

AGENDA AND ADDITIONS TO THE AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 12, 2021
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda
3. **Stephanie Neumann - Presentation of AED's to the Police Department**

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of June 2, 2021
2. Special Joint Council Meeting with Public Works Commission Minutes of June 7, 2021
3. Regular Council Meeting Minutes of June 14, 2021
4. Preliminary Draft Month End Revenue Report dated June 2021
5. Preliminary Draft Month End Expenditures Report dated June 2021
6. Preliminary Draft Balance Sheet dated June 2021
7. Police Report for Crosslake – June 2021
8. Police Report for Mission Township – June 2021
9. Fire Department Report – June 2021
10. Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of May 28, 2021
12. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 5/26/21
13. Waste Partners Recycling Report for May 2021
14. Bills for Approval
15. **Additional Bills for Approval**

D. PUBLIC HEARING

1. 7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM LISA PARSONS AT 14095 NORWAY TRAIL (Council Action-Motion)

- a. Application from Lisa Parsons to Vacate Public Right of Way Between 14095 and 14096 Norway Trail
- b. Letter from Property Owners
- c. Survey and Plat Map
- d. Notice to Surrounding Property Owners
- e. Notice of Public Hearing
- f. Letter dated April 24, 2021 from Meister Environmental LLC Re: Wetlands
- g. Recommendation from Park & Recreation Commission
- h. Recommendation from Public Works Commission

i. Resolution Vacating Property

2. 7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM MIKE AND LISA ROCCA AT 12204 MANHATTAN POINT BLVD (Council Action-Motion)

- a. Application from Lisa Parsons to Vacate Public Right of Way Between 14095 and 14096 Norway Trail
- b. Letter from Mike and Lisa Rocca
- c. Survey and Map of Area
- d. Notice to Surrounding Property Owners
- e. Notice of Public Hearing
- f. Letter dated March 29, 2021 from Meister Environmental LLC Re: Wetlands
- g. Recommendation from Park & Recreation Commission
- h. Recommendation from Public Works Commission
- i. Resolution Vacating Property

3. Criteria Proposed by Staff for Vacations of Rights-of-Way

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Memo dated July 6, 2021 from Dave Nevin Re: Commission Appointment (Council Action-Motion)
2. Fire Hall Remodel Costs
 - a. Pay Application #11 from Hytec in the Amount of \$270,103.05 (Council Action-Motion)
 - b. Change Order No. 079439.09 Mold Mitigation in the Amount of \$9,352.70 (Council Action-Motion)
 - c. Approve Purchase of Blinds for Firehall in the Amount of \$2,869 (Council Action-Motion)
 - d. Discuss Changing Security Companies

F. CITY ADMINISTRATOR'S REPORT

1. Memo dated July 6, 2021 from City Administrator Re: TIF Reimbursement (Council Action-Motion)
2. Public Notice of Free Nitrate Water Testing at City Hall
3. Update on Respectful Workplace Policy
4. Discuss the Continued Use of Zoom at Meetings

G. COMMISSION REPORTS

1. PLANNING AND ZONING
 - a. Memo dated July 12, 2021 from Jon Kolstad Re: Proposed Revisions to the City of Crosslake Land Use Ordinance (Chapter 26) (Council Action-Motion)
2. PUBLIC SAFETY
 - a. Resolution in Support of Becoming a Heart Safe Community (Council Action-Motion)

- b. Memo dated July 6, 2021 from Chief Lee Re: Employee Resignation (Council Action-Motion)
- c. Memo dated July 12, 2021 from Chief Lee Re: Hiring Part-Time Officer (Council Action-Motion)

3. PARK AND RECREATION/LIBRARY

- a. Memo dated July 2, 2021 from TJ Graumann Re: ROW Encroachment (Council Action-Motion)
- b. Memo dated July 2, 2021 from TJ Graumann Re: WLJ Subdivision Park Dedication Recommendation (Council Action-Motion)
- c. Memo dated July 2, 2021 from TJ Graumann Re: Haglin Subdivision Park Dedication Recommendation (Council Action-Motion)

4. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated July 7, 2021 from Public Works Commission Re: Recommendation for Sewer Hookup on Daggett Bay Road (Council Action-Motion)
- b. Memo dated July 7, 2021 from Public Works Commission Re: Recommendation for Assessments on Sewer Extension to Moonlite Bay (Council Action-Motion)
- c. Memo dated July 7, 2021 from Public Works Commission Re: Recommendation for Restoration of Hillcrest Beach Right-of-Way (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

- 1. Summary of Closed Meeting of June 14, 2021 to Discuss Respectful Workplace Complaints

J. NEW BUSINESS

K. OLD BUSINESS

- 1. Discuss Status of City Hall Sign
- 2. Discuss Use of Secured Box for Attorney Invoices

L. ADJOURN

C. 15.

ADDITIONAL BILLS FOR APPROVAL
July 12, 2021

VENDORS	DEPT		AMOUNT
3D Specialties, posts	PW		2,280.48
Anderson Brothers, class 5	PW		1,124.06
AW Research, water testing	Sewer		145.80
Birchdale Fire & Security, quarterly monitoring	PW		105.00
Blakeman Portable Toilets, rental fee	Cemetery		112.74
Bolton & Menk, csah 66 water quality	PW		5,049.50
Bolton & Menk, moonlite bay sewer extension	Sewer		1,102.50
Bolton & Menk, 2022 road improvements	PW		10,647.50
Bolton & Menk, general engineering	PW		772.50
Crow Wing County Highway Dept, fuel	ALL		2,881.90
Crow Wing Power, electric service	ALL		9,004.27
Forum Communications, tif disclosure	Admin		55.25
Holden Electric, change flag lights to led	Cemetery		465.15
Holiday Station, ice, water	Fire		32.31
Joe Chase, uniform reimbursement	PW		100.00
Kiesler Police Supply, scuba air fill kit, maintenance kit	Police		440.51
Mastercard, Amazon, book	Library		12.99
Mastercard, Amazon, concrete placer	Park		77.97
Mastercard, Amazon, calculator	Park		54.95
Mastercard, Office Max, printer	Library		536.86
Mastercard, Walmart, tennis balls	Park		56.00
MCSI, copier maintenance contract	Park		71.20
Mike Lyonais, reimburse petty cash	ALL		84.79
North Memorial Ambulance, june subsidy	Ambulance		1,100.00
Northland Press, meeting notice of 7/23	PZ		80.75
Quality Fabricating, fire extinguisher boxes, hose washer base	Fire		452.05
TJ Graumann, mileage reimbursement	Park		16.85
TOTAL			36,863.88



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.2.C.

Memorandum

Date: July 12, 2021
From: Erik Lee
Subject: Hiring Part-Time Officer

Mayor/City Council,

I request permission to hire Adam Casanova as a part-time officer. Adam is currently working in Pequot Lakes as an officer. Adam will assist in covering shifts that will be open due to the resignation of Adam Lane.

Thank you for your consideration.

Respectfully,

Erik Lee
Police Chief