

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, APRIL 12, 2021  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

**B. PUBLIC FORUM** – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Joint Council Meeting with Public Works Commission Minutes of March 1, 2021
2. Special Council Meeting Minutes of March 5, 2021
3. Regular Council Meeting Minutes of March 8, 2021
4. Special Council Meeting Minutes of March 31, 2021
5. Preliminary Draft Month End Revenue Report dated March 2021
6. Preliminary Draft Month End Expenditures Report dated March 2021
7. Preliminary Draft Balance Sheet dated March 2021
8. Fire Hall Remodel Costs dated 3/31/2021 (*to be distributed on Monday*)
9. Police Report for Crosslake – March 2021
10. Police Report for Mission Township – March 2021
11. Fire Department Report – March 2021
12. North Ambulance Run Report – March 2021
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of February 26, 2021
15. Park and Recreation Monthly Report – March 2021
16. Park and Recreation/Library Commission Meeting Minutes of February 24, 2021
17. MPCA Sewer Permit Compliance Summary
18. Waste Partners Recycling Reports for February 2021
19. Letter dated March 8, 2021 from Crow Wing Power Re: Equipment
20. Thank You Letter dated March 15, 2021 from Initiative Foundation
21. Application for Group Transient Merchant Permit from Chamber of Commerce
22. Bills for Approval
23. Crosslakers Meeting Minutes of April 5, 2021

**D. CRITICAL ISSUES**

1. John Forney – Update on Stormwater Project from the School to Pine River

## **E. PUBLIC HEARING**

### **7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST ON WHITEFISH AVE**

1. Application from Joe Ruttger and Neal and Elaine Bailey to Relocate Right of Way on Whitefish Ave
2. Letter from Property Owners
3. Survey
4. Notice to Surrounding Property Owners
5. Notice of Public Hearing
6. Recommendation from Park & Recreation Commission
7. Recommendation from Public Works Commission
8. Resolution Vacating Property (Council Action-Motion)

## **F. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Petition Regarding Pinewood Cemetery Maintenance
2. Approval of Resolution Accepting Donations (Council Action-Motion)
3. Donation Request from Pine River Backus Seniors (Council Action-Motion)
4. Update on Fire Hall Project
  - a. Change Order No. 10 for Bay 5 Overhead Door Relocation (Council Action-Motion)
  - b. Change Order No. 11 for Hose Tower Balcony (Council Action-Motion)
  - c. Change Order No. 12 for Project Extension Costs (Council Action-Motion)
  - d. Memo dated April 12, 2021 from Chief Lohmiller Re: Crosslake Fire Station Office and Radio Room Chairs (Council Action-Motion)
  - e. Memo dated April 12, 2021 from Chief Lohmiller Re: Crosslake Fire Station Audio / Video System (Council Action-Motion)
  - f. Pay Request #8 from Hytec Construction for Fire Hall Project in the Amount of \$111,685.40 (Council Action-Motion)
5. Update on Punch List for City Hall
  - a. Memo dated April 5, 2021 from Ted Strand Re: Plumbing Issues at City Hall
  - b. Update on Generator Issues at City Hall

## **G. CITY ADMINISTRATOR'S REPORT**

1. Letter dated March 22, 2021 from Initiative Foundation Re: Services Offered (Council Information)
2. Letter dated March 25, 2021 from Crow Wing County to MN Department of Transportation and Letter dated March 15, 2021 from City of Crosslake to Crow Wing County Re: Traffic Investigation (Council Information)
3. Schedule Special Meeting to Review 2020 Financial Statements on Monday, May 10, 2021 at 6:00 P.M. (Council Action-Motion)
4. Memo dated April 8, 2021 from City Administrator Re: Additional Microphones for Council Chambers (Council Action-Motion)
5. Draft Resolution for the Issuance and Sale of \$865,000 G.O. Equipment Certificates, Series 2021A Providing for Their Issuance and Levying a Tax for the Payment Thereof (Council Action-Motion)



## **H. COMMISSION REPORTS**

### **1. PUBLIC SAFETY**

- a. Update on Sale of Surplus Squad (Council Information)
- b. Approval of 3-Year Mission Township Contract (Council Action-Motion)

### **2. PARK AND RECREATION/LIBRARY**

- a. Memo dated April 7, 2021 from TJ Graumann Re: Community Center Usage Policies and Rules Amendment (Council Action-Motion)
- b. Memo dated April 7, 2021 from TJ Graumann Re: Schnitker Subdivision – Park Dedication Recommendation (Council Action-Motion)
- c. Memo dated April 7, 2021 from TJ Graumann Re: Gallaway Subdivision – Park Dedication Recommendation (Council Action-Motion)
- d. Memo dated April 7, 2021 from TJ Graumann Re: Natural Gas Line (Council Action-Motion)
- e. Memo dated April 7, 2021 from TJ Graumann Re: HVAC Replacements (Council Action-Motion)

### **3. PUBLIC WORKS/SEWER/CEMETERY**

- a. Memo dated April 5, 2021 from Ted Strand Re: Publish Notice of Cemetery Clean-Up (Council Action-Motion)
- b. Memo dated April 7, 2021 from Public Works Commission Re: Recommendation to Approve Construction Cost Share Agreement (Council Action-Motion)
- c. Memo dated April 8, 2021 from Public Works Commission Re: Recommendation to Accept Bolton & Menk Proposal for Clarifier Rehabilitation and Lift Station Controls (Council Action-Motion)
- d. Update on Sale of Surplus Vehicles (Council Information)

- I. PUBLIC FORUM** - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

## **J. CITY ATTORNEY REPORT**

- 1. Update on Non-Payment of Lodging Tax
- 2. Memo dated April 8, 21021 from Brad Person Re: Summary of Closed Sessions

## **K. NEW BUSINESS**

## **L. OLD BUSINESS**

## **M. ADJOURN**

C.1.

SPECIAL JOINT COUNCIL MEETING  
WITH PUBLIC WORKS COMMISSION  
CITY OF CROSSLAKE  
MONDAY, MARCH 1, 2021  
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Joint Session with the Public Works Commission on March 1, 2021. The following Council Members were present: Mayor Dave Nevin and Marcia Seibert-Volz. Dave Schrupp and John Andrews attended via Zoom. The following Commission Members were present: Doug Vierzba and Tom Swenson. Gordie Wagner and Dale Melberg attended via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Planning Administrator Jon Kolstad and City Engineer Phil Martin. John Graupman of Bolton & Menk attended via Zoom. There were two people in the audience.

1. Mayor Nevin called the Special Council Meeting to order at 4:00 P.M.
2. MOTION 03SP1-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE BILLS FOR PAYMENT IN THE AMOUNT OF \$35,994.99. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 03SP1-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 21-07 APPROVING OFF-SITE CHARITABLE GAMBLING BY THE NORTHERN LAKES YOUTH HOCKEY ASSOCIATION AT WHITEFISH LODGE AND SUITES ON MARCH 13, 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Public Works Commission Chair Doug Vierzba called the Public Works Commission Meeting to order at 4:03 P.M.
5. MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DOUG VIERZBA TO APPROVE THE PUBLIC WORKS COMMISSION MINUTES OF JANUARY 4, 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DOUG VIERZBA TO APPROVE THE PUBLIC WORKS COMMISSION MINUTES OF FEBRUARY 1, 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. The Commission reviewed an application from Joe Ruttger and Neal and Elaine Bailey to move a public right-of-way approximately 15 feet to the west of its current location on Whitefish Ave. Neal Bailey explained that Joe Ruttger has agreed to sell a portion of parcel #14010719 to the Bailey's contingent upon the agreement of the City to relocate the current 20-foot right-of-way to the west as proposed in the survey. The remaining pieces on either side of the new right-of-way would then be consolidated to Mr. Ruttger's property on one side and the Bailey's property on the other side. The request does not eliminate a right-of-way. Gordie Wagner questioned how this is a benefit to the City. Mr. Bailey replied that his

lot would almost double in size which would increase tax benefits to the City. Tom Swenson stated that he would be in favor because the City is not giving away a right-of-way. Ted Strand stated that he is in favor of the exchange. Jon Kolstad noted that the Park Commission discussed the matter at their meeting of February 24, 2021 and considered vacating the right-of-way with no exchange of property. MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DALE MELBERG TO RECOMMEND COUNCIL APPROVAL TO MOVE THE RIGHT-OF-WAY BETWEEN RUTTGER'S AND BAILEY'S PROPERTY ON WHITEFISH AVE AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-1 WITH WAGNER OPPOSED.

8. Included in the packet for information was a memo from Bolton & Menk regarding update on projects. Phil Martin reviewed his recommendation for the 2022 road improvement schedule. The proposed schedule would have the planning/design, update to residents, informational meetings, feasibility study, improvement hearings, and approval of final plans take place in 2021. Bids would be awarded in February 2022. Mr. Martin noted that the City needs to decide which projects will be done in 2022 and how the projects will be paid for so that planning can start. Doug Vierzba stated that it is important for the City to review road conditions every year and change the priority list of projects if needed. There is \$40,000 in the 2021 Budget for crackfilling. Phil Martin, Ted Strand and Dave Nevin will review the road conditions by the end of March if weather permits.
9. The Commission reviewed quotes for the replacement of lift station control panels, clarifier rehabilitation, and engineering fees totaling approximately one million dollars. A lengthy discussion ensued about breaking the improvements into stages, ordering the equipment directly to save on sales tax, having City staff install the equipment, and questioning the labor costs. John Graupman's audio connection was unavailable and he could not reply to the questions. Phil Martin stated that labor is a general term and usually includes more than just man power. Ted Strand stated that he would get more information from John Graupman and bring it to the next meeting.

Marcia Seibert-Volz and Dave Schrupp left the meeting at approximately 5:00 P.M. so there was no longer a quorum of the Council present.

10. Included in the packet for information was the City's roadway assessment policy which was adopted by the City Council on August 12, 2019. Ted Strand stated that Council needs to provide direction to the commission and staff on whether they want to make changes to the policy. Doug Vierzba stated that he thinks it is a good policy and that the commission worked on developing it for a long time. Tom Swenson stated that the commission put a lot of time into the policy and that using an appraiser to determine benefit to property is a rational approach. Dale Melberg agreed. Dave Nevin stated that he does not like the policy and that he didn't understand it when the Council adopted it. Mr. Nevin asked if the assessment for road projects was always going to be \$4,000. Ted Strand stated that it would depend on the appraisal, which would be done each year. Dave Nevin stated that the assessment for an overlay should be \$2,000 since it should last half as long as a reconstructed road. Tom Swenson noted that the policy allows the Council to determine which assessment method to use for each project. Mr. Nevin stated that he is afraid the policy will change in a few years and that it would be unfair for the people who are subject to the current policy. A

lengthy discussion ensued regarding the sewer assessment policy and how assessments are different than sewer access charges (SAC). Mr. Nevin stated that the property owners along the proposed sewer extension think they are paying for the entire project because they also have to pay SAC fees on top of the assessment. Doug Vierzba stated that all towns with sewer treatment plants have a SAC fee. The Public Works Commission has proposed to recommend that assessments for sewer construction be spread over a 20-year period rather than the normal 10-year period to help reduce the annual payments made by property owners. The SAC fee could also be assessed over a period of time to reduce the financial burden to property owners who would normally have to pay the entire SAC at the time of connection to the City sewer system. Mike Lyonais gave a brief explanation of the bonding process. Phil Martin noted that the Council has the ability to use the low or high end of the appraisals to determine the assessment amount.

11. Included in the packet for information was the Crow Wing County's 2020 Bridge Inspection Report for Milinda Shores Road Bridge.
12. Included in the packet for information was the Crow Wing County's 2020 Bridge Inspection Report for Sunrise Island Road Bridge. Ted Strand noted that both bridges are in good condition and that the county suggested minor maintenance.
13. Ted Strand reported that residents are asking that the bike/walking paths throughout the City be cleared of snow. The Commission suggested that Mr. Strand bring the issue to the Council for direction.
14. There being no further business at 5:45 P.M., MOTION WAS MADE BY DALE MELBERG AND SECONDED BY TOM SWENSON TO ADJOURN THE MEETING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
FRIDAY, MARCH 5, 2021  
3:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Friday, March 5, 2021. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, and Aaron Herzog. Dave Schrupp and John Andrews were present via Zoom. Also present was City Attorney Brad Person. City Labor Attorney Jessica Durbin was present via Zoom.

The meeting was called to order by Mayor Nevin at 3:00 P.M.

MOTION 03SP02-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO CLOSE THE SPECIAL MEETING. MOTION CARRIED WITH ALL AYES.

The meeting was recessed at 4:55 P.M. and the meeting will be continued as soon as possible.

Respectfully Submitted,

Charlene Nelson  
City Clerk

C.3.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MARCH 8, 2021  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, March 8, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp and John Andrews were present viz Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately sixteen audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 03R-01-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**B. PUBLIC FORUM** – Lorna Chambers of 35281 Maple Lane addressed the Council to thank the firefighters for helping her when she slipped and fell inside the dog park. Her leg was broken in two places. Ms. Chambers has ten steps going into her house and the firefighters helped her when needed to get up and down the stairs when she needed to go to doctor's appointments.

Cindy Myogeto of the Chamber of Commerce gave a brief update on the events for St. Patrick's Day. Although there will not be a parade, many events are planned and Ms. Myogeto asked that the bike path be cleared of snow and ice so that people can walk through town.

Mark Lindner of 16543 Pine Lure Drive thanked the Mayor for everything he has done for the City. Mr. Lindner stated that he checked into accusations against the Mayor by staff and found that no threats were made.

**C. CONSENT CALENDAR** – MOTION 03R-02-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of January 19, 2021
  - a. Updated Special Council Meeting Minutes of January 19, 2021
2. Wild Wind Ranch Drive Public Hearing Minutes of February 2, 2021
3. Rushmoor Blvd/Rushmoor Trl Public Hearing Minutes of February 2, 2021
4. Harbor Lane Public Hearing Minutes of February 3, 2021
5. Birch Narrows Public Hearing Minutes of February 3, 2021
6. Whitefish Ave, Hilltop Dr, Woodland Dr, and Cool Haven Lane Public Hearing Minutes of February 4, 2021
7. Special Council Meeting Minutes of February 8, 2021

8. Regular Council Meeting Minutes of February 8, 2021
  9. Special Council Meeting Minutes of February 11, 2021
  10. Preliminary Draft Month End Revenue Report dated January 2021
  11. Preliminary Draft Month End Expenditures Report dated February 2021
  12. Preliminary Draft Balance Sheet dated February 2021
  13. Fire Hall Remodel Costs dated 2/28/2021
  14. Police Report for Crosslake – February 2021
  15. Police Report for Mission Township – February 2021
  16. Fire Department Report – February 2021
  17. North Ambulance Run Report – February 2021
  18. Planning and Zoning Monthly Statistics
  19. Planning and Zoning Commission Meeting Minutes of December 18, 2020
  20. Park and Recreation Monthly Report – February 2021
  21. Park and Recreation/Library Commission Meeting Minutes of January 27, 2021
  22. Public Works Commission Meeting Minutes of January 4, 2021
  23. Public Works Commission Meeting Minutes of February 1, 2021
  24. Letter dated February 17, 2021 from Crow Wing Power Re: Vegetation Management Project
  25. Waste Partners Recycling Reports for January 2021
  26. Group Transient Merchant Permit Application for Crosslake Ideal Lions
  27. Bills for Approval in the Amount of \$65,389.99
  28. Additional Bills for Approval in the Amount of \$13,409.32
- ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

#### **D. CRITICAL ISSUES**

- a. Jon Mobeck of the National Loon Center introduced himself as the first Executive Director. Mr. Mobeck has served as Executive Director of the Jackson Hole Wildlife Foundation and of The Murie Center in Grand Teton National Park. Mr. Mobeck gave a brief update on fundraising and reported that there will be loon exhibits in an office in town square this summer to bring awareness to the public about the project. Carla White stated that the Board of Directors is very thankful that Mr. Mobeck is here to help.

#### **E. MAYOR'S REPORT**

1. MOTION 03R-03-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 21-08 ACCEPTING DONATION FROM DAN MILLER AT A VALUE OF \$2,500 FOR RENTAL OF BUILDING FOR FIRE EQUIPMENT FROM FEBRUARY 1-FEBRUARY 15, 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Dave Nevin and Chip Lohmiller gave a brief update on the firehall construction.
  - a. MOTION 03R-04-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF A GARAGE DEHUMIDIFICATION EXHAUST SYSTEM FOR THE FIREHALL AT AN ESTIMATED COST OF \$14,258.00. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.



- b. MOTION 03R-05-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A WATER SOFTENER SYSTEM FOR THE FIREHALL AT AN ESTIMATED COST OF \$4,908.84. Ted Strand stated that he would like to use the old system at the wastewater treatment plant. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Chip Lohmiller reported that he is obtaining quotes for an AV System for the firehall and would like the Council to approve the purchase at the next meeting.

- c. MOTION 03R-06-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY APPLICATION #7 FROM HYTEC CONSTRUCTION FOR THE FIREHALL PROJECT IN THE AMOUNT OF \$250,589.68. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. At its meeting of February 2, 2021, the Council tabled action on the proposal from Hytec for an additional sign for City Hall. Dave Schrupp stated that there is no money in the budget for this and that he thinks the Council should have Hytec just put up the existing sign for now as in the contract at no cost. John Andrews stated that he thinks people are able to find City Hall and does not think more signs are needed. Aaron Herzog agreed that the old sign could be installed now and that money for the other side could be added to next year's budget. Marcia Seibert-Volz stated that the sign will probably cost more if they wait until next year. MOTION 03R-07-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONAL MONUMENT SIGN AT A COST OF \$7,694.00. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH HERZOG, SCHRUPP AND ANDREWS OPPOSED.
4. MOTION 03R-08-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO CHANGE THE CITY'S FUND BALANCE POLICY TO STATE: THE CITY COUNCIL HAS THE AUTHORITY TO ASSIGN AND REMOVE ASSIGNMENTS OF FUND BALANCE AMOUNTS FOR SPECIFIED PURPOSES. THE CITY ADMINISTRATOR AND CITY CLERK/TREASURER WILL MAKE RECOMMENDATIONS FOR COUNCIL TO CONSIDER FOR ASSIGNMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 03R-09-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT ROBERT HEALES, JEFFREY PFAFF, AND KEVIN SEDIVY TO THE PUBLIC SAFETY COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Included in the packet for information were the minutes of the Crosslakers Meeting of March 1, 2021. Dave Nevin had asked that the Crosslakers provide monthly updates on their projects.

7. Included in the packet for information was the punch list for City Hall/Police Department. There are only a few items left to complete.
8. MOTION 03R-10-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO RELEASE \$30,000 OF THE \$41,064.35 IN RETAINAGE TO HYTEC CONSTRUCTION FOR THE CITY HALL/POLICE DEPARTMENT PROJECT. Dave Schrupp suggested getting a commitment date from Hytec on when the punch list will be completed. Attorney Person stated that there is a one-year warranty for the contractor to correct defective work. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Included in the packet for Council review was a quote for microphones in the Council Chambers. The City has received complaints that it is difficult to hear some members on the video recordings and on Zoom. Marcia Seibert-Volz stated that the Council should include the cost in the 2022 Budget. Aaron Herzog asked how the microphones would be paid for this year. Mike Lyonais stated that the Council would have to make a budget amendment or take from the reserves. Mr. Lyonais stated that he would bring a proposal to the next Council meeting.
2. MOTION 03R-11-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE AGREEMENT FOR BOARD OF WATER AND SOIL RESOURCES (BWSR) CLEAN WATER FUND COORDINATED MILL OVERLAY, SEWER EXPANSION, AND 5 CROSSLAKE RUNOFF RETROFITS PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 03R-12-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE MEMORANDUM OF UNDERSTANDING AMENDMENT 2 FOR AN ADDITIONAL \$10,000 TO THE CITY OF CROSSLAKE FOR THE CONSTRUCTION OF THE ISLAND LOON STORMWATER PROJECT FOR PURCHASE OF THE LAND, LEGAL, AND CONTRACTOR EXPENSES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 03R-13-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 21-09 PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$865,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATE, SERIES 2021A FOR A 7-YEAR TERM BOND WITH 0.6038% INTEREST RATE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. Mike Lyonais reported that lodging establishments in Crosslake are required to submit 0.50% lodging tax to Whitefish Area Lodging Association for the marketing of tourism in the area. There is a business in Crosslake that has not submitted this tax for several years. Ideal Township, which performs the duties of Tax Administrator, has reached out to the

business for collections to no avail. It was the consensus of the Council to direct the City Attorney to send a letter to the business in order to collect payment.

6. Mike Lyonais reported that the House Property Taxes Committee will hold a hearing via Zoom on Thursday, March 11, 2021 at 1:00 P.M. to hear testimony for the proposed Crosslake Sales and Use Tax. Crosslake will be allowed 4 minutes to testify on the bill. Mr. Lyonais offered to speak on behalf of the City to explain the regional benefit of the sewer expansion. It was the consensus of the Council to direct Mike Lyonais to speak at the sales tax hearing.

## **G. COMMISSION REPORTS**

### **1. PUBLIC SAFETY**

- a. Fire Chief Chip Lohmiller presented the renewal of Fire Service Contracts for Fairfield Township and City of Manhattan Beach. Cost is based on 3.5% of the municipalities tax capacity. Mr. Lohmiller noted that the contract includes emergency response calls. MOTION 03R-14-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE RENEWAL OF FIRE SERVICE CONTRACTS WITH FAIRFIELD TOWNSHIP AND CITY OF MANHATTAN BEACH AS PRESENTED. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 03R-15-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO DECLARE THE 2016 POLICE FORD SUV AS SURPLUS AND APPROVE THE SALE OF THE VEHICLE. Dave Nevin asked how much the City receives on used equipment. Chief Lee replied that the last SUV sold for \$8,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. MOTION 03R-16-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF TWO OFFICE COMPUTERS FOR THE POLICE DEPARTMENT AT A COST OF \$2,981.03. Chief Lee stated that the old computers would be used in the spare rooms of the office. Dave Schrupp asked if the computers were in the budget and Chief Lee confirmed that they were. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- d. Chief Lee presented the Mission Township Police Contract that was tabled at the last council meeting. City Administrator Lyonais and Chief Lee determined the cost to the City to have staff serve Mission Township for 24 hours per week, including benefits, mileage and fuel was approximately \$62,870. Mike Lyonais noted that the City will have those same costs whether the officer is in Crosslake or in Mission Township. Dave Schrupp suggested approving the contract as presented. Dave Nevin stated that it was unfair to not include the benefits in the calculation and that Mission Township is getting a good deal. Mr. Nevin stated that the contract should increase 3% each year. Marcia Seibert-Volz stated that the benefits should be included in the calculation and that Crosslake taxpayers shouldn't pay for coverage of Mission

Township. MOTION 03R-17-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO CHANGE THE TERMS OF THE 2021-2022 LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT WITH MISSION TOWNSHIP TO A ONE-YEAR TERM AT \$62,870. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH SCHRUPP OPPOSED.

## **2. PUBLIC WORKS/SEWER/CEMETERY**

- a. MOTION 03R-18-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE THE AGREEMENT WITH WIDSETH FOR PROFESSIONAL SERVICES FOR REIMBURSEMENT OF DIRECT LABOR, EXPENSES, MATERIALS ASSOCIATED WITH REQUESTS FOR INFORMATION, DATA, DIGITAL FILES AND DOCUMENTS. Dave Nevin questioned the need to pay for information that belongs to the City. City Engineer Phil Martin replied that Widseth will have costs associated with assembling the requested information and that they should be paid for that. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. The Council reviewed an email dated March 1, 2021 from Crow Wing County Highway Department regarding a request from Stuart Swenson of Sundance Villas to have a speed study done along CSAH 66. The last speed study was done about 25 years ago. The County appreciates having the local agency make such requests so they know what is occurring and are in favor of a potential change. Marcia Seibert-Volz asked what the cost to the City will be. Ted Strand replied that he is not sure if there is a cost. MOTION 03R-19-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO REQUEST THE COUNTY TO DO A SPEED STUDY ALONG CSAH 66 AS LONG AS THERE IS NO COST TO THE CITY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. Ted Strand asked if the Council was in favor of having staff clear the paths of snow for the upcoming St. Patrick's Day weekend. Dave Nevin stated that only the main drag should be cleared. Dave Schrupp stated that snow was in the forecast this week. MOTION 03R-20-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO CLEAR THE BIKE PATH ALONG CSAH 66 OF SNOW. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

## **3. PARK, RECREATION, AND LIBRARY**

- a. TJ Graumann reported that the camera system at the Community Center is failing and that new cameras were included in the 2021 budget. MOTION 03R-21-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF TWO DVR'S, SIX INDOOR CAMERAS, RECORDER AND COMPRESSOR FROM MIDWEST SECURITY AT A COST OF \$11,513.75. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**H. PUBLIC FORUM** – Cindy Myogeto stated that the Crosslakers Connectivity Group plans to install way finder signs throughout the City and could add one at the corner of CSAH 66 and Daggett Bay Road directing people to City Hall.

**I. NEW BUSINESS** – None.

**J. OLD BUSINESS** – Marcia Seibert-Volz stated that the minutes of the last meeting stated that Ms. Seibert-Volz likely violated the Data Practices Act by the summary she gave of the City Administrator's performance evaluation. Ms. Seibert-Volz wants it known that she did not violate Data Practices. The City's labor attorney said the summary was ok. The labor attorney reviewed that tape of the meeting and said it was ok. Ms. Seibert-Volz wants it recorded in these minutes that there was no violation. MOTION 03R-22-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO LET THE PUBLIC KNOW THAT PER THE CROSSLAKE CITY LABOR ATTORNEY, NO DATA PRACTICES ACT VIOLATION OCCURRED AT THE MEETING OF FEBRUARY 8, 2021 RELATED TO THE SUMMARY OF THE PERFORMANCE EVALUATION OF THE CITY ADMINISTRATOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**K. CITY ATTORNEY REPORT** – MOTION 03R-23-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO CLOSE THE MEETING AT 8:48 P.M. TO DISCUSS A POSSIBLE SETTLEMENT ON LAND ACQUISITION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

The Council resumed the Regular Meeting at 8:50 P.M. MOTION 03R-24-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE SETTLEMENT OFFER OF \$24,500 WITH MANHATTAN BEACH LODGE FOR LAND ACQUISITION FOR THE ISLAND LOON STORMWATER PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**L. ADJOURN** – MOTION 03R-25-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 8:51 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.4.

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, MARCH 31, 2021  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Wednesday, March 31, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz, and Aaron Herzog. Dave Schrupp was present via Zoom. Also present was City Attorney Brad Person. City Labor Attorney Jessica Durbin was present via Zoom.

The meeting was called to order by Mayor Nevin at 9:00 A.M. Mr. Nevin stated that this meeting was a continuation of the March 5, 2021 meeting.

MOTION 03SP03-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO CLOSE THE SPECIAL MEETING. MOTION CARRIED WITH ALL AYES.

The meeting was adjourned at 11:50 A.M.

Respectfully Submitted,

Charlene Nelson  
City Clerk

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**CITY OF CROSSLAKE**

**Month-End Revenue**

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SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$0.00	\$0.00	\$3,586,002.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$109,804.72	\$2,424.28	97.84%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$0.00	\$0.00	\$122,771.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$283.97	\$2,216.03	11.36%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$1,000.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$735.00	\$2,115.00	\$2,885.00	42.30%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$75.00	\$93.00	\$407.00	18.60%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$4,475.00	\$10,925.00	\$29,075.00	27.31%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$100.00	\$100.00	\$1,400.00	6.67%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$2,500.00	\$6,500.00	27.78%
34106	Sign Permits	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
34107	Assessment Search Fees	\$800.00	\$360.00	\$600.00	\$200.00	76.88%
34108	Zoning Misc/Penalties	\$0.00	\$1,000.00	\$2,200.00	-\$2,200.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$750.00	\$2,000.00	\$5,000.00	28.57%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$0.00	\$14,050.00	\$41,692.00	25.21%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$5.00	\$5.00	\$4,995.00	160.10%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$600.00	\$900.00	\$100.00	90.00%
34700	Park & Rec Donation	\$300.00	\$70.00	\$70.00	\$230.00	23.33%



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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$0.00	\$234.00	-\$34.00	117.00%
34740	Park Concessions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34741	Gen Gov t Concessions	\$100.00	\$34.00	\$71.45	\$28.55	71.45%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$0.00	\$166.00	\$3,834.00	4.15%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$25.00	\$75.00	\$425.00	15.00%
34761	Library Donations	\$500.00	\$0.00	\$405.00	\$95.00	81.00%
34762	Library Copies	\$300.00	\$5.00	\$14.00	\$286.00	4.67%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34770	Silver Sneakers	\$9,000.00	\$1,136.00	\$2,115.00	\$6,885.00	23.50%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$1,500.00	\$3,000.00	33.33%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$42.00	\$958.00	4.20%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,158.00	\$2,970.00	\$27,030.00	9.90%
34807	Volleyball Fees	\$750.00	\$172.00	\$256.00	\$494.00	34.13%
34808	Silver and Fit	\$13,000.00	\$60.00	\$120.00	\$12,880.00	0.92%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$162.00	\$1,227.00	\$6,773.00	15.34%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$2,000.00	\$3,500.00	-\$500.00	116.67%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
34942	Cemetery Other	\$450.00	\$50.00	\$100.00	\$350.00	22.22%
34950	Public Works Revenue	\$1,500.00	\$125.00	\$250.00	\$1,250.00	16.67%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
34953	Recycling Revenues	\$50.00	\$7.50	\$7.50	\$42.50	15.00%
35100	Court Fines	\$10,000.00	\$265.80	\$994.73	\$9,005.27	9.95%
35103	Library Fines	\$600.00	\$5.00	\$5.00	\$595.00	0.83%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$629.60	\$664.40	\$4,335.60	13.29%
36201	Misc Reimbursements	\$0.00	\$5.50	\$12.75	-\$12.75	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,000.00	\$1,078.07	\$4,435.88	\$55,564.12	7.39%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$0.00	\$0.00	\$6,032.00	0.00%
36255	Sp Assess Int-Bridges	\$392.00	\$0.00	\$48.60	\$343.40	12.40%
36256	Andys Parking Lot Principal	\$4,788.00	\$0.00	\$0.00	\$4,788.00	0.00%
36257	Andys Parking Lot Interest	\$239.00	\$0.00	\$0.00	\$239.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,777,420.00	\$0.00	\$0.00	\$1,777,420.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$6,093,164.00	\$16,138.47	\$171,656.00	\$5,921,508.00	2.95%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$0.00	\$0.00	\$107,231.00	0.00%
31317	2019A City Hall/Police	\$312,985.00	\$0.00	\$0.00	\$312,985.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Daggett Bay Rd	\$1,257.00	\$0.00	\$0.00	\$1,257.00	0.00%

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36124	Sp Assess Int Daggett Bay Rd	\$532.00	\$0.00	\$0.00	\$532.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$422,005.00	\$0.00	\$0.00	\$422,005.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$235.90	\$715.90	-\$715.90	0.00%
36104	Penalty & Interest	\$1,000.00	\$123.37	\$343.69	\$656.31	41.82%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$26,333.53	\$76,858.62	\$240,341.38	25.52%
37250	Sewer Connection Payments	\$12,000.00	\$4,000.00	\$10,500.00	\$1,500.00	87.50%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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**Month-End Revenue**

Current Period: MARCH 2021

SRC	SRC Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$331,200.00	\$30,221.00	\$88,418.21	\$242,781.79	28.02%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$0.00	\$0.00	\$119,863.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$342,863.00	\$0.00	\$0.00	\$342,863.00	0.00%
		\$7,216,232.00	\$46,359.47	\$260,074.21	\$6,956,157.79	3.78%



**Unaudited Draft - Subject to Revisions**

**CITY OF CROSSLAKE**

**Month End Expenditures**

Current Period: MARCH 2021

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$6,750.00	\$20,250.00	25.00%
122	FICA	\$2,066.00	\$172.15	\$516.45	\$1,549.55	25.00%
151	Workers Comp Insurance	\$113.00	\$0.00	\$0.00	\$113.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$229.38	-\$229.38	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,536.84	\$7,590.83	\$25,444.17	22.98%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$11,712.66	\$27,349.54	\$76,942.46	26.22%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$8,956.66	\$20,929.54	\$57,061.46	26.84%
121	PERA	\$13,671.00	\$1,550.16	\$3,620.84	\$10,050.16	26.49%
122	FICA	\$13,945.00	\$1,414.17	\$3,275.41	\$10,669.59	23.49%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$11,054.40	\$33,163.60	25.00%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$414.93	\$1,102.07	27.35%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$516.00	\$1,548.00	25.00%
134	Employer Paid Life	\$134.00	\$10.40	\$31.20	\$102.80	23.28%
136	Deferred Compensation	\$1,300.00	\$150.00	\$350.00	\$950.00	26.92%
151	Workers Comp Insurance	\$1,585.00	\$0.00	\$0.00	\$1,585.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$1,800.00	\$136.51	\$362.16	\$1,437.84	20.12%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$20.00	\$153.00	\$1,347.00	10.20%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$406.82	\$3,427.18	10.61%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$208.02	\$410.61	\$3,589.39	10.27%
322	Postage	\$1,000.00	\$371.96	\$371.96	\$628.04	37.20%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$315.00	\$315.00	\$535.00	37.06%
443	Sales Tax	\$100.00	\$1.00	\$1.00	\$99.00	1.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.66	\$226.59	\$686.41	24.82%
610	Interest	\$77.00	\$6.84	\$20.91	\$56.09	27.16%
DEPT 41400 Administration		\$297,273.00	\$29,090.81	\$73,056.41	\$224,216.59	24.58%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# **Unaudited Draft - Subject to Revisions**

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$1,185.00	\$1,185.00	\$30,815.00	3.70%
304	Legal Fees (Civil)	\$7,000.00	\$1,486.00	\$2,816.00	\$4,184.00	40.23%
307	Legal Fees (Labor)	\$10,000.00	\$1,141.00	\$1,141.00	\$8,859.00	11.41%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$3,812.00	\$5,142.00	\$43,858.00	10.49%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$7,200.00	\$16,820.00	\$44,780.00	27.31%
101	Assistant	\$63,295.00	\$6,620.41	\$15,531.57	\$47,763.43	24.54%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$1,036.53	\$2,426.37	\$6,940.63	25.90%
122	FICA	\$9,555.00	\$938.39	\$2,156.74	\$7,398.26	22.57%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$11,054.40	\$33,163.60	25.00%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$282.42	\$847.58	24.99%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$258.00	\$1,806.00	12.50%
134	Employer Paid Life	\$134.00	\$10.40	\$31.20	\$102.80	23.28%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$0.00	\$0.00	\$930.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$71.06	\$1,582.33	\$10,417.67	13.19%
200	Office Supplies	\$700.00	\$289.21	\$289.21	\$410.79	41.32%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$64.93	\$90.91	\$1,409.09	6.06%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$406.84	\$3,527.16	10.34%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$245.00	\$787.50	\$4,212.50	15.75%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$185.47	\$370.94	\$3,129.06	10.60%
321	Communications-Cellular	\$0.00	\$38.23	\$76.46	-\$76.46	0.00%
322	Postage	\$500.00	\$367.22	\$367.22	\$132.78	73.44%
331	Travel Expenses	\$5,500.00	\$85.45	\$85.45	\$5,414.55	1.55%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$125.85	\$125.85	\$1,874.15	6.29%
352	Filing Fees	\$1,500.00	\$46.00	\$46.00	\$1,454.00	3.07%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.50	\$0.50	-\$0.50	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.66	\$226.59	\$686.41	24.82%
610	Interest	\$77.00	\$6.84	\$20.91	\$56.09	27.16%
DEPT 41910 Planning and Zoning		\$245,809.00	\$21,438.76	\$54,217.14	\$191,591.86	22.06%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$224.06	-\$224.06	0.00%
210	Operating Supplies	\$2,500.00	\$170.49	\$480.69	\$2,019.31	19.23%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$130.51	\$299.03	\$3,700.97	7.48%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$30.88	\$269.12	10.29%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
320	Communications	\$0.00	\$86.52	\$173.04	-\$173.04	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$92.30	\$172.15	\$77.85	68.86%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%
381	Electric Utilities	\$24,000.00	\$916.00	\$1,900.00	\$22,100.00	7.92%
383	Gas Utilities	\$9,000.00	\$411.15	\$740.38	\$8,259.62	8.23%
384	Refuse/Garbage Disposal	\$500.00	\$57.35	\$114.12	\$385.88	22.82%
385	Sewer Utility	\$600.00	\$52.00	\$208.00	\$392.00	34.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$3,300.00	\$9,900.00	25.00%
430	Miscellaneous	\$2,500.00	\$10.00	\$20.00	\$2,480.00	0.80%
433	Dues and Subscriptions	\$3,500.00	\$114.00	\$114.00	\$3,386.00	3.26%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$1,650.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$1,065.74	\$2,777.38	-\$2,477.38	925.79%
442	Safety Prog/Equipment	\$10,500.00	\$200.00	\$725.00	\$9,775.00	6.90%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$0.00	\$250.00	\$5,750.00	4.17%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# **Unaudited Draft - Subject to Revisions**

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$6,056.06	\$13,178.73	\$127,971.27	9.34%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$10,398.69	\$24,263.61	\$65,856.39	26.92%
101	Assistant	\$70,605.00	\$8,147.10	\$21,028.00	\$49,577.00	29.78%
103	Tech 1	\$60,514.00	\$6,601.73	\$15,748.82	\$44,765.18	26.03%
108	Tech 3	\$16,500.00	\$150.00	\$1,511.34	\$14,988.66	9.16%
110	Tech 4	\$58,913.00	\$6,968.86	\$15,609.11	\$43,303.89	26.50%
112	Tech 5	\$67,844.00	\$7,314.88	\$17,704.56	\$50,139.44	26.10%
113	Tech 6	\$66,521.00	\$7,374.67	\$17,624.49	\$48,896.51	26.49%
121	PERA	\$76,290.00	\$8,284.64	\$19,610.23	\$56,679.77	25.70%
122	FICA	\$6,250.00	\$627.85	\$1,436.92	\$4,813.08	22.99%
131	Employer Paid Health	\$119,390.00	\$8,844.00	\$26,532.00	\$92,858.00	22.22%
132	Employer Paid Disability	\$3,270.00	\$293.80	\$881.40	\$2,388.60	26.95%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$1,231.44	\$3,694.56	25.00%
134	Employer Paid Life	\$403.00	\$31.20	\$93.60	\$309.40	23.23%
136	Deferred Compensation	\$1,300.00	\$150.00	\$350.00	\$950.00	26.92%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$0.00	\$0.00	\$26,108.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$7,500.00	\$19,500.00	27.78%
200	Office Supplies	\$300.00	\$1.30	\$8.46	\$291.54	2.82%
208	Instruction Fees	\$5,000.00	\$760.00	\$760.00	\$4,240.00	15.20%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$867.85	\$1,184.82	\$615.18	65.82%
212	Motor Fuels	\$18,000.00	\$944.20	\$944.20	\$17,055.80	5.25%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$65.36	\$434.64	13.07%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$62.15	\$1,137.85	5.18%
217	Auto Expense- Squad 303	\$1,000.00	\$62.15	\$62.15	\$937.85	6.22%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
219	Auto Expense- Squad 304	\$500.00	\$120.24	\$173.00	\$327.00	34.60%
220	Repair/Maint Supply - Equip	\$20,000.00	\$1,674.10	\$1,924.10	\$18,075.90	9.62%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$110.97	\$1,889.03	5.55%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$87.90	\$587.10	13.02%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$50.38	\$89.47	\$585.53	13.25%
262	Unif Tony/Jon	\$675.00	\$0.00	\$24.95	\$650.05	3.70%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$202.50	\$202.50	\$797.50	20.25%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$450.28	\$900.32	\$1,899.68	32.15%
321	Communications-Cellular	\$5,400.00	\$412.57	\$821.49	\$4,578.51	15.21%
322	Postage	\$200.00	\$15.68	\$35.43	\$164.57	17.72%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
405	Cleaning Services	\$4,800.00	\$400.00	\$1,200.00	\$3,600.00	25.00%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	-\$2,100.30	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$300.00	\$605.00	-\$355.00	242.00%

# **Unaudited Draft - Subject to Revisions**

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$6,000.00	-\$6,000.00	0.00%
500	Capital Outlay	\$47,600.00	\$3,419.36	\$15,464.42	\$32,135.58	32.49%
550	Capital Outlay - Vehicles	\$65,235.00	\$0.00	\$35,502.09	\$29,732.91	54.42%
600	Principal	\$477.00	\$39.68	\$79.29	\$397.71	16.62%
610	Interest	\$42.00	\$3.66	\$7.39	\$34.61	17.60%
DEPT 42110 Police Administration		\$913,408.00	\$73,221.55	\$238,130.35	\$675,277.65	26.07%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$3,600.00	\$10,800.00	25.00%
101	Assistant	\$6,000.00	\$300.00	\$900.00	\$5,100.00	15.00%
106	Training	\$2,100.00	\$150.00	\$450.00	\$1,650.00	21.43%
107	Services	\$76,000.00	\$9,641.00	\$25,356.00	\$50,644.00	33.36%
122	FICA	\$7,535.00	\$863.75	\$2,318.43	\$5,216.57	30.77%
151	Workers Comp Insurance	\$6,180.00	\$0.00	\$0.00	\$6,180.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$23.36	\$76.64	23.36%
208	Instruction Fees	\$8,500.00	\$2,650.00	\$5,795.00	\$2,705.00	68.18%
209	Physicals	\$3,500.00	\$0.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$130.21	\$313.95	\$2,686.05	10.47%
212	Motor Fuels	\$500.00	\$26.59	\$26.59	\$473.41	5.32%
213	Diesel Fuel	\$2,500.00	\$11.49	\$11.49	\$2,488.51	0.46%
220	Repair/Maint Supply - Equip	\$3,000.00	\$280.50	\$1,129.33	\$1,870.67	37.64%
221	Repair/Maint Vehicles 306	\$9,000.00	\$1,534.00	\$1,534.00	\$7,466.00	17.04%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$132.51	\$132.51	\$2,367.49	5.30%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$343.00	\$1,533.00	-\$33.00	102.20%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$817.68	\$182.32	81.77%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$162.00	\$162.00	-\$162.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$148.02	\$287.42	\$2,212.58	11.50%
321	Communications-Cellular	\$0.00	\$279.53	\$1,165.06	-\$1,165.06	0.00%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$0.00	\$213.92	\$270.92	-\$270.92	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$230.00	\$6,770.00	3.29%
381	Electric Utilities	\$14,500.00	\$2,278.00	\$5,846.00	\$8,654.00	40.32%
383	Gas Utilities	\$4,500.00	\$711.40	\$1,081.02	\$3,418.98	24.02%
384	Refuse/Garbage Disposal	\$0.00	\$33.70	\$67.06	-\$67.06	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$104.00	\$496.00	17.33%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$780.00	\$1,240.00	\$260.00	82.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$399.00	\$1,434.00	\$23,566.00	5.74%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$16,950.00	\$298.11	\$1,233.11	\$15,716.89	7.27%
550	Capital Outlay - Vehicles	\$879,000.00	\$0.00	\$0.00	\$879,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$1,147,140.00	\$22,618.73	\$60,507.93	\$1,086,632.07	5.27%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$98.00	\$98.00	\$1,702.00	5.44%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$2,200.00	\$11,000.00	16.67%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,198.00	\$2,298.00	\$12,702.00	15.32%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$6,316.05	\$15,258.66	\$50,449.34	23.22%
104	Tech 2	\$65,708.00	\$6,252.08	\$14,468.03	\$51,239.97	22.02%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$63,936.00	\$5,952.36	\$14,916.84	\$49,019.16	23.33%
121	PERA	\$14,651.00	\$1,389.04	\$3,348.26	\$11,302.74	22.85%
122	FICA	\$14,945.00	\$1,250.11	\$2,952.51	\$11,992.49	19.76%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$16,581.60	\$49,744.40	25.00%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$331.77	\$911.23	26.69%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$774.00	\$2,322.00	25.00%
134	Employer Paid Life	\$202.00	\$15.60	\$46.80	\$155.20	23.17%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$0.00	\$0.00	\$21,365.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$450.00	\$0.00	\$144.52	\$305.48	32.12%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$41.42	\$87.77	\$1,112.23	7.31%
212	Motor Fuels	\$8,000.00	\$445.60	\$445.60	\$7,554.40	5.57%
213	Diesel Fuel	\$15,000.00	\$792.41	\$792.41	\$14,207.59	5.28%
215	Shop Supplies	\$2,750.00	\$31.14	\$99.37	\$2,650.63	3.61%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,563.80	\$2,007.76	\$15,992.24	11.15%
221	Repair/Maint Vehicles 306	\$15,000.00	\$175.74	\$8,508.01	\$6,491.99	56.72%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	-\$3,599.78	\$776.35	\$3,723.65	17.25%
224	Street Maint Materials	\$30,000.00	\$2,657.27	\$2,657.27	\$27,342.73	8.86%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$0.00	\$28.02	\$2,971.98	0.93%
240	Small Tools and Minor Equip	\$2,500.00	\$513.95	\$623.72	\$1,876.28	24.95%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$79.99	\$420.01	16.00%
303	Engineering Fees	\$25,000.00	\$864.85	\$864.85	\$24,135.15	3.46%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$49.35	\$150.65	24.68%
320	Communications	\$1,600.00	\$111.56	\$226.07	\$1,373.93	14.13%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$2,075.17	\$3,039.25	\$10,960.75	21.71%
383	Gas Utilities	\$6,000.00	\$806.27	\$1,395.24	\$4,604.76	23.25%
384	Refuse/Garbage Disposal	\$1,000.00	\$72.34	\$143.95	\$856.05	14.40%
385	Sewer Utility	\$400.00	\$48.88	\$97.76	\$302.24	24.44%
405	Cleaning Services	\$5,640.00	\$470.00	\$1,410.00	\$4,230.00	25.00%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$193.98	\$193.98	\$806.02	19.40%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$831.40	\$168.60	83.14%
443	Sales Tax	\$100.00	\$0.00	\$18.00	\$82.00	18.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,985.59	\$5,893.51	\$39,106.49	13.10%
500	Capital Outlay	\$56,500.00	\$2,030.00	\$2,378.00	\$54,122.00	4.21%
550	Capital Outlay - Vehicles	\$120,000.00	\$1,439.94	\$2,146.57	\$117,853.43	1.79%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
583	Capital Outlay - Overlays	\$419,000.00	\$0.00	\$0.00	\$419,000.00	0.00%
584	Capital Outlay - Road Const	\$996,850.00	\$3,101.30	\$4,111.60	\$992,738.40	0.41%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,235,820.00	\$43,892.46	\$112,228.79	\$2,123,591.21	5.02%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$47.09	\$47.09	\$202.91	18.84%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
430	Miscellaneous	\$400.00	\$45.97	\$45.97	\$354.03	11.49%
452	Refund	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$93.06	\$168.06	\$6,831.94	2.40%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$7,604.82	\$17,764.58	\$47,878.42	27.06%
101	Assistant	\$36,284.00	\$5,894.67	\$14,291.31	\$21,992.69	39.39%
103	Tech 1	\$34,341.00	\$3,992.40	\$9,278.72	\$25,062.28	27.02%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$30,168.00	\$3,675.00	\$7,191.00	\$22,977.00	23.84%
108	Tech 3	\$38,667.00	\$4,491.61	\$10,436.33	\$28,230.67	26.99%
121	PERA	\$15,383.00	\$1,779.28	\$4,094.72	\$11,288.28	26.62%
122	FICA	\$15,690.00	\$1,841.79	\$4,125.40	\$11,564.60	26.29%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$7,738.80	\$58,587.20	11.67%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$420.69	\$1,004.31	29.52%
133	Employer Paid Dental	\$3,818.00	\$344.00	\$1,032.00	\$2,786.00	27.03%
134	Employer Paid Life	\$248.00	\$20.80	\$62.40	\$185.60	25.16%
136	Deferred Compensation	\$1,040.00	\$75.00	\$175.00	\$865.00	16.83%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%



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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$11,859.00	\$0.00	\$0.00	\$11,859.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$2,250.00	\$15,750.00	12.50%
200	Office Supplies	\$200.00	\$2.88	\$109.38	\$90.62	54.69%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$330.97	\$616.36	\$2,583.64	19.26%
212	Motor Fuels	\$2,000.00	\$218.58	\$218.58	\$1,781.42	10.93%
213	Diesel Fuel	\$1,000.00	\$65.74	\$65.74	\$934.26	6.57%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,252.91	\$2,103.54	\$896.46	70.12%
221	Repair/Maint Vehicles 306	\$2,000.00	\$42.05	\$291.57	\$1,708.43	14.58%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,526.61	\$2,713.12	\$12,286.88	18.09%
231	Chemicals	\$5,000.00	\$0.00	\$9.99	\$4,990.01	0.20%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$358.00	\$358.00	-\$358.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$127.46	\$172.44	-\$172.44	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$164.99	\$135.01	55.00%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$476.35	\$616.70	\$383.30	61.67%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$214.68	\$214.68	\$785.32	21.47%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$267.25	\$411.50	\$1,088.50	27.43%
318	Garage (North)	\$3,000.00	\$80.97	\$220.10	\$2,779.90	7.34%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$443.27	\$874.08	\$2,625.92	24.97%
322	Postage	\$150.00	\$20.40	\$29.10	\$120.90	19.40%
323	Garage (East)	\$1,500.00	-\$36.99	\$361.90	\$1,138.10	24.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$71.47	\$110.67	\$889.33	11.07%
335	Background Checks	\$150.00	\$15.00	\$15.00	\$135.00	10.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$13,000.00	\$0.00	\$1,007.35	\$11,992.65	7.75%
383	Gas Utilities	\$6,500.00	\$1,534.32	\$2,045.76	\$4,454.24	31.47%
384	Refuse/Garbage Disposal	\$800.00	\$80.87	\$160.91	\$639.09	20.11%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$5,643.75	\$16,931.25	25.00%
413	Office Equipment Rental/Repair	\$700.00	\$48.24	\$38.24	\$661.76	5.46%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$26.11	-\$316.21	\$1,116.21	-39.53%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$808.25	\$937.04	\$562.96	62.47%
443	Sales Tax	\$1,600.00	\$106.00	\$260.00	\$1,340.00	16.25%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$7.25	\$22.75	\$127.25	15.17%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$268.17	\$268.17	\$1,731.83	13.41%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
461	Silver Sneakers	\$6,500.00	\$891.00	\$1,620.00	\$4,880.00	24.92%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$110,120.00	\$767.91	\$767.91	\$109,352.09	0.70%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$797.00	\$66.04	\$197.79	\$599.21	24.82%
610	Interest	\$52.00	\$4.71	\$14.46	\$37.54	27.81%
DEPT 45100 Park and Recreation (GENERA		\$596,036.00	\$44,406.92	\$101,206.31	\$494,829.69	16.98%
DEPT 45500 Library						
101	Assistant	\$14,803.00	\$0.00	\$0.00	\$14,803.00	0.00%
121	PERA	\$1,110.00	\$0.00	\$0.00	\$1,110.00	0.00%
122	FICA	\$1,132.00	\$0.00	\$0.00	\$1,132.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$0.00	\$0.00	\$310.00	0.00%
134	Employer Paid Life	\$21.00	\$0.00	\$0.00	\$21.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$798.00	\$1,025.99	\$974.01	51.30%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$587.06	\$587.06	\$4,412.94	11.74%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$61.94	\$123.61	\$876.39	12.36%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$10.00	\$490.00	2.00%
430	Miscellaneous	\$1,000.00	\$25.98	\$25.98	\$974.02	2.60%
433	Dues and Subscriptions	\$0.00	\$1,571.86	\$1,571.86	-\$1,571.86	0.00%
443	Sales Tax	\$100.00	\$0.50	\$0.50	\$99.50	0.50%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
600	Principal	\$521.00	\$0.00	\$86.13	\$434.87	16.53%
610	Interest	\$34.00	\$46.25	\$52.62	-\$18.62	154.76%
DEPT 45500 Library		\$40,396.00	\$3,091.59	\$3,705.79	\$36,690.21	9.17%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A						
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$0.00	\$6,926.25	\$4,825.75	58.94%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 2012 Series A		\$212,052.00	\$0.00	\$207,178.70	\$4,873.30	97.70%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$50.00	\$100.00	\$400.00	20.00%
FUND 101 GENERAL FUND		\$5,933,619.00	\$251,506.78	\$878,709.04	\$5,054,909.96	14.81%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$0.00	\$38,340.63	\$36,540.37	51.20%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$254,881.00	\$0.00	\$218,340.63	\$36,540.37	85.66%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$0.00	\$9,662.50	\$8,562.50	53.02%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$98,225.00	\$0.00	\$90,157.50	\$8,067.50	91.79%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$300.00	\$0.00	\$0.00	\$300.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$0.00	\$308,498.13	\$47,407.87	86.68%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551 Capital Outlay-Building		\$989,839.00	\$257,467.88	\$516,740.14	\$473,098.86	52.20%
DEPT 42280 Fire Administration		\$989,839.00	\$257,467.88	\$516,740.14	\$473,098.86	52.20%
DEPT 44000 Capital Projects						
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551 Capital Outlay-Building		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615 Issuance Costs (Other Financin		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616 Bond Discount		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$989,839.00	\$257,467.88	\$516,740.14	\$473,098.86	52.20%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351 Legal Notices Publishing		\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640 Tax Increment 1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641 Tax Increment 2		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642 Tax Increment 3		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643 Tax Increment 6		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644 Tax Increment 7 - Stone #1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645 Tax Increment 8 - Crosswoods		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646 TaxIncrement 9-C&J Dev		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
650 Administrative Costs		\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646 TaxIncrement 9-C&J Dev		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$86,689.00	\$10,117.15	\$23,861.34	\$62,827.66	27.53%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$758.79	\$1,771.31	\$4,730.69	27.24%
122	FICA	\$6,632.00	\$686.71	\$1,570.17	\$5,061.83	23.68%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$5,527.20	\$16,581.80	25.00%
132	Employer Paid Disability	\$740.00	\$66.04	\$198.12	\$541.88	26.77%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$258.00	\$774.00	25.00%
134	Employer Paid Life	\$67.00	\$5.20	\$15.60	\$51.40	23.28%
136	Deferred Compensation	\$650.00	\$75.00	\$175.00	\$475.00	26.92%
151	Workers Comp Insurance	\$7,010.00	\$0.00	\$0.00	\$7,010.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
208	Instruction Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
210	Operating Supplies	\$3,500.00	\$0.00	\$244.89	\$3,255.11	7.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$322.40	\$1,103.85	\$8,896.15	11.04%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$150.00	\$287.50	\$3,712.50	7.19%
229	Oper/Maint - Lift Station	\$12,000.00	\$1,894.04	\$7,858.76	\$4,141.24	65.49%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$0.00	\$1,010.25	\$16,989.75	5.61%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$1,393.97	\$1,557.52	\$2,998.48	34.19%
321	Communications-Cellular	\$1,600.00	\$90.20	\$180.40	\$1,419.60	11.28%
322	Postage	\$800.00	\$141.27	\$141.27	\$658.73	17.66%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
381	Electric Utilities	\$38,000.00	\$3,716.37	\$7,283.59	\$30,716.41	19.17%
383	Gas Utilities	\$3,000.00	\$480.56	\$838.73	\$2,161.27	27.96%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$1,922.41	\$2,584.21	\$12,415.79	17.23%
407	Sludge Disposal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$380.00	\$712.00	-\$412.00	237.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$35.98	\$1,464.02	2.40%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$140.00	\$140.00	\$1,860.00	7.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$2,305.00	\$2,305.00	-\$2,305.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$180.00	-\$180.00	0.00%
DEPT 43200 Sewer		\$868,787.00	\$26,573.51	\$61,360.69	\$807,426.31	7.06%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2021 Budget	MARCH 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$26,573.51	\$61,360.69	\$807,426.31	7.06%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$0.00	\$199,445.05	\$3,461.95	98.29%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$0.00	\$7,727.50	\$6,537.50	54.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$0.00	\$107,727.50	\$6,537.50	94.28%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$0.00	\$307,172.55	\$9,999.45	96.85%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,494,923.00	\$535,548.17	\$2,072,480.55	\$6,422,442.45	24.40%

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 101 GENERAL FUND</b>							
G 101-10100 Cash		\$7,326,009.02	\$22,577.76	\$257,948.66	\$294,659.81	\$952,820.99	\$6,667,847.84
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	\$53,514.02
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$9,188.44	\$0.00	\$0.00	\$0.00	\$9,188.44	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	\$64,864.70
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$91,016.56	\$0.00	\$0.00	\$0.00	\$5,522.18	\$85,494.38
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	\$34,161.32
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$80,341.85	\$0.00	\$0.00	\$55,841.85	\$0.00	-\$24,500.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$0.00	\$0.00	\$11,179.49	\$0.00	\$0.00
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$51,573.94	\$0.00	\$0.00	\$0.00	\$0.00	-\$51,573.94
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$10,319.06	\$10,319.06	\$23,512.67	\$23,512.67	\$0.00
G 101-21702 State Withholding		\$0.00	\$5,292.96	\$5,292.96	\$12,123.88	\$12,123.88	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$15,741.32	\$15,741.32	\$37,098.82	\$37,098.82	\$0.00
G 101-21704 PERA		-\$326.15	\$25,966.85	\$25,966.85	\$61,171.90	\$61,171.90	-\$326.15
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,162.80	\$26,162.80	\$78,488.40	\$78,488.40	-\$8,880.61

**Unaudited Draft - Subject to Revisions**

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707 Union Dues		-\$374.39	\$628.96	\$628.96	\$1,807.76	\$1,807.76	-\$374.39
G 101-21708 HCSP		\$0.00	\$2,801.94	\$2,801.94	\$8,387.03	\$8,387.03	\$0.00
G 101-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710 Life Insurance		-\$116.60	\$415.40	\$415.40	\$1,549.60	\$1,246.20	\$186.80
G 101-21711 Garnishments and Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712 Savings		-\$756.22	\$1,996.35	\$1,996.35	\$4,658.15	\$4,658.15	-\$756.22
G 101-21713 Dental		\$1,219.62	\$1,356.48	\$1,356.48	\$4,069.44	\$4,069.44	\$1,219.62
G 101-21714 Deferred Compensation		\$0.00	\$2,064.00	\$2,064.00	\$4,816.00	\$4,816.00	\$0.00
G 101-21715 Minnesota Benefit Assoc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716 Flexible Benefit Plan		-\$6,246.83	\$7,499.78	\$7,497.19	\$22,128.37	\$22,079.99	-\$6,198.45
G 101-21717 Child Support/Alimony		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718 Deferred Compensation		\$0.00	\$450.00	\$450.00	\$1,050.00	\$1,050.00	\$0.00
G 101-21750 Accrued Compensated Absence		-\$2,018.10	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,018.10
G 101-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200 Deferred Revenues		-\$108,198.39	\$0.00	\$0.00	\$0.00	\$0.00	-\$108,198.39
G 101-22280 Deferred Revenue-Property Tax		-\$53,514.02	\$0.00	\$0.00	\$0.00	\$0.00	-\$53,514.02
G 101-22281 Deferred Revenue-Spec Assmts		-\$64,864.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,864.70
G 101-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520 Special Assess Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600 Capital Lease Agree-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700 Installment Purchase Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100 Bonds Payable-Noncurrent NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110 General Obligation Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120 Special Assess Bonds Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130 Revenue Bonds Payable NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600 Postemployment Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700 Capital Lease Agree-Noncurrent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800 Installment Purch Contract-NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900 Other Long-term Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100 Fund Balance For Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400 Fund Balance For Prepaid		-\$34,161.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$34,161.32
G 101-25300 Unreserved Fund Balance		-\$7,259,175.43	\$264,250.17	\$28,881.86	\$1,075,043.17	\$367,990.13	-\$6,552,122.39
<b>FUND 101 GENERAL FUND</b>		<b>\$0.00</b>	<b>\$387,523.83</b>	<b>\$387,523.83</b>	<b>\$1,697,586.34</b>	<b>\$1,697,586.34</b>	<b>\$0.00</b>
<b>FUND 301 DEBT SERVICE FUND</b>							
G 301-10100 Cash		\$417,971.87	\$0.00	\$0.00	\$10,466.65	\$308,498.13	\$119,940.39
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.21
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 301-12300 Special Assess Rec-Deferred		\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	\$13,304.20
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$4,628.21	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,628.21
G 301-22281 Deferred Revenue-Spec Assmts		-\$13,304.20	\$0.00	\$0.00	\$0.00	\$0.00	-\$13,304.20
G 301-25300 Unreserved Fund Balance		-\$428,438.52	\$0.00	\$0.00	\$318,964.78	\$10,466.65	-\$119,940.39
FUND 301 DEBT SERVICE FUND		\$0.00	\$0.00	\$0.00	\$329,431.43	\$329,431.43	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS							
G 401-10100 Cash		\$858,787.71	\$0.00	\$284,162.88	\$3,305.00	\$881,892.26	-\$19,799.55
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$372,911.47	\$30,000.00	\$3,305.00	\$365,152.12	\$3,305.00	-\$11,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		-\$485,876.24	\$287,467.88	\$30,000.00	\$885,197.26	\$368,457.12	\$30,863.90
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$317,467.88	\$317,467.88	\$1,253,654.38	\$1,253,654.38	\$0.00
FUND 405 TAX INCREMENT FINANCE PROJECTS							
iG 405-10100 Cash		\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	\$9,764.75
iG 405-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300 Unreserved Fund Balance		-\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	-\$9,764.75
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 410 MARODA DRIVE							
iG 410-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 412 DUCK LANE							

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 412-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 412 DUCK LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 413 FAWN LAKE ROAD</b>							
!G 413-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 413-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 413 FAWN LAKE ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</b>							
!G 414-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 415 AMBULANCE PROJECT</b>							
!G 415-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 415 AMBULANCE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 420 LIBRARY PROJECT</b>							
!G 420-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 420 LIBRARY PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 421 WATER SYSTEM PROJECT</b>							
G 421-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 421 WATER SYSTEM PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 432 SEWER PROJECT</b>							
!G 432-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 432-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 432 SEWER PROJECT</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 449 WOLF TRAIL/WOLF COURT</b>							
!G 449-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 449-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 449 WOLF TRAIL/WOLF COURT</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 458 JOINT PUBLIC WORKS FACILITY</b>							
!G 458-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 458 JOINT PUBLIC WORKS FACILITY</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 460 ABC DRIVE</b>							
!G 460-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 460-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 460 ABC DRIVE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>							
G 461-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 461-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>							
!G 462-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 462-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>							
!G 463-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>							
!G 464-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 464-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>							
!G 465-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 465-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 466 GENDREAU ROAD</b>							
!G 466-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 466-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 466 GENDREAU ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 467 EDGEWATER LANE</b>							
'G 467-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
'G 467-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 467 EDGEWATER LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 468 MILINDA SHORES/STALEY LANE</b>							
!G 468-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 468-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 468 MILINDA SHORES/STALEY LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 469 ANDERSEN ESTATES</b>							
!G 469-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 469 ANDERSEN ESTATES</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>							
!G 502-10100 Cash		\$2,433.85	\$0.00	\$0.00	\$7.82	\$0.00	\$2,441.67
!G 502-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500 Taxes Receivable-Current		\$7.82	\$0.00	\$0.00	\$0.00	\$7.82	\$0.00
!G 502-10700 Taxes Receivable-Delinquent		\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	\$72.65
!G 502-12000 Long-Term Lease Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280 Deferred Revenue-Property Tax		-\$72.65	\$0.00	\$0.00	\$0.00	\$0.00	-\$72.65
!G 502-25300 Unreserved Fund Balance		-\$2,441.67	\$0.00	\$0.00	\$7.82	\$7.82	-\$2,441.67
!G 502-25400 Restricted for LT Lease Rec v		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 502 ECONOMIC DEVELOPMENT FUND</i>		\$0.00	\$0.00	\$0.00	\$15.64	\$15.64	\$0.00
<b>FUND 503 EDA (REVOLVING LOAN)</b>							
!G 503-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11501 Loans Receivables		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**CITY OF CROSSLAKE**

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<i>FUND 503 EDA (REVOLVING LOAN)</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 601 SEWER OPERATING FUND</b>							
G 601-10100 Cash		\$29,759.60	\$33,972.15	\$30,043.43	\$95,326.82	\$90,933.90	\$34,152.52
G 601-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500 Accounts Receivable		\$26,496.78	\$0.00	\$0.00	\$0.00	\$0.00	\$26,496.78
G 601-11502 Notes Rec - Short Term Sewer		\$3,424.58	\$0.00	\$281.23	\$280.06	\$1,120.25	\$2,584.39
G 601-11503 Notes Rec - Long Term Sewer		\$293.17	\$0.00	\$0.00	\$0.00	\$0.00	\$293.17
G 601-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500 Prepaid Items		\$4,210.24	\$0.00	\$0.00	\$0.00	\$0.00	\$4,210.24
G 601-16000 Construction In Progress		\$96,064.10	\$0.00	\$0.00	\$0.00	\$0.00	\$96,064.10
G 601-16100 Fixed Asset-Land		\$8,712.72	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.72
G 601-16200 Fixed Asset-Buildings		\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210 A/D Buildings		-\$1,490,158.32	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,490,158.32
G 601-16300 Improvements Other Than Bldgs		\$31,345.06	\$0.00	\$0.00	\$0.00	\$0.00	\$31,345.06
G 601-16310 A/D Impr Other Than Bldgs		-\$28,663.61	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,663.61
G 601-16400 Fixed Asset-Equip/Machinery		\$320,134.82	\$0.00	\$0.00	\$0.00	\$0.00	\$320,134.82
G 601-16410 Fixed Asset-Equip Depreciation		-\$297,385.48	\$0.00	\$0.00	\$0.00	\$0.00	-\$297,385.48
G 601-16500 Fixed Asset-Const in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700 Infrastructure		\$6,157,218.58	\$0.00	\$0.00	\$0.00	\$0.00	\$6,157,218.58
G 601-16710 A/D Infrastructure		-\$1,652,344.55	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,652,344.55
G 601-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003 DO-GERF-Chgs in Actuarial As		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004 DO- GERF City Cont. Sub.to Md		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005 DO - OPEB		\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
G 601-20200 Accounts Payable		-\$24,404.79	\$0.00	\$0.00	\$23,504.79	\$0.00	-\$900.00
G 601-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21600 Accrued Wages & Salaries Paya		-\$3,030.35	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,030.35
G 601-21701 Federal Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Withholding(Incl Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740 Accrued Comp Abs due in 1 yr		-\$8,143.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,143.70
G 601-21750 Accrued Compensated Absence		-\$36,384.51	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,384.51
G 601-21800 OPEB Liability		-\$31,182.30	\$0.00	\$0.00	\$0.00	\$0.00	-\$31,182.30
G 601-21801 OPEB Liability - Current		-\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$166.00
G 601-21802 Deferred Inflows - OPEB		-\$637.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$637.00
G 601-22000 Deposits		-\$411.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$411.00
G 601-23950 Net Pension Liability		-\$30,102.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$30,102.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex		-\$2,055.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,055.00
G 601-23960 DI-GERF-Chgs in Prop & Dif BT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962 DI-GERF-Net Dif BTW Proj & Ac		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400 Fund Balance For Prepaid		-\$3,836.49	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,836.49



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**CITY OF CROSSLAKE**

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**Balance Sheet**

Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-24502 DO-GERF-Net Fiff BTW Proj &		\$6,226.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,226.00
G 601-24601 DI-GERF-Cjhganges in Act. Assu		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300 Unreserved Fund Balance		-\$6,740,713.80	\$30,324.66	\$33,972.15	\$92,054.15	\$119,111.67	-\$6,767,771.32
<b>FUND 601 SEWER OPERATING FUND</b>		\$0.00	\$64,296.81	\$64,296.81	\$211,165.82	\$211,165.82	\$0.00
<b>FUND 614 TELEPHONE AND CABLE FUND</b>							
IG 614-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10103 Restricted Cash - Escrow		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-16430 Fixed Asset-Equip Accum Depre		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IG 614-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 614 TELEPHONE AND CABLE FUND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>							
G 651-10100 Cash		\$482,046.45	\$0.00	\$0.00	\$9,649.92	\$307,172.55	\$184,523.82
G 651-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500 Taxes Receivable-Current		\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700 Taxes Receivable-Delinquent		\$5,174.33	\$0.00	\$0.00	\$0.00	\$0.00	\$5,174.33
G 651-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620 Unamortized Discount on Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621 Unamortized Premium		-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable		-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500 Bonds Payable-Current Portion		-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100 Bonds Payable-Noncurrent NC		-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300 Unreserved Fund Balance		\$1,142,395.34	\$0.00	\$0.00	\$316,822.47	\$9,649.92	\$1,449,567.89
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>		\$0.00	\$0.00	\$0.00	\$326,472.39	\$326,472.39	\$0.00
<b>FUND 652 WASTEWATER MGMT DISTRICT</b>							
IG 652-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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**CITY OF CROSSLAKE**  
**Balance Sheet**

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Current Period: MARCH 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 652-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Grand Total</b>		\$0.00	\$769,288.52	\$769,288.52	\$3,818,326.00	\$3,818,326.00	\$0.00

C.9.



# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

March

2021

**Crosslake Police Department**  
**Monthly Report**  
**March 2021**

Agency Assist	8
Alarm	17
Animal Complaint	3
ATV	1
Burglary In Prog	1
Compliance Check	1
Death	2
Disturbance	2
Driving Complaint	2
Ems	37
Fire	1
Garbage Dumping	1
Gun Permits	6
Indecent Conduct	1
Information	13
Missing Persons	1
Motorist Assist	1
Parking Complaint	3
Personal In Accident	2
Property Damage Acc	2
Public Assist	2
Scam/Con	1
Suicidal Person	1
Suspicious Activity	3
Suspicious Vehicle	2
Theft	1
Traffic Warnings	65
Traffic Citations	10
Water Complaint	1
Welfare Check	1

**Total      192**



# CROSSLAKE POLICE DEPARTMENT

## MISSION TOWNSHIP MONTHLY REPORT

March  
2021

**Crosslake Police Department  
Mission Monthly Report  
March 2021**

Agency Assist	8
Alarm	2
Animal Complaint	1
ATV	1
Ems	1
Extra Patrol	1
Motorist Assist	1
Open Door	1
Property Damage Acc	1
Suspicious Activity	2
Suspicious Vehicle	1
Traffic Arrest	1
Traffic Citations	5
Traffic Stop	41
<b>Total</b>	<b>67</b>





# Crosslake Fire Department

Date: March 2021

C.11.

## Incidents

Description of Incident	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	25	86
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		2
324 - Motor Vehicle Accident with No Injuries	1	1
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		2
<b>Total:</b>	26	91
<b>1 - Fire</b>		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire	1	1
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle		
<b>Total:</b>	1	1
<b>4 - Hazardous Condition (No Fire)</b>		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		1
424 - Carbon Monoxide Incident	1	1
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
<b>Total:</b>	1	2
<b>5 - Service Call</b>		
561 - Unauthorized Burning	1	1
531 - Smoke or Odor Removal		1
550 - Public Assist		
551 - Agency Assist	2	6
<b>Total:</b>	3	8
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	2	3
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control	3	6
<b>Total:</b>	5	10
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire		1
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		1
<b>Total:</b>	0	3
<b>8 - Severe Weather &amp; Natural Disaster</b>		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
<b>Total:</b>	0	0
<b>Total Incidents:</b>	<b>36</b>	<b>115</b>

**NORTH AMBULANCE  
CROSSLAKE**

**MARCH 2021 RUN REPORT**

**TOTAL CALLOUTS: 72**

NIGHT: 25 DAY: 47

No Loads:	12
Cancels:	09
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	51

CROSSLAKE:	44 (11 No Load, 7 Cancel)
BREEZY POINT:	07
IDEAL:	00
MISSION:	00
FIFTY LAKES:	01
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

**MUTUAL AID TO:**

PINE RIVER:	14 (1 No Load, 1 Cancel)
BRAINERD:	06 (1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

**ALS INTERCEPTS (ADVANCED LIFE SUPPORT):**

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	02



# MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

C.13.

PERMITS	March-2021	Year-to-Date 2021	March-2020	Year-to-Date 2020
New Construction (Dwellings)	3	5	2	0
Septic - New	3	5	1	0
Septic Upgrades	0	3	1	0
Porch / Deck	4	11	5	0
Additions	3	5	1	0
Landscape Alterations	3	5	3	2
Access. Structures	3	11	1	1
Demo/Move	0	0	0	0
Signs	1	2	0	0
Fences	1	1	0	0
E911 Addresses Assigned	7	10	2	3
<b>Total Permits</b>	<b>28</b>	<b>58</b>	<b>16</b>	<b>6</b>

ENFORCEMENT / COMPLAINTS	Year-to-Date 2021	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	0	1*	1	0

\*2020 Complaint

CUSTOMER SERVICE STATISTICS	March-2021	Year-to-Date 2021	March-2020	Year-to-Date 2020
Counter Visits	59	112	19	83
Phone Calls	208	454	189	364
Email	139	324	80	141
<b>Total</b>	<b>406</b>	<b>890</b>	<b>288</b>	<b>588</b>

Call For Service	4	4	0	0
Shoreland Rapid Assessment Completed (Buffer)	3	4	1	1
Stormwater Plans Submitted	5	12	1	1
Site Visits	24	40	5	11

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2021	Year-To-Date Failed 2021	Year-To-Date Received 2020	Year-To-Date Failed 2020
Septic Compliance Inspections	9	0	4	0
Passing Septic Compliance Percentage		100%		100%

PUBLIC HEARINGS	March-2021	Year-to-Date 2021	March-2020	Year-to-Date 2020
DRT	6	8	4	8
Variance	1	2	1	1
CUP/IUP	1	2	1	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0

Consolidations/Lot Line Adjustments	0	0	0	0
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C. 14.

## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

February 26, 2021  
9:00 A.M.

Crosslake City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Kristin Graham, alternate and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 2021 Election of Officers - **Motion by Lindner; supported by Volz to elect Mark Wessels as Chair; Motion by Volz; supported by Wessels to elect Mark Lindner as Vice-Chair. All members voting "Aye", Motion carried.**
5. Adoption of 2021 Rules of Business - **Motion by Schiltz; supported by Dymoke to approve the 2021 Rules of Business as written. All members voting "Aye", Motion carried.**
6. Review and approve 12-18-2020 Minutes & Findings – **Motion by Lindner; supported by Volz to approve the minutes & findings as written. All members voting "Aye", Motion carried.**
7. Old Business-Variances are heard on their individual requests, past variances hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
  - 7.1 None
8. New Business
  - 8.1 Timothy & Cynthia Darnell – Conditional Use Permit (CUP) for dirt moving
  - 8.2 Moonlite Bay LLC – Variance for a lake setback
  - 8.3 Anthony & Mary Bonfe – Variance for lake and side yard setbacks, amend 1992 variance, and an increase in impervious
9. Other Business
  - 9.1 Staff report

February 26, 2021 Planning Commission/Board Of Adjustment Meeting

10. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.

11. Adjournment

**Timothy A & Cynthia A Darnell**  
**14080636, 14080637**

Wessels announced the conditional use permit request. Kolstad read the conditional use permit request, project details (move 177 cubic yards of dirt to remove and replace items), zoning district, impervious percentage, stormwater management plan submitted, compliant septic system, no comments received, history of the parcel and the surrounding parcel history into the record. Wessels invited Darnell, the applicant/owner to the podium. Darnell stated that they want to improve the property by replacing lakeshore items, such as replacing the creosol retaining wall with boulders, which will require more dirt moving than is allowed by the ordinance. Wessels opened the public hearing with no response, therefore the public hearing was closed. Lindner asked Kolstad to make sure that the erosion control measures are in place to prevent any spillage into Rush Lake. Schiltz questioned if the retaining walls would be replaced in the same location with Kolstad, staff, answering yes. Lindner wanted to know if the retaining walls were going to be 4 feet or lower in height, with Kolstad answering that they are now and will be replaced to remain below the 4 foot height. Kolstad stated for the record that the Darnell's have an extraordinary outstanding stormwater management plan existing on their parcel. Lindner said that it was discussed at the March 25, 2021 on-site and he agreed with Kolstad. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

February 26, 2021 Action:

Motion by Lindner; supported by Volz to approve a Conditional Use Permit for dirt moving of up to 177 cubic yards in the shore impact zone one where 30 cubic yards are allowed, at 13231 Eagle Street, Sec 08, City of Crosslake

Per the findings of fact as discussed, the on-sites conducted on 2-25-2021 and as shown on the Exhibit from Arro Land Surveying of Brainerd, Inc. received at the Planning & Zoning office for property located at 13231 Eagle Street, Crosslake, MN 56442

Conditions:

1. Removal of the material(s) to be hauled away and not stored on the property as to avoid seepage into Rush Lake

Findings: See attached

**All members voting "Aye", Motion carried.**

**Moonlite Bay LLC  
14080623, 14080624**

Wessels announced the variance request. Kolstad read the variance request, project details, impervious percentage, stormwater management plan submitted, zoning district, compliant septic system, one comment received, history of the parcel and the surrounding parcel history into the record. Discussion was held on the municipal sewer, existing septic system, parking and the stormwater management plan, which has partial collection under the existing deck. Kolstad stated that other past projects have used their old septic system for stormwater collection very successfully (after municipal hookup). Wessels invited Eide, the applicant/owner to the podium. Eide, owner, stated that a lot of items were discussed at the March 25, 2021 on-site and had no other comments to add at this time, but asked if there were any questions for him to answer. Wessels opened the public hearing. Schrom of 13506 Hidden Valley Road asked that the commissioners consider some kind-of buffer to help alleviate the noise in any way possible. Schrom stated that at this time he leaves on the weekend to avoid the noise, but he does like the restaurant, not the noise. Eide stated that the business has been there since 1933 with outside bands and only one complaint that the police came to check the noise decimal and it was ok. Wessels asked if the owners were planning on bands upstairs. Eide answered no, they have a band shelter that they use up to 8:00 PM outside already, which is usually only a one man band. Herzog stated the proposed deck will have easy wheel chair access. Wessels closed the public hearing. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**February 26, 2021 Action:**

**Motion by Lindner; supported by Wessels to approve the variance for:**

- Lake setback of 53 feet where 75 feet is required to proposed deck
- Lake setback of 74 feet where 75 feet is required to the second story

**To construct:**

- 714 square foot deck
- 1850 square foot second story with 28 square feet needing a variance

Per the findings of fact as discussed, the on-site conducted on 2-25-2021 and as shown on the certificate of survey received at the Planning & Zoning office dated 1-8-2021 for property located at 37627 Cty Rd 66, Sec 08, City of Crosslake

**Conditions:**

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 2-26-2023.

1. Parcel will immediately hookup to the city municipal sewer upon availability

Findings: See attached

**All members voting “Aye”, Motion carried.**

**Anthony W & Mary E Bonfe  
14100665**

Wessels announced the variance request and asked for verification that the owner's representative, VanLith was available on the zoom. Kolstad read the variance request, location, project details, impervious percentage, stormwater management plan submitted, compliant septic system, no comments received, history of the parcel and the surrounding parcel history into the record. Kolstad also mentioned that the section of driveway from the garage to the cabin has a use for a handicapped family member. Discussion was held on the impervious percentage – items that could be done so an increase would not need to be asked for; side yard setback – decrease in addition width to meet the required setback and moving it back to the required 75' lake setback; screen porch – reduce size and the fact that it would bring the living space that much closer to the lake; and the 6-19-1992 variance with the conditions of no enclosure to the deck and no future construction to the lakeside of the cabin. Herzog thought the narrowing of the deck could be a consideration to bring the screen porch further from the lake. The commissioners in general did not seem in favor of the addition to the side or increase in impervious and discussed how to keep the proposed small driveway removal section pervious. Wessels opened and closed the public hearing. The tabling of the request was discussed in order to give the applicant an opportunity to revise their request, if they wanted.

**February 26, 2021 Action:**

**Motion by Wessels; supported by Dymoke to table the variance for:**

- Lake setback of 38 feet where 75 feet is required to proposed screen porch
- Lake setback of 57 feet where 75 feet is required to proposed addition
- Side yard setback of 8.7 feet where 10 feet is required to proposed addition
- Impervious of 28.6% where the existing 25.9% impervious is allowed

**To construct:**

- 560 square foot screen porch and to amend the Board of Adjustment–Hearing Dated 6-19-92 provisions
- 392 square foot addition (1.75% impervious)
- The impervious increase of 2.7% with a total impervious of 28.6% requested

Per the findings of fact as discussed, the on-site conducted on 2-25-2021 and as shown on the revised certificate of survey received at the Planning & Zoning office dated 1-15-2021 for property located at 15410 Birch Narrows Rd, City of Crosslake, Sec 10

**All members voting “Aye”, Motion carried.**

**Other Business:**

1. Staff report
  - a. Monthly city council report
  - b. Development Review Team (DRT) had no February and 6 March meetings scheduled; 3 in the morning and 3 in the afternoon; the morning ones would be more informative for commissioners to attend in order to get an idea of the process
  - c. Three March public hearing application(s), one is old business for the Day project which was tabled twice for additional engineer details
  - d. Day after-the-fact variance update and the receipt of the letter from their engineer, the city engineer and Kolstad's response on 2-17-2021- engineer did not address the actual request for information and details of carry out the options set forth for them
    1. A restate of items discussed at the 2 tabled public hearings::
      - a. Work with city engineer to restore – with applicant paying the engineer
      - b. Done by a certain date or city fine would be reestablished
      - c. Completed project to be verified by a surveyor (dimensions & retaining wall height)
      - d. Fine at possibly around \$30,000.00

**Open Forum:**

1. Schiltz addressed the board as to his opinion on tabling requests that should/could have a motion of approval or denial instead of trying to redesign the request. Schiltz stated that this is actually a disservice to the applicant and everyone. Just make a decision, be decisive, don't rebuild the request or make it more complicated than it is. Schiltz cited several requests from the past that he felt should have had a motion other than tabled, be it approved or denied. Schiltz stated that he has had a number of phone calls opposing the Day project and all of the comments received were also against the project as well as the commissioner's dislike of the after-the-fact variance request. Schiltz said that we should consider the neighbors not just pleasing the applicant. Wessels stated he appreciated Schiltz's comments and he agree with him.

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Wessels; supported by Lindner to adjourn at 10:45 A.M.**

**All members voting "Aye", Motion carried.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Planner-Zoning Coordinator

TO: City Council

FROM: TJ Graumann – Director of Parks, Recreation and Library

DATE: April 7, 2021

SUBJECT: Monthly Report, March 2021

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### **Community Center**

Quotes have been received by Life Fitness and Push Pedal Pull which will be used to update the weight room and fitness room long-term replacement plan. There are numerous factors that are taken into account when planning/budgeting for an equipment replacement plan (cost, equipment lifespan, use statistics, member needs/wants etc.). This is a work in progress.

### **Parks & Recreation**

Work is underway within the Community Garden. For years now the Community Garden has struggled to tame pesky weeds – especially in the pathways. To alleviate this issue, the PAL foundation donated funds to purchase adequate amounts of landscape fabric and fabric staples to cover the pathways. To complete the project staff will; till the pathways, remove 3-5 inches of soil/mulch, compact the soil/mulch mixture, rollout the fabric, staple the fabric and apply a new layer of mulch.

The Youth Baseball registration deadline was March 30th. Out of the four grade levels available, we were able to get enough players signed up for two levels – Mustang and Colt. In total, 10 kids signed up for Mustang and 9 for Colt. We are coordinating with surrounding communities to create practice and game schedules.

On March 2nd staff met with Corp of Engineer representatives to go over draft documents for South Bay Park, in which a few minor changes were made to the management plan. It was discussed at the meeting that a site visit would be crucial to get a better understanding of where and how future amenities will be developed. A site visit at South Bay Park was completed on March 9th. Following the site visit, the Corp suggested that it would be a good idea to create a development plan. A development plan would outline in detail how each amenity will be transported to the site, specific measurements of each amenity, any disruption of soil or trees, etc. Staff is currently putting a draft document together. Once the draft development plan is finished, staff will setup a meeting with the south bay park subcommittee group to make adjustment as needed.

Back in September of 2020 Council approved a quote from North Central Lawn Care to expand the irrigation system at the Community Center park for \$8,500.00. Due to unforeseen weather, North Central Lawn Care was unable to install the new phase in the fall. In November, Council moved the project to 2021. We have been notified from North Central Lawn Care that we are one of the first customers on the schedule this spring – this project should be completed within the next month or so.

The Crosslake Pickleball Group is working directly with the PAL Foundation and Crosslake Parks/Recreation to pursue grant funding from Crow Wing Power Trust for a Phase III project at the Pickleball Court Facility. The Phase III project involves two shade features alongside the West and East side of the most Northerly courts. These shade features will accompany picnic tables and bleachers for both players and spectators.

Staff will be working with the Pickleball Group and PAL to organize various pickleball tournaments for summer and fall.

A turf management plan will be implemented this spring/summer/fall with the intention of improving park grounds and in doing so, being fiscally responsible. Staff will take soil samples from various areas of the park and submit them to a lab for testing – this will ensure that we are not wasting money by blindly applying products that our soil does not need. Other parts to the turf management plan include the following: mowing schedule, irrigation schedule, fertilizing schedule, core aeration and erosion control.

The walking trails have been swept and cleared of debris following the winter snow pack.

## **Library**

Book Sale dates and procedures are being discussed.

A Summer Reading Program for children in grades 1-6 is being finalized.

The Library will be fully operational once again by early summer.



March User Totals

<u>Activities</u>	<u>Participants</u>
Weight Room	320
Walkers/Talkers	37
Silver Sneakers	292
Open Gym	172
AAA Class	14
Tax Help	213
Volleyball	16
Meetings	14
Pickleball	78
<b>User/Program Totals</b>	<b>1156</b>
Library Door Tally	223
CC Door Tally	3927
<b>Total Door Tally</b>	<b>4150</b>

## Crosslake Parks, Recreation and Library Commission Minutes

Wednesday, February 24, 2021

Crosslake City Hall 2:00 p.m.

Present: Joe Albrecht, Darrell Shannon, Alternate Kera Porter, Parks and Recreation Director TJ Graumann. Via Skype: Ann Schrupp, Sandy Melberg, Heather Jones, Kristin Graham, and Council Liaison John Andrews

Guests Present: Planning and Zoning Administrator Jon Kolstad, Neal and Elaine Bailey, and Sue Scharenbroich

I. Meeting called to order at 2:00 pm. by TJ Graumann in the absence of the Commission Chair.

II. Approval of Minutes

**Motion to Approve Minutes from January 27, 2021 as written: Joe/Darrell Favor: All**

III. Welcome new Commission Members

TJ welcomed new Members and Alternates to the Parks and Recreation Commission.

IV. Approve Meeting Dates for 2021

TJ proposed changes to the regular scheduled meeting dates due to the 2021 holiday season.

**Motion to Accept Changes to the 2021 Meeting Schedule: Joe/Anne Favor: All**

V. Review Application for ROW Vacation/Move

ROW Re-location Applicants, Neal and Elaine Bailey, were present to answer any questions the Commission may have in regards to their application to relocate the ROW (between Parcels 14010718 and 14010720 of Whitefish Ave.). In order to allow for the purchase of additional property from their neighbor and for each owner to have a continuous property line adjacent to the ROW, they are requesting the re-positioning of the ROW.

Darrell asked why the parties don't just ask for vacation of the ROW and pay a fee. Jon Kolstad, Planning and Zoning Department Head, explained that you cannot collect fees or payments for the ROW's. After discussion, the following motion was entertained:

**Motion: To Approve the ROW Request as Submitted: Darrell/Joe Favor: All**

VI. West Shore Drive Trail Snow Removal Discussion

The Parks Department and City Hall have received a request from residents along West Shore Drive to remove the snow on the trail to allow for walking during the winter as was done along Daggett Pine Road this year. TJ explained the removal of snow along the Daggett Pine Trail was authorized by the City Council for this year only because of special circumstances, (the Community Center gym being unavailable for public walking due to COVID). That was the only trail in the system that has been cleared. Sue Scharenbroich, representing the West Shore residents, addressed the Commission to support the clearing of the West Shore Trail as it is a wonderful amenity that is only being utilized during the months there is no snow. She pointed out, according to their Mission Statement, the Crosslake Parks and Recreation Department is to provide recreational services that positively impact the health and quality of life in the community. Also, the trails are a community building amenity.

After lengthy discussion, TJ suggested he prepare for the Commission's next meeting a spreadsheet which will analyze the costs in vehicle maintenance, staff hours, etc., to provide this service. The records for the current year's expenses on the Daggett Pine Trail are being kept for the City's information. They will be considered before any recommendations for next year will be made. If it is the Commission's recommendation to support all trails be cleared in the winter months, and it is approved by the Council, TJ would like to see a policy put in place before the next winter season in regards to budgeting, snow removal priorities, etc.

#### VII. PAL Foundation Sponsored Pickleball Tournament

At their last meeting, the PAL Foundation discussed their desire to sponsor Pickleball Tournaments with the assistance of city staff and the Pickleball league.

#### VIII. Youth Programming Ideas

TJ reported that the youth baseball program will proceed as normal this year with registration forms being emailed and available online in the next week. He also inquired of the Members if anyone had any ideas for additional youth programs to be considered or implemented. As always, additional resources such as coaches would be needed.

#### IX. Fitness Equipment Updates

TJ reported he will be requesting several fitness equipment companies to provide bids for some of the older equipment in the weight room. Each year Capital Outlay includes money for these more expensive items. He will provide updates as needed.

#### X. South Bay Park Update

The Corp of Engineers has yet to set up a time to meet to review the three documents they have been provided including; 1) the Management Plan; 2) the Site Plan; and 3) the Improvement Plan. Until these plans have been approved the Archeological Survey cannot be scheduled.

#### XI. Open Forum

- 1) Parking at the Park Facility—it was brought to the Commission's attention an increased number of requests to utilize the Community Center's parking lot for private events have been coming in each summer. Staff recently discovered that at least one of the local VRBO's has been directing their renters to contact the Community Center to meet parking needs for large groups and/or events being held on their private property. The Staff would like the Commission to provide some direction as to what our policy should be regarding providing parking space for people who are not utilizing the facilities, and who may or may not be utilizing the parking facilities during open hours. Discussion on options, signage and control ensued. TJ suggested staff check on the current ordinance and make recommendations at the next meeting.
- 2) Commission Chair---the position of the Commission Chair is designed to be voted on annually. TJ will place this item of business on the next month's agenda.

#### XII. Adjourn

**Motion to Adjourn: Darrell/Anne Favor: All**

**NPDES Permit Compliance Summary**  
**Report Period: October 1, 2019 - September 30, 2020**

**Crosslake WWTP**  
**MN0064882**

**1. Facility/Permit information**

This section summarizes general information about your facility and permit. It includes a list of all of the contacts we have recorded for you. In particular, please ensure that the listed 24-hour contact for your facility is current. This report also provides you with a list of Minnesota Pollution Control Agency (MPCA) contacts for your facility.

**Facility contacts**

Name	Relationship	Phone	Email
Dave Nevin	is responsible official for owns	218-692-2688	
Ted Strand	is DMR recipient for is Online Subscriber for is Wastewater permit contact for	218-692-2748	publicwk@crosslake.net
Mike Lyonais	is Wastewater Billing Contact for	218-692-2688	

If any of the above contacts are inaccurate, please submit the appropriate form to [NPDES.PCA@state.mn.us](mailto:NPDES.PCA@state.mn.us):

- To remove an Online Subscriber contact, please submit an [e-Services: Request to remove account holder authorization](#) (wq-wwprm7-100b)
- For all other contact updates, please submit a [Permit contact change form](#) (wq-wwprm7-72)

**Design flow**

Facility Design Flow: 0.15 million gallons per day (MGD) average wet-weather (AWW)/average daily (AD)

**Facility information**

EPA MINOR Facility  
Plant Class: Class B  
Land application:  
Permit expiration: 04/30/2017  
SIC code: 4952 - Sewerage Systems

**Geographical information**

County: Crow Wing  
Basin: Upper Mississippi River, Upper Portion  
Major Watershed: Pine River  
Minor Watershed: Daggett Brook  
Receiving Water: Pine River  
Special Designation: None  
Impaired: N

## MPCA staff assignments

Wastewater Data Manager: Jennifer Satnik (jennifer.satnik@state.mn.us) 651-757-2692

Enforcement/Compliance: Jeremy Sanoski (jeremy.sanoski@state.mn.us) 218-316-3888

Engineering: Brian Fitzpatrick (brian.fitzpatrick@state.mn.us) 218-316-3859

Permitting: Amanda Wilkens (amanda.wilkens@state.mn.us) 218-316-3881

## 2. Compliance information summary

This section summarizes the Discharge Monitoring Report (DMR) reporting and monitoring requirements of your permit and the information reported on your DMRs from October 1, 2019 - September 30, 2020.

Total DMR forms required	Timely DMRs	Missing DMRs	Late < 10 days	Late 11 – 30 days	Late 31 – 90 days	Late > 90 days
38	38	0	0	0	0	0

## DMR parameters

Type of parameter	Total required	Missing	Percent missing	Limit violations	Percent violations
Limited parameters	175	0	0.00%	0	0%
"Report Only" parameters	202	1	0.50%		
All parameters	377	1	0.27%	0	0%

## 3. Alleged limit violations

This section summarizes reported DMR values that exceeded the limits in your permit for October 1, 2019 - September 30, 2020.

Station	DMR monitoring period	Parameter	Limit	Reported value
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## 4. Late or missing DMR information

This section summarizes late or missing DMR reports and missing individual DMR parameters for October 1, 2019 - September 30, 2020.

Station	DMR monitoring period	Violation type	Submission due date	Submission received
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## Parameters missing from submitted DMRs

Station	DMR monitoring period	Parameter
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## 5. Inspections

This section lists inspections conducted at your facility from October 1, 2019 - September 30, 2020.

Inspection date	Inspector	Inspection type
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## 6. Incidents

This section lists reported wastewater-related incidents (releases, bypasses, etc.) related to your collection system or treatment plant/facility from October 1, 2019 - September 30, 2020.

Incident date/time	Incident type	Dispatch #	Media impacted
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## 7. Submittals

This section lists non-DMR submittals required by this permit during October 1, 2019 - September 30, 2020. This list may not include all submittals required during this review period. Refer to your permit for all submittals and due dates.

Target date	Date received	Status	Requirement description
12/31/2019	12/18/2019	On Time	Submit a biosolids annual report annually.

## 8. DMR data submitted

This section lists all DMR data submitted for October 1, 2019 - September 30, 2020.

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SD 001	BOD, Carbonaceous 05 Day (20 Deg C) Percent Removal in % - minimum calendar month average	85	99	99	99	99	99	99	99	99	99	99	99	98
SD 001	BOD, Carbonaceous 05 Day (20 Deg C) in kg/d - calendar month average	14.2	<.3	<.2	.2	.1	<.3	.1	.1	.4	.6	.8	1	1
SD 001	BOD, Carbonaceous 05 Day (20 Deg C) in kg/d - maximum calendar week average	22.7	<.4	<.3	.7	.3	<.3	.2	.3	.5	.7	.8	1.3	1.5
SD 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month average	25	<2	<2	.72	.83	<2	1.3	.55	2.8	3	3.1	4.8	4.9
SD 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - maximum calendar week average	40	<2	<2	2.9	2.1	<2	2.7	2.8	3.1	3.5	3.9	7	7.1
SD 001	Fecal Coliform, MPN or Membrane Filter 44.5C in #/100ml - calendar month geometric mean	200	10						10	10	10	10	10	10
SD 001	Flow in Mgal - calendar month total	Report	1.326	1.014	1.035	.901	.939	.875	.774	1.253	1.593	2.343	1.91	1.822
SD 001	Flow in mgd - calendar month average	Report	.043	.034	.033	.029	.032	.028	.026	.04	.053	.076	.062	.061
SD 001	Flow in mgd - calendar month maximum	Report	.094	.068	.06	.05	.054	.052	.036	.059	.07	.1	.072	.09
SD 001	Nitrite Plus Nitrate, Total (as N) in mg/L - calendar month average	Report							17					19
SD 001	Nitrogen, Ammonia, Total (as N) in mg/L - calendar month average	Report							<.1					<.1

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SD 001	Nitrogen, Kjeldahl, Total in mg/L - calendar month average	Report							.957					1.7
SD 001	Oxygen, Dissolved in mg/L - calendar month minimum	Report	1.2	1.7	1	1.8	1.6	1.5	2.4	1.1	.22	.43	.11	.76
SD 001	Phosphorus, Total (as P) in kg/d - calendar month average	0.6	0	0	0	0	0	0	0	0	.1	.2	.2	.1
SD 001	Phosphorus, Total (as P) in mg/L - calendar month average	1.0	.3	.2	.3	.2	.3	.3	.3	.3	.4	.5	.8	.4
SD 001	Solids, Total Dissolved (TDS) in mg/L - calendar month average	Report							1630					1430
SD 001	Solids, Total Suspended (TSS) Percent Removal in % - minimum calendar month average	85	99	99	99	99	100	99	99	99	99	99	99	99
SD 001	Solids, Total Suspended (TSS) in kg/d - calendar month average	17.0	.2	.1	.3	.2	<.1	.1	.1	.3	.6	.5	.7	.4
SD 001	Solids, Total Suspended (TSS) in kg/d - maximum calendar week average	25.5	.3	.2	.6	.4	.2	.3	.3	.4	.7	.6	.9	.8
SD 001	Solids, Total Suspended (TSS) in mg/L - calendar month average	30	1.4	.55	1.7	1.5	<1	1.2	1.4	2.1	3	1.7	3.5	2.2
SD 001	Solids, Total Suspended (TSS) in mg/L - maximum calendar week average	45	2	2	2.6	2.8	1.2	2.8	3	3.4	3.5	2.4	4.2	3.6
SD 001	pH in SU - calendar month maximum	9.0	7.2	7.1	7.1	6.9	7	7	7.1	7.2	7.1	6.9	7.1	7.1
SD 001	pH in SU - calendar month minimum	6.0	7	6.9	6.9	6.7	6.9	6.9	6.8	7	7	6.8	6.9	6.9
SW 002	Sulfate, Total (as SO4) in mg/L - calendar month maximum	Report							1.9	1.8	1.8	1.7	1.6	1.6
SW 004	Sulfate, Total (as SO4) in mg/L - calendar month maximum	Report							2	1.8	1.7	1.7	1.6	1.5
SW 005	Sulfate, Total (as SO4) in mg/L - calendar month maximum	Report								NotAvail			1.5	
WS 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month average	Report	388	278	242	239	298	340	322	271	449	335	356	319
WS 001	BOD, Carbonaceous 05 Day (20 Deg C) in mg/L - calendar month maximum	Report	800	383	305	289	337	364	381	291	602	381	535	474
WS 001	Flow in Mgal - calendar month total	Report	1.134	.871	.869	.818	1.41	.977	.958	1.253	1.574	2.103	2.214	1.5968
WS 001	Flow in mgd - calendar month average	Report	.037	.029	.028	.026	.049	.032	.032	.04	.052	.068	.071	.0532
WS 001	Flow in mgd - calendar month maximum	Report	.05	.036	.033	.037	.36	.055	.057	.059	.066	.094	.102	.075
WS 001	Phosphorus, Total (as P) in mg/L - calendar month average	Report	6	6.6	6.7	5.8	7.3	7.1	5.7	6.3	8.5	8.4	8.7	7.2
WS 001	Precipitation in in - calendar month total	Report	3.4	1.8	1.9	1.2	.69	.6	2.3	2	6.3	7.2	8	2.9

Station ID	Parameter name	Limit	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
WS 001	Solids, Total Suspended (TSS) in mg/L - calendar month average	Report	172	180	188	165	248	219	233	183	284	284	380	174
WS 001	Solids, Total Suspended (TSS) in mg/L - calendar month maximum	Report	200	241	218	220	300	294	298	212	324	351	862	228
WS 001	pH in SU - calendar month maximum	Report	7.8	7.9	7.9	8	8	8	7.9	7.2	7.9	8	7.1	7.8
WS 001	pH in SU - calendar month minimum	Report	7.4	7.4	7.8	7.8	7.9	7.9	7.6	7	7.5	7.6	6.9	7.6



# SCORE REPORT FORM

Mo./Yr.

February 2021

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

6,945

Corrugated Cardboard

3,063

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

3,881

Metal: Appliances, misc...

Commingled Materials: (includes)

25,586

%		lbs
5%	Metals- Aluminum Cans	1279
21%	Tin Cans	5373
61%	Glass-	15607
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	2559
3%	Rejects	768
100%		25586

Total LBS.

32,531

0

Total Tons

16.27

0

## OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of  
Recycling Customers  
Served this Month

1110

	Recycling Customers	%	23,200 Paper	152,940 Commingled
Brainerd	2852	43%	9,972	65,740
Baxter	1418	21%	4,958	32,686
Breezt Point	518	8%	1,811	11,940
Pequot Lakes	475	7%	1,661	10,949
Crosslake	1110	17%	3,881	25,586
Ironton	243	4%	850	5,601
Nisswa	19	0%	66	438
	6635	100%		



C-19.  
P.O. Box 507  
Highway 371 North  
Brainerd, Minnesota 56401  
218-829-2827  
1-800-648-9401  
Fax: 218-825-2209  
Web Site: [www.cwpower.com](http://www.cwpower.com)

*"This institution is an equal opportunity provider."*

A Touchstone Energy® Cooperative 

March 8, 2021

CROSSLAKE CITY OF  
13888 DAGGETT BAY RD  
CROSSLAKE MN 56442

Account 934801

**Subject:** Request for Member/Owner to leave all Subtractive Metering (Sub-Metering) and Energy Management equipment energized continuously, throughout the year.

Dear Member,

For the past three years, Crow Wing Power has been installing a new AMI Metering and Energy Management system throughout our service territory. Our recently completed AMI upgrade replaced our old outdated metering system and our over forty year-old Energy Management (Off-Peak/Dual Fuel) Control system.

CWP Members have immediately benefitted from this AMI technology upgrade with outage notification and restoration, near real time meter reading and member access to their metering data. In addition, our Energy Management Control upgrade has streamlined our maintenance and greatly improved our capabilities to control our existing loads and advance our energy management programs.

Our new AMI system is quite dynamic; we now have the ability to monitor every meter and load control switch 24 hours per day. All meters report a reading every hour. This hourly reading only takes a few seconds to transmit; therefore, it takes less than one minute per day to send 24 readings into our office.

Crow Wing Power has approximately 58,000 total meters serving our membership in our 5000 sq. mile service territory. Every member has a General Service Meter that has a monthly Service charge. Over twenty percent of our membership have additional meters for Energy Management rates (Off-Peak/Dual Fuel) Heating, AC, Water Heating or other programs that take advantage of special controlled rates. Many Electric Utilities add a fee for every additional meter; CWP does not require a service charge for additional special rate controlled meters at this time. During the early development of our Energy Management programs in the mid 1980's CWP allowed sub-metering systems to be installed, significantly reducing the installation costs and making it easier to enroll in the lower electric rate program.

A large percentage of our CWP membership consists of members that are commuting into our service territory either weekly or on an annual basis throughout the year. We have discovered that many of these members are turning the power off to our Sub-Meters and Controls, causing us to lose our

(320) 632-9255  
405 First Street SE  
Little Falls, MN 56345



[ifound.org](http://ifound.org)

March 15, 2021

Michael Lyonais, City Administrator  
City of Crosslake  
37028 Cty Rd 66  
Crosslake, MN 56442-2528

Dear Michael,

We have received the City of Crosslake's 2021 funding to support the work of the Initiative Foundation. Please extend our appreciation to your city council and mayor. **Thank you!**

Together, we work to build strong local economies and vibrant communities. Your investment supports economic development through business financing activities designed to create living-wage jobs, diversify economies and leverage private sector investment. Communities are strengthened through signature leadership training and capacity building programs, grants to local units of government and nonprofit organizations, early childhood initiatives, and scholarships. This year, we will continue to help our communities with needs related to the COVID-19 crisis. This work will provide lasting impact on the health of the region and the future of rural Minnesota.

We realize that this has been a difficult time, and we encourage you to reach out to us if we can be of any additional assistance.

We truly value your partnership and your support.

Sincerely,

*Matt*

Matt Varilek  
President

*Carl*

Carl Newbanks  
Grants and Development Manager



**Powering Possible**

Equal opportunity lender, provider and employer.



C. 21.



License Fee \$ \_\_\_\_\_

**APPLICATION FOR  
GROUP TRANSIENT MERCHANT PERMIT**

1. Name of applicant: Crosslake Chamber of Commerce  
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers:
  - Brainerd Lakes Chamber of Commerce
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): \_\_\_\_\_  
\_\_\_\_\_
4. Full address of applicant's permanent address:
  - 35446 County Road 3 Crosslake, MN 56442
5. Type of business for which the applicant is applying:
  - Non-profit
6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days):
  - Light UP the Dam Brat/Hot Dog Sales on May 14, 2021 and Sept. 24, 2021
  - Crosslake Days Sept. 23-25, 2021
7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City:
  - 35446 County Road 3
  - PO Box 315
  - Chamber office 218-692-402

8. Name and phone number of contact person or persons other than applicant:

- Cindy Myogeto mobile 218-251-6323

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant):

- US Army Corps of Engineers Crosslake Campground
- The Exchange Parking Lot – Route 66

10. A general description of the items to be sold or services to be provided:

- Hot Dogs, Brats and Popcorn

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

  
\_\_\_\_\_  
Signature of Applicant

March 16, 2021  
Date

---

FOR OFFICE USE

Date of application: \_\_\_\_\_

Date license was issued: \_\_\_\_\_

Notes regarding application and license procedures: \_\_\_\_\_

POST  
CONSPICUOUSLY

MINNESOTA DEPARTMENT OF HEALTH  
625 Robert Street North, P.O. Box 64975  
Environmental Health Division  
St. Paul, Minnesota 55164-0975  
(651) 201-4500

NOT TRANSFERABLE  
AS TO PERSON  
OR PLACE

Fee Paid: \$95.00

LICENSE NO. FBL-27213-36133 FOR THE OPERATION OF:

543

License Categories: Hospitality Fee, Special Event Food Stand

ESTABLISHMENT: Light Up The Dam- SEFS

ISSUED TO:

Light Up The Dam  
P O Box 315  
Crosslake, Minnesota 56442

EVENT LOCATION:

1. Drive Thru Brat Sale - Crosslake - 05/14/2021 thru 05/14/2021
2. Outdoor Movie - Crosslake - 06/18/2021 thru 06/18/2021
3. Outdoor Movie - Crosslake- 07/16/2021 thru 07/16/2021
4. Outdoor Movie - Crosslake - 08/28/2021 thru 08/28/2021
5. Drive Thru Brat Sale - Crosslake- 09/24/2021 thru 09/24/2021
6. Outdoor Movie - Crosslake - 09/24/2021 thru 09/24/2021

License Year: 2021

License Type(s): Special Event

C.  
22.

**BILLS FOR APPROVAL**  
**April 12, 2021**

VENDORS	DEPT		AMOUNT
AAA Equipment, rescue saw repair	Fire		161.33
Ace Hardware, nozzle	Fire		9.28
Ace Hardware, air filters	Park		24.95
Ace Hardware, cleaners	Sewer		88.07
Ace Hardware, cleaning supplies	Police		14.57
Ace Hardware, clamps	Park		14.82
Ace Hardware, door knob, spray paint, bolts	Park		43.68
Ace Hardware, flag set, brush, crevice tool, cable ties	Park		78.72
Ace Hardware, paint	Park		9.31
Ace Hardware, hedge trimmer	Park		199.99
Ace Hardware, plastic inserts	Park		6.90
Ace Hardware, cable	Ambulance		8.99
Ace Hardware, air filters	PW		51.98
Ace Hardware, garden sprayer	PW		15.99
Ace Hardware, hardware	Fire		9.30
Ace Hardware, gorilla glue	Sewer		10.58
Ace Hardware, air filters	Sewer		189.90
Ace Hardware, leather gloves	Sewer		17.99
Ace Hardware, concrete sealer	Park		19.77
Ace Hardware, hardware	Fire		7.40
Ace Hardware, hardware	Fire		2.00
Ace Hardware, hardware	Fire		5.40
Ace Hardware, paint brushes	Park		5.56
Ace Hardware, spray paint, trash can	Park		22.98
Ace Hardware, air filters, marking paint	PW		160.08
Ace Hardware, furnace filters	Gov't		23.94
Ace Hardware, paint	Fire		23.98
Ace Hardware, pickleball program	Park		60.95
Ace Hardware, miloganite	Park		23.98
Ace Hardware, tape, bulbs	Park		23.98
Ace Hardware, hardware	Park		1.98
Ace Hardware, batteries, blades, cleaners	PW		371.26
Ace Hardware, storage totes	PW		25.98
Ace Hardware, quick connect studs	Park		9.99
Ace Hardware, key lock storage	Fire		36.99
Ace Hardware, batteries	Park		32.97
Ace Hardware, peak wash	PW		3.98
Ace Hardware, oscillating tool	PW		139.00
Ace Hardware, keys	PW		3.98
Ace Hardware, bird food, thermometer	Park		8.98
Ace Hardware, leather gloves, adapter	Park		55.17
Alex Air Apparatus, compressor service	Fire		903.18
Alex Air Apparatus, repair air leak	Fire		232.00
American Door Works, hinges	Ambulance		127.87
American Steel, steel	PW		112.11

Aspen Mills, uniform	Fire		325.98
AW Research, water testing	Sewer		496.80
Baker and Taylor, books	Library		237.62
BCA, training	Police		75.00
Blue Cross Blue Shield, health insurance	ALL		32,703.50
Bolton & Menk, biosolids review	Sewer		3,937.00
Breen & Person, legal fees	ALL		3,307.50
Breen & Person, reimburse for investigation	Gov't		6,576.90
Brock White, landscape fabric	Park		856.14
City of Crosslake, sewer utilities	ALL		156.00
Clean Team, april cleaning	ALL		4,381.25
Clifton Larson Allen, audit fees	Gov't		11,655.00
Council #65, union dues	Gov't		329.96
Crosslake Communications, phone, fax, cable, internet	ALL		2,188.74
Crosslake Sheetmetal, furnace filters	PW		80.00
Crow Wing County, property tax	ALL		146.00
Crow Wing County Highway Dept, salt/sand	PW		4,066.92
Crow Wing County Highway Dept, fuel	ALL		2,244.99
Crow Wing County Highway Dept, reimburse for door repair	PW		2,936.56
Crow Wing County Highway Dept, reimburse for lights	PW		1,480.50
Crow Wing County Recorder, filing fees	PZ		158.00
Crow Wing Power, electric service	ALL	pd 3-17	10,261.80
CTC, web hosting	Gov't		10.00
CTC I.T., march 2021 i.t. labor	ALL		900.00
Culligan, water and cooler rental	ALL		76.10
Dacotah Paper, paper towels	Gov't		257.31
Dacotah Paper, janitorial supplies	Park		414.61
DeLage Landen Financial Services, copier lease	Park		117.00
Dell, monitor	Police		187.68
Delta Dental, dental insurance	ALL		1,695.60
Digital Ink, signs	PW		386.10
Elevate Learning, safety program	Gov't		450.00
Fire Instruction & Rescue, officer I class	Fire		1,500.00
Fire Instruction & Rescue, emr refresher	Fire		600.00
Fortis, disability insurance	ALL		843.11
Forum Communications, meeting notice of 3/26	PZ		51.25
Galls, uniform	Police		34.99
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		277.00
Holden Electric, replace lift station heaters	Sewer		904.45
Holden Electric, retro lights	PW		232.40
IP Netowrks, annual firewall maintenance	Gov't		385.00
J&J Medical, lithium batteries	Fire		200.00
Jefferson Fire, turnout gear	Fire		394.44
Johnson, Killen & Seler, personnel matters	Gov't		4,926.50
Josh Runksmeier, uniform reimbursement	Park	pd 3-10	127.46
KI, furniture	Fire		14,604.60
Kirvida, install air compressor	Fire		1,497.41
Lakes Area Lock and Door, repair cylinder	Park		180.00
Mastercard, Amazon, auto door decals	Park	pd 3-23	18.90
Mastercard, Amazon, garden stakes	Park		38.99



Mastercard, Amazon, brackets	Gov't		58.80
Mastercard, Amazon, furnace filters	Park		37.96
Mastercard, Amazon, die grinder kit	Park		119.13
Mastercard, Amazon, switch	Police		370.04
Mastercard, Amazon, ethernet cables	Police		63.48
Mastercard, Amazon, fence fastener clip	Park		84.25
Mastercard, Any Promo, wrist bands	Park	pd 3-23	12.62
Mastercard, Any Promo, wrist bands	Park		184.93
Mastercard, AT&T, charger	PW		20.51
Mastercard, Axon, cartridges	Police	pd 3-23	375.00
Mastercard, BCA, training	Police		250.00
Mastercard, BCA, training	Police		150.00
Mastercard, Core Pickleball, pickleballs	Park	pd 3-23	63.75
Mastercard, Global Industrial, flammable cabinet	Park	pd 3-23	808.25
Mastercard, Linx, pvc emblems	Fire	pd 3-23	343.00
Mastercard, Maucieri's. chiefs meeting	Police		30.92
Mastercard, MN Dept Revenue, post license renewals	Police		270.00
Mastercard, Moonlite Square, water	PW	pd 3-23	6.99
Mastercard, Moonlite Square, premium fuel	Park	pd 3-23	9.96
Mastercard, Office Max, tissues	Gov't		20.75
Mastercard, Post Office, postage	Police		12.05
Mastercard, Reeds Market, pop	Gov't		67.20
Mastercard, Vistaprint, signs	Park		156.00
MCSI, copier maintenance	Park		50.99
Menards, gloves, furnace filters, exterior lights	Park		230.72
Metro Sales, copier lease	Police		45.82
Metro Sales, copier maintenance agreement	PZ/Admin		543.67
Midwest Machinery, brush kit	PW		1,125.12
Midwest Machinery, brushes	Park		425.00
MN Fire Service Certification Board, exams	Fire		360.00
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	Gov't		112.00
Moonlite Square, fuel	Fire		42.05
MPCA, water permit annual fees	Sewer		1,450.00
MR Sign, address number signs	PW		262.73
MWOA, annual conference	Sewer		550.00
Napa, inspection penlight	PW		7.99
Napa, mini lamp	PW		3.70
Napa, digital brake control, adapter, trailer wire harness	Fire		111.34
Napa, wipes, protectant	Park		13.61
Napa, hazard light	Park		0.73
Napa, belts for blower	Sewer		25.98
Northland Press, meeting notice of 3/26	PZ		89.25
Northland Press, baseball sign up	Park		72.00
P&Z Commissioners, 1st quarter meetings	PZ		805.00
Paper Storm, document shredding	Gov't		88.40
Premier Auto, oil change, mount and balance tires	Police		145.36
Premier Auto, oil change	Police		62.15
Premier Auto, oil change, mount and balance tires	Police		164.38
Premier Auto, mount and balance tires	Police		80.00
Resource Training and Solutions, membership fees	Gov't	pd 3-10	114.00

Simonson, wood for sign	Park		48.64
Simonson, cedar	Park		42.08
Squad Pro, install equipment	Police		9,844.07
Team Lab, fine road patch	PW		1,381.00
Teamsters, union dues	Police		299.00
The Office Shop, soap, tape, fasteners	Gov't		76.20
The Office Shop, office supplies	PW		93.77
TJ Graumann, mileage reimbursement	Park		68.28
Twin City Seed Co, rye lawn seed mix	Park		627.12
United Laboratories, seasonal equipment wax	PW		478.80
US Auto Force, tires	Police		540.00
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		379.28
Watch Guard, software support	Police	pd 3-10	1,237.50
WW Goetsch, parts and service on pump	Sewer		2,163.43
Xcel Energy, gas utilities	ALL		1,582.24
Ziegler, brushes	PW		1,720.00
<b>TOTAL</b>			<b>154,939.86</b>



# Monthly Meeting Minutes

C. 23.

Location: Virtual (Zoom)

Date: April 5, 2021

Time: 7:45 am.

1. Call to order at 7:45 am via Zoom
2. Roll Call

✓	Peter Graves	✓	Pam Graves	✓	Sandy Anderson	✓	Cindy Myogeto
✓	Pat Netko		Teddy Nelson	✓	Jonathan Grothe		Dave Schrupp*
✓	John Forney		Linda Randall	✓	John Andrews*		Mike Schwieters
✓	John Bruder		Michael Blassey	✓	Steve Roe	✓	Corrine Hodapp
✓	Carla White		Kera Porter		Jon Mobeck, NLC	✓	Sue Scharenbroich
✓	Curt Naylor						

\* City Council representative

*Reminder: "Motion is going forward that all motions that are made should be read before they are voted on and any stand we take on any issue going before any governing body should be communicated to the Crosslaker core group before it is submitted to the public body and communication should record a reasonable timeframe."*

3. March 1, 2021 meeting minutes - Motion to approve by Sandy A. and Cindy M.. The minutes were approved by the group.

4. Discussion of transitions/positions was moved to the beginning of the meeting as there had been no offers to assume the chair, vice-chair and secretary positions. (Note: Thank you to Sandy A. for continuing her role as Treasurer.) The challenge for the open positions include facilitating meetings, setting the agenda, recording minutes and, most recently, presenting an update (minutes) at the City Council meeting that occurs the week after this monthly meeting. The update could be accomplished in either the Council's agenda or during one of the Public Forum sections (thanks for that suggestion Pat).

One suggestion was to use the annual meeting (canceled last year due to covid restrictions) to brainstorm, like was done at the series of meetings in 2015.

Another suggestion was to use each lead for a workgroup to moderate a monthly meeting. With a number of active workgroups, a moderator would only have to host once a year. This model would use the submitted workgroup summaries and not be as dependent upon the secretary role. In addition to individual pages for each workgroup, we have been posting agenda/minutes to the public on our [www.crosslakers.com](http://www.crosslakers.com) website.

**Action:** It was proposed and accepted to host a large group/town meeting on Friday, June 11th (not annual August date) to engage more conversation about the Crosslakers' vision and ideas for moving forward. The usual May 3rd morning meeting will be used to focus on the planning for the June meeting. Please e-mail our group with ideas to be

used as discussion points in May. Ask your friends for ideas to continue to support the Crosslakers' guiding principles - enhance the unique ecology of Crosslake, create vibrant places that connect people to nature, establish a better balance of facilities for driving, biking, boating and walking, provide a diverse balance of housing, business and park amenities and celebrate and preserve Crosslake's heritage.

4. **Workgroup Updates:**

- A. **Dog Park** - Peter will be asking for Park & Rec commission approval to add a "Dog Park" line/board on the Community Center sign on Hwy 66, as well as clean up the current sign. *Action: Approval given. "Dog Park" boards prepared.* Public works will also provide equipment to construct the retaining wall and prepare the park for the pavilion. Pavilion will be assembled by volunteers. A sand point well is also under consideration to supply water to the park and parents of ball players.
- B. **Connectivity:** The Lids to Benches project is progressing with some students at the CCS engaged to weigh and sort the lids. The project may approach other foundations to fund the cement base for the benches. The Flowers on the bridges should be ready to be installed again at the end of May. Volunteers should send their cell phone number to Pat N to be contacted when the installation begins. The group is working with the NLC on signage. The pedestrian 2025 project will likely affect signage, so no immediate work is happening on current signs.
- C. **Loon Center (NLC):** Jon Mobeck, director, has initiated weekly e-mail blasts to engage the community. The staff can be contacted at [info@nationallooncenter.org](mailto:info@nationallooncenter.org). The center can start activity 1, the boardwalks and outdoor sign mock ups are being planned for this spring. The town square office space is opening May 1 with branded products for sale. The plan is to begin construction on the center next year with completion by 2024 - pending funding of course. E-mail from Jon M: Work continues on the first interactive outdoor exhibits, which will be unveiled in the coming months at the site of the National Loon Center. We are also delighted to introduce a new NLC research partnership with Dr. Walter Piper (professor at Chapman University in Orange, CA) to study loon populations and an opportunity to help the Minnesota Department of Natural Resources gather essential data - the LoonWatcher survey.
- D. **Crosslake Cares:** Update in April - per John Bruder - (1) The call-in line for Covid Vaccination rides continues. Call-in phone is 218-546-3233. (2) Senior EXPO confirmed on Saturday, September 25th during Crosslake Days with Don Shelby as keynote speaker at the Log Church. (3) *Senior Connections* newsletter scheduled for May, 2021 release. *Action: If you have a newsworthy Senior related item call John B - 651-253-0306.*
- E. **Crosslake Historical Society:** Porch and, or patron events are planned for this summer. More news later.
- F. **Housing:** No new activity.
- G. **Water Quality:** John Forney - (A) Hwy 66 Runoff Project #2 - Hwy 16 to old City Hall — This project continues to be dependent on the funding and timing of the extension of the City's sanitary sewer and the re-surfacing of Hwy 66 by Crow

Wing County. Part of the funding for the City's portion of this combined project is tied to the Minnesota Legislature authorizing the City to use a referendum on the 2022 election ballot for voter approval of a local sales tax.

(B) Hwys 66 & 3 Runoff Project #3 - Crosslake Charter School to the Pine River Bridge - Water testing/sampling will be done this spring and results will be included in a grant application for funding the runoff management project. A presentation of this project will be made at the May meeting of the City Council.

(C) The Work Group has been tracking major Planning & Zoning projects. Below is a recap of a major Planning & Zoning situation in Crosslake that the Crosslakers Water Quality Work Group has been following since late last summer.

•Riparian Property on Rush Lake requested after-the-fact variances in September, 2020 for work already completed. In the fall of 2020, the Crosslake Planning Commission advised the owners that they needed to make changes to comply with existing regulations. They were also advised to engage an engineer to develop plans that would do the least additional harm to the property and the surroundings. The property owners submitted their plans to the Planning Commission and a hearing was conducted on March 26, 2021. The Planning Commission made multiple decisions including fines, reducing the size of some structures and retaining walls to come into code.

Note: It was pointed out by the Water Quality Work Group that the shoreline where this project is located is one of 12 areas on the Whitefish Chain deemed by the Minnesota Department of Natural Resources as **highly sensitive**.

- H. **Greater Crosslake Area Foundation (GCAF):** John Forney - a fundraiser is being developed. The foundation has contributed to four local food shelves - Crosslake, Pine River, Pequot Lakes and Emily.
- I. **Train Museum:** Jonathan Grothe - Progressing on layouts! No changes in operations, open Saturdays 10-2 typically. Always looking for new members and donations.
- J. **Bird City:** Corrine Hodapp: The Migratory Bird event planned for this year includes bird banding at the CCS, May 14th and birding walks throughout the Corps campground and Day use area is planned for May 15th. Look for more information soon.
- K. **Roadside Clean Up** - Sue Scharenbroich has been instrumental in coordinating efforts with local lake associations (BPLA, Ossi), the Crosslake-Ideal Lions and adding Crow Wing County to the clean up weekend, April 23-25. The county, as part of a new program, is providing bags and loaning safety vests to participants. The county is hoping to make an app available for Spring and Fall clean ups - Pick A Mile. Pat N reported that the Youth Group will continue their participation, on Wednesday. Cindy mentioned that the city has additional safety vests to loan if there is a need.  
Sue will be at Reed's Market parking lot on Saturday to distribute vests and bags and locations. The Ossi group will be meeting at town square.  
One concern with the increased visibility of this project is the unintended 'dumping' of old appliances or garbage that week. Great project to make our town look great for the start of the summer season.

6. **Treasurer Report** - Sandy A. - \$641.33 (no change). FYI - Crosslaker t-shirts (blue or green) are for sale at the Chamber office.

7. **Old Business:**

(a) Updating city council: The minutes were distributed, however, the mayor also requested a brief update. Peter was present and able to update the council.

(b) Short and Long Term Goal setting – Peter G.-This past year we've worked on all of our website pages.

(c) Winter trail maintenance and roadside clean up - Sue Scharenbroich - has worked with the Crosslake-Ideal Lions liaison. The dates and communications have been set and expanded to link with the county (bags, vests and pickup) and a couple of lake associations. Kudos to Sue.

(d) Discuss town annual update (last open update August 2019) - Peter G. will pass this responsibility to the next president.

(e) Elected position discussion - See above.

8. **New Business:** N/A

The next meeting will be 7:45am **May 3** by Zoom.

The meeting adjournment motion by Cindy M., seconded by Carla W. and was approved at 9:20 am.

DRAFT





# Road Right-Of-Way (ROW) Vacation Application

City of Crosslake

13888 Daggett Bay Rd, Crosslake, MN 56442

218.692.2688 (Phone) 218.692.2687 (Fax)

[www.cityofcrosslake.org](http://www.cityofcrosslake.org)

Receipt Number: 9181615

Property Owner(s): Joe Rutten

Mailing Address: 11491 Whitefish Ave

Site Address: - Same -

Phone Number: 612.961.9115

E-Mail Address: joe.e.hybrid.light.solutions.com

Parcel Number(s): 14010719, 14010720

Legal Description: Lot 1 Block 30 M'hattan Bch 2nd Add

Section 1 Township 137 Range 27 / 28 (circle one)

Lake/River Name: Whitefish Lake

Do you own land adjacent to this parcel(s)? X Yes      No

If yes list Parcel Number(s) 14010718

Authorized Agent: Elaine Bailey

Agent Address: 11491 Whitefish Ave

Agent Phone Number: 218-543-5076

(Check applicable requests)

☐ Road Right-Of-Way (ROW) Vacation

☒ Row - move

## Official Use Only:

2/1/2021

Public Works Meeting Date:

2/24/2021

Water Access ROW only; Parks & Recreation Meeting Date:

3/8/2021 ?

City Council Public Hearing Meeting Date:

Signature of Property Owner(s) Joe Rutten Date 8/17/2020

Signature of Authorized Agent(s) Elaine Bailey Date 1/26/2021

- All applications must be accompanied by a signed Certificate of Survey (**Coordinate with city staff- Public Works, Parks & Recreation and City Attorney**)
- Fee \$1,000 for ROW Vacation Payable to "City of Crosslake"
- No decisions will be made on an applicant's request at the Commission meeting(s). Approval or denial of applications is determined by the City Council at a public meeting as per Minnesota Statute 462 and the Code of City Ordinances, City of Crosslake, Chapter 42, Article V.

## For Office Use:

Application accepted by [Signature] Date 1/28/2021

Date of Approval:                      Denial:                      by Public Works

Date of Approval:                      Denial:                      by Parks and Recreation

Date of Approval:                      Denial:                      by City Attorney

Date of Approval:                      Denial:                      by City Clerk







E.  
2.

To: City of Crosslake

Reason for request: Joe Ruttger has agreed to sell a portion of parcel 14010719 to Neal/Elaine Bailey contingent upon the agreement of the city to relocate the current ROW 26 feet to the west as proposed in the survey. The remaining pieces on either side of the new ROW would then be annexed to Joe's property on one side and the Bailey's property on the other side.

Just to be clear, this application would not eliminate a ROW. Rather, the current 20 foot ROW would be vacated and a new 20 foot ROW would be created.

The advantages of this proposal would be:

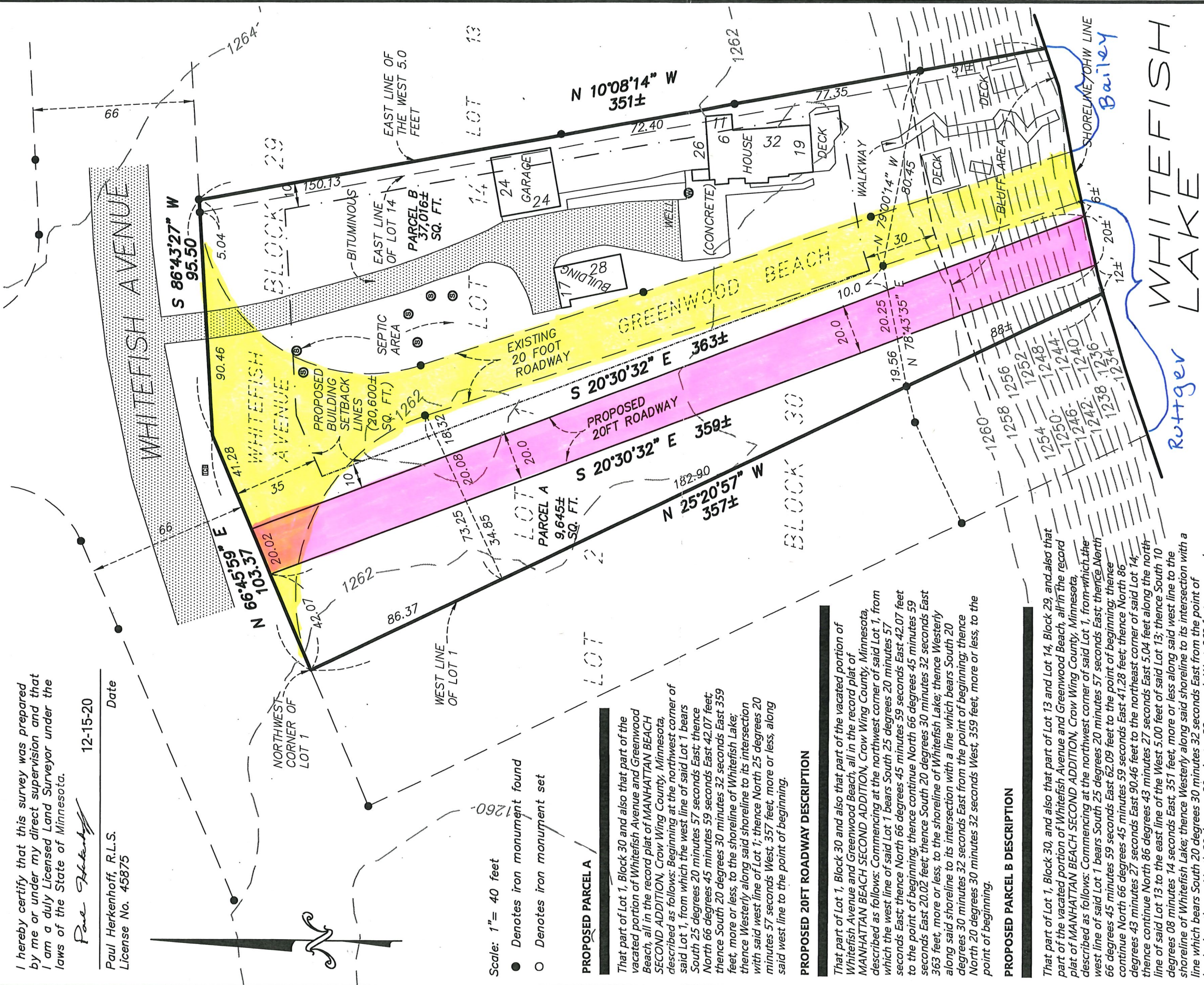
- 1) the Bailey's lot would almost double in size, which would significantly increase the tax benefits to the city
- 2) The city would have a less obstructed access to the lake via the new ROW
- 3) There are currently many 100 year old red and white pines that would be protected.



# CERTIFICATE OF SURVEY

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

*Paul Herkenhoff* 12-15-20 Date  
Paul Herkenhoff, R.L.S. License No. 45875



- Scale: 1"= 40 feet
- Denotes iron monument found
  - Denotes iron monument set

## PROPOSED PARCEL A

That part of Lot 1, Block 30 and also that part of the vacant portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Beginning at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East; thence South 25 degrees 20 minutes 57 seconds East 42.07 feet; thence South 20 degrees 30 minutes 32 seconds East 359 feet, more or less, to the shoreline of Whitefish Lake; thence Westerly along said shoreline to its intersection with said west line of Lot 1; thence North 25 degrees 20 minutes 57 seconds West, 357 feet, more or less, along said west line to the point of beginning.

## PROPOSED 20FT ROADWAY DESCRIPTION

That part of Lot 1, Block 30 and also that part of the vacant portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East; thence North 66 degrees 45 minutes 59 seconds East 42.07 feet to the point of beginning; thence continue North 66 degrees 45 minutes 59 seconds East 20.02 feet; thence South 20 degrees 30 minutes 32 seconds East 363 feet, more or less, to the shoreline of Whitefish Lake; thence Westerly along said shoreline to its intersection with a line which bears South 20 degrees 30 minutes 32 seconds East from the point of beginning; thence North 20 degrees 30 minutes 32 seconds West, 359 feet, more or less, to the point of beginning.

## PROPOSED PARCEL B DESCRIPTION

That part of Lot 1, Block 30, and also that part of Lot 13 and Lot 14, Block 29, and also that part of the vacant portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East; thence North 66 degrees 45 minutes 59 seconds East 42.07 feet to the point of beginning; thence continue North 66 degrees 45 minutes 59 seconds East 90.46 feet to the northeast corner of said Lot 14; thence continue North 86 degrees 43 minutes 27 seconds East 5.04 feet along the north line of said Lot 13 to the east line of the West 5.00 feet of said Lot 13; thence South 10 degrees 08 minutes 14 seconds East, 351 feet, more or less along said west line to the shoreline of Whitefish Lake; thence Westerly along said shoreline to its intersection with a line which bears South 20 degrees 30 minutes 32 seconds East from the point of beginning; thence North 20 degrees 30 minutes 32 seconds West, 363 feet, more or less, to the point of beginning.

## GENERAL NOTES

- No search for easements or restrictions, recorded or unrecorded, was made by the Surveyor.
- Bearings shown are based upon the Crow Wing County Coordinate System. Elevations shown hereon based on Crow Wing County Lidar Information.
- The underground utilities shown have been located from field survey information. The surveyor makes no guarantees that the utilities shown comprise all such utilities in the area, either in service or abandoned.
- No wetlands were delineated as a part of this survey.
- PARCEL A is to be attached to the adjacent property to the west.
- The impervious coverage on proposed Parcel A is 16±%

REQUESTED BY:

**BAILEY**

*Lakes Area*  
**SURVEYING**  
LLC

24314 SMILEY ROAD, SUITE C  
NISSWA, MN 56468  
OFFICE (218) 961-0090



Drawn by: PDH Date: 09/18/20 Job No: 20-217

E.3.



E. 4.

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# BREEN & PERSON

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*Attorneys At Law*

January 29, 2021

Neighbors of Greenwood Beach as dedicated on the plat of Manhattan Beach Second Addition

RE: Vacation

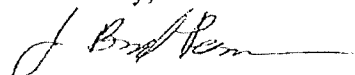
To Whom It May Concern:

I represent the City of Crosslake in regards to the vacation of a Greenwood Beach as dedicated on the plat of Manhattan Beach Second Addition. I have enclosed a Certificate of Survey for your reference. Please note that on the survey a proposed 20-foot roadway is located to the west of the proposed vacated Greenwood Beach for access from Whitefish Avenue. I have also enclosed a Notice of Public Hearing and proposed Resolution Vacating Property from the City of Crosslake.

As you can see, the Public Hearing is scheduled for Monday, April 12, 2021 at 7:15 P.M. at the Crosslake City Hall.

Please feel free to contact me if you have any questions or concerns.

Yours truly,



J. Brad Person

[brad@breenandperson.com](mailto:brad@breenandperson.com)

direct: 218-454-2155

Brainerd Office

JBP/sjnc  
Enclosures

# CERTIFICATE OF SURVEY

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul Herkenhoff, R.L.S.  
License No. 45875

Date 12-15-20



Scale: 1" = 40 feet

- Denotes iron monument found
- Denotes iron monument set

## PROPOSED PARCEL A

That part of Lot 1, Block 30 and also that part of the vacated portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Beginning at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East, thence North 66 degrees 45 minutes 59 seconds East 42.07 feet, thence South 20 degrees 30 minutes 32 seconds East 359 feet, more or less, to the shoreline of Whitefish Lake, thence Westerly along said shoreline to its intersection with said west line of Lot 1; thence North 25 degrees 20 minutes 57 seconds West, 357 feet, more or less, along said west line to the point of beginning.

## PROPOSED 20FT ROADWAY DESCRIPTION

That part of Lot 1, Block 30 and also that part of the vacated portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East, thence North 66 degrees 45 minutes 59 seconds East 42.07 feet to the point of beginning, thence continue North 66 degrees 45 minutes 59 seconds East 20.02 feet, thence South 20 degrees 30 minutes 32 seconds East 363 feet, more or less, to the shoreline of Whitefish Lake, thence Westerly along said shoreline to its intersection with a line which bears South 20 degrees 30 minutes 32 seconds East from the point of beginning; thence North 20 degrees 30 minutes 32 seconds West, 359 feet, more or less, to the point of beginning.

## PROPOSED PARCEL B DESCRIPTION

That part of Lot 1, Block 30, and also that part of Lot 13 and Lot 14, Block 29, and also that part of the vacated portion of Whitefish Avenue and Greenwood Beach, all in the record plat of MANHATTAN BEACH SECOND ADDITION, Crow Wing County, Minnesota, described as follows: Commencing at the northwest corner of said Lot 1, from which the west line of said Lot 1 bears South 25 degrees 20 minutes 57 seconds East, thence North 66 degrees 45 minutes 59 seconds East 62.09 feet to the point of beginning, thence continue North 66 degrees 45 minutes 59 seconds East 41.28 feet, thence North 66 degrees 43 minutes 27 seconds East 90.46 feet to the northeast corner of said Lot 14; thence continue North 66 degrees 43 minutes 27 seconds East 5.04 feet along the north line of said Lot 13 to the west line of the West 5.04 feet of said Lot 13; thence South 10 degrees 08 minutes 14 seconds East, 351 feet, more or less, along said west line to the shoreline of Whitefish Lake, thence Westerly along said shoreline to its intersection with a line which bears South 20 degrees 30 minutes 32 seconds East from the point of beginning; thence North 20 degrees 30 minutes 32 seconds West, 363 feet, more or less, to the point of beginning.

## GENERAL NOTES

1. No search for easements or restrictions, recorded or unrecorded, was made by the Surveyor.
2. Bearings shown are based upon the Crow Wing County Coordinate System. Elevations shown herein based on Crow Wing County Lake Information.
3. The underground utilities shown have been located from field survey information. The surveyor makes no guarantee that the utilities shown comprise all such utilities in the area, either in service or abandoned.
4. No wetlands were delineated as a part of this survey.
5. PARCEL A is to be attached to the adjacent property to the west.
6. The proposed roadway on proposed Parcel A is 16' ±.

REQUESTED BY:

**BAILEY**

Lakes Area  
**SURVEYING**

247 HANSEN ROAD, SUITE C  
MINNEAPOLIS, MN 55404  
OFFICE: (763) 611-0000



Drawn By: PJDH Date: 09/18/20 Job No: 20-217

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on April 12, 2021 to consider whether or not it is in the public interest to vacate Greenwood Beach as dedicated on the plat of Manhattan Beach Second Addition, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this January 29, 2021

CITY OF CROSSLAKE, MINNESOTA

By /s Charlene Nelson  
City Clerk

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

WHEREAS, this vacation will not be recorded or effective until an easement to the City for lake access purposes is delivered to the City as depicted on the survey attached with the vacation application.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:  
Greenwood Beach, as dedicated on the plat of Manhattan Beach Second Addition

Dated at Crosslake, Minnesota, this \_\_\_\_\_ 2021.

CITY OF CROSSLAKE, MINNESOTA

By \_\_\_\_\_  
Its Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on April 12, 2021 to consider whether or not it is in the public interest to vacate Greenwood Beach as dedicated on the plat of Manhattan Beach Second Addition, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this January 29, 2021

CITY OF CROSSLAKE, MINNESOTA

By /s Charlene Nelson  
City Clerk

E. 6.

TO: City Council

FROM: TJ Graumann – Director of Parks, Recreation and Library

DATE: March 4, 2021

SUBJECT: ROW Vacation/Move Recommendation

---

The Crosslake Park/Library Commission met on February 24 and made the following motion in regard to the ROW Vacation/Move Application.

**Motion: To Approve the ROW Request as Submitted: Darrell/Joe Favor: All**



E. 7.

MEMO TO: City Council

FROM: Public Works Commission

DATE: April 12, 2021

SUBJECT: Recommendation to Move Right-of-Way

At its meeting of 3/1/21, the Public Works Commission voted 3-1, with Gordon Wagner opposed, to approve the application from Neal and Elaine Bailey to relocate the City's right-of-way as presented.

E. 8.

CITY OF CROSSLAKE  
RESOLUTION NO. 21-\_\_\_\_\_

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

WHEREAS, THIS VACATION WILL NOT BE RECORDED OR EFFECTIVE UNTIL AN EASEMENT TO THE City for lake access purposes is delivered to the City as depicted on the survey attached with the vacation application.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Greenwood Beach, as dedicated on the plat of Manhattan Beach Second Addition.

Adopted by the council this 12<sup>th</sup> day of April 2021.

CITY OF CROSSLAKE, MINNESOTA

\_\_\_\_\_  
David Nevin, Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson, City Clerk

F. 1.

## Lack of Maintenance at Pinewood Cemetery

This letter is to address the Mayor, Crosslake City Councilmen, and to all who maintain the Pinewood Cemetery. I would like to see proper upkeep around the headstones and basins on which they sit on, the cemetery is lacking weed control on the cemetery grounds.

I have brought my own trimmer and blower to clean up the area around my family's grave site quite regularly. I shouldn't have to do this, it should be the Pinewood Cemetery's Maintenance Program responsibility. I have noticed in the last four years, since my parents have passed, that the maintenance isn't the best. I talked with several other people and they agree with me that there is lack of proper maintenance. I am also presenting pictures to show you what I am talking about.

The failure to perform complete maintenance is an insult to family members of the deceased buried at Pinewood. A cemetery is a sacred resting place for our ancestors, a place to visit, pay homage and find comfort and peace. Our ancestors deserve more consideration and respect.

Here are signatures of family members who have someone buried at Pinewood and they would like to see proper maintenance. We hope you will look into the maintenance at Pinewood Cemetery and improve it. Thank you for your time.

ROBERT J. BERGLUND  
13127 GLADICK LN.  
CROSSLAKE, MN. 56442

Robert J Berglund

WM. BRUCE SAHLI  
13095 GLADICK LN.  
CROSSLAKE, MN. 56442

Wm. Bruce Sahl

Robert Sahl  
14071 walstrom  
crosslake

Donna Keiffer  
15559 Birch Narrows Rd.  
C.L.

John Keiff  
12850 Rushmoor Blvd  
CROSSLAKE, MN 56442

Tom Marks  
14152 CR 36  
x Lake mn 56442

Jim Kendall  
14530 WHITEBIRCH L  
CROSSLAKE MN 56442

Minty Reed  
Reels Market

Laura Bollen  
14036 Cr Rd 36  
Crosslake, MN.

Donna Winge  
Donna Winge  
29953 Oriole Circle  
Breezy Pt, mn 56472

Paul Miller  
Crosslake Dental

Rebecca Zilka  
Crosslake, MN  
56442 Kimball Rd.

Thomas A. Boskie  
Crosslake MN.

Burdley B. M  
ANCHOR POINT RD  
CROSSLAKE, MN.

Amy Carlson  
WILDWOOD DR.  
CROSSLAKE, MN

Nancy Kay Kendall  
Boulderwoods  
Crosslake

Lynda  
1204 CABER  
34720 CTY ROAD 3

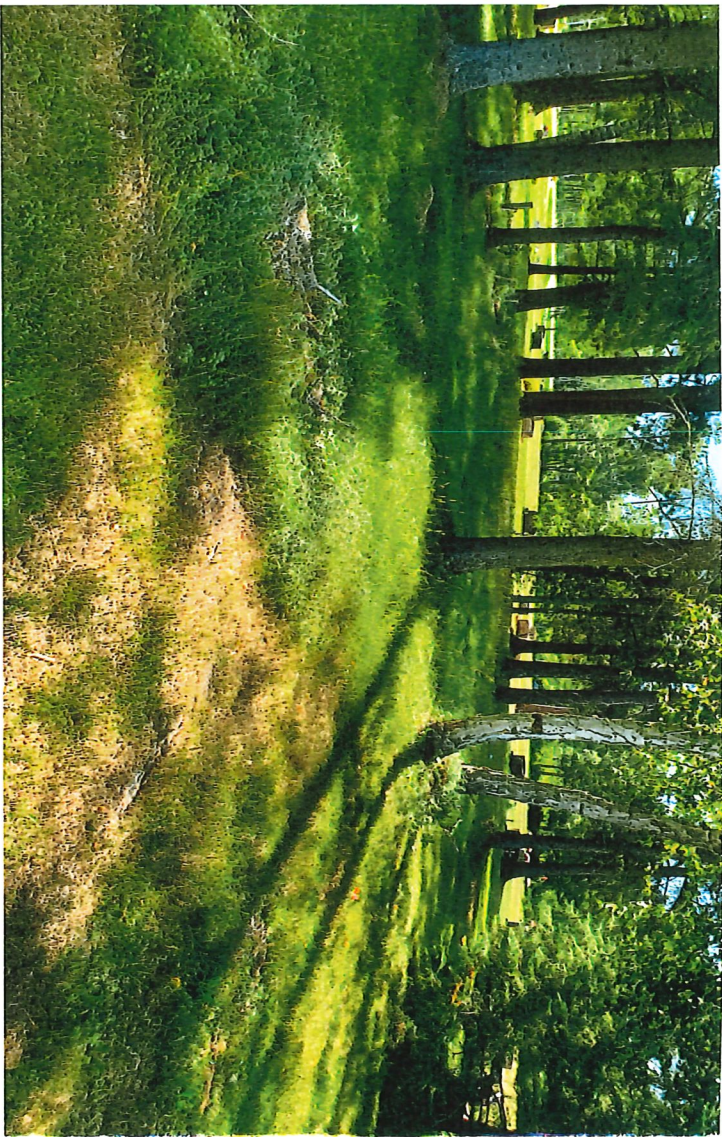
Donna  
Crosslake mn.  
Dawn maxier.

Joel Knippel  
36234 TALON TRL  
C.L. 56442

McC Randt  
10303 Orical  
Pine River, MN 56472

Jeanne Vog  
37668 moen Beach  
Crosslake mn.















**RESOLUTION 21-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Anonymous	\$50.00	To Upgrade the Community Center Sign at Intersection of CSAH 66 and Daggett Pine Road
Bob Heales	6 Framed Pictures	For Decoration on Police Department and City Hall

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of April, 2021.

---

David Nevin  
Mayor

ATTEST:

---

Michael R. Lyonais  
City Administrator  
(SEAL)

# **ADOPT A PINE RIVER-BACKUS**



This is for all of the PRB families, alumni, community members, business owners or anyone who would like to spread a little joy to the class of 2021 seniors.

Unfortunately, our 2021 Seniors have had half of their Junior year and entire Senior year stripped from them due to COVID. They haven't been able to celebrate the many lasts that all Seniors deserve and look forward to their entire high school career. As we approach graduation and will be unable to host a traditional Grad Blast, please adopt a senior or donate and help give them items that will make their transition out of high school easier. Gift baskets will be given after graduation. We will start with a laundry basket that includes a pillow and pillow case and surge protector. There are a few ways to help fill up these baskets for our 63 PRB graduating Tigers.

- 1) Adopt a senior. Sign up to be assigned a student by sending a message on this page. We will get you a bio on a randomly selected senior. All we ask is that you provide a hand written card with a gift card or monetary donation included. Consider collaborating with other to keep costs financially comfortable. If you want to go beyond a favorite candy, books, additional gift cards, basic essentials or anything you would like to add are great ideas.
- 2) Donate. Cards, letters, words of wisdom, money, gift cards or certificates, treats, essential items. Anything you can think of appropriate for a graduate and are willing to contribute will be greatly appreciated.
- 3) Share. Please invite anyone to join and participate.

For those wanting to contribute, all donations of any amount, big or small, are being accepted. Donations can be dropped off at the Pine River-Backus School District office from 8 am to 3 pm Monday through Friday. Checks may be made payable to Grad Blast. Gift cards or checks can be mailed to :

Grad Blast

PO Box 610

Pine River, MN 56474

For more information or additional drop off arrangements contact:

Marika (218) 820-1842, Barb (651) 788-3639, Katie (218) 839-2342

## **THANK YOU!**



F. 4. a.

## Work Order Signature Document

Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 079439.10

Work Order Date: 04/06/2021

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #10 Bay 5 Overhead Door Relocation

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

### Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

**Time of Performance**

*See Schedule Section of the Detailed Scope of Work*

**Duration**

**Liquidated Damages**

Will apply:

☐

Will not apply:

☒

**Work Order Firm Fixed Price: \$18,758.85**

Owner Purchase Order Number:

### Approvals

Owner

Date

Contractor

Date

 4/6/21

**Detailed Scope of Work**

---

**To:** Jack Steinke  
HY-Tec Construction of Brainerd, Inc.  
11360 Business 371  
Brainerd, MN 56401  
No Data Input

**From:** David Nevin  
City of Crosslake  
City Hall, 37028 County Rd 66  
Crosslake, MN 56442  
(218) 820-3568

**Date Printed:** April 06, 2021

**Work Order Number:** 079439.10

**Owner PO No:**

**Work Order Title:** City of Crosslake Fire Hall Remodel Supplemental #10 Bay 5 Overhead Door Relocation

**Brief Scope:**

☐

Preliminary

☐

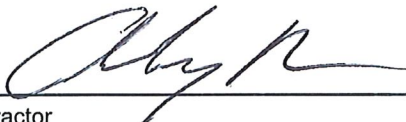
Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Relocate Bay # 5 and overhead door. Requires steel header for beam support around overhead door opening. Includes engineering, demo, steel, framing, painting, FRP, Concrete footings and concrete slab patching.



Contractor



Date

Owner

Date

**Contractor's Price Proposal - Summary**

<b>Date:</b>	April 06, 2021	
<b>Re:</b>	IQC Master Contract #:	MN-NCM-GC05-120518-HTC
	Work Order #:	079439.10
	Owner PO #:	
	Title:	City of Crosslake Fire Hall Remodel Supplemental #10 Bay 5 Overhead Door Relocation
	Contractor:	HY-Tec Construction of Brainerd, Inc.
	Proposal Value:	\$18,758.85

<b>No Category Input</b>	<b>\$18,758.85</b>
<b>Proposal Total</b>	<b>\$18,758.85</b>

The Percentage of NPP on this Proposal:                    %

## Contractor's Price Proposal - Detail

Date: April 06, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC  
 Work Order #: 079439.10  
 Owner PO #:  
 Title: City of Crosslake Fire Hall Remodel Supplemental #10 Bay 5 Overhead Door Relocation  
 Contractor: HY-Tec Construction of Brainerd, Inc.  
 Proposal Value: \$18,758.85

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
No Category Input					
1	01 22 20 00 0051		HR	Senior Engineer	\$3,286.08
			Installation	Quantity 16.00 x Unit Price 150.00 x Factor 1.3692 = Total 3,286.08	
			Re-design		
2	01 74 19 00 0014		EA	20 CY Dumpster (3 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$642.15
			Installation	Quantity 1.00 x Unit Price 469.00 x Factor 1.3692 = Total 642.15	
			Demo debris		
3	02 41 16 13 0014		CCF	By Pneumatic Tools/Hand, Masonry Construction Building Demolition	\$1,147.12
			Installation	Quantity 20.00 x Unit Price 41.89 x Factor 1.3692 = Total 1,147.12	
			Demo CMU Bearing Wall		
4	02 41 16 13 0014 0004		MOD	For Up To 500, Add	\$344.22
			Installation	Quantity 20.00 x Unit Price 12.57 x Factor 1.3692 = Total 344.22	
5	03 21 11 00 0090		LF	#5, Grade 60, Footings, Steel Reinforcement Bar	\$364.75
			Installation	Quantity 240.00 x Unit Price 1.11 x Factor 1.3692 = Total 364.75	
			Footing & Pier Rebar		
6	03 31 13 00 0022		CY	Direct Chute, Place 3,000 PSI Concrete Spread Footings	\$1,402.51
			Installation	Quantity 5.30 x Unit Price 193.27 x Factor 1.3692 = Total 1,402.51	
			Concrete for footing pad & Pier		
7	03 31 13 00 0022 0030		MOD	For 4,000 PSI Concrete, Add	\$84.90
			Installation	Quantity 5.30 x Unit Price 11.70 x Factor 1.3692 = Total 84.90	
8	05 12 23 00 0067		TON	8" x 6", 4 ", 3", 2" Weight Range 11-42 LB/LF Structural Tubing - Rectangle	\$1,440.87
			Installation	Quantity 0.20 x Unit Price 5,222.54 x Factor 1.3692 = Total 1,440.87	
			Added (2) 18' HSS Columns and eliminate (1) 18' HSS Column		
9	05 12 23 00 0079		TON	4" x 4" Weight Range 10-22 LB/LF Structural Tubing - Square	\$603.50
			Installation	Quantity 0.10 x Unit Price 4,567.53 x Factor 1.3692 = Total 603.50	
			Tube Steel for Portal Frame braces		
10	05 12 23 00 0304		LF	W21 x 44 A992/A36 Structural Beam Or Girder	\$1,613.80
			Installation	Quantity 12.20 x Unit Price 96.61 x Factor 1.3692 = Total 1,613.80	
			Beam for overhead door portal framing		

# Contractor's Price Proposal - Detail Continues..

Work Order Number: 079439.10

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #10 Bay 5 Overhead Door Relocation

Sect.	Item	Modifier	UOM	Description	Line Total						
Labor	Equip.	Material	(Excluded if marked with an X)								
No Category Input											
11	05 12 23 00 0352		LF	W12 x 35 A992/A36 Structural Beam Or Girder	\$2,945.64						
				Quantity	Unit Price	Factor	Total				
				Installation	36.00	x	59.76	x	1.3692	=	2,945.64
				Beam for overhead door portal framing							
12	05 12 23 00 0354		LF	W12 x 26 A992/A36 Structural Beam Or Girder	\$845.23						
				Quantity	Unit Price	Factor	Total				
				Installation	12.20	x	50.60	x	1.3692	=	845.23
				Beam for overhead door portal framing							
13	05 12 23 00 0809		SF	1" Thick Flat Steel Plate	\$268.53						
				Quantity	Unit Price	Factor	Total				
				Installation	4.00	x	49.03	x	1.3692	=	268.53
				Added Base Plates & Top Plates							
14	06 16 33 00 0013		SF	5/8" Interior BC Plywood Wall SheathingApplied to wall studs.	\$1,468.47						
				Quantity	Unit Price	Factor	Total				
				Installation	650.00	x	1.65	x	1.3692	=	1,468.47
				Plywood Shear wall per engineer							
15	06 16 33 00 0013	0005	MOD	For Shear Wall Construction, Add	\$160.20						
				Quantity	Unit Price	Factor	Total				
				Installation	650.00	x	0.18	x	1.3692	=	160.20
16	06 83 16 00 0002		SF	Fiberglass Reinforced Polyester (FRP) Paneling Including Adhesive And Trim	\$1,464.50						
				Quantity	Unit Price	Factor	Total				
				Installation	280.00	x	3.82	x	1.3692	=	1,464.50
				FRP on walls							
17	09 91 23 00 0156		SF	Paint Interior Drywall/Plaster Ceiling, 2 Coats Paint, Sprayed	\$676.38						
				Quantity	Unit Price	Factor	Total				
				Installation	650.00	x	0.76	x	1.3692	=	676.38
				Paint Ceiling at patch							
Subtotal for No Category Input					\$18,758.85						
Proposal Total					\$18,758.85						

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %



**Work Order Signature Document**

**Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC**

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 079439.11

Work Order Date: 04/02/2021

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #11 Hose Tower Balcony

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

**Work to be Performed**

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

Add a new steel fabricated balcony, powder coating, CMU bond beam and supports.

**Time of Performance**

*See Schedule Section of the Detailed Scope of Work*

**Duration**

**Liquidated Damages**

Will apply:

☐

Will not apply:

☒

**Work Order Firm Fixed Price: \$5,557.62**

Owner Purchase Order Number:

**Approvals**

Owner

Date

Contractor

Date

 4/6/21

**Detailed Scope of Work**

---

**To:** Jack Steinke  
HY-Tec Construction of Brainerd, Inc.  
11360 Business 371  
Brainerd, MN 56401  
No Data Input

**From:** David Nevin  
City of Crosslake  
City Hall, 37028 County Rd 66  
Crosslake, MN 56442  
(218) 820-3568

**Date Printed:** April 02, 2021

**Work Order Number:** 079439.11

**Owner PO No:**

**Work Order Title:** City of Crosslake Fire Hall Remodel Supplemental #11 Hose Tower Balcony

**Brief Scope:** Add a new steel fabricated balcony, powder coating, CMU bond beam and supports.

☐

Preliminary

☐

Revised

☒

Final

---

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Add a new steel fabricated balcony, powder coating, CMU bond beam and supports.

  
Contractor  
Date

---

Owner

---

Date

Contractor's Price Proposal - Summary

Date:	April 02, 2021	
Re:	IQC Master Contract #:	MN-NCM-GC05-120518-HTC
	Work Order #:	079439.11
	Owner PO #:	
	Title:	City of Crosslake Fire Hall Remodel Supplemental #11 Hose Tower Balcony
	Contractor:	HY-Tec Construction of Brainerd, Inc.
	Proposal Value:	\$5,557.62

No Category Input	\$5,557.62
Proposal Total	\$5,557.62

The Percentage of NPP on this Proposal: %

## Contractor's Price Proposal - Detail

Date: April 02, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC  
 Work Order #: 079439.11  
 Owner PO #:  
 Title: City of Crosslake Fire Hall Remodel Supplemental #11 Hose Tower Balcony  
 Contractor: HY-Tec Construction of Brainerd, Inc.  
 Proposal Value: \$5,557.62

Sect.		Item		Modifier		UOM		Description		Line Total		
Labor	Equip.	Material		(Excluded If marked with an X)								
No Category Input												
1	04	05	16	26	0003		LF	Grout Bond Beams And Lintels - 8" Block, Grout Fill Only, 0.20 CF/LF, 8" Deep				\$79.52
							Installation	Quantity		Unit Price		
								16.00	x	3.63	x	
							Bond beam			Factor	=	Total
										1.3692		79.52
2	05	12	23	00	0015		TON	Up To 10 LB/LF Rolled C, MC Steel Channels				\$1,908.11
							Installation	Quantity		Unit Price		Total
								0.14	x	9,954.25	x	1,908.11
							Balcony Steel			Factor	=	
										1.3692		
3	05	12	23	00	0015	0002	MOD	For Hot Dip Galvanizing, Add				\$331.38
							Installation	Quantity		Unit Price		Total
								0.14	x	1,728.76	x	331.38
4	05	12	23	00	0100		SF	3/8" Masonry Plates, Filler Plates, Sole Plates And Anchor Straps				\$370.64
							Installation	Quantity		Unit Price		Total
								10.00	x	27.07	x	370.64
							Balcony Anchoring			Factor	=	
										1.3692		
5	05	12	23	00	0464		LF	2-1/2" x 2" x 1/4" Angle Iron				\$125.20
							Installation	Quantity		Unit Price		Total
								12.00	x	7.62	x	125.20
							Balcony Steel			Factor	=	
										1.3692		
6	05	12	23	00	0464	0030	MOD	For Galvanized Steel, Add				\$35.49
							Installation	Quantity		Unit Price		Total
								12.00	x	2.16	x	35.49
7	05	12	23	00	0568		LF	C8 x 11.5 - 8" Wide Channel				\$528.40
							Installation	Quantity		Unit Price		Total
								16.00	x	24.12	x	528.40
							Balcony Steel			Factor	=	
										1.3692		
8	05	12	23	00	0568	0030	MOD	For Galvanized Steel, Add				\$150.28
							Installation	Quantity		Unit Price		Total
								16.00	x	6.86	x	150.28
9	05	52	13	00	0022		LF	1-1/4" Diameter, Schedule 40, Four Rail, Up To 42" High, Welded Steel Pipe Railing				\$1,583.01
							Installation	Quantity		Unit Price		Total
								16.00	x	72.26	x	1,583.01
							Balcony Steel			Factor	=	
										1.3692		
10	05	52	13	00	0022	0085	MOD	For Galvanizing, Add				\$445.59
							Installation	Quantity		Unit Price		Total
								16.00	x	20.34	x	445.59
Subtotal for No Category Input											\$5,557.62	

**Contractor's Price Proposal - Detail Continues..**

**Work Order Number:** 079439.11

**Work Order Title:** City of Crosslake Fire Hall Remodel Supplemental #11 Hose Tower Balcony

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**Proposal Total**

**\$5,557.62**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

**The Percentage of NPP on this Proposal:** %

F. 4. C.



## Work Order Signature Document

Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 079439.12

Work Order Date: 04/06/2021

Owner PO No:

Work Order Title: City of Crosslake Fire Hall Remodel Supplemental #12 Project Extension Costs

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

### Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

Time of Performance

See Schedule Section of the Detailed Scope of Work

Duration

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$21,675.67

Owner Purchase Order Number:

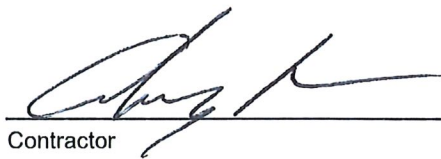
### Approvals

Owner

Date

Contractor

Date

 4/6/21

**Detailed Scope of Work**

---

**To:** Jack Steinke  
HY-Tec Construction of Brainerd, Inc.  
11360 Business 371  
Brainerd, MN 56401  
No Data Input

**From:** David Nevin  
City of Crosslake  
City Hall, 37028 County Rd 66  
Crosslake, MN 56442  
(218) 820-3568

**Date Printed:** April 06, 2021

**Work Order Number:** 079439.12

**Owner PO No:**

**Work Order Title:** City of Crosslake Fire Hall Remodel Supplemental #12 Project Extension Costs

**Brief Scope:**

☐

Preliminary

☐

Revised

☒

Final

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The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Cost incurred from project being stopped and delayed by owners direction.

  
\_\_\_\_\_  
Contractor

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date



Contractor's Price Proposal - Summary

Date:	April 06, 2021	
Re:	IQC Master Contract #:	MN-NCM-GC05-120518-HTC
	Work Order #:	079439.12
	Owner PO #:	
	Title:	City of Crosslake Fire Hall Remodel Supplemental #12 Project Extension Costs
	Contractor:	HY-Tec Construction of Brainerd, Inc.
	Proposal Value:	\$21,675.67

No Category Input	\$21,675.67
Proposal Total	\$21,675.67

The Percentage of NPP on this Proposal: %

## Contractor's Price Proposal - Detail

Date: April 06, 2021

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC  
 Work Order #: 079439.12  
 Owner PO #:  
 Title: City of Crosslake Fire Hall Remodel Supplemental #12 Project Extension Costs  
 Contractor: HY-Tec Construction of Brainerd, Inc.  
 Proposal Value: \$21,675.67

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
No Category Input					
1	01	22	23	00 0909	
				WK	500,000 BTU/Hour Space Heater
				Installation	Quantity 16.00 x Unit Price 258.45 x Factor 1.3692 = Total 5,661.92
					4-heaters for 4 weeks
2	01	22	23	00 0909	
				WK	500,000 BTU/Hour Space Heater
				Installation	Quantity 10.00 x Unit Price 258.45 x Factor 1.3692 = Total 3,538.70
					2-heaters for 5 weeks for tower
3	01	54	23	00 0009	
				CCF	>40' To 60' Height Scaffolding Initial Erection And Final Dismantling , Per CCF Of Scaffolding And Accessories
				Installation	Quantity 120.00 x Unit Price 41.06 x Factor 1.3692 = Total 6,746.32
					60'L x 5'W x 40'H Scaffold for Tower Shelter
4	01	56	16	00 0005	
				SF	6 Mil, Plastic Sheeting, Applied To Scaffolding
				Installation	Quantity 2,800.00 x Unit Price 0.42 x Factor 1.3692 = Total 1,610.18
					Shelter CMU due to owner delays
5	01	56	16	00 0068	
				SF	6 Mil, Plastic Sheeting On One Side, Temporary Wood Stud Wall, 16" On Center
				Installation	Quantity 1,600.00 x Unit Price 1.88 x Factor 1.3692 = Total 4,118.55
					Shelter for steel due to owner delays in winter
Subtotal for No Category Input					\$21,675.67
Proposal Total					\$21,675.67

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**

F. 4. d.

Monday April 12, 2021

Memo:

**RE: Crosslake Fire Station Office and Radio Room Chairs**

To: Mayor, Council Members

I am looking for Council approval to purchase (10) KI Office Chairs for the Fire Station.

There was a \$5000 in the Budget for this item.

Cost for the Chairs from KI is \$3,731.80

Thank you,

Chip Lohmiller  
Chief  
Crosslake Fire Department



*City of Crosslake, Minnesota*  
**FIRE DEPARTMENT**

F.4.e.

Monday April 12, 2021

Memo:

**RE: Crosslake Fire Station Audio / Video System**

To: Mayor, Council Members

I am looking for Council approval to purchase and install Fire Hall Audio / Video in the Training Room at the Fire Station.

The Audio / Video was not in the Hytec Contract for the remodel of the Fire Station. We are starting from scratch with this area of the reconstruction.

This equipment is necessary to conduct daily operations at the Fire Station and conduct mandatory training throughout the year. Included in this project are the following; TV's, Video Distribution System, Speaker System, HDMI connection at Podium for computer/laptop, RTI touch Panel (Same system as installed in Council Chambers), wireless handheld microphone, Wifi access points, and all necessary AV and networking equipment installed in the mechanical room.

Cost for the system is \$33,083.60

Thank you,

Chip Lohmiller  
Chief  
Crosslake Fire Department



11360 Business 371, PO Box 621  
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Sold To:

Crosslake, City of  
13888 Daggett Bay Rd

Crosslake, MN 56442

Invoice Number : 11963  
Invoice Date : 03/31/2021  
Customer Number : CROS03  
Job Number : 20132  
Due Date : 04/30/2021

Job:

Crosslake Fire Dept Remo  
37028 Co Rd 66  
Crosslake, MN

F. 4. f.

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE  
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
03/31/2021	Pay Application #8	111,685.40
	GROSS BILLINGS :	111,685.40
	NET BILLINGS :	111,685.40

Thank You



# APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442

PROJECT: Crosslake Firehall  
Crosslake, MN

FROM CONTRACTOR:  
Hy-Tec Construction of Brainerd, Inc  
PO Box 621, 11360 Business 371  
Brainerd, MN 56401

VIA ARCHITECT: Hy-Tec Construction

CONTRACT FOR: General Construction

APPLICATION NO: EIGHT

PERIOD TO: March 31, 2021

PROJECT NO:

CONTRACT DATE: June 4, 2020

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,298,769.85

2. Net change by Change Orders \$ 76,603.57

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,375,373.42

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,362,012.03

5. RETAINAGE:

a. 0 % of Completed Work \$ 0.00

b. % of Stored Material \$

Total Retainage (Lines 5a + 5b or Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE \$ 0.00

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,250,326.63

8. CURRENT PAYMENT DUE \$ 111,685.40

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 13,361.39

(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$45,618.16	
Total approved this Month	\$30,985.41	
TOTALS	\$76,603.57	\$0.00
NET CHANGES by Change Order	\$76,603.57	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By: [Signature] Date: March 31, 2021

State of: Minnesota County of: Crow Wing

Subscribed and sworn to before me this 31st day of March, 2021

Notary Public: [Signature]

My Commission Expires: 01/31/2023



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....\$ 111,685.40

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: DESIGN-Hy-Tec Construction

By: [Signature] Date: 3/31/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: EIGHT

APPLICATION DATE: 03/31/2021

PERIOD TO: 03/31/2021

ARCHITECT'S PROJECT NO: Crosslake Firehall

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
				THIS PERIOD					
	Framing	\$7,059.25	\$7,059.26	\$0.00	\$0.00	\$0.00	\$7,059.26	(\$0.01)	
	Casework	\$2,730.10	\$2,047.58	\$682.52		\$0.00	\$2,730.10	\$0.00	
	Concrete	\$26,608.11	\$26,608.11	\$0.00		\$0.00	\$26,608.11	\$0.00	
	Demolition	\$78,464.97	\$78,464.97	\$0.00		\$0.00	\$78,464.97	\$0.00	
	Dirt Work	\$15,429.41	\$15,429.41	\$0.00		\$0.00	\$15,429.41	\$0.00	
	Electrical	\$162,783.53	\$146,505.18	\$16,278.35		\$0.00	\$162,783.53	\$0.00	
	Equipment	\$18,561.62	\$10,208.89	\$8,352.73		\$0.00	\$18,561.62	\$0.00	
	Exterior Concrete	\$8,917.08	\$5,796.10	\$0.00		\$0.00	\$5,796.10	\$3,120.98	
	Finishes	\$192,222.99	\$173,000.69	\$19,222.30		\$0.00	\$192,222.99	\$0.00	
	Fire Protection	\$139,744.56	\$122,975.21	\$15,371.90		\$0.00	\$138,347.11	\$1,397.45	
	Framing	\$18,937.03	\$18,937.03	\$0.00		\$0.00	\$18,937.03	\$0.00	
	HVAC	\$206,457.38	\$185,811.64	\$18,581.17		\$0.00	\$204,392.81	\$2,064.57	
	Masonry	\$76,721.54	\$76,721.54	\$0.00		\$0.00	\$76,721.54	\$0.00	
	Openings	\$75,022.69	\$67,520.42	\$7,502.27		\$0.00	\$75,022.69	\$0.00	
	Plumbing	\$57,734.88	\$45,610.56	\$12,124.32		\$0.00	\$57,734.88	\$0.00	
	Specialties	\$14,058.39	\$10,543.79	\$3,514.60		\$0.00	\$14,058.39	\$0.00	
	Steel	\$108,462.16	\$108,462.16	\$0.00		\$0.00	\$108,462.16	\$0.00	
	Thermal & Moisture	\$84,730.02	\$72,020.52	\$5,931.10		\$0.00	\$77,951.62	\$6,778.40	
	Trimwork	\$4,124.14	\$0.00	\$4,124.14		\$0.00	\$4,124.14	\$0.00	
	CO#1 - OH Door Repair	\$25,974.14	\$25,974.14	\$0.00		\$0.00	\$25,974.14	\$0.00	
	CO#2 - Attic Draft Stops	\$19,644.02	\$19,644.02	\$0.00		\$0.00	\$19,644.02	\$0.00	
	CO#3 - Hose Tower Epoxy Paint	\$6,998.51	\$6,998.51	\$0.00		\$0.00	\$6,998.51	\$0.00	
	CO#4 - Mechanical Pump Room	\$13,990.77	\$13,990.77	\$0.00		\$0.00	\$13,990.77	\$0.00	
	CO#5 - Exterior OSB Sheathing	\$9,996.13	\$9,996.13	\$0.00		\$0.00	\$9,996.13	\$0.00	
	PAGE TOTALS	\$1,375,373.42	\$1,250,326.63	\$111,685.40		\$0.00	\$1,362,012.03	\$13,361.39	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

F. S. a.

MEMO TO: City Council

FROM: Ted Strand

DATE: April 5, 2021

SUBJECT: Plumbing Issues at City Hall

As you know, there have been continuous problems with the toilets at City Hall. North Country Plumbing proposes to install a water filter to solve the problem. Attached are their quotes.

## City of Crosslake

---

**From:** publicwk@crosslake.net  
**Sent:** Tuesday, March 30, 2021 12:04 PM  
**To:** City Clerk  
**Subject:** FW: Water filter  
**Attachments:** image001.jpg

Sent from Mail for Windows 10

**From:** Jeremy Adams  
**Sent:** Monday, March 29, 2021 4:21 PM  
**To:** publicwk@crosslake.net  
**Subject:** Water filter

Hi Ted,

I wanted to let you know that if you decide to proceed with the filter, I recommend that the plumbing system, including the water heater, be flushed to remove anything currently in the water lines, fixtures and appliances. We could do this at an hourly rate.

Thank you,  
Jeremy

Jeremy Adams, President  
13688 Kimberly Road Crosslake, MN 56442  
P: 218-692-3000 | F: 218-692-3072  
[jeremy@northcountryplumbing.com](mailto:jeremy@northcountryplumbing.com)

*"You miss 100% of the shots you don't take"*  
*-Wayne Gretzky*





13688 KIMBERLY ROAD • CROSSLAKE, MN 56442  
[NORTHCOUNTRYPLUMBING.COM](http://NORTHCOUNTRYPLUMBING.COM) • PHONE: 218.692.3000

City of Crosslake  
Ted Strand  
37028 County Road 66  
Crosslake, MN 56442

03/29/2021

Re: Water filter

Ted,

We propose to furnish labor and materials for the above referenced Plumbing project as follows:

**Water filter**

- 1- BFS-2SB 2" 2 bag filter housing
- 1- BEG-25-2S filter bag

**Total Plumbing.....\$3,486.00**

**Terms:**

Progress Billings, Net 30

Thank you for the opportunity to quote you on your Plumbing requirements. Please call or e-mail us if you have any questions.

Best regards,

Jeremy Adams, President

**PUNCH LIST**

Locks on Outside Doors They Stay Unlocked. Need to Remain Locked

Continuous Issues with Toilets

Tables on each side of Council Desk are breaking away 2-5-21



(320) 632-9255  
405 First Street SE  
Little Falls, MN 56345



ifound.org

March 22, 2021

Dear Michael,

The Initiative Foundation was created in 1986 to help build local capacity and resources to support economic and community development for our 14 counties, 161 cities, and two tribal nations. Since our inception, we have worked closely with city leadership to address the needs of local communities, and we are reaching out now to update tenured city officials and educate new city officials about the services we offer.

***Examples of ways we can help and have helped our local communities...***

- Invested in studies which helped leverage more than \$100M in bonding investment for the City of Becker/County of Sherburne as they prepare for the loss of the Sherburne County Coal Generation Facility (representing 77% of the City tax revenue and 15% of total county income)
- Worked with four chambers of commerce to offer grants to develop “buy local” campaigns to support restaurants that were shut down...and the purchase of gift cards from these local businesses also resulted in revenue for local food shelves.
- Offered grants in partnership with the Blandin Foundation to help with public input and feasibility studies (Pine and Kanabec Counties, and the Mille Lacs Band are working together to secure Broadband).
- Provide gap lending to small businesses and entrepreneurs
- Grantmaking to local units of government
  - Grant funds can’t replace support for activities that taxpayers should pay for, but we are open to early-stage feasibility analysis and investment, whether for broadband or affordable housing studies, programs standing up career exploration, or incumbent worker retraining.
- Offering training and coaching to nonprofit organizations.
- Delivering programs for which we’ve received state or philanthropic funding
  - Right now, we’re working with six communities (virtually six counties) to improve access to quality, affordable, economically-sustainable child care. Our region has a significant shortage of child care slots, and this has become a major barrier for workforce engagement and will only grow worse as the economic recovery picks up steam.
- Providing and facilitating pandemic response.
  - As the COVID19 pandemic impacted the region, we pivoted rapidly to pandemic response. That included creation of an emergency child care grant program at the request of the Governor, offering a temporary blanket deferment of loan payments to our borrowers, roughly \$10.5 million in grants and partially forgivable loans to small businesses across the region, and establishing several emergency response grant funds to sustain our regional nonprofits as well. In addition, we modified and adapted delivery of our usual programming like our Enterprise Academy, Initiators Fellowship, workforce development, etc.

**An additional resource to your community is our Innovation Fund. Please let your community members know about our Innovation Fund grant opportunities.** Our grantmaking priorities change annually to reflect the needs of the region. Last year as the pandemic hit, we focused our resources entirely on providing direct aid to nonprofits addressing essential needs such as food, housing, and medical services access.

Grant Guidelines - 2021:

- General operating support for nonprofits addressing the urgent needs of vulnerable populations impacted by the COVID-19 pandemic.
- Cost share for projects intended to create behavioral change associated with combating racism, and advancing diversity, equity and inclusion.
- Advancement of creative activities or strategies to address workforce shortages and/or retraining by those displaced by the COVID-19 pandemic.
- Support for strategic planning, fund development, board training or other capacity building initiatives for nonprofits that advance economic security for vulnerable households and financially disadvantaged people.
- Projects responding to the COVID-19 pandemic in one of our region's three communities which are home to large meat processing facilities (Cold Spring, Melrose and Long Prairie).
- Support for local and regional community and economic development entities advancing early-stage feasibility or pilot projects.

Most grants are in the \$5,000 range and typically require local match. Our staff is happy to talk to local leaders, coach a proposal or concept for the best odds of success, or provide connections to other funding sources.

**Learning from local leaders is critical in ensuring our work is focused where it can make the greatest difference.**

If you are interested in a meeting, email me at [bgugglberger@ifound.org](mailto:bgugglberger@ifound.org) or call me at (320)360-6665 to set up a zoom meeting with a member of our Development Team. We look forward to learning from you and discussing how we can work together to make Central Minnesota the best place to live, work and play!



Thanks,

A handwritten signature in blue ink that reads "Brenda".

**Brenda Gugglberger**  
Development Specialist

Have a great spring!





G.2.

March 25, 2021

Minnesota Department of Transportation  
Attn: Ken Hansen  
7694 Industrial Park Rd  
Baxter, MN 56425

RE: Traffic Investigation (CSAH 66 / CSAH 3 / CSAH 16)

Dear Mr. Hansen:

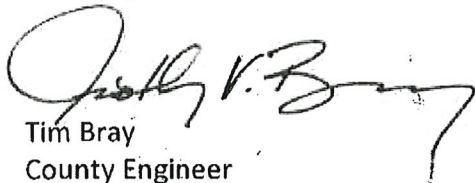
In accordance with Minnesota Statutes Chapter 169.14 Subdivision 5, I hereby officially request that the Commissioner of Transportation conduct an engineering and traffic investigation for the purposes of determining and authorizing the erection of signs indicating the reasonable and safe speed limit upon:

**County Road 66 from CSAH 3 to CSAH 16**  
**County Road 3 from CSAH 36/CR 103 to CSAH 66**  
**County Road 16 from West Shore Dr to CSAH 66**

Please also find an enclosed map of the proposed study area:

If you have questions or concerns, please feel free to contact me.

Sincerely,



Tim Bray  
County Engineer

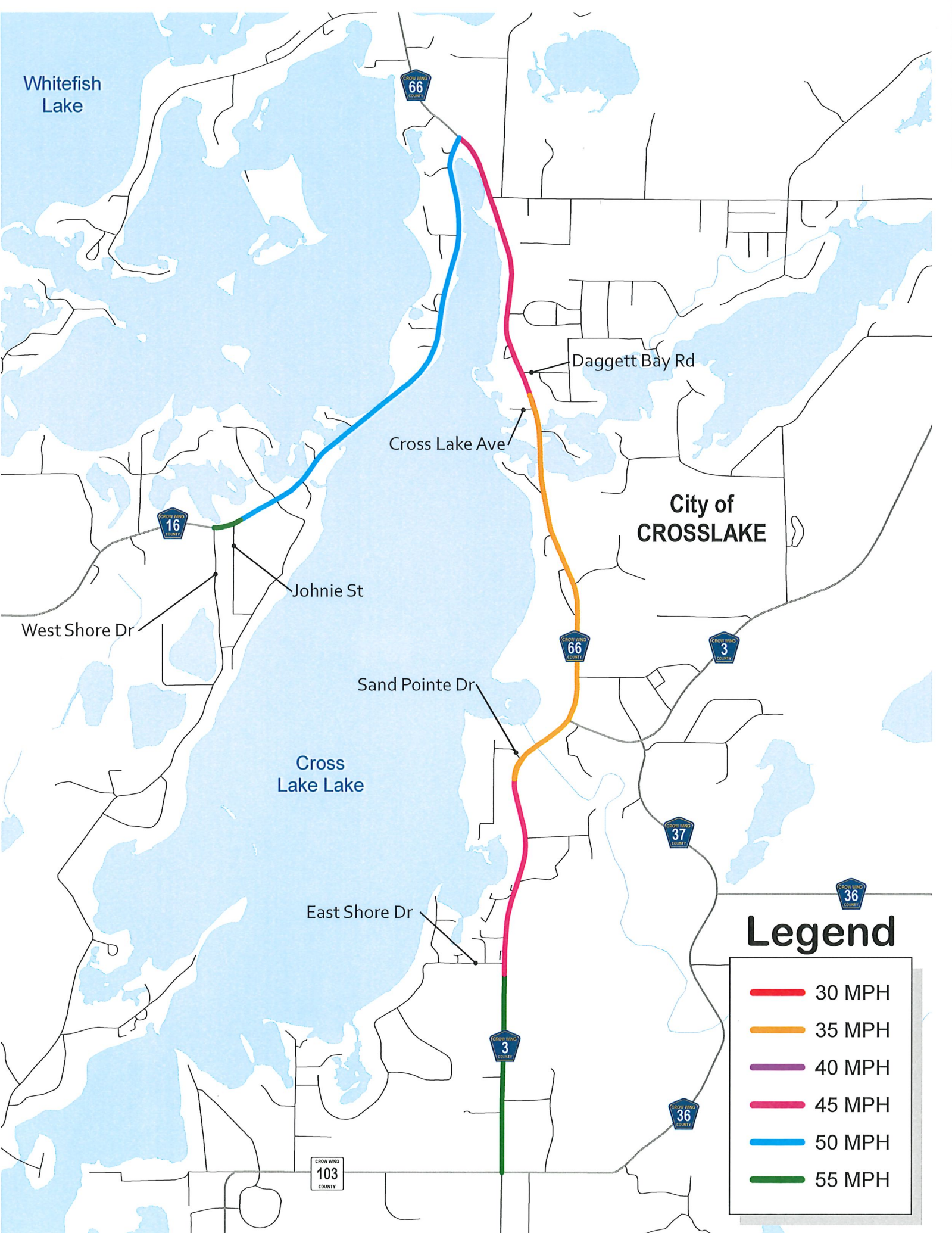
Enclosures

Cc: City of Crosslake

Tim Bray  
County Engineer  
Highway Department  
16589 County Road 142  
Brainerd, MN 56401

**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.

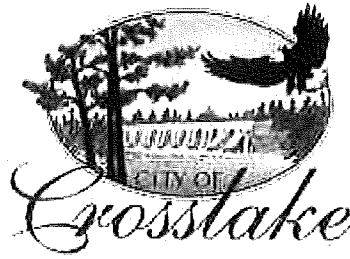
Office: (218) 824-1110  
Fax: (218) 824-1111  
[www.crowwing.us](http://www.crowwing.us)



# Legend

<span style="color: red;">—</span>	30 MPH
<span style="color: orange;">—</span>	35 MPH
<span style="color: purple;">—</span>	40 MPH
<span style="color: pink;">—</span>	45 MPH
<span style="color: blue;">—</span>	50 MPH
<span style="color: green;">—</span>	55 MPH

City Hall: 218-692-2688  
Planning & Zoning: 218-692-2689  
Fax: 218-692-2687



13888 Daggett Bay Rd  
Crosslake, Minnesota 56442  
[www.cityofcrosslake.org](http://www.cityofcrosslake.org)

---

March 15, 2021

Crow Wing County Highway Department  
Attn: Rob Hall  
16589 County Road 142  
Brainerd, MN 56401

Dear Mr. Hall,

The Crosslake City Council received a request from a resident to have the speed lowered on County Road 66 from the Daggett/Cross Lake Channel, north, to the 37028 County Road 66 at the firehall. The City has also fielded complaints for other areas the Council requests to be included in the speed study as follows:

- CSAH 3/CSAH 103 intersection, north, to Maucieri's
- CSAH 66 from the Daggett/Cross Lake Channel north to CSAH 16
- CSAH 66/16 intersection from Moonlite Bay to West Shore Drive

If all of these locations could be included in the study, that would be appreciated.

Please let the City know if the request is approved and what the timeline is for completion. It is our understanding there is no cost to the City for this study.

If you have any questions, you can reach me at 218-692-9803.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael R. Lyonais'. The signature is fluid and cursive, with a long, sweeping underline.

Michael R. Lyonais  
City Administrator



To: City Council  
From: City Administrator *MR*  
CC: City Hall Building File  
Date: April 8, 2021  
Re: Additional Microphones for Council Chambers

---

At our last Regular Council Meeting on March 8, 2021, staff proposed purchasing additional microphones for use in the City Hall Council Chambers and was directed to come back to the Council at the next regular meeting with a plan identifying the budget category from which this purchase would occur.

Attached are two quotes, \$2,541.74 for wired microphones and \$16,135.03 wireless microphones.

Also attached to this memo is a preliminary pre-audit issuance summary of General Fund Balances at 12/31/2020. At 12/31/2020, and remains so now, \$16,987 of available funds for equipment purchases.

**Recommendation/Council Action**

Staff recommends the purchase of 6 wired microphones at an estimated cost of \$2,541.74 From Stewart Sound systems, LLC and to use existing "General Fund Assigned Fund Balance – Assigned for Capital Outlay – Admin. P & Z Equipment" to facilitate this purchase.



# Stewart Sound Systems LLC

703 Birch Street  
Crosby, MN 56441

## ESTIMATE

DATE 10/19/2020

ESTIMATE# 2954

REP

PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn: Jon Kolstad

PROJECT		WIRED DESKTOP MICROPHONES		
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
6	MX418D/S	Shure Desktop Gooseneck Condensor Microphone with LED Indicator, Programmable Switch, Logic Functions and Attached Desktop Base	312.00	1,872.00
	SHIPPING	Shipping, Receiving & Insurance	69.74	69.74
	MISC	Misc. Hardware, Connectors, Wire, Cable, Conduit, Fasteners, Labels, Unknowns, Etc. Necessary to Complete Job.	100.00	100.00
	LABOR	Labor Cost for Consultation, Assembly, Installation, Programming & Testing/ 2 people	500.00	500.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

**Subtotal** \$2,541.74

**Tax (6.875%)** \$0.00

**TOTAL** \$2,541.74

# Stewart Sound Systems LLC

703 Birch Street  
Crosby, MN 56441

## ESTIMATE

DATE 10/22/2020

ESTIMATE# 2955

REP

PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn: Jon Kolstad

PROJECT	WIRELESS DESKTOP MICROPHONES			
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
8	ULXD8	WIRELESS DESK TOP MICROPHONES Shure ULX-D and QLX-D Series Digital Wireless Gooseneck Microphone Base and Transmitter/ Designed for conference Room Use/ For Use with Shure MicroFlex MX405, MX410 or MX415 Gooseneck Microphones/ Up to 9 Hours of Continuous Use with Rechargeable Batteries, 8 Hours with Standard AA Alkaline Batteries/ Mute Switch/ LED Battery Indicator	439.89625	3,519.17
8	MX410LP/C	Shure 10-inch MicroFlex Cardioid Gooseneck Microphone/ No Preamplifier/ For Use with Shure Wired and Wireless Desktop Bases	288.00	2,304.00
8	QLXD4	Shure QLX-D Series Single-Channel Digital Wireless Microphone Receiver/ 24-Bit Digital Audio Quality/ Half-Rack Size with Rack Mount Hardware Included	636.00	5,088.00
1	SCM810	8-CHANNEL AUTO-MIXER Shure 8-channel Automixer with patented IntelliMix/ Phantom Power/ Block Connectors/ 1 rack Space	1,429.98	1,429.98
2	UA844/LC	ANTENNA COMBINERS Shure UHF Antenna Combiner and Power Distribution System for up to 5 SLX Wireless Receivers/ 1 Rack Space.	467.63	935.26
2	UA8	Shure 1/2 Wave Omnidirectional Antenna/ 470MHz to 530MHz/ Mount Sold Separately	34.27	68.54
	RCS-1824	EQUIPMENT RACK, SURGE PROTECTION, CABLING & ACCESSORIES Middle Atlantic 18-space Pre-configured Equipment Rack with Lockable Tempered Glass Front Door/ Floor Standing/ Locking Sides and Back/ Wheels/ 38.5"H x 23.5"W x 24"D	606.62	606.62
1	M-8LX	Furman Rackmount Power Distribution Unit/ Surge and Spike Protection/ EMI Filtering/ 15 Amps/ Pull Out Lights/ 8 Rear Outlets and 1 Front Outlet	132.83	132.83
1	HYC-4UD	OSP 4-space Steel Rack Drawer with Keylock	176.00	176.00
8	03-MIC	PRO CO 3', MXLR to FXLR Patch Cable/ Neutrik Connectors	7.50	60.00
	SHIPPING	Shipping, Receiving & Insurance	164.63	164.63
	MISC	Misc. Hardware, Connectors, Wire, Cable, Conduit, Fasteners, Labels, Unknowns, Etc. Necessary to Complete Job.	150.00	150.00
	LABOR	Labor cost for Consultation, Assembly, Installation, Programming & Testing/ 2 people.	1,500.00	1,500.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

**Subtotal: \$16,135.03**

**Tax (6.875%) \$0.00**

**TOTAL \$16,135.03**

**City of Crosslake**  
**Fund Balances - 2020 Draft Pending Final Reconciliation with Audit**  
**12/31/2020**

	Per Audited F/S 12/31/2019	Increases	Decreases	Proposed 12/31/2020
<b>General Fund</b>				
<u>Nonspendable for:</u>				
Prepays	\$ 35,758	\$ 138,050	\$ (139,647)	\$ 34,161
<u>Restricted for:</u>				
Capital Outlay	2,472,062	1,799,186	(3,785,552)	485,695
<u>Assigned for:</u>				
Capital Outlay-				
Animal Control	1,515	-	-	1,515
Admin/ P & Z Equipment	8,927	30,532	(22,472)	16,987
Fire Hall Remodeling Project	1,400,000	504,144	(1,400,000)	504,144
Public Works Bridges	104,847	7,478	-	112,324
Public Works Buildings	0	56,500	-	56,500
Public Works Roads	521,604	98,430	(521,604)	98,430
Parks - 80 Acre	723	-	(25)	698
Park Dedication Fees	85,108	14,500	-	99,608
Park Fitness Equipment (New in 2013)	54,034	13,000	-	67,034
Parks - General Cap Ex (New in 2017)	99,412	188,048	(231,390)	56,070
Library Donations/ Pledge	49,835	6,201	(13,313)	42,722
Police Restitution	-	-	-	-
Police Forfeitures	-	300	(210)	90
Police Equipment Fund	35,562	174,611	(139,995)	70,179
Total Assigned for Capital Outlay	2,361,569	1,093,743	(2,329,009)	1,126,303
<u>Unassigned</u>	5,937,732	4,603,360	(4,408,038)	6,133,054
<b>Total General Fund</b>	<b>\$ 10,807,121</b>	<b>\$ 7,634,338</b>	<b>\$ (10,662,246)</b>	<b>\$ 7,779,213</b>

G.5.

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
CROSSLAKE, MINNESOTA

HELD: April 12, 2021

Pursuant to due call and notice thereof, a regular meeting or special meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly called and held at the City Hall in said City on April 12, 2021, at 7:00 P.M., for the purpose of awarding the sale of, \$865,000 General Obligation Equipment Certificates, Series 2021A.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption.

RESOLUTION FOR THE ISSUANCE AND SALE OF  
\$865,000 GENERAL OBLIGATION EQUIPMENT  
CERTIFICATES, SERIES 2021A  
PROVIDING FOR THEIR ISSUANCE AND LEVYING  
A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, the City of Crosslake, Minnesota (the "City") has heretofore determined and declared that it is necessary and expedient to issue \$865,000 General Obligation Equipment Certificates, Series 2021A (the "Certificates" or individually, a "Certificate"), pursuant to Minnesota Statutes, Chapter 475 and Minnesota Statutes, Section 412.301, to finance the acquisition of capital equipment for the City (the "Equipment"); and

B. WHEREAS, each item of equipment to be financed by the Certificates has an expected useful life at least as long as the term of the Certificates; and

C. WHEREAS, the principal amount of the Certificates to be issued does not exceed one-quarter of one percent (0.25%) of the market value of the City (\$1,304,747,278 times 0.25% is \$3,261,868.20); and

D. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the sale of the Certificates and was therefore authorized to sell the Certificates by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Certificates have been solicited by David Drown; and

F. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the City Administrator-Treasurer, or designee, at the offices of David Drown at 11:00 A.M. this same day pursuant to the Terms of Offering established for the Certificates; and

G. WHEREAS, it is in the best interests of the City that the Certificates be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of \_\_\_\_\_, \_\_\_\_\_ (the "Purchaser"), to purchase the Certificates, in accordance with the Terms of Offering at the rates of interest hereinafter set forth, and to pay therefor the sum of \$ \_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received and is hereby accepted, and the Certificates are hereby awarded to said purchaser. The City is directed to retain the deposit of said purchaser and to forthwith return to the others making proposals their good faith checks or drafts.

2. Terms of Certificates.

(a) Title; Original Issue Date; Denominations; Maturities. The Certificates shall be dated April 26, 2021, as the date of original issue and shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations"), and shall mature, without option of prepayment, on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2023	\$
2024	
2025	
2026	
2027	
2028	
2029	

As may be requested by the Purchaser, one or more term bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Certificate(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Certificates, and to this end:



(i) The Certificates shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Certificate for each maturity of the Certificates; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Certificate shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Certificate.

(ii) Upon initial issuance, ownership of the Certificates shall be registered in a bond register maintained by the Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Certificates neither the City nor the Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Certificates as securities depository (the "Participant") or the person for which a Participant holds an interest in the Certificates shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Certificates, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Certificates, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Certificates, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Certificates (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Certificates are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Registrar may treat as and deem the Depository to be the absolute owner of the Certificates for the purpose of payment of the principal of and premium, if any, and interest on the Certificates, for the purpose of giving notices of redemption and other matters with respect to the Certificates, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Certificates, and for all purpose whatsoever. The Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Certificates only to or upon the Holder or the Holders of the Certificates as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Certificates to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Certificate is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Certificate and all notices with respect to such Certificate shall be made and given, respectively, by the Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Certificates (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Certificates, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Certificate issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Certificates.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Registrar may establish a special record date for such consent or other action. The City or the Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Registrar in its written acceptance of its duties under this Resolution and any paying agency/registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Certificates at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Certificate if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the

Certificate that the Beneficial Owners be able to obtain certificates for the Certificates, the Certificates shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Certificates shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Certificates will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Certificates shall provide funds to finance the Equipment. The total cost of the Equipment, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Certificates.

4. Interest. The Certificates shall bear interest payable semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2022, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>
2023	%
2024	
2025	
2026	
2027	
2028	
2029	

5. No Redemption. The Certificates shall not be subject to redemption and prepayment prior to their stated maturity dates.

6. Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as registrar and transfer agent with respect to the Certificates (the "Registrar"), and shall do so unless and until a successor Registrar is duly appointed, all pursuant to any contract the City and Registrar shall execute which is consistent herewith. The Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Certificates shall be paid to the registered holders (or record holders) of the Certificates in the manner set forth in the form of Certificate and paragraph 12.

7. Form of Certificate. The Certificates, together with the Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
CROW WING COUNTY  
CITY OF CROSSLAKE

R-\_\_\_\_\_ \$\_\_\_\_\_

GENERAL OBLIGATION EQUIPMENT CERTIFICATE, SERIES 2021A

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP</u>
_____%	February 1, ____	April 26, 2021	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS THAT THE CITY OF CROSSLAKE, CROW WING COUNTY, MINNESOTA (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, without option of prepayment, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, and to pay interest thereon semiannually on February 1 and August 1 of each year (each, an "Interest Payment Date"), commencing February 1, 2022, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Certificate will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Certificate are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Certificate will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Certificate is registered (the "Holder") on the registration books of the Issuer maintained by the Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Holders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Certificate are payable in lawful money of the United States of America. So long as this Certificate is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Certificate and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution. Until termination of the book-entry only system pursuant to the Resolution, Certificates may only be registered in the name of the Depository or its Nominee.



No Optional Redemption. The Certificates of this issue (the "Certificates") shall not be subject to redemption and prepayment prior to their stated maturity dates.

Issuance; Purpose; General Obligation. This Certificate is one of an issue in the total principal amount of \$865,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on April 12, 2021 (the "Resolution"), for the purpose of providing money to finance the acquisition of capital equipment for the Issuer. This Certificate is payable out of the General Obligation Equipment Certificates, Series 2021A Fund of the Issuer. This Certificate constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Certificates are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Certificates of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Registrar. Copies of the Resolution are on file in the principal office of the Registrar.

Transfer. This Certificate is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Registrar upon presentation and surrender hereof to the Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Registrar. Thereupon the Issuer shall execute and the Registrar shall authenticate and deliver, in exchange for this Certificate, one or more new fully registered Certificates in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Certificate, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Certificate and any legal or unusual costs regarding transfers and lost Certificates.

Treatment of Registered Owners. The Issuer and Registrar may treat the person in whose name this Certificate is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Certificate shall be overdue, and neither the Issuer nor the Registrar shall be affected by notice to the contrary.

Authentication. This Certificate shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Registrar.

Qualified Tax-Exempt Obligation. This Certificate has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Certificate, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Certificate, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Crosslake, Crow Wing County, Minnesota, by its City Council has caused this Certificate to be executed on its behalf by the facsimile signatures of its Mayor and its City Administrator-Treasurer, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: NORTHLAND TRUST SERVICES,  
INC.

\_\_\_\_\_

Payable at: NORTHLAND TRUST SERVICES,  
INC.

REGISTRAR'S CERTIFICATE  
OF AUTHENTICATION

CITY OF CROSSLAKE  
CROW WING COUNTY, MINNESOTA

This Certificate is one of the  
Certificates described in the  
Resolution mentioned  
within.

/s/ Facsimile \_\_\_\_\_  
Mayor

NORTHLAND TRUST SERVICES  
INC.  
Minneapolis, Minnesota  
Registrar

/s/ Facsimile \_\_\_\_\_  
City Administrator-Treasurer

By: \_\_\_\_\_  
Authorized Signature

## ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Certificate, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common

TEN ENT - as tenants by the entireties

JT TEN - as joint tenants with right of survivorship and not as tenants in common

UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_

(Cust)

(Minor)

under the \_\_\_\_\_ Uniform Transfers to Minors Act  
(State)

Additional abbreviations may also be used though not in the above list.

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Certificate and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Certificate on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Certificate in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Registrar will not effect transfer of this Certificate unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners if the Certificate is held by joint account.)

8. Execution. The Certificates shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and City Administrator-Treasurer and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Certificates may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Certificates shall cease to be such officer before the delivery of the Certificates, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Certificate, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Registrar. Certificates of Authentication on different Certificates need not be signed by the same person. The Registrar shall authenticate the signatures of officers of the City on each Certificate by execution of the Certificate of Authentication on the Certificate and by inserting as the date of registration in the space provided the date on which the Certificate is authenticated, except that for purposes of delivering the original Certificates to the Purchaser, the Registrar shall insert as a date of registration the date of original issue of April 26, 2021. The Certificate of Authentication so executed on each Certificate shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Registrar a certificate register in which, subject to such reasonable regulations as the Registrar may prescribe, the Registrar shall provide for the registration of Certificates and the registration of transfers of Certificates entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Certificate at the principal office of the Registrar, the City shall execute (if necessary), and the Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Certificates of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Certificate may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Certificates may be exchanged for Certificates of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Certificates to be exchanged at the principal office of the Registrar. Whenever any Certificates are so surrendered for exchange, the City shall execute (if necessary), and the Registrar shall authenticate, insert the date of registration of, and deliver the Certificates which the Holder making the exchange is entitled to receive.

All Certificates surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

All Certificates delivered in exchange for or upon transfer of Certificates shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Certificates surrendered for such exchange or transfer.

Every Certificate presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Certificate and any legal or unusual costs regarding transfers and lost Certificates.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Registrar, including regulations which permit the Registrar to close its transfer books between record dates and payment dates. The City Administrator-Treasurer, or other authorized official of the City, is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Certificate delivered upon transfer of or in exchange for or in lieu of any other Certificate shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Certificate.

12. Interest Payment; Record Date. Interest on any Certificate shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Certificate is registered (the "Holder") on the registration books of the City maintained by the Registrar and at the address appearing thereon at the close of business on the fifteenth (15th) day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Registrar to the Holders not less than ten (10) days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Registrar may treat the person in whose name any Certificate is registered as the owner of such Certificate for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12 above with respect to payment and record date) on such Certificate and for all other purposes whatsoever whether or not such Certificate shall be overdue, and neither the City nor the Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Certificates when so prepared and executed shall be delivered by the City Administrator-Treasurer to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Equipment Certificates, Series 2021A Fund" (the "Fund") to be administered and maintained by the City Administrator-Treasurer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Certificates and the interest thereon have been fully paid. There shall be maintained in the Fund the following separate accounts:

(i) Capital Account. To the Capital Account there shall be credited the proceeds of the sale of the Certificates, less capitalized interest. From the Capital Account there shall be paid all costs and expenses of the acquisition of the equipment, including all costs incurred and to be incurred of the kind authorized in Minnesota Statutes, Section 475.65; and the moneys in the Capital Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Certificates may also be used to the extent necessary to pay interest on the Certificates due prior to the anticipated date of commencement of the collection of taxes herein levied.

(ii) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (a) any collections of all taxes heretofore, herein or hereafter levied for the payment of the Certificates and interest thereon; (b) capitalized interest in the amount of \$ \_\_\_\_\_ (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest due on the Certificates on or before February 1, 2022); (c) all funds remaining in the Capital Account after the payment of all costs of acquisition of the Equipment; (d) all investment earnings on funds held in the Debt Service Account; and (e) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest of the Certificates and any other general obligation certificates of the City hereafter issued by the City and made payable from said account as provided by law.

No portion of the proceeds of the Certificates shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (i) for a reasonable temporary period until such proceeds are needed for the purpose for which the Certificates were issued and (ii) in addition to the above in an amount not greater than the lesser of five percent (5%) of the proceeds of the Certificates or \$100,000. To this effect, any proceeds of the Certificates and any sums from time to time held in the Capital Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the certificates payable therefrom) in excess of amounts which under then-applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if



and to the extent that such investment would cause the Certificates to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test. To provide moneys for payment of the principal and interest on the Certificates there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
-------------------------	-------------------------------	---------------

(See attached Exhibit B)

The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Certificates, will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Certificates. The tax levies shall be irrevocable so long as any of the Certificates are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. Defeasance. When all Certificates have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Certificates shall cease. The City may discharge its obligations with respect to any Certificates which are due on any date by irrevocably depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Certificate should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Certificates, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, subject to sale and/or reinvestment, to pay all amounts to become due thereon to maturity.

18. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Certificates, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Certificates and any other certificates payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

19. Certificate of Registration and Tax Levy. A certified copy of this resolution is hereby directed to be filed with the County Auditor of Crow Wing County, Minnesota, together with such other information the County Auditor shall require and there shall be obtained from

the County Auditor a certificate that the Certificates have been entered in the County Auditor's bond register, and that the tax levy required by law has been made.

20. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Certificates, certified copies of all proceedings and records of the City relating to the Certificates and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Certificates as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

21. Compliance with Reimbursement Regulations. The provisions of this paragraph are intended to establish and provide for the City's compliance with United States Treasury Regulations Section 1.150-2 (the "Reimbursement Regulations") applicable to the "reimbursement proceeds" of the Certificates, being those portions thereof which will be used by the City to reimburse itself for any expenditure which the City paid or will have paid prior to the Closing Date (a "Reimbursement Expenditure").

The City hereby certifies and/or covenants as follows:

(a) Not later than sixty (60) days after the date of payment of a Reimbursement Expenditure, the City (or person designated to do so on behalf of the City) has made or will have made a written declaration of the City's official intent (a "Declaration") which effectively (i) states the City's reasonable expectation to reimburse itself for the payment of the Reimbursement Expenditure out of the proceeds of a subsequent borrowing; (ii) gives a general and functional description of the property, project or program to which the Declaration relates and for which the Reimbursement Expenditure is paid, or identifies a specific fund or account of the City and the general functional purpose thereof from which the Reimbursement Expenditure was to be paid (collectively the "Project"); and (iii) states the maximum principal amount of debt expected to be issued by the City for the purpose of financing the Project; provided, however, that no such Declaration shall necessarily have been made with respect to: (i) "preliminary expenditures" for the Project, defined in the Reimbursement Regulations to include engineering or architectural, surveying and soil testing expenses and similar prefatory costs, which in the aggregate do not exceed 20% of the "issue price" of the Certificates, and (ii) a *de minimis* amount of Reimbursement Expenditures not in excess of the lesser of \$100,000 or 5% of the proceeds of the Certificates.

(b) Each Reimbursement Expenditure is a capital expenditure or a cost of issuance of the Certificates or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Reimbursement Regulations.

(c) The "reimbursement allocation" described in the Reimbursement Regulations for each Reimbursement Expenditure shall and will be made forthwith following (but not prior to) the issuance of the Certificates, and not later than three years after the later of (i) the date of the

payment of the Reimbursement Expenditure, or (ii) the date on which the Project to which the Reimbursement Expenditure relates is first placed in service.

(d) Each such reimbursement allocation will be made in a writing that evidences the City's use of Certificate proceeds to reimburse the Reimbursement Expenditure and, if made within 30 days after the Certificates are issued, shall be treated as made on the day the Certificates are issued.

Provided, however, that the City may take action contrary to any of the foregoing covenants in this paragraph 21 upon receipt of an opinion of its Bond Counsel for the Certificates stating in effect that such action will not impair the tax-exempt status of the Certificates.

22. Negative Covenant as to Use of Proceeds and Equipment. The City hereby covenants not to use the proceeds of the Certificates or the equipment financed thereby, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the equipment, in such a manner as to cause the Certificates to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

23. Tax-Exempt Status of the Certificates; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Certificates, including without limitation (i) requirements relating to temporary periods for investments, (ii) limitations on amounts invested at a yield greater than the yield on the Certificates, and (iii) the rebate of excess investment earnings to the United States if the Certificates (together with other obligations reasonably expected to be issued and outstanding at one time in this calendar year) exceed the small-issuer exception amount of \$5,000,000.

For purposes of qualifying for the exception to the federal arbitrage rebate requirements for governmental units issuing \$5,000,000 or less of bonds, the City hereby finds, determines and declares that (i) the Certificates are issued by a governmental unit with general taxing powers, (ii) no Certificate is a private activity bond, (iii) ninety-five percent (95%) or more of the net proceeds of the Certificates are to be used for local governmental activities of the City (or of a governmental unit the jurisdiction of which is entirely within the jurisdiction of the City), and (iv) the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities thereof, and all entities treated as one issuer with the City) during the calendar year in which the Certificates are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

24. Designation of Qualified Tax-Exempt Obligations; Issuance Limit. In order to qualify the Certificates as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Certificates are issued after August 7, 1986;
- (b) the Certificates are not "private activity bonds" as defined in Section 141 of the Code;

(c) the City hereby designates the Certificates as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2021 will not exceed \$10,000,000; and

(e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2021 have been designated for purposes of Section 265(b)(3) of the Code.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

25. Continuing Disclosure. The City is the sole obligated person with respect to the Certificates. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Certificates in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such occurrence.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Certificates and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and City Administrator-Treasurer of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Certificates, and (iii) acceptable to the Officers.

26. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

27. Official Statement. The Official Statement relating to the Certificates prepared and distributed by David Drown is hereby approved and the officers of the City are authorized in connection with the delivery of the Certificates to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

28. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, after a full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF CROW WING  
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified City Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to considering proposals for and authorizing the issuance of, \$865,000 General Obligation Equipment Certificates, Series 2021A of said City.

WITNESS my hand this \_\_\_\_ day of April, 2021.

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City Clerk



EXHIBIT A

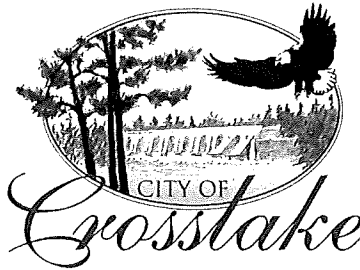
Proposals

[To be provided by David Drown]

EXHIBIT B

Tax Levy Schedules

[To be provided by David Drown]



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## **LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT**

This Contract made between the City of Crosslake (hereinafter referred to as "Crosslake", and Mission Township (hereinafter referred to as "Mission").

WHEREAS, Mission desires to obtain certain law enforcement services from Crosslake; and

WHEREAS, Crosslake agrees to furnish such law enforcement services on the terms and conditions set forth herein;

NOW, THEREFORE, it is agreed as follows:

### **I. EFFECTIVE DATE**

This Contract is made this 1<sup>st</sup> day of May, 2021 and is effective upon the dates hereinafter set forth.

### **II. PURPOSE**

The purpose of this contract is to provide the basis for and outline the terms and conditions upon which Crosslake will provide police service for and within the boundaries of Mission.

Crosslake hereby agrees to provide police service for Mission and Mission hereby engages Crosslake to provide such service in accordance with and subject to the terms of this contract.

### **III. LEGAL BASIS**

This contract is made pursuant to Minnesota Statutes Section 471.59. This contract is not made pursuant to Minnesota Statutes Section 436.06 and should not be construed as creating a joint municipal police department.

### **IV. ADMINISTRATION**

The administration of police service within Mission under this contract shall be the sole responsibility of the appropriate officials of Crosslake. To facilitate this contract, however, and in order to provide for an avenue of consultation and communication between Crosslake and Mission, on matters relating to police service, it is agreed that the Mission Board Chairman or his or her designee, shall confer with the Crosslake Mayor, or his or her designee, when requested by either party, on any matter relating to police service being provided to Mission by Crosslake. Crosslake officials shall participate in such discussions with the objective of providing for the satisfactory administration of this contract and for the satisfactory performance of police service for Mission.

### **V. LEVEL OF SERVICE**

During the time that this contract is in effect, Crosslake will provide Mission with police service, as defined herein, daily for six of the seven days of a work week, for periods of four hours per day.

The work shifts shall be determined by officials of the Crosslake Police Department.

When officers of the Crosslake Police Department are not actively on duty in Mission in accordance with the terms of this contract, Mission agrees that it shall be provided police protection by the Crow Wing County Sheriff's Department.

Officers of the Crosslake Police Department may respond to calls in Mission at times when they are not on duty in Mission and are available to handle such calls if such calls do not hinder or diminish police service to Crosslake.

Except as otherwise specifically set forth, law enforcement service shall encompass only such duties and functions of the type coming within the jurisdiction of Crosslake pursuant to the laws of the State of Minnesota.

Petty misdemeanor, misdemeanor and gross misdemeanor offenses occurring within Mission which the Crosslake Police Department charges shall be prosecuted by the Crow Wing County Attorney, as appointed by the Crosslake City Council, and fines collected there from shall be distributed in accordance with state law.

## VI. HEADQUARTERS AND EQUIPMENT

The headquarters of the Crosslake personnel providing police service in Mission shall be in Crosslake, and members of the general public having need to communicate with the Crosslake Police Department on matters arising out of or involving person or property in Mission may communicate directly with Crosslake Police headquarters or the Crow Wing County Sheriff's Department. Crosslake, under the terms of this contract, will provide all communication devices, equipment, records, other materials and personnel necessary to the performance of this contract except to the extent that this contract specifically provides for the furnishing of any part thereof by Mission.

## VII. PUBLIC INFORMATION

Both parties agree to take reasonable steps necessary to inform the public of the fact that Crosslake is providing police service for Mission. Crosslake may, at its option, mark any or all of its police vehicles as "Crosslake Police Department", "Mission Township Police Department", or some similar designation.

## VIII. PERSONNEL POLICIES AND FRINGE BENEFITS

All personnel used in providing police service to Mission under this contract shall be and remain employees of Crosslake. The personnel policies and contracts applicable to Crosslake Police employees shall apply, and compensation and applicable fringe benefits shall be the responsibility of and subject to determination from time to time by Crosslake.

## IX. DESIGNATION OF AUTHORITY

Under authority of Minnesota Statute Section 471.59, Subdivision 12, "Joint Exercise of Police Power", Mission authorizes all sworn officers of the Crosslake Police Department to exercise the powers of "Peace Officers" or "Police Officers" within the corporate limits of Mission, with the same authority as in the corporate limits of Crosslake, provided they meet the requirements of sub paragraphs (1) and (2) of Minnesota Statutes Section 471.59, Subdivision 12.

## X. OFF-DUTY POLICE SERVICE

Members of the Crosslake Police Department shall provide off-duty police service or special additional police service for which a special charge is made, within Mission on the same basis as such off-duty or special services are provided in Crosslake.

## XI. CHARGES BY CROSSLAKE FOR POLICE SERVICES

Crosslake shall charge and Mission shall pay for police services provided for under this contract on a basis as hereinafter provided. Police service shall begin May 1, 2021 and shall continue for a period of three years through April 30, 2024. The cost to Mission for services provided under this basic contract shall be:

2021: \$62,870.00

2022: \$64,756.10

2023: \$66,698.79

Payments shall be made quarterly to the City of Crosslake by Mission Township on May 1st, August 1st, November 1st, and February 1<sup>st</sup> of each year.

## XII. TERM OF CONTRACT

This contract shall be effective as of May 1, 2021 and shall continue to April 30, 2024. This contract shall be in effect as determined above unless terminated by either party. Termination of the contract by either party shall be effective by serving the other party with a preliminary written notice of termination not less than ninety (90) days prior to the date of termination of the contract. Either party, at its option, may terminate the contract as set forth above if the other party fails to comply with the terms and conditions of this contract. However, Crosslake shall not have the right to terminate this contract for failure of Mission to make any payment due unless Crosslake has first given Mission written notice of such failure and its right to terminate and Mission has not made such payment within thirty (30 days) of receiving such notice.

In the event that extraordinary changes occur in either community in the level and cost of police service, either party may terminate this contract on ninety (90) days written notice. The termination notice for the above paragraphs will be the same as set forth for termination at the end of the contract.

Crosslake shall make no special charges to Mission for police testimony, intoxilizer services, and related or similar services in connection with prosecution of any alleged offenses occurring in Mission.

## XIII. ASSUMPTION OF LIABILITY

1. Crosslake agrees to assume all liability for Crosslake personnel arising out of the following:
  - (a.) All liabilities incurred because of police activities in either Community.
  - (b.) All liability for injuries and sickness incurred because of workers' compensation laws.
  - (c.) All liabilities incurred for salaries and compensation.
2. Each party agrees that the acts of its officers and agents for any activity other than police work shall be their responsibility and each community indemnifies the other from any claims arising out of non-police activities caused by each community.
3. The Chief of Police, officers and employees and Crosslake shall not be deemed to assume any liability for intentional or negligent acts of Mission or any officer, agent or employee thereof. Mission shall defend Crosslake, the Chief of Police, its officers, employees, and agents against, and hold them harmless from, any claim for damages resulting from the enforcement of any duly enacted municipal ordinance of Mission.

IN WITNESS THEREOF, the parties hereto have executed this contract the day first above written.

IN PRESENCE OF:

CITY OF CROSSLAKE

\_\_\_\_\_

By: \_\_\_\_\_  
Its Mayor Date

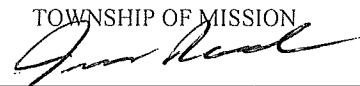
\_\_\_\_\_

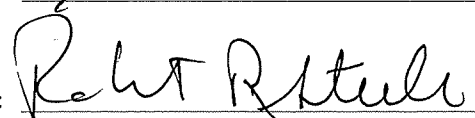
By: \_\_\_\_\_  
Its Chief of Police Date

IN PRESENCE OF:

TOWNSHIP OF MISSION



By:  4-5-2021  
Date

By:  4-5-2021  
Date

H.  
2.a.

## REQUEST FOR COUNCIL ACTION

April 7, 2021

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**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

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**Agenda Item:** Community Center Usage Policies and Rules Amendment

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### BACKGROUND

An increased number of requests to utilize the Community Center's parking lot for private events have been coming in each summer. Staff recently discovered that at least one of the local VRBO's has been directing their renters to contact the Community Center to meet parking needs for large groups and/or events being held on their private property.

### FINANCIAL IMPLICATIONS

N/A

### STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that the Community Center Usage Policies and Rules be amended by adding the following to the General Rules; *The parking lot is to be utilized by Community Center and Park Visitors only.*

### COUNCIL ACTION REQUESTED

Motion to amend the Community Center Usage Policies and Rules by adding the following to the General Rules; The parking lot is to be utilized by Community Center and Park Visitors only.

### ATTACHMENTS

- a. Community Center Usage Policies and Rules



## Community Center Usage Policies and Rules

The Crosslake Community Center is open to the public and can be reserved for a variety of functions by both individuals and groups. Reservations are made on a first come first serve basis. However, reservations may be preempted by the Parks and Recreation Director if deemed necessary. The rules, usage priorities and fees are outlined below:

### General Rules:

- The Community Center is a smoke, firearm and tobacco free building.
- No alcohol or controlled substance use or possession will occur in the center.
- Shoes and a shirt must be worn while inside the Community Center.
- Anyone under the age of 10 must be accompanied by a legal guardian.
- No rudeness, foul language, or rowdiness.
- No destruction of property or misuse of the restrooms will be tolerated.
- No sitting on, putting feet on or lying on table tops.
- The Center is not responsible for lost or stolen articles.
- All users are expected to act in a manner which does not detract from the general enjoyment of others.
- Animals, other than licensed service animals are prohibited. Service animals must be properly identified in order to enter the building.
- Only LSS Personnel or Community Staff are allowed to utilize the kitchen unless the Kitchen is rented by an individual or group.
- Only City staff or authorized personnel are allowed to enter storage rooms
- Patrons of the Community Center are required to register at the front desk
- The proper use of tables is required. All table surfaces must be protected from extreme heat and covered to avoid stains.
- **The parking lot is to be utilized by Community Center and Park visitors only.**

### Rules for the Gymnasium

If the gymnasium is rented or a City sponsored activity is taking place no other use of the gymnasium may occur. (Patrons are allowed to utilize the locker rooms during private or City use)

Baseballs, Softballs, Skateboards, Scooters, Golf Clubs, Bats, Footballs, Cleats, hockey Sticks and Rollerblades are all prohibited in the gymnasium.

Colored Sports Drinks and other beverages besides water are prohibited.

Users are encouraged to avoid contacting the sound proofing materials on the gym sidewalls as this material does break free easily.

### Priority of Use:

1. City of Crosslake Programs and Activities
2. Education classes and activities, (Community Education)
3. Crosslake based non-profits and charitable organizations
4. Clubs and associations
5. Crosslake property owners and residents
6. \* Businesses
7. Non-property owners

#### \* Business

Under the current Crosslake City ordinance the Community Center is not available for use by merchants or transient merchants for the sole purpose of selling products or services. Currently the center is zoned residential.

In keeping with this ordinance the following policy has been adopted.

Merchants or companies wanting to rent the Community Center may do so if they are providing an informational opportunity for the convenience of the community member. Such sessions must be provided at no charge or a minimal charge. Any sale of products or services resulting from the sessions would be incidental and not a requirement for attendance.

### Fees:

User categories and fees are recommended by the Park, Recreation and Library Commission and approved by the Crosslake City Council. The current fees were established and approved on January 13, 2014. The fee schedule is attached.

Groups or individuals wanting to reserve the Community Center must complete a reservation form. (attachment A.) Fees and deposits must be paid before use of the building.

If use of the building occurs outside of regular building hours, a \$20 after hour fee for each hour of use is applied to the usual rental rate.

#### A. Fund Raising activities for charitable groups.

In recognition that certain Community Service Organizations or Community Groups provide services and/or raise money to benefit the citizens of Crosslake area, the following fee exception is provided.

Community organizations that benefit the citizens of Crosslake requesting use of the Community Center for a fund raiser to benefit the Crosslake area are allowed to use the center at no charge for two days on an annual basis if they agree to the following conditions: 1) Demonstrate how the money being raised for the event itself will benefit the citizens of the Crosslake area. 2) Agree to provide assistance in room set-up and clean-up.

H.  
2.  
b.

## REQUEST FOR COUNCIL ACTION

April 7, 2021

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**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

---

**Agenda Item:** Schnitker Subdivision – Park Dedication Recommendation

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### BACKGROUND

The Crosslake Park/Library Commission met on March 24, in which they discussed the Schnitker Subdivision.

### FINANCIAL IMPLICATIONS

\$1,500.00 in Park Dedication.

### STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Schnitker Subdivision.

### COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Schnitker Subdivision.

### ATTACHMENTS

- a. Site Plan



H.  
Z.  
C.

## REQUEST FOR COUNCIL ACTION

April 7, 2021

---

**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

---

**Agenda Item:** Gallaway Subdivision – Park Dedication Recommendation

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### BACKGROUND

The Crosslake Park/Library Commission met on March 24, in which they discussed the Gallaway Subdivision.

### FINANCIAL IMPLICATIONS

\$3,000.00 in Park Dedication.

### STAFF RECOMMENDATIONS

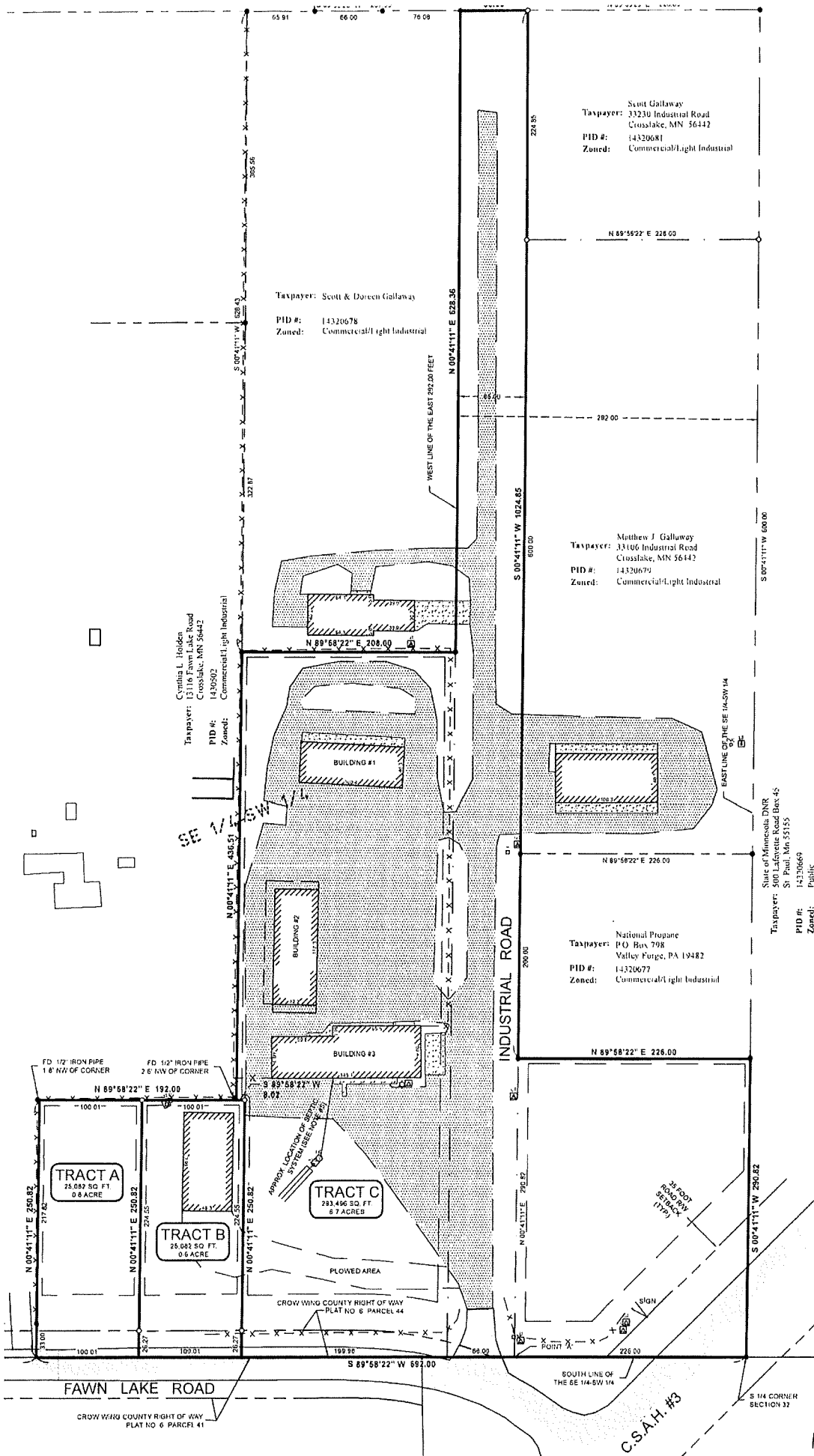
The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Gallaway Subdivision.

### COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Gallaway Subdivision.

### ATTACHMENTS

- a. Site Plan



Scott Galloway  
Taxpayer: 33230 Industrial Road  
Crosslake, MN 56442  
PID #: 14320681  
Zoned: Commercial/Light Industrial

Taxpayer: Scott & Dorcen Galloway  
PID #: 14320678  
Zoned: Commercial/Light Industrial

Matthew J. Galloway  
Taxpayer: 33106 Industrial Road  
Crosslake, MN 56442  
PID #: 14320679  
Zoned: Commercial/Light Industrial

Cynthia L. Holden  
Taxpayer: 15114 E. Fawn Lake Road  
Crosslake, MN 56442  
PID #: 14320692  
Zoned: Commercial/Light Industrial

National Propane  
Taxpayer: P.O. Box 798  
Valley Forge, PA 19482  
PID #: 14320677  
Zoned: Commercial/Light Industrial

State of Minnesota, DNR  
Taxpayer: 500 Lafayette Road Box 45  
St. Paul, MN 55155  
PID #: 14370669  
Zoned: Public

NOT TO  
SCALE

16050-1  
2-18-2021



H.  
Z.  
d.

## REQUEST FOR COUNCIL ACTION

April 7, 2021

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**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

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**Agenda Item:** Natural Gas Line

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### BACKGROUND

It was approved in May of 2019 to use Xcel Energy's gas line installation estimate and place it in a future budget. On Monday, December 14, 2020 the 2021 City Budget was approved, which included \$10,000.00 to install a natural gas line to the maintenance shop and garden garage.

### FINANCIAL IMPLICATIONS

2021 Capital Budget:

Gas Line	\$10,000.00
Remaining Truck/Plow	\$580.02
<b>Total</b>	<b>\$10,580.02</b>

### STAFF RECOMMENDATIONS

The Parks Department recommends that City Council approve the proposal from Xcel Energy to install a natural gas line to the maintenance shop and garden garage.

### COUNCIL ACTION REQUESTED

Motion to approve the proposal from Xcel Energy to install a natural gas line to the maintenance shop and garden garage.

### ATTACHMENTS

- a. Commercial Natural Gas Service Agreement
- b. MN Small Firm Responsibilities Checklist
- c. Site Sketch







**NATURAL GAS SERVICE AGREEMENT - COMMERCIAL AND INDUSTRIAL SERVICE**

Customer's Name: City Of Crosslake Date Requested: 3/24/2021  
(Please Print)  
Service Address: 14126 Daggett Pine Rd  
City, State, Zip: Crosslake, MN 56442

This Natural Gas Service Agreement made this 24 day of March 2021  
between Northern States Power Company, a Minnesota corporation ("Xcel Energy"), hereinafter called  
Xcel Energy and City Of Crosslake a MN Company with a service address  
at 14126 Daggett Pine Rd hereinafter called the "Customer", engaged in the business of  
Community Center

The Parties hereto agree as follows:

- 1.0 **NATURE OF SERVICE.** Xcel Energy agrees to sell and Customer agrees to purchase gas service on a firm basis at the nominal delivery pressure of psig for Customer's use solely for the operation of gas equipment now or to be installed by Customer at Customer's service address.
- 2.0 **TERM.** This Agreement shall become effective on 3/24/2021, and shall continue in effect until 3/24/2022 if not then terminated by at least 30 days prior written notice by either Party, shall continue in effect until so terminated.
- 3.0 **RATE.** Customer agrees to pay Xcel Energy's established Commercial Firm Service rate schedule (if Customer service is provided in MN) or Commercial and Industrial Firm Service rate schedule (if Customer service is provided in ND) in effect from time to time in this locality for such service. A summary of the established rate schedule now in effect is available upon request.
- 4.0 **PAYMENT OF BILLS.** All bills for service supplied by Xcel Energy in the preceding billing period are payable at Xcel Energy's office on or before the due date stated on Xcel Energy's bills to Customer. Any unpaid balance over \$10.00 is subject to a Late Payment Charge. Any payment for Aid to Construction described on Attachment A (if applicable) is due in advance of installation of gas service.
- 5.0 **TERMS AND CONDITIONS.** The service hereunder shall be supplied for Customer's use subject to the General Rules, Regulations, and Tariffs of Xcel Energy on file with the state regulatory commission in the state where the service is provided, as they now exist or may hereafter be changed. A copy of such rules and regulations is available from Xcel Energy upon request.
- 5.1 Customer hereby grants Xcel Energy any right, privilege and easement necessary to install, operate, and maintain its gas service on the property at the service address listed below.
- 5.2 Customer agrees that, prior to Xcel Energy starting work: (1) the route of Xcel Energy's installation shall be accessible to Xcel Energy's equipment; (2) all obstructions shall be removed from such route at no cost or expense to Xcel Energy; (3) ground elevation along the route shall not be above or more than four inches below the final grade. Xcel Energy agrees to contact Gopher State One Call (if service is provided to Customer in Minnesota) or North Dakota One Call (if service is provided to Customer in North Dakota) to locate third party utility facilities (phone, cable, etc) on Customer property. Xcel Energy is not responsible for any damage to Customer-owned underground facilities not exposed or located at the time service is installed.
- 5.3 Customer agrees to pay an installation cost contribution provided in Attachment A, Aid to Construction. Customer understands Customer must pay this amount before Xcel Energy will install gas service. Customer agrees to pay all additional installation costs incurred by Xcel Energy because of (1) soil conditions that impair the installation of underground facilities, such as rock formations, etc., (2) sidewalks, streets, alleys, curbing, blacktop, paving, sod or other landscaping and obstructions along the service route prior to installation of the gas service; and (3) delays caused by Customer. Xcel Energy will backfill trench with existing soil. Compaction along service route and restoration of the construction area on Customer's property is the responsibility of Customer.
- 5.4 The installation of a gas main or service may be subject to a winter construction charge if it is installed between October 1 and April 15. Customer agrees to pay this charge if Xcel Energy determines winter conditions exist when the facilities are installed. Xcel Energy will waive the winter construction charge if prior to October 1st the Customer is ready to accept gas service, executes this form, and notifies Xcel Energy in writing that the requirements of Paragraph 5.2 hereof have been fulfilled.
- 5.5 Xcel Energy will install protective barriers at Customer's expense when metering equipment is to be installed in a parking area or area of vehicular traffic.
- 5.6 The facilities installed by Xcel Energy shall be the property of Xcel Energy, and any payments made by the Customer or its contractors shall not entitle Customer or its contractors to any ownership interest or rights therein.



- 5.7 Customer agrees to maintain a minimum of 18-inch cover over all Xcel Energy facilities after installation. Customer agrees to pay the cost of relocating any portion of said facilities made to accommodate its needs or required because of alterations to the property.
- 5.8 Customer agrees to maintain sufficient space and support as designed by Xcel Energy for installation of Xcel Energy metering equipment. In addition, Customer agrees that this space shall be located a minimum of three (3) feet from electrical equipment, windows, downspouts, or air intakes as specified in the national fuel gas code, Section 2.7.2.
- 5.9 If Customer fails to use any of said natural gas service, Xcel Energy may charge Customer (i) the reasonable cost of installing the gas facilities, less any customer contribution made, or (ii) the Monthly Minimum Charge plus any applicable surcharges or taxes.
- 6.0 **ABANDONMENT; ASSIGNMENT.** Customer agrees that if service is terminated by Customer or Xcel Energy, Xcel Energy has the right to abandon its facilities in place. Customer will not assign this agreement except upon written consent of Xcel Energy, which shall not be unreasonably withheld.

Xcel Energy Representative (Print full name): \_\_\_\_\_ Scott Hults, Mgr, Gas Business Develop

Xcel Energy Representative Signature: \_\_\_\_\_ *Scott A. Hults* \_\_\_\_\_ Date: \_\_\_\_\_ 3/24/2021

Customer Name (Print full name): \_\_\_\_\_ City Of Crosslake

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ 14126 Daggett Pine Rd  
City, State, Zip Code: \_\_\_\_\_ Crosslake, MN 56442

Mailing Address (if different than Service Address): \_\_\_\_\_ 14126 Daggett Pine Rd  
Telephone: \_\_\_\_\_ 218-692-2688  
City, State, Zip Code: \_\_\_\_\_ Crosslake, MN 56442

**FOR XCEL ENERGY USE**

Xcel Project No: \_\_\_\_\_  
Account No: \_\_\_\_\_  
Rate Code: \_\_\_\_\_ Small Firm 102

Form 17-1833

**NATURAL GAS SERVICE AGREEMENT COMMERCIAL AND INDUSTRIAL SERVICE  
ATTACHMENT A**

**AID TO CONSTRUCTION**

\$ \_\_\_\_\_ Excess main extension  
\$ \_\_\_\_\_ 10580.02 Excess service extension  
\$ \_\_\_\_\_ Winter construction charge  
\$ \_\_\_\_\_ 0.00 Preferred location charge  
\$ \_\_\_\_\_ 0.00 Protective barrier charge  
\$ \_\_\_\_\_ Relocation charge  
\$ \_\_\_\_\_ Addition charges (explain)  
\$ \_\_\_\_\_ 10580.02 Total Amount Due

0

Customer (Print full name) \_\_\_\_\_

Customer Signature \_\_\_\_\_

**FOR XCEL ENERGY USE**

Customer Name: \_\_\_\_\_  
Xcel Energy Work Order: \_\_\_\_\_  
Rate Code: \_\_\_\_\_ Small Firm 102  
Account No: \_\_\_\_\_

Form 17-1833 (4-09)

**CONNECTED LOAD (CFH/HR)**

Furnace/Boiler \_\_\_\_\_ 200  
Water Heater \_\_\_\_\_  
Other \_\_\_\_\_

Total Load (CFH/HR) \_\_\_\_\_ 200

Date \_\_\_\_\_

## Customer Agreement Form



Dear Property Owner:

Please read and confirm you understand and agree to the terms and conditions in the enclosed Natural Gas Service Agreement, the Customer Agreement Form and Site Sketch by marking the checkbox next to each item listed below. All customer responsibilities must be completed before construction can begin. If you agree to all items below and would like us to schedule your property for natural gas service, return this document with the signed Natural Gas Service Agreement and completed Site Sketch. We encourage you to make a copy for your records.

### Customer Responsibilities:

- ☐ Xcel Energy will coordinate public utility location through Gopher State One Call
- ☐ Locate and mark (paint, flag, etc.) any privately owned facilities on your property
  - ☐ Propane lines
  - ☐ Invisible dog fencing
  - ☐ Private electric wires (from house to garage, yard lights, etc.)
  - ☐ Septic line including tank, lift station and drain field
  - ☐ Buried oil tank
  - ☐ Well and electric wire to well head
  - ☐ Wire to satellite dish or other private communication lines
  - ☐ Underground sprinkler systems
- ☐ Complete the Site Sketch by adding septic and privately owned utilities if not shown.
- ☐ Complete and return the enclosed **Natural Gas Service Agreement** (both pages).
- ☐ Complete and return this **Customer Agreement Form** (mark each box).

### Customer Understands and Agrees to:

- ☐ **Carefully review the sketch, specifications and customer details:**
  - ☐ Agree to location of septic and drain field or mark location on the sketch
  - ☐ Agree to location of meter (marked with an "X" on the sketch)
  - ☐ Agree with measurements
  - ☐ Agree with natural gas delivery pressure (ask HVAC dealer if questions)
  - ☐ Name, phone number, service address and billing address are correct (update if needed)
- ☐ Customers are responsible for the cost of converting or replacing their natural gas appliances. We recommend you get two to three estimates from heating dealers.
- ☐ Restoration
  - ☐ Xcel Energy will provide boulevard restoration. We are **NOT** responsible for restoration on private property. Construction crews will level any trenched ground.
- ☐ New Account and **Recurring Charges**
  - ☐ Agree to pay a one-time \$7.00 account setup charge on first invoice
  - ☐ Agree to pay a recurring basic service charge of \$25.00/ monthly (meter fee)
  - ☐ Understand some cities apply an additional City Fee which is collected on your Xcel Energy invoice and reimbursed to the city

**Signing and returning the Natural Gas Service Agreement and Customer Agreement Form confirms you understand all information above. Your property will be scheduled for natural gas service and you will be responsible for charges as described above.**

H.  
Z.  
e.

## REQUEST FOR COUNCIL ACTION

April 7, 2021

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**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

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**Agenda Item:** HVAC Replacements

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### BACKGROUND

The Community Center and Library have a total of 9 HVAC systems – 7 of them being original to the building, making them 24 years old. The plan is to replace a couple each year and eventually replace all 7 original systems.

### FINANCIAL IMPLICATIONS

2021 Capital Budget:

HVAC Replacement \$24,465.00

Rebate (\$900.00)

Total: \$23,565.00

### STAFF RECOMMENDATIONS

The Parks Department recommends that City Council approve the proposal from Thelen Heating and Cooling. The proposal includes the following: replace and dispose of existing Weight Room, Office/Kitchen and Locker Room furnaces and AC systems and install Lennox high efficiency furnaces and AC systems.

### COUNCIL ACTION REQUESTED

Motion to approve the proposal from Thelen Heating and Cooling to replace/dispose 3 HVAC systems and replace them with 3 new high efficiency systems.

### ATTACHMENTS

- a. Thelen Heating and Cooling Proposal
- b. Crosslake Sheetmetal Proposal



**CROSSLAKE SHEETMETAL**  
**PO BOX 191CROSSLAKE, MN 56442**

**TO:** CROSSLAKE COMMUNITY CENTER  
**FROM:** KARL SKOG  
**DATE:** March 10, 2021

*We propose to provide and install the following options by Bryant to replace your existing Lennox & York equipment.*

*Option 1 Weight Room*

*Bryant Model 915SB066140, 140,000 BTU 96% efficient single stage furnace  
Price: \$ 4621.00*

*Bryant Model 113APA060 5 ton 3-phase up to 13 seer Freon free air conditioner,  
\$ 4642.00.*

*Total: \$ 9263.00*


*Option 2 Offices/Lobby/Kitchen*

*Bryant Model 915SB066120, 120,000 BTU 96% efficient single stage furnace  
Price: \$ 4579.00*

*Bryant Model 113APA048 4 ton 3-phase up to 13 seer Freon free air conditioner,  
\$ 4243.00.*

*Total: \$ 8822.00*

*We will reconnect existing electrical circuits if they are long enough.  
If electrician is required, cost of electrician would be Crosslake Community Centers  
obligation not Crosslake Sheetmetal.*

**NO ELECTRIC**  
  
30- Day price guarantee

Sign if bid is accepted.

THELEN HEATING AND ROOFING, INC.

1717 13<sup>TH</sup> STREET SE

BRAINERD MN 56401

Office = 218-829-1491, FAX = 218-829-2059

Date = 3-23-2021

To: Community Center  
14126 Dagget Pine Road  
Crosslake MN 56442

TJ Graumann, work = 218-692-4271  
Josh (Maint.) = 218-838-9180  
tgraumann@crosslake.net

Remove and dispose of existing Weight Room and Office / Kitchen furnaces and AC systems. Install Lennox high efficiency furnaces and AC systems.

- 1.) ML296UH070XV36B, Lennox 96% AFUE, 2 stage furnace with ECM motor
- 2.) ML296UH110XV60C, Lennox 96% AFUE, 2 stage furnace with ECM motor
- 3.) PVC venting, Condensate piping, gas piping and Refrigeration piping
- 4.) 3/4" PVC condensate piping to existing drain
- 5.) Duct transitions
- 6.) TSA036, Lennox 3 ton 208 volt 3 phase AC condenser
- 7.) TSA060, Lennox 5 ton 208 volt 3 phase AC condenser
- 8.) CX35-48C, cased "A" coil with expansion valve
- 9.) CX35-50/60C, cased "A" coil with expansion valve

\$ 15,400.00

Add for installing:

- 1.) ML296UH110XV60C, furnace and TSA042 AC system (Locker Room) \$ 8,300.00
- 2.) 3 each HCC20-28, Lennox filter cabinets and X6673 filters \$ 675.00
- 3.) 3 each X6673, extra 20x25x5 filters (replace 1 each, every 6 months) \$ 90.00

Note when installing above HVAC equipment:

- 1.) Xcel energy offers a \$ 300.00 rebate for each 96% AFUE furnace x 3 = \$ 900.00.
- 2.) Thelen Heating will mail rebate forms with paid receipt.

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of With payment to be made as follows: **NET 20 DAYS -- INTEREST RATE ON DELINQUENT INVOICES 1.5% PER MONTH -- 20 DAYS**  
All materials is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control unless otherwise specifically set out above; owner agrees to procure and maintain his own fire and extended coverage, vandalism and malicious mischief insurance in an amount equal to present value of the premises plus the completed value of the contemplated improvements. Owner and contractor each hereby releases the other from all liability for loss or damage to his property or property in which he may have an interest, where such loss is caused by fire or any of the extended coverage hazards and arises out of or is connected with the premises above described.

Authorized Signature

John Thelen Jr

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**YOU ARE NOTIFIED THAT:**

Persons or companies furnishing labor or materials for the improvement of real property may enforce a lien upon the improved land if they are not paid for their contributions, even if the parties have no direct contractual relationship with the owner: Minnesota law permits the owner to withhold from his contractor as much of the contract price as may be necessary to meet the demands of all other lien claimants, pay directly the liens and deduct the cost of them from the contract price, or withhold amounts from his contractor until the expiration of 120 days from the completion of the improvement unless the contractor furnishes to the owner waivers of claims for mechanics' lien signed by the persons who furnished any labor or material for the improvement and who provided the owner with timely notice.

**ACCEPTANCE OF PROPOSAL**

The above price, specifications and conditions are satisfactory, and hereby accepted. You are authorized to do the work as specified.

Date Accepted: \_\_\_\_\_

Signature: \_\_\_\_\_

H. 3. a.

MEMO TO: City Council

FROM: Ted Strand *TOS*

DATE: April 5, 2021

SUBJECT: Publish Notice of Cemetery Clean-Up

Public Works staff cleans up the cemetery each May by discarding faded flowers and broken decorations. I would like Council authorization to publish a public notice in the official newspapers so that residents can claim and remove personal items before the clean-up begins.

Motion required.

**CITY OF CROSSLAKE**

**THE PINWOOD CEMETERY  
WILL BE CLEANED  
DURING THE WEEK OF  
MAY 10<sup>TH</sup>**

*Items should be removed from the  
cemetery no later than May 7<sup>th</sup>*

*Items that are faded and torn that are  
not removed will be disposed of.*

**TED STRAND  
PUBLIC WORKS DIRECTOR**

H.  
3.  
b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: April 7, 2021

SUBJECT: Recommendation to Approve Construction Cost Share Agreement

At its meeting of 4/5/21, the Public Works Commission voted unanimously to recommend that the City Council approve the Construction Cost Share Agreement with Crow Wing County for the Bituminous Seal Coat of Daggett Bay Road and Perkins Road at the estimated cost of \$19,160.15.

**CONSTRUCTION COST SHARE AGREEMENT  
WITH THE CITY OF CROSSLAKE (CP 18-200-109 & CP 18-300-27)  
FOR THE BITUMINOUS SEAL COAT OF  
ROADWAYS UNDER THE JURISDICTION OF  
CROW WING COUNTY, FIRST ASSESSMENT DISTRICT, CITY OF CROSBY, CITY  
OF CROSSLAKE, CITY OF FIFTY LAKES, CITY OF LAKESHORE, DEERWOOD  
TOWNSHIP, IDEAL TOWNSHIP, CENTER TOWNSHIP, MAPLE GROVE TOWNSHIP,  
AND ROSS LAKE TOWNSHIP.**

This Agreement is made and entered into this day of \_\_\_\_\_, 2021, by and between the County of Crow Wing, State of Minnesota, a political subdivision of the State of Minnesota, 326 Laurel Street, Brainerd, Minnesota, 56401, hereinafter referred to as "County", and the City of Crosslake, City Hall, 37028 County Road 66, Crosslake, MN 56442 hereinafter referred to as the "City".

**WITNESSETH**

WHEREAS, the parties mutually agree that a bituminous seal coat desired by the City to be applied to the roadways listed in Attachment A has the potential to result in overall costs savings when combined with the County Project to provide a bituminous seal coat to County roadways and other local agency roadways, and,

WHEREAS, the County has budgeted funds to complete the project; and,

WHEREAS, the Crow Wing County Highway Department has prepared plans and specifications for the project entitled BITUMINOUS SEAL COAT, which plans and specifications are on file in the office of the County Engineer;

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

**I. PURPOSE**

The parties have joined together for the purpose of constructing project CP 18-200-109 & CP 18-300-27. This agreement identifies funding responsibilities and also future responsibilities upon project completion. Attachment B (estimate) is considered a part of this agreement.

**II. Duties**

**A. Design and Construction**

For this project, the County shall provide all design-engineering services unless otherwise stated in this agreement. The County shall provide all construction-engineering services, with the City being responsible for its share of design engineering/project development as identified in Attachment B. Attachment B is an estimate and final costs will be determined upon project completion. The County shall do the calling for all bids and the acceptance of all bid proposals and shall enter into a construction contract as the "owner" for purposes of the project.

**B. Inspection and Approval**

The County shall provide construction inspection and staking for the Project and approval for acceptance of the work as it is completed. The County shall also be available to inspect said work and notify the City of any concerns that arise during or after the completion of the Project. Approval of the completed construction shall be completed by the County and the City.



### **III. COSTS**

#### **A. Project Costs**

The project costs identified in this agreement are based upon current estimates. Attachment B identifies the agreed upon cost share quantities and estimated costs. Actual final costs for each agency will be determined by actual final quantities.

B. SUMMARY OF ESTIMATED COSTS - The estimated construction and engineering costs of the projects are shown in Attachment B and are summarized as follows:

Total Estimated Construction Costs	\$1,618,449.35
Estimated City Construction Costs	\$17,418.32
Estimated City Engineering Costs	\$1,741.83
Total Estimated City Costs	\$19,160.15

### **IV. TERM**

This Agreement shall continue until terminated as provided hereinafter.

### **V. DISBURSEMENT OF FUNDS**

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed pursuant to law. Upon project completion, a final cost accounting will be performed totaling costs related to the Project. An invoice will be prepared by the County and submitted to the City. The City shall reimburse the County within 30 days of receipt of invoice.

### **VI. CONTRACTS AND PURCHASES**

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformity with State law.

### **VII. ACCOUNTABILITY**

An accounting shall be made of all receipts and disbursements upon request by either party.

### **VIII. TERMINATION**

This Agreement shall terminate upon completion of all obligations of the parties under this Agreement. This Agreement may be terminated prior to completion by either party only for breach of this Agreement or by mutual consent of the parties.

### **X. NOTICE**

For purposes of deliver of any notices hereunder, the notice shall be effective if delivered to the Office of the Crow Wing County Highway Department, 16589 CR 142, Brainerd, MN 56401, on behalf of the County, and the City of Crosslake, 37028 County Road 66, Crosslake, MN, on behalf of the City.

**XI. INDEMNIFICATION**

To the extent allowed by law, the County and the City mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

**XII. ENTIRE AGREEMENT**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties to the subject matter hereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

**COUNTY OF CROW WING**

By: \_\_\_\_\_  
Robert Hall, P.E.  
Assistant County Engineer

Dated: \_\_\_\_\_

**CITY OF CROSSLAKE**

By: \_\_\_\_\_  
Char Nelson  
City Clerk

Dated: \_\_\_\_\_

**2021 SEAL COAT PROJECT**  
**PROJECT NO. CP 18-200-109 & CP 18-300-27**  
**CROW WING COUNTY, FIRST ASSESSMENT DISTRICT, CITY OF CROSBY,**  
**CITY OF CROSSLAKE, CITY OF FIFTY LAKES, CITY OF LAKESHORE , DEERWOOD TOWNSHIP,**  
**IDEAL TOWNSHIP, CENTER TOWNSHIP, MAPLE GROVE TOWNSHIP, AND ROSS LAKE TOWNSHIP.**

**Crow Wing County**

CSAH 33	CSAH 11	CR 127	CR 137
CSAH 23	CSAH 16	CR 112	
CSAH 25	CSAH 48	CWC Parking Lots	

**First Assessment District**

Bonnie Road	North Long Lake Road	Sanctuary Way
Stallman Road	East Shore Drive	

**City of Crosby**

Arville Avenue	Pine Street	Glenn Avenue
Poplar Street	11 <sup>th</sup> Avenue SW	Erie Avenue
10 <sup>th</sup> Avenue SW	7 <sup>th</sup> Avenue SW	2 <sup>nd</sup> Street SW
Cross Avenue N	Deblock Drive	6 <sup>th</sup> Street NE
5 <sup>th</sup> Avenue NE	5 <sup>th</sup> Street NE	3 <sup>rd</sup> Avenue E

**City of Crosslake**

Daggett Bay Road/Brook Street	Perkins Road
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**City of Fifty Lakes**

Kego Lake Road	Peninsula Road	Parking Lot
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**City of Lakeshore**

Jacobs Road	Ebert Drive	Wienzel Point Road
Pamela Drive	Portview Road West	

**Deerwood Township**

Black Lake Road	Lake Shore Road	Ministers Point	White Pine Drive
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**Center Township**

Green Forest Circle

**Ideal Township**

Father Foley	Fire Station 2	South Arrowhead Drive
South Point Drive	Sunset Shores	Trout Lake Drive
Wabigoniss Shores	Echo Bay Road	Townhall/Fire Station #1
Old County Road 16	Old Whiskey Road	Peoria Road
Silver Peak Road	South Clamshell Drive	Sunny Shores Drive
West Shore Drive	Valhalla Road	

**Maple Grove Township**

Leisure Lane

**Ross Lake Township**

Cuyuna Trail  
McNeal Road

ATTACHMENT B

NOTES	ITEM NUMBER	ITEM DESCRIPTION	UNITS	ESTIMATED QUANTITY	CROW WING COUNTY	CWC PARKING LOTS	FAD ROADS	CITY OF CROSBY	CITY OF CROSSLAKE	CIFY OF FIFTY LAKES	CITY OF LAKESHORE	IDEAL TWSP	CENTER TWSP	DEERWOOD TWSP	MAPLE GROVE TWSP	ROSS LAKE TWSP	UNIT PRICE	CROW WING COUNTY	CWC PARKING LOTS	FAD ROADS	CITY OF CROSBY	CITY OF CROSSLAKE	CIFY OF FIFTY LAKES	CITY OF LAKESHORE	IDEAL TWSP	CENTER TWSP	DEERWOOD TWSP	MAPLE GROVE TWSP	ROSS LAKE TWSP	TOTAL COST
	2021.501	MOBILIZATION	LUMP SUM	1	0.65	0.01	0.05	0.03	0.01	0.03	0.04	0.12	0.01	0.02	0.02	0.01	\$30,000.00	\$19,500.00	\$300.00	\$1,500.00	\$900.00	\$300.00	\$900.00	\$1,200.00	\$3,600.00	\$300.00	\$600.00	\$600.00	\$300.00	\$30,000.00
1	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	46		10	2	8	1	4	2	17		2			\$120.00	\$0.00	\$1,200.00	\$240.00	\$960.00	\$120.00	\$480.00	\$240.00	\$2,040.00	\$0.00	\$240.00	\$0.00	\$0.00	\$5,520.00
2	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GALLON	65682	45211	576	2836	1693	624	1814	2234	7025	311	1102	1408	848	\$2.10	\$94,943.10	\$1,209.60	\$5,955.60	\$3,555.30	\$1,310.40	\$3,809.40	\$4,691.40	\$14,752.50	\$653.10	\$2,314.20	\$2,956.80	\$1,780.80	\$137,932.20
3	2356.504	BITUMINOUS SEAL COAT FA- 2.0	SQ YD	117083								117083					\$0.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81,957.94	\$0.00	\$0.00	\$0.00	\$0.00	\$81,957.94
3	2356.504	BITUMINOUS SEAL COAT FA- 2.5	SQ YD	782996	562423	9601	44961	28206	10403	30221	36035		5180	18367	23467	14133	\$0.70	\$393,696.10	\$6,720.39	\$31,472.70	\$19,743.89	\$7,281.87	\$21,155.01	\$25,224.50	\$0.00	\$3,626.00	\$12,856.59	\$16,426.67	\$9,893.33	\$548,097.04
4,5	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GALLON	291580	183293	3072	14504	9026	3329	9671	11651	37467	1658	5877	7509	4523	\$2.45	\$449,067.85	\$7,526.40	\$35,534.80	\$22,113.70	\$8,156.05	\$23,693.95	\$28,544.95	\$91,794.15	\$4,062.10	\$14,398.65	\$18,397.05	\$11,081.35	\$714,371.00
6	2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.65	0.01	0.05	0.03	0.01	0.03	0.04	0.12	0.01	0.02	0.02	0.01	\$25,000.00	\$16,250.00	\$250.00	\$1,750.00	\$750.00	\$250.00	\$750.00	\$1,000.00	\$3,000.00	\$250.00	\$500.00	\$500.00	\$250.00	\$25,000.00
	2580.503	INTERIM PAVEMENT MARKING	LIN FT	208720	183562		14370					10788					\$0.10	\$18,356.20	\$0.00	\$1,437.00	\$0.00	\$0.00	\$0.00	\$1,078.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,872.00
	2582.503	4" SOLID LINE PAINT	LIN FT	449888	433321		3956			1817	10788	6					\$0.06	\$25,999.26	\$0.00	\$237.36	\$0.00	\$0.00	\$109.02	\$647.28	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$26,993.28
	2582.503	6" SOLID LINE PAINT	LIN FT	982	849							133					\$1.20	\$1,018.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$159.60	\$0.00	\$0.00	\$0.00	\$0.00	\$1,178.40
	2582.503	24" SOLID LINE PAINT	LIN FT	570	386						12	172					\$8.00	\$3,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00	\$1,376.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,560.00
	2582.503	4" BROKEN LINE PAINT	LIN FT	26570	25550		1020										\$0.06	\$1,533.00	\$0.00	\$61.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,594.20
	2582.503	8" DOTTED LINE PAINT	LIN FT	311	311												\$0.70	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
	2582.503	4" DOUBLE SOLID LINE PAINT	SQ FT	66278	55881		5003				5394						\$0.11	\$6,146.91	\$0.00	\$550.33	\$0.00	\$0.00	\$0.00	\$593.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,290.58
	2582.518	PAVEMENT MESSAGE PAINT	SQ FT	2075	2047					23		5					\$6.20	\$12,691.40	\$0.00	\$0.00	\$0.00	\$0.00	\$142.60	\$0.00	\$31.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,865.00
																	TOTAL	\$1,042,508.32	\$17,206.39	\$78,238.99	\$48,022.89	\$17,418.32	\$51,039.98	\$63,316.27	\$198,711.55	\$8,891.20	\$30,909.44	\$38,880.52	\$23,305.48	\$1,618,449.35

10% design, construction, and Admin.  
Total

\$0.00	\$0.00	\$4,802.29	\$1,741.83	\$5,104.00	\$6,331.63	\$19,871.16	\$889.12	\$3,090.94	\$3,888.05	\$2,330.55
\$17,206.39	\$78,238.99	\$52,825.18	\$19,160.15	\$56,143.98	\$69,647.90	\$218,582.71	\$9,780.32	\$34,000.38	\$42,768.57	\$25,636.03

H.  
3.  
C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: April 8, 2021

SUBJECT: Recommendation to Accept Bolton & Menk Proposal for Clarifier Rehabilitation and Lift Station Controls

Below is an excerpt of the draft Public Works meeting minutes of 4/5/21:

“Included in the packet for review was a letter dated March 1, 2021 from John Graupman regarding clarifier rehabilitation and lift station controls proposals. A discussion ensued regarding hiring a contractor to purchase and install the equipment or to have the City purchase the equipment and have staff install the equipment or a combination of both. Phil Martin suggested that the City proceed with the engineering design and that the installation could be decided later. Both Ted Strand and Phil Martin suggested using a contractor for the entire project. MOTION WAS MADE BY TOM SWENSON AND SECONDED BY DALE MELBERG TO RECOMMEND THAT THE CITY COUNCIL PROCEED WITH THE DESIGN OF THE CLARIFIER PROJECT, PROVIDED BOLTON & MENK SUBMITS A PROPOSAL BASED ON AN HOURLY RATE, NOT TO EXCEED \$39,350. MOTION CARRIED WITH ALL AYES.”





Real People. Real Solutions.

1960 Premier Drive  
Mankato, MN 56001-5900

Ph: (507) 625-4171  
Fax: (507) 625-4177  
Bolton-Menk.com

VIA EMAIL

April 7, 2021

Ted Strand, Public Works Director  
City of Crosslake  
37028 County Rd. 66  
Crosslake, MN 56442-2528  
[publicwk@crosslake.net](mailto:publicwk@crosslake.net)

RE: Clarifier Rehabilitation and Lift Station Controls Proposals - Amended  
City of Crosslake, Minnesota  
Project No. M25.119925

Dear Ted:

## I. Work Summary

The city's wastewater treatment facility was originally constructed in 2001-2002. The main facility is 18 years old. While most major components can be maintained by staff, the clarifier mechanisms are not easily maintained. The clarifier mechanisms are located in two (2) concrete tanks, 12-ft. in depth and 18-ft. in diameter. The mechanisms have few moving wear parts and generally fail with corrosion. The current clarifier arrangement also limits the treatment efficiency due to short-circuiting of flow. The useful life of any wastewater equipment, particularly submerged equipment, is 20-years, so the clarifier equipment has effectively reached this life. The concrete tanks typically have an effective life of 40-60 years or longer and are still in decent condition. The clarifier was drained and inspected in the fall of 2020. The inspection included a structural engineer and the equipment representative. Based on the results of the inspection, a rehabilitation option was developed. This includes:

- Removal and replacement of gearbox and drive motor;
- Revise and replace effluent weirs;
- Modify existing piping and scum equipment;
- Replace failing slide gates;
- Sandblast and paint existing steel components;
- Miscellaneous controls and associated electrical work.

The facility also has multiple lift stations with control panels original to 2002. These have been repaired through the years and currently have many obsolete components. Most critical is they are deficient in remote alarming and observation capability. The city recently installed fiber optic cable to each lift station as preparation for future upgrades to these panels. A proposal was received from the city's control integrator for these panels last fall. This has been updated for a new schedule and is attached to this letter. These panels are essentially replacement panels with

remote access and alarm upgrades. These do not require any further design engineering and could be approved at any time. The city can select to pursue these as a full package or select a few individual stations. There is an economy of scale volume discount offered for replacing these all at one time. We recommend considering replacing these complete if budget allows, as all the panels are of similar conditions and risk. However, at a minimum, we recommend replacing the three with the most current hours of use and daily flow.

## II. Schedule

The clarifier equipment work can be done at any time, but it would be preferable to complete this in the fall when wastewater flows are lower. The equipment could have a significant lead time as this is custom equipment that requires development of submittal drawings, review and approval. Then the equipment would be manufactured. This process is often 15-20 weeks. Installation would be staggered with only one clarifier off-line at a time. The city should assume each clarifier would be off-line for 4-6 weeks to allow time for the paint to fully cure before submerging it. A full schedule is as follows:

- City Approval April 2021
- Design Improvements April - June 2021
- MPCA Review June 2021
- Bid Improvements July 2021
- Construction August 2021 - May 2022

The lift station control panels are further along in the process and ready to move directly to construction. A full schedule is as follows:

- City Approval April 2021
- Fabrication 20-24 weeks
- Installation October - December 2021

## III. Engineering Scope

The engineering costs related to the proposed improvements are presented in the following table. The scope of this proposal is for design services thru the bidding of the project. Construction related service scope and fees would be determined after bidding. The project design scope and costs are as follows:

Engineering Costs		
Clarifier Rehabilitation - City of Crosslake, Minnesota		
Task 1 – Design		\$39,350
	• Final design and preparation of contract documents	
	• Structural engineering	
	• Electrical engineering	
	• Process and civil engineering	
	• Review meetings	
	• Staff review at 50%, 80% and final	
Task 2 – Bidding		\$5,960
	• Advertising and plan distribution	
	• Contractor questions and addendums	
Task 3 – Control Panels		\$7,200
	• Submittal review and approval	
	• Construction coordination and start-up	
Task 4 – Clarifier Construction		\$38,600
	• Submittal review and approval	
	• Onsite inspection	
	• Start-up services	
	• As-built drawings	
TOTAL ENGINEERING COSTS		\$91,110

Tasks 1 and 2 would be billed as **hourly, not-to-exceed**. Due to the nature of construction and the possibility of unforeseen conditions and schedules, we would propose an estimated hourly fee for Task 3 and Task 4.

We are excited to work with the city on these projects. Should you have any questions, please feel free to contact me at (507) 380-0433.

Sincerely,

**Bolton & Menk, Inc.**

  
**John Graupman, P.E.**  
Principal Environmental Engineer

cc: Phil Martin – Bolton & Menk, Inc.

April 8, 2021

**Issue #1: The Respectful Workplace Complaint**

*The Council considered a Respectful Workplace Complaint. No disciplinary action will be taken. The Respectful Workplace Policy will be distributed to and reviewed by all employees, including Department Heads and Administration, as well as all members of the City Council, City Boards, and City Commissions.*

**Issue #2: The Citizen Complaint**

*The Council considered a Citizen Complaint. Disciplinary action has been taken.*

**Issue #3: Union Representation Petitions**

*The Council discussed labor negotiation strategies and developments.*



**J. Brad Person**  
**Attorney**

Breen & Person, Ltd.

Direct Dial: (218)454-2155

**Brainerd Office:**      **124 North 6th Street, Box 472; Brainerd, MN 56401 218-828-1248**  
**Crosslake Office:**    35253 County Rd 3; Crosslake, MN 56442 218-692-4344  
**Longville Office:**     1481 County Road 5, PO Box 466; Longville, MN 56655 218-363-3230  
**Walker Office:**        109 South 6<sup>th</sup> Street South; Box 392; Walker, MN 56484 218-547-3800

See our website at [breenandperson.com](http://breenandperson.com)

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