement including leadership and command training. I served as a patrol officer, detective and sergeant put in place to oversee training of new officers and public relations; representing the police at meetings.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

The cost of public safety (both police and fire) is constantly increasing. The community as a whole comes to expect a level of service and the struggle is to maintain that level of service as costs of doing so increase. The role of maintaining proper leadership and direction of (over) police and fire in an advisory role is crucial, making appropriate recommendations.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments: I work part-time (.8) in the security department at Essential Health.

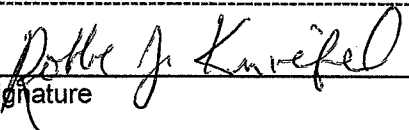
I work every other week.

I have served on many advisory boards and commissions over the years in Owatonna. This includes church council, private school board and treasurer, Vice chair, and chair of victims advocacy (victims crisis ctr).

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Signature 

Date

07/13/2021

Note: The selection process will vary according to the number of applications and vacancies.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

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CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Gibbs First Cindy

Address: PO Box 42 Brainerd Mn 56401

Phone: (H) - (W) - (Cell) 952-250-0094

Occupation: _____ Employer: _____

Email Address: nina now @ Hotmail.com

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☒ Seasonal ☐ Permanent

If yes, how long have you been a Crosslake resident or property owner? 61 years

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

_____ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)

_____ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)

_____ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)

_____ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)

_____ PUBLIC SAFETY COMMITTEE (Crosslake residency or property ownership required)

☒ PUBLIC RIGHT-OF-WAY / VACATIONS COMMITTEE

Why are you interested in being appointed to a City advisory board or commission?

I have been a member of Crosslake community for over sixty years. I am now at a time in my life I can contribute back to the city as it continues to grow into a amazing city.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have a lot of knowledge of the area including the history. I am able to publicly speak m (over)

large and small groups. I have held the positions of president, vice president and treasure for my childrens school PTSD. I have over ten years of landscape design, maintenance and sales experience. I understand blue prints, plat maps, surveys, ledgers and Roberts rules for meetings.

Also being self employed for over eighteen years, I am open to others opinions and views.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

Crosslake is growing rapidly, this brings the need for, road upgrades with pedestrian crosswalks and safety, city sewer projects, land development along with land preservation and use. - Over -

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

I do understand the time involved. I have a strong work ethic and am prepared to accept the tasks and time to be involved in being on this committee.

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Signature *Cynthia J. Gibbs*

Date

July 15, 2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

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The public Right-of-Way / Vacations
Committee:

would design the process of
guidelines, set them in place, consider
public opinion input. Determine
what the impact could be presently
and long term in the future.

Consider the need for development
along with the preservation of green
space.

City of Crosslake - Draft Fire Hall Remodel Costs for Discussion Purposes 07.31.2021 Revision 1 (Note: Project is funded entirely with cash.)						
Category	Project Budget	Actual Project Costs	Variance With Budget Over (Under)	Percent of Original Budget		
Life Expectancy - Years	25 Years	25 Years				
ORIGINAL PROJECT BUDGET						
Contract Cost	1,298,770	1,298,770	-	0.00%		
Design Engineering	100,000	103,305	3,305	0.24%		
TOTAL ORIGINAL PROJECT BUDGET	1,398,770	1,402,075	3,305	0.24%		
Hose Tower Flat Roof						
WO # 01 Hose Tower Flat Roof	14,401	-	(14,401)	-1.03%		
WO # 01 Hose Tower Flat Roof - Removed	(14,401)	-	14,401	1.03%		
	-	-	-	-		
Additional Project Budget - Supplied by Contractor						
WO # 02 South Wall, Framing & Siding	28,800	32,607	3,807	0.27%		
WO # 03 Re-Frame Overhead Doors	25,600	25,974	374	0.03%		
WO # 04 Mechanical Pump Room	12,200	13,991	1,791	0.13%		
WO # 05 Exterior Wall Sheathing at Doors and Openings	10,000	9,996	(4)	0.00%		
Billing Correction for over billing on WO# 5	-	(3,000)	(3,000)	-0.21%		
WO # 06 Expose and Replace All Interior and Exterior Walls	113,000	135,980	22,980	1.64%		
WO # 08 Attic Vapor Barrier & Insulation	98,000	113,344	15,344	1.10%		
N/A Concrete Slab Moisture Mitigation	35,000	-	(35,000)	-2.50%		
WO # 09 Mold Mitigation - If Needed Allowance - Pending Payment	50,000	9,353	(40,647)	-2.91%		
	372,600	338,244	(34,356)	-2.46%		
Additional Change Orders - Supplied By Contractor						
WO # 07 Attic Draft Stops	25,342	19,644	(5,698)	-0.41%		
WO #10 Bay 5 Overhead Door Relocate	6,488	18,759	12,271	0.88%		
WO # 11 Hose Tower Balcony	4,612	5,558	946	0.07%		
WO # 12 Winter Conditions	25,000	21,676	(3,324)	-0.24%		
WO # 13 Hose Tower Paint	7,040	6,999	(41)	0.00%		
WO # 16 Mechanical Room Water Piping	1,275	1,665	390	0.03%		
WO # 14 Water Softener System	4,909	5,792	883	0.06%		
WO # 15 Garage Dehumidification system and Garage 116 FRP	17,383	19,115	1,732	0.12%		
Facia and Gutters - Actual Amount included in WO #08	4,615	-	(4,615)	-0.33%		
Fire Station - Soffit Wood Re-Stain - HYTEC Direct Bill	6,570	6,570	-	0.00%		
Fire Station - Kitchen Cabinets - HYTEC Direct Bill	15,247	15,247	-	0.00%		
HyTec - Ambulance Garage Moisture Issues - direct via Hytec - No WO	5,448	5,448	-	0.00%		
HyTec - Additional Electric	13,525	13,525	-	0.00%		
	137,454	139,996	2,542	0.18%		

5.

City of Crosslake - Draft Fire Hall Remodel Costs for Discussion Purposes 07.31.2021 Revision 1 (Note: Project is funded entirely with cash.)					
Category	Project Budget	Actual Project Costs	Variance With Budget Over (Under)	Percent of Original Budget	
Additional Project Budget - Supplied by Owner					
Casework, Furniture, Other Items	69,833	-	(69,833)	-4.99%	
ACE HARDWARE-CROSSLAKE - Miscellaneous items.	-	388	388	0.03%	
ADSPEC MARKETING, INC. - Gear tags, temporary storage bags	-	321	321	0.02%	
ALEX AIR APPARATUS, INC.- Move and replace compressor	-	1,280	1,280	0.09%	
BRAUN INTERTEC CORPORATION - Fungal Sampling	-	2,174	2,174	0.16%	
CROSSLAKE COMMUNICATIONS	-	396	396	0.03%	
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Appliances	-	3,809	3,809	0.27%	
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Exercise Equip	-	10,000	10,000	0.71%	
FIRST SUPPLY - Sprinkler Controller	-	148	148	0.01%	
FYLES SATELLITES INC - Portable Restrooms	-	589	589	0.04%	
GRANITE CITY ELECTRONICS	-	435	435	0.03%	
INTENSITY WINDOW TINTING	-	2,869	2,869	0.21%	
JEFFERSON FIRE & SAFETY, INC. - Anchors and Jumbo Gear Bags	-	2,318	2,318	0.17%	
JEFFERSON FIRE & SAFETY, INC. - Gear Dryer - Funded with CARES	-	9,667	9,667	0.69%	
KRUEGER INT L INC - Desk Furniture	-	2,293	2,293	0.16%	
KRUEGER INT L INC - Furniture	-	14,605	14,605	1.04%	
KRUEGER INT L INC - Radio Room - in May bills for approval	-	3,732	3,732	0.27%	
MACQUEEN EMERGENCY - Gear Lockers	-	11,263	11,263	0.81%	
MENARDS - Shelving, Vacuum	-	492	492	0.04%	
MILLER CONSTRUCTION - Building Rent	-	20,000	20,000	1.43%	
OLYMPUS LOCKERS AND STORAGE SUPPLIES	-	13,947	13,947	1.00%	
PINNACLE PROPERTY MANAGEMENT - Stump Grinding	-	325	325	0.02%	
SIMONSON - Plywood	-	171	171	0.01%	
SPECIALTY SOLUTIONS LLC - LAWM MIX/STRAW	-	402	402	0.03%	
ULINE - MATS/TABLE/TRASH CANS	-	1,976	1,976	0.14%	
WANNABO EXCAVATING - Top Soil/stump hauling	-	1,128	1,128	0.08%	
	69,833	104,728	34,895	2.49%	
<i>Pending Items Supplied by Owner:</i>					
Training Room AV Equipment - Pending Approval	20,000	33,084	13,084	0.94%	
Miscellaneous - Shelving, entry mats, etc. - TBD	863	863	-	0.00%	
Drinking Fountain/Water Bottle Filler	3,800	3,800	-	0.00%	
	24,663	37,747	13,084	0.94%	
	94,496	142,474	47,978	3.43%	
* Payment Pending					
Total Estimated Budget/Actual	2,003,320	2,022,790	19,470	3.11%	
As Compared to Original Budget		624,020		44.61%	
PROJECT FUNDING					
CARES Funding - Dryer		9,667			
Sourcewell Grant		10,000			
Cash Provided By the City		2,003,123			
TOTAL PROJECT FUNDING SOURCES		2,022,790			



Work Order Signature Document

Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 079439.09

Work Order Date: 05/11/2021

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #9 Mold Mitigation

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

Time of Performance

See Schedule Section of the Detailed Scope of Work

Duration

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$9,352.70

Owner Purchase Order Number:

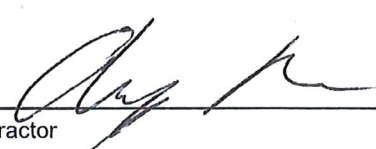
Approvals

Owner

Date

Contractor

Date

 5/21/21

Detailed Scope of Work

To: Jack Steinke
HY-Tec Construction of Brainerd, Inc.
11360 Business 371
Brainerd, MN 56401
No Data Input

From: David Nevin
City of Crosslake
City Hall, 37028 County Rd 66
Crosslake, MN 56442
(218) 820-3568

Date Printed: May 11, 2021

Work Order Number: 079439.09

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #9 Mold Mitigation

Brief Scope:

☐

Preliminary

☐

Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Perform testing and inspection of air quality to verify mold has properly been removed.


Contractor
Date

Owner

Date

Contractor's Price Proposal - Summary

Date: May 11, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
Work Order #: 079439.09
Owner PO #:
Title: City of Crosslake Fire Hall Remodel Supplemental #9 Mold Mitigation
Contractor: HY-Tec Construction of Brainerd, Inc.
Proposal Value: \$9,352.70

No Category Input	\$9,352.70
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Proposal Total	\$9,352.70
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The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: May 11, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
Work Order #: 079439.09
Owner PO #:
Title: City of Crosslake Fire Hall Remodel Supplemental #9 Mold Mitigation
Contractor: HY-Tec Construction of Brainerd, Inc.
Proposal Value: \$9,352.70

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

No Category Input

1	02	82	13	00	0002	HR	Certified Asbestos Air Sampling Technician For Bulk Sampling Or Air Monitoring				\$5,672.95
						Installation	Quantity	Unit Price	Factor	=	Total
							74.00	x	55.99	x	5,672.95
						Air quality monitoring and moisture samples to determine mold issues					
2	02	82	13	00	0002	HR	Certified Asbestos Air Sampling Technician For Bulk Sampling Or Air Monitoring				\$3,679.75
						Installation	Quantity	Unit Price	Factor	=	Total
							48.00	x	55.99	x	3,679.75
						Air quality testing after					

Subtotal for No Category Input **\$9,352.70**

Proposal Total **\$9,352.70**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

D. 5. b.



Work Order Signature Document

Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 079439.17

Work Order Date: 07/26/2021

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #17 Electrical Changes by Owner

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

Time of Performance

See Schedule Section of the Detailed Scope of Work

Duration

Liquidated Damages

Will apply: ☐

Will not apply: ☒

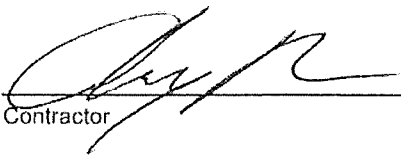
Work Order Firm Fixed Price: \$13,525.18

Owner Purchase Order Number:

Approvals

Owner

Date



Contractor

7/26/21

Date

Detailed Scope of Work

To: Jack Steinke
HY-Tec Construction of Brainerd, Inc.
11360 Business 371
Brainerd, MN 56401
No Data Input

From: David Nevin
City of Crosslake
City Hall, 37028 County Rd 66
Crosslake, MN 56442
(218) 820-3568

Date Printed: July 26, 2021

Work Order Number: 079439.17

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #17 Electrical Changes by Owner

Brief Scope:

☐

Preliminary

☐

Revised

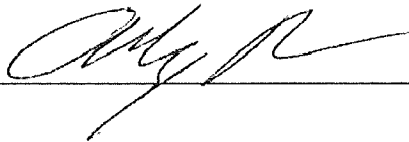
☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

- Move conference room light fixture location. - Added (5) outlets in garage tool area. - Add heat tape and power. - 30 amp power from box for Crosslake Communications. - Install (4) additional phone lines in radio and kitchen. - Added receptacles in training room. - Added receptacles in laundry room for added drying equipment.

Contractor



Date

7/26/21

Owner

Date

Contractor's Price Proposal - Summary

Date: July 26, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
Work Order #: 079439.17
Owner PO #:
Title: City of Crosslake Fire Hall Remodel Supplemental #17 Electrical Changes by Owner
Contractor: HY-Tec Construction of Brainerd, Inc.
Proposal Value: \$13,525.18

No Category Input	\$13,525.18
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Proposal Total	\$13,525.18
----------------	-------------

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: July 26, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
 Work Order #: 079439.17
 Owner PO #:
 Title: City of Crosslake Fire Hall Remodel Supplemental #17 Electrical Changes by Owner
 Contractor: HY-Tec Construction of Brainerd, Inc.
 Proposal Value: \$13,525.18

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
No Category Input					
1	07 72 56 00 0002		LF	12 Watt, 120 Volt, Self Regulating Low Temperature Cable For Roofs And GuttersNickel-coated copper braided cable with weatherproof jacket.	\$3,357.00
			Installation	Quantity 260.00 x Unit Price 9.43 x Factor 1.3692 = Total 3,357.00	
				For heat tape	
2	26 05 19 16 0014		MLF	#12 AWG Cable - Type THHN-THWN, 600 Volt Copper, Single Solid, Placed In Conduit	\$2,416.90
			Installation	Quantity 3.50 x Unit Price 504.34 x Factor 1.3692 = Total 2,416.90	
3	26 05 19 16 0193		MLF	#12 AWG Cable - Type MC, 2 Conductors, Solid Or Stranded, Galvanized Steel Armor	\$3,887.40
			Installation	Quantity 1.10 x Unit Price 2,581.07 x Factor 1.3692 = Total 3,887.40	
4	26 05 19 16 0214		MLF	#10 AWG Cable - Type MC, 2 Conductors, Solid Or Stranded, Aluminum Armor	\$3,183.16
			Installation	Quantity 0.75 x Unit Price 3,099.78 x Factor 1.3692 = Total 3,183.16	
5	26 05 33 16 0025		EA	Two Duplex Receptacles, 4" Square Steel Exposed Work Cover	\$57.37
			Installation	Quantity 5.00 x Unit Price 8.38 x Factor 1.3692 = Total 57.37	
6	27 14 13 16 0277		MLF	4-Pair 24 AWG, Category 3, Indoor Telecommunications Riser Cable, Installed Exposed	\$623.35
			Installation	Quantity 0.40 x Unit Price 1,138.17 x Factor 1.3692 = Total 623.35	
Subtotal for No Category Input					\$13,525.18

Proposal Total **\$13,525.18**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

SERVICEMASTER CLEAN OF BRAINERD

PO BOX 2805, BAXTER, MN 56425
(218) 829-4076

D.
5.
C.

PROPOSAL

August 4, 2021

PROPOSAL SUBMITTED TO: **City of Crosslake**
37028 County Road 66
Crosslake MN 56442
218-692-2688
cityclerk@crosslake.net
mlyonais@crosslake.net

We hereby submit specifications and estimates for :

Instascope Air Test in city building 37028 County Road 66, Crosslake MN 56442

Sub Total.....\$600.00
Tax.....44.25
Total.....\$644.25

WE PROPOSE hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of:

-----Six hundred Forty Four dollars and 25 cents-----

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature

Date

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date

P R O P O S A L

PureOne Services
23229 182nd St
Verndale, MN 56481
(218) 513-2686

Corey@pureoneservices.com

www.pureoneservices.com



Billing/Service Address

Michael Lyonais
City of Cross Lake
13888 Daggett Bay Road
Crosslake, MN 56442
(218) 692-2688 (Office)
mlyonais@crosslake.net

Date	July 13, 2021
Total	\$980.00

This proposal expires on 10/11/2021

S C O P E O F W O R K

Air testing in new renovation. Discounted to \$98.00 per test for 8 or more test locations billed without our \$150.00 dispatch fee.

Item	Description	Quantity	Rate	Amount
MOLD	MOLD	0	120.00	\$0.00
Lab Testing	Laboratory testing for the presence of Mold	10	98.00	\$980.00
Subtotal				\$980.00
Tax				\$0.00
Total				\$980.00

T E R M S A N D C O N D I T I O N S

The undersigned ("Customer") employs and authorizes PureOne ("PureOne") and its employees, agents, and subcontractors to enter and exit the premises described above as necessary to provide the contracted services as follows:

Customer: The term "Customer" shall refer to the signatory below and any agent signing for the premise owner. PureOne's policy requires that the above-named Customer is the single point-of-contact in all communications and transactions. If a real estate agent or property manager acts as Customer, representing the property owner; the Customer must be available and able to authorize PureOne's service proposal and will be accountable for payment for services rendered.

All Services: Removing, cleansing, sanitizing, eradicating, and otherwise reclaiming all portions of the premises which have been adversely affected by the presence of bio-hazardous and carbon unit materials, mold, chemicals, water damage, fire damage, tear gas, and other materials by services as contracted by PureOne.

Drug Lab Services: The assessment, testing, removal and/or decontamination of all clandestine drug lab containing materials specified by Customer for removal or decontamination. The nature of the Services is referred to as decontamination, even though it may sometime involve encapsulation or removal of materials. In addition, Customer and PureOne have agreed that a full decontamination of both levels of the home by hot water extraction may not be possible. PureOne has determined that this process may not address the surfaces in the unfinished basement due to absorption in the walls and the inability for personnel to hand scrub the ceiling. Both parties agree to attempt a standard decontamination on the entire interior, test the surfaces for methamphetamine residue levels, then make a determination whether or not to encapsulate the basement. The service proposal guarantees full decontamination of the main floor, the basement may or may not need further service i.e., encapsulation with a paint sealant and/or encapsulation by hanging sheet rock, taping, and texture, depending on the sample levels.

Mold: The assessment, testing, removal and/or decontamination of all mold containing materials specified by Customer for removal or decontamination. The nature of the Services is referred to as decontamination, even though it may sometime involve encapsulation or removal of materials. Our engagement under this Agreement includes only those service specified in the service proposal and scope of work. Customer agrees it will not hold PureOne liable for not performing additional services that Customer has not instructed PureOne to perform, and Customer expressly waives any claim against PureOne resulting from its failure to perform recommended additional services that Customer has not authorized PureOne to perform. The services that are not included are wall and floor repair, painting, and/or janitorial services; unless otherwise stated. Customer also understands that it may be necessary for PureOne to cut away and remove portions of the various components of the premises, including, without limitation; sheet rock, carpet, tiles, floor covering, doors, and ceiling tiles, depending upon the scope, extent, and nature of the service to be performed and for the purpose of providing the Services. Customer consents to any actions deemed necessary by PureOne, in its sole and absolute discretion, to provide the Services without the necessity of PureOne repairing or restoring the premises to its original condition.

Securing of Premises and Property: Customer understands that they are responsible for securing the premises both during and after the performance of the Services by PureOne. PureOne shall not be responsible for any loss and/or damage to the premises or any personal property located therein, caused by a failure to secure the premises.

Photo and video documentation will be taken before, during, and after all jobs for liability and other reasons. Documentation will be forwarded to insurance adjuster for certification of necessary services completed. Photos and videos also may be used for training, educational, marketing, and other purposes that PureOne deems acceptable to it in its sole and absolute discretion for public electronic distribution and retransmission. PureOne may disclose to third parties anything that is a matter of public record or may be obtained as a result of a request for information. Customer waives any right to approve

of any distribution or retransmission of any videos taken in the course of providing the Services. PureOne warrants that its services shall be performed by personnel possessing competency consistent with applicable industry standards. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable work product, document or otherwise. Furthermore, no guarantee is made as to the efficacy or value of any services performed.

Attorney's Fees: Customer shall reimburse PureOne for all charges, costs, expenses and attorney's fees and costs incurred by PureOne (a) in defending or protecting its rights under this Agreement, (b) in the enforcement of this Agreement or in the collection of any sum due and payable under this Agreement, including collection efforts through probate or bankruptcy, and (c) in any lawsuit or other legal proceeding relating or pertaining to, arising from, or in any way connected with this Agreement or the Services rendered by PureOne hereunder, including, but not limited to, actions in tort. Customer consents and agrees to the personal jurisdiction of the state and federal courts having jurisdiction over Georgia, consents and agrees that Georgia, is the proper, convenient, and exclusive venue for any legal proceedings in state or federal court relating to this Agreement, and waives any defense, whether asserted by motion or pleading, that Georgia, is an improper or inconvenient venue. In connection with any arbitration or litigation arising out of this Agreement, PureOne if it is the prevailing party shall be entitled to all costs, expenses, and attorneys' fees and costs incurred by it, whether incurred before or after a lawsuit is filed and whether incurred pursuant to trial, appellate, bankruptcy, or judgment-execution proceedings.

Assignment of Agreement and Subcontracts: Customer may not assign this Agreement or any of its rights under this Agreement. PureOne may assign this Agreement to any person or entity. If, following any such assignment, the assignee shall expressly assume all of PureOne's duties and obligations hereunder, and then PureOne shall be relieved of any further obligation under this Agreement. PureOne may subcontract any of the Services to any person or entity.

Payment: Customer agrees to pay for all materials and labor expended by PureOne in performance of the Services they are contracted to perform. Customer understands that Customer has authorized this work and accepts responsibility for payment to PureOne for all Services performed or rendered.

Customer will need to secure services with a 50% deposit of estimate or proposal amount by credit card. PureOne accepts all major credit cards. Customer will have the option of final payment by personal check or credit card once the Services are completed. Services that are performed that are paid with a credit card, debit card, or financing third-party are not eligible for payment challenges after services are provided. By signing this form, Customer is irrevocably consenting to allow PureOne to use and disclose information requested by a credit card entity, bank or financing company when they request such information to process an account and assist with payment. If payment of services becomes overdue; the credit card on file will be charged accordingly.

If any insurance payments relating to the Services are made directly to Customer, or if any insurance check or draft names any third party, the check will be endorsed over to PureOne within three working days after receipt. Upon completion of the Services, PureOne will bill the insurance company as provided above.

PureOne may add an additional 3% credit card convenience fee to your contract price. Any service proposal bid prices are good for seven (7) days from the bid date. Any service proposal does not include additional materials or labor that may be required due to any unforeseen problems that arise once the job has begun.

A final invoice will be submitted at project completion by PureOne for payment by Customer. A final payment is due upon receipt and is past due seven (7) business days from receipt of invoice. If Customer has any valid reason for disputing any portion of an invoice, Customer will notify PureOne within seven (7) calendar days of receipt of invoice by Customer, and if no such notification is given, the invoice will be deemed valid. The portion of PureOne's invoice which is not in dispute shall be paid in accordance with the procedures set forth herein. A finance charge of 1.5% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts;

\$10 minimum per month. Payments by Customer will thereafter be applied first to accrued interest and then to the principal unpaid balance. Any attorney fees and expenses, court costs, or other costs including but not limited to filing fees, lien costs and PureOne's staff time incurred in collection of delinquent accounts, shall be paid by Customer.

Without incurring any liability to Customer, PureOne may either suspend or terminate this Agreement and any service proposal if Customer fails to pay any undisputed invoice amounts within thirty (30) calendar days of the invoice date, or if Customer states its intention not to pay forthcoming invoices. Such suspension or termination will not waive any other claim against Customer. Following such suspension or termination, PureOne may resume work by mutual agreement after payment by Customer of all outstanding invoiced amounts and collection expenses.

PureOne reserves the right to place a lien on the property where the work was conducted, for non-payment for any full invoices or balances.

Assignment of Insurance Benefits: I hereby assign any and all insurance rights, benefits, proceeds, and any causes of action under any applicable insurance policies to PureOne, for services rendered or to be rendered by PureOne. By executing this document, Customer intends for all rights, benefits, and proceeds for services rendered by PureOne to be irrevocably assigned solely and exclusively to PureOne. In this regard, Customer waives their privacy rights. Customer makes this assignment in consideration of PureOne's agreement to perform labor, services, supply materials, and perform its obligations under this contract, including not requiring full payment at the time of service. Customer hereby unequivocally directs their insurance carrier(s) to release any and all information requested by PureOne, its representative, and/or its attorney for the purpose of obtaining actual benefits to be paid by insurance carrier(s) for services rendered or to be rendered.

Insurance Authorization: Customer authorizes their insurance company to make direct payment to PureOne for covered charges relating to the performance of the Services. This assignment is for the purpose of expediting payment to PureOne. Upon completion of the Services, PureOne will bill Customer's insurance company as provided above. By the signature below, Customer requests and instructs the insurance company or companies listed below, which may be liable for this loss, in whole or in part, to make payment directly to PureOne for money due or to become due in connection with the Services and to insert the name of PureOne in any draft or drafts in payment of any loss. It is fully understood that Customer is personally responsible for any and all costs, charges, deductibles, or depreciation not covered by insurance. Customer understands that Customer may be required to execute an assignment of any insurance benefits. However, Customer understands that Customer is primarily liable for payment to PureOne, notwithstanding any assignment of any insurance benefits. If the insurance benefits cover only a portion of the bill for Services provided by PureOne, Customer understands that Customer is liable for the remainder. If any insurance payments relating to the work are made directly to Customer, or if any insurance check or draft names any third party, the check will be endorsed over to PureOne within three working days after receipt. Accounts, which are not paid within 30 days, will be considered delinquent and will result in additional interest/finance charges and potential collection efforts described in "Costs of Collection" below.

Lien Attachment: Any final payments, installment payments or payments for the balance due during or following project completion, will subject the property located at the job site to the appropriate legal liens, pursuant to Georgia law, if not paid in full within ten (10) days of receipt of Notice of Non-Payment sent to Customer by PureOne.

Indemnification: To induce PureOne to enter into this Agreement, and as part of the consideration hereof, Customer hereby releases PureOne from, and agrees to indemnify PureOne and its owners, officers, managers, and employees against, and hold PureOne harmless from, any and all claims by any person or entity pertaining or relating to, arising from, or any way connected with (a) the Services, (b) the destruction or other disposition of Contaminated Property by PureOne and its owners, officers, managers, and employees; and (c) the removal of any property from the Premises at the request of the Customer and the disposition thereof. Customer agrees to defend, indemnify, release and hold harmless PureOne and its owners, officers, employees, and agents from any loss, claim, or damage, including but

not limited to, emotional injury, bodily injury, or property damage, which results from or is caused by microbial contamination. Change Orders, Amendments, and Modifications: An amendment or modification of this Agreement will be valid and effective only if it is in writing and signed by Customer and PureOne. Any subsequent amendment, modification, or agreement, which alters this Agreement, and which is signed by PureOne and Customer, shall be deemed a part of this Agreement and shall be controlling in case of conflict with any other provision in this Agreement. This authorization of Customer shall be final and conclusive, and PureOne shall be entitled to act in reliance on said authority.

Extra Work and Changes: Technicians may bring back articles of furniture to break down at our warehouse location. There will be additional man hours on every job to decontaminate equipment, weigh and package biohazard waste, complete insurance paperwork, and dispose of non-hazardous waste that may be affected by odor. If Customer directs any modification or addition to the work covered by this Agreement, the charge for that extra work shall be determined in advance and the cost shall be added to the contract price in addition to PureOne's usual fee for overhead and profit. PureOne shall do no extra work without prior written authorization of the Customer. Any authorization for extra work shall show the agreed terms and shall be approved and signed by both parties. The authorization of owner shall be final and conclusive, and PureOne shall be entitled to act in reliance on said authority.

Limitation of Liability: The liability of PureOne, including but not limited to Customer's claims of contributions and indemnification related to third party claims arising out of services rendered by PureOne, and for any losses, injury or damages to persons or properties or work performed arising out of or in connection with this Agreement and for any other claim, shall be limited to the lesser of (i) two thousand dollars (\$2,000.00) or (ii) payment received by PureOne from Customer for the particular service provided giving rise to the claim. Notwithstanding anything to the contrary in this Agreement, PureOne shall not be liable for any special, indirect, consequential, collateral, lost profits, or punitive damages. Customer agrees to limit the liability of PureOne to Customer and any other third party for any damage on account of any error, omission or negligence to a sum not to exceed the lesser of (i) two thousand dollars (\$2,000.00) or (ii) the payment received by PureOne for the particular service provided giving rise to the claim. The limitation of liability set forth herein is for any and all matters for which PureOne may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort, statute, or otherwise. Customer's exclusive remedy for any claim arising out of or relating to this Agreement will be for PureOne, upon receipt of written notice, either (i) to use commercially reasonable efforts to cure, at its expense, the matter that gave rise to the claim for which PureOne is at fault, or (ii) return to Customer the fees paid by Customer to PureOne for the particular service provided that gives rise to the claim, subject to the limitation contained above. Customer agrees that it will not allege that this remedy fails its essential purpose.

Force Majeure: PureOne shall not have any liability for any delay or default in the performance of the services under this Agreement if the delay or default is caused by conditions beyond its control including, but not limited to, acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or other natural disasters, government restrictions, wars, and insurrections or any change in work order. If delay or default results from any one of these causes, the completion date shall be extended for such reasonable time as may be necessary, which shall be for at least the period of time of actual delay. Customer may not occupy or enter any of the areas included in this scope of work during the performance of this Agreement.

Discarding of Personal Property. Customer understands and acknowledges that during the rendering of the services, no personal property or other items, except for animal and/or human waste, will be removed or discarded by PureOne or any of its authorized agents unless specifically instructed by the Customer due to the nature of some Services to be provided by PureOne under this Agreement. Customer understands and acknowledges that (a) often times it is cost-prohibitive for PureOne to clean, sanitize, or decontaminate certain items of personal property and (b) PureOne, acting through its employees, agents, and subcontractors, must exercise discretion in determining which items should be

cleaned, sanitized, or decontaminated and which items should be discarded. Customer authorizes PureOne to exercise its discretion and to salvage as much of the contaminated property as is reasonably possible and economically feasible (given possible health risks). In exercising such discretion with respect to any particular item of personal property, PureOne shall consider among other factors the condition and value of such item and the cost to clean, sanitize, or decontaminate it. If Customer requests PureOne to dispose of any item of personal property that in the judgment of PureOne, is not contaminated, the Customer authorizes PureOne to make any disposition of such item as PureOne may deem appropriate in the sole and absolute discretion, even if PureOne elects to retain such items for its own benefit.

Release, Waive, Discharge, and Covenant Not to Sue PureOne, and its officers, agents or employees from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss or damage that may be sustained to any property, real or personal, belonging to me or located on the property.

Outside the Scope of the Remediation: Any area which has not been exposed to view, is concealed or inaccessible is not included in this remediation. The remediation does NOT include any areas not discussed prior to remediation, and Customer agrees to assume all risks for all conditions which are concealed from view at the time of the bid and/or the remediation. Whether or not they are concealed, the following are OUTSIDE THE SCOPE OF THIS REMEDIATION: Building code or zoning ordinance violations. Geological stability or soils condition. Structural stability or engineering analysis. Termites, pests or other infesting or wood destroying organisms. Asbestos, radon, formaldehyde, lead, water or air systems and quality. Electromagnetic radiation or environmental hazards. Building value appraisal or cost estimates. Condition of detached buildings. Pools or spas bodies and underground piping. Private water or private sewage systems. Saunas, steam-baths or their fixtures and equipment. Radio-controlled devices, automatic gates, elevators and lifts. Dumbwaiters and thermostatic or time clock controls. Water softener/purifier systems or solar heating systems. Furnace heat exchangers, freestanding appliances, security alarms or personal property. Adequacy or efficiency of any system or component. Prediction of life expectancy of any item. Some of the above items may be included in this contract if they are discussed specifically in this contract or the final bid for this project.

Governing Law: The validity, interpretation, construction, and enforcement of this entire Agreement are governed by the laws of the State of Georgia, excluding the laws of that state relating to the resolution of conflicts with laws of other jurisdictions.

IN ACCEPTING THIS PROPOSAL, Customer hereby signs this Release and Waiver of Liability, Customer acknowledges and represents that they have read and understand the foregoing provisions; that they sign this agreement voluntarily as own free act and deed; no oral representations, statements, or inducement, apart from the foregoing written agreement, have been made; that they are at least eighteen (18) years of age and fully competent; and they execute this Release and Waiver of Liability for full, adequate and complete consideration fully intending to be bound by same.

IN ADDITION, Customer hereby requests a remediation of the structure at the address named in this contract, as per the attached bid, for their sole use and benefit. They warrant that they have read the following agreement carefully, and they understand that they are bound by all the terms of this contract. Customer further warrants that they have received, read thoroughly and agreed to the bid for this work, to be performed by PureOne and agree to the scope of work described therein, as well as the terms of this contract. They will promptly call PureOne with any questions they may have, and have been given the chance, or have waived the right to have legal counsel review this contract prior to the actual remediation.

Click [here](#) if you no longer wish to receive notifications or related information about this proposal.

IEA, INC.

PROPOSAL



Contact Us:

BROOKLYN PARK OFFICE
9201 W. BROADWAY, #600
BROOKLYN PARK, MN 55445
763-315-7900

MANKATO OFFICE
610 N. RIVERFRONT DRIVE
MANKATO, MN 56001
507-345-8818

ROCHESTER OFFICE
210 WOOD LAKE DRIVE SE
ROCHESTER, MN 55904
507-281-6664

BRAINERD OFFICE
601 NW 5TH ST. SUITE #4
BRAINERD, MN 56401
218-454-0703

MARSHALL OFFICE
1420 EAST COLLEGE DRIVE
MARSHALL, MN 56258
507-476-3599

VIRGINIA OFFICE
5525 EMERALD AVENUE
MOUNTAIN IRON, MN 55768
218-410-9521

www.ieasafety.com

800-233-9513

Indoor Air Quality (IAQ) Assessment at Crosslake Fire Hall for City of Crosslake

JULY 28, 2021

IAQ Assessment

PROPOSAL PROVIDED TO:

Mike Lyonais
City of Crosslake

PROPOSAL CONTACT:

Taylor Dickinson, CSP
IEA, Inc.

PROJECT INTRODUCTION

IEA, Inc. was requested by Hy-Tec Construction of Brainerd, Inc. to submit a proposal for an indoor air quality (IAQ) assessment (the Assessment) in the Crosslake Fire Hall to conduct an overall IAQ assessment of the building to assess for fungal growth.

SCOPE OF WORK

Visual Inspection

- IEA will obtain general project information from the building representative for site documentation.
- IEA will visually assess concern areas, where accessible, for evidence of conditions and/or activities with potential to impact air quality. Photo documentation will be collected to illustrate the site conditions, as necessary.

Air Sample Spore-Trap Sampling

- IEA will collect three (3) spore-trap air samples in various areas and one required outdoor sample for comparison purposes (four (4) samples total).
- Spore trap samples will be collected with Air-O-Cell™ cassettes. This type of sampling involves impacting fungal spores and other structures onto a sticky medium. The samples provide an overview of the total number of airborne spore's present (both viable and non-viable).
- The samples will be analyzed by EMSL Analytical Laboratory in New Hope, Minnesota on a 24-hour turnaround timeframe.

Air Quality Measurements

- IEA will measure carbon dioxide, carbon monoxide, temperature, and relative humidity in various locations and outdoors, for comparison purposes.

Documentation

- A final report including site observations, laboratory results and discussion, conclusions, and recommendations will be provided. The report will be reviewed by an Indoor Environmental Professional.

LIMITATIONS & ASSUMPTIONS

IEA assumes the areas of concern will be accessible during the Assessment. Non-accessible areas will not be included in this scope of work.

IEA assumes that the ventilation system will be operating in typical occupied mode during the site assessment.

COMPENSATION

IEA's fee associated with this project as outlined above is **\$1,850**. This fee includes travel and reimbursables, laboratory fees, equipment costs, project management and coordination, and report time.

IAQ Assessment

For project work beyond the services outlined in this proposal and/or changes to the agreed upon scope of work, IEA will obtain approval through a client-authorized change order.

SCHEDULE

IEA's services will commence upon receipt of the signed proposal.

We anticipate completing the project within 30 business days upon receipt of authorization to proceed.

PROPOSAL TERMS

Terms on payment of services are net 30 days after invoicing, with interest added to unpaid balances. Please review the attached General Conditions, which are a part of this proposal, for more detail.

AUTHORIZATION TO PROCEED

We appreciate the opportunity to present this proposal for IAQ Reactive Assessment. Please sign this authorization to proceed and e-mail to Taylor Dickinson at Taylor.Dickinson@ieasafety.com. Retain the original for your records. We will begin the project at the time we receive this written documentation to proceed.

IEA, Inc.



Taylor Dickinson, CSP
Virginia & Brainerd Regional Manager

Please proceed according to the above stated fees, terms, attached General Conditions, and proposal dated July 28, 2021.

Printed Name

Authorized Signature

Date

PO Number

Appendix A

General Conditions

General Conditions

The word "Consultant" refers to the Institute for Environmental Assessment ("IEA"), the contracting company is referred to as the "Client". Client agrees to be bound by these General Conditions by accepting the Proposal and engaging Consultant.

The Agreement with you, the Client, is comprised of this Agreement and accompanying written proposal.

1. Scope of Work

Consultant will furnish and perform the professional services specified in Consultant's proposal (the "Proposal"). The services as set forth in the Proposal (the "Services") will be provided by Consultant's personnel at the location of the Client (the "Site") (hereinafter referred to as the "Project"). If any portion of the Proposal is inconsistent with this Agreement, the terms of this Agreement shall control:

Consultant's obligation to perform the Services shall terminate upon delivery of a final report within 45 days of Project completion.

In addition to the Proposal, Consultant and Client agree as follows:

A. Right of Access

Unless otherwise agreed in writing, Client will furnish Consultant with right-of-access to the Site and accurate information necessary to conduct the Services, as requested by Consultant.

B. Confidential & Proprietary Information

The Consultant and Client agree not to disclose to others or use any confidential or proprietary information or trade secrets of the other, which may become known to each prior to, during or after the performance of this Agreement without the prior written consent of the other. "Confidential or propriety information" and "trade secrets" shall mean any information about the other which is neither publicly known nor legally accessible to the other parties from third parties. Prior to the disclosure of any such confidential or proprietary information or trade secrets, each shall obtain the written approval of the other.

C. General

Consultant warrants that the Services it performs under this Agreement will be performed with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this Agreement and in the same or similar locality. The AIHA-certified IEA laboratory will perform PCM analysis if specified. Other field PCM analysis will be completed by laboratory-approved field technicians, generally under AAR Guidelines.

2. Payment for Services

A. Fee Schedule & Maximum Costs

The fee schedule in the Proposal specifies the amounts due to Consultant from Client for its Services performed under this Agreement.

B. Schedule of Payment

Invoices will be submitted to Client once a month for services performed during the prior month. Payment to Consultant is due upon presentation to Client, and past due after thirty (30) days of receipt of the invoice, in which case a service fee of 1.5% monthly shall be added to the invoice, unless specifically arranged otherwise by Consultant and communicated in writing. Client reserves the right to question any item on any invoice and Consultant agrees, upon Client's request, to supply such documentation as is necessary to reasonably justify such invoice amount to Client's reasonable satisfaction. Client agrees to pay Consultant any costs of collection including reasonable attorneys' fees and costs if payment for Services are not made when due.

C. Expert Fee Expenses

If Client requests Consultant to participate on behalf of Client in litigation regarding the subject matter of this Agreement, Client agrees to pay all of Consultant's expenses arising therefrom at the prevailing rate for Consultant's time plus out-of-pocket costs and expenses, including reasonable attorney fees incurred by Consultant in conjunction with the participation.

3. Indemnity & Insurance

A. Indemnity

Consultant shall indemnify and hold harmless Client against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Consultant, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Consultant, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Consultant's proportion of the total fault which directly caused the damages. Client shall indemnify and hold harmless Consultant against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Client, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Client, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Client's proportion of the total fault which directly caused the damages.

B. Limitation of Liability

EXCEPT AS EXPRESSLY SET FORTH IN SECTION 1(C) HEREOF, CONSULTANT DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER CONSULTANT OR CLIENT BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHETHER FOR BREACH OF ANY WARRANTY, FOR BREACH OR REPUDIATION OF ANY OTHER TERM OR CONDITION OF THIS AGREEMENT, FOR NEGLIGENCE ON THE BASIS OF STRICT LIABILITY OR OTHERWISE.

General Conditions (cont'd)

C. Insurance

(1) Consultant carries coverage and limits of liability insurance as follows:

- (a) Workers Compensation with statutory limits.
- (b) Employers' Liability with a minimum policy limit of \$1,000,000.00.
- (c) Comprehensive General Liability with the following coverage:
 - I. Limit \$1,000,000.00 per occurrence
 - II. \$2,000,000.00 general aggregate
 - III. \$2,000,000.00 products completed/ operations aggregate
 - IV. \$1,000,000.00 personal and advertising injury
 - V. \$300,000.00 fire Damage (any one fire)
 - VI. \$25,000.00 medical expenses (any one person)
- (d) Automobile insurance covering all owned, non-owned or hired automobiles used in connection with the work covering bodily injury and property damage with a minimum combined occurrence limit of \$1,000,000.00
- (e) Professional Liability (claims made) with the following coverage:

\$1,000,000.00 per occurrence
- (f) Contractor Pollution Liability (claims made):

\$1,000,000.00 each occurrence
- (g) Umbrella Liability.

\$5,000,000.00 each occurrence

(2) Client (or Owner if applicable), Subcontractors and Agents agree to provide Consultant, upon request, Certificate(s) of Insurance signed by the insurer evidencing insurance for premise liability, general liability, auto and workers comp. equal or greater than those limits carried by the Consultant.

(3) Consultant shall promptly deliver to Client (or Owner if applicable), upon request, certificate(s) of insurance signed by the insurer for the policies described in (3) (C) above, or certified copies of such insurance policies indicating the existence of such coverage. IEA must be listed as both certificate holder and insured, or additional insured on each certificate of insurance.

4. Assignment

This Agreement shall not be assigned by Consultant without prior written consent of the Client.

5. Independent Contractor

Consultant is an independent Contractor and shall not be considered an employee, partner or joint venturer of the Client for any purpose.

6. Restriction to hire employees of Consultant

Client agrees to refrain from hiring, contracting, or retaining the services of Consultant's employees during or within 12 months after the termination of Consultant's services. If Client hires an employee of Consultant in violation of this Section 6 without Consultant's written consent, Client shall pay Consultant a placement fee equal to twenty-five percent (25%) of such employee's annual wages.

7. Notices

Any notice under this Agreement shall be in writing and shall be deemed to be properly given when delivered to an officer of Client or the Consultant's Chief Financial Officer, as the case may be, at their addresses as set forth in the Proposal. The courts located in the State of Minnesota shall have exclusive jurisdiction in any actions commenced by Consultant or Client in connection with this Agreement, the Project or the Services.

8. Applicable Law

This Agreement shall be governed by and construed under the laws of the State of Minnesota. Parties agree to participate in pre-suit mediation prior to commencement of an action.

9. Extent of Agreement

This Agreement, together with the Proposal, represents the entire Agreement between Client and Consultant, and supersedes all prior obligations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument, dated and executed by both Client and Consultant.

10. Termination

Upon completion of the Project, Consultant will, at Client's request, deliver to Client or its designee all records, documents or materials in its possession or control of Consultant which are owned by Client. The obligations and provisions of Sections 1B, 2, 3, 5, 6 and 10 shall survive completion of the Project or termination of this Agreement.



Braun Intertec Corporation
11001 Hampshire Avenue S
Minneapolis, MN 55438

Phone: 952.995.2000
Fax: 952.995.2020
Web: braunintertec.com

July 26, 2021

Proposal QTB143173

Mr. Michael Lyonais
City of Crosslake
13888 Daggett Bay Road
Crosslake, MN 56442

Re: Proposal for Fungal Air Sampling – Fire Department/Old City Hall Building
37028 County Road 66
Crosslake, MN

Dear Mr. Lyonais:

This proposal provides our scope of services and cost estimate to conduct fungal air sampling within the above-referenced facility in Crosslake, Minnesota.

Scope of Services

Braun Intertec Corporation is proposing to provide the following scope of services. All of the site work will be conducted by an environmental representative under the direction of a certified industrial hygienist.

- We will collect a total of six indoor air samples and one outdoor air sample for total fungal spores. The samples will be collected using Zefon Air-o-Cell cassettes and a calibrated air sampling pump. The cassettes will be mounted on a tripod stand at an approximate height of 4-5 feet up from the floor/ground relative to the employee breathing zone area. The sample duration for each respective air sample will be 10-minutes. The sample analyses will be performed by EMLab P&K (Braun Intertec sub-contractor laboratory).

Note: the air sampling as outlined below cannot be conducted if there is any rain at the time.

Upon completion of the site work and sample analyses, we will submit a written report to you. Our report will include a summary of the air sampling data and results, along with an interpretation of the results relative to current applicable indoor air quality guidelines.

Project Schedule

We will require a five working day advance notice to schedule in the specified scope of services. All site work will be conducted during normal business hours. Typical laboratory turnaround time for the specified analyses is three working days. Upon our receipt of the laboratory report, our final written report will be submitted to you within two business days thereafter. Preliminary verbal results will be provided to you as they become available.

AA/EOE

Fee Schedule

The following provides a breakdown of our cost estimate to provide the specified scope of services.

	Lump Sum Cost
Service Description	
Labor - includes all preparation, travel, site, and report times	\$1,520
Expenses - includes mileage, equipment, and sampling media	319
Analytical - Air samples – total fungal spores (7) samples	<u>338</u>
Total:	\$2,177

Discussion

We will require a designated representative from the City be available to coordinate access into the facility.

Our scope of services will be conducted in accordance with the attached General Conditions (1/1/18). The cost estimate presented in this proposal is based on the scope of services described and the assumption that the proposal will be authorized within 60 days and that the project will be completed within the proposed schedule. If the project is not authorized within 60 days, we may need to modify the proposal. If the project cannot be completed within the proposed schedule due to circumstances beyond our control, revising the proposal may be required for completion of the remaining tasks.

This proposal is being sent to you in an electronic form only. Please sign and return a copy of this proposal in its entirety as authorization to proceed.

We appreciate this business opportunity and look forward to working with your team. If you have any questions or require further assistance, please call me at 952.995.2482.

Sincerely,

BRAUN INTERTEC CORPORATION



Gregory G. Olson, CIH
Principal Scientist

Attachment: General Conditions (1-1-2018)

Authorization to Proceed:

Please proceed according to the described scope of services and General Conditions:

Authorizer's Name (please print or type)

Authorizer's Signature

Authorizer's Title

Authorizer's Firm

Date

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

3.6 Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

3.7 You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

4.5 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.

6.5 You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

7.3 You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.

E.
1.

Digital Horizons, LLC
phone: 218-330-4140
e-mail: chris@digitalhorizonsmn.com
web: www.digitalhorizonsmn.com
office: 1924 S. 10th Street
Brainerd, MN 56401



Proposal: Recorder Swapout

Prepared for:
City of Crosslake

Prepared by:
Chris Schucker
on
8/2/2021

About Digital Horizons, LLC:

Digital Horizons, LLC was founded in May of 2013 in Brainerd, Minnesota with the goal of providing a superior audio & video experience for its clients. Being a locally owned and operated business, our customers and their opinion of us is vital to our success. Listening to our clients and meeting their needs is why our business thrives based almost entirely on referrals.

The company's owners, Chris Schucker and Scott Johannes, met in 2005 and over the years of working together developed a great synergy and decided to branch out and represent themselves and founded Digital Horizons. Combined the two have over 20 years of experience in the industry and thoroughly enjoy the everyday challenges that arise within the dynamic industry that is custom audio & video installation.

Our Mission:

We believe in old school values and are proud to continue these traditions where businesses are honest in their practices and deliver high quality, reliable products and make them available for a fair price. Our company mission is to provide high quality and easy to use audio & video systems. We strive to be available to our clients at all times, (before and after the installation), and to make decisions and recommendations with the best interest of our clients in mind. We do not strive to make the most money (at the expense of poor customer service) or be the largest company (bigger is not always better in our book), but rather strive to build a strong resilient company that focuses on a quality experience for its customers.

Goals and Objectives:

Here is the quote you requested.

Statement of Work:

Recommendations:

Please contact me if I can be of further assistance.

Included with every Purchase from Digital Horizons, LLC:

All work performed by Digital Horizons will carry a 1 year labor warranty. Our 1 year warranty covers workmanship deemed to be defective under normal conditions of use. Any warranty on products is that of what is provided by the individual manufacturer. Labor costs to replace products covered under the manufacturer's warranty beyond our 1 year labor warranty is the responsibility of the end user.

If an issue arises with a product or service provided by Digital Horizons the end user should contact Digital Horizons *as soon as possible* at 218-330-4140 or by e-mail at info@digitalhorizonsmn.com for a resolution. A representative of Digital Horizons will, in good faith, determine the issue at hand and discuss options with the end user.



Date	08/02/21
Proposal #	DHZQ2516-01

Qty	Mfg	Description	Price (ea)	Price (total)
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CONTENT RECORDER SWAP

1	Epiphan	Recording/streaming appliance	\$1,495.00	\$1,495.00
-1	Matrox	Professional video recording appliance	\$995.00	-\$995.00
1	Digital Horizons	Digital Horizons product installation	\$630.00	\$630.00
-1	Digital Horizons	Digital Horizons product installation	\$205.00	-\$205.00
SubTotal				\$925.00

FTP TRANSFER COORDINATION

We will coordinate with the designated IT department to link the recorder to an already established FTP server and perform several test recordings to verify the transfer of recordings works correctly. The actual FTP setup will be performed by the designated IT department using equipment provided for/by the City.

1	Digital Horizons	Digital Horizons product installation	\$210.00	\$210.00
SubTotal				\$210.00

Sub Total	\$1,135.00
Sales Tax	\$0.00
Total	\$1,135.00

Accepted by: _____ Date: _____ PO: _____

All information contained within this document is valid for the next 30 days. Thereafter, all prices and applicable charges are subject to change.

Contract for Services Rendered

This is a contract entered into by **Digital Horizons, LLC** (hereinafter referred to as "the Provider") and **City of Crosslake:City Hall** (hereinafter referred to as "the Client") on this date, **8/2/2021**.

The Client hereby engages the Provider to provide services described herein under "Scope and Manner of Services." The Provider hereby agrees to provide the Client with such services in exchange for consideration described herein under "Payment for Services Rendered."

Scope and Manner of Services

Services To Be Rendered By Provider: Proposal **DHZQ2516-01**

Payment Schedule

30% Acceptance / **40%** Equipment Ordering / **30%** Final

- A deposit of **30%** is due upon acceptance
- Products must be paid for in full prior to delivery and installation
- Final balance, typically **30%**, to be due upon final invoice

Payment for Services Rendered

The Client shall pay the Provider for services rendered according to the Payment Schedule, within **30** calendar days of the date on any invoice for services rendered from the Provider.

Should the Client fail to pay the Provider the full amount specified in any invoice within **30** calendar days of the invoice's date, an interest rate of **1** percent per month shall accrue.

Applicable Law

This contract shall be governed by the laws of the County and State where work is to be performed and any applicable Federal law.

Signatures

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

(Printed Name of Client or agent)

(Printed Name of Provider or agent)

(Signature of Client or agent) (Date)

(Signature of Provider or agent) (Date)

E.
2.

**CITY OF CROSSLAKE
RESOLUTION NO. 21-_____**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY
FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, \$249,077 has been allocated to the City of Crosslake (“City”) pursuant to the ARPA (“Allocation”).

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA AS FOLLOWS:

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Administrator are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

3. City staff, together with the Mayor and the City Administrator are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Adopted by the City Council of Crosslake, Minnesota this 9th day of August, 2021.

David Nevin, Mayor

Attested:

Charlene Nelson, City Clerk

E.
4.

City of Crosslake

From: Crosslake Minnesota <crosslake-mn@municodeweb.com>
Sent: Friday, July 16, 2021 4:05 PM
To: cityclerk@crosslake.net
Subject: Form submission from: Contact Us

Submitted on Friday, July 16, 2021 - 4:05pm

Submitted by anonymous user: 69.174.231.143

Submitted values are:

First Name Shannon
Last Name Watters
Email shannonwatters@kw.com
Question/Comment

I would like to give a huge shout out to John Kolstad. I am a realtor and resident in Crosslake and John has always been incredibly helpful as we plan renovations on our property as well as helping prospective buyers of property in the area. He is always helpful, knowledgeable, quick with his responses, professional, respectful.....I could go on and on. John really makes people want to purchase property in our area and grow our community. I have been working with John for the last couple years on various planning items and it is always a delight. All feedback I receive from my clients about John are always overwhelmingly favorable.

John's job, I am sure can be quite negative and I am certain he hears a lot of complaints. He always handles those complaints with a level-headed approach and promotes very positive outcomes with his style, even if the recipient doesn't hear what they were hoping to hear. He is excellent at explaining why something can't be done and in a way that helps the recipient of the information understand and accept the decision.

We have an incredible asset in our city government and I would like all of the city officials to know what an asset John is to our wonderful little community.

Thank you for spreading the word about John's great value!

The results of this submission may be viewed at:

<https://www.cityofcrosslake.org/node/7/submission/999>

From: Donna Lein <donna.lein@comcast.net>
Sent: Friday, July 30, 2021 11:19 PM
To: Phil Martin
Cc: Ted Strand; Char Nelson; Mike Lyonais (mlyonais@crosslake.net); Andrew Beadell
Subject: Re: 36868 Brook Street, Crosslake, MN

Phil, thank you so much for passing on this information.

Ted and Mike, thank you for all your time and help with this issue. I know you each received numerous phone calls from me over a period of 4 weeks and I wanted you to know I appreciate not only your time but the professional manner in which you both explained the situation and answered my many questions.

Crosslake City Council, thank you for your consideration of our concerns and for the granted extension.

Much appreciated,
Donna Lein

On 07/29/2021 12:03 PM Phil Martin <phillip.martin@bolton-menk.com> wrote:

Ms. Lein

Please see attached letter regarding recent Crosslake City Council action regarding your sanitary sewer hookup request.

Thanks

Phil Martin P.E.
Principal Engineer
Bolton & Menk, Inc.
7656 Design Road
Suite 200
Baxter, MN 56425-8676
Phone: 218-825-0684 ext. 2864
Mobile: 218-821-7265
Bolton-Menk.com

E. 5.

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

That portion of Norway Trail, formerly Island Avenue, as depicted in the plat of Daggett Bay, lying easterly of the following described line: beginning at the northeast corner of Lot 22, Daggett Bay; thence North 00 degrees 31 minutes 51 seconds East 33.00 feet to the north line of said Norway Trail, and there terminating; bearings based on the north line of said Lot 22 having an assumed bearing of North 89 degrees 28 minutes 09 seconds West.

SUBJECT, however, to a conservation easement retained by the City that prohibits any private improvements or clearing over the Easterly 75 feet of that portion to be vacated. Removal of dead trees shall be allowed but the intent is to keep this area in its natural state.

Dated at Crosslake, Minnesota, this 9th day of August, 2021.

CITY OF CROSSLAKE, MINNESOTA

By _____
Its Mayor

ATTEST:

City Clerk

F.
1.
a.

REQUEST FOR COUNCIL ACTION

August 3, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Erickson Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on July 28, in which they discussed the Erickson Subdivision.

FINANCIAL IMPLICATIONS

\$1,500.00 in Park Dedication.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Erickson Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Erickson Subdivision.

ATTACHMENT

- a. Survey

F.I.B.

REQUEST FOR COUNCIL ACTION

August 3, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Arvig Communications Subdivision – Park Dedication Recommendation

BACKGROUND

This item didn't make it on the July 28 Park/Library Commission agenda. However, it was sent out via email to the commission members for a consensus.

FINANCIAL IMPLICATIONS

\$1,500.00 in Park Dedication.

STAFF RECOMMENDATIONS

It was the consensus of the Park/Library Commission to recommend to accept cash in lieu for the Arvig Communications Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Arvig Communications Subdivision.

ATTACHMENT

- a. Survey

F.I.C.

REQUEST FOR COUNCIL ACTION

August 3, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Goerges Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on July 28, in which they discussed the Goerges Subdivision.

FINANCIAL IMPLICATIONS

\$3,000.00 in Park Dedication.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Goerges Subdivision.

COUNCIL ACTION REQUESTED

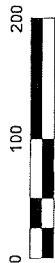
Motion to collect cash in lieu of land for the Goerges Subdivision.

ATTACHMENT

- a. Survey

Certificate of Survey

Part of Gov't Lots 4 & 5
Section 19 Twn 137 N Rng 27 W
Crow Wing County, Minnesota



Legend

- Found Survey Monument
- Set 5/8" Rebar Cap No. 15294

Proposed Tract A

That Part of Government Lots 4 and 5, Section 19, Township 137 Range 27, Crow Wing County, Minnesota, described as follows:

Commencing at the most easterly corner of Outlot A, MARODA POINT, according to the plat thereof on file and of record in the office of the County Recorder in and for said County, Minnesota; thence North 57 degrees 37 minutes 05 seconds West along the northeasterly line of said Outlot A, a distance of 661.28 feet to the southeasterly right of way line of West Shore Drive; thence North 83 degrees 45 minutes 35 seconds East along said right of way line a distance of 73.50 feet; thence continuing northeasterly along said right of way line a distance of 319.51 feet along a tangential curve concave to the northwest having a radius of 498.00 feet and a central angle of 36 degrees 45 minutes 35 seconds; thence North 47 degrees 00 minutes 00 seconds East a distance of 37.44 feet to the actual point of beginning of the tract of land to be described; thence continuing North 47 degrees 00 minutes 00 seconds East to the Westerly right of way line of the aforementioned easement road a distance of 237.47 feet; thence South 42 degrees 54 minutes 26 seconds East along said right of way line a distance of 115.85 feet; thence South 10 degrees 04 minutes 15 seconds West along said right of way line a distance of 254.24 feet; thence North 57 degrees 37 minutes 05 seconds West a distance of 277.26 feet to the actual point of beginning.

Said Tract containing 1.11 acres, more or less
Subject to restrictions, reservations and easements of record

Proposed Tract B

That Part of Government Lots 4 and 5, Section 19, Township 137 Range 27, Crow Wing County, Minnesota, described as follows:

Commencing at the most easterly corner of Outlot A, MARODA POINT, according to the plat thereof on file and of record in the office of the County Recorder in and for said County, Minnesota; thence North 57 degrees 37 minutes 05 seconds West along the northeasterly line of said Outlot A, a distance of 661.28 feet, to the southeasterly right of way line of West Shore Drive; thence North 83 degrees 45 minutes 35 seconds East along said right of way line a distance of 73.50 feet; thence continuing northeasterly along said right of way line a distance of 319.51 feet, along a tangential curve concave to the northwest having a radius of 498.00 feet and a central angle of 36 degrees 45 minutes 35 seconds, to the actual point of beginning of the Tract to be described; thence continuing along said right of way line a distance of 123.60 feet along said curve concave to the northwest having a radius of 498.00 feet and a central angle of 14 degrees 27 minutes 01 seconds; thence North 47 degrees 00 minutes 00 seconds a distance of 37.44 feet; thence South 57 degrees 37 minutes 05 seconds East a distance of 277.26 feet to the Westerly right of way line of the aforementioned easement road; thence South 10 degrees 04 minutes 15 seconds West a distance of 164.84 feet; thence North 57 degrees 37 minutes 05 seconds West a distance of 396.23 feet to the actual point of beginning.

Said Tract containing 1.14 acres, more or less
Subject to restrictions, reservations and easements of record

Proposed Tract C

That Part of Government Lots 4 and 5, Section 19, Township 137 Range 27, Crow Wing County, Minnesota, described as follows:

Commencing at the most easterly corner of Outlot A, MARODA POINT, according to the plat thereof on file and of record in the office of the County Recorder in and for said County, Minnesota; thence North 57 degrees 37 minutes 05 seconds West along the northeasterly line of said Outlot A, a distance of 4.00 feet to the actual point of beginning of the tract of land to be described, said point of beginning being on the westerly right of way line of the existing easement roadway; thence continuing North 57 degrees 37 minutes 05 seconds West along said northeasterly line of Outlot A, a distance of 657.28 feet to the southeasterly right of way line of West Shore Drive; thence North 83 degrees 45 minutes 35 seconds East along said right of way line a distance of 73.50 feet; thence continuing northeasterly along said right of way line a distance of 193.91 feet along a tangential curve concave to the northwest having a radius of 498.00 feet and a central angle of 22 degrees 18 minutes 34 seconds; thence South 57 degrees 37 minutes 05 seconds East a distance of 396.23 feet to the Westerly right of way line of the aforementioned easement road; thence South 10 degrees 04 minutes 15 seconds West 208.62 feet to the actual point of beginning.

Said Tract containing 2.27 acres, more or less
Subject to restrictions, reservations and easements of record

Tract A

Total Area 48,487 Sq. Ft. +/- 1.11 Acres
Total Buildable Acres 26,110 Sq. Ft. +/-

Tract B

Total Area 49,766 Sq. Ft. +/- 1.14 Acres
Total Buildable Area 73,827 Sq. Ft. +/-

Tract C

Total Area 99,083 Sq. Ft. 2.27 Acres
Total Buildable Area 73,827 Sq. Ft. +/-

Point of Beginning
Easterly Corner of Outlot A

Surveyors Notes:

Parcel Id. No. 14190605
No Bluffs have been found within the property boundaries
No Steep Slopes have been found within the property boundaries
No Wetlands have been found within the boundary

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF OUTLOT A BLOCK TO HAVE AN ASSUMED BEARING OF N 57° 37' 05" W

Land Design Solutions

18811 Lake Trail, Duluth, MN 55812
18811 Lake Trail, Duluth, MN 55812
18811 Lake Trail, Duluth, MN 55812

Surveyor: John J. Hines

I hereby certify that this survey was completed by me or under my direct supervision and that I am a duly Licensed Land Surveyor of the State of Minnesota.

Certificate of Survey

Prepared For: Pamela Gueggs

DATE: 06-21-2021 SCALE: 1" = 100' PROJECT NO: 141902

F.
l.
d.

REQUEST FOR COUNCIL ACTION

August 3, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Holden Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on July 28, in which they discussed the Holden Subdivision.

FINANCIAL IMPLICATIONS

\$30,000.00 in Park Dedication.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Holden Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Holden Subdivision.

ATTACHMENT

- a. Survey

F.I.E.

REQUEST FOR COUNCIL ACTION

August 3, 2021

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Limited Use Agreement Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on July 28, in which they discussed the attached draft limited use agreement.

FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that the limited use agreement be approved as submitted.

COUNCIL ACTION REQUESTED

Motion to approve the limited use agreement as submitted.

ATTACHMENT

- a. Draft Limited Use Agreement
- b. Survey

LIMITED USE AGREEMENT

THIS AGREEMENT made and entered into as the ____ day of _____, 2021 by and between the City of Crosslake, a Minnesota municipal corporation ("City") and Conrad Ellestad and Kadie Natasha Ellestad, husband and wife ("Owner").

WITNESSETH:

WHEREAS, Owner is the owner of the land legally described as follows:

Lots 22, 23 and 24; and the South Half of Lot 21, Block 7, Manhattan Beach Entrance Addition; and

That part of Government Lot 4, Section 5, Township 137, Range 27, described as follows: beginning at a point on the East line of said Government Lot 4 1564.4 feet South of the Northeast corner of said Lot 4; thence Southerly along said East line 159.3 feet; thence West 70 feet, more or less, to the of Island Lake and at right angles thereto; thence North along the shore of Island Lake 157 feet and thence East 95 feet, more or less, to the place of beginning.

WHEREAS, Owner has a private driveway, gate and other landscaping within the platted street of South Landing as the actual road surface veers to the West outside of the area dedicated for city streets as depicted on the Land Design Solutions Certificate of Survey attached hereto; and

WHEREAS, the City would like to address this issue of record to clarify the current rights of Owner and put any future owner on notice of these encroachments.

NOW, THEREFORE, it is stipulated and agreed by and between the parties hereto as follows:

1. **Improvements and Area.** Owner will be allowed a license to continue to keep his private improvements within the public access. No expansion of the current structures or any new structures may be placed within the public access.
2. **Maintenance.** Owner shall at all times keep and maintain the area lying northeasterly of said wooden fence, and the fence itself, in a good state of repair and agrees to indemnify and save harmless the City, its officers, agents and employees from any claim for personal injury, property damage or death occasioned by the location or maintenance of the encroachments on the City property. Owner also waives and releases the City from any claims which Owner may have against the City for damage to the encroachments resulting from activities conducted by the City on the City property except for such gross negligence or willful acts of the City (which proximately cause damage to the improvements) for which the City would be (according to then applicable municipal or state laws) otherwise liable to similarly suited property owners. Nothing in his

Agreement shall be construed as a waiver by the City of any immunity, defenses, or other limitations on liability to which the City is entitled by law, including but not limited to the minimum monetary amounts on liability established by Minnesota Statutes Chapter 466.

3. **Termination.** The City may terminate this Agreement upon 90 day notice if Owner fails to follow the provisions of this License as set forth in paragraph 1 above. Owner hereby releases and waives any claim, which they may have for damages resulting from the termination of this Agreement including the value or cost of any improvements on City property. The Owner also indemnifies and holds the City harmless from any third party claims in the event of termination of this Agreement. Unless the Improvements are removed from the City Property during that period, the Improvements, which are located on City property, shall become the exclusive property of the City. The City may remove the Improvements and assess the cost in the form of a lien against the Owner's Property and may levy a special assessment in the manner provided by Minnesota Statutes Chapter 429. Owner acknowledges that the removal of the improvements from City Property shall constitute a benefit to the Owner's Property for the purposes of Minnesota Statutes Chapter 429. Owner hereby waives the right to object to the aforementioned special assessment pursuant to Minnesota Statutes Chapter 429.

4. **Successors and Assigns.** Subject to the termination provisions of this Agreement, this Agreement may be assigned to any successor or assignee of any or all of the Owner's or the City's interest in the Owner's Property or City Property, respectively.

5. **Recording.** Owner shall properly record this Agreement among the land records for the property described above and pay any staff costs to process this request.

IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF CROSSLAKE

By _____
Its Mayor

By _____
Its City Clerk

OWNER

Conrad Ellestad

Kadie Natasha Ellestad

State of Minnesota, County of Crow Wing

On this ___ day of _____, 2021, before me, a Notary Public within and for said County and State, personally appeared David Nevin and Charlene Nelson, to me known to be the same person described in and who executed the foregoing instrument, and acknowledged that he executed the same as Mayor and City Clerk on behalf of the City of Crosslake.

Notary Public

State of Minnesota, County of Crow Wing

This instrument was acknowledged before me on _____ 2021, by Conrad Ellestad and Kadie Natasha Ellestad, husband and wife

(Stamp)

Notary Public

Certificate of Survey

Lots 19, 20, 21, 22, 23, 24 Block 7
Manhattan Beach Entrance Addition
Section 5 Twn 137 N Rng 27 W
Crow Wing County, Minnesota



Surveyors Notes:

No visible well were found on Lots 19 & 20 Block 7
No visible drain field area was identifiable on Lots 24, 23, 22 Block 7
No Wetlands were identified for purposes of this survey
Bench Mark Elevation 1235.78 NAVD 88 Datum
US Army Corp of Engineers Disk No. L-39 Crosslake Dam

S & G Rangus Trust

Parcel ID No. 14050574 Lot 19 Block 7
Parcel ID No. 14050575 Lot 20 Block 7

Proposed Legal Description Tract A

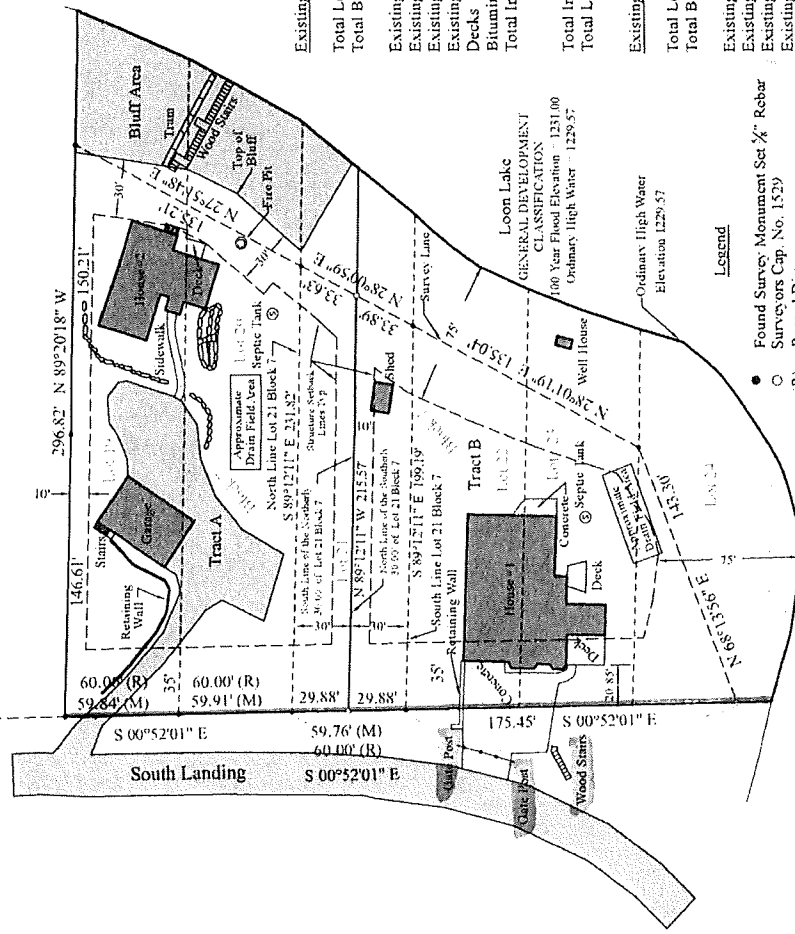
Lots Nineteen (19) and Twenty (20) and the northerly 30.00 feet of Lot Twenty-one (21) Block Seven (7) in Manhattan Beach Entrance Addition, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county; Subject to reservation of all materials in deed recorded in Book 80 of Deeds, page 313.

Lonna Andolshek Rev. Trust

Parcel ID No. 14050572 Lot 21 Block 7
Parcel ID No. 14050573 Lots 22, 23, 24 Block 7

Proposed Legal Description Tract B

Lots Twenty-two (22) to Twenty-four (24), and the southerly 30.00 feet of Lot Twenty-one (21) all inclusive, of Block Seven (7) in Manhattan Beach Entrance Addition, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county; subject to a mineral reservation as the same appears on the face of the Certificate of Title thereto and flowage rights as evidenced by a memorial on said Certificate of Title as Document No. 17736.

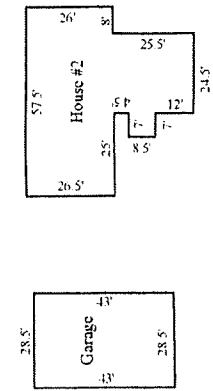
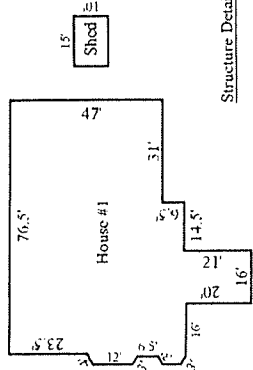


Legend

- Found Survey Monument Set 1/4" Rebar
- Surveyors Cap. No. 1529
- (R) Record Distance
- (M) Measured Distance
- Existing Rock Retaining Walls

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF LOT 19 BLOCK 7. IT HAS AN ASSUMED BEARING OF N 89° 26' 13" W

Structure Details Not to Scale



Existing Tract A Lot Area / Impervious Surface Calculations

Total Lot Area	40,671 Sq. Ft.	0.93 Acres +/-
Total Buildable Area	20,934 Sq. Ft.	+/- 0.48 Acres +/-
Existing House	2,190 Sq. Ft.	+/-
Existing Garage	1,221 Sq. Ft.	+/-
Existing Retaining Walls	277 Sq. Ft.	+/-
Existing Concrete / Walk Ways	211 Sq. Ft.	+/-
Decks	142 Sq. Ft.	+/-
Bituminous Driveway	5,610 Sq. Ft.	+/-
Total Impervious Surface Area	9,651 Sq. Ft.	+/-

Total Impervious Surface Area 9,651 Sq. Ft. +/- = 0.237 x 100 = 23.7 %
Total Lot Area 40,671 Sq. Ft. +/-

Existing Tract B Lot Area / Impervious Surface Calculations

Total Lot Area	57,000 Sq. Ft.	1.3 Acres +/-
Total Buildable Area	20,275 Sq. Ft.	+/- 0.46 Acres +/-
Existing House	4,309 Sq. Ft.	+/-
Existing Shed	150 Sq. Ft.	+/-
Existing Well House	42 Sq. Ft.	+/-
Existing Retaining Walls	75 Sq. Ft.	+/-
Existing Concrete Drive / Walk Ways	1,235 Sq. Ft.	+/-
Existing Decks	454 Sq. Ft.	+/-
Total Impervious Surface Area	6,265 Sq. Ft.	+/-

Total Impervious Surface Area 6,265 Sq. Ft. +/- = 0.11 x 100 = 11 %
Total Lot Area 57,000 Sq. Ft. +/-

Proposed Tract A Lot Area / Impervious Surface Calculations

Total Lot Area	49,471 Sq. Ft.	1.13 Acres +/-
Total Buildable Area	26,075 Sq. Ft.	+/- 0.48 Acres +/-
Existing House	2,190 Sq. Ft.	+/-
Existing Garage	1,221 Sq. Ft.	+/-
Existing Retaining Walls	277 Sq. Ft.	+/-
Existing Concrete / Walk Ways	211 Sq. Ft.	+/-
Decks	142 Sq. Ft.	+/-
Bituminous Driveway	5,610 Sq. Ft.	+/-
Total Impervious Surface Area	9,651 Sq. Ft.	+/-

Total Impervious Surface Area 9,651 Sq. Ft. +/- = 0.195 x 100 = 19.5 %
Total Lot Area 49,471 Sq. Ft. +/-

Proposed Tract B Lot Area / Impervious Surface Calculations

Total Lot Area	48,199 Sq. Ft.	1.11 Acres +/-
Total Buildable Area	15,640 Sq. Ft.	+/- 0.35 Acres +/-
Existing House	4,309 Sq. Ft.	+/-
Existing Shed	150 Sq. Ft.	+/-
Existing Well House	42 Sq. Ft.	+/-
Existing Retaining Walls	75 Sq. Ft.	+/-
Existing Concrete Drive / Walk Ways	1,235 Sq. Ft.	+/-
Existing Decks	454 Sq. Ft.	+/-
Total Impervious Surface Area	6,265 Sq. Ft.	+/-

Total Impervious Surface Area 6,265 Sq. Ft. +/- = 0.130 x 100 = 13 %
Total Lot Area 48,199 Sq. Ft. +/-

Certificate of Survey

Prepared by: S & G Rangus Trust
Reviewed by: S & G Rangus Trust
Date: 10/15/2024
Scale: 1" = 60'

Tract Design Solutions

14050574 Lot 19 Block 7
14050575 Lot 20 Block 7
14050572 Lot 21 Block 7
14050573 Lots 22, 23, 24 Block 7

F.
1.
f.

BREEN & PERSON LLP

Attorneys At Law

July 19, 2021

David and Pamela Webster
676 Barrington Drive East
Shakopee, MN 55379

RE: Lot 1, Myrtle Lodge

To Whom It May Concern:

This letter shall serve as your official notice under Section 2-3 of the Crosslake City Code that you are in violation of City Code and subject to administrative fines. The violation is the placement of your shed (probably done by your predecessor in title) in the public right of way known as Pine Landing or Pine Lane just west of your lot and South of Whitefish Avenue. If said shed is not removed from public property by August 9, 2021, you will be subject to fines on a daily basis and potential other legal actions to force removal.

Respectfully submitted,
BREEN AND PERSON, LTD.



J. Brad Person

Cc: TJ Graumann and Jon Kolstad

F.2.a.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI
NAMING UNNAMED ROADS AS
SERENITY LANE AND WOODY LANE
AND
ADDING THE ROAD NAMES TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The following is the official summary of Ordinance No. _____, approved by the City Council of the City of Crosslake on the 9th of August, 2021.

The purpose of this Ordinance is to name unnamed roads as Serenity Lane and Woody Lane and add the names to the Master Road Name Index for the City of Crosslake.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Passed by the City Council this 9th day of August, 2021 by a ____/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING UNNAMED ROADS AS
SERENITY LANE AND WOODY LANE
AND
ADDING THE ROAD NAMES TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed road as **Serenity Lane** in Section 15, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing, and

The City of Crosslake hereby names the current unnamed road as **Woody Lane** in Section 17, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.

- (d) The City Council of the City of Crosslake hereby amends the City Code to include **Serenity Lane and Woody Lane** in the Master Road Name Index.

- (e) The City Designates **Serenity Lane and Woody Lane** as private roads and the City of Crosslake shall not accept **Serenity Lane nor Woody Lane** as public roads for maintenance purposes until such time that the roads are built to City standards.

Passed by the City Council this 9th day of August, 2021 by a ____/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

Attachment: Master Road Name Index

EXHIBIT

PINE BAY ROAD

PARCEL 1
87377±sq.ft.
2.01±ac.

PARCEL 2
87138±sq.ft.
2.00±ac.

PARCEL 3
88149±sq.ft.
2.02±ac.

PARCEL 4
89070±sq.ft.
2.04±ac.

PARCEL 5
89131±sq.ft.
2.05±ac.

PARCEL 13
87375±sq.ft.
2.01±ac.

PARCEL 12
89332±sq.ft.
2.05±ac.

PARCEL 11
87640±sq.ft.
2.01±ac.

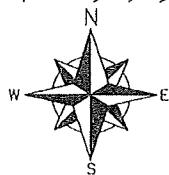
PARCEL 10
90368±sq.ft.
2.07±ac.

PARCEL 6
89460±sq.ft.
2.05±ac.

PARCEL 9
85752±sq.ft.
2.20±ac.

PARCEL 7
90035±sq.ft.
2.07±ac.

PARCEL 8
97789±sq.ft.
2.24±ac.



GRAPHIC SCALE

0 100 200

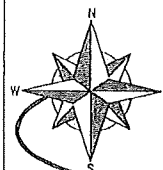


(IN FEET)

1 inch = 200 ft.

EXHIBIT

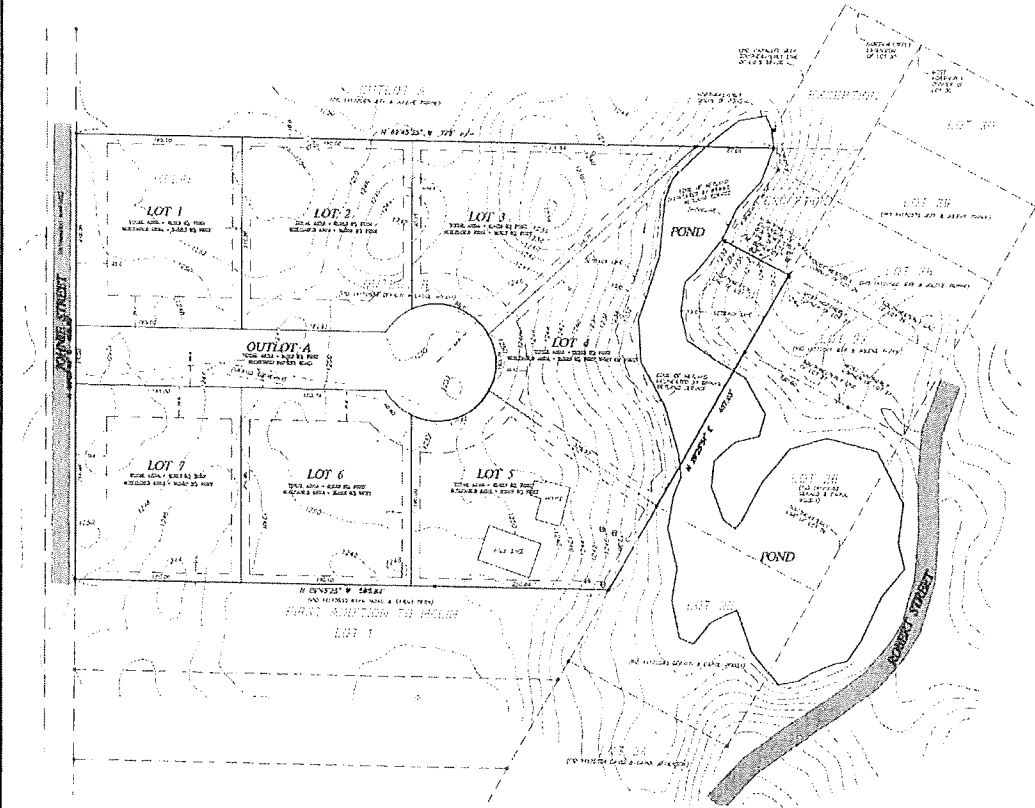
36308 Pine Bay Circle
Crosslake, MN 56442



20324 Division Rd 217 1st Ave N
Brainerd, MN 56401 White Park, MN 56487
(218) 820-4437 (320) 741-6217

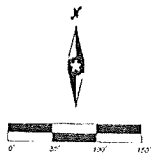
ARRO

Land Surveying
of Brainerd, INC.



- GENERAL NOTES
1. The owner of the land shown on this map is Lake Area Township, LLC.
 2. The owner of the land shown on this map is Lake Area Township, LLC.
 3. The owner of the land shown on this map is Lake Area Township, LLC.
 4. The owner of the land shown on this map is Lake Area Township, LLC.
 5. The owner of the land shown on this map is Lake Area Township, LLC.

- LEGEND
- 1. PROPERTY LINE
 - 2. BOUNDARY LINE
 - 3. EASEMENT LINE
 - 4. ROAD STREET



DATE: 6/24/21

Lake Area
SURVEYING
 SUPERVISOR BOB WOOD
 10000 100th Ave NW
 Grand Rapids, MN 55740

By order of		per	date

Prepared for
Gerald & Carole Woody
 36260 Johnnie Street
 Crosslake, MN 56442

**PART OF OUTLOT B, PLAT
 OF MCLIN**
 Crosslake, Minnesota

CONCEPT SKETCH

MASTER ROAD NAME INDEX

ROAD NAME	SEC	QD	LOCATION	FORMER	ADD'L COMMENTS
ABC DRIVE	18	NW	NORTH OFF 16		PRIVATE ROAD
ADDI LANE	29	SE	WEST OFF #3		WHITEFISH BUSINESS PARK
ALBINSON ROAD	5		WEST OFF #66	UNNAMED	PRIVATE ROAD
ALLEN AVENUE	21	NE	SOUTH OFF SWANN DRIVE		TOWN SQUARE DEV.
ALMA POND DRIVE	18	NW	OFF OF MILINDA SHORES ROAD		
ANCHOR POINT LANE	5		OFF ANCHOR POINT RD	UNNAMED	PRIVATE ROAD
ANCHOR POINT ROAD	5.7	NW	WEST OFF 66		
ANCHOR POINT TRAIL	5	NW	NE FROM ANCHOR POINT RD		ENBEE ESTATES
ANDERSEN DRIVE	33	NE	EAST OFF SHAVER ROAD		ANDERSEN ESTATES PLAT
ANDERSON COURT	31	SW	NORTH OFF 103		
ANTLER ROAD	33	NW	EAST OFF OF COUNTY ROAD 3		PINE VISTA PLAT
ARROWHEAD LANE	30	SW	EAST OFF WEST SHORE DRIVE		
ARROWHEAD TRAIL	30	SW	NORTH OFF ARROWHEAD LANE		NON-MAINT/ BARTHEL SUBDIV
ASPEN COURT	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN DRIVE	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN WAY	9	SE	W OFF WILDERNESS ROAD		PRIVATE ROAD/ CHATHAM PK S
AUTUMN RIDGE ROAD	16	NW	EAST OFF 66 NORTH OF BAIT BOX	UNNAMED	PRIVATE ROAD
BACKDAHL ROAD	1,9	NW,NE	E/W OFF SOUTH END OF WILDERNESS TRAIL		PART CHGD TO WILDERNESS RD
BACON LANE	29	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE ROAD
BAILE LOCH WAY	18	NW	NORTH OFF OF THE WEST SIDE OF ABC DRIVE	UNNAMED	PRIVATE ROAD
BALD EAGLE TRAIL	16	SW	EAST OFF OF COUNTY ROAD 66		EAGLE PASS PLAT
BAY SHORES ROAD	2	NE	WEST OFF 3	SHORES ROAD	BAY SHORES PLAT
BIG PINE DRIVE	33	SE	N OFF BIG PINE TRAIL PAST BIG PINE HOLLOW	UNNAMED	PRIVATE ROAD
BIG PINE HOLLOW	33	SE	NORTH OFF BIG PINE TRAIL	UNNAMED	PRIVATE ROAD
BIG PINE TRAIL	32,33	SE	EAST OFF 3		
BIRCH NARROWS ROAD	10	NE	WEST OFF 3	O'BRIEN/MICHAEL DR	
BIRCHRIDGE BLVD	30	SW	OFF SUNRISE ISLAND ROAD		
BIRD HAVEN ROAD	5		EAST OFF OF #66		PRIVATE RD/BIRDHAVEN RESORT
BLACKBEAR PATH	28		EAST OFF OF #66		M&D ADDITION
BLACKSMITH PLACE	9	NW	SOUTH OFF TALL TIMBERS TRAIL		OLD LOG HDQTRS
BLUE ACRES COURT	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES LANE	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES TRAIL	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE RUSH LANE	18	NW	OFF OF MILINDA SHORES ROAD		BLUE RUSH ESTATES
BONNIE LAKES LANE	13		OFF BONNIE LAKES TRAIL (S PORTION GOODRICH LAKE)	MCCLINTOCK	GOODRICH/O'BRIEN LK SHORES
BONNIE LAKES ROAD	13.24	SE	NORTH FROM 36	BONN LKS FRM RD	
BONNIE LAKES TRAIL	13	SE	OFF BONNIE LAKES TRAIL	BONN LKS FRM RD	
BORDER POINT ROAD	31	SW	EAST OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
BOY SCOUT ROAD	1,11,12		OFF OF # 3	UNNAMED	BOY SCOUT CAMP-PRIVATE
BRITA LANE	28.33	SE	EAST OFF 36		
BROOK STREET	16	NW	N/S AT END OF DAGGET BAY ROAD		

MASTER ROAD NAME INDEX

BROOKWOOD CIRCLE	30	SW	EAST OFF WEST SHORE DRIVE		BROOKWOOD PLAT
BUCKSKIN LANE	4	NW	EAST OFF OJIBWAY TRAIL		
BUNKHOUSE ROAD	9	NW	BETWEEN TALL TIMBERS TRAIL AND KIMBALL ROAD		
CABIN COVE TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CAREFREE DRIVE	9		SOUTH OFF OF DAGGETT PINE ROAD	UNNAMED	PRIVATE ROAD
CARBOLU TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CHANNEL LANE	17	NW	WEST OFF 16 ON S SIDE OF RUSH/CROSS CHANNEL		PRIVATE ROAD
CHEERY LANE	31	SW	OFF PERKINS ROAD		
COOL HAVEN LANE	5	NW	OFF SOUTH LANDING		
COUNTY ROAD 103					
COUNTY ROAD 16					
COUNTY ROAD 3					
COUNTY ROAD 36					
COUNTY ROAD 37					
COUNTY ROAD 66					
COUNTY ROAD 120					
CRANBERRY DRIVE	1		OFF BUCHITE ROAD	UNNAMED	PRIVATE ROAD
CROSS AVENUE	31	SW	WEST OFF LAKE STREET		
CROSS LAKE AVENUE	16	NW	WEST OFF 66 NORTH OF DAGGETT/CROSS CHANNEL		
CROSSCUT WAY	9	NW	BETWEEN LOG LANDING AND HEADQUARTERS DRIVE		
DAGGETT BAY ROAD	16	NW	EAST FROM 66		
DAGGETT PINE ROAD	9.1	NE,NW	EAST FROM 66 TO DREAM ISLAND ROAD		
DAGGETT COURT	10		S OFF OF DAGGETT PINE ROAD	UNNAMED	ISLAND VIEW PLAT
DAGGETT LANE	10		SW OFF DAGGETT PINE ROAD	UNNAMED	
DANCING BEAR DRIVE	32	NW	SOUTH OFF OF COUNTY ROAD 103		SILENT OAKS PLAT
DEER RIDGE DRIVE	9		S OFF OF DAGGETT PINE ROAD		CHATHAM PARK NORTH
DEWDROP LANE	19		W OFF OF WEST SHORE DRIVE		
DREAM ISLAND CIRCLE	10		W OFF OF DREAM ISLAND ROAD		LITTLE PINE SHORE PLAT (PRIVATE ROAD??)
DREAM ISLAND LANE	10		E OFF DREAM ISLAND ROAD (BEFORE ISLAND)	UNNAMED	
DREAM ISLAND ROAD	10	NE	END OF DAGGETT PINE ROAD- GOING NORTH	UNNAMED	
DUCK LANE	30	SW	WEST OFF WEST SHORE DR		
DUCKWOOD TRAIL	31	SE	SOUTH OFF OF COUNTY ROAD 103		DUCKWOOD PLAT
EAGLE STREET	8	NW	WEST OFF 66		
EAST SHORE BOULEVARD	29	NE	W OFF OF EAST SHORE ROAD	EAST SHORE ROAD	CL EAST SHORE PLAT
EAST SHORE CIRCLE	29	SW	NORTH OFF EAST SHORE ROAD	LAKE SHORE CIR	SANDCREST PLAT
EAST SHORE COURT	29		DOUG NELSON DEV- N OFF OF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE LANE	29		DOUG NELSON DEV-OFF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE ROAD	29	SW	OFF OF 3	LAKESHORE DR	REPLACE LAKE SHORE DRIVE
EAST SHORE TERRACE	29		DOUG NELSON DEV-OFF E SHORE ROAD		NELSON'S E SHORE LANDING
ECHO DRIVE	16	NW	WEST OFF 66 TO MARGRET	OLD CO HWY 8	
EDGEWATER LANE	16	NW	WEST OFF 66 BEHIND CHANNEL LIQUOR	OLD COOLEY HWY	
EGRET ROAD	9		N OFF DAGGETT PINE ROAD		D & M ADDITION
EVA LANE	17	NE	NORTH OFF OF COUNTY ROAD 16	UNNAMED	DRIVEWAY SERVING 3 RESIDENCES

MASTER ROAD NAME INDEX

FIRST STREET	8	NW	WEST OFF 16 ACROSS FROM MOONLITE		
FISH ROAD	2		BASS LAKE RESERVE- EAST OFF #3		PRIVATE ROAD
FISHERMANS POINT ROAD	17	NW	SE OFF 16 SOUTH OF RUSH/CROSS CHANNEL	UNNAMED	PRIVATE ROAD
FOREST LODGE ROAD	7	NW	SOUTH OFF ANCHOR POINT		PORTION PRIVATE ROAD
GALE LANE	18	NW	SOUTH OFF 16 NEAR HARBOR LANE		
GENDREAU ROAD	33	SW	SOUTH OFF 36		SEEKEL ADDITION
GINSENG PATCH ROAD	7	NW	NEAR END OF ANCHOR POINT ROAD TO NW		
GLADICK LANE	17	NW	WEST OFF 16 ON N SIDE OF RUSH/CROSS CHANNEL		
GLEE LANE	21	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE DRIVE
GORDON CIRCLE	29	SW	EAST OFF OF HAPPY LANDING ROAD		WILD WIND PLAT
GREER LAKE ROAD	36	SE	E/W ROAD TO GREER LAKE TRAIL		GREER LAKE CAMPGROUND RD
GOULD STREET	21	NE	BETWEEN OSTLUND AVE. AND ALLEN AVE. SO. OF SWANN DR.		TOWN SQUARE DEV.
HAPPY COVE ROAD	29	SW	EAST OFF HAPPY LANDING		PART OF HAPPY LANDING ROAD
HAPPY LANDING ROAD	29	SW	NORTH FROM 103		
HAPPY TRAIL	29		NORTH OFF HAPPY LANDING ROAD	UNNAMED	PART OF HAPPY LANDING ROAD
HARBOR LANE	18	NW	WEST OFF 16	HARBOR LN RD	
HARBOR TRAIL	18	NW	NW OFF HARBOR LANE	RUSH LAKE AVE	
HEADQUARTERS DRIVE	9	NW	OFF OLD LOG LANDING	HDQTR DR S	
HERITAGE WAY	21	NE	BETWEEN PIONEER DR AND OSTLUND AVE	UNNAMED	
HIDDEN VALLEY ROAD	8		W OFF 16 ACROSS FROM MOONLITE BAY		
HILL TOP DRIVE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH AVE	WEST AVE	NAME NOT USED
INDUSTRIAL ROAD	32	SW	NORTH OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
ISLAND VIEW LANE	8	NW	WEST OFF 16	ISLAND VIEW RD	WARNERS ADD MUHL'S ISL VIEW
ISLAND VIEW ROAD	8	NW	WEST OFF 16		WARNERS ADD MUHL'S ISL VIEW
IVY LANE	31	SW	E/W ROAD OFF 103		
IVY TRAIL	31		N OFF OF IVY LANE	UNNAMED	CONSIDERED PART OF IVY LANE
JASON LANE	7		SOUTH OFF SILVER PEAK ROAD		STALEY SHORES PLAT
JOHNIE STREET	17	SW	SOUTH FROM 16	ARTHUR AVE	INCORPORATED ARTHUR AVE
KALLBERG ROAD	26,35	E1/2	SOUTH OFF OF COUNTY ROAD 36	UNNAMED	FOREST RD, THEN PRIVATE DW
KIMBALL COURT	16		EAST OFF KIMBALL ROAD		PRIVATE-DAGGETT BAY TWINHMS
KIMBALL ROAD	9	NW	EAST OFF NORTH END OF BROOK STREET		
KIMBERLY ROAD	32	SW	WEST OFF 3		
LAKE STREET	31	SW	NORTH OFF 103		
LAKE TRAIL	31	SW	EAST OFF LAKE ST	PINE AVE/ OAK ST	BOWERS POINT
LILYPAD ROAD	11,12	S1/2	SOUTH, THEN EAST OFF OF COUNTY ROAD 3	UNNAMED	FOREST RD TO PUBLIC ACCESS ON GOODRICH
LOG LANDING	9	NW	EAST OFF 66	HDQTRS DRIVE N	OLD LOG HDQTRS PLAT
LOVELAND HARBOR	8	NE	WEST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
LUMBERJACK LANE	9	NW	N/S END OF LOG LANDING AND HEADQUARTERS DR		
MANHATTAN DRIVE	6	NW	OFF MANHATTAN POINT BLVD-GOING NORTH	MANHATTAN BLVD	DIRECTION CHANGE
MANHATTAN POINT BOULEVARD	5,6	NW	WEST OFF 66 AT MANHATTAN BEACH LODGE	COUNTY RD 140	FORMER COUNTY ROAD
MAPLE LANE	21	SW	SOUTH OFF 37	DONALD DRIVE	RIVERVIEW PLAT
MARGARET LANE	16	NW	WEST OFF 16		
MARODA DRIVE	19	SW	EAST OFF WEST SHORE DRIVE		

MASTER ROAD NAME INDEX

MARY LANE	9	NW	WEST OFF MILLER ROAD			
MEZGENGA LANE	31		S OFF COUNTY ROAD 103			
MILINDA SHORES ROAD	7,18	NW	OFF SILVER PEAK RD (IDEAL TWSHP)	UNNAMED	PRIVATE	
MILLER ROAD	9	NW	SOUTH OFF DAGGETT PINE ROAD			
MOCCASIN DRIVE	4	NW	NE OFF OJIBWA TRAIL OX LAKE LANDING	ARROWHEAD DR	DUPLICATE NAME	
MOEN BEACH TRAIL	10	NE	NORTH OFF DAGGETT PINE ROAD NEAR E END	MOEN BEACH RD		
NORTH HARBOR ROAD	7		E OFF ANCHOR POINT RD	UNNAMED		
NORTHERN TERRACE	28		M & D ADDITION			
NORTHWOOD AVENUE	6		MANHATTAN POINT PLAT			
NORWAY TRAIL	16	NW	DAGGETT BAY ROAD TO BROOK STREET	ISLAND AVE	WHITE PINE TERRACE PLAT	
OAKDALE ROAD	31	SW	NORTH OFF FAWN LAKE ROAD			
OJIBWAY CIRCLE	5	NW	NORTH OFF OJIBWAY TRAIL NEAR END			
OSTLUND AVENUE	21	NE	BETWEEN SWANN DRIVE AND COUNTY ROAD 3		TOWN SQUARE DEV.	
OWL STREET	16	NW	EAST OF PINE BAY TRAIL		NO SIGN-PUBLIC ACCESS	
OX COVE TRAIL	5,8	NE,SE	WEST OF OX LAKE LANDING	UNNAMED	DRIVEWAY BEFORE M&B SUB.	
OX LAKE CROSSING ROAD	5	NE	EAST OFF OF COUNTY ROAD 66	BOULDER RIDGE RD.	DUPLICATE NAME	
OX LAKE LANDING	4,5,8,9	NW	NORTH OFF DAGGETT PINE TO OJIBWAY CIRCLE	OJIBWAY TRAIL	INCORPORATE OJIBWAY TRAIL	
PARK DRIVE	29		EASTERLY LOOP OFF LAKESHORE DRIVE			
PARKVIEW LANE	9	NW	SOUTH OFF DAGGETT PINE ROAD			
PERKINS ROAD	30,31	SW	WEST OFF 103			
PINE BAY CIR	16				PRIVATE	
PINE BAY DRIVE	16	NW	NORTH OFF PINE BAY TRAIL	PINE BAY ROAD		
PINE BAY ROAD	15,16	NE,NW	NORTH OFF 3			
PINE BAY TRAIL	16	NW	WEST OFF PINE BAY ROAD	PINE BAY ROAD		
PINE CREEK TRAIL	23	NE,SE	NORTH OFF OF COUNTY ROAD 36	UNNAMED	PRIVATE ROAD TO NW BAY OF O'BRIEN LAKE	
PINE LANE	8	NW	NORTH OFF ISLAND VIEW ROAD			
PINE LURE DRIVE	2	NE	WEST OFF 3	PINE LURES ROAD	CHANGED AT REQUEST OF LANDOWNERS	
PINE POINT ROAD	10		END OF DAGGETT PINE ROAD- E/W OF ROAD	PT DAGGETT PINE RD		
PINE VIEW LANE	33		JOHNSON'S PINE VIEW			
PINEDALE STREET	6	NW	OFF SUMMIT	WOODLAND STREET		
PIONEER DRIVE	21	NW	BETWEEN SWANN DRIVE AND COUNTY ROAD 3	UNNAMED		
PLEASANT VIEW	19	SW	NW OFF WEST SHORE DRIVE		PRIVATE ROAD - FORMERLY PLEASANT LN.	
POND VIEW LANE	18	SE	SOUTH OFF OF COUNTY ROAD 16	UNNAMED	PRIVATE ROAD	
RABBIT LANE	16	NW	NORTH OFF PINE BAY DRIVE			
RACCOON STREET	16	NW	OFF PINE BAY TRAIL	COON STREET	NO SIGN-PUBLIC ACCESS	
RBK LANE	29	SE	WEST OFF COUNTY ROAD 3		PRIVATE DRIVEWAY FOR NURSERY	
RED OAK CIRCLE	29	SW	WEST OFF HAPPY LANDING ROAD		OAKCREST PLAT	
RED PINE DRIVE	24		OFF OF BONNIE LAKES RD	RED PINE ROAD		
RED PINE ROAD	24	SE	OFF OF RED PINE DRIVE			
RIDGEWAY DRIVE	9		S OF DAGGETT PINE RD- E/W OF ROAD		CHATHAM PARK NORTH	
RIVER BLUFFS ROAD	27,28		RIVER BLUFFS PLAT			
RIVERWOOD COURT	21	NW, NE	SOUTH OFF OF COUNTY ROAD 3		ACCESS TO RIVERWOOD CIC	
RIVERWOOD LANE	21	SW	EAST OFF OF 3			

MASTER ROAD NAME INDEX

RIVERWOOD TRAIL	21	SW	N/S OFF OF RIVERWOOD LANE			
ROBERT LANE	20					
ROBERT STREET	17	NW	EAST OFF 16			INC DONALD BLVD & DWIGHT DR
ROCK LAKE TRL	23	SE	NE OFF ROCKY ROAD	UNNAMED		PRIVATE ROAD
ROCKY ROAD	23		N OFF CTY RD #36- ROCK LAKE	UNNAMED		PRIVATE ROAD
RUSH HARBOR LANE	8	NE	WEST OFF OF COUNTY ROAD 16	UNNAMED		PRIVATE ROAD-LOVELANDS PLAT
RUSH LANE	5	NW	NORTH FROM ANCHOR POINT RD			
RUSHMOOR BOULEVARD	17	NW	NORTHWEST OFF 16			
RUSHMOOR TRAIL	17,18		WEST OFF RUSHMOOR BLVD			
SAND POINTE COURT	20		WEST OFF SAND POINTE DRIVE			PRIVATE/GOLDEN RULE TRL PRK
SAND POINTE DRIVE	20	SW	WEST OFF 3 AT RIVERSIDE INN	FAE AVE- ANN ST		
SANDRA ROAD	32	SW	EAST OFF 3 SOUTH OF SHAFER RD			
SANDY SHORES COURT	29	NE	AT END OF SANDY SHORES ROAD	UNNAMED		
SANDY SHORES ROAD	29	SW	WEST OFF OF COUNTY ROAD 3			
SCENIC COURT	33	NW	EAST FROM VISTA DRIVE AND SOUTH OF SCHAFER ROAD			PINE VISTA PLAT
SECOND AVENUE	8	NW	NORTH OFF FIRST STREET			MINNOWA PLAT
SECOND STREET	8	NW	SOUTH OFF FIRST STREET	FIRST AVENUE		MINNOWA PLAT
SEQUOIA DRIVE	31	SW	OFF 103			
SERENITY LANE	15	SW	EAST OFF PINE BAY ROAD			
SHADYWOOD STREET	6	NW	BETWEEN MANHATTAN POINT BLVD AND SUMMIT-E/W RD			
SHAFER ROAD	33	SW	EAST OFF 3			
SHAMROCK ROAD	24	SE	E & S OFF BONNIE LAKES ROAD			
SHORES DRIVE	16	NW	WEST OFF PINE BAY TRAIL	WHT PINE SHR DR		
SILVER PEAK ROAD	7	NW	NE END OF IDEAL TWSHP SILVER PEAK ROAD			
SLEEPY VALLEY ROAD	26	SE	WEST OFF 36			PHELPS LAKE SHORE PLAT
SOUTH LANDING	5	NW	S OFF MANHATTAN POINT BLVD ACROSS LODGE			
STALEY LANE	7		S OFF SILVER PEAK RD/ JASON LANES			STALEY SHORES PLAT
SUGAR LOAF ROAD	33	SE	SOUTH OFF SHAFER ROAD			
SUMMIT AVENUE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH			
SUNDANCE LOOP	16	NW	OFF OF COUNTY ROAD 66	UNNAMED		PRIVATE ROAD
SUNRISE BOULEVARD	30	SW	OFF WEST SHORE DRIVE			
SUNRISE ISLAND ROAD	30	SW	EAST OFF WEST SHORE DRIVE			
SUNSET DRIVE	19	SW	WEST OFF PLEASANT LANE			
SWANN DRIVE	21	NW, NE	BETWEEN COUNTY ROAD 66 & COUNTY ROAD 3	UNNAMED		
TALL TIMBERS TRAIL	9	NW	E/W AT END OF LUMBERJACK LANE			
TALON TRAIL	16	SW	N/S AT END OF BALD EAGLE TRAIL			EAGLE PASS PLAT
TAMARACK LANE	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD		
TAMARACK ROAD	13,24	NE	NW OF O'BRIEN LAKE	MCCLINTOCK RD		
TAMARACK TRAIL	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD		
TIMBER LANE	18	NW	NORTH OFF HARBOR LANE			TIMBERLANE PLAT
TRAILHEAD LANE	9	NE	NORTH OFF OF DAGGETT PINE ROAD	UNNAMED		
TWIN BAY DRIVE	7	NW	SOUTH OFF GINSENG PATCH ROAD ANCHOR POINT			TWIN BAY SHORES
URBANS POINT ROAD	30	SW	NORTH OFF PERKINS ROAD	URBAN POINT ROAD		

MASTER ROAD NAME INDEX

VELVET LANE	24	SE	SOUTH OFF 36 AT NW SHORE OF VELVET LAKE		
VERNA DRIVE	5	NW	OFF MANHATTAN POINT BLVD NEXT TO LODGE		
VISTA DRIVE	33	NW	SOUTH OF SCHAFER ROAD		PINE VISTA PLAT
WATERWOOD COURT	10	NE	S OFF DAGGETT PINE ROAD E OF WILDERNESS		
WEST SHORE DRIVE	18,19,30	SW,NW	N/S FROM 16 TO 103		
WETLAND DRIVE	29		OFF OF E SHORE BLVD	UNNAMED	PRIVATE ROAD
WHIPPLE DRIVE	21	SW	EAST OFF OF COUNTY ROAD 3		DRIVE GOING THRU PUBLIC WORKS AREA
WHITE BIRCH LANE	21	NE	RUNS BETWEEN WILDWOOD DR AND TRAIL		
WHITE ISLAND DRIVE	6	NW	NORTH FROM WHITEFISH ROAD	ISLAND AVE	WHITE ISL BCH PLAT/PVT RD
WHITE OAK DRIVE	29,30	SW	NORTH OFF 103		OAKCREST PLAT
WHITE PINE TRAIL	10	NW	OFF WILDERNESS TRAIL		
WHITEFISH AVENUE	6	NW	OFF MANHATTAN POINT BLVD		A/K/A COUNTY RD 140
WHITEFISH ROAD	6	NW	SOUTH OFF WHITEFISH AVENUE	EDGEWATER BEACH	
WHITEFISH TRAIL	6	NW	EAST OFF WHITEFISH AVENUE	PINE TERRACE	
WILDERNESS TRAIL	2,3,9,10	NE,NW	N/S OFF DAGGETT PINE ROAD		
WILD WIND RANCH DRIVE	32	NE	SOUTH OFF OF COUNTY ROAD 103	UNNAMED	WILD WIND RANCH ESTATES PLAT
WILDWOOD DRIVE	21	NE	OFF WILDWOOD TRAIL		WILDWOOD ACRES PLAT
WILDWOOD TRAIL	21	NE	SOUTH OFF WILDWOOD DRIVE	RED OAK TRAIL	WILDWOOD ACRES PLAT
WILLWOOD LANE	31	SW	SOUTH OFF 103		
WINDSOR AVENUE	6		MANHATTAN POINT		
WOLF COURT	10		OFF WOLF TRAIL	UNNAMED	
WOLF TRAIL	10,15,16	NE,NW	NE/NW AT END OF PINE BAY ROAD		
WOODLAND AVENUE	6				NO STRUCTURES
WOODLAND DRIVE	6	NW	WEST OF NORTHWOOD AVE- MANHATTAN POINT		PLAT ROAD NAME

F. 3. a.



MEMO to: City Council

From: Chip Lohmiller
Chief Crosslake Fire Department

Date: August 9, 2021

Subject: Sourcewell - Community Match Funds Grant

The Crosslake Fire Department would like to apply for the Sourcewell Community Match Grant in the amount of \$10,000 to complete the Audio-Visual Equipment and network for the Fire Station. The City Council approved \$20,000 in the construction budget where the lowest bid was \$34,000. This will enable the Fire Department to complete the project.

Attached is the resolution for your consideration.

Thank you,

Chief Lohmiller

**CITY OF CROSSLAKE
RESOLUTION NO. 21-_____**

**RESOLUTION IN SUPPORT OF APPLYING FOR
\$10,000 SOURCEWELL – COMMUNITY MATCH FUNDS GRANT**

WHEREAS, Sourcewell exists for one reason: to help government, education, and nonprofits work more efficiently; and

WHEREAS, the City of Crosslake has been a participating agency with Sourcewell (formerly National Joint Powers Alliance) since 2010; and

WHEREAS, Sourcewell allows cities to apply for one Community Match Fund grant of \$10,000 each fiscal year; and

WHEREAS, the remodeled Fire Station is in need of Audio-Visual Equipment and Network at an estimated cost of \$34,000; and

WHEREAS, the Council has approved \$20,000 in the construction budget for Audio-Visual Equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Crosslake City Council is in full support of the Crosslake Fire Department applying for a \$10,000 Community Match Funds Grant from Sourcewell to be used towards the purchase of Audio-Visual Equipment and Network.

Adoption by the City Council of the City of Crosslake this 9th day August, 2021.

David Nevin, Mayor

Michael R. Lyonais, City Administrator

F. 4. a.

CITY OF CROSSLAKE

RESOLUTION NO. 21-_____

**RESOLUTION RECEIVING UPDATED SUPPLEMENTAL INFORMATION FOR THE
FEASIBILITY REPORT AND SETTING THE DATE FOR PUBLIC HEARING**

WHEREAS, pursuant to resolution of the council adopted September 9, 2019, a report has been prepared by Bolton & Menk with reference to proposed Improvement to extend the sanitary sewer collection system along CSAH 66 from the Crosslake City Hall to 400 ft north of the intersection of CSAH 16/66 and this report was originally received by the council on October 14, 2019, and updated with supplemental information on July 27, 2021, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement in accordance with the report and the assessment of abutting property for all or a portion of the cost of the sanitary and street improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$2,356,080.
2. A public hearing shall be held on such proposed improvement on the 22nd day of September 2021, in the council chambers of the city hall at 6:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 9th day of August 2021.

Mayor

City Clerk

F. 4. b.

RESOLUTION NO. 21-_____
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION RECEIVING FEASIBILITY REPORT UPDATE ON IMPROVEMENT

WHEREAS, pursuant to resolution of the council adopted November 12, 2020, a report was prepared by Widseth Smith Nolting and Associates, Inc. (Widseth) with reference to proposed Improvement No. 2021, was received by the council on January 4, 2021, and updated by Bolton & Menk with memo dated July 29, 2021, and

WHEREAS, the report provides information regarding whether the proposed improvements are necessary, cost-effective, and feasible; whether they should best be made as proposed or in connection with some other improvement; the estimated cost of the improvements as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such streets in accordance with the report, **supplemental update** and the assessment of abutting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at the estimated total cost of the improvements for **PROJECT AREA #1 Wild Wind Ranch Drive** of **\$205,000.00**.
2. The council will consider the improvement of such streets in accordance with the report, **supplemental update** and the assessment of abutting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at the estimated total cost of the improvements for **PROJECT AREA #2 Rushmoor Boulevard and Rushmoor Trail** of **\$215,000.00**.
3. PROJECT AREA #3 (HARBOR LANE) will not be considered for improvement at this time.
4. The council will consider the improvement of such streets in accordance with the report, **supplemental update** and the assessment of abutting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at the estimated total cost of the improvements for **PROJECT AREA #4 Birch Narrows Road** of **\$286,100**.
5. The council will consider the improvement of such streets in accordance with the report, **supplemental update** which removes Cool Haven Lane from consideration and the assessment of abutting properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at the estimated total cost of the improvements for **PROJECT AREA #5 Whitefish Avenue, Hilltop Drive, Woodland Drive** of **\$456,700.00**.

A public hearing shall be held on such proposed improvements on August 25, 2021 in the council

chambers of the city hall at 5:00PM CST and the clerk shall give mailed and published notice of such hearings and improvements as required by law,

Adopted by the council this 9th day of August 2021.

David Nevin, Mayor

Charlene Nelson, City Clerk



CHRISTENSEN
& LAUE PLLC
ATTORNEYS AT LAW

J. 1.

JOSEPH J. CHRISTENSEN†
ROBERT P. LAUE
NATHAN J. BETTS
MICHAEL D. TINGUM**

SUITE 400
5101 VERNON AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55436

TELEPHONE (952) 927-8855
FACSIMILE (952) 927-5427

†REAL PROPERTY LAW SPECIALIST
CERTIFIED BY MINNESOTA STATE
BAR ASSOCIATION
*ALSO ADMITTED IN WISCONSIN
**ALSO ADMITTED IN NORTH DAKOTA

JANET C. EVANS
Of Counsel

July 23, 2021

SENT VIA EMAIL

cityclerk@crosslake.net

Mr. David Nevin, Mayor and
City Council Members
c/o Char Nelson, City Clerk
Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

Re: Hillcrest Beach Right of Way

Dear Mayor Nevin and Council Members:

This letter is written in furtherance of the discussion regarding Hillcrest Beach Right of Way ("Hillcrest ROW") which occurred at the July 12th City Council meeting. As you know, I represent Leo and Molly Varley, who are the owners of all of the property abutting both sides of the ROW. Please make this letter part of the official record relating to the City's past and future discussions and actions relating to the Hillcrest ROW.

At the July 12th City Council meeting, when the Agenda item for the Hillcrest ROW (item 4(c) on the Agenda) came up late in the meeting, Mayor Nevin permitted several minutes of testimony to be given by Cindy Gibbs after which I had to interrupt Mayor Nevin's apparent attempt to move on to discussion by the Council without taking any comments from the Varleys despite the obvious presence of Mr. Varley and me during the entire meeting. Mayor Nevin then cut off my comments after only about three or four minutes. Accordingly, this letter is submitted on behalf of the Varleys as a supplement to the comments and information provided on behalf of the Varleys and to comprise a part of the official record relating to this matter.

1. Notice. The City is well aware of the Varleys' interest in, and concerns relating to, the Hillcrest ROW. The Public Works Commission, however, without providing the Varleys with notice or an opportunity to be heard, took action and made recommendations regarding their then-pending request to vacate and relocate the Hillcrest ROW at its May 3rd meeting. Then again, at its July 6th meeting, the Public Works Commission, without providing the Varleys notice and an opportunity to be heard, held discussions, took action,

and made recommendations with regard to the Hillcrest ROW, and specifically relating to unsubstantiated allegations by a neighbor (Cindy Gibbs) to the effect that the Varleys had committed past wrongs involving the right of way and possibly should be held liable. The matter then ended up on the July 12th City Council Agenda, again without any notice provided by the City to the Varleys. Since the matter does not appear on the agenda for the July 6th Public Works Commission meeting, it is unclear how and why the matter came up at the meeting, and why, if the Commission and City Council wished to take the matter up, the matter was not postponed in order to provide the Varleys with notice and an opportunity to be heard.

The Varleys hereby demand that from this point forward the City provide them with written notice and an opportunity to be heard before any further City Commission or Council discussion or action is taken relating to the Hillcrest ROW and/or the Varleys. Any such written notice should be sent to the Varleys at 226 Grotto Street South, St. Paul, MN 55105, with a copy sent to me via email at jjc@edinalaw.com.

2. **The removal of the stairs by the Varleys was rightful.** At various City meetings relating to the Hillcrest ROW, Ms. Gibbs has stated that stairs to the lake were constructed of wood by members of her family and neighbors sometime in the 1950s, and there is no evidence to the contrary.

Accordingly, the following pertinent facts are clear:

- a. The City did not own the stairs.
- b. Ms. Gibbs did not own the stairs.
- c. The stairs were constructed of wood, and by 2018 were between 58 and 68 years old.
- d. The stairs were constructed partially or entirely within a public ROW by private parties without any governmental authority.

It is clear and undisputed that City Ordinance Section 32.36 (which specifically deals with these types of ROWs) prohibits private parties from placing structures, equipment or personal property on these ROWs. Moreover, the City attorney had earlier sent a letter dated June 1, 2016 to the Varleys, as the adjoining owners to the Hillcrest ROW, directing them to remove non-public property from the Hillcrest ROW adjacent to their property (See copy attached as Exhibit A).

When they were removed, the stairs amounted to nothing other than an unsightly public hazard placed by private parties on public property without authority. Given the age and seriously deteriorated and dangerous condition of the stairs when removed by Cabin Care in 2018 (See July 16 email from Cabin Care attached as Exhibit B), the stairs were a public hazard and were of no value. The assertion that a stairway constructed of wood approximately 60 or more years ago, and left exposed to the elements on the north shore of Whitefish with little or no maintenance, would be fully functional and useable in 2018

is simply not credible. In reality, the Varleys performed a public service by having them removed.

At the City Council meeting on July 12, Ms. Gibbs also asserted that the Varleys' removal of the stairs in 2018 was analogous to a person stealing a park bench from a city park, and that accordingly, the Varleys should be held liable for the cost of replacing the stairs. Ms. Gibbs' analogy is completely off point, however, since the City did not own the stairs, nor did she. A far more accurate analogy would be to accuse someone of wrongdoing for picking up litter in the parking lot at the City Community Center.

3. **Was a "wrong committed here"?** At the July 12th City Council meeting, Mayor Nevin proclaimed that "a wrong was committed here." But is that really the case? If a wrong was committed by the Varleys in connection with their removal of the remains of the old, dilapidated stairway from the Hillcrest ROW, then anyone who picks up litter from a public street, park or other facility would likewise be liable for committing some wrong. There is nothing, however, in the City Ordinances or any other law, rule, or regulation we are aware of which would prohibit a private party from removing debris placed without authority in a public right-of-way. This is particularly true where the party removing the debris had received a letter from the government entity owning the right-of-way, directing the private party to remove the debris. As referenced above, neither the City nor Ms. Gibbs owned any of the debris removed from the Hillcrest ROW by the Varleys, nor did the debris removal cause any damage to the public ROW. So, what was the "wrong" committed here?
4. **Installation of riprap.** A great deal of attention has been given at recent City meetings to the Varleys' installation of riprap along their shoreline last winter. It appears from the testimony of City Planning & Zoning Director Kolstad at the meetings we have attended that the installation of the riprap did not violate any rule, regulation or ordinance of the City, the DNR, or the State of Minnesota.

The Varleys, of course, did not themselves install the riprap. Rather, the Varleys contracted with Cabin Care, which in turn subcontracted with Pequot Sand and Gravel, for the installation of the riprap. The Varleys did not control the means, methods or matters relating to the installation of the riprap. The means, methods and matters relating to the installation of the riprap were, instead, entirely within the control of their contractors. Accordingly, if there is some violation relating to the installation of the riprap, it is their contractors who will be responsible. It is difficult, however, to imagine what the problem might be. Riprap installation is common throughout the region, including throughout the City of Crosslake, and it is hard to believe this was the first time boulders were rolled down an embankment adjoining a shoreline.

The pictures from Facebook and other testimony offered by Ms. Gibbs are largely unsubstantiated hearsay. She did not take the pictures, and it is also not clear that the pictures are all even at the Hillcrest ROW. In short, Ms. Gibbs does not have first-hand knowledge of the truth of the matters she is asserting in regard to this matter. The detailed

focus on the riprap installation in February 2021 repeatedly comes up in conjunction with discussions relating to the Varleys' removal of the remains of remnants of the dilapidated wooden stairs in June 2018. But what does the installation of the riprap in 2021 have to do with the removal of the stairs in 2018? This issue appears to only have a vindictive motivation aimed at painting Mr. Varley as the "bad guy."

If there is really some genuine issue relating to the installation of the riprap, the Varleys are more than willing to address it with their contractors to make certain that any legitimate issues are resolved. The use of this issue to motivate vindictive action against the Varleys relating to the removal of the dilapidated stairs, however, is completely inappropriate and should not be further condoned or tolerated by the City Council.

5. **The installation of stairs would violate City's Ordinances and other regulations.** Any activities conducted within the Hillcrest ROW must comply with applicable City Ordinances, including City Ordinance Section 32.36 which is focused on ROWs to public waters, prohibits structures "of any sort" on the ROWs, and specifically states that all zoning regulations of the City apply to these areas. This would include standard 10-foot side yard setbacks, bluff setbacks, and prohibitions of alterations in bluff impact areas. Further, the installation of stairs at the Hillcrest ROW would, in effect, be a violation of City Ordinances prohibiting controlled access lots. These restrictions eliminate the possibility that any stairway to the lake could be constructed within the Hillcrest ROW without variances. In addition, it appears that the Americans with Disabilities Act would require any such improvements constructed by the City to be wheelchair accessible, apparently including the need for accommodations at the shoreline. It is difficult to discern any benefit to the general public arising from these discussions. Instead, these discussions appear to be narrowly focused on providing a unique benefit to Ms. Gibbs, and possibly a few neighbors, by installing improvements at public expense. However, there appears to be no benefit to the general public. To the contrary, the entire concept is at odds with multiple features of the City's own Ordinances, the ADA, and possibly other applicable regulations.
6. **Installation of stairs would set precedent and serve no public benefit.** The fact that Ms. Gibbs is insisting that stairs be installed proves that the Hillcrest ROW, in its natural state, is not functional for public recreational access to Whitefish Lake. If the City chooses to install a stairway for the personal use of a non-riparian neighboring property owner, then the City should likewise be prepared to do the same in every other instance where someone is willing to push hard enough. Every other property owner adjoining any of these types of ROWs in the City of Crosslake should also be made aware that the City is adopting such a policy.

The Hillcrest ROW is also only 20 feet in width and terminates abruptly on the shoreline at the bottom of the steep bluff, so intensified public use of the bluff and shoreline will foreseeably and inevitably result in trespasses and encroachments onto the private properties adjoining the Hillcrest ROW by members of the public, and through accelerated

erosion of the bluff itself. This will also foreseeably and inevitably lead to conflicts with the adjoining property owners and result in year-around maintenance issues for the City Public Works Department, and enforcement and nuisance issues for the Police Department.

If the City were to take the unprecedented action of constructing stairs in the Hillcrest ROW, then what is supposed to happen where the public stairs reach the shoreline? How will this be accommodated within a 20-foot width without generating encroachments and nuisances for the adjoining landowners? Who is going to supervise and maintain facilities on every ROW throughout the City where someone, based on this precedent, can get the City to install similar improvements based on this precedent? As referenced above, it is difficult to understand what public benefit is being served by this discussion.

7. **Conclusion.** In conclusion, we respectfully request that the City discontinue the discussions relating to improving the Hillcrest ROW. The only reason this matter is now before the City Council is because the Varleys initially made a request to have the ROW vacated, and then relocated. Rather than allowing the matter to end when the Varleys withdrew their applications, the City, at the behest of Ms. Gibbs, and without notice to the Varleys, now appears engaged in a course of action which appears to be vindictive and specifically directed at the Varleys. The Varleys, however, have done nothing wrong. Their removal of the dilapidated stairs and other debris in 2018 was rightful and in accord with the letter they had received in June 2016 from the City Attorney. The stairs and other debris which were removed, were not owned by either the City or Ms. Gibbs and their removal in 2018 did not violate any City Ordinance or other regulation of which we are aware. The ongoing consideration of improvements to the Hillcrest ROW appears futile in nature since the improvements under consideration are prohibited by multiple sections of the City's own Ordinances and are infeasible in any event due to ADA requirements and other limitations. Any such improvements (even if legal and/or feasible) would create a precedent for similar requests throughout the City, which, together, would generate the potential for enormous new capital expenses and ongoing increased maintenance and enforcement costs. Given the lack of actual public need for such improvements, and multiple non-compliance issues with longstanding existing City Ordinances, there also appears to be no genuine public benefit being served by this ongoing discussion. Accordingly, there is no legitimate purpose in continuing these discussions, and they should end now.

If there are compliance or other regulatory issues with the installation of the riprap this past winter, the Varleys are more than willing to work with their contractors to have any issues relating to the installation of the riprap resolved. Beyond that, however, the Varleys respectfully request that the City bring the discussions relating to the improvement of the Hillcrest ROW to an early end in recognition of the infeasibility and lack of public benefit to such improvements.

Mr. David Nevin
July 23, 2021
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Thank you in advance for your consideration of the foregoing comments. Please make certain that a copy of this letter is provided to the Parks and Public Works Commissions prior to their upcoming meetings on July 28th and August 2nd, respectively.

If there are any questions relating to these comments, please do not hesitate to have an appropriate individual on behalf of the City contact me.

Very truly yours,

CHRISTENSEN & LAUE, PLLC

/s/ Joseph J. Christensen

Joseph J. Christensen
Attorney at Law

JJC/pk

Enclosure

cc: Brad Person (via email w/encl.)
Jon Kolstad (via email w/encl.)
TJ Graumann (via email w/encl.)
Leo & Molly Varley (via email w/encl.)

EXHIBIT A

June 1, 2016

Dear Property Owner,

The City of Crosslake is contacting you because, according to our records, you own land adjacent to a City Public Right of Way (ROW) that leads to the water. I have attached a copy of the City Ordinance as it pertains to Public ROW's. The City will be performing field inspections and surveys for these parcels in the near future. Some of these sites have already been surveyed but the majority have not. If you have any privately owned property on the City ROW, please remove these items as soon as possible. The City Council has recommended that property owners be given 30 days to remove any personal belongings from public land. Some examples of personal property include - sheds, fences, sprinkler heads, wood piles, boats, lifts, docks, fish houses and many other items not mentioned here. The City is also aware that some property owners have more permanent structures like driveways, septic systems, garages and possibly living quarters on public property. If you discover a more permanent type of structure that you own or utilize that is on City property please contact the Crosslake Park Department and provide your name, address and phone number so we can discuss options for your particular situation. Starting July 5th, City Staff will have the authority to remove any personal property that remains on City ROW's that lead to the water. Please feel free to call and discuss any special circumstances that may exist as it relates to your property and the ROW adjacent to you. Also, if you know of a neighbor or someone else that may be storing their own personal equipment on a City ROW, it is important that you contact the City right away.

Private maintenance of public ROW's is prohibited. Many property owners are maintaining (mowing, etc.) the City ROW's to expand their own yards and hide these public ROW's from other citizens. The City ROW's are viewed as public green space and the true intention is for these areas to be left in a wild state. Keep in mind that in some situations ROW's are used for driveways because property owners have no other viable access to their property. The City would like to express our sincere appreciation for working with us to preserve and protect our public ROW's. Please feel free to contact Park Director Jon Henke (218)-692-4271 if you should have any questions. We expect to have a few hurdles in our path to cleaning up our ROW's. Please take the time to locate your property lines and make sure that all of your belongings are on your own property by July 5th. Thanks again for your cooperation.

Crosslake City Attorney Brad Person

EXHIBIT B

From: Justin Norring <cabncare@gmail.com>

Date: July 16, 2021 at 7:25:46 AM CDT

To: Leo Varley <lpVarley@gmail.com>

Subject: Stairs

Hi Leo,

This email is to confirm condition of the staircase that you had asked us to remove back in June of 2018.

The work order consisted of removing stairs and debris from shoreline that was decaying and forgotten about. The stairs had become disconnected from there original resting place due to rot and no maintenance. Treads, stringers, and hand rail were broken/rotten in several spots with nails protruding from where they had been fastened. The staircase was in no condition to be used.

Several pieces of pipe, wire, debris and wood pieces from either old dock or garbage was removed from the bottom of the bank, this was collected and disposed of.

Thank you,
Justin Norring

Cabin Care, Inc.
12691 Arctic Circle
Crosslake, MN 56442

Main 218-765-3680
Office 218-765-3696

cabncare@gmail.com

J. 2.

City of Crosslake

From: c g <ninanow@hotmail.com>
Sent: Monday, July 26, 2021 7:47 AM
To: City of Crosslake
Cc: councilandrews@crosslake.net; councilherzog@crosslake.net;
councilschrupp@crosslake.net; Jon Kolstad; tgraumann@crosslake.net
Subject: Hillcrest Beach Access

Hillcrest Beach Access

Dear Mayor Nevin, Council Members, Committee Members,

All meetings are posted and made public on City of Crosslake.org website that I have attended and spoke only during public forum. There is no way for committees to know what the public may have to say when it is opened up at the public forum portion of a meeting. Therefore, there is no way to notify anyone of what may be spoken.

As for the city owning the stairway, when the Manhattan Beach Second Addition was annexed to the city of Crosslake, the stairway became the cities property. Because the city was unaware the stairway was part of the annexation is no excuse for not taking on the responsibility. The city gladly excepted all the tax revenue the properties brought with the annexation.

Based on all the other deeded accesses on Manhattan Beach second addition Hillcrest Beach is, has always been used and was developed before the annexation took place.

There are other residents and property owners who believe Hillcrest Beach should return as it was, a stairway to the lakes edge with the ability to walk or ride a bike into the top of the bluff. As a reminder this was made very clear at the listening "Town hall meeting" July 15th, 2021 conducted by Mayor Dave Nevin. Which all the council members and other committee members were present. More then 80% of the approximately 100 residents and property owners agreed when asked "Should the stairway at Hillcrest Beach be

allowed to be reinstalled?" This spoke volumes to the question.

By excepting the removal of the stairway on Hillcrest Beach access the city has disenfranchised the inland residents, property owners and the public their right to enjoyment of the lower whitefish lake public property.

I believe the replacement of the stairway can move forward and can be achieved if members of the council and the other committees would work together as they should for the better of the community, they were chosen by to represent. It is very clear and not to just myself but other members of the Crosslake community, that there are individuals that hold positions of authority within the city positions that have their own personal agendas and are unwilling to work for the better good of the citizens of which they have been chosen to do so. This is a real problem within the city held positions.

The Crosslake community is a amazing place to be a part of and I would really dislike to see it judged as a community that is out of control and even corrupt.

I have been a member of the Crosslake community for 61 years and have always promoted it as a positive and welcoming community. My experiences in those years have been life-changing because of my time spent in Crosslake. I hope the city will take a stand and not allow this kind of bullying to continue.

Sincerely, Cindy Gibbs