

**SPECIAL COUNCIL MEETING
PRESENTATION OF THE AUDIT
OF THE 2020 FINANCIAL STATEMENTS
MONDAY, MAY 10, 2021
6:00 P.M. – CITY HALL**

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 10, 2021
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Joint Council Meeting with Public Works Commission Minutes of April 5, 2021
2. Regular Council Meeting Minutes of April 12, 2021
3. Special Council Meeting Minutes of April 22, 2021
4. Preliminary Draft Month End Revenue Report dated April 2021
5. Preliminary Draft Month End Expenditures Report dated April 2021
6. Preliminary Draft Balance Sheet dated April 2021
7. Fire Hall Remodel Costs dated 4/30/2021
8. Police Report for Crosslake – April 2021
9. Police Report for Mission Township – April 2021
10. Fire Department Report – April 2021
11. North Ambulance Run Report – April 2021
12. Planning and Zoning Monthly Statistics
13. Planning and Zoning Commission Meeting Minutes of March 26, 2021
14. EDA Meeting Minutes of February 3, 2021
15. Waste Partners Recycling Report for March 2021
16. Bills for Approval

D. CRITICAL ISSUES

1. John Forney – Update on Stormwater Project from the School to Pine River

E. PUBLIC HEARING

7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM LEO VARLEY AT 11341 WHITEFISH AVE

1. Application from Leo Varley to Vacate Hillcrest Beach Public Right of Way Between 11355 and 11373 Whitefish Ave and Map of Area
2. Letter from Leo Varley
3. Survey
4. Notice to Surrounding Property Owners
5. Notice of Public Hearing
6. Written Comments from Public
7. Recommendation from Park & Recreation Commission
8. Recommendation from Public Works Commission
9. Resolution Vacating Property (Council Action-Motion)
10. Letter dated April 28, 2021 from Christensen & Laue PLLC Re: Leo Varley/Relocation of Hillcrest Beach (Council Action-Motion)
11. Memo dated May 10, 2021 from Public Works Commission Re: Recommendation to Require Applicant to Re-Apply

F. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Approval of Resolution Accepting Donations (Council Action-Motion)
2. Update on Fire Hall Project
 - a. Letter dated May 4, 2021 from Hytec Re: Estimate to Repair and Fix Moisture Issues in Ambulance Garage (Council Action-Motion)
 - b. Pay Application #9 from Hytec in the Amount of \$53,232.56 (Council Action-Motion)
3. Update on Punch List for City Hall
4. Discuss Residency Requirements for Commission Members

G. CITY ADMINISTRATOR'S REPORT

1. Certificate of Commendation
2. Resolution to Adopt for Renewal Existing Liquor License Establishments for 2021-2022 (Council Action-Motion)
3. Memo dated May 10, 2021 from City Clerk Re: Request to Purchase Locked Storage for Attorney Invoices (Council Action-Motion)
4. Memo dated May 10, 2021 from City Clerk Re: Recommendation to Update Respectful Workplace Policy (Council Action-Motion)
5. Approval of Social Media Policy and Executive Summary Agreement for Archiving Services (Council Action-Motion)
6. Memo dated May 10, 2021 from City Clerk Re: City Policies (Council Action-Motion)

H. COMMISSION REPORTS

1. PLANNING AND ZONING
 - a. Resolution to Acquire Tax Forfeit Land (Council Action-Motion)
 - b. Resolution to Allow County to Reclassify Parcel as Non-Conservation and Approve the Intended Sale (Council Action-Motion)

- c. Memo dated May 10, 2021 from Jon Kolstad Re: Computer Replacements (Council Action-Motion)

2. PUBLIC WORKS/SEWER/CEMETERY

- a. Memo dated May 10, 2021 from Public Works Commission Re: Recommendation to Approve Proposal for 2022 Road Improvement Projects (Council Action-Motion)
- b. Memo dated May 10, 2021 from Public Works Commission Re: Recommendation to Purchase Equipment and Approve Maintenance Projects (Council Action-Motion)

I. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

J. CITY ATTORNEY REPORT

K. NEW BUSINESS

L. OLD BUSINESS

M. ADJOURN

C.2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 12, 2021
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, April 12, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Dave Schrupp, and Marcia Seibert-Volz. John Andrews was present via Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty-three audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 04R-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Clay Porter of 36306 County Road 3 addressed the Council and expressed his concerns regarding the Land Use Ordinance that allows commercial storage buildings in residential neighborhoods. Mr. Porter asked that the Council consider removing this use from the RR5 District. Mr. Porter and Jon Kolstad gave a history of events regarding this issue. The City Council changed the ordinance in 2017 to remove the use of commercial storage units in residential areas. Property owners asked to have it be an allowed use again. In 2019 the City Council changed the ordinance to allow the use of commercial storage units in residential areas with the issuance of a Conditional Use Permit. Aaron Herzog noted that the City had no control of commercial storage units prior to that because people were building storage units and claiming they were for personal use but then were renting space inside.

Dave Schrupp stated that he is not in favor of allowing commercial storage buildings in residential areas and they should not be allowed. MOTION 04R-02-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO DIRECT THE PLANNING AND ZONING COMMISSION TO REVIEW A CHANGE TO THE ORDINANCE RESTRICTING COMMERCIAL STORAGE BUILDINGS IN RESIDENTIAL AREAS AND TO PUT A MORATORIUM ON PERMITS FOR COMMERCIAL STORAGE BUILDINGS IN RESIDENTIAL AREAS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Mike Stone of 35878 County Road 3 stated that he lives in the neighborhood too and thanked the Council for placing a moratorium on these permits.

Brenda Brittan of 38912 South Landing addressed the Council and explained her concern with the Planning and Zoning process of issuing land use permits. Ms. Brittan stated that she was frustrated that staff was not available when she came to City Hall and that it took over a

week to receive the permit. Ms. Brittan stated that she wanted to enclose her porch and felt like it should have been an over the counter permit, rather than staff needing to complete a site visit. Ms. Brittan stated that the taxpayers are the customers and that the Council should review the permitting process and accountability of staff.

C. CONSENT CALENDAR –Dave Nevin asked for copies of the detailed legal bills that were on the list of bills for approval. Dave Nevin questioned the bill to Crow Wing County for door repair. Ted Strand stated that it is for the same door that was repaired earlier and that it has taken this long for the invoicing to come through. MOTION 04R-03-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Joint Council Meeting with Public Works Commission Minutes of March 1, 2021
2. Special Council Meeting Minutes of March 5, 2021
3. Regular Council Meeting Minutes of March 8, 2021
4. Special Council Meeting Minutes of March 31, 2021
5. Preliminary Draft Month End Revenue Report dated March 2021
6. Preliminary Draft Month End Expenditures Report dated March 2021
7. Preliminary Draft Balance Sheet dated March 2021
8. Fire Hall Remodel Costs dated 3/31/2021
9. Police Report for Crosslake – March 2021
10. Police Report for Mission Township – March 2021
11. Fire Department Report – March 2021
12. North Ambulance Run Report – March 2021
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of February 26, 2021
15. Park and Recreation Monthly Report – March 2021
16. Park and Recreation/Library Commission Meeting Minutes of February 24, 2021
17. MPCA Sewer Permit Compliance Summary
18. Waste Partners Recycling Reports for February 2021
19. Letter dated March 8, 2021 from Crow Wing Power Re: Equipment
20. Thank You Letter dated March 15, 2021 from Initiative Foundation
21. Application for Group Transient Merchant Permit from Chamber of Commerce
22. Bills for Approval in the Amount of \$154,939.86
23. Crosslakers Meeting Minutes of April 5, 2021
24. Additional Bills for Approval in the Amount of \$122,408.22

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

D. CRITICAL ISSUES

1. The presentation by John Forney regarding Water Quality has been postponed until May 10, 2021.

E. PUBLIC HEARING

7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST ON WHITEFISH AVE

Attorney Person gave a brief description of the request from Neal and Elaine Bailey and Joe Ruttger to move the existing 20-foot public access on Whitefish Ave approximately 10 feet to the west. Joe Ruttger is selling a portion of his land to the Bailey's, so this relocation of

the access will create a bigger lot for the Bailey's. The Park and Recreation/Library Commission and the Public Works Commission voted in favor of the access relocation. Tom Swenson of 36036 West Shore Drive asked who pays for the fees associated with the recording. Brad Person stated that the \$1,000 application fee covers all costs. MOTION 04R-04-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 21-10 VACATING PROPERTY AT GREENWOOD BEACH, AS DEDICATED ON THE PLAT OF MANHATTAN BEACH SECOND ADDITION. Marcia Seibert-Volz asked for the legal description of the newly created public access. Brad Person stated that he could include a copy of the legal description in the next Council packet and that the recording of the vacation will not take place until an easement to the City for lake access purposes is delivered to the City, as described in the resolution. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

CITY ADMINISTRATOR'S REPORT – City Administrator Mike Lyonais asked that the Council allow item 5 under his report be acted on now because Bond Counsel Jason Murray was on the phone and was having difficulty staying connected on Zoom. Jason Murray reported that the City received an AA+ bond rating due to the work of the City's administrative staff and stated that the City's equipment certificate bond was sold today with an interest rate of 0.8723%. MOTION 04R-05-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-12 FOR THE ISSUANCE AND SALE OF \$865,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATES, SERIES 2021A PROVIDING FOR THEIR ISSUANCE AND LEVYING A TAX FOR THE PAYMENT THEREOF. Aaron Herzog stated that this was an excellent interest rate. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

F. MAYOR'S REPORT

1. Mayor Nevin read a letter from Bruce Sahli with signatures of 21 family members who have someone buried at Pinewood Cemetery regarding the maintenance of the cemetery. The families would like to see proper upkeep around the headstones, weed control, trimming and blowing. Bruce Sahli showed the Council pictures of areas of the cemetery that were not maintained well. Dave Nevin agreed with Mr. Sahli and stated that it needs to be taken care of. Mr. Nevin added that many family members put things on the graves that are not allowed. Marcia Seibert-Volz stated that she was embarrassed of the pictures. Ted Strand stated that he has asked for more help and more funds to maintain the cemetery. Mr. Strand stated that last year the mower ran over a live bullet which had fallen from a headstone. Mr. Strand stated that staff mows the cemetery once a week in the summer. The water at the cemetery is hard and contains iron and would ruin headstones if it were used to water the grass. Mr. Strand stated that he has friends buried there and he is embarrassed too. TJ Graumann stated that he helped maintain the cemetery in Baxter when he worked there and suggested that a seasonal employee could help maintain the cemetery and the trails in the summer. Dave Nevin asked that TJ Graumann and Ted Strand work together to create a job description for this position and bring it the Council in May. MOTION 04R-06-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO ALLOCATE UP TO \$15,000 FOR A SEASONAL, PART-TIME EMPLOYEE TO HELP MAINTAIN THE CEMETERY

AND TRAILS IN THE SUMMER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. MOTION 04R-07-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 21-11 ACCEPTING DONATIONS FROM ANONYMOUS PERSON OF \$50 TO UPGRADE THE COMMUNITY CENTER SIGN AT INTERSECTION OF CSAH 66 AND DAGGETT PINE ROAD AND FROM BOB HEALES OF 6 FRAMED PICTURES FOR DECORATION AT POLICE DEPARTMENT AND CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 04R-08-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO CONTRIBUTE \$100 TO THE PINE RIVER-BACKUS GRAD BLAST. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Dave Nevin and Chip Lohmiller gave a brief update on the firehall construction. Hytec is cleaning the building this week and should be completely done by the end of April.
 - a. The Council reviewed Change Order No. 079439.10 to relocate bay door #5. The original estimate for this change was \$6,488. Once the Council gave permission to Hytec to proceed, the engineer found that the wall was sheer and it would require more steel columns, plywood and steel beams, which increased the cost to \$18,758.85. Dave Schrupp noted that the project is under cost in other areas, so this will not increase the overall cost. MOTION 04R-09-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE CHANGE ORDER NO. 079439.10 IN THE AMOUNT OF \$18,758.85 FOR RELOCATION OF OVERHEAD DOOR #5. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - b. MOTION 04R-10-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE CHANGE ORDER NO. 079439.11 IN THE AMOUNT OF \$5,557.62 FOR HOSE TOWER BALCONY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - c. MOTION 04R-11-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE CHANGE ORDER NO. 079439.12 IN THE AMOUNT OF \$21,675.67 FOR PROJECT EXTENSION COSTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - d. MOTION 04R-12-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF TEN OFFICE CHAIRS FOR THE FIRE STATION FROM KI IN THE AMOUNT OF \$3,731.80. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - e. The Council reviewed a memo from Chief Lohmiller regarding the purchase of audio/visual system for the Fire Station. Hytec has given an estimate of \$20,000 for

equipment but it was not part of the contract. Chief Lohmiller provided a quote of \$33,083.60 which included TV's, video distribution system, speaker system, HDMI connection at podium for computer/laptop, RTI touch panel, wireless handheld microphone, Wifi access points, and all necessary AV and networking equipment installed in the mechanical room. Mr. Lohmiller stated that the equipment is necessary to conduct daily operations and mandatory training. Dave Nevin and Marcia Seibert-Volz stated that Mr. Lohmiller needs to stay within the \$20,000 budget and can add components next year. Dave Schrupp stated that the department cannot operate without the required equipment and John Andrews stated that the Council should provide what staff needs. MOTION 04R-13-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO ALLOCATE \$20,000 FOR CROSSLAKE FIRE STATION AUDIO/VISUAL SYSTEM. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

- f. MOTION 04R-14-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PAY APPLICATION #8 FROM HYTEC CONSTRUCTION FOR THE FIREHALL PROJECT IN THE AMOUNT OF \$111,685.40. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - g. MOTION 04R-15-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ESTIMATE OF \$6,570 FROM HYTEC CONSTRUCTION FOR SOFFIT WOOD RE-STAINING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
 - h. MOTION 04R-16-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE ESTIMATE OF \$4,615 FROM HYTEC CONSTRUCTION FOR GUTTER AND FASCIA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. The Council reviewed the punch list for City Hall/Police Department. Andy Pickar stated that Hytec is close to completing the list. They are waiting for locates so that the sign can be erected. Mr. Pickar stated that there is a 12-month walk-through/warranty and beyond one year, it is the City's responsibility for repairs unless there is a structural defect.

Ted Strand stated that there have been continuous problems with toilets not flushing. North Country Plumbing has suggested that a filter be installed and that the entire system be flushed to remove anything currently in the water lines, fixtures and appliances. Ted Strand stated that a 3" rock came through the pipe. Andy Pickar stated that he will check with the contractor that installed the well to make sure the screen is intact.

Ted Strand reported that power went out last week and the generator at City Hall/Police Department did not turn the power back on automatically. Jim's electric was called and staff was told that the switch gear was bad and needed to be replaced. This part was covered under warranty.

G. CITY ADMINISTRATOR'S REPORT

1. Included in the packet for Council information was a letter dated March 22, 2021 from Initiative Foundation to update tenured city officials and educate new city officials about the services they offer.
2. Mike Lyonais reported that per the City's request, the Crow Wing County Highway Department has asked the MN Department of Transportation to conduct a traffic study in Crosslake at no cost to the City. The proposed study area is County Road 66 from CSAH 3 to CSAH 16, County Road 3 from CSAH 36/103 to CSAH 66, and County Road 16 from West Shore Drive to CSAH 66.
3. MOTION 04R-17-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO HOLD A SPECIAL MEETING ON MONDAY, MAY 10, 2021 AT 6:00 P.M. FOR THE PURPOSE RECEIVING 2020 AUDIT PRESENTATION FROM CLIFTON LARSON ALLEN. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 04R-18-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF SIX (6) SHURE DESKTOP GOOSENECK CONDENSER MICROPHONES WITH LED INDICATOR AT A COST OF \$2,541.74 AND TO USE FUNDS ASSIGNED IN ADMINISTRATION/P&Z EQUIPMENT FUND. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. Moved to front of agenda.
6. Included in the packet for Council information was a letter dated March 4, 2021 from Resource Training & Solutions Service Cooperative with an update from the Minnesota Healthcare Consortium notifying co-op members that beginning in 2022, health care coverage will change from Blue Cross to Medica, pending successful negotiation of a contract. Marcia Seibert-Volz stated that the Council should look at the deductibles this year.

H. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Chief Erik Lee reported that the 2016 Ford Explorer that was declared surplus at the last meeting and put on Govdeals website to sell, did not receive the minimum amount of \$8,000. It was the consensus of the Council to sell the vehicle through sealed bids with a minimum bid of \$8,000.
- b. MOTION 04R-19-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE A THREE-YEAR CONTRACT WITH MISSION TOWNSHIP FOR POLICE SERVICES AT A COST IN 2021 OF \$62,870

AND A 3% INCREASE EACH YEAR THEREAFTER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- c. MOTION 04R-20-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO DECLARE TWO (2) RUGER MINI 14 RIFLES AS SURPLUS AND APPROVE THE CONSIGNMENT SALE OF THEM AT BILL'S GUN SHOP IN BAXTER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. PARK, RECREATION, AND LIBRARY

- a. MOTION 04R-21-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE RECOMMENDED CHANGES TO THE COMMUNITY CENTER USAGE POLICIES AND RULES, REQUIRING THAT ONLY COMMUNITY CENTER AND PARK VISITORS USE THE PARKING LOT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES. Council suggested that staff install "No Overnight Parking" signs.
- b. MOTION 04R-22-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO ACCEPT CASH IN THE AMOUNT OF \$1,500 IN LIEU OF LAND FOR THE KIRK SCHNITKER METES AND BOUNDS SUBDIVISION AT WHITEFISH BUSINESS PARK. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. MOTION 04R-23-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT CASH IN THE AMOUNT OF \$3,000 IN LIEU OF LAND FOR THE JIM GALLAWAY METES AND BOUNDS SUBDIVISION, CREATING TWO NEW LOTS AT BUILD-ALL LUMBER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- d. MOTION 04R-24-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE INSTALLATION OF XCEL ENERGY NATURAL GAS LINE TO THE PARK MAINTENANCE SHOP AND GARDEN GARAGE IN THE AMOUNT OF \$10,000. TJ Graumann stated that the 2021 Budget includes \$10,000 for this project and \$580.02 will be used from the balance of the plow truck purchase. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- e. TJ Graumann presented quotes for the replacement of HVAC units at the Community Center. The quote from Crosslake Sheetmetal for two units was \$18,085. The quote from Thelen Heating and Roofing for two units was \$15,400. Mr. Graumann asked Thelen Heating and Roofing for a quote for a third unit and that came in at \$9,065. The 2021 Budget includes \$24,000 for the replacement of these units. Rather than replacing two this year, Mr. Graumann suggested replacing three at a cost of \$24,465 from Thelen Heating and Roofing. Dave Nevin stated that TJ Graumann should ask for a quote for three units from Crosslake Sheetmetal because he would like to use a

local business. Marcia Seibert-Volz noted that Thelen's quote was just made public so that would not be fair. MOTION 04R-25-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO REPLACE TWO (2) HVAC UNITS AT THE COMMUNITY CENTER AT A COST OF \$15,400 FROM THELEN HEATING AND ROOFING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH NEVIN OPPOSED.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 04R-26-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO PUBLISH A NOTICE IN THE OFFICIAL NEWSPAPERS ASKING PEOPLE TO REMOVE ITEMS FROM THE PINWOOD CEMETERY BY MAY 7TH, AS STAFF WILL BE DISPOSING OF FADED AND DAMAGED ITEMS THE WEEK OF MAY 10TH. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 04R-27-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT WITH CROW WING COUNTY FOR THE BITUMINOUS SEAL COAT OF DAGGETT BAY ROAD AND PERKINS ROAD AT AN ESTIMATED COST OF \$19,160.15. Dave Nevin asked if the seal coating could be postponed a year or two. Phil Martin stated that it is a good practice to seal coat new roads sooner rather than later. Aaron Herzog stated that there are no other construction projects this year and that the Council should get this done. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH NEVIN OPPOSED.
- c. MOTION 04R-28-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE CLARIFIER REHABILITATION AND LIFT STATION CONTROLS PROPOSAL FROM BOLTON & MENK, TO BE BILLED AT AN HOURLY RATE, NOT TO EXCEED \$39,350. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- d. Ted Strand reported that the surplus dump truck sold for \$30,500 and the surplus pickup sold for \$10,301.

A brief discussion ensued regarding plans for lift station controls. Ted Strand stated that stainless steel is in short supply and that they could probably get by if something failed by having the electrician rig something up.

Marcia Seibert-Volz stated that the Council should designate the \$270,000 coming from the federal government, \$150,000 from the general fund, and \$40,801 from the sale of vehicles toward sewer improvements.

- I. **PUBLIC FORUM** – Jerry Volz of 37668 Moen Beach Trail stated that he just learned that an individual that attended the Planning and Zoning Commission Meeting tested positive for

Covid-19 and asked why meeting attendees were not notified. Mr. Volz noted that staff quarantined as a result of this information and stated that everyone should have been notified. Char Nelson stated that the individual that tested positive told staff that they did not need to notify anyone because the Department of Health would do that.

Tom Swenson of 36036 West Shore Drive stated that the Council should consider installing a public drinking fountain in City Hall.

J. CITY ATTORNEY REPORT

a. Attorney Person reported that he mailed a letter to the business that had outstanding lodging tax and that he has not received a reply.

b. Issue #1: Closed Session to Discuss the Respectful Workplace Complaint. MOTION 04R-29-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG THAT THE COUNCIL CONSIDERED A RESPECTFUL WORKPLACE COMPLAINT. NO DISCIPLINARY ACTION WILL BE TAKEN. THE RESPECTFUL WORKPLACE POLICY WILL BE DISTRIBUTED TO AND REVIEWED BY ALL EMPLOYEES, INCLUDING DEPARTMENT HEADS AND ADMINISTRATION, AS WELL AS ALL MEMBERS OF THE CITY COUNCIL, CITY BOARDS, AND CITY COMMISSIONS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Issue #2: Closed Session to Discuss Citizen Complaint. MOTION 04R-30-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG THAT THE COUNCIL CONSIDERED A CITIZEN COMPLAINT AGAINST AN EMPLOYEE AND THAT DISCIPLINARY ACTION HAS BEEN TAKEN. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Issue #3: Closed Session to Discuss Union Representation Petitions. The Council discussed labor negotiation strategies and developments. No action was taken.

K. NEW BUSINESS – None.

L. OLD BUSINESS – Marcia Seibert-Volz asked the status of the parking grant. Mike Lyonais replied that a decision should be received after April 15th.

Marcia Seibert-Volz asked the status of putting City policies on the webpage. Char Nelson replied that she is compiling all the policies and will bring them to the Council so they can decide which policies should be on the website.

Dave Schrupp stated that the Council should meet to review capital expenses made to date and purchases left to make.

M. ADJOURN – MOTION 04R-31-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 10:00 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.3.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, APRIL 22, 2021
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, April 22, 2021. The following Council Members were present: Mayor Dave Nevin, Dave Schrupp, Marcia Seibert-Volz, and Aaron Herzog. John Andrews was present via Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, and City Attorney Brad Person. City Engineer Phil Martin and one audience member were present via Zoom.

The meeting was called to order by Mayor Nevin at 4:00 P.M. MOTION 04SP1-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO CLOSE THE SPECIAL MEETING. The meeting was closed pursuant to Minn. State Statute 13D.05, subd. 3 (b), to meet with City Attorney regarding threatened litigation regarding a land use issue. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO REOPEN THE SPECIAL MEETING AT 4:20 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-03-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-13 ACCEPTING DONATIONS FROM THE CROSSLAKE / IDEAL LIONS TO THE POLICE DEPARTMENT FOR PROTECTIVE GEAR AND CONFERENCE TABLE IN THE AMOUNT OF \$8,000.00 AND FROM PAL FOUNDATION TO THE PARK DEPARTMENT FOR GARDEN STAKES IN THE AMOUNT OF \$38.99. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-04-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE BILLS FOR PAYMENT IN THE AMOUNT OF \$980,678.53. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz stated that the Council approved the hiring of a seasonal employee for the Park and Public Works Departments at an estimated cost up to \$15,000 and stated that the Council needs to decide where that money is coming from. Ms. Seibert-Volz stated that the City will be over on legal costs this year too and suggested amending the budget by taking out capital expenses from department budgets. Mike Lyonais replied that that was a good idea and stated that the Council could also use \$100,000 that was levied but not assigned to a specific project. Marcia Seibert-Volz stated that amending the budget would be a better way to track funds.

Mike Lyonais provided a handout dated 3/31/21 to Council and staff that showed capital outlay items that were budgeted for 2021. The Council went through each line item. In the Administration and Planning and Zoning Departments, \$8,104 was budgeted for computers. The Council suggested cutting that amount in half and putting \$4,052 into legal costs.

In the Police Department Budget, there was \$65,235 for squad purchases. To date \$37,157 has been spent with a remainder of \$28,078. Erik Lee stated that the City had levied extra for the upcoming year when two squads will be purchased. The Council suggested putting \$20,000 from the Police Department Budget into legal costs.

The Council reviewed the Fire Department Budget and Chip Lohmiller stated that there are no extra funds to reallocate.

Ted Strand stated that items in the Public Works Budget could be reallocated. The total budget for Public Works is \$257,500 and Mr. Strand will need to spend \$201,500. Mr. Strand stated that there is \$16,000 in the budget for striping and that the estimate is \$25,000 which includes restriping the helipad at the firehall. Mr. Strand suggested that the Council reallocate \$40,000 from the Public Works Budget to legal costs and allocate the proceeds of \$40,000 for the vehicle sales to legal costs.

A lengthy discussion ensued regarding the Sewer Budget. Mike Lyonais explained how the sewer funds flow through the budget. Mr. Lyonais stated that new funding from the federal government would arrive in May, however, the exact amount and approved uses of the funds have not been released. The League of MN Cities will provide an update on May 5. Dave Schrupp suggested spending \$40,000 this year on the design of the clarifiers and to do the rest of the sewer upgrades next year. Ted Strand noted that the City will need to pay for road designs this year too. Aaron Herzog thanked Ted Strand and Phil Martin for giving Council and Commission members a tour of roads that need repairs.

TJ Graumann stated that he has purchased or ordered most of the Park Department's capital items. There is \$10,000 in the Park Department Budget for irrigation. Although the quote in 2020 was \$8,500, he will obtain a new quote because the cost of irrigation supplies has increased in 2021. The Park Department Budget included \$24,000 for HVAC replacement and only \$15,400 will be spent. The balance of \$8,600 could be used for overage of irrigation system if necessary or could be moved to legal costs. Mr. Graumann stated that there is \$10,352 in the budget for new truck. The new truck was purchased in 2020 with Covid Relief funds. So that could be moved to legal costs. The Library has \$4,000 in the budget for a shade feature. Mr. Graumann will obtain a quote for that item.

Marcia Seibert-Volz stated that the Council needs to put \$150,000 from the general fund into the sewer project fund. Dave Schrupp asked if the City could do a \$1M bond for the entire sewer project in order to get the project completed all at once. Mike Lyonais stated that bonding would be possible once all the details of the project are finalized.

Marcia Seibert-Volz asked what happened to the leftover funds from 2020 in Parks and Public Works. Mike Lyonais replied that those budgets were looked at as a whole and that Public Works ended up over budget so no amendments were made. The Council asked that Ted Strand bring a summary of his budget changes to the Public Works Commission in May.

Aaron Herzog stated that Crow Wing County extended their local sales tax for roads and asked for an update on Crosslake's request for sales tax. Mike Lyonais gave a brief update on local option sales tax and stated that the State is still considering the request and has not made a decision.

Marcia Seibert-Volz thanked the staff that offered reallocation of their department's budget.

TJ Graumann stated that the Council has approved the quote of \$8,500 for the irrigation system and asked if he would need to bring a new quote back if it increased. It was the consensus of the Council to allow Mr. Graumann to continue with the irrigation upgrade if the quote was less than \$10,000.

MOTION 04SP1-05-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND
SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 5:53 P.M.
ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

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CITY OF CROSSLAKE

Month-End Revenue

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SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$0.00	\$0.00	\$3,586,002.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$109,804.72	\$2,424.28	97.84%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$0.00	\$0.00	\$122,771.00	0.00%
31800	Other Taxes	\$1,500.00	\$5,301.27	\$5,301.27	-\$3,801.27	353.42%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$283.97	\$2,216.03	11.36%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$360.00	\$2,475.00	\$2,525.00	49.50%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$22.00	\$115.00	\$385.00	23.00%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$8,950.00	\$19,875.00	\$20,125.00	49.69%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$2,300.00	\$2,400.00	-\$900.00	160.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$2,000.00	\$4,500.00	\$4,500.00	50.00%
34106	Sign Permits	\$500.00	\$100.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$195.00	\$795.00	\$5.00	101.25%
34108	Zoning Misc/Penalties	\$0.00	\$1,350.00	\$3,550.00	-\$3,550.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$1,750.00	\$3,750.00	\$3,250.00	53.57%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$34,084.58	\$34,084.58	-\$4,084.58	113.62%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$0.00	\$14,050.00	\$41,692.00	25.21%
34211	Police Donations	\$0.00	\$8,000.00	\$8,000.00	-\$8,000.00	0.00%
34213	Police Receipts	\$5,000.00	\$1,810.00	\$1,815.00	\$3,185.00	196.30%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$500.00	\$1,400.00	-\$400.00	140.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$70.00	\$230.00	23.33%

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$3.00	\$237.00	-\$37.00	118.50%
34740	Park Concessions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34741	Gen Gov t Concessions	\$100.00	\$18.25	\$89.70	\$10.30	89.70%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$58.00	\$224.00	\$3,776.00	5.60%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$87.00	\$162.00	\$338.00	32.40%
34761	Library Donations	\$500.00	\$0.00	\$405.00	\$95.00	81.00%
34762	Library Copies	\$300.00	\$16.00	\$30.00	\$270.00	10.00%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$6.00	\$6.00	\$44.00	12.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$38.99	\$38.99	\$2,961.01	1.30%
34770	Silver Sneakers	\$9,000.00	\$1,550.00	\$3,665.00	\$5,335.00	40.72%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$1,500.00	\$3,000.00	33.33%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$70.20	\$112.20	\$887.80	11.22%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,250.50	\$5,220.50	\$24,779.50	17.40%
34807	Volleyball Fees	\$750.00	\$8.00	\$264.00	\$486.00	35.20%
34808	Silver and Fit	\$13,000.00	\$28.32	\$148.32	\$12,851.68	1.14%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$766.00	\$1,993.00	\$6,007.00	24.91%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$3,500.00	-\$500.00	116.67%
34941	Cemetery Openings	\$3,500.00	\$1,000.00	\$1,000.00	\$2,500.00	28.57%
34942	Cemetery Other	\$450.00	\$0.00	\$100.00	\$350.00	22.22%
34950	Public Works Revenue	\$1,500.00	\$250.00	\$500.00	\$1,000.00	33.33%
34952	County Joint Facility Payments	\$45,000.00	\$6,921.78	\$6,921.78	\$38,078.22	15.38%
34953	Recycling Revenues	\$50.00	\$19.35	\$26.85	\$23.15	53.70%
35100	Court Fines	\$10,000.00	\$1,310.68	\$2,305.41	\$7,694.59	23.05%
35103	Library Fines	\$600.00	\$4.00	\$9.00	\$591.00	1.50%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$294.40	\$958.80	\$4,041.20	19.18%
36201	Misc Reimbursements	\$0.00	\$0.00	\$12.75	-\$12.75	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,000.00	\$244.03	\$4,679.91	\$55,320.09	7.80%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$0.00	\$0.00	\$6,032.00	0.00%
36255	Sp Assess Int-Bridges	\$392.00	\$0.00	\$48.60	\$343.40	12.40%
36256	Andys Parking Lot Principal	\$4,788.00	\$0.00	\$0.00	\$4,788.00	0.00%
36257	Andys Parking Lot Interest	\$239.00	\$0.00	\$0.00	\$239.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$40,801.00	\$40,801.00	-\$40,801.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,777,420.00	\$900,661.01	\$900,661.01	\$876,758.99	50.67%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$6,093,164.00	\$1,023,129.36	\$1,194,785.36	\$4,898,378.64	19.74%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$0.00	\$0.00	\$107,231.00	0.00%
31317	2019A City Hall/Police	\$312,985.00	\$0.00	\$0.00	\$312,985.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Daggett Bay Rd	\$1,257.00	\$0.00	\$0.00	\$1,257.00	0.00%

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SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36124	Sp Assess Int Daggett Bay Rd	\$532.00	\$0.00	\$0.00	\$532.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$11,008.89	\$11,008.89	-\$11,008.89	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$422,005.00	\$11,008.89	\$11,008.89	\$410,996.11	2.61%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$236.30	\$479.60	-\$479.60	0.00%
36104	Penalty & Interest	\$1,000.00	\$67.86	\$411.55	\$588.45	48.61%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$26,200.01	\$103,058.63	\$214,141.37	33.78%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$10,500.00	\$1,500.00	87.50%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: APRIL 2021

SRC	SRC Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$331,200.00	\$26,031.57	\$114,449.78	\$216,750.22	35.88%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$0.00	\$0.00	\$119,863.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$342,863.00	\$0.00	\$0.00	\$342,863.00	0.00%
		\$7,216,232.00	\$1,060,169.82	\$1,320,244.03	\$5,895,987.97	18.47%

04.30.2021 Draft Month End Expenditures

CITY OF CROSSLAKE

Month End Expenditures

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$9,000.00	\$18,000.00	33.33%
122	FICA	\$2,066.00	\$172.15	\$688.60	\$1,377.40	33.33%
151	Workers Comp Insurance	\$113.00	\$82.00	\$82.00	\$31.00	72.57%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$344.07	-\$344.07	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,618.84	\$10,209.67	\$22,825.33	30.91%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$7,818.44	\$35,167.98	\$69,124.02	33.72%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$5,986.44	\$26,915.98	\$51,075.02	34.51%
121	PERA	\$13,671.00	\$1,035.34	\$4,656.18	\$9,014.82	34.06%
122	FICA	\$13,945.00	\$925.94	\$4,201.35	\$9,743.65	30.13%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$14,739.20	\$29,478.80	33.33%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$553.24	\$963.76	36.47%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$688.00	\$1,376.00	33.33%
134	Employer Paid Life	\$134.00	\$10.40	\$41.60	\$92.40	31.04%
136	Deferred Compensation	\$1,300.00	\$100.00	\$450.00	\$850.00	34.62%
151	Workers Comp Insurance	\$1,585.00	\$1,200.00	\$1,200.00	\$385.00	75.71%
152	Health Savings Account Contrib	\$12,000.00	\$3,000.00	\$6,000.00	\$6,000.00	50.00%
200	Office Supplies	\$1,800.00	\$513.92	\$876.08	\$923.92	48.67%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$50.00	\$203.00	\$1,297.00	13.53%
220	Repair/Maint Supply - Equip	\$3,834.00	\$240.16	\$646.98	\$3,187.02	16.87%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$202.78	\$613.39	\$3,386.61	15.33%
322	Postage	\$1,000.00	\$0.00	\$371.96	\$628.04	37.20%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$315.00	\$535.00	37.06%
443	Sales Tax	\$100.00	\$0.00	\$1.00	\$99.00	1.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.78	\$302.37	\$610.63	33.12%
610	Interest	\$77.00	\$6.72	\$27.63	\$49.37	35.88%
DEPT 41400 Administration		\$297,273.00	\$25,161.03	\$98,217.44	\$199,055.56	33.04%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$11,655.00	\$12,840.00	\$19,160.00	40.13%
304	Legal Fees (Civil)	\$7,000.00	\$1,750.00	\$4,566.00	\$2,434.00	65.23%
307	Legal Fees (Labor)	\$10,000.00	\$14,633.40	\$15,774.40	-\$5,774.40	157.74%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$28,038.40	\$33,180.40	\$15,819.60	67.72%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$4,810.00	\$21,630.00	\$39,970.00	35.11%
101	Assistant	\$63,295.00	\$4,423.60	\$19,955.17	\$43,339.83	31.53%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$692.52	\$3,118.89	\$6,248.11	33.30%
122	FICA	\$9,555.00	\$603.05	\$2,759.79	\$6,795.21	28.88%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$14,739.20	\$29,478.80	33.33%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$376.56	\$753.44	33.32%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$344.00	\$1,720.00	16.67%
134	Employer Paid Life	\$134.00	\$10.40	\$41.60	\$92.40	31.04%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$701.00	\$701.00	\$229.00	75.38%
152	Health Savings Account Contrib	\$12,000.00	\$2,039.72	\$3,622.05	\$8,377.95	30.18%
200	Office Supplies	\$700.00	\$229.34	\$518.55	\$181.45	74.08%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$163.18	\$254.09	\$1,245.91	16.94%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$240.17	\$647.01	\$3,286.99	16.45%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$682.50	\$1,470.00	\$3,530.00	29.40%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$185.68	\$556.62	\$2,943.38	15.90%
321	Communications-Cellular	\$0.00	\$38.23	\$114.69	-\$114.69	0.00%
322	Postage	\$500.00	\$0.00	\$367.22	\$132.78	73.44%
331	Travel Expenses	\$5,500.00	\$0.00	\$85.45	\$5,414.55	1.55%
332	Travel Expense- P&Z Comm	\$1,500.00	\$805.00	\$805.00	\$695.00	53.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$232.80	\$358.65	\$1,641.35	17.93%
352	Filing Fees	\$1,500.00	\$158.00	\$204.00	\$1,296.00	13.60%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$3,358.00	\$3,358.00	-\$2,358.00	335.80%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$5.00	\$5.50	-\$5.50	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.78	\$302.37	\$610.63	33.12%
610	Interest	\$77.00	\$6.72	\$27.63	\$49.37	35.88%
DEPT 41910 Planning and Zoning		\$245,809.00	\$23,325.63	\$77,542.77	\$168,266.23	31.55%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$224.06	-\$224.06	0.00%
210	Operating Supplies	\$2,500.00	\$873.67	\$1,354.36	\$1,145.64	54.17%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$788.09	\$1,087.12	\$2,912.88	27.18%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$67.20	\$98.08	\$201.92	32.69%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
320	Communications	\$0.00	\$86.84	\$259.88	-\$259.88	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$172.15	\$77.85	68.86%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$22,500.00	\$29,196.00	\$29,196.00	-\$6,696.00	129.76%
381	Electric Utilities	\$24,000.00	\$804.00	\$2,704.00	\$21,296.00	11.27%
383	Gas Utilities	\$9,000.00	\$193.69	\$934.07	\$8,065.93	10.38%
384	Refuse/Garbage Disposal	\$500.00	\$58.52	\$172.64	\$327.36	34.53%
385	Sewer Utility	\$600.00	\$52.00	\$260.00	\$340.00	43.33%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$4,400.00	\$8,800.00	33.33%
430	Miscellaneous	\$2,500.00	\$10.00	\$30.00	\$2,470.00	1.20%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$114.00	\$3,386.00	3.26%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$775.09	\$3,552.47	-\$3,252.47	1184.16%
442	Safety Prog/Equipment	\$10,500.00	\$515.66	\$1,240.66	\$9,259.34	11.82%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$100.00	\$350.00	\$5,650.00	5.83%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$34,620.76	\$47,799.49	\$93,350.51	33.86%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$6,932.46	\$31,196.07	\$58,923.93	34.62%
101	Assistant	\$70,605.00	\$5,431.40	\$26,459.40	\$44,145.60	37.48%
103	Tech 1	\$60,514.00	\$4,444.68	\$20,193.50	\$40,320.50	33.37%
108	Tech 3	\$16,500.00	\$0.00	\$1,511.34	\$14,988.66	9.16%
110	Tech 4	\$58,913.00	\$4,582.70	\$20,191.81	\$38,721.19	34.27%
112	Tech 5	\$67,844.00	\$4,876.75	\$22,581.31	\$45,262.69	33.28%
113	Tech 6	\$66,521.00	\$4,856.60	\$22,481.09	\$44,039.91	33.80%
121	PERA	\$76,290.00	\$5,509.04	\$25,119.27	\$51,170.73	32.93%
122	FICA	\$6,250.00	\$404.78	\$1,841.70	\$4,408.30	29.47%
131	Employer Paid Health	\$119,390.00	\$8,844.00	\$35,376.00	\$84,014.00	29.63%
132	Employer Paid Disability	\$3,270.00	\$293.80	\$1,175.20	\$2,094.80	35.94%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$1,641.92	\$3,284.08	33.33%
134	Employer Paid Life	\$403.00	\$31.20	\$124.80	\$278.20	30.97%
136	Deferred Compensation	\$1,300.00	\$100.00	\$450.00	\$850.00	34.62%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$25,771.00	\$25,771.00	\$337.00	98.71%
152	Health Savings Account Contrib	\$27,000.00	\$7,500.00	\$15,000.00	\$12,000.00	55.56%
200	Office Supplies	\$300.00	\$19.97	\$28.43	\$271.57	9.48%
208	Instruction Fees	\$5,000.00	\$450.00	\$1,210.00	\$3,790.00	24.20%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$0.00	\$1,184.82	\$615.18	65.82%
212	Motor Fuels	\$18,000.00	\$2,375.55	\$3,319.75	\$14,680.25	18.44%
214	Auto Expense- Squad 301	\$500.00	\$145.36	\$210.72	\$289.28	42.14%
216	Auto Expense- Squad 305	\$1,200.00	\$142.15	\$204.30	\$995.70	17.03%
217	Auto Expense- Squad 303	\$1,000.00	\$117.51	\$179.66	\$820.34	17.97%
218	Auto Expense- Squad 302	\$1,000.00	\$704.38	\$704.38	\$295.62	70.44%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$173.00	\$327.00	34.60%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$2,174.10	\$17,825.90	10.87%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$110.97	\$1,889.03	5.55%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$34.99	\$122.89	\$552.11	18.21%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$89.47	\$585.53	13.25%
262	Unif Tony/Jon	\$675.00	\$0.00	\$24.95	\$650.05	3.70%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$202.50	\$797.50	20.25%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$451.43	\$1,351.75	\$1,448.25	48.28%
321	Communications-Cellular	\$5,400.00	\$412.57	\$1,234.06	\$4,165.94	22.85%
322	Postage	\$200.00	\$12.05	\$47.48	\$152.52	23.74%
331	Travel Expenses	\$2,500.00	\$30.92	\$30.92	\$2,469.08	1.24%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$27,071.00	\$27,071.00	-\$4,071.00	117.70%
405	Cleaning Services	\$4,800.00	\$400.00	\$1,600.00	\$3,200.00	33.33%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$730.16	\$1,335.16	-\$1,085.16	534.06%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
500	Capital Outlay	\$47,600.00	\$621.20	\$16,085.62	\$31,514.38	33.79%
550	Capital Outlay - Vehicles	\$65,235.00	\$9,844.07	\$45,346.16	\$19,888.84	69.51%
600	Principal	\$477.00	\$79.55	\$158.84	\$318.16	33.30%
610	Interest	\$42.00	\$7.13	\$14.52	\$27.48	34.57%
DEPT 42110 Police Administration		\$913,408.00	\$123,888.88	\$362,019.23	\$551,388.77	39.63%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$4,800.00	\$9,600.00	33.33%
101	Assistant	\$6,000.00	\$300.00	\$1,200.00	\$4,800.00	20.00%
106	Training	\$2,100.00	\$150.00	\$600.00	\$1,500.00	28.57%
107	Services	\$76,000.00	\$8,892.50	\$34,248.50	\$41,751.50	45.06%
122	FICA	\$7,535.00	\$806.57	\$3,125.00	\$4,410.00	41.47%
151	Workers Comp Insurance	\$6,180.00	\$4,507.00	\$4,507.00	\$1,673.00	72.93%
200	Office Supplies	\$100.00	\$0.00	\$23.36	\$76.64	23.36%
208	Instruction Fees	\$8,500.00	\$1,090.00	\$6,885.00	\$1,615.00	81.00%
209	Physicals	\$3,500.00	\$0.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$1,117.16	\$1,431.11	\$1,568.89	47.70%
212	Motor Fuels	\$500.00	\$73.22	\$99.81	\$400.19	19.96%
213	Diesel Fuel	\$2,500.00	\$29.79	\$41.28	\$2,458.72	1.65%
220	Repair/Maint Supply - Equip	\$3,000.00	\$402.61	\$1,531.94	\$1,468.06	51.06%
221	Repair/Maint Vehicles 306	\$9,000.00	\$1,608.75	\$3,142.75	\$5,857.25	34.92%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$941.96	\$1,074.47	\$1,425.53	42.98%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$830.00	\$2,363.00	-\$863.00	157.53%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$817.68	\$182.32	81.77%
266	Turnout Gear	\$0.00	\$394.44	\$394.44	-\$394.44	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$0.00	\$162.00	-\$162.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$148.23	\$435.65	\$2,064.35	17.43%
321	Communications-Cellular	\$0.00	\$282.77	\$1,447.83	-\$1,447.83	0.00%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$0.00	\$493.36	\$764.28	-\$764.28	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$8,781.00	\$9,011.00	-\$2,011.00	128.73%
381	Electric Utilities	\$14,500.00	\$1,169.00	\$7,015.00	\$7,485.00	48.38%
383	Gas Utilities	\$4,500.00	\$675.29	\$1,756.31	\$2,743.69	39.03%
384	Refuse/Garbage Disposal	\$0.00	\$34.39	\$101.45	-\$101.45	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$156.00	\$444.00	26.00%
430	Miscellaneous	\$150.00	\$15.00	\$15.00	\$135.00	10.00%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,240.00	\$260.00	82.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$360.00	\$1,794.00	\$23,206.00	7.18%
492	FDRA State Aid	\$38,000.00	\$1,000.00	\$1,000.00	\$37,000.00	2.63%
500	Capital Outlay	\$16,950.00	\$200.00	\$1,433.11	\$15,516.89	8.45%
550	Capital Outlay - Vehicles	\$879,000.00	\$879,000.00	\$879,000.00	\$0.00	100.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$9,750.00	\$9,750.00	-\$9,750.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$1,147,140.00	\$924,305.04	\$984,812.97	\$162,327.03	85.85%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$136.86	\$234.86	\$1,565.14	13.05%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$3,300.00	\$9,900.00	25.00%
DEPT 42500 Ambulance Services		\$15,000.00	\$1,236.86	\$3,534.86	\$11,465.14	23.57%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$4,169.09	\$19,427.75	\$46,280.25	29.57%
104	Tech 2	\$65,708.00	\$4,040.52	\$18,508.55	\$47,199.45	28.17%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$63,936.00	\$4,096.80	\$19,013.64	\$44,922.36	29.74%
121	PERA	\$14,651.00	\$922.98	\$4,271.24	\$10,379.76	29.15%
122	FICA	\$14,945.00	\$793.43	\$3,745.94	\$11,199.06	25.06%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$22,108.80	\$44,217.20	33.33%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$442.36	\$800.64	35.59%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$1,032.00	\$2,064.00	33.33%
134	Employer Paid Life	\$202.00	\$15.60	\$62.40	\$139.60	30.89%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$16,321.00	\$16,321.00	\$5,044.00	76.39%
152	Health Savings Account Contrib	\$18,000.00	\$4,500.00	\$9,000.00	\$9,000.00	50.00%
200	Office Supplies	\$450.00	\$0.00	\$144.52	\$305.48	32.12%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$48.41	\$136.18	\$1,063.82	11.35%
212	Motor Fuels	\$8,000.00	\$1,214.70	\$1,660.30	\$6,339.70	20.75%
213	Diesel Fuel	\$15,000.00	\$643.20	\$1,435.61	\$13,564.39	9.57%
215	Shop Supplies	\$2,750.00	\$0.00	\$99.37	\$2,650.63	3.61%
220	Repair/Maint Supply - Equip	\$18,000.00	\$4,168.05	\$6,175.81	\$11,824.19	34.31%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$8,508.01	\$6,491.99	56.72%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$3,226.26	\$4,002.61	\$497.39	88.95%
224	Street Maint Materials	\$30,000.00	\$6,734.55	\$9,391.82	\$20,608.18	31.31%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$686.40	\$714.42	\$2,285.58	23.81%
240	Small Tools and Minor Equip	\$2,500.00	\$1,119.75	\$1,743.47	\$756.53	69.74%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$79.99	\$420.01	16.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$864.85	\$24,135.15	3.46%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$49.35	\$98.70	\$101.30	49.35%
320	Communications	\$1,600.00	\$115.09	\$341.16	\$1,258.84	21.32%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
360	Insurance	\$15,000.00	\$10,522.00	\$10,522.00	\$4,478.00	70.15%
381	Electric Utilities	\$14,000.00	\$867.59	\$3,906.84	\$10,093.16	27.91%
383	Gas Utilities	\$6,000.00	\$317.89	\$1,713.13	\$4,286.87	28.55%
384	Refuse/Garbage Disposal	\$1,000.00	\$95.81	\$239.76	\$760.24	23.98%
385	Sewer Utility	\$400.00	\$24.44	\$122.20	\$277.80	30.55%
405	Cleaning Services	\$5,640.00	\$470.00	\$1,880.00	\$3,760.00	33.33%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$1,093.05	\$1,287.03	-\$287.03	128.70%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$83.65	\$915.05	\$84.95	91.51%
443	Sales Tax	\$100.00	\$9.00	\$27.00	\$73.00	27.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$8,289.94	\$14,183.45	\$30,816.55	31.52%
500	Capital Outlay	\$56,500.00	\$3,845.00	\$6,223.00	\$50,277.00	11.01%
550	Capital Outlay - Vehicles	\$120,000.00	\$0.00	\$2,146.57	\$117,853.43	1.79%
551	Capital Outlay-Building	\$0.00	\$1,480.50	\$1,480.50	-\$1,480.50	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
583	Capital Outlay - Overlays	\$419,000.00	\$0.00	\$0.00	\$419,000.00	0.00%
584	Capital Outlay - Road Const	\$996,850.00	\$1,302.50	\$5,414.10	\$991,435.90	0.54%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,235,820.00	\$87,162.34	\$199,391.13	\$2,036,428.87	8.92%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$47.09	\$202.91	18.84%
360	Insurance	\$60.00	\$74.00	\$74.00	-\$14.00	123.33%
381	Electric Utilities	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
430	Miscellaneous	\$400.00	\$60.00	\$105.97	\$294.03	26.49%
452	Refund	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$134.00	\$302.06	\$6,697.94	4.32%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$5,079.88	\$22,844.46	\$42,798.54	34.80%
101	Assistant	\$36,284.00	\$3,959.33	\$18,250.64	\$18,033.36	50.30%
103	Tech 1	\$34,341.00	\$2,671.60	\$11,950.32	\$22,390.68	34.80%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$30,168.00	\$2,382.00	\$9,573.00	\$20,595.00	31.73%
108	Tech 3	\$38,667.00	\$3,004.40	\$13,440.73	\$25,226.27	34.76%
121	PERA	\$15,383.00	\$1,185.32	\$5,280.04	\$10,102.96	34.32%
122	FICA	\$15,690.00	\$1,208.50	\$5,333.90	\$10,356.10	34.00%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$10,318.40	\$56,007.60	15.56%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$560.92	\$864.08	39.36%
133	Employer Paid Dental	\$3,818.00	\$344.00	\$1,376.00	\$2,442.00	36.04%
134	Employer Paid Life	\$248.00	\$20.80	\$83.20	\$164.80	33.55%
136	Deferred Compensation	\$1,040.00	\$50.00	\$225.00	\$815.00	21.63%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$11,859.00	\$8,858.00	\$8,858.00	\$3,001.00	74.69%
152	Health Savings Account Contrib	\$18,000.00	\$2,250.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$200.00	\$57.24	\$166.62	\$33.38	83.31%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$470.93	\$1,087.29	\$2,112.71	33.98%
212	Motor Fuels	\$2,000.00	\$397.50	\$616.08	\$1,383.92	30.80%
213	Diesel Fuel	\$1,000.00	\$243.25	\$308.99	\$691.01	30.90%
220	Repair/Maint Supply - Equip	\$3,000.00	\$592.06	\$2,695.60	\$304.40	89.85%
221	Repair/Maint Vehicles 306	\$2,000.00	\$13.61	\$305.18	\$1,694.82	15.26%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,136.05	\$3,849.17	\$11,150.83	25.66%
231	Chemicals	\$5,000.00	\$23.98	\$33.97	\$4,966.03	0.68%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$119.13	\$477.13	-\$477.13	0.00%
254	Concessions - Pop	\$300.00	\$8.97	\$8.97	\$291.03	2.99%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$172.44	-\$172.44	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$164.99	\$135.01	55.00%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$96.00	\$96.00	\$1,504.00	6.00%
310	Program Supplies	\$1,000.00	\$488.11	\$1,104.81	-\$104.81	110.48%
311	Softball/Baseball	\$1,000.00	\$13.99	\$13.99	\$986.01	1.40%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$214.68	\$785.32	21.47%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$411.50	\$1,088.50	27.43%
318	Garage (North)	\$3,000.00	\$0.00	\$220.10	\$2,779.90	7.34%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$440.00	\$1,314.08	\$2,185.92	37.55%
322	Postage	\$150.00	\$0.00	\$29.10	\$120.90	19.40%
323	Garage (East)	\$1,500.00	\$29.99	\$391.89	\$1,108.11	26.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$110.62	\$221.29	\$778.71	22.13%
335	Background Checks	\$150.00	\$15.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$72.00	\$72.00	\$428.00	14.40%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$13,321.00	\$13,321.00	\$1,679.00	88.81%
381	Electric Utilities	\$13,000.00	\$870.05	\$1,877.40	\$11,122.60	14.44%
383	Gas Utilities	\$6,500.00	\$297.00	\$2,342.76	\$4,157.24	36.04%
384	Refuse/Garbage Disposal	\$800.00	\$82.52	\$243.43	\$556.57	30.43%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$7,525.00	\$15,050.00	33.33%
413	Office Equipment Rental/Repair	\$700.00	\$73.83	\$112.07	\$587.93	16.01%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$690.07	\$373.86	\$426.14	46.73%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$35.98	\$973.02	\$526.98	64.87%
443	Sales Tax	\$1,600.00	\$103.00	\$363.00	\$1,237.00	22.69%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$8.00	\$30.75	\$119.25	20.50%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$268.17	\$1,731.83	13.41%
459	PAL Foundation Expenditures	\$3,000.00	\$895.13	\$895.13	\$2,104.87	29.84%
461	Silver Sneakers	\$6,500.00	\$540.00	\$2,160.00	\$4,340.00	33.23%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$110,120.00	\$15,185.52	\$15,953.43	\$94,166.57	14.49%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$797.00	\$66.15	\$263.94	\$533.06	33.12%
610	Interest	\$52.00	\$4.60	\$19.06	\$32.94	36.65%
DEPT 45100 Park and Recreation (GENERA		\$596,036.00	\$72,116.19	\$173,322.50	\$422,713.50	29.08%
DEPT 45500 Library						
101	Assistant	\$14,803.00	\$0.00	\$0.00	\$14,803.00	0.00%
121	PERA	\$1,110.00	\$0.00	\$0.00	\$1,110.00	0.00%
122	FICA	\$1,132.00	\$0.00	\$0.00	\$1,132.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$0.00	\$0.00	\$310.00	0.00%
134	Employer Paid Life	\$21.00	\$0.00	\$0.00	\$21.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,500.00	\$1,032.00	\$1,032.00	\$468.00	68.80%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,025.99	\$974.01	51.30%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$593.24	\$1,180.30	\$3,819.70	23.61%
204	Children s Program Expense	\$150.00	\$39.93	\$39.93	\$110.07	26.62%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$61.89	\$185.50	\$814.50	18.55%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$20.00	\$30.00	\$470.00	6.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$25.98	\$974.02	2.60%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,571.86	-\$1,571.86	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.50	\$99.50	0.50%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
600	Principal	\$521.00	\$43.25	\$129.38	\$391.62	24.83%
610	Interest	\$34.00	\$3.00	\$55.62	-\$21.62	163.59%
DEPT 45500 Library		\$40,396.00	\$1,793.31	\$5,499.10	\$34,896.90	13.61%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A						
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$0.00	\$6,926.25	\$4,825.75	58.94%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 2012 Series A		\$212,052.00	\$0.00	\$207,178.70	\$4,873.30	97.70%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$150.00	\$350.00	30.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$50.00	\$150.00	\$350.00	30.00%
FUND 101 GENERAL FUND		\$5,933,619.00	\$1,324,451.28	\$2,203,160.32	\$3,730,458.68	37.13%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$0.00	\$38,340.63	\$36,540.37	51.20%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$254,881.00	\$0.00	\$218,340.63	\$36,540.37	85.66%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$0.00	\$9,662.50	\$8,562.50	53.02%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$98,225.00	\$0.00	\$90,157.50	\$8,067.50	91.79%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$300.00	\$0.00	\$0.00	\$300.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$0.00	\$308,498.13	\$47,407.87	86.68%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$989,839.00	\$138,345.52	\$655,085.66	\$334,753.34	66.18%
DEPT 42280 Fire Administration		\$989,839.00	\$138,345.52	\$655,085.66	\$334,753.34	66.18%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$0.00	\$2,041.74	\$2,041.74	-\$2,041.74	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$2,041.74	\$2,041.74	-\$2,041.74	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$989,839.00	\$140,387.26	\$657,127.40	\$332,711.60	66.39%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$86,689.00	\$6,750.10	\$30,611.44	\$56,077.56	35.31%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$506.26	\$2,277.57	\$4,224.43	35.03%
122	FICA	\$6,632.00	\$445.91	\$2,016.08	\$4,615.92	30.40%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$7,369.60	\$14,739.40	33.33%
132	Employer Paid Disability	\$740.00	\$66.04	\$264.16	\$475.84	35.70%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$344.00	\$688.00	33.33%
134	Employer Paid Life	\$67.00	\$5.20	\$20.80	\$46.20	31.04%
136	Deferred Compensation	\$650.00	\$50.00	\$225.00	\$425.00	34.62%
151	Workers Comp Insurance	\$7,010.00	\$3,652.00	\$3,652.00	\$3,358.00	52.10%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$3,000.00	\$3,000.00	50.00%
200	Office Supplies	\$250.00	\$119.75	\$119.75	\$130.25	47.90%
208	Instruction Fees	\$2,500.00	\$550.00	\$550.00	\$1,950.00	22.00%
210	Operating Supplies	\$3,500.00	\$158.07	\$402.96	\$3,097.04	11.51%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$4,820.92	\$5,924.77	\$4,075.23	59.25%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$1,175.48	\$1,462.98	\$2,537.02	36.57%
229	Oper/Maint - Lift Station	\$12,000.00	\$1,192.71	\$9,051.47	\$2,948.53	75.43%
230	Repair/Maint - Collection Syst	\$7,000.00	\$1,549.07	\$1,549.07	\$5,450.93	22.13%
231	Chemicals	\$18,000.00	\$277.00	\$1,287.25	\$16,712.75	7.15%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$496.80	\$2,054.32	\$2,501.68	45.09%
321	Communications-Cellular	\$1,600.00	\$110.71	\$291.11	\$1,308.89	18.19%
322	Postage	\$800.00	\$0.00	\$141.27	\$658.73	17.66%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,000.00	\$10,071.00	\$10,071.00	\$1,929.00	83.93%
381	Electric Utilities	\$38,000.00	\$3,432.79	\$10,716.38	\$27,283.62	28.20%
383	Gas Utilities	\$3,000.00	\$217.44	\$1,056.17	\$1,943.83	35.21%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$621.00	\$3,205.21	\$11,794.79	21.37%
407	Sludge Disposal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$712.00	-\$412.00	237.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$35.98	\$1,464.02	2.40%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$1,450.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	-\$2,305.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$3,937.00	\$3,937.00	-\$3,937.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$3,225.00	\$3,405.00	-\$3,405.00	0.00%
DEPT 43200 Sewer		\$868,787.00	\$46,003.65	\$107,364.34	\$761,422.66	12.36%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	APRIL 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$46,003.65	\$107,364.34	\$761,422.66	12.36%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$0.00	\$199,445.05	\$3,461.95	98.29%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$0.00	\$7,727.50	\$6,537.50	54.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$0.00	\$107,727.50	\$6,537.50	94.28%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$0.00	\$307,172.55	\$9,999.45	96.85%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,494,923.00	\$1,510,842.19	\$3,583,322.74	\$4,911,600.26	42.18%

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 101 GENERAL FUND							
G 101-10100 Cash		\$7,326,009.02	\$1,023,210.39	\$1,324,120.73	\$1,317,870.20	\$2,276,941.72	\$6,366,937.50
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	\$53,514.02
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$9,188.44	\$0.00	\$0.00	\$0.00	\$9,188.44	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	\$64,864.70
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$91,016.56	\$0.00	\$0.00	\$0.00	\$5,522.18	\$85,494.38
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	\$34,161.32
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$65,341.85	\$0.00	\$0.00	\$55,841.85	\$0.00	-\$9,500.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$0.00	\$0.00	\$11,179.49	\$0.00	\$0.00
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$51,573.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,573.94
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$6,795.23	\$6,795.23	\$30,307.90	\$30,307.90	\$0.00
G 101-21702 State Withholding		\$0.00	\$3,434.08	\$3,434.08	\$15,557.96	\$15,557.96	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$10,830.84	\$10,830.84	\$47,929.66	\$47,929.66	\$0.00
G 101-21704 PERA		-\$326.15	\$17,287.61	\$17,287.61	\$78,459.51	\$78,459.51	-\$326.15
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,162.80	\$26,162.80	\$104,651.20	\$104,651.20	-\$8,880.61

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707 Union Dues		-\$374.39	\$628.96	\$628.96	\$2,436.72	\$2,436.72	-\$374.39
G 101-21708 HCSP		\$0.00	\$1,871.38	\$1,871.38	\$10,258.41	\$10,258.41	\$0.00
G 101-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710 Life Insurance		-\$116.60	\$415.40	\$415.40	\$1,965.00	\$1,661.60	\$186.80
G 101-21711 Garnishments and Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712 Savings		-\$756.22	\$1,253.98	\$1,253.98	\$5,912.13	\$5,912.13	-\$756.22
G 101-21713 Dental		\$1,219.62	\$1,356.48	\$1,356.48	\$5,425.92	\$5,425.92	\$1,219.62
G 101-21714 Deferred Compensation		\$0.00	\$1,276.00	\$1,276.00	\$6,092.00	\$6,092.00	\$0.00
G 101-21715 Minnesota Benefit Assoc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716 Flexible Benefit Plan		-\$6,246.83	\$6,879.82	\$7,291.40	\$29,008.19	\$29,371.39	-\$6,610.03
G 101-21717 Child Support/Alimony		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718 Deferred Compensation		\$0.00	\$300.00	\$300.00	\$1,350.00	\$1,350.00	\$0.00
G 101-21750 Accrued Compensated Absence		-\$2,018.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,018.10
G 101-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200 Deferred Revenues		-\$108,198.39	\$0.00	\$0.00	\$0.00	\$0.00	-\$108,198.39
G 101-22280 Deferred Revenue-Property Tax		-\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$53,514.02
G 101-22281 Deferred Revenue-Spec Assmts		-\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,864.70
G 101-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520 Special Assess Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600 Capital Lease Agree-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700 Installment Purchase Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100 Bonds Payable-Noncurrent NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110 General Obligation Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120 Special Assess Bonds Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130 Revenue Bonds Payable NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600 Postemployment Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700 Capital Lease Agree-Noncurrent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800 Installment Purch Contract-NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900 Other Long-term Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100 Fund Balance For Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400 Fund Balance For Prepaid		-\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$34,161.32
G 101-25300 Unreserved Fund Balance		-\$7,274,175.43	\$1,375,083.31	\$1,073,761.39	\$2,450,126.48	\$1,441,751.52	-\$6,265,800.47
FUND 101 GENERAL FUND		\$0.00	\$2,476,786.28	\$2,476,786.28	\$4,174,372.62	\$4,174,372.62	\$0.00
FUND 301 DEBT SERVICE FUND							
G 301-10100 Cash		\$417,971.87	\$11,008.89	\$0.00	\$21,475.54	\$308,498.13	\$130,949.28
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.21
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 301-12300 Special Assess Rec-Deferred		\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	\$13,304.20
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,628.21
G 301-22281 Deferred Revenue-Spec Assmts		-\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,304.20
G 301-25300 Unreserved Fund Balance		-\$428,438.52	\$0.00	\$11,008.89	\$318,964.78	\$21,475.54	-\$130,949.28
FUND 301 DEBT SERVICE FUND		\$0.00	\$11,008.89	\$11,008.89	\$340,440.32	\$340,440.32	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS							
G 401-10100 Cash		\$858,787.71	\$0.00	\$140,387.26	\$3,305.00	\$1,022,279.52	-\$160,186.81
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$372,911.47	\$0.00	\$0.00	\$365,152.12	\$3,305.00	-\$11,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		-\$485,876.24	\$140,387.26	\$0.00	\$1,025,584.52	\$368,457.12	\$171,251.16
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$140,387.26	\$140,387.26	\$1,394,041.64	\$1,394,041.64	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100 Cash		\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	\$9,764.75
iG 405-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300 Unreserved Fund Balance		-\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	-\$9,764.75
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 410 MARODA DRIVE							
IG 410-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 410-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 412 DUCK LANE							

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 412-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 413 FAWN LAKE ROAD							
!G 413-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 413-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 414 SUNRISE ISLAND BRIDGE PROJECT							
!G 414-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 415 AMBULANCE PROJECT							
!G 415-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT							
!G 420-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT							
G 421-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 421 WATER SYSTEM PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT							
!G 432-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 432-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT							
!G 449-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 449-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 449 WOLF TRAIL/WOLF COURT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY							
!G 458-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 458 JOINT PUBLIC WORKS FACILITY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE							
!G 460-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 460-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 460 ABC DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH							
G 461-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 461-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 461 WILDWOOD/WHITE BIRCH		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 462 GREER LAKE ROAD							
!G 462-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 462-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 462 GREER LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 463 BRITA LN/PINE VIEW LN							
!G 463-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 464 EAST SHORE DRIVE BOULEVARD							
!G 464-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 464-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 464 EAST SHORE DRIVE BOULEVARD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 465 MARGARET LANE							
!G 465-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 465-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 465 MARGARET LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 466 GENDREAU ROAD							
!G 466-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
I G 466-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 466 GENDREAU ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 467 EDGEWATER LANE							
I G 467-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 467-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 467 EDGEWATER LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 468 MILINDA SHORES/STALEY LANE							
I G 468-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 468-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 468 MILINDA SHORES/STALEY LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 469 ANDERSEN ESTATES							
I G 469-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 469-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 469-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 469-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 469-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 469 ANDERSEN ESTATES</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 502 ECONOMIC DEVELOPMENT FUND							
I G 502-10100 Cash		\$2,433.85	\$0.00	\$0.00	\$7.82	\$0.00	\$2,441.67
I G 502-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-10500 Taxes Receivable-Current		\$7.82	\$0.00	\$0.00	\$0.00	\$7.82	\$0.00
I G 502-10700 Taxes Receivable-Delinquent		\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	\$72.65
I G 502-12000 Long-Term Lease Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 502-22280 Deferred Revenue-Property Tax		-\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	-\$72.65
I G 502-25300 Unreserved Fund Balance		-\$2,441.67	\$0.00	\$0.00	\$7.82	\$7.82	-\$2,441.67
I G 502-25400 Restricted for LT Lease Rec v		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 502 ECONOMIC DEVELOPMENT FUND</i>		\$0.00	\$0.00	\$0.00	\$15.64	\$15.64	\$0.00
FUND 503 EDA (REVOLVING LOAN)							
I G 503-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-11501 Loans Receivables		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I G 503-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

04.30.2021 Draft Balance Sheet for Discussion Purposes

CITY OF CROSSLAKE

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 601 SEWER OPERATING FUND							
G 601-10100 Cash		\$29,759.60	\$27,742.37	\$47,432.05	\$123,069.19	\$138,365.95	\$14,462.84
G 601-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500 Accounts Receivable		\$26,496.78	\$0.00	\$0.00	\$0.00	\$0.00	\$26,496.78
G 601-11502 Notes Rec - Short Term Sewer		\$3,424.58	\$0.00	\$282.40	\$280.06	\$1,402.65	\$2,301.99
G 601-11503 Notes Rec - Long Term Sewer		\$293.17	\$0.00	\$0.00	\$0.00	\$0.00	\$293.17
G 601-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500 Prepaid Items		\$4,210.24	\$0.00	\$0.00	\$0.00	\$0.00	\$4,210.24
G 601-16000 Construction In Progress		\$96,064.10	\$0.00	\$0.00	\$0.00	\$0.00	\$96,064.10
G 601-16100 Fixed Asset-Land		\$8,712.72	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.72
G 601-16200 Fixed Asset-Buildings		\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210 A/D Buildings		-\$1,490,158.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,490,158.32
G 601-16300 Improvements Other Than Bldgs		\$31,345.06	\$0.00	\$0.00	\$0.00	\$0.00	\$31,345.06
G 601-16310 A/D Impr Other Than Bldgs		-\$28,663.61	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,663.61
G 601-16400 Fixed Asset-Equip/Machinery		\$320,134.82	\$0.00	\$0.00	\$0.00	\$0.00	\$320,134.82
G 601-16410 Fixed Asset-Equip Depreciation		-\$297,385.48	\$0.00	\$0.00	\$0.00	\$0.00	-\$297,385.48
G 601-16500 Fixed Asset-Const in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700 Infrastructure		\$6,157,218.58	\$0.00	\$0.00	\$0.00	\$0.00	\$6,157,218.58
G 601-16710 A/D Infrastructure		-\$1,652,344.55	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,652,344.55
G 601-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003 DO-GERF-Chgs in Actuarial As		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004 DO- GERF City Cont. Sub.to Md		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005 DO - OPEB		\$1,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,406.00
G 601-20200 Accounts Payable		-\$24,404.79	\$0.00	\$0.00	\$23,504.79	\$0.00	-\$900.00
G 601-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21600 Accrued Wages & Salaries Paya		-\$3,030.35	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,030.35
G 601-21701 Federal Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Withholding(Incl Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740 Accrued Comp Abs due in 1 yr		-\$8,143.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,143.70
G 601-21750 Accrued Compensated Absence		-\$36,384.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,384.51
G 601-21800 OPEB Liability		-\$31,026.30	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,026.30
G 601-21801 OPEB Liability - Current		-\$254.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$254.00
G 601-21802 Deferred Inflows - OPEB		-\$518.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$518.00
G 601-22000 Deposits		-\$411.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$411.00
G 601-23950 Net Pension Liability		-\$30,102.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,102.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex		-\$2,055.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,055.00
G 601-23960 DI-GERF-Chgs in Prop & Dif BT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962 DI-GERF-Net Dif BTW Proj & Ac		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400 Fund Balance For Prepaid		-\$3,836.49	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,836.49

04.30.2021 Draft Balance Sheet for Discussion Purposes

CITY OF CROSSLAKE

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Balance Sheet

Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-24502 DO-GERF-Net Fiff BTW Proj &		\$6,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,226.00
G 601-24601 DI-GERF-Cjchanges in Act. Assu		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300 Unreserved Fund Balance		-\$6,742,140.80	\$59,229.45	\$39,257.37	\$151,283.60	\$158,369.04	-\$6,749,226.24
FUND 601 SEWER OPERATING FUND		\$0.00	\$86,971.82	\$86,971.82	\$298,137.64	\$298,137.64	\$0.00
FUND 614 TELEPHONE AND CABLE FUND							
IG 614-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10103 Restricted Cash - Escrow		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16430 Fixed Asset-Equip Accum Depre		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 651 SEWER RESTRICTED SINKING FUND							
G 651-10100 Cash		\$482,046.45	\$0.00	\$0.00	\$9,649.92	\$307,172.55	\$184,523.82
G 651-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500 Taxes Receivable-Current		\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700 Taxes Receivable-Delinquent		\$5,174.33	\$0.00	\$0.00	\$0.00	\$0.00	\$5,174.33
G 651-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620 Unamortized Discount on Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621 Unamortized Premium		-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable		-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500 Bonds Payable-Current Portion		-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100 Bonds Payable-Noncurrent NC		-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300 Unreserved Fund Balance		\$1,142,395.34	\$0.00	\$0.00	\$316,822.47	\$9,649.92	\$1,449,567.89
FUND 651 SEWER RESTRICTED SINKING FUND		\$0.00	\$0.00	\$0.00	\$326,472.39	\$326,472.39	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT							
IG 652-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

04.30.2021 Draft Balance Sheet for Discussion Purposes
CITY OF CROSSLAKE
Balance Sheet

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Current Period: APRIL 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 652-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$0.00	\$2,715,154.25	\$2,715,154.25	\$6,533,480.25	\$6,533,480.25	\$0.00

City of Crosslake - Draft
Fire Hall Remodel Costs for Discussion Purposes 04.30.2021
(Note: Project is funded entirely with cash.)

Category	Project Budget	Actual Project Costs	Variance With Budget Over (Under)	Percent of Original Budget
	25 Years	25 Years		
Life Expectancy - Years				
<u>ORIGINAL PROJECT BUDGET</u>				
Contract Cost	1,298,770	1,298,770	-	0.00%
Design Engineering	100,000	103,305	3,305	0.24%
TOTAL ORIGINAL PROJECT BUDGET	1,398,770	1,402,075	3,305	0.24%
<u>Hose Tower Flat Roof</u>				
WO # 01 Hose Tower Flat Roof	14,401	-	(14,401)	-1.03%
WO # 01 Hose Tower Flat Roof - Removed	(14,401)	-	14,401	1.03%
	-	-	-	-
<u>Additional Project Budget - Supplied by Contractor</u>				
WO # 02 South Wall, Framing & Siding	28,800	28,800	-	0.00%
WO # 03 Re-Frame Overhead Doors	25,600	25,974	374	0.03%
WO # 04 Mechanical Pump Room	12,200	13,991	1,791	0.13%
WO # 05 Exterior Wall Sheathing at Doors and Openings	10,000	9,996	(4)	0.00%
WO # 06 Expose and Replace All Interior and Exterior Walls	113,000	135,000	22,000	1.57%
WO # 08 Attic Vapor Barrier & Insulation	98,000	115,000	17,000	1.22%
N/A Concrete Slab Moisture Mitigation	35,000	-	(35,000)	-2.50%
WO # 09 Mold Mitigation - If Needed Allowance	50,000	25,000	(25,000)	-1.79%
	372,600	353,761	(18,839)	-1.35%
<u>Additional Change Orders - Supplied By Contractor</u>				
WO # 07 Attic Draft Stops	25,342	19,644	(5,698)	-0.41%
WO #10 Bay 5 Overhead Door Relocate	6,488	18,759	12,271	0.88%
WO # 11 Hose Tower Balcony	4,612	5,558	946	0.07%
WO # 12 Winter Conditions	25,000	21,676	(3,324)	-0.24%
WO # 13 Hose Tower Paint	7,040	6,999	(41)	0.00%
WO ?? Add Water to Mechanical Room	1,275	1,275	-	0.00%
WO ?? Garage 116 FRP	3,125	3,125	-	0.00%
WO ?? Kitchen Cabinets - Provide and Install	15,247	15,247	-	0.00%
WO # 14 Water Softener System	4,909	4,909	-	0.00%
WO # 15 Garage Dehumidification system	14,258	14,258	-	0.00%
WO # ?? Facia and Gutters	4,615	4,615	-	0.00%
WO # ?? Soffit Re-Staining	6,570	6,570	-	0.00%
Billing Correction for over billing on WO# 5	(3,000)	(3,000)	-	0.00%
HyTec - Ambulance Garage Moisture Issues	5,448	5,448	-	0.00%
	120,929	125,082	4,153	0.30%

C.7.

City of Crosslake - Draft
Fire Hall Remodel Costs for Discussion Purposes 04.30.2021
(Note: Project is funded entirely with cash.)

Category	Project Budget	Actual Project Costs	Variance With Budget Over (Under)	Percent of Original Budget
<u>Additional Project Budget - Supplied by Owner</u>				
Casework, Furniture, Other Items	69,833	-	(69,833)	-4.99%
ACE HARDWARE-CROSSLAKE - Miscellaneous items.	-	134	134	0.01%
ADSPEC MARKETING, INC. - Gear tags, temporary storage bags	-	321	321	0.02%
ALEX AIR APPARATUS, INC.- Move and replace compressor	-	1,280	1,280	0.09%
BRAUN INTERTEC CORPORATION - Fungal Sampling	-	2,174	2,174	0.16%
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Appliances	-	3,809	3,809	0.27%
CROSSLAKE FIREFIGHTERS RELIEF - Reimburse City's Share of Exercise Equip	-	10,000	10,000	0.71%
FYLES SATELLITES INC - Portable Restrooms	-	589	589	0.04%
JEFFERSON FIRE & SAFETY, INC. - Anchors and Jumbo Gear Bags	-	2,318	2,318	0.17%
JEFFERSON FIRE & SAFETY, INC. - Gear Dryer - Funded with CARES	-	9,667	9,667	0.69%
KRUEGER INT L INC - Desk Furniture	-	2,293	2,293	0.16%
KRUEGER INT L INC - Furniture	-	14,605	14,605	1.04%
MACQUEEN EMERGENCY - Gear Lockers	-	11,263	11,263	0.81%
MILLER CONSTRUCTION - Building Rent	-	20,000	20,000	1.43%
SPECIALTY SOLUTIONS LLC - LAWM MIX/STRAW	-	402	402	0.03%
ULINE - MATS/TABLE/TRASH CANS	-	1,617	1,617	0.12%
	69,833	80,471	10,638	0.76%
<i>Pending Items Supplied by Owner:</i>				
<i>Personnel Lockers - Ordered with bill pending</i>	13,947	13,947	-	0.00%
<i>Window Shades - TBD</i>	800	800	-	0.00%
<i>Training Room AV Equipment - Pending Approval</i>	20,000	20,000	-	0.00%
<i>Miscellaneous - Shelving, entry mats, etc. - TBD</i>	1,883	1,883	-	0.00%
<i>Radio Room Furniture - Chairs Only - Ordered with bill pending</i>	3,731.80	3,731.80	-	0.00%
	40,362	40,362	-	0.00%
	110,195	120,833	10,638	0.76%
* Pending Work Order Amount				
Total Estimated Budget/Actual	2,002,494	2,001,751	(743)	0.33%
As Compared to Original Budget		602,981.31		43.11%



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

April

2021

**Crosslake Police Department
Monthly Report
May 2021**

Agency Assist	14
Alarm	10
Animal Complaint	5
ATV	1
Burning Complaint	4
Civil Problem	3
Compliance Check	1
Damage To Property	1
Disturbance	1
Domestic	1
Driving Complaint	3
Ems	24
Fire	3
Found Property	1
Fraud	3
Gun Permits	4
Information	8
Noise Complaint	2
Parking Complaint	2
Property Damage Acc	5
Public Assist	7
Suicidal Person	1
Suspicious Activity	1
Suspicious Person	2
Suspicious Vehicle	6
Theft	1
Threats	1
Traffic Arrest	1
Traffic Citations	6
Traffic Stop	59
Welfare Check	5

Total 186



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

April
2021

**Crosslake Police Department
Mission Township Monthly Report
April 2021**

Agency Assist	5
Alarm	2
Driving Complaint	3
Fire	1
Garbage Dumping	1
Suspicious Vehicle	2
Traffic Arrest	2
Traffic Citations	6
Traffic Warnings	37
Total	59



Crosslake Fire Department

Date: April 2021

C.10.

Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	24	110
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		2
324 - Motor Vehicle Accident with No Injuries		1
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		2
Total:	24	115
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire	1	2
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle	1	1
Total:	2	3
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		1
424 - Carbon Monoxide Incident		1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
Total:	0	2
5 - Service Call		
561 - Unauthorized Burning	1	2
531 - Smoke or Odor Removal		1
550 - Public Assist	1	1
551 - Agency Assist	2	8
Total:	4	12
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	4
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control		6
Total:	1	11
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	2	3
746 - Carbon Monoxide Detector Activation - No CO	1	2
731 - Sprinkler Activation due to Malfunction		1
Total:	3	6
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	34	149

**NORTH AMBULANCE
CROSSLAKE**

APRIL 2021 RUN REPORT

TOTAL CALLOUTS: **53**
NIGHT: 17 DAY: 36

No Loads: 08
Cancels: 03
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 42

CROSSLAKE: 22 (4 No Load)
BREEZY POINT: 06 (1 Cancel)
MERRIFIELD 05 (2 No Load, 1 Cancel)
FIFTY LAKES: 05 (1 No Load, 1 Cancel)
MANHATTAN BEACH: 00

MUTUAL AID TO:

PINE RIVER: 12 (1 No Load)
BRAINERD: 03

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 00

C.12.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	April-2021	Year-to-Date 2021	April-2020	Year-to-Date 2020
New Construction (Dwellings)	7	12	4	4
Septic - New	6	11	5	5
Septic Upgrades	1	4	1	1
Porch / Deck	9	20	3	3
Additions	0	5	2	2
Landscape Alterations	1	7	3	5
Access. Structures	1	12	7	8
Demo/Move	1	1	2	2
Signs	1	3	1	1
Fences	5	6	0	0
E911 Addresses Assigned	7	17	5	8
Total Permits	39	98	33	39

ENFORCEMENT / COMPLAINTS	Year-to-Date 2021	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	2	2*	1	33.3%
After-the-Fact Permits Issued	1			

*1 - 2020 Complaint

CUSTOMER SERVICE STATISTICS	April-2021	Year-to-Date 2021	April-2020	Year-to-Date 2020
Counter Visits	57	169	0	83
Phone Calls	275	729	198	562
Email	191	515	218	359
Total	523	1413	416	1004

Call For Service	7	11	3	3
Shoreland Rapid Assessment Completed (Buffer)	3	7	0	1
Stormwater Plans Submitted	9	21	3	4
Site Visits	36	76	26	37

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2021	Year-To-Date Failed 2021	Year-To-Date Received 2020	Year-To-Date Failed 2020
Septic Compliance Inspections	32	3	20	0
Passing Septic Compliance Percentage		90.6%		100%

PUBLIC HEARINGS	April-2021	Year-to-Date 2021	April-2020	Year-to-Date 2020
DRT	4	12	4	12
Variance	1	3	0	1
CUP/IUP	0	2	0	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	1	0	0
Consolidations/Lot Line Adjustments	3	3	0	0



C. 13.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

March 26, 2021
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Kristin Graham, alternate and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator, Cheryl Stuckmayer, Planner-Zoning Coordinator, TJ Graumann, Director of Parks, Recreation and Library, Charlene Nelson, City Clerk, and Brian Drown of Bolton & Menk, Inc., City Engineer
4. 2-26-2021 Minutes & Findings – **Motion by Lindner; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 Brady J & Kimberly A Day –Variance for bluff setbacks, a lake setback, retaining walls, walkways, patios, dirt, and water oriented accessory structure size
6. New Business
 - 6.1 Shannon Brusseau (Brusseau Logistic, Inc – Condition Use Permit for commercial storage building/storage unit rental and amend 2017 CUP condition #7
 - 6.2 Larry Anderson – Variance for setbacks from lake, road right-of-way (ROW), and dwelling
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Brady J & Kimberly A Day
14080610**

Wessels announced the after-the-fact variance request. Kolstad stated that the applicant was planning on attending by zoom. Schiltz recused himself and Graham stepped in to fill his position. Kolstad read the after-the-fact variance request, location, project details, three comments received from residence from the first submission, comments from the Water Quality Group along with DNR shoreline sensitive area map, timeline/history of the project/parcel, the Day's engineer response, Bolton & Menk, city engineer, response, and Kolstad's response to both engineers with ordinance accompanied backup point-by-point detail into the record. Holper, applicant's legal counsel, stated that the Days have been working cooperatively to solve this matter; they care about the area and lake; there was no intentional disregard for the ordinance; they want to come to a solution that would work for everyone; they submitted an engineer report; they submitted a remediation plan and rec'd no comments back other than this morning. Mrs. Day stated we are humbled; we were negligent; we made mistakes; we are sorry; we want this to be our legacy; we did this project to protect the water; we want to retire here; mistakes were not intentional; we submitted before and after pictures; we did not set out to ignore the rules; we were naïve and did not do our due diligence; we believed we hired contractor(s) that knew the rules and regulations and left it up to them when we realize it should have been our responsibility and again we are very sorry; we want a resolution with the city to protect the shoreline; no feedback from the city on the potential drainage issues; we feel we are unjustly cast as liars; not intentionally set out to evade; we pulled a permit and there was miscommunication; we want to resolve this situation in a matter that is fair, respects the water and the city. Mr. Day stated that the work was done to help the shoreline; no one investigated the issues that were done and that we were having; note that the comments that are being made are very broad; statements that are being made that the work actually harmed the lake when it actually improved it; engineer's report says work was sound; very stable; unlimited wealth is not true; we care about the lake; emotionally a lot of stress; financially with all of the money we put into it doesn't make sense to put it back the way it was; not fair to us; engineer's report should be read. Mrs. Day added that the engineer owns a property in Manhattan Beach and is very familiar with the ecological area as well. Mr. Day continued to say that the engineer has been a professional since the 1960's and he saw that the work had improved the area and runoff; the work was done within the 30' of the home and nothing is wrong with that work; city engineer had no issues with the report; many comments were made that we did this intentionally and that is wrong. Mrs. Day stated that as Wessels had said we want to make a flat yard for our kids is not correct; we realized there were issues and tried to help the bluff; we were told if we would have asked we could have done some of these things; and again shame on us for not asking or not knowing; we relied on our licensed contractor and were led astray; we know we are the property owners and we were naïve; as Schiltz said that by tearing out the whole dam thing that does not make sense for the health of the lake or the property. Mr. Day stated that Dobie said that it would do more harm to the lake and our property by tearing everything up, it does not make any sense at all; we have done everything that was asked; we are very sorry that this has wasted the city's time; we did start this process by obtaining a permit; we do own other properties and have had no complaints; this is our first rodeo with issues; we have been trying for the last 9 months to work with the city to try and resolve this peacefully and make it fair for all; I humbly ask the board to have mercy and to work with us and consider the plans we put forth for our lake; thank you. Kolstad commented that the city did receive back some correspondence about the stormwater plan and some other things, which were directed to me, with my response being that this is no longer something that I get to make a decision on; the application has been received, the work is done and it is

already in the hands of the board; the board gets to make the decision on the documentation that has been provide; they make the decision on deny or approve all or parts of this application. Wessels stated there are many parts to this, with some allowable and maybe we should let them stay, but a lot of course wasn't. Wessels asked if anyone has comments before it is opened up to the public. Wessels commented that one of the issues I brought up initially is the water oriented accessory structure (WOAS) which is the only improvement that you did get a permit for and that ended up to close to the lake and twice as large as the permit was. Wessels stated I still am baffled how anyone could look at a building 20 feet long and think it is 10 and nobody is going to catch that; as far as how genuine you are being towards us I have a problem right there at the start because that building is double the size it is supposed to be and that is clear to anybody, you do not need a tape measure to see that, that is a 20 foot long building instead of 10 and it is too close to the lake, I probably would have gone along with it if that had been the only thing wrong with it, ok it was off 2 feet, but not when it is twice as large as well; that got us off right at the start. Wessels added as far as the engineer Dobie, I know him and he is a good engineer, I believe at the October meeting I stated that I know engineers and if you challenge them to make something that isn't right be right they are pretty good at doing it, they can figure out the scientific and engineering study that says you are better off to do this, this way if you are challenged to do that; our letter to you was choice number one-was to restore it; choice number 2-was to make sure that the hill was not going to go anywhere; the only thing Dobie commented on was that the hill wasn't going to go anywhere; he never commented on how to restore it back to the way it was; our new engineering firm had this dropped on his lap and didn't really have much time to review it. Lindner commented that their engineer, this just struck me that they said and this just blows me away, that both of their retaining wall items are less than 4 foot in height and are presently stable and constructive; even if they built them with a permit they would have to be under 4 feet; this engineer, I can't look at anything he has written and believe it that they are under 4 foot in height because when I stand there and we measured it yesterday and there were spots where it was over 5 feet tall, how can an engineer who is a professional put this together and say 4 feet when I am not an engineer and I can go there with a tape measure and measure it, so I question everything when I see something like that. Graham said I agree with him, I see that there is a kind of glaring photo of everything is bluff and they stand out as a white beach and it is clearly not a bluff that is maintained properly. Kolstad stated just as a side, the beach that is there was existing prior to all of this; when you see the grass area that is above it then you see the next retaining wall was a little lower and they enhanced it and that is where they filled everything in and brought in the boulders and as you get further up to where the walkways are and the patio, all that has been done in the bluff area, none of that should have been done; some of it may have been able to get permitted had they talked to me about it, but not to the extent they did the work. Lindner stated that on a bluff there is a slope, what they did on the top part of the bluff, they did not have a useable flat yard, so they raised the wall up 4-5 plus feet brought in fill to make a flat yard so the kids can play, if everyone did that in Crosslake that had a bluff, we won't have bluffs and we won't have protection of the water; when I saw that, it just blows me away to see how that we just disregarded. Wessels opened it up to the public. Schiltz of 13176 Albinson stated I recused myself because I know the Days and did not want any improprieties; because of the lack of a permit and going through that process, that at the last meeting there were ½ a dozen that came up and they did not want to have the bluff changed and they were very adamant about it, one lady was brought to tears and it really affected me; when someone has to get an after-the-fact-variance it precludes any residence or anyone in the city to comment on the project, they are completely left out of it and that is not right, the neighbors were cheated out of that opportunity; I am a mechanical and structural engineer; their engineer report is the worst report I have ever read; they must not have gone out there with a tape measure; there was falsehoods, omissions, errors, you cannot do anything with that; with the other company, that took

that report and read that and made conclusions from that is completely erroneous because it is false information in the first place. Wessels asked if there were any others that would like to make a comment with none stepping up, so he closed the public hearing. Wessels stated that there is so much to this and there are parts that I think some of us want to allow and some parts that we don't and asked Kolstad for guidance. Kolstad brought up the March 25 on-site discussion, such as: the fire pit area was not done necessarily appropriate, there was a fire pit area there; the stairs and walkways that came off of it, from my understand, while they may have been able to get a permit to do some of that, what they did to have it torn out and have it redone may not be appropriate; but from the point of that first wall that is lake side of the walkway that goes across and the fire pit area from there down the hill-what we discussed was and everyone seemed to be in agreement, was that they go down to the second retaining wall that is in the middle and they remove one row of the boulders and pull all of that dirt back up and cover one row of the boulders that is right next to the walkway and the fire pit to create more of a slope and get the retaining wall below the 4 foot; we also talked about the area from the first retaining wall next to the walkway and the fire pit down to the beach area to have vegetated cover; to put in woody vegetation and grasses to fill in the areas around it so that it can be a no use/no mow area; not big trees to block your view but shrubs and ground cover that is more than grasses so it can't be used or mowed until the ordinance and state rules change that no longer have bluff laws that can impact what they can do down there; it was discussed on how long it would take or would be given to them to restore that area in addition to reducing the size of the WOAS to meet the requirements of the ordinance-120 square feet/20 feet back from the lake. Wessels stated that there were discussions on revoking the permit they had for the WOAS, but since it is permitted that it could be allowable. Kolstad stated if the commissioners are in agreement of meeting the setback and reducing the size of the WOAS and the restoration in the middle part and taking care of the vegetation. Wessels added that there are permits that need to be pull too, so they need to pull that, so in that non-bluff area and again that is the crazy part there that they got a survey to figure out where you could build the WOAS that is not in the bluff and they did not ask if they could do anything else in the bluff. Lindner commented that they pulled a permit and he thinks they should be allowed to build as the permit allowed; I built one for my canoe with dimension to fit the canoe but not over the 120 square foot total, I don't understand how this one was built. Wessels stated a comment from one of the fall meetings was that-they never met a builder that you hired them to build a 120 square foot building and he builds you one that is 12' x 20' instead of 12' x 10'; don't know what the conversation was but that part seems very odd to me, I am not accusing anyone of lying but it sure seems odd to me what those conversations might have been. Kolstad stated one permit would have covered everything that they did if they weren't in the bluff zone; but they failed to get the variances they would have needed to do the items in the bluff zone. Kolstad stated that the items that are approved can be adjusted on the permit they pulled. How to proceed with the questions was discussed by the commissioners and Kolstad with agreement that they would deal with all the items at one time and keep in mind the conditions (see below conditions) that they discussed would be taken into consideration as part of their answers. Wessels asked the city engineer to step up to the podium to get his input. Brian Drown of Bolton and Menk on behalf of Phil Martin stated that from an engineer perspective the project could be completed relatively quickly, but lining up the workers and material might be the greater driving factor behind that, but I would imagine it could be completed in a couple of months. Kolstad stated the ordinance reads that when you are exposing the soil you have two weeks from the date that the grading is finished to establish cover and that is from the state stormwater plans/law; as discussed yesterday at the on-site the Days would understand that if it is not completed by the due date the fines would commence immediately thereafter for any portion that is not completed. Volz stated I think we should have a fine for what they already have done; if they go from that first retaining wall and build that bluff back, we have already allowed them to keep a lot of things we

could make them tear out, so I am think \$25,000.00-\$30,000.00 fine. Wessels stated that you have a per day fine per infraction already, with Kolstad stating we have done everything and put it all out and it was around \$29,000.00 for the fine just up to the point where I went and stopped what they were doing, is that reasonable, we could have gone all the way until they go to repair it and they would be in the one hundreds of thousands, but I don't think that is reasonable. Herzog, city council member, you are only talking about the WOAS so if you are talking about the rest of it you would need; Kolstad interrupted and stated we are talking about all of it and we are going to do it all at once; Herzog, oh you are, ok otherwise it would be a pretty hefty fine. Kolstad said that after you do the questions you will be making a motion according to the conditions (see below conditions), which he reiterated again. Wessels directed the commissioners to the packet and the sheet with the "Potential Fines discussed with City Attorney"; 1. 13 violation x 164 days x \$75 = \$159,900; 2. 13 violations x 29 days x \$75 = \$28,275.00 (see packet insert for additional details), but the fines would start again if it is not done by the deadline we put on; all commissioners agreed. Wessels explained that all of the questions did not need to be answered yes for an approval motion. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

Additional conversation that was held during the "Findings of Fact" procedure. Wessels stated that we are going with the first option that was detailed in correspondence (see packet for details) that was to restore the bluff; this will not completely restore the bluff but it is going to fix it to a large extent of what was there, allowing them to keep some of the improvements near the house. Dymoke asked if the deadline date would be enough time for the city engineers, with Drown, the city engineer, replying yes. Peterson, neighbor to the west, stated that their yard looks wonderful, but I don't ever want to see this happen again; a contractor is responsible for getting the permits and letting the homeowner know that they need permits for their job; they don't do that up here; licensed contractors are doing the job and they get shut down; we are not all rich people up here. Conditions and fine were discussed again with Wessels stating that the \$28, 275.00 fine is reasonable compared to what it could have been around 150,00.00+ that the ordinance allows and it should be paid immediately or when they pull their permit.

March 26, 2021 Action:

Motion by Wessels; supported by Volz to approve **some** of the following after-the-fact variances **according to the Conditions listed below:**

- Size of water oriented accessory structure of 239 square feet where 120 square feet is allowed
- Lake setback of 18 feet where 20 feet is required to the water oriented accessory structure (WOAS)
- Bluff setback for a patio of 326 feet where none is allowed
- Bluff setback for a fire pit patio of 264 square feet where none is allowed
- Bluff setback for an additional walkway of 214 square feet where one walkway is allowed
- Bluff setback for an additional walkway of 85 square feet where one walkway is allowed
- Retaining walls in the bluff impact zone where none are allowed
- Dirt moving of 82 yards within a bluff impact zone where none are allowed

To continue use of:

- 239 square foot WOAS where 120 square feet is allowed
- 239 square foot WOAS 18 feet from OHW where 20 feet is required
- 326 square foot patio within the bluff impact zone where none is allowed

- 264 square foot fire pit patio within the bluff impact zone where none is allowed
- 214 square foot walkway within the bluff impact zone where one walkway is allowed
- 85 square foot walkway within the bluff impact zone where one walkway is allowed
- Retaining walls in the bluff impact zone where none are allowed
- Dirt moving of 82 yards within a bluff impact zone where none are allowed

Per the findings of fact as discussed, the on-site conducted on 9-24-2020; 10-22-2020, 3-25-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-20-2020 for property located at 37916 Forest Lodge Rd, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval or **the required Condition date listed below** for the after-the-fact variance request and **all costs to complete the conditions listed are at the expense of the applicant/owner:**

1. Reduce the size of the Water Oriented Accessory Structure (WOAS) to 120 square feet and move it back to meet the 20-foot setback from the Ordinary High Water level (OHW).
2. The PC/BOA approved the fire pit patio and walkways/stairs above the first new retaining wall.
3. The PC/BOA approved the new stairs from the fire pit area to the WOAS, contingent upon the original Shoreland Alteration Permit for the WOAS being updated to include the construction of the stairs.
4. Remove one row of boulders from the second retaining wall and reslope the flattened portion of the bluff up to the first retaining wall.
5. Retaining walls on the property will not exceed 4-feet in height.
6. Restoration of the bluff area from the first retaining wall, down to the beach area: Plantings of woody vegetation shall cover 75% of the ground and the area will be a no-mow, no-use area until the Bluff rules are no longer included in the Land Use Ordinance.
7. Permits are required prior to beginning work in the bluff.
8. Complete a Stormwater Management Plan for the entire bluff area, which shall be approved by the City Engineer.
9. Complete all required work (WOAS, Restoration and plantings) no later than **June 15, 2021**.
10. Fines will begin again on June 16, 2021 if required work is not completed.
11. The property owners will get all restoration plans approved by the City of Crosslake Engineer (Bolton & Menk) and will pay all associated costs.
12. The property owners have been assessed a fine of \$28,275, payment will be made immediately.

Findings: See attached

All members voting “Aye”, Motion carried.

**Brusseau Logistic, Inc.
14150550**

Wessels announced the conditional use permit request. Kolstad read the conditional use permit request, location, district zone, project details, three comments received, impervious percentage, stormwater management plan submitted, no septic system, history of the parcel and the surrounding parcel history into the record. Wessels invited the applicant to the podium. Brusseau, the applicant/owner, detailed his project and provided some history of his parcel and his 2017 approved conditional use permit (CUP) such as: building will be identical as the existing building; he has 2 boys 15 & 19 that are entrepreneurs and each of them want a building; never planned on building another; local contractors will be hired; current building is used 10 days in the spring and 10 days in the fall; storage is mainly boats; very minimal traffic - no safety factor for the site; everything is inside and don't want anything storage outside; around 2019 Kolstad contacted me to address the screening; the method he is using to take care of the screening issues from the 2017 (CUP) and for this application request also; he went into detail about what happened in his 2017 CUP hearing and what he has done to his parcel to improve it; he addressed the items from Clay Porters correspondence/comments and concerns; and he explained the surrounding area tax base; not asking for anything that isn't allowed by the ordinance; it will increase the city tax base; we are a quite neighbor; most of the renters are within 7 miles; it is controlled on when people go in and when people leave; discussion with Mike Stone to let him know about the project; we want to be good neighbors; John Carlson is the only one that sees the building. Wessels stated there was a discussion yesterday on March 25, 2021, at the on-site, about the three conditions from the 2017 CUP that were not addressed by the owner, such as the screening, no outside storage, and agreed upon by the owner-no additional building for rental purposed on this parcel would be asked for. Wessels opened it up to the public. Stone, owner of the Crosslake gulf course and two residential properties, addresses some issues on the old 2017 CUP as well as some of the statements Brusseau made such as: the percentage of neighbors is low because of the amount of land each owner possesses; we were disappointed in seeing the first building approved; not in character of the residential area; this is not about his son's and their entrepreneurship, this is about the community; there is more than enough storage facilities in Crosslake that is deemed more commercial than this residential area; this is about the vision that the commissioners, city council members and residence of Crosslake want to see for that area-I don't think that is what they want to see; golfers tell him that it is obtrusive, ugly and too close to the road; if a storage building goes up with a dwelling and is residence in nature is ok, but this is a whole different ball of wax; Brusseau has a lot of acreage, what is going to prevent him from coming back for another one-you are only as good as your word; I am squarely against it. Wessels closed the public portion of the hearing. Schiltz commented on the 2017 CUP and made other clarifications such as: I was one of the commissioners 4 years ago; Brusseau was adamant the he could get a number of big trees; the completed project would look beautiful-that didn't happen; not satisfied with the 2017 screening; should not be seeing steel building on a gateway into Crosslake; a number of items Brusseau stated are not true; it needs to be shielded as you originally told us and we want; the proposed trees are not trees they are saplings and I will be dead before they are 4 feet high-that's a joke; you told us trees with a tree spade you had access to for as many as you want; I am holding you to the trees and that no one will be able to see the buildings as you said you would provide; I don't want to see the building and I am holding to your statement in 2017; I am not concerned on what Porter sees, but in fact you should have done what Porter did-you cannot see his buildings from the road; we get a lot of people asking why we are allowing these buildings; you stated you do not store outside, but there is a big pile of rusty junk; you are not sticking to what you said and now are asking for another one. Schiltz

questioned Kolstad on what could be done on Brusseau's property as far as accessory structures and screening, with Kolstad explaining to all of the commissioners – personal vs rental. Volz stated his concern on allowing another one because he may be back in another 3 years or so because storage is a high demand up here and that is not the look I want to see there. A discussion was held on revoking his current CUP because he is not meeting his conditions of the 2017 CUP and what he can do with additional buildings on his parcel. Kolstad said a time limit can be put on when the barrier needs to be completed and the 6' height is in the ordinance. Lindner stated put the correct required screening and future CUP may be possible – Crosslake does need more storage. Wessels asked if the commissioners are ready for the questions. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

March 26, 2021 Action:

Motion by Schiltz; supported by Wessels to deny the conditional use permit:

- Amend 2017 Conditional Use Permit (CUP) condition #7
- Commercial storage building/storage unit rental

Per the findings of fact as discussed and the on-site conducted on 3-25-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 2-5-2021 for property located at 36455 County Road 3, Sec 15, City of Crosslake

Conditions placed on the 2017 CUP to avoid it being revoked:

1. Install the 6 foot visual barrier/screening based on Sec 26-738 of the Land Use Ordinance. Effectively implement and maintain the installation following ordinance requirements by June 1, 2021 including the southern property line, trees are preferred
2. Storage of personal property and customer's personal property shall be restricted to the inside of the proposed structure based on Sec 27-762 (1

Findings: See attached

Four members (Wessels, Schiltz, Volz, Randy) voting "Aye", Lindner abstained, Motion carried.

**Larry M & Kim C Anderson
14070657**

Kolstad read the variance request, location, project details, four comments received, impervious percentage, stormwater management plan submitted, possible septic location, easement on the parcel to the island that the owner used to own and just sold, history of the parcel and the surrounding parcel history into the record. Lindner asked for clarification of the road right-of-way (ROW) setback; staff explained. A floodplain and wetland discussion was held by the commissioners, representatives and staff. Schiltz asked if this applicant did a Development Review Team (DRT) meeting with Kolstad replying yes, by zoom with the surveyor; we have never talked with the owner. Wessels invited Herkenhoff and Strus of Lakes Area Surveying LLC, the applicant's representatives, to the podium. Herkenhoff stated that the owners owned two lots which were two individual lots and are able and was sold individually; we have a good piece of land here but it has a lot of lake shore; the one the owner kept does not have a building envelope; we looked at the adjoining structures and came up with this request; we are not in the floodplain; grading was looked at which should not need a lot of dirt moving with this slab on grade structure; there is a lot of sand which will help with an in-ground septic system and the stormwater management plan. Strus stated the owner will use gutters to direct the water runoff to the stormwater plan area(s); the north and south property structures are also close to the lake. Herkenhoff stated that the easement for the island would not be effected by the fill or structure. Wessels asked if the knoll is to be flattened and used to balance out the building area. Strus stated that very little dirt will need to be brought into the site. Septic system to be in ground with representatives stating that Schrupp, the septic installer, said the best location would be by the road. Schiltz asked how are you taking care of the bridge. Kolstad said that Strand, Director of Public Works, will have to make sure that the weight limit is not being exceeded. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels stated at the March 25th on-site that he felt the owner was asking for too big a structure for that lot, with Schiltz and Lindner agreeing. Volz added that the request is not reasonable for all of the setbacks needed. A discussion was held on the possibility of tabling the request, allowing the applicant to come back with hopefully a smaller footprint, they gave some suggestions (no garage and a minimal size structure of 24'x24') and with no guarantee of approval.

March 26, 2021 Action:

Motion by Wessels; supported by Lindner to table the variance for:

- Lake setback of 25.9 feet where 75 feet is required to proposed dwelling
- Lake setback of 40.3 feet where 75 feet is required to proposed septic system
- Road right-of-way (ROW) setback of 29.1 feet where 35 feet is required to proposed dwelling
- Road right-of-way (ROW) setback of .9 feet where 10 feet is required to proposed septic system
- Road right-of-way (ROW) setback of 22.8 feet where 35 feet is required to proposed patio
- Dwelling setback of 12.9 where 20 feet is required to proposed septic drainfield

To construct:

- 2600 square foot dwelling/garage
- 384 square foot covered screen porch 36.2 feet from Rush Lake
- 100 square foot patio
- A new septic system
- All above items as submitted on the Certificate of Survey dated 1-13-2021/ included

March 26, 2021 Planning Commission/Board Of Adjustment Meeting

Per the findings of fact as discussed, the on-site conducted on 3-25-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 1-13-2021 for property located off Milinda Shores Road, Sec 07, City of Crosslake

Four members (Wessels, Dymoke, Volz, Lindner) voting “Aye”, one member (Schiltz) voting “Opposed” Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had 6 March monthly meetings
 - c. April public hearing applications – one variance that was tabled
 - d. April timeline detailed

Open Forum:

1. Herzog stated that we need to look for a different area for storage structures. Lindner replied that if the city council wants that looked at to let the commissioners know. Kolstad stated that in the comprehensive plan, that is where the Limited Commercial is planned to be expanded. A discussion was held on where the districts are, amount of commercial in the city, limited area to expand, and where is the good spot to put storage units and how to shield them from view.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Wessels; supported by Volz to adjourn at 12:15 P.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. February 3, 2021 Crosslake City Hall

Members present: Dean Fitch, Patty Norgaard, John Andrews, Wallace Johnson, Roger Roy, Dave Schrupp via phone

Others present: Tyler Glynn, BLAEDC Executive Direction; Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

A motion was made by Roger Roy and seconded by Wallace Johnson to approve the minutes of the October 7, 2020 meeting. No discussion. Motion carried with all ayes.

Financial Report:

2021 Budget Review

Dean Fitch reported that the final budget moved some numbers around, the biggest obligation for the year is the contract with BLAEDC.

Update:

BLAEDC

Tyler Glynn reported that he and his staff have been very busy. Work started last June developing applications and guidelines for the CARES Act. Over \$2.9 million funded 310 small businesses as part of the Crow Wing County CARES Act grant by the end of 2020. Broadband expansion continues to be a priority. BLAEDC was completely responsible for the distribution of the second round of funding from the state. Once the process was streamlined, 365 applications were received. Preparations for the annual meeting include changing the annual report from paper to a digital platform. Although new company start ups have been slow in the past year, there has been some activity in the last month. Two Unified Fund requests have been received in the last ten days. Mike Bjerkness was instrumental in the hiring of the Executive Director for the National Loon Center. Overall, the resiliency of the Lakes Area businesses was evident.

Region 5 Comprehensive Plan

Dean and Patty have been meeting with Region 5 and reviewing how to approach the update of the goals within the Comprehensive Plan. A community "champion" to lead each group of the nine goals would be required. In order to make the review more doable, it was suggested that the goals be prioritized. Economic Vitality and Environment goals were discussed with the emphasis on water quality and forest management. The next step would be to go back to Regional 5 and focus on the two goals and to continue to look at grants for shortfalls in funding. The hope is to find leaders in the next two months.

ECTC JT Partnership

Website: Searching for people to write an article every other month on common areas. Contact has been made to a retired newspaper writer. New articles are necessary to bring businesses to Crosslake and to keep the website fresh.

SBI: Needs to be reviewed. It is working or not?

Telecommuter Forward: The resolution to support Telecommuting Opportunities and Telecommuter Forward Certification will be presented to the City Council in February for approval. Crosslake Communications will submit the resolution to MN DEED.

GreenStep City

Patty Norgaard stated that there was nothing new to report. The challenges of meeting requirements in the steps when applied to large cities versus small cities continues to be a concern. Step 3 has a major emphasis on water quality.

Other:

Suggested Meeting Dates for 2021

April 7, June 2, August 4, October 6, December 1

Meetings will be every other month with work continuing on projects with teams and reporting back at meetings.

Seeking additional alternates

If you know of anyone interested, please let Dean Fitch know. There is a lot of talent in the community that can be brought to the table.

Loon Center

An invitation to the new director of the National Loon Center will be made for the April 7th meeting.

Business Visit

Jim Funk working on getting out to visit businesses. Visits will encourage more communication, thoughts and updates of local businesses. Tyler Glynn requested to be involved with the visits and recommended having a form with specific questions that he could provide.

Upcoming Events

City Council Meeting 2/8/2021

Roundtable:

John Andrews reported that the phone connection did not work well with Dave Schrupp. It was suggested that the meeting be held via Zoom for those that cannot attend in person. Roger Roy reported on the activities of the Crow Wing County Natural Resources Advisory Committee.

There be no further business or announcements, Dean Fitch adjourned the meeting at 9:50 A.M.

Martha Steele
Volunteer

SCORE REPORT FORM

Mo./Yr.

March

2021

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

5,882

Corrugated Cardboard

3,741

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

2,141

Metal: Appliances, misc...

Commingled Materials: (includes)

29,889

%

lbs

5%

Metals- Aluminum Cans

1494

21%

Tin Cans

6277

61%

Glass-

18232

Clear bottles

Green bottles

brown bottles

10%

Plastic - #1 & #2 bottles

2989

3%

Rejects

897

100%

29889

Total LBS.

35,771

0

Total Tons

17.89

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of
Recycling Customers
Served this Month

1110

	Recycling Customers	%	12,800 Paper	178,660 Commingled
Brainerd	2852	43%	5,502	76,796
Baxter	1418	21%	2,736	38,182
Breezt Point	518	8%	999	13,948
Pequot Lakes	475	7%	916	12,790
Crosslake	1110	17%	2,141	29,889
Ironton	243	4%	469	6,543
Nisswa	19	0%	37	512
	6635	100%		

C.16.

BILLS FOR APPROVAL
May 10, 2021

VENDORS	DEPT	AMOUNT
Ace Hardware, rakes	PW	25.98
Ace Hardware, pressure switch	Park	18.99
Ace Hardware, electrical terminals	Park	11.47
Ace Hardware, leather gloves, cable ties	Park	22.58
Ace Hardware, drum sand kit	Park	8.99
Ace Hardware, pickup tool	PW	15.99
Ace Hardware, wash and filter hose	Park	2.99
Ace Hardware, rubber paste	Sewer	35.77
Ace Hardware, hand truck p-handle	PW	69.99
Ace Hardware, hardware	PW	3.69
Ace Hardware, batteries	Park	7.99
Ace Hardware, pliers	Park	21.99
Ace Hardware, trash bags	Fire	26.98
Ace Hardware, rubber paste, putty knife	Sewer	34.78
Ace Hardware, cord reel	Fire	32.99
Ace Hardware, cart materials	Fire	58.89
Ace Hardware, mop and bucket	Fire	119.96
Ace Hardware, mop	Police	16.99
Ace Hardware, recip blade	Park	22.99
Ace Hardware, hose, batteries	Park	66.56
Ace Hardware, gloves	PW	23.58
Ace Hardware, air filter	Park	16.99
Ace Hardware, chainsaw blades	Park	7.99
Ace Hardware, waders, plumbing supplies	Park	173.55
Ace Hardware, wire	Park	30.58
Ace Hardware, hardware	PW	41.43
Ace Hardware, hardware	Sewer	9.33
Ace Hardware, batteries	Fire	17.29
Ace Hardware, bolts	Park	1.35
Ace Hardware, trufuel	PW	15.98
Ace Hardware, rope	Fire	21.99
AT&T, cell phone and ipad charges	ALL	973.61
AW Research, water testing	Sewer	549.90
Axon, training cartridges	Police	789.07
Baker and Taylor, books	Library	109.64
Banyon Data Systems, utility billing support	Sewer	990.00
Blue Cross Blue Shield, health insurance	ALL	32,703.50
Breen & Person, filing fees, legal fees	ALL	3,014.50
Build All Lumber, concrete for dog park	Park	161.70
Cheryl Stuckmayer, uniform reimbursement	PZ	104.98
City of Crosslake, sewer utilities	ALL	156.00
Clean Team, may cleaning	ALL	4,381.25
Clifton Larson Allen, billing 3 for audit services	Gov't	10,395.00
Council #65, union dues	Gov't	329.96
Crosslake Communications, phone, fax, internet, cable	ALL	2,188.92

Crow Wing County, tif certification	Gov't		100.00
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		76.10
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,695.60
Elevate Learning, safety program	Gov't		1,275.00
Fire Instruction and Rescue, pumping scenarios	Fire		600.00
Fire Safety USA, crestar deluge tips	Fire		225.00
Fire Safety USA, change orders on fire truck build	Fire		12,053.00
Fortis, disability insurance	ALL		843.11
Forum Communications, ordinance 370	PZ		61.50
Galls, uniform	Police		153.31
Grand Forks Fire Equipment, supervac batt fan	Fire		4,250.00
Granite Electronics, radio connections	Fire		435.21
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,130.58
Jon Kolstad, mileage reimbursement	PZ		235.25
KI, 10 chairs	Fire		3,731.80
Mastercard, Active 911, annual subscription	Police		13.62
Mastercard, Amazon, anchor base plugs	Park		29.95
Mastercard, Amazon, flash drives	Gov't		32.49
Mastercard, Amazon, furnace filters	Park	pd 4-23	37.96
Mastercard, Amazon, mat	Park		330.95
Mastercard, Amazon, baseball supplies	Park		102.15
Mastercard, Amazon, deadbolts	Park		359.98
Mastercard, Amazon, turtle wax	Park		7.99
Mastercard, Amazon, equipment bag	Park		36.61
Mastercard, Blauer, uniform	Police		114.99
Mastercard, Douglas Sports Equipment, ez reel	Park		96.00
Mastercard, Dunhams, baseball supplies	Park		145.61
Mastercard, Menards, shelving	Fire		329.84
Mastercard, OfficeFurniture.com, conference table	Police		1,395.00
Mastercard, Office Max, label maker	Fire		13.87
Mastercard, Post Office, postage	Park		11.75
Mastercard, Target, vacuum	Fire		161.80
Mastercard, Valvoline, oil change	PW		95.86
Menards, sprinkler system parts	PW		344.86
MN Fire Service Certification Board, certification exams	Fire		360.00
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	Gov't		112.00
Moonlite Square, water	Fire		69.90
MR Sign, address signs	PW		121.63
MR Sign, address signs	PW		65.59
Napa, oil	Park		40.56
Northland Press, ordinance 370	PZ		97.75
Northland Press, sealed bids ad	Police		34.00
Northland Press, employment ad	PW/Park		122.90
Pinnacle Property Mgmt, grind stumps	Fire		325.00
Premier Auto, tire repair plug	Police		15.00
Premier Auto, oil change, mount and balance tires	Police		142.15
Premier Auto, remove and install wheels	Police		80.21

Simonson Lumber, plywood	PW		171.40
Teamsters, union dues	Police		299.00
The Office Shop, name plate	PZ		14.57
Uline, parking stops	Park		714.18
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		332.48
Xcel Energy, gas utilities	ALL		1,581.20
TOTAL			93,733.91



Road Right-Of-Way (ROW) Vacation Application

City of Crosslake

13888 Daggett Bay Rd, Crosslake, MN 56442

218.692.2688 (Phone) 218.692.2687 (Fax)

www.cityofcrosslake.org

Receipt Number: 969634

Property Owner(s): Leo P. Varley Revocable Trust dated 2/10/95

Mailing Address: 226 Grotto Street South St. Paul, MN. 55105

Site Address: 11341 Whitefish Avenue Crosslake, MN. 56442

Phone Number: 612-670-2165

E-Mail Address: lpvarley@gmail.com

Parcel Number(s): See attached 140107064 14010705

Legal Description: See attached Lot 1, Blk 31 & Lot 13, Blk 30

Section 1 Township 137 Range 27 / 28 (circle one)

Lake/River Name: Whitefish Lake

Do you own land adjacent to this parcel(s)? X Yes No

If yes list Parcel Number(s) 14010706 / 14010705
141490300130009 / 141490310010009

Authorized Agent: Kevin T McCormick Project Manager Land Design Solutions LLC

Agent Address: 11821 Lake Trail, Crosslake, MN 56442

Agent Phone Number: 218-820-0854

Signature of Property Owner(s) *Leo P. Varley*

Date 2/15/21

Signature of Authorized Agent(s) Kevin T. McCormick

Digitally signed by Kevin T. McCormick
Date: 2021.02.15 12:45:44 -0800

Date 02/15/2021

(Check applicable requests)

☒ Road Right-Of-Way (ROW)
Vacation

☐ _____

Official Use Only:

5-3-2021
Public Works Meeting Date:

3-24-2021
Water Access ROW only; Parks &
Recreation Meeting Date:

City Council Public Hearing
Meeting Date:

- All applications must be accompanied by a signed Certificate of Survey (**Coordinate with city staff-Public Works, Parks & Recreation and City Attorney**)
- Fee \$1,000 for ROW Vacation Payable to "City of Crosslake"
- No decisions will be made on an applicant's request at the Commission meeting(s). Approval or denial of applications is determined by the City Council at a public meeting as per Minnesota Statute 462 and the Code of City Ordinances, City of Crosslake, Chapter 42, Article V.

For Office Use:

Application accepted by *Cheryl Stuckmayer* Date 3-5-2021

Date of Approval: _____ Denial: _____ by Public Works

Date of Approval: _____ Denial: _____ by Parks and Recreation

Date of Approval: _____ Denial: _____ by City Attorney

Date of Approval: _____ Denial: _____ by City Clerk



E.2.

Attn: Mike Lyonais
City Administrator
13888 Daggett Bay Road
Crosslake, MN 56442

I hereby request to vacate the platted 20' right of way of Hillcrest Beach, in the plat of Manhattan Beach Second Addition.

My wife and I own the properties on each side of the roadway shown on the enclosed Certificate of Survey. (Parcel ID No. 14010703, 14010704, 14010705, 14010706)

The roadway was dedicated for public use when the plat was recorded in 1927. This roadway does not provide any useful purpose for the City of Crosslake or the general public. Limited parking is available on the adjacent roadways. The bluff conditions make access to the lake shore extremely difficult, as well as a public safety hazard.

Due to the circumstances outlined in this petition we would ask the City of Crosslake to consider vacating the roadway of Hillcrest Beach, in the plat of Manhattan Beach Second Addition.

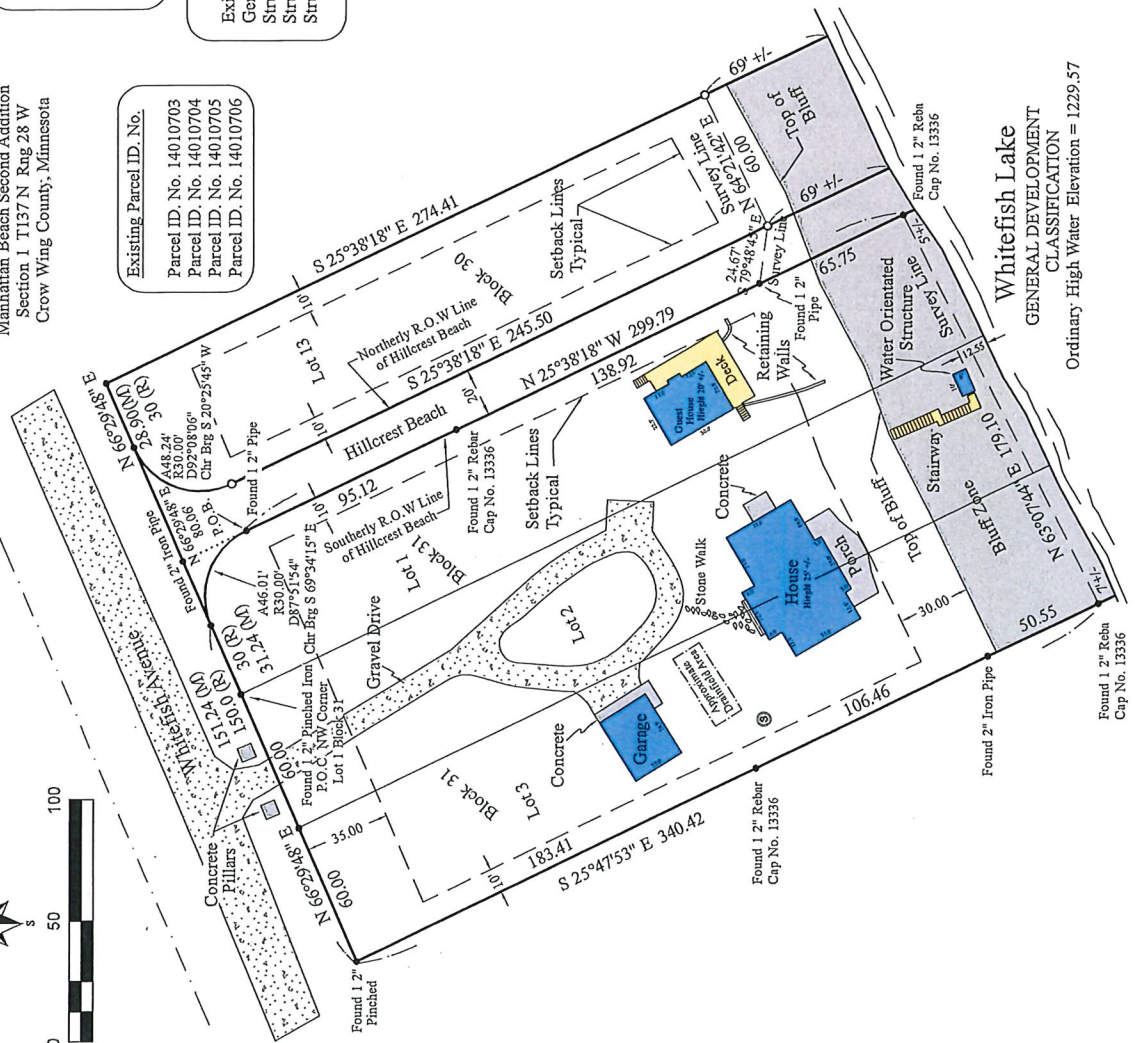
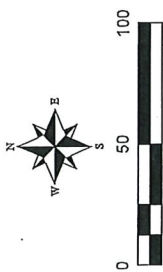
Thank you for your time and consideration in this matter.



Leo Varley
226 Grotto Street South
St. Paul, MN 55105

Certificate of Survey

Lots 1,2,3 Block 31 Lot 13 Block 30
Manhattan Beach Second Addition
Section 1 T137N Rng 28 W
Crow Wing County, Minnesota



Existing Parcel ID. No.

Parcel ID. No. 14010703
Parcel ID. No. 14010704
Parcel ID. No. 14010705
Parcel ID. No. 14010706

Legend

- Found Survey Monument
- Set 5/8" Rebar Cap No. 15294
- (R) Record Distance
- (M) Measured Distance
- P.O.C. - Point of Commencement
- P.O.B. - Point of Beginning

Existing Zoning is "Shoreland"
General Development Lake Setback = 75'
Structure Side Line Setback = 10'
Structure Roadway Setback = 35'
Structure Setback Top of Bluff = 30'

Total Area Lots 13, Block 30 19,668 Sq. Ft. +/- 0.45 Acres +/-
Total Buildable Area 8,861 Sq. Ft. +/-

Total Area Lots 1,2,3, Block 31 61,356 Sq. Ft. +/- 1.4 Acres +/-
Total Buildable Area 35,943 Sq. Ft. +/-

Impervious Surface Calculations

Existing House 1,972 Sq. Ft. +/-
Existing Guest House 680 Sq. Ft. +/-
Water Orientated Structure 60 Sq. Ft. +/-
Existing Garage 634 Sq. Ft. +/-
Existing Concrete 721 Sq. Ft. +/-
Existing Gravel Drive 3,579 Sq. Ft. +/-

Total Impervious Surface Area 7,646 Sq. Ft. +/-

Total Impervious Surface Area 7,646 Sq. Ft. +/- = 12%

Total Area Lots 1,2,3, Block 31 61,356 Sq. Ft. +/-

Area of Proposed Road Vacation 7,059 Sq. Ft. +/-

Legal Descriptions of Record

Warranty: Deed Document No. T242191
Lot 13, Block 30, in Manhattan Beach Second Addition
Subject to flowage easement deeds Book 31 of Deeds, Page 129 and Book 57 of Deeds, Page 602

Certificate of Trust Document No. 0202387

Lots 1,2, and 3, Manhattan Beach Second Addition according to the plat thereof on file or of record in the office of the Registrar of Title in and for Crow Wing County, Minnesota.

Proposed Hillcrest Beach Vacation Legal Description:

That part of vacated Hillcrest Beach, Manhattan Beach Second Addition according to the plat of record in the office of the County Recorder, Crow Wing County, Minnesota more particularly described as follows:
Commencing at the northwest corner of Lot 1 Block 3, said plat; thence North 66 degrees 29 seconds 48 minutes East assumed bearing, along the northerly line of said Lot 1 Block 31, said plat a distance of 30.00 feet; thence southeasterly along a tangential curve, concave to the southwest, radius 30.00 feet, central angle 87 degrees 51 minutes 54 seconds, 46.01 feet; and the chord of said curve bears South 69 degrees 34 minutes 15 seconds East, to the point of beginning of the tract to be described; thence returning northeasterly along said tangential curve, concave to the southwest, radius 30.00 feet, central angle 87 degrees 51 minutes 54 seconds, 46.01 feet; and the chord of said curve bears North 69 degrees 34 minutes 15 seconds West; thence North 66 degrees 29 minutes 48 seconds East 80.06 feet; thence along a non-tangential curve, concave to the southeast, radius 30.00 feet, central angle 92 degrees 08 minutes 06 seconds, 48.24 feet; and the chord of said curve bears South 20 degrees 23 minutes 45 seconds West; thence South 25 degrees 38 minutes 18 seconds East 314.50 feet, more or less, to the shoreline of Whitefish Lake; thence southeasterly along said shoreline to an intersection with a line bearing South 25 degrees 38 minutes 18 seconds East, from the point of beginning; thence North 23 degrees 38 minutes 18 seconds West 300.00 feet, more or less, to the point of beginning.

Whitefish Lake

GENERAL DEVELOPMENT
CLASSIFICATION

Ordinary High Water Elevation = 1229.57

Land Design Solutions

13231 Lake Trail Circle, Minneapolis, MN 55424
612-800-0542
landdesignsolutions.com

Signature: John J. Hunsley
John J. Hunsley Jr., Registration No. 15294
I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly licensed and duly sworn professional surveyor in the state of Minnesota.

Certificate of Survey
Prepared For: Leo Varley

DATE: 02/20/2021 SCALE: 1" = 100' PROJECT NO. 21-011

E. 4.

BREEN & PERSON LLP

Attorneys At Law

March 12, 2021

TO: Neighbors of Hillcrest Beach in the Plat of MANHATTAN BEACH SECOND
ADDITION

RE: Vacation

To Whom It May Concern:

I represent the City of Crosslake in regards to the vacation of a part of Hillcrest Beach, as described on attached Exhibit "A", a beach depicted in the plat of MANHATTAN BEACH SECOND ADDITION. I have enclosed a Certificate of Survey for your reference. I have also enclosed a Notice of Public Hearing and proposed Resolution Vacating Property from the City of Crosslake.

As you can see, the Public Hearing is scheduled for Monday, May 10, 2021 at 7:15 P.M. at the Crosslake City Hall.

Please feel free to contact me if you have any questions or concerns.

Yours truly,



J. Brad Person

brad@breenandperson.com

direct: 218-454-2155

Brainerd Office

JBP/sjne
Enclosures

E. 5.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on MAY 10, 2021 to consider whether or not it is in the public interest to vacate a part of Hillcrest Beach as described on attached Exhibit "A", a beach depicted in the plat of MANHATTAN BEACH SECOND ADDITION, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this March 11, 2021

CITY OF CROSSLAKE, MINNESOTA

By /s Charleen Nelson
City Clerk

E.
6.

From: jason baca <ecocafemx@hotmail.com>
Sent: Monday, March 15, 2021 9:32 PM
To: tgraumann@crosslake.net
Subject: Varley-manhattan beach property vacate

Crosslake- To Whom it may apply
TJ- Could you forward this to the correct people or give me the emails?

I appreciate your time!!

My name is Jason Baca

I own 11370 and 11412 Whitefish Ave. When I originally purchased the properties and built my home there were stairs there and I went and swam on the beach every day for many years. When I bought the lot, the seller said they were put there when the inland lots were platted so the non lakeshore owners had access to the water. I enjoyed that for years and would like to continue to do so. I would like to ask the City for "use and maintenance" permit so I can upkeep the lot and improve the value to the city and have a swimming hole for non rich inland folks.

What do the Crosslake taxpayers have to gain for "Charitably DONATING" a valuable piece of property to a "very wealthy family"????

I hope at least for now that you understand that me and many others were under the "perception" these lots were platted for non lakeshore owners to swim or watch the sunset, etc.

I hope you decide to not "donate" and "vacate" the Manhattan beach lots to people with lawyers that are much richer than our own lawyers and look at this from all the inland property owners on Whitefish Ave.

I would suggest you ask our elected officials to lobby the state and ask the state of Minnesota to "stop controlling property not owned by them" and allowing city property be maintained or sold at the discretion of the local authorities, but not the state. I own a commercial lawn service with a very good insurance policy and would like to ask the council to "voluntarily let me maintain this easement at no expense or liability to them" by granting me "use" permit or whatever legal permit I may need to.

Thanks

Jason Baca
218-851-6528

City of Crosslake

From: Teresa Baca <teresabaca@live.com>
Sent: Friday, April 2, 2021 9:28 AM
To: cityclerk@crosslake.net
Subject: This message is concerning Hillcrest Beach/Public Beach on Whitefish Ave. in Crosslake

Dear Char, City Council members, Parks & Rec. & Planning and Zoning,

Here is a letter to be read at the meetings on April 5th and 12th concerning the Public Beach (Hillcrest Beach) on Whitefish Avenue in Crosslake.

This letter is for the City Hall concerning the public beach (Hillcrest Public Beach) on Whitefish Ave across from 11370 Whitefish Ave.

Mon 3/29/2021 11:12 AM

My name is Jade Davis sending this letter regarding the access across the street. We used to go down there for years until end of summer was stopped by the man living across the street telling us he was in the process of buying the property and that we were not supposed to walk over there anymore because he didn't want to be responsible for any issues or liabilities, sometime after that there were orange flags with property marks and such. We stopped going over there thinking it was his private land

Home address is 11370 Whitefish Ave. Crosslake

I am forwarding this message from Jade Davis.

Sincerely,
Teresa Baca

?

Teresa Baca

Weichert Realtors, Tower Properties
218-821-6834

teresabaca@live.com

City of Crosslake

From: Teresa Baca <teresabaca@live.com>
Sent: Friday, April 2, 2021 9:43 AM
To: cityclerk@crosslake.net
Subject: Hillcrest Beach off of Whitefish Ave-Letter to pass on.

To Whom this may concern,
:City Clerk Char Nelson, Planning & Zoning, Parks & Rec. all City Council members,

Could you please pass this letter to all the above mentioned and anyone else involved?

My name is Teresa Baca. My sons Jason Baca and Eli Baca purchased homes and land on Whitefish Ave. 11412 Whitefish Ave. about 18 years ago. We were told that there was a Public Beach (Hillcrest Beach) for us and the public to use just down the street a few houses, so we used it often. A few years later Jason Baca bought a lot at 11370 Whitefish, directly across the street from Our Public Beach. He built a home there because it was directly across from the public use beach. (Hillcrest Beach) When we had a rented the house out, we told them about the public beach right across the street. They were happy to use it to swim, watch the sunsets. They have really enjoyed that Access and used it for years. It is a great beach for sunsets, swimming, and a quick run up to the house when boating (which we did often & Still can do that). It has been such a great thing to have as we are not on the lake side and the gigantic houses now block any view we once had. It is a travesty that a neighbor would lie and tell the public it is his and he is buying it. Landscaping what isn't even his property. Putting Rip Rap on the great Sandy (and small rocks) Beach right to the water. Putting up orange flags, having huge trucks come in and make a road and bring in huge rocks, claiming it as his own, when it is not!! It is owned by the City and the people of Crosslake who were told to enjoy it Forever! We would encourage you not to allow this neighbor to take away from us this privilege to enjoy. He seems to have plenty of lakefront for himself. It was donated and designated to **PUBLIC USE FOREVER. We stand by FOREVER!!!** **Please Vote NO on this land grab!!!** We would appreciate it very much!!!!!! Thank you for all you do in serving our community!!

Sincerely,
Teresa

Teresa Baca

Weichert Realtors, Tower Properties
218-821-6834
teresabaca.com
teresabacasells@gmail.com

City of Crosslake

From: Teresa Baca <teresabaca@live.com>
Sent: Wednesday, April 7, 2021 8:11 AM
To: City of Crosslake
Subject: Please pass this Letter to each : City Council member, Parks & Rec. ,Public Works, Planning and Zoning

From: Teresa Baca
Sent: Tuesday, April 6, 2021 9:14 AM
To: City of Crosslake <cityclerk@crosslake.net>
Subject: Letter to be passed to each : City Council, Parks & Rec. ,Public Works,

To Whom it May Concern,

I am writing concerning Hillcrest Public Beach. If there is consideration for gifting Hillcrest Public Beach to an individual or family , we would like to be considered as the giftee, Jason Baca and the Baca Family. Since Jason Baca owns 2 properties across the street from Our Public Beach I/we feel it would be a perfect continuation of our use of the Beach. Since Leo Varley already owns 3 lots on the beach it seems only right that we would be able to own the 20 feet of Beach across from our homes. We would appreciate your consideration . Thank you so much for your considering this request!

Sincerely,

Teresa

Jason

Eli

The Baca Family

Teresa Baca

Weichert Realtors, Tower Properties
218-821-6834
teresabaca@live.com

E. 7.

TO: City Council
FROM: TJ Graumann – Director of Parks, Recreation and Library
DATE: April 6, 2021
SUBJECT: ROW Vacation Application Recommendation

The Crosslake Park/Library Commission met on March 24 and made the following motion in regard to the ROW Vacation Application submitted by Leo Varley Revocable Trust.

Motion to deny request, as it appears to this Commission this ROW is being used by the public. Schrupp/Melberg Favor: 6 Opposed: 1

E.
8.

MEMO TO: City Council

FROM: Public Works Commission

DATE: May 10, 2021

SUBJECT: Recommendation to Deny Right-of-Way Vacation

At its meeting of 4/5/21, the Public Works Commission voted unanimously to recommend that the City Council deny the application from Leo Varley to vacate Hillcrest Beach road right-of-way.

E. 9.

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

A part of Hillcrest Beach, described on attached Exhibit "A", a beach depicted in the plat of MANHATTAN BEACH SECOND ADDITION.

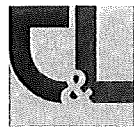
Dated at Crosslake, Minnesota, this May 11, 2021.

CITY OF CROSSLAKE, MINNESOTA

By _____
Its Mayor

ATTEST:

City Clerk



CHRISTENSEN
& LAUE PLLC
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BAR ASSOCIATION
*ALSO ADMITTED IN WISCONSIN
**ALSO ADMITTED IN NORTH DAKOTA

JANET C. EVANS
Of Counsel

April 28, 2021

VIA EMAIL

J. Brad Person, Esq.
Breen & Person, Ltd.
124 North Sixth Street
Brainerd, MN 56401

Re: Leo Varley/Relocation of Hillcrest Beach, in the Plat of Manhattan Beach Second Addition

Dear Brad:

As I have discussed with you by telephone, Mr. Varley wishes to modify his pending Application with the City of Crosslake to relocate the Hillcrest Beach easement area, rather than simply vacating Hillcrest Beach. Accordingly, Mr. Varley has requested that his surveyor, Kevin McCormick, update the survey previously submitted to now show the relocation of the easement area to the eastern-most portion of his property. As you can see from the attached and updated survey, it now also includes a depiction of and proposed description for the new easement area.

We understand this matter is scheduled for the May 10 City Council meeting and we plan on attending that meeting to present the item and answer any questions that may come up at the meeting regarding this item.

The advantages to the City of the revised proposal are as follows:

1. The Varley's Application now no longer proposes to fully eliminate a public access to the lake. Instead, the Application requests that only the existing Hillcrest Beach access be vacated, and that a new 20-foot access be created over the most easterly portion of the Varley property in return.
2. Given the current layout of the Varley property, the lot lying east of the existing Hillcrest Beach easement area (Lot 13, Block 30) could be considered to constitute a legal non-conforming lot. However, once the existing Hillcrest Beach access has been vacated and relocated to the eastern edge of Lot 13, all of the remaining Varley property will be contiguous, which will have the effect of eliminating any possibility that Lot 13, on its own, could be treated as a legal non-conforming lot in the future.

April 28, 2021

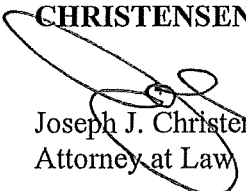
Page 2

3. The elevations and configurations of both the existing location of Hillcrest Beach, and the new public easement area are essentially identical, so there will be no net negative consequence to the public from the proposed relocation.
4. The proposed relocation will minimize the potential for conflicts between the Varleys and any public use of the easement area since the current location of Hillcrest Beach runs through the central portion of the Varley property and after the easement has been relocated to the eastern edge of the Varley property, the Varleys will no longer need to go back and forth through the public access to utilize the portions of their property currently lying on both sides of the existing access.

Please include this letter and the attached updated survey with the materials provided to the City Council for the May 10 meeting. In the meantime, if there are any questions or problems regarding the foregoing, please let me know. Thank you for your assistance on this.

Very truly yours,

CHRISTENSEN & LAUE, PLLC



Joseph J. Christensen
Attorney at Law

JJC/mw

Enclosure

cc: Mr. Leo Varley (via email, with enclosures)
Mr. Kevin McCormick (via email, with enclosures)

Certificate of Survey

Lots 1,2,3 Block 31 Lot 13 Block 30 Manhattan Beach Second Addition
Section 1 T137 N Rng 28 W Crow Wing County, Minnesota

Legal Descriptions of Record

Warranty Deed Document No. T242191
Lot 13, Block 30, in Manhattan Beach Second Addition
Subject to flowage easement deeds Book 31 of Deeds, Page 129 and Book 57 of Deeds, Page 602

Certificate of Trust Document No. 0202387
Lots 1,2,and 3, Manhattan Beach Second Addition according to the plat thereof on file or of record
in the office of the Registrar of Title in and for Crow Wing County, Minnesota.

Proposed Hillcrest Beach Vacation Legal Description

That part of vacated Hillcrest Beach, Manhattan Beach Second Addition according to the plat of record in the office of the County Recorder, Crow Wing County, Minnesota more particularly described as follows:

Commencing at the northwest corner of Lot 1 Block 31, said plat; thence North 66 degrees 29 seconds 48 minutes East assumed bearing, along the northerly line of said Lot 1 Block 31 a distance of 30.00 feet; thence southeasterly along a tangential curve, concave to the southwest, radius 30.00 feet, central angle 90 degrees 00 minutes 00 seconds 47.10 feet; and the chord of said curve bears South 68 degrees 30 minutes 12 seconds East, to the point of beginning of the tract to be described; thence returning northwesterly along said tangential curve, concave to the southwest, radius 30.00 feet, central angle 90 degrees 00 minutes 00 seconds, 47.10 feet; and the chord of said curve bears North 68 degrees 30 minutes 12 seconds West; thence North 66 degrees 29 minutes 48 seconds East 80.06 feet; thence along a non-tangential curve, concave to the southeast, radius 30.00 feet, central angle 90 degrees 00 minutes 00seconds, 47.10 feet; and the chord of said curve bears South 21 degrees 29 minutes 48 seconds West; thence South 25 degrees 38 minutes 18 seconds East 314.50 feet, more or less, to the shoreline of Whitefish Lake; thence southwesterly along said shoreline to an intersection with a line bearing South 25 degrees 38 minutes 18 seconds East, from the point of beginning; thence North 25 degrees 38 minutes 18 seconds West 300.00 feet, more or less, to the point of beginning.

Proposed New Easement

An easement for pedestrian ingress and egress, over and across that part of Lot 13 Block 30, Manhattan Beach Second Addition according to the plat of record in the office of the County Recorder, Crow Wing County, Minnesota more particularly described as follows:

Commencing at the northwest corner of Lot 1 Block 31, said plat; thence North 66 degrees 29 minutes 48 seconds East assumed bearing, a distance of 120.06 feet, to the point of beginning of the easement to be described; thence continuing North 66 degrees 29 minutes 48 seconds East 20.00 feet to the northeasterly corner of Lot 13 Block 30 said plat; thence South 25 degrees 38 minutes 18 seconds East, along the easterly line of said Lot 13 Block 30 a distance of 343.4 feet, more or less, to the shoreline of Whitefish Lake; thence southwesterly along said shoreline to an intersection with a line bearing South 25 degrees 38 minutes 18 seconds East, from the point of beginning; thence North 25 degrees 38 minutes 18 seconds West 330.9 feet, more or less, to the point of beginning.

Impervious Surface Calculations

Existing House	1,972 Sq. Ft. +/-
Existing Guest House	680 Sq. Ft. +/-
Water Orientated Structure	60 Sq. Ft. +/-
Existing Garage	634 Sq. Ft. +/-
Existing Concrete	721 Sq. Ft. +/-
Existing Gravel Drive	3,579 Sq. Ft. +/-

Total Impervious Surface Area 7,646 Sq. Ft. +/-

Total Impervious Surface Area 7,646 Sq. Ft. +/- = 12%
Total Area Lots 1,2,3, Block 31 61,356 Sq. Ft. +/-

Area of Proposed Road Vacation 7,059 Sq. Ft. +/-

Total Area Lots 13, Block 30 19,668 Sq. Ft. +/- 0.45 Acres +/-
Total Buildable Area 8,861 Sq. Ft. +/-

Whitefish Lake

GENERAL DEVELOPMENT
CLASSIFICATION

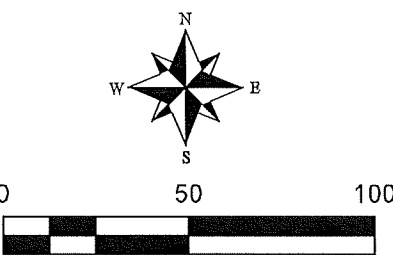
Ordinary High Water Elevation = 1229.57

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON
THE CROW WING COUNTY COORDINATE SYSTEM

Land Design Solutions
Complete Land & Consulting Services
11821 Lake Trail Crosslake Minnesota 56442
218-810-0854
landdesignsolutions.co

Signature John J. Hinzmann Jr.
John J. Hinzmann Jr., Registration No. 15294
I hereby certify that this survey was completed by me, or under my direct supervision and that I am a duly licensed Land Surveyor of the state of Minnesota.

Certificate of Survey
Prepared For: Leo Varley
DATE 04/28/2021 SCALE 1" = 100' PROJECT NO. 21-011



Existing Parcel ID. No.

- Parcel ID. No. 14010703
- Parcel ID. No. 14010704
- Parcel ID. No. 14010705
- Parcel ID. No. 14010706

Legend

- Found Survey Monument
- Set 5/8" Rebar Cap No. 15294
- (R) Record Distance
- (M) Measured Distance
- P.O.C. - Point of Commencement
- P.O.B. - Point of Beginning

Existing Zoning is "Shoreland"
General Development Lake Setback = 75'
Structure Side Line Setback = 10'
Structure Roadway Setback = 35'
Structure Setback Top of Bluff = 30'

E. 11.

MEMO TO: City Council

FROM: Public Works Commission

DATE: May 10, 2021

SUBJECT: Recommendation to Require Application to Re-Apply

Below is an excerpt from the draft minutes of the Public Works Commission meeting of 5/3/21:

“At its last meeting, the Commission reviewed an application from Leo Varley to vacate the Hillcrest Beach public right-of-way on Whitefish Ave. Zoning Administrator Jon Kolstad addressed the Commission and stated that the Council will be considering that request at its meeting on May 10th. Should the Council deny the request, Mr. Varley has proposed an alternative solution of moving the right-of-way to the east end of his lots. Mr. Kolstad stated that the City Attorney told staff that the Council could decide to move the right-of-way at the meeting on the 10th without re-noticing the property owners and without input from the Park Commission and Public Works Commission. A MOTION WAS MADE BY TOM SWENSON AND SECONDED BY MIC TCHIDA TO RECOMMEND THAT THE CITY COUNCIL REQUIRE THE APPLICANT TO REAPPLY FOR THE PROPOSED RELOCATION OF THE PUBLIC RIGHT-OF-WAY AND THAT THE APPLICATION BE REVIEWED BY THE PARK COMMISSION AND PUBLIC WORKS COMMISSION BEFORE COUNCIL CONSIDERATION. A discussion ensued regarding the condition of the proposed property site and whether residents would be able to use it to reach the lake. The current right-of-way is cleared. Gordie Wagner stated these public accesses were created for a reason and that they should be left as is. MOTION CARRIED WITH ALL AYES.”

Should the Council decide to have applicant re-apply for the relocation of the right-of-way, staff suggests that the applicant be required to pay \$1,000 (as listed on 2021 fee schedule) to cover the legal and administrative costs.

RESOLUTION 21-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
John and Sue Favorite	\$300.00	To the Police Department

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of May, 2021.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

May 4, 2021

Mayor Nevin
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

RE: Fire Station Remodel – Ambulance Garage – Moisture Issues

Dear Mayor:

As requested, we are providing a proposal for repairing and fixing the moisture issues in the Ambulance Garage. Below is the breakdown for this:

Address Moisture Issues in the Ambulance Garage **\$5,448.32**

- Change the existing exhaust system in the garage to operate off a humidistat.
- Includes re-wiring and parts.
- Paint ceiling and windows with 2-coats of epoxy based paint to prevent issues with moisture in the garage.
- Cover and protect existing space and furniture.
- Clean-off existing mold on walls and window.

Please review the outlined scope above and let me know if you have any questions.

Thank you for the opportunity to work with you on this and have a great day!

Sincerely,

Andy Pickar

Andy Pickar
Project Manager
HY-TEC CONSTRUCTION
OF BRAINERD, INC.



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Invoice Number : 12057
Invoice Date : 04/28/2021
Customer Number : CROS03
Job Number : 20132
Due Date : 05/28/2021

F.2.b.

Sold To:

Crosslake, City of
13888 Daggett Bay Rd

Crosslake, MN 56442

Job:

Crosslake Fire Dept Remo
37028 Co Rd 66
Crosslake, MN

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
04/28/2021	Pay Application #9	53,232.56
	GROSS BILLINGS :	53,232.56
	NET BILLINGS :	53,232.56

Thank You

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: City of Crosslake
37028 County Road 66
Crosslake, MN 56442

PROJECT: Crosslake Firehall
Crosslake, MN

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

VIA ARCHITECT: Hy-Tec Construction

CONTRACT FOR: General Construction

APPLICATION NO: NINE

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: April 29, 2021

PROJECT NO:

CONTRACT DATE: June 4, 2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,298,769.85
2. Net change by Change Orders	\$ 119,595.71
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 1,418,365.56
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,415,244.59
5. RETAINAGE:	
a. 0 % of Completed Work (Column D + E on G703)	\$ 0.00
b. % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 1,415,244.59
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 1,362,012.03
8. CURRENT PAYMENT DUE	\$ 53,232.56
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 3,120.97

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$73,603.57	
Total approved this Month	\$45,992.14	
TOTALS	\$119,595.71	\$0.00
NET CHANGES by Change Order	\$119,595.71	

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By:  Date: April 29, 2021

State of: Minnesota

County of: Crow Wing

Subscribed and sworn to before me this 29th day of April, 2021

Notary Public:

My Commission Expires: 01/31/2025



BRENDA BRAY
Notary Public-Minnesota
My Commission Expires Jan 31, 2025


ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 53,232.56

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT DESIGNER Hy-Tec Construction

By:  Date: 4/29/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: NINE

APPLICATION DATE: 04/29/2021

PERIOD TO: 04/30/2021

ARCHITECT'S PROJECT NO: Crosslake Firehall

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Framing	\$7,059.25	\$7,059.26	\$0.00	\$0.00	\$7,059.26	100.00%	(\$0.01)	
	Casework	\$2,730.10	\$2,730.10	\$0.00	\$0.00	\$2,730.10	100.00%	\$0.00	
	Concrete	\$26,608.11	\$26,608.11	\$0.00	\$0.00	\$26,608.11	100.00%	\$0.00	
	Demolition	\$78,464.97	\$78,464.97	\$0.00	\$0.00	\$78,464.97	100.00%	\$0.00	
	Dirt Work	\$15,429.41	\$15,429.41	\$0.00	\$0.00	\$15,429.41	100.00%	\$0.00	
	Electrical	\$162,783.53	\$162,783.53	\$0.00	\$0.00	\$162,783.53	100.00%	\$0.00	
	Equipment	\$18,561.62	\$18,561.62	\$0.00	\$0.00	\$18,561.62	100.00%	\$0.00	
	Exterior Concrete	\$8,917.08	\$5,796.10	\$0.00	\$0.00	\$5,796.10	65.00%	\$3,120.98	
	Finishes	\$192,222.99	\$192,222.99	\$0.00	\$0.00	\$192,222.99	100.00%	\$0.00	
	Fire Protection	\$139,744.56	\$138,347.11	\$1,397.45	\$0.00	\$139,744.56	100.00%	\$0.00	
	Framing	\$18,937.03	\$18,937.03	\$0.00	\$0.00	\$18,937.03	100.00%	\$0.00	
	HVAC	\$206,457.38	\$204,392.81	\$2,064.57	\$0.00	\$206,457.38	100.00%	\$0.00	
	Masonry	\$76,721.54	\$76,721.54	\$0.00	\$0.00	\$76,721.54	100.00%	\$0.00	
	Openings	\$75,022.69	\$75,022.69	\$0.00	\$0.00	\$75,022.69	100.00%	\$0.00	
	Plumbing	\$57,734.88	\$57,734.88	\$0.00	\$0.00	\$57,734.88	100.00%	\$0.00	
	Specialties	\$14,058.39	\$14,058.39	\$0.00	\$0.00	\$14,058.39	100.00%	\$0.00	
	Steel	\$108,462.16	\$108,462.16	\$0.00	\$0.00	\$108,462.16	100.00%	\$0.00	
	Thermal & Moisture	\$84,730.02	\$77,951.62	\$6,778.40	\$0.00	\$84,730.02	100.00%	\$0.00	
	Trimwork	\$4,124.14	\$4,124.14	\$0.00	\$0.00	\$4,124.14	100.00%	\$0.00	
	CO#1 - OH Door Repair	\$25,974.14	\$25,974.14	\$0.00	\$0.00	\$25,974.14	100.00%	\$0.00	
	CO#2 - Attic Draft Stops	\$19,644.02	\$19,644.02	\$0.00	\$0.00	\$19,644.02	100.00%	\$0.00	
	CO#3 - Hose Tower Epoxy Paint	\$6,998.51	\$6,998.51	\$0.00	\$0.00	\$6,998.51	100.00%	\$0.00	
	CO#4 - Mechanical Pump Room	\$13,990.77	\$13,990.77	\$0.00	\$0.00	\$13,990.77	100.00%	\$0.00	
	CO#5 - Exterior OSB Sheathing	\$6,996.13	\$9,996.13	(\$3,000.00)	\$0.00	\$6,996.13	100.00%	\$0.00	
	CO#6 - Bay 5 OHD Relocate	\$18,758.85	\$0.00	\$18,758.85	\$0.00	\$18,758.85	100.00%	\$0.00	
	CO#7 - Hose Tower Balcony	\$5,557.62	\$0.00	\$5,557.62	\$0.00	\$5,557.62	100.00%	\$0.00	
	CO#8 - Project Extension/Delays	\$21,675.67	\$0.00	\$21,675.67	\$0.00	\$21,675.67	100.00%	\$0.00	
	PAGE TOTALS	\$1,418,365.56	\$1,362,012.03	\$53,232.56	\$0.00	\$1,415,244.59	99.78%	\$3,120.97	\$0.00

G703-1992

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: NINE

Contractor's signed certification is attached.

APPLICATION DATE: 04/29/2021

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 04/30/2021

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Crosslake Firehall

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		

Users may obtain validation of this document by requesting of the licensee a completed AIA Document D401 - Certification of Document's Authenticity

F. 3.

PUNCH LIST

Continuous Issues with Well / Toilets

Extra Outlet in Corner of Office (partial done on 7/8)

Toilet in Women's Restroom and in Police Locker Room are not flushing will this be continuous problem? STILL NOT FLUSHING AS OF 8/27/20. Men's toilet in hallway not flushing as of 9/21/20.

Acoustical Panels (we were told to order ourselves)

Guard for Refrigerator Door (complete 7/6)

Desk vs File Cabinets (used old file cabinets)

Move Wall and Office Desks out 3-4 Feet as Planned to Match Size of Wall in Old Office (estimate \$12,000 to fix!!!) Asked for change order 9/28/20 Council rejected 10/12/20

Handles on Windows (complete 7/8)

Missing Window Screens (complete 8/25/20)

Landscaping (LA Lawncare hired, contract says \$6000 for hydro-seeding)

Exhaust Fans IN RESTROOMS Hytec will not provide venting

Floor Vents (notified 6/24)

Auto Lights Turn Off Every 10 Minutes (complete 7/8)

Plexiglass Broken (complete 7/6)

Secure Storage in Basement Asked for change order 9/28/20 Council rejected 10/12/20

Lettering on Glass Doors (we were told to order ourselves)

Ground Around Fire Suppression Well is Sinking—now 18" deep (7/17/20) STILL SINKING AS OF 8/27/20

Generator Not Running and Won't Turn On (8/3/20)

Light Fixture in Mike's Office Falling Off Ceiling (8/11/20)

Heat Vent Registers are not Installed in Basement (8/17/20)

Padlock needed on Suppression Well (Ted said he would buy 9/28/20)

Sprinkler System Alarm goes off everyday

Office Door Threshold is Swelled so Door Won't Open/Close in Police Department (8/27/20)

Door Closure won't Shut Door in Police Garage (8/27/20)

Mens bathroom toilet not flushing (9/21/20) Ted fixed 9/28/20

Basement is filthy—never cleaned after construction was done.

In EOC, duct work from utility room, big gap not connected to furnace.

No phone connection in conference room.

Thermostat in council chambers is not working. (11/10/20)

Knock Box (Chip said that was supposed to be on the building for fire) Ready to install 9/28/20 (completed 1/5-21)

Missing Vent in Police Room 12/3/20 (completed 1/28/21)

Automatic Door Opener (installation supposed to happen 8/17/20) Andy to check why it is not installed yet on 9/28/20. It is installed now, but not completely. When the final part is placed on the opener, the door will not open. So the installation is not complete and the electrician and installer are blaming each other. 2/12/21 Hytec said this is the way it is to be installed. No changes required.

Oven is not working (11/10/20) Electrician removed grounded breaker and put regular one in and now it works. Does building code allow this? 2/12/21 Hytec said this is to code.

Sump Pump in Basement can't be plugged in??? Cord is too short (8/17/20) Added extension cord in October which is not OSHA compliant Electrician added extra conduit so there is a plug in closer to the pump. Does building code allow this? 2/12/21 Hytec said this is to code.

Crack on Ceiling in Chambers

Paint is peeling off of floor drains in police garage 1/5/21

Sheetrock seam at bottom of west wall in council chambers 1/15/21

Continuous issues with all bathroom toilets

Microwave vs Stove— Parts arrived 9/28/20 Microwave needs to be hung. Completed 2/15/21

Wall to be painted 3/8/21

Bottom of wall under TV screen in chambers is bulging (noticed 9/25/20) There is now large hole in the wall. Painting 3/8/21

Sheetrock seam in Police Department 12/3/20. Painting 3/8/21

Cracked wall where it meets ceiling in admin area 1/15/21. Painting 3/8/21

Council Chambers bottom of door is fraying 12/3/20. Installed door stop. Need more door stops and removal of openers on other doors Complete March 2021

Locks on Outside Doors They Stay Unlocked. Need to Remain Locked (completed 4/26/21)

Tables on each side of Council Desk are breaking away 2-5-21 (completed 4/27/21)

G. 2.

RESOLUTION 21-_____
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE
ESTABLISHMENTS FOR 2021-2022

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2020-2021 for the licensing year 2021-2022:

ON SALE (INTOXICATING) - \$1500

Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Riverside Inn
The Bourbon Room
The Cedar Chest
The Wharf
Zorbaz

SUNDAY (INTOXICATING) - \$200

14 Lakes Craft Brewery
Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Riverside Inn
The Bourbon Room
The Cedar Chest
The Wharf
Zorbaz

OFF-SALE (INTOXICATING) - \$100

Andy's
Barstock Liquors
Maucieri's
Moonlite Bay
Moonlite Square
Riverside Inn

CLUB

American Legion Sunday \$200
American Legion On-Sale \$300

TAPROOM/BREWER OFF SALE

14 Lakes Craft Brewery Taproom \$500
14 Lakes Craft Brewery Brewer \$200

ON-SALE (NON-INTOX) \$75

Rafferty's

WINE \$100

Rafferty's

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/wine/beer licensing for the period of July 1, 2021 – June 30, 2022, at a Regular Council Meeting on the 10th day of May, 2021, after all licensing requirements are met both under local Ordinance and under MN State Statutes Chapter 340A, and approval is granted by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

COUNCIL IN FAVOR –

COUNCIL AGAINST -

Michael R. Lyonais
City Administrator

David Nevin
Mayor

G.3.

MEMO TO: City Council

FROM: City Clerk

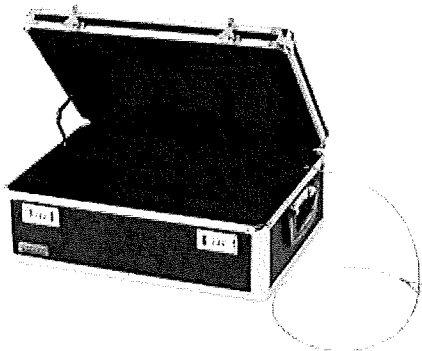
DATE: May 10, 2021

SUBJECT: Request to Purchase Locked Storage for Attorney Invoices

I am requesting approval to purchase a locked storage box for the confidential, detailed invoice statements from Jessica Durbin, city labor attorney. Currently, these statements have been mailed directly to the Mayor and the Mayor is storing these off-site. Statutory city code makes the city clerk responsible for preserving all city records. It is not possible for me to manage and retain these records if they are not in my control and at City Hall. Therefore, I would like to have the Mayor store the statements in City Hall in a secure cabinet. The Mayor and I will both have a key. Because these are considered confidential, I will not access the statements unless directed or until the record retention period ends. These statements will be kept and recorded in accordance with the Minnesota Record Retention Schedule.

Attached are quotes for a locked storage chest at a cost of \$79.44 or a locked file cabinet at a cost of \$205.00.

Product Information



IdeaStream Consumer Products, LLC

Vaultz Locking Storage Chest

External Dimensions: 18" Width x 13" Depth x 6" Height - Aluminum, Steel - Chrome, Black -
For Passport, Computer, Cell Phone, Cash - 1 Each

Item: IDEVZ00323

Packaging: 1 Each
List Price: \$89.99 / Each
Your Price: \$79.44 / Each

Product Details

- Protects your valuables
- Dual combination locks
- Includes cord for tethering
- Chrome steel corners and aluminum trim for protection
- Mesh netting inside for organization

Manufacturer: IdeaStream Consumer Products, LLC
Catalog: General Line (consumer) Catalog
Catalog Page: 658

- Storage Box
- Security Cable

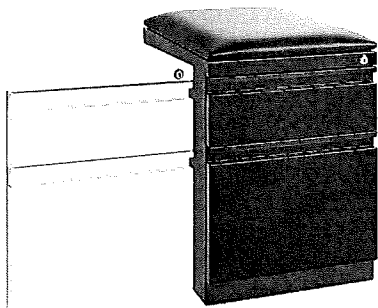
Technical Specs

General Information

Manufacturer: IdeaStream Consumer Products, LLC
Manufacturer Part Number: VZ00323
Manufacturer Website Address: <http://www.ideastreamproducts.com>
Brand Name: Vaultz
Product Name: Locking Storage Chest

Marketing Information: If it's important to you, lock it up with a Vaultz Locking Storage Chest. It's perfect for protecting your dorm room valuables. Whether you're storing a passport, computer, cell phone or even cash, this storage chest will keep your items secure. It features strong construction and dual combination locks to keep valuables protected from bumps and scratches as well as theft. It also comes with a security cable for additional security and includes mesh netting for extra organization.

Packaged Quantity: 1 Each
Product Type: Storage Case
Catalog: General Line (consumer) Catalog



COLLABORATION MOBILE PEDESTAL FILES

Compact storage fits neatly under [Collaboration Tables](#).

- Full-extension locking drawers. Includes 2 keys.
- 4 hidden casters.
- H-8261 - 2" black vinyl seat cushion. 250 lb. capacity.

MOBILE PEDESTAL FILES					Black or White	
MODEL NO.	DESCRIPTION	DIMENSIONS W x D x H	WT. (LBS.)	PRICE EACH		ADD TO CART
				1	2+	
H-8260	2-Drawer	15 x 20 x 22"	50	\$205	\$195	Specify Color
H-8261	2-Drawer with Cushion	15 x 20 x 24"	55	265	260	Specify Color

SHIPS ASSEMBLED VIA MOTOR FREIGHT

G. 4.

MEMO TO: City Council

FROM: City Clerk

DATE: May 10, 2021

SUBJECT: Recommendation to Update Respectful Workplace Policy

Attached is the current Respectful Workplace Policy dated 10/8/2012 and a draft policy modeled from the League of MN Cities. Before all employees, council members and commission members read and sign the policy, we would like you to consider updating the policy to the League's most current version.

If you are in agreement with updating the policy, a motion is required.

CURRENT

RESPECTFUL WORKPLACE POLICY

The City is committed to maintaining a work environment free from violence, discrimination, and other offensive behavior. The City will not tolerate any such behavior by or towards any individual. This policy applies to all applicants and employees, including Department Heads, as well as all members of the City Council and all City boards and commissions.

Any employee who violates this policy will be subject to discipline, up to and including termination of employment.

Categories of Disrespectful Behavior

Violent Behavior: Includes the use of physical force, threats of physical force, harassment or intimidation, or abuse of power or authority, to control an employee by causing pain, fear, or hurt. Also includes the use of or threats of the use of weapons.

Discriminatory Behavior: Includes inappropriate remarks about or conduct related to an employee's race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, age, genetic information, or any other classification protected under local, state, or federal law.

Offensive Behavior: Includes work-related actions such as rudeness, exclusionary behavior, angry outbursts, inappropriate jokes, vulgar obscenities, name-calling, disrespectful language, or the intentional filing of an unfounded complaint under this policy.

Prohibited behavior also includes requests to engage in illegal, immoral, or unethical conduct, or retaliation for making a complaint under this policy.

Sexual Harassment

The City is committed to maintaining a work environment free from sexual harassment. Sexual harassment is just one kind of discriminatory and offensive behavior. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or any other verbal or physical conduct or communication of a sexual nature, where:

- (1) Submission to the conduct or communication is made a term or condition, either explicitly or implicitly, of employment;
- (2) Submission to or rejection of the conduct or communication is used as a factor in making employment decisions affecting an individual's employment (hiring, promotions, termination, etc.); or

- (3) Such conduct or communication has the purpose or effect of substantially interfering with an individual's employment or creates an intimidating, hostile, or offensive work environment.

Sexual harassment may include, but is not limited to, the following conduct:

- (1) Unwelcome or offensive sexual remarks or innuendo;
- (2) Unwelcome or offensive sexual jokes;
- (3) Unwelcome invitations to social engagements;
- (4) Unwelcome and objectionable physical contact;
- (5) Unwelcome and objectionable close physical proximity;
- (6) The dissemination of materials such as posters, photographs, cartoons, or other materials that have a sexual connotation and may be offensive;
- (7) Any indication (even if merely implied) that an individual's employment (hiring, promotions, termination, etc.) depends upon the granting of sexual favors; or
- (8) The creation (whether intentional or careless) of a work atmosphere that is offensive or intimidating.

Although the intent of the person engaging in the conduct may be harmless or even friendly, it is the welcomeness of the conduct by the recipient that is relevant to whether the conduct is harassment. Given the difficulty of judging whether the conduct is welcome or unwelcome in particular situations, the City prohibits all employees from engaging in any conduct of a sexual nature or amounting to harassment based on any protected classification in the work environment.

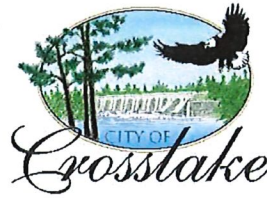
Reporting

Any employee who believes he or she has been subjected to a violation of this policy or any employee who believes he or she has witnessed another employee being subjected to a violation of this policy, must promptly report the violation to his or her supervisor and/or the City Clerk. If the supervisor or the City Clerk is the source of or a party to the violation, or does not respond to the report in a timely and appropriate manner, the employee must promptly report the violation to the City Administrator.

The City will not retaliate against any employee who reports a violation of this policy. The City will promptly and thoroughly investigate any report of a violation of this policy. The City's investigation will, to the extent possible, be confidential. The City will appropriately discipline any employee who commits a violation of this policy.

Adopted: 10/8/2012

PROPOSED



RESPECTFUL WORKPLACE POLICY

Applicability

Maintaining a respectful public service work environment is a shared responsibility. This policy is intended to express to all employees, volunteers, members of boards and commissions, applicants, contractors/vendors, elected officials and members of the public the expectations by the City of Crosslake for respectful workplace conduct both in the workplace and other city-sponsored social events.

Abusive Customer Behavior

While the city has a strong commitment to customer service, the city does not expect employees to accept verbal and other abuse from any customer.

An employee may request that a supervisor intervene when a customer is abusive, or the employee may defuse the situation themselves, including professionally ending the contact.

If there is a concern about the possibility of violence, the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor. Employees should leave the area immediately when violence is imminent unless their duties require them to remain (such as police officers). Employees must notify their supervisor about the incident as soon as possible.

Types of Disrespectful Behavior

The following behaviors are unacceptable and therefore prohibited, even if not unlawful in and of themselves:

- (a) Violent behavior: includes the use of physical force, harassment, bullying or intimidation.
- (b) Discriminatory behavior: includes inappropriate remarks about or conduct related to a person's legally protected characteristic such as race, color, creed, religion, national origin, disability, sex, gender, pregnancy, marital status, age, sexual orientation, gender identity, or gender expression, familial status, or status with regard to public assistance.
- (c) Offensive behavior: may include such actions as: rudeness, angry outbursts, inappropriate humor, vulgar obscenities, name calling, disparaging language, or any other behavior regarded as offensive to a reasonable person based upon violent or discriminatory behavior as listed above. It is not possible to anticipate in this policy every example of offensive behavior. Accordingly, employees are encouraged to discuss with their fellow employees and supervisor what is regarded as offensive, considering the sensibilities of employees and the possibility of public reaction.

Although the standard for how employees treat each other and the general public will be the same throughout the city, there may be differences between work groups about what is appropriate in other circumstances unique to a work group. If an employee is unsure whether a particular behavior is appropriate, the employee should request clarification from their supervisor or the city administrator.

- (d) Sexual harassment: can consist of a wide range of unwanted and unwelcome sexually directed behavior such as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
 - Submitting to the conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
 - Submitting to or rejecting the conduct is used as the basis for an employment decision affecting an individual's employment; or
 - Such conduct has the purpose or result of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.
- (e) Sexual harassment includes, but is not limited to, the following:
 - Unwelcome or unwanted sexual advances. This means stalking, patting, pinching, brushing up against, hugging, cornering, kissing, fondling or any other similar physical contact considered unacceptable by another individual.
 - Verbal or written abuse, kidding, or comments that are sexually oriented and considered unacceptable by another individual. This includes comments about an individual's body or appearance where such comments go beyond mere courtesy, telling "dirty jokes" or any other tasteless, sexually oriented comments, innuendos or actions that offend others. The harassment policy applies to social media posts, tweets, etc., that are about or may be seen by employees, customers, etc.
 - Requests or demands for sexual favors. This includes subtle or obvious expectations, pressures, or requests for any type of sexual favor, along with an implied or specific promise of favorable treatment (or negative consequence) concerning one's current or future job.

Names and Pronouns: Every employee will be addressed by a name and by pronouns that correspond to the employee's gender identity. A court-ordered name or gender change is not required.

Employee Response to Disrespectful Workplace Behavior

All employees should feel comfortable calling their supervisor or another manager to request assistance should they not feel comfortable with a situation. If situations involve violent behavior call the police, ask the individual to leave the area, and/or take other reasonable action

If employees see or overhear what they believe is a violation of this policy, employees should advise a supervisor, the city administrator, or city attorney promptly.

Employees who believe disrespectful behavior is occurring are encouraged to deal with the situation in one of the ways listed below. If there is a concern about the possibility of violence,

the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor. In the event the disrespectful behavior occurring involves the employee's supervisor, the employee should contact human resources, the supervisor's manager or the city administrator.

Step 1(a). If you feel comfortable doing so, professionally, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions. Politely request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.

Step 1(b). If you fear adverse consequences could result from telling the offender or if the matter is not resolved by direct contact, go to your supervisor, human resources, your supervisor's supervisor, or the city administrator. The person to whom you speak is responsible for documenting the issues and for giving you a status report on the matter.

In some situations, such as with an offender from the public it is preferable to avoid one on one interactions. Talk to your supervisor about available options to ensure there are others available to help with transactions with the offender.

Step 1(c). The city urges conduct which is viewed as offensive be reported immediately to allow for corrective action to be taken through education and immediate counseling, if appropriate. It is vitally important you notify a supervisor, the city administrator, the mayor or councilmember of promptly of your concerns promptly. Any employee who observes sexual harassment or discriminatory behavior, or receives any reliable information about such conduct, must report it promptly to a supervisor or the city administrator.

Step 2. If, after what is considered to be a reasonable length of time (for example, 30 days), you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the city administrator, the mayor or the city attorney.

Supervisor's Response to Allegations of Disrespectful Workplace Behavior

Employees who have a complaint of disrespectful workplace behavior will be taken seriously. In the case of sexual harassment or discriminatory behavior, a supervisor must report the allegations promptly to the city administrator, who will determine whether an investigation is warranted. A supervisor must act upon such a report even if requested otherwise by the victim. In situations other than sexual harassment and discriminatory behavior, supervisors will use the following guidelines when an allegation is reported:

Step 1(a). If the nature of the allegations and the wishes of the victim warrant a simple intervention, the supervisor may choose to handle the matter informally. The supervisor may conduct a coaching session with the offender, explaining the impact of his/her actions and requiring the conduct not reoccur. This approach is particularly appropriate when there is some ambiguity about whether the conduct was disrespectful.

Step 1(b). Supervisors, when talking with the reporting employee will be encouraged to ask him or her what he or she wants to see happen next. When an employee comes forward with a disrespectful workplace complaint, it is important to note the city cannot promise complete confidentiality, due to the need to investigate the issue properly. However, any investigation

process will be handled as confidentially as practical and related information will only be shared on a need to know basis and in accordance with the Minnesota Government Data Practices Act and/or any other applicable laws.

Step 2. If a formal investigation is warranted, the individual alleging a violation of this policy will be interviewed to discuss the nature of the allegations. Formal investigations will be prompt, impartial, and thorough. The person being interviewed may have someone of his/her own choosing present during the interview. Typically, the investigator will obtain the following description of the incident, including date, time and place:

- Corroborating evidence.
- A list of witnesses.
- Identification of the offender.

To facilitate fostering a respectful work environment, all employees are encouraged to respond to questions or to otherwise participate in investigations regarding alleged harassment.

Step 3. The supervisor must notify the city administrator about the allegations (assuming the allegations do not involve the city administrator). For more information about what to do when allegations involve the city administrator, the mayor, or a councilmember, see “Special Reporting Requirements” below.

Step 4. In most cases, as soon as practical after receiving the written or verbal complaint, the alleged policy violator will be informed of the allegations, and the alleged violator will have the opportunity to answer questions and respond to the allegations. The City will follow any other applicable policies or laws in the investigatory process.

Step 5. After adequate investigation and consultation with the appropriate personnel, a decision will be made regarding whether or not disciplinary action will be taken.

Step 6. The alleged violator and complainant will be advised of the findings and conclusions as soon as practicable and to the extent permitted by the Minnesota Government Data Practices Act.

Step 7. The city will take reasonable and timely action, depending on the circumstances of the situation.

The city is not voluntarily engaging in a dispute resolution process within the meaning of Minn. Stat. § 363A.28, subd. 3(b) by adopting and enforcing this workplace policy. The filing of a complaint under this policy and any subsequent investigation does not suspend the one-year statute of limitations period under the Minnesota Human Rights Act for bringing a civil action or for filing a charge with the Commissioner of the Department of Human Rights.

Special Reporting Requirements

When the supervisor is perceived to be the cause of a disrespectful workplace behavior incident, a report will be made to the city administrator who will determine how to proceed in addressing the complaint as well as appropriate discipline.

If the city administrator is perceived to be the cause of a disrespectful workplace behavior incident, a report will be made to the city attorney who will confer with the mayor and City Council regarding appropriate investigation and action.

If a councilmember is perceived to be the cause of a disrespectful workplace behavior incident involving city personnel, the report will be made to the city administrator and referred to the city attorney. In cases such as these, it is common for the city council to authorize an investigation by

an independent investigator (consultant). The independent investigator will report his/her findings to the City Council. The city will take reasonable and timely action, depending on the circumstances of the situation.

Pending completion of the investigation, the city administrator may at his/her discretion take appropriate action to protect the alleged victim, other employees, or citizens.

If an elected or appointed city official (e.g., council member or commission member) is the victim of disrespectful workplace behavior, the city attorney will be consulted as to the appropriate course of action.

Confidentiality

A person reporting or witnessing a violation of this policy cannot be guaranteed anonymity. The person's name and statements may have to be provided to the alleged offender. All complaints and investigative materials will be contained in a file separate from the involved employees' personnel files. If disciplinary action does result from the investigation, the results of the disciplinary action will then become a part of the employee(s) personnel file(s).

Retaliation

Retaliation is strictly prohibited. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. Individuals who report harassing conduct, participate in investigations, or take any other actions protected under federal or state employment discrimination laws will not be subject to retaliation.

Retaliation is broader than discrimination and includes, but is not limited to, any form of intimidation, reprisal or harassment. While each situation is very fact dependent, generally speaking retaliation can include a denial of a promotion, job benefits, or refusal to hire, discipline, negative performance evaluations or transfers to less prestigious or desirable work or work locations because an employee has engaged or may engage in activity in furtherance of EEO laws.

It can also include threats of reassignment, removal of supervisory responsibilities, filing civil action, deportation or other action with immigration authorities, disparagement to others or the media and making false report to government authorities because an employee has engaged or may engage in protected activities. Any individual who retaliates against a person who testifies, assists, or participates in an investigation may be subject to disciplinary action up to and including termination.

If you feel retaliation is occurring within the workplace, please report your concern immediately to any of the following:

1. Immediate supervisor;
2. Your supervisor's manager
3. City administrator;
4. Mayor or city councilmember
5. In the event an employee feels retaliation has occurred by the city administrator or the city council, then reporting may be made to the city attorney.

Supervisors who have been approached by employees with claims of retaliation will take the complaint seriously and promptly report the allegations promptly to the city administrator, or if the complaint is against the city administrator to the city attorney, who will decide how to proceed in addressing the complaint.

Consistent with the terms of applicable statutes and city personnel policies, the city may discipline any individual who retaliates against any person who reports alleged violations of this policy. The city may also discipline any individual who retaliates against any participant in an investigation, proceeding or hearing relating to the report of alleged violations.

Adopted: 5/10/2021

City of Crosslake Social Media Policy

The City of Crosslake uses social media sites, such as Facebook and YouTube to provide two-way communication with the public about matters of public interest identified and raised by the city for discussion.

The City of Crosslake welcomes participation and comments that are on topic from the public on its social media sites. However, these sites are limited public forums limited to specific topics identified and raised by the city. City staff monitors these social media sites and the city reserves the right to hide posted content on Crosslake social media sites, including but not limited to the following:

- Posts and comments that contain obscene, indecent or profane language or pornographic images or links to obscene or pornographic content
- Direct threats
- Prejudiced or harmful comments that encourage discrimination or discriminate on the basis of race, creed, color, sex, age, religion, gender identity, ethnicity, marital status, national origin, physical or mental disability, or sexual orientation
- Solicitation, promotion or endorsement of specific commercial services, products or entities
- Links to any site or content posted by automatic software programs (i.e. "bots")
- Posts and comments that advocate illegal activity
- Personally identifiable information or sensitive personal information that if released violates federal or state law
- Political statements that endorse or oppose political campaigns or candidates
- Information that could compromise the safety or security of the public or public systems
- Information that directly interferes or compromises ongoing investigations, public safety tactics or the safety of public safety officers
- Confidential or private information or data in violation of state or federal law
- Information that appears to violate the intellectual property right of the city or a third party under federal or state law
- Comments that are not directly related to the topic of the Facebook, Instagram or Twitter discussion to which the comment is responding.

The city also reserves the right to delete spam, posts that advocate illegal activity and posts that infringe on copyright.

Social media is a public record and the city's social media accounts are subject the Minnesota Government Data Practices Act. The City of Crosslake uses ArchiveSocial for backup of social media. Data practices requests for social media posts or comments should be coordinated with the city clerk's office, which is responsible for responding to data practices requests.

EXECUTIVE SUMMARY FOR CITY COUNCIL

May 10, 2021

SUBJECT: Approve agreement with ArchiveSocial social media archiving service for 5/1/2021 - 12/31/2021 and to renew again from 1/1/2022 on an annual basis.

PURPOSE: To inform and recommend to the City Council that Crosslake implements ArchiveSocial to satisfy our need for archiving of social media as public records due to the Minnesota Government Data Practices Act.

BACKGROUND INFORMATION:

At the May 10th, 2021 meeting, Crosslake will seek approval for the agreement with ArchiveSocial for their automated social media archiving services not to exceed \$1,995 for service dates of 5/1/2021 - 12/31/2021 and \$4,788 for the annual renewal on 1/1/2022.

ArchiveSocial is an automated social media archiving service. ArchiveSocial helps meet the needs for public records archiving and servicing public records act requests. Communications on social media and messaging applications are subject to the same disclosure guidelines as communications on more conventional mediums such as email or text.

The Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, creates a presumption that state and local **government records are accessible to the public**. The act applies to information **in any form** held by certain government agencies. All information in any form (written, **computerized**, on recording tape, microfilm, etc.) collected, created, received, maintained, or disseminated by government. The act establishes a presumption that unless otherwise provided by law, **all government data are public**.

Social media increasingly serves as a primary communications channel with the public. The ability to retain and produce accurate records of our social media becomes increasingly important. Records of social media content may prove critical in protecting Crosslake during legal proceedings and other risk-oriented circumstances.

ArchiveSocial currently archives social media such as Facebook, Twitter, Youtube, Instagram, LinkedIn, Vimeo, Pinterest, and Flickr.

ArchiveSocial is used by thousands of public agencies across the United States. Several Minnesota public agencies already use ArchiveSocial, including Little Falls, Beltrami County, Bemidji, Sears County, Carlton County, Minneapolis, etc...

ArchiveSocial is the #1 provider of social media archiving and risk management technology for public agencies, servicing over 5,000 state, local, and federal government agencies in more than 47 US states.

Submittee(s)

TJ Graumann, Director of Parks, Recreation and Library
Erik Lee, Chief of Police

G.6.

MEMO TO: City Council

FROM: City Clerk

DATE: May 10, 2021

SUBJECT: City Policies

At the Regular City Council meeting of 1/11/21, Council Member Seibert-Volz requested that all City policies be put on the website. I would like some clarity on this and a motion from the Council to move forward. Many policies are for internal use and the Police and Fire Departments have policies related to tactical operations that they feel should not be on the website. Below is the list of City policies:

2020 Crosslake Parks and Recreation Picnic Shelter Guidelines (already on webpage)
Capital Assets Policy
City Parks and Trails Regulations (already on webpage)
Commission Member Appointment Policy (already on webpage)
Community Center Usage Policies and Rules
Crosslake Area Library Donation Policy (already on webpage)
Crosslake Area Library Policy Manual (already on webpage)
Crosslake Community Center Policies, Fees and Reservation Form (already on webpage)
Crosslake Police Department Policies and Procedures Related to Taser M-26 and X-26
Crosslake Police Department Policy Manual
Deposits and Investment Policy
Donation Policy
Elected Official Out-of-State Travel Policy
Employee Recognition Policy
Finance Policy
Fire Department Call Response Percentage Requirements
Fire Department Emergency Response to Hazardous Substance Releases
Fire Department Social Media Policy
Fire Department Standard Operating Guidelines
Fund Balance Policy
Governmental Bonds Post-Issuance Compliance Policies and Procedures
Law Enforcement Policy and Procedures for Reports of Missing Persons
Picnic Shelter Reservation Policy
Policy for the Use of Interactive Television at City Council and Commission Meetings
Respectful Workplace Policy
Road Assessment Policy (already on webpage)
Rules for Open Gym
Small Cell Wireless Facility Policy
Snow Plow Policy (already on webpage)
Use of Body-Worn Cameras Policy

H.
l.
a.

RESOLUTION NO. 21-_____
RESOLUTION TO ACQUIRE TAX FORFEIT LAND
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake (the "City") has been given notice by Crow Wing County that it can acquire tax forfeited lands as an adjacent land owner; and

WHEREAS, the tax parcel code as assigned by the County is 14070546; and

WHEREAS, the County would require payment of \$200.65 to acquire said parcel.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The City finds a public purpose for holding title to said parcel for street right of way purposes.
2. The City hereby authorizes City Staff to pay \$200.65 and execute any necessary documents to complete this land purchase.

Adopted by the City Council this 10th day of May, 2021.

David Nevin, Mayor

Charlene Nelson, City Clerk



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

April 22, 2021

Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Direct Sale of a Non-Conforming Tax Forfeited Tract

Dear Ms. Nelson:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited tract(s), attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

RE Code	Legal Description	Acres	Forfeiture Date	Comments
14200532	OUTLOT A, CROSS VIEW	0.03	7/29/1998	
14070546	ALL OF LOT 30 E OF W 100 FT, SEEKEL	0.01	4/26/1978	

Before, however, Crow Wing County can proceed with its plans to offer this tract for sale, the city or township wherein these tracts lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d), with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

According to MS 282.01, Subdivision 1, If the town or city **"fails to submit an application and a resolution of the board or governing body to acquire the property within the six month withholding period, the county may offer the property for sale upon expiration of the withholding period."**

Whenever tax forfeited land is proposed to be sold, a generic form letter containing the language above is mailed to the township or city wherein the tax forfeited land lies. The language, above, stipulates the Statutes which apply and does reference a PUBLIC SALE which is the typical sale method. IN THIS CASE, HOWEVER, CROW WING COUNTY PLANS TO PURSUE A POSSIBLE ALTERNATE SALE PROCEDURE PURSUANT TO MS 282.01, SUBD 7A, WHICH ALLOWS THE COUNTY BOARD TO SELL A NON-CONFORMING TRACT TO AN ADJOINING LANDOWNER.

Please review the tax forfeited tract, attached, and inform this Department of your approval or disapproval of the County Board's future action to classify said tract to a "non-conservation" status with intentions to sell directly to an adjoining landowner.

If you have further questions, please give me a call.

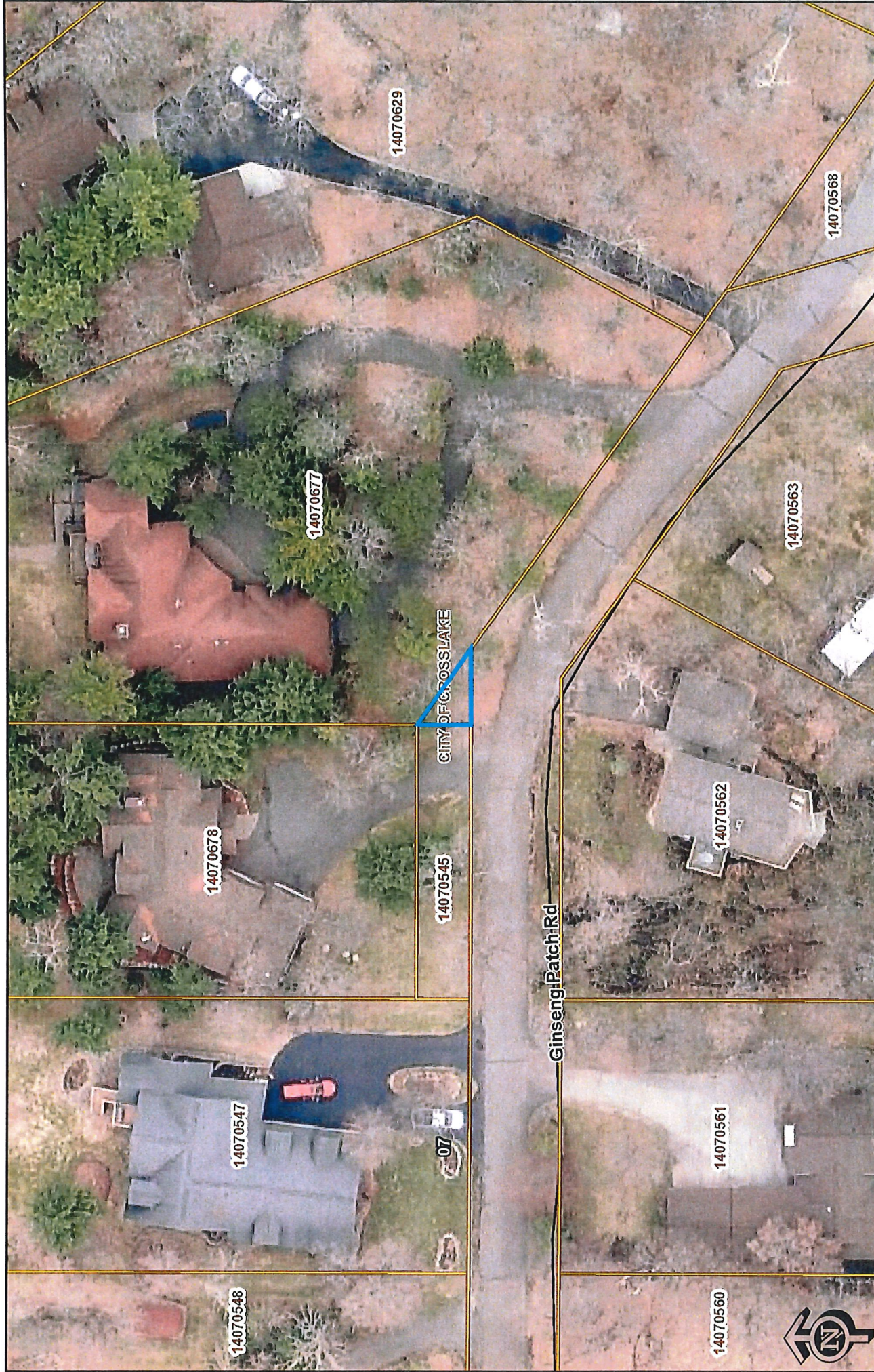
Sincerely,
Heather Becker
Assessment Specialist

Enclosures

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.



14070546 - Direct Sale

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



Date: 4/22/2021 Time: 4:07:05 PM

H. 1. b.

RESOLUTION NO. 21-_____
RESOLUTION TO ALLOW COUNTY TO RECLASSIFY
PARCEL AS NON-CONSERVATION AND APPROVE THE INTENDED SALE
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake has been given notice by Crow Wing County that parcel 14200532 has been forfeited for non-payment of taxes since 7/29/1998; and

WHEREAS, the parcel is 0.03 acres in size; and

WHEREAS, MS 282.01 calls for the classification of said parcel as to Conservation or Non-Conservation.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council approves the classification of parcel 14200532 as Non-Conservation and approves the intended sale.

Adopted by the City Council this 10th day of May, 2021.

David Nevin, Mayor

Charlene Nelson, City Clerk



Land Services Department
218-824-1010

322 Laurel Street
Brainerd Minnesota 56401

April 22, 2021

Char Nelson
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Direct Sale of a Non-Conforming Tax Forfeited Tract

Dear Ms. Nelson:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited tract(s), attached, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01

RE Code	Legal Description	Acres	Forfeiture Date	Comments
14200532	OUTLOT A, CROSS VIEW	0.03	7/29/1998	
14070546	ALL OFLOT 30 E OF W 100 FT, SEEKEL	0.01	4/26/1978	

Before, however, Crow Wing County can proceed with its plans to offer this tract for sale, the city or township wherein these tracts lie **"must first approve the classification and intended sale"** by the County Board. The city or township **"is considered to have approved the classification and sale if the county board is not notified of the disapproval...within 60 days of the date"** of this letter.

If you respond within 60 days and do not support the County Board's action, **"the County Board must follow the procedures in paragraphs (c) and (d), with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."**

According to MS 282.01, Subdivision 1, If the town or city **"fails to submit an application and a resolution of the board or governing body to acquire the property within the six month withholding period, the county may offer the property for sale upon expiration of the withholding period."**

Whenever tax forfeited land is proposed to be sold, a generic form letter containing the language above is mailed to the township or city wherein the tax forfeited land lies. The language, above, stipulates the Statutes which apply and does reference a PUBLIC SALE which is the typical sale method. IN THIS CASE, HOWEVER, CROW WING COUNTY PLANS TO PURSUE A POSSIBLE ALTERNATE SALE PROCEDURE PURSUANT TO MS 282.01, SUBD 7A, WHICH ALLOWS THE COUNTY BOARD TO SELL A NON-CONFORMING TRACT TO AN ADJOINING LANDOWNER.

Please review the tax forfeited tract, attached, and inform this Department of your approval or disapproval of the County Board's future action to classify said tract to a "non-conservation" status with intentions to sell directly to an adjoining landowner.

If you have further questions, please give me a call.

Sincerely,
Heather Becker
Assessment Specialist

Enclosures

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

14200532 - Direct Sale

Date: 4/22/2021 Time: 4:06:28 PM



H.
I.
C.



TO: City Council

FROM: Jon Kolstad, Planning & Zoning Administrator

DATE: May 10, 2021

RE: Computer Replacements

The Planning and Zoning Office needs to update the computer at our front counter and one for the Planner-Zoning Coordinator. The current computers have become very slow and often freeze up while working with customers and while running the GIS software.

We have contacted our vendor and received a quote for new computers and monitors (see attached). The Monitors will need to be replaced as the current ones are not compatible with the new computer.

I request that you make a motion and approve the purchase of 2 new computer and 4 monitors for the P&Z front desk and Planner-Zoning Coordinator in the amount of \$3954.48.

H.2.a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: May 10, 2021

SUBJECT: Recommendation to Approve Proposal for 2022 Road Improvement Projects

The Public Works Commission voted unanimously to recommend that the City Council approve the attached proposal for Professional Engineering Services for the Delayed 2021 Road Improvements at an estimated cost of \$58,800.



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

April 30, 2021

Ted Strand, Public Works Director
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

RE: Proposal for Professional Engineering Services
Delayed 2021 Road Improvements

Dear Ted:

Per your request, Bolton & Menk has prepared this proposal for engineering services to provide engineering services for planning and design of delayed 2021 road improvements. It is our understanding that the City would like to complete the necessary planning and design so that construction plans can be completed and approved by December 31, 2021.

Specifically, Bolton & Menk understands the services should be based on the following road planned improvement scope and schedule:

- Wild Wind Ranch Drive – Construction plans have been prepared for Full Depth Reclamation/Reconstruction. Construction would be planned for 2022.
- Rushmore Boulevard and Trail – Feasibility study work has been completed. Full Depth Reclamation would be planned for 2022.
- Birch Narrows Road - Feasibility study work has been completed. Full Depth Reclamation would be planned for 2022.
- Whitefish Avenue, Hilltop Drive, Woodland Drive, and Cool Haven Lane – Although the feasibility study work completed recommended mill & overlay construction, further consideration will be given to pavement patching and an aggregate chipseal project with Crow Wing County in 2022.
- Harbor Lane – Feasibility study work has been completed. Full Depth Reclamation construction was recommended but a number of issues were identified with road easement, drainage, and potential trail planning. It is anticipated that preliminary planning and improvement discussion would take place in 2021, engineering design and construction plan preparation would be completed in 2022, and construction would be completed in 2023.

Our review of the Feasibility Report prepared by Widseth indicates field survey work was completed for the City. Efforts to obtain that information have not been successful to this point. As a result, our proposal fee assumes that we will need to provide field survey services for an assumed 50' width to obtain the information necessary for design and construction plan

preparation. We do not intend to survey the entire road right-of-way or establish boundary. If existing survey information becomes available, we would attempt to use the previously collected field data and only supplement as needed.

Additionally, our preliminary services would include an improvement timing update, setup of information gathering platform (Input ID), setup of public information meetings, update of the Feasibility Report previously prepared, and facilitation of the Public Improvement Hearing (required). We assume the previously obtain improvement benefit appraisal information remains valid and have not included additional costs for updating of that information by the appraisal company. We would provide a supplemental proposal from the appraisal company for update services if directed by the City.

Scope:

To assist the City of Crosslake, we propose the following scope completion relative to the identified improvement segments.

Wild Wind Ranch Drive

Field services will only include investigation of pavement and subgrade materials via shallow (5' deep) soil borings (3 to 4 assumed). Our intent is to verify the design adequately addresses the situation and provides for the appropriate construction effort. We want to protect the City by assuring that the appropriate level of construction is identified and included with the bid work rather than having to negotiate scope changes after construction has started.

Only minor engineering services to prepare bidding documents are included in our fee proposal for this improvement segment. If the soil boring investigation shows that the construction effort needs to be expanded, we would prepare a fee amendment for the City to review and approve that would direct Bolton & Menk to redline the existing plans and update quantities for the extent of work required so it is included with the competitive bid.

Rushmoor Boulevard and Trail, Birch Narrows Road

Field services will include the topographic data collection 50' wide along identified roads and investigation of pavement and subgrade materials via shallow (5' deep) soil borings (3 assumed). Our field services do not include title search for easement acquisition assistance or wetland delineation on these improvement segments. There are road segments that are on or near private property and it may be desirable to obtain a drainage easement in locations where there is limited easement identified. We would provide a supplemental proposal for those services if directed by the City.

Preliminary design services would include review of proposed construction approach and coordination with Crow Wing County and utility companies as needed.

Final design services would include final design, preparation of construction plans, preparation of bidding documents, and preparation of permit applications, as required.

Whitefish Avenue, Hilltop Drive, Woodland Drive, and Cool Haven Lane

Field services will include the topographic and boundary data collection in two small areas only along Whitefish Avenue (the sharp corner near Hilltop Drive and the drainage concern on the platted lake access). No soil investigation is planned. Our field services do not include title search for easement acquisition assistance or wetland delineation on these improvement segments. We would provide a supplemental proposal for those services if directed by the City.

Preliminary design services would include coordination with utility companies as needed.

Final design services would be limited to the survey locations. It is assumed that the City will be able to work directly with Crow Wing County for development of sealcoat plans for these segments.

Harbor Lane

Field service will include location of the existing paved road to establish width and alignment across private property and investigation of pavement and subgrade materials via shallow (5' deep) soil borings (3 assumed). Our field services include title reports for 6 private parcels and the establishment of those property boundaries to work with the City and private property owners to create a Right-of-Way Plat.

Preliminary design services would include review of the proposed road improvement and consideration of roadway drainage. In addition, we would assist the City with preliminary trail planning discussions.

Professional Fee:

Based on our understanding of the City request, we estimate a total cost of \$58,800 to provide the professional services outlined previously. We propose to provide our fee as hourly work, not to exceed the total fee based on the work elements described in this proposal. A breakdown of cost for the major service categories provided is provided below. Further detail can be provided upon request.

Services Provided	Fee
Geotechnical (Wild Wind Ranch Drive, Birch Narrows Road, Rushmoor Boulevard and Trail, Harbor Lane)	\$3,000
Survey	\$22,150
Engineering	\$33,650
Public Bid, Award, Contract Preparation	TBD
Construction Survey and Observation	TBD

Schedule:

We propose to begin immediately upon receipt of a notice to proceed with the following general schedule:

- Project Update May 2021
- Input ID Setup and Information Meeting Opportunity June/July 2021

Name: Ted Strand
Date: April 30, 2021
Page: 4

- Public Improvement Hearing
- Complete Construction Plans
- Public Bid & Award
- Construction

August 2021
December 2021
January/February 2022
Summer 2022

We appreciate the opportunity to assist the City of Crosslake. Please feel free to contact me at 218-821-7265 or via email at Phillip.Martin@bolton-menk.com if you have any questions regarding our proposal for professional services to the City of Crosslake.

Respectfully submitted,
Bolton & Menk, Inc.

A handwritten signature in blue ink, appearing to read "Phillip M. Martin".

Phillip M. Martin, P.E.
Principal Engineer

H. 2. b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: May 10, 2021

SUBJECT: Recommendation to Purchase Equipment and Approve Maintenance Projects

The Public Works Commission voted unanimously to recommend that the City Council purchase the proposed capital equipment for the Public Works Department as listed below totaling \$65,000. The Commission also recommends that the Council approve the striping project at an estimated cost of \$25,000.

Note: At the Joint Special City Council / Public Works Commission meeting of 5/3/21, the City Council made a motion to approve the crack sealing project at an estimated cost of \$72,000.

	<u>Budgeted</u>	<u>Amount Needed</u>	<u>Over (Under)</u>
PW Facility	56,500	25,000	(31,500)
Equipment	120,000	65,000 (see below)	(55,000)
Chip Sealing	18,000	18,000 (estimated)	0
Cemetery	5,000	use to pay seasonal employee	0
Striping	16,000	25,000	9,000
Crack Sealing	40,000	72,000	32,000
Sale of 2 PW Vehicles			<u>(40,801)</u>

Amount Available to Reallocate to Other Purposes

\$86,301

Attached are quotes for the equipment that was budgeted in 2021 that I would like to purchase:

Falcon 2 Ton Asphalt Hot Box and Recycler	\$34,932
Erskine 6-Way Dozer Blade	\$5,350
Erskine Vibratory Packer	\$9,295
Road Widener Rental / Month	\$6,180
Gravel, dirt, miscellaneous	<u>\$9,243</u>
	\$65,000

KAMCO Inc.

23524 735th Ave
Dassel, MN 55325
612-508-3904

Quote

Date	Quote #
4/9/2021	201707

Name / Address
City of Crosslake 37028 County Road 66 Crosslake, MN 56442

Rep	Project

Description	Qty	Total
Mastic City streets that are highlighted yellow on the map as discussed Whitefish Ave, Ox Lake Landing, Daggett Pine Rd, Dream Island Rd, Wilderness Trl, Miller Rd, Tall Timbers Trl, Bald Eagle Trl, Swann Dr, Pioneer Dr, and Ect.		40,000.00
Thank you Ken Tormanen 612-508-3904		Total \$40,000.00

KAMCO Inc.

23524 735th Ave
Dassel, MN 55325
612-508-3904

Quote

Date	Quote #
4/9/2021	201708

Name / Address
City of Crosslake 37028 County Road 66 Crosslake, MN 56442

Rep	Project

Description	Qty	Total
Mastic City streets that are highlighted pink on the map as discussed. Pine Bay Rd. Pine Bay Trl. Pine Bay Dr. Wolf Trl. Birch Narrows Rd. Black bear Path. Northern Ter. Gendreu Rd. Shafer Rd. Antler Rd. Dancing Bear Dr. and Ect.		32,000.00
Thank you Ken Tormanen 612-508-3904		Total \$32,000.00



2 TON ASPHALT HOT BOX AND RECYCLER

STANDARD:

- Battery charger package
- Automatic temperature control
- VIP technology
- One piece ceramic combustion chamber (diesel)
- Diamond tread plate hopper access platform
- Heated shoveling platform
- 12 volt deep cycle batteries
- Conspicuity tape

OPTIONS:

- Hydraulic dump function
- Dual burner recycling package
- Hydraulic loading and unloading doors
- LED light upgrades including LED arrow board
- 30 gallon tack tank with spray system and hose reel
- Basket for mounting compactor
- Wash-down system
- 24-hour or 7-day timer
- Short frame - 14'
- XL frame - 18', 20'
- Electric overnight heat
- Hoist - manual or electric
- Tire upgrade
- Propane torch with bracket
- Other customizable options available

Falcon hot boxes and recyclers give you unparalleled **versatility**. You can **transport cold mix**, keeping it warm during the winter months and making it easier to work with; you can **transport hot mix and keep it hot all day**; and you can **hold hot mix overnight**, keeping it warm for up to 48 hours. You can also **reclaim unused hot mix**, eliminating the waste of good material, and you can **recycle asphalt chunks and millings**. All of this makes Falcon the most versatile machine you can buy for pavement preservation.

All Falcon machines are built with pride in Midland, Michigan and come with the following standard features: **patented heat management system** featuring a 5-year maintenance-free combustion chamber, **large unloading door** for easy access, **patented VIP system** to eliminate damage from low voltage, a **2-year machine warranty and lifetime frame warranty**, an emphasis on **curbside safety** and easy platform work surfaces, and a durable and **reliable dump system**.

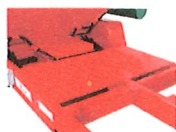
THE FALCON ADVANTAGE



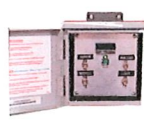
Large Unloading Door
For Easy Access



Patented Heat
Management System



Platform For Safe, Easy
Hopper Access



Patented VIP - Low
Voltage Shutdown



Dump System - Pivot
Point & V-Body



Lifetime Frame
Warranty

Falcon Asphalt Repair Equipment
2600 W. Salzburg Rd
Freeland, MI 48623
sales@falconrme.com

Phone: (989) 495-9332
Fax: (989) 495-9342
www.falconrme.com

WWW.FALCONRME.COM

It's a Falcon



PRICE QUOTE

No. 788



4258 153rd Ave NE
Ham Lake, MN 55304
763-587-8930

Requested By: Ted Strand
Cross Lake MN

Quote Date	Quote Good Through	Freight Terms	Requested By	Payment Terms
4/28/21	5/28/21	FOB Cross Lake MN	Ted Strand	Net 30 Days

Qty	Item No	Description	Price
1	MI10257	2-Ton Falcon Asphalt Recycler & Hot Box Trailer 12-Volt Battery Triple Wall Construction and Fully Insulated Automatic Temperature Control Single Diesel Burner VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner(s) from Operating Below Burner Manufacturer's Required Voltage One-Piece, Seamless Ceramic Combustion Chamber Independently Certified 92% Fuel Efficiency Diamond Tread Plate Hopper Access Platform Two 8 bolt axles with GVWR of 9,810 lbs. Slipper Spring Suspension Tires - 9 x 16" Electric Brakes w/ Safety Breakaway Conspicuity Tape Included Options: Vibco GR1600 Roller Hoist with 12-Volt Winch (for lifting 550lbs) Hydraulic Dump Trailer Battery Charger Package Night Work Lights Front Hopper mounted strobe Light on Post	\$33,512.00

	<p>Four Red Stop/Tail/Turn Lights mounted on rear hopper wall. Six marker lights (four on hopper corner and two on front section of frame) and three-light id bar on rear hopper wall peak</p> <p>Operator, Parts and Service Manual Two-Year Machine Warranty and Lifetime Frame Warranty</p> <p>Freight to, Cross Lake MN</p> <p>Total with Freight</p> <p>Plus Applicable Sales Tax</p> <p>*MN State Contract Number P961(5) #11109 *SourceWell Contract Number 52417-FRM</p> <p>Why Falcon?</p> <p>It's Versatile</p> <ul style="list-style-type: none"> • Recycle leftover asphalt, chunks and millings (a dual burner unit is required to recycle millings) • Transport asphalt and keep it hot all day and hold it overnight • Heat and re-heat cold patch <p>It's Cost-Effective</p> <ul style="list-style-type: none"> • When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed • When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement • Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift <p>It's Reliable</p> <ul style="list-style-type: none"> • VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage • A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported • Heat management system is engineered to provide even hopper temperatures – eliminating material scorching from hot spots and material hardening from cold spots • Standard 2-year machine warranty and lifetime frame warranty 	<p>\$1,420.00</p> <p>\$34,932.00</p>
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ERSKINE[®]

ATTACHMENTS LLC

www.erskineattachments.com

800.437.6912

6-WAY DOZER BLADE

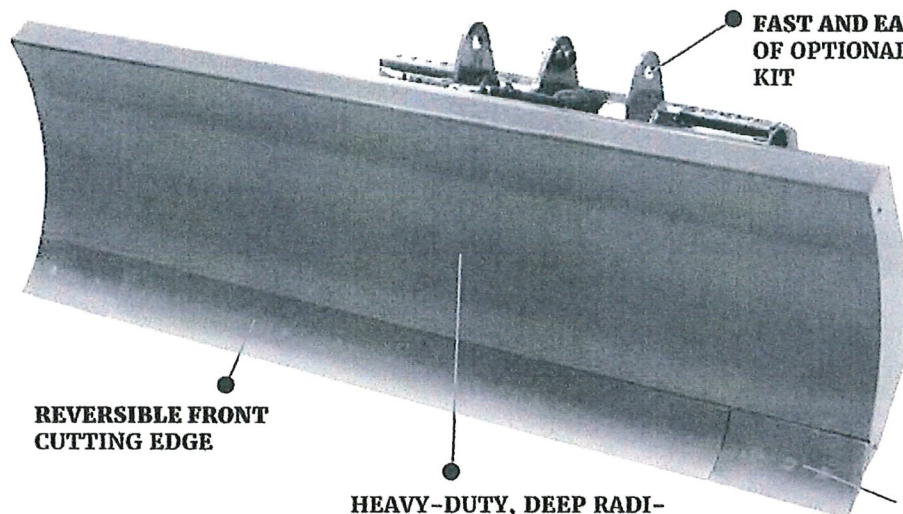
SKID STEER ATTACHMENT



Optional:
Wire Harness for hydraulic models with attachment controls. Fits Cat/ASV (8-pin) and John Deere/New Holland/CASE/Bobcat (14-pin).



Optional:
Pistol Grip Control Harness is required if skid steer is NOT equipped with attachment control system. (Only needed when ordering hydraulic angling model).



FAST AND EASY PINNING OF OPTIONAL WHEEL KIT

REVERSIBLE FRONT CUTTING EDGE

HEAVY-DUTY, DEEP RADIUS INDUSTRIAL STRENGTH MOLDBOARD

REVERSIBLE BILATERAL CUTTING ENDS



Optional:
EZ Grading/Leveling Combo Package eliminates unwanted blade-hop and provides operator better blade control and adjustment. This results in a more accurate and efficient job.



800.437.6912

ERSKINE[®]
ATTACHMENTS LLC



5410 Landmark Drive | Brainerd, MN 56401
Phone (218) 297-0991
www.qualityequipmentmn.com

SALES PROPOSAL

TO: City Of Crosslake
ATTN: Ted
ADDRESS:

DATE: 3/29/2021

PHONE: 218-820-3303

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Eriskin

Attachment: 78in 6 way dozer blade

PRICE: \$ 5,095.00

Attachment: 90in 6 way dozer blade

PRICE: \$ 5,195.00

Attachment: 96in way dozer blade

PRICE: \$ 5,350.00

Attachment:

PRICE:

TOTAL:

Kubota & QE discount

SUB TOTAL \$ -

TRADE ALLOWANCE: \$ -

TRADE DIFFERENCE \$ -

TAX:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ -

FEATURES: 6 way dozer blade

Thank you,
MATTHEW HUNNICUTT
matthewh@qualityequipmentmn.com
Cell: (218) 280-3873

Accepted By: _____ Purchase Order: _____ Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.

ERSKINE[®]

ATTACHMENTS LLC

www.erskineattachments.com

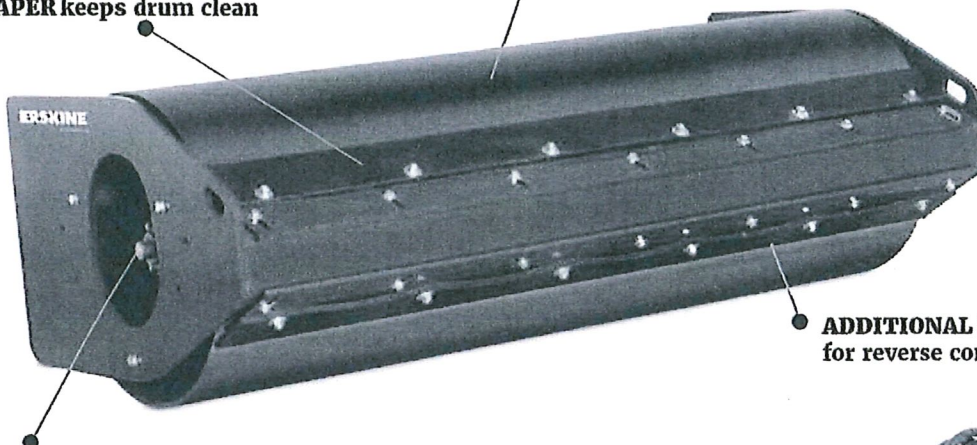
800.437.6912

VIBRATORY PACKER

SKID STEER ATTACHMENT

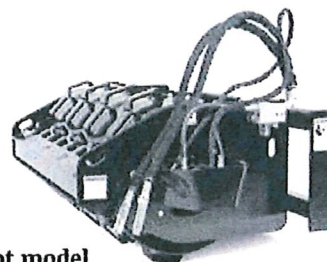
Polyurethane 1/2" thick **ADJUSTABLE SCRAPER** keeps drum clean

A-500 GRADE C STEEL DRUM

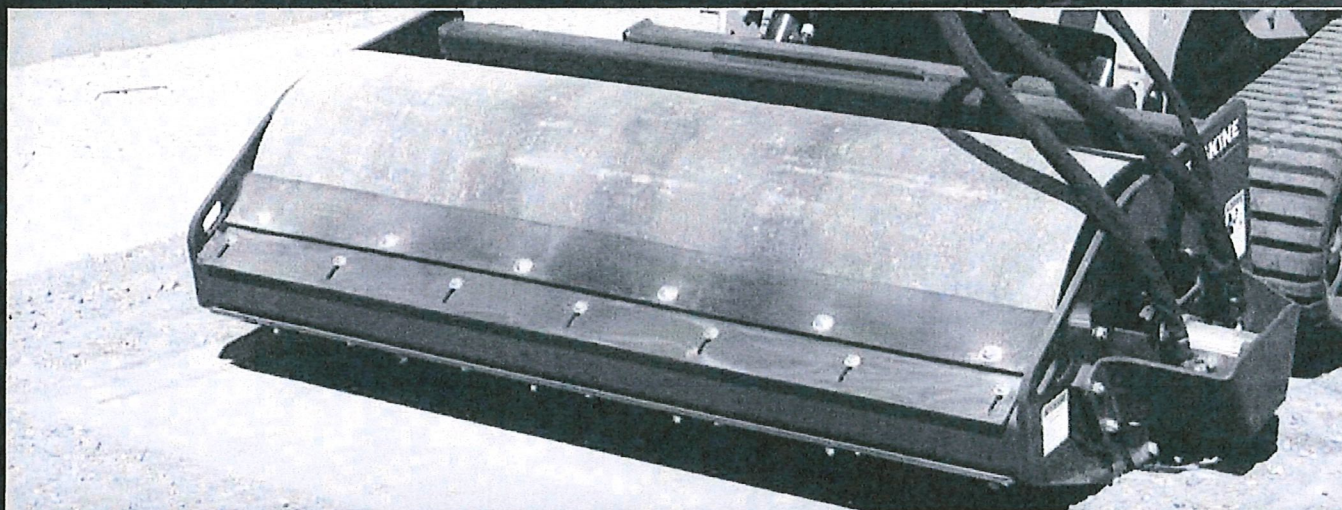


ADDITIONAL SCRAPER for reverse compaction

MASSIVE 3" ECCENTRIC SHAFT inside the drum produces the high dynamic forces with greaseable heavy-duty bearings transferring the forces to the drum. Solid shaft running the full length of the drum is equipped with 4 greaseable bearings. Two heavy-duty spherical inner drum bearings handle any high forces transmitted by the eccentric shaft.



Padded foot model



800.437.6912

ERSKINE[®]
ATTACHMENTS LLC



5410 Landmark Drive | Brainerd, MN 56401
Phone (218) 297-0991
www.qualityequipmentmn.com

SALES PROPOSAL

TO: City Of Crosslake
ATTN: Ted
ADDRESS:

DATE: 3/29/2021

PHONE: 218-820-3303

EMAIL:

Please review the following proposal. If you have any questions contact me anytime.

MAKE: Eriskin

Attachment: 72in smooth vibratory packer

PRICE: \$ 9,295.00

Attachment:

PRICE:

Attachment:

PRICE:

Attachment:

PRICE:

TOTAL:

Kubota & QE discount

SUB TOTAL \$ -

TRADE ALLOWANCE: \$ -

TRADE DIFFERENCE \$ -

TAX:

DOC FEE:

DOWN PAYMENT:

TOTAL INVESTMENT: \$ -

FEATURES: 72in smooth drum vibratory packer

Thank you,
MATTHEW HUNNICUTT
matthewh@qualityequipmentmn.com
Cell: (218) 280-3873

Accepted By: _____ Purchase Order: _____ Date: _____

Our mission at Quality Equipment is to provide customers with quality service and sales and fair prices, in a timely manner. We realize the importance of good running equipment to our customer's bottom line and operation. Therefore, we only sell quality equipment and provide the best service possible.

From: Cody Busse
Sent: Monday, March 15, 2021 3:30 PM
To: publicwk@crosslake.net
Subject: RENTAL

Here are the rental rates on a road widener and stump grinder:

Road Widener:

Monthly	Weekly	Daily
6,180	2,470	990

Stump Grinder:

1,730	690	280
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Thanks Guys

Cody Busse

Territory Manager | Ziegler CAT
3311 Liberty Lane | Brainerd MN 56401
218/640-0255 Mobile
218/833-8530 Fax
cody.busse@zieglercat.com
www.zieglercat.com

